

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, June 30, 2015**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, June 30, 2015.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Tucker, and Strack.**
Commissioners Graves and Schulz were absent at this time

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioners Graves and Schulz were absent at this time.**

Staff members present were Director Dan Gible, Jeff Donahoe, and Kirk Lundbeck and Recording Secretary Jeanette Freeman.

Guests at the Board meeting were:

Eric Christensen, Flagg-Rochelle Park District

**Regular and Consent Agenda Approval –
Motion**

Commissioner Tucker moved to approve the Regular Agenda and Consent Agenda.
Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Schulz were absent.

**Approval of Minutes –
Motion**

Commissioner Tucker moved to approve the May 26, 2015 Regular Meeting Minutes and June 1, 2015 Special Meeting Minutes. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Schulz were absent.

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Approval of Minutes – cont'd

Motion

Commissioner Kroeger moved to approve the May 26, 2015 Executive Session Minutes. Commissioner Tucker seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Schulz were absent.

Public Input – Eric Christensen, Flagg-Rochelle Park District – Director Gibble introduced him. Eric Christensen wanted to come and thank Director Gibble and staff for coming out with the storm damage. Director Gibble had contacted him right away and offered manpower and equipment. He wanted the Board to know Sycamore is good neighbors and they really appreciated all the help.

Claims and Accounts Approval

Motion

Commissioner Kroeger moved to approve and pay the bills in the amount of \$247,212.30. Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Schulz were absent.

Correspondence – None

Introduction of New Staff – Lisa Metcalf introduced Sarah Elm Rex who will be our new Program Supervisor/Marketing. She will be starting Monday, July 6th and she welcomed her. Sarah noted this is in her field and goes along with the experiences she has had and in her home town.

Positive Feedback/Reports –

Department Presentation – None

Old Business –

Report of Action 2020 Committees – Director Gibble noted he gets the sense that the Dog Park Committee is stuck on the fundraising. He noted that President Strack is working on a way to help them and President Strack is schedule to attend the next meeting on August 20th. President Strack noted he will have more specific information for them at that meeting. Director Gibble noted the fundraising will be kicked off at the fireworks. President Strack noted there is a group of letters for fundraisers to go out to donors. He then gave the Board the names for the Trails committee and he asked for the Boards approval. The Board gave a consensus of approval of the names.

Commissioner Tucker noted the Splash Pad Committee has met and it is a great committee. Jessica Sada possibly will chair the committee. They are finding it difficult for the entire committee to get together to go on site visits. They will meet again on September 2nd. They put together a list of potential parks in the area to visit. They are looking at different zones for different ages.

Chamber Golf Outing – Director Gibble noted he wanted to confirm he had the right names for this which includes Ann Tucker and Ted Strack. He will find out which staff is going to place and will then make sure they are registered.

South Prairie School Use Considerations – Director Gibble noted we will be using the existing entrance and have our staff at the door. We will have four classrooms to use. Over the summer we will be getting the items we are keeping from the Community Center moved over to South Prairie.

Park/Facility Tour Planning – Supt. of Parks Donahoe noted we are trying to have one based on the last discussion. He asked everyone to start thinking about dates in late August into September. They went over some dates. Director Gibble noted he will have Jeff send email out to the Board with 2 Saturdays and 2 Thursdays.

Update on Fiber Optic – Director Gibble noted this was hooked up today and it is much faster. There is not echo or cutting out on the phones and emails go out instantly.

Update on Paving – Supt. of Parks Donahoe noted they are done around the Clubhouse and it is all lined and looks great. They paved by the Good Tymes shelter. When we would have flooding before the gravel would be all washed away and would have to be replaced. The paving withstood the flooding very well.

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Update on Moving Out of Community Center – Gibble noted that next week we will be packing. Maintenance staff will be taking things off the walls that are ours. We will be having an auction after that. C & L has conceded to allow us to have the auction there as long as during off business hours. The painters will come in after that and then we will have the carpets cleaned. He is also getting quotes on cleaning all the mats so they can be used at South Prairie.

Update on Web Design – Program Supervisor Elm Rex noted Visionary Webworks should be sending a mostly finalized website to review. There are a few follow-up questions and the pictures are missing that we will get those to him soon. Director Gibble noted we will be doing a soft introduction and then do a harder announcement once the brochures come out.

New Business -

**Adoption of Prevailing Wage Ordinance -
Motion**

Commissioner Tucker moved to approve the Prevailing Wage Ordinance #06-2015. The motion was seconded by Commissioner Kroeger.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Schulz were absent.

Annual Review of Board By-Laws – Director Gibble noted this is done annually. There was some discussion on employee and Board benefits for programs. Commissioner Kroeger noted he would like to have the discussion with the full board. Director Gibble noted he will put the Board By Laws back on the agenda for the next meeting. He will send the Board the old policy on this.

Quarterly Capital Funds Update -

Motion

Commissioner Tucker moved to approve the Prevailing Wage Ordinance #06-2015. The motion was seconded by Commissioner Kroeger.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Schulz were absent.

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Approval of Resolution for OSLAD Grant – Director Gibble noted that the formality IDNR added is to require Boards pass a Resolution to commit to our portion of the grant. Doing this the Grant application will be ready once the Grants are announced.

Motion

Commissioner Kroeger moved to approve the OSLAD Grant... The motion was seconded by Commissioner Tucker.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Schulz were absent.

Setting of Date of next Study Session - Director Gibble would like to have a Study Session to approve the Professional Services. They would like to have a draft RFQ by 7-24-15. He would like the Board to see the RFQ before gets distributed. The Board set a date of 7-23-15 at 6:00 pm for the Study Session meeting.

Public Input – None

Motion

The Board adjourned the Regular Session on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Schulz were absent.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District