**Minutes of the Regular Meeting of the Board of Commissioners**

**Sycamore Park District**

**Tuesday, March 24, 2015**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, March 24, 2015.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, Tucker and Strack. Commissioner Schulz was absent.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner Schulz.**

Staff members present were Director Dan Gibble, Bart Desch, Jeff Donahoe, Jackie Hienbuecher, Kirk Lundbeck, and Recording Secretary Jeanette Freeman.

**Guests at the Board meeting were**:

Jeremy Grubbs – 210 Ashwood Drive, Sycamore

**Regular and Consent Agenda Approval** –

**Motion**

Commissioner Tucker moved to approve the Regular Agenda and Consent Agenda to include the addition of the Ordinance number 03-2015 added to the agenda line for the Ordinance. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioners Schulz was absent.

**Public Hearing on FY 2015 Budget & Appropriation Ordinance 03-2015**

President Strack opened the Hearing, and asked for a roll call. Commissioners Graves, Kroeger, Tucker and Strack were present. Commissioner Schulz was absent. President Strack asked if there were any comment and input from the Public, Staff or Board. There was none.

Director Gibble noted the ordinance has been posted for 30 days and available to the public.

**Motion**

Commissioner Tucker moved to close the Public Hearing on FY2014 Budget & Appropriation Ordinance 03-2015. Commissioner Kroeger seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

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**Approval of Minutes –**

**Motion**

Commissioner Tucker moved to approve the February 12, 2015 Special Meeting Regular Minutes and February 24, 2015 Regular Meeting Minutes. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Motion**

Commissioner Tucker moved to approve the February 12, 2015 Special Meeting Executive Session Minutes and February 24, 2015 Regular Meeting Executive Session Minutes to remain confidential. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Petition and Public Comment -**

Jeremy Grubbs, 210 Ashwood Drive, Sycamore SYB President – Jeremy noted he is President of Sycamore Youth Baseball and he welcomes the opportunity to talk to the Board about a topic they feel is important going forward. It concerns the batting cages by fields 2 and 3. It has come up on their Board to see about improving the major batting cages. It seems like the batting cage is about 15 years old. They feel it needs to be replaced or improved. As a Board they try to identify projects that they can make improvements to. They understand there are obstacles with IDNR and the flood plains along with the new complex. They are excited about the new complex, they still have the needs of the current players. They would like to propose that they would fund this project and replace this batting cage. They would like to open a dialogue with the Park Board to facilitate this. There was more discussion on this. Director Gibble noted as he stated in his staff recommendation he is open to consider it after IDNR reviews. Jeremy noted there would be the same number of people if there are more runs. They are just trying to find adequate places to warm up and make it safer. Director Gibble asked Jeremy if there are other things on Youth Baseballs list of projects. He is concerned about the dug outs and shade. Jeremy noted each year they try to come up with a projects lists. They realize they are limited due to flood way, etc., so they try to prioritize based on needs and time frames. They are trying to wait until the new complex becomes more tangible and then identify things. He also noted they are very happy with Dan, Jeff and Bart and there is great communication between all. They feel there is a great partnership with them along with Girls Softball.

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**Claims and Accounts Approval**

Motion

Commissioner Graves moved to approve and pay the bills in the amount of $131,176.13. Commissioner Tucker seconded the Motion**.**

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Correspondence –**

* **Foster & Buick Law Group regarding YMCA Rob Wilkinson**

**Positive Feedback/Reports –**

* Commissioner Tucker congratulated Kirk on a good sale and good numbers.
* Commissioner Graves noted the email sent out was great.

**Department Presentation – Supt. of Recreation – Bart Desch – Website Renewal Project** – Supt. of Recreation Desch handed out information on the different options of the new website. He then showed a presentation which showed the different options and got input from staff and Board.

**OLD BUSINESS**

**Discussion and Possible Action on Enterprise Zone Agreement** – Director Gibble noted Nicole indicated to him that they are reviewing recommendations and will let him know how they will be proceeding.

**Budget and Appropriation Ordinance #03-2015** – Supt.of Finance Hienbuecher noted it is in the same format as presented in draft form last month. The numbers were verified from the auditors and there are no changes.

**Motion**

Commissioner Tucker moved to approve Budget and Appropriation Ordinance #03-2015. The motion was seconded by Commissioner Graves.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Revised Engineering Plan for the South Sports Complex -** Director Gibble noted he made changes based on the last meetings comments. He went over the changes made and then noted staff is comfortable with the changes, but wants the Boards opinion. The next phase will be the cost estimating.

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**Approval of MOU’s – Final Two Approval –** Supt. of Recreation Desch noted these two were missing from last month and just needs the Board approval.

**Motion**

Commissioner Tucker moved to approve the MOU’s as presented. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**NEW BUSINESS**

**Batting Cage at Sports Complex –** Director Gibble noted that he stated his preference at this time. Commissioner Tucker noted as a Board they need to give Director Gibble permission to go with his recommendation.

**Motion**

Commissioner Tucker moved to approve the recommendation as presented. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Report of ACTION 2020 Committees** – Director Gibble noted that Commissioner Tucker and Commissioner Graves sent the Board their recommendation of names. He suggested the Board approve the lists by voice vote.

**Motion**

Commissioner Strack moved to approve the proposed committees for the Dog Park and Splash Pad. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Setting of Date for Next Study Session –** Director Gibble noted there are a few things that need to be covered. The date of Tuesday, April 16th at 6:00 pm was decided on.

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**Award Bid for Large Area Mower –** Supt. of Parks Donahoe noted this is a large scale mower. He also noted our newest mower is 9 years old and the oldest is 28 years old. We need to start looking at these more as we take on more property.

**Motion**

Commissioner Graves moved to approve the purchase of the Large Area Mower. The motion was seconded by Commissioner Tucker.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Annual Audit: First Review** – Supt. of Finance Hienbuecher noted this is the first draft and she has reviewed it. The final draft will be presented at the April board meeting.

**Quarterly Capital Budget Update** – Supt. of Finance Hienbuecher noted there has been some spending in the first quarter. Director Gibble noted that Commissioner Kroeger had asked at a previous board meeting about more paving being done since we received good bids. He discussed with the superintendents and they have come up with four and has asked the engineers to come up with cost estimates. If anything seems doable he will come back to the Board.

**Authorize Transfer of Funds** – Supt. of Finance Hienbuecher noted the Pool had a deficit of about $19,500.00 and she is recommending transferring funds from the Recreation fund to bring that to zero. For the Golf Course we are looking at transferring $11,000.00 for the current year loss and then the balance of the historical loss of $77,000.00 to bring to zero. This will come from the Recreation fund and the Concession fund.

**Motion**

Commissioner Tucker moved to approve the transfer of funds. The motion was seconded by Commissioner Graves.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Report on Bridge Condition** – Director Gibble noted he would like the Board to think about replacing the bridge eventually. For now he is recommending posting and securing it. He has advised the farmer there is to be no traffic on it for now. We may include this in the OSLAD grant.

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Director Gibble noted he wanted Supt. of Golf Ops Lundbeck to confirm the timeline for Crowd Source. Supt. of Golf Ops Lundbeck noted we wanted the Croud Sources to start about 2 years prior to the Irrigation project or about the middle of 2016 or 2017. He also noted this can be started quickly. Director Gibble noted the Fundraising committee should keep this in mind.

**Public Input - None**

**Motion**

The Board adjourned the Regular Session at 7:22 p.m. on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Kroeger.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

Respectfully Submitted,

Jeanette Freeman

Recording Secretary

Sycamore Park District

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