



Sycamore

PARK DISTRICT

Established 1923

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Sycamore Park District

Regular Board Meeting

April 28, 2015

6:00 pm

Maintenance Building, 435 Airport Road

AGENDA

CALL TO ORDER (Roll Call Vote)

APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

APPROVAL OF MINUTES: (Voice Vote)

3. Regular Minutes - March 24, 2015
9. Study Session Minutes – March 10, 2015

PUBLIC INPUT:

APPROVAL OF MONTHLY CLAIMS:

11. Claims Paid Since Board Meeting (Roll Call Vote)
14. Claims Presented (Roll Call Vote)

CONSENT AGENDA:

33. Superintendent of Finance Monthly Report
36. Budget Report
49. Superintendent of Golf Operations Monthly Report
52. Superintendent of Parks and Facilities Monthly Report
57. Superintendent of Recreation Monthly Report
60. Executive Director Monthly Report

“Sycamore Park District - we put the **MORE** in Sycamore”
“Sycamore Park District is an equal opportunity provider and employer”

April 28, 2015

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CORRESPONDENCE-

- 63. Sycamore History Museum – Michelle Donahoe
- 64. DeKalb County Economic Development Corp.
- 66. City of Sycamore Fire Department - Marc Doty, Asst. Chief
- 67. Clubhouse Rental – Nancy Davis

POSITIVE FEEDBACK/REPORTS

STAFF REPORT: How IMRF Works– Jackie

OLD BUSINESS:

- 68. Annual Audit Final Review and Adoption—Jackie
Discussion/Review of Upcoming Grants—Dan/Terri
Report of ACTION 2020 Committees—Dan/et.al.

NEW BUSINESS:

- 70. Award Addition to Paving Contract—Dan (Roll Call)
- 74. Award Bond Bid—Jackie (Roll Call)
- 76. Ordinance 04-2015: "AN ORDINANCE providing for the issue of approximately \$1,725,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A for the purpose of refunding outstanding alternate bonds of said Park District, for the payment of the expenses incident thereto, for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof." - Jackie (Roll Call)
- 133. Review/Approval of Stream Restoration Grant Application—Dan
- 161. Annual Review of Progress on ADA Transition Plan—Dan
- 186. Adoption of Soccer Goal Safety Policy—Jeff
Setting of Date for Next Study Session – Dan

PUBLIC INPUT

EXECUTIVE SESSION (Roll Call Vote):

In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:

ADJOURNMENT (Voice Vote)

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, March 24, 2015**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, March 24, 2015.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, Tucker and Strack.**
Commissioner Schulz was absent.

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner Schulz.**

Staff members present were Director Dan Gible, Bart Desch, Jeff Donahoe, Jackie Hienbuecher, Kirk Lundbeck, and Recording Secretary Jeanette Freeman.

Guests at the Board meeting were:

Jeremy Grubbs – 210 Ashwood Drive, Sycamore

**Regular and Consent Agenda Approval –
Motion**

Commissioner Tucker moved to approve the Regular Agenda and Consent Agenda to include the addition of the Ordinance number 03-2015 added to the agenda line for the Ordinance. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Public Hearing on FY 2015 Budget & Appropriation Ordinance 03-2015

President Strack opened the Hearing, and asked for a roll call. Commissioners Graves, Kroeger, Tucker and Strack were present. Commissioner Schulz was absent. President Strack asked if there were any comment and input from the Public, Staff or Board. There was none.

Director Gible noted the ordinance has been posted for 30 days and available to the public.

Motion

Commissioner Tucker moved to close the Public Hearing on FY2014 Budget & Appropriation Ordinance 03-2015. Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Minutes of the Regular Meeting of the Board of Commissioners
 Sycamore Park District
 Tuesday March 24, 2015
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**Approval of Minutes –
 Motion**

Commissioner Tucker moved to approve the February 12, 2015 Special Meeting Regular Minutes and February 24, 2015 Regular Meeting Minutes. Commissioner Graves seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Motion

Commissioner Tucker moved to approve the February 12, 2015 Special Meeting Executive Session Minutes and February 24, 2015 Regular Meeting Executive Session Minutes to remain confidential. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Petition and Public Comment -

Jeremy Grubbs, 210 Ashwood Drive, Sycamore SYB President – Jeremy noted he is President of Sycamore Youth Baseball and he welcomes the opportunity to talk to the Board about a topic they feel is important going forward. It concerns the batting cages by fields 2 and 3. It has come up on their Board to see about improving the major batting cages. It seems like the batting cage is about 15 years old. They feel it needs to be replaced or improved. As a Board they try to identify projects that they can make improvements to. They understand there are obstacles with IDNR and the flood plains along with the new complex. They are excited about the new complex, they still have the needs of the current players. They would like to propose that they would fund this project and replace this batting cage. They would like to open a dialogue with the Park Board to facilitate this. There was more discussion on this. Director Gible noted as he stated in his staff recommendation he is open to consider it after IDNR reviews. Jeremy noted there would be the same number of people if there are more runs. They are just trying to find adequate places to warm up and make it safer. Director Gible asked Jeremy if there are other things on Youth Baseballs list of projects. He is concerned about the dug outs and shade. Jeremy noted each year they try to come up with a projects lists. They realize they are limited due to flood way, etc., so they try to prioritize based on needs and time frames. They are trying to wait until the new complex becomes more tangible and then identify things. He also noted they are very happy with Dan, Jeff and Bart and there is great communication between all. They feel there is a great partnership with them along with Girls Softball.

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Claims and Accounts Approval

Motion

Commissioner Graves moved to approve and pay the bills in the amount of \$131,176.13.
Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Correspondence –

- **Foster & Buick Law Group regarding YMCA Rob Wilkinson**

Positive Feedback/Reports –

- Commissioner Tucker congratulated Kirk on a good sale and good numbers.
- Commissioner Graves noted the email sent out was great.

Department Presentation – Supt. of Recreation – Bart Desch – Website Renewal Project –

Supt. of Recreation Desch handed out information on the different options of the new website. He then showed a presentation which showed the different options and got input from staff and Board.

OLD BUSINESS

Discussion and Possible Action on Enterprise Zone Agreement – Director Gible noted Nicole indicated to him that they are reviewing recommendations and will let him know how they will be proceeding.

Budget and Appropriation Ordinance #03-2015 – Supt. of Finance Hienbuecher noted it is in the same format as presented in draft form last month. The numbers were verified from the auditors and there are no changes.

Motion

Commissioner Tucker moved to approve Budget and Appropriation Ordinance #03-2015. The motion was seconded by Commissioner Graves.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Revised Engineering Plan for the South Sports Complex - Director Gible noted he made changes based on the last meetings comments. He went over the changes made and then noted staff is comfortable with the changes, but wants the Board's opinion. The next phase will be the cost estimating.

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Approval of MOU's – Final Two Approval – Supt. of Recreation Desch noted these two were missing from last month and just needs the Board approval.

Motion

Commissioner Tucker moved to approve the MOU's as presented. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

NEW BUSINESS

Batting Cage at Sports Complex – Director Gibble noted that he stated his preference at this time. Commissioner Tucker noted as a Board they need to give Director Gibble permission to go with his recommendation.

Motion

Commissioner Tucker moved to approve the recommendation as presented. Commissioner Graves seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Report of ACTION 2020 Committees – Director Gibble noted that Commissioner Tucker and Commissioner Graves sent the Board their recommendation of names. He suggested the Board approve the lists by voice vote.

Motion

Commissioner Strack moved to approve the proposed committees for the Dog Park and Splash Pad. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Setting of Date for Next Study Session – Director Gibble noted there are a few things that need to be covered. The date of Tuesday, April 16th at 6:00 pm was decided on.

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Award Bid for Large Area Mower – Supt. of Parks Donahoe noted this is a large scale mower. He also noted our newest mower is 9 years old and the oldest is 28 years old. We need to start looking at these more as we take on more property.

Motion

Commissioner Graves moved to approve the purchase of the Large Area Mower. The motion was seconded by Commissioner Tucker.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Annual Audit: First Review – Supt. of Finance Hienbuecher noted this is the first draft and she has reviewed it. The final draft will be presented at the April board meeting.

Quarterly Capital Budget Update – Supt. of Finance Hienbuecher noted there has been some spending in the first quarter. Director Gibble noted that Commissioner Kroeger had asked at a previous board meeting about more paving being done since we received good bids. He discussed with the superintendents and they have come up with four and has asked the engineers to come up with cost estimates. If anything seems doable he will come back to the Board.

Authorize Transfer of Funds – Supt. of Finance Hienbuecher noted the Pool had a deficit of about \$19,500.00 and she is recommending transferring funds from the Recreation fund to bring that to zero. For the Golf Course we are looking at transferring \$11,000.00 for the current year loss and then the balance of the historical loss of \$77,000.00 to bring to zero. This will come from the Recreation fund and the Concession fund.

Motion

Commissioner Tucker moved to approve the transfer of funds. The motion was seconded by Commissioner Graves.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Report on Bridge Condition – Director Gibble noted he would like the Board to think about replacing the bridge eventually. For now he is recommending posting and securing it. He has advised the farmer there is to be no traffic on it for now. We may include this in the OSLAD grant.

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Director Gibble noted he wanted Supt. of Golf Ops Lundbeck to confirm the timeline for Crowd Source. Supt. of Golf Ops Lundbeck noted we wanted the Crowd Sources to start about 2 years prior to the Irrigation project or about the middle of 2016 or 2017. He also noted this can be started quickly. Director Gibble noted the Fundraising committee should keep this in mind.

Public Input - None

Motion

The Board adjourned the Regular Session at 7:22 p.m. on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District

**Minutes of the Special Meeting Study Session of the Board of Commissioners
Sycamore Park District
Tuesday, March 10, 2015**

President Strack called the meeting to order at 6:05 p.m.

The roll was called with Commissioners Kroeger, Schulz, Tucker and President Strack present. Commissioner Graves was absent at this time. He arrived at 6:07 PM. Also present was Executive Director Gible, Kirk Lundbeck, Bart Desch, and Jeff Donahoe. Jackie Hienbuecher arrived at 6:11 pm.

Guests Present at the meeting were:

None

II. Discussion of Matters Related to Action 2020: Director Gible noted he outlined in an email the topics he felt needed to be discussed. President Strack noted he has received three nominations for the Trails committee. The Board talked about the nominations for this and other committees. Commissioner Graves noted he had a preliminary Dog Park meeting. He noted that Denny Lane from the CAC had been very active previously and still has all the information from before. They met with Jeff, and Lisa and went through all the information Denny Lane had. There are a few questions, but feel with Denny's information they are off to a good start. Director Gible noted at this time that we need to prioritize what's most important to us for each committee. Remember what the focus is or the purpose of each committee. Identify the features wanted and prioritize them, but the architects and engineers have to tell us the cost, etc. President Strack noted the board needs to formally accept the committee members. Commissioner Tucker noted she feels the City should make sure the animals are licensed for the dog park when registering for the City. Director Gible noted that Brian Gregory said they would be willing to handle the registration for the dog park along with the City registration. DeKalb Park District is close to having a dog park and they are suggested reciprocating on passes. This may change the City of Sycamore handling the registration, but would be discussed more later on.

Director Gible noted it was talked about having the lead gift and doing a spring event to draw attention that we are starting on Action 2020. He noted that he and Kathy Countryman have talked about having a ribbon cutting ceremony somewhere along 23 where the trail might connect and go across school property. President Strack noted we should put this out until June. The committee group name has been changed to Campaign Planning Committee as recommended by Kristin Miller. She also recommended that you secure 60% of the number you want before going public. Kristin Miller also suggested using the Sports Consortium Group and they establish a fundraising committee that organizes the efforts of all the groups instead of each sport group doing this separately and overlapping. President Strack is hoping by the next Board meeting to have the list together of contacts. Commissioner Schulz and Tucker suggested having a link on our website to donate funds.

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Director Gibble passed out two different plans to everyone. The engineers have taken the concept plan and have formulated a plan to address the soccer and football needs at the south 89 acres. He went over entrances, parking issues and time between sporting events. He and Supt. of Parks Donahoe will be talking to ERA about some of their questions. There was more discussion on the two different plans and parking.

Motion

The Board adjourned the Regular Session at 7:14 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District

DATE: 04/17/2015
 TIME: 15:16:19
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

Interim

FROM 03/25/2015 TO 04/17/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AFIAC	272488	01 EMPLOYEE PREMIUM	101000002007	03/12/15	00000000	54718	03/25/15	372.50	372.50
		02 EMPLOYEE PREMIUM	101000002006		00000000			18.48	18.48
								354.02	354.02
								VENDOR TOTAL:	372.50
ARTHUR	302611	01 GOLF GREEN CUPS	504100076517	03/18/15	00000411	54719	03/25/15	132.00	132.00
		02 SHIPPING	504100076517		00000411			117.00	117.00
								15.00	15.00
								VENDOR TOTAL:	372.50
BURRI	PS91707A	01 LENS COVER 9016 MOWER	504100066403	03/18/15	00000413	54720	03/25/15	69.38	69.38
		02 SHIPPING	504100066403		00000413			24.64	24.64
								6.91	6.91
								VENDOR TOTAL:	132.00
								VENDOR TOTAL:	69.38
CBSRADIO	040915	01 GOLF RADIO ADS	201000046209	04/09/15	00000000	54736	04/16/15	7,500.00	7,500.00
								7,500.00	7,500.00
								VENDOR TOTAL:	69.38
CENTURY	209373IN	01 2015 POOL PASSES	518000046216	03/17/15	00000000	54721	03/25/15	85.00	85.00
								85.00	85.00
								VENDOR TOTAL:	85.00
CSR	118949	01 NEW TIRES FOR OLD BOBCAT	101500066402	02/27/15	00000415	54722	03/25/15	730.00	730.00
		02 NEW TIRES FOR OLD BOBCAT	504100066402		00000415			243.33	243.33
		03 NEW TIRES FOR OLD BOBCAT	202100066402		00000415			243.33	243.33
								VENDOR TOTAL:	730.00
DEKA2	18934			03/19/15		54723	03/25/15	229.55	229.55
								VENDOR TOTAL:	730.00

DATE: 04/17/2015
 TIME: 15:16:19
 ID: AP450000.WOW
 2

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 03/25/2015 TO 04/17/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	18934	01 PROGATOR CART SEAT REPLACE	202100066403	03/19/15	00000410	54723	03/25/15	229.55	229.55
								VENDOR TOTAL:	229.55
DIREC	DIRECTV	25385389558	01 SATELLITE - CC	207500096705	03/17/15	00000000	54724	03/25/15	102.99
								VENDOR TOTAL:	102.99
HORN	HORNUNG'S PRO GOLF SALES INC.	345142	01 GRIPS	501000001303	03/23/15	00000000	54725	03/25/15	61.32
								VENDOR TOTAL:	61.32
								VENDOR TOTAL:	61.32
								VENDOR TOTAL:	100.14
								VENDOR TOTAL:	100.14
								VENDOR TOTAL:	610.74
								VENDOR TOTAL:	610.74
								VENDOR TOTAL:	167.13
								VENDOR TOTAL:	167.13
ILLG	ILLINOIS DEPT OF AGRICULTURE	2015 PEST LISC - ST	01 PUBLIC APPL LISC 2015 - ST	101500046210	03/10/15	00000000	54728	04/01/15	20.00
								VENDOR TOTAL:	20.00
ST	ST. ANDREWS PRODUCTS CO.	0000747366	01 DIVOT TOOLS	5040000076500	03/13/15	00000000	54726	03/25/15	67.96
								VENDOR TOTAL:	67.96
SYCPK2	SYCAMORE PARK DISTRICT	BASEBALL BANK 2015	01 BASEBALL BANK 2015	3010000001010	04/10/15	00000000	54734	04/10/15	200.00
								VENDOR TOTAL:	200.00
T0000531	WHITE, LISA	040215			04/02/15	54729	04/06/15	45.24	45.24
								VENDOR TOTAL:	200.00

DATE: 04/17/2015
 TIME: 15:16:19
 ID: AP450000.WOW
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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 03/25/2015 TO 04/17/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	040215	01 MILEAGE	201000046211	04/02/15	00000000	54729	04/06/15	45.24	45.24
									45.24
									VENDOR TOTAL: 45.24
T0001128	APPEL, ELIZABETH								
	REFUND	01 REFUND FOR ONE CLASS	205010286218	03/23/15	00000000	54727	03/25/15	8.25	8.25
									8.25
									VENDOR TOTAL: 8.25
TITLE	TITLEIST DRAWER CS								8.25
	900396008	01 CLUBS	501000001302	03/28/15	00000000	54732	04/08/15	1,098.67	511.44
									511.44
									VENDOR TOTAL: 1,098.67
	900429914	01 HATS	501000001301	04/01/15	00000000	54732	04/08/15	1,098.67	587.23
									587.23
									VENDOR TOTAL: 1,098.67
UNIT2	UNITED STATES POSTAL SERVICE								
	APRIL 2015 BROCHURE								
	01 BROCHURE POSTAGE		206500046202	04/10/15	00000000	54735	04/10/15	1,610.27	1,610.27
									1,610.27
									VENDOR TOTAL: 1,610.27
WALM	WALMART COMMUNITY								
	31615								
	01 MTO SUPPLIES		205340016216	03/16/15	00000369	54730	04/06/15	83.74	83.74
									73.98
	02 TEEN DANCE SUPPLIES		205120036216		00000369				9.76
									VENDOR TOTAL: 83.74
WGNRRADIO	WGN RADIO								
	041315								
	01 GOLF RADIO AD		201000046209	04/13/15	00000000	54737	04/16/15	6,500.00	6,500.00
									6,500.00
									VENDOR TOTAL: 6,500.00
									TOTAL --- ALL INVOICES: 19,794.88

DATE: 04/21/2015
 TIME: 14:29:16
 ID: AP450000.WOM
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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

New Bills

FROM 04/21/2015 TO 04/21/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ANCEL	ANCEL, GLINK - LAW OFFICES OF								
	43953	01 CORPORATE MATTERS	101000036120	04/09/15	00000000	54745	04/21/15	552.50	552.50
								VENDOR TOTAL:	552.50
ARTHU	ARTHUR CLESEN, INC.								
	302774	01 GROWTH REGULATOR, INHIB, FUNGI	504100076507	03/30/15	00000425	54746	04/21/15	1,121.36	1,121.36
								VENDOR TOTAL:	1,121.36
AT&T1	A T & T								
	0532794887001-032815	01 DSL - CC	207500096700	03/28/15	00000000	54747	04/21/15	55.76	55.76
								VENDOR TOTAL:	55.76
AT&T2	A T & T								
	0301118609001-040615	01 COMMUNITY CENTER	207500096700	04/06/15	00000000	54748	04/21/15	83.39	83.39
		02 ADMINISTRATION	101000096700		00000000			67.38	67.38
		03 ADMINISTRATION	201000096700		00000000			3.32	3.32
		04 ADMINISTRATION - FAX	101000096700		00000000			3.31	3.31
		05 ADMINISTRATION-FAX	201000096700		00000000			3.85	3.85
		06 PRO SHOP	504000096700		00000000			3.86	3.86
		07 MAINT BLDG	101500096700		00000000			0.93	0.93
								VENDOR TOTAL:	83.39
BEACO	BEACON ATHLETICS								
	0444656-IN	01 BALLFIELD CHALK	202100076533	04/02/15	00000000	54749	04/21/15	540.00	540.00
		02 BALLFIELD CHALK	202100076534		00000000			270.00	270.00
								VENDOR TOTAL:	540.00
BOCKY	BOCKYN, LLC								
	4-1-15	01 SOFTWARE MAINT	101000046206	03/01/15	00000000	54750	04/21/15	300.00	300.00
		02 SOFTWARE MAINT	101000046206		00000000			150.00	150.00
								VENDOR TOTAL:	300.00
BSN	BSN SPORTS								
	96767907			03/12/15		54751	04/21/15	2,517.36	2,377.99
								VENDOR TOTAL:	300.00

FROM 04/21/2015 TO 04/21/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	2454-290114	01 UTILITY CARD OIL FILTERS	101500066402	03/12/15	00000000	54755	04/21/15	717.40	41.30
	2454-290529	01 CART SPARK PLUGS	504000066409	03/17/15	00000408	54755	04/21/15	717.40	108.00
	2454-290996	01 GOLF CART FILTERS	504000066409	03/24/15	00000404	54755	04/21/15	717.40	194.70
	2454-291030	01 BRAKE CLEANER	202100066403	03/25/15	00000429	54755	04/21/15	717.40	102.64
	2454-291052	01 BATTERY TERM COVERS- CART	504000066409	03/25/15	00000428	54755	04/21/15	717.40	2.38
	2454-291060	01 BATTERY TERMINAL COVERS	504000066409	03/25/15	00000430	54755	04/21/15	717.40	21.42
	2454-291181	01 FUSE HOLDER -CART	504000066409	03/27/15	00000433	54755	04/21/15	717.40	2.79
CINTRA	CINTRAS CORPORATION #355							VENDOR TOTAL:	717.40
	355815305	01 RAG & RUG SERVICE	101500056301	03/20/15	00000000	54758	04/21/15	190.90	38.18
		02 RAG & RUG SERVICE	504100056301		00000000				13.19
		03 RAG & RUG SERVICE	504000056301		00000000				13.19
		04 RAG & RUG SERVICE	201000056301		00000000				2.00
		05 RAG & RUG SERVICE	101000056301		00000000				2.14
	355818225	01 RAG & RUG SERVICE	101500056301	03/27/15	00000000	54758	04/21/15	190.90	38.18
		02 RAG & RUG SERVICE	504100056301		00000000				13.19
		03 RAG & RUG SERVICE	504000056301		00000000				13.19
		04 RAG & RUG SERVICE	201000056301		00000000				2.00
		05 RAG & RUG SERVICE	101000056301		00000000				2.14
	355821127	01 RAG & RUG SERVICE	101500056301	04/03/15	00000000	54758	04/21/15	190.90	38.18
		02 RAG & RUG SERVICE	504100056301		00000000				13.19
		03 RAG & RUG SERVICE	504000056301		00000000				13.19
		04 RAG & RUG SERVICE	201000056301		00000000				2.00
		05 RAG & RUG SERVICE	101000056301		00000000				2.14

FROM 04/21/2015 TO 04/21/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	40815	04 EMIL CASSIER PARK	101500096702	04/08/15	00000000	54762	04/21/15	587.92	587.92
		05 COMM CENTER	207500096702		00000000				21.23
		06 COMM CENTER	207500096702		00000000				256.44
		07 SYCAMORE LAKE	101500096702		00000000				116.11
		08 GOOD TYMES SHELTER	101500096702		00000000				21.23
		09 WETZEL PARK	101500096702		00000000				42.11
		10 AIRPORT ROAD PROPERTTY	101500096702		00000000				21.23
					00000000				37.32
DEKA		DEKALB LAWN & EQUIPMENT CO.						VENDOR TOTAL:	587.92
	28902	01 MOWER BLADES	504100066403	03/13/15	00000402	54763	04/21/15	16.51	16.51
DEKA2		DEKALB IMPLEMENT CO.,						VENDOR TOTAL:	16.51
	19627	01 DEERE MOWER PARTS	101500066403	03/31/15	00000436	54764	04/21/15	298.64	288.23
	19636	01 TILLER AIR FILTER	101500066403	03/31/15	00000435	54764	04/21/15	298.64	10.41
DEKA3		DEKALB IRON & METAL CO.						VENDOR TOTAL:	298.64
	190629	01 CHANNEL STOCK - STEEL BAR	202100076500	03/18/15	00000000	54765	04/21/15	192.88	100.19
	190899	01 STEEL STOCK	504100066403	04/01/15	00000000	54765	04/21/15	192.88	92.69
DYNAMIC		DYNAMIC BRANDS						VENDOR TOTAL:	192.88
	942701	01 PUSH CART TO RENT	504000076500	02/25/15	00000000	54766	04/21/15	1,779.82	1,800.00
	945236	01 CREDIT - PUSH CARTS	504000076500	03/18/15	00000000	54766	04/21/15	1,779.82	-144.00
	946032	01 CART BAG	501000001304	12/10/14	00000000	54766	04/21/15	1,779.82	96.55
	950577			04/10/15		54766	04/21/15	1,779.82	27.27

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SYCAMORE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ECO	950577	01 REPLACE EXP 180 WHEELS	504003154356	04/10/15	00000454	54766	04/21/15	1,779.82	27.27
		02 SHIPPING	504003154356		00000454				22.32
VENDOR TOTAL: 1,779.82									
ELM REX	1032	01 WEB CCONTENT	201000036130	03/24/15	00000000	54768	04/21/15	1,175.00	575.00
		01 BROCHURE	201000036130	04/14/15	00000000	54768	04/21/15	1,175.00	575.00
VENDOR TOTAL: 1,175.00									
EPOCH	2615	01 EPOCH EYEWEAR	501000001306	04/10/15	00000453	54770	04/21/15	95.36	95.36
		01 EPOCH EYEWEAR SUNGLASSES	501000001306						95.36
VENDOR TOTAL: 95.36									
EUCL	2453813970	01 MILLER LITTE	3030000086634	04/10/15	00000424	54771	04/21/15	212.40	212.40
		02 KEG BEER	3030000086634		00000424				118.40
		03 KEG RETURN	3030000086634		00000424				121.00
		04 SHIPPING	3030000086634		00000424				-30.00
VENDOR TOTAL: 212.40									
FAST	IICOR82389	FASTENAL COMPANY		03/12/15		54772	04/21/15	125.32	59.36
VENDOR TOTAL: 125.32									

FROM 04/21/2015 TO 04/21/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
		ILCOR82389							
	01	CABLE TIES-SHIOP	101500066402	03/12/15	00000395	54772	04/21/15	125.32	59.36
		ILCOR82786							
	01	CABLE TIES -SPTS FIELDS	202100076536	04/02/15	00000437	54772	04/21/15	125.32	65.96
								VENDOR TOTAL:	125.32
FOX1		FOX VALLEY FIRE & SAFETY CO.							
	897412	01 CH RANGEWARD SYS INSPECTION	303000056300	03/13/15	00000000	54773	04/21/15	88.40	88.40
								VENDOR TOTAL:	88.40
FRONTIER		FRONTIER							
	032815	01 COMMUNITY CENTER	207500096700	03/28/15	00000000	54739	04/21/15	1,382.57	1,382.57
		02 MAINT BLDG	101500096700		00000000			362.62	108.02
		03 MAINT BLDG	504100096700		00000000			108.03	47.29
		04 POOL	518000096700		00000000			337.12	337.12
		05 ADMINISTRATION	101000096700		00000000			337.13	337.13
		06 ADMINISTRATION	201000096700		00000000			82.36	82.36
		07 PRO SHOP	504000096700		00000000				
								VENDOR TOTAL:	1,382.57
GCSAA		GCSAA							
	519152	01 ANNUAL DUES-NAT ASSOC - ST	1010000046204	04/17/15	00000000	54774	04/21/15	190.00	190.00
								VENDOR TOTAL:	190.00
GRAI		GRAINGER							
	9645416786	01 RETURN	101500066403	01/21/15	00000000	54775	04/21/15	204.21	-12.94
								VENDOR TOTAL:	-12.94
	9645416802	01 CREDIT-BREAKER PARKS MOWER	101500066403	01/12/15	00000000	54775	04/21/15	204.21	-61.22
								VENDOR TOTAL:	-61.22
	9699935129	01 COTTER PINS- EQUIPMENT	101500066402	03/25/15	00000439	54775	04/21/15	204.21	10.67
								VENDOR TOTAL:	10.67
	9705715911	01 RESPIRATOR FILTER- POOL	518000076513	04/01/15	00000438	54775	04/21/15	204.21	85.59
								VENDOR TOTAL:	85.59

FROM 04/21/2015 TO 04/21/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	9717163522	01 VALVE - POOL SHUT OFF	518100066410	04/15/15	00000000	54775	04/21/15	204.21	182.11 182.11
GROUPPL	GROUP PLAN SOLUTIONS							VENDOR TOTAL:	204.21
	040715	01 FSA ADMIN	101000106801	04/07/15	00000000	54776	04/21/15	465.00	465.00
		02 FSA ADMIN	201000106801		00000000				232.50 232.50
ILLIFIRE	ILLINOIS STATE FIRE MARSHALL							VENDOR TOTAL:	465.00
	5125066068	01 MUSEUM-ELEVATOR CERT OF OPER	202500056300	04/20/15	00000000	54740	04/21/15	75.00	75.00 75.00
ILLINI	ILLINI SECURITY SYSTEMS, INC.							VENDOR TOTAL:	75.00
	26653	01 4/15 - 7/14 SECURITY	101000056300	03/22/15	00000000	54777	04/21/15	303.75	303.75
		02 4/15 - 7/14 SECURITY	201000056300		00000000				151.87 151.88
INTEG	INTEGRA BUSINESS SYSTEMS, INC.							VENDOR TOTAL:	303.75
	INV65073	01 COPIER-PRINTER-CC	207500046201	04/01/15	00000000	54778	04/21/15	498.84	112.45 112.45
	INV65275	01 COPIER/PRINTER-MAINT	101000056304	04/07/15	00000000	54778	04/21/15	498.84	164.08
		02 COPIER/PRINTER-MAINT	201000056304		00000000				82.04 82.04
	INV65276	01 COPIER/PRINTER-ADMIN	101000056304	04/07/15	00000000	54778	04/21/15	498.84	222.31
		02 COPIER/PRINTER-ADMIN	201000056304		00000000				111.16 111.15
INTERS	INTERSTATE BATTERIES ROCKFORD							VENDOR TOTAL:	498.84
	100242525	01 CART BATTERY	101500066402	03/18/15	00000414	54779	04/21/15	597.35	45.95 45.95
	100242757	01 GOLF CART BATTERY	504000066409	04/01/15	00000440	54779	04/21/15	597.35	46.90 46.90

SYCAMORE PARK DISTRICT
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FROM 04/21/2015 TO 04/21/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	500510632	01 GOLF CART BATTERIES	504000066409	03/20/15	00000412	54779	04/21/15	597.35	504.50 504.50
									VENDOR TOTAL: 597.35
LAUTER	LAUTERBACH & AMEN LLP								
	10115	01 2014 AUDIT	241000036122	03/20/15	00000000	54780	04/21/15	12,500.00	12,500.00 12,500.00
									VENDOR TOTAL: 12,500.00
LOWE	LOWE'S								
	953042	01 GOLF CART SEALS, PARTS	504000066409	03/09/15	00000385	54781	04/21/15	53.32	53.32 53.32
									VENDOR TOTAL: 53.32
MARK	MARK'S MACHINE SHOP INC.								
	21098	01 CONC CARTS REPAIR CANOPY	303100066409	03/10/15	00000000	54782	04/21/15	200.00	200.00 200.00
									VENDOR TOTAL: 200.00
MARRS	M.A.R.S., INC.								
	555846	01 REPAIR BOBCAT STARTER	101500066403	03/24/15	00000401	54783	04/21/15	149.00	149.00 149.00
									VENDOR TOTAL: 149.00
MEL	MELIN'S LOCK & KEY								
	17038	01 SPORT KEY COPIES	202100076500	03/25/15	00000442	54784	04/21/15	17.26	17.26 17.26
									VENDOR TOTAL: 17.26
MENNA	MENARDS - SYCAMORE								
	81512	01 BATHROOM LIGHT SENSOR-SHOP	101500066401	03/17/15	00000000	54785	04/21/15	180.65	25.39 25.39
	82222	01 FIELD GOAL STAKES- SOCCER	202100076537	03/25/15	00000443	54785	04/21/15	180.65	30.58 30.58
	82775	01 POSTS, CABLE- RIVER BRIDGE	101500066404	04/01/15	00000444	54785	04/21/15	180.65	25.51 25.51
	82835			04/02/15		54785	04/21/15	180.65	32.17

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
82835	01	WELDING EQUIPMENT-SHOP	101500066403	04/02/15	00000000	54785	04/21/15	180.65	32.17
83475	01	TARP	504100076500	04/09/15	00000000	54785	04/21/15	180.65	64.19
83599	01	CONCRETE MIX- SPORTS	202100076500	04/10/15	00000445	54785	04/21/15	180.65	2.81
		VENDOR TOTAL:						180.65	
MR OUTHOUSE	MARCH 2015	01	PORT-O-POTTIES	101500056309	03/31/15	54786	04/21/15	120.00	120.00
		VENDOR TOTAL:						120.00	
MSC	MSC INDUSTRIAL SUPPLY CO	01	GRINDING WHEELS-SHOP	101500076500	03/16/15	54787	04/21/15	180.92	97.00
7407991001	01	NUTS-BOLTS-SAND PAPER-SHOP	101500076511	04/01/15	00000000	54787	04/21/15	180.92	83.92
		VENDOR TOTAL:						180.92	
NATGOLF	NATIONAL GOLF GRAPHICS LLC	01	NEW FLAGS FOR GOLF GREENS	504100076517	03/22/15	54788	04/21/15	326.50	326.50
		VENDOR TOTAL:						326.50	
NICOR	NICOR GAS	01	COMMUNITY CENTER	207500096703	03/27/15	54741	04/21/15	1,757.34	1,757.34
32715	02	MAINT BLDG	101500096703		00000000			205.17	205.17
	03	MAINT BLDG	504100096703		00000000			416.85	416.85
	04	POOL	518100096703		00000000			416.84	416.84
	05	UPSTAIRS OFFICE	101000096703		00000000			350.11	350.11
	06	ADMINISTRATION	101000096703		00000000			46.41	46.41
	07	ADMINISTRATION	201000096703		00000000			72.49	72.49
	08	PRO SHOP	504000096703		00000000			72.50	72.50
	09	CLUBHOUSE	303000096703		00000000			31.07	31.07
	10	PUMP HOUSE	504100096703		00000000			31.07	31.07
		VENDOR TOTAL:						56.60	

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
NIV	32715	11 AIRPORT RD PROPERTY	101500096703	03/27/15	00000000	54741	04/21/15	1,757.34	1,757.34
								58.23	
									1,757.34
NIV	NIVEL PARTS & MANUFACTURING								
	71447532	01 GOLF CART PARTS	504000066409	03/25/15	00000447	54789	04/21/15	1,030.94	63.70
	71448315	01 GOLF CART PARTS	504000066409	03/26/15	00000448	54789	04/21/15	1,030.94	655.75
	71448859	01 GOLF CART BELTS	504000066409	03/26/15	00000449	54789	04/21/15	1,030.94	203.95
	71453398	01 REAR BUMPER-GOLF CART	504000066409	03/31/15	00000000	54789	04/21/15	1,030.94	107.54
									107.54
									1,030.94
OF	OFFICE DEPOT								
	759823847001	01 COPY PAPER	101000046200	03/11/15	00000000	54790	04/21/15	207.34	30.08
		02 COPY PAPER	201000046200		00000000				7.41
		03 INK	101000046200		00000000				7.41
		04 INDEX CARDS	101000046200		00000000				14.21
									1.05
	759824131001	01 MAILING TUBES	101000046200	03/12/15	00000000	54790	04/21/15	207.34	85.49
									85.49
	763940631001	01 INDEX CARDS	101000046200	04/03/15	00000000	54790	04/21/15	207.34	91.77
		02 INDEX CARDS	201000046200		00000000				2.12
		03 INK	201000046200		00000000				1.50
		04 INK	101000046200		00000000				61.98
		05 LEGAL PAPER	101000046200		00000000				15.19
		06 LEGAL PAPER	201000046200		00000000				5.49
									5.49
									207.34
PARRREA	PARKREATION, INC								
	4779	01 REPLACE PLAYG TILES-MILL/BRO	101500066407	04/08/15	00000450	54791	04/21/15	1,253.91	1,253.91
		02 PARK TILES/SHIP	101500066404		00000450				949.52
									304.39
									1,253.91
									1,253.91

VENDOR TOTAL: 207.34

VENDOR TOTAL: 1,253.91

VENDOR TOTAL: 1,253.91

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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

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VENDOR # INVOICE #
 PDRMA PDRMA
 ITEM DESCRIPTION
 ACCOUNT NUMBER
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 P.O. NUM
 CHECK #
 CHK DATE
 CHECK AMT
 INVOICE AMT/
 ITEM AMT

MARCH 2015

01	HEALTH INSURANCE PREMIUM	101000106801	04/21/15	00000000	54792	04/21/15	19,556.03	19,531.03	
02	HEALTH INSURANCE PREMIUM	101500106801		00000000				3,995.12	
03	HEALTH INSURANCE PREMIUM	504100106801		00000000				571.06	
04	HEALTH INSURANCE PREMIUM	504000106801		00000000				3,613.39	
05	HEALTH INSURANCE PREMIUM	201000106801		00000000				1,915.23	
06	HEALTH INSURANCE PREMIUM	202100106801		00000000				3,017.21	
								6,419.02	
OSHA-031915									
01	ESSENTIALS OF OSHA	101500046207	03/19/15	00000000	54792	04/21/15	19,556.03	25.00	
02	ESSENTIALS OF OSHA	202100046207		00000000				4.75	
								20.25	
PEKIN INSURANCE							VENDOR TOTAL:	19,556.03	

MAY 2015

01	DENTAL INSURANCE PREMIUM	101000106801	04/21/15	00000000	54824	04/21/15	1,327.13	1,327.13	
02	DENTAL INSURANCE PREMIUM	101500106801		00000000				275.88	
03	DENTAL INSURANCE PREMIUM	504100106801		00000000				50.79	
04	DENTAL INSURANCE PREMIUM	504000106801		00000000				247.14	
05	DENTAL INSURANCE PREMIUM	201000106801		00000000				144.11	
06	DENTAL INSURANCE PREMIUM	202100106801		00000000				163.00	
								446.21	
PENDELTON TURF SUPPLY							VENDOR TOTAL:	1,327.13	

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01	PRE EMERG WEED CONTROL	101500076507	04/06/15	00000451	54793	04/21/15	530.00	530.00	
02	PRE EMERG WEED CONTROL	504100076507		00000451				176.68	
03	PRE EMERG WEED CONTROL	202100076530		00000451				176.66	
PEPSI							VENDOR TOTAL:	530.00	

93664602

01	UNSWEET ICED TEA	303000086630	03/24/15	00000421	54794	04/21/15	614.86	355.30	
02	RASP TEA	303000086630		00000421				43.41	
03	DIET PEPSI	303000086630		00000421				43.41	
04	PEPSI	303000086630		00000421				69.35	
05	PEPSI	303000086631		00000421				69.35	
06	DIET PEPSI	303000086631		00000421				43.26	
07	MT. DEW	303000086631		00000421				43.26	
PEPSI							VENDOR TOTAL:	530.00	

98289264

			04/14/15		54794	04/21/15	614.86	259.56
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DATE: 04/21/2015
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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

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VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

98289264 01 bottles pop 303000086631 04/14/15 0000455 54794 04/21/15 614.86 259.56 259.56

PERFOR PERFORMANCE FOOD GROUP VENDOR TOTAL: 614.86

4475177 03/18/15 54796 04/21/15 810.43 810.43

01	BACON	303000086610	0000420	0000420	54796	04/21/15	810.43	810.43
02	EGG PATTIES	303000086610	0000420	0000420				32.20
03	SAUSAGE PATTIES	303000086610	0000420	0000420				33.53
04	BRATS	303000086615	0000420	0000420				29.64
05	HOT DOGS	303000086615	0000420	0000420				31.56
06	FRENCH FRIES	303000086617	0000420	0000420				67.06
07	HAMBURGERS	303000086613	0000420	0000420				17.77
08	HAMBURGER BUNS	303000086613	0000420	0000420				34.93
09	SLICED PICKLES	303000086629	0000420	0000420				26.64
10	CLASSIC LAYS	303000086622	0000420	0000420				23.66
11	NACHO CHEESE DORITOS	303000086622	0000420	0000420				27.99
12	COOL RANCH DORITOS	303000086622	0000420	0000420				27.99
13	CHEETOS	303000086622	0000420	0000420				27.99
14	Fritos	303000086622	0000420	0000420				27.99
15	ROLD GOLD PRETZELS	303000086622	0000420	0000420				27.99
16	SOUR CREAM	303000086629	0000420	0000420				21.64
17	YELLOW MUSTARD	303000086629	0000420	0000420				15.43
18	BIG DOG 6/1	303000086615	0000420	0000420				38.32
19	BOLL. IN BAG EGGS	206095026216	0000420	0000420				91.80
20	SAUSAGE LINKS	206095026216	0000420	0000420				56.84
21	RED GATORADE	303000086631	0000420	0000420				19.50
22	YELLOW GATORADE	303000086631	0000420	0000420				20.99
23	BLUE GATORADE	303000086631	0000420	0000420				19.50
24	ORANGE GATORADE	303000086631	0000420	0000420				19.50
25	G2 RED GATORADE	303000086631	0000420	0000420				20.99
26	G2 BLUE GATORADE	303000086631	0000420	0000420				20.99

PIO PIONEER MANUFACTURING CO. VENDOR TOTAL: 810.43

INV546749 01 MARKING STICK-SPRAY WAND 202100076500 03/19/15 00000000 54797 04/21/15 3,863.50 41.50 41.50

INV547121 01 MARKING PAINT 202100076523 03/23/15 00000000 54797 04/21/15 3,863.50 3,822.00 2,134.25

02 MARKING PAINT 202100076524 00000000 1,134.25

03 MARKING PAINT 202100076525 00000000 553.50

VENDOR TOTAL: 3,863.50

FROM 04/21/2015 TO 04/21/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
PLUNKETT	PLUNKETT'S PEST CONTROL								
	4731604	01 PEST CONTROL	101000056300	03/30/15	00000000	54798	04/21/15	84.00	84.00
		02 PEST CONTROL	201000056300		00000000				42.00
									42.00
									VENDOR TOTAL: 84.00
R&R	R & R PRODUCTS INC.								
	CS1888703	01 BALL WASHER PARTS-GOLF	504100076517	04/09/15	00000000	54799	04/21/15	27.29	27.29
									27.29
									VENDOR TOTAL: 27.29
SAF	SAFETY-KLEEN CORP.								
	66384649	01 PARTS CLEANER SERVICE	101500056300	04/01/15	00000452	54800	04/21/15	201.93	201.93
									201.93
									VENDOR TOTAL: 201.93
SELDAL	SELDAL PLUMBING								
	2930	01 MUSEUM-WATER HEATER RELIEF VAL	202500056300	03/31/15	00000000	54801	04/21/15	570.40	300.40
									300.40
	2931	01 LABOR-CHANGE METER AT POOL	518100056300	03/31/15	00000000	54801	04/21/15	570.40	270.00
									270.00
									VENDOR TOTAL: 570.40
SOFT	SOFT WATER CITY								
	2652-0315	01 RENT-WATER	101000076500	03/31/15	00000000	54802	04/21/15	309.25	309.25
		02 RENT-WATER-CUPS	101500076500		00000000				35.50
		03 RENT-WATER-CUPS-SALT	207500076500		00000000				56.75
		04 RENT-WATER	504000076500		00000000				188.25
									28.75
									VENDOR TOTAL: 309.25
SPARKLE	SPARKLE JANITORIAL SERVICE								
	905005	01 CLEANING-MARCH	101000056303	03/29/15	00000000	54803	04/21/15	2,275.00	2,275.00
		02 CLEANING-MARCH	201000056303		00000000				1,137.50
									1,137.50
									VENDOR TOTAL: 2,275.00
STAPLES	STAPLES ADVANTAGE								
	8033921766			04/04/15		54804	04/21/15	65.35	65.35
									VENDOR TOTAL: 65.35

FROM 04/21/2015 TO 04/21/2015

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

ITEM	DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ITEM AMT
8033921766								
01	CASH REG ROLLS	303000046200	04/04/15	00000000	54804	04/21/15	65.35	65.35
02	CASH REG ROLLS	101000046200		00000000				29.39
03	PENCILS	101000046200		00000000				29.40
04	PAPER CLIPS	101000046200		00000000				0.99
05	SCISSORS	101000046200		00000000				1.99
								3.58
VENDOR TOTAL:							65.35	

SUNDOG SUN DOG IT

ITEM	DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ITEM AMT
CW33888								
01	IT SERVICES	101000056304	04/01/15	00000000	54806	04/21/15	1,917.76	812.51
02	IT SERVICES	201000056304		00000000				131.25
03	SERVER MAINT	101000056304		00000000				131.25
04	SERVER MAINT	201000056304		00000000				52.50
05	EMAIL FILTER	101000056304		00000000				52.50
06	EMAIL FILTER	201000056304		00000000				29.88
07	SHADOW PROTECT BACKUP	101000056304		00000000				29.88
08	SHADOW PROTECT BACKUP	201000056304		00000000				45.00
09	CLOUD STORAGE	101000056304		00000000				45.00
10	CLOUD STORAGE	201000056304		00000000				133.62
11	ANTIVIRUS	101000056304		00000000				133.63
12	ANTIVIRUS	201000056304		00000000				14.00
								14.00
VENDOR TOTAL:							1,917.76	

ITEM	DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ITEM AMT
CW33955								
01	DOMAIN NAME HOSTING	101000056304	04/01/15	00000000	54806	04/21/15	1,917.76	30.00
02	DOMAIN NAME HOSTING	201000056304		00000000				15.00
								15.00
VENDOR TOTAL:							1,917.76	

ITEM	DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ITEM AMT
CW34015								
01	TECH HOUR OVERAGE	101000056304	03/31/15	00000000	54806	04/21/15	1,917.76	690.00
02	TECH HOUR OVERAGE	201000056304		00000000				345.00
								345.00
VENDOR TOTAL:							1,917.76	

ITEM	DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ITEM AMT
CW34125								
01	TECH HOUR OVERAGE	101000056304	04/15/15	00000000	54806	04/21/15	1,917.76	385.25
02	TECH HOUR OVERAGE	201000056304		00000000				192.63
								192.62
VENDOR TOTAL:							1,917.76	

ITEM	DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ITEM AMT
SYCAMORE POST PROM								
POSTPRM 2015								
01	POST PROM DONATION	101000046214	04/01/15	00000000	54807	04/21/15	100.00	100.00
02	POST PROM DONATION	201000046214		00000000				50.00
								50.00
VENDOR TOTAL:							100.00	

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 TIME: 14:29:16
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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 04/21/2015 TO 04/21/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
T0000024	DOBBERSTEIN, MELISSA								
	041215	REIMBURSEMENT		04/12/15		54808	04/21/15	63.34	34.46
	01	REIMBURSEMENT-WOODMANS	3030000086629		00000000				1.49
	02	REIMBURSEMENT-WOODMANS	3030000086624		00000000				14.97
	03	REIMBURSEMENT-WOODMANS	3030000086624		00000000				18.00
	REIMBURSEMENT 4-19			04/21/15		54808	04/21/15	63.34	28.88
	01	REIMBURSEMENT-F & F	3033000076500		00000000				28.88
T0001129	AMATO, RENEE								
	04-9-15			04/09/15		54809	04/21/15	63.00	63.00
	01	CANCELLED CLASS	205010266218		00000000				63.00
	VENDOR TOTAL:							63.34	63.34
T0001130	BENSON, ASHLEY								
	040915			04/09/15		54810	04/21/15	63.00	63.00
	01	CANCELLED CLASS	205010256218		00000000				63.00
	VENDOR TOTAL:							63.00	63.00
T0001131	HARPER, STEPHANIE								
	042015			04/20/15		54811	04/21/15	177.00	177.00
	01	REFUND	205550076218		00000000				112.00
	02	REFUND	205550176218		00000000				65.00
	VENDOR TOTAL:							177.00	177.00
T0001132	KNORREK, EMILY								
	040915			04/09/15		54812	04/21/15	63.00	63.00
	01	CANCELLED CLASS	205010266218		00000000				63.00
	VENDOR TOTAL:							63.00	63.00
T0001133	MACKEBEN, LORNA								
	041515			04/15/15		54813	04/21/15	34.00	34.00
	01	MEDICAL REFUND	205660186218		00000000				34.00
	VENDOR TOTAL:							34.00	34.00
T0001134	MILLS, SOFIA								
	042015			04/20/15		54814	04/21/15	115.00	115.00
	01	HORSEBACK RIDING LESS REFUND	205010046218		00000000				115.00
	VENDOR TOTAL:							115.00	115.00

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SYCAMORE PARK DISTRICT
PAID INVOICE LISTING

FROM 04/21/2015 TO 04/21/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
T0001135	MOBILE, MELISSA								
	040815	01 REFUND	205550176218	04/08/15	00000000	54815	04/21/15	85.00	85.00
		02 RESIDENT REFUND	205550026218		00000000			75.00	75.00
								10.00	10.00
T0001136	MONTGOMERY, ALEXANDRA								
	040915	01 CANCELLED CLASS	205010266218	04/09/15	00000000	54816	04/21/15	73.00	73.00
T0001137	NEHRING, ANDREA								
	040915	01 JR GOLF REFUND	205550026218	04/09/15	00000000	54817	04/21/15	65.00	65.00
T0001138	PLEIMANN, PATRICIA								
	040915	01 CANCELLED CLASS	205010256218	04/09/15	00000000	54818	04/21/15	63.00	63.00
T0001139	VINCENT, LINDSY								
	040915	01 JR GOLF REFUND	205550026218	04/09/15	00000000	54819	04/21/15	55.00	55.00
TOWNSQ	TOWN SQUARE PUBLICATIONS								
	039-SYC-IL-SL-15								
	01 AD		504000046208	12/30/14	00000000	54820	04/21/15	895.00	895.00
UNIVADCO	UNIVERSAL ADCOM								
	553562	01 AD	504000046208	03/11/15	00000000	54821	04/21/15	459.45	459.45
UNDM	UNDM LIFE INSURANCE								
	APRIL 2015			04/21/15		54822	04/21/15	233.29	233.29

FROM 04/21/2015 TO 04/21/2015

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P. O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

APRIL 2015

ITEM	DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ITEM AMT
01	STD INSURANCE PREMIUM	101000106801	04/21/15	00000000	54822	04/21/15	233.29	233.29
02	STD INSURANCE PREMIUM	101500106801		00000000				40.16
03	STD INSURANCE PREMIUM	504100106801		00000000				7.22
04	STD INSURANCE PREMIUM	504000106801		00000000				40.70
05	STD INSURANCE PREMIUM	201000106801		00000000				18.50
06	STD INSURANCE PREMIUM	202100106801		00000000				50.39
								76.32

VENDOR TOTAL: 233.29

VISACA VISA CARDMEMBER SERVICE 040215

ITEM	DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ITEM AMT
01	REIMBURSED PURCHASE	101000076500	04/02/15	00000000	54744	04/21/15	1,415.40	1,415.40
02	BATTERIES	101500066402		00000000				475.19
03	CORDESS RATCHETT TOOL KIT	202100076512		00000000				95.98
04	CORDESS RATCHETT TOOL KIT	101500076512		00000000				150.00
05	GOLF CART REPAIR	504000066409		00000000				194.95
06	SAMS	201000046204		00000000				58.18
07	IPASS	101000046211		00000000				45.00
08	IPASS	201000046211		00000000				20.00
09	PIZZA FOR DANCE	205120036216		00000000				20.00
10	GIFT CARDS	101000046213		00000000				60.00
11	GIFT CARDS	201000046213		00000000				20.00
12	FOOD & SUPPLIES FOR MTGS	201000046212		00000000				20.00
13	FOOD & SUPPLIES FOR MTGS	201000046212		00000000				48.89
14	AIRFARE MMS TO BE REIMBURSED	101000001100		00000000				48.89
15	CONSTANT CONTACT	101000046206		00000000				-27.92
16	CONSTANT CONTACT	201000046206		00000000				28.50
17	FACEBOOK MARKETING	101000046214		00000000				28.50
18	FACEBOOK MARKETING	201000046214		00000000				10.00
19	CABLE	303000096705		00000000				10.00
20	CABLE	504000096705		00000000				44.41
21	INTERNET	101000096706		00000000				44.41
22	INTERNET	201000096706		00000000				98.97
23	FOAM YOGA BLOCKS	205660036216		00000000				98.99
24	COMM EXPO	101000046214		00000000				65.69
25	COMM EXPO	201000046214		00000000				50.00
26	CREDIT FOR SALES TAX PAID	101000046215		00000000				50.00
27	CREDIT FOR SALES TAX PAID	201000046215		00000000				-99.77
28	SERVICE CHARGES	101000056306		00000000				-99.77
29	SERVICE CHARGES	201000056306		00000000				-71.84
								-71.85

VENDOR TOTAL: 1,415.40

WASTE MANAGEMENT 3462521-2011-5 04/01/15 54823 04/21/15 294.80 294.80

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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 04/21/2015 TO 04/21/2015

VENDOR # INVOICE #

ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT / ITEM AMT

ITEM	DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT / ITEM AMT
3462521-2011-5								
01	REFUSE REM-ADM	1010000056302	04/01/15	00000000	54823	04/21/15	294.80	294.80
02	REFUSE REM-CH	3030000056302		00000000				63.55
03	REFUSE REM-ADM	1010000056302		00000000				63.56
04	REFUSE REM-SC	2021000056302		00000000				5.00
05	REFUSE REM-PARK	1015000056302		00000000				52.06
06	REFUSE REM-CC	2075000056302		00000000				52.06
								58.57

VENDOR TOTAL: 294.80
 TOTAL --- ALL INVOICES: 78,146.56

In terms \$ 19,794.88
New \$ 78,146.56
total \$ 97,941.44

To: Board of Commissioners

From: Jackie Hienbuecher

Subject: Monthly Report

Date: April 28, 2015

Administrative Initiatives (4/1/15 – 4/30/15)

- Attended Superintendent and Board meetings.
- Attended Action 2020 study session.
- Attended Campaign Planning Committee meetings.
- Discussed with Sundog concerns on the amount of time spent on backup problems. Issues have been resolved and Sundog is giving us a credit for 15 hours for this project.
- Continued to follow up with Unemployment Consultants regarding protest of claim.
- Facilitated PDRMA onsite screening event, April 8.
- Continued to work with Speer Financial on refunding of 2006 Alternate Bond.
- Was invited by PDRMA to serve on an Advisory Group regarding health benefits. Attended a meeting to discuss health care options.
- Worked with EZLinks system and Office Assistant on uploading POS information into the accounting system.
- Met with Sundog regarding their role in the fiber installation, status of server, discuss concerns with going to cloud when experiencing increased outages with Comcast, and what will be needed to set up new workstations for recreation staff.

- Submitted RFQ to various vendors in order to get quotes on Direct Boring and Installation of Fiber Optic Line. Reviewed, selected and awarded bids. Arranged for meeting of vendors to coordinate project.
- Worked with Standard & Poors to provide documentation in order to have our rate reviewed.
- Completed setting up of catering “store” on EZLinks POS. Staff is now able to enter sales directly into the POS system and then based on those sales, I am able to transfer the appropriate costs.
- Trained clubhouse staff, individually, on the POS upgraded cash register.
- Researched disability policies.
- Met regarding details for termination of Community Center lease.
- Staff prepared for opening of sports complex concessions.
- Began promotion of Caddyshack Grill on Facebook.
- Catering/special events/room rentals: 3 room rentals

Administrative Initiatives (5/1/15 – 5/31/15)

- Attend any scheduled “Action 2020” meetings.
- Attend Superintendent and Board meetings.
- Coordination the collection of information for the “Transparency Portal” on the new website.
- Contact IMRF regarding paying back amount from reduced rate in previous years.
- Continue work on IMRF project for the purpose of ensuring that proper enrollment has been made in the past.

- Complete setting up of sports complex and pool “stores” on EZLinks POS.
- Prepare information regarding effect of abatement.
- Continue to work on PDRMA compliance requirements for future insurance review.
- Work on asset inventory project.
- Complete PDRMA Operating Expenditures request.
- Prepare pool concessions for opening for the 2015 season.
- Continue to review outstanding accounts payable checks to determine if valid.
- Continue Facebook promotion of Caddyshack Grill.
- Catering/special events/room rentals: 4 room rentals, 1 golf outing

Sycamore Park District
Summarized Revenue & Expense Report
Period ended March 31, 2015

Corporate Fund (10)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	<u>Variance</u>
Revenues									
Administration	8,300.00	2,885.42	-65.2%	17,960.00	17,035.97	-5.1%	1,237,143.00	16,960.91	0.4%
Parks	-	-	#DIV/0!	-	-	#DIV/0!	12,949.00	-	#DIV/0!
Total Revenues	8,300.00	2,885.42	-65.2%	17,960.00	17,035.97	-5.1%	1,250,092.00	16,960.91	0.4%
Expenses									
Administration	37,614.00	45,867.75	21.9%	105,429.00	106,356.20	0.9%	619,082.00	81,780.26	30.1% (1)
Parks	17,921.00	11,449.34	-36.1%	41,826.00	30,270.50	-27.6% (2)	238,703.00	43,172.06	-29.9% (2)
Total Expenses	55,535.00	57,317.09	3.2%	147,255.00	136,626.70	-7.2%	857,785.00	124,952.32	9.3%
Total Fund Revenues	8,300.00	2,885.42	-65.2%	17,960.00	17,035.97	-5.1%	1,250,092.00	16,960.91	0.4%
Total Fund Expenses	55,535.00	57,317.09	3.2%	147,255.00	136,626.70	-7.2%	857,785.00	124,952.32	9.3%
Surplus (Deficit)	(47,235.00)	(54,431.67)	15.2%	(129,295.00)	(119,590.73)	-7.5%	392,307.00	(107,991.41)	10.7%

(1) 2015 includes \$20,767 of consulting expenses for trail connections, final phase of parking and soccer complex.

(2) 2015 Budget is allocated based upon 2014 actual. 2015 expenses are less than 2014 in the following: pt maint wages/taxes 46.9% \$3,983, gas/oil 60.5% \$3,072, utility - gas 44.7% \$1,410

Sycamore Park District
Summarized Revenue & Expense Report
Period ended March 31, 2015

Recreation Fund (20)

Department	March Budget	March Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2014 YTD Actual	
Revenues									
Administration		-	#DIV/0!		-	#DIV/0!	852,736.00	8.78	-100.0%
Sports Complex		-	#DIV/0!		-	#DIV/0!	33,650.00	-	#DIV/0!
Sports Complex Maintenance		-	#DIV/0!		-	#DIV/0!	37,607.00	-	#DIV/0!
Midwest Museum of Natural Hist	-	631.45		600.00	1,830.49	205.08% (1)	2,398.00	-	#DIV/0!
Programs-Youth	1,170.00	1,442.00	23.25%	3,860.00	6,047.00	56.66% (2)	16,730.00	4,893.00	23.6% (2)
Programs-Teens	-	112.50	#DIV/0!	1,170.00	1,019.75	-12.84% (2)	4,163.00	1,131.75	-9.9% (2)
Programs-Adult	60.00	60.00	0.00%	250.00	475.00	90.00% (2)	975.00	470.00	1.1% (2)
Programs-Family	960.00	2,049.00	113.44%	2,575.00	3,920.00	52.23% (2)	11,693.00	3,056.00	28.3% (2)
Programs-Leagues	-	-	#DIV/0!	-	30.00	#DIV/0! (2)	5,190.00	-	#DIV/0! (2)
Programs-Youth Athletics	2,060.00	3,113.00	51.12%	4,190.00	4,417.00	5.42% (2)	21,020.00	4,668.00	-5.4% (2)
Programs-Fitness	1,400.00	3,680.00	162.86%	12,585.00	15,282.00	21.43% (2)	37,815.00	14,132.00	8.1% (2)
Programs-Preschool		-	#DIV/0!		-	#DIV/0! (2)	-	-	#DIV/0! (2)
Programs-Senior		-	#DIV/0!		-	#DIV/0! (2)	-	150.00	-100.0% (2)
Programs-Dance	-	202.00	#DIV/0!	105.00	2,258.00	2050.48% (2)	240.00	1,410.00	60.1% (2)
Programs-Special Events	50.00	144.00	188.00%	1,430.00	1,702.00	19.02% (2)	3,710.00	1,857.50	-8.4% (2)
Programs-Concerts	2,360.00	1,100.00	-53.39%	4,080.00	2,650.00	-35.05% (3)	8,800.00	3,800.00	-30.3% (3)
Programs-Trips		-	#DIV/0!		-	#DIV/0! (2)	-	-	#DIV/0! (2)
Brochure	-	-	#DIV/0!	2,845.00	1,350.00	-52.55% (3)	7,900.00	2,900.00	-53.4% (3)
Weight Room	1,575.00	1,532.00	-2.73%	5,380.00	6,746.00	25.39%	18,245.00	5,704.00	18.3%
Community Center	-	(46.00)	#DIV/0!	-	(46.00)	#DIV/0!	3,724.00	-	#DIV/0!
Total Revenues	9,635.00	14,019.95	45.51%	39,070.00	47,681.24	22.04%	1,066,596.00	44,181.03	7.9%

(1) 2014 payment never received so replaced and deposited in 2015.

(2) Revenue from programs are above budget 34.34% \$8,986 and increased 10.6%, \$3,383 compared to 2014.

(3) Timing.

Sycamore Park District
Summarized Revenue & Expense Report
Period ended March 31, 2015

Expenses									
Administration	21,895.00	23,982.51	9.53%	65,190.00	67,323.95	3.27%	316,360.00	67,156.94	0.2%
Sports Complex	-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!
Sports Complex Maintenance	29,774.00	30,518.01	2.50%	88,316.00	84,205.82	-4.65%	383,722.00	86,094.77	-2.2%
Midwest Museum of Natural Hist	970.00	32.10	-96.69%	3,554.00	1,123.20	-68.40% (1)	9,500.00	3,013.54	-62.7% (1)
Programs-Youth	200.00	433.62	116.81%	1,695.00	1,015.68	-40.08% (2)	11,414.00	2,281.66	-55.5% (2)
Programs-Teens	60.00	492.51	720.85%	1,180.00	1,247.22	5.70% (2)	3,926.00	721.17	72.9% (2)
Programs-Adult	-	200.00	#DIV/0!	100.00	375.00	275.00% (2)	785.00	50.00	650.0% (2)
Programs-Family	965.00	1,119.03	15.96%	2,285.00	2,592.18	13.44% (2)	10,850.00	2,271.17	14.1% (2)
Programs-Leagues	390.00	645.90	65.62%	1,670.00	1,947.12	16.59% (2)	3,647.00	1,718.78	13.3% (2)
Programs-Youth Athletics	260.00	245.00	-5.77%	260.00	430.00	65.38% (2)	17,149.00	287.00	49.8% (2)
Programs-Fitness	1,995.00	2,579.29	29.29%	5,510.00	5,012.80	-9.02% (2)	21,178.00	6,286.95	-20.3% (2)
Programs-Preschool	-	-	#DIV/0!	-	-	#DIV/0! (2)	-	-	#DIV/0! (2)
Programs-Senior	-	-	#DIV/0!	-	-	#DIV/0! (2)	-	35.00	-100.0% (2)
Programs-Dance	10.00	196.02	1860.20%	10.00	849.54	8395.40% (2)	180.00	120.00	608.0% (2)
Programs-Special Events	290.00	202.68	-30.11%	770.00	1,243.93	61.55% (2)	13,480.00	920.81	35.1% (2)
Programs-Concerts	-	-	#DIV/0!	-	-	#DIV/0!	8,700.00	200.00	-100.0%
Programs-Trips	-	-	#DIV/0!	-	-	#DIV/0! (2)	-	-	#DIV/0! (2)
Brochure	-	-	#DIV/0!	-	-	#DIV/0!	25,100.00	-	#DIV/0!
Weight Room	-	-	#DIV/0!	450.00	906.03	101.34%	600.00	440.21	105.8%
Community Center	13,150.00	10,961.21	-16.64%	35,445.00	30,195.80	-14.81%	155,352.00	32,943.80	-8.3%
Total Expenses	69,959.00	71,607.88	2.36%	206,435.00	198,468.27	-3.86%	981,943.00	204,541.80	-3.0%
Total Fund Revenues	9,635.00	14,019.95	45.51%	39,070.00	47,681.24	22.04%	1,066,596.00	44,181.03	7.9%
Total Fund Expenses	69,959.00	71,607.88	2.36%	206,435.00	198,468.27	-3.86%	981,943.00	204,541.80	-3.0%
Surplus (Deficit)	(60,324.00)	(57,587.93)	-4.54%	(167,365.00)	(150,787.03)	-9.91%	84,653.00	(160,360.77)	-6.0%

(1) Timing of maintenance expenses

(2) Expenses for programs are above budget 9.15% \$1,233 and decreased 0.1%, \$21 compared to 2014.

Sycamore Park District
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Period ended March 31, 2015

Donations (21)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	35,000.00	16.15	-100.0%
Total Revenues	-	-	#DIV/0!	-	-	#DIV/0!	35,000.00	16.15	-100.0%
Expenses									
Administration	-	-	#DIV/0!	6,415.00	6,415.00	0.00%	48,500.00	-	#DIV/0! (1)
Total Expenses	-	-	#DIV/0!	6,415.00	6,415.00	0.00%	48,500.00	-	#DIV/0!
Total Fund Revenues	-	-	#DIV/0!	-	-	#DIV/0!	35,000.00	16.15	-100.0%
Total Fund Expenses	-	-	#DIV/0!	6,415.00	6,415.00	0.00%	48,500.00	-	#DIV/0!
Surplus (Deficit)	-	-	#DIV/0!	(6,415.00)	(6,415.00)	0.00%	(13,500.00)	16.15	-39821.4%

(1) 2015 interest payment on installment contract.

Special Recreation (22)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	144,000.00	20.24	-100.0%
Total Revenues	-	-	#DIV/0!	-	-	#DIV/0!	144,000.00	20.24	-100.0%
Expenses									
Administration	-	757.75	#DIV/0!	34,515.00	35,272.75	2.20%	90,780.00	61,697.77	-42.8% (1)
Total Expenses	-	757.75	#DIV/0!	34,515.00	35,272.75	2.20%	90,780.00	61,697.77	-42.8%
Total Fund Revenues	-	-	#DIV/0!	-	-	#DIV/0!	144,000.00	20.24	-100.0%
Total Fund Expenses	-	757.75	#DIV/0!	34,515.00	35,272.75	2.20%	90,780.00	61,697.77	-42.8%
Surplus (Deficit)	-	(757.75)	#DIV/0!	(34,515.00)	(35,272.75)	2.20%	53,220.00	(61,677.53)	-42.8%

(1) Timing of payment to KSRA changed due to change in fiscal year end and project expense.

Sycamore Park District
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Insurance (23)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	55,000.00	2.74	-100.0%
Total Revenues	-	-	#DIV/0!	-	-	#DIV/0!	55,000.00	2.74	-100.0%
Expenses									
Administration	1,250.00	8,606.00	588.48%	1,250.00	8,606.00	588.48%	65,413.00	10,081.00	-14.6% (1)
Total Expenses	1,250.00	8,606.00	588.48%	1,250.00	8,606.00	588.48%	65,413.00	10,081.00	-14.6%
Total Fund Revenues	-	-	#DIV/0!	-	-	#DIV/0!	55,000.00	2.74	-100.0%
Total Fund Expenses	1,250.00	8,606.00	588.48%	1,250.00	8,606.00	588.48%	65,413.00	10,081.00	-14.6%
Surplus (Deficit)	(1,250.00)	(8,606.00)	588.48%	(1,250.00)	(8,606.00)	588.48%	(10,413.00)	(10,078.26)	-14.6%

(1) Workers comp carrier changed to PDRMA which resulted in a different timing for payments. Also, unemployment claim paid currently under protest.

Audit (24)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	14,000.00	0.66	-100.0%
Total Revenues	-	-	#DIV/0!	-	-	#DIV/0!	14,000.00	0.66	-100.0%
Expenses									
Administration	12,100.00	-	-100.00%	12,100.00	-	-100.00% (1)	14,500.00	12,100.00	-100.0% (1)
Total Expenses	12,100.00	-	-100.00%	12,100.00	-	-100.00%	14,500.00	12,100.00	-100.0%
Total Fund Revenues	-	-	#DIV/0!	-	-	#DIV/0!	14,000.00	0.66	-100.0%
Total Fund Expenses	12,100.00	-	-100.00%	12,100.00	-	-100.00%	14,500.00	12,100.00	-100.0%
Surplus (Deficit)	(12,100.00)	-	-100.00%	(12,100.00)	-	-100.00%	(500.00)	(12,099.34)	-100.0%

(1) Timing of billing. Paid in April

Sycamore Park District
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Period ended March 31, 2015

Paving & Lighting (25)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	18,000.00	1.82	-100.0%
Total Revenues	-	-		-	-		18,000.00	1.82	-100.0%
Expenses									
Administration	-	-	#DIV/0!	-	-	#DIV/0! (1)	-	58.80	-100.0%
Total Expenses	-	-		-	-		-	58.80	-100.0%
Total Fund Revenues	-	-	#DIV/0!	-	-	#DIV/0!	18,000.00	1.82	
Total Fund Expenses	-	-	#DIV/0!	-	-	#DIV/0!	-	58.80	
Surplus (Deficit)	-	-	#DIV/0!	-	-	#DIV/0!	18,000.00	(56.98)	

Park Police (26)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	100.00	0.62	-100.0%
Total Revenues	-	-		-	-		100.00	0.62	-100.0%
Expenses									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	2,000.00	151.76	-100.0%
Total Expenses	-	-		-	-		2,000.00	151.76	-100.0%
Total Fund Revenues	-	-	#DIV/0!	-	-	#DIV/0!	100.00	0.62	-100.0%
Total Fund Expenses	-	-	#DIV/0!	-	-	#DIV/0!	2,000.00	151.76	
Surplus (Deficit)	-	-	#DIV/0!	-	-	#DIV/0!	(1,900.00)	(151.14)	-100.0%

Sycamore Park District
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IMRF (27)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	88,000.00	-	#DIV/0!
Total Revenues	-	-	#DIV/0!	-	-	#DIV/0!	88,000.00	-	#DIV/0!
Expenses									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	88,000.00	-	#DIV/0!
Total Expenses	-	-	#DIV/0!	-	-	#DIV/0!	88,000.00	-	#DIV/0!
Total Fund Revenues	-	-	#DIV/0!	-	-	#DIV/0!	88,000.00	-	#DIV/0!
Total Fund Expenses	-	-	#DIV/0!	-	-	#DIV/0!	88,000.00	-	#DIV/0!
Surplus (Deficit)	-	-		-	-		-	-	

Social Security (28)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	78,000.00	-	#DIV/0!
Total Revenues	-	-	#DIV/0!	-	-	#DIV/0!	78,000.00	-	#DIV/0!
Expenses									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	78,000.00	-	#DIV/0!
Total Expenses	-	-	#DIV/0!	-	-	#DIV/0!	78,000.00	-	#DIV/0!
Total Fund Revenues	-	-	#DIV/0!	-	-	#DIV/0!	78,000.00	-	#DIV/0!
Total Fund Expenses	-	-	#DIV/0!	-	-	#DIV/0!	78,000.00	-	#DIV/0!
Surplus (Deficit)	-	-		-	-		-	-	

Sycamore Park District
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Concessions (30)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Clubhouse Concessions	-	20.70	#DIV/0!	-	20.70	#DIV/0!	70,398.00	1.35	1433.3%
Beverage Cart	-	-	#DIV/0!	-	-	#DIV/0!	15,607.00	-	#DIV/0!
Sports Complex Concessions	-	-	#DIV/0!	-	-	#DIV/0!	27,267.00	-	#DIV/0!
Pool Concessions	-	-	#DIV/0!	-	-	#DIV/0!	10,361.00	-	#DIV/0!
Catering	585.00	1,390.00	137.61%	1,240.00	2,967.42	139.31% (1)	25,092.00	637.50	365.5% (1)
Total Revenues	585.00	1,410.70	141.15%	1,240.00	2,988.12	140.98%	148,725.00	638.85	367.7%
Expenses									
Clubhouse Concessions	2,192.00	2,501.75	14.13%	5,334.00	7,838.49	46.95% (2)	89,892.00	5,028.96	55.9%
Beverage Cart	-	-	#DIV/0!	-	-	#DIV/0!	11,563.00	-	#DIV/0!
Sports Complex Concessions	50.00	33.71	-32.58%	150.00	79.07	-47.29%	23,520.00	1.95	3954.9%
Pool Concessions	-	-	#DIV/0!	-	-	#DIV/0!	9,733.00	-	#DIV/0!
Catering	150.00	97.03	-35.31%	275.00	130.20	-52.65%	8,400.00	-	#DIV/0!
Total Expenses	2,392.00	2,632.49	10.05%	5,759.00	8,047.76	39.74%	143,108.00	5,030.91	60.0%
Total Fund Revenues	585.00	1,410.70	141.15%	1,240.00	2,988.12	140.98%	148,725.00	638.85	367.7%
Total Fund Expenses	2,392.00	2,632.49	10.05%	5,759.00	8,047.76	39.74%	143,108.00	5,030.91	60.0%
Surplus (Deficit)	(1,807.00)	(1,221.79)	-32.39%	(4,519.00)	(5,059.64)	11.96%	5,617.00	(4,392.06)	15.2%

(1) Room rental twice as much as 2014.

(2) Repair Freezer \$1,940

Sycamore Park District
Summarized Revenue & Expense Report
Period ended March 31, 2015

Developer Contributions (32)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	1,250.00	15,110.00	1108.80%	1,250.00	15,110.00	1108.80%	5,000.00	2,005.78	653.3%
Total Revenues	1,250.00	15,110.00		1,250.00	15,110.00		5,000.00	2,005.78	653.3%
Expenses									
Administration	-	-		-	-		-	-	#DIV/0!
Total Expenses	-	-		-	-		-	-	#DIV/0!
Total Fund Revenues	1,250.00	15,110.00		1,250.00	15,110.00		5,000.00	2,005.78	653.3%
Total Fund Expenses	-	-		-	-		-	-	#DIV/0!
Surplus (Deficit)	1,250.00	15,110.00		1,250.00	15,110.00		5,000.00	2,005.78	653.3%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended March 31, 2015

Golf Course (50)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Golf Operations	85,303.00	94,798.06	11.1%	89,803.00	102,865.06	14.5%	514,979.00	105,374.22	-2.4%
Golf Maintenance	-	-	#DIV/0!	-	-	#DIV/0!	21,249.00	-	#DIV/0!
Total Revenues	85,303.00	94,798.06	11.1%	89,803.00	102,865.06	14.5%	536,228.00	105,374.22	-2.4%
Expenses									
Golf Operations	16,746.00	20,775.34	24.1%	37,691.00	41,620.39	10.4%	244,751.00	40,770.70	2.1%
Golf Maintenance	20,103.00	18,749.19	-6.7%	60,328.00	52,190.93	-13.5%	290,921.00	56,094.41	-7.0%
Total Expenses	36,849.00	39,524.53	7.3%	98,019.00	93,811.32	-4.3%	535,672.00	96,865.11	-3.2%
Total Fund Revenues	85,303.00	94,798.06	11.1%	89,803.00	102,865.06	14.5%	536,228.00	105,374.22	-2.4%
Total Fund Expenses	36,849.00	39,524.53	7.3%	98,019.00	93,811.32	-4.3%	535,672.00	96,865.11	-3.2%
Surplus (Deficit)	48,454.00	55,273.53	14.1%	(8,216.00)	9,053.74	-210.2%	556.00	8,509.11	6.4%

Course opened March 31.

Sycamore Park District
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Period ended March 31, 2015

Swimming Pool (51)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Pool		28.80	#DIV/0!		28.80	#DIV/0!	49,368.00	-	#DIV/0!
Swim Lessons	-	-	#DIV/0!		-	#DIV/0!	13,573.00	-	#DIV/0!
Total Revenues	-	28.80	#DIV/0!	-	28.80	#DIV/0!	62,941.00	-	#DIV/0!
Expenses									
Pool	115.00	152.47	32.6%	188.00	199.46	6.1% (3)	53,238.00	201.57	-1.0%
Pool Maintenance	1,878.00	941.43	-49.9%	2,680.00	1,283.81	-52.1%	28,120.00	2,890.31	-55.6% (1)
Swim Lessons	-	-	#DIV/0!		-	#DIV/0!	8,166.00	46.99	-100.0%
Total Expenses	1,993.00	1,093.90	-45.1%	2,868.00	1,483.27	-48.3%	89,524.00	3,138.87	-52.7%
Total Fund Revenues	-	28.80	#DIV/0!	-	28.80	#DIV/0!	62,941.00	-	#DIV/0!
Total Fund Expenses	1,993.00	1,093.90	-45.1%	2,868.00	1,483.27	-48.3%	89,524.00	3,138.87	-52.7%
Surplus (Deficit)	(1,993.00)	(1,065.10)	-46.6%	(2,868.00)	(1,454.47)	-49.3%	(26,583.00)	(3,138.87)	-53.7%

(1) 2014 experienced a spike in gas for February and March.

Sycamore Park District
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Period ended March 31, 2015

Debt Service (60)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	586,000.00	1.11	-100.0%
Total Revenues	-	-	#DIV/0!	-	-	#DIV/0!	586,000.00	1.11	-100.0%
Expenses									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	580,376.00	-	#DIV/0!
Total Expenses	-	-	#DIV/0!	-	-	#DIV/0!	580,376.00	-	#DIV/0!
Total Fund Revenues	-	-	#DIV/0!	-	-	#DIV/0!	586,000.00	1.11	-100.0%
Total Fund Expenses	-	-	#DIV/0!	-	-	#DIV/0!	580,376.00	-	#DIV/0!
Surplus (Deficit)	-	-	#DIV/0!	-	-	#DIV/0!	5,624.00	1.11	-100.0%

Capital Projects (70)

<u>Department</u>	<u>March Budget</u>	<u>March Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	498,172.00	152.46	-100.0%
Total Revenues	-	-	#DIV/0!	-	-	#DIV/0!	498,172.00	152.46	-100.0%
Expenses									
Administration	750.00	1,967.00	162.3%	17,750.00	20,805.60	17.2%	596,707.00	58,360.01	-64.3%
Total Expenses	750.00	1,967.00	162.3%	17,750.00	20,805.60	17.2%	596,707.00	58,360.01	-64.3%
Total Fund Revenues	-	-	#DIV/0!	-	-	#DIV/0!	498,172.00	152.46	-100.0%
Total Fund Expenses	750.00	1,967.00	162.3%	17,750.00	20,805.60	17.2%	596,707.00	58,360.01	-64.3%
Surplus (Deficit)	(750.00)	(1,967.00)	162.3%	(17,750.00)	(20,805.60)	17.2%	(98,535.00)	(58,207.55)	-64.3%
Total Fund Revenues	105,073.00	128,252.93		149,323.00	185,709.19	24.4%	4,585,854.00	169,356.59	
Total Fund Expenses	180,828.00	183,506.64	1.5%	532,366.00	509,536.67	-4.3%	4,172,308.00	576,978.35	
Surplus (Deficit)	(75,755.00)	(55,253.71)	-27.1%	(383,043.00)	(323,827.48)	-15.5%	413,546.00	(407,621.76)	

Sycamore Park District
Fund Balances

	unaudited 1/1/2015	Revenues	Expenses	Unaudited 3/31/2015	3/31/2015 Cash balance
10 Corporate	156,691.74	17,035.97	136,626.70	37,101.01	34,214.13
20 Recreation	87,073.66	47,681.24	198,468.27	(63,713.37)	(64,508.80)
21 Donations	203,328.33	-	6,415.00	196,913.33	196,913.33
22 Special Recreation	38,645.98	-	35,272.75	3,373.23	26,158.83
23 Insurance	23,242.85	-	8,606.00	14,636.85	14,636.85
24 Audit	13,511.32	-	-	13,511.32	13,511.32
25 Paving & Lighting	7,391.29	-	-	7,391.29	7,391.29
26 Park Police	7,994.56	-	-	7,994.56	7,994.56
27 IMRF	-	-	-	-	-
28 Social Security	-	-	-	-	-
30 Concessions	36,136.12	2,988.12	8,047.76	31,076.48	29,865.91
32 Developer Contributions	102,275.19	15,110.00	-	117,385.19	117,385.19
60 Debt Service	20,186.12	-	-	20,186.12	20,186.12
70 Capital Projects	590,867.53	-	20,805.60	570,061.93	570,061.93
Total governmental fund balance	1,287,344.69	82,815.33	414,242.08	955,917.94	973,810.66
50 Golf Course	230,258.23	102,865.06	93,811.32	239,311.97	
Net Assets	<u>(248,223.76)</u>			<u>(248,223.76)</u>	
	(17,965.53)			(8,911.79)	(13,796.80)
51 Swimming Pool	262,146.82	28.80	1,483.27	260,692.35	
Net Assets	<u>(262,233.33)</u>			<u>(262,233.33)</u>	
	(86.51)			(1,540.98)	(1,885.98)
Total proprietary funds	492,405.05	102,893.86	95,294.59	500,004.32	
Net assets	<u>(510,457.09)</u>			<u>(510,457.09)</u>	
Proprietary funds minus net assets	(18,052.04)			(10,452.77)	
	1,269,292.65			945,465.17	958,127.88

Summary of depository accounts as of **4/22/2015**

<u>Location</u>	<u>Balance</u>	<u>Interest</u>
Castle Bank	15,640.57	0.10
National Bank & Trust	339,184.20	0.03
Resource Bank	559,827.16	0.10
*DeKalb Co. Community Foundation	<u>15,027.15</u>	
	929,679.08	

* There is currently an gain on investments which has increased the original \$10,000 that was placed with the foundation. This balance is as of 12/31/14.

To: Board of Commissioners
From: Kirk T. Lundbeck
Subject: Monthly Report
Date: April 28, 2015

Administrative Initiatives (4/1/15 – 4/30/15)

- Attended weekly Department Head meetings as scheduled.
- Attended Chamber of Commerce Ambassadors Club meeting.
- Attended Voluntary Action Center Board Meeting.
- Attended all staff meeting as scheduled.
- Attended Board of Commissioners Study Session.
- Continued to display new 2015 golf merchandise and redesign display areas in the Proshop.
- Developed April Golf Insight newsletter for golf operation through website and hard copies for reader board.
- Updated Reader Board outside Pro Shop.
- Planned and scheduled The Spring Fever Scramble for April 25.
- Cleaned and prepared riding carts for play when carts were returned from maintenance.
- Prepared existing push carts and new push carts for early season usage.
- Finalized new Sycamore Park District Golf Club Yardage books for sale and distribution as an irrigation system fundraising source.
- Added oak boards to pro shop hat display to be ADA compliant.

- Wrote and recorded promotional radio spot for the golf course's Spring Fever Scramble for B95 WDKB.

Administrative Initiatives (5/1/15 – 5/31/15)

- Attend weekly Department Head meetings as scheduled.
- Attend Chamber of Commerce Ambassadors Club meeting.
- Attend Voluntary Action Center Board Meeting.
- Attend all staff meeting as scheduled.
- Prepare and finalize summer seasonal pro shop part-time staff.
- Develop May Golf Insight newsletter for golf operation through website and hard copies for reader board.
- Update Reader Board outside Pro Shop.
- Attend Action 20/20 Committee meetings or study sessions as scheduled.
- Order additional rental carts of upcoming tournament and outing season.
- Begin summer cart rotation program.
- Begin summer pro shop and golf course hours. 6:30am –to dusk on weekdays and 6:00am to dusk on weekends.
- Add and finalize pro shop displays for summer peak season.
- Begin offering pro shop monthly “special buys” through pro shop signage and eblasts.
- Offer “10 minute tune ups” for golfers at the driving range and putting green.

- Finalize placement of the Miles Underwood memorial bench by the putting green.
- Increase Golfnow promotions to fill open tee time slots.
- Begin weekly picture taking of golf course and golfers for Facebook, Twitter and Instagram accounts.

To: Board of Commissioners
From: Jeff Donahoe
Subject: Monthly Report
Date: March 24, 2015

Administrative Initiatives (4/1/15-4/30/15)

Golf

- The course opened on March 31st with carts allowed on April 4th. Recent warm weather and ideal rains have perked up the turf color and growth rate. The course is recovering nicely from the few winter damaged areas. As always, the tees are recovering slower than the other areas. We will soon be adding a dose of fertilizer and will slit-seed a few of the thinnest tee areas to encourage recovery and new growth in the heavy traffic areas.
- Staff continues cleaning of the course, began mowing all turf areas, cleaning around the clubhouse, added decorative rock on east parking lot edges, added two more ADA parking spots on the east side of the clubhouse, and have cut out and added concrete forms to place a bench pad near the putting green. The bench along the exterior east clubhouse wall will be moved to the new pad.
- The irrigation system was filled and pressurized on April 14th without incident. Fairways and greens were sprayed with a growth regulator to help inhibit seed head formation.
- I have ordered early season golf maintenance products and plant protectants for the upcoming season maintenance schedules.
- I am in the process of hiring seasonal staff for all the Park District maintenance areas.

- I will be working soon with A-1 professional tree service to remove the approved tree list from the golf course and parks.
- As part of the PDRMA safety and training program, we hosted an in-service back safety and ergonomics training day for our staff and other area Park Districts on April 7th.
- I continue to work with ERA Engineers, Wagner excavating, and Royer Asphalt as the clubhouse parking lot project continues. They will also be paving the area in front of the Good Tymes Shelter and a portion of the path that runs behind that shelter as well.

Sports

- Spring sports have begun. I have been meeting or talking regularly with AYSO, Sycamore Youth Baseball, and Girls' Softball as practices and now games have begun at the complex. Bart and I regularly discuss schedules and field use as this is the first year for spring AYSO. Changes and additions to the soccer field complex to accommodate baseball and soccer have worked well.
- I have received schedules from the early spring teams and continue to update our field prep master schedule for our staff.
- Staff has been busy laying out soccer fields, ball field foul lines, preparing infields, painting all lines, making minor repairs, seeding thin or repaired areas, and beginning to mow all turf areas.
- Ordered and received needed field maintenance products for soccer and ball fields.
- Developed a draft for a soccer goal safety policy.

- Worked with Sycamore Youth Baseball and fence installation company as the third section of the north batting cage was successfully added.
- We installed the two new soccer goals on field 5 which were purchased by AYSO. I also worked with the Sycamore Sports Boosters and Lohmann Sports Construction group as the pitching mound on field #1 was professionally rebuilt and the cost covered by the sports boosters.

Parks

- Staff is now putting out picnic tables and garbage cans at all shelter locations, cleaning the parks of sticks and garbage, training new staff, beginning to mow all areas, turned on water to all fountains and shelters, repaired broken timbers at Founders Park, and is cleaning and preparing the WPA Main shelter for opening.
- I attended staff, board, CAC meetings, and board study sessions.
- Attended planning meeting with the school district and ERA engineers about future trail connections.
- Working on fixed asset project as inventory info I gathered is being recorded and organized onto spread sheets.
- Working on organizing PDRMA risk management requirements and gathering staff training materials. Have been performing safety trainings with regular staff and new seasonal hires.
- Met with Dan Gible and ENCAP to discuss future water shed projects and to plan the final work on the large pond at Emil Cassier Park.
- Attended planning meetings about the fiber optic connection project between the maintenance facility and the clubhouse.

- Gathering price quotes for the replacement of intake pipe and main pump intake support parts inside the mechanical room at the pool. This cost is included as part of the approved capital project budget.
- As the result of a furnace pilot light going out in January, the water meter in the mechanical room at the pool and the water treatment tanks and controls were damaged. The replacements will mostly be covered by insurance and we are working to get this repaired now.
- Completed the required elevator inspection at the Midwest Museum, sent in the required permit application to the State of Illinois and finally just received the invoice for the annual cost which was just sent in. I expect the permit any day.
- Gathered quotes and information on approved capital purchases of two mowers for this spring which we have now received and were trained on by dealer reps.
- Ordered fish for stocking of Lake Sycamore this spring.
- Planning Park Pride Day activities at a few locations throughout the district.

Administrative Initiatives (5/1/15-5/31/15)

- Attend staff, board, and study session meetings along with Action 20/20 planning meetings.
- Staff will be busy as the sports, golf, and parks grasses begin to grow. Seasonal staff will be brought on as the season progresses.
- I will gather job applications and be hiring season maintenance staff in all areas. Extra help will be brought in to help prep the pool as well.

- I will continue to meet with sports user groups to discuss needs and issues related to field use for the season. I will also continue to obtain spring schedules from all user groups and write out the field prep master schedule for our staff.
- Continue PDRMA compliance requirements for future insurance review. Staff training opportunities will be explored and steps needed to complete compliance issues will be planned and written. I will meet with our PDRMA liaison in early May to examine our progress.
- Will work with A-1tree Company as the removal project continues.
- Will continue work on organizing fixed asset items for all parks, sports, buildings, and golf course items.
- Meet with pavers and engineers regularly as the parking project continues along with the paving around the Good Tymes Shelter.
- Continue any pool repairs and cleaning, filling of the pool as we near the early June opening date.
- Work with Encap Environmental services and begin final section of pond edge restoration at Emil Cassier Park large pond.
- In conjunction with other staff, visit all property and update repair lists and complete early season inspection forms for all Park District areas.
- Work with Bart Desch on planning and hosting Park Pride Day on May 2nd.

To: Park Board of Commissioners

From: Bart Desch

Subject: Monthly Board Report

Date: April 22, 2015

Administrative Initiatives: (04/01/15 – 04/30/15)

- Attended the Board meeting on April 28.
- Attended the Board work study session on April 16.
- Facilitating the addition of an online process for registrants to indicate that they may need assistance or special requirements. Mike Bockyn is being very helpful with adding the process of letting staff know, about the “need” box being checked. He is also changing several “headings” on the web site as well.
- Assisted in facilitating the “Positive Coaching Alliance” workshop with Sycamore Youth Baseball, on April 6. Response was positive with over 90 people attending. Groups represented included; Boys Baseball, Girls Softball, STORM, KYFL, and AYSO.
- Met with Julie of KSRA and other members to go over the “Inclusion Process” that KSRA is instituting for all its member agencies.
- Conducted the final proof of the Summer brochure with the expected mailing being the week of April 20.
- Facilitated the creation of the ACTION 2020 pages for a separate printing and distribution.
- Conducted a front desk staff training on April 20. The topics included the upcoming closing of the Community Center, their future, handling of customers and keeping a positive attitude.
- Facilitated another partnership with Sipe & Sons Dumpster Rental out of Dekalb. They will be purchasing advertising space in the next three brochures.
- Facilitated a new sponsor for the “Fireworks and Fun” event in September. Castle Bank will be a partner this year along with ServiceMaster.
- Delivered summer brochures to the Chamber, Library and City Hall.

- Finalized details with Thomas Frank of the School District in regards to the summer “OSCAR” program. This will be the fourth year that the School District, Sycamore Museum and the Park District “partner” to offer programming.
- Facilitated several special events.
- Attended and spoke at the “Smart and Fun Family Activities on a Budget” workshop, which was hosted by the Dekalb County Chamber of Commerce.
- Gave an interview to Jean Murphy of the Daily Herald Media Group regarding the upcoming “Summer Concerts in the Park” series. This is part of a project that the Sycamore Chamber is conducting regarding summer events in Sycamore. They are going to create a “booklet” of events in Sycamore.
- Discussed with part time staff the upcoming changes for the Recreation Department and how to deal with customers who have questions and “suggestions”.
- Contacted local Sports Groups regarding the “Fireworks and Fun” event on September 12.
- Contacted Dan at Mad Bomber about the “Fireworks and Fun” event in September. They will provide the fireworks.
- Letters were sent to members of the Fitness area to explain what was happening to the Community Center in the near future. Staff will work with all the members to positively facilitate this process. Members who are current in June will receive a 25% discount for the new fitness component of the Community Center.
- Met with representatives of the Woodworkers group that meet at the Community Center one day a month regarding upcoming changes.
- Letters were also sent out to fitness program participants regarding the future usage of space at South Prairie School, for certain fitness programs.

Administrative Initiatives: (05/01/15 – 05/31/15)

- Will attend the Board Meeting on May 26.
- Will meet with John Staples of Visionary WebWorks and continue the implementation process for the new web site.

- Will do a radio interview with B96 regarding the Summer Concert Series.
- Will conduct “Park Pride Day” on May 2.
- Will deliver “Summer Concert Series” flyers and promotional material to area businesses and organizations.
- Will begin work on the “Asset and Inventory” list for Dan. Most of these items are pool related.
- Will meet with staff from Kishwaukee Hospital regarding their employee party at the Sports Complex in June.

To: Board of Commissioners
From: Daniel Gibble, Executive Director
Subject: Monthly Report
Date: March 24, 2015

Administrative Initiatives (4/1/15 – 4/30/15)

- Continued seeking cooperation from Shodeen Development and Krpan Estates to get final Development Agreements.
- Continued serving on Pumpkin Festival Committee.
- Updated Agenda Planner for Staff/Board.
- Attended Meetings/Served On:
 - KSRA
 - Rotary
 - Chamber
 - Pumpkin Festival
- Made final decision about extending lease of Community Center.
- Taught a session for the DeKalb Chamber's Leadership Academy.
- Provided documents for auditors.
- Coordinated final planning for the KSRA "Inclusion Plan" for the three member districts.
- Coordinated Committees of ACTION 2020.
- Addressed drainage and sewage issues.
- Worked on information for Grant Applications: IDOT and IDNR.

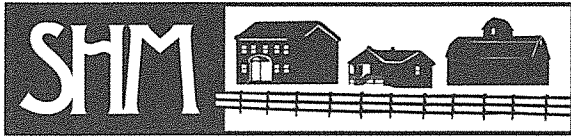
- Met with IDOT on two occasions about Trails Project between Main and Brickville Roads.
- Communicated with IDNR on status of grant programs.
- Attended and spoke at a meeting with Lt. Governor regarding consolidation of units of local government and unfunded mandates.
- Communicated with our State Representative about a variety of matters.
- Met with Supt. of Schools and the district's Operations Coordinator regarding:
 - Use of South Prairie School for Community Center in interim while our center is closed.
 - Easement issues for future trail project.
- Attended PDRMA Public Hearing on future options for Medical Insurance plans.
- Began Phase 3 parking lot work at Club House.
- Worked with Engineers on final sports complex design so cost estimating could begin.
- Finalize cost estimates for "add" order on paving around Good Tymes Shelter.

Administrative Initiatives (5/1/15 – 5/31/15)

- Hold meetings about South Airport Road Sports Complex and CARLS Farm with City and County regarding:
 - Zoning
 - Annexation
 - Building Code
 - Entry Roads
- Finalize transfer of deeds on two parcels from City to Park District related to Kiwanis East Park and Parkside Preserve.

- Continue seeking cooperation from Shodeen Development and Krpan Estates to get final Development Agreements.
- Continue serving on Pumpkin Festival Committee.
- Update Agenda Planner for Staff/Board.
- Attend Meetings/Serve On:
 - KSRA
 - Rotary
 - Chamber
- Finish paving work at Club House and Good Tymes Shelter.
- Work on FOIA and OMA information for new web site.
- Continue to work on First Draft of ASSET Inventory.
- Begin work on PDRMA Certification material for risk management.
- Begin work on Records Retention policy and structure.

SYCAMORE HISTORY MUSEUM



1730 N. Main Street, P.O. Box 502, Sycamore, IL 60178
T. 815.895.5762 sycamorehistory.org

Enriching public knowledge of Sycamore history for people of all ages.

April 8, 2015

Dan Gible
Sycamore Park District
940 E. State Street
Sycamore, IL 60178

Dear Dan,

Thank you very much for your generous donation to the Sycamore History Museum's silent auction. The Park District basket including a round of golf for four, shirt, travel mug and water bottle, valued at \$180, was a big hit that night. It was the perfect addition to the other items contributed by area businesses as part of our Winter Fundraiser.

Your continued support of the Museum is greatly appreciated.
Thanks again, /

Michelle

Michelle Donahoe
Executive Director
Sycamore History Museum



March 20, 2015

Daniel Gibble
Sycamore Park District
940 E State St
Sycamore, IL 60178

Dear Daniel:

The DeKalb County Economic Development Corporation (DCEDC) appreciates your support of our public/private partnership. Your investment has helped generate over \$1.6 billion in investment and 11,000 jobs during the past 28 years. We respectfully request that you consider a contribution in the amount of **\$1,000.00** for 2015.

During 2014, DCEDC completed the following business development projects:

- Coordinated DeKalb County's Application for an Illinois Enterprise Zone by facilitating the participation of 15 communities and taxing bodies, managing research and data assembly, and preparing development plans and projections;
- Introduced middle and high school students to careers in industry through the DeKalb Ogle Workforce Development Consortium's Industrial Workforce Pilot Program.
- Initiated the creation of a coalition of industries, developers and communities to improve the Illinois business climate to attract data center and technology development; and
- Supported industrial expansion by working with local executives to provide resources that contribute to business development and operations.

In 2015, DCEDC will increase efforts to expand and attract industry by:

- Facilitating industry participation in the Digital Manufacturing and Design Innovation Institute linking information technology with engineering and manufacturing;
- Collaborating with the Northern Illinois University in recruiting research & development, manufacturing and industry to DeKalb County;
- Marketing the county's broadband telecommunications resources to support business attraction, expansion and new business formation;
- Distinguishing DeKalb County in the marketplace through economic development visioning, branding and planning; and
- Preparing competitive development proposals for prospective site selectors and industry executives.

The completion of these new initiatives will require additional resources. For this reason, we ask that you be as generous as you can in selecting your level of contribution. Any amounts are welcomed and tax deductible as we are a **501 (c) (3) charitable organization.**

Thank you for your consideration;

DeKalb County EDC
421 N. California Street, Ste. 200 Building 1B
Sycamore, IL 60178

Paul J. Borek
Executive Director

815-895-2711 (phone) · 815-895-8713 (fax)

dcedc.org

Charles C. Kaiser
VP of Business Development

The logo for 'bottom line' features the words 'bottom line' in a bold, lowercase, sans-serif font. The 'b' and 'l' are green, while the 'o', 't', 't', 'o', 'm', 'l', 'i', 'n', 'e' are blue.

The logo for 'period' features the word 'period' in a white, lowercase, sans-serif font, set against a blue, semi-circular background.



Contributor Information

In support of the DeKalb County Economic Development Corporation (DCEDC) and the continuing value they add to the DeKalb County economy, please accept the following investment in the future of DeKalb County. ***DCEDC is a 501(c)(3) Non-Profit Charitable Organization. Contributions can be tax deductible.**

Contributors at \$1,000 or above will receive special recognition as follows:

- Special recognition invitation to "Leader Events"
- Heightened listing on DCEDC website and social media outlets

Contributor Levels:

Developer	\$10,000 and above
Planner	\$5,000 - \$9,999
Marketer	\$2,500 - \$4,999
Producer	\$1,000 - \$2,499
Builder	\$500 - \$999
Supporter	\$200-\$499
Associate	\$150- \$200

CONTRIBUTION for 2015 or

My 2015 PAYMENT: \$

Checks Payable to **DeKalb County EDC**
OR pay online at dcedc.org/members-area

PLEDGE for 2015

My 2015 \$ Pledge:
 Circle the preferred Quarter to be invoiced for the **2015 Pledge**

- Q2
- Q3

PLEDGE for 2016 (no interruption in member listing or benefits (i.e. event rates))

My 2016 \$ Pledge:
 Circle the preferred Quarter to be invoiced for the **2016 Pledge**

- Q1
- Q2
- Q3

Contributor Information:

Company/Community/Individual:

Name:

Address:

Phone & Email:

Website:

List us under the following category – please check only one:

- | | | |
|---------------------|------------------------|-----------------------------|
| Agriculture | Distribution | Non-Profits |
| Auto | Education/Job Training | Professional Services |
| Banking & Finance | Engineers | Real Estate/Industrial Park |
| Chambers | Individuals | Recruitment |
| Commercial Business | Local Government | Technology |
| Contractors | Manufacturing | Utilities |
| Developers | Medical | |

DeKalb County EDC
 421 N. California Street, Ste. 200 Building 1B
 Sycamore, IL 60178
 815-895-2711 (phone) · 815-895-8713 (fax)
dcedc.org

bottom line

period



Fire Department

Peter S. Polarek

Fire Chief

Sycamore Park District
Mr. Daniel Gibble
940 E. State St.
Sycamore, IL 60178

Dear Mr. Gibble,

On behalf of the Sycamore Fire Department, I want to thank you for the permission to use the Good Tymes Shelter pond for ice rescue training recently. Although the training was delayed a couple of months due to the extreme cold temperatures, we were successful in completing this annual training last week.

As you may know ice rescue is a low frequency, high risk event. Firefighters must train annually for this type of emergency to remain familiar with the equipment and remain proficient at their skills. Annual training provides the rescuer and victim the best chance for a successful and safe outcome. Your permission to train on park district property provided us with a much needed resource to help us meet our training objectives.

Again, I thank you for the opportunity to train on park district property. A great example of two government agencies working together for the citizens of Sycamore.

Sincerely,

Marc R. Doty
Asst. Chief

Sycamore Park District Clubhouse Post Rental Questionnaire

Name: Nancy Davis
 Date of Event: Bridal Shower
 Type of Event: 3/22/15

1. How was your event? Wonderful

2. How was the service of the Park District Staff? Excellent!
Melissa was so friendly and helpful.
I really enjoyed working with her.

3. How was the room rental fee? perfect as I work for
the park district. A very nice benefit.

****If you used our catering or bartending service, please answer questions #4 & #5—if not please skip to #6.****

4. How was your menu/meal/bartending? Melissa was
very accomodating.

5. How was the pricing? fine

6. Would you change anything? No

7. Would you recommend the Clubhouse to a friend? Yes
 Why or Why not Attractive room, spacious and
Convenient.

8. How did you hear about us? I work for Park District

9. Please note your overall experience. Excellent!!
Melissa went above and beyond.

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: April 28, 2015

STAFF RECOMMENDATION

AGENDA ITEM: ANNUAL AUDIT: PRESENTATION AND ACCEPTANCE OF AUDIT

BACKGROUND INFORMATION: The Board of Park Commissioners was provided with a draft of the Audit report in the March Board packet. There were only very minor revisions. The electronic version will be emailed to you as a separate file. Hard copies are available for those that would like them. The following documents are provided:

1. Auditor's Communication to the Board of Park Commissioners – This document includes the required communication with those charged with governance of the Sycamore Park District. In addition, this report includes the Management Letter which is designed to bring attention to any material weaknesses and/or deficiencies as identified during the audit process. Staff uses this letter as a tool to improve financial procedures based upon the auditors' recommendations. (see additional comments below)
2. Annual Financial Report – These are the financial reports for the year ended December 31, 2014.

Ron Amen from Lauterbach & Amen will be presenting these documents for your acceptance.

I would also like to take an opportunity to address the items in the Management Letter.

1. Outstanding Check Write-off Policy – Last year, as recommended by the auditors, the board approved this policy. This past fall, staff reviewed and cleared most of the payroll outstanding checks. Further review will be done on the accounts payable outstanding checks. Then any unclaimed outstanding checks will be submitted to the state per the policy
2. Funds Over Budget – The auditors are indicating funds where expenses have exceeded budget. In the General, Recreation and Bond Project funds, revenues also were greater than budget at least

by the same amount as expenses. In the case of the Special Recreation Fund, there were some offsetting revenues but approximately \$10,000 additional expenses were due to the ADA projects and related costs that were completed in 2015. In regards to the pool, the additional expenses were in the pool maintenance due to plumbing repairs.

FISCAL IMPACT: Not applicable.

STAFF RECOMMENDATION: Acceptance of the Annual Audit as presented.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL: 

BOARD ACTION:

SYCAMORE PARK DISTRICT
Board of Commissioners
Date of Board Meeting: April 28, 2015

STAFF RECOMMENDATION

**AGENDA ITEM: APPROVAL OF ADD ORDER for PHASE 3
PAVING: Recommend Approval**

BACKGROUND INFORMATION: When bids came in for Phase 3 Paving back in February, they were very good. At that time, the Board approved the low bid of Royer Asphalt to do the last paving/ada paving work around the Club House. There was roughly \$50,000 left in the budget for paving, and Commissioner Kroeger encouraged Staff to consider an addition since costs were so low.

To that end, Staff is presenting an add to the contract that will pave the area on the east end (currently gravel) of the Good Tymes Shelter, as well as the trail from that area, along the north side of the Good Tymes Shelter all the way out to the first bench along the pond—making that accessible. This area is also one of the more common areas along the pond that the trail washes out in a flood event. Therefore, it will help limit cleanup and restoration work after future flood events.

The quote for work from Royer Asphalt is \$22,480. The remaining funds in the Capital Budget after this expenditure should be held until late summer or early fall for other projects—only after waiting to see if other projects in the Capital Budget do not experience cost over-runs.

STAFF RECOMMENDATION: Approval of this Add Order in the amount of \$22,480 with Royer Asphalt.

FISCAL IMPACT: This will cost \$22,480. Funds are in the current Capital/ADA Budgets.

PREPARED BY: Daniel Gible, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:



ENGINEERING RESOURCE ASSOCIATES, INC.
 Consulting Engineers, Scientists & Surveyors

April 20, 2015

Mr. Daniel Gibble
 Executive Director
 Sycamore Park District
 Sycamore, IL 60178

SUBJECT: Additional Work Recommendation

Dear Mr. Gibble:

ERA has been asked by the Park District staff to consider paving an additional area towards the southeast portion of the golf course. This additional work would include paving approximately 300 lineal feet of existing limestone trail and paving the adjacent aggregate parking area. The total additional paving area is approximately 675 square yards.

ERA submitted the additional work to Royer Construction to be considered under the current contract for the Golf Course parking lot project. Royer provided unit prices of \$8.25/square yard for core and load of existing materials, \$21.50/cubic yard for haul away of material, \$15.00/ton for furnish and install CA6 stone, \$170.00/ton for pave with 2" surface HMA, \$3.00/lineal foot for silt fence, \$31.00/cubic yard for core-out, load, and haul away unsuitable materials, and \$24.00/cubic for porous granular embankment. The prices provided are reasonable for the work being performed, the costs associated with minor additional mobilization, and the average prices received in the bids. Based upon our evaluation of the prices we recommend accepting the additional work.

It is anticipated that the additional work will not affect the final completion date.

Please let me know if you have any questions.

Respectfully submitted,
 ENGINEERING RESOURCE ASSOCIATES, INC.

Andrew R Kustus, E.I., CFM
 Project Engineer

PROPOSAL

ROYER ASPHALT PAVING INC.

A Division of **CURRAN**

2220 County Farm Road

DeKalb, Illinois 60115

Ph: (815) 756-9394 Fx: (815) 758-2319

Date Awarded _____
 Date Prepped _____
 Date Paved _____

DK-HH

PL DW PA RR

90-15-0119

PROPOSAL SUBMITTED TO <i>Engineering Resource Associates, Inc.</i>	PHONE <i>(630) 393-3060 x42</i>	DATE <i>April 17, 2015</i> <i>April 14, 2015</i>
STREET <i>35701 West Avenue, Suite 150</i>	JOB NAME <i>Installing Parking Lot</i>	<i>RB</i>
CITY, STATE and ZIP CODE <i>Warrenville, IL 60555</i>	JOB LOCATION <i>Syc. Park - Good Times Shelter</i>	
Contact <i>Drew Kustusch</i>	FAX #	JOB PHONE

We hereby submit specifications and estimates for:

TOTAL SQUARE FEET 6075

This bid includes:

- 1.) Remove + haul away of existing material to a depth of 8" as per measurements.
- 2.) Furnish, install, shape + compact A 6" gravel base.
- 3.) Furnish + install approx. 350 LF of silt fence.
- 4.) Pave area with 2" of surface hot asphalt mixture.

core + load material	8.25 cy	160 cy	1320. ⁰⁰ /
Haul away material	21.50 cy	160 cy	3440. ⁰⁰
Furnish + install CAG stone	<i>RB</i> 15. ⁰⁰ TN	250 TN	<i>RB</i> 3750. ⁰⁰
Pave with 2" surface HMA	170. ⁰⁰ / 185.⁰⁰ TN	76 TN	14,920.⁰⁰ <i>14,060.⁰⁰</i>
silt fence	3. ⁰⁰ LF	350 LF	1050. ⁰⁰

unsuitable soils:		23,620.⁰⁰/
Core-cut, load + haul away	31. ⁰⁰ per Cy	<i>22,480.⁰⁰/ RB</i>
Furnish + install PGE	24. ⁰⁰ per Cy	

NOTE: Gravel, if needed will be installed @ \$ Included per ton and is not included in price.

We ~~Propose~~ hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: _____ dollars (\$ _____).

Not responsible for damages to concrete. Payment for the work performed by Royer Asphalt, Inc. is due when work is completed. If payment is not made within thirty (30) days of the date of the invoice for the completed work, a charge of one and one-half percent (1 1/2%) per month shall be assessed on the outstanding balance of the account. This Proposal is subject to the terms and conditions set forth on the attached page. The terms and conditions shall have the same effect as if they were set forth in this paragraph.

We accept: Mastercard, Visa & Discover

Authorized Signature *RD Bell*

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature _____

TERMS AND CONDITIONS

1. Extras. Royer shall not be required to perform any alterations, extras, or additions in work unless Royer agrees to perform such work, agrees to the price to be paid to perform such alterations, extras or additions, and receives a signed change order which specifically refers to the Terms and Conditions set forth in this proposal. All such alterations, extras, or additions in work will become an extra charge over and above the estimate.
2. Permits. Customer shall obtain all building and construction permits. Royer shall not be responsible for any permit relating to the work to be performed under this proposal.
3. Retention. There shall be no retention unless specified in writing by parties.
4. Insurance. Royer will carry all statutorily required worker's compensation insurance. Customer is responsible for providing fire, tornado, and all other necessary insurance.
5. Material. All material removed by Royer from the property subject to this Proposal shall be the property of Royer.
6. Force Majeure. Royer shall not be liable for any loss, damage, or delay due to transportation problems, accident, fire, strike, riots, civil or military authority, insurrection, acts of God (including weather) or any cause beyond its reasonable control.
7. Default; Attorneys' Fees. In the event of a customer default or refusal to pay, Royer will be entitled to all expenses of collection, including attorneys fees and court costs.
8. Governing Law; Venue. This proposal shall be governed by and construed in accordance with the laws of the State of Illinois. Customers consent to the jurisdiction of the State courts of Illinois with venue in McHenry County, Illinois for the resolution of all disputes arising out of this Proposal.
9. Disclaimer Limitations. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices in the industry. Royer reserves the right to employ production and construction methods to better meet completed project objectives. Final in-place material specifications will be met as required by product descriptions contained in this Proposal. Other than warranties set forth above, Royer disclaims all warranties, express or implied, with respect to the work performed under this Proposal. Royer shall not be liable for any damage to work performed under this proposal caused by Customer's, or other third party's, intentional or negligent conduct, including improper or faulty site-preparation work. In no event shall Royer's liability exceed the amount paid to Royer in connection with such work; nor shall Royer be responsible for any special, incidental, or consequential damages. Royer shall not be liable for any errors or omissions contained in any plans or specifications of Customer or any third party. Notwithstanding any law, ordinance or regulation to the contrary, Customer agrees not to institute or maintain any action or proceeding against Royer with respect to this Proposal or the work performed or materials provided pursuant to it more than twenty-four (24) months after completion.

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: April 28, 2015

STAFF RECOMMENDATION

AGENDA ITEM: AWARD BID FOR REFUNDING OF ALTERNATE BOND: Recommend Approval

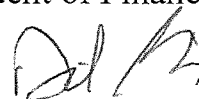
BACKGROUND INFORMATION: At the February 12 study session, the board approved to re-fund the 2006 Alternate Revenue Bond. Attached is the Notification of Sale that has been distributed by Speer Financial to local and regional banks. It is also posted on Speer's Competitive Term Sheet Sale Calendar as well as on the SpeerBids.com auction site. If you would like to review the Preliminary Official Statement (POS) describing the pending sale, it is posted on the www.SpeerFinancial.com web site. The sale will be Tuesday, April 28, at 10:00 am. David Phillips, Senior VP of Speer Financial is scheduled to attend our Tuesday board meeting to present the bids and will recommend awarding a specific bid.

FISCAL IMPACT: By reissuing the bond and staying within the footprint of the original, the district could save approximately \$137,000 over the remaining 11 years remaining, or \$10,000-\$15,000 per year.

STAFF RECOMMENDATION: Recommend Approval

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:

Speer Financial, Inc.

INDEPENDENT PUBLIC FINANCE CONSULTANTS SINCE 1954

NOTIFICATION OF SALE

The following Official Statement will be available on the Speer Financial, Inc. website:

www.speerfinancial.com



\$1,725,000*

SYCAMORE PARK DISTRICT

DeKalb County, Illinois

General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A

Selling on:

Tuesday, April 28, 2015

10:00 - 10:15 A.M., C.D.T.

(Closed Speer Auction)

Official Statement Dated:	April 16, 2015
Dated Date:	May 13, 2015
Due Serially:	December 15, 2015-2025
Book-Entry:	Yes-DTC
Bank Qualified:	Yes
Call Date:	December 15, 2023
Rating:	Standard & Poor's ... <i>(Rating Requested)</i>
Insured:	Bidder's Option

The Preliminary Official Statement (POS) describing this pending sale of securities has been posted on the www.SpeerFinancial.com web site which you can access via the Quick Jump button directly to the Official Statements Sales Competitive Calendar and move to the sale you have chosen where you can download the POS or selected sections.

All POS material is in PDF format & must be read by Adobe Acrobat Reader, which can be downloaded at no

cost. Go to  to download.

Please contact us if you have any questions or concerns accessing this material, at (312) 346-3700; or the following individual who has information about the above issue:

Research Analyst:

Mark R. Jeretina:	Telephone:	(312) 529-5887 or (312) 346-3700
	Fax:	(312) 346-8833
	Email:	mjeretina@speerfinancial.com

**Subject to change.*

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: April 28, 2015

STAFF RECOMMENDATION

AGENDA ITEM: ADOPTION OF ORDINANCE 04-2015 FOR REFUNDING OF ALTERNATE BONDS: Recommend Approval

BACKGROUND INFORMATION: The ordinance is the legal document that the District must pass to authorize any issuance of bonds or notes. The board must have its secretary properly certify and file a copy of the ordinance with the county clerk.

Attached is a draft of the ordinance. The details will be completed after the bids are received on Tuesday, April 28.

FISCAL IMPACT: By reissuing the bond and staying within the footprint of the original, the district could save approximately \$137,000 over the remaining 11 years remaining, or \$10,000-\$15,000 per year. While not a large amount annually it will allow for some additional capital purchases.

STAFF RECOMMENDATION: Recommend Approval

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:

MINUTES of the regular public meeting of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, held in the Maintenance Building, 435 Airport Road, Sycamore, Illinois, in said Park District at 6:00 o'clock P.M., on the 28th day of April, 2015.

* * *

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, Ted Strack, the President, and the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that a proposal had been received from _____, for the purchase of _____,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, for the purpose of refunding the District's outstanding General Obligation Park Bonds (Alternate Revenue Source), Series 2006 and for the payment of the expenses incident thereto, and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax sufficient to pay the

principal and interest thereon. The President also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon Park Commissioner _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ORDINANCE NO. _____

AN ORDINANCE providing for the issue of \$_____ General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, of the Sycamore Park District, DeKalb County, Illinois, for the purpose of refunding outstanding alternate bonds of said Park District, for the payment of the expenses incident thereto, for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

* * *

WHEREAS, the Sycamore Park District, DeKalb County, Illinois (the “*District*”), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the “*Park Code*”); and

WHEREAS, the District has issued and now has outstanding and unpaid its General Obligation Park Bonds (Alternate Revenue Source), Series 2006, dated May 15, 2006 (the “*Prior Bonds*”); and

WHEREAS, the Board of Park Commissioners of the District (the “*Board*”) has determined that it is necessary and desirable to refund the outstanding Prior Bonds (the “*Refunded Bonds*”) in order to realize certain cost savings (the “*Refunding*”); and

WHEREAS, the Refunded Bonds are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, in accordance with the terms of the Prior Bonds, the Refunded Bonds may be called for redemption in advance of their maturity, and it is necessary and desirable to make such call for redemption of the Refunded Bonds on their earliest practicable call date, and provide for the giving of proper notice to the registered owners of the Refunded Bonds; and

WHEREAS, the cost of the Refunding is not less than _____,000 and there are insufficient funds on hand and lawfully available to pay such costs; and

WHEREAS, for the purpose of providing funds to refund the Refunded Bonds and in accordance with the provisions of the Park Code and the Local Government Debt Reform Act of the State of Illinois, as amended (the “Act”), the Board is authorized to issue alternate bonds, being general obligation bonds payable from (a)(i) the proceeds received by the District from time to time from the issuance of its general obligation bonds or notes to the fullest extent permitted by law, including Section 15.01 of the Act and Section 6-4 of the Park Code and (ii) such other funds of the District as may be lawfully available and annually appropriated for such payment (the “*Pledged Revenues*”) and (b) from ad valorem taxes levied against all of the taxable property in the District without limitation as to rate or amount (the “*Pledged Taxes*”); and

WHEREAS, the refunding of the Refunded Bonds constitutes a lawful corporate purpose within the meaning of the Act; and

WHEREAS, the term of the alternate bonds to be issued to refund the Refunded Bonds will not be longer than the term of the Refunded Bonds, and the debt service payable in any year on the alternate bonds to be issued to refund the Refunded Bonds will not exceed the debt service payable in such year on the Refunded Bonds; and

WHEREAS, the Board is now authorized to issue alternate bonds in the amount of _____,000 in accordance with the provisions of the Act for the purpose of refunding the Refunded Bonds, and the Board hereby determines that it is necessary and desirable that there be issued _____,000 of the bonds so authorized; and

WHEREAS, the alternate bonds to be issued will be payable from the Pledged Revenues and the Pledged Taxes; and

WHEREAS, the Board hereby determines that the Pledged Revenues will provide in each year, an amount not less than 1.25 times debt service of the alternate bonds proposed to be issued

as may be outstanding from time to time, said series of bonds being the only outstanding alternate bonds payable in whole or in part from the Pledged Revenues; and

WHEREAS, the Property Tax Extension Limitation Law, as amended (the “*Tax Cap Law*”), imposes certain limitations on the “aggregate extension” of certain property taxes levied by the District, but provides that the definition of “aggregate extension” contained in the Tax Cap Law does not include extensions made for any taxing district to pay interest or principal on bonds issued under Section 15 of the Act; and

WHEREAS, the Board does hereby find and determine that the Bonds are issued under Section 15 of the Act; and

WHEREAS, the County Clerk of The County of DeKalb, Illinois (the “*County Clerk*”), is therefore authorized to extend and collect said tax so levied for the payment of the Bonds (as hereinafter defined) of the District without limitation as to rate or amount;

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by the Act to borrow the sum of _____,000 upon the credit of the District and as evidence of such indebtedness to issue alternate bonds, being general obligation bonds payable from the Pledged Revenues, as provided by the Act, to said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Refunding, and it is necessary and for the best interests of the District that there be issued at this time _____,000 of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of _____,000 for the purposes aforesaid; and that alternate bonds of the District (the “*Bonds*”) shall be issued in said amount and shall be designated “General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A.” The Bonds shall be dated May __, 2015, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each and authorized integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Bonds shall become due and payable (subject to prior redemption as hereinafter set forth) serially on December 15 of each of the years, in the amounts and bearing interest per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2015	\$	%
2016		%
2017		%
2018		%
2019		%
2020		%
2021		%
2022		%
2023		%
2024		%
2025		%

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable semi-annually on June 15 and December 15 of each year, commencing on December 15, 2015. Interest on each Bond shall be paid by check or draft of The Bank of New York Mellon Trust Company, National Association, Chicago, Illinois, as bond registrar and paying agent (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America,

to the person in whose name such Bond is registered at the close of business on the 1st day of the month of any interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary of the Board, and shall be countersigned by the manual or facsimile signature of the Treasurer of the Board, as they may determine, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District for the Bonds and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners; Global Book-Entry System. (a) *General.* The District shall cause books for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the principal corporate trust office of the

Bond Registrar, which is hereby constituted and appointed the registrar of the District for the Bonds. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the first day of the month of each interest payment date on such Bond and ending at the opening of business on such interest payment date nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any

Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds as provided in Section 3 hereof, and the ownership of each such Bond shall be registered in the Bond Register in the name of Cede & Co., or any successor thereto (“*Cede*”), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns (“*DTC*”). All of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The President, the Treasurer and Secretary of the Board are hereby authorized to execute and deliver on behalf of the District such letters to or agreements with DTC and the Bond Registrar as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the “*Representation Letter*”).

With respect to the Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a “*DTC Participant*”) or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence,

the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond certificate evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, the name "*Cede*" in this Ordinance shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated

for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of Bond certificates and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At the time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a global book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate global book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provision of this Ordinance to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the manner provided in the Representation Letter.

Section 5. Redemption. (a) Optional Redemption. The Bonds due on and after December 15, 2024, shall be subject to redemption prior to maturity at the option of the District as a whole, or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on any date on or after December 15, 2023, at the redemption price of par plus accrued interest to the redemption date.

[(b) *Mandatory Redemption.* The Bonds due on December 15, 20__, shall be subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 15, 20__, in the principal amount of \$_____.

The principal amounts of Bonds to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition,] on or prior to the 60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Board shall, purchase Bonds required to be retired on such mandatory redemption date. Any such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least forty-five (45) days prior to the redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds of a single maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar from the Bonds of such maturity by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

Section 6. Redemption Procedure. Unless waived by any owner of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first-class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Bond Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed at the option of the District shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were

not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

Section 7. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions," shall be omitted and paragraphs [6] through [14] shall be inserted immediately after paragraph [1]:

(Form of Bond - Front Side)

REGISTERED
NO. _____REGISTERED
\$ _____**UNITED STATES OF AMERICA****STATE OF ILLINOIS****COUNTY OF DEKALB****SYCAMORE PARK DISTRICT****GENERAL OBLIGATION REFUNDING PARK BOND
(ALTERNATE REVENUE SOURCE), SERIES 2015A**Interest Maturity Dated
Rate: ____% Date: December 15, ____ Date: May __, 2015 CUSIP: 871182 ____

Registered Owner: CEDE & CO.

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Sycamore Park District, DeKalb County, Illinois (the "*District*"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above semi-annually on June 15 and December 15 of each year, commencing December 15, 2015, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America at the principal corporate trust office of The Bank of New York Mellon Trust Company, National Association, Chicago, Illinois, as bond registrar and paying agent (the "*Bond Registrar*"). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the first day of the month of each interest payment date and shall be paid by

check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of Bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of the Pledged Revenues and the Pledged Taxes to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity or upon redemption prior to maturity.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Sycamore Park District, DeKalb County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Park Commissioners, and to be countersigned by the manual or duly authorized facsimile signature of the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

President, Board of Park Commissioners

Secretary, Board of Park Commissioners

Countersigned:

Treasurer, Board of Park Commissioners

Date of Authentication: _____, 2015

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:
The Bank of New York Mellon Trust
Company, National Association
Chicago, Illinois

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A of the Sycamore Park District, DeKalb County, Illinois.

THE BANK OF NEW YORK MELLON TRUST
COMPANY, NATIONAL ASSOCIATION,
as Bond Registrar

By _____
Authorized Officer

[Form of Bond - Reverse Side]

SYCAMORE PARK DISTRICT

DEKALB COUNTY, ILLINOIS

**GENERAL OBLIGATION REFUNDING PARK BOND
(ALTERNATE REVENUE SOURCE), SERIES 2015A**

[6] This Bond is one of a series of Bonds issued by the District pursuant to the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Act*”), and the Park District Code of the State of Illinois, as amended (the “*Code*”), for the purpose of refunding outstanding indebtedness of the District as described in the hereinafter defined Bond Ordinance, and is authorized by an ordinance adopted by the Board of Park Commissioners of the District (the “*Board*”) on the 28th day of April, 2015 (the “*Bond Ordinance*”), in all respects as provided by law.

[7] The Bonds are payable from (a)(i) the proceeds received by the District from time to time from the issuance of its general obligation bonds or notes to the fullest extent permitted by law, including Section 15.01 of the Act and Section 6-4 of the Code and (ii) such other funds of the District as may be lawfully available and annually appropriated for such payment (the “*Pledged Revenues*”) and (b) from ad valorem taxes levied against all of the taxable property in the District without limitation as to rate or amount (the “*Pledged Taxes*”), all in accordance with the provisions of the Act and the Code. For the prompt payment of this Bond, both principal and interest at maturity, the full faith, credit and resources of the District are hereby irrevocably pledged.

[8] The District is authorized to issue from time to time additional obligations payable from the Pledged Revenues as permitted by law and to determine the lien priority of any such obligations.

[9] Bonds of the issue of which this Bond is one maturing on and after December 15, 2024, are subject to redemption prior to maturity at the option of the District as a whole on any date, or in part on any interest payment date, in integral multiples of \$5,000 in any order of maturity as shall be determined by the District (less than all the Bonds of a single maturity to be selected by the Bond Registrar in such manner as it shall deem fair and appropriate), on December 15, 2023, and thereafter, at the redemption price of par plus accrued interest to the redemption date.

[10] [Bonds of the issue of which this Bond is one due on December 15, 20__, shall be subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 15, 20__, in the principal amount of \$_____.]

[11] Notice of any such redemption shall be sent by first-class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[12] This Bond is transferable by the Registered Owner hereof in person or by his attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in Chicago, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the Bond Ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[13] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the Bond Ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the first day of the month of any interest payment date on such Bond and ending on such interest payment date nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

[14] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the said

Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 8. Sale of Bonds. The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer of the Board, and be by said Treasurer delivered to _____, the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being \$_____, plus accrued interest, if any, to date of delivery. The contract for the sale of the Bonds heretofore entered into (the "*Purchase Contract*") is in all respects ratified, approved and confirmed, it being hereby found and determined that the Purchase Contract is in the best interests of the District and that no person holding any office of the District either by election or appointment, is in any manner financially interested directly in his own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract. It is hereby determined that neither the true interest cost (yield) nor the net interest rate received upon the sale of the Bonds exceeds the maximum rate otherwise authorized by applicable law.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds and before the Board at the time of the adoption hereof is hereby ratified, approved and authorized; the execution and delivery of said final Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, said Preliminary Official Statement, said final Official Statement and the Bonds.

Section 9. Alternate Revenue Source; Appropriation; Additional Obligations; Tax Levy. For the purpose of providing funds required to pay the interest on the Bonds promptly when and as the same falls due, and to pay and discharge the principal thereof at maturity or upon mandatory redemption, the District covenants and agrees with the purchasers and the

owners of the Bonds that the District will deposit the Pledged Revenues, into the Bond Fund, as hereinafter defined. The Pledged Revenues are hereby pledged to the payment of the Bonds and the Board covenants and agrees to provide for, appropriate, collect and apply the Pledged Revenues to the payment of the Bonds and the provision of not less than an additional .25 times debt service thereon.

The District is authorized to issue from time to time additional obligations payable from the Pledged Revenues as permitted by law and to determine the lien priority of any such obligations.

For the purpose of providing additional funds to pay the principal of and interest on the Bonds, there is hereby levied upon all of the taxable property within the District, in the years for which any of the Bonds are outstanding, a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts sufficient for that purpose, and there be and there hereby is levied upon all of the taxable property in the District the following direct annual taxes (the “*Pledged Taxes*”):

FOR THE YEAR	A TAX SUFFICIENT TO PRODUCE THE SUM OF:
2015	\$ for principal and interest to and including December 15, 2016
2016	for principal and interest
2017	for principal and interest
2018	for principal and interest
2019	for principal and interest
2020	for principal and interest
2021	for principal and interest
2022	for principal and interest
2023	for principal and interest
2024	for principal and interest

Interest or principal coming due at any time when there are insufficient funds on hand from the Pledged Taxes to pay the same shall be paid promptly when due from current funds on hand in advance of the collection of the Pledged Taxes herein levied; and when the Pledged

Taxes shall have been collected, reimbursement shall be made to said funds in the amount so advanced.

The District covenants and agrees with the purchasers and the owners of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to collect the Pledged Revenues or to levy and collect the Pledged Taxes. There are no Pledged Taxes for levy year 2014. The payment of the interest on and the principal of the Bonds payable on December 15, 2015, will be paid from Pledged Revenues. The District and its officers will comply with all present and future applicable laws in order to assure that the Pledged Revenues will be available and that the Pledged Taxes will be levied, extended and collected as provided herein and deposited in the Bond Fund.

Section 10. Filing of Ordinance and Certificate of Reduction of Taxes. After this Ordinance becomes effective, a copy hereof, certified by the Secretary of the Board, shall be filed with the County Clerk; and the County Clerk shall in and for each of the years required, ascertain the rate percent required to produce the aggregate Pledged Taxes hereinbefore provided to be levied in each of said years; and the County Clerk shall extend the same for collection on the tax books in connection with other taxes levied in said years in and by the District for general corporate purposes of the District; and in said years the Pledged Taxes shall be levied and collected by and for and on behalf of the District in like manner as taxes for general park purposes of the District for said years are levied and collected, and in addition to and in excess of all other taxes.

The President, Secretary and Treasurer of the Board be and the same are hereby directed to prepare and file with the County Clerk, a Certificate of Reduction of Taxes Heretofore Levied for the Payment of Bonds showing the Refunded Bonds being refunded and directing the

abatement of the taxes heretofore levied for the years as shown in said Certificate Reduction of Taxes to pay the Refunded Bonds being refunded.

Section 11. Abatement of Pledged Taxes. Whenever funds are or are expected to be available to pay any principal of or interest on the Bonds when due, so as to enable the abatement of Pledged Taxes levied for the same, the Board or the officers of the District acting with proper authority shall direct the abatement of Pledged Taxes by the amount of the Pledged Revenues available or expected to be available.

Section 12. Call of the Refunded Bonds. In accordance with the redemption provisions of the ordinance under which the Refunded Bonds were issued, the District by the Board hereby makes provision for the payment of and does hereby call (subject only to the delivery of the Bonds), the Prior Bonds for redemption and payment prior to maturity on June 15, 2015, a date not more than 90 days after the issuance of the Bonds.

Section 13. Bond Fund. There is hereby established a special fund of the District known as the “Alternate Bond and Interest Fund of the General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A” (the “*Bond Fund*”). The Pledged Revenues and the Pledged Taxes shall be set aside as collected and be deposited into the Bond Fund, which is a trust fund established for the purpose of carrying out the covenants, terms and conditions imposed upon the District by this Ordinance. The Bonds are secured by a pledge of all of the moneys on deposit in the Bond Fund, and such pledge is irrevocable until the Bonds have been paid in full or until the obligations of the District are discharged under this Ordinance.

Section 14. Appropriation of Bond Proceeds and Creation of Accounts. Accrued interest, if any, received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund.

Simultaneously with the delivery of the Bonds, the principal proceeds of the Bonds and any premium received on the delivery of the Bonds, together with such additional amounts as may be necessary from the general funds of the District, are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of refunding the Refunded Bonds, and that portion thereof not needed to pay such costs is hereby ordered deposited with The Bank of New York Mellon Trust Company, National Association, Chicago, Illinois, as successor to J.P. Morgan Trust Company, National Association, Chicago, Illinois, as paying agent for the Refunded Bonds (the "*Prior Paying Agent*"). Such portion deposited with the Prior Paying Agent shall be irrevocably deposited on or before June 15, 2015, so as to provide for the payment of the principal of and interest on the Refunded Bonds as called for redemption on June 15, 2015.

Section 15. Non-Arbitrage and Tax-Exemption. One purpose of this Section is to set forth various facts regarding the Bonds and to establish the expectations of the Board and the District as to future events regarding the Bonds and the use of Bond proceeds. The certifications, covenants and representations contained herein and at the time of the Closing are made on behalf of the District for the benefit of the owners from time to time of the Bonds. In addition to providing the certifications, covenants and representations contained herein, the District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the hereinafter defined Code or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the "*IRS*") of the exemption from federal income taxation for interest paid on the Bonds, under

present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination. The Board and the District certify, covenant and represent as follows:

1.1. Definitions. In addition to such other words and terms used and defined in this Ordinance, the following words and terms used in this Section shall have the following meanings unless, in either case, the context or use clearly indicates another or different meaning is intended:

“*Affiliated Person*” means any Person that (a) at any time during the six months prior to the execution and delivery of the Bonds, (i) has more than five percent of the voting power of the governing body of the District in the aggregate vested in its directors, officers, owners, and employees or, (ii) has more than five percent of the voting power of its governing body in the aggregate vested in directors, officers, board members or employees of the District or (b) during the one-year period beginning six months prior to the execution and delivery of the Bonds, (i) the composition of the governing body of which is modified or established to reflect (directly or indirectly) representation of the interests of the District (or there is an agreement, understanding, or arrangement relating to such a modification or establishment during that one-year period) or (ii) the composition of the governing body of the District is modified or established to reflect (directly or indirectly) representation of the interests of such Person (or there is an agreement, understanding, or arrangement relating to such a modification or establishment during that one-year period).

“*Bond Counsel*” means Chapman and Cutler LLP or any other nationally recognized firm of attorneys experienced in the field of municipal bonds whose opinions are generally accepted by purchasers of municipal bonds.

“*Capital Expenditures*” means costs of a type that would be properly chargeable to a capital account under the Code (or would be so chargeable with a proper election) under federal income tax principles if the District were treated as a corporation subject to federal income taxation, taking into account the definition of Placed-in-Service set forth herein.

“*Closing*” means the first date on which the District is receiving the purchase price for the Bonds.

“*Code*” means the Internal Revenue Code of 1986, as amended.

“*Commingled Fund*” means any fund or account containing both Gross Proceeds and an amount in excess of \$25,000 that are not Gross Proceeds if the amounts in the fund or account are invested and accounted for, collectively, without regard to the source

of funds deposited in the fund or account. An open-ended regulated investment company under Section 851 of the Code is not a Commingled Fund.

“*Control*” means the possession, directly or indirectly through others, of either of the following discretionary and non-ministerial rights or powers over another entity:

- (a) to approve and to remove without cause a controlling portion of the governing body of a Controlled Entity; or
- (b) to require the use of funds or assets of a Controlled Entity for any purpose.

“*Controlled Entity*” means any entity or one of a group of entities that is subject to Control by a Controlling Entity or group of Controlling Entities.

“*Controlled Group*” means a group of entities directly or indirectly subject to Control by the same entity or group of entities, including the entity that has Control of the other entities.

“*Controlling Entity*” means any entity or one of a group of entities directly or indirectly having Control of any entities or group of entities.

“*Costs of Issuance*” means the costs of issuing the Bonds, including underwriters’ discount and legal fees.

“*De minimis Amount of Original Issue Discount or Premium*” means with respect to an obligation (a) any original issue discount or premium that does not exceed two percent of the stated redemption price at maturity of the Bonds plus (b) any original issue premium that is attributable exclusively to reasonable underwriter’s compensation.

“*External Commingled Fund*” means a Commingled Fund in which the District and all members of the same Controlled Group as the District own, in the aggregate, not more than ten percent of the beneficial interests.

“*GIC*” means (a) any investment that has specifically negotiated withdrawal or reinvestment provisions and a specifically negotiated interest rate and (b) any agreement to supply investments on two or more future dates (*e.g.*, a forward supply contract).

“*Gross Proceeds*” means amounts in the Bond Fund and amounts used to pay the Refunded Bonds.

“*Net Sale Proceeds*” means amounts actually or constructively received from the sale of the Bonds reduced by any such amounts that are deposited in a reasonably required reserve or replacement fund for the Bonds.

“*Person*” means any entity with standing to be sued or to sue, including any natural person, corporation, body politic, governmental unit, agency, authority, partnership, trust, estate, association, company, or group of any of the above.

“*Placed-in-Service*” means the date on which, based on all facts and circumstances (a) a facility has reached a degree of completion that would permit its operation at substantially its design level and (b) the facility is, in fact, in operation at such level.

“*Prior Bond Fund*” means the fund or funds established in connection with the issuance of the Prior Bonds to pay the debt service on the Prior Bonds.

“*Prior Bond Proceeds*” means amounts actually or constructively received from the sale of the Refunded Bonds, including (a) amounts used to pay underwriters’ discount or compensation and accrued interest, other than accrued interest for a period not greater than one year before the Refunded Bonds were issued but only if it is to be paid within one year after the Refunded Bonds were issued and (b) amounts derived from the sale of any right that is part of the terms of a Refunded Bond or is otherwise associated with a Refunded Bond (e.g., a redemption right).

“*Prior Bonds*” means the District’s outstanding issues being refunded by the Bonds, as more particularly described in the preambles hereof.

“*Prior Project*” means the facilities financed, directly or indirectly with the proceeds of the Prior Bonds.

“*Private Business Use*” means any use of the Prior Project by any Person other than a state or local government unit, including as a result of (i) ownership, (ii) actual or beneficial use pursuant to a lease or a management, service, incentive payment, research or output contract or (iii) any other similar arrangement, agreement or understanding, whether written or oral, except for use of the Prior Project on the same basis as the general public. Private Business Use includes any formal or informal arrangement with any person other than a state or local governmental unit that conveys special legal entitlements to any portion of the Prior Project that is available for use by the general public or that conveys to any person other than a state or local governmental unit any special economic benefit with respect to any portion of the Prior Project that is not available for use by the general public.

“*Qualified Administrative Costs of Investments*” means (a) reasonable, direct administrative costs (other than carrying costs) such as separately stated brokerage or selling commissions, but not legal and accounting fees, recordkeeping, custody and similar costs; or (b) all reasonable administrative costs, direct or indirect, incurred by a publicly offered regulated investment company or an External Commingled Fund.

“*Qualified Tax Exempt Obligations*” means (a) any obligation described in Section 103(a) of the Code, the interest on which is excludable from gross income of the

owner thereof for federal income tax purposes and is not an item of tax preference for purposes of the alternative minimum tax imposed by Section 55 of the Code; (b) an interest in a regulated investment company to the extent that at least ninety-five percent of the income to the holder of the interest is interest which is excludable from gross income under Section 103 of the Code of any owner thereof for federal income tax purposes and is not an item of tax preference for purposes of the alternative minimum tax imposed by Section 55 of the Code; and (c) certificates of indebtedness issued by the United States Treasury pursuant to the Demand Deposit State and Local Government Series program described in 31 C.F.R. pt. 344.

“*Rebate Fund*” means the fund, if any, identified and defined in paragraph 4.2 herein.

“*Rebate Provisions*” means the rebate requirements contained in Section 148(f) of the Code and in the Regulations.

“*Refunded Bonds*” means those certain Prior Bonds being refunded by the Bonds.

“*Regulations*” means United States Treasury Regulations dealing with the tax-exempt bond provisions of the Code.

“*Reimbursed Expenditures*” means expenditures of the District paid prior to Closing to which Sale Proceeds or investment earnings thereon are or will be allocated.

“*Reserve Portion of the Bond Fund*” means the portion of the Bond Fund funded in excess of the amount of debt service payable each year.

“*Sale Proceeds*” means amounts actually or constructively received from the sale of the Bonds, including (a) amounts used to pay underwriters’ discount or compensation and accrued interest, other than accrued interest for a period not greater than one year before Closing but only if it is to be paid within one year after Closing and (b) amounts derived from the sale of any right that is part of the terms of a Bond or is otherwise associated with a Bond (*e.g.*, a redemption right).

“*Transferred Proceeds*” means amounts actually or constructively received from the sale of the Prior Bonds, plus investment earnings thereon, which have not been spent prior to the date principal on the Refunded Bonds is discharged by the Bonds.

“*Yield*” means that discount rate which when used in computing the present value of all payments of principal and interest paid and to be paid on an obligation (using semiannual compounding on the basis of a 360-day year) produces an amount equal to the obligation’s purchase price (or in the case of the Bonds, the issue price as established in paragraph 5.1 hereof), including accrued interest.

“*Yield Reduction Payment*” means a rebate payment or any other amount paid to the United States in the same manner as rebate amounts are required to be paid or at such

other time or in such manner as the IRS may prescribe that will be treated as a reduction in Yield of an investment under the Regulations.

2.1. Purpose of the Bonds. The Bonds are being issued solely and exclusively to refund the Refunded Bonds in a prudent manner consistent with the revenue needs of the District. A breakdown of the sources and uses of funds is set forth in the preceding Section of this Ordinance. Except for any accrued interest on the Bonds used to pay first interest due on the Bonds, no proceeds of the Bonds will be used more than 90 days after the date of issue of the Bonds for the purpose of paying any principal or interest on any issue of bonds, notes, certificates or warrants or on any installment contract or other obligation of the District or for the purpose of replacing any funds of the District used for such purpose.

2.2. Bond Fund Investment. The investment earnings on the Bond Fund will be spent to pay interest on the Bonds, or to the extent permitted by law, investment earnings on amounts in the Bond Fund will be commingled with substantial revenues from the governmental operations of the District, and the earnings are reasonably expected to be spent for governmental purposes within six months of the date earned. Interest earnings on the Bond Fund have not been earmarked or restricted by the Board for a designated purpose.

2.3. Reimbursement. None of the Sale Proceeds or investment earnings thereon will be used for Reimbursed Expenditures.

2.4. Working Capital. All Sale Proceeds and investment earnings thereon will be used, directly or indirectly, to pay principal of, interest on and redemption premium (if any) on the Refunded Bonds, other than the following:

- (a) payments of interest on the Bonds for the period commencing at Closing and ending on the date one year after the date on which the Prior Project is Placed-in-Service;
- (b) Costs of Issuance and Qualified Administrative Costs of Investments;
- (c) payments of rebate or Yield Reduction Payments made to the United States under the Regulations;
- (d) principal of or interest on the Bonds paid from unexpected excess Sale Proceeds and investment earnings thereon; and
- (e) investment earnings that are commingled with substantial other revenues and are expected to be allocated to expenditures within six months.

2.5. Consequences of Contrary Expenditure. The District acknowledges that if Sale Proceeds and investment earnings thereon are spent other than as permitted by

paragraph 2.4 hereof, a like amount of then available funds of the District will be treated as unspent Sale Proceeds.

2.6. Investment of Bond Proceeds. No portion of the Bonds is being issued solely for the purpose of investing a portion of Sale Proceeds or investment earnings thereon at a Yield higher than the Yield on the Bonds.

2.7. No Grants. None of the Sale Proceeds or investment earnings thereon will be used to make grants to any person.

2.8. Hedges. Neither the District nor any member of the same Controlled Group as the District has entered into or expects to enter into any hedge (*e.g.*, an interest rate swap, interest rate cap, futures contract, forward contract or an option) with respect to the Bonds or the Prior Bonds. The District acknowledges that any such hedge could affect, among other things, the calculation of Bond Yield under the Regulations. The IRS could recalculate Bond Yield if the failure to account for the hedge fails to clearly reflect the economic substance of the transaction.

The District also acknowledges that if it acquires a hedging contract with an investment element (including *e.g.*, an off-market swap agreement, or any cap agreement for which all or a portion of the premium is paid at, or before the effective date of the cap agreement), then a portion of such hedging contract may be treated as an investment of Gross Proceeds of the Bonds, and be subject to the fair market purchase price rules, rebate and yield restriction. The District agrees not to use proceeds of the Bonds to pay for any such hedging contract in whole or in part. The District also agrees that it will not give any assurances to any Bondholder or any credit or liquidity enhancer with respect to the Bonds that any such hedging contract will be entered into or maintained. The District recognizes that if a portion of a hedging contract is determined to be an investment of gross proceeds, such portion may not be fairly priced even if the hedging contract as a whole is fairly priced.

2.9. IRS Audits. The IRS has not contacted the District regarding the Prior Bonds or any other obligations issued by or on behalf of the District. To the best of the knowledge of the District, no such obligations of the District are currently under examination by the IRS.

2.10. Abusive Transactions. Neither the District nor any member of the same Controlled Group as the District will receive a rebate or credit resulting from any payments having been made in connection with the issuance of the Bonds or the current refunding of the Refunded Bonds.

3.1. Use of Proceeds. (a) The use of the Sale Proceeds and investment earnings thereon and the funds held under this Ordinance at the time of Closing are described in the preceding Section of this Ordinance. No Sale Proceeds and no investment earnings thereon will be used to pre-pay for goods or services to be received over a period of years prior to the date such goods or services are to be received. No Sale Proceeds and no

investment earnings thereon will be used to pay for or otherwise acquire goods or services from the District, any member of the same Controlled Group as the District, or an Affiliated Person.

(b) Only the funds and accounts described in said Section will be funded at Closing. There are no other funds or accounts created under this Ordinance, other than the Rebate Fund if it is created as provided in paragraph 4.2 hereof.

(c) Principal of and interest on the Bonds will be paid from the Bond Fund.

(d) Any Costs of Issuance incurred in connection with the issuance of the Bonds to be paid by the District will be paid at the time of Closing.

3.2. Purpose of Bond Fund. The Bond Fund (other than the Reserve Portion of the Bond Fund) will be used primarily to achieve a proper matching of revenues and earnings with principal and interest payments on the Bonds in each bond year. It is expected that the Bond Fund (other than the Reserve Portion of the Bond Fund) will be depleted at least once a year, except for a reasonable carry over amount not to exceed the greater of (a) the earnings on the investment of moneys in the Bond Fund (other than the Reserve Portion of the Bond Fund) for the immediately preceding bond year or (b) 1/12th of the principal and interest payments on the Bonds for the immediately preceding bond year.

The District will levy taxes to produce an amount sufficient to pay all principal of and interest on the Bonds in each bond year. To minimize the likelihood of an insufficiency, the amount extended to pay the Bonds may in most years be in excess of the amount required to pay principal and interest within one year of collection. This over-collection (if any) may cause the Bond Fund as a whole to fail to function as a bona fide debt service fund. Nevertheless, except for the Reserve Portion of the Bond Fund, the Bond Fund will be depleted each year as described above. The Reserve Portion of the Bond Fund will constitute a separate account not treated as part of the bona fide debt service fund. The Reserve Portion of the Bond Fund is subject to yield restriction requirements except as it may otherwise be expected as provided in 5.2 below. It is also subject to rebate requirements.

3.3. The Prior Bonds. (a) As of the earlier of (i) the time of the Closing or (ii) the date three years after the Prior Bonds were issued, all Prior Bond Proceeds allocable to the project portion of the Prior Bonds, including investment earnings thereon, were completely spent to pay the costs of Capital Expenditures.

(b) As of the date hereof, no Prior Bond Proceeds or money or property of any kind (including cash) is on deposit in any fund or account, regardless of where held or the source thereof, with respect to the Prior Bonds or any credit enhancement or liquidity device relating to the foregoing, or is otherwise restricted to pay the District's obligations.

(c) The Prior Bond Fund was used primarily to achieve a proper matching of revenues and earnings with principal and interest payments on the Prior Bonds in each bond year. The Prior Bond Fund was depleted at least once a year, except for a reasonable carry over amount not to exceed the greater of (i) the earnings on the investment of moneys in such account for the immediately preceding bond year or (ii) one-twelfth (1/12th) of the principal and interest payments on the Prior Bonds.

(d) At the time the Prior Bonds were issued, the District reasonably expected to spend at least 85% of the proceeds (including investment earnings) of the Prior Bonds to be used for non-refunding purposes for such purposes within three years of the date the Prior Bonds were issued and such proceeds were so spent. Not more than 50% of the proceeds of the Prior Bonds to be used for non-refunding purposes was invested in investments having a Yield that was substantially guaranteed for four years or more.

(e) The Refunded Bonds do not include, directly or indirectly in a series, any advance refunding obligations.

(f) The District has not been notified that the Prior Bonds or any obligation refunded by the Prior Bonds is under examination by the IRS, and to the best of the District's knowledge neither the Prior Bonds nor any obligation refunded by the Prior Bonds is under examination by the IRS.

(g) The District acknowledges that (i) the final rebate payment with respect to the Prior Bonds may be required to be made sooner than if the refunding had not occurred and (ii) the final rebate is due 60 days after the Prior Bonds are paid in full.

3.4. Deposit with Prior Paying Agent. (a) Proceeds of the Bonds will be deposited with the Prior Paying Agent at Closing.

(b) Amounts on deposit with the Prior Paying Agent, without regard to any reinvestment thereof, will be sufficient to redeem the outstanding principal amount of Refunded Bonds on the earliest possible and practicable redemption date of the Refunded Bonds, at the applicable redemption price thereof.

3.5. No Other Gross Proceeds. (a) Except for the Bond Fund, and except for investment earnings that have been commingled as described in paragraph 2.2 and any credit enhancement or liquidity device related to the Bonds, after the issuance of the Bonds, neither the District nor any member of the same Controlled Group as the District has or will have any property, including cash, securities or any other property held as a passive vehicle for the production of income or for investment purposes, that constitutes:

(i) Sale Proceeds;

(ii) amounts in any fund or account with respect to the Bonds (other than the Rebate Fund);

(iii) Transferred Proceeds;

(iv) amounts that have a sufficiently direct nexus to the Bonds or to the governmental purpose of the Bonds to conclude that the amounts would have been used for that governmental purpose if the Bonds were not used or to be used for that governmental purpose (the mere availability or preliminary earmarking of such amounts for a governmental purpose, however, does not itself establish such a sufficient nexus);

(v) amounts in a debt service fund, redemption fund, reserve fund, replacement fund or any similar fund to the extent reasonably expected to be used directly or indirectly to pay principal of or interest on the Bonds or any amounts for which there is provided, directly or indirectly, a reasonable assurance that the amount will be available to pay principal of or interest on the Bonds or any obligations under any credit enhancement or liquidity device with respect to the Bonds, even if the District encounters financial difficulties;

(vi) any amounts held pursuant to any agreement (such as an agreement to maintain certain levels of types of assets) made for the benefit of the Bondholders or any credit enhancement provider, including any liquidity device or negative pledge (*e.g.*, any amount pledged to pay principal of or interest on an issue held under an agreement to maintain the amount at a particular level for the direct or indirect benefit of holders of the Bonds or a guarantor of the Bonds); or

(vii) amounts actually or constructively received from the investment and reinvestment of the amounts described in (i), (ii) or (iii) above.

(b) No compensating balance, liquidity account, negative pledge of property held for investment purposes required to be maintained at least at a particular level or similar arrangement exists with respect to, in any way, the Bonds or any credit enhancement or liquidity device related to the Bonds.

(c) One hundred twenty percent of the average reasonably expected remaining economic life of the Prior Project is at least ___ years. The weighted average maturity of the Bonds does not exceed ___ years and does not exceed 120 percent of the average reasonably expected remaining economic life of the Prior Project. The maturity schedule of the Bonds (the "*Principal Payment Schedule*") is based on an analysis of revenues expected to be available to pay debt service on the Bonds. The Principal Payment Schedule is not more rapid (*i.e.*, having a lower average maturity) because a more rapid schedule would place an undue burden on tax rates and cause such rates to be increased beyond prudent levels, and would be inconsistent with the governmental purpose of the Bonds as set forth in paragraph 2.1 hereof.

4.1. Compliance with Rebate Provisions. The District covenants to take such actions and make, or cause to be made, all calculations, transfers and payments that may be necessary to comply with the Rebate Provisions applicable to the Bonds. The District

will make, or cause to be made, rebate payments with respect to the Bonds in accordance with law.

4.2. *Rebate Fund.* The District is hereby authorized to create and establish a special fund to be known as the Rebate Fund (the “*Rebate Fund*”), which, if created, shall be continuously held, invested, expended and accounted for in accordance with this Ordinance. Moneys in the Rebate Fund shall not be considered moneys held for the benefit of the owners of the Bonds. Except as provided in the Regulations, moneys in the Rebate Fund (including earnings and deposits therein) shall be held in trust for payment to the United States as required by the Rebate Provisions and by the Regulations and as contemplated under the provisions of this Ordinance.

4.3. *Records.* The District agrees to keep and retain or cause to be kept and retained for the period described in paragraph 7.9 adequate records with respect to the investment of all Gross Proceeds and amounts in the Rebate Fund. Such records shall include: (a) purchase price; (b) purchase date; (c) type of investment; (d) accrued interest paid; (e) interest rate; (f) principal amount; (g) maturity date; (h) interest payment date; (i) date of liquidation; and (j) receipt upon liquidation.

If any investment becomes Gross Proceeds on a date other than the date such investment is purchased, the records required to be kept shall include the fair market value of such investment on the date it becomes Gross Proceeds. If any investment is retained after the date the last Bond is retired, the records required to be kept shall include the fair market value of such investment on the date the last Bond is retired. Amounts or investments will be segregated whenever necessary to maintain these records.

4.4. *Fair Market Value; Certificates of Deposit and Investment Agreements.* The District will continuously invest all amounts on deposit in the Rebate Fund, together with the amounts, if any, to be transferred to the Rebate Fund, in any investment permitted under this Ordinance. In making investments of Gross Proceeds or of amounts in the Rebate Fund, the District shall take into account prudent investment standards and the date on which such moneys may be needed. Except as provided in the next sentence, all amounts that constitute Gross Proceeds and all amounts in the Rebate Fund shall be invested at all times to the greatest extent practicable, and no amounts may be held as cash or be invested in zero yield investments other than obligations of the United States purchased directly from the United States. In the event moneys cannot be invested, other than as provided in this sentence due to the denomination, price or availability of investments, the amounts shall be invested in an interest bearing deposit of a bank with a yield not less than that paid to the general public or held uninvested to the minimum extent necessary.

Gross Proceeds and any amounts in the Rebate Fund that are invested in certificates of deposit or in GICs shall be invested only in accordance with the following provisions:

(a) Investments in certificates of deposit of banks or savings and loan associations that have a fixed interest rate, fixed payment schedules and substantial penalties for early withdrawal shall be made only if either (i) the Yield on the certificate of deposit (A) is not less than the Yield on reasonably comparable direct obligations of the United States and (B) is not less than the highest Yield that is published or posted by the provider to be currently available from the provider on reasonably comparable certificates of deposit offered to the public or (ii) the investment is an investment in a GIC and qualifies under paragraph (b) below.

(b) Investments in GICs shall be made only if

(i) the bid specifications are in writing, include all material terms of the bid and are timely forwarded to potential providers (a term is material if it may directly or indirectly affect the yield on the GIC);

(ii) the terms of the bid specifications are commercially reasonable (a term is commercially reasonable if there is a legitimate business purpose for the term other than to reduce the yield on the GIC);

(iii) all bidders for the GIC have equal opportunity to bid so that, for example, no bidder is given the opportunity to review other bids (a last look) before bidding;

(iv) any agent used to conduct the bidding for the GIC does not bid to provide the GIC;

(v) at least three of the providers solicited for bids for the GIC are reasonably competitive providers of investments of the type purchased (*i.e.*, providers that have established industry reputations as competitive providers of the type of investments being purchased);

(vi) at least three of the entities that submit a bid do not have a financial interest in the Bonds;

(vii) at least one of the entities that provided a bid is a reasonably competitive provider that does not have a financial interest in the Bonds;

(viii) the bid specifications include a statement notifying potential providers that submission of a bid is a representation that the potential provider did not consult with any other provider about its bid, that the bid was determined without regard to any other formal or informal agreement

that the potential provider has with the District or any other person (whether or not in connection with the Bonds) and that the bid is not being submitted solely as a courtesy to the District or any other person for purposes of satisfying the federal income tax requirements relating to the bidding for the GIC;

(ix) the determination of the terms of the GIC takes into account the reasonably expected deposit and drawdown schedule for the amounts to be invested;

(x) the highest-yielding GIC for which a qualifying bid is made (determined net of broker's fees) is in fact purchased; and

(xi) the obligor on the GIC certifies the administrative costs that it is paying or expects to pay to third parties in connection with the GIC.

(c) If a GIC is purchased, the District will retain the following records with its bond documents until three years after the Bonds are redeemed in their entirety:

(i) a copy of the GIC;

(ii) the receipt or other record of the amount actually paid for the GIC, including a record of any administrative costs paid, and the certification under subparagraph (b)(xi) of this paragraph;

(iii) for each bid that is submitted, the name of the person and entity submitting the bid, the time and date of the bid, and the bid results; and

(iv) the bid solicitation form and, if the terms of the GIC deviated from the bid solicitation form or a submitted bid is modified, a brief statement explaining the deviation and stating the purpose for the deviation.

Moneys to be rebated to the United States shall be invested to mature on or prior to the anticipated rebate payment date. All investments made with Gross Proceeds or amounts in the Rebate Fund shall be bought and sold at fair market value. The fair market value of an investment is the price at which a willing buyer would purchase the investment from a willing seller in a bona fide, arm's length transaction. Except for investments specifically described in this Section and United States Treasury obligations that are purchased directly from the United States Treasury, only investments that are traded on an established securities market, within the meaning of regulations promulgated under Section 1273 of the Code, will be purchased with Gross Proceeds. In general, an "established securities market" includes: (i) property that is listed on a national securities exchange, an interdealer quotation system or certain foreign exchanges; (ii) property that is traded on a Commodities Futures Trading Commission

designated board of trade or an interbank market; (iii) property that appears on a quotation medium; and (iv) property for which price quotations are readily available from dealers and brokers. A debt instrument is not treated as traded on an established market solely because it is convertible into property which is so traded.

An investment of Gross Proceeds in an External Commingled Fund shall be made only to the extent that such investment is made without an intent to reduce the amount to be rebated to the United States Government or to create a smaller profit or a larger loss than would have resulted if the transaction had been at arm's length and had the rebate or Yield restriction requirements not been relevant to the District. An investment of Gross Proceeds shall be made in a Commingled Fund other than an External Commingled Fund only if the investments made by such Commingled Fund satisfy the provisions of this paragraph.

A single investment, or multiple investments awarded to a provider based on a single bid may not be used for funds subject to different rules relating to rebate or yield restriction.

The foregoing provisions of this paragraph satisfy various safe harbors set forth in the Regulations relating to the valuation of certain types of investments. The safe harbor provisions of this paragraph are contained herein for the protection of the District, who has covenanted not to take any action to adversely affect the tax-exempt status of the interest on the Bonds. The District will contact Bond Counsel if it does not wish to comply with the provisions of this paragraph and forego the protection provided by the safe harbors provided herein.

4.5. Arbitrage Elections. The President, Secretary and Treasurer of the Board are hereby authorized to execute one or more elections regarding certain matters with respect to arbitrage.

4.6. Six Month Exception. If all Gross Proceeds of the Bonds (including earnings thereon) are spent within six months of the date the Bonds are issued, other than amounts deposited in a reasonably required reserve fund or a bona fide debt service fund, no rebate is required except in the case of unexpected gross proceeds arising after the date of Closing. If all proceeds (including earnings thereon) required to be spent are so spent within this six-month period, except for 5% of the Bond proceeds, and the District spends the 5% (plus earnings thereon), within one year from the Closing, no rebate is required. To qualify for the six-month exception, there must be no other amounts that are treated as Gross Proceeds of the Bonds, other than a reasonably required reserve or replacement fund or a bona fide debt service fund. Even if the District qualifies for this exception, the District may have to rebate with respect to any amounts that arise or are pledged to the payment of the Bonds at a later date.

(b) The Refunded Bonds were issued as part of an issue which qualified for the small issuer exception to rebate under the Rebate Provisions.

(c) The average maturity of the Bonds exceeds the remaining average maturity of the Refunded Bonds.

(d) No Bond has a maturity date which is later than the date which is 30 years after the date on which the earliest issue of the Prior Bonds was issued.

5.1. Issue Price. For purposes of determining the Yield on the Bonds, the purchase price of the Bonds is equal to the first offering price (including accrued interest) at which the Purchaser reasonably expected to sell at least ten percent of the principal amount of each maturity of the Bonds to the public (excluding bond houses, brokers or similar persons or organizations acting in the capacity of underwriters, placement agents or wholesalers). All of the Bonds have been the subject of a bona fide initial offering to the public (excluding bond houses, brokers, or similar persons or organizations acting in the capacity of underwriters, placement agents or wholesalers) at prices equal to those set forth in the Official Statement. Based upon prevailing market conditions, such prices are not less than the fair market value of each Bond as of the sale date for the Bonds.

5.2. Yield Limits. Except as provided in paragraph (a) or (b), all Gross Proceeds shall be invested at market prices and at a Yield (after taking into account any Yield Reduction Payments) not in excess of the Yield on the Bonds.

The following may be invested without Yield restriction:

(a)(i) amounts on deposit in the Bond Fund (except for capitalized interest and any Reserve Portion of the Bond Fund) that have not been on deposit under this Ordinance for more than 13 months, so long as the Bond Fund (other than the Reserve Portion of the Bond Fund) continues to qualify as a bona fide debt service fund as described in paragraph 3.2 hereof;

(ii) amounts to be used to pay the Refunded Bonds until the earlier to occur of 90 days after Closing or the date of final payment of debt service to be made from Bond Proceeds on the Refunded Bonds;

(b)(i) An amount not to exceed the lesser of \$100,000 or five percent of the Sale Proceeds;

(ii) amounts invested in Qualified Tax Exempt Obligations (to the extent permitted by law and this Ordinance);

(iii) amounts in the Rebate Fund;

(iv) all amounts other than Sale Proceeds for the first 30 days after they become Gross Proceeds; and

(v) all amounts derived from the investment of Sale Proceeds or investment earnings thereon for a period of one year from the date received.

5.3. *Continuing Nature of Yield Limits.* Except as provided in paragraph 7.10 hereof, once moneys are subject to the Yield limits of paragraph 5.2 hereof, such moneys remain Yield restricted until they cease to be Gross Proceeds.

5.4. *Federal Guarantees.* Except for investments meeting the requirements of paragraph 5.2(a) hereof, investments of Gross Proceeds shall not be made in (a) investments constituting obligations of or guaranteed, directly or indirectly, by the United States (except obligations of the United States Treasury or investments in obligations issued pursuant to Section 21B(d)(3) of the Federal Home Loan Bank, as amended (*e.g.*, Refcorp Strips)); or (b) federally insured deposits or accounts (as defined in Section 149(b)(4)(B) of the Code). Except as otherwise permitted in the immediately prior sentence and in the Regulations, no portion of the payment of principal or interest on the Bonds or any credit enhancement or liquidity device relating to the foregoing is or will be guaranteed, directly or indirectly (in whole or in part), by the United States (or any agency or instrumentality thereof), including a lease, incentive payment, research or output contract or any similar arrangement, agreement or understanding with the United States or any agency or instrumentality thereof. No portion of the Gross Proceeds has been or will be used to make loans the payment of principal or interest with respect to which is or will be guaranteed (in whole or in part) by the United States (or any agency or instrumentality thereof). Neither this paragraph nor paragraph 5.5 hereof applies to any guarantee by the Federal Housing Administration, the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation, the Government National Mortgage Association, the Student Loan Marketing Association or the Bonneville Power Administration pursuant to the Northwest Power Act (16 U.S.C. 839d) as in effect on the date of enactment of the Tax Reform Act of 1984.

5.5. *Investments After the Expiration of Temporary Periods, Etc.* Any amounts that are subject to the yield limitation in Section 5.2 because Section 5.2(a) is not applicable and amounts not subject to yield restriction only because they are described in Section 5.2(b) cannot be invested in (i) federally insured deposits or accounts (as defined in Section 149(b)(4)(B) of the Code or (ii) investments constituting obligations of or guaranteed, directly or indirectly, by the United States (except obligations of the United States Treasury or investments in obligations issued pursuant to Section 21B(d)(3) of the Federal Home Loan Bank Act, as amended (*e.g.*, Refcorp Strips).

6.1. *Payment and Use Tests.* (a) No more than five percent of the proceeds of each issue of the Prior Bonds and investment earnings thereon were used, directly or indirectly, in whole or in part, in any Private Business Use. The District acknowledges that, for purposes of the preceding sentence, Gross Proceeds used to pay costs of issuance and other common costs (such as fees paid for a qualified guarantee or qualified hedge) or invested in a reserve or replacement fund must be ratably allocated among all the purposes for which Gross Proceeds are being used.

(b) The payment of more than five percent of the principal of or the interest on the Bonds or on each issue of the Prior Bonds considered separately will not be, directly or indirectly (i) secured by any interest in (A) property used or to be used in any Private

Business Use or (B) payments in respect of such property or (ii) on a present value basis, derived from payments (whether or not to the District or a member of the same Controlled Group as the District) in respect of property, or borrowed money, used or to be used in any Private Business Use.

(c) No more than the lesser of \$5,000,000 or five percent of the sum of the proceeds of each issue of the Prior Bonds and investment earnings thereon were used, and no more than the lesser of \$5,000,000 or five percent of the sum of the Sale Proceeds and investment earnings thereon will be used, directly or indirectly, to make or finance loans to any persons. The District acknowledges that, for purposes of the preceding sentence, Gross Proceeds used to pay costs of issuance and other common costs (such as capitalized interest and fees paid for a qualified guarantee or qualified hedge) or invested in a reserve or replacement fund must be ratably allocated among all the purposes for which Gross Proceeds are being used.

(d) No user of the Prior Project other than a state or local governmental unit will use more than five percent of such facilities, considered separately, on any basis other than the same basis as the general public.

6.2. *I.R.S. Form 8038-G.* The information contained in the Information Return for Tax-Exempt Governmental Obligations, Form 8038-G, is true and complete. The District will file Form 8038-G (and all other required information reporting forms) in a timely manner.

6.3. *Bank Qualification.* (a) The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code. In support of such designation, the District hereby certifies that (i) none of the Bonds will be at any time a “private activity bond” (as defined in Section 141 of the Code), (ii) as of the date hereof in calendar year 2015, other than the Bonds, no tax-exempt obligations of any kind have been issued (x) by or on behalf of the District, (y) by other issuers, any of the proceeds of which have been or will be used to make any loans to the District or (z) any portion of which has been allocated to the District for purposes of Section 265(b) of the Code and (iii) not more than \$10,000,000 of obligations of any kind (including the Bonds) issued (x) by or on behalf of the District, (y) by other issuers any of the proceeds of which have been or will be used to make any loans to the District or (z) any portion of which has been allocated to the District for purposes of Section 265(b) of the Code during calendar year 2015 will be designated for purposes of Section 265(b)(3) of the Code.

(b) The District is not subject to Control by any entity, and there are no entities subject to Control by the District.

(c) On the date hereof, the District does not reasonably anticipate that for calendar year 2015 it will issue, have another entity issue on behalf of the District, borrow the proceeds of or have allocated to the District for purposes of Section 265(b) of the Code more than \$10,000,000 Section 265 Tax-Exempt Obligations (including the

Bonds). “*Section 265 Tax-Exempt Obligations*” are obligations the interest on which is excludable from gross income of the owners thereof under Section 103 of the Code, *except for* private activity bonds other than qualified 501(c)(3) bonds, both as defined in Section 141 of the Code. The District will not, in calendar year 2015 issue, permit the issuance on behalf of it or by any entity subject to Control by the District (which may hereafter come into existence), borrow the proceeds of or have allocated to it for purposes of Section 265(b) of the Code Section 265 Tax-Exempt Obligations (including the Bonds) that exceed the aggregate amount of \$10,000,000 during calendar year 2015 unless it first obtains an opinion of Bond Counsel to the effect that such issuance, borrowing or allocation will not adversely affect the treatment of the Bonds as “qualified tax-exempt obligations” for the purpose and within the meaning of Section 265(b)(3) of the Code.

(d) The Bonds have not been sold in conjunction with any other obligation.

7.1. *Termination; Interest of District in Rebate Fund.* The terms and provisions set forth in this Section shall terminate at the later of (a) 75 days after the Bonds have been fully paid and retired or (b) the date on which all amounts remaining on deposit in the Rebate Fund, if any, shall have been paid to or upon the order of the United States and any other payments, if any, required to satisfy the Rebate Provisions of the Code have been made to the United States. Notwithstanding the foregoing, the provisions of paragraphs 4.3, 4.4(c) and 7.9 hereof shall not terminate until the third anniversary of the date the Bonds are fully paid and retired.

7.2. *Separate Issue.* Since a date that is 15 days prior to the date of sale of the Bonds by the District to the Purchaser, neither the District nor any member of the same Controlled Group as the District has sold or delivered any tax-exempt obligations other than the Bonds that are reasonably expected to be paid out of substantially the same source of funds as the Bonds. Neither the District nor any member of the same Controlled Group as the District will sell or deliver within 15 days after the date of sale of the Bonds any tax-exempt obligations other than the Bonds that are reasonably expected to be paid out of substantially the same source of funds as the Bonds.

7.3. *No Sale of the Prior Project.* (a) Other than as provided in the next sentence, neither the Prior Project nor any portion thereof has been, is expected to be, or will be sold or otherwise disposed of, in whole or in part, prior to the earlier of (i) the last date of the reasonably expected economic life to the District of the property (determined on the date of issuance of the Bonds) or (ii) the last maturity date of the Bonds. The District may dispose of personal property in the ordinary course of an established government program prior to the earlier of (i) the last date of the reasonably expected economic life to the District of the property (determined on the date of issuance of the Bonds) or (ii) the last maturity of the Bonds, provided: (A) the weighted average maturity of the Bonds financing the personal property is not greater than 120 percent of the reasonably expected actual use of that property for governmental purposes; (B) the District reasonably expects on the issue date that the fair market value of that property on the date of disposition will be not greater than 25 percent of its cost; (C) the property is

no longer suitable for its governmental purposes on the date of disposition; and (D) the District deposits amounts received from the disposition in a commingled fund with substantial tax or other governmental revenues and the District reasonably expects to spend the amounts on governmental programs within six months from the date of the commingling.

(b) The District acknowledges that if property financed with the Prior Bonds is sold or otherwise disposed of in a manner contrary to (a) above, such sale or disposition may constitute a “deliberate action” within the meaning of the Regulations that may require remedial actions to prevent the Bonds from becoming private activity bonds. The District shall promptly contact Bond Counsel if a sale or other disposition of bond-financed property is considered by the District.

7.4. Purchase of Bonds by District. The District will not purchase any of the Bonds except to cancel such Bonds.

7.5. First Call Date Limitation. The period between the date of Closing and the first call date of the Bonds is not more than 10-1/2 years.

7.6. Registered Form. The District recognizes that Section 149(a) of the Code requires the Bonds to be issued and to remain in fully registered form in order that interest thereon be exempt from federal income taxation under laws in force at the time the Bonds are delivered. In this connection, the District agrees that it will not take any action to permit the Bonds to be issued in, or converted into, bearer or coupon form.

7.7. First Amendment. The District acknowledges and agrees that it will not use, or allow the Prior Project to be used, in a manner which is prohibited by the Establishment of Religion Clause of the First Amendment to the Constitution of the United States of America or by any comparable provisions of the Constitution of the State of Illinois.

7.8. Future Events. The District acknowledges that any changes in facts or expectations from those set forth herein may result in different Yield restrictions or rebate requirements from those set forth herein. The District shall promptly contact Bond Counsel if such changes do occur.

7.9. Records Retention. The District agrees to keep and retain or cause to be kept and retained sufficient records to support the continued exclusion of the interest paid on the Bonds from federal income taxation, to demonstrate compliance with the covenants in this Ordinance and to show that all tax returns related to the Bonds submitted or required to be submitted to the IRS are correct and timely filed. Such records shall include, but are not limited to, basic records relating to the Bond transaction (including this Ordinance and the Bond Counsel opinion); documentation evidencing the expenditure of Bond proceeds; documentation evidencing the use of Bond-financed property by public and private entities (*i.e.*, copies of leases, management contracts and research agreements); documentation evidencing all sources of payment or security for

the Bonds; and documentation pertaining to any investment of Bond proceeds (including the information required under paragraphs 4.3 and 4.4 hereof and in particular information related to the purchase and sale of securities, SLGs subscriptions, yield calculations for each class of investments, actual investment income received from the investment of proceeds, guaranteed investment contracts and documentation of any bidding procedure related thereto and any fees paid for the acquisition or management of investments and any rebate calculations). Such records shall be kept for as long as the Bonds are outstanding, plus three (3) years after the later of the final payment date of the Bonds or the final payment date of any obligations or series of obligations issued to refund directly or indirectly all or any portion of the Bonds.

7.10. Permitted Changes; Opinion of Bond Counsel. The Yield restrictions contained in paragraph 5.2 hereof or any other restriction or covenant contained herein need not be observed or may be changed if such nonobservance or change will not result in the loss of any exemption for the purpose of federal income taxation to which interest on the Bonds is otherwise entitled and the District receives an opinion of Bond Counsel to such effect.

7.11. Excess Proceeds. Gross Proceeds of the Bonds and investment earnings thereon and all unspent Prior Bond Proceeds as of the date of Closing and investment earnings thereon do not exceed by more than one percent of the Sale Proceeds of the Bonds the amount that will be used for:

- (i) payment of principal of or interest or call premium on the Refunded Bonds;
- (ii) payment of pre-issuance accrued interest on the Bonds and interest on the Bonds that accrues for a period up to the completion date of any capital project for which the prior issue was issued, plus one year;
- (iii) payment of cost of issuance of the Bonds;
- (iv) payment of administrative costs allocable to repaying the Refunded Bonds, carrying and repaying the Bonds or investments of the Bonds;
- (v) Prior Bond Proceeds that will be used or maintained for the governmental purpose of the Refunded Bonds; and
- (vi) interest on purpose investments.

7.12. Successors and Assigns. The terms, provisions, covenants and conditions of this Section shall bind and inure to the benefit of the respective successors and assigns of the Board and the District.

7.13. Expectations. The Board has reviewed the facts, estimates and circumstances in existence on the date of issuance of the Bonds. Such facts, estimates

and circumstances, together with the expectations of the District as to future events, are set forth in summary form in this Section. Such facts and estimates are true and are not incomplete in any material respect. On the basis of the facts and estimates contained herein, the District has adopted the expectations contained herein. On the basis of such facts, estimates, circumstances and expectations, it is not expected that Sale Proceeds, investment earnings thereon or any other moneys or property will be used in a manner that will cause the Bonds to be arbitrage bonds within the meaning of the Rebate Provisions and the Regulations. Such expectations are reasonable and there are no other facts, estimates and circumstances that would materially change such expectations.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer of the Board, to make such further covenants and certifications as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 16. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 17. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption as provided herein;
- (d) to cancel and/or destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and
- (f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 18. Record-Keeping Policy and Post-Issuance Compliance Matters. It is necessary and in the best interest of the District to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the Bonds and other debt obligations of the District, the interest on which is excludable from "gross income" for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds (including the Bonds, the "*Tax Advantaged Obligations*"). Further, it is necessary and in the best interest of the District that (i) the Board adopt policies with respect to record-keeping and post issuance compliance with the District's covenants related to its Tax Advantaged Obligations and (ii) the Compliance Officer (as hereinafter defined) at least annually review the District's Contracts (as hereinafter defined) to determine whether the Tax Advantaged

Obligations comply with the federal tax requirements applicable to each issue of the Tax Advantaged Obligations. The Board and the District hereby adopt the following Record-Keeping Policy and, in doing so, amend any similar Record-Keeping Policy or Policies heretofore adopted:

(a) *Compliance Officer is Responsible for Records.* The Superintendent of Finance of the District (the “*Compliance Officer*”) is hereby designated as the keeper of all records of the District with respect to each issue of the Tax Advantaged Obligations, and such officer shall report to the Board at least annually that he/she has all of the required records in his/her possession, or is taking appropriate action to obtain or recover such records.

(b) *Closing Transcripts.* For each issue of Tax Advantaged Obligations, the Compliance Officer shall receive, and shall keep and maintain, a true, correct and complete counterpart of each and every document and agreement delivered in connection with the issuance of the Tax Advantaged Obligations, including without limitation (i) the proceedings of the District authorizing the Tax Advantaged Obligations, (ii) any offering document with respect to the offer and sale of the Tax Advantaged Obligations, (iii) any legal opinions with respect to the Tax Advantaged Obligations delivered by any lawyers, and (iv) all written representations of any person delivered in connection with the issuance and initial sale of the Tax Advantaged Obligations.

(c) *Arbitrage Rebate Liability.* The Compliance Officer shall review the agreements of the District with respect to each issue of Tax Advantaged Obligations and shall prepare a report for the Board stating whether or not the District has any rebate liability to the United States Treasury, and setting forth any applicable exemptions that each issue of Tax Advantaged Obligations may have from rebate liability. Such report shall be updated annually and delivered to the Board.

(d) *Recommended Records.* The Compliance Officer shall review the records related to each issue of Tax Advantaged Obligations and shall determine what requirements the District must meet in order to maintain the tax-exemption of interest paid on its Tax Advantaged Obligations, its entitlement to direct payments by the United States Treasury of the applicable percentages of each interest payment due and owing on its Tax Advantaged Obligations, and applicable tax credits or other tax benefits arising from its Tax Advantaged Obligations. The Compliance Officer shall then prepare a list of the contracts, requisitions, invoices, receipts and other information that may be needed in order to establish that the interest paid on the Tax Advantaged Obligations is entitled to be excluded from “gross income” for federal income tax purposes, that the District is entitled to receive from the United States Treasury direct payments of the applicable percentages of interest payments coming due and owing on its Tax Advantaged Obligations, and the entitlement of holders of any Tax Advantaged Obligations to any tax

credits or other tax benefits, respectively. Notwithstanding any other policy of the District, such retained records shall be kept for as long as the Tax Advantaged Obligations relating to such records (and any obligations issued to refund the Tax Advantaged Obligations) are outstanding, plus three years, and shall at least include:

(i) complete copies of the transcripts delivered when any issue of Tax Advantaged Obligations is initially issued and sold;

(ii) copies of account statements showing the disbursements of all Tax Advantaged Obligation proceeds for their intended purposes, and records showing the assets and other property financed by such disbursements;

(iii) copies of account statements showing all investment activity of any and all accounts in which the proceeds of any issue of Tax Advantaged Obligations has been held or in which funds to be used for the payment of principal of or interest on any Tax Advantaged Obligations has been held, or which has provided security to the holders or credit enhancers of any Tax Advantaged Obligations;

(iv) copies of all bid requests and bid responses used in the acquisition of any special investments used for the proceeds of any issue of Tax Advantaged Obligations, including any swaps, swaptions, or other financial derivatives entered into in order to establish that such instruments were purchased at *fair market value*;

(v) copies of any subscriptions to the United States Treasury for the purchase of State and Local Government Series (SLGS) obligations;

(vi) any calculations of liability for *arbitrage rebate* that is or may become due with respect to any issue of Tax Advantaged Obligations, and any calculations prepared to show that no arbitrage rebate is due, together, if applicable, with account statements or cancelled checks showing the payment of any rebate amounts to the United States Treasury together with any applicable IRS Form 8038-T; and

(vii) copies of all contracts and agreements of the District, including any leases (the “*Contracts*”), with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations effective at any time when such Tax Advantaged Obligations are, will or have been outstanding. Copies of contracts covering no more than 50 days of use and contracts related to District employees need not be retained.

(e) *IRS Examinations or Inquiries.* In the event the IRS commences an examination of any issue of Tax Advantaged Obligations or requests a response to a compliance check, questionnaire or other inquiry, the Compliance Officer shall inform

the Board of such event, and is authorized to respond to inquiries of the IRS, and to hire outside, independent professional counsel to assist in the response to the examination or inquiry.

(f) *Annual Review.* The Compliance Officer shall conduct an annual review of the Contracts and other records to determine for each issue of Tax Advantaged Obligations then outstanding whether each such issue complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans. The Compliance Officer is expressly authorized, without further official action of the Board, to hire outside, independent professional counsel to assist in such review. To the extent that any violations or potential violations of federal tax requirements are discovered incidental to such review, the Compliance Officer may make recommendations or take such actions as the Compliance Officer shall reasonably deem necessary to assure the timely correction of such violations or potential violations through remedial actions described in the United States Treasury Regulations, or the Tax Exempt Bonds Voluntary Closing Agreement Program described in Treasury Notice 2008-31 or similar program instituted by the IRS.

(g) *Training.* The Compliance Officer shall undertake to maintain reasonable levels of knowledge concerning the rules related to tax-exempt bonds (and build America bonds and tax credit bonds to the extent the District has outstanding build America bonds or tax-credit bonds) so that such officer may fulfill the duties described in this Section. The Compliance Officer may consult with counsel, attend conferences and presentations of trade groups, read materials posted on various web sites, including the web site of the Tax Exempt Bond function of the IRS, and use other means to maintain such knowledge. Recognizing that the Compliance Officer may not be fully knowledgeable in this area, the Compliance Officer may consult with outside counsel, consultants and experts to assist him or her in exercising his or her duties hereunder. The Compliance Officer will endeavor to make sure that the District's staff is aware of the need for continuing compliance. The Compliance Officer will provide copies of this Ordinance and the Tax Exemption Certificate and Agreement or other applicable tax documents for each series of Tax Advantaged Obligations then currently outstanding (the "*Tax Agreements*") to staff members who may be responsible for taking actions described in such documents. The Compliance Officer should assist in the education of any new Compliance Officer and the transition of the duties under these procedures. The Compliance Officer will review this Ordinance and each of the Tax Agreements periodically to determine if there are portions that need further explanation and, if so, will attempt to obtain such explanation from counsel or from other experts, consultants or staff.

(h) *Amendment and Waiver.* The procedures described in this Section are only for the benefit of the District. No other person (including an owner of a Tax Advantaged Obligation) may rely on the procedures included in this Section. The District may amend this Section and any provision of this Section may be waived, without the consent of the holders of any Tax Advantaged Obligations and as authorized by passage of an ordinance by the Board. Additional procedures may be required for Tax Advantaged Obligations the proceeds of which are used for purposes other than capital governmentally owned

projects or refundings of such, including tax increment financing bonds, bonds financing output facilities, bonds financing working capital, or private activity bonds. The District also recognizes that these procedures may need to be revised in the event the District enters into any derivative products with respect to its Tax Advantaged Obligations.

Section 19. Continuing Disclosure Undertaking. The President of the Board is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the “*Continuing Disclosure Undertaking*”). When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Ordinance, the sole remedy for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

Section 20. Provisions a Contract. The provisions of this Ordinance shall constitute a contract between the District and the owners of the outstanding Bonds. All covenants relating to the Bonds and the conditions and obligations imposed by Section 15 of the Act are enforceable by any holder of the Bonds affected, any taxpayer of the District and the People of the State of Illinois acting through the Attorney General or any designee.

Section 21. Severability. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such

section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

Section 22. Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted April 28, 2015.

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by the Secretary be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance as read.

Upon the roll being called, the following Park Commissioners voted AYE: _____

and the following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
 COUNTY OF DEKALB)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois (the “Board”), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 28th day of April, 2015, insofar as the same relates to the adoption of Ordinance No. _____ entitled:

AN ORDINANCE providing for the issue of \$_____ General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, of the Sycamore Park District, DeKalb County, Illinois, for the purpose of refunding outstanding alternate bonds of said Park District, for the payment of the expenses incident thereto, for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said ordinance, that a true, correct and complete copy of said agenda as so posted is attached to this certificate as *Exhibit A*, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and of the Park District Code of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District, this 28th day of April, 2015.

Secretary, Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS
 COUNTY OF DEKALB)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of DeKalb County, Illinois, and as such official I do further certify that on the ____ day of _____, 2015, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

AN ORDINANCE providing for the issue of \$_____ General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, of the Sycamore Park District, DeKalb County, Illinois, for the purpose of refunding outstanding alternate bonds of said Park District, for the payment of the expenses incident thereto, for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, on the 28th day of April, 2015, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2015.

 County Clerk of DeKalb County, Illinois

(SEAL)

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: April 28, 2015

STAFF RECOMMENDATION

AGENDA ITEM: REVIEW OF STREAM RESTORATION GRANT APPLICATION/AUTHORIZATION TO SUBMIT: Discussion and Approval

BACKGROUND INFORMATION: Since coming to Sycamore Park District I have become more involved with watershed issues. I think I was pushed into it due to the demands of the ponds in our various parks, and the need to address progressive degradation of shorelines. Prior to my coming to the district, there was some effort to do a better job of handling stormwater and flooding with a rain garden at Kiwanis East and a nice wet prairie restoration at Old Mill Park. Therefore, Sycamore Park District has quietly become quite a player in managing water.

We have emphasized over and over that 68% of our park land is in the floodplain. If you think about it, we are keeping a lot of water out of the basements, crawlspaces, and yards of our residents. We provide a valuable service.

In recent years, DeKalb County has become very active in planning for some of its watersheds. The Union/Virgil Ditch effort is a joint one with Kane County. The DeKalb “arm” of this effort is overseen by the DeKalb County Watershed Steering Committee. I have stayed in touch with this group, attended some of their meetings, and presented information/tours on at least two occasions. The outcome of the watershed study is a plan for addressing watershed issues which include siltation, water obstruction and flow, water quality and stormwater issues. As we are a player (68% of park land in floodplain) we can’t help but try and contribute to “BEST MANAGEMENT PRACTICES” in the watershed.

Our continued effort to use rain gardens to handle parking lot stormwater, should continue with every future lot we build or re-surface.

Our continued effort to restore pond/lake shorelines should continue.

We should seriously consider wetland mitigation on our South Airport Road site.

HOWEVER, today I seek your approval to submit a grant for a smaller project for which we do not have funds allocated in our long-range plan, but would apply the BEST MANAGEMENT PRACTICES outlined in the Watershed Plan.

Attached you will find an early draft of the grant application for your review and questions.

Today, I seek your approval to submit the grant and support the improvements made should the grant be awarded.

Our commitment would be to the ongoing maintenance of the improvements in perpetuity. In fact, in the budget you will see that our contribution is for maintenance in years two and three to get the areas established—much as we are doing with the ponds.

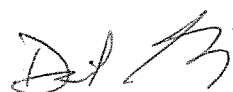
At the meeting, I will highlight for you the work that will be done and the locations, but you can also see it in the grant application. One of the goals of the Watershed Steering Committee is to get more education in the public eye about the need for different management practices of our waterways and watershed. A key component of this grant is placing interpretive, educational signs at the 10th, 13th, and 15th tees that we would jointly produce with the Watershed Steering Committee and place at those sites. They would be similar in nature to the ones in the Larry Stezco area but geared toward an adult audience which is largely (though not completely) what is found on our golf course.

FISCAL IMPACT: Our contribution for the project would be year two and year three maintenance contract with ENCAP in the amount of \$7,880. Future maintenance would likely be considerably less than that as the area would be established.

STAFF RECOMMENDATION: Approve the submittal of the Grant Application.

PREPARED BY: Daniel Gibble, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

A handwritten signature in black ink, appearing to read 'D. Gibble', is written over the 'EXECUTIVE DIRECTOR REVIEW/APPROVAL:' line.

BOARD ACTION:

DRAFT

DeKalb County Community Foundation CommunityWorks Land Use Watershed Planning and Implementation Grant Application

Project Name – Kishwaukee River Shoreline/Stream Restoration and Interpretation

Purpose – To continue to address water issues within the Watershed that can be addressed on property under the park district's management.

Total Project Cost: \$50,767

Amount Requested from DCCF: \$42,887

Organization and Contact Summary:

Name of Organization: Sycamore Park District

Address: 940 East State Street

Primary Contact: Daniel Gibble

Phone Number: 815-895-3365

E-mail: danielg@sycamoreparkdistrict.com

Secondary Contact: Jackie Hienbuecher

Phone Number: 815-895-3365

E-mail: jackieh@sycamoreparkdistrict.com

Tax ID#: 36-6006122

Website: www.sycamoreparkdistrict.com

General Brief Project Description:

This project focuses on two stream areas that are a part of the watershed along a portion of the east branch of the south branch thru which it flows on Sycamore Park District open space. The work has been designed/engineered by ENCAP –a DeKalb County Business with which we have had great success on expanding rain gardens, converting shorelines on ponds and retention areas, as well as wet prairie restorations. This is an application of BMP's as detailed in the Watershed Committee's Recommendations (see "Evidence of Need and Alignment With Watershed Steering Committee Plan). The work will focus on shoreline restoration, management of flow, invasive species removal, introduction of native/wetland species, erosion control, wetland plug installation and protection, introduction of prairie grasses creating low mow areas, and project supervision care for the first year by ENCAP.

Additionally, the Sycamore Park District believes that a wonderful interpretation opportunity exists for these projects, and would recommend including a full-color, all-weather interpretive sign at the 10th Tee, 13th Tee, and 15th Tee on the park district's course—areas closest to where this work can be clearly observed by users of the course. This interpretation would be developed in partnership with the Watershed Committee to communicate a "message" that it would formulate.

Where these BMP's would be most visible to the public, over 30,000 golfers pass each season, and often wait at that point to tee off—thus affording a captive audience for the Committee to

communicate its message. Sycamore Park District has been very pro-active in applying the BMP's found in the Watershed Committee's plans. In fact, we now have four rain gardens, and have restored, with wetland species, the shorelines of six of our eight ponds in Sycamore Parks.

Project Detail, Goals, Objectives and Methodology– Please see the attached Sycamore Golf Course Areas 6 & 7 Native Restoration Specifications. This document lists measurable objectives and goals for this project in relation to native restoration areas (2.0 Project Goals/Objectives and 17.0 Performance Criteria). This includes but is not limited to: Removal of non-native, woody vegetation that is preventing native species coverage, limiting wildlife habitat, and providing little soil stabilization for the River; Excavating/Re-shaping the slopes of the pond near this area that flows into the River which provide little wildlife habitat and filtration/infiltration functions; Planting of native, herbaceous species along the riparian corridor of the River and within the pond which will improve water quality functions and wildlife habitat; and Providing educational opportunities for local residents and other landowners on the benefits of native landscaping.

The construction/removal and planting activities will be completed within 6 weeks. A long-term maintenance plan is also attached in the Specifications for maintenance of these areas for 3 years. After the initial 3 year maintenance period is completed, the Park District will continue with long-term maintenance of the naturalized areas.

Qualification: Staff/Administration:

Jonathan Koepke: ENCAP, Inc. – CPESC, LEED-AP, Vice President, General Manager

Jeff Donahoe: Sycamore Park District – Superintendent of Parks and Facilities

Susan Rowley: ENCAP, Inc., LEED-AP, Wetland Specialist – Ecological Consulting Division Manager

Daniel Gibble: Sycamore Park District—Executive Director

Evaluation – The success of the project will be evaluated based upon performance criteria as outlined in the 17.0 section of the specifications. Monitoring of the natural areas will be conducted to evaluate the health of the ecosystem in terms of vegetation, wildlife, and soil stabilization.

Note: You are expected to include this evaluation information in your Grant Report upon completion of your project.

Evidence of need and alignment with Watershed Steering Committee Watershed Plan –

The goals of this project align directly with the goals and objectives of the Watershed Plan. This includes but is not limited to: Riparian buffer restoration/enhancement, surface water and groundwater quality improvement, removal of non-native species, planting of native vegetation, monitoring and maintaining the areas, reduced sediment/chemical loading, increased/improved wildlife habitat, and educational opportunities through interpretive signage.

Evidence of recommendation and/or input from the DeKalb County Watershed Steering Committee?

Geographic Area of Project – This project includes the creek from Evergreen Village beginning after it crosses under Route 64 and surfaces on Sycamore Park District Golf Course behind the 13th Tee until it spills into the East Branch near the 10th Tee as well as the shoreline on both sides of the East Branch from the Route 64 Bridge southward until the Bridge at the 15th tee (see attached aerial).

Target Population, Underserved Population and Number of DeKalb County Residents Served – The traffic along all three of these tee areas sees over 30,000 users per year. Largely they are Sycamore area residents, although just over 25% of our use is from non-Sycamore residents coming from DeKalb County, Kane County, McHenry County, Ogle County, La Salle County, Boone County, and Lee County. These users are from a demographic ranging in age from young adult to older adult, though we do get a large number of younger golfers due to NIU, SHS, and regional PGA/WPGA Tournaments that are not included in the 30,000 user figure. While all populations need to be exposed to this type of practice, the demographic that would be reached by the interpretation on this project is a population that has been less exposed to the BMP's defined in the Watershed Plan. This is a great opportunity to communicate the plan's message and the need for the BMP's defined by the Watershed Plan. This would open eyes and minds to the importance of this work.

Collaboration - This work will be done in conjunction ENCAP, Inc. of DeKalb, Illinois. They have done a number of our Rain Gardens, Pond Restorations, and a small wet-prairie area on the golf course, and is a contractual maintenance firm that works on our areas to get them established before turning them over to the park district for care. We would like to work with the Watershed Committee on the interpretive signs at the 10th, 13th, and 15th tees.

Letter of Support – Upon Review by the Watershed Committee and modifications based upon their guidance, we would hope that we would receive a letter of support for this project.

ORGANIZATIONAL INFORMATION:

Organizational Case Statement or Mission:



Mission Statement

Sycamore Park District – We Put the “MORE” in Sycamore.

Vision Statement

To Provide More for Sycamore – Superior Programming.
Superior Facilities. Superior Parks.

List of Board of Directors or Trustees:

Commissioners

Ted Strack, President
1370 Winfield Drive

Sycamore, IL 60178
 815-895-2520
 tstrack@resourcebank.com

Michelle Schulz, Vice President
 617 Parkmoor Court
 Sycamore, IL 60178
 815-895-4804
 karfrekid@gmail.com

Daryl Graves
 989 Wells Drive
 Sycamore, IL 60178
 815-899-3830
 Dgraves427@aol.com

Ann Busse-Tucker
 1121 Somonauk
 Sycamore, IL 60178
 815-751-5056
 AnnT@sycamoreparkdistrict.com

William Kroeger
 1775 Thurow
 Sycamore, IL 60178
 815-899-3088
 WilliamK@sycamoreparkdistrict.com

Current Fiscal Year Organizational Budget:

Board meeting minutes – Please include board meeting minutes that pertain to your grant request

Photos or support material – Include additional information if you feel it is important to your grant application.

Project budget detail – Our projected budget is attached with this application.

Non-Discrimination

It is the policy of DCCF to operate without regard to race, creed, color, sex, religion, marital status, age, national origin, ancestry, political affiliation, sexual orientation, disability, or veteran status. All projects benefiting from DCCF grant funds must adhere to the same regards. Please mark the below if you can verify your project's adherence to DCCF's policy.

The project for which we are seeking funding complies with DCCF's non-discrimination policy

SYCAMORE PARK DISTRICT

SYCAMORE GOLF COURSE AREAS 6 & 7 NATIVE RESTORATION SPECIFICATIONS

GRANT APPLICATION-DEKALB COUNTY COMMUNITY FOUNDATION

1.0 PURPOSE

The purpose of this plan is to provide restoration and enhancement activities for two locations on the Sycamore Golf Course: Areas 6 & 7 on the attached location map. Area 6 is located along the eastern and western banks of the River and totals approximately 1.25 acres in size. The tasks associated with Area 6 include Woody Non-Native Species Removal and Burning Piles On-site, Herbaceous Non-Native Species Herbicide, Installation of Native Prairie/Woodland Seed, Installation of Interpretive Signage, and 3 years of Maintenance/Monitoring. Area 7 is located to the east and west of Hole 11 and is approximately 0.80 acre in size. This area includes the pond area as well. The tasks associated with Area 7 include Excavation/Re-shaping of the Pond/Creek (includes permitting), Wetland and Prairie Seed/Plug Installation, Erosion Control Blanket Installation, Herbicide Application to Non-Native Species, Installation of No-Mow Fescue Seed, Installation of Interpretive Signage, and 3 years of Maintenance/Monitoring.

2.0 PROJECT GOALS/OBJECTIVES

Specific project goals/objectives include:

1. Removal of non-native, woody vegetation along the Riparian Corridor that is preventing native species coverage, limiting wildlife habitat, and providing little soil stabilization for the River. The goals for woody removal include increased native species production and improved wildlife habitat for native fauna (i.e. songbirds, amphibians, reptiles, waterfowl, insects).
2. Excavating/Re-shaping the slopes of the pond near this area that flows into the River which provide little wildlife habitat and filtration/infiltration functions. The goals for re-shaping the pond slopes include decreased groundwater runoff, increased surface water and groundwater filtration and infiltration functions, and improved wildlife habitat for native fauna.
3. Planting of native, herbaceous species along the riparian corridor of the River and within the pond which will improve water quality functions and wildlife habitat. The goals for native species establishment include increased soil stabilization along the River and around the pond which will reduce pollutant and sediment loads on the River, reductions of point source chemical loading from the surrounding golf course, improved surface water and groundwater filtration through the deep rooted native species, increased groundwater infiltration and recharge, and improved wildlife habitat for native fauna.
4. Provide educational opportunities for park users with the installation of interpretive signage throughout the site. The goals for installing signage include providing educational opportunities for park users, local residents, and school age children on the benefits of native restoration/landscaping and encouraging landowners to provide open space and/or conservation measures on their own land and throughout the community.

3.0 CONTRACTOR QUALIFICATIONS

1. The Native Landscape Contractor chosen for the establishment and enhancement of the natural areas must be experienced in the restoration, installation, and management of said areas. They must have a minimum of five years experience conducting ecological restoration and management projects.
2. There shall be a supervisor available at all times that can identify non-native and native plants by genus and species. The goal of installing successful native plant communities is a long-term process. Therefore, it is imperative that a qualified Native Landscape Contractor perform the initial installation and maintenance.

4.0 QUALITY AND CONDITION

1. Native seed shall be obtained from sources east of the Mississippi River within the same EPA Level III Ecoregion as the project site (Central Corn Belt Plains). Plant origins outside of the Ecoregion shall be approved by the Wetland Consultant.
2. Native seeds shall be blended by the vendor, and the mixture and ratio shall be guaranteed in writing to be as specified. The amount of seed indicated on the specifications shall mean the total amount of pure live seed (PLS) per acre for all species listed. It is the sole responsibility of the Native Landscape Contractor to provide approved seed that meets industry-standard PLS requirements.
3. Native Landscape Contractor shall provide the Wetland Consultant with the name and location of the seed supplier, origin of the various kinds of plants, and a statement of the purity of the seed.
4. Seed shall conform to applicable State and Federal regulations as in effect on the date of letting. Unless otherwise specified, seed shall not contain in excess of 1 percent weed seeds; 0 percent is desirable.
5. All storage requirements, stratification, and scarification considerations shall be the sole responsibility of the Native Landscape Contractor.
6. Mycorrhizal inoculants shall be pelletized and mixed at 1 lb. per acre with the fine seeds before installation. The inoculants shall contain a diverse mixture of Glomales fungal species (*Glomus* spp.) in palletized form.
7. Under no circumstances shall Wheat (*Triticum aestivum*), Cereal Rye (*Secale cereale*), Perennial Rye (*Lolium perenne*), or Barley (*Hordeum vulgare*) be used as a temporary cover crop.

5.0 HANDLING

1. Native Landscape Contractor shall be solely responsible for the proper handling and storage of the seed according to the best seed handling and storage practices, including fungicide treatments and stratification considerations. Owner shall make no compensation for damage to the seed because of improper storage, cleaning, threshing, or screening operations.

2. All native seeds shall be packed and covered in such a manner as to ensure adequate protection against damage and maintain dormancy while in transit, storage, or during planting operations.
3. Seed shall be kept dry and unopened until needed for use. Seed shall not be stored or temporarily stored in locations or vehicles where the temperature will be in excess of 90 degrees F.

6.0 SITE PREPARATION

1. The General Contractor and Native Landscape Contractor shall be responsible for performing all work necessary to achieve and maintain an acceptable seedbed prior to seeding. All areas must be properly prepared before seeding begins. Underground utility location maps and plans should be reviewed prior to work. Equipment having low unit pressure ground contact shall be utilized within the planting areas.
2. Unless the Wetland Consultant agrees to another approach, the seedbed shall be prepared by working the topsoil to a depth of 3 inches. Site preparation equipment shall be of a design that can be utilized efficiently by the Native Landscape Contractor to meet the requirements for the work specified. The equipment proposed for use by the Native Landscape Contractor for disking and herbicide applications shall be subject to approval by the Wetland Consultant.
3. Prior to seeding, at least 6 inches of topsoil shall be present and free of all clods, stones, roots, sticks, rivulets, gullies, crusting, and cracking. The soil aggregate size will be no greater than 2 inches in the largest diameter.
4. If present, compacted soils shall be disked or raked prior to seeding. Remedial measures for the access area may, at the direction of the Wetland Consultant, involve ripping from 12 to 18 inches of the soil horizon prior to disking. If compaction is not a concern and the seedbed needs to be loosened prior to seeding to ensure good seed-soil contact, disking or raking shall be performed using equipment and the approach recommended by the Native Landscape Contractor, subject to approval by the Wetland Consultant.
5. If needed, cultivation shall occur within 24 hours prior to seeding. Seeding should occur immediately after the last cultivation preferably before a rain.

7.0 HERBICIDE APPLICATION (with Areas 6 & 7)

This section includes the selective application of herbicide to existing non-native herbaceous vegetation primarily targeting Kentucky Bluegrass (*Poa pratensis*) within the proposed planting zones.

1. Herbicide should be applied by a trained and licensed applicator with knowledge of plants occurring in Illinois.
2. Non-selective herbicides can be used but with utmost caution. Non-selective herbicides are absorbed through the plant tissues and work their way into the

root system, effectively killing the plant. The only acceptable herbicides are glyphosate based such as RoundUp, Rodeo, and Razor.

8.0 INVASIVE WOODY VEGETATION REMOVAL (within woodland areas of Area 6)

This section includes the selective cutting and disposal of woody brush primarily targeting non-native shrubs located within Area 6.

1. Work shall be supervised by a certified arborist who is competent at the identification of plant materials to be removed and native species to be preserved.
2. Herbicide to be used for basal applications of cut stumps shall be triclopyr: 3,5,6-trichloro-2-pyridinyloxyacetic acid, butoxyethyl ester, trade name Garlon 4 or equivalent.
3. Contractor will cut all woody species to be removed with hand tools including but not limited to gas powered chainsaws, gas powered clearing saws, bow saws, and loppers.
4. All stumps shall be cut flat with no sharp points, and to within four inches of surrounding grade. Stumps shall be painted with Garlon 4, or equivalent, immediately after cutting.
5. A supply of chemical absorbent shall be kept on-site. Spills shall be properly cleaned up and reported immediately to the owner.
6. The contractor shall maintain copies at the project site of all current pesticide applicator's licenses, herbicide labels, and MSDS's (Material Safety Data Sheets) for all chemicals utilized during completion of work.
7. Removal of undesirable woody species shall preferentially occur when ground is frozen.
8. Cut brush piles shall not exceed eight (8) feet in height by twelve (12) feet in diameter. Piles shall be spaced as necessary to minimize dragging cut material. Piles must be located in open areas without canopy branches of preserved trees extending over the piles. Piles shall be burned while taking prevailing winds into account. Ash from burn piles shall be dispersed across the site at a depth not to exceed ½ inch.
9. Species Designated for Removal include but are not limited to:

Scientific Name	Common Name	Disposition
<i>Rhamnus</i> spp.	Buckthorn species	Remove all
<i>Lonicera</i> spp.	Honeysuckle species	Remove all
<i>Rosa multiflora</i>	Multiflora Rose	Remove all

10. Repair: Repair any damages caused by Contractor during completion of the work. Said damages may include but are not limited to tire ruts in the ground, damage to lawn areas, damage to trails, etc. In the event any vegetation to be

preserved is damaged, notify the owner within 24 hours. The Contractor will be liable for remedying damages to plant materials to the satisfaction of the owner.

9.0 PLANT MATERIALS

Table 1: Area 6 – Prairie/Woodland Seed Mix with Temporary Cover Crop

<u>Scientific Name</u>	<u>Common Name</u>	<u>lbs per acre</u>
Temporary Cover		
<i>Avena sativa</i>	Seed Oats	32.00
<i>Elymus canadensis</i>	Canada Wild Rye	4.000
<i>Lolium multiflorum</i>	Annual Rye Grass	4.000
Total		40.00
Permanent Cover		
<i>Allium cernuum</i>	Nodding Wild Onion	0.125
<i>Anemone virginiana</i>	Tall Anemone	0.031
<i>Aquilegia canadensis</i>	Wild Columbine	0.015
<i>Aster drummondii</i>	Drummond's Aster	0.063
<i>Aster lateriflorus</i>	Side-Flowering Aster	0.031
<i>Aster novae-angliae</i>	New England Aster	0.125
<i>Aster sagittifolius</i>	Arrow-leaved Aster	0.062
<i>Aster shortii</i>	Short's Aster	0.061
<i>Baptisia leucantha</i>	White Wild Indigo	0.125
<i>Bromus latiglumis</i>	Ear-leaved Brome	0.250
<i>Bromus pubescens</i>	Woodland Brome	0.031
<i>Carex blanda</i>	Woodland Sedge species	0.062
<i>Carex brevior</i>	Shorter Sedge	0.062
<i>Carex grisea</i>	Wood Grey Sedge	0.015
<i>Carex pennsylvanica</i>	Oak Sedge	0.015
<i>Cassia fasciculata</i>	Partridge Pea	0.250
<i>Ceanothus americanus</i>	New Jersey Tea	0.031
<i>Diarrhena americana</i>	Beak Grass	0.031
<i>Echinacea purpurea</i>	Broad-Leaved Purple Coneflower	0.500
<i>Elymus canadensis</i>	Canada Wild Rye	1.000
<i>Elymus villosus</i>	Silky Wild Rye	2.000
<i>Elymus virginicus</i>	Virginia Wild Rye	2.000
<i>Eupatorium rugosum</i>	White Snakeroot	0.063
<i>Festuca obtusa</i>	Nodding Fescue	0.016
<i>Glyceria striata</i>	Fowl Manna Grass	0.062
<i>Hypericum pyramidatum</i>	Great St. John's Wort	0.016
<i>Hystrix patula</i>	Bottlebrush Grass	0.062
<i>Juncus dudleyi</i>	Dudley's Rush	0.062
<i>Juncus tenuis</i>	Path Rush	0.062
<i>Lobelia siphilitica</i>	Great Blue Lobelia	0.063
<i>Monarda fistulosa</i>	Wild Bergamot	0.250
<i>Panicum virgatum</i>	Switch Grass	0.500
<i>Parthenium integrifolium</i>	Wild Quinine	0.125
<i>Penstemon digitalis</i>	Foxglove Beard Tongue	0.031
<i>Polygonatum canaliculatum</i>	Smooth Solomon's Seal	0.031
<i>Pycnanthemum pilosum</i>	Hairy Mountain Mint	0.125
<i>Ratibida pinnata</i>	Yellow Coneflower	0.250

<i>Rudbeckia hirta</i>	Black-eyed Susan	0.500
<i>Rudbeckia subtomentosa</i>	Sweet Black-eyed Susan	0.250
<i>Silphium integrifolium</i>	Rosin Weed	0.125
<i>Smilacina racemosa</i>	Feathery False Solomon's Seal	0.006
<i>Solidago caesia</i>	Blue-Stemmed Goldenrod	0.031
<i>Solidago flexicaulis</i>	Broad-Leaved Goldenrod	0.031
<i>Solidago juncea</i>	Early Goldenrod	0.031
<i>Solidago rigida</i>	Stiff Goldenrod	0.125
<i>Solidago ulmifolia</i>	Elm-leaved Goldenrod	0.031
<i>Teucrium canadense</i>	Germander	0.062
<i>Thaspium barbinode</i>	Hairy Meadow Parsnip	0.062
<i>Tradescantia ohiensis</i>	Common Spiderwort	0.063
<i>Triosteum perfoliatum</i>	Late Horse Gentian	0.031
<i>Veronicastrum virginicum</i>	Culver's Root	0.031
<i>Zizia aurea</i>	Golden Alexander	0.062
Total		10.044

Table 2: Area 7 – Emergent Wetland Seed Mix with Temporary Cover Crop

Scientific Name	Common Name	lbs per acre
Temporary Cover		
<i>Agrostis alba palustris</i>	Bent Grass	0.500
<i>Avena sativa</i>	Seed Oats	20.00
<i>Elymus virginicus</i>	Virginia Wild Rye	4.000
<i>Leersia oryzoides</i>	Rice Cut Grass	1.000
<i>Lolium multiflorum</i>	Annual Rye Grass	4.000
Total		29.50
Permanent Cover		
<i>Acorus calamus</i>	Sweet Flag	0.500
<i>Alisma subcordatum</i>	Common Water Plantain	0.094
<i>Carex comosa</i>	Bristly Sedge	0.375
<i>Echinochloa crusgalli</i>	Barnyard Grass	2.000
<i>Eleocharis smallii</i>	Marsh Spike Rush	0.063
<i>Eleocharis palustris</i>	Spike Rush species	0.063
<i>Glyceria grandis</i>	Reed Manna Grass	0.031
<i>Iris virginica shrevei</i>	Blue Flag	0.250
<i>Juncus effesus</i>	Rush species	0.188
<i>Peltandra virginica</i>	Arrow Arum	1.000
<i>Polygonum coccineum</i>	Smart Weed species	1.500
<i>Pontederia cordata</i>	Pickrel Weed	0.063
<i>Sagittaria latifolia</i>	Common Arrowhead	0.500
<i>Scirpus acutus</i>	Hard-Stemmed Bulrush	0.063
<i>Scirpus fluviatilis</i>	River Bulrush	0.125
<i>Scirpus pungens</i>	Chairmaker's Rush	0.125
<i>Scirpus validus creber</i>	Great Bulrush	0.250
<i>Sparganium eurycarpum</i>	Common Bur Reed	1.000
<i>Spartina pectinata</i>	Prairie Cord Grass	0.500
Total		8.690

Table 3: Area 7 – Emergent Wetland Plug List

Scientific Name	Common Name	Quantity
<i>Acorus calamus</i>	Sweet Flag	38
<i>Alisma subcordatum</i>	Common Water Plantain	38
<i>Carex comosa</i>	Bristly Sedge	76
<i>Iris virginica shrevei</i>	Blue Flag	76
<i>Juncus effesus</i>	Rush species	76
<i>Pontederia cordata</i>	Pickereel Weed	76
<i>Sagittaria latifolia</i>	Common Arrowhead	76
<i>Scirpus acutus</i>	Hard-Stemmed Bulrush	76
<i>Scirpus fluviatilis</i>	River Bulrush	38
<i>Scirpus validus creber</i>	Great Bulrush	114
<i>Sparganium eurycarpum</i>	Common Bur Reed	114
Total		798

Table 4: Area 7 – Mesic Prairie Seed Mix with Temporary Cover Crop

Scientific Name	Common Name	lbs per acre
Temporary Cover		
<i>Avena sativa</i>	Seed Oats	32.00
<i>Elymus canadensis</i>	Canada Wild Rye	4.000
<i>Lolium multiflorum</i>	Annual Rye Grass	4.000
Total		40.00
Permanent Cover		
<i>Agropyron trachycaulum</i>	Slender Wheat Grass	1.000
<i>Allium cernuum</i>	Nodding Wild Onion	0.125
<i>Amorpha canescens</i>	Lead Plant	0.125
<i>Andropogon scoparius</i>	Little Bluestem Grass	4.000
<i>Anemone spp.</i>	Anemone	0.063
<i>Asclepias sullivantii</i>	Prairie Milkweed	0.063
<i>Asclepias verticillata</i>	Whorled Milkweed	0.063
<i>Aster drummondii</i>	Drummond's Aster	0.031
<i>Aster laevis</i>	Smooth Blue Aster	0.063
<i>Aster novae-angliae</i>	New England Aster	0.063
<i>Bouteloua curtipendula</i>	Side-Oats Grama	5.000
<i>Cassia fasciculata</i>	Partridge Pea	0.500
<i>Cassia marilandica</i>	Maryland Senna	0.063
<i>Coreopsis lanceolata</i>	Sand Coreopsis	0.500
<i>Coreopsis palmata</i>	Prairie Coreopsis	0.015
<i>Echinacea pallida</i>	Purple Coneflower	0.063
<i>Echinacea purpurea</i>	Broad-Leaved Purple Coneflower	0.500
<i>Elymus canadensis</i>	Canada Wild Rye	1.000
<i>Elymus virginicus</i>	Virginia Wild Rye	1.000
<i>Erynginum yuccifolium</i>	Rattlesnake Master	0.125
<i>Heliopsis helianthoides</i>	False Sunflower	0.063
<i>Lespedeza capitata</i>	Roundheaded Bush Clover	0.031
<i>Liatis aspera</i>	Rough Blazing Star	0.015
<i>Monarda fistulosa</i>	Wild Bergamot	0.500
<i>Parthenium integrifolium</i>	Wild Quinine	0.125
<i>Penstemon digitalis</i>	Foxglove Beard Tongue	0.125
<i>Petalostemum candidum</i>	White Prairie Clover	0.015
<i>Petalostemum purpureum</i>	Purple Prairie Clover	0.063

<i>Potentilla arguta</i>	Prairie Cinquefoil	0.031
<i>Pycnanthemum virginiana</i>	Common Mountain Mint	0.031
<i>Ratibida pinnata</i>	Yellow Coneflower	0.250
<i>Rudbeckia hirta</i>	Black-Eyed Susan	0.500
<i>Rudbeckia subtomentosa</i>	Sweet Black-Eyed Susan	0.015
<i>Silphium integrifolium</i>	Rosin Weed	0.125
<i>Solidago graminifolia</i>	Grass-Leafed Goldenrod	0.015
<i>Solidago nemoralis</i>	Old-Field Goldenrod	0.046
<i>Solidago rigida</i>	Stiff Goldenrod	0.125
<i>Tradescantia ohioensis</i>	Common Ohio Spiderwort	0.063
<i>Verbena stricta</i>	Hoary Vervain	0.125
<i>Zizia aurea</i>	Golden Alexander	0.063
Total		16.688

Table 5: Area 7 – No-Mow Fescue Seed Mix

Scientific Name	Common Name	lbs per acre
<i>Festuca brevipila</i>	Hard Fescue	51.0
<i>Festuca ovina</i>	Sheeps Fescue	45.0
<i>Festuca rubra</i>	Longfellow II Fescue	65.0
<i>Festuca rubra sub. Fallax</i>	Chewing Fescue	54.0
Total		200.0

10.0 SEED INSTALLATION

1. Except where site conditions preclude their use, seeding shall be performed using a Truax drill, Truax Trillion seeder, or comparable equipment designed specifically for installation of native seed. For areas where site conditions preclude the use of specialized equipment, seed may be installed through hand broadcasting and lightly raking in the seed. Hand broadcast seed shall be spread at twice the specified rate. Other methods of seed installation may be used with prior approval from the Wetland Consultant.
2. Seasonal Considerations:

November 1 through February 28: Seed must be protected from displacement due to water and wind erosion. Seeding on bare, graded surfaces must be protected with double netted erosion control blankets on slopes. Less cover crop will be observed during the following spring due to frost damage.

March 1 through June 29: Seeding during this period is appropriate but germination of a portion of the seed may not occur until the following season due to lack of cold stratification to break seed dormancy. Cover crop generally germinates within 2-3 weeks of seeding operation.

June 30 through September 15: Installation of native seed should be suspended unless irrigation can be provided or unseasonably cool conditions persist. Also, any annual forbs planted with the mix during this time period may germinate but not have sufficient time to flower before fall senescence.

September 15 through October 31: Seeding on bare, graded surfaces must be protected with double netted erosion control blankets on slopes. Less cover crop will be observed during the following spring due to frost damage.

3. Prior to starting work, all seeding equipment shall be calibrated and adjusted to sow seeds at the proper seeding rate. In general, the optimum seeding depth is 0.25 inch below the soil surface. Areas where the seed has not been incorporated into the soil to the proper depths will not be accepted, and no compensation for materials or labor for the rejected work will be made by the Owner.
4. Equipment shall be operated in a manner to ensure complete, uniform coverage of the entire area to be seeded and to avoid damage to existing woody plants. Any area inadequately covered, as solely determined by the Wetland Consultant, shall be retreated at no additional cost to the Owner.
5. Seeding and soil tracking/firming shall not be done during periods of rain, severe drought, high winds, excessive moisture, frozen ground, or other conditions that preclude satisfactory results.
6. To achieve best results, seed boxes should be kept more than one-quarter full at all times and ground speed should be no more than 2 to 3 mph.
7. Seeding operations must occur when soil moisture is appropriate for seeding operation.
8. Native plant seed shall not receive fertilizer.
9. Wet seed that is moldy or otherwise damaged in transit or storage shall not be used.
10. After seeding operation is completed, install erosion control blanket per manufacturer's specifications as necessary.

11.0 PLUGGING IMPLEMENTATION

1. Plugs shall be installed during the first growing season unless otherwise specified by the Wetland Consultant. Plugs shall be installed in the spring or other date guaranteed by the Native Landscape Contractor.
2. Plugs shall be planted in a hole dug with a trowel, spade, planting bar, or suitable instrument such that the hole is of a minimum diameter and depth to accommodate the plug, with its roots, without damage.
3. The soil excavated from the planting hole should be used to backfill around the plant and lightly packed to secure the roots in the soil.
4. If planting is delayed more than six hours after delivery, store plugs in the shade, protect from the weather and mechanical damage, and keep them moist and cool. All plugs should be planted within 24 hours of delivery.

5. Plugs shall be obtained from a reputable nursery or grown from seed. Plugs shall not be collected from wild populations of plants.
6. Plugs shall be installed in areas approximately 8 feet by 12 feet in size. Waterfowl exclusion shall be constructed around plug areas in a manner to protect new plantings from depredation. Fencing shall be constructed of 1" wire mesh or comparable material two feet in width. Posts shall be metal t-post or 2"x 2" wood stakes. Posts shall be 4 to 6 feet in length dependant on soil structure within the emergent planting area. String shall be strung across the tops of the exclusion structures to prevent aerial entry by waterfowl.

12.0 EROSION CONTROL

1. The Native Landscape Contractor shall be fully responsible for implementing erosion control measures within prescribed planting areas.
2. All graded areas are recommended to be covered with erosion control blanket; North American Green S75 or equivalent will be used at a minimum. The slopes along the pond/creek area of Area 7 require North American Green SC-150 or equivalent. Erosion control blanket shall be installed within 24 hours after an area is seeded. See manufacturer's specifications for erosion control blanket composition.

13.0 NATURAL AREA SIGNAGE

1. Natural Area Interpretive Signage or other signage approved by the Sycamore Park District shall be installed along the perimeter of the native plantings to define the boundary of the naturalized areas.

14.0 CLEAN-UP AND PROTECTION

1. During landscape work, store materials and equipment where directed. Keep pavements clean and work areas and adjoining areas in an orderly condition.
2. Protect landscape work and materials from damage due to landscape operations or operations by other trades and trespassers. Maintain protection during installation and maintenance periods. Treat, repair, or replace damaged landscape work as directed by the Wetland Consultant.

15.0 INSPECTIONS AND ACCEPTANCE

1. Owner reserves the right to inspect all seeds and plants either at place of growth or at site before planting for compliance with requirements for name, variety, size, quantity, quality or mix proportion.
2. Native Landscape Contractor is to keep records of the certificates of composition or invoices of seed mixtures and integrity of plant materials with respect to species, variety, and source after purchase.
3. Native Landscape Contractor is to notify Owner within five days after completing initial and/or supplemental plantings in each area.

MONITORING AND MANAGEMENT PLAN

16.0 MONITORING METHODOLOGY

The planted areas will be monitored annually for a three-year period to ensure successful establishment of the plantings. The primary objective of the monitoring program is to track the success of the planted species over the 3-year period of regularly scheduled monitoring sessions. The monitoring documents changes in plant community composition and reveals the need for management changes to improve floristic quality. Specific goals of the monitoring are to determine the vegetative species present, the percent cover by vegetation, and identify hydrology and erosion problems.

Monitoring within the planted areas shall be conducted annually utilizing a meander survey methodology. The monitoring shall identify 1) the dominant vegetative species within each planting zone, 2) the approximate percent vegetative coverage by native and non-native species within each designed planting zone, and 3) water level or drainage problems. Observations shall be made during the monitoring to identify specific management strategies necessary to reach design goals. Site conditions shall be photo documented during monitoring sessions.

17.0 PERFORMANCE CRITERIA

1. By the end of the first full growing season, the planted areas shall exhibit 70% vegetative cover, primarily by species contained in the temporary erosion control seed mix. There shall be no areas greater than 1.0 square meter devoid of vegetation and 25% of the species present as measured by aerial coverage shall be native and non-invasive.
2. By the end of the second growing season, 90% of the ground as measured by aerial coverage shall be vegetated and 50% of the species present as measured by aerial coverage shall be native and non-invasive.
3. By the end of the third growing season, 90% of the ground as measured by aerial coverage shall be vegetated and 75% of the species present shall be native and non-invasive. The native floristic quality index value (native FQI) must be greater than or equal to 20 as measured over the planted areas. The floristic quality assessment method is described in Swink and Wilhelm, Plants of the Chicago Region.

18.0 REPORTING

An annual vegetation monitoring report will be submitted to the Owner, the U.S. Army Corps of Engineers Rock Island District, and the DeKalb County Watershed Steering Committee by December 31st following the monitoring season each year. This report will be used to determine if the natural areas are meeting performance standards. The report shall include a summary of the annual monitoring observations; a description of the management performed during the year; a list of recommendations for management during the upcoming year; and representative photographs of the natural areas.

19.0 MANAGEMENT PLAN

1. First Year. Mow the non-emergent planted areas to a height of 6-8 inches 2-4 times during the early growing season and as needed to control non-native and invasive species. Mowing (including weed whipping) shall take place prior to or when non-native and invasive species are flowering so as to prevent seed set. Control undesirable plant species, when present in small quantities, by hand pulling prior to the development and maturity of the plant. Hand removal shall include the removal of all aboveground and belowground stems, roots and flower masses prior to development of seeds. Apply herbicide (as necessary) to non-native and invasive species within the naturalized areas with appropriate herbicide.


Herbicide should be applied by a trained and licensed applicator. Non-selective herbicides can be used but with utmost caution. Non-selective herbicides are absorbed through the plant tissues and work their way into the root system, effectively killing the plant. The only acceptable non-selective herbicides are glyphosate based such as RoundUp, Rodeo, or Razor. The only acceptable selective herbicides (i.e. targeting broad leaf and woody plants) are 2,4-D (2,4-Dichlorophenoxyacetic acid) based or triclopyr based such as Garlon 4.


2. Second Year. Control of undesirable plant species during the second growing season shall consist primarily of herbicide application. Mowing (including weed whipping) shall be conducted two to four times during the early growing season and as needed to a height of 6 to 8 inches to prevent annual weeds from producing seed.
3. Third Year. Undesirable plant species will be controlled (as necessary) by mowing (including weed whipping), hand pulling, and/or spot herbicide application. At the completion of the third growing season (dependent on fuel availability; dominance of graminoid species, i.e. grasses and sedges, is required for successful burning), fire **may** be introduced to the planted areas as the primary management tool. Trained professionals experienced in the fuel types present shall conduct burning. State and local permits shall be obtained prior to prescribed burning. Prior to a prescribed burn, surrounding property owners as well as local police and fire departments will be notified. A burn plan designating the preferred wind direction and speed, location of firebreaks, and necessary personnel and equipment shall be prepared and utilized in planning and burn implementation.

The initial burn shall be dependant on fuel availability that is directly related to the quantity and quality of grasses, sedges, and forbs present within the planting area. The burn season runs from November 1 through April 30 and burns shall be conducted whenever conditions are suitable. Generally, a new prairie/wetland area shall be burned semi-annually after the third growing season, burning approximately 50-75% of the area.

4. Long Term. As the planted areas mature, required supplemental management will be significantly reduced. The plant communities will stabilize and be effectively managed through prescribed burning. Mowing to prevent seed set of


undesirable species and spot herbicide application are recommended when and where applicable.

PHOTOGRAPH 1	
DESCRIPTION: Brush Clearing Before	


PHOTOGRAPH 2	
DESCRIPTION: Brush Clearing After	

PHOTOGRAPH 3	
DESCRIPTION: Re-Shaping of Slope Before	

PHOTOGRAPH 4	
DESCRIPTION: Re-Shaping of Slope After	

PHOTOGRAPH 5	
DESCRIPTION: Sycamore Park District – Old Mill Park Before	

PHOTOGRAPH 6	
DESCRIPTION: Sycamore Park District - Old Mill Park After	

PHOTOGRAPH 7	
DESCRIPTION: Naturalized Pond Before	

PHOTOGRAPH 8	
DESCRIPTION: Naturalized Pond After	

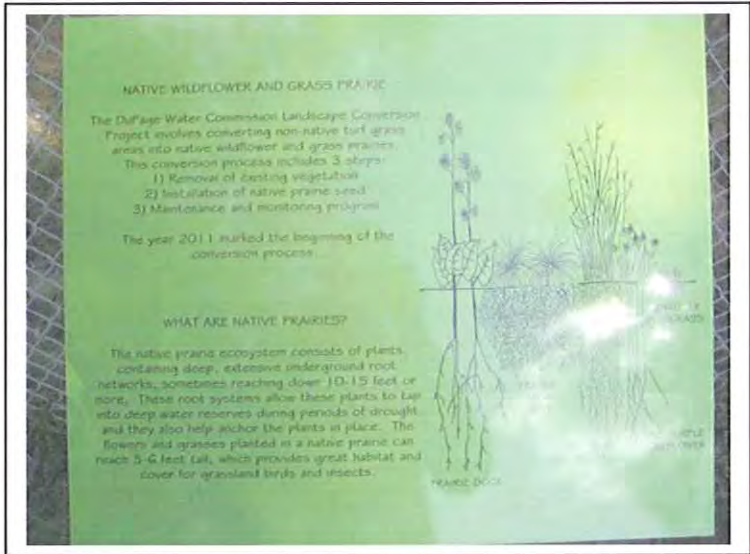
<p>PHOTOGRAPH 9</p>	
<p>DESCRIPTION:</p>	
<p>Interpretive Signage</p>	

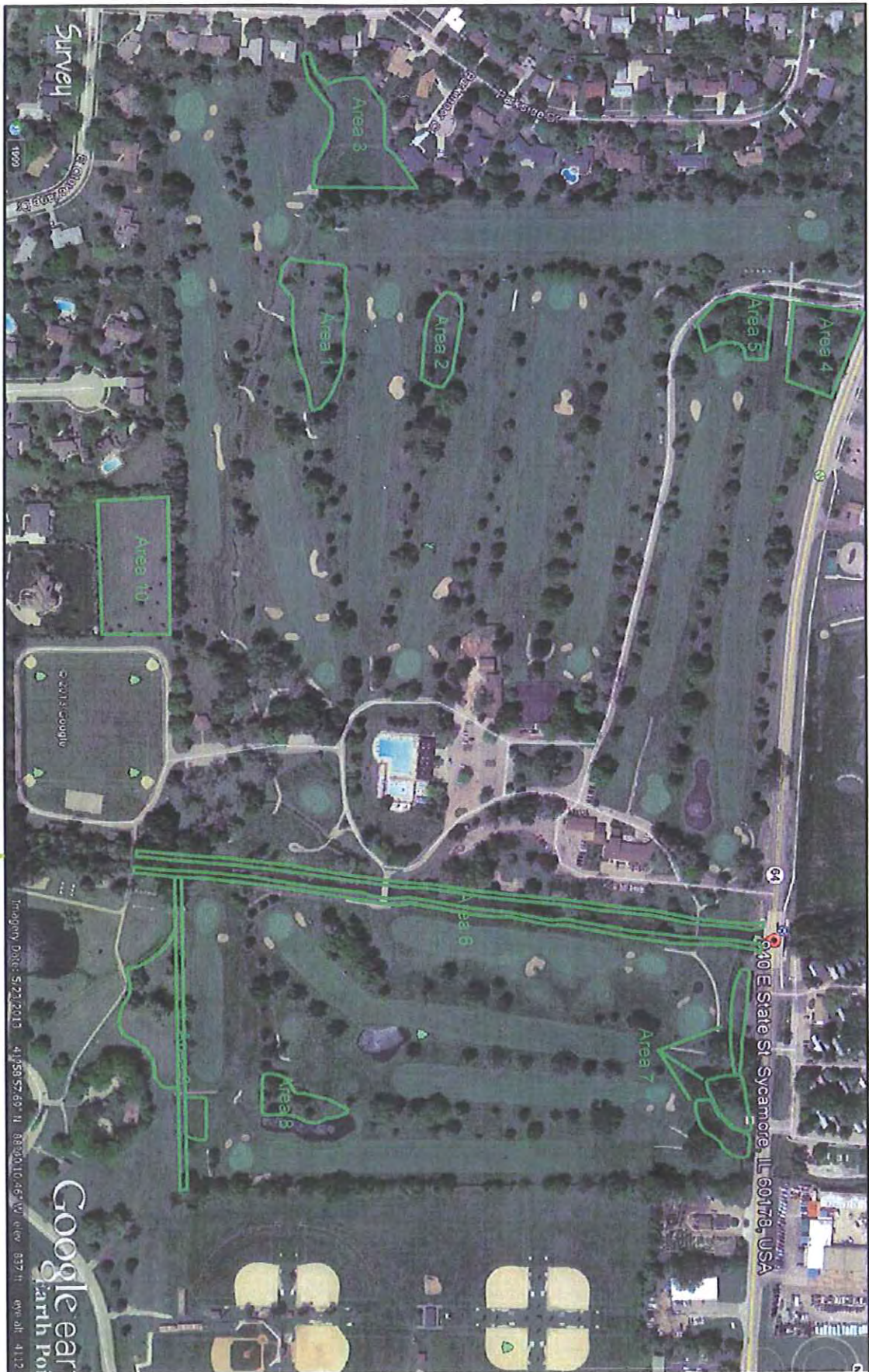
<p>PHOTOGRAPH 10</p>	
<p>DESCRIPTION:</p>	
<p>Interpretive Signage</p>	

PHOTOGRAPH 11

DESCRIPTION:

Interpretive Signage





SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: April 28, 2015

STAFF RECOMMENDATION

AGENDA ITEM: ANNUAL REVIEW OF PROGRESS ON ADA TRANSITION PLAN: Discussion Only

BACKGROUND INFORMATION: As part of GOAL 8 of our Short-Term Plan we initiated work on our ADA Transition Plan. This is a managed solution to addressing all of the deficiencies identified by the Independent Audit by RAC, Inc. In the first year of the plan—2013—we focused on all the Plumbing and Carpentry Work. That work was completed. In 2014 we focused on paving. Due to the extended winter, and, more significantly, the ground covered by snow, engineers were not able to get out early, therefore, we were about six weeks behind on that process last year. However, we are now complete except for the accessible trail to Chief Black Partridge Park where the City would not allow us to bring a trail over their property to the park unless it was paved like a sidewalk. We planned to use screenings—which is an ADA accessible surface material and used by the park district in many accessible trail applications.

This year involves a small group of miscellaneous “safety” matters involving alarms and emergency devices. In the ADA Transition Plan (attached) you will find these listed as:

Alarms

In existing facilities where an aural or audible fire alarm system is provided, a visual alarm is not required unless the building was constructed after January 26, 1992 or has been upgraded since that same date.

If an alarm in an existing facility is audible only, it need not be modified to include a visual alarm unless it is replaced or upgraded in the future.

1. ***Determine in 2011*** if systems have been upgraded or replaced since 1992.
2. ***Develop a plan in 2011*** for the installation of aural and visual alarms in renovations.
3. ***Retrofit construction that has occurred since 1992*** to include aural and visual alarms by the end of 2014.

Additionally, it should be noted that YEAR 5 of the Transition Plan called for nearly \$68,000 worth of work that would have been done at our current community center should we have stayed in that building. We put that in YEAR 5, as we knew we were working toward a new facility and did not want to invest those dollars should we move out of our Fair Street location. THEREFORE, with this savings and the savings from moving out, we will realize nearly a quarter million dollars-worth of savings by reaching consensus on not renewing our Community Center lease.

Lastly, we will face a decision, next year, on whether to spend nearly \$60,000 on ADA Accessibility Costs at our outdoor pool. That report will come to the Board this Winter.

FISCAL IMPACT: It is estimated that the work for the ADA Safety Items will be up to \$16,000—but Jeff has been working on getting estimates, and we now feel it may be lower.

STAFF RECOMMENDATION: Discuss this matter and ask questions.

PREPARED BY: Daniel Gible, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:



ADA Transition Plan

Sycamore Park District

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Introduction

In 2011, Sycamore Park District (SPD) retained the professional consulting firm of Recreation Access Consultants (RAC) to conduct a complete audit of its facilities to provide the district with a useable list of needs to make SPD's services accessible. The final results of those audits were presented to the Board and Staff in May 2011. At that time, the district was in transition, itself, from one Executive Director to another, and was left to have its incoming Executive Director to develop the final transition plan for the district. Upon arriving at SPD, the Executive Director began that work, and the final result is this Transition Plan.

Authority

Title II of the Americans with Disabilities Act (42 USC 12131) prohibits the more than 86,000 units of local government such as the Sycamore Park District, from discrimination on the basis of disability in the delivery of programs and services. The definition of programs and services is broad and includes public parks and recreation operations, such as the many unique opportunities made available for the enjoyment of your registrants by the District.

The Department of Justice issued an implementing regulation for title II, effective on January 26, 1992. That regulation is integral to this audit and can be found at 28 CFR Part 35. That was amended with a regulation published September 14, 2010 in the Federal Register.

Title II requirements that come into play at the District include:

- section 35.105 self-evaluation
- the section 35.133 maintenance requirement
- the section 35.150 program access test regarding existing sites, and
- the section 35.163 requirements regarding building signage.

Additionally, Illinois Accessibility Code requirements where they are more stringent than the ADA requirements have been factored into this report.

Final and Enforceable Regulations...and Final Guidelines

Regarding recreation facility design, two sets of federal guidelines were applied to the Sycamore Park District access audit. One is the Americans with Disabilities Act Accessibility Guidelines, or ADAAG. Published by the US Department of Justice (DOJ) on July 26, 1991 as Appendix A to 28 CFR Part 36, this final and enforceable regulation is now known as the 1991 Standards. It adequately addresses entries, showers, curb cuts, doors, service counters, ramps, decks, and other typical building elements.

On September 14, 2010 the DOJ published the 2010 Standards for Accessible Design. As these Standards were already available as a final guideline, and were used as a guide in the access audit. It addresses many recreation environments.

The 2010 Standards were developed by the US Access Board and include requirements for playgrounds, fishing areas, boating areas, swimming pools, fitness centers, golf courses, and sports courts and fields. The Access Board, a federal agency, develops all access guidelines.

Approach and Analysis

Section 35.150 of the DOJ regulation implementing the ADA makes it clear that not necessarily every facility or site of the same type must be made accessible. This plan interprets this DOJ requirement to mean that with redundant sites, such as playgrounds, the District has some flexibility in determining which site it will make accessible. However, for unique sites, such as the Sycamore Golf Course, the District has virtually no choice with regard to which site it will make accessible, as there is only one such site. Where we know the District plans work at certain sites, we have tried to incorporate that as well. Lastly, **if we take no action in this plan to make certain facilities accessible because others will be [or already are], we must remember that when we do complete renovation of a previously inaccessible site, it must be made accessible. An example of this is the WPA Main Shelter.**

An additional issue is whether a building has been altered since 1992 (or 1985 under Illinois law), and if a recreation site such as a playground has been altered or built new since 2000. If so, there is little flexibility in how access requirements are applied to that site.

Settlement agreements by federal agencies (Justice, Interior, and Education) have adhered to what are now the 2010 Standards. While these are effective for new construction on March 15, 2012, the 2010 Standards are to be used in evaluating recreation sites now in existence.

Audit/Transition Plan Format

The audit included an examination of 22 facilities or parks. Each facility or park has its own section in Recreation Access Consultant's (RAC's) final report to the park district, and staff has reviewed these to make its final recommendations. Our Conclusion section 23 is found, appropriately, at the end of the site reports.

Title II Program Access

As mentioned above, the title II program access test in 35.150(b) gives the District great flexibility in making existing facilities and sites *that have similar features* accessible. For example, 16 playgrounds were counted. Not all of those playgrounds must be accessible.

The program access test imposes a burden on the District to make the “program of playgrounds” accessible with relatively similar ease to all District residents.

Our goal was then to have at least 1 of every 3 playgrounds or tot lots accessible, or able to be made accessible. Here is a summary of the results.

There are 16 playgrounds for children. We believe 6 are accessible. In addition, we believe 2 more could be made accessible with relative ease. The District could leave the remaining 8 sites “as is” and inaccessible. This *exceeds* the ratio we recommend of 1 of every 3 similar sites.

We applied this concept to ball fields, athletic fields, basketball courts, fishing and shelters. For these environments we treated the District as a whole. Our recommendations, we believe, make the “programs” at playgrounds, ball fields, athletic fields, basketball, fishing, and shelters accessible to residents.

Conclusion

The final reports by our consultant, RAC, identify, we believe, every access deficit at the sites, as required by section 35.105 of title II. We have, in our approach to program access, made recommendations so that not every access deficit needs to be corrected. Their recommendations are flexible enough that later modifications, should your own plans change, can easily occur. Staff has exercised this flexibility in putting together its final recommendations.

RAC noted in their report that “the Sycamore Park District has shown a commitment to access for people with disabilities.”

All Site Conclusions and Recommendations from RAC

Background

There are 705 access deficits identified in the 22 site reports. That is what title II of the ADA regulation requires. For every problem, a solution must be identified.

RAC made the following findings, from which staff have made a modified recommendation for a Transition Plan at the end of this report:

As discussed in the prior section, the District does *not necessarily have to make every site accessible*. It *does* have to make every program it conducts within its sites accessible.

We have attempted to identify some broad solutions, such as the refreshing of all accessible parking, as a way to address issues identified in the 22 site reports, and as a way for the District to better manage compliance. This approach also gives the District flexibility within its compliance efforts to move resources so that they are applied with optimal impact.

This is process is also about accountability. The adjustments to door closers, eliminating changes in level, and other recommended actions are ineffective if not maintained over time by District employees. We recommend the following to facilitate review:

In coming up with this Transition Plan, staff have:

1. *Read the final report cover letter.* It describes the concepts and requirements invoked throughout the RAC Audit.
2. *Read this Conclusion section of the RAC Audit.* This is a big picture review of the issues and solutions recommend.
3. *Read the 22 site reports.* Including the report for each site, the photo gallery, and the checklists.
4. *Applied our knowledge of the sites and staffs' expertise.* In doing this we see more logical groupings of work. We know Sycamore Park District sites better than RAC does. We have blended in what we know with what was recommended in RAC's report. There is always another way to solve an access problem...perhaps you'll be the one to see that solution.

Common Issues

In the evaluation, some common issues arose. These included the way maintenance affects accessibility to playground surfaces used. The common issues are also "big picture" items for the District and incorporate many of the specific site recommendations.

Maintenance

The District uses a conscientious staff to maintain its facilities and sites. However, over time, every facility and site yields to wear and tear. The recommendations below describe ways in which attention to maintenance can specifically address some access deficits.

1. **Provide training** to maintenance staff regarding the features of an accessible route and how to ensure that it remains unobstructed and that park amenities (such as garbage cans or signs) are placed adjacent to the accessible route.
2. **Provide training** to recreation staff regarding the features of an accessible route and how to ensure that it remains unobstructed.
3. **Purchase some new tools.** The District should have enough battery-powered digital levels, and tools to measure pounds of force for doors, to equip some staff for occasional spot-checks. A great website for gauges is:

<http://www.technologylk.com/crl-door-pressure-gauge-lk-HMC035.htm?src=froogle>.

Changes in Level and Gaps

The routes and sidewalks that make up the District's network of accessible routes are in fair condition. Wear and tear, settling, weather, and other factors combine to cause changes in level and gaps along portions of those accessible routes, making that portion noncompliant and a barrier to many customers with physical and sensory disabilities.

Removing changes in level and gaps has a significant universal design benefit too, as more people with all types of conditions can more easily use District routes...staff pushing carts of supplies, parents with kids in strollers, and people using an assistive device such as a wheelchair, Segway, or walker.

4. **Eliminate changes in level** in 2012 or 2013. Using the rationale that the most severe changes in level are the greatest barriers to access, make changes in level of greater than .75" the highest priority. Make changes in level of between .5" and .75" the second priority. Make beveling of changes in level of .25" to .5" the third priority.
5. **Add change in level of more than .25", and gap checks of greater than .5", to park maintenance safety checklists** in 2011 if not sooner. This will help identify and correct these problems before they expand. Make pre-measured shims and distribute to employees for their use and ease of measurement.
6. **Add inspections for gaps of greater than .5" to park maintenance safety checklists.** Identify and fill these gaps before they expand. **In the alternative, consider a resurfacing of segments of asphalt route** which have deteriorated.

- 7. **Adopt** a policy about the use of other Electronic Personal Assistive Mobility Devices (EPAMDs) in District facilities and at District sites, and promote that policy to the general public. Every day, more people with limited physical mobility start to use a Segway or similar machines.

Obstructed Accessible Routes

Employees *may* see an accessible route as an empty 36" wide space in which a potted plant or garbage can is a perfect fit. However, that blocks or obstructs the accessible route

- 8. **Provide training to park maintenance, recreation, and administration staffs** regarding maintenance of accessible routes in parks and in recreation facilities.

Employee Work Areas

The District employs well-qualified and skilled people on a full time basis, making parks and recreation services available to Sycamore Park District residents. It also employs many more on a part-time or seasonal basis.

The District likely already has employees with disabilities and in the future, will have *more* employees with disabilities, in all categories...full time, seasonal, and regular part time.

It is important to address access to work areas, and both the title II regulation and the work of the Access Board do so. In section 203.9 of the 2010 Standards for Accessible Design, the treatment of employee areas is made clear.

Generally, a person with a disability should be able to *approach, enter, and exit* the work area. This is addressed by requirements for accessible routes and accessible means of egress. Other factors are door width, and threshold changes in level.

Excluded from this exception are several types of common spaces in employee areas. Spaces such as the ones below must meet the access guidelines as they are excluded from the definition of employee-only areas:

- corridors
- toilet rooms
- kitchenettes for employee dining use, and
- break rooms

In short, the key issues are the accessible route, changes in level, doors and entries, and maneuvering space once within the work area. This approach is effective so long as when the District hires an employee with disabilities, or a current employee acquires a disability, it will remove architectural barriers in work areas or make other accommodations.

The two recommendations below are particularly important in some of the older infrastructure sites owned by the District such as the Community Center.

9. **Address accessibility in the District personnel policies**, and note that, upon request by an employee, the District will make reasonable accommodations, which *may* include the removal of architectural barriers in work spaces.
10. **Require new construction, and alterations or additions** that include employee work areas to be designed and constructed so they are compliant with the 2010 Standards for Accessible Design and the Illinois Accessibility Code.

Accessible Parking

The District maintains approximately 258 standard parking spaces at facilities, and 16 more that are designated as accessible stalls. Illinois requirements here are more stringent than federal requirements. In correcting or refreshing its accessible stalls, the District should address all of them at once to eliminate inconsistencies and come into compliance.

11. **Create a parking stall template.** A suggested template is below.

Parking Stall Dimensions

Stalls must be a minimum of 8' wide. An adjacent access aisle must also be a minimum of 8' wide. An acceptable *alternative* design is an 11' stall with an adjacent 5' access aisle.

The access aisle must be diagonally striped with high quality yellow paint.

Signs must be mounted on posts not farther than 5' from the head of the stall. The collection of signs must include the US Department of Transportation R7-8 standard sign (the blue icon in a wheelchair). Below that must be the fine sign. The statewide fine is \$250. Unless the City of Sycamore has adopted a higher fine by ordinance, the sign must note the \$250 fine.

Federal settlement agreements in Illinois require a third sign, on at least one stall, that says VAN ACCESSIBLE. The Illinois Accessibility Code does not include this requirement but we believe it is required.

This belief was reinforced recently by a US Department of Justice settlement with St. Clair County in Illinois, where the settlement required the addition of "van accessible" signs.

Finally, the bottom edge of the lowest sign is a minimum of 48" above the finished grade. We recommend 60" so it cannot be obstructed by a parked auto.

We suggest that the signpost be located at the head of the accessible stall and that the curb cut and detectable warning run the distance of the access aisle.

Perhaps the most common error we see in accessible parking stalls and access aisles is the slope. The Illinois Accessibility Code limits the slope to not more than 2% in any direction. This is a challenging requirement that can take considerable effort to meet.

Connection to the Accessible Route

The access aisles should connect to an accessible route. The maximum running slope for the accessible route is 5%, and to account for heaving and settling, we recommend 4%.

The maximum cross slope is 2%. Do be certain to use compliant detectable warnings, which are now in a template with a colored background and raised, truncated domes.

Passenger Loading Zone

The loading zone must have an access aisle adjacent and parallel to the vehicle pull-up space. The loading zone access aisle must be 60" wide and 20' long.

Confirm this template with the City of Sycamore, and the Illinois Attorney General's Office, to ensure that stalls will be compliant.

12. In 2012, 2013, or 2014 **implement a plan to correct or refresh every accessible stall** at every District facility. Incorporate this task into other plans that require parking lot restriping or resurfacing. Certainly in 2011 as lots are resurfaced or restriped, use this template as well.

Running Slope and Cross Slope

We often saw running slopes steeper than permitted. At some sites this was a minimal issue, but at other sites it was a significant variance. This condition naturally occurs when concrete settles, or when connections between new and old routes are off by fractions of an inch. Cross slope is equally important, as it serves drainage as well as access purposes.

13. **Adopt a policy** that in new construction and alterations the ramp slope shall not exceed 1:13, or 7.7%, as opposed to 1:12, or 8.33%. This allows room for error in the field. It also makes ramps easier to use for everyone, not just people with disabilities. This universal design approach is also a risk management tool.
14. **Adopt a policy** that in new construction or alterations the cross slope shall be an integral part of the project and shall not exceed 2% or 1:50.

Detectable Warnings

The US Access Board suspended the detectable warning requirement in the late 90's, for a period of several years. It was restored in 2002 though, and is now included in the 2010 Standards. It is typical to see noncompliant detectable warnings in every community.

The detectable warnings at curbs **that are not compliant** are often a cross-cut of concrete, or a grid laid on wet concrete to create a diamond-shaped indentation. Over time these should be replaced.

15. As with parking, **develop a template for detectable warnings**. Confirm the template with the City of Sycamore and the Illinois Attorney General's Office.
16. In the same year that parking is refreshed, **implement a plan to correct or refresh every detectable warning** at every curb or crossing at District facilities. If necessary, phase this out over a two or three year period.

Door Opening Force Requirements

In District buildings and facilities, there are approximately 121 doors. Many have closer mechanisms. Some of these need adjustment to bring the pounds of force (lbf) necessary into compliance (5 lbf for interior doors and 8.5 lbf for exterior doors). However some of the closers are just old. The wear and tear of 20 or more years erodes the closer effectiveness.

17. **Evaluate and determine the age of door closers.**
18. **Add door closer maintenance checks** to safety checklists for employees and for closers with 10 years of service or less, aggressively maintain them for effectiveness.
19. **Purchase and install new door closers** for all exterior doors (with closers 20 years old or more) and 50% of interior doors in 2012 or as soon as is possible.
20. **Purchase and install** new door closers for all remaining interior doors (with closers 20 years old or more) in 2013 or as soon as is possible.

Signage

District signs can serve several valuable purposes. First, signs assist "way-finding" in buildings, such as at the Community Center. Second, signs identify important permanent elements of facilities, such as restrooms. Third, signs facilitate access by people with vision and physical limitations. Aside from consistent use of the District logo, we did not note a signage template.

The Access Board requires different treatment for 2 types of signs. Signs for permanent spaces, such as a bathroom, must be in both Grade 2 Braille and raised lettering.

For directional or informational signage though, only raised lettering is required. Be certain to incorporate these approaches into signs in buildings and sites operated by the District.

21. **Develop a sign template** in 2011 that describes where and in what facilities signs will be used. The template could include:
 - size of sign

- mounting height
- mounting location
- size of characters
- space between characters
- contrast between characters and background
- icons or symbols used in the signs, and
- District information in the signs (name of facility? phone number? main office number?).

22. ***Implement signage template and correct or refresh*** District facility and site signage in 2012 or 2013.

Bathrooms

Bathrooms are an essential part of a visit to a Sycamore Park District facility. Exercise, food and beverage, social activities, and more all rely on one of the oldest designs known to us. Making those facilities accessible is tremendously important.

Additionally, ***portable toilets*** placed temporarily at sports fields and event venues ***must*** be accessible and ***must be served by an accessible route***.

23. ***Develop a bathroom template in 2011.*** Confirm it with the City of Sycamore and the Illinois Attorney General. Be sure to include temporary facilities such as portable toilets in the template.

The template should address the toilet itself, grab bars, items in the stall such as toilet paper and hooks, the stall itself, operating mechanisms, mirrors, sinks, hand towels, hand dryers, and more.

24. ***Include bathroom renovations*** at facilities in the District's Capital Acquisition and Replacement Plan.
25. ***Consider the use of automatic flush controls.*** These have environmental benefits and are also a great way to eliminate some accessibility problems.
26. ***In the interim, implement non-structural modifications recommended in each section of this report,*** such as lowering mirrors, remounting grab bars, changing the height of toilets and urinals, installing compliant stall hardware, and so forth.

These less costly changes on a site-by-site basis will serve your customers well until resources are available to renovate restrooms on a comprehensive scale.

27. ***Make one portable toilet,*** if one is provided at a site, accessible. This includes a portable toilet placed at a picnic shelter or adjacent to sports fields.

These must be accessible and must be served by *an accessible route*. *The District has some sites with portable toilets and this is critical to address. Follow our single-user toilet specifications in our site checklists.*

Lockers and Locker Rooms

Research shows that people with disabilities will refrain from using public facilities if they fear that sites are not accessible or they'll be embarrassed in their attempt to use sites. We all know the benefits of recreation participation. If a person with a physical disability comes to the Sycamore Pool to swim, there are no designated accessible lockers.

28. *Implement the locker room changes recommended* at the Sycamore Pool.
29. *Promote availability of accessible locker rooms once completed.* Announce these changes to the community and see more participation by people with disabilities.

Alarms

In existing facilities where an aural or audible fire alarm system is provided, a visual alarm is not required unless the building was constructed after January 26, 1992 or has been upgraded since that same date.

If an alarm in an existing facility is audible only, it need not be modified to include a visual alarm unless it is replaced or upgraded in the future.

30. *Determine in 2011* if systems have been upgraded or replaced since 1992.
31. *Develop a plan in 2011* for the installation of aural and visual alarms in renovations.
32. *Retrofit construction that has occurred since 1992* to include aural and visual alarms by the end of 2014.

Brochures

The park grid in the District brochures is an important tool for Park District residents and can now be used to communicate about accessibility. Revise it to incorporate the access work District staff completes and indicate in your grid where, for example, the accessible picnic areas are, or where the accessible playgrounds are.

33. *Update parks and facilities grid* to reflect decisions made by the District regarding our recommendations, and note which sites are accessible or will be made accessible.

Website

The title II regulation requires that all types of public communication used by the District be available to people with disabilities. Many people with vision impairments use websites every day with the aid of technical equipment.

The District should evaluate its website and make necessary changes so that the website can be read by that type of equipment.

A link at the US Department of Justice website offers guidance on this. The District IT staff should become familiar with this issue. Go to <http://www.ada.gov/websites2.htm>

34. ***Evaluate the District website*** and make changes so that the information on the site is accessible to people with disabilities.

Swimming

The ***minimum required*** of the District by title II of the ADA is that the “program” of swimming be accessible to residents. This is measured by the “program access test” described in section 35.150 of the title II regulation (see 28 CFR Part 35).

The District has one outdoor pool at Community Park. We believe that because it is the only district pool, it must be made accessible.

35. ***Make Sycamore Pool accessible***, by implementing all of the recommendations in that site report.

Maintenance Facility

In another site report we address the Maintenance Facility. As discussed earlier, the District can apply a different standard to spaces used only as employee work areas.

Park maintenance supervisory staff should receive an orientation in regard to the application of the ***approach, enter, and exit*** strategy so that they understand the reason for the various requirements.

36. ***Train maintenance staff supervisors*** in accessibility concepts that are applicable to the maintenance building.
37. ***Implement recommendations regarding parking, accessible route, changes in level, gaps, doors, and alarm systems*** at the Maintenance Campus.

Playgrounds

The *minimum required* of the District by title II of the ADA is that the “program” of playgrounds be accessible to residents. This is measured by the “program access test” described in section 35.150 of the title II regulation (see 28 CFR Part 35).

For similar multiple sites, no guidance is given as to how many existing playgrounds should be made accessible. Again, a good practice is to treat this as a planning exercise and aim for 1 of 3 playgrounds being made accessible.

Our evaluation included 16 different playgrounds for children aged 2 to 5 and 5 to 12. Of these, six are accessible, and two more could be made accessible with minor corrections.

The Program Access Chart, along with the Sycamore Playground Map at the end of this section, illustrates the areas where work is recommended so that every resident of Sycamore is close to an accessible playground. [[Sycamore Playground Map](#)]

38. *Make corrections* cited in these reports so the playgrounds at the site below remains accessible:

- *Boynton Park*
- *Kiwanis Prairie (2 to 5)*
- *Leon Larson Park*
- *Sycamore Lake Rotary Park (2 to 5)*
- *Sycamore Lake Rotary Park (5 to 12)*
- *Wetzel Park*

39. *Make corrections* cited in these reports so the playgrounds at the site below *becomes* accessible:

- *Founders Park*
- *Kiwanis Prairie Park (5 to 12)*

40. *Leave as is* the other playgrounds at the park named below, and if future alterations or renovations occur at those sites, make them accessible.

- *Brothers Park*
- *Charley Laing Memorial Park*
- *Elmer and Stanley Larson Park*
- *Kiwanis East Park*
- *Old Mill Park*
- *Sycamore Community Park (play area one)*
- *Sycamore Community Park (play area two)*
- *Sycamore Park Sports Complex*

41. *Advertise the accessible playgrounds* in the District website and publications.

Baseball Fields

The *minimum required* of the District by title II of the ADA is that the “program” of baseball be accessible to residents. This is measured by the “program access test” found in section 35.150 of the title II regulation (see 28 CFR Part 35).

For similar multiple sites, no guidance is given as to how many existing baseball fields should be accessible. We recommend that a minimum of one field of every three be accessible. We saw 6 sites with 20 total ball fields. Of these, no fields are accessible. We are recommending access be created to 3 of the 12 fields at the Sycamore Park Sports Complex and one of the four ball fields at Sycamore Community Park.

The Program Access Chart at the end of this section, along with the Sycamore Baseball Map, illustrates the areas where work is recommended so that every resident of the Park District is close to an accessible baseball field. [[Sycamore Baseball Map](#)]

42. ***Make corrections*** cited in these reports so baseball fields at the sites below ***become*** accessible:
- ***Sycamore Park Sports Complex (3 of 12)***
 - ***Sycamore Community Park (1 of 4)***
43. ***Leave as is*** the fields at the following sites:
- ***Brothers Park***
 - ***Kiwanis East Park***
 - ***Kiwanis Prairie Park***
 - ***Sycamore Park Sports Complex (9 of 12)***
 - ***Sycamore Community Park (3 of 4)***
 - ***Wetzel Park***
44. ***Advertise the accessible baseball fields*** in the District website and publications.

Basketball Courts

The *minimum required* of the District by title II of the ADA is that the “program” of basketball be accessible to residents. This is measured by the “program access test” described in section 35.150 of the title II regulation (see 28 CFR Part 35).

For similar multiple sites, no guidance is given as to how many existing basketball courts should be accessible. Because of the nature of basketball surfaces, a hard court, access is easier. The District has 4 sites with courts.

Of those, 3 of the 4 are accessible, and we recommend no new access.

The Program Access Chart at the end of this section, along with the Sycamore Basketball Map, illustrates the areas where work is recommended so that every resident of the District is close to an accessible basketball court. [[Sycamore Basketball Map](#)]

45. **Make the corrections** needed to maintain accessible basketball courts as specified in the reports for the site below:

- **Brothers Park**
- **Kiwanis Prairie Park**
- **Wetzel Park**

46. **Leave as is** the basketball court at the sites below:

- **Sycamore Community Park**

47. **Advertise the accessible basketball courts** in the District website and publications.

Athletic Fields

The **minimum required** of the District by title II of the ADA is that the “program” of athletic fields be accessible to residents. This is measured by the “program access test” found in section 35.150 of the title II regulation (see 28 CFR Part 35).

For similar multiple sites, no guidance is given as to how many existing athletic fields should be accessible. We recommend that a minimum of one field of every three be accessible.

There are 2 sites with 11 total athletic fields and none are accessible. We recommend access to two of the fields at the Sycamore Park Sports Complex.

The Program Access Chart at the end of this section, along with the Sycamore Athletic Field Map, illustrates the areas where work is recommended so that every resident of the Park District is close to an accessible athletic field. [[Sycamore Athletic Field Map](#)]

48. **Make the corrections** cited in the reports so that the athletic fields at the sites **become** accessible:

- **Sycamore Park Sports Complex (2 of 10)**

49. **Leave as is** the athletic fields at the following site:

- **Kiwanis Prairie Park**
- **Sycamore Park Sports Complex (8 of 10)**

50. **Advertise the accessible athletic fields** in the District website and publications.

Picnic Shelters/Gazebos

The *minimum required* of the District by title II of the ADA is that the “program” of picnic shelters be accessible to residents. This is measured by the “program access test” described in section 35.150 of the title II regulation (see 28 CFR Part 35).

For similar multiple sites, no guidance is given as to how many existing picnic shelters should be accessible. *Of the 9 sites with existing picnic shelters, 13 are accessible. We recommend no new access and that the remaining 3 be left as is and inaccessible.*

The Program Access Chart at the end of this section, with the Sycamore Picnic Shelters Map, illustrates the areas where work is recommended so that every resident of the District is close to an accessible picnic shelter. [[Sycamore Picnic Shelter Map](#)]

51. *Maintain the accessible* picnic shelters at the sites named below:

- *Brothers Park*
- *Charley Laing Park*
- *Founders Park*
- *Leon Larson Park*
- *Old Mill Park*
- *Sycamore Community Park (1 of 2). Currently Accessible: Main South Shelter*
- *Sycamore Lake Rotary Park (3 of 3)*
- *Sycamore Park Sports Complex (3 of 5). Currently Accessible: Good Tymes, Lions Shelter, Shelter NE of Good Tymes*
- *Wetzel Park*

52. *Leave as is* the picnic areas at the sites below:

- *Sycamore Community Park (1 of 2). Currently Inaccessible: WPA Main*
- *Sycamore Park Sports Complex (2 of 5). Currently Inaccessible: Shelter Between Fields 9 & 12, and Shelter East of Sports Concession*

53. *Advertise the accessible picnic shelters* in the District website and publications.

Other Activities

In Sycamore, bags and tennis are also popular. The District maintains both tennis court locations so they are accessible, and one of the two bags courts is accessible. However, the parking and access paths are below standard and should be upgraded. These are good examples of exceeding the minimum in some cases, but not the “entire” facility.

Costs by Phases

RAC feels the District can integrate the recommendations in our transition grid with your own planning and budget documents. We have tried to balance the projected resources needed in each phase for compliance.

Our Phase One costs are projected at \$112,015.
 Our Phase Two costs are projected at \$170,258.25.
 Our Phase Three costs are projected at \$107,274.75.

The overall total cost of the work we project is \$389,548.

We believe that over time, the value of the projections for phases two and three will rise. These figures are projections only and will likely change due to supply and demand.

It should be noted that these estimates do not, in some cases, include labor costs, and in other cases the costs of having an engineer or architect create bid specifications and bid documents to get the work completed.

Public Feedback

An integral part of the self-evaluation of sites and facilities, and the development of a transition plan, is the involvement of the public. A public forum should be scheduled after the District has had some time to digest this report. We would be glad to work with the District on this project at no charge, and we would be glad to return to assist in this process.

Conclusion

The District has a variety of recreation facilities and sites. The skilled staff operates facilities and sites the community wants and enjoys. This report identifies some issues that are typical of a mature recreation infrastructure.

The Board of Commissioners should review this report and determine to what extent it will act on our recommendations and the recommendations to be received from staff.

While no one can say with certainty how long the District should feel comfortable in stretching these projects, we'd suggest it be not more than a 3 year range after the effective date of the 2010 Standards...that means March 15, 2015.

Be certain to understand that you could be forced to accelerate your pace.

Your strategy should address the common issues identified in this report. The District should be commended for undertaking this task. Although the access audit and transition plan are both mandated tasks, many of your neighbors have not completed these steps.

Assumptions for Plan of Action

Based upon the details of RAC's audit, we have room to work with in terms of how to progress with honoring the intent of bringing our recreation services into compliance. This document intends to lay out how Sycamore Park District plans to approach this transition. We hope to accomplish the majority of the items in the three years recommended by RAC, with a few exceptions due to plans that are being discussed related to a few of our facilities. Specifically, these are the Swimming Pool and the Community Center.

The Board of Commissioners, with input from the public, is beginning a long-range planning process which will address the future of the Community Center and the Swimming Pool. The Community Center is not owned by the park district, so we must work with our landlord to plan for the work to be done in that facility. Furthermore, the district must decide if it is in its best interest to stay in that building. Therefore, to expend funds in that space before deciding its fate seems unreasonable at this time. Additionally, the Swimming Pool's future is in doubt. Many of its mechanical systems are reaching the end of their effective life, and the type of facility is no longer that which draws a large number of users to the facility. The long-range planning process will determine its future. Hereto, the district must decide if it is in its best interest to stay in that building. Therefore, to expend funds in that space before deciding its fate seems unreasonable, as well.

Therefore, staff has reviewed all of the proposed items outlined by RAC and pulled out the items which are related to the community and pool.

Other Assumptions Made in this Process Include:

- A. Work may be done more efficiently, effectively, and inexpensively by grouping it into similar categories (i.e., electrical, plumbing, carpentry, etc.) and bidding it out in larger quantities/groupings.
- B. There is not sufficient, in-house staff time to do this work.
- C. Costs will inflate each year, so the sooner we get the work done the better.
- D. Training of Staff is not included in the costs provided by RAC.
- E. Costs of Equipment for maintaining facilities to standard are not included in the RAC estimates.
- F. No funds were dedicated or estimated for updating website to accessible standards. We will put that in the operating budget.

Framework for Plan

In order to reasonably address the expectation of the law and the audit, staff has developed a five year plan for accomplishing the items specified in RAC's audit of our facilities/services. In rough form it will address issues as follows:

Year 5: Community Center Items

Year 4: Swimming Pool Items

Year 3: Parks and Facility Work

Year 2: Parks and Facility Work

Year 1: Parks and Facility Work

Furthermore, the work in Years 1, 2, and 3 will be accomplished in common groupings, and bid with like work. That work will be formulated into logical groupings by an architecture/engineering firm hired by SPD to develop the bid specifications and bid documents, and to supervise the work as it is completed. Those logical groupings include:

Plumbing

Carpentry

Concrete and Paving

Specialty Work (Fire Suppression, Alarms, etc.)

Review of Plan

After initial approval by the Board of Commissioners, the park district then conducted a public review of the plan which included:

- A. A Public Hearing on the Plan held on August 20, 2012.
- B. Review of the Transition Plan by Administrative Staff of Kish Health Systems.
- C. Review of the Transition Plan by Opportunity House Staff.
- D. Review of the Transition Plan by Kishwaukee Special Recreation Staff.
- E. Review of the Transition Plan by Sycamore Public Schools Administrative Staff.
- F. Review of the Transition Plan by City of Sycamore Administrative Staff.

Timeline for Plan

June 2012	Board Has First Review of Plan Board Approves Electronic Personal Assistive Mobility Devices Ordinance
July 2012	Board Reaches Consensus on Plan Plan Distributed for Review and Comment by Agencies Serving Special Populations
August 2012	Required Public Hearing for ADA Transition Plan Comments Returned by Agencies Serving Special Populations
September 2012	Board Reviews/Approves ADA Transition Plan with Changes Plan is Posted on the SPD Website
October 2012	Professional Services are Retained to Develop Bid Specifications And Bid Documents Staff Attend Training on ADA Inspections
November 2012	Staff Finalizes Parking Stall and Sign Templates
December 2012	Staff Audits all Buildings for Date of Construction and Most Recent Renovation Staff Updates Brochure Grid of Parks and Facilities
January 2013	First Work is Put out to Bid Work Begins on Updating Website to Meet Accessibility Requirements
March 2013	Board Approves Bids Superintendent of Parks and Facilities Initiates: <ul style="list-style-type: none"> a. A staff surveillance program for access issues b. An annual audit of facilities for access issues
April 2013	Executive Director Institutes a Documentation Program for Actions Taken
Spring 2013	Work Begins – Year One
Spring 2014	Work Begins—Year Two
Spring 2015	Work Begins – Year Three
Spring 2016	Work Begins – Year Four
Spring 2017	Work Begins – Year Five

Budget and Cash Flow for Plan

<u>WORK DEFINED</u>	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>	<u>YEAR 4</u>	<u>YEAR 5</u>
All Pool Work				\$57,123	
All Community Center Work					\$67,918
District Work: Plumbing and Carpentry	\$93,680				
District Work: Concrete & Paving		\$168,989			
District Work: Specialty Work			\$16,299		
Equipment & Training	\$2,500	\$2,500	\$2,500		
Professional Fees/Contingency 18%	\$16,860	\$30,400	\$2,950	\$0	\$0
TOTAL	\$113,040	\$201,889	\$21,749	\$57,123	\$67,918
Special Recreation Starting Funds	\$116,445	\$101,405	-\$2,484	\$73,767	\$114,644
Additional Funds	\$98,000	\$98,000	\$98,000	\$98,000	\$98,000
Running Balance	\$101,405	-\$2,484	\$73,767	\$114,644	\$144,726

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: April 28, 2015

STAFF RECOMMENDATION

AGENDA ITEM: ADOPT SOCCER GOAL SAFETY POLICY

BACKGROUND INFORMATION: After joining our risk management company PDRMA, we have been focused on becoming even more compliant with several issues that concern the safety of our staff and our patrons. One of these issues is to adopt a policy for an existing State of Illinois Act called Zach's Law or the Movable Soccer Goal Safety Act. The Act states that the Sycamore Park District creates a policy to outline how it will address the safety issues associated with moveable soccer goals. The main reason the Act exists is to protect the public from soccer goals tipping over and causing injuries. The policy describes the anchoring requirements for the soccer goals and options to correctly secure the goals. Another part of the Act is to inform our user groups about the dangers of hanging on the goals and pushing them over onto others.

The staff at the Sycamore Park District has always correctly anchored the goals to the ground so they will not tip when pushed or hung on. Also, within the past three years all the soccer goals at the Sports Complex have been replaced with new aluminum goals which are much lighter than the old steel goals and are more tip resistant. Once the policy is adopted, all of our soccer user groups will receive a copy of the policy and a notice for adults to instruct the children not hang, climb or otherwise play on the soccer goals. They will also receive contact information for Sycamore Park District personnel if a goal anchor is loose or the goal itself is damaged.

Please review a draft of the Policy following this recommendation.

FISCAL IMPACT: none.

STAFF RECOMMENDATION: Adopt Soccer Goal Safety Policy.

PREPARED BY: Jeff Donahoe, Superintendent of Parks and Facilities

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

A handwritten signature in black ink, appearing to be 'D.M.', is written over the end of the 'EXECUTIVE DIRECTOR REVIEW/APPROVAL:' text.

BOARD ACTION:

SYCAMORE PARK DISTRICT
SOCCER GOAL SAFETY AND EDUCATION POLICY

I. INTRODUCTION AND IDENTIFICATION OF ACT

This Soccer Goal Safety and Education Policy (“Policy”) is adopted pursuant to the Illinois Movable Soccer Goal Safety Act, also known as Zach’s Law, ILCS ____ (the “Act”). The Act requires **Sycamore Park District** to create a Policy to outline how it will specifically address the safety issues associated with movable soccer goals.

II. DEFINITIONS

The following words shall have the following meanings when used in this Policy.

“Act” means the Illinois Movable Soccer Goal Safety Act, also known as Zach’s Law, ILCS ____.

“Authorized Personnel” means Permitted Users and all District employees who have responsibility for or contact with Movable Soccer Goals.

“Board” means the Board of Commissioners of the District.

“District” means **Sycamore Park District**.

“Movable Soccer Goal(s)” means a freestanding structure consisting of at least 2 upright posts, a crossbar, and support bars that is designed: (1) to be used for the purposes of a soccer goal; (2) to be used without any other form of support or restraint other than pegs, stakes, augers, counter-weights, or other types of temporary anchoring devices; and (3) to be able to be moved to different locations.

“Organization” means any unit of local government other than the District, and any school district, sporting club, soccer organization, religious organization, business, or other similar organization.

“Permitted User(s)” means an Organization and all of its employees, agents, coaches and volunteers that use Property for Soccer-Related Activities.

“Policy” means this Soccer Goal Safety and Education Policy.

“Property” means real property owned or leased by the District where Movable Soccer Goals are used.

“Safety Guidelines” mean the Guidelines for Safely Securing Movable Soccer Goals attached to this Policy as Attachment 1.

“Soccer-Related Activity” means use of Movable Soccer Goals on Property, including without limitation, soccer games, scrimmages, practices and the like.

III. MOVING AND SECURING MOVABLE SOCCER GOALS; WARNING LABELS

Prior to the commencement of the soccer season each year, the District will place and secure Movable Soccer Goals on its Property in accordance with the Safety Guidelines. Only the District shall be permitted to move any Movable Soccer Goal the District owns, installs, or places on its Property.

Thereafter, if a Movable Soccer Goal becomes unanchored or improperly secured, only Authorized Personnel shall be permitted to re-secure it in accordance with the Safety Guidelines.

A warning label such as the following shall be posted on all Movable Soccer Goals:

ONLY AUTHORIZED PERSONNEL MAY MOVE AND ANCHOR THIS GOAL. IF THIS GOAL IS NOT ANCHORED DOWN, DO NOT USE IT AND CONTACT THE SYCAMORE PARK DISTRICT AT 815-895-3403. SERIOUS INJURY INCLUDING DEATH CAN OCCUR IF IT TIPS OVER.

IV. ROUTINE INSPECTIONS BY DISTRICT

The District shall routinely inspect all Movable Soccer Goals that the District has installed or placed onto its Property to verify that they are properly secured and document such inspection in writing.

V. PERMITTED USER INSPECTIONS, PLACEMENT IN NON-USE POSITION AND NOTICE TO PLAYERS

As a condition of the use of Property, before and after any Soccer-Related Activity, Permitted Users shall make a physical inspection of each Movable Soccer Goal to assure that the goal is secure in accordance with the Safety Guidelines. If any Movable Soccer Goal is not properly secured, the Permitted User shall secure the goal in accordance with the Safety Guidelines. If the Permitted User does not have the necessary equipment to secure the goal in accordance with the Safety Guidelines, the Permitted User shall place the goal in a non-use position by laying it forward onto its front bars and crossbar and shall immediately notify the District of the location of the goal.

As a condition of the use of Property and prior to the commencement of the soccer season each year, each Organization shall advise their players and the players' parents and guardians, that Movable Soccer Goals may not be moved and that any use of a Movable Soccer Goal that is inconsistent with Soccer-Related Activity is strictly prohibited, including without limitation, playing, climbing, or hanging on any part of the Movable Soccer Goal. According to the U.S. Consumer Product Safety Commission, these activities can result in serious injury, including death. A sample notice is attached hereto as Attachment 2.

VI. USE OF DISTRICT PROPERTY BY PERMITTED USERS

A copy of this Policy shall be provided to all Organizations using the Property for Soccer-Related Activity. Prior to using Property for Soccer-Related Activity, each Organization shall provide each of its Permitted

Users with a copy of this Policy and shall require that each of its Permitted Users comply with all applicable provisions of this Policy.

VII. REMOVAL

At the conclusion of each soccer season, the District will either remove all Movable Soccer Goals that it has installed or otherwise placed on its Property and store such goals at a secure location or otherwise secure such goals on its Property by placing the goal frames face to face (front posts and crossbars facing toward each other) and securing them at each goalpost with a lock and chain; or locking and chaining the goals to a suitable fixed structure such as a permanent fence; or locking unused portable goals in a secure storage room after each use; or fully disassembling the goals for season storage.

VIII. ACQUISITION OF TIP-RESISTANT MOVABLE SOCCER GOALS

After the effective date of this Policy, the District will not purchase any Movable Soccer Goal unless it is

tip resistant. A Movable Soccer Goal whose inside measurements are 6.5 to 8 feet high and 18 to 24 feet wide is not tip-resistant unless it conforms to the American Society for Testing and Materials (ASTM) standard F2673-08 for tip-resistant Movable Soccer Goals or is otherwise equipped with another design-feature approved by the U.S. Consumer Product Safety Commission. Notwithstanding the foregoing provisions, the District may continue to use its existing goals in a manner consistent with this Policy.

IX. APPLICABILITY

If any provision of this Policy conflicts with any provision of the Act, the provisions of the Act shall prevail.

This Policy shall not create any new liability or increase any existing liability of the District, or any of its officers, employees, or agents, which exists under any other law, including but not limited to the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.* Nor shall this Policy alter, diminish, restrict, cancel, or waive any defense or immunity of the District or any of its officers, employees, or agents, which exists under any other law, including but not limited to the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*

X. AVAILABILITY OF POLICY

All District employees who have responsibility for or contact with Movable Soccer Goals shall be advised of this Policy.

A copy of the Policy is available to all other employees and any member of the public by requesting a copy from: **Sycamore Park District Maintenance Office – 435 S. Airport Road:**

XI. AMENDMENTS

This Policy may be amended by the District at any time.

XII. EFFECTIVE DATE

This Policy becomes effective **April 28, 2015.**

ATTACHMENT 1

NOTE: The Guidelines for Movable Soccer Goal Safety published by the U.S. Consumer Product Safety Commission state that there are several different ways to properly secure a soccer goal and that the number and type of anchors to be used depend on a number of factors, such as soil type, soil moisture content, and total goal weight. The following guidelines are taken from the CPSC recommendations for Anchoring/Securing/Counterweighting goals. It is advisable to adapt Attachment 1 to the extent the recommendations are appropriate to a District's particular situation.

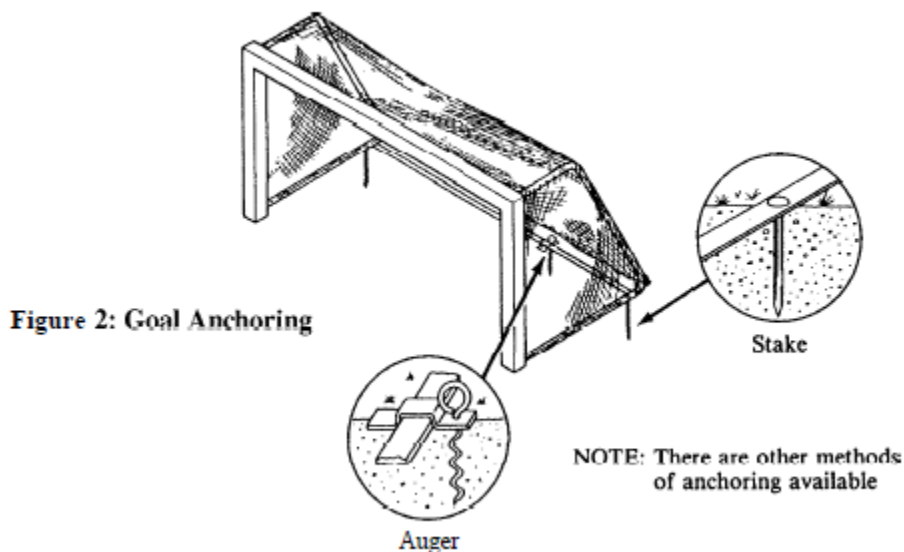
GUIDELINES FOR SAFELY SECURING MOVABLE SOCCER GOALS

According to the U.S. Consumer Product Safety Commission (CPSC), a properly anchored / counter-weighted movable soccer goal is much less likely to tip over. Accordingly, it is **IMPERATIVE** that ALL movable soccer goals are always anchored properly (e.g., see Figure 2 below) and that they are secured to the ground (preferably at the rear of the goal), making sure the anchors are flush with the ground and clearly visible.

There are several different ways to secure a Movable Soccer Goal. The number and type of anchors to be used will depend on a number of factors, such as soil type, soil moisture content, and total goal weight. Each goal shall be secured in accordance with the appropriate anchoring system as set forth below.

In addition, warning labels required by the District's Soccer Goal Safety and Education Policy will be attached to each goal. Nets shall be secured to posts, crossbars, and backdrops with tape or Velcro straps at intervals of no less than one every four feet.

Illustrations and Recommendations According to the U.S. Consumer Product Safety Commission



ATTACHMENT 1 - CONTINUED

Anchor Types

1. Auger Style

This style anchor is "helical" shaped and is screwed into the ground. A flange is positioned over the ground shoes (bar) and rear ground shoe (bar) to secure them to the ground. A minimum of two auger-style anchors (one on each side of the goal) are recommended. More may be required, depending on the manufacturer's specifications, the weight of the goal, and soil conditions.

Figure 3.1: Auger Style Anchor



2. Semi-permanent

This anchor type is usually comprised of two or more functional components. The main support requires a permanently secured base that is buried underground. One type (3.2a) of semi-permanent anchor connects the underground base to the soccer goal by means of 2 tethers. Another design (3.2b) utilizes a buried anchor tube with a threaded opening at ground level. The goal is positioned over the buried tube and the bolt is passed through the goal ground shoes (bar) and rear ground shoe (bar) and screwed into the threaded hole of the buried tube.

Figure 3.2a: Semipermanent Anchor

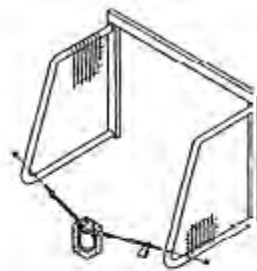
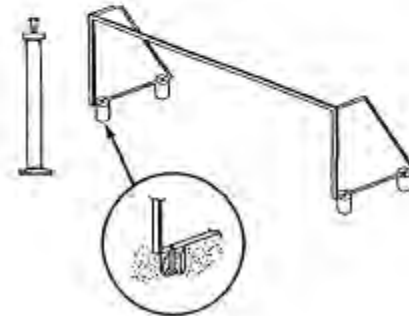


Figure 3.2b: Semipermanent Anchor



3. Peg or Stake Style (varying lengths) Anchor

Typically two to four pegs or stakes are used per goal (more for heavier goals) (Figure 3.3). The normal length of a peg or stake is approximately 10 inches (250mm). Care should be taken when installing pegs or stakes. Pegs or stakes should be driven into the ground with a sledge-hammer as far as possible and at an angle if possible, through available holes in the ground shoes (bar) and rear ground shoe (bar) to secure them to the ground. If the peg or stake is not flush with the ground, it should be clearly visible to persons playing near the soccer goal. Stakes with larger diameters or textured surfaces have greater holding capacity.

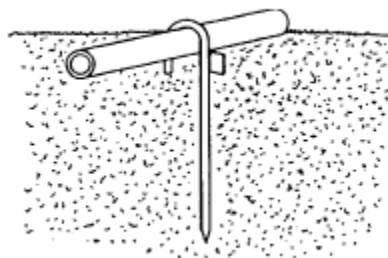
Figure 3.3: Peg or Stake Style Anchor



4. J-Hook Shaped Stake Style

This style is used when holes are not pre-drilled into the ground shoes (bars) or rear ground shoe (bar) of the goal. Similar to the peg or stake style, this anchor is hammered, at an angle if possible, directly into the earth. The curved (top) position of this anchor fits over the goal member to secure it to the ground (Figure 3.4). Typically, two to four stakes of this type are recommended (per goal), depending on stake structure, manufacturers specifications, weight of goal, and soil conditions. Stakes with larger diameters or textured surfaces have greater holding capacity.

Figure 3.4: J-Hook Anchor



5. Sandbags/Counterweights

Sandbags or other counterweights could be an effective alternative on hard surfaces, such as artificial turf, where the surface cannot be penetrated by a conventional anchor (i. e., an indoor practice facility) (Figure 3.5). The number of bags or weights needed will vary and must be adequate for the size and total weight of the goal being supported.

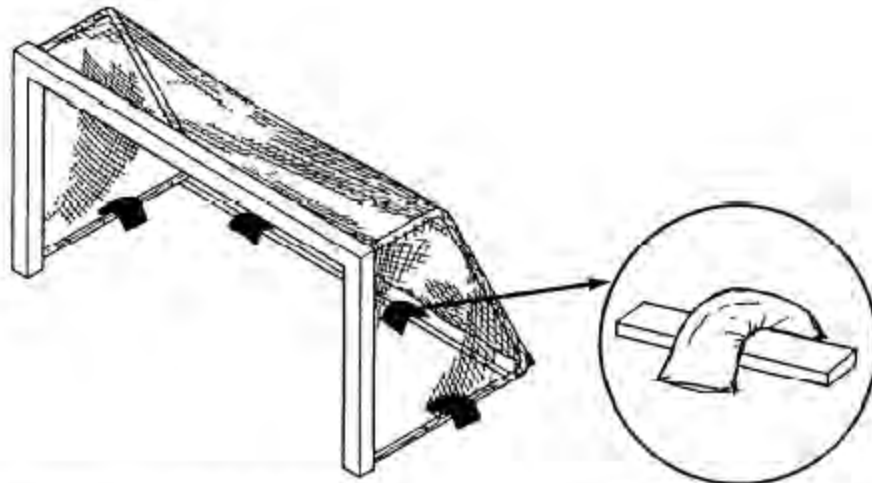


Figure 3.5: Sandbag Method of Anchoring

(Rear) Ground Bar/Shoe

6. Net Pegs

These tapered, metal stakes should be used to secure only the NET to the ground (Figure 3.6). Net pegs should NOT be used to anchor the movable soccer goal.

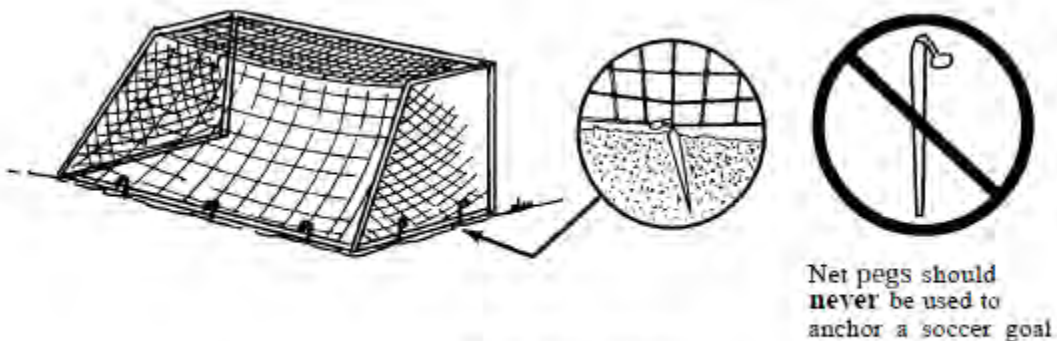


Figure 3.6: Net Pegs

Net pegs should **never** be used to anchor a soccer goal

Attachment 2
Sycamore Park District
Soccer Goal Safety Notice

TO WHOM IT MAY CONCERN: All parents and guardians of soccer players:

One of our primary objectives is that children have safe recreation areas. To that end, soccer goals should remain securely anchored to the ground and nets firmly attached to the goals.

In an effort to keep the goals and nets secure and children safe, you are required to advise your children/soccer players and any other person accompanying you for whom you are responsible that the following is strictly prohibited: moving any soccer goals and any use of a soccer goal that is inconsistent with soccer-related activity, including without limitation, playing, climbing, or hanging on any part of the soccer goal. **This especially applies to children climbing on or hanging from nets or goal frames.** According the U.S. Consumer Product Safety Commission, these activities can result in serious injury, including death.

If you observe any child inappropriately using a soccer goal or net, immediately and politely ask the child to stop. If the activity continues, please notify a coach or referee as soon as possible. Players violating this rule may be forced to sit out, at the coach's discretion.

Finally, if you see any soccer goal that is not anchored down or any net that is not firmly secured to the goal, please notify a coach or referee immediately.

Sincerely,

Jeff Donahoe – Superintendent of Parks, Sycamore Park District

Amenity Naming Rights

Sycamore Park District

Date: April 22, 2015

To: Sycamore Park District Board of Commissioners

From: Ted Strack

Subject: Basic Parameters for Amenity Naming Rights

At a Sycamore Park District ("SPD") study session Thursday, April 16, 2015 the Sycamore Park District Board of Commissioners ("Board") discussed some basic parameters for naming rights related to our various park amenities. The Board directed me to draft a summary of these discussions for further consideration. Below you will find a summary of these discussions.

Naming Rights – In exchange for an Acceptable Level of Donation related to a specific amenity and/or portion of an amenity the donating party will be acknowledged by having a Name, of their choosing, attached to the amenity and/or portion of the amenity. Said Name will be referenced whenever the amenity and/or portion of the amenity is specifically mentioned and/or discussed in any public setting by the SPD. The SPD reserves all rights for final approval of any Name assigned to a given amenity and/or portion of said amenity and will not grant approval to any name that is deemed to be offensive in their sole discretion of the SPD.

Duration of Naming Rights – An amenity and/or portion of an amenity assigned a Name will retain that Name for a least the duration of its expected useful life as defined by the SPD.

Acceptable Level of Donation for Naming Rights – An acceptable level of monetary donation for Naming Rights is an amount that is equal to no less than 50% of the cost of said amenity and/or portion of said amenity.

Sponsored By Rights – In exchange for an Acceptable Level of Donation related to a specific amenity and/or portion of an amenity the donating party will be acknowledged by having a Sponsored By name attached to the amenity. The SPD reserves all rights for assigning and approving Sponsored By names.

Duration of Sponsored By Rights – An amenity with a Sponsored By designation will retain this designation for a least the duration of its expected useful life as defined by the SPD.

Acceptable Level of Donation for Sponsored By Rights – An acceptable level of monetary donation for Sponsored By Rights is an amount that is equal to no less than 12.5% of the cost of said amenity.

The Sycamore Park District reserves the right to modify any or all of the parameters outlined above for any reason at any time if it is deemed to be in the best interest of the SPD.