

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, September 22, 2015**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, September 22, 2015.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Schulz, Tucker, and Strack.** **Commissioner Graves was absent at this time. He arrived at 6:05 pm.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner Graves at this time. He arrived at 6:04 pm.**

Staff members present were Director Dan Gible, Jeff Donahoe, Sarah Elm Rex, Jackie Hienbuecher, Kirk Lundbeck and Recording Secretary Jeanette Freeman. Commissioner Graves arrived at 6:05 pm.

Guests at the Board meeting were:

None

**Regular and Consent Agenda Approval –
Motion**

Commissioner Schulz moved to approve the Regular Agenda and Consent Agenda.
Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Approval of Minutes –

Motion

Commissioner Schulz moved to approve the August 25, 2015 Regular Meeting Minutes.
Commissioner Schulz seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday September 22, 2015
P 2

Public Input –

Commissioner Tucker noted that the Midwest Museum Natural History had their strategic plan meeting. They asked if she would bring up discussion of a different representative. Commissioner Tucker is not able to make most of the meetings. President Strack asked that this be put on the next agenda.

Claims and Accounts Approval

Motion

Commissioner Tucker moved to approve and pay the bills in the amount of \$262,042.90. Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence –

Jim & Karla Sauber – Thank You
Syc. Sports Boosters Golf Outing Thank You
Sycamore Chamber – Rose Trembl Letter

Department Presentation – Supt. of Golf Operations Kirk Lundbeck. He noted he wanted to share with the Board the first of four propaganda materials that he and Sarah have been working on. The first one was on golf outings. The next ones will be as follows:

- General Golf Course
- Corporate League Program
- Corporate Lesson Program

There were some suggestions made on the copy and Kirk will check into these.

Old Business –

Report of Action 2020 Committees –

Commissioner Schulz-Community Center and Sled Hill - She noted the Community Center Committee visited several community centers. Lots of great ideas and input from the staff at each location. She is putting together a list from everyone's notes to then prioritize. She is also working on the Sledding Hill. After seeing the one in Champaign, she is wondering if we should just make a hill for now and take the money and put towards other things in the plan. Commissioner Kroeger noted that some of the designers came in with just a grass hill for sledding and can then be used for fitness in the summer. Director Gible agrees with the lack of necessity for a sled hill committee, but doesn't want to rule out creativity. The engineers might be able to help with this. Make the space more useable year round.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday September 22, 2015

P 3

Report of Action 2020 Committees – cont'd

Commissioner Tucker-Splash Pad – She noted the Splash Pad Committee went to Sandwich for a tour of their splash pad. Supt of Parks Jeff Donahoe went over a few of the features of their splash pad. Commissioner Tucker noted they have put together a list of features that the committee is in agreement on. Director Gibble noted they should go ahead and prioritize their list. The firm that is selected will meet with each committee to go over the features.

Commissioner Graves-Dog Park – He noted that President Strack talked to the Dog Park Committee on the fundraising. They will be condensing and prioritizing their list and will meet again next month. President Strack talked about matching funds.

President Strack- Trail Committee – He noted the Trails Committee has tried to determine what are the most important connections for the Community. He has done a plat map from the Trailer Park to Old Mill Park and identifies all property owners that might help make the connection. He is going to put together a list of the priority directions and go to the owners. The Committee wanted President Strack to ask the County and the City to the next Trails meeting.

President Strack- Fundraising –He noted the fundraising has been disappointing. Commissioner Schulz noted she is being told people do not want to donate unless to a foundation. Director Gibble noted we would have to have a separate Board for a foundation and we already have one through the DeKalb County Community Foundation. Commissioner Tucker noted the people want to give to a 5013C and not a taxing body. Director Gibble noted they can through the DeKalb County Community Foundation. President Strack noted he has been presenting as making donations to the Park District, but will start mentioning the DeKalb County Community Foundation as an avenue to donate to the Sycamore Park District through their 5013C. President Strack suggested discussing this more on the fundraising committee.

Leaf A Legacy – This was discussed during the previous item discussion.

Review of Agreements with Northern Illinois Dance and MMNH – Director Gibble noted we will be spending approximately \$10,000 for space that we weren't planning on. We will access the success of the locations as time goes on.

Approve Interim Succession Policy – Director Gibble noted this is the document that he was asked to bring back this month for approval. He will continue to work on the other part of it. Commissioner Tucker had questions on this, so there was a consensus of the Board to table for this meeting for further discussion.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday September 22, 2015
P 4

Change in Personnel Policy – This was tabled until further discussion on the Interim Succession Policy.

New Business -

Quarterly Capital Funds Update – This was just an update so no motion was needed.

Approval of Professional Services Firms and Negotiation – Commissioner Kroeger noted we received 12 proposals. The Committee reviewed all the proposals and came up with 4. The Committee asked for more information from each company. The Committee reached a decision and is recommending Farnsworth.

Motion

Commissioner Schulz moved to approve as recommended. The motion was seconded by Commissioner Tucker.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Intergovernmental Agreement for Shared Projection System – Director Gibble noted his staff recommendation explains it all. He noted that Genoa had to drop out and the grant was not for the entire amount. He still recommends approval.

Motion

Commissioner Schulz moved to approve as recommended. The motion was seconded by Commissioner Kroeger.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Consideration of Proceeding with Sign Development – Director Gibble noted he had passed out more elaborate sketches. Page one is a draft of the design and the second page shows the location of the sign on Rt 64. He is wanting to make sure the Board wants him to proceed with this. Commissioner Tucker noted her concerns on the size of the information and the speed – it needs to be functional. Director Gibble noted there have been traffic studies done to determine the size of the letter on display. The Board gave Gibble the approval to move ahead with final specifications and to bid the work for next year.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday September 22, 2015

P 5

Setting of Date for Next Study Session – The Board decided on September 30th at 7 pm for the next Study Session meeting.

Public Input –

President Strack noted he had the first impact fee discussion with the group as a whole. It went well and it seems all want to cooperate for the better of Sycamore. The focus trying to take is that each taxing body that has impact fee to the final formula that covers 100% of the impact created.

President Strack gave kudos again to pool operations – making money in a tough year. Also to concessions which looks to make more than last year.

Commissioner Kroeger gave kudos for the firework night and noted it was awesome. The concessions were great and well set up. Each year it gets better.

Motion

The Board adjourned the Regular Session to go into Executive Session at 7:55 pm on a motion made by Commissioner Graves for the reason listed below. The motion was seconded by Commissioner Schulz.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:58 pm. The roll was called with Commissioners Graves, Kroeger, Schulz, Tucker, and Strack present along with Director Gible as Secretary and Recording Secretary Freeman.

Motion

The Board adjourned the Executive Session at 8:26 p.m. and reconvened to Regular Session on a motion made by Commissioner Kroeger. The motion was seconded by Commissioner Tucker.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday September 22, 2015

P 6

Motion

The Board adjourned the Regular Session at 8:28 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District