**Minutes of the Regular Meeting of the Board of Commissioners**

**Sycamore Park District**

**Tuesday, May 27, 2014**

President Strack called the meeting to order at 6:02 p.m.

The roll was called with Commissioners Kroeger, Tucker and Strack present. Commissioner Schulz arrived at 6:06 pm. Commissioner Graves was absent. Staff members present were Director Dan Gibble, Bart Desch, Jeff Donahoe, Jackie Hienbuecher, Kirk Lundbeck, and Recording Secretary Jeanette Freeman.

Guests at the Board meeting were:

Scott Buzzard, CAC Chair

**Regular and Consent Agenda Approval** –

**Motion**

Commissioner Tucker moved to amend and approve the Regular Agenda and Consent Agenda. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 3-0. Commissioner Graves and Schulz were absent.

**Approval of Minutes –**

**Motion**

Commissioner Tucker moved to approve the April 22, 2014 Regular Meeting Minutes. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 3-0. Commissioner Graves and Schulz were absent.

**Motion**

Commissioner Kroeger moved to approve the April 22, 2014 Executive Session Minutes to remain confidential. Commissioner Tucker seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 3-0. Commissioner Graves and Schulz were absent.

**Petition and Public Comment –** Director Gibble noted that we did get public input on our FB page. He wanted the Board to know that after his most recent comment on there, he will no longer be replying any further. He has checked with the Chief of Police and Counsel and our signs are correct and legitimate.

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**Claims and Accounts Approval**

Motion

Commissioner Kroeger moved to approve and pay the bills in the amount of $231,234.07. Commissioner Tucker seconded the Motion.  **Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 3-0. Commissioner Graves and Schulz were absent.

**Correspondence**

* Clubhouse – Todd Turner Rental
* Clubhouse – Thomas Betsinger Rental
* KSRA – Julie Eggleston

President Strack noted that all the evaluation forms were very positive.

**Positive Feedback/Reports –**

* Director Gibble noted that Commissioner Graves asked him to comment on the great way Supt. of Golf Ops Lundbeck handled some situations over the weekend that came up.
* Commissioner Schulz noted that she was contacted by a family that will be making a donation to our Foundation for about $1100.00
* Commissioner Tucker noted the 9 Whole Ladies are going to donate a few trees and some individuals will be donating money for trees.
* Supt. of Golf Ops Lundbeck noted the men’s league will be making donations also.
* Commissioner Schulz noted she has been asked about the winter kill at Lake Sycamore. Supt. of Parks Donahoe noted it was in proportion to all in Illinois. He will stock more fish this summer also.
* President Strack noted that the restoration of the natural area by 5 and 6 is going to look great.

**Sycamore Park District Annual Board Meeting and Election of Officers**

President Strack called the annual meeting to order. President Strack then turned the meeting over to Director Gibble. Director Gibble opened the floor for nominations for President.

**Office: Nominee: Nominated by: Seconded by: Vote:**

**President Ted Strack Michelle Schulz Ann Tucker (4) Ayes**

1. **Absent**

Director Gibble closed the floor for nominations for President for the coming year. He then turned the meeting over to President Strack.

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President Strack opened the floor for nominations for Vice President.

**Office: Nominee: Nominated by: Seconded by: Vote:**

**Vice Pres. Michelle Schulz Bill Kroeger Ann Tucker (4) Ayes**

1. **Absent**

President Strack closed the floor for nominations for Vice President.

President Strack opened the floor for nominations for Treasurer.

**Office: Nominee: Nominated by: Seconded by: Vote:**

**Treasurer Ann Tucker Michelle Schulz Bill Kroeger (4) Ayes**

1. **Absent**

President Strack closed the floor for nominations for Treasurer.

**Secretary:** Daniel Gibble

**Recording Secretary**: Jeanette Freeman

**Legal Services**: Ancel Glink

**Audit Services**: Lauterbach & Amen, LLP

**IAPD Legislative Contact**: Commissioner Tucker

**Board Member Delegate to State Conference**: Commissioner Kroeger with Commissioner Tucker as alternate.

**FOIA Officers**: Daniel Gibble, Kirk Lundbeck– will remain as indicated/recommended.

**Open Meetings Act Official**: Board President and Vice President– will remain as indicated/recommended.

**ADA Coordinator**: Bart Desch, Kirk Lundbeck– will remain as indicated/recommended.

**Plan Commission Representative**: Commissioner Schulz- will remain as indicated/recommended.

**Motion**

Commissioner Schulz made a motion to approve as indicated/recommended the remainder of the positions. The motion was seconded by Commissioner Kroeger.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Graves was absent.

President Strack closed the annual meeting at 6:21 pm.

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**Monthly Presentation – Current Course Marketing- Supt. of Golf Ops Kirk Lundbeck**

He handed out information on Third Party Golf Course Marketing. He then discussed the different ones that he uses and the process. He also went over the benefits to the Golf Course, along with the Community and how these services are paid for.

**OLD BUSINESS**

**Rejection of ADA Paving Bids** –Director Gibble noted he is recommending rejecting the bid. There was one bid and it was high like last year. They talked to the contractors that were at the pre bid meeting. They all noted the timing was not good. The engineers talked to some of the firms and they suggested a July re-bid with late fall work. He is recommending not to award the bid to the sole bidder Elliott & Wood and re-bid in July.

**Motion**

Commissioner Schulz moved to accept the recommendation to reject the bid. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Graves was absent.

**Discussion of Timeline Regarding Matters of Bonds and Referenda –** Director Gibble noted he gave the Board the calendar that was talked about last month to make sure all felt the right changes were made. He also noted he would like for President Strack and Commissioner Schulz as representatives of the Trailblazers to meet with Sarah Elm and Supt. of Recreation Desch to finalize some dates. They then went over the calendar to confirm the changes and the dates when things should happen. Commissioner Schulz suggested the Board email Director Gibble the dates they are not available.

**Report/Summary of Board Member’s Meetings with their Assigned Contacts**  - President Strack noted the Board wanted to talk about their individual meetings. He noted that the people he has talked to are supportive. He feels some might not be as supportive as said they would be. Commissioner Kroeger noted with the upcoming tour if there is negative we might hear then. Commissioner Schulz suggested a public tour to get them active – do an open call to the public. Commissioner Tucker noted she had people on her list that didn’t know we had a community center. She had a few people she contacted that cannot support because of their position. She had some that wanted more information but would endorse. Commissioner Kroeger noted the

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**Report/Summary of Board Member’s Meetings with their Assigned Contacts- cont’d**

people he talked to were very supportive of the community center and all seven ideas. They told him they feel overall the Park District is doing great things. He had some that knows everything the Park is doing but wants to know exactly what the Park is doing on the property. Commissioner Tucker noted the pool is the biggest thing and found that golf irrigation is not a negative. Commissioner Kroeger noted there was some concern about raising taxes. There was mention of a walking track in the community center from the seniors. Commissioner Schulz also noted she is hearing about the walking track. She feels the Board should talk about a picture of what the property will look like or a concept. President Strack suggested an aerial of each item but not the campus as a whole on the property. Director Gibble noted he will have staff think about how this can be presented so people will get the concept.

**Technology First Steps** – Supt. of Finance Hienbuecher noted that now the assessment is done we need to figure what we can do when. She has spent time looking at the capital budget to see what is available. The key component of doing the fiber and increasing the connectivity is going to Comcast at the Administration building. This can be done now without waiting to get the fiber done. There is a chance this will improve things. Director Gibble noted that Sikich had said the first thing to be done was to increase speed to the server. This is why Supt. of Finance Hienbuecher is recommending going with Comcast now. She noted the monthly fee will increase by $135.00 per month, but we will be going from 3 megabits per second to 100 per second on the upload. The upload will go from 564 kilowatts per second to 20 megabits.

**Final Plans for Park Tour** – Director Gibble noted the tour was cancelled.

**Review of Grant Opportunities Available to Park Districts –** Director Gibble noted this is just an informational item. IDNR Grants deadlines are usually July 1 and the IDOT Grants usually have deadlines of August 1st. He noted that this time next year we hopefully will be going for the OSLAD for the Sports Complex.

**Further Discussion of Impact Fees** – President Strack noted the City has received a letter from the Building Association indicating that land values have come down, but impact fees have not been adjusted. They are encouraging the City to look at this. He is suggesting waiting until the City comes to us on this.

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**NEW BUSINESS**

**Update of Conduct Ordinance** – Director Gibble noted he is suggesting changes that relate to the handgun laws and metal detectors.

**Motion**

Commissioner Tucker moved to accept the recommended changes to the Conduct Ordinance. The motion was seconded by Commissioner Schulz.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Graves was absent.

**Informational Items** – Director Gibble noted he wanted to give the Board information on the following items:

1. Ovitz Park Dedication – This will be on Saturday, October 25th at 10 am.
2. Drainage Problems – We continue to have drainage problems on one acre at the NE corner of the 89 acres on South Airport Road. They cannot put any crop in. We met with someone and getting quotes to replace a longer stretch of tile. We will bring to the Board meeting next month.
3. Asbestos Report – There are four items on the asbestos report for the Carl Property. Three will have to be removed if we burn it. He is getting quotes on the cost of this to decide if we should burn or just have removed.
4. Video – The Board has now been recorded that can be taken to presentations. The editing should be done in a week or two. They were shooting the pool, some sports including golf and the trails among other things.
5. Rotary Signs – He has approved installation of two signs that will be provided by Rotary.
6. Sports Complex 8 Acres – When they met with the Hartmann’s about some issues, they have issues getting to these eight acres. They suggested making it grass. This is in a flood plain, but we could put into grass to use as parking or something.

**Natural Gas Contract**  - Supt. of Finance Hienbuecher noted it is the time of year to review the contracts. Last year we changed from a fixed rate to index pricing. Overall the rates was an average of .07 lower than Nicor except for February and March. She has received three quotes, which are all very similar. She is recommending going with the index pricing again. We would have the option to go with the fixed rate permanently or during certain months. She is recommending going with Progressive Energy Group with the index rate plus .015. Director Gibble noted he and Supt. of Finance Hienbuecher will check over the next three to six months to see if we should lock in.

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**Motion**

Commissioner Schulz moved to approve the natural gas rates as recommended. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Graves was absent.

**Public Input -** None

**Motion**

The Board adjourned the Regular Session to go into Executive Session at 7:32 pm on a motion made by Commissioner Tucker for the reasons listed below. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Graves was absent.

#1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

#5 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

#6 The setting of a price for sale or lease of property owned by the public body.

The Board convened to Executive Session at 7:35 pm. The roll was called with Commissioners Kroeger, Schulz, Tucker and Strack present along with Director Gibble and Recording Secretary Freeman.

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**Motion**

The Board adjourned the Executive Session at 7:45 p.m. and reconvened to Regular Session on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Tucker.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Graves was absent.

**Motion**

The Board adjourned the Regular Session at 7:45 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted,

Jeanette Freeman

Recording Secretary

Sycamore Park District