

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, April 28, 2015**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:04 p.m. on Tuesday, April 28, 2015.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Schulz, Tucker and Strack.**
Commissioner Graves was absent.

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner Graves.**

Staff members present were Director Dan Gibble, Bart Desch, Jeff Donahoe, Jackie Hienbuecher, Kirk Lundbeck, and Recording Secretary Jeanette Freeman.

Guests at the Board meeting were:

Ron Amen, Lauterbach & Amen-Auditors
Dave Phillips – Speer Financial
Terri Gibble, 340 Rogers Way, Sycamore

**Regular and Consent Agenda Approval –
Motion**

Commissioner Tucker moved to approve the Regular Agenda and Consent Agenda.
Commissioner Schulz seconded the Motion.

At this time Director Gibble asked that Old Business Item- Annual Audit and New Business-Bond Bid and Ordinance 04-2015 be moved on the agenda to before Correspondence.

Motion

Commissioner Schulz moved to approve the amendments to the agenda. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioners Graves was absent.

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Approval of Minutes –
Motion

Commissioner Schulz moved to approve the March 24, 2015 Regular Meeting Minutes.
Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Motion

Commissioner Kroeger moved to approve the March 10, 2015 Special Meeting Minutes.
Commissioner Tucker seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Public Input

Director Gibble noted a gentleman called in on the referendum. Jackie handled it very well.
Supt. of Finance Hienbuecher noted the gentleman noted he will be keeping an eye on things.

Claims and Accounts Approval

Motion

Commissioner Schulz moved to approve and pay the bills in the amount of \$97,941.44.
Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Old Business –

Annual Audit Final Review and Adoption – Supt. of Finance Hienbuecher noted she has hard copies available, but it was also sent out in the board packet. Ron from the auditing firm is here to present the audit. Ron Amen from Lauterbach & Amen then presented the Management Letter and Audit to the Board and went over the audit.

New Business -

Award Bond Bid – Supt of Finance Hienbuecher noted we went through the process of refunding our alternate revenue bonds. The bids came back and Dave Phillips from Speer Financial is here to share the news. Dave Phillips noted there were three bids. The winning bid was Northland Security in Association with Resource Bank at 2.2755%. He recommends acceptance of the low bid and approval of the ordinance. Director Gibble noted that he recommends that President Strack should abstain from both of these.

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Award Bond Bid – cont'd -

Motion

Commissioner Tucker moved to approve the bid from Northland Security in Association with Recourse Bank at 2.2755%. The motion was seconded by Commissioner Schulz.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves was absent. President Strack abstained.

Ordinance 04-2015 – “An Ordinance providing for the issue of approximately \$1,725,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A for the purpose of refunding outstanding alternate bonds of said Park District, for the payment of the expenses incident thereto, for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.”

Motion

Commissioner Schulz moved to approve Ordinance 04-2015. The motion was seconded by Commissioner Kroeger.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves was absent. President Strack abstained.

Correspondence –

- Sycamore History Museum – Michelle Donahoe
- DeKalb County Economic Development Corp.
- City of Sycamore Fire Department – Marc Doty, Asst. Chief
- Clubhouse Rental – Nancy Davis

There was a consensus that the annual membership is sufficient to the DCEDC at this point.

Positive Feedback/Reports –

- Commissioner Kroeger noted the support to Rochelle for cleanup was great that we jumped on that right away. He thanked the staff for helping and wondered if there was anything else we could do.
- Director Gibble will talk to Eric on this to follow-up.
- Commissioner Kroeger noted he received the email that we are going to donate a tree in honor of Daryl's mother that passed.
- Director Gibble noted that Daryl had thanked us for this.
- President Strack noted he is pleased in the upgrade of the bond rating.
- President Strack noted it was extremely positive that Genoa reached out to us. Director Gibble noted that he and Paul have talked.

Department Presentation – Supt. of Finance Hienbuecher – How IMRF Works – Jackie noted that IMRF was created in 1939 and started working in 1941 with 5 agencies. Now there are 3000 agencies and about 175,000 active members. At least since 1959 we have been part of IMRF. If a position is anticipated to work a minimum of 1000 hours, we are required by law to enroll that position in IMRF. The employee contributes 4 ½ % of wage pre-tax. The employer contribution is calculated by an individual actuaries and changes each year. We make the payment to IMRF monthly and that is part of the reason it is so well funded. There are two tiers now for employees, Tier 1 & 2. New employees are now under Tier 2 which has a longer vested time and later retirement time.

OLD BUSINESS

Discussion/Review of Upcoming Grants –Director Gibble handed out charts. He and Terri Gibble are here to get the Board up to speed and let them know what new grants we will be applying for. He and Terri went through the different grants available and what is involved in applying for these grants. There was discussion on the concept plan for the Soccer Complex. Director Gibble noted he needs the Boards opinion on the parking lot and phased paving approach. There was a consensus on the Board that they were comfortable with Director Gibble going back to the engineers with the following: Phasing asphalt, how to move water from point A to point B, and another solution to parking that might increase the walking distance but not take away from safety. Possibly switching the one lot but have a public hearing first.

Report on ACTION 2020 Committee – President Strack noted he drafted a memo on the naming rights and he asked the Board if they were ok with it. The Board came to a consensus the concept is good, but possibly Michelle and Ann work on the wording.

NEW BUSINESS

Award Addition to Paving Contract – Director Gibble noted he is recommending awarding the paving.

Motion

Commissioner Tucker moved to approve and award the Additional Paving. The motion was seconded by Commissioner Schulz.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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Review/Approval of Stream Restoration Grant Application – Director Gible noted that a requirement of the Stream Restoration Grant is to show in the minutes the Board support for the application.

Motion

Commissioner Tucker moved to give support for the Stream Restoration Grant Application. Commissioner Schulz seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Annual Review of Progress on ADA Transition Plan – Director Gible noted he feels this year's items will come in under budget. Mostly this year it is visual or audible alarms. He also noted that with moving out of the community center location there is about \$60,000 worth of items in that building that we will not have to incur. This moves it to approximately a quarter of a million dollars in savings.

Adoption of Soccer Goal Safety Policy – Supt. of Parks Donahoe noted this has been in place for a few years. We are doing this, but we need to catch up with adopting of policies.

Motion

Commissioner Schulz moved to approve the Soccer Goal Safety Policy. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Setting of Date for Next Study Session – Director Gible noted it would be best to wait for the updated plans before setting a date for the next meeting.

Public Input - None

Motion

The Board adjourned the Regular Session to go into Executive Session at 8:13 pm on a motion made by Commissioner Schulz for the reasons listed below. The motion was seconded by Commissioner Tucker.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 6:53 pm. The roll was called with Commissioners Kroeger, Schulz, Tucker, and Strack present along with Director Gible as Secretary and Recording Secretary Freeman. Commissioner Graves was absent.

Motion

The Board adjourned the Executive Session at 8:45 p.m. and reconvened to Regular Session on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Tucker.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Motion

The Board adjourned the Regular Session at 8:45 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District