

**Minutes of the Special Meeting Study Session of the Board of Commissioners
Sycamore Park District
Wednesday, February 12, 2015**

President Strack called the meeting to order at 6:09 p.m.

The roll was called with Commissioners Kroeger, Schulz, Graves and President Strack present. Commissioner Tucker was absent at this time. She arrived at 6:20 PM. Also present was Executive Director Gible, Kirk Lundbeck, Bart Desch, Jackie Hienbuecher, Jeff Donahoe and Recording Secretary Jeanette Freeman.

Guests Present at the meeting were:

Adam Poulisse – Daily Chronicle
Kristin Miller, 1780 Thurow Street, Sycamore

At this time, President Strack asked that Agenda Item c – Review/Approve the GROUP/TEAM Purpose Statements and Outcomes be moved to the beginning of the meeting.

Motion

Commissioner Schulz moved to approve the agenda changes as stated by President Strack. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

II. Finalizing Planning Structure and Roles for Action 2020:

c. Review/Approve the GROUP/TEAM Purpose Statements and Outcomes -

Commissioner Kroeger introduced Kristin Miller who has offered to help with the fundraising. Kristin gave some information on her background in fundraising and who she has worked with. She noted she has read through the information on where the Park District is at. She discussed how she might be able to help the District with our fundraising. The Board then discussed the groups for each of the Fundraising, Marketing and Professional Services Groups. This includes the purpose statements, and outcomes with the timelines added.

d. Contact Schedule for Committees – Director Gible noted the Board was given the timelines for the committees and they can go by this.

a. Narrow List of Appointees and Discuss Appointees for Dog Park and Splashpad

President Strack noted we would give the CAC priority and then go to the community. It would be difficult to say at this point exactly who else will be on the committee. Director Gible noted each Board member has their committees they have taken responsibility for. He suggested using the selection process to set up their calendars and within that process narrow their lists. Then get the rest of the Board to approve your lists and then get their calendars set.

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e. Roll Out Event/Promotion of Action 2020 – Director Gibble went over the rough outline of the timeline to roll out Action 2020. He let the Board know he had drafted a press release that will go out to the papers tomorrow.

f. Next Steps:

i. Bond Planning – Director Gibble noted we are watching the interest rates to know when to issue the bonds. Speer Financial is watching this for us.

ii. Contacting CAC – Director Gibble noted he thought it would be a good idea to contact the members on the CAC that did volunteer for a committee and thank them. Commissioner Schulz suggested President Strack emailed all of them a thank you. Director Gibble suggested each Board member contact the CAC members that expressed interest in their committee. He also suggested doing a gratitude plaque as a thank you.

iii. Fundraising

- 1. Discuss Affiliate Goals and Guidelines** – Director Gibble went over the fundraising targets that have been discussed. It was suggested that the fundraising committee determine the naming range.
- 2. Policy on Advertising and Promotion in Parks and Facilities** - Director Gibble noted he sent them and also handed out the draft of this policy. He wants further discussion tonight and get to a final version for approval at the next regular meeting. It was suggested that numbers 21 and 22 be taken out of the policy along with numbers 12 and 14. There was more discussion. Director Gibble noted he will refine with the changes and bring to the regular board meeting for approval.

III. Discussion and Possible Action on Enterprise Zone Agreement – Director Gibble noted he has had conversations with Nicole Stuckert. She will keep him posted on the School District policy as they refine it.

IV. Re-funding of Alternate Bond – Supt. of Finance Hienbuecher noted she, Director Gibble and President Strack met with Dave Phillips from Speer Financial. They discussed possibility of re-funding the alternate bond for the maintenance building from 2006. There are 11 years left which would be approximately \$1.6 million. If re-funded there could be over \$137,000 savings – approximately \$10,000-\$15,000 per year. This can be done simply if stay in the footprint of the original bond. Director Gibble noted if the Board feels it is worth doing, he would need a consensus from the Board. This would give him authorization to allow Speer Financial to start the re-funding.

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Motion

Commissioner Graves moved to approve the Debt Service Re-Funding. The motion was seconded by Commissioner Tucker.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

The Board adjourned the Regular Session to go into Executive Session at 8:04 pm on a motion made by Commissioner Schulz for the reasons listed below. The motion was seconded by Commissioner Kroeger.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 8:11 pm. The roll was called with Commissioners Kroeger, Schulz, Graves, Tucker, and Strack present along with Director Gibble as Secretary and Recording Secretary Freeman.

Motion

The Board adjourned the Executive Session at 8:59 p.m. and reconvened to Regular Session on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Schulz.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

The Board returned to the Regular meeting, and held a short discussion on the “look” of various community centers in DeKalb County and nearby Kane County, and their perception of how our new community center will look. In the end, they agreed that this was a task for the Community Center to make recommendations on, and how we select our Architects and Engineers.

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Motion

The Board adjourned the Regular Session at 9:06 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District