

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, May 26, 2015**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:05 p.m. on Tuesday, May 26, 2015.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Schulz, Tucker and Strack.**  
**Commissioner Graves was absent at this time**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner Graves absent at this time.**

Staff members present were Director Dan Gible, Jeff Donahoe, Jackie Hienbuecher, and Kirk Lundbeck.

**Guests at the Board meeting were:**

None

**Regular and Consent Agenda Approval –**

**Motion**

Commissioner Schulz moved to approve the Regular Agenda and Consent Agenda.  
Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Approval of Minutes –**

**Motion**

Commissioner Tucker moved to approve the April 28, 2015 Regular Meeting Minutes.  
Commissioner Schulz seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Motion**

Commissioner Tucker moved to approve the April 16, 2015 Special Meeting Minutes.  
Commissioner Schulz seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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### **Approval of Minutes – cont'd**

#### **Motion**

Commissioner Schulz moved to approve the April 28, 2015 Executive Session Minutes.  
Commissioner Kroeger seconded the Motion.

#### **Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

### **Public Input – None**

### **Claims and Accounts Approval**

#### **Motion**

Commissioner Tucker moved to approve and pay the bills in the amount of \$139,112.52.  
Commissioner Kroeger seconded the Motion.

#### **Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

### **Correspondence –**

- Sycamore FFA
- Vernon Freeman Family Thank You
- Cortland PTA Thank You
- Clubhouse Rental Questionnaire – SHS Dance Team

### **Positive Feedback/Reports –**

- Commissioner Schulz and Tucker commented that the blacktopping is beautiful.

### **Department Presentation –Supt. of Golf Ops Kirk Lundbeck – Building the Future Golfer -**

Kirk shared with everyone things he is going to start doing next year. Ways to get other people to play the game of golf. He is going to start “Get Golf Ready” classes through the PGA. He handed out different ideas for flyers he will be using. He then went over different things he can do.

### **Old Business –**

**Report of Action 2020 Committees** – President Strack noted he went to the Dog Park meeting and they had questions about the money if they raise it. He noted he went over some of the options with them. Director Gible noted the groups need to start with amenities and not focus on fundraising at this point. Commissioner Tucker noted they are having the first time Splash Pad meeting tomorrow.

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**Report of Action 2020 Committees – cont’d** – Commissioner Schulz named off who has applied for the Community Center Committee and the Board was ok with all of them.

**Chamber Golf Outing** – Director Gibble wanted everyone to mark this on their calendar and he will have more information later.

**South Prairie School Use Considerations** – Director Gibble noted he gave the Board the floor plan for the rooms at South Prairie School that we will be using. We will be putting some of our core fitness classes here along with Mom’s Time Out. We will be working with the School District to put in our own entrance. This will be a capital cost upfront, but will save janitor expenses, etc. He would like the consensus of the Board on the list in his staff recommendation. The Board gave their consensus on the recommendation.

**New Business -**

**Consider Disposal of Surplus Equipment-Ordinance 05-2015** – Director Gibble noted they put everything on the list but some might be moved into the School. The funds from this sale will go back into the funds to help pay for the cost for the rooms at the School.

**Motion**

Commissioner Schulz moved to approve the Disposal of Surplus Equipment as listed in the recommendation -Ordinance 05-2015. The motion was seconded by Commissioner Tucker.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Review and Approval of Joint Resolution with Genoa Township Park District – Resolution 02-2015** – Director Gibble noted Genoa extended the opportunity for our residents like DeKalb Park District, but they only wanted to go one year at a time. He recommends approval.

**Motion**

Commissioner Schulz moved to approve the Joint Resolution with Genoa Township Park District – Resolution 02-2015. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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**Approve DCCF “Action 2020 Fund” Agreement** – Director Gibble noted we have been working on language with the Community Foundation. He recommends adopt this agreement.

**Motion**

Commissioner Tucker moved to approve the adoption of the DCCF Agreement. The motion was seconded by Commissioner Schulz.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Camden Crossing Considerations** – Director Gibble noted he had a meeting with this group and they want to know what the Park’s interest would be in taking responsibility for this acreage. He told them if there was some agreement that said we would take responsibility we would, but also told them he has not been able to find any agreement on this land. He left the meeting with the homeowners group understanding they need to look into things. He noted we can’t afford more park space at this point without taking away from other things.

**Park/Facility Tour Planning** – Supt. of Parks Donahoe noted he and Director Gibble wanted to get a sense from the Board if they want to try another tour. President Strack suggested opening up to the public again. Supt. of Parks Donahoe suggested contacting the committee groups and possibly center it toward Vision 2020. There was consensus on the Board to pursue this. Commissioner Kroeger suggested showing the areas in the plan for the Vision 2020. Director Gibble will send out more information later.

**Setting of Date of next Study Session** - There was no need for one at this time.

**Public Input** –

Director Gibble noted we will be unveiling the Trails easement with the Middle School on June 6. He went over were the trails easement and more of the trails will be. There was also discussion on the soccer complex and parking.

Commissioner Graves arrived at 7:29 pm.

President Strack noted he has met with the School District, the City of Sycamore and one person from the Builders Association on impact fees. He expects next month he will have another meeting with the Builders Association.

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**Sycamore Park District Annual Board Meeting and Election of Officers**

President Strack called the annual meeting to order at 7:42 pm. President Strack then turned the meeting over to Director Gibble. Director Gibble opened the floor for nominations for President.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
<b>President</b>	<b>Ted Strack</b>	<b>Michelle Schulz</b>	<b>Ann Tucker</b>	<b>(5) Ayes</b>

Director Gibble closed the floor for nominations for President for the coming year. He then turned the meeting over to President Strack.

President Strack opened the floor for nominations for Vice President.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
<b>Vice Pres.</b>	<b>Michelle Schulz</b>	<b>Bill Kroeger</b>	<b>Ann Tucker</b>	<b>(5) Ayes</b>

President Strack closed the floor for nominations for Vice President.

President Strack opened the floor for nominations for Treasurer.

Commissioner Schulz nominated Commissioner Tucker for Treasurer at this time. There was then discussion on this. Commissioner Schulz withdrew her nomination of Commissioner Tucker.

**Motion**

Commissioner Schulz made a motion to make the Treasurer an appointed position. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
<b>Treasurer</b>	<b>Jackie Hienbuecher</b>	<b>Michelle Schulz</b>	<b>Bill Kroeger</b>	<b>(5) Ayes</b>

President Strack closed the floor for nominations for Treasurer.

**Secretary:** Daniel Gibble

**Recording Secretary:** Jeanette Freeman

**Legal Services:** Ancel Glink

**Audit Services:** Lauterbach & Amen, LLP

**IAPD Legislative Contact:** Commissioner Tucker

**Board Member Delegate to State Conference:** Defer at this time.

**FOIA Officers:** Daniel Gibble, Kirk Lundbeck– will remain as indicated/recommended.

**Open Meetings Act Official:** Board President and Vice President– will remain as indicated/recommended.

**ADA Coordinator:** Kirk Lundbeck– will remain as indicated/recommended.

**Sycamore Park District Annual Board Meeting and Election of Officers- cont'd -**

**Plan Commission Representative:** Commissioner Schulz- will remain as indicated/recommended.

**Motion**

Commissioner Tucker made a motion to approve as indicated/recommended the remainder of the positions. The motion was seconded by Commissioner Schulz.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

President Strack closed the annual meeting at 7:50 pm.

**Motion**

The Board adjourned the Regular Session to go into Executive Session at 7:51 pm on a motion made by Commissioner Tucker for the reason listed below. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

The Board convened to Executive Session at 7:52 pm. The roll was called with Commissioners Graves, Kroeger, Schulz, Tucker, and Strack present along with Director Gibble as Secretary.

**Motion**

The Board adjourned the Executive Session at 8:28 p.m. and reconvened to Regular Session on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Graves.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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**Motion**

The Board adjourned the Regular Session at 8:28 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman  
Recording Secretary  
Sycamore Park District