



# Sycamore

PARK DISTRICT

*Established 1923*

940 East State Street  
Sycamore, IL 60178  
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**Sycamore Park District  
Regular Board Meeting**

**July 22, 2014**

**6:00 pm**

**Maintenance Building, 435 Airport Road**

**AGENDA**

**CALL TO ORDER (Roll Call Vote)**

**APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)**

**APPROVAL OF MINUTES: (Voice Vote)**

**3. Regular Meeting**

**June 24, 2014**

**Executive Session Meeting**

**June 24, 2014**

**(APPROVE TO REMAIN CONFIDENTIAL – VOICE VOTE)**

**PUBLIC INPUT:**

**APPROVAL OF MONTHLY CLAIMS:**

- 10. Claims Paid Since Board Meeting (Roll Call Vote)**
- 15. Claims Presented (Roll Call Vote)**

**CONSENT AGENDA:**

- 23. Superintendent of Finance Monthly Report**
- 26. Budget Report/Monthly Cash Flow Monthly Report**
- 43. Superintendent of Golf Operations Monthly Report**
- 45. Superintendent of Parks and Facilities Monthly Report**
- 51. Superintendent of Recreation Monthly Report**
- 54. Executive Director Monthly Report**

“Sycamore Park District - we put the **MORE** in Sycamore”

“Sycamore Park District is an equal opportunity provider and employer”

**Board of Commissioners Meeting**

**July 22, 2014**

**PG 2**

**CORRESPONDENCE-**

- 57. Shaw Media – DeKalb County’s Finest
- 59. Clubhouse Rental – Judy Waterfield
- 60. Letter to Sandra & James Quiram
- 61. Sycamore Library – Jill Dubicz

**POSITIVE FEEDBACK/REPORTS**

**MONTHLY PRESENTATION: Jackie Hienbuecher—Inventory Control in the Field**

**OLD BUSINESS:**

- 62. Rescheduling Park Tour—Jeff  
Status of Planning and Site Meetings with Community Groups and Sports Groups—Dan

**NEW BUSINESS:**

- 64. Recommendation on Fundraising Options for Golf Course Irrigation—Kirk  
Update on Grant Applications and Future Application Deadlines—Dan
- 66. **ORDINANCE 09-2014: AN ORDINANCE providing for and requiring the submission of the proposition of increasing the limiting rate for the Sycamore Park District, DeKalb County, Illinois, to the voters of said Park District at the general election to be held on the 4th day of November, 2014—Dan (Roll Call)**

**PUBLIC INPUT**

**EXECUTIVE SESSION (Roll Call Vote):**

**In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:**

- 5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**ADJOURNMENT (Voice Vote)**

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, June 24, 2014**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, June 24, 2014.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, Schulz, and Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner Tucker.**

Staff members present were Director Dan Gible, Bart Desch, Jeff Donahoe, Kirk Lundbeck, and Recording Secretary Jeanette Freeman.

Guests at the Board meeting were:

**Regular and Consent Agenda Approval –  
Motion**

Commissioner Schulz moved to approve the Regular Agenda and Consent Agenda.  
Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

**Approval of Minutes –  
Motion**

Commissioner Kroeger moved to approve the May 27, 2014 Regular Meeting Minutes and June 10, 2014 Special Meeting Minutes. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

**Motion**

Commissioner Kroeger moved to approve the May 27, 2014 Executive Session Minutes to remain confidential. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

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**Petition and Public Comment** –None

**Claims and Accounts Approval**

Motion

Commissioner Graves moved to approve and pay the bills in the amount of \$185,030.05.  
 Commissioner Kroeger seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

**Correspondence**

- Ladies of St. Mary's Catholic School Letter
- Illinois Junior Golf Association Thank You

**Positive Feedback/Reports** –

- Commissioner Schulz noted she emailed Jackie Hienbuecher on the great way she handled the issue with the Main South shelter.
- Commissioner Schulz noted about a feed about Facebook. There was a tree down on the walking path and there was to be a 5K. She had contacted Steve Tritt and he told her it was already taken care of.
- Commissioner Graves noted he had a conversation with Kirk Lundbeck on his roles on the Golf Course as the guy to go to. He appreciates all he does and knows this is not in his job description. This takes him away from the golf course. He would still like to see a ranger to do these things and for security reasons.
- Commissioner Kroeger noted he has been hearing a lot of compliments on the course condition and the excellent shape it is in. He also has noticed that on the weekends there are a lot of people enjoying the parks outside of the golf course. The Thursday night concerts success is getting stronger every week.
- President Strack noted that he saw Steve Tritt was working hard to get the water off the course and was very efficient. He was amazed the back 9 is open.
- President Strack noted the video and posters are great.
- Commissioner Graves noted he is happy the way everything is going with the course and parks.

**OLD BUSINESS**

**Monthly Presentation – New Pool Fees and Current progress on sales-Supt. Of Recreation**

**Bart Desch** – Bart handed out information on the 2013 figures and the 2014 figures so far. He then went through the changes in fees and hours that the Board had approved. He will have more figures as the season ends to see where everything ends up.

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**Report/Summary of Board Members Meetings** – President Strack noted he has not talked to any additional people. Commissioner Graves noted he has talked to some people in the community but not from the list.

**Rescheduling Park Tour** – Supt. Of Parks Jeff Donahoe noted we are going to try again. This time we may open up to the public and try for the end of the summer or early fall. The date that was chosen at this time was August 16<sup>th</sup> at 9:00 to 12:00 tentatively and have it open to the public. Director Gibble noted it can be put on Facebook, do email blasts and do press releases.

**NEW BUSINESS**

**Adoption of Prevailing Wage Ordinance** – Director Gibble noted this is the annual requirement to adopt no later than July 15<sup>th</sup>. This will be filed with the Secretary of State. He is recommending approval of the ordinance.

**Motion**

Commissioner Schulz moved to approve Ordinance 06-2014 Prevailing Wage Ordinance. The motion was seconded by Commissioner Graves.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

**Quarterly Review of Goal Progress on Short Term Plan** – President Strack noted he is blown away by how much staff has done – a tremendous job. Director Gibble noted at the end of 2014 we go into Vision 20/20 with this document being retired. Commissioner Graves noted everyone has done a tremendous job and he is proud of everyone with what we have going on.

**Annual Review of CAC Charter** – Director Gibble noted this is done every year. This year there were no changes. He is recommending approving the attached charter with no changes.

**Motion**

Commissioner Graves moved to approve the CAC Charter with no changes. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

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**Annual Review of Board By-Laws** – Director Gibble noted he is recommending adopting as is unless the Board wants any changes. President Strack asked that later the benefits to the employees be discussed. The family benefit was taken away and he is suggesting that maybe this be changed to 50% for immediate family. Commissioner Kroeger noted he has been trying to encourage his family to participate so he can get more feedback on programs. Commissioner Schulz noted this is worth talking about.

**Motion**

Commissioner Schulz moved to approve the Board By-Laws as presented with no changes. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent

**Quarterly Capital Fund Updates** – Director Gibble noted that Commissioner Tucker has requested this as treasurer. This gives the Board a sense of completion of projects and how expenses are going. There was no motion needed.

**Bi-Annual Review of Exec. Session Minutes** - Director Gibble noted that each six months we are reviewing to see what can be released. In December we will look at 2011. For now he is recommending release all of 2010 Executive Session Minutes, and that staff be authorized to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved more than 18 months ago.

**Motion**

Commissioner Schulz moved to approve releasing all of 2010 Executive Session Minutes, and that staff be authorized to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved more than 18 months ago. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

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**Ordinance 07-2014 General Obligation Bonds** - President Strack noted Ordinance 07-2014 is an ordinance authorizing issuance of General Obligation Bonds (Alternate Revenue Source) of the Sycamore Park District, DeKalb County, Illinois in an aggregate principal amount not to exceed \$9,000,000 for the purpose of the payment of land condemned or purchase for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, including but not limited to the construction of items identified in the District's Vision 20/20 Plan, and for the payment of the expenses incident thereto.

**Motion**

Park Commissioner Graves moved and Park Commissioner Schulz seconded the motion that said ordinance (Ordinance 07-2014) as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt the ordinance as read.

Upon the roll being called, the following Park Commissioners voted AYE: Kroeger, Graves, Schulz, Strack and the following Park Commissioners voted NAY: None. Commissioner Tucker was absent.

Whereupon the President declared the motion carried and the ordinance adopted, and henceforth did approve and sign the same in open meeting and did direct the Secretary to record the same in full in the records of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

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**Ordinance 08-2014 – To Amend the Fiscal Year for the Kishwaukee Special Recreation Association and Joint Agreement of DeKalb Park District, Genoa Township Park District, and Sycamore Park District for the Provision of Recreation Services for those with Disabilities** - Director Gible noted this also renews our joint agreement with Genoa and DeKalb Park Districts for another three years through 12-31-17. He is recommending adoption amending the fiscal year and to extend the agreement.

**Motion**

Commissioner Schulz moved to approve Ordinance 08-2014. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

**Public Input** - None

**Motion**

The Board adjourned the Regular Session to go into Executive Session at 6:49 pm on a motion made by Commissioner Schulz for the reason listed below. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

#11 Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The Board convened to Executive Session at 6:52 pm. The roll was called with Commissioners Kroeger, Schulz, Graves and Strack present along with Director Gible and Recording Secretary Freeman.

**Motion**

The Board adjourned the Executive Session at 7:00 p.m. and reconvened to Regular Session on a motion made by Commissioner Graves. The motion was seconded by Commissioner Tucker.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.



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**Motion**

The Board adjourned the Regular Session at 7:00 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

Respectfully Submitted,

Jeanette Freeman  
Recording Secretary  
Sycamore Park District

DATE: 07/17/2014  
 TIME: 12:38:09  
 ID: AP450000.WOW  
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SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

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FROM 06/25/2014 TO 07/16/2014

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
COMCA	COMCAST								
	061914	01 CABLE	303000096705	06/19/14	00000000	53667	07/15/14	556.65	556.65
		02 CABLE	504000096705		00000000				95.66
		03 INTERNET	101000096706		00000000				182.66
		04 INTERNET	201000096706		00000000				182.67
								VENDOR TOTAL:	556.65
COMMER	COMMERCIAL OUTDOOR, INC								
	71595	01 PATIO TABLES (5)	303000066400	06/27/14	00000095	53658	06/27/14	7,199.77	7,199.77
		02 PATIO CHAIRS (20)	303000066400		00000095				1,799.96
									5,399.81
								VENDOR TOTAL:	7,199.77
EUCL	EUCLID BEVERAGE LTD.								
	2453607076	01 BEER	303000086634	06/20/14	00000098	53661	07/02/14	976.35	724.95
		02 MIKES	303000086634		00000098				668.95
									56.00
	2453811631	01 BEER	303000086634	06/27/14	00000099	53661	07/02/14	976.35	251.40
		02 MIKES	303000086635		00000099				195.40
									56.00
								VENDOR TOTAL:	976.35
MENA	MENARDS - SYCAMORE								
	51600	01 CH-BOARDROOM REPAIR	101000066401	03/31/14	00000000	53664	07/10/14	50.32	70.30
	51678CM	01 RETURN - PIPE FITTINGS	101500066403	04/01/14	00000000	53664	07/10/14	50.32	-19.98
									-19.98
								VENDOR TOTAL:	50.32
PRIOR	PRIORITY PROMOTIONS								
	20922	01 APRONS	303300076500	05/20/14	00000000	53649	06/26/14	48.00	48.00
									48.00
								VENDOR TOTAL:	48.00
SERVICE	SERVICEMASTER RESTORATION AND								
	5464	01 SPORTS COMPLEX BATHROOMS	202100066401	06/10/14	00000000	53659	07/01/14	295.00	295.00
									295.00
								VENDOR TOTAL:	295.00

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VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

SUP SUPERIOR BEVERAGE  
 00220639 01 KEG BEER 303000086634 06/20/14 00000096 53662 07/02/14 615.80 215.00  
 537208 01 BEER 303000086634 06/27/14 00000097 53662 07/02/14 615.80 400.80  
 02 ARNIE PALMERS 303000086631 00000097 53662 07/02/14 615.80 312.80  
 88.00  
 VENDOR TOTAL: 615.80

T0000024 DOBBERSTEIN, MELISSA

062614 REIMBURSEMENT  
 01 ALDI REIMB -HOT DOG BUNS 303000086615 06/26/14 00000000 53650 06/26/14 480.30 480.30  
 02 ALDI REIMB - HAM BUNS 303000086613 00000000 53650 06/26/14 44.50 44.50  
 03 ALDI REIMB - HOT DOG BUNS 303000086615 00000000 53650 06/26/14 5.34 5.34  
 04 ALDI REIMB - HOT DOG BUNS 303000086615 00000000 53650 06/26/14 8.90 8.90  
 05 ALDI REIMB - ONIONS 303000086629 00000000 53650 06/26/14 22.25 22.25  
 06 ALDI REIMB - TOMATOES 303000086629 00000000 53650 06/26/14 3.98 3.98  
 07 ALDI REIMB - HOT DOG BUNS 303000086615 00000000 53650 06/26/14 3.87 3.87  
 08 ALDI REIMB - HAM BUNS 303400086613 00000000 53650 06/26/14 17.80 17.80  
 09 ALDI REIMB - HOT DOG BUNS 303400086615 00000000 53650 06/26/14 3.56 3.56  
 10 ALDI REIMB - HAM BUNS 303000086613 00000000 53650 06/26/14 8.90 8.90  
 11 ALDI REIMB 303300086613 00000000 53650 06/26/14 5.34 5.34  
 12 ALDI REIMB 303300086613 00000000 53650 06/26/14 222.50 222.50  
 133.36  
 TIP 07-01-14  
 01 WATERFIELD TIP 303500003090 07/01/14 00000000 53660 07/01/14 228.29 228.29  
 02 ROTARY TIP 303500003090 00000000 53660 07/01/14 34.49 34.49  
 193.80  
 VENDOR TOTAL: 708.59

T00000531 WHITE, LISA

062414 01 MILEAGE JUNE 201000046211 06/24/14 00000000 53644 06/25/14 69.56 69.56  
 VENDOR TOTAL: 69.56

T00000970 MOORE, ALICIA

070814 01 DROPPED CLASS - REFUND 205010276218 07/08/14 00000000 53663 07/08/14 49.48 49.48  
 49.48  
 VENDOR TOTAL: 49.48

T00000980 RIPI, JESSICA

06-27-14 PAYROLL 06/25/14 53645 06/25/14 146.00 146.00  
 VENDOR TOTAL: 146.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
T0000981	06-27-14	PAYROLL	201000001102	06/25/14	00000000	53645	06/25/14	146.00	146.00
	01	6-27-14 PAYROLL						146.00	146.00
								VENDOR TOTAL:	146.00
T0000982	062514	01 CLASS REFUND	205660256218	06/25/14	00000000	53646	06/25/14	15.00	15.00
								VENDOR TOTAL:	15.00
T0000983	062514	01 ARCHERY CLASS REFUND	205010236218	06/25/14	00000000	53647	06/25/14	55.00	55.00
								VENDOR TOTAL:	55.00
T0000984	070914	01 STEP COND REFUND	205660106218	06/25/14	00000000	53648	06/25/14	7.50	7.50
								VENDOR TOTAL:	7.50
UNIT2	070914	01 SHELTER REFUND - FLOOD	101000004000	07/09/14	00000000	53665	07/10/14	50.00	50.00
								VENDOR TOTAL:	50.00
UNIT2	07-14	NEWS POSTAGE	206500046202	07/10/14	00000000	53666	07/10/14	1,512.76	1,512.76
	01	NEWSLETTER POSTAGE						1,512.76	1,512.76
								VENDOR TOTAL:	1,662.00
UNIT2	071614	POST CARDS	101000046214	07/16/14	00000000	53668	07/16/14	831.00	831.00
	01	POSTCARD POSTAGE	201000046214		00000000			831.00	831.00
	02	POSTCARD POSTAGE						VENDOR TOTAL:	3,174.76
UNUM	JUNE 2014	01 LIFE INSURANCE PREMIUM	101000106801	06/26/14	00000000	53651	06/26/14	340.86	340.86
		02 LIFE INSURANCE PREMIUM	101500106801		00000000			64.85	64.85
		03 LIFE INSURANCE PREMIUM	504100106801		00000000			11.41	11.41
								VENDOR TOTAL:	53.74



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	61614			06/16/14					
		13 LETTUCE	303000086629		00000061	53657	06/26/14	1,738.61	1,738.61
		14 TOMATO	303000086629		00000061				1.58
		15 HOT DOG BUNS	303000086615		00000061				1.68
		16 HOT DOG BUNS	303300086615		00000057				17.80
		17 LETTUCE	303300086629		00000057				8.90
		18 HAND SOAP	101000076500		00000057				2.56
		19 CARPET CLEANER	201000076500		00000057				7.94
		20 TOMATOES	303000086629		00000057				4.44
		21 ONIONS	303000086629		00000057				3.50
		22 SHREDED CHEESE	303000086629		00000058				3.50
		23 LETTUCE	303000086629		00000058				17.76
		24 HOT DOG BUNS	303000086615		00000058				1.58
		25 LETTUCE	303300086629		00000058				6.23
		26 HOT DOG BUNS	303300086615		00000058				2.56
		27 ENGLISH MUFFINS	303000086610		00000093				20.47
		28 CREAMER	303000086632		00000093				6.84
		29 LIME JUICE	303000086636		00000093				2.68
		30 ENGLISH MUFFINS	303300086610		00000093				6.84
		31 HOT DOG BUNS	303000086615		00000093				2.68
		32 CANDY	303400086624		00000094				6.84
		33 POPCORN SALT	303400086621		00000094				13.20
		34 FRUIT CUPS/SNACKS, SLIMJIM, CHZ	303400086623		00000094				378.16
		35 CAPRI SUN	303400086633		00000094				4.12
		36 GRANOLA, PEANUTS, COOKIES, CRACKR	303400086618		00000094				48.94
		37 FLAVOR ICE	303400086626		00000094				13.96
		38 CANDY	303300086624		00000094				55.91
		39 FRUIT SNACKS/CUPS, SLIM JIM	303300086623		00000094				7.98
		40 CAPRI SUN	303300086633		00000094				414.04
		41 GRANOLA, COOKIES, SEEDS	303300086618		00000094				38.26
		42 FLAVOR ICE	303300086626		00000094				13.96
		43 MUFFINS	303300086611		00000094				65.50
		44 CRACKERS, COOKIES, PEANUTS, GRANO	303000086618		00000094				7.98
		45 SLIM JIM	303000086623		00000094				29.92
		46 MUFFINS	303000086611		00000094				74.22
		47 CANDY	303000086624		00000094				16.64
		48 BREAD, SUB BUNS	303000086612		00000094				30.43
		49 GUM	303300086624		00000094				170.56
		50 RAFFLE PRIZES	518000046216		00000094				31.24
		51 TUB	518000076500		00000094				16.76
		52 FIRST AID SUPPLIES	518000076513		00000094				60.00
		53 MTO SUPPLIES	205340016216		00000094				13.94
									11.00
									13.82

TOTAL --- ALL INVOICES: 1,738.61  
 19,127.12

INVOICES DUE ON/BEFORE 07/17/2014

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
CORPORATE			
10	ADMINISTRATION		
AFLAC	AFLAC	2,421.25	372.50
ANCEL	ANCEL, GLINK - LAW OFFICES OF	14,331.06	977.76
BOCKY	BOCKYN, LLC	1,800.00	150.00
CINTA	CINTAS CORPORATION #355	1,089.37	37.75
CONST	CONSTELLATION NEWENERGY	14,488.13	435.04
FP	FP MAILING SOLUTIONS	299.40	47.81
FRONTIER	FRONTIER	8,635.50	332.36
GENOABU	GENOA BUSINESS FORMS	1,517.53	87.80
GRAI	GRAINGER	1,870.47	199.90
ILLIN	ILLINI SECURITY SYSTEMS, INC.	1,787.50	151.88
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	2,789.71	57.36
KAR	KAR-FRE FLOWERS	160.90	22.50
MARKET	MARKET ACCESS CORPORATION		350.00
NICOR	NICOR GAS	21,660.85	102.11
OF	OFFICE DEPOT	1,581.24	-14.08
ROY	ROYAL PUBLISHING CO.		395.00
SHAW	SHAW SUBURBAN MEDIA	584.67	393.75
SOFT	SOFT WATER CITY	2,205.28	27.00
SYC	SYCAMORE CHAMBER OF COMMERCE	425.00	500.00
T0000230	FREEMAN, JEANETTE	78.40	14.56
TBC	TBC	9,756.49	438.28
WASTE	WASTE MANAGEMENT	2,479.66	82.27
WDKB-FM	WDKB-FM	627.00	406.25
	ADMINISTRATION		5,567.80
15	PARKS		
ARCO	ARCO MECHANICAL EQUIP SALES	660.00	600.00
ARTHU	ARTHUR CLESEN, INC.	12,653.69	620.00
BOBJO	BOB-JO CYCLE CO.	676.43	24.14
CARQ	CARQUEST AUTO PARTS	4,746.81	231.06
CEDAR	CEDAR RAPIDS TIRE	1,389.56	475.16
CINTA	CINTAS CORPORATION #355	1,089.37	52.40
CITY2	CITY OF SYCAMORE	423.36	93.94
COMMO	COMMONWEALTH EDISON	3,327.19	147.93
CONS	CONSERV FS	20,111.29	145.00
CONST	CONSTELLATION NEWENERGY	14,488.13	334.09
DEKGAR	DEKALB GARAGE DOORS, LLC		187.00
ENCAP	ENCAP, INC	97,500.00	1,765.00
FRONTIER	FRONTIER	8,635.50	172.98
HISTO	H.I. STONE & SONS INC.		114.80
HOWARD	HOWARD LEE & SONS INC	225.00	275.00

INVOICES DUE ON/BEFORE 07/17/2014

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
CORPORATE			
15	PARKS		
LOWE	LOWE'S	3,063.34	584.96
MAR	ARCH CHEM-MARINE BIOCHEM	3,285.00	1,676.00
MROUT	MR OUTHOUSE	5,367.50	1,185.00
MSC	MSC INDUSTRIAL SUPPLY CO		653.40
NICOR	NICOR GAS	21,660.85	216.63
SOFT	SOFT WATER CITY	2,205.28	115.50
VERM	VERMEER-ILLINOIS INC.	118.14	52.92
WASTE	WASTE MANAGEMENT	2,479.66	202.03
WILS	WILSON NURSERIES, INC.		455.00
	PARKS		10,379.94
RECREATION			
10	ADMINISTRATION		
BANN	BANNER UP SIGNS	2,950.88	92.00
BOCKY	BOCKYN, LLC	1,800.00	150.00
CINTA	CINTAS CORPORATION #355	1,089.37	10.70
CONST	CONSTELLATION NEWENERGY	14,488.13	435.04
ELM REX	ELM REX, SARAH	3,587.25	837.00
FP	FP MAILING SOLUTIONS	299.40	47.81
FRONTIER	FRONTIER	8,635.50	332.37
GENOABU	GENOA BUSINESS FORMS	1,517.53	87.80
ILLIN	ILLINI SECURITY SYSTEMS, INC.	1,787.50	151.87
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	2,789.71	57.36
KAR	KAR-FRE FLOWERS	160.90	22.50
NICOR	NICOR GAS	21,660.85	87.94
OF	OFFICE DEPOT	1,581.24	17.61
ROY	ROYAL PUBLISHING CO.		395.00
SYC	SYCAMORE CHAMBER OF COMMERCE	425.00	500.00
TBC	TBC	9,756.49	438.27
WDKB-FM	WDKB-FM	627.00	406.25
	ADMINISTRATION		4,069.52
21	SPORTS COMPLEX MAINTENANCE		
BANN	BANNER UP SIGNS	2,950.88	54.00
BEACO	BEACON ATHLETICS	959.00	324.92
BSN	BSN SPORTS	4,501.92	57.38
BURRI	BURRIS EQUIPMENT CO.	14,491.70	29.19
CONS	CONSERV FS	20,111.29	319.60



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SYCAMORE PARK DISTRICT  
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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
21	SPORTS COMPLEX MAINTENANCE		
CONST	CONSTELLATION NEWENERGY	14,488.13	332.99
DEKA3	DEKALB IRON & METAL CO.	139.34	169.67
MAPLE	MAPLE PARK LANDSCAPE-TRUCKING	720.00	60.00
MENA	MENARDS - SYCAMORE	2,625.09	193.98
MROUT	MR OUTHUSE	5,367.50	685.00
WAGN	WAGNER AGGREGATE, INC.	354.20	184.64
WASTE	WASTE MANAGEMENT	2,479.66	118.53
	SPORTS COMPLEX MAINTENANCE		2,529.90
25	MIDWEST MUSEUM OF NATURAL HIST		
MENA	MENARDS - SYCAMORE	2,625.09	7.71
SIMPLEX	SIMPLEXGRINNELL		1,065.39
	MIDWEST MUSEUM OF NATURAL HIST		1,073.10
50	PROGRAMS - YOUTH		
ONEAG	ON EAGLES WINGS EQUINE CENTER		1,500.00
T0000988	JANKOVICH, JILLIAN		16.50
	PROGRAMS - YOUTH		1,516.50
55	PROGRAMS - YOUTH ATHLETICS		
ALL	ALL STAR SPORTS INSTRUCTION	3,173.00	5,168.00
CHICAGO B	CHICAGO BULL/WHITE SOX		994.00
	PROGRAMS - YOUTH ATHLETICS		6,162.00
56	PROGRAMS - FITNESS		
T0000986	COOK, ROBERT		15.00
T0000987	HANSON-HALE, RUTH		95.00
	PROGRAMS - FITNESS		110.00
60	PROGRAMS - SPECIAL EVENTS		

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SYCAMORE PARK DISTRICT  
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INVOICES DUE ON/BEFORE 07/17/2014

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
60	PROGRAMS - SPECIAL EVENTS		
WDKB-FM	WDKB-FM	627.00	262.50
	PROGRAMS - SPECIAL EVENTS		262.50
61	PROGRAMS - CONCERTS		
BMI	BMI		235.36
	PROGRAMS - CONCERTS		235.36
70	WEIGHT ROOM		
THEFI	THE FITNESS CONNECTION	400.00	400.00
	WEIGHT ROOM		400.00
75	COMMUNITY CENTER		
C&L	C & L PROPERTIES, L.L.C.	34,625.40	5,558.00
CITY2	CITY OF SYCAMORE	423.36	28.92
COMMO	COMMONWEALTH EDISON	3,327.19	435.02
FRONTIER	FRONTIER	8,635.50	369.16
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	2,789.71	129.58
NICOR	NICOR GAS	21,660.85	105.85
OF	OFFICE DEPOT	1,581.24	212.68
SOFT	SOFT WATER CITY	2,205.28	148.00
T0000990	TENNANT, BREE		8.00
WASTE	WASTE MANAGEMENT	2,479.66	62.52
	COMMUNITY CENTER		7,057.73
DONATIONS			
10	ADMINISTRATION		
WILS	WILSON NURSERIES, INC.		610.00
	ADMINISTRATION		610.00

SPECIAL RECREATION

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SYCAMORE PARK DISTRICT  
 DEPARTMENT SUMMARY REPORT

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
SPECIAL RECREATION			
10	ADMINISTRATION		
ENGIN	ENGINEERING RESOURCE ASSOC	41,870.49	4,574.29
KISH	KISHWAUKEE SPECIAL RECREATION		20,135.50
MDF	MOST DEPENDABLE FOUNTAINS INC		350.00
SHAW	SHAW SUBURBAN MEDIA	584.67	105.21
	ADMINISTRATION		25,165.00
INSURANCE			
10	ADMINISTRATION		
PDRMA	PDRMA	200.00	29,256.68
	ADMINISTRATION		29,256.68
CONCESSIONS			
30	CLUBHOUSE CONCESSIONS		
CONST	CONSTELLATION NEWENERGY	14,488.13	186.45
DEKAM	DEKALB MECHANICAL INC	497.75	1,125.20
FOXR	FOX RIVER FOODS	602.73	159.81
GOR	GORDON FOOD SERVICE INC.	2,940.82	517.73
NICOR	NICOR GAS	21,660.85	37.69
PEPSI	PEPSI COLA GEN. BOT.	4,145.95	1,048.05
REINHART	REINHART FOOD SERVICE	4,448.64	383.50
USFOODS	US FOODS INC	888.45	1,032.43
WARE	WAREHOUSE DIRECT BUSINESS	432.03	177.75
WASTE	WASTE MANAGEMENT	2,479.66	74.27
	CLUBHOUSE CONCESSIONS		4,742.88
33	SPORTS COMPLEX CONCESSIONS		
AMER	AMERIGAS	87.95	52.77
CONST	CONSTELLATION NEWENERGY	14,488.13	211.48
FOXR	FOX RIVER FOODS	602.73	1,510.88
GOR	GORDON FOOD SERVICE INC.	2,940.82	2,573.53
MENA	MENARDS - SYCAMORE	2,625.09	72.12
PEPSI	PEPSI COLA GEN. BOT.	4,145.95	2,263.06
REINHART	REINHART FOOD SERVICE	4,448.64	548.09
SYC3	SYCAMORE SIGN COMPANY	4,945.00	345.00
USFOODS	US FOODS INC	888.45	872.25
	SPORTS COMPLEX CONCESSIONS		8,449.18

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SYCAMORE PARK DISTRICT  
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INVOICES DUE ON/BEFORE 07/17/2014

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
CONCESSIONS			
34	POOL CONCESSIONS		
GOR	GORDON FOOD SERVICE INC.	2,940.82	111.22
SYC3	SYCAMORE SIGN COMPANY	4,945.00	25.00
USFOODS	US FOODS INC	888.45	97.15
	POOL CONCESSIONS		233.37
35	CATERING		
REINHART	REINHART FOOD SERVICE	4,448.64	346.26
T0000024	DOBBERSTEIN, MELISSA	2,599.16	38.62
	CATERING		384.88
GOLF COURSE			
10	ADMINISTRATION		
FOOT	FOOTJOY	4,321.85	139.90
TITL	TITLEIST DRAWER CS	18,405.24	2,661.58
	ADMINISTRATION		2,801.48
40	GOLF OPERATIONS		
ALLST	ALL STAR PRO GOLF	191.40	267.24
BANN	BANNER UP SIGNS	2,950.88	200.00
CARQ	CARQUEST AUTO PARTS	4,746.81	160.00
CINTA	CINTAS CORPORATION #355	1,089.37	10.00
CONST	CONSTELLATION NEWENERGY	14,488.13	279.70
FRONTIER	FRONTIER	8,635.50	82.20
HIRS	HIRSCHBIEN TROPHIES	80.00	243.00
NEWV	NEW VALUES MAGAZINE	425.00	425.00
NICOR	NICOR GAS	21,660.85	37.69
NIV	NIVEL PARTS & MANUFACTURING	632.76	190.17
PLAY	PLAYERS GOLF CARS	510.00	850.00
SOFT	SOFT WATER CITY	2,205.28	81.00
USFOODS	US FOODS INC	888.45	40.88
	GOLF OPERATIONS		2,866.88
41	GOLF MAINTENANCE		

INVOICES DUE ON/BEFORE 07/17/2014

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GOLF COURSE			
41	GOLF MAINTENANCE		
ARTHU	ARTHUR CLESEN, INC.	12,653.69	875.10
BURRI	BURRIS EQUIPMENT CO.	14,491.70	169.07
CARQ	CARQUEST AUTO PARTS	4,746.81	3.43
CINTA	CINTAS CORPORATION #355	1,089.37	52.40
CONST	CONSTELLATION NEWENERGY	14,488.13	574.27
COUR	COURSIGNS, INC.		68.12
DEKGAR	DEKALB GARAGE DOORS, LLC		311.00
FOX1	FOX VALLEY FIRE & SAFETY CO.	1,537.75	165.00
FRONTIER	FRONTIER	8,635.50	172.98
JOHNDE	JOHN DEERE LANDSCAPES/LESCO	574.48	1,883.00
LOWE	LOWE'S	3,063.34	12.25
MROUT	MR OUTHUSE	5,367.50	165.00
NICOR	NICOR GAS	21,660.85	243.82
PENDL	PENDELTON TURF SUPPLY	65.00	1,112.50
REED	REED IRRIGATION		310.00
REIN	REINDERS, INC.	56,237.60	71.00
TYLER	TYLER ENTERPRISES	102.00	2,410.00
WASTE	WASTE MANAGEMENT	2,479.66	141.01
	GOLF MAINTENANCE		8,739.95
SWIMMING POOL			
80	POOL		
FRONTIER	FRONTIER	8,635.50	46.65
HALO	HALOGEN SUPPLY COMPANY, INC.	841.47	273.15
OF	OFFICE DEPOT	1,581.24	45.95
SOFT	SOFT WATER CITY	2,205.28	67.29
WARE	WAREHOUSE DIRECT BUSINESS	432.03	17.99
	POOL		451.03
81	POOL MAINTENANCE		
CLEAR	CLEARVIEW POOLS, INC.	2,482.00	61.20
CONST	CONSTELLATION NEWENERGY	14,488.13	1,309.51
HAWK	HAWKINS INC	2,459.35	2,488.62
ILL	ILLINOIS DEPT OF PUBLIC HEALTH		400.00
MENA	MENARDS - SYCAMORE	2,625.09	58.15
NICOR	NICOR GAS	21,660.85	1,639.67
WASTE	WASTE MANAGEMENT	2,479.66	128.75
	POOL MAINTENANCE		6,085.90

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SYCAMORE PARK DISTRICT  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 07/17/2014

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
SWIMMING POOL			
82	SWIM LESSONS		
T0000989	MICHAEL, KELLY		98.00
	SWIM LESSONS		98.00
CAPITAL PROJECTS			
10	ADMINISTRATION		
BANK	THE BANK OF NEW YORK MELLON		750.00
ENCAP	ENCAP, INC	97,500.00	3,275.00
EZGO	E-Z-GO A TEXTRON COMPANY		28,775.00
PAULSEN	PAULSEN APPLIANCE		695.00
SPECI	SPECIALTIES DIRECT		4,190.00
STRATEG	STRATEGIC EQUIPMENT AND SUPPLY		6,312.44
	ADMINISTRATION		43,997.44
	TOTAL ALL DEPARTMENTS		173,247.02

Intekim \$ 19,127.12

New \$ 173,247.02

total \$ 192,374.14

To: Board of Commissioners

From: Jackie Hienbuecher

Subject: Monthly Report

Date: July 22, 2014

**Administrative Initiatives** (7/1/14 – 7/31/14)

- Attended Superintendent and Board meetings.
- Assembled a complete list of impact fees received over the last five years, along with how they were spent.
- Continued working with staff to consolidate older Ordinances into a single PDF file.
- Reviewed June 30, 2014 financial statements in detail and provided to Superintendents with notes on areas of concern.
- Ordered and put in place the new deck furniture for the Club House.
- Provided documentation and assisted with workers compensation audit.
- Prepared report on opportunities for Museum grants and information regarding museum tax levy.
- Prepared and filed quarterly payroll taxes.
- Hired a replacement for the Office Assistant position.
- Attended Webinar regarding Public Sector Combined Heat & Power (CHP) Pilot Program.
- Followed up with TBC regarding expected improvement in internet speeds after Comcast installation.

- Reviewed figures in referendum ordinance.
- Reviewed inventory cycle counts.
- Checked suggestion boxes and responded if needed.
- Staff provided bid for Sycamore Chamber Funday luncheon.
- Trained office assistant on inputting purchase orders
- Catering/special events/room rentals: 3 room rentals, 2 golf outings, Wildenradt tournament (2 days), food for MLB clinic, and catering for shelter rental.

**Administrative Initiatives** (8/1/14 – 8/31/14)

- Continue to analyze financial statements and highlight any areas of concern to communicate with department heads.
- Work on IMRF project to ensure that proper enrollment has been made in the past.
- Review and finalize consolidated Ordinance file.
- Finalize facility rental tri-fold and add to website.
- Begin to research specifications for bidding out the installation of fiber optic line for the Technology Study recommendation.
- Review options for addressing the aging server.
- Complete renewal for CPRP status.
- Provide information in order to obtain quotes on electricity rates. Current contract expires in December 2014.
- Begin reviewing and checking on status of old outstanding checks.
- Participate in 2014 Chamber Funday.



- Will follow up with Boys Baseball, Girls Softball and Storm on Concession's operation for 2014 Season.
- Catering/special events/room rentals: 3 room rentals, 4 golf outings, and club championship over two weekends..

	10	20	21	22	23	24	25	26	27	28	30	32	50	51	60	70		Original		
	Corp	rec	Donations	spec rec	ins	audit	paving	police	imrf	ss	conc	development	Golf	pool	bonds	capital	total	Projection	Difference	
1/1/2014	129,720	54,281	223,514	285,400	42,297	13,116	56,861	8,071	-	-	47,788	74,064	(77,386)	-	14,399	737,132	<b>1,609,258</b>	<b>1,609,258</b>	-	
<b>January</b>																				
<b>Receipts</b>																				
Replacement Taxes	7,645			-													7,645	<b>4,000</b>	<b>3,645</b>	
Shelters	50																50	-	<b>50</b>	
User Fees		13,286									73		2,971	-			16,329	<b>15,944</b>	<b>385</b>	
Misc	472	505	5	7	1	0	1	0				2			0	53	1,048	<b>1,500</b>	<b>(452)</b>	
Expenses	(37,113)	(61,804)	-	(90)	(5,042)	-	-	-	-	-	(1,832)	-	(25,377)	(497)	-	(807)	(132,562)	<b>(173,493)</b>	<b>40,931</b>	
1/31/2014	100,775	6,268	223,519	285,316	37,256	13,116	56,862	8,071	-	-	46,029	74,066	(99,791)	(497)	14,399	736,378	<b>1,501,768</b>	<b>1,457,209</b>	<b>44,559</b>	
<b>February</b>																				
<b>Receipts</b>																				
Replacement Taxes	-																940	<b>750</b>	<b>190</b>	
Shelters	940																940	-	-	
User Fees		10,397									566		43,061	-			54,025	<b>10,332</b>	<b>43,693</b>	
Misc	505	4,000	5	7	1	0	0	0				2			0	48	4,568	<b>1,280</b>	<b>3,288</b>	
Expenses	(38,964)	(84,340)	-	(466)	-	-	(49,487)	-	-	-	(3,364)		(45,622)	(948)	-	-	(223,192)	<b>(193,395)</b>	<b>(29,797)</b>	
2/28/2014	63,256	(63,674)	223,524	284,857	37,257	13,116	7,375	8,071	-	-	43,231	74,068	(102,352)	(1,446)	14,400	736,426	<b>1,338,109</b>	<b>1,276,176</b>	<b>61,933</b>	
<b>March</b>																				
<b>Receipts</b>																				
Replacement Taxes	2,269																2,269	<b>2,400</b>	<b>(131)</b>	
Shelters	410																410	<b>600</b>	<b>(190)</b>	
User Fees		8,495									568	2,000	57,611	-		-	68,673	<b>97,918</b>	<b>(29,245)</b>	
Misc	5,225	2,200	-														7,425	<b>625</b>	<b>6,800</b>	
Expenses	(46,864)	(71,498)	-	(61,519)	(5,039)	(12,100)	(59)	-	-	-	(2,228)	-	(40,953)	(2,149)	-	(60,932)	(303,341)	<b>(245,810)</b>	<b>(57,531)</b>	
3/30/2014	24,296	(124,478)	223,524	223,338	32,218	1,016	7,317	8,071	-	-	41,571	76,068	(85,694)	(3,595)	14,400	675,494	<b>1,113,545</b>	<b>1,131,909</b>	<b>(18,363)</b>	
<b>April</b>																				
<b>Receipts</b>																				
Replacement Taxes	10,140																10,140	<b>8,800</b>	<b>1,340</b>	
Shelters	825																825	<b>825</b>	-	
User Fees		13,260									6,381	4,682	41,779	11,874			77,976	<b>81,971</b>	<b>(3,995)</b>	
Misc	25,042	600	-		229												25,870	<b>200</b>	<b>25,670</b>	
Expenses	(44,505)	(79,133)	-	-	-						(8,514)	-	(35,444)	(459)	-	(450)	(168,505)	<b>(218,265)</b>	<b>49,760</b>	
4/30/2014	15,798	(189,750)	223,524	223,338	32,447	1,016	7,317	8,071	-	-	39,438	80,750	(79,360)	7,820	14,400	675,044	<b>1,059,851</b>	<b>1,005,440</b>	<b>54,411</b>	

	10	20	21	22	23	24	25	26	27	28	30	32	50	51	60	70		Original			
	Corp	rec	Donations	spec rec	ins	audit	paving	police	imrf	ss	conc	development	Golf	pool	bonds	capital	total	Projection	Difference		
May																				-	
Receipts																					-
Taxes	61,362	104,452		18,573	6,566	1,829	9	9	11,107	9,844					72,905		286,657	225,520	61,137		
Transfers in/out	5,913	9,950							(11,107)	(9,844)	519		4,541	27			0	-	0		
Replacement Taxes	7,484																7,484	6,400	1,084		
Shelters	1,475																1,475	850	625		
User Fees		18,267									20,881	4,000	57,406	11,795			112,349	117,674	(5,325)		
Misc	15	-	200													3,300	3,515	17,416	(13,901)		
Expenses	(58,271)	(105,878)	(14,650)	(4,481)	-	-	-	-	-	(16,124)	-	(52,073)	(3,896)	-	(125,447)		(380,819)	(353,900)	(26,919)		
5/31/2014	33,776	(162,959)	209,074	237,430	39,012	2,846	7,326	8,081	-	-	44,714	84,750	(69,486)	15,747	87,305	552,896	1,090,512	1,019,400	71,112		
June																				-	
Receipts																					
Taxes	187,969	319,964		56,895	20,112	5,604	28	28	34,023	30,154					223,328		878,107	902,080	(23,973)		
transfers in/out	17,685	29,401							(34,800)	(30,800)	1,941		14,171	981			(1,423)	-	(1,423)		
Replacement Taxes	-																-	-	-		
Shelters	2,420																2,420	1,075	1,345		
User Fees		18,927									40,264	5,244	72,616	22,564			159,615	156,301	3,314		
Misc	2,019	6,200	1,500													-	9,719	2,602	7,117		
Expenses	(74,256)	(78,974)		(34,769)	-	(2,000)	-	-	-	(30,909)	-	(53,608)	(20,874)	(19,294)	(40,980)		(355,664)	(533,132)	177,468		
6/30/2014	169,613	132,559	210,574	259,556	59,124	6,450	7,354	8,109	(777)	(646)	56,010	89,994	(36,307)	18,417	291,339	511,917	1,783,286	1,548,326	234,960		
July																				-	
Receipts																					
Taxes	4,850	8,200		1,440	510	140	1	1	870	770					5,770		22,552	22,552	-		
transfers in/out	429	742							(870)	(770)	50		385	34			-	-	-		
Replacement Taxes	5,600																5,600	5,600	-		
Shelters	2,425																2,425	2,425	-		
User Fees	-	12,498									25,803	-	68,117	13,441			119,859	119,859	-		
Misc	(2)	1,100	-														1,098	1,098	-		
Expenses	(44,283)	(82,171)		-	-	-	-	(1,000)	-	(29,451)	-	(56,785)	(26,708)	-	(14,725)		(255,123)	(255,123)	-		
7/31/2014	138,632	72,928	210,574	260,996	59,634	6,590	7,355	7,110	(777)	(646)	52,412	89,994	(24,590)	5,184	297,109	497,192	1,679,697	1,444,737	234,960		
August																				-	
Receipts																					
Taxes	14,550	24,600		4,320	1,530	420	3	3	2,610	2,310					17,310		67,656	67,656	-		
transfers in/out	1,279	2,230							(2,610)	(2,310)	154		1,155	102			-	-	-		
Replacement Taxes	1,600																1,600	1,600	-		
Shelters	925																925	925	-		
User Fees		22,460									22,194	-	71,099	3,230			118,983	118,983	-		
Misc	2	2,235	-														2,237	2,237	-		
Expenses	(53,117)	(82,576)	-	(50,495)	-	-	-	-	-	(18,187)	-	(72,237)	(20,442)	-	-		(297,054)	(297,054)	-		
8/31/2014	103,871	41,877	210,574	214,821	61,164	7,010	7,358	7,113	(777)	(646)	56,573	89,994	(24,573)	(11,926)	314,419	497,192	1,574,044	1,339,084	234,960		

	10	20	21	22	23	24	25	26	27	28	30	32	50	51	60	70		Original		
	Corp	rec	Donations	spec rec	ins	audit	paving	police	imrf	ss	conc	development	Golf	pool	bonds	capital	total	Projection	Difference	
September																				
Receipts																				
Taxes	203,700	344,400		60,480	21,420	5,880	42	42	36,540	32,340					242,340		947,184	947,184		
transfers in/out	17,930	31,210							(36,540)	(32,340)	2,150		16,171	1,419			-	-		
Replacement Taxes	-																-	-		
Shelters	375																375	375		
User Fees		15,095									14,673	1,250	41,482	2,000			74,500	74,500		
Misc	49	5,475	-														5,524	5,524		
Expenses	(45,809)	(68,710)	-	(50,489)	(3,750)	-	-	-	-	-	(13,108)	-	(51,158)	(1,745)	-	(30,200)	(264,969)	(264,969)		
9/30/2014	280,116	369,347	210,574	224,812	78,834	12,890	7,400	7,155	(777)	(646)	60,288	91,244	(18,078)	(10,252)	556,759	466,992	2,336,658	2,101,698	234,960	
October																				
Receipts																				
Replacement Taxes	9,600	-															9,600	9,600		
Shelters	75																75	75		
User Fees		7,236									6,527	-	17,892	-			31,655	31,655		
Misc	-	-															-	-		
Bond Proceeds																	-	-		
Expenses	(55,531)	(89,876)		(38,000)	-	-	-	-	-	-	(8,036)	-	(45,709)	(960)	-	(22,000)	(260,112)	(260,112)		
10/31/2014	234,260	286,707	210,574	186,812	78,834	12,890	7,400	7,155	(777)	(646)	58,779	91,244	(45,895)	(11,212)	556,759	444,992	2,117,876	1,882,916	234,960	
November																				
Receipts																				
Taxes	19,400	32,800		5,760	2,040	560	4	4	3,480	3,080					23,080		90,208	90,208		
transfers in/out	1,710	2,972							(3,480)	(3,080)	204		1,540	134			-	-		
Replacement Taxes	-																-	-		
Shelters	-																-	-		
User Fees		10,974									1,759	-	5,333	-	-	-	18,066	18,066		
Misc	(2)	-															(2)	(2)		
Bond Proceeds																	472,680	472,680		
Expenses	(40,350)	(63,757)		-	-	-	-	-	-	-	(3,990)	-	(35,112)	(280)	(473,212)	(284,825)	(901,526)	(901,526)		
11/30/2014	215,018	269,696	210,574	192,572	80,874	13,450	7,404	7,159	(777)	(646)	56,752	91,244	(74,134)	(11,358)	106,627	632,847	1,797,302	1,562,342	234,960	
December																				
Receipts																				
Taxes	-																-	-		
Replacement Taxes	1,600																1,600	1,600		
Shelters																	-	-		
User Fees		3,329									900	1,250	6,152	-			11,631	11,631		
Misc	14,865	1,710															16,575	16,575		
Expenses	(51,020)	(89,988)		-	(28,580)	-	-	-	-	-	(2,438)	-	(36,186)	(1,060)	(79,294)	(7,500)	(296,066)	(296,066)		
12/31/2014	180,463	184,747	210,574	192,572	52,294	13,450	7,404	7,159	(777)	(646)	55,214	92,494	(104,168)	(12,418)	27,333	625,347	1,531,042	1,296,082	234,960	

	10	20	21	22	23	24	25	26	27	28	30	32	50	51	60	70		Original	
	Corp	rec	Donations	spec rec	ins	audit	paving	police	imrf	ss	conc	development	Golf	pool	bonds	capital	total	Projection	Difference
change	50,743	130,465	(12,940)	(92,827)	9,998	334	(49,457)	(912)	(777)	(646)	7,426	18,430	(26,783)	(12,418)	12,934	(111,786)	(78,216)	<b>(313,176)</b>	<b>234,960</b>

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**Corporate Fund (10)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	<u>Variance</u>
<b>Revenues</b>									
Administration	206,923.00	204,977.35	-0.9%	297,962.00	331,771.94	11.3% (1)	592,324.00	296,974.02	11.7% (1)
Parks	5,278.00	5,111.75	-3.1%	6,598.00	7,209.18	9.3% (2)	13,196.00	6,439.61	12.0% (2)
<b>Total Revenues</b>	<b>212,201.00</b>	<b>210,089.10</b>	<b>-1.0%</b>	<b>304,560.00</b>	<b>338,981.12</b>	<b>11.3%</b>	<b>605,520.00</b>	<b>303,413.63</b>	<b>11.7%</b>
<b>Expenses</b>									
Administration	32,377.00	40,684.81	25.7%	183,993.00	184,255.93	0.1%	362,679.00	154,144.67	19.5% (3)
Parks	23,819.00	30,313.08	27.3%	109,409.00	110,407.00	0.9%	220,433.00	94,384.51	17.0% (4)
<b>Total Expenses</b>	<b>56,196.00</b>	<b>70,997.89</b>	<b>26.3%</b>	<b>293,402.00</b>	<b>294,662.93</b>	<b>0.4%</b>	<b>583,112.00</b>	<b>248,529.18</b>	<b>18.6%</b>
<b>Total Fund Revenues</b>	<b>212,201.00</b>	<b>210,089.10</b>	<b>-1.0%</b>	<b>304,560.00</b>	<b>338,981.12</b>	<b>11.3%</b>	<b>605,520.00</b>	<b>303,413.63</b>	<b>11.7%</b>
<b>Total Fund Expenses</b>	<b>56,196.00</b>	<b>70,997.89</b>	<b>26.3%</b>	<b>293,402.00</b>	<b>294,662.93</b>	<b>0.4%</b>	<b>583,112.00</b>	<b>248,529.18</b>	<b>18.6%</b>
<b>Surplus (Deficit)</b>	<b>156,005.00</b>	<b>139,091.21</b>	<b>-10.8%</b>	<b>11,158.00</b>	<b>44,318.19</b>	<b>297.2%</b>	<b>22,408.00</b>	<b>54,884.45</b>	<b>-19.3%</b>

(1) 2014 Replacement Tax Is above budget 27.5% \$5,937 and 4.9% \$1,298 higher than 2013. Received 51.2% of Property Tax Receipts in 2014, budgeted to receive 50%. 2014 also has insurance reimbursement of \$2,330, farm income of \$5,000 (Carls Farm) and \$3,714 received for surplus equipment, all of which were not budgeted.

(2) The only revenue is the allocation of IMRF and SS tax levies.

(3) 2014 YTD has additional expenses of \$5,975 from payroll (PT Office Asst and Grant Writing) that had not occurred for the same time period in 2013. This is also the case for Cleaning Services \$5,124, Uniforms \$4,536 and Employee Relations (timing of holiday party) \$1,390. Also higher in 2014: Legal fees \$10,119; Public Relations \$3,313.

(4) Areas where 2014 ytd expenses exceed 2013: PT Wages 6.9% \$1,568; Landscape Services (Encap) 100%, \$2,570; Maintenance Expenses (Mowers, Shelters/Open Property, Signs) 12.1% \$2,269; Gas/Oil 39.8% \$3,238; Pond Management 165.2% \$2,047; Gas 110.1% \$2,983.

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**Recreation Fund (20)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
<b>Revenues</b>									
Administration	339,610.00	331,720.48	-2.32%	424,512.00	440,015.48	3.65% (1)	849,024.00	420,760.30	4.6% (1)
Sports Complex	1,750.00	3,279.00	87.37%	5,350.00	5,649.00	5.59%	33,400.00	4,658.00	21.3%
Sports Complex Maintenance	15,740.00	15,515.74	-1.42%	19,675.00	20,710.42	5.26%	39,350.00	19,844.76	4.4%
Midwest Museum of Natural Hist	575.00	-		1,150.00	599.52	-47.87%	2,300.00	1,158.38	-48.2%
Programs-Youth	2,608.00	4,010.03	53.76%	6,820.00	12,775.49	87.32% (2)	12,159.00	6,529.92	95.6% (2)
Programs-Teens	50.00	131.58	163.16%	2,663.00	2,335.04	-12.32% (2)	5,126.00	3,275.97	-28.7% (2)
Programs-Adult	-	240.00	#DIV/0!	1,275.00	820.00	-35.69% (2)	1,475.00	1,185.00	-30.8% (2)
Programs-Family	908.00	1,157.72	27.50%	5,160.00	7,298.47	41.44% (2)	8,621.00	6,182.29	18.1% (2)
Programs-Leagues	85.00	73.11	-13.99%	106.00	105.65	-0.33% (2)	4,212.00	113.47	-6.9% (2)
Programs-Youth Athletics	4,596.00	4,339.81	-5.57%	18,815.00	17,260.81	-8.26% (2)	22,065.00	14,988.01	15.2% (2)
Programs-Fitness	3,135.00	3,393.04	8.23%	22,881.00	25,752.03	12.55% (2)	38,484.00	23,970.62	7.4% (2)
Programs-Preschool	-	-	#DIV/0!	-	-	#DIV/0! (2)	-	690.00	-100.0% (2)
Programs-Senior	75.00	-	-100.00%	375.00	150.00	-60.00% (2)	600.00	175.00	-14.3% (2)
Programs-Dance	355.00	585.00	64.79%	2,205.00	2,795.00	26.76% (2)	3,000.00	3,759.00	-25.6% (2)
Programs-Special Events	466.00	1,206.59	158.92%	4,040.00	3,942.12	-2.42% (2)	5,069.00	3,370.19	17.0% (2)
Programs-Concerts	2,200.00	2,000.00	-9.09%	4,700.00	5,800.00	23.40%	8,000.00	1,600.00	262.5%
Programs-Trips	-	-	#DIV/0!	-	-	#DIV/0! (2)	-	428.00	-100.0% (2)
Brochure	-	3,000.00	#DIV/0!	1,880.00	5,900.00	213.83%	7,300.00	2,150.00	174.4%
Weight Room	1,979.00	2,386.09	20.57%	11,876.00	10,728.24	-9.66%	20,965.00	10,521.61	2.0%
Community Center	1,280.00	1,403.89	9.68%	1,600.00	1,916.66	19.79%	3,199.00	1,968.80	-2.6%
<b>Total Revenues</b>	<b>375,412.00</b>	<b>374,442.08</b>	<b>-0.26%</b>	<b>535,083.00</b>	<b>564,553.93</b>	<b>5.51%</b>	<b>1,064,349.00</b>	<b>527,329.32</b>	<b>7.1%</b>

(1) 2014 Property Tax receipts were budgeted to receive 50% through June. Actually received 51.2%. 2014 Annual Property Tax amount was 2% \$16,553 higher than 2013.

(2) Revenue from programs are greater than budget by 13.82% \$8,895 and increased 13.2%, \$8,567 compared to 2013.

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Expenses											
Administration	30,231.00	22,221.59	-26.49%	159,118.00	147,569.20	-7.26%	304,837.00	132,938.77	11.0%	(1)	
Sports Complex	-	250.00	#DIV/0!	-	250.00	#DIV/0!	-	339.76	-26.4%		
Sports Complex Maintenance	31,719.00	31,489.62	-0.72%	192,210.00	187,591.05	-2.40%	391,122.00	177,931.38	5.4%		
Midwest Museum of Natural Hist	825.00	2,116.26	156.52%	4,750.00	5,263.24	10.81%	9,500.00	2,985.00	76.3%		
Programs-Youth	537.00	348.13	-35.17%	1,368.00	3,690.93	169.80%	(2)	7,532.00	1,703.17	116.7%	(2)
Programs-Teens	-	264.00	#DIV/0!	1,817.00	1,338.64	-26.33%	(2)	3,630.00	2,210.75	-39.4%	(2)
Programs-Adult	550.00	90.00	-83.64%	550.00	482.00	-12.36%	(2)	1,200.00	550.00	-12.4%	(2)
Programs-Family	878.00	960.77	9.43%	4,920.00	5,905.78	20.04%	(2)	8,226.00	5,021.25	17.6%	(2)
Programs-Leagues	-	-	#DIV/0!	2,400.00	1,988.69	-17.14%	(2)	3,713.00	1,911.73	4.0%	(2)
Programs-Youth Athletics	2,041.00	1,222.08	-40.12%	8,789.00	6,110.08	-30.48%	(2)	17,625.00	5,798.81	5.4%	(2)
Programs-Fitness	1,826.00	1,683.86	-7.78%	11,828.00	12,375.32	4.63%	(2)	23,628.00	10,692.48	15.7%	(2)
Programs-Preschool	-	-	#DIV/0!	-	-	#DIV/0!	(2)	-	128.00	-100.0%	(2)
Programs-Senior	-	-	#DIV/0!	120.00	121.00	0.83%	(2)	300.00	-	#DIV/0!	(2)
Programs-Dance	-	-	#DIV/0!	1,880.00	1,900.00	1.06%	(2)	2,450.00	2,780.00	-31.7%	(2)
Programs-Special Events	700.00	101.82	-85.45%	3,337.00	2,630.37	-21.18%	(2)	4,703.00	3,488.63	-24.6%	(2)
Programs-Concerts	2,500.00	7,450.00	198.00%	5,255.00	8,650.00	64.61%		7,755.00	5,000.00	73.0%	
Programs-Trips	-	-	#DIV/0!	-	-	#DIV/0!	(2)	-	705.00	-100.0%	(2)
Brochure	-	-	#DIV/0!	8,100.00	9,375.59	15.75%		24,600.00	8,500.42	10.3%	
Weight Room	-	96.64	#DIV/0!	1,408.00	536.85	-61.87%		3,115.00	600.81	-10.6%	
Community Center	10,492.00	10,533.80	0.40%	68,711.00	71,432.55	3.96%		139,703.00	69,714.57	2.5%	
<b>Total Expenses</b>	<b>82,299.00</b>	<b>78,828.57</b>	<b>-4.22%</b>	<b>476,561.00</b>	<b>467,211.29</b>	<b>-1.96%</b>		<b>953,639.00</b>	<b>433,000.53</b>	<b>7.9%</b>	
Total Fund Revenues	375,412.00	374,442.08	-0.26%	535,083.00	564,553.93	5.51%		1,064,349.00	527,329.32	7.1%	
Total Fund Expenses	82,299.00	78,828.57	-4.22%	476,561.00	467,211.29	-1.96%		953,639.00	433,000.53	7.9%	
Surplus (Deficit)	293,113.00	295,613.51	0.85%	58,522.00	97,342.64	66.34%		110,710.00	94,328.79	3.2%	

(1) 2014 YTD has expenses that had not occurred for the same time period in 2013. Cleaning Services \$5,124, Uniforms \$4,443, Employee Relations (holiday party) \$1,390 and Intern \$2,422. Also, Public Relations increased \$2,944 over 2013.

(2) Expenses for programs are less than budget by 1.26% \$466 and increased 4.8%, \$1,681 compared to 2013.



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**Donations (21)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
Revenues									
Administration	-	1,500.00	#DIV/0!	-	1,610.14	#DIV/0!	-	525.70	206.3%
Total Revenues		1,500.00	#DIV/0!	-	1,610.14	#DIV/0!	-	525.70	206.3%
Expenses									
Administration	-	-		-	14,550.00	#DIV/0! (1)	-	-	#DIV/0!
Total Expenses	-	-		-	14,550.00		-	-	#DIV/0!
Total Fund Revenues	-	1,500.00	#DIV/0!	-	1,610.14	#DIV/0!	-	525.70	206.3%
Total Fund Expenses	-	-		-	14,550.00		-	-	#DIV/0!
Surplus (Deficit)	-	1,500.00	#DIV/0!	-	(12,939.86)	#DIV/0!	-	525.70	-2561.5%

(1) Board approved paying topography bill out of donation fund.

**Special Recreation (22)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
Revenues									
Administration	57,600.00	56,895.15	-1.22%	72,000.00	75,482.37	4.84% (1)	144,000.00	79,565.74	-5.1% (1)
Total Revenues	57,600.00	56,895.15	-1.22%	72,000.00	75,482.37	4.84%	144,000.00	79,565.74	-5.1%
Expenses									
Administration	88,495.00	34,769.36	-60.71%	240,690.00	100,947.81	-58.06% (2)	379,674.00	7,975.00	1165.8% (2)
Total Expenses	88,495.00	34,769.36	-60.71%	240,690.00	100,947.81	-58.06%	379,674.00	7,975.00	1165.8%
Total Fund Revenues	57,600.00	56,895.15	-1.22%	72,000.00	75,482.37	4.84%	144,000.00	79,565.74	-5.1%
Total Fund Expenses	88,495.00	34,769.36	-60.71%	240,690.00	100,947.81	-58.06%	379,674.00	7,975.00	1165.8%
Surplus (Deficit)	(30,895.00)	22,125.79	-171.62%	(168,690.00)	(25,465.44)	-84.90%	(235,674.00)	71,590.74	-135.6%

(1) 2014 Property Tax receipts were budgeted to receive 50% through June. Actually received 51.2%.

(2) Varied projects and timing.

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**Insurance (23)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
Revenues									
Administration	20,400.00	20,112.15	-1.41%	25,500.00	26,679.55	4.63%	51,000.00	21,560.47	23.7%
Total Revenues	20,400.00	20,112.15	-1.41%	25,500.00	26,679.55	4.63%	51,000.00	21,560.47	23.7%
Expenses									
Administration	28,580.00	-	-100.00%	40,230.00	9,852.00	-75.51% (1)	72,560.00	18,974.00	-48.1% (1)
Total Expenses	28,580.00	-	-100.00%	40,230.00	9,852.00	-75.51%	72,560.00	18,974.00	-48.1%
Total Fund Revenues	20,400.00	20,112.15	-1.41%	25,500.00	26,679.55	4.63%	51,000.00	21,560.47	23.7%
Total Fund Expenses	28,580.00	-	-100.00%	40,230.00	9,852.00	-75.51%	72,560.00	18,974.00	-48.1%
Surplus (Deficit)	(8,180.00)	20,112.15	-345.87%	(14,730.00)	16,827.55	-214.24%	(21,560.00)	2,586.47	550.6%

(1) Timing. PDRMA invoice pd in July.

**Audit (24)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
Revenues									
Administration	5,600.00	5,604.07	0.07%	7,000.00	7,434.14	6.20%	14,000.00	4,713.92	57.7%
Total Revenues	5,600.00	5,604.07	0.07%	7,000.00	7,434.14	6.20%	14,000.00	4,713.92	57.7%
Expenses									
Administration	-	2,000.00	#DIV/0!	14,100.00	14,100.00	0.00%	14,100.00	13,250.00	6.4%
Total Expenses	-	2,000.00	#DIV/0!	14,100.00	14,100.00	0.00%	14,100.00	13,250.00	6.4%
Total Fund Revenues	5,600.00	5,604.07	0.07%	7,000.00	7,434.14	6.20%	14,000.00	4,713.92	57.7%
Total Fund Expenses	-	2,000.00	#DIV/0!	14,100.00	14,100.00	0.00%	14,100.00	13,250.00	6.4%
Surplus (Deficit)	5,600.00	3,604.07	-35.64%	(7,100.00)	(6,665.86)	-6.11%	(100.00)	(8,536.08)	-21.9%

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**Paving & Lighting (25)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
Revenues									
Administration	40.00	28.10	-29.75%	50.00	38.89	-22.22%	100.00	45.93	-15.3%
Total Revenues	40.00	28.10		50.00	38.89		100.00	45.93	-15.3%
Expenses									
Administration			#DIV/0!		58.80	#DIV/0! (1)	-	4,329.65	-98.6% (1)
Total Expenses	-	-		-	58.80		-	4,329.65	-98.6%
Total Fund Revenues	40.00	28.10	-29.75%	50.00	38.89	-22.22%	100.00	45.93	
Total Fund Expenses	-	-	#DIV/0!	-	58.80	#DIV/0!	-	4,329.65	
Surplus (Deficit)	40.00	28.10	-29.75%	50.00	(19.91)	-139.82%	100.00	(4,283.72)	

(1) In 2013, engineering for paving work had begun.

**Park Police (26)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
Revenues									
Administration	40.00	28.10	-29.75%	50.00	37.67	-24.66%	100.00	40.89	-7.9%
Total Revenues	40.00	28.10		50.00	37.67		100.00	40.89	-7.9%
Expenses									
Administration	1,000.00	-	-100.00%	3,000.00	-	-100.00%	4,000.00	-	#DIV/0!
Total Expenses	1,000.00	-		3,000.00	-		4,000.00	-	#DIV/0!
Total Fund Revenues	40.00	28.10	-29.75%	50.00	37.67	-24.66%	100.00	40.89	-7.9%
Total Fund Expenses	1,000.00	-	-100.00%	3,000.00	-	-100.00%	4,000.00	-	
Surplus (Deficit)	(960.00)	28.10	-102.93%	(2,950.00)	37.67	-101.28%	(3,900.00)	40.89	-7.9%

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**IMRF (27)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
Revenues									
Administration	<u>34,800.00</u>	<u>34,023.13</u>	-2.23%	<u>43,500.00</u>	<u>45,129.96</u>	3.75%	<u>87,000.00</u>	<u>43,075.16</u>	4.8%
Total Revenues	34,800.00	34,023.13	-2.23%	43,500.00	45,129.96	3.75%	87,000.00	43,075.16	4.8%
Expenses									
Administration	<u>34,800.00</u>	<u>34,023.13</u>	-2.23%	<u>43,500.00</u>	<u>45,129.96</u>	3.75%	<u>87,000.00</u>	<u>43,075.16</u>	4.8%
Total Expenses	34,800.00	34,023.13	-2.23%	43,500.00	45,129.96	3.75%	87,000.00	43,075.16	4.8%
Total Fund Revenues	34,800.00	34,023.13	-2.23%	43,500.00	45,129.96	3.75%	87,000.00	43,075.16	4.8%
Total Fund Expenses	34,800.00	34,023.13	-2.23%	43,500.00	45,129.96	3.75%	87,000.00	43,075.16	4.8%
Surplus (Deficit)	-	-		-	-		-	-	

**Social Security (28)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
Revenues									
Administration	<u>30,800.00</u>	<u>30,154.19</u>	-2.10%	<u>38,500.00</u>	<u>39,998.01</u>	3.89%	<u>77,000.00</u>	<u>37,566.87</u>	6.5%
Total Revenues	30,800.00	30,154.19	-2.10%	38,500.00	39,998.01	3.89%	77,000.00	37,566.87	6.5%
Expenses									
Administration	<u>30,800.00</u>	<u>30,154.19</u>	-2.10%	<u>38,500.00</u>	<u>39,998.01</u>	3.89%	<u>77,000.00</u>	<u>37,566.87</u>	6.5%
Total Expenses	30,800.00	30,154.19	-2.10%	38,500.00	39,998.01	3.89%	77,000.00	37,566.87	6.5%
Total Fund Revenues	30,800.00	30,154.19	-2.10%	38,500.00	39,998.01	3.89%	77,000.00	37,566.87	6.5%
Total Fund Expenses	30,800.00	30,154.19	-2.10%	38,500.00	39,998.01	3.89%	77,000.00	37,566.87	6.5%
Surplus (Deficit)	-	-		-	-		-	-	

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**Concessions (30)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
<b>Revenues</b>									
Clubhouse Concessions	16,619.00	17,341.38	4.35%	25,774.00	31,866.22	23.64%	68,491.00	28,010.41	13.8%
Beverage Cart	3,409.00	3,604.21	5.73%	4,787.00	5,969.45	24.70%	15,709.00	4,471.45	33.5%
Sports Complex Concessions	17,944.00	16,220.03	-9.61%	23,915.00	23,688.78	-0.95%	28,434.00	20,589.08	15.1%
Pool Concessions	4,689.00	2,990.49	-36.22%	4,719.00	2,990.49	-36.63%	11,497.00	3,331.02	-10.2%
Catering	3,122.00	2,164.48	-30.67%	10,078.00	6,653.43	-33.98%	19,556.00	7,397.64	-10.1%
<b>Total Revenues</b>	<b>45,783.00</b>	<b>42,320.59</b>	<b>-7.56%</b>	<b>69,273.00</b>	<b>71,168.37</b>	<b>2.74% (1)</b>	<b>143,687.00</b>	<b>63,799.60</b>	<b>11.5% (1)</b>
<b>Expenses</b>									
Clubhouse Concessions	20,281.00	17,417.68	-14.12%	44,244.00	41,528.34	-6.14%	92,511.00	32,960.48	26.0% (2)
Beverage Cart	1,865.00	1,958.96	5.04%	2,803.00	3,141.10	12.06%	10,604.00	2,432.42	29.1%
Sports Complex Concessions	6,831.00	8,037.28	17.66%	12,288.00	13,435.01	9.33%	21,536.00	10,199.07	31.7%
Pool Concessions	3,970.00	2,763.56	-30.39%	3,970.00	2,799.66	-29.48%	10,581.00	2,469.91	13.4%
Catering	989.00	653.99	-33.87%	2,900.00	1,035.42	-64.30% (3)	6,183.00	1,234.97	-16.2% (3)
<b>Total Expenses</b>	<b>33,936.00</b>	<b>30,831.47</b>	<b>-9.15%</b>	<b>66,205.00</b>	<b>61,939.53</b>	<b>-6.44%</b>	<b>141,415.00</b>	<b>49,296.85</b>	<b>25.6%</b>
<b>Total Fund Revenues</b>	<b>45,783.00</b>	<b>42,320.59</b>	<b>-7.56%</b>	<b>69,273.00</b>	<b>71,168.37</b>	<b>2.74%</b>	<b>143,687.00</b>	<b>63,799.60</b>	<b>11.5%</b>
<b>Total Fund Expenses</b>	<b>33,936.00</b>	<b>30,831.47</b>	<b>-9.15%</b>	<b>66,205.00</b>	<b>61,939.53</b>	<b>-6.44%</b>	<b>141,415.00</b>	<b>49,296.85</b>	<b>25.6%</b>
<b>Surplus (Deficit)</b>	<b>11,847.00</b>	<b>11,489.12</b>	<b>-3.02%</b>	<b>3,068.00</b>	<b>9,228.84</b>	<b>200.81%</b>	<b>2,272.00</b>	<b>14,502.75</b>	<b>-36.4%</b>

(1) Overall revenue is over budget and exceeded 2013. Storm Dayz revenue for 2014, \$9 920 was slightly higher than 2013 \$8,656. However, it was lower than years past due to wet weather. The pool's performance is also down in part to reducing the hours and weather. There may be some catering revenue that has to be moved from the clubhouse to catering but overall room rentals are tracking about the same as last year.

(2) Capital items being purchased in 2014 using proceeds for Concessions Fund: Menu Board \$1,237.50; Deck Furniture (5 tables, 20 chairs) \$7,199.77.

(3) Most of the catering revenue has been room rental fees. Additional transfers of COGS for catering has to be made out of clubhouse.

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**Developer Contributions (32)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
Revenues									
Administration	1,250.00	5,244.00	319.52%	2,500.00	15,929.59	537.18%	5,000.00	27,534.28	-42.1%
Total Revenues	1,250.00	5,244.00		2,500.00	15,929.59		5,000.00	27,534.28	-42.1%
Expenses									
Administration	-	-		-	-		-	-	#DIV/0!
Total Expenses	-	-		-	-		-	-	#DIV/0!
Total Fund Revenues	1,250.00	5,244.00		2,500.00	15,929.59		5,000.00	27,534.28	-42.1%
Total Fund Expenses	-	-		-	-		-	-	#DIV/0!
Surplus (Deficit)	1,250.00	5,244.00		2,500.00	15,929.59		5,000.00	27,534.28	-42.1%

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**Golf Course (50)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
<b>Revenues</b>									
Golf Operations	74,931.00	76,683.59	2.3%	290,048.00	280,745.90	-3.2%	508,950.00	273,218.64	2.8% (2)
Golf Maintenance	8,340.00	7,748.89	-7.1%	10,425.00	10,259.14	-1.6%	20,849.00	10,398.57	-1.3%
Total Revenues	83,271.00	84,432.48	1.4%	300,473.00	291,005.04	-3.2%	529,799.00	283,617.21	2.6%
<b>Expenses</b>									
Golf Operations	25,395.00	24,796.09	-2.4%	103,911.00	106,541.71	2.5%	245,640.00	105,143.30	1.3%
Golf Maintenance	25,277.00	32,610.29	29.0%	131,216.00	133,708.86	1.9%	286,674.00	124,373.09	7.5% (3)
Total Expenses	50,672.00	57,406.38	13.3%	235,127.00	240,250.57	2.2%	532,314.00	229,516.39	4.7%
Total Fund Revenues	83,271.00	84,432.48	1.4%	300,473.00	291,005.04	-3.2%	529,799.00	283,617.21	2.6%
Total Fund Expenses	50,672.00	57,406.38	13.3%	235,127.00	240,250.57	2.2%	532,314.00	229,516.39	4.7%
Surplus (Deficit)	32,599.00	27,026.10	-17.1%	65,346.00	50,754.47	-22.3%	(2,515.00)	54,100.82	-6.2%

(1) Daily Greens Fees +16.38% +\$12,022

Golf Events & Misc -12.13% -\$1,624

Lessons -77.39% -\$770

Carts -4.53% -\$2,128

Season passes -14.62% -\$18,051

Pro shop sales +6.53% -\$1,503

Non-resident passes are over budget 43.12%, \$7,879

(2) Daily Greens Fees +21.95% +\$15,374

Golf Events & Misc -9.4% -\$1,220

Lessons -82.35% -\$1,050

Carts -4.06 -\$1,899

Season passes -1.89% -\$2,036

Pro shop sales +3.05% +\$726

SAY GOLF now in recreation

(3) 2014 Golf Maintenance is higher in the following: Mowers/Utility Vehicles 41.8% \$4,053; Pesticides 170.6% \$5,999

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**Swimming Pool (51)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
<b>Revenues</b>									
Pool	24,137.00	19,812.82	-17.9%	41,869.00	36,580.58	-12.6%	58,199.00	41,911.44	-12.7%
Swim Lessons	5,524.00	3,716.38	-32.7%	10,205.00	10,378.24	1.7%	14,235.00	9,548.28	8.7%
<b>Total Revenues</b>	<b>29,661.00</b>	<b>23,529.20</b>	<b>-20.7%</b>	<b>52,074.00</b>	<b>46,958.82</b>	<b>-9.8% (1)</b>	<b>72,434.00</b>	<b>51,459.72</b>	<b>-8.7% (2)</b>
<b>Expenses</b>									
Pool	12,847.00	11,225.50	-12.6%	14,122.00	13,554.41	-4.0% (3)	44,430.00	14,999.06	-9.6% (3)
Pool Maintenance	5,415.00	7,902.37	45.9%	10,805.00	12,289.45	13.7% (4)	25,400.00	11,309.40	8.7% (4)
Swim Lessons	1,948.82	1,731.53	-11.1%	1,948.62	1,942.06	-0.3%	8,201.00	1,569.95	23.7% (5)
<b>Total Expenses</b>	<b>20,210.82</b>	<b>20,859.40</b>	<b>3.2%</b>	<b>26,875.62</b>	<b>27,785.92</b>	<b>3.4%</b>	<b>78,031.00</b>	<b>27,878.41</b>	<b>-0.3%</b>
<b>Total Fund Revenues</b>	<b>29,661.00</b>	<b>23,529.20</b>	<b>-20.7%</b>	<b>52,074.00</b>	<b>46,958.82</b>	<b>-9.8%</b>	<b>72,434.00</b>	<b>51,459.72</b>	<b>-8.7%</b>
<b>Total Fund Expenses</b>	<b>20,210.82</b>	<b>20,859.40</b>	<b>3.2%</b>	<b>26,875.62</b>	<b>27,785.92</b>	<b>3.4%</b>	<b>78,031.00</b>	<b>27,878.41</b>	<b>-0.3%</b>
<b>Surplus (Deficit)</b>	<b>9,450.18</b>	<b>2,669.80</b>	<b>-71.7%</b>	<b>25,198.38</b>	<b>19,172.90</b>	<b>-23.9%</b>	<b>(5,597.00)</b>	<b>23,581.31</b>	<b>-18.7%</b>

(1) Daily Fees +5.0% \$313

Season passes -11.85% -\$3,909

Misc income (includes oscar, pool rentals and middle school pool party) -3.83% -\$47

Swim Lessons -1.65% -\$153

(2) Daily Fees +8.32% \$504

Season passes -16.02% \$5,551

Misc income (includes oscar, pool rentals and middle school pool party) -37.13% -\$690

Swim Lessons +5.29% +\$456

(3) Labor for general pool hours is below budget 5.7% \$686 and less than 2013 10.6% \$1,343. This is primarily due to change in hours.

(4) 2014 Plumbing costs \$2,482.

(5) Payroll higher in 2014 for swim lesson instructors.



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**Debt Service (60)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
Revenues									
Administration	230,800.00	223,327.97	-3.2%	288,500.00	296,233.97	2.7%	577,000.00	284,546.27	4.1%
Total Revenues	230,800.00	223,327.97	-3.2%	288,500.00	296,233.97	2.7%	577,000.00	284,546.27	4.1%
Expenses									
Administration	19,294.00	19,293.75	0.0%	19,294.00	19,293.75	0.0%	571,800.00	20,343.75	-5.2%
Total Expenses	19,294.00	19,293.75		19,294.00	19,293.75		571,800.00	20,343.75	-5.2%
Total Fund Revenues	230,800.00	223,327.97	-3.2%	288,500.00	296,233.97	2.7%	577,000.00	284,546.27	4.1%
Total Fund Expenses	19,294.00	19,293.75		19,294.00	19,293.75		571,800.00	20,343.75	-5.2%
Surplus (Deficit)	211,506.00	204,034.22	-3.5%	269,206.00	276,940.22	2.9%	5,200.00	264,202.52	4.8%

**Capital Projects (70)**

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2013 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	3,400.74	#DIV/0!	472,680.00	3,694.78	-8.0%
Total Revenues	-	-	#DIV/0!	-	3,400.74	#DIV/0!	472,680.00	3,694.78	-8.0%
Expenses									
Administration	158,450.00	40,979.77	-74.1%	302,950.00	225,237.26	-25.7%	662,200.00	235,071.14	-4.2%
Total Expenses	158,450.00	40,979.77	-74.1%	302,950.00	225,237.26	-25.7%	662,200.00	235,071.14	-4.2%
Total Fund Revenues	-	-		-	3,400.74	#DIV/0!	472,680.00	3,694.78	-8.0%
Total Fund Expenses	158,450.00	40,979.77	-74.1%	302,950.00	225,237.26	-25.7%	662,200.00	235,071.14	-4.2%
Surplus (Deficit)	(158,450.00)	(40,979.77)	-74.1%	(302,950.00)	(221,836.52)	-26.8%	(189,520.00)	(231,376.36)	-4.1%
Total Fund Revenues	1,127,658.00	1,111,730.31		1,739,063.00	1,824,642.31	4.9%	3,843,669.00	1,732,489.49	
Total Fund Expenses	604,732.82	420,143.91	-30.5%	1,800,434.62	1,561,017.83	-13.3%	4,156,845.00	1,368,806.93	
Surplus (Deficit)	522,925.18	691,586.40	32.3%	(61,371.62)	263,624.48	-529.6%	(313,176.00)	363,682.56	

## Sycamore Park District

	1/1/2014	Revenues	Expenses	6/30/2014	6/30/2014 Cash balance
10 Corporate	131,195.37	338,981.12	294,662.93	175,513.56	169,613.28
20 Recreation	36,127.00	564,553.93	467,211.29	133,469.64	132,558.70
21 Donations	223,513.80	1,610.14	14,550.00	210,573.94	210,573.94
22 Special Recreation	285,021.65	75,482.37	100,947.81	259,556.21	259,556.21
23 Insurance	42,998.28	26,679.55	9,852.00	59,825.83	59,124.33
24 Audit	13,115.80	7,434.14	14,100.00	6,449.94	6,449.94
25 Paving & Lighting	7,373.77	38.89	58.80	7,353.86	7,353.86
26 Park Police	8,071.03	37.67	-	8,108.70	8,108.70
27 IMRF	-	45,129.96	45,129.96	-	-
28 Social Security	-	39,998.01	39,998.01	-	-
30 Concessions	49,188.82	71,168.37	61,939.53	58,417.66	56,010.39
32 Developer Contributions	74,064.11	15,929.59	-	89,993.70	89,993.70
60 Debt Service	14,398.84	296,233.97	19,293.75	291,339.06	291,339.06
70 Capital Projects	737,132.43	3,400.74	225,237.26	515,295.91	511,916.51
<b>Total governmental fund balance</b>	<b>1,622,200.90</b>	<b>1,486,678.45</b>	<b>1,292,981.34</b>	<b>1,815,898.01</b>	<b>1,802,598.62</b>
50 Golf Course Net Assets	140,612.56 <u>(224,878.42)</u> (84,265.86)	291,005.04	240,250.57	191,367.03 <u>(224,878.42)</u> (33,511.39)	(36,307.13)
51 Swimming Pool Net Assets	275,778.45 <u>(276,233.35)</u> (454.90)	46,958.82	27,785.92	294,951.35 <u>(276,233.35)</u> 18,718.00	18,417.01
<b>Total proprietary funds</b>	<b>416,391.01</b>	<b>337,963.86</b>	<b>268,036.49</b>	<b>486,318.38</b>	
<b>Net assets</b>	<b><u>(501,111.77)</u></b>			<b><u>(501,111.77)</u></b>	
<b>Proprietary funds minus net assets</b>	<b><u>(84,720.76)</u></b>			<b><u>(14,793.39)</u></b>	
	1,537,480.14			1,801,104.62	1,784,708.50

## Summary of depository accounts as of 7/16/2014

<u>Location</u>	<u>Balance</u>	<u>Interest</u>
Castle Bank	15,628.83	0.10
National Bank & Trust	1,195,145.51	0.03
Resource Bank	559,407.08	0.10

\*Dekalb Co. Community Foundation 14,918.48

1,785,099.90

\* There is currently an gain on investments which has increased the original \$10,000 that was placed with the foundation. This balance is as of 6/30/14.

To: Board of Commissioners

From: Kirk T. Lundbeck

Subject: Monthly Report

Date: July 22, 2014

**Administrative Initiatives (7/1/14 – 7/31/14)**

- Attended weekly Department Head meetings as scheduled.
- Attended monthly all staff meeting.
- Attended Chamber of Commerce Ambassadors Club meeting.
- Developed July Newsletter for golf operation.
- Updated reader board outside pro shop with July special events and leagues.
- Held 5 large golf outings including, The Shriners Scramble, the Fitzgerald Reunion, The Al Wildenradt Junior Championship. Over 400 participants in these events generating over \$6,500.00 in revenue.
- Offered special afternoon green fee and cart fee rates for the 4<sup>th</sup> of July through Golfnow.
- Met with adhoc irrigation committee.
- Offered free 10 minute golf swing tune ups at Sycamore Family Sports Center.
- Placed new Sycamore Park District logo decals on 2010 EZGO Golf Carts.
- Completed sponsor signage for tee signs.
- Dealt with summer flood issues, updated website, sent out regular emails to league participants with golf course updates and status. Contacted third party marketing agents with golf course conditions and status of riding cart usage.

- Serve as Sycamore Park District representative for a committee to screen applicants for the DeKalb Park District Superintendent of Recreation position.

**Administrative Initiatives (8/1/14 – 8/31/14)**

- Attend weekly Department Head meetings as scheduled.
- Attend monthly all staff meeting.
- Attend Chamber of Commerce Ambassadors Club meeting.
- Attend Voluntary Action Center Board Meeting.
- Develop August Newsletter for golf operation.
- Update reader board outside pro shop with July special events and leagues.
- Hold 7 large golf events including, Sycamore Chamber Funday, Fraternal Order of Police, PJ's Courthouse, Opportunity House and The Sycamore Park District Golf Club Championship.
- Offer Free 10 minute lessons at Sycamore Family Sports Center.
- Develop fall pro shop staffing schedule including the hiring of a cart attendant trainee.
- Begin to place new logo on remainder of golf carts.
- Offer a pro shop sale for slow selling items, such as golf shirts and tops to begin to reduce 2014 inventory.
- Meet with additional golf course patrons concerning alternative ways to generate dollars needed for new irrigation system.

To: Board of Commissioners

From: Jeff Donahoe

Subject: Monthly Report

Date: July 22, 2014

**Administrative Initiatives** (7/1/14-7/31/14)

**Golf**

- The area received 10.5 inches of rain from June 19<sup>th</sup> thru July 12<sup>th</sup>. The river crested over the banks at the end of June when almost 4 inches of rain fell at one time. While water covered several areas of the course east of the river, we considered this a mild flood as no greens were covered and the water collected mostly in the expected low drain areas.
- We worked thru the 4<sup>th</sup> of July weekend to pump out any extra water not connected to the drains and the back was open to walking and soon carts a few days after the river fell below flood levels. Several areas of turf were lost as the warm dirty water sat in the low areas for five or six days. Most of the damaged areas are in the rough with the worst fairway damage occurring on the low areas of 18, 11, and 12 fairways.
- Seeding of the lost turf areas began on July 17<sup>th</sup> and will continue as areas become dry enough to slit-seed the damaged areas and the heavy rains stay away. In a typical summer, the temperatures are too high this time of year to expect quality seed germination, but this summer seems to be the exception so we will seed now and continue to do so later this summer if we don't see quality results from the first effort.
- In addition to consistent mowing and trimming while dodging rain events, staff has removed trees and stumps, worked on replacing failed sprinkler heads, fertilized various areas, sprayed for turf diseases and weeds, seeded thin turf areas, maintained annual flower beds, planted a couple of trees, and stained tee sign poles.

- I continue to meet regularly with Kirk Lundbeck as the outings continue to increase in frequency to plan maintenance operations around the play. We were happy to have the course playable with carts available for the Shriner's outing between large rain events and after the flood.
- Encap Inc. has completed seeding of the area south of 5 approach. The area is low and had a lot of standing water remaining after the heavy rains so we are waiting to see how successfully the seed germinates.
- Have been ordering plant protectant products and seed as needed and meeting with product reps.
- Special thanks to Steve Tritt, Armond Mattingly and all of our golf maintenance staff for their hard work during the flooding rains to get the course back in playable condition as quickly as possible.

## **Sports**

- The flood and rains cancelled several ball games and practices on all the fields. I worked with all our user groups daily to figure out what fields were ready for use to help schedule make-up games. I was pleased to see that our various league leaders worked well together and with me in figuring out who would use the individual fields once we had them available and dry enough for use.
- Staff has been dragging and chalking scheduled fields daily, adding ag lime infield surfacing to needed areas, mowing and weed eating consistently, emptying garbage as needed, painting foul lines and soccer lines weekly, and cutting down dead trees as time allows.
- The Storm Dayz tournament was also held the last weekend of June with 76 teams involved. 11 of our ball fields were used and we had an extra

challenge with rain each day of the tournament. Again, the leaders of the tournament worked well with us to reschedule games to available fields as they became dry enough for use. Staff worked early and stayed all day to help with parking, garbage, and help recover fields from the rains when they occurred.

- I continue to communicate almost daily with all ball field users groups as schedules for field prep change due to weather issues and as the seasons end for girls' softball and boys' baseball. Bart and I have been working to help organize all the groups as field space for games and practices are in high demand this time of year.
- Staff is now preparing the soccer fields by laying out all the lines and boxes for all 16 fields used during the fall. AYSO practice will start the last week of July and games on August 9<sup>th</sup>.
- The pool continues to run well. We had to replace a diving board due to the traction wearing down on the surface of the board, replaced a couple of chemical meters, and added a screen to better direct the filter powder into the water in the mechanical room.
- Worked with Sycamore Girls' Softball and prepared fields as they held their end of season tournament the weekend of July 8<sup>th</sup>. This was also delayed by weather and some games rescheduled but all games were completed by Sunday evening.
- A special thanks to Bounie, Tyler Burke, Larry Miller and all park staff for their extra hard work to prepare for Storm Dayz and the extra time during the event to make sure all went smoothly. Also thanks for recovery of the area after the heavy rains to keep the games going and fields in great condition.

## **Parks**

- Staff continues to perform daily mowing, trimming, and cleanup of all park areas. They are also completing minor repairs of structures, playgrounds and playground equipment, landscape areas have had mulch added, dead ash trees and stumps have been removed, installing signs, we have been performing safety checks of playground structures, staff added plants to playground landscape beds and planted a few trees south of pool area where trees have been removed.
- Stage set-up and manicuring of the Good Tymes area is taking place weekly as the concert series continues. During the flood, we set the stage up near the maintenance shop on the soccer fields.
- Staff cleaned up from flood waters and debris, removed some dead carp from flooded grass areas, and blew off walk paths and play areas where water collected.
- Attended staff, board, and CAC meetings.
- Attended youth football and youth soccer planning meetings for the future. Also attended Dr. Ovitz Park planning meeting with Home Owner's Assoc.
- I worked with all staff in the various areas to help with rain and flood recovery during the past few weeks.
- WPA Main Shelter is just about complete. Electricity and lights have been added, the well is hooked up and working, the plumbing has been completed, the toilet stalls, grab bars, and hand driers have been installed. The City of Sycamore required exhaust fans are added so we are having that completed this week or next and then the doors will be open for bathroom use.
- Continue to work with Encap as our various pond/prairie projects are continued or maintenance of past work is scheduled and completed.



- Continue to keep in touch with Midwest Museum staff on any issues and had the fire alarm panel serviced along. Still in the process of obtaining information on changing a portion of the sprinkler system to a dry system.
- Met with excavators to receive quotes on drain tile repair in farm land along Airport Road. Look to complete work when area is dry enough this summer.
- Attended meetings with engineers to re-bid ADA and parking paving project.

#### **Administrative Initiatives** (8/1/14-8/31/14)

- Attend staff, CAC, and board meetings.
- Will work on late summer Park Tour handout and planning.
- Will coordinate with electricians as WPA Main Shelter work is completed.
- Staff will continue to focus on mowing and trimming of all areas, completing various repairs and inspections, updating ADA parking signage, erecting stage as concert season continues, prepping sports fields as games continue, pool opening and daily maintenance, and planting new trees/removing others as time allows. Seeding of dead turf areas will continue as the soil dries.
- I will continue to meet with sports user groups to discuss field maintenance issues as games continue and tournament season winds down for youth leagues.
- Will meet regularly with soccer and football groups as practices and games begin.

- Continue PDRMA compliance requirements for future insurance review.
- Begin work on capital assets for future replacement planning.
- Will resume playground inspections and document work completed.
- Will attend sports and park planning meetings.
- Will attend follow-up meetings with league leaders as seasons end.
- Will meet with engineers for ADA paving and clubhouse/tennis paving project as work is re-bid later this summer.
- Start to meet with contractors to obtain quotes for roof replacement of old maintenance shop.
- Continue to communicate with all staff to coordinate maintenance needs as the busy season for all events continues.
- Will host MLB kid camp on the 19<sup>th</sup> of July. Our role will be parking and table set up.
- Will begin planning projects and pricing for the 2015 Capital budget.
- Will obtain pricing for roof replacement of old maintenance shop for later this year.

To: Park Board of Commissioners  
From: Bart Desch  
Subject: Monthly Board Report  
Date: July 15, 2014

**Administrative Initiatives:** (07/01/14 – 07/31/14)

- Attended the Park Board meeting on July 22.
- Continuing work on the Fall brochure. The anticipated mailing date is the second week of August.
- Met with Rose of the Chamber to discuss the “Tuesday on the Town” event on August 12.
- Began contacting and collecting web page information from Chicago area park districts to find out which company creates/maintains their respective web page. This is in anticipation of sending out our Web Page RFP to those companies.
- Facilitated the first Major League Baseball Retired Players Association Youth Camp at the Sports Complex on July 19. This camp was conducted between 9am and noon with over 300 youth participating. This is the first year of offering at our location. The District also supplied lunches to the youth. Thanks to Melissa and her staff as well as Jeff and his for their help that day.
- Gave a brief interview to the Chronicle about the Youth Baseball Clinic and the Summer Concert Series.
- Facilitated the Summer Concert Series on July 3, 10, 17 & 24. Special thanks to Jeff and his staff for the location change on July 3<sup>rd</sup> due to water.
- Provided photos of the Summer Concert Series to Grace Mott of Dekalb County Online to assist in promoting the series.
- Arranged/formed a joint promotional partnership with Michele Donahoe of the Sycamore Historical Museum. We will provide a spot in the Fall brochure for them to promote an event and they will give us the opportunity to provide flyers for their lunch program.
- Spoke with Melissa Gallagher of the Kishwaukee Community College regarding offering a customer service workshop sometime in late August. This workshop is designed for part time staff, instructors or desk/concession staff.

- Made several revisions to the Summer Newsletter and sent it to the printer. The expected mailing date is July 21.
- Facilitated several field requests from Northern Illinois University and several private groups for the Sports Complex.
- Met with Steve Sapita of AYSO Soccer to go over soccer for the upcoming Fall.
- Met with Kishwaukee Storm to go over the past tournament and begin planning for 2015.
- Exchanged promotional material with organizers of the Kishwaukee Fest, which is happening the week of July 20. They are promoting our Summer Concert for that week in their literature.
- Attended the Youth Sports Group Planning meetings on July 23 and 29.
- Gave permission to the YMCA to use the fields behind the pool for their Flag Football program that will begin at the end of August.
- Assisted in design, production and distribution of the Vision 20/20 Campaign. Posters have been placed in the District Facilities and the Sycamore Library. They are also present in the Fall brochure.
- Continued contacting staff and instructors to assist with the "Tuesdays on the Town" event on August 12.
- In discussion with Mad Bomber about the fireworks show in September. And the possible date change of the event to September 27.
- Sent out the web site RFP to web developers/providers.
- Met with the Boys Scout Troop leader who will be providing concessions to AYSO this Fall.
- Sent a flyer regarding the Youth Baseball Clinic to the Boys' Baseball, Girls' Softball and AYSO so they could send it out to their participants.
- Facilitated a post card mailing regarding the Vision 20/20 campaign the week of the Board meeting.

**Administrative Initiatives:** (08/01/14 – 08/31/14)

- Attend the Board meeting on August 26.
- Attend the CAC meeting on August 7.
- Will facilitate the Summer Concert Series on August 7 and 14.
- Will facilitate the District's participation in the Chamber's "Tuesdays on the Town" event on August 12.
- Will facilitate the Fall brochure mailing in August with an expected mailing date the week of August 11.
- Continue the marketing efforts for the Vision 20/20 campaign. This will be in the form of postcards, posters and other forms of media.
- Will meet with Mad Bomber Fireworks to discuss the event in September.
- Will meet with staff from the Sycamore Fire Department regarding the fireworks show in September.
- Will offer a staff customer service class in conjunction with Kishwaukee Community College.
- Will form a group of staff to assist in the evaluating of the proposals that come in regarding the Web Page design. Proposals are due no later than September 5. This group will assist throughout the process.

To: Board of Commissioners  
From: Daniel Gibble, Executive Director  
Subject: Monthly Report  
Date: July 22, 2014

**Administrative Initiatives** (7/1/14 – 7/31/14)

- Held initial design meeting with Sycamore Creek HOA regarding the Park.
- Held initial design meeting with Maintenance Staff regarding Dr. John Ovitz Park.
- Held meeting with Girls Softball about Sports Field/Facility needs.
- Held meeting with KYFL and SYF about Sports Field/Facility needs.
- Held meeting with SYB about Sports Field/Facility needs.
- Held Youth Sports Consortium quarterly meeting.
- Held bid opening for ADA Paving Work.
- Coordinated efforts related to Vision 20/20 poster.
- Worked with Supt. of Schools regarding future trail project and “outdoor classroom” concept.
- Finalized DRAFT of License Agreement for Parkside Preserve.
- Finalized DRAFT of License Agreement for Reston Ponds.
- Held meeting and discussion with Rob Wilkinson regarding future matters related to the Y and SPD.

- Updated Agenda Planner for Staff/Board.
- Continued Major Asset Lifecycle Project.
- Held discussions with SHODEEN Development parks in their developments.
- Continued to communicate with KR PAN Development regarding Parkside Preserve.
- Attended Meetings/Serve On:
  - KSRA
  - Rotary
  - Chamber

**Administrative Initiatives** (8/1/14 – 8/30/14)

- Finalize legal work on ballot and bond matters
- Award 2014 ADA and Paving work.
- Attended CAC meeting.
- Update Agenda Planner and Distributed to Board/Administrative Staff.
- Hold meetings regarding trails matters:
  - City
  - State
  - Engineers
  - Property Owners
- Serve on Pumpkin Festival Committee.
- Finalize decision about future arts programming with Bart and Susan Edwards.
- Begin gathering bid document examples for home and barn demolitions.

- Hold meetings with Key Contacts about Vision 20/20.
- Finalize drainage issues and new field tile quotes for the 90 acres on South Airport Road.
- Help coordinate presentations about Vision 20/20 with a number of groups.





Congratulations!!!

Readers of the Daily Chronicle and [www.daily-chronicle.com](http://www.daily-chronicle.com) have recognized your business as being among the finest in DeKalb County.

DeKalb County's Finest is our annual survey in which we ask readers to give us the names of the best in the business in a wide variety of categories. Your business will be listed in our annual DeKalb County's Finest special section, which will be distributed in the Daily Chronicle on Thursday, July 31.

If you would like to place an ad in this popular section, I will be happy to assist you with that. Rate information is included in this packet. And as a bonus, because your business was named the Best in a category, you are eligible to receive a free quarter-page photo ad with the purchase of a quarter-page ad.

This year, in addition to the printed special section, we are also offering another way to show your appreciation to the voters who supported your business during this survey. Everyone who purchases a print ad may also purchase an online ad with 10,000 impressions for an additional \$150. This is a great way to thank the online readers who voted; after all, the majority of the more than 96,000 votes cast in this survey were done through the Daily Chronicle website. Included in this packet is an example of an ad that a business ran in the Kane County Chronicle after a similar survey conducted by our sister publication.

The deadline for placing an ad in the DeKalb County's Finest special section is Friday, July 18. Please contact me at your earliest convenience if you have any questions, or to reserve your space in this popular publication.

Thank you!

A handwritten signature in black ink that reads "Bill Braksick".

Bill Braksick  
Multimedia Account Executive  
Shaw Media  
815-756-4841, ext. 2216  
cell: 815-508-4161  
[bbraksick@shawmedia.com](mailto:bbraksick@shawmedia.com)

2014

# DeKalb County's Finest



*Presented to:*

**Sycamore Golf Club**

**THE BEST**

**Golf Course in DeKalb County**

*Daily Chronicle*

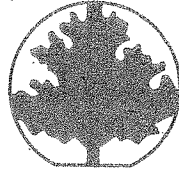
# Sycamore Park District Clubhouse Post Rental Questionnaire

Name: JUDY WATERFIELD  
 Date of Event: 6-28-14  
 Type of Event: Wedding shower

1. How was your event? wonderful!
2. How was the service of the Park District Staff? Melissa and her husband took great care of our group.
3. How was the room rental fee? Very reasonable! Best price we found in our area.

\*\*If you used our catering or bartending service, please answer questions #4 & #5—if not please skip to #6.\*\*

4. How was your menu/meal/bartending? Meal was wonderful; plenty for our group of approx. 40; ran out for more tonic + limes for our drinks!
5. How was the pricing? very reasonable; love our small town area for this.
6. Would you change anything? the rainstorm that soaked many on there way out could have happened a little later ---- But No! would change nothing!
7. Would you recommend the Clubhouse to a friend? yes  
 Why or Why not good venue; good service; good food
8. How did you hear about us? online + friend recommendation.
9. Please note your overall experience. very nice place to hold a shower; will do another event here in the future!



# Sycamore

PARK DISTRICT

*Established 1923*

940 East State Street  
Sycamore, IL 60178  
email: [info@sycamoreparkdistrict.com](mailto:info@sycamoreparkdistrict.com)

(TEL) 815/895-3365

(FAX) 815/895-3503

[www.sycamoreparkdistrict.com](http://www.sycamoreparkdistrict.com)

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Sandra and James Quiram  
604 Parkside Drive  
Sycamore, Illinois 60178

To the Quiram's:

On behalf of the Board of Commissioners of the Sycamore Park District and in appreciation for your contribution to the park district's Endowment Fund, I would like to thank you for your kind donation of \$100.00. This community is blessed with individuals who have open hearts and care about the future of Sycamore. We would not be the great city that we are, today, without citizens like you.

Our endowment fund, in management by the DeKalb County Community Foundation, is small and in its infancy. Nonetheless, organizations like ours have to start somewhere, and build through the years. Your donation is helping to do just that.

I wish you all the best in the future, and thank you, again, for your kind gift.

Sincerely,

Daniel Gibble

cc: Board of Commissioners

"Sycamore Park District - we put the MORE in Sycamore"  
"Sycamore Park District is an equal opportunity provider and employer"



103 East State Street  
Sycamore IL 60178  
815-895-2500, ex: 28  
[www.sycamorelibrary.org](http://www.sycamorelibrary.org)

June 23, 2014

Sycamore Park District,

Thank you so much for your partnership with the Sycamore Public Library. The *More Than Books, Community Garden* is well underway, and it would not have been possible without you. We are so grateful for your considerate contribution to our project. The picnic table will be well used!

Thank You Again,

Jill Dubicz

Events and Marketing Coordinator

[jilld.syclib@gmail.com](mailto:jilld.syclib@gmail.com)



# SYCAMORE PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: July 22, 2014

### STAFF RECOMMENDATION

#### AGENDA ITEM: 2014 Park Tour

**BACKGROUND INFORMATION:** At the June Park Board meeting, a new date of Saturday, August 16<sup>th</sup> was settled on to hold the 2014 Park Tour. The event will be held from 9:00 a.m. until noon. The purpose of the tour is to give the participants a visual understanding of the variety and size of what the Park District owns and maintains throughout Sycamore.

This year the tour will continue to visit several parks, but will also highlight items presented in the Vision 20/20 plan. These areas include:

- Golf course – start the tour here to see where a new low-mow and water tolerant native grass/forb area will be planted this spring in the open area south of 5 green. Also, the current irrigation system pumping station will be viewed to explain how it functions and the challenges it presents as it has reached its 26<sup>th</sup> year of operation.
- Sports Complex – the tour will show our current field configuration for baseball and soccer and we will discuss the flood plain border and the need to expand current facilities beyond that border. The newly purchased land along Airport Road will be viewed and possible new Vision 20/20 amenities discussed. Also, the property the Park District owns further south of the current soccer fields for possible sports field expansion will be visited.
- Other parks on the tour will include: Parkside Preserve, Kiwanis East, Kiwanis Prairie, Community Center, Lake Sycamore, Leon Larson/Brickville Road and the possible site of future trail connections, Wetzel, Emil Cassier/Merry Oak path where the large pond edge has been refurbished, Founders, the newly added Ovitz, Boynton, Black Partridge, and Old Mill where new trail connections are planned as well.

**FISCAL IMPACT:** None

**STAFF RECOMMENDATION:** Information Only

**PREPARED BY:** Jeff Donahoe, Superintendent of Parks and Facilities

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:** 

**BOARD ACTION:**

## SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 22, 2014

### STAFF RECOMMENDATION

#### **AGENDA ITEM: Recommendation for Fundraising Ideas on Golf Course Irrigation: Discussion Only**

**BACKGROUND INFORMATION:** As the Vision 20/20 process unfolds staff have been researching possibilities and options for raising additional funds for the irrigation system. To approach this process meetings have taken place with individual patrons of the Sycamore Park District Golf Club to ask their opinions on how they can take an active role in the process. After several discussions the following are some ideas suggested by the members of that were spoken to concerning the irrigation project.

- 1.) Ask Season Pass Holders for a voluntary contribution when purchasing their season pass with that contribution earmarked for the purchase of a new irrigation system.
- 2.) Sell raffle tickets for a Season Pass at the end of the season with proceeds going to the purchase of the new irrigation system.
- 3.) Add an additional “irrigation fee” to each golf outing.
- 4.) Hold special tournaments where net proceeds go directly to the irrigation fund.
- 5.) Create a small fee for pass holders to pay each time they play.
- 6.) Use an avid golfer, who plays here regularly, as a spokesperson to speak to local industries for financial assistance.
- 7.) Offer a cart season pass.
- 8.) Increase overall pass rates and greens fees. Pull the equivalent amount from general operating revenues each year and “grow” a fund that would help support the end cost for the irrigation work.

**FISCAL IMPACT:** None at this time



**STAFF RECOMMENDATION:** For Information only. Please share and discuss your perspectives on the various options, and we will narrow the options and survey our golfers for reaction.

**PREPARED BY:** Kirk Lundbeck, Superintendent of Golf Operations.

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:** 

# SYCAMORE PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: July 22, 2014

### STAFF RECOMMENDATION

**AGENDA ITEM: ORDINANCE 09-2014:** AN ORDINANCE providing for and requiring the submission of the proposition of increasing the limiting rate for the Sycamore Park District, DeKalb County, Illinois, to the voters of said Park District at the general election to be held on the 4th day of November, 2014: **Recommend Approval**

**BACKGROUND INFORMATION:** In 2012, the Board of Commissioners set out to modify its direction so as to address a small number of core issues that concerned them about the Sycamore Park District. Amongst those issues were:

- A seven year stretch in which the Golf Course lost money.
- A growing deficit in the budget of the district.
- A loss of any reserves necessary to address emergencies and cash flow, or to be available should an opportunity arise where quick access to resources would be necessary.
- An absence of a viable, long-range plan to address the needs of the community.
- A lack of responsiveness and transparency.

Working together in 2012, the Board and Staff formulated a short-term plan to address these issues quickly and vigorously, while beginning to draw in a broad range of community members/leaders to begin a 10 month study of the park district to create VISION 20/20, that included:

- A Review of Short-Term Plan
- A Review of Community Survey
- Talking to Their Constituents
- Reports from the District's Citizens Advisory Committee:
  - Park District Marketing
  - County Wide Assessment of Recreation Program Services
- A Tour of all the District's Parks

- Tours of Community Centers in Other Towns of Similar Demographics
- Budget:
  - Operating .vs. Capital
  - Dedicated Funds
  - Sources of Funds/Compared to Other Units of Local Government
- Staffing and Work

Additionally, the park district used several tools to gain significant, additional input from the public:

- Two (2) Community Wide Surveys
- Two Public Hearings
- Meetings with Our Citizens Advisory Committee
- Meeting with Community Groups/Leaders

The result of that work is the Strategic Plan: VISION 20/20 that will lead us from the day that it is adopted up to the year 2020.

At the same time, our Short-Term Plan has moved us to a place of strength that will, barring any unforeseen emergencies, restore our budget to a strong position—Ready For Planning Toward the Future. Reviving GAAP levels in fund balances, paying down the golf course debt, and managing more efficiently and openly are the hallmarks of two years of hard work.

- The golf course operates in the black.
- We are paying off course debt and will retire it by 2015.
- We have realized savings in major cost areas:
  - Utilities
  - Liability Insurance
  - Personnel
  - Benefits

**THAT FUTURE IS NOW:** As the Sycamore Park District's next step toward honoring its VISION 20/20 Plan, the Board must take steps to develop revenue sources to accomplish the Critical Success Factors.

Towards that end, the Board authorized issuance of Alternate Bonds at last month's meeting. It has authorized staff to apply for grants with several agencies in order to decrease the impact on our residents:

- PARC
- IDNR/OSLAD
- IDOT/ITEP

As spelled out in VISION 20/20 the Board and the Park District is determined to keep the local impact as small as possible.

- 1/3<sup>rd</sup> of funding will come from outside sources
- Grants/Donations
- Sponsorships/Fundraising

However, some support will have to come from local taxpayers if we are to be successful with VISION 20/20.

Toward that end, therefore, attached to this Staff Recommendation you will find Ordinance 09-2014 that authorizes the County Clerk to place on the November ballot a question to authorize the increase in the Sycamore Park District's limiting rate by 18 ½ cents per hundred assessed value.

**FISCAL IMPACT:** The impact of this vote is complicated. Nonetheless, using information provided to us by DeKalb County, the median home would see an increase of about \$7.61 per month on their property tax bill.

**STAFF RECOMMENDATION:** Staff Recommends adoption of this ordinance—Ordinance #09-2014.

**PREPARED BY:** Daniel Gible, Executive Director

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**



**BOARD ACTION:**

**ORDINANCE NUMBER 09-2014**

AN ORDINANCE providing for and requiring the submission of the proposition of increasing the limiting rate for the Sycamore Park District, DeKalb County, Illinois, to the voters of said Park District at the general election to be held on the 4th day of November, 2014.

\* \* \*

WHEREAS, the Sycamore Park District, DeKalb County, Illinois (the "*District*"), is subject to the Property Tax Extension Limitation Law of the State of Illinois, as amended ("*PTELL*"); and

WHEREAS, the Board of Park Commissioners of the District (the "*Board*") does hereby find and determine that the limiting rate for the District is not sufficient to provide funds to pay the costs of constructing the items identified in the District's Vision 2020 Plan, for the payment of the expenses incident thereto, and for the operating and maintaining, improving and protecting parks, all in accordance with the preliminary plans and estimate of costs herefore approved by the Board and now on file in the office of the Secretary of the Board; and

WHEREAS, the limiting rate for the District for levy year 2013 was 0.42034% of the equalized assessed value of the taxable property therein; and

WHEREAS, it is hereby found and determined by the Board that the need exists for increasing the limiting rate for the District by an additional amount equal to 0.18500% above the limiting rate for levy year 2013 and establishing the same at 0.60534% of the equalized assessed value of the taxable property therein for levy year 2014; and

WHEREAS, the most recent levy year for which the limiting rate of the District is known is 2013; and

WHEREAS, before the District is authorized to increase its limiting rate to 0.60534%, a proposition therefor (the "*Proposition*") must be submitted to the voters of the District as

provided by PTELL, and be approved by a majority of the voters of the District voting on the Proposition at an election to be held in and for the District; and

WHEREAS, it is deemed advisable, necessary and in the best interests of the District that the Proposition be submitted to the voters of the District at an election to be held and conducted in accordance with the general election law; and

WHEREAS, PTELL requires that the ballot for the Proposition shall have printed thereon, but not as a part of the Proposition, certain supplemental information as set forth and described in PTELL; and

WHEREAS, such supplemental information shall be supplied by the District to the election authority; and

WHEREAS, the Board has reviewed and approved the supplemental information appearing on the form of ballot for the Proposition hereinafter set forth in this Ordinance:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

*Section 2. Need to Submit to Voters.* It is necessary and in the best interests of the District that the limiting rate for the District be increased to 0.60534% of the equalized assessed valuation of the taxable property thereon for levy year 2014.

*Section 3. Submission to Voters.* The Proposition shall be submitted to the voters of the District in accordance with the general election law at the general election to be held on Tuesday, the 4th day of November, 2014, between the hours of 6:00 o'clock A.M. and 7:00 o'clock P.M. on said day (the "Election").

*Section 4. Voting Precincts and Polling Places.* The Election shall be held in the voting precincts and at the polling places established by the County Board (the “*County Board*”) of The County of DeKalb, Illinois (the “*County*”), for voters of the District at the Election.

*Section 5. Election Notice.* The County Clerk of the County (the “*County Clerk*”) shall give notice of the Election (the “*Notice*”), in accordance with the general election law by (i) publishing the Notice once not more than 30 nor less than 10 days prior to the date of the Election in a local, community newspaper having general circulation in the District, and (ii) posting a copy of the Notice at least 10 days before the date of the Election at the principal office of the County Clerk.

*Section 6. Local Notice.* The Secretary of the Board shall post a copy of the Notice at the principal office of the District.

*Section 7. Newspaper of General Circulation.* It is hereby found and determined that the *Daily Chronicle* is a local, community newspaper having general circulation in the District as required by Section 12-5 of the Election Code of the State of Illinois, as amended (the “*Election Code*”).

*Section 8. Form of Notice.* The Notice shall appear over the name or title of the County Clerk and shall be substantially in the following form:

NOTICE IS HEREBY GIVEN that at the general election to be held on Tuesday, the 4th day of November, 2014, the following proposition will be submitted to the voters of the Sycamore Park District, DeKalb County, Illinois:

Shall the limiting rate under the Property Tax Extension Limitation Law for the Sycamore Park District, DeKalb County, Illinois, be increased by an additional amount equal to 0.18500% above the limiting rate for levy year 2013 for the purpose of providing funds to pay the costs of constructing the items identified in the District's Vision 2020 Plan, for the payment of the expenses incident thereto, and for the operating and maintaining, improving and protecting parks and be equal to 0.60534% of the equalized assessed value of the taxable property therein for levy year 2014?

- (1) The approximate amount of taxes extendable at the most recently extended limiting rate is \$1,546,157, and the approximate amount of taxes extendable if the proposition is approved is \$2,226,652.
- (2) For the 2014 levy year the approximate amount of the additional tax extendable against property containing a single family residence and having a fair market value at the time of the referendum of \$100,000 is estimated to be \$61.67.
- (3) If the proposition is approved, the aggregate extension for 2014 will be determined by the limiting rate set forth in the proposition, rather than the otherwise applicable limiting rate calculated under the provisions of the Property Tax Extension Limitation Law (commonly known as the Property Tax Cap Law).

The polls at the election will be open at 6:00 o'clock A.M. and will continue to be open until 7:00 o'clock P.M. of that day.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
County Clerk, The County of DeKalb,  
Illinois



*Section 9. Form of Ballot.* The ballot to be used at the Election shall be in substantially the following form, with such necessary alterations, changes, deletions and insertions as may be required by Articles 24A, 24B or 24C of the Election Code if an electronic, mechanical or electric voting system is used at the Election:

(Face of Ballot)

OFFICIAL BALLOT

PROPOSITION TO INCREASE THE LIMITING RATE

(INSTRUCTIONS TO VOTERS: Mark a cross (X) in the space opposite the word indicating the way you desire to vote.)

Shall the limiting rate under the Property Tax Extension Limitation Law for the Sycamore Park District, DeKalb County, Illinois, be increased by an additional amount equal to 0.18500% above the limiting rate for levy year 2013 for the purpose of providing funds to pay the costs of constructing the items identified in the District's Vision 2020 Plan, for the payment of the expenses incident thereto, and for the operating and maintaining, improving and protecting parks and be equal to 0.60534% of the equalized assessed value of the taxable property therein for levy year 2014?	YES	
	NO	

- (1) The approximate amount of taxes extendable at the most recently extended limiting rate is \$1,546,157, and the approximate amount of taxes extendable if the proposition is approved is \$2,226,652.
- (2) For the 2014 levy year the approximate amount of the additional tax extendable against property containing a single family residence and having a fair market value at the time of the referendum of \$100,000 is estimated to be \$61.67.
- (3) If the proposition is approved, the aggregate extension for 2014 will be determined by the limiting rate set forth in the proposition, rather than the otherwise applicable limiting rate calculated under the provisions of the Property Tax Extension Limitation Law (commonly known as the Property Tax Cap Law).

(Back of Paper Ballot)

OFFICIAL BALLOT

Official ballot for voting on the proposition to increase the limiting rate for the Sycamore Park District, DeKalb County, Illinois, at the general election held on November 4, 2014.

Precinct Number: \_\_\_\_\_

Polling Place: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Facsimile Signature)  
County Clerk, The County of DeKalb,  
Illinois

*Section 10. Election Judges.* The Election shall be conducted by the election judges appointed by the County Board to act in the precincts at which the Proposition will be submitted to the voters of the District.

*Section 11. Filing of Ordinance.* After the adoption hereof and not less than 68 days prior to the date of the Election, the Secretary of the Board shall certify a copy hereof to the County Clerk that the Proposition may be submitted to the voters of the District at the Election.

*Section 12. Canvass of Election.* The Election shall be held and conducted and the returns thereof duly canvassed, all in the manner and time as provided by the general election law.

*Section 13. Severability.* If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

*Section 14. Repealer.* All ordinances, orders and resolutions and parts thereof in conflict herewith be and the same are hereby repealed.

Adopted July 22, 2014.

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President, Board of Park Commissioners

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Secretary, Board of Park Commissioners