



# Sycamore

PARK DISTRICT

*Established 1923*

940 East State Street  
Sycamore, IL 60178  
email: [info@sycamoreparkdistrict.com](mailto:info@sycamoreparkdistrict.com)

(TEL) 815/895-3365  
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[www.sycamoreparkdistrict.com](http://www.sycamoreparkdistrict.com)

## Sycamore Park District

### Regular Board Meeting

January 19, 2016

6:00 pm

Maintenance Building, 435 Airport Road

### AGENDA

#### CALL TO ORDER (Roll Call Vote)

#### APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

#### APPROVAL OF MINUTES: (Voice Vote)

3. Regular Minutes: December 22, 2015
7. Executive Session Minutes: November 24, 2015

#### APPROVAL OF MONTHLY CLAIMS:

8. Claims Paid Since Board Meeting (Roll Call Vote)
12. Claims Presented (Roll Call Vote)

#### CONSENT AGENDA:

17. Superintendent of Finance Monthly Report
20. Budget Report
37. Superintendent of Golf Operations Monthly Report
40. Superintendent of Parks and Facilities Monthly Report
44. Recreation Report
46. Executive Director Monthly Report

**Board of Commissioners Meeting**

**January 19, 2016**

**PG 2**

**CORRESPONDENCE-**

- 49. Clubhouse Rental – Tina Thompson
- 50. DCEDC Letter
- 51. Mary E. Stevens Concert & Lecture Fund – NB & T
- 52. Marlie – FSA Senior Center

**PUBLIC INPUT**

**Presentation of Sycamore Park District Appreciation Awards—Sarah**

**Monthly Department Report: Sarah**

**OLD BUSINESS:**

- Report of ACTION 2020 Committees—Dan/et.al.
- Update on Leaf a Legacy—Ted/Ann/Michelle
- 53. Joint Meeting with City Council—Dan
- 54. Adopt Position on Park Dedications—Dan/Derke
- Records Retention Update—Nettie
- 60. Intergovernmental Agreement Providing for Property Tax Abatement for Industrial, Logistics, and Knowledge Based Firms in the City of Sycamore: First Review—Dan

**NEW BUSINESS:**

- Earning Instruments for Funds—Dan/Jackie
- 87. First Review of Executive Summary—Jeanette
- 89. Bi-Annual Review of Executive Session Minutes (Roll Call)—Dan
- 91. Tax Abatement: Alternate Revenue Bonds Ordinance 01-2016 (Roll Call)—Jackie
- 95. First Review of MOU's—Lisa
- 132. Final Review of Capital Asset Inventory—Jackie
- 226. Approval of Expense for Land Appraisals (Roll Call)—Ted
- 228. Review of Findings from Joint Aquatic Facility Survey—Dan
- 287. Review of By-Laws for Board Policy: Communication from Executive Director—Dan
- Setting of Date for Next Study Session

**PUBLIC INPUT**

**EXECUTIVE SESSION (Roll Call Vote):**

**In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:**

- 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, December 22, 2015**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:05 p.m. on Tuesday, December 22, 2015.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Schulz, and Strack.**  
**Commissioner Graves and Tucker are absent.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner Graves and Tucker.**

Staff members present were Director Dan Gible, Jeff Donahoe, Jackie Hienbuecher, Kirk Lundbeck, Lisa Metcalf, Sarah Rex, and Recording Secretary Jeanette Freeman.

**Guests at the Board meeting were:**

Julie Eggleston, KSRA  
Katie Smith, Shaw Media

**Regular and Consent Agenda Approval –  
Motion**

Commissioner Schulz moved to approve the Regular Agenda and Consent Agenda.  
Commissioner Tucker seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

**Approval of Minutes –**

**Motion**

Commissioner Schulz moved to approve the November 24, 2015 Regular Meeting Minutes and December 8, Special Meeting Minutes. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

Minutes of the Regular Meeting of the Board of Commissioners  
 Sycamore Park District  
 Tuesday December 22, 2015  
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**Claims and Accounts Approval**

Motion

Commissioner Schulz moved to approve and pay the bills in the amount of \$174,998.47.  
 Commissioner Kroeger seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

**Correspondence –**

Encap Christmas Card  
 Ancel Glink – Derek Christmas Card  
 Sundog IT Christmas Card  
 IPRA Christmas Card  
 Midwest Orthopaedic Institute Christmas Card  
 NuToys Christmas Card  
 Sycamore Pumpkin Festival Inc. Request  
 NB & T Christmas Card  
 Speer Financial Christmas Card

**Campus Update on Design – Farnsworth Group** – Farnsworth came to go over the concepts with the Board to field any questions or take suggestions on the plans. They noted these plans had already been looked at by the staff and they narrowed it down to two plans. They would like the Board to give their opinion on the plans as of now. They will be going over the plans again with the committee and will back the next stage of plans to the Board again.

**Annual Report of KSRA** – Julie Eggleston of KSRA gave her annual presentation of how they have done in the current year. She went over the new things they are trying and the successes they have had.

**Old Business –**

**Report on Action 2020 Committees –**

Trails - President Strack noted they had a good meeting and he handed out a map with the suggested lines for Trails. He noted that at the next meeting they will focus on Road/Trail issues.

**Leaf a Legacy** – Director Gible noted that Supt. of Finance has received numerous donations since the mailing went out. Supt. of Finance noted we have received donations from our vendors and businesses in the area.

**Joint Meeting with City Council** – Director Gible confirmed the joint meeting is on February 1, 2016 at 6:00 pm. He also noted that he will not be able to attend the meeting and we can change the meeting date if needed. The consensus of the Board was to leave on the current date of February 1, 2016 at 6:00 pm.



Minutes of the Regular Meeting of the Board of Commissioners  
 Sycamore Park District  
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**Records Retention Update** –Nothing at this time.

**Discussion of “Annual Awards”** – Program Supervisor Sarah Rex handed out the names that staff suggested for the Board to discuss. There was a consensus on the Board to go with Robert Dobberstein and Mary Stevens Concert Fund.

**Final Review & Approval of 2016 Operating Budget** – Supt. of Finance Hienbuecher Fielded questions on the Operating Budget. She noted her staff recommendation should have all the information needed.

**Motion**

Commissioner Schulz moved to approve the 2016 Operating Budget. Commissioner Kroeger seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

**New Business -**

**Consideration of Cleaning Contract for 2016** – Supt of Golf Operations Kirk Lundbeck noted his staff recommendation gave all the information. He also noted he has an open line of communication with the current company and all the details were worked out.

**Motion**

Commissioner Schulz moved to approve the 2016 Cleaning Contract as presented. Commissioner Kroeger seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

**Consider Nest Year’s Meeting Dates/ Times** – Director Gibble noted the dates can be changed if needed.

**Motion**

Commissioner Schulz moved to approve the 2016 Meeting Dates. Commissioner Kroeger seconded the Motion.

There was discussion on a few dates that need to be changed.

**Motion**

Commissioner Strack moved to amend the original motion and now would like the January meeting date to change to January 19<sup>th</sup> from January 26th. Commissioner Schulz seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

Minutes of the Regular Meeting of the Board of Commissioners  
 Sycamore Park District  
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**Consider Next Year's Meeting Dates/ Times- Cont'd**  
**Motion**

Commissioner Schulz moved to amend the original motion and second motion to read that the January 26<sup>th</sup>, 2016 meeting be changed to January 19<sup>th</sup> and the December 27<sup>th</sup>, 2016 meeting be changed to December 20<sup>th</sup>. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a Voice Vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

**Ordinance 08-2015 Tax Levy -**  
**Motion**

Commissioner Schulz moved to approve Ordinance 08-2015 Tax Levy as presented. Commissioner Kroeger seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

**Setting of Date for Next Study Session** – Nothing at this time.

**Public Input**

Dan Gible as a citizen – He noted he is frustrated with the discussion in Springfield regarding local property taxes and the effort to cap taxes when the problem with the budgets don't lie within our local communities. They lie with our elected officials and our state budget. He feels his property taxes are best spent locally and have nothing to do with Springfield. The problem is the state budget and has nothing to do with property taxes. He hopes that our elected officials at the Park District and other units of local government make it clear to our elected officials in Springfield that the shell game is not with property taxes at the local level, but how the state is managing the budget.

President Strack went over information on the ongoing impact fee discussions he has had with the different groups.

President Strack noted he wanted to put this out for consideration. He would like the Board to think about the Board stepping back slightly to take some stress off the Board and have staff run more. Originally when some got on the Board they had to be involved in everything. Now with the change in leadership, that is not the case. Director Gible noted he will make a list of the things he feels the Board should be involved in and making decisions on. This will make it clear to everyone in defining when the Board needs or wants to be notified of things.

Minutes of the Regular Meeting of the Board of Commissioners  
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Commissioner Kroeger noted he feels the staff is already doing these things, but look to the Board for final approval.

Commissioner Kroeger commented to staff another great job and another successful year. He hears more and more comments on how great the direction is that we are going.

**Motion**

The Board adjourned the Regular Session at 8:43 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

Respectfully Submitted,

Jeanette Freeman  
Recording Secretary  
Sycamore Park District

DATE: 01/13/2016  
 TIME: 14:47:22  
 ID: AP450000.WOM

SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

*In the Kim*

PAGE: 1

FROM 12/22/2015 TO 01/11/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ABSOLUTE	4400	ABSOLUTE SERVICE INC	504100076505	10/09/15	00000000	55864	01/06/16	312.50	312.50
		01 IRRIG PUMP SERVICE						312.50	
		VENDOR TOTAL:						312.50	
CINTA	355177563	CINTAS CORPORATION #355		12/18/15		55849	12/22/15	35.13	35.13
		01 RAG & RUG SERVICE	101500056301		00000000			11.67	11.67
		02 RAG & RUG SERVICE	504100056301		00000000			11.66	11.66
		03 RAG & RUG SERVICE	504000056301		00000000			2.00	2.00
		04 RAG & RUG SERVICE	201000056301		00000000			2.14	2.14
		05 RAG & RUG SERVICE	101000056301		00000000			7.66	7.66
		VENDOR TOTAL:						35.13	
CINTA2	8402507013	CINTAS CORP		11/27/15		55850	12/22/15	14.45	14.45
		01 1ST AID CABINET	101500066403		00000000			14.45	14.45
		VENDOR TOTAL:						14.45	
CITY	NOVEMBER 15	CITY OF SYCAMORE		12/22/15		55851	12/22/15	26.00	26.00
		01 CITY TAX CLUBHOUSE	303000116852		00000000			17.00	17.00
		02 CITY TAX CATERING	303500116852		00000000			9.00	9.00
		VENDOR TOTAL:						26.00	
DEKC	4TH QTR 2015	DEKALB COUNTY COMMUNITY		12/30/15		55863	12/30/15	5,545.31	5,545.31
		01 TRANSFER OF DONATIONS RECD	211000116860		00000000			5,545.31	5,545.31
		VENDOR TOTAL:						5,545.31	
FARNS	172372	FARNSWORTH GROUP INC		11/25/15		55852	12/22/15	18,136.90	18,136.90
		01 PLANNING AND DESIGN	101000036125		00000000			18,136.90	18,136.90
		VENDOR TOTAL:						18,136.90	
GROUPPL	121415	GROUP PLAN SOLUTIONS		12/14/15		55853	12/22/15	49.50	49.50
		01 ADMIN FEE PSA	101000106801		00000000			24.75	24.75
		02 ADMIN FEE PSA	201000106801		00000000			24.75	24.75
		VENDOR TOTAL:						49.50	



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SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

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FROM 12/22/2015 TO 01/11/2016

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT / ITEM AMT

T0001322 KELLY, STACY  
 121715 01 REFUND OF DIFF 205550036218 12/17/15 00000000 55862 12/22/15 10.00 10.00  
 10.00  
 VENDOR TOTAL: 10.00

VISACA VISA CARDMEMBER SERVICE  
 120315  
 01 IPRA ANNUAL DUES 101000001102 12/03/15 00000000 55857 12/22/15 4,284.37 4,284.37  
 02 IPRA CONFERENCE REGISTRATION 101000001102 00000000 468.00 468.00  
 03 IPRA CONFERENCE REGISTRATION 201000001102 00000000 1,210.00 1,210.00  
 04 IPRA CONFERENCE REGISTRATION 101000001102 00000000 580.00 580.00  
 05 IPRA CONFERENCE REGISTRATION 201000001102 00000000 55.10 55.10  
 06 IPRA ANNUAL DUES 201000046204 00000000 234.90 234.90  
 07 IPRA ANNUAL DUES 201000001102 00000000 25.00 25.00  
 08 CONFERENCE AGENCY SHOWCASE 101000001102 00000000 468.00 468.00  
 09 COOKIES WITH SANTA SUPPLIES 206095016216 00000000 90.00 90.00  
 10 BALLETT BARRE 205660366216 00000000 400.94 400.94  
 11 BALLETT BARRE 205980146216 00000000 116.95 116.95  
 12 MOWER TIRE REPAIR 101500066403 00000000 30.00 30.00  
 13 FOOD & SUPPLIES FOR MEETINGS 101000046212 00000000 70.86 70.86  
 14 FOOD & SUPPLIES FOR MEETINGS 201000046212 00000000 70.87 70.87  
 15 SNAP BUTTONS BB SCREENPOSTS 202100076500 00000000 18.75 18.75  
 16 USED TIRE RECYCLING 101500066401 00000000 223.00 223.00  
 17 METAL STAKES 202100066404 00000000 47.25 47.25  
 18 ONLINE REGISTRATION ACCT FEE 207500056310 00000000 57.80 57.80  
 VENDOR TOTAL: 4,284.37

WALM WALMART COMMUNITY/RFCSLLC  
 121615  
 01 PLASTIC STORAGE CONTAINER 3033600076500 12/16/15 00000839 55866 01/06/16 137.48 137.48  
 02 DAQUIRI MIX 303000086636 00000841 15.00 15.00  
 03 LIMES 303000086636 00000841 2.98 2.98  
 04 TONIC WATER 303000086636 00000841 0.66 0.66  
 05 WEIRD SCIENCE SUPPLIES 205010016216 00000829 4.00 4.00  
 06 INTRO TO PAINTING SUPPLIES 205230156216 00000829 22.23 22.23  
 07 YOUNG ARTIST SUPPLIES 205010356216 00000829 10.04 10.04  
 08 COOKIES WITH SANTA 206095016216 00000828 27.49 27.49  
 09 MOMS TIME OUT SUPPLIES 2053400016216 00000828 33.88 33.88  
 21.20  
 VENDOR TOTAL: 137.48

WILL WILLIAM HANNA SURVEYORS  
 25386 12/10/15 55858 12/22/15 100.00 100.00  
 VENDOR TOTAL: 137.48





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ID: AP443000.WOW

SYCAMORE PARK DISTRICT  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/19/2016

Board

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
CORPORATE			
10	ADMINISTRATION		
ANCEL	ANCEL, GLINK - LAW OFFICES OF		840.88
AT&T2	A T & T		30.12
CINTA	CINTAS CORPORATION #355		15.32
DYNEGY E	DYNEGY ENERGY SERVICES		221.62
ENGIN	ENGINEERING RESOURCE ASSOC		4,834.17
HARR	HARRIS		91.86
IL	IL ASSOC. OF PARK DISTRICTS		1,965.98
INTEG	INTEGRA BUSINESS SYSTEMS, INC.		149.92
MEL	MELIN'S LOCK & KEY		198.16
NICOR	NICOR GAS		140.48
OF	OFFICE DEPOT		227.89
PDRMA	PDRMA		3,995.12
SIDEEF	SIDE EFFECTS		1,182.00
SOFT	SOFT WATER CITY		226.80
SPARKLE	SPARKLE JANITORIAL SERVICE		887.50
SUNDOG	SUN DOG IT		426.20
SYC	SYCAMORE CHAMBER OF COMMERCE		137.50
UNIT2	UNITED STATES POSTAL SERVICE		112.50
	ADMINISTRATION		15,684.02
12	MARKETING		
SIDEEF	SIDE EFFECTS		590.00
T0001170	METCALF, LISA		540.00
TOWNSQ	TOWN SQUARE PUBLICATIONS		1,095.00
	MARKETING		2,225.00
15	PARKS		
AT&T2	A T & T		45.66
BRIAN	BRIAN BEMIS AUTOMOTIVE GROUP		9,549.74
CARQ	CARQUEST AUTO PARTS		138.15
CINTA	CINTAS CORPORATION #355		23.34
CONS	CONSERV FS		190.08
DEKA	DEKALB LAWN & EQUIPMENT CO.		33.19
DEKA2	DEKALB IMPLEMENT CO.,		-37.21
DEKAM	DEKALB MECHANICAL INC		746.52
DYNEGY E	DYNEGY ENERGY SERVICES		555.83
FOX1	FOX VALLEY FIRE & SAFETY CO.		165.00
LOWE	LOWE'S		319.16

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SYCAMORE PARK DISTRICT  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
CORPORATE			
15	PARKS		
MARK	MARK'S MACHINE SHOP INC.		608.09
MENA	MENARDS - SYCAMORE		77.78
MROUT	MR OUTHOUSE		610.00
NICOR	NICOR GAS		384.71
PARENT	PARENT PETROLEUM INC		1,269.90
PDRMA	PDRMA		571.06
REIN	REINDERS, INC.		1,983.79
SOFT	SOFT WATER CITY		27.00
UNIT	UNITED LABORATORIES		320.00
	PARKS		17,581.79
RECREATION			
10	ADMINISTRATION		
AT&T2	A T & T		3.32
BOCKY	BOCKYN, LLC		300.00
CINTA	CINTAS CORPORATION #355		4.28
DYNEGY E	DYNEGY ENERGY SERVICES		221.63
HARR	HARRIS		91.86
IL	IL ASSOC. OF PARK DISTRICTS		1,965.99
INTEG	INTEGRA BUSINESS SYSTEMS, INC.		149.91
NICOR	NICOR GAS		92.04
OF	OFFICE DEPOT		82.92
PDRMA	PDRMA		4,084.63
SPARKLE	SPARKLE JANITORIAL SERVICE		887.50
SUNDOG	SUN DOG IT		426.20
SYC	SYCAMORE CHAMBER OF COMMERCE		537.50
UNIT2	UNITED STATES POSTAL SERVICE		112.50
	ADMINISTRATION		8,960.28
21 SPORTS COMPLEX MAINTENANCE			
DEKA2	DEKALB IMPLEMENT CO.,		19.99
DYNEGY E	DYNEGY ENERGY SERVICES		10.04
LOWE	LOWE'S		294.54
MEL	MELIN'S LOCK & KEY		95.00
MENA	MENARDS - SYCAMORE		59.90
PDRMA	PDRMA		5,348.08
REIN	REINDERS, INC.		2,397.34
SAF	SAFETY-KLEEN CORP.		100.00

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SYCAMORE PARK DISTRICT  
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INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
RECREATION			
21	SPORTS COMPLEX MAINTENANCE		
UNIT	UNITED LABORATORIES		320.00
	SPORTS COMPLEX MAINTENANCE		8,644.89
25	MIDWEST MUSEUM OF NATURAL HIST		
DEKAM	DEKALB MECHANICAL INC		431.50
	MIDWEST MUSEUM OF NATURAL HIST		431.50
50	PROGRAMS - YOUTH		
T0001327	ZXIA, CHAOXIONG		34.00
	PROGRAMS - YOUTH		34.00
56	PROGRAMS - FITNESS		
T0001324	SEITZ, SUSAN		10.00
T0001326	WAGENER, PAMELA		36.00
	PROGRAMS - FITNESS		46.00
59	PROGRAMS - DANCE		
T0001325	STROHM, MARY		36.00
	PROGRAMS - DANCE		36.00
SPECIAL RECREATION			
10	ADMINISTRATION		
KISH	KISHWAUKEE SPECIAL RECREATION		38,479.50
	ADMINISTRATION		38,479.50
INSURANCE			
10	ADMINISTRATION		

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SYCAMORE PARK DISTRICT  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
INSURANCE			
10	ADMINISTRATION		
PDRMA	PDRMA		30,206.34
	ADMINISTRATION		30,206.34
CONCESSIONS			
30	CLUBHOUSE CONCESSIONS		
DEKAM	DEKALB MECHANICAL INC		608.75
DYNEGY E	DYNEGY ENERGY SERVICES		94.98
NICOR	NICOR GAS		39.45
	CLUBHOUSE CONCESSIONS		743.18
33	SPORTS COMPLEX CONCESSIONS		
DYNEGY E	DYNEGY ENERGY SERVICES		44.93
	SPORTS COMPLEX CONCESSIONS		44.93
GOLF COURSE			
40	GOLF OPERATIONS		
AT&T2	A T & T		1.11
CINTA	CINTAS CORPORATION #355		4.00
DISCOVER	DISCOVER YOUR HOMETOWN		200.00
DYNEGY E	DYNEGY ENERGY SERVICES		1,556.42
NICOR	NICOR GAS		39.45
PDRMA	PDRMA		1,915.23
UNIV	UNIVERSAL PUBLICATIONS		270.00
UNIVADCO	UNIVERSAL ADCOM		900.00
	GOLF OPERATIONS		4,886.21
41	GOLF MAINTENANCE		
ARTHU	ARTHUR CLESEN, INC.		150.00
CINTA	CINTAS CORPORATION #355		23.32
DYNEGY E	DYNEGY ENERGY SERVICES		555.83
GRAI	GRAINGER		45.14
MENA	MENARDS - SYCAMORE		-2.16

DATE: 01/13/2016  
TIME: 14:27:00  
ID: AP443000.WOW

SYCAMORE PARK DISTRICT  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 01/19/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GOLF COURSE			
41	GOLF MAINTENANCE		
NICOR	NICOR GAS		425.96
PDRMA	PDRMA		3,613.39
REIN	REINDERS, INC.		1,983.78
UNIT	UNITED LABORATORIES		320.00
	GOLF MAINTENANCE		7,115.26
SWIMMING POOL			
81	POOL MAINTENANCE		
DYNEGY E	DYNEGY ENERGY SERVICES		546.79
NICOR	NICOR GAS		265.57
	POOL MAINTENANCE		812.36
CAPITAL PROJECTS			
10	ADMINISTRATION		
SUNDOG	SUN DOG IT		2,400.00
	ADMINISTRATION		2,400.00
	TOTAL ALL DEPARTMENTS		138,331.26

Interim ~~109~~ \$ 36,210.24

New \$ 138,331.26

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total \$ 174,541.50



To: Board of Commissioners  
From: Jackie Hienbuecher  
Subject: Monthly Report  
Date: January 19, 2016

**Administrative Initiatives** (1/1/16 – 1/31/16)

- Attended Superintendent and Board meetings.
- Attended Safety Committee meeting.
- Update accounting software with 2016 FY Operating Budget.
- Worked with disability carriers regarding year-end tax reporting.
- Finalized installation of server and migration to Office 365. Arranged staff training.
- Provided documentation and information for auditors during Preliminary Fieldwork.
- Prepared confirmations to be sent out in conjunction with annual audit.
- Completed annual employee value statements.
- Updated documents for 2016 Executive Summary.
- Investigated investment options.
- Finalized table reservations for Awards Luncheon at State Conference.
- Attended 2016 IAPD/IPRA State Conference.
- Finalized Capital Asset Inventory.

- Attended site concept meeting.
- Facilitated year-end inventory of pro shop and concessions.
- Provided information regarding PATH to eligible employees.
- Worked with staff to coordinate food handling training for all concessions staff.
- Worked with staff to coordinate Bassett training for clubhouse and beverage cart staff.
- Finalized Tax Abatement Ordinance and filed with County Clerk.
- Discussed with staff updating clubhouse rental documents and rules.
- Performed bank assessment.
- Attended meeting with PDRMA representative regarding loss review.
- Reviewed proposed Industrial Incentive Intergovernmental Agreement and provided financial assessment.
- Completed W-2 and 1099 documents.
- Catering/special events/room rentals: 3 room rentals

**Administrative Initiatives** (2/1/16 – 2/29/16)

- Attend any scheduled “Action 2020” related meetings.
- Attend Superintendent and Board meetings.
- Train concessions manager on financial reporting.
- Take 2016 operating budget and allocate on a monthly basis. Enter into accounting system.

- Provide training to office assistant to proceed with Ordinance Project.
- Work with staff to update equipment replacement and capital asset inventory spreadsheets. Establish guidelines for future updates on same.
- Attend goal setting meeting.
- Continue to work on documentation required for annual audit. Auditors will be out for final fieldwork.
- Prepare initial draft of Budget & Appropriation Ordinance.
- Continue work on IMRF project for the purpose of ensuring that proper enrollment has been made in the past.
- Continue to work on PDRMA compliance requirements for future insurance review.
- Continue to look into ATM options for clubhouse.
- Work with Harris and Sundog on use of accounting software on additional workstations. This will allow department heads access to financial information from their own terminal. Will also allow for staff to enter their own purchase orders and beginning budget figures.
- Continue to review outstanding accounts payable checks to determine validity. Review outstanding payroll checks.
- Update credit card terminals.
- Provide list to county for the purpose of filing Economic Interest Statements.
- Catering/special events/room rentals: 1 room rental

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**Corporate Fund (10)**

Department	December Budget	December Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2014 YTD Actual	Variance
<b>Revenues</b>									
Administration	1,770.00	19,779.73	1017.5%	1,237,143.00	1,241,945.26	0.4%	1,237,143.00	617,886.57	101.0% (1)
Parks	-	36.60	#DIV/0!	12,949.00	8,979.76	-30.7% (2)	12,949.00	12,392.39	-27.5% (2)
<b>Total Revenues</b>	<b>1,770.00</b>	<b>19,816.33</b>	<b>1019.6%</b>	<b>1,250,092.00</b>	<b>1,250,925.02</b>	<b>0.1%</b>	<b>1,250,092.00</b>	<b>630,278.96</b>	<b>98.5%</b>
<b>Expenses</b>									
Administration	34,115.00	55,088.04	61.5%	619,082.00	539,243.52	-12.9% (3)	619,082.00	376,893.78	43.1% (4)
Parks	10,593.00	14,097.76	33.1%	238,703.00	202,061.80	-15.4% (5)	238,703.00	227,888.81	-11.3% (6)
<b>Total Expenses</b>	<b>44,708.00</b>	<b>69,185.80</b>	<b>54.8%</b>	<b>857,785.00</b>	<b>741,305.32</b>	<b>-13.6%</b>	<b>857,785.00</b>	<b>604,782.59</b>	<b>22.6%</b>
<b>Total Fund Revenues</b>	<b>1,770.00</b>	<b>19,816.33</b>	<b>1019.6%</b>	<b>1,250,092.00</b>	<b>1,250,925.02</b>	<b>0.1%</b>	<b>1,250,092.00</b>	<b>630,278.96</b>	<b>98.5%</b>
<b>Total Fund Expenses</b>	<b>44,708.00</b>	<b>69,185.80</b>	<b>54.8%</b>	<b>857,785.00</b>	<b>741,305.32</b>	<b>-13.6%</b>	<b>857,785.00</b>	<b>604,782.59</b>	<b>22.6%</b>
<b>Surplus (Deficit)</b>	<b>(42,938.00)</b>	<b>(49,369.47)</b>	<b>15.0%</b>	<b>392,307.00</b>	<b>509,619.70</b>	<b>29.9%</b>	<b>392,307.00</b>	<b>25,496.37</b>	<b>1898.8%</b>

(1) Primary difference is due to Real Estate Taxes. The additional tax referendum dollars are currently recorded in the Corporate fund.

(2) The allocation of the IMRF/SS tax levy is less due to the actual part time parks maintenance expenses being less than budget and 2014.

(3) Below budget in Legal Fees 34.5% \$6,215, Education & Training 20.2% \$2,737, Public Relations 66.3% \$8,271, Uniforms 59.3% \$2,074, Cleaning Service 23.7% \$3,225, Paving 25.9% \$38,821, Utilities 20.3% \$2,142 and health insurance one month lag 7.2% \$3,081.

(4) 2015 expenses exceeds 2014 primarily due to the consulting expenses for final phase of parking and soccer complex. Also paving expense in 2015.

(5) YTD expenses are below budget primarily in the following areas: Pt Maint Wages/Taxes 52.8% \$34,677; Gas/Oil 46.2% \$10,170

(6) 2015 YTD expenses are lower than 2014 in PT Maint Wages/Taxes 45.2% \$24,048 and Gas/Oil 52.0% \$12,794;

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**Recreation Fund (20)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
<b>Revenues</b>									
Administration	-	18.01	#DIV/0!	852,736.00	865,163.89	1.46%	852,736.00	858,870.52	0.7%
Sports Complex	-	-	#DIV/0!	33,650.00	35,963.00	6.87% (1)	33,650.00	35,244.00	2.0% (1)
Sports Complex Maintenance	-	120.05	#DIV/0!	37,607.00	40,959.56	8.91% (2)	37,607.00	39,833.33	2.8% (2)
Midwest Museum of Natural Hist	599.00	-		2,398.00	3,093.39	29.00% (3)	2,398.00	1,199.04	158.0% (3)
Programs-Youth	-	5.81	#DIV/0!	16,730.00	18,056.65	7.93% (4)	16,730.00	21,202.78	-14.8% (4)
Programs-Teens	926.00	(3.01)	-100.33%	4,163.00	3,343.88	-19.68% (4)	4,163.00	4,023.20	-16.9% (4)
Programs-Adult	-	5.09	#DIV/0!	975.00	1,855.95	90.35% (4)	975.00	1,840.00	0.9% (4)
Programs-Family	1,033.00	1,123.73	8.78%	11,693.00	14,133.73	20.87% (4)	11,693.00	13,870.90	1.9% (4)
Programs-Leagues	-	3.65	#DIV/0!	5,190.00	5,330.91	2.72% (4)	5,190.00	5,754.02	-7.4% (4)
Programs-Youth Athletics	-	-	#DIV/0!	21,020.00	25,195.00	19.86% (4)	21,020.00	23,430.33	7.5% (4)
Programs-Fitness	257.00	(10.14)	-103.95%	37,815.00	21,498.50	-43.15% (4)	37,815.00	42,466.32	-49.4% (4)
Programs-Preschool	-	-	#DIV/0!	-	-	#DIV/0! (4)	-	-	#DIV/0! (4)
Programs-Senior	-	-	#DIV/0!	-	-	#DIV/0! (4)	-	345.00	-100.0% (4)
Programs-Dance	-	1.64	#DIV/0!	240.00	5,975.17	2389.65% (4)	240.00	3,218.40	85.7% (4)
Programs-Special Events	-	4.94	#DIV/0!	3,710.00	3,487.42	-6.00% (4)	3,710.00	4,812.91	-27.5% (4)
Programs-Concerts	-	1,100.00	#DIV/0!	8,800.00	7,050.00	-19.89%	8,800.00	8,200.00	-14.0%
Programs-Trips	-	-	#DIV/0!	-	-	#DIV/0! (4)	-	-	#DIV/0! (4)
Brochure	-	-	#DIV/0!	7,900.00	6,300.00	-20.25%	7,900.00	8,050.00	-21.7%
Weight Room	1,586.00	(0.57)	-100.04%	18,245.00	8,103.40	-55.59% (5)	18,245.00	19,344.54	-58.1% (5)
Community Center	-	(51.27)	#DIV/0!	3,724.00	1,625.70	-56.35% (5)	3,724.00	3,270.93	-50.3% (5)
<b>Total Revenues</b>	<b>4,401.00</b>	<b>2,317.93</b>	<b>-47.33%</b>	<b>1,066,596.00</b>	<b>1,067,136.15</b>	<b>0.05%</b>	<b>1,066,596.00</b>	<b>1,094,976.22</b>	<b>-2.5%</b>

(1) Addition of Spring AYSO.

(2) The allocation of the IMRF/SS tax levy is more due to the actual part time maintenance expenses being greater than budget and 2014.

(3) 2014 payment never received so replaced and deposited in 2015.

(4) Revenue from programs are below budget 2.62% \$2,659 and decreased 18.3%, \$22,087 compared to 2014, primarily in fitness.

(5) Closing of the community center

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Expenses											
Administration	24,590.00	19,994.77	-18.69%	316,360.00	312,071.83	-1.36%	316,360.00	307,023.85	1.6%	(1)	
Sports Complex	-	-	#DIV/0!	-	250.00	#DIV/0!	-	225.00	11.1%		
Sports Complex Maintenance	26,921.00	27,624.17	2.61%	383,722.00	374,532.35	-2.39%	383,722.00	374,073.05	0.1%		
Midwest Museum of Natural Hist	2,125.00	228.85	-89.23%	9,500.00	5,307.44	-44.13%	(2)	9,500.00	8,056.25	-34.1%	(2)
Programs-Youth	1,038.00	3,873.62	273.18%	11,414.00	15,792.59	38.36%	(3)	11,414.00	15,375.81	2.7%	(3)
Programs-Teens	923.00	141.03	-84.72%	3,926.00	2,901.65	-26.09%	(3)	3,926.00	2,403.43	20.7%	(3)
Programs-Adult	-	189.96	#DIV/0!	785.00	1,319.21	68.05%	(3)	785.00	1,001.00	31.8%	(3)
Programs-Family	1,008.00	1,019.33	1.12%	10,850.00	14,560.79	34.20%	(3)	10,850.00	10,776.50	35.1%	(3)
Programs-Leagues	662.00	410.66	-37.97%	3,647.00	3,418.94	-6.25%	(3)	3,647.00	3,756.70	-9.0%	(3)
Programs-Youth Athletics	-	1,228.00	#DIV/0!	17,149.00	21,493.50	25.33%	(3)	17,149.00	18,804.72	14.3%	(3)
Programs-Fitness	1,143.00	394.01	-65.53%	21,178.00	10,893.10	-48.56%	(3)	21,178.00	24,152.42	-54.9%	(3)
Programs-Preschool	-	-	#DIV/0!	-	-	#DIV/0!	(3)	-	-	#DIV/0!	(3)
Programs-Senior	-	-	#DIV/0!	-	-	#DIV/0!	(3)	-	410.00	-100.0%	(3)
Programs-Dance	-	549.09	#DIV/0!	180.00	4,748.05	2537.81%	(3)	180.00	3,093.38	53.5%	(3)
Programs-Special Events	789.00	653.69	-17.15%	13,480.00	16,542.72	22.72%	(3)	13,480.00	16,148.94	2.4%	(3)
Programs-Concerts	-	130.00	#DIV/0!	8,700.00	9,038.71	3.89%		8,700.00	10,702.25	-15.5%	
Programs-Trips	-	-	#DIV/0!	-	-	#DIV/0!	(3)	-	-	#DIV/0!	(3)
Brochure	6,035.00	5,100.25	-15.49%	25,100.00	20,866.75	-16.87%		25,100.00	24,111.40	-13.5%	
Weight Room	500.00	-	-100.00%	600.00	4,533.40	655.57%	(4)	600.00	1,582.56	186.5%	(4)
Community Center	12,497.00	(37.56)	-100.30%	155,352.00	92,736.92	-40.31%	(5)	155,352.00	144,389.51	-35.8%	(5)
<b>Total Expenses</b>	<b>78,231.00</b>	<b>61,499.87</b>	<b>-21.39%</b>	<b>981,943.00</b>	<b>911,007.95</b>	<b>-7.22%</b>		<b>981,943.00</b>	<b>966,086.77</b>	<b>-5.7%</b>	
Total Fund Revenues	4,401.00	2,317.93	-47.33%	1,066,596.00	1,067,136.15	0.05%		1,066,596.00	1,094,976.22	-2.5%	
Total Fund Expenses	78,231.00	61,499.87	-21.39%	981,943.00	911,007.95	-7.22%		981,943.00	966,086.77	-5.7%	
Surplus (Deficit)	(73,830.00)	(59,181.94)	-19.84%	84,653.00	156,128.20	84.43%		84,653.00	128,889.45	21.1%	

(1) Radio ads for the golf course per D. Gible, \$14,000.

(2) Timing of and varied type of maintenance expenses

(3) Expenses for programs are over budget 10.97% \$9,062 and 4.4% \$4,252 less than 2014.

(4) Refunds of weight room memberships

(5) Variances due to closing of the community center.



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**Donations (21)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	22,752.99	#DIV/0!	35,000.00	26,512.78	-24.25%	35,000.00	3,742.53	608.4%
Total Revenues	-	22,752.99	#DIV/0!	35,000.00	26,512.78	-24.25%	35,000.00	3,742.53	608.4%
Expenses									
Administration	-	6,366.85	#DIV/0!	48,500.00	38,326.49	-20.98%	48,500.00	23,928.00	60.2%
Total Expenses	-	6,366.85		48,500.00	38,326.49		48,500.00	23,928.00	60.2%
Total Fund Revenues	-	22,752.99	#DIV/0!	35,000.00	26,512.78	-24.25%	35,000.00	3,742.53	608.4%
Total Fund Expenses	-	6,366.85		48,500.00	38,326.49		48,500.00	23,928.00	60.2%
Surplus (Deficit)	-	16,386.14	#DIV/0!	(13,500.00)	(11,813.71)	-12.49%	(13,500.00)	(20,185.47)	-41.5%

Timing of budget and consulting fees for trails project.

**Special Recreation (22)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	144,000.00	144,587.42	0.41%	144,000.00	147,230.13	-1.8%
Total Revenues	-	-	#DIV/0!	144,000.00	144,587.42	0.41%	144,000.00	147,230.13	-1.8%
Expenses									
Administration	-	-	#DIV/0!	90,780.00	69,992.50	-22.90% (1)	90,780.00	207,410.27	-66.3% (1)
Total Expenses	-	-	#DIV/0!	90,780.00	69,992.50	-22.90%	90,780.00	207,410.27	-66.3%
Total Fund Revenues	-	-	#DIV/0!	144,000.00	144,587.42	0.41%	144,000.00	147,230.13	-1.8%
Total Fund Expenses	-	-	#DIV/0!	90,780.00	69,992.50	-22.90%	90,780.00	207,410.27	-66.3%
Surplus (Deficit)	-	-	#DIV/0!	53,220.00	74,594.92	40.16%	53,220.00	(60,180.14)	-224.0%

(1) No ADA project expense in 2015.

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**Insurance (23)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	55,000.00	55,017.15	0.03%	55,000.00	52,024.93	5.8%
Total Revenues	-	-	#DIV/0!	55,000.00	55,017.15	0.03%	55,000.00	52,024.93	5.8%
Expenses									
Administration	31,456.00	30,206.34	-3.97%	65,413.00	69,018.68	5.51%	65,413.00	71,460.78	-3.4%
Total Expenses	31,456.00	30,206.34	-3.97%	65,413.00	69,018.68	5.51%	65,413.00	71,460.78	-3.4%
Total Fund Revenues	-	-	#DIV/0!	55,000.00	55,017.15	0.03%	55,000.00	52,024.93	5.8%
Total Fund Expenses	31,456.00	30,206.34	-3.97%	65,413.00	69,018.68	5.51%	65,413.00	71,460.78	-3.4%
Surplus (Deficit)	(31,456.00)	(30,206.34)	-3.97%	(10,413.00)	(14,001.53)	34.46%	(10,413.00)	(19,435.85)	-28.0%

**Audit (24)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	14,000.00	13,989.75	-0.07%	14,000.00	14,495.52	-3.5%
Total Revenues	-	-	#DIV/0!	14,000.00	13,989.75	-0.07%	14,000.00	14,495.52	-3.5%
Expenses									
Administration	-	-	#DIV/0!	14,500.00	14,500.00	0.00%	14,500.00	14,100.00	2.8%
Total Expenses	-	-	#DIV/0!	14,500.00	14,500.00	0.00%	14,500.00	14,100.00	2.8%
Total Fund Revenues	-	-	#DIV/0!	14,000.00	13,989.75	-0.07%	14,000.00	14,495.52	-3.5%
Total Fund Expenses	-	-	#DIV/0!	14,500.00	14,500.00	0.00%	14,500.00	14,100.00	2.8%
Surplus (Deficit)	-	-	#DIV/0!	(500.00)	(510.25)	2.05%	(500.00)	395.52	-229.0%

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**Paving & Lighting (25)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	18,000.00	14,459.58	-19.67%	18,000.00	76.32	18846.0%
Total Revenues	-	-		18,000.00	14,459.58		18,000.00	76.32	18846.0%
Expenses									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	-	58.80	-100.0%
Total Expenses	-	-		-	-		-	58.80	-100.0%
Total Fund Revenues	-	-	#DIV/0!	18,000.00	14,459.58	-19.67%	18,000.00	76.32	
Total Fund Expenses	-	-	#DIV/0!	-	-	#DIV/0!	-	58.80	
Surplus (Deficit)	-	-	#DIV/0!	18,000.00	14,459.58	-19.67%	18,000.00	17.52	

**Park Police (26)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	100.00	73.79	-26.21%	100.00	75.29	-2.0%
Total Revenues	-	-		100.00	73.79		100.00	75.29	-2.0%
Expenses									
Administration	-	-	#DIV/0!	2,000.00	-	-100.00%	2,000.00	151.76	-100.0%
Total Expenses	-	-		2,000.00	-		2,000.00	151.76	-100.0%
Total Fund Revenues	-	-	#DIV/0!	100.00	73.79	-26.21%	100.00	75.29	-2.0%
Total Fund Expenses	-	-	#DIV/0!	2,000.00	-	-100.00%	2,000.00	151.76	
Surplus (Deficit)	-	-	#DIV/0!	(1,900.00)	73.79	-103.88%	(1,900.00)	(76.47)	-196.5%

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**IMRF (27)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	88,000.00	89,029.67	1.17%	88,000.00	87,985.59	1.2%
Total Revenues	-	-	#DIV/0!	88,000.00	89,029.67	1.17%	88,000.00	87,985.59	1.2%
Expenses									
Administration	-	-	#DIV/0!	88,000.00	89,029.67	1.17%	88,000.00	87,985.59	1.2%
Total Expenses	-	-	#DIV/0!	88,000.00	89,029.67	1.17%	88,000.00	87,985.59	1.2%
Total Fund Revenues	-	-	#DIV/0!	88,000.00	89,029.67	1.17%	88,000.00	87,985.59	1.2%
Total Fund Expenses	-	-	#DIV/0!	88,000.00	89,029.67	1.17%	88,000.00	87,985.59	1.2%
Surplus (Deficit)	-	-		-	-		-	-	

**Social Security (28)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
	-	-	#DIV/0!	78,000.00	79,016.83	1.30%	78,000.00	77,980.31	1.3%
Total Revenues	-	-	#DIV/0!	78,000.00	79,016.83	1.30%	78,000.00	77,980.31	1.3%
Expenses									
Administration	-	-	#DIV/0!	78,000.00	79,016.83	1.30%	78,000.00	77,980.31	1.3%
Total Expenses	-	-	#DIV/0!	78,000.00	79,016.83	1.30%	78,000.00	77,980.31	1.3%
Total Fund Revenues	-	-	#DIV/0!	78,000.00	79,016.83	1.30%	78,000.00	77,980.31	1.3%
Total Fund Expenses	-	-	#DIV/0!	78,000.00	79,016.83	1.30%	78,000.00	77,980.31	1.3%
Surplus (Deficit)	-	-		-	-		-	-	

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**Concessions (30)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Clubhouse Concessions	-	12.98	#DIV/0!	70,398.00	76,356.84	8.46%	70,398.00	82,974.14	-8.0% (1)
Beverage Cart	-	(8.95)	#DIV/0!	15,607.00	14,345.32	-8.08% (1)	15,607.00	15,316.67	-6.3% (1)
Sports Complex Concessions	-	(17.09)	#DIV/0!	27,267.00	28,157.36	3.27%	27,267.00	27,340.97	3.0%
Pool Concessions	-	(5.93)	#DIV/0!	10,361.00	6,435.84	-37.88% (1)	10,361.00	6,934.10	-7.2% (1)
Catering	218.00	1,102.15	405.57%	25,092.00	20,826.01	-17.00% (2)	25,092.00	24,411.48	-14.7% (2)
Total Revenues	218.00	1,083.16	396.86%	148,725.00	146,121.37	-1.75%	148,725.00	156,977.36	-6.9%
Expenses									
Clubhouse Concessions	2,749.00	1,976.93	-28.09%	89,892.00	77,228.55	-14.09%	89,892.00	91,261.76	-15.4% (1)
Beverage Cart	-	-	#DIV/0!	11,563.00	9,293.19	-19.63% (1)	11,563.00	9,378.86	-0.9% (1)
Sports Complex Concessions	118.00	73.06	-38.08%	23,520.00	22,783.08	-3.13%	23,520.00	27,387.56	-16.8%
Pool Concessions	-	-	#DIV/0!	9,733.00	5,718.39	-41.25% (1)	9,733.00	6,518.81	-12.3% (1)
Catering	643.00	255.99	-60.19%	8,400.00	5,338.45	-36.45% (2)	8,400.00	5,483.07	-2.6% (2)
Total Expenses	3,510.00	2,305.98	-34.30%	143,108.00	120,361.66	-15.89%	143,108.00	140,030.06	-14.0%
Total Fund Revenues	218.00	1,083.16	396.86%	148,725.00	146,121.37	-1.75%	148,725.00	156,977.36	-6.9%
Total Fund Expenses	3,510.00	2,305.98	-34.30%	143,108.00	120,361.66	-15.89%	143,108.00	140,030.06	-14.0%
Surplus (Deficit)	(3,292.00)	(1,222.82)	-62.85%	5,617.00	25,759.71	358.60%	5,617.00	16,947.30	52.0%

(1) The poor weather conditions early in the season are reflected by a reduction in revenue. Related expenses are also down.

(2) Room rental actually exceeds budget. However, revenue from food and beverage is down, primarily due to the lower participation in catered golf outings and concerts. Also in 2014 was \$1,350 from MLB special event.

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**Developer Contributions (32)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	<u>1,250.00</u>	<u>2,000.00</u>	60.00%	<u>5,000.00</u>	<u>50,038.80</u>	900.78%	<u>5,000.00</u>	<u>28,211.08</u>	77.4%
Total Revenues	1,250.00	2,000.00		5,000.00	50,038.80		5,000.00	28,211.08	77.4%
Expenses									
Administration	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	#DIV/0!
Total Expenses	-	-		-	-		-	-	#DIV/0!
Total Fund Revenues	1,250.00	2,000.00		5,000.00	50,038.80		5,000.00	28,211.08	77.4%
Total Fund Expenses	-	-		-	-		-	-	#DIV/0!
Surplus (Deficit)	1,250.00	2,000.00		5,000.00	50,038.80		5,000.00	28,211.08	77.4%



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**Golf Course (50)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
<b>Revenues</b>									
Golf Operations	1,491.00	2,666.22	78.8%	514,979.00	446,798.08	-13.2% (1)	514,979.00	472,645.12	-5.5% (2)
Golf Maintenance	-	(31.12)	#DIV/0!	21,249.00	22,950.72	8.0%	21,249.00	20,625.70	11.3%
Total Revenues	1,491.00	2,635.10	76.7%	536,228.00	469,748.80	-12.4%	536,228.00	493,270.82	-4.8%
<b>Expenses</b>									
Golf Operations	13,677.00	13,324.23	-2.6%	244,751.00	263,134.92	7.5% (3)	244,751.00	244,878.49	7.5% (3)
Golf Maintenance	15,833.00	20,344.48	28.5%	290,921.00	277,359.70	-4.7% (4)	290,921.00	270,503.58	2.5%
Total Expenses	29,510.00	33,668.71	14.1%	535,672.00	540,494.62	0.9%	535,672.00	515,382.07	4.9%
Total Fund Revenues	1,491.00	2,635.10	76.7%	536,228.00	469,748.80	-12.4%	536,228.00	493,270.82	-4.8%
Total Fund Expenses	29,510.00	33,668.71	14.1%	535,672.00	540,494.62	0.9%	535,672.00	515,382.07	4.9%
Surplus (Deficit)	(28,019.00)	(31,033.61)	10.8%	556.00	(70,745.82)	-12824.1%	556.00	(22,111.25)	220.0%

Course opened March 31.

(1) Daily Greens Fees -12.18% -\$22,824

Golf Events & Misc -14.42% -\$2,509

Lessons -31.67% -\$475

Carts -5.73% -\$6,287

Season passes -31.93% -\$43,555

Pro shop sales +12.67% +\$5,789

(2) Daily Greens Fees -9.96% -\$18,195

Golf Events & Misc -12.69% -\$2,164

Lessons -15.98% -\$195

Carts +1.03% -\$1,059

Season passes -11.0% -\$11,472

Pro shop sales +8.88% +\$4,197

(3) 2015 actual is over budget and 2014 ytd in the following areas: PT wages (11.3% \$4,561/18.2% \$6,915), Advertising (71.8% \$4,308/61.4% \$3,920), Cart Rentals (39.2% \$2,545/29.8% \$2,075), Golf Cart Maintenance (107.7% \$3,230/128.6% \$3,504), Cost of Goods Sold (18.3% \$5,662/7.6% \$2,569) and Miscellaneous (replacement of rental equipment) (94.7% \$1,893/141.5% \$2,281).

(4) 2015 actual is less than budget in the following areas: Fertilizer 56.9% \$4,552; Pesticides 11.5% \$2,865; and Gas/Oil 39.0% \$5,457.

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**Swimming Pool (51)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>		
Revenues										
Pool	-	(88.06)	#DIV/0!	49,368.00	54,034.39	9.5%	(5)	49,368.00	49,578.24	9.0%
Swim Lessons	-	(16.67)	#DIV/0!	13,573.00	10,515.70	-22.5%		13,573.00	13,070.85	-19.5%
<b>Total Revenues</b>	<b>-</b>	<b>(104.73)</b>	<b>#DIV/0!</b>	<b>62,941.00</b>	<b>64,550.09</b>	<b>2.6%</b>	<b>(1)</b>	<b>62,941.00</b>	<b>62,649.09</b>	<b>3.0%</b> (2)
Expenses										
Pool	48.00	147.71	207.7%	53,238.00	44,140.06	-17.1%	(3)	53,238.00	43,110.62	2.4%
Pool Maintenance	1,043.00	691.39	-33.7%	28,120.00	43,973.56	56.4%	(4)	28,120.00	30,319.72	45.0%
Swim Lessons	-	-	#DIV/0!	8,166.00	7,656.48	-6.2%		8,166.00	8,414.65	-9.0%
<b>Total Expenses</b>	<b>1,091.00</b>	<b>839.10</b>	<b>-23.1%</b>	<b>89,524.00</b>	<b>95,770.10</b>	<b>7.0%</b>		<b>89,524.00</b>	<b>81,844.99</b>	<b>17.0%</b>
<b>Total Fund Revenues</b>	<b>-</b>	<b>(104.73)</b>	<b>#DIV/0!</b>	<b>62,941.00</b>	<b>64,550.09</b>	<b>2.6%</b>		<b>62,941.00</b>	<b>62,649.09</b>	<b>3.0%</b>
<b>Total Fund Expenses</b>	<b>1,091.00</b>	<b>839.10</b>	<b>-23.1%</b>	<b>89,524.00</b>	<b>95,770.10</b>	<b>7.0%</b>		<b>89,524.00</b>	<b>81,844.99</b>	<b>17.0%</b>
<b>Surplus (Deficit)</b>	<b>(1,091.00)</b>	<b>(943.83)</b>	<b>-13.5%</b>	<b>(26,583.00)</b>	<b>(31,220.01)</b>	<b>17.4%</b>		<b>(26,583.00)</b>	<b>(19,195.90)</b>	<b>62.6%</b>

(1) Daily Fees 6.62% \$936

Season passes -25.57% -\$7,211

Misc income (includes oscar, pool rentals and middle school pool party) 12.86% \$199

Swim Lessons -22.49% -\$2,890

(2) Daily Fees 3.92% \$568

Season passes -29.75% -\$8,890

Misc income (includes oscar, pool rentals and middle school pool party) 26.36% \$364

Swim Lessons -13.99% -\$1,621

(3) Primarily in wages because of several closed days due to flooding/colder weather. 21.1% \$10,045

(4) Additional expenses in 2015 for equipment repair/replacement due to freezing in the pool mechanical room. Some of this will be offset by insurance payment.

(5) Includes \$11,300 of insurance proceeds see (4).

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**Debt Service (60)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	586,000.00	586,516.18	0.1%	586,000.00	577,586.89	1.5%
Total Revenues	-	-	#DIV/0!	586,000.00	586,516.18	0.1%	586,000.00	577,586.89	1.5%
Expenses									
Administration	83,168.00	83,168.75	0.0%	580,375.00	580,375.47	0.0%	580,376.00	571,799.61	1.5%
Total Expenses	83,168.00	83,168.75		580,375.00	580,375.47		580,376.00	571,799.61	1.5%
Total Fund Revenues	-	-	#DIV/0!	586,000.00	586,516.18	0.1%	586,000.00	577,586.89	1.5%
Total Fund Expenses	83,168.00	83,168.75		580,375.00	580,375.47		580,376.00	571,799.61	1.5%
Surplus (Deficit)	(83,168.00)	(83,168.75)	0.0%	5,625.00	6,140.71	9.2%	5,624.00	5,787.28	6.1%

**Capital Projects (70)**

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2014 YTD Actual</u>	
Revenues									
Administration	-	481,530.00	#DIV/0!	498,172.00	563,413.99	13.1%	498,172.00	478,425.74	17.8%
Total Revenues	-	481,530.00	#DIV/0!	498,172.00	563,413.99	13.1%	498,172.00	478,425.74	17.8%
Expenses									
Administration	19,250.00	15,012.87	-22.0%	596,707.00	628,545.74	5.3%	596,707.00	784,721.17	-19.9%
Total Expenses	19,250.00	15,012.87	-22.0%	596,707.00	628,545.74	5.3%	596,707.00	784,721.17	-19.9%
Total Fund Revenues	-	481,530.00		498,172.00	563,413.99	13.1%	498,172.00	478,425.74	17.8%
Total Fund Expenses	19,250.00	15,012.87	-22.0%	596,707.00	628,545.74	5.3%	596,707.00	784,721.17	-19.9%
Surplus (Deficit)	(19,250.00)	466,517.13	-2523.5%	(98,535.00)	(65,131.75)	-33.9%	(98,535.00)	(306,295.43)	-78.7%
Total Fund Revenues	9,130.00	532,030.78		4,585,854.00	4,621,137.37	0.8%	4,585,854.00	3,905,986.78	
Total Fund Expenses	290,924.00	302,254.27	3.9%	4,172,307.00	3,977,745.03	-4.7%	4,172,308.00	4,147,722.77	
Surplus (Deficit)	(281,794.00)	229,776.51	-181.5%	413,547.00	643,392.34	55.6%	413,546.00	(241,735.99)	

Sycamore Park District  
Fund Balances

	1/1/2015	Revenues	Expenses	Unaudited 12/31/2015	Unaudited 12/31/2015 Cash balance
10 Corporate	156,691.74	1,250,925.02	741,305.32	666,311.44	670,634.60
20 Recreation	87,073.66	1,067,136.15	911,007.95	243,201.86	252,637.92
21 Donations	203,328.33	26,512.78	38,326.49	191,514.62	191,514.62
22 Special Recreation	38,645.98	144,587.42	69,992.50	113,240.90	113,240.90
23 Insurance	23,242.85	55,017.15	69,018.68	9,241.32	9,241.32
24 Audit	13,511.32	13,989.75	14,500.00	13,001.07	13,001.07
25 Paving & Lighting	7,391.29	14,459.58	-	21,850.87	21,850.87
26 Park Police	7,994.56	73.79	-	8,068.35	8,068.35
27 IMRF	-	89,029.67	89,029.67	-	-
28 Social Security	-	79,016.83	79,016.83	-	-
30 Concessions	36,136.12	146,121.37	120,361.66	61,895.83	60,094.51
32 Developer Contributions	102,275.19	50,038.80	-	152,313.99	152,313.99
60 Debt Service	20,186.12	586,516.18	580,375.47	26,326.83	26,326.83
70 Capital Projects	590,867.53	563,413.99	628,545.74	525,735.78	604,784.85
<b>Total governmental fund balance</b>	<b>1,287,344.69</b>	<b>4,086,838.48</b>	<b>3,341,480.31</b>	<b>2,032,702.86</b>	<b>2,123,709.83</b>
50 Golf Course Net Assets	230,258.23 <u>(248,223.76)</u> (17,965.53)	469,748.80	540,494.62	159,512.41 <u>(248,223.76)</u> (88,711.35)	(50,414.69)
51 Swimming Pool Net Assets	262,146.82 <u>(262,233.33)</u> (86.51)	64,550.09	95,770.10	230,926.81 <u>(262,233.33)</u> (31,306.52)	(31,651.52)
<b>Total proprietary funds</b>	<b>492,405.05</b>	<b>534,298.89</b>	<b>636,264.72</b>	<b>390,439.22</b>	
<b>Net assets</b>	<b><u>(510,457.09)</u></b>			<b><u>(510,457.09)</u></b>	
<b>Proprietary funds minus net assets</b>	<b><u>(18,052.04)</u></b>			<b><u>(120,017.87)</u></b>	
	1,269,292.65			1,912,684.99	2,041,643.62

Summary of depository accounts as of 1/13/2016

<u>Location</u>	<u>Balance</u>	<u>Interest</u>
First National Bank	15,652.36	0.10
National Bank & Trust	1,460,602.20	0.03
Resource Bank	560,344.55	0.26
*DeKalb Co. Community Foundation	<u>14,936.33</u>	
	2,051,535.44	

\* There is currently an gain on investments which has increased the original \$10,000 that was placed with the foundation. This balance is as of 11/30/15.

	10	20	21	22	23	24	25	26	27	28	30	32	50	51	60	70		Original Projection	Difference	
	Corp	rec	Donations	spec rec	ins	audit	paving	police	imrf	ss	conc	development	Golf	pool	bonds	capital	total			
1/1/2015	163,198	97,559	203,328	79,865	51,914	13,511	7,391	7,995	-	-	35,137	102,275	-	-	20,186	590,868	<b>1,373,227</b>	<b>1,373,227</b>	-	
January																				
Receipts																				
Replacement Taxes	6,631			-													6,631	7,310	(679)	
Shelters	50																50	1,300	(1,250)	
User Fees		14,706									717		6,579	-			22,002	18,103	3,899	
Misc	313	1,052	6	1	1	0	0	0				3			1	47	1,424	1,100	324	
Expenses	(44,940)	(63,328)	-	(52,232)	(28,671)	-	-	-	-	-	(2,998)	-	(23,649)	212	-	(15,123)	(230,729)	(197,005)	(33,724)	
1/31/2015	125,251	49,989	203,334	27,634	23,244	13,512	7,392	7,995	-	-	32,856	102,278	(17,070)	212	20,187	575,792	<b>1,172,605</b>	<b>1,204,035</b>	(31,430)	
February																				
Receipts																				
Replacement Taxes	-																500	950	(450)	
Shelters	500																500	1,300	(800)	
User Fees		9,349									1,443		1,538	-			12,331	11,953	378	
Misc	5,764	3,050	2	0	0	0	0	0				1			0	50	8,870	4,045	4,825	
Expenses	(39,897)	(70,320)	(10,171)	(716)	-	-	-	-	-	-	(3,226)		(48,241)	(1,033)	-	(3,716)	(177,320)	(165,809)	(11,511)	
2/28/2015	91,619	(7,932)	193,165	26,918	23,244	13,512	7,392	7,995	-	-	31,074	102,280	(63,773)	(821)	20,187	572,127	<b>1,016,986</b>	<b>1,055,174</b>	(38,188)	
March																				
Receipts																				
Replacement Taxes	1,893																1,893	2,150	(257)	
Shelters	855																855	500	355	
User Fees		12,289									1,584	15,110	93,723	-		-	122,706	121,524	1,182	
Misc	1,271	1,732	5	0	0	0	0	0				3			1	50	3,063	8,450	(5,387)	
Expenses	(53,702)	(72,111)	(4,842)	(7,739)	(8,606)	-	-	-	-	-	(2,799)	-	(43,890)	(1,065)	-	(1,967)	(196,720)	(185,581)	(11,139)	
3/30/2015	41,936	(66,022)	188,328	19,179	14,638	13,512	7,392	7,995	-	-	29,859	117,392	(13,940)	(1,886)	20,187	570,210	<b>948,782</b>	<b>1,002,217</b>	(53,435)	
April																				
Receipts																				
Replacement Taxes	11,585																11,585	9,460	2,125	
Shelters	1,100																1,100	900	200	
User Fees		15,926									6,687	5,244	34,304	4,147			66,308	81,741	(15,433)	
Misc	17,586	1	10	0	0	0	0	0				3			0	39	17,640	18,609	(969)	
Expenses	(41,298)	(98,157)	-	-	-	(12,500)	-	-	-	-	(7,156)	-	(42,702)	(1,093)	-	(92,506)	(295,413)	(331,005)	35,592	
4/30/2015	30,908	(148,252)	188,338	19,180	14,639	1,012	7,392	7,995	-	-	29,390	122,639	(22,338)	1,168	20,188	477,743	<b>750,002</b>	<b>781,922</b>	(31,920)	

	10	20	21	22	23	24	25	26	27	28	30	32	50	51	60	70		Original	Difference		
	Corp	rec	Donations	spec rec	ins	audit	paving	police	imrf	ss	conc	development	Golf	pool	bonds	capital	total	Projection			
May																				-	
Receipts																					-
Taxes	99,799	74,160		12,988	4,942	1,257	1,299	7	7,998	7,098					52,687		262,234	291,910	(29,676)		
Transfers in/out	4,040	7,296							(7,998)	(7,098)	366		3,394	1			0	-	0		
Replacement Taxes	9,545																9,545	7,310	2,235		
Shelters	1,770																1,770	2,300	(530)		
User Fees	-	14,480									17,587	9,671	51,772	8,359			101,869	106,131	(4,262)		
Misc	1	2,450	11	0	0	0	0	0				2			1	35	2,501	700	1,801		
Expenses	(91,060)	(105,833)	(2,596)	(205)	-		-				(12,084)	-	(50,691)	(6,496)	-	(36,902)	(305,866)	(358,034)	52,168		
5/31/2015	55,002	(155,698)	185,753	31,964	19,581	2,269	8,691	8,002	-	-	35,259	132,312	(17,864)	3,032	72,876	440,876	822,055	832,239	(10,184)		
June																					-
Receipts																					-
Taxes	474,513	352,608		61,755	23,498	5,975	6,176	31	38,026	33,750					250,510		1,246,841	1,167,640	79,201		
transfers in/out	18,537	34,170							(38,026)	(33,750)	1,965		16,335	768			(0)	-	(0)		
Replacement Taxes	-																-	-	-		
Shelters	240																240	800	(560)		
User Fees	-	8,443									27,795	3,087	36,113	32,335			107,774	148,273	(40,499)		
Misc	1,427	5,750	-								-						7,177	8,274	(1,097)		
Expenses	(56,125)	(82,076)	(4,078)	-	-	(2,000)	-	-			(24,429)	-	(62,127)	(29,016)	(18,169)	(74,032)	(352,053)	(597,283)	245,231		
6/30/2015	493,595	163,197	181,674	93,718	43,079	6,244	14,867	8,033	-	-	40,591	135,399	(27,543)	7,120	305,217	366,844	1,832,034	1,559,943	272,091		
July																					-
Receipts																					-
Taxes	11,030	8,197		1,436	546	139	144	1	884	785					5,823		28,984	29,191	(207)		
transfers in/out	198	(631)							(884)	(785)	331		735	1,036			-	(3)	3		
Replacement Taxes	7,841																7,841	7,310	531		
Shelters	475																475	900	(425)		
User Fees	-	17,769									29,794	12,488	58,938	11,101			130,091	108,969	21,122		
Misc	926	631															1,557	37,330	(35,773)		
Expenses	(51,495)	(82,202)	(3,098)	(34,515)	(30,206)	-	-				(24,304)	-	(49,089)	(22,939)	-	(15,219)	(313,068)	(297,268)	(15,800)		
7/31/2015	462,569	106,962	178,576	60,639	13,419	6,383	15,010	8,034	-	-	46,413	147,887	(16,960)	(3,683)	311,041	351,625	1,687,915	1,446,372	241,543		
August																					-
Receipts																					-
Taxes	75,815	56,338		9,867	3,754	955	987	5	6,076	5,392					40,025		199,213	87,573	111,640		
transfers in/out	2,519	4,651							(6,076)	(5,392)	492		2,894	912			-	(2)	2		
Replacement Taxes	1,057																1,057	860	197		
Shelters	250																250	250	-		
User Fees	-	16,233									27,408	2,427	71,207	3,987			121,262	119,981	1,281		
Misc	100	-	150													750	1,000	-	1,000		
Expenses	(59,791)	(71,056)	(6,165)	(15,804)	-	-	-	-			(17,516)	-	(56,115)	(27,706)	-	(8,592)	(262,746)	(286,123)	23,377		
8/31/2015	482,519	113,128	172,561	54,701	17,173	7,337	15,997	8,039	-	-	56,796	150,314	1,026	(26,490)	351,066	343,783	1,747,950	1,368,911	379,039		

	10	20	21	22	23	24	25	26	27	28	30	32	50	51	60	70		Original	Difference	
	Corp	rec	Donations	spec rec	ins	audit	paving	police	imrf	ss	conc	development	Golf	pool	bonds	capital	total	Projection		
September																				
Receipts																				
Taxes	420,264	312,296		54,695	20,812	5,292	5,470	28	33,679	29,891					221,871		1,104,295	1,226,022	(121,727)	
transfers in/out	17,140	27,902							(33,679)	(29,891)	1,829		15,549	1,150			(0)	1	(1)	
Replacement Taxes	-																-	-	-	
Shelters	250																250	50	200	
User Fees	-	17,193									19,150	-	41,072				77,415	73,323	4,092	
Misc	50		1,826														1,876	725	1,151	
Expenses	(160,203)	(70,680)	(568)	-	-	-	-	-	-	-	(14,911)	-	(49,926)	(3,825)	-	(50,000)	(350,113)	(222,626)	(127,487)	
9/30/2015	760,021	399,838	173,819	109,396	37,985	12,629	21,466	8,066	-	-	62,864	150,314	7,721	(29,165)	572,936	293,783	2,581,674	2,446,406	135,268	
October																				
Receipts																				
Replacement Taxes	7,882	-															7,882	6,880	1,002	
Shelters	100																100	50	50	
User Fees	-	7,024									8,650	-	23,214	-			38,888	38,100	788	
Misc	-	-	1,250													42,887	44,137	16,172	27,965	
Bond Proceeds																	-	-	-	
Expenses	(61,738)	(74,876)	(441)	-	-	-	-	-	-	-	(9,524)	-	(53,640)	(3,242)	(479,038)	-	(682,498)	(907,014)	224,516	
10/31/2015	706,266	331,986	174,628	109,396	37,985	12,629	21,466	8,066	-	-	61,990	150,314	(22,705)	(32,406)	93,898	336,670	1,990,183	1,600,594	389,589	
November																				
Receipts																				
Taxes	29,544	21,954		3,845	1,463	372	384	2	2,368	2,101					15,597		77,631	116,764	(39,133)	
transfers in/out	395	1,515							(2,368)	(2,101)	309		2,598	(347)			-	4	(4)	
Replacement Taxes	-																-	-	-	
Shelters	50																50	-	50	
User Fees		19,635									2,401	-	7,864	2,535	-		32,435	18,231	14,204	
Misc	473	300	500														1,273	18,610	(17,337)	
<b>Bond Proceeds - budgeted to receive in Nov, actually received in Dec</b>																	-	-	<b>482,000</b>	<b>(482,000)</b>
Expenses	(47,697)	(65,603)		-	-	-	-	-	-	-	(3,382)	-	(34,291)	(489)	-	(205,351)	(356,813)	(158,840)	(197,973)	
11/30/2015	689,031	309,787	175,128	113,241	39,448	13,001	21,851	8,068	-	-	61,317	150,314	(46,535)	(30,708)	109,496	131,319	1,744,759	2,077,363	(332,604)	
December																				
Receipts																				
Taxes	-																-	-	-	
transfer in/out	93	112									(45)		(56)	(105)			-	-	-	
Replacement Taxes	1,925																1,925	1,720	205	
Shelters																	-	-	-	
User Fees		4,516									1,128	2,000	32,579	-			40,223	6,761	33,462	
transfer to DCCF			(6,367)														(6,367)	-	(6,367)	
Bond Proceeds																481,530	481,530	-	481,530	
Misc	17,963	1,100	22,753														41,816	649	41,167	
Expenses	(70,191)	(62,878)		-	-	-	-	-	-	-	(2,306)	-	(32,402)	(839)	(83,169)	(15,000)	(266,785)	(291,019)	24,234	
12/31/2015	638,822	252,638	191,515	113,241	39,448	13,001	21,851	8,068	-	-	60,095	152,314	(46,415)	(31,652)	26,327	597,849	2,037,101	1,795,474	241,627	

	10	20	21	22	23	24	25	26	27	28	30	32	50	51	60	70		Original	
	Corp	rec	Donations	spec rec	ins	audit	paving	police	imrf	ss	conc	development	Golf	pool	bonds	capital	total	Projection	Difference
change	475,624	155,079	(11,814)	33,376	(12,466)	(510)	14,460	74	-	-	24,957	50,039	(46,415)	(31,652)	6,141	6,981	663,874	<b>422,247</b>	<b>241,627</b>



To: Board of Commissioners  
From: Kirk T. Lundbeck  
Subject: Monthly Report  
Date: January 19, 2016

**Administrative Initiatives (1/1/16 – 1/31/16)**

- Attended weekly Department Head meetings as scheduled.
- Attended Chamber of Commerce Ambassadors Club meeting.
- Attended final Voluntary Action Center Board Meeting.
- Developed winter Golf Insight newsletter for golf operation through website.
- Continued to monitor cleaning of Sparkle cleaners and update Sparkle on concerns.
- Continued process of accepting bids for trading in 10 – 12, year 2000 EZGO golf carts for newer replacement carts.
- Displayed tree donation memorial display in clubhouse and place “leaves” of existing donors on the display.
- Continued the process of becoming PGA Certified in Player Development.
- Contacted the PGA of America to get additional information and set up the PGA Junior League golf program and Get Golf Ready program.
- Continued to receive outing contracts to existing outings that currently have dates on hold for 2016.
- Worked on PDRMA Loss Control Review Documentation project.

- Received bids on large screen or projection unit for clubhouse.
- Researched the possibility of purchasing a video drone for the park district and printed FAA rules, regulation and registration requirements for use of a small, unmanned aircraft.
- Updated website with new rates for 2016 and additional information about the Swing into Spring Sale.
- Began to meet with corporate league officials for 2016 leagues.
- Finalized eblast marketing for Swing into Spring Sale and worked with Sarah on golf course marketing for spring of 2016.
- Began to clean, rearrange and touched up paint on pro shop walls.
- Continued to meet with sales representatives for 2016 pro shop merchandise.
- Attend IPRA Soaring to New Heights Conference.

#### **Administrative Initiatives (2/1/16 – 2/29/16)**

- Attend weekly Department Head meetings as scheduled.
- Attend Chamber of Commerce Ambassadors Club meeting.
- Attend all staff meeting as scheduled.
- Begin to develop spring Golf Insight newsletter with Sarah Elm for Swing into Spring Sale and general golf operation information.
- Continue to monitor cleaning of Sparkle cleaners and update Sparkle on concerns.
- Attend Action 2020 Trails Committee meeting or study sessions as scheduled.

- Finalize process of trading in 10 – 12, year 2000 EZGO golf carts for newer replacement carts.
- Continue the process of becoming PGA Certified in Player Development.
- Finalize three additional brochures for Corporate Lesson Programs, Corporate Leagues and one for the golf course with Sarah Elm.
- Finalize with the PGA of America the information and set up the PGA Junior League golf program and Get Golf Ready program.
- Print and distribute outing brochure to area businesses.
- Continue to receive outing contracts to existing outings that currently have dates on hold for 2016 and solicit local businesses for other outing possibilities.
- Continue work on PDRMA Loss Control Review Documentation project.
- Plan purchase of Large screen TV and sound system for clubhouse.
- Continue to meet with corporate league officials for 2016 leagues.
- Begin the distribution of eblast marketing for Swing into Spring Sale and continue to work with Sarah Elm on golf course marketing for the 2016 golf season.
- Begin preparation for Swing into Spring sale.
- Finalize spring orders for the 2016 golf season.
- Develop new part time staffing plan for the 2016 season.

To: Board of Commissioners

From: Jeff Donahoe

Subject: Monthly Report

Date: January 19, 2016

**Administrative Initiatives** (1/1/16-1/31/16)

**Golf**

- Winter has arrived after a warm and very wet December. Almost six inches of rain fell since Thanksgiving keeping the river at the edge most of the month. Several wind events have brought down several limbs throughout the Park District.
- Staff has completed indoor cleaning and painting of course equipment (tee markers, flag sticks, bunker rakes, ball washers). Work has also begun on mower preventive maintenance and mower reel refurbishing and sharpening.
- I worked with Banner Up Signs as the donation plaque was attached to the south clubhouse wall.
- I have met with sales reps and ordered a few plant protectant products for next season off early order pricing which saves money.
- Have been writing tree replacement bid specs for adding many new trees to the course and also to several of our parks around town. Look to send out for bid at the beginning of February.
- Ordered annual flowers for next year through the Dekalb County Community Gardens adult developmental program.
- Organized and participated in staff re-certification class for aerial bucket lift training.

## **Sports**

- Staff has begun winter maintenance on all equipment along with snow plowing.
- Attended baseball meeting with Lisa as requests for tournaments and field rentals has begun.
- Reviewed MOU forms for each field group prepared by Lisa.
- Have been meeting with suppliers for next season pricing of materials for budget planning.
- Worked with AYSO for spring soccer registration at the maintenance facility. Additional dates include January 23<sup>rd</sup> and February 3<sup>rd</sup>.

## **Parks**

- I attended staff, board, and Action 20/20 related meetings.
- Staff has completed picnic table refurbishing and is now performing winter work on all equipment along with snow removal as needed.
- In preparation for our 2016 loss control review, I am working on the PDRMA risk management project which includes organizing staff training, developing inspection form folders, and obtaining safety equipment and signage for the district.
- Organized meeting with our PDRMA rep. for January 25<sup>th</sup> to begin the loss control review process for the year.

- Contacted other small area Park Districts to begin organizing PDRMA required staff training options for the season. Ordered updated safety equipment for staff.
- Planned safety inspections of shop equipment lift and aerial bucket lift.
- Met with staff to plan tree planting locations in park areas for spring tree planting project and specification writing.
- Organized replacement of the 33 year old furnace in the pool mechanical room.
- Midwest Museum sprinkler pipe insulation project began but will be pushed back to warmer days as access to all the pipes above the lobby will require removal of the ceiling leaving the building open to unheated air and possible damage to the animals or other plumbing.
- Finalized clubhouse plans to add several fire system room lights and horns to fulfill ADA and fire code changes. Work to be performed this winter from special recreation budget.
- Scheduled fire system annual inspections for sprinklers and alarms in all buildings.
- Scheduling spring spray license, pool operator, and playground safety inspector classes and exams for staff and myself.
- Bounie, Tyler Burke, and Brent Horn will be attending Maintenance Management School in Wheeling, West Virginia from January 31<sup>st</sup> – February 5<sup>th</sup>.

**Administrative Initiatives** (2/1/16-2/29/16)

- Attend staff, board, and study session meetings along with Action 20/20 planning meetings including the dog park, splash pad, community center, sports complex, trails committees, and Farnsworth Group when they meet.
- Attend Illinois Park and Recreation Association conference in Chicago at the end of January.
- Attend PDRMA meetings and recertification training for our aerial lift with staff.
- Will continue working on PDRMA risk management project and preparation for loss control review.
- Will work with Encap Environmental group as the river refurbish project begins in February as weather allows.
- Will work with soil boring group when weather allows as samples are harvested from the Airport Rd. Action 20/20 property.
- Continue planning for turf applications for golf, sports, parks and continue to research pricing for products and meet with reps to review latest industry technology and options.
- Complete job description and duties for additional seasonal park maintenance position.
- Prepare and release tree planting project bid specs beginning of February. Will present bids for approval at February board meeting.
- Begin procurement process of approved 2016 capital budget equipment items.
- Meet with Lisa and sport field user groups as plans continue for the 2016 season.

To: Board of Commissioners  
From: Lisa Metcalf & Sarah Elm Rex  
Subject: Monthly Report  
Date: January 14, 2016

**Administrative Initiatives (1/1/16 – 1/31/16)**

- Attended monthly board meeting.
- Attended weekly Department Head meetings as scheduled.
- Attended ACTION 2020 Committee meeting as scheduled
  - Campus meeting with architects
- Attend the Regional Competition for the Elks Hoop Shoot Free Throw Contest at the Sycamore High School. – Lisa
- Began discussions with Sycamore School District's director of curriculum about how teachers may use the new bike trail and restoration area near the Middle School for environmental education. – Sarah
- Our recreation intern started for the 2016 Spring Semester. His name is Matthew Petersen and is majoring in Kinesiology with a Wellness Focus. He is required to complete a minimum of 300 hours during approximately 10-16 weeks.
- AYSO held their soccer registrations at the Maintenance Building.
- Held first meeting with representatives from the Watershed Committee to develop interpretive pieces for the Golf Course riparian restoration project that begins this winter. – Sarah
- Attended the first meeting for our Loss Control Review with PDRMA.
- Attended the IPRA/IAPD State Conference.



- Met with Dan and the Chief of Police to finalize details about the Dog Do's initiative that will begin this spring. – Sarah
- Initiated review and update of the District's image guidelines and goals for 2016. – Sarah
- Met with Kirk to plan advertising and promotion of the golf course in 2016. – Sarah
- Held a planning meeting with Dan to discuss the Recreation Department's 2016 goals and direction.

**Administrative Initiatives (2/1/16 – 2/29/16)**

- Will attend monthly board meeting. – Lisa
- Will attend weekly Department Head meetings as scheduled.
- Will attend City Council Meeting.
- Will attend Health and Wellness Fair at the Sycamore Field House. – Sarah
- Will supervise the Daddy-Daughter Dance at St. Mary's Memorial Hall. – Lisa
- Will participate in the Health Screening through PDRMA.

To: Board of Commissioners  
From: Daniel Gibble, Executive Director  
Subject: Monthly Report  
Date: January 19, 2016

**Administrative Initiatives** (1/1/16 – 1/31/16)

- Held meetings about South Airport Road Sports Complex and CARLS Farm with City and County regarding:
  - Zoning
  - Annexation
  - Building Code
  - Entry Roads
- Updated Agenda Planner for Staff/Board.
- Attended Meetings/Serve On:
  - KSRA
  - Rotary
  - Chamber
- Worked on Records Retention Audit.
- Presented final version of Capital Assets Project.
- Worked on Fundraising and Leaf a Legacy.
- Presented first review of abatement proposal with City of Sycamore at January Regular Meeting.
- Attended PDRMA Training.
- Carried Out the Holiday Gathering for Staff and Board.
- Coordinated meetings with community groups, board and staff with Farnsworth Group.

- Coordinated follow-up meetings with Staff and Farnsworth Group.
- Worked with the Fundraising Committee.
- Finished DRAFT Executive Summary
- Conducted Bi-Annual Review of Executive Session Minutes
- Attended IPRA Conference.
- Taught at the North Carolina State University/National Recreation and Park Association Maintenance Management School.
- Finalized contract for soil borings on CAMPUS site.
- Began work on updating IMAGE Guidelines with Sarah Rex.
- Worked with Jeff Donahoe on Tree Replacement bid documents.
- Drafted proposal to NIU Department of Kinesiology and P.E. for future affiliations.
- Completed assessment of Joint Aquatic Facility survey findings.
- Continued work on the PDRMA Loss Control Review materials.
- Conducted reviews of updates on A/E concepts for Campus Site and Community Center floorplans.
- Prepared an analysis and recommendations for the Course Material at the North Carolina State University/National Recreation and Park Association Maintenance Management School.

**Administrative Initiatives** (2/1/16 – 2/29/16)

- Update Agenda Planner for Staff/Board.
- Attend Meetings/Serve On:
  - KSRA
  - Rotary

- Chamber
- Work on Records Retention Audit.
- Prepare recommendation for use of Construction Management for the CAMPUS project.
- Teach at NCSU/NRPA Maintenance Management School.
- Continue work with Farnsworth Group on CAMPUS project development:
  - Community Center
  - Dog Park
  - Sled Hill
  - Splashpad
- Continue coordinating Citizen Committee meetings, staff meetings, and meetings with Board regarding the CAMPUS project.
- Work on finalizing Annexation Agreements for:
  - CAMPUS site
  - South Sports Complex
- Introduce the “Dog Do’s” program.

# Sycamore Park District Clubhouse Post Rental Questionnaire

Name: Tina Thompson  
 Date of Event: 12-12-15  
 Type of Event: Christmas Party for staff

1. How was your event? It was a wonderful evening.  
Went very smooth.
2. How was the service of the Park District Staff? Excellent. Melissa  
was wonderful and very helpful
3. How was the room rental fee? good

**\*\*If you used our catering or bartending service, please answer questions #4 & #5—if not please skip to #6.\*\***

4. How was your menu/meal/bartending? We used the bartending.  
Good selections.
5. How was the pricing? Good
6. Would you change anything? no
7. Would you recommend the Clubhouse to a friend? yes  
Why or Why not easy to work with, very helpful
8. How did you hear about us? live in the area.
9. Please note your overall experience. Perfect evening.

Thank you!



December 29, 2015

Dan Gible  
 Sycamore Park District  
 940 East State Street  
 Sycamore, IL 60178

Dear Executive Director Gible;

On behalf of the DeKalb County Economic Development Corporation, we thank you for the contribution to our organization in the amount of \$750.00. We sincerely appreciate your interest and financial support.

Please call upon DCEDC whenever you have questions, or require assistance. And remember our website, [dcedc.org](http://dcedc.org). It is a great resource for news and information about DeKalb County.

Our **Members Only** section includes presentations from DCEDC events; updates on retention and attraction activity and other information. It will also enable you to receive "Member Rates" for DCEDC Events. If you need assistance re-setting your password, please reach out to DCEDC at 815-895-2711 or by email at [hoyle@dcedc.org](mailto:hoyle@dcedc.org)

We wish you much success and prosperity in 2015! Again, thank you for your support.

A handwritten signature in black ink that reads "Paul".

Paul J. Borek  
 Executive Director

cc: Jackie Hienbuecher

DeKalb County EDC  
 421 N. California Street, Ste. 200, Building 1B  
 Sycamore, IL 60178  
 815-895-2711 (phone) • 815-895-8713 (fax)  
[dcedc.org](http://dcedc.org)

*Dan - Thank you very much for the support. Happy holidays!*

**bottom line** **period**

December 28, 2015

Sarah Rex  
Recreation Supervisor/Marketing  
Sycamore Park District  
940 E. State Street  
Sycamore, IL 60178

Re: Mary E. Stevens Concert & Lecture Fund

Dear Sarah Elm Rex,

I am pleased to advise you that the Mary E. Stevens Concert & Lecture Fund has approved a grant to your organization in the amount of \$500.00, to be applied towards the purpose described in your grant request letter. A check representing your award will be mailed to you in January 2016. As a condition to receiving this grant, please remember to mention the Mary E. Stevens Concert & Lecture Fund in the event's advertising and/or literature.

If you have any questions, please call me at (815) 754-7710.

Best regards,



Karen J. Daleo  
Vice President-Trust Tax Manager  
The National Bank & Trust Company

Dad,

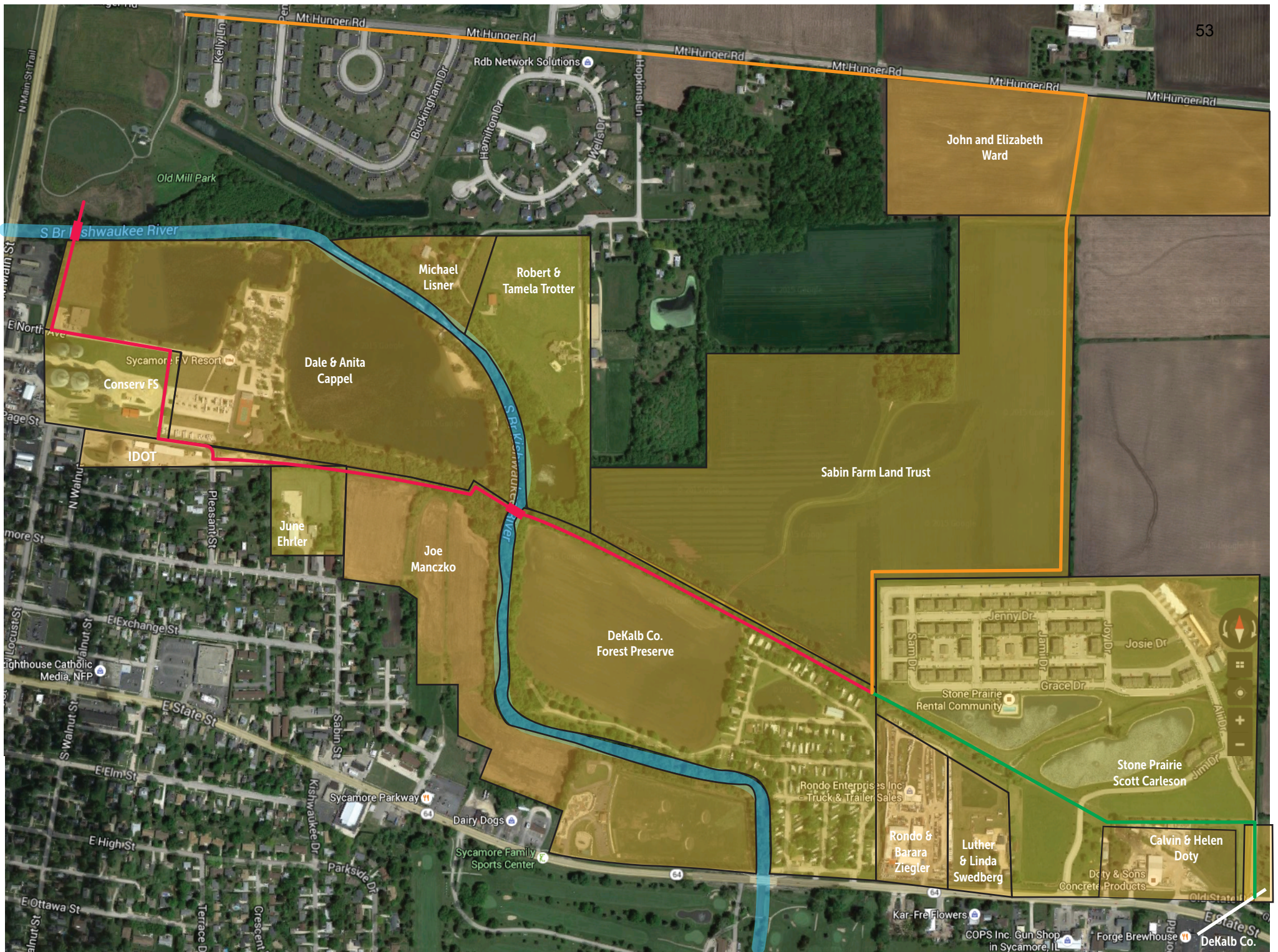
We would like to thank  
you for allowing us to  
share the Club House.

It provides socialization  
for the folks & keeps  
them off the sofa.

Thank you for your  
support.

Mallee





John and Elizabeth Ward

Michael Lisner

Robert & Tamela Trotter

Dale & Anita Cappel

Sabin Farm Land Trust

DeKalb Co. Forest Preserve

Joe Manczko

June Ehrler

Conserv FS

IDOT

Stone Prairie Scott Carleson

Rondo & Barara Ziegler

Luther & Linda Swedberg

Calvin & Helen Doty

COPS Inc. Gun Shop in Sycamore, IL

Forge Brewhouse

DeKalb Co.



## SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 19, 2016

### STAFF RECOMMENDATION

#### AGENDA ITEM: POSITION ON PARK DEDICATIONS: Recommend Approval

#### BACKGROUND INFORMATION:

Over the last two years, the Sycamore Park District has made a good faith effort to assist the City with their concern about dirt piles for which they apparently have received several complaints over time. While the Park District has not received a single complaint, the City has expressed concern to me on several occasions, and asking us to help make something happen. One dirt pile is on a parcel (almost 2 acres) that we hold title to, which has a pile used by Martin Krpan. Whenever a new home is built, dirt from this pile is used to finish the home site with topsoil. This pile is nearly depleted and the City has conveyed optimism that this should take of itself in a year or two.

Adjacent to that site is another parcel with a much larger dirt pile on a site that is, according to a City of Sycamore Annexation Agreement, to be dedicated to the Sycamore Park District. The problem is, the park district has no authority or enforcement potential for that agreement—only the City of Sycamore does. The topsoil there is for the same purpose as Mr. Krpan's. In regards to the larger half of that site (almost 3 acres), we have met with and attempted to communicate with the developer, Shodeen Development. This began with an offer by Shodeen to grade a portion of that small site, leave the dirt pile and place a playground on that site without putting in the sidewalks called for in the annexation agreement, and putting the playground too close to the road. This offer would leave the Park District with a site that is not graded to drain correctly, with on-going responsibility and liability for storm-water management of the entire dirt pile and site (including engineering and reporting costs), and with the bonus attractive nuisance/liability of the large dirt pile.

Under advice of Counsel, taking ownership or control over a portion of the site is not advisable—especially given that the dirt pile would remain, the Park District would have to undertake those storm-water management obligations, and there would be no real benefit to park district customers. Additionally, the offer by Shodeen does not match the Plat approved by the City with the annexation. Finally, taking a portion of the property would not solve the larger issue—which is getting a written and final agreement with the developer for the future of that site and the nearby 12 acre site (which needs additional soil and improvement) which is also to be dedicated to the park district by Shodeen.

Furthermore, developing a site on a piecemeal basis—especially such a small site—is not a safe or advisable approach as it leads to bad decisions for siting features, creating attractive nuisances in the interim, and it opens the door for making exceptions in future circumstances. On a side note: The location of the current, large dirt pile is not allowed for on the City of Sycamore's Plat for the development. In fact, it is shown to be allowed on the 12 acre site that is to be dedicated to the park district. The park district did not play a role in letting that happen, nor should we then be expected to solve that matter.

The developer, Shodeen, indicated to me an unwillingness to turn over title to this small site, and a 12 acre park site nearby—both pre-determined dedications outlined in the Annexation Agreement with the City of Sycamore for Reston Ponds—because they wanted the dirt from basements to use for fill on the 12 acre site to finish that grading, and did not want the expense of moving the large, black dirt pile on the smaller site due to the cost. Rather, they would prefer to wait until the construction of more homes makes sufficient demand for these to be taken care of through attrition.

Attempting to compromise, I offered to Shodeen that we would be willing to have them grade the small site on the outer edge, as they had suggested, and seed it, while placing a sign that indicated that it was a future site of a Sycamore Park District park, but that Shodeen would keep title to the site and the corresponding liability until it was ready to grade the site and put in the walks—to PLAT—and turn over title. Additionally, I indicated a willingness to set a reasonable timeframe for when the transfer of title would take place.

The only response I received from Shodeen was: “We don’t agree with any of it.”

I responded by requesting that Shodeen could DRAFT an agreement that they felt represented their wishes so we could negotiate.

I received no response, and for six months called and emailed Shodeen with no response.

More recently, out of the blue, we received a proposal for building a playground and putting in walks on a small, pond-site home lot (not one of the previously dedicated sites yet to be transferred to SPD) with the request that we consider taking responsibility for it after Shodeen built it.

I reviewed that offer with the Board, and, under their advisement, my response to Shodeen was:

I want to assure you that we fully understand your reluctance to move dirt right now—onto the 12 acre park site on the plat-- and to remove dirt at Parkside and Mary Ann Drives. The park district does not have issue with the dirt pile as we currently don’t have title from you on either of the parcels so we have no liability there. However, we do not want to take possession of those park dedications with a pile on it. We remain willing to take possession at the very end of the term of the annexation agreement if that buys you time to avoid moving too much dirt now. I think the City may not fully agree with this, so we are willing to talk.

That being said, we have no interest in your current proposal for a playground area. We desire to reach a written annexation agreement with Shodeen on the two sites already platted for parks with the corresponding annexation agreement filed by the City of Sycamore. This can define when things will happen. The DRAFT I gave you a year ago was a first shot at that, and I encouraged you to counter with a follow-up DRAFT when you stated that you did not agree with any of what I had sent you. I received no response until your email showed up at the beginning of this week with the proposal you sent , and that had nothing to do with the two original park sites in the plat.

To proceed, I need to be clear:

- We are open to you turning the sites over, as platted.
- We are open to timing that, as much as is reasonable, to give Shodeen Development time to make the turnover of those sites possible, BUT
- We must put all of that in writing in the form of an annexation agreement.
- We are not open to alternative sites.
- We are not open to a partial donation of the site with the dirt pile, as originally suggested.
- We are not open to a developer designing our parks.

At a more recent Sycamore Park District Board meeting, we discussed this matter, again. This time with our Counsel present who advised that only if there is “POLITICAL WILL” to push Shodeen to take action would this situation be resolved.

It was discussed and clearly agreed to that the City of Sycamore and the Sycamore Park District must have this “political will”, and the only way to do this was to hold a joint Council/Park Board meeting to create that “will” as a team with the City.

In order to formalize our positions prior to the meeting with the City Council on February 1<sup>st</sup>, I feel it is essential that the Board discuss this one last time and reach resolution/agreement/consensus on their position in this regard. I believe our approach on these matters can safely and consistently apply to other dedications in the future and withstand legal challenge.

I believe this position is a compromise on our part and nobody should try to convince us otherwise. The annexation agreement is clear, and the City of Sycamore must enforce it. We should be willing to stand by their side as they do so.

**FISCAL IMPACT: None at this time.**

**STAFF RECOMMENDATION:** I recommend the Board approve the following position to present to the City Council on February 1, 2016:

1. The dirt pile on the small park site is not where the City of Sycamore platted it to be located in the Annexation Agreement. Any concerns related to that pile are the responsibility of the City of Sycamore as Sycamore Park District does not have title to that property.
2. The dirt pile on the small park site, according to the City of Sycamore’s Annexation Agreement should be on the 12 acre site which is currently not graded or finished to the Plat of the Annexation Agreement.
3. In regards to park dedications in Reston Ponds as outlined in the City of Sycamore’s Annexation Agreement:
  - We are open to Shodeen turning the sites over, as platted by the City of Sycamore in the original annexation agreement adopted by the City.
  - We are open to timing that, as much as is reasonable, to give Shodeen Development time to make the turnover of those sites possible, BUT
  - We must put all of that in writing in the form of an annexation agreement.

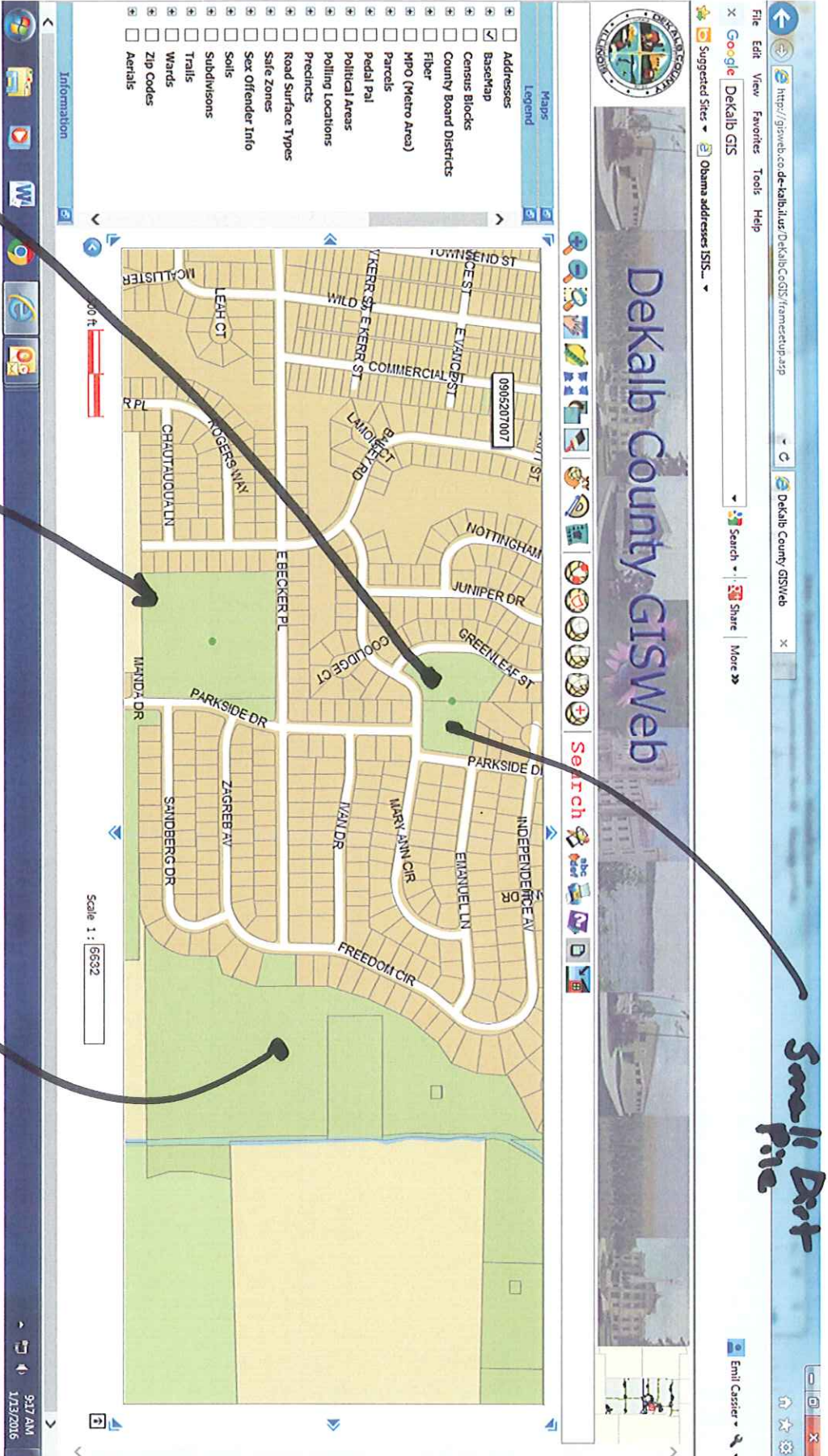
- We are not open to alternative sites.
- We are not open to a partial or incomplete donation of the sites, as originally suggested.
- We are not open to a developer designing our parks.

**PREPARED BY:** Daniel Gibble, Executive Director



**BOARD ACTION:**

4818-9811-3068, v. 1



Donated by Krpan

2.01 acre site

Small Dirt

Parkside Preserve

12 acre site Shoden

2.85 acre Site Shoden Large Pile

## SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: **January 19, 2016**

### **STAFF RECOMMENDATION**

**AGENDA ITEM: INTERGOVERNMENTAL AGREEMENT PROVIDING for PROPERTY TAX ABATEMENT for INDUSTRIAL, LOGISTICS, and KNOWLEDGE BASED FIRMS in the CITY OF SYCAMORE: First Review**

#### **BACKGROUND INFORMATION:**

Over the last few months the Board has been asked to consider joining forces with other local units of government to allow for abatement incentives to Industrial, Logistic and Knowledge Based firms who might located in Sycamore.

Board concerns included:

- Being asked late in the game about being involved and not having enough time to assess the impact.
- With a recent increase in our tax rate to our citizens in support of ACTION 20/20, how giving an abatement might be perceived.
- Having a pre-existing—and still in effect—Intergovernmental Agreement for a three (3) year abatement, what legal steps had to be taken to avoid duplication of conflict.
- That the City had led the effort to create the pre-existing abatement agreement, it should lead on the adoption of a new agreement amongst the current participants before we sign on.

At the Board's request, I asked City Manager, Brian Gregory to lead this process.

Attached is the original agreement.

Also attached is the new agreement that would replace it. So far, two of the parties have adopted this.



**FISCAL IMPACT:** Attached is Jackie Hienbuecher's assessment of the cost. However, the new EAV growth in the long run would be of greater benefit.

**STAFF RECOMMENDATION:** I recommend the Board review this agreement, and if there is consensus to support it, we will bring it back next month for final approval.

**PREPARED BY:** Daniel Gibble, Executive Director



**BOARD ACTION:**

**Intergovernmental Agreement  
Providing for Property Tax Abatement for Industrial Firms  
in the City of Sycamore**

This Intergovernmental Agreement (hereinafter, "Agreement") is entered into this 21st day of April, 2005 by and among the City of Sycamore (hereinafter, the "City"), the County of DeKalb (hereinafter, the "County"), the Sycamore Park District (hereinafter, the "Park"), the Sycamore Public Library (hereinafter, the "Library"), Sycamore Township (hereinafter, "Sycamore Township"), Cortland Township (hereinafter "Cortland Township"), Kishwaukee College (hereinafter, "College"), all hereinafter collectively referred to as the "Parties."

**Whereas**, the Parties have statutory authority to levy property taxes for various public purposes; and

**Whereas**, the City has legal authority under its home rule power, and pursuant to various state statutes and provisions contained in the Illinois Municipal Code, to consider and implement economic development programs and to enter into economic incentive agreements in order to attract new businesses to the City; and

**Whereas**, the Parties recognize that the City, in behalf of the Parties, may lead the community's negotiations to attract or retain industrial businesses; and

**Whereas**, it is in the best interest of the Parties to articulate a clear and consistent policy on incentives that may become available for the purpose of attracting or retaining industrial businesses; and

**Whereas**, the Parties desire to enter into a joint property tax abatement program, pursuant to Section 18-165 of the Revenue Code (35 ILCS 200/18-165) and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et. seq.); and

**Whereas**, the Parties recognizes that each local governmental unit reserves the right, and has sole discretion, to determine whether or not it will participate in any economic incentive package proposed by the City pursuant to this Agreement; and

**Whereas**, any abatement of taxes by any or all of the Parties will provide a public benefit in any or all of the following ways:

- a) The project will create a significant increase in industrial valuation and generate substantial property tax revenues.
- b) The project will contribute a diversity of jobs, skills, products and services that will enhance the business climate and result in increased business activity.
- c) The project will enhance the economic base of the area through wages paid or products or services sold, and diminish the need to leave the service area to acquire goods and services.
- d) The project will utilize new technology in the expansion of existing operations or the development of new operations.
- e) The project will result in the creation of professional and skilled employment opportunities.

- f) The project will provide a means to recover local governmental operating or capital costs through substantial tax contributions.
- g) The project will contribute significantly to the overall quality of life in the area.

**Now, Therefore,** in consideration of the mutual agreements contained herein and upon the further consideration of the recitals hereinabove set forth, it is hereby agreed by, between and among the parties hereto as follows:

1. The intergovernmental property tax abatement program may follow one of several schedules. **Exhibit "A"** illustrates the maximum benefit available from the Parties.
2. Incentive information and applications shall be provided to interested industrial businesses by the City.
3. Within two weeks of the receipt of a completed application, the City shall circulate copies of the application and all relevant information to the other taxing bodies.
4. It is expected that each of the Parties shall take the completed application under consideration and either accept or reject the application within sixty (60) days of the receipt of such application.
5. During deliberation on an application, the City shall serve as the point of contact with the interested company. At the applicant's discretion, representatives of the interested business may be available to explain their project to representatives of local taxing bodies.
6. Each of the Parties reserves the right to consider additional incentives apart from the property tax abatement program if the potential impact of the business merits such consideration.
7. The Parties agree that no property tax abatement shall be extended to a business unless that business shall enter a "Business Partnership Agreement," the form of which is detailed as **Exhibit "B."** According to the terms of such partnership agreement,
  - a) Neither the business nor any of the Parties shall contest the EAV upon which the abatement is based for a period of five (5) years after the full value of the improvements is entered on the County Assessor's rolls. It is understood that, in any one year of this five year period, the assessed valuation, excluding multipliers, shall not be greater than one hundred and five percent (105%) nor less than ninety-five percent (95%) of the previous year's assessment, or that the cumulative assessed valuation of the property for the five year period, excluding multipliers, is not greater than one hundred fifteen percent (115%) nor less than eighty-five percent (85%) of the base year's assessment.
  - b) For a period of ten years, any business receiving property tax abatement is obliged to indemnify each of the Parties for the value of all abated taxes if that business shall move out of Sycamore, or sell to another entity which removes said enterprise and its jobs from the community.
8. Any Party may terminate its participation in this agreement without cause, upon thirty days prior written notice to the other participating local governmental units.
9. Severability. Should any clause or paragraph in this Agreement be held unenforceable, void, or unconstitutional, it is the intent of the Parties that all

remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.

- 10. Laws of Illinois. The Parties agree that this Agreement shall be governed by the laws of the State of Illinois. Should any dispute concerning the terms of this Agreement arise between the Parties that requires litigation through a court system, the Parties agree that all litigation shall be resolved through the Sixteenth Judicial Circuit Court of the State of Illinois.
- 11. Entire Agreement. This Agreement constitutes the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding on any party except to the extent incorporated in this Agreement.

Wherefore, the Parties have executed this Agreement this 21<sup>st</sup> day of April 2005.

CITY OF SYCAMORE

By: [Signature]  
Mayor

Attest: [Signature]  
City Clerk



COUNTY OF DEKALB

By: [Signature]  
Chairman

Attest: [Signature]  
County Clerk

SYCAMORE PARK DISTRICT

By: [Signature]  
President

Attest: [Signature]

SYCAMORE PUBLIC LIBRARY

By: [Signature]  
President

Attest: [Signature]

SYCAMORE TOWNSHIP

By: Barbara Lopez  
Chairman, Board of Trustees

Attest: [Signature]

CORTLAND TOWNSHIP

By: Ludia Johnson  
Chairman, Board of Trustees

Attest: [Signature]

KISHWAUKEE COLLEGE

By: Suzanne Jendry  
Chairman, Board of Trustees

Attest: [Signature]

**EXHIBIT A**

**LOCAL TAX ABATEMENT OPTIONS\***

Maximum Abatement:

<b>Taxing Body</b>	<b>Year 1**</b>	<b>Year 2**</b>	<b>Year 3**</b>
City of Sycamore	90%	75%	50%
County of DeKalb	90%	75%	50%
Sycamore Library	90%	75%	50%
Sycamore Township	90%	75%	50%
Sycamore Park District	90%	75%	50%
Kishwaukee College	90%	75%	0%
Cortland Township	90%	75%	50%

\*Each taxing body, in its sole discretion, will review abatement requests and determine whether it will support or modify an abatement application.

\*\*Abatement begins in the first year of full assessment, or after the full value of the improvements is entered on the County Assessor's rolls.

**EXHIBIT B**  
**MODEL BUSINESS PARTNERSHIP AGREEMENT**

This Business Partnership Agreement is made between \_\_\_\_\_ (business name), and the City of Sycamore (hereinafter, the "City"), the County of DeKalb (hereinafter, the "County"), the Sycamore Community Unit School District Unit No. 427 (hereinafter, the "District 427"), the Sycamore Park District (hereinafter, the "Park"), the Sycamore Public Library (hereinafter, the "Library"), Sycamore Township (hereinafter, "Sycamore Township"), Cortland Township (hereinafter "Cortland Township"), Kishwaukee College (hereinafter, "College"), all hereinafter collectively referred to as the "Parties."

**Whereas,** \_\_\_\_\_ (business name) is registered to do business in the State of Illinois and is the owner/contract purchaser of certain property (property address) within the corporate limits of the City of Sycamore, a legal description of which is attached hereto and made a part hereof; and

**Whereas,** \_\_\_\_\_ (business name) intends to develop/redevelop the property located at \_\_\_\_\_ (address) for use as a \_\_\_\_\_ facility; and

**Whereas,** the development or redevelopment of the property at \_\_\_\_\_ by \_\_\_\_\_ (business name) will serve the public purposes of creating job opportunities for Sycamore residents, stimulating economic activity and a more balanced tax base, and broadening Sycamore's motivated and skilled and work force; and

**Whereas,** pursuant to the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et. seq.) the Parties have the authority under the Constitution of the State of Illinois and Illinois state statutes to contract or otherwise associate among themselves to obtain or promote services in any manner not prohibited by law or local ordinance; and

**Whereas,** pursuant to Section 18-165 of the Revenue Code (35 ILCS 200/18-165) the Parties are authorized to abate taxes on industrial property under certain constraints in law and in the aggregate amount of taxes to be abated; and

**Whereas,** the development or redevelopment proposed by \_\_\_\_\_ (business name) is expected to expand the tax bases of the participating local governmental units by generating additional property tax revenues even after a portion of the combined property tax extension is abated and paid to \_\_\_\_\_ (business name);

**Whereas,** the Parties hereto have each authorized the execution of this Agreement as an exercise of their respective governmental authorities, as an exercise of their intergovernmental authority under the Constitution of the State of Illinois, and specifically pursuant to statutory authority to abate taxes on certain designated property; and their purposes, powers, rights, objectives, and responsibilities hereunder are fully set forth herein.

**Now, Therefore,** in consideration of the mutual agreements contained herein and upon the further consideration of the recitals hereinabove set forth, it is hereby agreed by, between, and among the parties hereto as follows:

**A. Undertakings on the Part of \_\_\_\_\_ (business name):**

1. If the subject property at \_\_\_\_\_ (address) is not already owned by \_\_\_\_\_ (business name), such business shall have obtained fee simple title to the subject property by \_\_\_\_\_.
2. Within thirty (30) days after executing this Agreement or acquiring title to the subject property, \_\_\_\_\_ (business name) shall deliver to the City a certified copy (certified by the Recorder of Deeds of DeKalb County, Illinois) of its recorded deed to the subject property. The City shall in turn, upon the receipt of the certified copy, make photocopies of said deed for the other participating taxing bodies.
3. Using its reasonable best efforts, \_\_\_\_\_ (business name) shall, within calendar year \_\_\_\_\_, obtain approvals from the City to develop or redevelop the subject property. Such approvals shall include, but not be limited to, annexation, rezoning, demolition, grading, site preparation, building permits and other applicable permits and shall have paid all associated fees.
4. \_\_\_\_\_ (business name) shall use its reasonable best efforts to satisfy all conditions precedent to obtaining an occupancy permit from the City no later than \_\_\_\_\_, 200\_, except in the event \_\_\_\_\_ (business name) is unable to open for business due to any civil disorder, war, casualty or acts of God, or other adverse events beyond the reasonable control of \_\_\_\_\_ (business name).
5. For a period of ten years, \_\_\_\_\_ (business name) is obliged to indemnify each of the Parties for the value of all abated taxes if that business shall move out of Sycamore, or sell to another entity which removes said enterprise and its jobs from the community.
6. \_\_\_\_\_ (business name) agrees to promptly pay any and all taxes and governmental charges of any kind that may be lawfully imposed upon the subject property.
7. \_\_\_\_\_ (business name) shall give each of the participating governmental units written notice regarding any delinquency or defaults in the payment of any property taxes levied or extended upon the subject property which are due to the County Clerk when notice is received.
8. \_\_\_\_\_ (business name) warrants that its projected investment in the subject property shall total approximately \$\_\_\_\_\_ over the term of this Agreement, a sum which includes property acquisition, site preparation, architectural and engineering plans, and construction or rehabilitation.
9. \_\_\_\_\_ (business name) warrants it is an Illinois corporation (or partnership, LLC, or other) authorized to do business in the State of Illinois.

**B. Undertakings on the Part of the Participating Local Governmental Units:**

1. Upon satisfaction by \_\_\_\_\_ (business name) of all the conditions hereinabove stated, and upon completion of construction (or rehabilitation or



repair) and occupancy of the subject property by \_\_\_\_\_ (business name), the Parties shall thereafter fulfill their respective obligations to abate their respective property taxes as defined in the schedule of abatement below:

Taxing Body	Year:	Year:	Year:
City of Sycamore			
County of DeKalb			
Sycamore Library			
Sycamore Township			
Sycamore Park District			
Kishwaukee College			
Cortland Township			

2. To implement the abatements, the respective participating governmental units shall each annually adopt and file with the County Clerk at the appropriate time an ordinance or resolution, whichever is required by law, providing for the abatement in the amounts indicated in the table, above. The amount of each participating government’s abatement share shall be calculated following the publication by the DeKalb County Assessor of the corresponding tax year’s EAV for the subject property.

**C. Mutual Undertakings on the Part of \_\_\_\_\_ (business name) and the Parties:**

1. Neither the business nor any of the Parties shall contest the EAV upon which the abatement is based for a period of five (5) years after the full value of the improvements is entered on the County Assessor’s rolls. It is understood that, in any one year of this five year period, the assessed valuation, excluding multipliers, shall not be greater than one hundred and five percent (105%) nor less than ninety-five percent (95%) of the previous year’s assessment, or that the cumulative assessed valuation of the property for the five year period, excluding multipliers, is not greater than one hundred fifteen percent (115%) nor less than eighty-five percent (85%) of the base year’s assessment.
2. Neither the business nor any of the Parties shall contest the fact that if in any year the total real property taxes due (less abated taxes) are not fully paid on the date on which said taxes are due, the right to receive the abatements described herein shall not be reinstated, and the County Clerk shall be notified accordingly.

**D. Termination.** In the event it is determined that \_\_\_\_\_ (business name) has violated the provisions of this Agreement, then all abatements previously granted shall be repaid in full to each of the participating governmental units and the obligations of said governmental units to any future abatements shall cease.

**E. Notices.** All notices and requests that are required pursuant to this Agreement shall be sent by certified mail as follows:

To (business name):

## To the City:

City Manager  
 City of Sycamore  
 308 West State Street  
 Sycamore, IL 60178

## To the County:

County Administrator  
 County of DeKalb  
 Legislative Center  
 200 North Main Street  
 Sycamore, IL 60178

## To the Park District:

Executive Director  
 Sycamore Park District  
 940 East State Street  
 Sycamore, IL 60178

## To the Library:

Executive Director  
 Sycamore Public Library  
 103 East State Street  
 Sycamore, IL 60178

## To Kishwaukee College:

President  
 Kishwaukee College  
 21193 Malta Road  
 Malta, IL 60150

## To Sycamore Township:

Supervisor  
 Sycamore Township  
 545 Brickville Road  
 Sycamore, IL 60178

## To Cortland Township:

Supervisor  
 Cortland Township  
 2010 Prairie Street  
 Cortland, IL 60112

**F. Laws Governing.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois and, for the purposes of any lawsuit between the parties

concerning this Agreement, its enforcement, or the subject thereof, the venue shall be in DeKalb County, Illinois.

**G. Binding Effect.** This Agreement shall inure to the benefit of, and shall be binding upon, the parties hereto and their respective corporate successors and assigns. This Agreement shall not run with the land or the subject property.

**H. No Waiver.** Failure of any party to this Agreement to insist upon the strict and prompt performance of the terms, covenants, agreements, and conditions herein contained, or any of them that may be imposed on another party, shall not constitute or be construed as a waiver or relinquishment of any party's right thereafter to enforce any such term, covenant, agreement or condition, but the same shall continue in full force and effect.

**I. Headings.** All section headings in this Agreement are for general aid of the reader and shall not limit the plain meaning or application of any of the provisions thereof whether relevant to such heading or not.

**J. Authorization To Execute.** The officers of \_\_\_\_\_ (business name) who shall execute this Agreement warrant that they are lawfully authorized by the firm's board of directors to execute this Agreement on its behalf. The officers or elected officials of the governmental units who shall execute this Agreement warrant that they are also authorized to execute this Agreement on behalf of their respective governing bodies.

**K. Amendment.** This Agreement sets forth all the promises, inducements, agreements, conditions and understandings among the Parties and \_\_\_\_\_ (business name) relative to the incentive described above. The parties to this Agreement agree that no expressed or implied promises, inducements, agreements, conditions or understandings, other than those herein set forth, shall bind the parties for the purpose of the subject matter hereof. No subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties hereto unless authorized in accordance with law and reduced to writing and signed by them jointly.

**L. Counterparts.** This Agreement may be executed in multiple counterparts, each of which taken together shall constitute one and the same instrument.

**M. Severability.** If any provision of this Agreement is held invalid by a court of competent jurisdiction or in the event such a court shall determine that the participating local governmental units do not have the power to perform any such provision, such provision shall be deemed to be excised and the invalidity thereof shall not affect any of the other provisions contained herein, and such judgment or decree shall relieve the government units from performance under such invalid provision of this Agreement; provided, however, if the judgment or decree relieves any of the participating local governmental units of any of their monetary obligations under this Agreement then this Agreement shall terminate.

**N. Term.** Unless earlier terminated pursuant to other provisions of this Agreement, this Agreement shall terminate when property taxes on the subject property have been abated in the aggregate sum of \$\_\_\_\_\_ in accordance with Section B, herein, or upon abatement of property taxes in accordance with Section B, herein, for a period of \_\_\_\_\_ years, whichever is the first to occur.

**O. Contingency.** In the event \_\_\_\_\_ business name does not obtain or retain title to the subject property for any reason or does not complete the project or achieve legal occupancy for the property, this Agreement shall automatically terminate and be null and void and of no further force or effect. Upon such termination, all parties shall be relieved of any liability or obligation to the others under this Agreement, except that any abatement monies already paid to \_\_\_\_\_ (business name) shall be returned to the respective participating governmental units.

**IN WITNESS WHEREOF,** this Agreement is made and executed as of the date and year first written above.

**CITY OF SYCAMORE**

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

**COUNTY OF DEKALB**

By: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
County Clerk

**SYCAMORE PARK DISTRICT**

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_

**SYCAMORE PUBLIC LIBRARY**

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_

**SYCAMORE TOWNSHIP**

By: \_\_\_\_\_  
Chairman, Board of Trustees

Attest: \_\_\_\_\_

**CORTLAND TOWNSHIP**

By: \_\_\_\_\_  
Chairman, Board of Trustees

Attest: \_\_\_\_\_

**KISHWAUKEE COLLEGE**

By: \_\_\_\_\_  
Chairman, Board of Trustees

Attest: \_\_\_\_\_

Revised 03/01/2005

**Intergovernmental Agreement  
Providing for Property Tax Abatement for Industrial, Logistics, and Knowledge  
Based Firms in the City of Sycamore**

This Intergovernmental Agreement (hereinafter, “Agreement”) is entered into this \_\_\_\_ day of \_\_\_\_\_, 2016 by and among the City of Sycamore (hereinafter, the “City”), the County of DeKalb (hereinafter, the “County”), the Sycamore Park District (hereinafter, the “Park”), the Sycamore Public Library (hereinafter, the “Library”), Sycamore Township (hereinafter, “Sycamore Township”), Cortland Township (hereinafter “Cortland Township”), Kishwaukee Community College (hereinafter, “College”), all hereinafter collectively referred to as the “Parties.”

**Whereas**, the Parties have statutory authority to levy property taxes for various public purposes; and

**Whereas**, the City has legal authority under its home rule power, and pursuant to various state statutes and provisions contained in the Illinois Municipal Code, to consider and implement economic development programs and to enter into economic incentive agreements in order to attract new businesses to the City; and

**Whereas**, the Parties recognize that the City, in behalf of the Parties, may lead the community’s negotiations to attract or retain industrial businesses; and

**Whereas**, it is in the best interest of the Parties to articulate a clear and consistent policy on incentives that may become available for the purpose of attracting or retaining industrial businesses; and

**Whereas**, the Parties desire to enter into a joint property tax abatement program, pursuant to Section 18-165 of the Revenue Code (35 ILCS 200/18-165) and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et. seq.); and

**Whereas**, the Parties recognize that each local governmental unit reserves the right, and has sole discretion, to determine whether or not it will participate in any economic incentive package proposed by the City pursuant to this Agreement; and

**Whereas**, this Intergovernmental Agreement replaces the Agreement entered into in April 2005; and

**Whereas**, any abatement of taxes by any or all of the Parties will provide a public benefit in any or all of the following ways:

- a) The project will create a significant increase in industrial valuation and generate substantial property tax revenues.
- b) The project will contribute a diversity of jobs, skills, products and services that will enhance the business climate and result in increased business activity.
- c) The project will enhance the economic base of the area through wages paid or products or services sold, and diminish the need to leave the service area to acquire goods and services.

- d) The project will utilize new technology in the expansion of existing operations or the development of new operations.
- e) The project will result in the creation of professional and skilled employment opportunities.
- f) The project will provide a means to recover local governmental operating or capital costs through substantial tax contributions.
- g) The project will contribute significantly to the overall quality of life in the area.

**Now, Therefore,** in consideration of the mutual agreements contained herein and upon the further consideration of the recitals hereinabove set forth, it is hereby agreed by, between and among the parties hereto as follows:

1. The intergovernmental property tax abatement program may follow one of several schedules. **Exhibit "A"** illustrates the maximum benefit available from the Parties.
2. Incentive information and applications shall be provided to interested industrial businesses by the City.
3. Within two weeks of the receipt of a completed application, the City shall circulate copies of the application and all relevant information to the other taxing bodies.
4. It is expected that each of the Parties shall take the completed application under consideration and either accept or reject the application within sixty (60) days of the receipt of such application.
5. During deliberation on an application, the City shall serve as the point of contact with the interested company. At the applicant's discretion, representatives of the interested business may be available to explain their project to representatives of local taxing bodies.
6. Each of the Parties reserves the right to consider additional incentives apart from the property tax abatement program if the potential impact of the business merits such consideration.
7. For Parties participating in the DeKalb County Enterprise Intergovernmental Agreement, if the subject property is within the area designated as part of the DeKalb County Enterprise Zone, then the DeKalb County Enterprise Zone Intergovernmental Agreement provisions, and not the terms of this Agreement, shall control.
8. The Parties agree that no property tax abatement shall be extended to a business unless that business shall enter a "Business Partnership Agreement," the form of which is detailed as **Exhibit "B."** According to the terms of such partnership agreement,
  - a) Neither the business nor any of the Parties shall contest the EAV upon which the abatement is based for a period of five (5) years after the full value of the improvements is entered on the County Assessor's rolls. It is understood that, in any one year of this five year period, the assessed valuation, excluding multipliers, shall not be greater than one hundred and five percent (105%) nor less than ninety-five percent (95%) of the previous year's assessment, or that the cumulative assessed valuation of the property for the five year period, excluding multipliers, is not greater

than one hundred fifteen percent (115%) nor less than eighty-five percent (85%) of the base year's assessment.

- b) For a period of ten years, any business receiving property tax abatement is obliged to indemnify each of the Parties for the value of all abated taxes if that business shall move out of Sycamore, or sell to another entity which removes said enterprise and its jobs from the community.
- 9. Any Party may terminate its participation in this agreement without cause, upon thirty days prior written notice to the other participating local governmental units.
- 10. Severability. Should any clause or paragraph in this Agreement be held unenforceable, void, or unconstitutional, it is the intent of the Parties that all remaining clauses of this Agreement shall survive and be deemed enforceable despite such occurrence.
- 11. Laws of Illinois. The Parties agree that this Agreement shall be governed by the laws of the State of Illinois. Should any dispute concerning the terms of this Agreement arise between the Parties that requires litigation through a court system, the Parties agree that all litigation shall be resolved through the Sixteenth Judicial Circuit Court of the State of Illinois.
- 12. Entire Agreement. This Agreement constitutes the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding on any party except to the extent incorporated in this Agreement.

**Wherefore**, the Parties have executed this Agreement this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

**CITY OF SYCAMORE**

**By:** \_\_\_\_\_  
**Mayor**

**Attest:** \_\_\_\_\_  
**City Clerk**

**COUNTY OF DEKALB**

**By:** \_\_\_\_\_  
**Chairman**

**Attest:** \_\_\_\_\_  
**County Clerk**



**SYCAMORE PARK DISTRICT**

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_

**SYCAMORE PUBLIC LIBRARY**

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_

**SYCAMORE TOWNSHIP**

By: \_\_\_\_\_  
Chairman, Board of Trustees

Attest: \_\_\_\_\_

**CORTLAND TOWNSHIP**

By: \_\_\_\_\_  
Chairman, Board of Trustees

Attest: \_\_\_\_\_

**KISHWAUKEE COMMUNITY COLLEGE**

By: \_\_\_\_\_  
Chairman, Board of Trustees

Attest: \_\_\_\_\_

## EXHIBIT A

### LOCAL TAX ABATEMENT OPTIONS\*

Maximum Abatement:

<b>Taxing Body</b>	<b>Year 1**</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
City of Sycamore	90%	80%	70%	60%	50%
County of DeKalb	90%	80%	70%	60%	50%
Sycamore Library	90%	80%	70%	60%	50%
Sycamore Township	90%	80%	70%	60%	50%
Sycamore Park District	90%	80%	70%	60%	50%
Kishwaukee College	90%	80%	70%	60%	50%
Cortland Township	90%	80%	70%	60%	50%

\*Each taxing body, in its sole discretion, will review abatement requests and determine whether it will support or modify an abatement application.

\*\*Abatement begins in the first year of full assessment, or after the full value of the improvements is entered on the County Assessor's rolls.

**EXHIBIT B**  
**MODEL BUSINESS PARTNERSHIP AGREEMENT**

This Business Partnership Agreement is made between \_\_\_\_\_ (business name), and the City of Sycamore (hereinafter, the “City”), the County of DeKalb (hereinafter, the “County”), the Sycamore Park District (hereinafter, the “Park”), the Sycamore Public Library (hereinafter, the “Library”), Sycamore Township (hereinafter, “Sycamore Township”), Cortland Township (hereinafter “Cortland Township”), Kishwaukee Community College (hereinafter, “College”), all hereinafter collectively referred to as the “Parties.”

**Whereas,** \_\_\_\_\_ (business name) is registered to do business in the State of Illinois and is the owner/contract purchaser of certain property (property address) within the corporate limits of the City of Sycamore, a legal description of which is attached hereto and made a part hereof; and

**Whereas,** \_\_\_\_\_ (business name) intends to develop/redevelop the property located at \_\_\_\_\_ (address) for use as a \_\_\_\_\_ facility; and

**Whereas,** the development or redevelopment of the property at \_\_\_\_\_ by \_\_\_\_\_ (business name) will serve the public purposes of creating job opportunities for Sycamore residents, stimulating economic activity and a more balanced tax base, and broadening Sycamore’s motivated and skilled and work force; and

**Whereas,** pursuant to the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et. seq.) the Parties have the authority under the Constitution of the State of Illinois and Illinois state statutes to contract or otherwise associate among themselves to obtain or promote services in any manner not prohibited by law or local ordinance; and

**Whereas,** pursuant to Section 18-165 of the Revenue Code (35 ILCS 200/18-165) the Parties are authorized to abate taxes on industrial property under certain constraints in law and in the aggregate amount of taxes to be abated; and

**Whereas,** the development or redevelopment proposed by \_\_\_\_\_ (business name) is expected to expand the tax bases of the participating local governmental units by generating additional property tax revenues even after a portion of the combined property tax extension is abated and paid to \_\_\_\_\_ (business name);

**Whereas,** the Parties hereto have each authorized the execution of this Agreement as an exercise of their respective governmental authorities, as an exercise of their intergovernmental authority under the Constitution of the State of Illinois, and specifically pursuant to statutory authority to abate taxes on certain designated property; and their purposes, powers, rights, objectives, and responsibilities hereunder are fully set forth herein.

**Now, Therefore,** in consideration of the mutual agreements contained herein and upon the further consideration of the recitals hereinabove set forth, it is hereby agreed by, between, and among the parties hereto as follows:

**A. Undertakings on the Part of \_\_\_\_\_(business name):**

1. If the subject property at \_\_\_\_\_ (address) is not already owned by \_\_\_\_\_ (business name), such business shall have obtained fee simple title to the subject property by \_\_\_\_\_.
2. Within thirty (30) days after executing this Agreement or acquiring title to the subject property, \_\_\_\_\_(business name) shall deliver to the City a certified copy (certified by the Recorder of Deeds of DeKalb County, Illinois) of its recorded deed to the subject property. The City shall in turn, upon the receipt of the certified copy, make photocopies of said deed for the other participating taxing bodies.
3. Using its reasonable best efforts, \_\_\_\_\_(business name) shall, within calendar year \_\_\_\_\_, obtain approvals from the City to develop or redevelop the subject property. Such approvals shall include, but not be limited to, annexation, rezoning, demolition, grading, site preparation, building permits and other applicable permits and shall have paid all associated fees.
4. \_\_\_\_\_(business name) shall use its reasonable best efforts to satisfy all conditions precedent to obtaining an occupancy permit from the City no later than \_\_\_\_\_, 201\_, except in the event \_\_\_\_\_(business name) is unable to open for business due to any civil disorder, war, casualty or acts of God, or other adverse events beyond the reasonable control of \_\_\_\_\_(business name).
5. For a period of ten years, \_\_\_\_\_(business name) is obliged to indemnify each of the Parties for the value of all abated taxes if that business shall move out of Sycamore, or sell to another entity which removes said enterprise and its jobs from the community.
6. \_\_\_\_\_(business name) agrees to promptly pay any and all taxes and governmental charges of any kind that may be lawfully imposed upon the subject property.
7. \_\_\_\_\_(business name) shall give each of the participating governmental units written notice regarding any delinquency or defaults in the payment of any property taxes levied or extended upon the subject property which are due to the County Clerk when notice is received.
8. \_\_\_\_\_(business name) warrants that its projected investment in the subject property shall total approximately \$\_\_\_\_\_ over the term of this Agreement, a sum which includes property acquisition, site preparation, architectural and engineering plans, and construction or rehabilitation.
9. \_\_\_\_\_(business name) warrants it is an Illinois corporation (or partnership, LLC, or other) authorized to do business in the State of Illinois.

**B. Undertakings on the Part of the Participating Local Governmental Units:**

1. Upon satisfaction by \_\_\_\_\_(business name) of all the conditions hereinabove stated, and upon completion of construction (or rehabilitation or

repair) and occupancy of the subject property by \_\_\_\_\_(business name), the Parties shall thereafter fulfill their respective obligations to abate their respective property taxes as defined in the schedule of abatement below:

<b>Taxing Body</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
City of Sycamore					
County of DeKalb					
Sycamore Library					
Sycamore Township					
Sycamore Park District					
Kishwaukee College					
Cortland Township					

2. To implement the abatements, the respective participating governmental units shall each annually adopt and file with the County Clerk at the appropriate time an ordinance or resolution, whichever is required by law, providing for the abatement in the amounts indicated in the table, above. The amount of each participating government’s abatement share shall be calculated following the publication by the DeKalb County Assessor of the corresponding tax year’s EAV for the subject property.

**C. Mutual Undertakings on the Part of \_\_\_\_\_(business name) and the Parties:**

1. Neither the business nor any of the Parties shall contest the EAV upon which the abatement is based for a period of five (5) years after the full value of the improvements is entered on the County Assessor’s rolls. It is understood that, in any one year of this five year period, the assessed valuation, excluding multipliers, shall not be greater than one hundred and five percent (105%) nor less than ninety-five percent (95%) of the previous year’s assessment, or that the cumulative assessed valuation of the property for the five year period, excluding multipliers, is not greater than one hundred fifteen percent (115%) nor less than eighty-five percent (85%) of the base year’s assessment.
2. Neither the business nor any of the Parties shall contest the fact that if in any year the total real property taxes due (less abated taxes) are not fully paid on the date on which said taxes are due, the right to receive the abatements described herein shall not be reinstated, and the County Clerk shall be notified accordingly.

**D. Termination.** In the event it is determined that \_\_\_\_\_(business name) has violated the provisions of this Agreement, then all abatements previously granted shall be repaid in full to each of the participating governmental units and the obligations of said governmental units to any future abatements shall cease.

**E. Notices.** All notices and requests that are required pursuant to this Agreement shall be sent by certified mail as follows:

To (business name):

To the City:

City Manager  
City of Sycamore  
308 West State Street  
Sycamore, IL 60178

To the County:

County Administrator  
County of DeKalb  
Legislative Center  
200 North Main Street  
Sycamore, IL 60178

To the Park District:

Executive Director  
Sycamore Park District  
940 East State Street  
Sycamore, IL 60178

To the Library:

Executive Director  
Sycamore Public Library  
103 East State Street  
Sycamore, IL 60178

To Kishwaukee College:

President  
Kishwaukee Community College  
21193 Malta Road  
Malta, IL 60150

To Sycamore Township:

Supervisor  
Sycamore Township  
545 Brickville Road  
Sycamore, IL 60178

To Cortland Township:

Supervisor  
Cortland Township  
2010 Prairie Street  
Cortland, IL 60112

**F. Laws Governing.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois and, for the purposes of any lawsuit between the parties

concerning this Agreement, its enforcement, or the subject thereof, the venue shall be in DeKalb County, Illinois.

**G. Binding Effect.** This Agreement shall inure to the benefit of, and shall be binding upon, the parties hereto and their respective corporate successors and assigns. This Agreement shall not run with the land or the subject property.

**H. No Waiver.** Failure of any party to this Agreement to insist upon the strict and prompt performance of the terms, covenants, agreements, and conditions herein contained, or any of them that may be imposed on another party, shall not constitute or be construed as a waiver or relinquishment of any party's right thereafter to enforce any such term, covenant, agreement or condition, but the same shall continue in full force and effect.

**I. Headings.** All section headings in this Agreement are for general aid of the reader and shall not limit the plain meaning or application of any of the provisions thereof whether relevant to such heading or not.

**J. Authorization To Execute.** The officers of \_\_\_\_\_(business name) who shall execute this Agreement warrant that they are lawfully authorized by the firm's board of directors to execute this Agreement on its behalf. The officers or elected officials of the governmental units who shall execute this Agreement warrant that they are also authorized to execute this Agreement on behalf of their respective governing bodies.

**K. Amendment.** This Agreement sets forth all the promises, inducements, agreements, conditions and understandings among the Parties and \_\_\_\_\_(business name) relative to the incentive described above. The parties to this Agreement agree that no expressed or implied promises, inducements, agreements, conditions or understandings, other than those herein set forth, shall bind the parties for the purpose of the subject matter hereof. No subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties hereto unless authorized in accordance with law and reduced to writing and signed by them jointly.

**L. Counterparts.** This Agreement may be executed in multiple counterparts, each of which taken together shall constitute one and the same instrument.

**M. Severability.** If any provision of this Agreement is held invalid by a court of competent jurisdiction or in the event such a court shall determine that the participating local governmental units do not have the power to perform any such provision, such provision shall be deemed to be excised and the invalidity thereof shall not affect any of the other provisions contained herein, and such judgment or decree shall relieve the government units from performance under such invalid provision of this Agreement; provided, however, if the judgment or decree relieves any of the participating local governmental units of any of their monetary obligations under this Agreement then this Agreement shall terminate.

**N. Term.** Unless earlier terminated pursuant to other provisions of this Agreement, this Agreement shall terminate when property taxes on the subject property have been abated in the aggregate sum of \$\_\_\_\_\_ in accordance with Section B, herein, or upon abatement of property taxes in accordance with Section B, herein, for a period of \_\_\_\_\_ years, whichever is the first to occur.

**O. Contingency.** In the event \_\_\_\_\_ business name does not obtain or retain title to the subject property for any reason or does not complete the project or achieve legal occupancy for the property, this Agreement shall automatically terminate and be null and void and of no further force or effect. Upon such termination, all parties shall be relieved of any liability or obligation to the others under this Agreement, except that any abatement monies already paid to \_\_\_\_\_ (business name) shall be returned to the respective participating governmental units.

**IN WITNESS WHEREOF,** this Agreement is made and executed as of the date and year first written above.

**CITY OF SYCAMORE**

**By:** \_\_\_\_\_  
**Mayor**

**Attest:** \_\_\_\_\_  
**City Clerk**

**COUNTY OF DEKALB**

**By:** \_\_\_\_\_  
**Chairman**

**Attest:** \_\_\_\_\_  
**County Clerk**

**SYCAMORE PARK DISTRICT**

**By:** \_\_\_\_\_  
**President**

**Attest:** \_\_\_\_\_

**SYCAMORE PUBLIC LIBRARY**

**By:** \_\_\_\_\_  
**President**

**Attest:** \_\_\_\_\_



**SYCAMORE TOWNSHIP**

**By:** \_\_\_\_\_  
**Chairman, Board of Trustees**

**Attest:** \_\_\_\_\_

**CORTLAND TOWNSHIP**

**By:** \_\_\_\_\_  
**Chairman, Board of Trustees**

**Attest:** \_\_\_\_\_

**KISHWAUKEE COMMUNITY COLLEGE**

**By:** \_\_\_\_\_  
**Chairman, Board of Trustees**

**Attest:** \_\_\_\_\_

**Revised 12/14/2015**

**INTERGOVERNMENTAL AGREEMENT PROVIDING for PROPERTY TAX  
ABATEMENT for INDUSTRIAL, LOGISTICS, and KNOWLEDGE BASED FIRMS in the  
CITY OF SYCAMORE**

At the August 2015 regular board meeting we discussed the financial impact of the original 3-year agreement versus the proposed 5-year. I used three different parcels as an example. Of course the EAV of parcels will vary which in turn will modify the financial impact of the abatement. For the purpose of this assessment I will use the property with the highest EAV. (Also assumes no change in the EAV or our tax rate.)

Example:

EAV = 477,547

Annual Tax Amount = \$3,856.67

Total Abatement (5 years) = \$13,498.35

Total Taxes collected (5 years) = \$5,785.00

	Year 1	Year 2	Year 3	Year 4	Year 5
Taxes Abated	\$3,471.00	\$3,085.34	\$2,699.67	\$2,314.00	\$1,928.34
Taxes Received	\$ 385.67	\$ 771.33	\$1,157.00	\$1,542.67	\$1,928.33

SYCAMORE PARK DISTRICT  
Board of Commissioners  
Date of Board Meeting: January 19, 2016

**STAFF RECOMMENDATION**

**AGENDA ITEM: EXECUTIVE SUMMARY: First Review and Discussion Only**

**BACKGROUND INFORMATION:** It is important that key staff and all Board members have at their access a resource that can answer most of the broad policy and budget issues facing the Sycamore Park District. This resource allows the staff and board to have a “go-to” source of information.

To provide this resource—one that could also be on our website—the **Executive Summary** will be created in February of each year to put in place all the guiding information, and key budget information for the coming year. This Executive Summary will contain:

**Background**

Mission Statement  
Commissioner Contact Information  
Executive Director Contact Information  
Board Meeting Dates  
Brief History  
Holiday Schedule  
Organizational Chart  
Full Time Staff  
FT/PT Pay Schedules

**Financial Analysis**

Major Fund Comparison of Operating Budget 2015 vs 2016  
Appropriation Comparison 2015 vs 2016  
Comparison of Tax Levy 2015 vs 2016  
Historical Comparison of EAV and Tax Rate  
Bond Analysis  
Historical Levy Rates of Various Taxing Bodies w/Pie Chart

**Budget**

FY2016 Operating Budget Summary

FY2016 Operating Budget Detail

**Vision 20/20**

Vision 20/20 as of December, 2014

**Program and Facility Use Stats**

Program Participation Numbers

Golf Course Comparative Analysis

Pavilion Use Summary

Fitness Center Comparative Analysis

**Major Fee Categories**

Pool Fees

Program Fees

Golf Course Fees

Pavilion Fees

Fitness Center Fees

**Significant Events from 2015**

Parks and Facilities

Recreation (includes Pool)

Golf

Administration (includes Concessions)

**FISCAL IMPACT:** None.**STAFF RECOMMENDATION:** For review and discussion only at this point.**PREPARED BY:** Jeanette Freeman, Office Manager**EXECUTIVE DIRECTOR REVIEW/APPROVAL:****BOARD ACTION:**

# SYCAMORE PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: January 19, 2016**

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: SYCAMORE PARK DISTRICT BOARD OF COMMISSIONERS EXECUTIVE SESSION MINUTES BI-ANNUAL REVIEW**

**BACKGROUND INFORMATION:** The Board is required to review Executive Session Meeting Minutes at least twice each year. The purpose of the review is to determine if a need for confidentiality continues to exist with respect to all or part of the meeting minutes. Minutes of “Closed Meetings” should only be released to the public after the Board has determined with certainty, that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential, and should only be released by the Secretary—not a Board member.

It would be best to keep minutes confidential when their release might cause hardship to the park district, individuals, or employees. I would add that there is also a need to protect the district in matters of on-going concern related to any one, or multiple reasons permitted by the law to hold executive sessions in the first place. Should minutes refer to matters that may still require confidentiality to protect the district on these legally allowed purposes for holding executive sessions, than those minutes should remain confidential.

The board receives a binder prior to each bi-annual review which contains the executive session minutes. The Recording Secretary has worked on that binder, and it has been provided to each Commissioner for review and consideration this month. The Executive Director would normally make recommendations as to which dates’ Executive Session Minutes should be released, and the Board may suggest additional items for the Board’s consideration. **AT NO TIME SHOULD THE BOARD COPY OR REMOVE ANY ITEM FROM THE BINDER OR MAKE IT AVAILABLE TO THE PUBLIC IN ANY WAY.**

Should discussion be needed about the Minutes, then the Board should convene an Executive Session to discuss those matters. Otherwise, the Board may take the action based upon the Recommendation of the Executive Director to release those minutes that the Executive Director indicates in the Recommendation. **All this information is strictly confidential information, and the Board has a fiduciary duty to treat the material that way.** Specific discussion of material contained in Executive Session Minutes should

only take place in Executive Session. Board action to release closed session minutes must be in open session.

**The Board should consistently return the complete binder to the Secretary with no changes/removals/marks/copies at the first Regular Meeting immediately after the Board member receives the binder.**

With all these matters for your consideration, the Executive Director began, several years ago, to “phase” the release of Executive Session Minutes, by year, since this had not been previously done. Therefore, at this time it is recommended to release the following minutes:

**From the year 2013 Executive Session Minutes release only April 23, June 18, and June 25**

**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** I have reviewed the Executive Session minutes found in the district’s records. At this time, I recommend **from the year 2013 Executive Session Minutes release only April 23, June 18, and June 25, and that staff be authorized to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved more than 18 months ago.**

**PREPARED BY:** Daniel Gibble, Executive Director



**BOARD ACTION:**

# SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 19, 2016

## STAFF RECOMMENDATION

**AGENDA ITEM: TAX ABATEMENT: ALTERNATE REVENUE BONDS ORDINANCE 01-2016: Recommend Approval**

**BACKGROUND INFORMATION:** In April of 2015, the Sycamore Park District issued \$1,620,000 in Alternate Revenue G.O. Bonds in order to refund the balance of the 2006 Alternate Revenue G.O. Bonds. The intent of this type of bond is that “alternate revenues”, not levied taxes, are to be used to repay this debt. Currently, the District is using a portion of our annual G.O. Bond to make the annual payment.

The county has record of all bonds issued by the District. They use this information to assist in determining the tax levy amount for debt repayment. Since taxes are not used to repay this Alternate Bond, the District has to formally communicate to the county to abate the taxes for this specific issuance. The ordinance is the appropriate form of communication necessary to do this.

**FISCAL IMPACT:** The amount payable for this bond in 2016 is \$175,625. This and the abatement are already in the approved budget.

**STAFF RECOMMENDATION:** Recommend approval of Ordinance 01-2016.

**PREPARED BY:** Jacqueline Hienbuecher, Superintendent of Finance.

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:** 

**BOARD ACTION:**

**ORDINANCE NO. 01-2016**

AN ORDINANCE abating the tax heretofore levied for the year 2015 to pay debt service on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A of the Sycamore Park District, DeKalb County, Illinois

\* \* \*

WHEREAS, the Board of Park Commissioners (the “*Board*”) of the Sycamore Park District, DeKalb County, Illinois (the “*District*”), by ordinance adopted on the 28<sup>th</sup> day of April, 2015 (the “*Bond Ordinance*”), did provide for the issue of \$1,620,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Bond Ordinance) will be available for the purpose of paying the debt service due on the Bonds during the next succeeding bond year; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2015 to pay such debt service on the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Ordained by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, as follows:

*Section 1. Abatement of Tax.* The tax heretofore levied for the year 2015 in the Bond Ordinance is hereby abated in its entirety.

*Section 2. Filing of Ordinance.* Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of DeKalb County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2015 in accordance with the provisions hereof.



*Section 3. Effective Date.* This ordinance shall be in full force and effect upon its adoption.

Adopted \_\_\_\_\_, \_\_\_\_\_.

President, Board of Park Commissioners

ATTEST:

---

Secretary, Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF \_\_\_\_\_ )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of DeKalb County, Illinois, and as such official I do further certify that on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, there was filed in my office a duly certified copy of Ordinance No. 01-2016 entitled:

AN ORDINANCE abating the tax heretofore levied for the year 2015 to pay debt service on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A of the Sycamore Park District, DeKalb County, Illinois

duly adopted by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, on the 19th day of January, 2016, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
County Clerk of DeKalb County, Illinois

[SEAL]

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 19, 2016

**STAFF RECOMMENDATION**

**AGENDA ITEM: MOU's Update: Information Only**

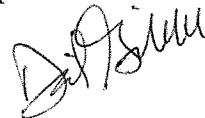
**BACKGROUND INFORMATION:** This is to inform you that a few changes have been made to the Affiliate's MOU's. The Affiliate's include; AYSO Soccer, Sycamore Storm Softball, Sycamore Youth Baseball, and Sycamore Youth Softball. The MOU's have been in place since 2013 and have been working well. These documents outline the needs and the expectations of both the Affiliate and the District. They were updated to reflect exactly what each group is using. We are also now entering a three year agreement, so this process does not have to be done every year. The MOU's are attached for you to review and comment. Final, signed documents will come to the February Regular Meeting for your approval.

**FISCAL IMPACT:** None at this time.

**STAFF RECOMMENDATION:** Information only.

**PREPARED BY:** Lisa Metcalf, Recreation Supervisor

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**



**BOARD ACTION:**

**Sycamore Park District  
and  
AYSO Soccer  
Affiliate Group Memorandum of Understanding**

**Purpose**

The Sycamore Park District (hereafter “Park District”) recognizes that certain organizations exist within the community whose purposes are to serve and enhance recreational opportunities for a specific purpose and group. These organizations are separate and independent from the Park District and provide for their own leadership, organizational and operational structure. Although the stated missions of the organizations may differ, public investment in public recreational facilities and programs creates a mutually beneficial environment in which to provide quality recreation for all the individuals served by the parties, as well as the general public.

The Park District recognizes that at times it is in the best interest of the community that the Park District work with outside organizations in coordinating, integrating and consolidating the planning and provision of recreational facilities and programs when basic functions are compatible and a public benefit may be derived. Through working relationships with outside organizations and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of the individual responsibilities.

To this end, the Park District is willing to establish a working relationship and Memorandum of Understanding with American Youth Soccer Organization, Region 718 (hereafter “Affiliate”). With this Memorandum of Understanding, the parties will define the working relationship, mutual expectations, and individual responsibilities. However, this Memorandum of Understanding cannot be considered absolute; but shall serve as a frame of reference. Standards outlined herein assure that the parties’ concept of joint planning, use and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action planning while developing and maintaining recreational programs.

**I. Criteria and Conditions**

1. The Affiliate shall provide its own leadership and structure.
2. The Affiliate shall conduct its own financial business and be financially self-supporting.
3. The Affiliate shall have its own volunteer governing board with adopted written bylaws or guidelines to guide their board in policy-making decisions, and:
  - a. Is a not-for-profit corporation or organization dedicated to offering and promoting recreational activities which are compatible with and supplement Park District programs.

- b. Will have at least 50% of the members/participants of the Affiliate be residents of the Park District.
  - c. Provide an annual budget to the Park District showing all anticipated revenue and expenditures.
4. The Affiliate shall provide a list of current Board members, including addresses and telephone numbers, and notify the Park District of any change in Board composition.
5. Upon request, the Affiliate shall supply a roster listing first initial of first name, last name, town of residence, and zip code of all participants to the Sycamore Park District in a Microsoft Excel spreadsheet. Printout and disc must be submitted by the third game of the season. Park District agrees to maintain the confidentiality of such list and shall only use them for contract purposes in the event of an emergency or pursuant to an order or request by legal authorities or pursuant to court order.
6. The Community Group/Affiliate agrees and understands that neither the Community Group/Affiliate nor its officials, officers, members, employees or volunteers (collectively “Community Group/Affiliate”) are entitled to any benefits or protections afforded employees or volunteers of the Park District and are not bound by any obligations as employees of the Park District. The Community Group/Affiliate will not be covered under provisions of the unemployment compensation insurance of the Park District or the workers’ compensation insurance of the Park District and that any injury or property damage arising out of any Community Group/Affiliate activity will be the Community Group’s/Affiliate’s sole responsibility and not the Park District’s. Also, it is understood that the Community Group/Affiliate is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and therefore, the Community Group/Affiliate will be solely responsible for its own actions. The Park District will in no way defend the Community Group/Affiliate in matters of liability.
7. The Affiliate shall not represent itself or members of the Affiliate as employees, volunteers, or agents of the Park District.
8. The Affiliate shall designate a liaison to the Park District, and provide the individual’s name, address, email address, home and cell phone numbers to the Park District by January 1<sup>st</sup> of the year in which that person will serve. Likewise, the District will provide a liaison to the Affiliate.
9. The Affiliate or members of the Affiliate will not advertise or solicit participants using the name or logo of the Park District without prior written permission of the Park District. Likewise the District will not advertise or solicit participants using the registered trademark and or logo of the Affiliate, without the approval of the National Office of the American Youth Soccer Organization.

10. All fees, charges, monies, and expenditures shall be handled by the Affiliate itself, with its own accounts in the group's name.
11. The Affiliate acknowledges and agrees that the group is responsible for any and all expenses, including, but not limited to, the provision of equipment and materials related to the Affiliate activities and use of Park District property and facilities, unless specified and agreed to in writing.
12. Activities sponsored by Affiliate shall not, other than to adhere to specific memberships guidelines or minimum residency standards, discriminate against or exclude any individual, from participation for reasons of race, color, creed, national origin, sex, disability, or any other characteristic protected by local, state, or federal law.
13. The Affiliate agrees to conduct criminal background checks, at its own expense, for all staff and volunteers who directly supervise individuals under the age of eighteen (18) years. The Affiliate is solely responsible for determining if any conviction requires, by law, and/or by the Affiliate's own standards to preclude employment or volunteer services for the Affiliate. The District would be willing to act as a resource to assist the Affiliate in finding an efficient and cost effective means to accomplish this.
14. The Affiliate understands and agrees that it is solely responsible for determining whether any member of its board, staff or volunteers are qualified and suitable for any Affiliate position and/or activity and that the park District is not responsible for any hiring or retention decisions.
15. Registration for membership/tryouts must not exclude Sycamore Park District residents.
16. The Affiliate shall comply with all applicable local, state and federal laws, including, but not limited to the Illinois Human Rights Act, the American with Disabilities Act, and the Civil Rights Act of 1964. The Affiliate shall base staff, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual orientation, sex (except as an appropriate division for athletics programming), disability, marital status, or any other protected characteristics as established by law.

## **II. Facility Use**

1. The Affiliate shall have authorization and permission to use the Park District property known as soccer fields, surrounding walkways, parking lots, and other common areas for the period and fees indicated herein. Field scheduling to be coordinated by the Recreation Supervisor.
2. It is the sole responsibility of the Affiliate to determine whether any facility, field or location is safe and/or appropriate for any intended use. However, the Park District has overriding say in all decisions.

3. The Affiliate shall inspect each field prior to and subsequent to each use and shall promptly report any unsafe condition (holes in field, broken equipment, etc.) to the Park District Superintendent of Parks and Facilities.
4. The Affiliate is solely responsible for providing supervision for any and all Affiliate activities.
5. The Park District does not assume any responsibility, care, custody, or control of any Affiliate property or equipment brought upon or stored upon Park District property. The Affiliate is solely responsible for the safety and/or Security of any property, participant or equipment brought upon or stored on Park District Property.
6. The Affiliate shall adhere to all applicable facility and Park District ordinances, rules, regulations, policies, and procedures.
7. The Affiliate shall not play or operate any sound amplification devices including radios, television sets, public address systems, musical instruments, etc., or operate any other energy amplification device in such way that is disruptive to the Park District neighbors or other Park District patrons.
8. The Affiliate will have continued and uninterrupted access and exclusive use of the soccer fields for their Fall Season on Saturdays until 4:00pm for games and Mondays and Wednesdays, from 3:30pm until Dusk for practices from August 1 to October 31. Spring Season on Saturdays until 4:00pm for games and Mondays and Wednesdays, from 3:30pm until Dusk for practices from April 1 to June 31.

During the Affiliate's season, the District agrees not to organize any soccer league that would compete against the Affiliate's program. The District does have the inherent right to provide youth soccer instruction to the taxpayers of Sycamore and will on occasion do so.

Additionally, as long as this Memorandum of Understanding is in good standing, the Affiliate shall have continued and uninterrupted access and exclusive use of the white soccer building located just west of the maintenance facility parking lot.

9. The Park District is responsible for necessary field lining, goals, placement of goals, garbage cans and port-a-pots.
10. Fees will change at times, and an annual fee rate will be provided by the Park District to the Affiliate no later than January 15<sup>th</sup> of each year. Fees are intended to recover the cost to the district for its commitments found in this Memorandum of Understanding. The fee for 2016 will be \$12.00 per player, per season. There will be fee increases in 2017.
11. Sycamore Park District operates/oversees all concessions on Park District property. Any sale of products of any kind and in any form is governed by park district policy and permit. Upon occasion the District understands that the Affiliate may wish to sell non-

food and non-beverage items, for their respective organizations. The Affiliate may then contact the Superintendent of Finance and ask to fill out a “Vendor Permit” to sell those items. Specifics of the items sold and the date(s) of when they will be sold must be provided. A fee may be required for this permit. The Affiliate may not conduct any sales on District property without written permission from the District.

12. Other Provisions:

**The Affiliate must submit facility requests a minimum of 30 days in advance of scheduled start dates. Final game schedules must be in the hands of the park district at least 10 days in advance. ADDITIONALLY,**

- a. The Park District requires a minimum of 50% residency rate for an Affiliate. Should the Affiliate not meet this standard, a higher fee per Athlete will be charged, and/or the Memorandum of Understanding may be withdrawn by the Park District.
- b. All fees due the Park District shall be paid within thirty (30) days of receipt of invoice. Failure to pay will result in loss of Park District services and facilities in the future, and a withdrawal of the Memorandum of Understanding.
- c. Field scheduling shall be coordinated by the League Director of the Affiliate. Adequate time between games should be considered to allow for parking constraints.
- d. The Park District will provide for use of the Maintenance Garage or other space, as available, for the Affiliate for registration purposes.
- e. The Affiliate will provide safety training for referees and coaches. The Park District reserves the right to cancel games and/or practices due to wet or unsafe field conditions, or Park District programs. Coaching certification may be required within the next few years.
- f. All practices and games shall be postponed or cancelled when lightning, thunder or threatening weather takes place at the Park District facility location. Games and practices may not resume until no lightning has been sighted for thirty (30) minutes. The Park District's ThorGard Lightning Detector is the base line expectation for this rule. Coaches, volunteers and staff are encouraged to fault on the side of discretion in extending, further, the delays due to lightening should there be any doubt or question.
- g. The Affiliate is not permitted to assign its right of access to the fields to any other organization. Further, if the Affiliate is involved in the scheduling of any games not involving the Affiliate participants or where the event is not organized or supervised by the Affiliate, these games from other communities that are allowed at Park District facilities must be with written approval from the Recreation Supervisor.



- h. The Affiliate can assign two current Affiliate board members or volunteers to be the Liaison to the Park District for ordering of field material. Please call the Superintendent of Parks and Facilities.
- i. When the Affiliate has a need for a capital improvement, it must plan with the Park District for that improvement before submitting it to the Park District Board for consideration. Should the Park District Board agree to the improvement, the Affiliate will be asked to financially assist in such capital improvement. The Park District should not be expected to contribute to that cost, but will consider it on a case-by-case basis. Should an improvement be approved, upon completion it becomes the property of the park district, and shall be cared for to the best of the District's ability. Contribution to its upkeep by the Affiliate would be welcomed by the Park District.
- j. Electricity usage for lights will be invoiced for time used at the end of the season.
- k. The Affiliate may be asked to pay a portion of the services of an on-site "Facility Manager" to ensure that the Affiliate is receiving services it requested.

### **III. Advertisement**

The Park District will provide the Affiliate with a quarter page advertisement in their seasonal program guide. The Affiliate is responsible for providing information for the advertisement, and the Park District will design the advertisement with consultation of the group. The cost for this space will be free.

### **IV. Insurance and Indemnification**

The Affiliate shall procure and maintain for the duration of this agreement, the insurance required by the park district's liability insurance carrier and legal counsel. It is understood, given the nature of liability insurance claims and coverage that these insurance requirements will change and grow.

- 1. General Insurance Provisions/Evidence of Insurance
  - a. Prior to exercising any rights under this Memorandum of Understanding, the Affiliate shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s) executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth by the Park District.
  - b. All certificates shall provide for 30 days' written notice to Agency prior to the cancellation or material change of any insurance referred to therein. Written Notice to the Park District shall be by certified mail, return receipt requested.

- c. Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of the Park District's obligations to maintain such insurance.
- d. The Park District shall have the right, but not the obligation, of prohibiting the Affiliate from using the premises until such certificates or other evidence that Insurance has been placed in complete compliance with these requirements is received and approved by the Park District.
- e. Failure to maintain the required insurance may result in termination of this Memorandum of Understanding at Park District's option.

## 2. Indemnification

- a. The Community Group/Affiliate shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (reasonable attorney's and paralegals' fees and court costs), arising from or in any way connected with (I) the conduct or management of the premises or of any business or activity therein, or any work or thing whatsoever done, or condition created in or about the premises during the term of this agreement; (ii) any act, omission wrongful act or negligence of the Community Group/Affiliate or any of the Community Group's/Affiliate's partners, directors, officials, officers, agents, employees, members, volunteers, participants, invitees, licensees, contractors, or subcontractors; (iii) any accident, injury or damage whatsoever occurring in or upon any Park District property or facility, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. The Community Group/Affiliate shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of the Community Group's/Affiliate's breach of any of its obligations under, or the Community Group's/Affiliate's default of, any provision of this agreement.
- b. While AYSO will use reasonable care in protecting the Park District property during its activity, AYSO does not accept any financial burden related to the repair and maintenance of Park District property, unless such damage is the result of intentional acts or reckless conduct of any AYSO participants, agents or invitees.
- c. Should the Affiliate contribute to the cost of a capital improvement in the Park District (see II.12.i)

- d. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person described in this paragraph.

**V. No Third Party Beneficiary**

This Memorandum of Understanding is entered into solely for the benefit of the Affiliate and Park District, and nothing in this Memorandum of Understanding is intended, either expressly or implied, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to the Memorandum of Understanding, or acknowledge, establish or impose any legal duty to any third party.

**VI. Donations of Time, materials or field Improvements**

Donations from the affiliate such as field improvements, additions or donations of time or materials are greatly appreciated by the District and will be recognized. Donations of materials or property will be considered the property of the District and at that point the District will be solely responsible for the property/material.

**VII. Keys for Lights, Equipment, Buildings, etc.**

The Affiliate will agree to use the key system the Park District has put in place understanding this procedure is in place to maximize use of the facility for all and to help contains costs for all. The procedure will require a key deposit being paid to the Park District before the season begins. If all keys are returned to the Park District at the end of the season, the Affiliate will be given back its original deposit. If there are keys that are not returned, the Affiliate will forfeit its complete deposit. This deposit will be used to pay for the re-keying of the locks for the following year. Any difference in cost between the deposit and the actual re-keying will be charged to the affiliate.

**VIII. Termination**

This Memorandum of Understanding is valid for the calendar years of 2016, 2017, and 2018. Therefore, this Memorandum of Understanding shall be deemed automatically renewed for the next three years, unless either party shall advise the other party in writing of its intention not to renew the Memorandum of Understanding, or unless the parties otherwise mutually agree to terminate the Memorandum of Understanding. The Park District retains the right to alter the terms and conditions of this Memorandum of Understanding or to terminate this Memorandum of Understanding at any time and for any reason, including, but not limited to misconduct of the Affiliate or for misuse of Property, for purposes deemed necessary for public safety or preservation of Property, if termination serves the interests of Park District residents, or because the Affiliate has breached any of its obligations under this Memorandum of Understanding.

The Memorandum of Understanding may be amended by the written approval of both Parties.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

\_\_\_\_\_  
Authorized Signature of Affiliate

\_\_\_\_\_  
Authorized Signature of Park District

\_\_\_\_\_  
Print Name/Title of Above Signature

\_\_\_\_\_  
Print Name/Title of Above Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Sycamore Park District  
and  
Sycamore Youth Softball  
Affiliate Group Memorandum of Understanding**

**Purpose**

The Sycamore Park District (hereafter “Park District”) recognizes that certain organizations exist within the community whose purposes are to serve and enhance recreational opportunities for a specific purpose and group. These organizations are separate and independent from the Park District and provide for their own leadership, organizational and operational structure. Although the stated missions of the organizations may differ, public investment in public recreational facilities and programs creates a mutually beneficial environment in which to provide quality recreation for all the individuals served by the parties, as well as the general public.

The Park District recognizes that at times it is in the best interest of the community that the Park District work with outside organizations in coordinating, integrating and consolidating the planning and provision of recreational facilities and programs when basic functions are compatible and a public benefit may be derived. Through working relationships with outside organizations and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of the individual responsibilities.

To this end, the Park District is willing to establish a working relationship and Memorandum of Understanding with Sycamore Youth Softball (hereafter “Affiliate”). With this Memorandum of Understanding, the parties will define the working relationship, mutual expectations, and individual responsibilities. However, this Memorandum of Understanding cannot be considered absolute; but shall serve as a frame of reference. Standards outlined herein assure that the parties’ concept of joint planning, use and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action planning while developing and maintaining recreational programs.

**I. Criteria and Conditions**

1. The Affiliate shall provide its own leadership and structure.
2. The Affiliate shall conduct its own financial business and be financially self-supporting.
3. The Affiliate shall have its own volunteer governing board with adopted written bylaws or guidelines to guide their board in policy-making decisions, and:
  - a. Is a not-for-profit corporation or organization dedicated to offering and promoting recreational activities which are compatible with and supplement Park District programs.

- b. Will have at least 50% of the members/participants of the Affiliate be residents of the Park District.
  - c. Provide an annual budget to the Park District showing all anticipated revenue and expenditures.
4. The Affiliate shall provide a list of current Board members, including addresses and telephone numbers, and notify the Park District of any change in Board composition.
5. Upon request, the Affiliate shall supply a roster listing first initial of first name, last name, town of residence, and zip code of all participants to the Sycamore Park District in a Microsoft Excel spreadsheet. Printout and disc must be submitted by the third game of the season. Park District agrees to maintain the confidentiality of such list and shall only use them for contract purposes in the event of an emergency or pursuant to an order or request by legal authorities or pursuant to court order.
6. The Community Group/Affiliate agrees and understands that neither the Community Group/Affiliate nor its officials, officers, members, employees or volunteers (collectively "Community Group/Affiliate") are entitled to any benefits or protections afforded employees or volunteers of the Park District and are not bound by any obligations as employees of the Park District. The Community Group/Affiliate will not be covered under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District and that any injury or property damage arising out of any Community Group/Affiliate activity will be the Community Group's/Affiliate's sole responsibility and not the Park District's. Also, it is understood that the Community Group/Affiliate is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and therefore, the Community Group/Affiliate will be solely responsible for its own actions. The Park District will in no way defend the Community Group/Affiliate in matters of liability.
7. The Affiliate shall not represent itself or members of the Affiliate as employees, volunteers, or agents of the Park District.
8. The Affiliate shall designate a liaison to the Park District, and provide the individual's name, address, email address, home and cell phone numbers to the Park District by January 1<sup>st</sup> of the year in which that person will serve. Likewise, the District will provide a liaison to the Affiliate.
9. The Affiliate or members of the Affiliate will not advertise or solicit participants using the name or logo of the Park District without prior written permission of the Park District. Likewise the District will not advertise or solicit participants using the registered trademark and or logo of the Affiliate, without the approval from the Affiliate.
10. All fees, charges, monies, and expenditures shall be handled by the Affiliate itself, with its own accounts in the group's name.

11. The Affiliate acknowledges and agrees that the group is responsible for any and all expenses, including, but not limited to, the provision of equipment and materials related to the Affiliate activities and use of Park District property and facilities, unless specified and agreed to in writing.
12. Activities sponsored by Affiliate shall not, other than to adhere to specific memberships guidelines or minimum residency standards, discriminate against or exclude any individual, from participation for reasons of race, color, creed, national origin, sex, disability, or any other characteristic protected by local, state, or federal law.
13. The Affiliate agrees to conduct criminal background checks, at its own expense, for all staff and volunteers who directly supervise individuals under the age of eighteen (18) years. The Affiliate is solely responsible for determining if any conviction requires, by law, and/or by the Affiliate's own standards to preclude employment or volunteer services for the Affiliate. The District would be willing to act as a resource to assist the Affiliate in finding an efficient and cost effective means to accomplish this.
14. The Affiliate understands and agrees that it is solely responsible for determining whether any member of its board, staff or volunteers are qualified and suitable for any Affiliate position and/or activity and that the park District is not responsible for any hiring or retention decisions.
15. Registration for membership/tryouts must not exclude Sycamore Park District residents.
16. The Affiliate shall comply with all applicable local, state and federal laws, including, but not limited to the Illinois Human Rights Act, the American with Disabilities Act, and the Civil Rights Act of 1964. The Affiliate shall base staff, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual orientation, sex (except as an appropriate division for athletics programming), disability, marital status, or any other protected characteristics as established by law.

## **II. Facility Use**

1. The Affiliate shall have authorization and permission to use the Park District property known as ballfields, batting cages, surrounding walkways, parking lots, and other common areas for the period and fees indicated herein. Field scheduling to be coordinated by the Recreation Supervisor.
2. It is the sole responsibility of the Affiliate to determine whether any facility, field or location is safe and/or appropriate for any intended use. However, the Park District has overriding say in all decisions.
3. The Affiliate shall inspect each field prior to and subsequent to each use and shall promptly report any unsafe condition (holes in field, broken equipment, etc.) to the Park District Superintendent of Parks and Facilities.

4. The Affiliate is solely responsible for providing supervision for any and all Affiliate activities.
5. The Park District does not assume any responsibility, care, custody, or control of any Affiliate property or equipment brought upon or stored upon Park District property. The Affiliate is solely responsible for the safety and/or Security of any property, participant or equipment brought upon or stored on Park District Property.
6. The Affiliate shall adhere to all applicable facility and Park District ordinances, rules, regulations, policies, and procedures.
7. The Affiliate shall not play or operate any sound amplification devices including radios, television sets, public address systems, musical instruments, etc., or operate any other energy amplification device in such way that is disruptive to the Park District neighbors or other Park District patrons.
8. The Affiliate will have continued and uninterrupted access and exclusive use of ball fields 2, 3, 5-10, 13-16 and batting cage usage from April 1 to August 1 on their scheduled Tuesday, Thursday and Saturday mornings for game days and practices. Field #10 cannot be used on Tuesdays starting in May. (Note: Saturday practice and game times may need to be adjusted in April and May if fields are needed for the High School.)

Additionally, as long as this Memorandum of Understanding is in good standing, the Affiliate shall have continued and uninterrupted use of one storage unit located in the grey building across from Field 1. The Affiliate will also have access to storage lockers located at each field.

Finally, the Affiliate is responsible for putting bases out before each game and returning them to the box after use is completed. IF bases are left out or boxes not locked, the Affiliate will be responsible for financial compensation to the Park District for their replacement, as well as the contents.

9. The Park District is responsible for necessary field equipment which includes bases, garbage cans, pitching mounds and dragging and striping of fields, which includes chalk, prior to the first game of consecutively scheduled games. The Affiliate upon occasion may assist in the purchase of supplies.
10. Fees will change at times, and an annual fee rate will be provided by the Park District to the Affiliate no later than January 15<sup>th</sup> of each year. Fees are intended to recover the cost to the district for its commitments found in this Memorandum of Understanding. If the field has already been prepped and then canceled due to any reason, the Affiliate will pay half of the original fee. There will be fee increases in 2017.
11. Sycamore Park District operates/oversees all concessions on Park District property. Any sale of products of any kind and in any form is governed by park district policy and permit. Upon occasion the District understands that the Affiliate may wish to sell non-



food and non-beverage items, for their respective organizations. The Affiliate may then contact the Superintendent of Finance and ask to fill out a “Vendor Permit” to sell those items. Specifics of the items sold and date(s) of when they will be sold must be provided. A fee may be required for this permit. The Affiliate may not conduct any sales on Park District property without written permission from the District.

12. Other Provisions:

**The Affiliate must submit facility requests a minimum of 30 days in advance of scheduled start dates. Final game schedules must be in the hands of the park district at least 10 days in advance. ADDITIONALLY,**

- a. The Park District requires a minimum of 50% residency rate for an Affiliate. Should the Affiliate not meet this standard, a higher fee per Athlete will be charged, and/or the Memorandum of Understanding may be withdrawn by the Park District.
- b. All fees due the Park District shall be paid within thirty (30) days of receipt of invoice. Failure to pay will result in loss of Park District services and facilities in the future, and a withdrawal of the Memorandum of Understanding.
- c. Field scheduling shall be coordinated by the League Director of the Affiliate. Adequate time between games should be considered to allow for parking constraints.
- d. The Park District will provide for use of the Club House or other space, as available, to conduct registration for the Affiliate’s program.
- e. The Affiliate will provide safety training for referees and coaches. The Park District reserves the right to cancel games and/or practices due to wet or unsafe field conditions, or Park District programs. Coaching certification may be required within the next few years.
- f. All practices and games shall be postponed or cancelled when lightning, thunder or threatening weather takes place at the Park District facility location. Games and practices may not resume until no lightning has been sighted for thirty (30) minutes. The Park District’s ThorGard Lightening Detector is the base line expectation for this rule. Coaches, volunteers and staff are encouraged to fault on the side of discretion in extending, further, the delays due to lightening should there be any doubt or question.
- g. The Affiliate is not permitted to assign its right of access to the fields to any other organization. Further, if the Affiliate is involved in the scheduling of any games not involving the Affiliate participants or where the event is not organized or supervised by the Affiliate, these games from other communities that are allowed at Park District facilities must be with written approval from the Recreation Supervisor.

- h. The Affiliate can assign two current Affiliate board members or volunteers to be the Liaison to the Park District for ordering of field material. Please call the Superintendent of Parks and Facilities.
- i. When the Affiliate has a need for a capital improvement, it must plan with the Park District for that improvement before submitting it to the Park District Board for consideration. Should the Park District Board agree to the improvement, the Affiliate will be asked to financially assist in such capital improvement. The Park District should not be expected to contribute to that cost, but will consider it on a case-by-case basis. Should an improvement be approved, upon completion it becomes the property of the park district, and shall be cared for to the best of the District's ability. Contribution to its upkeep by the Affiliate would be welcomed by the Park District.
- j. Electricity usage for lights will be invoiced for time used at the end of the season.
- k. The Affiliate may be asked to pay a portion of the services of an on-site "Facility Manager" to ensure that the Affiliate is receiving services it requested.

### **III. Advertisement**

The Park District will provide the Affiliate with a quarter page advertisement in their seasonal program guide. The Affiliate is responsible for providing information for the advertisement, and the Park District will design the advertisement with consultation of the group. The cost for this space will be free.

### **IV. Insurance and Indemnification**

The Affiliate shall procure and maintain for the duration of this agreement, the insurance required by the park district's liability insurance carrier and legal counsel. It is understood, given the nature of liability insurance claims and coverage that these insurance requirements will change and grow.

- 1. General Insurance Provisions/Evidence of Insurance
  - a. Prior to exercising any rights under this Memorandum of Understanding, the Affiliate shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s) executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth by the Park District.
  - b. All certificates shall provide for 30 days' written notice to Agency prior to the cancellation or material change of any insurance referred to therein. Written Notice to the Park District shall be by certified mail, return receipt requested.

- c. Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of the Park District's obligations to maintain such insurance.
- d. The Park District shall have the right, but not the obligation, of prohibiting the Affiliate from using the premises until such certificates or other evidence that Insurance has been placed in complete compliance with these requirements is received and approved by the Park District.
- e. Failure to maintain the required insurance may result in termination of this Memorandum of Understanding at Park District's option.

## 2. Indemnification

- a. The Community Group/Affiliate shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (reasonable attorney's and paralegals' fees and court costs), arising from or in any way connected with (I) the conduct or management of the premises or of any business or activity therein, or any work or thing whatsoever done, or condition created in or about the premises during the term of this agreement; (ii) any act, omission wrongful act or negligence of the Community Group/Affiliate or any of the Community Group's/Affiliate's partners, directors, officials, officers, agents, employees, members, volunteers, participants, invitees, licensees, contractors, or subcontractors; (iii) any accident, injury or damage whatsoever occurring in or upon any Park District property or facility, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. The Community Group/Affiliate shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of the Community Group's/Affiliate's breach of any of its obligations under, or the Community Group's/Affiliate's default of, any provision of this agreement.
- b. While Sycamore Girls Softball (SGS) will use reasonable care in protecting the Park District property during its activity, SGS does not accept any financial burden related to the repair and maintenance of Park District property, unless such damage is the result of intentional acts or reckless conduct of any SGS participants, agents or invitees.
- c. Should the Affiliate contribute to the cost of a capital improvement in the Park District (see II.12.i)

- d. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person described in this paragraph.

#### **V. No Third Party Beneficiary**

This Memorandum of Understanding is entered into solely for the benefit of the Affiliate and Park District, and nothing in this Memorandum of Understanding is intended, either expressly or implied, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to the Memorandum of Understanding, or acknowledge, establish or impose any legal duty to any third party.

#### **VI. Donations of Time, materials or field Improvements**

Donations from the affiliate such as field improvements, additions or donations of time or materials are greatly appreciated by the District and will be recognized. Donations of materials or property will be considered the property of the District and at that point the District will be solely responsible for the property/material.

#### **VII. Keys for Lights, Equipment, Buildings, etc.**

The Affiliate will agree to use the key system the Park District has put in place understanding this procedure is in place to maximize use of the facility for all and to help contains costs for all. The procedure will require a key deposit being paid to the Park District before the season begins. If all keys are returned to the Park District at the end of the season, the Affiliate will be given back its original deposit. If there are keys that are not returned, the Affiliate will forfeit its complete deposit. This deposit will be used to pay for the re-keying of the locks for the following year. Any difference in cost between the deposit and the actual re-keying will be charged to the affiliate.

#### **VIII. Termination**

This Memorandum of Understanding is valid for the calendar years of 2016, 2017, and 2018. Therefore, this Memorandum of Understanding shall be deemed automatically renewed for the next three years, unless either party shall advise the other party in writing of its intention not to renew the Memorandum of Understanding, or unless the parties otherwise mutually agree to terminate the Memorandum of Understanding. The Park District retains the right to alter the terms and conditions of this Memorandum of Understanding or to terminate this Memorandum of Understanding at any time and for any reason, including, but not limited to misconduct of the Affiliate or for misuse of Property, for purposes deemed necessary for public safety or preservation of Property, if termination serves the interests of Park District residents, or because the Affiliate has breached any of its obligations under this Memorandum of Understanding.

The Memorandum of Understanding may be amended by the written approval of both Parties.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

\_\_\_\_\_  
Authorized Signature of Affiliate

\_\_\_\_\_  
Authorized Signature of Park District

\_\_\_\_\_  
Print Name/Title of Above Signature

\_\_\_\_\_  
Print Name/Title of Above Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Sycamore Park District  
and  
Sycamore Storm Softball  
Affiliate Group Memorandum of Understanding**

**Purpose**

The Sycamore Park District (hereafter “Park District”) recognizes that certain organizations exist within the community whose purposes are to serve and enhance recreational opportunities for a specific purpose and group. These organizations are separate and independent from the Park District and provide for their own leadership, organizational and operational structure. Although the stated missions of the organizations may differ, public investment in public recreational facilities and programs creates a mutually beneficial environment in which to provide quality recreation for all the individuals served by the parties, as well as the general public.

The Park District recognizes that at times it is in the best interest of the community that the Park District work with outside organizations in coordinating, integrating and consolidating the planning and provision of recreational facilities and programs when basic functions are compatible and a public benefit may be derived. Through working relationships with outside organizations and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of the individual responsibilities.

To this end, the Park District is willing to establish a working relationship and Memorandum of Understanding with Sycamore Storm Softball (hereafter “Affiliate”). With this Memorandum of Understanding, the parties will define the working relationship, mutual expectations, and individual responsibilities. However, this Memorandum of Understanding cannot be considered absolute; but shall serve as a frame of reference. Standards outlined herein assure that the parties’ concept of joint planning, use and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action planning while developing and maintaining recreational programs.

**I. Criteria and Conditions**

1. The Affiliate shall provide its own leadership and structure.
2. The Affiliate shall conduct its own financial business and be financially self-supporting.
3. The Affiliate shall have its own volunteer governing board with adopted written bylaws or guidelines to guide their board in policy-making decisions, and:
  - a. Is a not-for-profit corporation or organization dedicated to offering and promoting recreational activities which are compatible with and supplement Park District programs.

- b. Will have at least 50% of the members/participants of the Affiliate be residents of the Park District.
  - c. Provide an annual budget to the Park District showing all anticipated revenue and expenditures.
4. The Affiliate shall provide a list of current Board members, including addresses and telephone numbers, and notify the Park District of any change in Board composition.
5. Upon request, the Affiliate shall supply a roster listing first initial of first name, last name, town of residence, and zip code of all participants to the Sycamore Park District in a Microsoft Excel spreadsheet. Printout and disc must be submitted by the third game of the season. Park District agrees to maintain the confidentiality of such list and shall only use them for contract purposes in the event of an emergency or pursuant to an order or request by legal authorities or pursuant to court order.
6. The Community Group/Affiliate agrees and understands that neither the Community Group/Affiliate nor its officials, officers, members, employees or volunteers (collectively "Community Group/Affiliate") are entitled to any benefits or protections afforded employees or volunteers of the Park District and are not bound by any obligations as employees of the Park District. The Community Group/Affiliate will not be covered under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District and that any injury or property damage arising out of any Community Group/Affiliate activity will be the Community Group's/Affiliate's sole responsibility and not the Park District's. Also, it is understood that the Community Group/Affiliate is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and therefore, the Community Group/Affiliate will be solely responsible for its own actions. The Park District will in no way defend the Community Group/Affiliate in matters of liability.
7. The Affiliate shall not represent itself or members of the Affiliate as employees, volunteers, or agents of the Park District.
8. The Affiliate shall designate a liaison to the Park District, and provide the individual's name, address, email address, home and cell phone numbers to the Park District by January 1<sup>st</sup> of the year in which that person will serve. Likewise, the District will provide a liaison to the Affiliate.
9. The Affiliate or members of the Affiliate will not advertise or solicit participants using the name or logo of the Park District without prior written permission of the Park District. Likewise the District will not advertise or solicit participants using the registered trademark and or logo of the Affiliate, without the approval from the Affiliate.
10. All fees, charges, monies, and expenditures shall be handled by the Affiliate itself, with its own accounts in the group's name.

11. The Affiliate acknowledges and agrees that the group is responsible for any and all expenses, including, but not limited to, the provision of equipment and materials related to the Affiliate activities and use of Park District property and facilities, unless specified and agreed to in writing.
12. Activities sponsored by Affiliate shall not, other than to adhere to specific memberships guidelines or minimum residency standards, discriminate against or exclude any individual, from participation for reasons of race, color, creed, national origin, sex, disability, or any other characteristic protected by local, state, or federal law.
13. The Affiliate agrees to conduct criminal background checks, at its own expense, for all staff and volunteers who directly supervise individuals under the age of eighteen (18) years. The Affiliate is solely responsible for determining if any conviction requires, by law, and/or by the Affiliate's own standards to preclude employment or volunteer services for the Affiliate. The District would be willing to act as a resource to assist the Affiliate in finding an efficient and cost effective means to accomplish this.
14. The Affiliate understands and agrees that it is solely responsible for determining whether any member of its board, staff or volunteers are qualified and suitable for any Affiliate position and/or activity and that the park District is not responsible for any hiring or retention decisions.
15. Registration for membership/tryouts must not exclude Sycamore Park District residents.
16. The Affiliate shall comply with all applicable local, state and federal laws, including, but not limited to the Illinois Human Rights Act, the American with Disabilities Act, and the Civil Rights Act of 1964. The Affiliate shall base staff, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual orientation, sex (except as an appropriate division for athletics programming), disability, marital status, or any other protected characteristics as established by law.

## **II. Facility Use**

1. The Affiliate shall have authorization and permission to use the Park District property known as ballfields, batting cages, surrounding walkways, parking lots, and other common areas for the period and fees indicated herein. Field scheduling to be coordinated by the Recreation Supervisor.
2. It is the sole responsibility of the Affiliate to determine whether any facility, field or location is safe and/or appropriate for any intended use. However, the Park District has overriding say in all decisions.
3. The Affiliate shall inspect each field prior to and subsequent to each use and shall promptly report any unsafe condition (holes in field, broken equipment, etc.) to the Park District Superintendent of Parks and Facilities.



4. The Affiliate is solely responsible for providing supervision for any and all Affiliate activities.
5. The Park District does not assume any responsibility, care, custody, or control of any Affiliate property or equipment brought upon or stored upon Park District property. The Affiliate is solely responsible for the safety and/or Security of any property, participant or equipment brought upon or stored on Park District Property.
6. The Affiliate shall adhere to all applicable facility and Park District ordinances, rules, regulations, policies, and procedures.
7. The Affiliate shall not play or operate any sound amplification devices including radios, television sets, public address systems, musical instruments, etc., or operate any other energy amplification device in such way that is disruptive to the Park District neighbors or other Park District patrons.
8. The Affiliate will have continued and uninterrupted access and exclusive use of the ball fields on the last Friday, Saturday and Sunday of June to operate its tournament. The District agrees to provide maintenance staff during this weekend to provide support.

The Affiliate will have priority use of ball fields 9-12 for practices from April 1 to October 31 on their scheduled Wednesdays (5:00pm to dusk) and Sundays (12:00-5:00pm).

Additionally, as long as this Memorandum of Understanding is in good standing, the Affiliate shall have access to storage lockers located at each field.

Finally, the Affiliate is responsible for putting bases out before each game and returning them to the box after use is completed. IF bases are left out or boxes not locked, the Affiliate will be responsible for financial compensation to the Park District for their replacement, as well as the contents.

9. The Park District is responsible for necessary field equipment which includes bases, garbage cans, pitching mounds and dragging and striping of fields, which includes chalk, prior to the first games during the tournament. The Affiliate upon occasion may assist in the purchase of supplies.
10. Fees will change at times, and an annual fee rate will be provided by the Park District to the Affiliate no later than January 15<sup>th</sup> of each year. Fees are intended to recover the cost to the district for its commitments found in this Memorandum of Understanding. The fee for 2016 will be \$100.00 per team and will be paid by the Affiliate to operate the tournament. There will be fee increases in 2017. Sycamore teams entered in the tournament will not be subject to this fee.
11. Sycamore Park District operates/oversees all concessions on Park District property. Any sale of products of any kind and in any form is governed by park district policy and

permit. Upon occasion the District understands that the Affiliate may wish to sell non-food and non-beverage items, for their respective organizations. The Affiliate may then contact the Superintendent of Finance and ask to fill out a "Vendor Permit" to sell those items. Specifics of the items sold and date(s) of when they will be sold must be provided. A fee may be required for this permit. The Affiliate may not conduct any sales on Park District property without written permission from the Park District.

12. Other Provisions:

**The Affiliate must submit facility requests a minimum of 30 days in advance of scheduled start dates. Final game schedules must be in the hands of the park district at least 10 days in advance. ADDITIONALLY,**

- a. The Park District requires a minimum of 50% residency rate for an Affiliate. Should the Affiliate not meet this standard, a higher fee per Athlete will be charged, and/or the Memorandum of Understanding may be withdrawn by the Park District.
- b. All fees due the Park District shall be paid within thirty (30) days of receipt of invoice. Failure to pay will result in loss of Park District services and facilities in the future, and a withdrawal of the Memorandum of Understanding.
- c. Field scheduling shall be coordinated by the League Director of the Affiliate. Adequate time between games should be considered to allow for parking constraints.
- d. The Affiliate will provide safety training for referees and coaches. The Park District reserves the right to cancel games and/or practices due to wet or unsafe field conditions, or Park District programs. Coaching certification may be required within the next few years.
- e. All practices and games shall be postponed or cancelled when lightning, thunder or threatening weather takes place at the Park District facility location. Games and practices may not resume until no lightning has been sighted for thirty (30) minutes. The Park District's ThorGard Lightening Detector is the base line expectation for this rule. Coaches, volunteers and staff are encouraged to fault on the side of discretion in extending, further, the delays due to lightening should there be any doubt or question.
- f. The Affiliate is not permitted to assign its right of access to the fields to any other organization. Further, if the Affiliate is involved in the scheduling of any games not involving the Affiliate participants or where the event is not organized or supervised by the Affiliate, these games from other communities that are allowed at Park District facilities must be with written approval from the Recreation Supervisor.
- g. The Affiliate can assign two current Affiliate board members or volunteers to be the Liaison to the Park District for ordering of field material. Please call the Superintendent of Parks and Facilities.

- h. When the Affiliate has a need for a capital improvement, it must plan with the Park District for that improvement before submitting it to the Park District Board for consideration. Should the Park District Board agree to the improvement, the Affiliate will be asked to financially assist in such capital improvement. The Park District should not be expected to contribute to that cost, but will consider it on a case-by-case basis. Should an improvement be approved, upon completion it becomes the property of the park district, and shall be cared for to the best of the District's ability. Contribution to its upkeep by the Affiliate would be welcomed by the Park District.
- i. Electricity usage for lights will be invoiced for time used at the end of the season.
- j. The Affiliate may be asked to pay a portion of the services of an on-site "Facility Manager" to ensure that the Affiliate is receiving services it requested.

### **III. Advertisement**

The Park District will provide the Affiliate with a quarter page advertisement in their seasonal program guide. The Affiliate is responsible for providing information for the advertisement, and the Park District will design the advertisement with consultation of the group. The cost for this space will be free.

### **IV. Insurance and Indemnification**

The Affiliate shall procure and maintain for the duration of this agreement, the insurance required by the park district's liability insurance carrier and legal counsel. It is understood, given the nature of liability insurance claims and coverage that these insurance requirements will change and grow.

1. General Insurance Provisions/Evidence of Insurance
  - a. Prior to exercising any rights under this Memorandum of Understanding, the Affiliate shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s) executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth by the Park District.
  - b. All certificates shall provide for 30 days' written notice to Agency prior to the cancellation or material change of any insurance referred to therein. Written Notice to the Park District shall be by certified mail, return receipt requested.
  - c. Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of the Park District's obligations to maintain such insurance.

- d. The Park District shall have the right, but not the obligation, of prohibiting the Affiliate from using the premises until such certificates or other evidence that Insurance has been placed in complete compliance with these requirements is received and approved by the Park District.
- e. Failure to maintain the required insurance may result in termination of this Memorandum of Understanding at Park District's option.

## 2. Indemnification

- a. The Community Group/Affiliate shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (reasonable attorney's and paralegals' fees and court costs), arising from or in any way connected with (I) the conduct or management of the premises or of any business or activity therein, or any work or thing whatsoever done, or condition created in or about the premises during the term of this agreement; (ii) any act, omission wrongful act or negligence of the Community Group/Affiliate or any of the Community Group's/Affiliate's partners, directors, officials, officers, agents, employees, members, volunteers, participants, invitees, licensees, contractors, or subcontractors; (iii) any accident, injury or damage whatsoever occurring in or upon any Park District property or facility, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. The Community Group/Affiliate shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of the Community Group's/Affiliate's breach of any of its obligations under, or the Community Group's/Affiliate's default of, any provision of this agreement.
- b. While Sycamore Storm Softball will use reasonable care in protecting the Park District property during its activity, Sycamore Storm Softball does not accept any financial burden related to the repair and maintenance of Park District property, unless such damage is the result of intentional acts or reckless conduct of any Sycamore Storm Softball participants, agents or invitees.
- c. Should the Affiliate contribute to the cost of a capital improvement in the Park District (see II.12.h)
- d. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person described in this paragraph.

**V. No Third Party Beneficiary**

This Memorandum of Understanding is entered into solely for the benefit of the Affiliate and Park District, and nothing in this Memorandum of Understanding is intended, either expressly or implied, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to the Memorandum of Understanding, or acknowledge, establish or impose any legal duty to any third party.

**VI. Donations of Time, materials or field Improvements**

Donations from the affiliate such as field improvements, additions or donations of time or materials are greatly appreciated by the District and will be recognized. Donations of materials or property will be considered the property of the District and at that point the District will be solely responsible for the property/material.

**VII. Keys for Lights, Equipment, Buildings, etc.**

The Affiliate will agree to use the key system the Park District has put in place understanding this procedure is in place to maximize use of the facility for all and to help contains costs for all. The procedure will require a key deposit being paid to the Park District before the season begins. If all keys are returned to the Park District at the end of the season, the Affiliate will be given back its original deposit. If there are keys that are not returned, the Affiliate will forfeit its complete deposit. This deposit will be used to pay for the re-keying of the locks for the following year. Any difference in cost between the deposit and the actual re-keying will be charged to the affiliate.

**VIII. Termination**

This Memorandum of Understanding is valid for the calendar years of 2016, 2017, and 2018. Therefore, this Memorandum of Understanding shall be deemed automatically renewed for the next three years, unless either party shall advise the other party in writing of its intention not to renew the Memorandum of Understanding, or unless the parties otherwise mutually agree to terminate the Memorandum of Understanding. The Park District retains the right to alter the terms and conditions of this Memorandum of Understanding or to terminate this Memorandum of Understanding at any time and for any reason, including, but not limited to misconduct of the Affiliate or for misuse of Property, for purposes deemed necessary for public safety or preservation of Property, if termination serves the interests of Park District residents, or because the Affiliate has breached any of its obligations under this Memorandum of Understanding.

The Memorandum of Understanding may be amended by the written approval of both Parties.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

\_\_\_\_\_  
Authorized Signature of Affiliate

\_\_\_\_\_  
Authorized Signature of Park District

\_\_\_\_\_  
Print Name/Title of Above Signature

\_\_\_\_\_  
Print Name/Title of Above Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Sycamore Park District  
and  
Sycamore Youth Baseball  
Affiliate Group Memorandum of Understanding**

**Purpose**

The Sycamore Park District (hereafter “Park District”) recognizes that certain organizations exist within the community whose purposes are to serve and enhance recreational opportunities for a specific purpose and group. These organizations are separate and independent from the Park District and provide for their own leadership, organizational and operational structure. Although the stated missions of the organizations may differ, public investment in public recreational facilities and programs creates a mutually beneficial environment in which to provide quality recreation for all the individuals served by the parties, as well as the general public.

The Park District recognizes that at times it is in the best interest of the community that the Park District work with outside organizations in coordinating, integrating and consolidating the planning and provision of recreational facilities and programs when basic functions are compatible and a public benefit may be derived. Through working relationships with outside organizations and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of the individual responsibilities.

To this end, the Park District is willing to establish a working relationship and Memorandum of Understanding with Sycamore Youth Baseball (hereafter “Affiliate”). With this Memorandum of Understanding, the parties will define the working relationship, mutual expectations, and individual responsibilities. However, this Memorandum of Understanding cannot be considered absolute; but shall serve as a frame of reference. Standards outlined herein assure that the parties’ concept of joint planning, use and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action planning while developing and maintaining recreational programs.

**I. Criteria and Conditions**

1. The Affiliate shall provide its own leadership and structure.
2. The Affiliate shall conduct its own financial business and be financially self-supporting.
3. The Affiliate shall have its own volunteer governing board with adopted written bylaws or guidelines to guide their board in policy-making decisions, and:
  - a. Is a not-for-profit corporation or organization dedicated to offering and promoting recreational activities which are compatible with and supplement Park District programs.

- b. Will have at least 50% of the members/participants of the Affiliate be residents of the Park District.
  - c. Provide an annual budget to the Park District showing all anticipated revenue and expenditures.
4. The Affiliate shall provide a list of current Board members, including addresses and telephone numbers, and notify the Park District of any change in Board composition.
5. Upon request, the Affiliate shall supply a roster listing first initial of first name, last name, town of residence, and zip code of all participants to the Sycamore Park District in a Microsoft Excel spreadsheet. Printout and disc must be submitted by the third game of the season. Park District agrees to maintain the confidentiality of such list and shall only use them for contract purposes in the event of an emergency or pursuant to an order or request by legal authorities or pursuant to court order.
6. The Community Group/Affiliate agrees and understands that neither the Community Group/Affiliate nor its officials, officers, members, employees or volunteers (collectively "Community Group/Affiliate") are entitled to any benefits or protections afforded employees or volunteers of the Park District and are not bound by any obligations as employees of the Park District. The Community Group/Affiliate will not be covered under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District and that any injury or property damage arising out of any Community Group/Affiliate activity will be the Community Group's/Affiliate's sole responsibility and not the Park District's. Also, it is understood that the Community Group/Affiliate is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and therefore, the Community Group/Affiliate will be solely responsible for its own actions. The Park District will in no way defend the Community Group/Affiliate in matters of liability.
7. The Affiliate shall not represent itself or members of the Affiliate as employees, volunteers, or agents of the Park District.
8. The Affiliate shall designate a liaison to the Park District, and provide the individual's name, address, email address, home and cell phone numbers to the Park District by January 1<sup>st</sup> of the year in which that person will serve. Likewise, the District will provide a liaison to the Affiliate.
9. The Affiliate or members of the Affiliate will not advertise or solicit participants using the name or logo of the Park District without prior written permission of the Park District. Likewise the District will not advertise or solicit participants using the registered trademark and or logo of the Affiliate, without the approval from the Affiliate.
10. All fees, charges, monies, and expenditures shall be handled by the Affiliate itself, with its own accounts in the group's name.



11. The Affiliate acknowledges and agrees that the group is responsible for any and all expenses, including, but not limited to, the provision of equipment and materials related to the Affiliate activities and use of Park District property and facilities, unless specified and agreed to in writing.
12. Activities sponsored by Affiliate shall not, other than to adhere to specific memberships guidelines or minimum residency standards, discriminate against or exclude any individual, from participation for reasons of race, color, creed, national origin, sex, disability, or any other characteristic protected by local, state, or federal law.
13. The Affiliate agrees to conduct criminal background checks, at its own expense, for all staff and volunteers who directly supervise individuals under the age of eighteen (18) years. The Affiliate is solely responsible for determining if any conviction requires, by law, and/or by the Affiliate's own standards to preclude employment or volunteer services for the Affiliate. The District would be willing to act as a resource to assist the Affiliate in finding an efficient and cost effective means to accomplish this.
14. The Affiliate understands and agrees that it is solely responsible for determining whether any member of its board, staff or volunteers are qualified and suitable for any Affiliate position and/or activity and that the park District is not responsible for any hiring or retention decisions.
15. Registration for membership/tryouts must not exclude Sycamore Park District residents.
16. The Affiliate shall comply with all applicable local, state and federal laws, including, but not limited to the Illinois Human Rights Act, the American with Disabilities Act, and the Civil Rights Act of 1964. The Affiliate shall base staff, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual orientation, sex (except as an appropriate division for athletics programming), disability, marital status, or any other protected characteristics as established by law.

## **II. Facility Use**

1. The Affiliate shall have authorization and permission to use the Park District property known as ball fields, batting cages, surrounding walkways, parking lots, and other common areas for the period and fees indicated herein. Field scheduling to be coordinated by the Recreation Supervisor.
2. It is the sole responsibility of the Affiliate to determine whether any facility, field or location is safe and/or appropriate for any intended use. However, the Park District has overriding say in all decisions.
3. The Affiliate shall inspect each field prior to and subsequent to each use and shall promptly report any unsafe condition (holes in field, broken equipment, etc.) to the Park District Superintendent of Parks and Facilities.

4. The Affiliate is solely responsible for providing supervision for any and all Affiliate activities.
5. The Park District does not assume any responsibility, care, custody, or control of any Affiliate property or equipment brought upon or stored upon Park District property. The Affiliate is solely responsible for the safety and/or Security of any property, participant or equipment brought upon or stored on Park District Property.
6. The Affiliate shall adhere to all applicable facility and Park District ordinances, rules, regulations, policies, and procedures.
7. The Affiliate shall not play or operate any sound amplification devices including radios, television sets, public address systems, musical instruments, etc., or operate any other energy amplification device in such way that is disruptive to the Park District neighbors or other Park District patrons.
8. The Affiliate will have continued and uninterrupted access and exclusive use of ball fields 2-8 and 13-16 from April 1 to August 1 on Monday, Wednesday, Friday and Saturday for their scheduled game days and practices.

Additionally, as long as this Memorandum of Understanding is in good standing, the Affiliate shall have continued and uninterrupted access and exclusive use of the two storage units located in the grey building across from Field 1. The Affiliate will also have access to storage lockers located at each field.

Finally, the Affiliate is responsible for putting bases out before each game and returning them to the box after use is completed. IF bases are left out or boxes not locked, the Affiliate will be responsible for financial compensation to the Park District for their replacement, as well as the contents.

9. The Park District is responsible for necessary field equipment which includes bases, garbage cans, pitching mounds and dragging and striping of fields, which includes chalk, prior to the first game of consecutively scheduled games. The Affiliate upon occasion may assist in the purchase of supplies.
10. Fees will change at times, and an annual fee rate will be provided by the Park District to the Affiliate no later than January 15<sup>th</sup> of each year. Fees are intended to recover the cost to the district for its commitments found in this Memorandum of Understanding. If the field has already been prepped and then canceled due to any reason, the Affiliate will pay half of the original fee. There will be fee increases in 2017.
11. Sycamore Park District operates/oversees all concessions on Park District property. Any sale of products of any kind and in any form is governed by park district policy and permit. Upon occasion the District understands that the Affiliate may wish to sell non-food and non-beverage items, for their respective organizations. The Affiliate may then contact the Superintendent of Finance and ask to fill out a "Vendor Permit" to sell those

items. Specifics of the items sold and date(s) of when they will be sold must be provided. A fee may be required for this permit. The Affiliate may not conduct any sales on Park District property without written permission from the District.

12. Other Provisions:

**The Affiliate must submit facility requests a minimum of 30 days in advance of scheduled start dates. Final game schedules must be in the hands of the park district at least 10 days in advance. ADDITIONALLY,**

- a. The Park District requires a minimum of 50% residency rate for an Affiliate. Should the Affiliate not meet this standard, a higher fee per Athlete will be charged, and/or the Memorandum of Understanding may be withdrawn by the Park District.
- b. All fees due the Park District shall be paid within thirty (30) days of receipt of invoice. Failure to pay will result in loss of Park District services and facilities in the future, and a withdrawal of the Memorandum of Understanding.
- c. Field scheduling shall be coordinated by the League Director of the Affiliate. Adequate time between games should be considered to allow for parking constraints.
- d. The Park District will provide for use of the Club House or other space, as available, to conduct registration for the Affiliate's program.
- e. The Affiliate will provide safety training for referees and coaches. The Park District reserves the right to cancel games and/or practices due to wet or unsafe field conditions, or Park District programs. Coaching certification may be required within the next few years.
- f. All practices and games shall be postponed or cancelled when lightning, thunder or threatening weather takes place at the Park District facility location. Games and practices may not resume until no lightning has been sighted for thirty (30) minutes. The Park District's ThorGard Lightning Detector is the base line expectation for this rule. Coaches, volunteers and staff are encouraged to fault on the side of discretion in extending, further, the delays due to lightening should there be any doubt or question.
- g. The Affiliate is not permitted to assign its right of access to the fields to any other organization. Further, if the Affiliate is involved in the scheduling of any games not involving the Affiliate participants or where the event is not organized or supervised by the Affiliate, these games from other communities that are allowed at Park District facilities must be with written approval from the Recreation Supervisor.
- h. The Affiliate can assign two current Affiliate board members or volunteers to be the Liaison to the Park District for ordering of field material. Please call the Superintendent of Parks and Facilities.

- i. When the Affiliate has a need for a capital improvement, it must plan with the Park District for that improvement before submitting it to the Park District Board for consideration. Should the Park District Board agree to the improvement, the Affiliate will be asked to financially assist in such capital improvement. The Park District should not be expected to contribute to that cost, but will consider it on a case-by-case basis. Should an improvement be approved, upon completion it becomes the property of the park district, and shall be cared for to the best of the District's ability. Contribution to its upkeep by the Affiliate would be welcomed by the Park District.
- j. Electricity usage for lights will be invoiced for time used at the end of the season.
- k. The Affiliate may be asked to pay a portion of the services of an on-site "Facility Manager" to ensure that the Affiliate is receiving services it requested.

### **III. Advertisement**

The Park District will provide the Affiliate with a quarter page advertisement in their seasonal program guide. The Affiliate is responsible for providing information for the advertisement, and the Park District will design the advertisement with consultation of the group. The cost for this space will be free.

### **IV. Insurance and Indemnification**

The Affiliate shall procure and maintain for the duration of this agreement, the insurance required by the park district's liability insurance carrier and legal counsel. It is understood, given the nature of liability insurance claims and coverage that these insurance requirements will change and grow.

1. General Insurance Provisions/Evidence of Insurance
  - a. Prior to exercising any rights under this Memorandum of Understanding, the Affiliate shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s) executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth by the Park District.
  - b. All certificates shall provide for 30 days' written notice to Agency prior to the cancellation or material change of any insurance referred to therein. Written Notice to the Park District shall be by certified mail, return receipt requested.
  - c. Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of the Park District's obligations to maintain such insurance.

- d. The Park District shall have the right, but not the obligation, of prohibiting the Affiliate from using the premises until such certificates or other evidence that Insurance has been placed in complete compliance with these requirements is received and approved by the Park District.
- e. Failure to maintain the required insurance may result in termination of this Memorandum of Understanding at Park District's option.

## 2. Indemnification

- a. The Community Group/Affiliate shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (reasonable attorney's and paralegals' fees and court costs), arising from or in any way connected with (I) the conduct or management of the premises or of any business or activity therein, or any work or thing whatsoever done, or condition created in or about the premises during the term of this agreement; (ii) any act, omission wrongful act or negligence of the Community Group/Affiliate or any of the Community Group's/Affiliate's partners, directors, officials, officers, agents, employees, members, volunteers, participants, invitees, licensees, contractors, or subcontractors; (iii) any accident, injury or damage whatsoever occurring in or upon any Park District property or facility, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. The Community Group/Affiliate shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of the Community Group's/Affiliate's breach of any of its obligations under, or the Community Group's/Affiliate's default of, any provision of this agreement.
- b. While Sycamore Youth Baseball (SYB) will use reasonable care in protecting the Park District property during its activity, SYB does not accept any financial burden related to the repair and maintenance of Park District property, unless such damage is the result of intentional acts or reckless conduct of any SYB participants, agents or invitees.
- c. Should the Affiliate contribute to the cost of a capital improvement in the Park District (see II.12.i)
- d. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person described in this paragraph.

**V. No Third Party Beneficiary**

This Memorandum of Understanding is entered into solely for the benefit of the Affiliate and Park District, and nothing in this Memorandum of Understanding is intended, either expressly or implied, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to the Memorandum of Understanding, or acknowledge, establish or impose any legal duty to any third party.

**VI. Donations of Time, materials or field Improvements**

Donations from the affiliate such as field improvements, additions or donations of time or materials are greatly appreciated by the District and will be recognized. Donations of materials or property will be considered the property of the District and at that point the District will be solely responsible for the property/material.

**VII. Keys for Lights, Equipment, Buildings, etc.**

The Affiliate will agree to use the key system the Park District has put in place understanding this procedure is in place to maximize use of the facility for all and to help contains costs for all. The procedure will require a key deposit being paid to the Park District before the season begins. If all keys are returned to the Park District at the end of the season, the Affiliate will be given back its original deposit. If there are keys that are not returned, the Affiliate will forfeit its complete deposit. This deposit will be used to pay for the re-keying of the locks for the following year. Any difference in cost between the deposit and the actual re-keying will be charged to the affiliate.

**VIII. Termination**

This Memorandum of Understanding is valid for the calendar years of 2016, 2017, and 2018. Therefore, this Memorandum of Understanding shall be deemed automatically renewed for the next three years, unless either party shall advise the other party in writing of its intention not to renew the Memorandum of Understanding, or unless the parties otherwise mutually agree to terminate the Memorandum of Understanding. The Park District retains the right to alter the terms and conditions of this Memorandum of Understanding or to terminate this Memorandum of Understanding at any time and for any reason, including, but not limited to misconduct of the Affiliate or for misuse of Property, for purposes deemed necessary for public safety or preservation of Property, if termination serves the interests of Park District residents, or because the Affiliate has breached any of its obligations under this Memorandum of Understanding.

The Memorandum of Understanding may be amended by the written approval of both Parties.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

\_\_\_\_\_  
Authorized Signature of Affiliate

\_\_\_\_\_  
Authorized Signature of Park District

\_\_\_\_\_  
Print Name/Title of Above Signature

\_\_\_\_\_  
Print Name/Title of Above Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**SYCAMORE PARK DISTRICT**

Board of Commissioners

**Date of Board Meeting: January 19, 2016****STAFF RECOMMENDATION****AGENDA ITEM: FINAL REVIEW OF CAPITAL ASSET INVENTORY: Recommend Approval**

**BACKGROUND INFORMATION:** As part of the Executive Director's work for 2015 is the completion of an inventory of our Capital Assets. You will recall that last fall we completed the Equipment Replacement Inventory which the Board adopted. In October the Board was given a first draft of the Capital Asset Inventory. Commissioner Strack made some revisions to the report and requested a few minor adjustments.

The report was reorganized so that each location was a separate worksheet. A final column was added to each location to represent the value of the asset that had not been replaced during years 2015-2034.

**FISCAL IMPACT:** Each year the cost of replacing the asset will be considered when updating the Capital Budget.

**STAFF RECOMMENDATION:** Recommend Approval

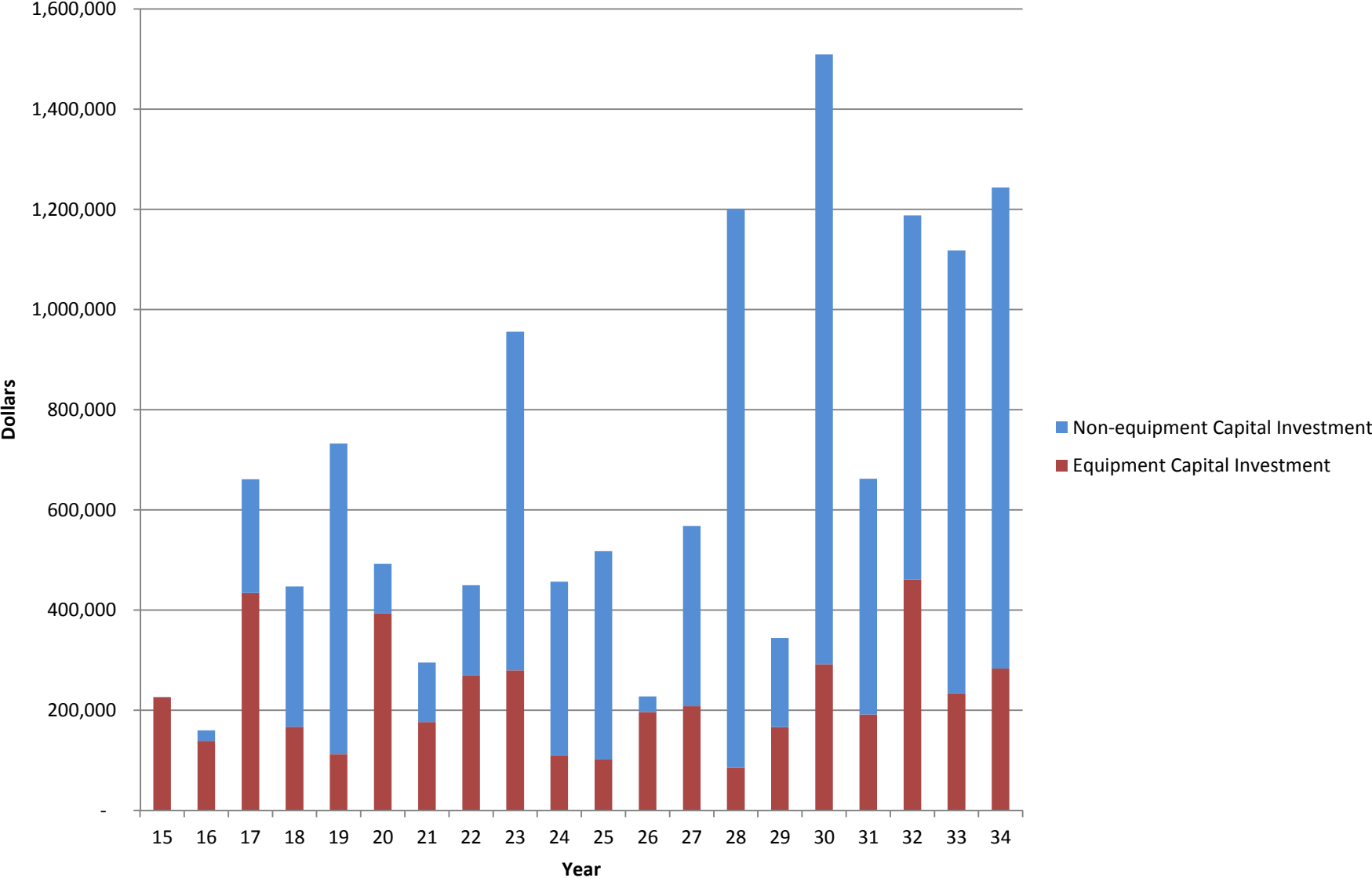
**PREPARED BY:** Jacqueline Hienbuecher, Superintendent of Finance

**BOARD ACTION:**

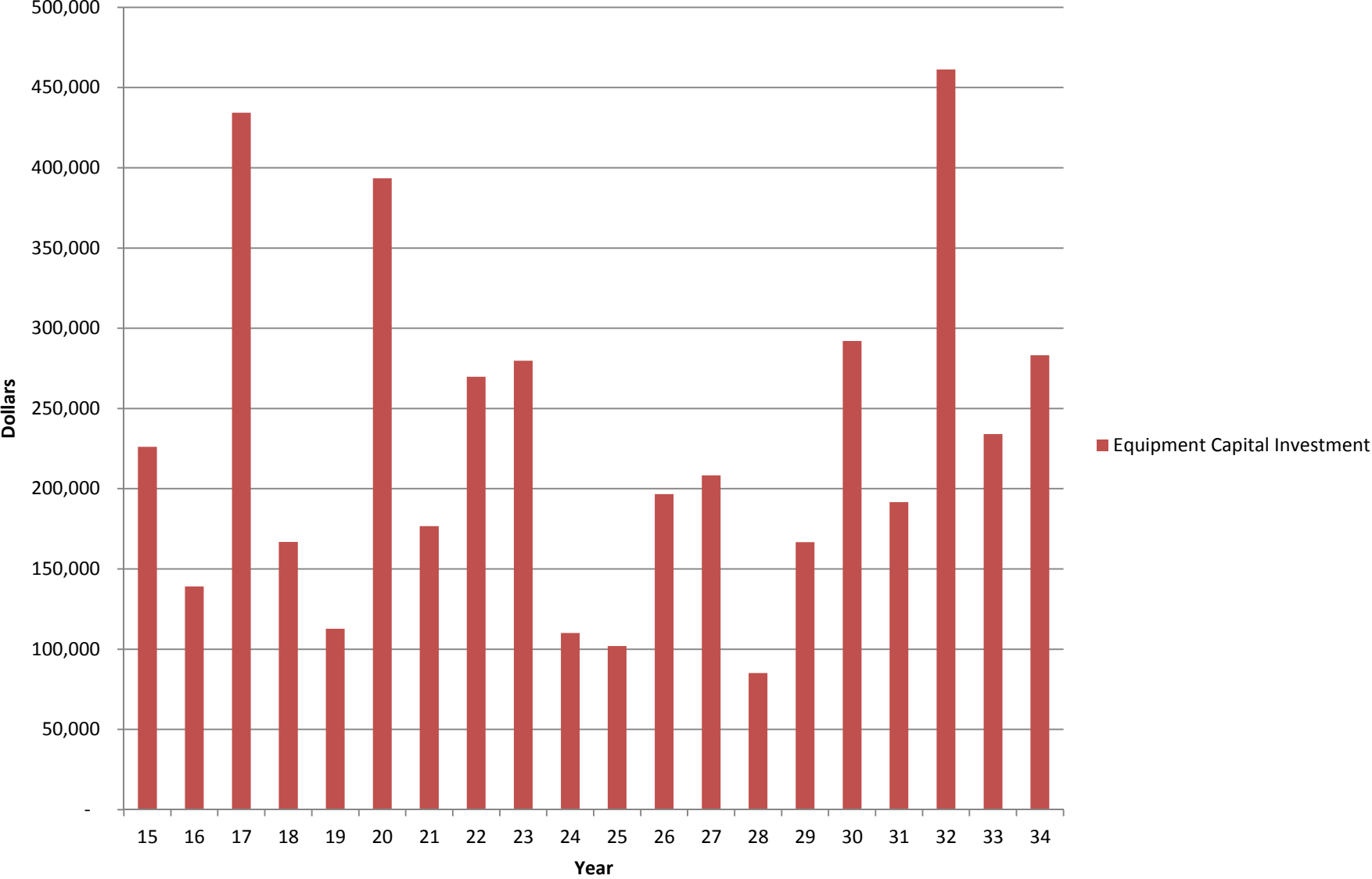




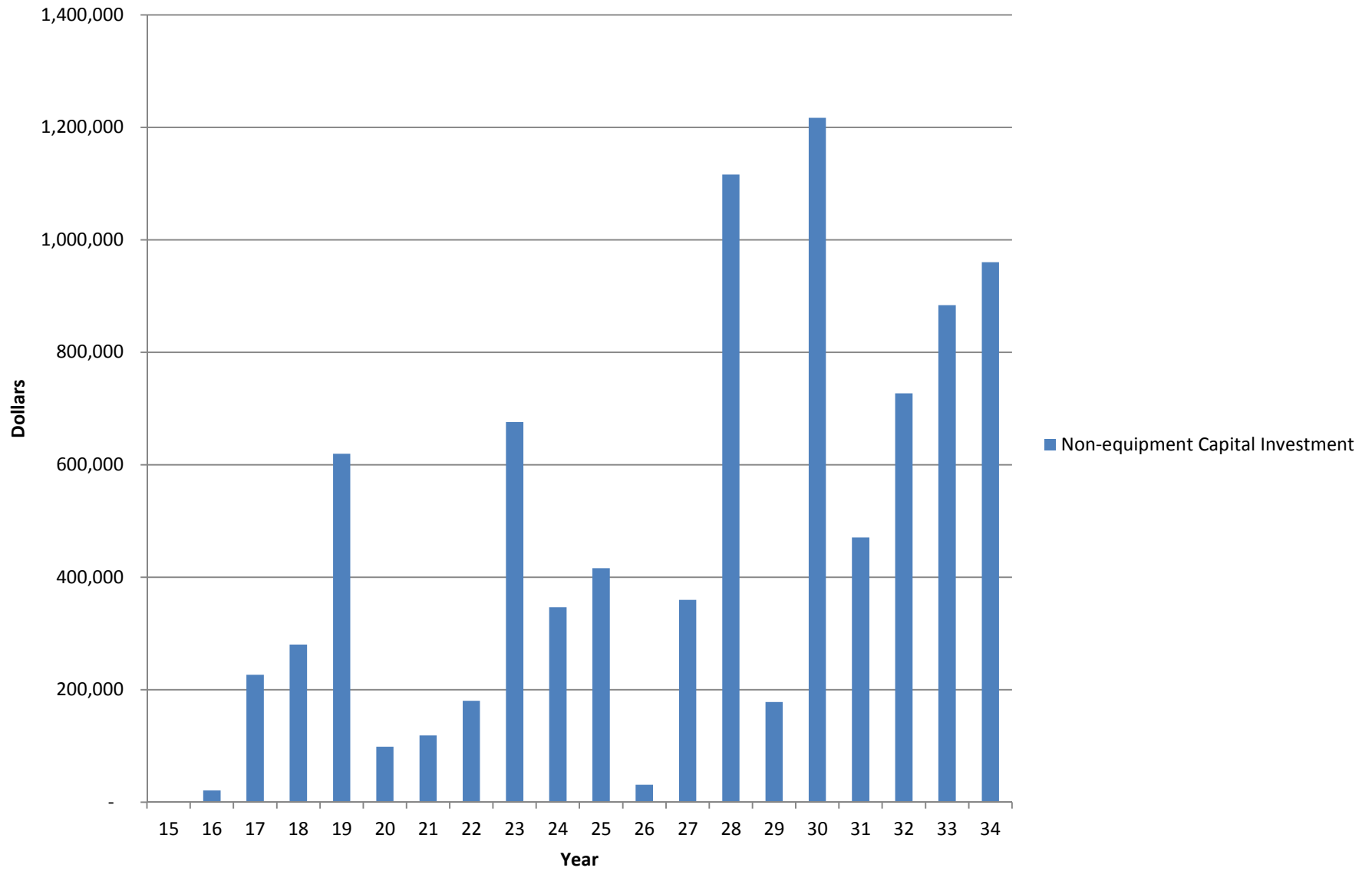
### Sycamore Park District Estimated Capital Investment Needs



### Sycamore Park District Estimated Equipment Capital Investment Needs



### Sycamore Park District Estimated Non-equipment Capital Investment Needs



## Sycamore Park District

Asset	Current Replacement Cost	Present Value	Estimated Investment 2015	Estimated Investment 2016	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021
Larson Park	481,780	355,037	-	-	-	-	-	9,680	5,090
Elmer & Stanley Larson Park	1,000	867	-	-	-	-	-	-	-
Wetzel Park	352,150	258,227	-	-	-	-	-	-	-
Founders Park	120,650	90,554	-	-	-	-	-	3,750	-
Lake Sycamore	1,893,000	1,516,718	-	-	15,900	2,289	-	1,500	30,090
Brothers Park	206,450	153,055	-	-	-	-	4,025	-	-
Kiwanis Park West	632,200	324,354	-	225	-	-	123,050	1,150	1,210
Kiwanis Park East	181,000	134,658	-	-	-	-	-	13,800	-
Sycamore Community Park	5,337,930	4,373,237	-	20,085	53,312	88,639	54,496	6,574	54,052
Swimming Pool	1,734,200	236,383	-	-	7,085	-	-	-	-
Golf Course	4,813,780	1,926,739	-	-	141,700	149,632	-	-	20,060
Maintenance Shop	3,403,000	2,755,680	-	-	-	-	21,280	-	-
Sports Complex	3,643,850	2,130,311	-	500	8,737	15,605	414,690	54,615	-
Charley Laing Park	254,940	179,560	700	-	-	3,920	-	-	-
Old Mill Park	768,400	621,181	-	-	-	-	-	7,670	-
Boynton Park	161,875	114,533	-	-	-	-	-	-	2,420
Chief Black Partridge Park	145,150	138,342	-	-	-	-	1,093	-	-
Dr. John Ovitz Park	950	887	-	-	-	-	-	-	-
Parkside Preserve	642,300	487,622	-	-	-	-	-	-	-
Emil Cassier Park	823,950	605,061	-	-	-	-	1,035	-	5,900
Residence - State Street	95,500	37,348	-	-	-	20,160	-	-	-
Museum	517,500	342,620	-	-	-	-	-	-	-
All Raw Land Holdings	6,297,720	6,297,720							
Subtotal	32,509,275	23,080,693	700	20,810	226,734	280,245	619,669	98,739	118,822
Equipment Replacement Estimates			226,107	139,098	434,325	166,905	112,645	393,465	176,690
Total			226,807	159,908	661,059	447,150	732,314	492,204	295,512

## Sycamore Park District

Asset	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028	Estimated Investment 2029	Estimated Investment 2030
Larson Park	124,000	2,480	-	20,020	1,292	5,370	4,140	-	-
Elmer & Stanley Larson Park	-	-	-	1,540	-	-	-	-	-
Wetzel Park	2,541	-	28,340	148,540	-	-	5,800	-	72,500
Founders Park	-	-	-	59,800	-	-	-	-	-
Lake Sycamore	-	-	-	-	5,670	-	-	12,580	217,500
Brothers Park	744	25,420	-	-	-	-	417	-	6,453
Kiwanis Park West	-	-	133,900	29,250	-	-	-	7,250	28,880
Kiwanis Park East	14,157	-	-	-	2,840	-	-	-	-
Sycamore Community Park	-	554,480	18,200	81,900	2,394	-	1,136	23,910	156,658
Swimming Pool	-	-	-	-	-	-	-	-	-
Golf Course	9,680	-	-	13,000	-	49,165	3,475	10,150	235,625
Maintenance Shop	13,310	-	-	-	18,710	277,440	-	-	-
Sports Complex	-	52,575	123,890	43,460	-	23,644	493,085	108,895	318,275
Charley Laing Park	15,670	-	-	-	-	-	-	-	-
Old Mill Park	-	41,040	-	-	-	-	21,300	-	-
Boynton Park	-	-	15,600	-	-	-	-	5,075	-
Chief Black Partridge Park	-	-	1,170	-	-	-	-	1,450	-
Dr. John Ovitz Park	-	-	-	-	-	-	1,349	-	-
Parkside Preserve	-	-	-	-	-	-	-	-	181,250
Emil Cassier Park	-	-	1,950	-	-	-	515,460	4,350	-
Residence - State Street	-	-	23,400	18,620	-	4,260	9,230	4,350	-
Museum	-	-	-	-	-	-	60,465	-	-
All Raw Land Holdings									
Subtotal	180,102	675,995	346,450	416,130	30,906	359,879	1,115,857	178,010	1,217,141
Equipment Replacement Estimates	269,717	279,687	110,060	101,910	196,700	208,300	85,120	166,680	292,065
Total	449,819	955,682	456,510	518,040	227,606	568,179	1,200,977	344,690	1,509,206

## Sycamore Park District

Asset	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Larson Park	-	-	154,000	-	272,630
Elmer & Stanley Larson Park	-	-	-	-	-
Wetzel Park	-	-	-	216,800	24,500
Founders Park	-	-	54,950	-	36,500
Lake Sycamore	264,180	17,020	70,650	-	1,451,500
Brothers Park	-	33,110	149,150	-	60,600
Kiwanis Park West	-	-	-	48,000	343,500
Kiwanis Park East	-	-	7,065	177,600	39,800
Sycamore Community Park	8,984	9,392	-	116,640	4,377,060
Swimming Pool	-	-	-	-	1,727,115
Golf Course	7,550	15,340	160,160	3,000	4,185,680
Maintenance Shop	-	105,700	-	-	3,085,000
Sports Complex	27,180	12,320	130,310	318,240	2,893,259
Charley Laing Park	-	83,050	-	-	182,790
Old Mill Park	-	-	145,853	-	626,500
Boynton Park	44,356	-	-	32,000	83,000
Chief Black Partridge Park	-	-	11,775	-	134,800
Dr. John Ovitz Park	-	-	-	-	-
Parkside Preserve	-	26,274	-	-	499,900
Emil Cassier Park	-	130,900	-	48,000	335,500
Residence - State Street	-	21,140	-	-	19,000
Museum	118,400	272,580	-	-	217,000
All Raw Land Holdings					
Subtotal	470,650	726,826	883,913	960,280	20,595,634
Equipment Replacement Estimates	191,595	461,327	234,047	283,235	
Total	662,245	1,188,153	1,117,960	1,243,515	20,595,634

Larson Park

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Shelter - Structure	Structure	75	7	68	45,630	41,371			
Shelter - Roof	Roofing	40	7	33	15,000	12,375			
Shelter - Concrete Base	Concrete	40	7	33	6,500	5,363			
Trails - Signage	Signage	15	7	8	2,000	1,067			
Trails - Raised Beds	Landscaping	20	7	13	1,000	650			
Trails - Retaining Wall	Concrete	20	7	13	2,000	1,300			
Trails - Paving	Asphalt	25	7	18	100,000	72,000			
Parking Lot - Curbs and Gutters	Concrete	30	7	23	8,000	6,133			
Parking Lot - Paving	Asphalt	30	7	23	20,200	15,487			
Playground - Structure	Structure	20	7	13	75,000	48,750			
Playground - Surfacing	Surfacing	15	7	8	18,000	9,600			
Playground - Equipment	Playground	15	7	8	50,000	26,667			
Playground - Stonework	Concrete	15	7	8	5,000	2,667			
Playground - Benches/Ammenities	Fixtures	10	7	3	2,000	600			
Overlook - Benches/Ammenities	Fixtures	15	7	8	1,500	800			
Overlook - Interpretive Sign	Signage	20	7	13	500	325			
Overlook - Decking/Railings	Structure	20	7	13	3,000	1,950			
Overlook - Footings	Concrete	50	7	43	2,000	1,720			
Brickville Entrance - Paving	Asphalt	30	3	27	100,000	90,000			
Brickville Entrance - Signs	Signage	15	3	12	950	760			
Brickville Entrance - Fencing	Fencing	15	7	8	200	107			
Stezco Area - Paths (gravel)	Surfacing	30	7	23	300	230			
Stezco Area - Playground Structure	Playground	20	7	13	13,000	8,450			
Stezco Area - Interpretive Signs	Signage	15	7	8	2,000	1,067			
Stezco Area - Prairie Restoration	Landscaping	10	3	7	8,000	5,600			
General Landscaping	Landscaping	100		100		-			
Subtotals					481,780	355,037		-	-
<b>PARK ACREAGE:</b>				-					
524.81 acres @ \$12,000 per				-	6,297,720				





Larson Park

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Shelter - Structure							45,630
Shelter - Roof							15,000
Shelter - Concrete Base							6,500
Trails - Signage							-
Trails - Raised Beds							-
Trails - Retaining Wall							-
Trails - Paving					154,000		-
Parking Lot - Curbs and Gutters							8,000
Parking Lot - Paving							20,200
Playground - Structure							75,000
Playground - Surfacing							-
Playground - Equipment							-
Playground - Stonework							-
Playground - Benches/Ammenities							-
Overlook - Benches/Ammenities							-
Overlook - Interpretive Sign							-
Overlook - Decking/Railings							-
Overlook - Footings							2,000
Brickville Entrance - Paving							100,000
Brickville Entrance - Signs							-
Brickville Entrance - Fencing							-
Stezco Area - Paths (gravel)							300
Stezco Area - Playground Structure							-
Stezco Area - Interpretive Signs							-
Stezco Area - Prairie Restoration							-
General Landscaping							-
Subtotals	-	-	-	-	154,000	-	272,630
<b>PARK ACREAGE:</b>							
524.81 acres @ \$12,000 per							

Elmer & Stanley Larson Park

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Sidewalks	Concrete	30	10	20	-	-			
Signage	Signage	15	2	13	1,000	867			
General Landscaping	Landscaping	100		100		-			
Subtotals					1,000	867		-	-

Elmer & Stanley Larson Park

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Sidewalks												
Signage									1,540			
<b>General Landscaping</b>												
Subtotals	-	-	-	-	-	-	-	-	1,540	-	-	-

Elmer & Stanley Larson Park

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Sidewalks							-
Signage							-
General Landscaping							-
Subtotals	-	-	-	-	-	-	-

Wetzel Park

Asset	Asset Category	Asset Life	Current Effective Age	Current Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Shelter - Structure	Structure	40	5	35	15,300	13,388			
Shelter - Roof	Roofing	40	5	35	4,000	3,500			
Shelter - Concrete Base	Concrete	25	5	20	3,500	2,800			
Shelter - Picnic Tables	Equipment	12	5	7	2,100	1,225			
Playground - Surfacing	Surfacing	15	5	10	50,000	33,333			
Playground - Equipment	Playground	15	5	10	60,000	40,000			
Playground - Sand Lot Area	Surfacing	5	5	-	300	-			
Playground - Benches/Amenities	Fixtures	10	5	5	2,000	1,000			
Tennis Court - ????		25	5	20	50,000	40,000			
Tennis Court - Fencing	Fencing	25	5	20	17,000	13,600			
Tennis Court - Surfacing	Asphalt	15	5	10	5,000	3,333			
Tennis Court - Painting	Fixtures	15	5	10	500	333			
Tennis Court - Posts	Fixtures	15	5	10	500	333			
Basketball Court - ????		25	5	20	65,000	52,000			
Basketball Court - Fencing	Fencing	15	5	10	300	200	wood		
Basketball Court - Surfacing	Asphalt	15	5	10	5,000	3,333			
Basketball Court - Painting	Fixtures	15	5	10	500	333			
Basketball Court - Well and Electric	Fixtures	30	20	10	10,000	3,333			
Basketball Court -Posts/Backboards	Fixtures	20	5	15	4,000	3,000			
Corn Hole Bag Sets	Fixtures	35	5	30	2,000	1,714			
Baseball Field - Backstop	Fixtures	30	5	25	3,200	2,667			
Baseball Field - Plates/Infields/Bases	Fixtures	30		30	-	-	none		
Trails - Signage	Signage	15	5	10	950	633			
Trails - Raised Beds	Landscaping	15	5	10	1,000	667			
Trails - Paving	Asphalt	20	5	15	50,000	37,500			
General Landscaping	Landscaping	100		100		-			
Subtotal					352,150	258,227		-	-

Wetzel Park

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Shelter - Structure												
Shelter - Roof												
Shelter - Concrete Base												
Shelter - Picnic Tables						2,541						
Playground - Surfacing									65,000			
Playground - Equipment									78,000			
Playground - Sand Lot Area									390			
Playground - Benches/Amenities									2,600			
Tennis Court - ????												
Tennis Court - Fencing												
Tennis Court - Surfacing								6,500				
Tennis Court - Painting								650				
Tennis Court - Posts								650				
Basketball Court - ????												
Basketball Court - Fencing								390				
Basketball Court - Surfacing								6,500				
Basketball Court - Painting								650				
Basketball Court - Well and Electric S								13,000				
Basketball Court -Posts/Backboards								-				5,800
Corn Hole Bag Sets												
Baseball Field - Backstop												
Baseball Field - Plates/Infields/Bases												
Trails - Signage									1,250			
Trails - Raised Beds									1,300			
Trails - Paving												
General Landscaping												
Subtotal	-	-	-	-	-	2,541	-	28,340	148,540	-	-	5,800

## Wetzel Park

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Shelter - Structure							15,300
Shelter - Roof							4,000
Shelter - Concrete Base						5,600	-
Shelter - Picnic Tables							-
Playground - Surfacing							-
Playground - Equipment							-
Playground - Sand Lot Area							-
Playground - Benches/Amenities							-
Tennis Court - ????						80,000	-
Tennis Court - Fencing						27,200	-
Tennis Court - Surfacing							-
Tennis Court - Painting							-
Tennis Court - Posts							-
Basketball Court - ????						104,000	-
Basketball Court - Fencing							-
Basketball Court - Surfacing							-
Basketball Court - Painting							-
Basketball Court - Well and Electric S							-
Basketball Court -Posts/Backboards							-
Corn Hole Bag Sets							2,000
Baseball Field - Backstop							3,200
Baseball Field - Plates/Infields/Bases							-
Trails - Signage							-
Trails - Raised Beds							-
Trails - Paving		72,500					-
General Landscaping							-
Subtotal	-	72,500	-	-	-	216,800	24,500

Founders Park

Asset	Asset Category	Asset Life	Current Effective Age	Current Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Shelter - Structure	Structure	30	5	25	23,500	19,583			
Shelter - Roof	Roofing	40	5	35	4,500	3,938			
Shelter - Electrical Service/Stand	Fixtures	25	5	20	2,000	1,600			
Shelter - Concrete Base	Concrete	25	5	20	6,500	5,200			
Playground - Surfacing	Surfacing	15	5	10	5,000	3,333			
Playground - Equipment	Playground	15	5	10	40,000	26,667			
Playground - Edging on Play Structure	Concrete	10	5	5	1,000	500			
Playground - Benches/Amenities	Fixtures	10	5	5	2,000	1,000			
Trails - Signage	Signage	15	5	10	950	633			
Trails - Raised Beds	Landscaping	10	5	5	200	100			
Trails - Paving	Asphalt	25	5	20	35,000	28,000			
General Landscaping	Landscaping	100				-			
Subtotal					120,650	90,554		-	-



Founders Park

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Shelter - Structure												
Shelter - Roof												
Shelter - Electrical Service/Stand												
Shelter - Concrete Base												
Playground - Surfacing									6,500			
Playground - Equipment									52,000			
Playground - Edging on Play Structure				1,200								
Playground - Benches/Amenities				2,300								
Trails - Signage									1,300			
Trails - Raised Beds				250								
Trails - Paving												
General Landscaping												
Subtotal	-	-	-	3,750	-	-	-	-	59,800	-	-	-

Founders Park

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Shelter - Structure							23,500
Shelter - Roof							4,500
Shelter - Electrical Service/Stand							2,000
Shelter - Concrete Base							6,500
Playground - Surfacing							-
Playground - Equipment							-
Playground - Edging on Play Structure							-
Playground - Benches/Amenities							-
Trails - Signage							-
Trails - Raised Beds							-
Trails - Paving					54,950		-
General Landscaping							-
Subtotal	-	-	-	-	54,950	-	36,500

Lake Sycamore

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Shelter #1 - Structure	Structure	40	9	31	37,000	28,675			
Shelter #1 - Electrical/Light	Fixtures	20	9	11	1,000	550			
Shelter #1 - Roof	Roofing	40	9	31	19,000	14,725			
Shelter #1 - Concrete Base	Concrete	25	9	16	11,500	7,360			
Trails - Signage	Signage	15	9	6	2,000	800			
Trails - Raised Beds	Landscaping	15	9	6	1,000	400			
Trails - Embankments/Retaining Wa	Concrete	20	9	11	3,000	1,650			
Trails - Concrete to Lakeshore/Fishin	Concrete	40	9	31	2,700	2,093			
Trails - Paving	Asphalt	30	9	21	100,000	70,000			
Parking Lots - Curbs and Gutters	Concrete	30	9	21	9,000	6,300			
Parking Lots - Light Pole	Fixtures	30	9	21	5,000	3,500			
Parking Lots - Paving	Asphalt	30	9	21	120,000	84,000			
Playgrounds - Surfacing	Surfacing	15	9	6	15,000	6,000			
Playgrounds - Equipment	Playground	25	9	16	150,000	96,000			
Playgrounds - Chain Link Fence	Fencing	30	9	21	1,200	840			
Playgrouds - Stonework	Surfacing	10	-	10	-	-			
Playgrounds - Benches/Ammenities	Fixtures	10	9	1	15,000	1,500			
Roadways - Paving	Asphalt	30	9	21	255,000	178,500			
Roadways - Curbs and Gutters	Concrete	30		30	-	-	none		
Fishing Pier - ????		25	9	16	90,000	57,600			
Fishing Pier - Paving	Asphalt	25	9	16	15,000	9,600			
Fishing Pier - Approaches	Concrete	25	9	16	10,000	6,400			
Fishing Pier - Pier	Fixtures	25	9	16	35,000	22,400			
Fishing Pier - Retaining Wall	Concrete	30	9	21	3,000	2,100			
Fishing Pier - Picnic Table	Fixtures	12	9	3	2,100	525			
Fishing Pier - Singage	Signage	15	9	6	1,200	480			
Fishing Pier - Anchors	Fixtures	15	9	6	7,500	3,000			
Bridge - Abbutments	Concrete	75	9	66	2,000	1,760			
Bridge - Structure	Structure	40	9	31	190,000	147,250			
Bridge - Decking	Fixtures	25	9	16	2,000	1,280			
Bridge - Railings	Fixtures	40	9	31	-	-	incl above		
Bridge - Approaches	Asphalt	30	9	21	2,000	1,400			
Shelter #2 - Structure	Structure	40	9	31	17,300	13,408	Northwest		
Shelter #2 - Roof	Roofing	40	9	31	7,500	5,813	Northwest		
Shelter #2 - Benches/Ammenities	Fixtures	30	9	21	2,000	1,400	Northwest		
Shelter - Concrete Base	Concrete	25	9	16	8,500	5,440	Northwest		
Lake - Water Area	Water	75		75	650,000	650,000			
Lake - Dredging	Dredging	20		20	45,000	45,000			
Shelter #3 - Structure	Structure	40	9	31	17,300	13,408	South		
Shelter #3 - Roof	Roofing	40	9	31	7,500	5,813	South		
Shelter #3 - Benches/Ammenities	Fixtures	30	9	21	2,000	1,400	South		
Shelter #3 - Electrical/Light	Fixtures	20	9	11	200	110	South		
Shelter #3 - Concrete Base	Concrete	25	9	16	8,500	5,440	South		
Electrical Service for Park	Fixtures	25	9	16	20,000	12,800			
General Landscaping	Landscaping	100		100		-			

Lake Sycamore

Asset	Asset Category	Asset Life	Current Effective Age	Current Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Subtotal					1,893,000	1,516,718		-	-



Lake Sycamore

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Subtotal	15,900	2,289	-	1,500	30,090	-	-	-	-	5,670	-	-

Lake Sycamore

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Shelter #1 - Structure							37,000
Shelter #1 - Electrical/Light							-
Shelter #1 - Roof							19,000
Shelter #1 - Concrete Base				17,020			-
Trails - Signage							-
Trails - Raised Beds							-
Trails - Embankments/Retaining Wall							-
Trails - Concrete to Lakeshore/Fishing							2,700
Trails - Paving							100,000
Parking Lots - Curbs and Gutters							9,000
Parking Lots - Light Pole							5,000
Parking Lots - Paving							120,000
Playgrounds - Surfacing							-
Playgrounds - Equipment			222,000				-
Playgrounds - Chain Link Fence							1,200
Playgrounds - Stonework							-
Playgrounds - Benches/Ammenities							-
Roadways - Paving							255,000
Roadways - Curbs and Gutters							-
Fishing Pier - ????		130,500					-
Fishing Pier - Paving		21,750					-
Fishing Pier - Approaches		14,500					-
Fishing Pier - Pier		50,750					-
Fishing Pier - Retaining Wall							3,000
Fishing Pier - Picnic Table							-
Fishing Pier - Singage							-
Fishing Pier - Anchors							-
Bridge - Abbutments							2,000
Bridge - Structure							190,000
Bridge - Decking							2,000
Bridge - Railings							-
Bridge - Approaches							2,000
Shelter #2 - Structure							17,300
Shelter #2 - Roof							7,500
Shelter #2 - Benches/Ammenities							2,000
Shelter - Concrete Base	12,580						-
Lake - Water Area							650,000
Lake - Dredging					70,650		-
Shelter #3 - Structure							17,300
Shelter #3 - Roof							7,500
Shelter #3 - Benches/Ammenities							2,000
Shelter #3 - Electrical/Light							-
Shelter #3 - Concrete Base			12,580				-
Electrical Service for Park			29,600				-
General Landscaping							-

Lake Sycamore

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Subtotal	12,580	217,500	264,180	17,020	70,650	-	1,451,500



## Brothers Park

Asset	Asset Category	Asset Life	Current Effective Age	Current Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Shelter - Structure	Structure	40	4	36	34,600	31,140			
Shelter - Roof	Roofing	40	4	36	14,500	13,050			
Shelter - Concrete Base	Concrete	25	4	21	11,500	9,660			
Playground - Surfacing	Surfacing	15	7	8	18,000	9,600			
Playground - Equipment	Playground	25	7	18	95,000	68,400			
Playground - Benches/Amenities	Fixtures	12	7	5	3,500	1,458			
Trails - Signage	Signage	15	1	15	950	918			
Trails - Raised Beds	Landscaping	15	7	8	600	320			
Trails - Paving	Asphalt	25	7	18	6,500	4,680			
Basketball Court - ????		25	7	18	12,000	8,640			
Basketball Court - Fencing	Fencing	20	7	13	300	195	wood		
Basketball Court - Surfacing	Asphalt	15	7	8	2,000	1,067			
Basketball Court - Painting	Fixtures	15	7	8	500	267			
Basketball Court - Posts/Backboards	Fixtures	25	7	18	3,000	2,160			
Baseball Field - Backstop	Fixtures	35	20	15	3,500	1,500			
General Landscaping	Landscaping	100		100		-			
Subtotal					206,450	153,055		-	-

Brothers Park

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Shelter - Structure												
Shelter - Roof												
Shelter - Concrete Base												
Playground - Surfacing							22,320					
Playground - Equipment												
Playground - Benches/Amenities			4,025									
Trails - Signage												
Trails - Raised Beds						744						
Trails - Paving												
Basketball Court - ????												
Basketball Court - Fencing												417
Basketball Court - Surfacing							2,480					
Basketball Court - Painting							620					
Basketball Court - Posts/Backboards												
Baseball Field - Backstop												
General Landscaping												
Subtotal	-	-	4,025	-	-	744	25,420	-	-	-	-	417

## Brothers Park

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Shelter - Structure							34,600
Shelter - Roof							14,500
Shelter - Concrete Base							11,500
Playground - Surfacing							-
Playground - Equipment					149,150		-
Playground - Benches/Amenities							-
Trails - Signage		1,378					-
Trails - Raised Beds							-
Trails - Paving				10,010			-
Basketball Court - ????				18,480			-
Basketball Court - Fencing							-
Basketball Court - Surfacing							-
Basketball Court - Painting							-
Basketball Court - Posts/Backboards				4,620			-
Baseball Field - Backstop		5,075					-
General Landscaping							-
Subtotal	-	6,453	-	33,110	149,150	-	60,600

## Kiwanis Park West

Asset	Asset Category	Asset Life	Current Effective Age	Current Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Shelter - Structure	Structure	40	15	25	48,500	30,313			
Shelter - Electric/Light	Fixtures	20	15	5	1,000	250			
Shelter - Roof	Roofing	25	15	10	7,500	3,000			
Shelter - Concrete Base	Concrete	25	15	10	15,000	6,000			
Playgrounds - Surfacing	Surfacing	20	15	5	15,000	3,750			
Playgrounds - Sand Lot Area	Surfacing	20	15	5	1,000	250			
Playgrounds - Equipment	Playground	20	15	5	85,000	21,250			
Playgrounds - Benches/Amenities	Fixtures	20	15	5	6,000	1,500			
Trails - Signage	Signage	15	8	7	1,000	467			
Trails - Raised Beds	Landscaping	30	15	15	5,000	2,500			
Trails - Paving	Asphalt	30	10	20	30,000	20,000			
Basketball Court - Fencing	Fencing	25	15	10	18,000	7,200			
Basketball Court - Surfacing	Asphalt	25	15	10	75,000	30,000			
Basketball Court - Painting	Fixtures	2	2	-	200	-			225
Basketball Court - Posts/Backboards	Fixtures	25	15	10	10,000	4,000			
Roadways - Paving	Asphalt	40	15	25	95,000	59,375			
Roadways - Curbs and Gutters	Concrete	40	15	25	200,000	125,000			
Baseball Field - Backstop	Fixtures	30	15	15	2,000	1,000			
Baseball Field - Plates/Infields/Bases	Fixtures	10		10	-	-			
Park Lighting	Fixtures	30	15	15	17,000	8,500			
General Landscaping	Landscaping	100		100		-			
Subtotal					632,200	324,354		-	225

Kiwanis Park West

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Shelter - Structure												
Shelter - Electric/Light				1,150								
Shelter - Roof									9,750			
Shelter - Concrete Base									19,500			
Playgrounds - Surfacing			17,250									
Playgrounds - Sand Lot Area			1,150									
Playgrounds - Equipment			97,750									
Playgrounds - Benches/Amenities			6,900									
Trails - Signage					1,210							
Trails - Raised Beds												
Trails - Paving												
Basketball Court - Fencing								23,400				
Basketball Court - Surfacing								97,500				
Basketball Court - Painting												
Basketball Court - Posts/Backboards								13,000				
Roadways - Paving												
Roadways - Curbs and Gutters												
Baseball Field - Backstop												
Baseball Field - Plates/Infields/Bases												
Park Lighting												
General Landscaping												
Subtotal	-	-	123,050	1,150	1,210	-	-	133,900	29,250	-	-	-

## Kiwanis Park West

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Shelter - Structure							48,500
Shelter - Electric/Light							-
Shelter - Roof							-
Shelter - Concrete Base							-
Playgrounds - Surfacing							-
Playgrounds - Sand Lot Area							-
Playgrounds - Equipment							-
Playgrounds - Benches/Amenities							-
Trails - Signage							-
Trails - Raised Beds	7,250						-
Trails - Paving						48,000	-
Basketball Court - Fencing							-
Basketball Court - Surfacing							-
Basketball Court - Painting							-
Basketball Court - Posts/Backboards							-
Roadways - Paving							95,000
Roadways - Curbs and Gutters							200,000
Baseball Field - Backstop		3,040					-
Baseball Field - Plates/Infields/Bases							-
Park Lighting		25,840					-
General Landscaping							-
Subtotal	7,250	28,880	-	-	-	48,000	343,500

Kiwanis Park East

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Shelter - Structure	Structure	40	5	35	12,800	11,200			
Shelter - Roof	Roofing	25	5	20	3,500	2,800			
Shelter - Picnic Tables	Fixtures	12	5	7	4,200	2,450			
Shelter - Concrete Base	Concrete	25	5	20	7,500	6,000			
Playground - Surfacing	Surfacing	5	5	-	10,000	-			
Playground - Equipment	Playground	25	5	20	100,000	80,000			
Playground - Benches/Amenities	Fixtures	12	5	7	7,500	4,375			
Trails - Signage	Signage	15	5	10	2,000	1,333			
Trails - Raised Beds	Landscaping	10	5	5	2,000	1,000			
Trails - Paving	Asphalt	30	5	25	27,000	22,500			
Baseball Field - Backstop	Fixtures	30	10	20	4,500	3,000			
General Landscaping	Landscaping	100		100		-			
Subtotal					181,000	134,658		-	-

Kiwanis Park East

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Shelter - Structure												
Shelter - Roof												
Shelter - Picnic Tables						5,082						
Shelter - Concrete Base												
Playground - Surfacing				11,500								
Playground - Equipment												
Playground - Benches/Amenities						9,075						
Trails - Signage										2,840		
Trails - Raised Beds				2,300								
Trails - Paving												
Baseball Field - Backstop												
General Landscaping												
Subtotal	-	-	-	13,800	-	14,157	-	-	-	2,840	-	-



## Kiwanis Park East

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Shelter - Structure							12,800
Shelter - Roof						5,600	-
Shelter - Picnic Tables							-
Shelter - Concrete Base						12,000	-
Playground - Surfacing							-
Playground - Equipment						160,000	-
Playground - Benches/Amenities							-
Trails - Signage							-
Trails - Raised Beds							-
Trails - Paving							27,000
Baseball Field - Backstop					7,065		-
General Landscaping							-
Subtotal	-	-	-	-	7,065	177,600	39,800

Sycamore Community Park  
(Excludes Swimming Pool, Golf Course, & Sports Complex)

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Club House - Structure	Structure	50		50	2,864,540	2,864,540			
Club House - Roof	Roofing	20	5	15	39,040	29,280			
Club House - Flooring	Fixtures	25	19	6	22,530	5,407			
Club House - Painting	Fixtures	7	4	3	6,070	2,601			
Club House - Lighting	Fixtures	25	19	6	7,620	1,829			
Club House - Bathroom Fixtures	Fixtures	35	19	16	6,070	2,775			
Club House - HVAC	Fixtures	20	19	1	26,600	1,330			
Club House - Plumbing	Fixtures	75	19	56	12,800	9,557			
Club House - Siding/Trim	Structure	20	19	1	76,820	3,841			
Club House - Electrical	Fixtures	35	19	16	6,220	2,843		203,770	
Roadways - Paving	Asphalt	30	3	27	632,000	568,800	West and east entrances to Club House		
Roadways - Gates	Fixtures	30	3	27	4,000	3,600	West and east entrances to Club House		
Roadways - Curbs and Gutters	Concrete	30	1	29	30,000	29,000	West and east entrances to Club House		
Roadways - Paving	Asphalt	40	30	10	420,000	105,000	All other roadways		
Roadways - Curbs and Gutters	Concrete	30		30	-	-	All other roadways		
Parking Shelters - Curbs and Gutters	Concrete	30		30	-	-			
Parking Shelters - Paving	Asphalt	30	8	22	54,000	39,600			
Parking Tennis - Curbs and Gutters	Concrete	40	2	38	5,000	4,750			
Parking Tennis - Paving	Asphalt	40	2	38	180,000	171,000			
Main Shelter - Structure	Structure	50	22	28	50,000	28,000	South		
Main Shelter - Roof	Roofing	30	22	8	7,500	2,000	South		
Main Shelter - Benches/Amenities	Fixtures	30	22	8	1,000	267	South		
Main Shelter - Concrete Base	Concrete	50	22	28	12,500	7,000	South		
Main Shelter - Electrical	Fixtures	30	22	8	500	133	South		
Main Shelter - Approaches	Surfacing	30	10	20	900	600	South		
WPA Shelter - Structure	Structure	100	75	25	92,420	23,105			
WPA Shelter - Roof	Roofing	50	40	10	13,000	2,600			
WPA Shelter - Concrete Base	Concrete	60	40	20	21,000	7,000			
WPA Shelter - Electrical	Fixtures	25	1	24	7,000	6,720			
WPA Shelter - Approaches-stone	Surfacing	15	1	14	500	467			
WPA Shelter - Bathroom Fixtures	Fixtures	25	1	24	2,000	1,920			
WPA Shelter - Plumbing	Fixtures	25	1	24	2,500	2,400			
WPA Shelter - Doors and Windows	Structure	30	1	29	1,600	1,547			
Baseball Fields - Backstops	Fixtures	40	25	15	18,000	6,750	Original four baseball fields		
Baseball Fields - Fencelines-portable	Fixtures	15	4	11	1,800	1,320	Original four baseball fields		
Baseball Fields - Portable Benches/E	Equipment	10		10	2,000	2,000	Original four baseball fields		
Baseball Fields - Infields	Landscaping	5	2	3	2,000	1,200	Original four baseball fields		
Baseball Fields - Plates/Bases	Fixtures	6	2	4	2,500	1,667	Original four baseball fields		
Tennis Courts - Fencing	Fencing	48	25	23	30,000	14,375			
Tennis Courts - Surfacing	Asphalt	25	2	23	80,000	73,600			
Tennis Courts - Painting	Equipment	7	2	5	2,500	1,786			
Tennis Courts - Posts	Fixtures	15	2	13	700	607			
Concession Garage - Structure	Structure	100	65	35	37,100	12,985			
Concession Garage - Roof	Roofing	25	20	5	3,200	640			
Concession Garage - Concrete Base	Concrete	80	55	25	4,400	1,375			

Sycamore Community Park  
(Excludes Swimming Pool, Golf Course, & Sports Complex)

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Concession Garage - Siding/Trim/Do	Structure	30	30	-	9,000	-			
Concession Garage - Electrical	Fixtures	75	65	10	2,000	267			
Concession Garage - Lockers	Equipment	25	25	-	4,500	-			
Old Shop - Structure	Structure	75	35	40	33,590	17,915			
Old Shop - Roof	Roofing	30	1	29	20,000	19,333			
Old Shop - Flooring	Fixtures	50	35	15	25,000	7,500			
Old Shop - Painting	Fixtures	20	15	5	800	200			
Old Shop - Lighting	Fixtures	40	35	5	2,500	313			
Old Shop - Bathroom Fixtures	Fixtures	40	30	10	1,000	250			
Old Shop - HVAC	Fixtures	25	20	5	15,000	3,000			
Old Shop - Plumbing	Fixtures	50	35	15	2,000	600			
Old Shop - Siding/Trim	Structure	40	35	5	19,000	2,375			
Old Shop - Electrical	Fixtures	40	35	5	11,000	1,375			
Old Shop - Gutters/Downspouts	Structure	40	35	5	2,500	313			
Old Shop - Doors	Structure	40	35	5	7,000	875			
Old Shop - Fencing/Gates	Fencing	40	25	15	17,000	6,375		122,800	
Playground - Equipment	Playground	25	16	9	8,000	2,880	East of Main Shelter		
Playground - Surfacing	Surfacing	4	2	2	1,500	750	East of Main Shelter		1,545
Playground - Fencing	Fencing	40	16	24	800	480	East of Main Shelter		
Basketball Court - Paving	Concrete	50	30	20	50,000	20,000	Next to original four baseball fields		
Basketball Court - Posts/Backboards	Fixtures	40	30	10	12,000	3,000	Next to original four baseball fields		
Old Shed - Structure	Structure	50	35	15	4,040	1,212	West of Old Shop		
Old Shed - Roof	Roofing	40	35	5	9,600	1,200	West of Old Shop		
Old Shed - Concrete Base	Concrete	50	35	15	13,000	3,900	West of Old Shop		
Old Shed - Siding/Trim	Structure	35	35	-	17,000	-	West of Old Shop		17,510
Old Shed - Electrical	Fixtures	35	35	-	1,000	-	West of Old Shop		1,030
Old Shed - Doors	Structure	35	35	-	2,500	-	West of Old Shop		
Old Fountain - Structure	Structure	40	35	5	20,870	2,609			
Old Fountain - Roof	Roofing	35	35	-	800	-			
Old Fountain - Posts/Structure	Structure	40	35	5	4,000	500			
Old Fountain - Concrete Base	Concrete	50	35	15	1,000	300			
Old Fountain - Stone Structure	Structure	50	35	15	3,000	900		8,800	
Vehicle Bridge - Railings/Guards	Structure	20		20	22,000	22,000	To 18th fairway - double counted under golf course		
Vehicle Bridge - Footings	Concrete	75		75	80,000	80,000	To 18th fairway - double counted under golf course		
Vehicle Bridge - Surface/Drains/Curbs	Concrete	75		75	90,000	90,000	To 18th fairway - double counted under golf course		
Vehicle Bridge - Feed Lines/Plumbing	Fixtures	15		15	26,000	26,000	To 18th fairway - double counted under golf course		
Vehicle Bridge - Approaches	Surfacing	10		10	9,000	9,000	To 18th fairway - double counted under golf course		
General Landscaping	Landscaping	100		100		-			
Subtotal					5,337,930	4,373,237		-	20,085



Sycamore Community Park  
 (Excludes Swimming Pool, Golf Course)

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Concession Garage - Siding/Trim/Do	10,000											
Concession Garage - Electrical								2,600				
Concession Garage - Lockers	5,000											
Old Shop - Structure												
Old Shop - Roof												
Old Shop - Flooring												
Old Shop - Painting			896									
Old Shop - Lighting			2,800									
Old Shop - Bathroom Fixtures									1,300			
Old Shop - HVAC			16,800									
Old Shop - Plumbing									2,600			
Old Shop - Siding/Trim									24,700			
Old Shop - Electrical			12,320									
Old Shop - Gutters/Downspouts			2,800									
Old Shop - Doors			7,840									
Old Shop - Fencing/Gates									22,100			
Playground - Equipment							9,920					
Playground - Surfacing												
Playground - Fencing												1,136
Basketball Court - Paving												
Basketball Court - Posts/Backboards								15,600				
Old Shed - Structure												
Old Shed - Roof			11,040									
Old Shed - Concrete Base												
Old Shed - Siding/Trim												
Old Shed - Electrical												
Old Shed - Doors												
Old Fountain - Structure												
Old Fountain - Roof				824								
Old Fountain - Posts/Structure				4,600								
Old Fountain - Concrete Base				1,150								
Old Fountain - Stone Structure												
Vehicle Bridge - Railings/Guards												
Vehicle Bridge - Footings												
Vehicle Bridge - Surface/Drains/Curbs												
Vehicle Bridge - Feed Lines/Plumbing												
Vehicle Bridge - Approaches									11,700			
<b>General Landscaping</b>												
<b>Subtotal</b>	<b>53,312</b>	<b>88,639</b>	<b>54,496</b>	<b>6,574</b>	<b>54,052</b>	<b>-</b>	<b>554,480</b>	<b>18,200</b>	<b>81,900</b>	<b>2,394</b>	<b>-</b>	<b>1,136</b>



Sycamore Community Park  
 (Excludes Swimming Pool, Golf Course)

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Concession Garage - Siding/Trim/Do							-
Concession Garage - Electircal							-
Concession Garage - Lockers							-
Old Shop - Structure							33,590
Old Shop - Roof							20,000
Old Shop - Flooring		36,250					-
Old Shop - Painting							-
Old Shop - Lighting							-
Old Shop - Bathroom Fixtures							-
Old Shop - HVAC							-
Old Shop - Plumbing							-
Old Shop - Siding/Trim							-
Old Shop - Electrical							-
Old Shop - Gutters/Downspouts							-
Old Shop - Doors							-
Old Shop - Fencing/Gates							-
Playground - Equipment							-
Playground - Surfacing							-
Playground - Fencing							-
Basketball Court - Paving						80,000	-
Basketball Court - Posts/Backboards							-
Old Shed - Structure							4,040
Old Shed - Roof							-
Old Shed - Concrete Base	18,850						-
Old Shed - Siding/Trim							-
Old Shed - Electircal							-
Old Shed - Doors							2,500
Old Fountain - Structure							20,870
Old Fountain - Roof							-
Old Fountain - Posts/Structure							-
Old Fountain - Concrete Base							-
Old Fountain - Stone Strucutre	4,350						-
Vehicle Bridge - Railings/Guards						35,200	-
Vehicle Bridge - Footings							80,000
Vehicle Bridge - Surface/Drains/Curk							90,000
Vehicle Bridge - Feed Lines/Plumbin		37,700					-
Vehicle Bridge - Approaches							-
General Landscaping							-
Subtotal	23,910	156,658	8,984	9,392	-	116,640	4,377,060

Swimming Pool

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Parking - Curbs and Gutters	Concrete	55	33	22	22,000	8,800			
Parking - Lot Lighting	Fixtures	55	33	22	8,000	3,200			
Parking - Planting Beds	Landscaping	55	33	22	5,000	2,000			
Parking - Paving	Asphalt	55	33	22	225,000	90,000			
Bathhouse - Structure	Structure	30	30	-	21,800	-			
Bathhouse - Roof	Roofing	30	30	-	145,000	-			
Bathhouse - Flooring	Fixtures	50	32	18	70,000	25,200			
Bathhouse - Painting/Staining	Fixtures	8	8	-	6,500	-			
Bathhouse - Lighting	Fixtures	25	25	-	22,000	-			
Bathhouse - Bathroom Fixtures	Fixtures	25	25	-	15,000	-			
Bathhouse - HVAC (window a/c unit)	Fixtures	8	5	3	1,200	450			
Bathhouse - Plumbing	Fixtures	40	32	8	76,000	15,200			
Bathhouse - Siding/Trim	Structure	40	32	8	28,000	5,600			
Bathhouse - Electrical	Fixtures	40	32	8	35,000	7,000			
Bathhouse - Fencing/Gates	Fencing	25	25	-	24,500	-			
Bathhouse - Doors	Structure	25	25	-	7,500	-			
Bathhouse - Concession Gates	Structure	25	25	-	12,000	-			
Bathhouse - Concession Fixtures	Fixtures	25	25	-	28,000	-			
Bathhouse - Pumps	Equipment	10	5	5	30,000	15,000			
Bathhouse - Baffels	Equipment	10	5	5	22,000	11,000			
Bathhouse - Heater	Equipment	10	1	9	15,000	13,500			
Bathhouse - Chlorination System	Equipment	10	1	9	15,000	13,500			
Bathhouse - Injectors	Equipment	10	1	9	2,500	2,250			
Bathhouse - Wells/Tanks	Fixtures	40	32	8	70,000	14,000			
Bathhouse - In-Ground Pipes/Feed/Returns	Fixtures	30	25	5	50,000	8,333			
Bathhouse - Lockers	Equipment	25	25	-	5,500	-			
Bathhouse - Sound System	Equipment	10	1	9	1,500	1,350			
Basins - Main, Hot Tub, Baby	Concrete	25	25	-	464,000	-			
Basins - Painting	Fixtures	25	25	-	8,500	-			
Basins - Lighting	Fixtures	25	25	-	21,000	-			
Basins - Plumbing	Fixtures	25	25	-	-	-			
Basins - Electrical	Fixtures	25	25	-	18,000	-			
Basins - In-Ground Pipes/Feed/Returns	Fixtures	25	25	-	42,000	-			
Basins - Fixtures/Stands/Boards	Fixtures	25	25	-	23,500	-			
Basins - Benches	Fixtures	25	25	-	3,500	-			
Basins - Decks	Concrete	25	25	-	45,000	-			
Basins - Fencing	Fencing	25	25	-	22,500	-			
Basins - Basin Walls	Concrete	25	25	-	68,000	-			
Basins - Floors	Concrete	25	25	-	19,500	-			
Basins - Gutters>Returns	Concrete	25	25	-	18,500	-			
Basins - Slides	Fixtures	25	25	-	1,600	-			
Basins - Handrails/Treds/Steps	Fixtures	25	25	-	4,800	-			
Basins - Water Play Features (2)	Fixtures	25	25	-	9,800	-			
General Landscaping	Landscaping	100		100		-			
Subtotal					1,734,200	236,383		-	-







Golf Course

Asset	Asset Category	Asset Life	Current		Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
			Effective Age	Remain. Life					
Green 1	Landscaping	150	92	58	78,200	30,237			
Green 2	Landscaping	150	92	58	67,500	26,100			
Green 3	Landscaping	150	92	58	69,000	26,680			
Green 4	Landscaping	150	92	58	72,000	27,840			
Green 5	Landscaping	150	92	58	76,000	29,387			
Green 6	Landscaping	150	92	58	86,500	33,447			
Green 7	Landscaping	150	92	58	70,500	27,260			
Green 8	Landscaping	150	92	58	71,500	27,647			
Green 9	Landscaping	150	92	58	69,800	26,989			
Green 10	Landscaping	150	90	60	68,500	27,400			
Green 11	Landscaping	150	90	60	73,000	29,200			
Green 12	Landscaping	150	90	60	65,500	26,200			
Green 13	Landscaping	150	90	60	71,250	28,500			
Green 14	Landscaping	150	90	60	79,300	31,720			
Green 15	Landscaping	150	90	60	71,200	28,480			
Green 16	Landscaping	150	90	60	78,500	31,400			
Green 17	Landscaping	150	90	60	69,500	27,800			
Green 18	Landscaping	150	90	60	71,500	28,600			
Tee 1	Landscaping	150	16	134	8,800	7,861			
Tee 2	Landscaping	150	92	58	6,500	2,513			
Tee 3	Landscaping	150	92	58	7,300	2,823			
Tee 4	Landscaping	150	92	58	7,000	2,707			
Tee 5	Landscaping	150	92	58	7,100	2,745			
Tee 6	Landscaping	150	92	58	7,200	2,784			
Tee 7	Landscaping	150	92	58	7,700	2,977			
Tee 8	Landscaping	150	92	58	6,900	2,668			
Tee 9	Landscaping	150	92	58	7,400	2,861			
Tee 10	Landscaping	150	90	60	7,100	2,840			
Tee 11	Landscaping	150	90	60	6,900	2,760			
Tee 12	Landscaping	150	90	60	6,700	2,680			
Tee 13	Landscaping	150	90	60	8,100	3,240			
Tee 14	Landscaping	150	90	60	7,400	2,960			
Tee 15	Landscaping	150	90	60	5,600	2,240			
Tee 16	Landscaping	150	90	60	6,800	2,720			
Tee 17	Landscaping	150	90	60	6,600	2,640			
Tee 18	Landscaping	150	90	60	7,200	2,880			
Fairway 1	Landscaping	150	29	121	66,000	53,240			
Fairway 2	Landscaping	150	29	121	60,000	48,400			
Fairway 3	Landscaping	150	29	121	61,000	49,207			
Fairway 4	Landscaping	150	29	121	61,000	49,207			
Fairway 5	Landscaping	150	29	121	62,500	50,417			
Fairway 6	Landscaping	150	29	121	58,000	46,787			
Fairway 7	Landscaping	150	29	121	26,000	20,973			
Fairway 8	Landscaping	150	29	121	71,500	57,677			
Fairway 9	Landscaping	150	29	121	72,000	58,080			

Golf Course

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Fairway 10	Landscaping	150	29	121	15,000	12,100			
Fairway 11	Landscaping	150	29	121	70,000	56,467			
Fairway 12	Landscaping	150	29	121	61,000	49,207			
Fairway 13	Landscaping	150	29	121	71,500	57,677			
Fairway 14	Landscaping	150	29	121	33,000	26,620			
Fairway 15	Landscaping	150	29	121	16,500	13,310			
Fairway 16	Landscaping	150	29	121	61,000	49,207			
Fairway 17	Landscaping	150	29	121	58,500	47,190			
Fairway 18	Landscaping	150	29	121	63,000	50,820			
Irrigation - ????		30	26	4	1,004,000	133,867			
Irrigation - Pumps	Fixtures	30	26	4	50,000	6,667			
Irrigation - Controls	Fixtures	30	26	4	33,000	4,400			
Irrigation - Pipe/Fitting/Heads	Fixtures	30	26	4	40,000	5,333			
Irrigation - Valves	Fixtures	30	26	4	10,000	1,333			
Irrigation - Timers	Fixtures	30	26	4	7,000	933			
Irrigation - Sensors	Fixtures	30	26	4	6,000	800			
Irrigation - Wiring	Fixtures	30	26	4	50,000	6,667	196,000		
Pump House - Structure	Structure	40	26	14	49,920	17,472			
Pump House - Roof	Roofing	30	26	4	2,000	267			
Pump House - Tanks/Basins	Fixtures	30	26	4	3,000	400			
Pump House - Intakes	Fixtures	30	26	4	10,000	1,333			
Pump House - Plumbing	Fixtures	30	26	4	5,000	667			
Pump House - Electrical	Fixtures	30	26	4	23,000	3,067			
Pump House - Valves	Fixtures	30	26	4	5,000	667			
Pump House - Controls	Fixtures	30	26	4	2,000	267			
Pump House - Sensors	Fixtures	30	26	4	10,000	1,333			
Pump House - Siding/Trim	Structure	30	26	4	3,000	400			
Pump House - Doors	Structure	30	26	4	1,000	133			
Pump House - Concrete	Concrete	30	26	4	1,500	200			
Shelter 1: 8th Tee - Structure	Structure	40	35	5	8,000	1,000			
Shelter 2: 4th Tee - Structure	Structure	30	25	5	1,000	167			
Drinking Fountain	Fixtures	40	22	18	3,000	1,350			
Major Bridge #10	Structure	40	40	-	125,000	-			
Major Bridge #18	Structure	75	43	32	300,000	128,000			
Major Bridge #15	Structure	40	40	-	125,000	-			
Minor Bridge: #7 Green Walk	Structure	40	25	15	7,500	2,813			
Minor Bridge: #7 Green Cart	Structure	50	30	20	5,000	2,000			
Minor Bridge: #18 Tee	Structure	40	28	12	20,000	6,000			
Minor Bridge: #16 Tee	Structure	20	2	18	5,000	4,500			
Minor Bridge: #16/#17 Fairway	Structure	25	18	7	3,000	840			
Minor Bridge: #16 Utility	Structure	40	30	10	10,000	2,500			
Minor Bridge: #17 Tee	Structure	20	14	6	5,000	1,500			
Minor Bridge: #6 Ladies Tee	Structure	25	19	6	3,000	720			
Minor Bridge: #11 Tee	Structure	20	17	3	5,000	750			
Minor Bridge: #6 Fairway	Structure	20	3	17	5,000	4,250			

Golf Course

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Pond #1 - Water	Water	100		100		-	By #9 green		
Pond #1 - Inlets/Outlets	Fixtures	40	17	23	2,000	1,150	By #9 green		
Pond #1 - Dredging	Dredging	30	17	13	5,000	2,167	By #9 green		
Pond #1 - Shoreline	Surfacing	30	17	13	3,500	1,517	By #9 green		
Pond #1 - Electrical	Fixtures	30	14	16	2,000	1,067	By #9 green		
Pond #2 - Water	Water	100		100		-	By #11 fairway		
Ponds #2 - Inlets/Outlets	Fixtures	40	15	25	2,000	1,250	By #11 fairway		
Pond #2 - Dredging	Dredging	30	15	15	4,000	2,000	By #11 fairway		
Pond #2 - Shoreline	Surfacing	30	15	15	3,000	1,500	By #11 fairway		
Pond #2 - Electrical	Fixtures	30	12	18	2,000	1,200	By #11 fairway		
Pond #3 - Water	Water	100		100		-	By #13 fairway		
Pond #3 - Inlets/Outlets	Fixtures	40	15	25	1,000	625	By #13 fairway		
Pond #3 - Dredging	Dredging	30	15	15	4,000	2,000	By #13 fairway		
Pond #3 - Shoreline	Surfacing	30	15	15	3,000	1,500	By #13 fairway		
Pond #3 - Electrical	Fixtures	30	12	18	5,000	3,000	By #13 fairway		
Cart Paths - Paving	Asphalt	40	12	28	97,000	67,900			
Cart Paths - Aggregate	Surfacing	25	18	7	5,000	1,400			
Course - Benches (28)	Fixtures	50	16	34	19,000	12,920	avg		
Course - Flowerpots	Fixtures	50	17	33	3,000	1,980			
Course - Garbage Can Holders	Fixtures	50	5	45	7,000	6,300			
Course - Cooler Holders	Fixtures	30	17	13	2,500	1,083			
Course - Tee Signs	Signage	25	2	23	2,000	1,840			
Course - Fencing	Fencing	50	35	15	155,000	46,500	some are 3		
Cart Barn - Structure	Structure	75	30	45	52,710	31,626			
Cart Barn - Roof	Roofing	60	30	30	18,500	9,250			
Cart Barn - Asphalt Base	Asphalt	60	30	30	15,000	7,500			
Cart Barn - Electrical	Fixtures	60	30	30	4,000	2,000			
Cart Barn - HVAC	Fixtures	25	25	-	4,000	-			
Cart Barn - Plumbing	Fixtures	50	30	20	-	-			
Cart Barn - Siding/Trim/Fascia/Doors	Structure	60	30	30	17,000	8,500			
Cart Barn - Gutters/Downspouts	Structure	30	30	-	2,000	-			
Cart Barn - Planters	Fixtures	25	25	-	2,600	-			
General Landscaping	Landscaping	100		100		-			
Subtotal					4,813,780	1,926,739		-	-





Golf Course

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Pond #1 - Water												
Pond #1 - Inlets/Outlets												
Pond #1 - Dredging											6,950	
Pond #1 - Shoreline											4,865	
Pond #1 - Electrical												
Pond #2 - Water												
Pond #2 - Inlets/Outlets												
Pond #2 - Dredging												
Pond #2 - Shoreline												
Pond #2 - Electrical												
Pond #3 - Water												
Pond #3 - Inlets/Outlets												
Pond #3 - Dredging											5,800	
Pond #3 - Shoreline											4,350	
Pond #3 - Electrical												
Cart Paths - Paving												
Cart Paths - Aggregate						6,050						
Course - Benches (28)												
Course - Flowerpots												
Course - Garbage Can Holders												
Course - Cooler Holders												3,475
Course - Tee Signs												
Course - Fencing												
Cart Barn - Structure												
Cart Barn - Roof												
Cart Barn - Asphalt Base												
Cart Barn - Electrical												
Cart Barn - HVAC		4,480										
Cart Barn - Plumbing												
Cart Barn - Siding/Trim/Fascia/Doors												
Cart Barn - Gutters/Downspouts		2,240										
Cart Barn - Planters		2,912										
<b>General Landscaping</b>												
Subtotal	141,700	149,632	-	-	20,060	9,680	-	-	13,000	-	49,165	3,475





Golf Course

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Fairway 10							15,000
Fairway 11							70,000
Fairway 12							61,000
Fairway 13							71,500
Fairway 14							33,000
Fairway 15							16,500
Fairway 16							61,000
Fairway 17							58,500
Fairway 18							63,000
Irrigation - ????							1,004,000
Irrigation - Pumps							50,000
Irrigation - Controls							33,000
Irrigation - Pipe/Fitting/Heads							40,000
Irrigation - Valves							10,000
Irrigation - Timers							7,000
Irrigation - Sensors							6,000
Irrigation - Wiring							50,000
Pump House - Structure							49,920
Pump House - Roof							2,000
Pump House - Tanks/Basins							3,000
Pump House - Intakes							10,000
Pump House - Plumbing							5,000
Pump House - Electrical							23,000
Pump House - Valves							5,000
Pump House - Controls							2,000
Pump House - Sensors							10,000
Pump House - Siding/Trim							3,000
Pump House - Doors							1,000
Pump House - Concrete							1,500
Shelter 1: 8th Tee - Structure							-
Shelter 2: 4th Tee - Structure							-
Drinking Fountain				4,620			-
Major Bridge #10							-
Major Bridge #18							300,000
Major Bridge #15							-
Minor Bridge: #7 Green Walk		10,875					-
Minor Bridge: #7 Green Cart						3,000	2,000
Minor Bridge: #18 Tee							-
Minor Bridge: #16 Tee				7,700			-
Minor Bridge: #16/#17 Fairway							-
Minor Bridge: #16 Utility							-
Minor Bridge: #17 Tee							-
Minor Bridge: #6 Ladies Tee							-
Minor Bridge: #11 Tee							-
Minor Bridge: #6 Fairway			7,550				-

## Golf Course

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Pond #1 - Water							-
Pond #1 - Inlets/Outlets							2,000
Pond #1 - Dredging							-
Pond #1 - Shoreline							-
Pond #1 - Electrical				3,020			-
Pond #2 - Water							-
Ponds #2 - Inlets/Outlets							2,000
Pond #2 - Dredging	5,800						-
Pond #2 - Shoreline	4,350						-
Pond #2 - Electrical					3,080		-
Pond #3 - Water							-
Pond #3 - Inlets/Outlets							1,000
Pond #3 - Dredging							-
Pond #3 - Shoreline							-
Pond #3 - Electrical					7,700		-
Cart Paths - Paving					149,380		-
Cart Paths - Aggregate							-
Course - Benches (28)							19,000
Course - Flowerpots							3,000
Course - Garbage Can Holders							7,000
Course - Cooler Holders							-
Course - Tee Signs							2,000
Course - Fencing		224,750					-
Cart Barn - Structure							52,710
Cart Barn - Roof							18,500
Cart Barn - Asphalt Base							15,000
Cart Barn - Electrical							4,000
Cart Barn - HVAC							-
Cart Barn - Plumbing							-
Cart Barn - Siding/Trim/Fascia/Doors							17,000
Cart Barn - Gutters/Downspouts							-
Cart Barn - Planters							-
General Landscaping							-
Subtotal	10,150	235,625	7,550	15,340	160,160	3,000	4,185,680

Maintenance Shop

3,403,000

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Shop - Structure	Structure	50	8	42	1,758,500	1,477,140			
Shop - Roof	Roofing	50	8	42	200,000	168,000			
Shop - Flooring	Fixtures	20	8	12	29,000	17,400	tile		
Shop - Painting	Fixtures	12	8	4	19,000	6,333			
Shop - Lighting	Fixtures	40	8	32	-	-	w/ electric		
Shop - Bathroom Fixtures	Fixtures	20	8	12	5,000	3,000			
Shop - HVAC	Fixtures	20	8	12	155,000	93,000			
Shop - Plumbing	Fixtures	40	8	32	160,000	128,000			
Shop - Siding/Trim	Structure	50	8	42	225,000	189,000			
Shop - Electrical	Fixtures	40	8	32	220,000	176,000			
Shop - Gutters/Downspouts	Structure	25	8	17	15,000	10,200			
Shop - Walkways	Concrete	50	8	42	11,000	9,240			
Shop - Parking Lot & all asphalt	Asphalt	40	8	32	85,000	68,000			
Shop - Parking Lighting	Fixtures	30	8	22	5,000	3,667			
Shop - Approaches/Entries	Asphalt	50	8	42	-	-	incl. in pkg lot		
Shop - Doors	Structure	40	8	32	20,000	16,000			
Shop - Bay Doors/Openers	Structure	30	8	22	40,000	29,333			
Shop - Specialized Ventilation	Fixtures	20	8	12	15,000	9,000			
Shop - Lifts	Fixtures	25	14	11	5,000	2,200			
Shop - Washbay Fixtures	Fixtures	50	8	42	2,000	1,680			
Shop - Shelving/Wracks	Equipment	50	8	42	3,000	2,520			
Shop - Compressors/Air Hose System	Equipment	20	8	12	3,000	1,800			
Shop - Machine Shop Fixtures	Fixtures	30	8	22	3,000	2,200			
Shop - Fencing	Fencing	30	8	22	2,500	1,833			
Shop - Power Gate	Fencing	15	8	7	11,000	5,133			
Shop - Above Ground Fuel Tanks/Pumps	Equipment	20	8	12	6,000	3,600			
Shop - Fire Suppression System	Fixtures	25	8	17	55,000	37,400			
Shop - Concrete Flooring	Concrete	50	8	42	350,000	294,000		1,644,500	
General Landscaping	Landscaping	100		100		-			
Subtotal					3,403,000	2,755,680		-	-

Maintenance Shop

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Shop - Structure												
Shop - Roof												
Shop - Flooring											39,440	
Shop - Painting			21,280									
Shop - Lighting												
Shop - Bathroom Fixtures											6,800	
Shop - HVAC											210,800	
Shop - Plumbing												
Shop - Siding/Trim												
Shop - Electrical												
Shop - Gutters/Downspouts												
Shop - Walkways												
Shop - Parking Lot & all asphalt												
Shop - Parking Lighting												
Shop - Approaches/Entries												
Shop - Doors												
Shop - Bay Doors/Openers												
Shop - Specialized Ventilation											20,400	
Shop - Lifts										6,650		
Shop - Washbay Fixtures												
Shop - Shelving/Wracks												
Shop - Compressors/Air Hose System										4,080		
Shop - Machine Shop Fixtures												
Shop - Fencing												
Shop - Power Gate						13,310						
Shop - Above Ground Fuel Tanks/Pumps										7,980		
Shop - Fire Suppression System												
Shop - Concrete Flooring												
General Landscaping												
Subtotal	-	-	21,280	-	-	13,310	-	-	-	18,710	277,440	-

## Maintenance Shop

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Shop - Structure							1,758,500
Shop - Roof							200,000
Shop - Flooring							-
Shop - Painting							-
Shop - Lighting							-
Shop - Bathroom Fixtures							-
Shop - HVAC							-
Shop - Plumbing							160,000
Shop - Siding/Trim							225,000
Shop - Electrical							220,000
Shop - Gutters/Downspouts				22,650			-
Shop - Walkways							11,000
Shop - Parking Lot & all asphalt							85,000
Shop - Parking Lighting							5,000
Shop - Approaches/Entries							-
Shop - Doors							20,000
Shop - Bay Doors/Openers							40,000
Shop - Specialized Ventilation							-
Shop - Lifts							-
Shop - Washbay Fixtures							2,000
Shop - Shelving/Wracks							3,000
Shop - Compressors/Air Hose System							-
Shop - Machine Shop Fixtures							3,000
Shop - Fencing							2,500
Shop - Power Gate							-
Shop - Above Ground Fuel Tanks/Pumps							-
Shop - Fire Suppression System				83,050			-
Shop - Concrete Flooring							350,000
General Landscaping							-
Subtotal	-	-	-	105,700	-	-	3,085,000

## Sports Complex

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Lions Shelter - Structure	Structure	75	35	40	22,700	12,107			
Lions Shelter - Roof	Roofing	40	35	5	4,800	600			
Lions Shelter - Benches/Ammenities	Fixtures	40	15	25	1,300	813			
Lions Shelter - Sign	Signage	35	10	25	500	357			
Lions Shelter - Concrete Base	Concrete	60	35	25	7,500	3,125			
Lions Shelter - Approach Path	Surfacing	30	20	10	7,000	2,333			
Lions Shelter - Electrical	Fixtures	50	10	40	1,000	800			
Lions Shelter - Fountain and Path (A)	Surfacing	30	2	28	8,000	7,467			
South Airport Road Bridge	Structure	50	10	40	150,000	120,000			
Good Tymes Shelter - Structure	Structure	50		50	96,500	96,500			
Good Tymes Shelter - Roof	Roofing	50	35	15	3,500	1,050			
Good Tymes Shelter - Sign	Signage	35	10	25	250	179			
Good Tymes Shelter - Concrete Base	Concrete	50	35	15	6,000	1,800			
Good Tymes Shelter - Approach Path	Asphalt	40	1	39	15,000	14,625			
Good Tymes Shelter - Electrical/Panels	Fixtures	50	35	15	3,000	900			
Good Tymes Shelter - Stonework	Structure	60	35	25	35,000	14,583			
Good Tymes Shelter - Stone Drive	Surfacing	40	1	39	-	-	with app path		
Good Tymes Shelter - Aglime Path to	Surfacing	30	10	20	12,000	8,000			
Good Tymes Shelter - Plumbing	Fixtures	30	1	29	500	483			
Good Tymes Shelter - Benches/Ammenities	Fixtures	35	12	23	3,000	1,971			
Good Tymes Shelter - Flag Pole/Lighting	Fixtures	35	12	23	2,000	1,314			
Good Tymes Shelter - Sand Volleyball	Surfacing	30	18	12	1,800	720			
Pedestrian Bridge	Structure	50	35	15	180,000	54,000	From horse shoe pits to original four baseball fields		
Kiddie Land Shelter - Structure	Structure	50		50	10,300	10,300			
Kiddie Land Shelter - Roof	Roofing	30	30	-	2,200	-			
Kiddie Land Shelter - Concrete Base	Concrete	50	30	20	3,000	1,200			
Kiddie Land Shelter - Approach Path	Surfacing	30	20	10	1,500	500			
K.L. Playground - Equipment	Playground	20	18	2	25,000	2,500	Kiddie Land Playground south of #13 green		
K.L. Playground - Surfacing/Border	Surfacing	15	10	5	2,200	733	Kiddie Land Playground south of #13 green		
K.L. Playground - Paths/Paving	Asphalt	25	18	7	38,000	10,640	Kiddie Land Playground south of #13 green		
Lions Building - Structure	Structure	75	35	40	21,000	11,200			
Lions Building - Roof	Roofing	30	2	28	2,200	2,053			
Lions Building - Sign	Signage	2	2	-	500	-			500
Lions Building - Concrete Base	Concrete	50	35	15	3,200	960			
Lions Building - Garage Door/Electrical	Structure	25	10	15	1,100	660			
Lions Building - Electrical Panels	Fixtures	45	35	10	7,000	1,556			
Lions Building - Well Pump/Head	Fixtures	50	35	15	5,000	1,500			
H.S. Field - Pressbox	Structure	30	5	25	36,100	30,083			
H.S. Field - Roof	Roofing	30	5	25	2,000	1,667			
H.S. Field - Siding	Structure	30	10	20	2,300	1,533			
H.S. Field - Wood Base	Structure	30	10	20	4,000	2,667			
H.S. Field - Fencing	Fencing	30	10	20	500	333			
H.S. Field - Electrical	Fixtures	25	10	15	1,500	900			
H.S. Field - Sound/Speakers/Posts	Fixtures	30	10	20	800	533			
H.S. Field - Aglime Approach	Surfacing	15	6	9	3,000	1,800			

## Sports Complex

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
H.S. Field -Doors/Rails/Steps/Landin	Structure	15	10	5	300	100			
H.S. Field Dug Out - Structure	Structure	40	15	25	13,800	8,625			
H.S. Field Dug Out - Roof	Roofing	25	10	15	2,000	1,200			
H.S. Field Dug Out - Siding-stone	Structure	25	15	10	2,300	920			
H.S. Field Dug Out - Benches/Shelvin	Fixtures	40	15	25	4,000	2,500			
H.S. Field Dug Out - Fencing	Fencing	18	15	3	2,500	417			
H.S. Field Dug Out - Aglime Approach	Surfacing	35	6	29	1,200	994			
Concession - Structure	Structure	75	20	55	72,000	52,800			
Concession - Rolling Window Gates	Structure	25	20	5	33,000	6,600			
Concession - Doors	Structure	15	1	14	9,800	9,147			
Concession - Bathroom Fixtures	Fixtures	25	20	5	2,000	400			
Concession - Gutters/Downspouts	Structure	25	20	5	25,000	5,000			
Concession - Roof	Roofing	25	20	5	1,800	360			
Concession - Windows	Structure	25	20	5	6,300	1,260			
Concession - Paving	Concrete	40	20	20	12,000	6,000			
Concession - Approach Paths	Surfacing	40	20	20	15,000	7,500			
Concession - Plumbing/Septic	Fixtures	25	2	23	9,800	9,016			
Concession - HVAC	Fixtures	40	20	20	28,000	14,000			
Concession - Electrical/Light Pole	Fixtures	25	20	5	1,500	300			
Concession Playground - Equipment	Playground	20	2	18	8,000	7,200	Playground west of concession stand		
Concession Playground - Surfacing/E	Surfacing	5	2	3	1,500	900	Playground west of concession stand		
Concession Playground - Paths	Surfacing	10		10	-	-	Playground west of concession stand		
Concession Playground - Benches/A	Fixtures	30	20	10	700	233	none		
S. Water Fountain - Structure	Structure	50		50		-	Baseball water fountain for south diamonds		
S. Water Fountain - Roof	Roofing	35	30	5	1,500	214	Baseball water fountain for south diamonds		
S. Water Fountain - Posts/Structure	Structure	40	30	10	7,000	1,750	Baseball water fountain for south diamonds		
S. Water Fountain - Concrete Base	Concrete	50	30	20	1,300	520	Baseball water fountain for south diamonds		
S. Water Fountain - Stone Structure	Structure	50	30	20	5,000	2,000	Baseball water fountain for south diamonds		
S. Water Fountain - Plumbing	Fixtures	40	30	10	500	125	Baseball water fountain for south diamonds		
S. Water Fountain - Fixtures	Fixtures	40	30	10	500	125	Baseball water fountain for south diamonds		
S. Water Fountain - Approach Path	Surfacing	30	2	28	3,000	2,800	Baseball water fountain for south diamonds		
S. Water Fountain - ADA Accessabili	Surfacing	30	2	28	6,000	5,600	Baseball water fountain for south diamonds		
N. Water Fountain - Structure	Structure	50		50		-	Baseball water fountain for north diamonds		
N. Water Fountain - Roof	Roofing	35	30	5	1,500	214	Baseball water fountain for north diamonds		
N. Water Fountain - Posts/Structure	Structure	40	30	10	7,000	1,750	Baseball water fountain for north diamonds		
N. Water Fountain - Concrete Base	Concrete	50	30	20	1,300	520	Baseball water fountain for north diamonds		
N. Water Fountain - Stone Structure	Structure	50	30	20	5,000	2,000	Baseball water fountain for north diamonds		
N. Water Fountain - Plumbing	Fixtures	40	30	10	500	125	Baseball water fountain for north diamonds		
N. Water Fountain - Fixtures	Fixtures	40	30	10	500	125	Baseball water fountain for north diamonds		
N. Water Fountain - Approach Path	Surfacing	20		20	-	-	Baseball water fountain for north diamonds		
N. Water Fountain - ADA Accessabili	Surfacing	30	2	28	6,000	5,600	Baseball water fountain for north diamonds		
Olsen Shelter - Structure	Structure	50		50		-			
Olsen Shelter - Roof	Roofing	35	30	5	4,000	571			
Olsen Shelter - Posts/Structure	Structure	40	30	10	15,000	3,750			
Olsen Shelter - Concrete Base	Concrete	50	30	20	6,500	2,600			



## Sports Complex

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Olsen Shelter - Approach Path	Surfacing	10		10	-	-			
Baseball Storage - Structure	Structure	10		10			Baseball storage building		
Baseball Storage - Roof	Roofing	40	15	25	10,000	6,250	Baseball storage building		
Baseball Storage - Rolling Doors	Structure	25	15	10	12,000	4,800	Baseball storage building		
Baseball Storage - Concrete Base	Concrete	50	15	35	17,000	11,900	Baseball storage building		
Baseball Storage - Approach Path	Surfacing	30	15	15	-	-	Baseball storage building		
Baseball Storage - Driveways	Surfacing	30	15	15	3,800	1,900	Baseball storage building		
Baseball Storage - Fixtures/Walls	Fixtures	40	15	25	10,000	6,250	Baseball storage building		
Baseball Storage - Siding/Trim	Structure	30	15	15	15,000	7,500	Baseball storage building		
Baseball Storage - Electrical/Lighting	Fixtures	15		15	-	-	Baseball storage building		
Soccer Storage - Structure	Structure	30		30	-	-	Soccer storage building		
Soccer Storage - Roof	Roofing	20	16	4	5,000	1,000	Soccer storage building		
Soccer Storage - Rolling Doors	Structure	30	16	14	1,800	840	Soccer storage building		
Soccer Storage - Concrete Base	Concrete	50	16	34	6,200	4,216	Soccer storage building		
Soccer Storage - Approach Path	Surfacing	30	16	14	1,000	467	Soccer storage building		
Soccer Storage - Driveways	Surfacing	20	16	4	2,500	500	Soccer storage building		
Soccer Storage - Doors	Structure	25	16	9	2,500	900	Soccer storage building		
Soccer Storage - Siding/Trim	Structure	30	16	14	6,000	2,800	Soccer storage building		
Soccer Storage - Fixtures-shelves	Fixtures	25	16	9	1,000	360	Soccer storage building		
Kessler Shelter - Structure	Structure	50	30	20	31,300	12,520			
Kessler Shelter - Roof	Roofing	35	30	5	4,200	600			
Kessler Shelter - Posts/Structure	Structure	40	30	10	15,000	3,750			
Kessler Shelter - Concrete Base	Concrete	50	30	20	5,200	2,080			
Kessler Shelter - Approach Path	Surfacing	10		10	-	-			
Roadways - Paving	Asphalt	30	3	27	915,000	823,500			
Roadways - Gates	Equipment	30	3	27	4,000	3,600			
Roadways - Curbs and Gutters	Concrete	30	1	29	-	-			
Parking - Paving	Surfacing	35	30	5	278,000	39,714			
Parking - Curbs and Gutters	Concrete	30		30	-	-			
Parking - Aglime Surround	Surfacing	10		10	-	-			
Lou's Lake - Water	Water	75	30	45	90,000	54,000	Pond west of the Good Tymes Shelter		
Lou's Lake - Inlets/Outlets	Fixtures	15		15	-	-	Pond west of the Good Tymes Shelter		
Lou's Lake - Dredging	Dredging	40	30	10	10,000	2,500	Pond west of the Good Tymes Shelter		
Lou's Lake - Shoreline	Surfacing	40	30	10	6,000	1,500	Pond west of the Good Tymes Shelter		
Lou's Lake - Electrical/Flagpole	Fixtures	30	10	20	2,000	1,333	Pond west of the Good Tymes Shelter		
Bridge: South Sports Complex	Structure	75	30	45	250,000	150,000			
BB Fields 1-4 - Lighting and Poles	Fixtures	50	36	14	300,000	84,000	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Benches/Ammenities	Fixtures	35	20	15	27,000	11,571	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Paths	Surfacing	20	1	19	3,000	2,850	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Fencing -chain link	Fencing	40	20	20	80,000	40,000	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Scoreboards	Fixtures	20	5	15	25,000	18,750	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Surfacing	Surfacing	25	5	20	20,000	16,000	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Bases and Mounds	Surfacing	10	5	5	6,000	3,000	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Single Row Batting C	Fixtures	20	16	4	9,000	1,800	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Deck	Fixtures	25	5	20	6,000	4,800	Baseball fields #1 - #4 (four fields to the south)		

## Sports Complex

Asset	Asset Category	Asset Life	Current		Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
			Effective Age	Remain. Life					
BB Fields 1-4 - Irrigation Pipes/Conn	Fixtures	30	26	4	4,000	533	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Synthetic Turf	Fixtures	20	5	15	4,000	3,000	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Warning Track	Surfacing	20	5	15	2,000	1,500	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 Batting Cage Field 4 Ou	Fixtures	25	3	22	13,000	11,440	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Signs	Signage	30	10	20	2,000	1,333	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Flagpole and Lights	Fixtures	40	30	10	2,500	625	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Planters/Beds	Fixtures	50	15	35	2,500	1,750	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 1-4 - Home run wood fence	Fixtures	25	3	22	9,000	7,920	Baseball fields #1 - #4 (four fields to the south)		
BB Fields 5-8 - Signs	Signage	30	10	20	2,000	1,333	Baseball fields #5 - #8 (four fields to the northwest)		
BB Fields 5-8 - Benches/Ammenities	Fixtures	35	20	15	27,000	11,571	Baseball fields #5 - #8 (four fields to the northwest)		
BB Fields 5-8 - Paths	Surfacing	10		10	-	-	Baseball fields #5 - #8 (four fields to the northwest)		
BB Fields 5-8 - Fencing	Fencing	50	30	20	65,000	26,000	Baseball fields #5 - #8 (four fields to the northwest)		
BB Fields 5-8 - Surfacing	Surfacing	25	15	10	20,000	8,000	Baseball fields #5 - #8 (four fields to the northwest)		
BB Fields 5-8 - Bases and Mounds	Surfacing	10	5	5	5,000	2,500	Baseball fields #5 - #8 (four fields to the northwest)		
BB Fields 9-12 - Signs	Signage	30	10	20	2,000	1,333	Baseball fields #9 - #12 (four fields to the northeast)		
BB Fields 9-12 - Benches/Ammenitie	Fixtures	35	20	15	27,000	11,571	Baseball fields #9 - #12 (four fields to the northeast)		
BB Fields 9-12 - Paths	Surfacing	10		10		-	Baseball fields #9 - #12 (four fields to the northeast)		
BB Fields 9-12 - Fencing	Fencing	50	25	25	146,000	73,000	Baseball fields #9 - #12 (four fields to the northeast)		
BB Fields 9-12 - Surfacing	Surfacing	25	15	10	20,000	8,000	Baseball fields #9 - #12 (four fields to the northeast)		
BB Fields 9-12 - Bases and Mounds	Surfacing	10	5	5	3,000	1,500	Baseball fields #9 - #12 (four fields to the northeast)		
BB Fields 9-12 - Flagpole (no lights)	Fixtures	40	12	28	1,000	700	Baseball fields #9 - #12 (four fields to the northeast)		
H.S. Field Concession - Concrete Bas	Concrete	25	8	17	18,000	12,240			
H.S. Field Concession - Electrical/Str	Fixtures	40	8	32	30,000	24,000			
General Landscaping	Landscaping	100		100		-			
Subtotal					3,643,850	2,130,311		-	500

Sports Complex

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Lions Shelter - Structure												
Lions Shelter - Roof				5,520								
Lions Shelter - Benches/Ammenities												
Lions Shelter - Sign												
Lions Shelter - Concrete Base												
Lions Shelter - Approach Path							9,100					
Lions Shelter - Electrical												
Lions Shelter - Fountain and Path (At South Airport Road Bridge												
Good Tymes Shelter - Structure												
Good Tymes Shelter - Roof												
Good Tymes Shelter - Sign												
Good Tymes Shelter - Concrete Base												
Good Tymes Shelter - Approach Path												
Good Tymes Shelter - Electrical/Panels												
Good Tymes Shelter - Stonework												
Good Tymes Shelter - Stone Drive												
Good Tymes Shelter - Aglime Path to												
Good Tymes Shelter - Plumbing												
Good Tymes Shelter - Benches/Ammenities												
Good Tymes Shelter - Flag Pole/Lighting												
Good Tymes Shelter - Sand Volleyball											2,448	
Pedestrian Bridge												
Kiddie Land Shelter - Structure												
Kidde Land Shelter - Roof	2,332											
Kiddie Land Shelter - Concrete Base	3,180											
Kiddis Land Shelter - Approach Path	1,590											
K.L. Playground - Equipment												34,750
K.L. Playground - Surfacing/Border				2,530								
K.L. Playground - Paths/Paving				44,840								
Lions Building - Structure												
Lions Building - Roof												
Lions Building - Sign												
Lions Building - Concrete Base												
Lions Building - Garage Door/Electrical												
Lions Building - Electrical Panels								9,100				
Lions Building - Well Pump/Head												
H.S. Field - Pressbox												
H.S. Field - Roof												
H.S. Field - Siding												
H.S. Field - Wood Base												
H.S. Field - Fencing												
H.S. Field - Electrical												2,175
H.S. Field - Sound/Speakers/Posts												
H.S. Field - Aglime Approach									3,810			

Sports Complex

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
H.S. Field -Doors/Rails/Steps/Landin			345									
H.S. Field Dug Out - Structure												
H.S. Field Dug Out - Roof												2,900
H.S. Field Dug Out - Siding-stone								2,990				
H.S. Field Dug Out - Benches/Shelvin												
H.S. Field Dug Out - Fencing		2,725										
H.S. Field Dug Out - Aglime Approac												
Concession - Structure												
Concession - Rolling Window Gates			37,950									
Concession - Doors												
Concession - Bathroom Fixtures			2,300									
Concession - Gutters/Downspouts			28,750									
Concession - Roof			2,070									
Concession - Windows			7,245									
Concession - Paving												
Concession - Approach Paths												
Concession - Plumbing/Septic												
Concession - HVAC												
Concession - Electrical/Light Pole			1,725									
Concession Playground - Equipment												
Concession Playground - Surfacing/E												
Concession Playground - Paths	1,635											
Concession Playground - Benches/A												
S. Water Fountain - Structure												
S. Water Fountain - Roof												
S. Water Fountain - Posts/Structure				1,725								
S. Water Fountain - Concrete Base									9,100			
S. Water Fountain - Stone Structure												
S. Water Fountain - Plumbing												
S. Water Fountain - Fixtures									650			
S. Water Fountain - Approach Path									650			
S. Water Fountain - ADA Accessabilit												
N. Water Fountain - Structure												
N. Water Fountain - Roof												
N. Water Fountain - Posts/Structure			1,725									
N. Water Fountain - Concrete Base								9,100				
N. Water Fountain - Stone Structure												
N. Water Fountain - Plumbing												
N. Water Fountain - Fixtures								650				
N. Water Fountain - Approach Path								650				
N. Water Fountain - ADA Accessabili												
Olsen Shelter - Structure												
Olsen Shelter - Roof												
Olsen Shelter - Posts/Structure			4,600									
Olsen Shelter - Concrete Base								19,500				



Sports Complex

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
BB Fields 1-4 - Irrigation Pipes/Conn												
BB Fields 1-4 - Synthetic Turf		4,480										
BB Fields 1-4 - Warning Track											5,800	
BB Fields 1-4 Batting Cage Field 4 Ou											2,900	
BB Fields 1-4 - Signs												
BB Fields 1-4 - Flagpole and Lights												
BB Fields 1-4 - Planters/Beds									3,250			
BB Fields 1-4 - Home run wood fence												
BB Fields 5-8 - Signs												
BB Fields 5-8 - Benches/Ammenities												
BB Fields 5-8 - Paths												
BB Fields 5-8 - Fencing												
BB Fields 5-8 - Surfacing												
BB Fields 5-8 - Bases and Mounds									26,000			
BB Fields 9-12 - Signs												
BB Fields 9-12 - Benches/Ammenitie												
BB Fields 9-12 - Paths												
BB Fields 9-12 - Fencing												
BB Fields 9-12 - Surfacing												
BB Fields 9-12 - Bases and Mounds								26,000				
BB Fields 9-12 - Flagpole (no lights)			3,450									
H.S. Field Concession - Concrete Bas												
H.S. Field Concession - Electrical/Str												
<b>General Landscaping</b>												
Subtotal	8,737	15,605	414,690	54,615	-	-	52,575	123,890	43,460	-	23,644	493,085

## Sports Complex

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Lions Shelter - Structure							22,700
Lions Shelter - Roof							-
Lions Shelter - Benches/Ammenities							1,300
Lions Shelter - Sign							500
Lions Shelter - Concrete Base							7,500
Lions Shelter - Approach Path							-
Lions Shelter - Electrical							1,000
Lions Shelter - Fountain and Path (A)							8,000
South Airport Road Bridge							150,000
Good Tymes Shelter - Structure							96,500
Good Tymes Shelter - Roof		5,075					-
Good Tymes Shelter - Sign							250
Good Tymes Shelter - Concrete Base		8,700					-
Good Tymes Shelter - Approach Path							15,000
Good Tymes Shelter - Electrical/Pan		4,350					-
Good Tymes Shelter - Stonework							35,000
Good Tymes Shelter - Stone Drive							-
Good Tymes Shelter - Aglime Path to						19,200	-
Good Tymes Shelter - Plumbing							500
Good Tymes Shelter - Benches/Amm							3,000
Good Tymes Shelter - Flag Pole/Ligh							2,000
Good Tymes Shelter - Sand Volleyba							-
Pedestrian Bridge		261,000					-
Kiddie Land Shelter - Structure							10,300
Kidde Land Shelter - Roof							-
Kiddie Land Shelter - Concrete Base							-
Kiddis Land Shelter - Approach Path							-
K.L. Playground - Equipment							-
K.L. Playground - Surfacing/Border							-
K.L. Playground - Paths/Paving							-
Lions Building - Structure							21,000
Lions Building - Roof							2,200
Lions Building - Sign							-
Lions Building - Concrete Base	4,640						-
Lions Building - Garage Door/Electric	1,595						-
Lions Building - Electrical Panels							-
Lions Building - Well Pump/Head	7,250						-
H.S. Field - Pressbox							36,100
H.S. Field - Roof							2,000
H.S. Field - Siding						3,680	-
H.S. Field - Wood Base						6,400	-
H.S. Field - Fencing						800	-
H.S. Field - Electrical							-
H.S. Field - Sound/Speakers/Posts						1,280	-
H.S. Field - Aglime Approach							-

Sports Complex

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
H.S. Field -Doors/Rails/Steps/Landin							-
H.S. Field Dug Out - Structure							13,800
H.S. Field Dug Out - Roof							-
H.S. Field Dug Out - Siding-stone							-
H.S. Field Dug Out - Benches/Shelvin							4,000
H.S. Field Dug Out - Fencing							-
H.S. Field Dug Out - Aglime Approac							1,200
Concession - Structure							72,000
Concession - Rolling Window Gates							-
Concession - Doors	14,210						-
Concession - Bathroom Fixtures							-
Concession - Gutters/Downspouts							-
Concession - Roof							-
Concession - Windows							-
Concession - Paving						19,200	-
Concession - Approach Paths						24,000	-
Concession - Plumbing/Septic							9,800
Concession - HVAC						44,800	-
Concession - Electrical/Light Pole							-
Concession Playground - Equipment							8,000
Concession Playground - Surfacing/E				12,320			-
Concession Playground - Paths							-
Concession Playground - Benches/A							700
S. Water Fountain - Structure							-
S. Water Fountain - Roof							1,500
S. Water Fountain - Posts/Structure							5,275
S. Water Fountain - Concrete Base							-
S. Water Fountain - Stone Structure						2,080	2,920
S. Water Fountain - Plumbing						8,000	-
S. Water Fountain - Fixtures							-
S. Water Fountain - Approach Path							2,350
S. Water Fountain - ADA Accessabilit							6,000
N. Water Fountain - Structure							-
N. Water Fountain - Roof							1,500
N. Water Fountain - Posts/Structure							5,275
N. Water Fountain - Concrete Base							-
N. Water Fountain - Stone Structure						2,080	2,920
N. Water Fountain - Plumbing						8,000	-
N. Water Fountain - Fixtures							-
N. Water Fountain - Approach Path							-
N. Water Fountain - ADA Accessabili							6,000
Olsen Shelter - Structure							-
Olsen Shelter - Roof							4,000
Olsen Shelter - Posts/Structure							10,400
Olsen Shelter - Concrete Base							-





## Sports Complex

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
BB Fields 1-4 - Irrigation Pipes/Conn						14,400	-
BB Fields 1-4 - Synthetic Turf							-
BB Fields 1-4 - Warning Track							-
BB Fields 1-4 Batting Cage Field 4 Ou							10,100
BB Fields 1-4 - Signs							2,000
BB Fields 1-4 - Flagpole and Lights						3,200	-
BB Fields 1-4 - Planters/Beds							-
BB Fields 1-4 - Home run wood fence							9,000
BB Fields 5-8 - Signs							2,000
BB Fields 5-8 - Benches/Ammenities						3,200	23,800
BB Fields 5-8 - Paths		39,150					-
BB Fields 5-8 - Fencing							65,000
BB Fields 5-8 - Surfacing						104,000	-
BB Fields 5-8 - Bases and Mounds							-
BB Fields 9-12 - Signs							2,000
BB Fields 9-12 - Benches/Ammenitie						3,200	23,800
BB Fields 9-12 - Paths	2,900						-
BB Fields 9-12 - Fencing	39,150						106,850
BB Fields 9-12 - Surfacing							20,000
BB Fields 9-12 - Bases and Mounds							-
BB Fields 9-12 - Flagpole (no lights)							-
H.S. Field Concession - Concrete Bas							18,000
H.S. Field Concession - Electrical/Str			27,180				2,820
General Landscaping							-
Subtotal	108,895	318,275	27,180	12,320	130,310	318,240	2,893,259

Charley Laing Park

Asset	Asset Category	Asset Life	Current Effective Age	Current Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Shelter - Structure	Structure	40	8	32	51,790	41,432			
Shelter - Roof	Roofing	40	8	32	15,000	12,000			
Shelter - Picnic Table	Fixtures	40	1	39	5,000	4,875			
Shelter - Concrete Base	Concrete	25	8	17	15,000	10,200			
Shelter - Bike Rack	Fixtures	30	8	22	1,500	1,100			
Playground - ????		25	8	17	100,000	68,000			
Playground - Surfacing	Surfacing	15	8	7	12,000	5,600			
Playground - Equipment	Playground	25	8	17	40,000	27,200			
Playground - Benches/Amenities	Fixtures	12	8	4	3,500	1,167			
Playground - Sand Play Area	Surfacing	5	5	-	700	-		700	
Trails - Signage	Signage	15	8	7	950	443			
Trails - Paving	Asphalt	40	8	32	7,500	6,000			
Trails - Brickwork	Concrete	35	8	27	2,000	1,543			
General Landscaping	Landscaping	100		100		-			
Subtotal					254,940	179,560		700	-

Charley Laing Park

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Shelter - Structure												
Shelter - Roof												
Shelter - Picnic Table												
Shelter - Concrete Base												
Shelter - Bike Rack												
Playground - ????												
Playground - Surfacing						14,520						
Playground - Equipment												
Playground - Benches/Amenities		3,920										
Playground - Sand Play Area												
Trails - Signage						1,150						
Trails - Paving												
Trails - Brickwork												
General Landscaping												
Subtotal	-	3,920	-	-	-	15,670	-	-	-	-	-	-

Charley Laing Park

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Shelter - Structure							51,790
Shelter - Roof							15,000
Shelter - Picnic Table							5,000
Shelter - Concrete Base				22,650			-
Shelter - Bike Rack							1,500
Playground - ????							100,000
Playground - Surfacing							-
Playground - Equipment				60,400			-
Playground - Benches/Amenities							-
Playground - Sand Play Area							-
Trails - Signage							-
Trails - Paving							7,500
Trails - Brickwork							2,000
General Landscaping							-
Subtotal	-	-	-	83,050	-	-	182,790

Old Mill Park

Asset	Asset Category	Asset Life	Current Effective Age	Current Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Shelter - Structure	Structure	40	6	34	69,000	58,650			
Shelter - Roof	Roofing	40	6	34	16,500	14,025			
Shelter - Picnic Tables	Fixtures	30	6	24	6,000	4,800			
Shelter - Concrete Base	Concrete	25	6	19	22,500	17,100			
Shelter - Approach Path	Surfacing	25	6	19	2,100	1,596			
Playground - ????		25	8	17	100,000	68,000			
Playground - Surfacing	Surfacing	15	6	9	24,500	14,700			
Playground - Equipment	Playground	25	6	19	65,000	49,400			
Playground - Benches/Amenities	Fixtures	12	6	6	6,500	3,250			
Playground - Bike Rack	Fixtures	25	6	19	800	608			
Playground - Solar Lights	Fixtures	15	6	9	4,000	2,400			
Trails - Signage	Signage	15	6	9	1,500	900			
Trails - Paving	Asphalt	30	6	24	123,000	98,400			
Trails - Exercise Stations	Fixtures	20	6	14	15,000	10,500			
Parking Lot	Asphalt	30	2	28	65,000	60,667			
Pond - Water	Water	75	8	67	180,000	160,800			
Pond - Inlets/Outlets	Fixtures	35	6	29	10,000	8,286			
Pond - Dredging	Dredging	40	8	32	45,000	36,000			
Pond - Shoreline	Surfacing	40	3	37	12,000	11,100			
General Landscaping	Landscaping	100		100		-			
Subtotal					768,400	621,181		-	-

Old Mill Park

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Shelter - Structure												
Shelter - Roof												
Shelter - Picnic Tables												
Shelter - Concrete Base												
Shelter - Approach Path												
Playground - ????												
Playground - Surfacing							34,055					
Playground - Equipment												
Playground - Benches/Amenities				7,670								
Playground - Bike Rack												
Playground - Solar Lights							5,080					
Trails - Signage							1,905					
Trails - Paving												
Trails - Exercise Stations												21,300
Parking Lot												
Pond - Water												
Pond - Inlets/Outlets												
Pond - Dredging												
Pond - Shoreline												
General Landscaping												
Subtotal	-	-	-	7,670	-	-	41,040	-	-	-	-	21,300

## Old Mill Park

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Shelter - Structure							69,000
Shelter - Roof							16,500
Shelter - Picnic Tables							6,000
Shelter - Concrete Base					39,250		-
Shelter - Approach Path					3,297		-
Playground - ????							100,000
Playground - Surfacing							-
Playground - Equipment					102,050		-
Playground - Benches/Amenities							-
Playground - Bike Rack					1,256		-
Playground - Solar Lights							-
Trails - Signage							-
Trails - Paving							123,000
Trails - Exercise Stations							-
Parking Lot							65,000
Pond - Water							180,000
Pond - Inlets/Outlets							10,000
Pond - Dredging							45,000
Pond - Shoreline							12,000
General Landscaping							-
Subtotal	-	-	-	-	145,853	-	626,500



Boyton Park

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Playground - ????		25	8	17	75,000	51,000			
Playground - Surfacing		15	5	10	12,000	8,000			
Playground - Equipment		25	5	20	40,000	32,000			
Playground - Benches/Amenities		20	5	15	3,500	2,625			
Trails - Signage		15	8	7	2,000	933			
Trails - Paving		25	8	17	29,375	19,975			
General Landscaping	Landscaping	100		100		-			
Subtotals					161,875	114,533		-	-

Boyton Park

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Playground - ????												
Playground - Surfacing								15,600				
Playground - Equipment												
Playground - Benches/Amenities												
Trails - Signage					2,420							
Trails - Paving												
General Landscaping												
Subtotals	-	-	-	-	2,420	-	-	15,600	-	-	-	-

Boyton Park

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Playground - ????							75,000
Playground - Surfacing							-
Playground - Equipment						32,000	8,000
Playground - Benches/Amenities	5,075						-
Trails - Signage							-
Trails - Paving			44,356				-
General Landscaping							-
Subtotals	5,075	-	44,356	-	-	32,000	83,000

Chief Black Partridge Park

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Bridge	Structure	25	10	15	1,000	600			
Pond - Dredging	Dredging	40	10	30	15,000	11,250			
Pond - Inlets	Fixtures	40	10	30	4,800	3,600			
Benches	Fixtures	20	10	10	900	450			
Shoreline	Surfacing	20	1	19	7,500	7,125			
Signs	Signage	15	10	5	950	317			
Pond - Water	Water	100		100	115,000	115,000			
General Landscaping	Landscaping	100		100		-			
Subtotals					145,150	138,342		-	-

Chief Black Partridge Park

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Bridge												
Pond - Dredging												
Pond - Inlets												
Benches								1,170				
Shoreline												
Signs			1,093									
Pond - Water												
General Landscaping												
Subtotals	-	-	1,093	-	-	-	-	1,170	-	-	-	-

Chief Black Partridge Park

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Bridge	1,450						-
Pond - Dredging							15,000
Pond - Inlets							4,800
Benches							-
Shoreline					11,775		-
Signs							-
Pond - Water							115,000
General Landscaping							-
Subtotals	1,450	-	-	-	11,775	-	134,800

Dr. John Ovitz Park

Asset	Asset Category	Asset Life	Current Effective Age	Current Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015
Signs	Signage	15	1	14	950	887		
General Landscaping	Landscaping	100		100		-		
Subtotals					950	887		-





Dr. John Ovitz Park

Asset	Estimated Investment 2027	Estimated Investment 2028	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034
Signs		1,349						
General Landscaping								
Subtotals	-	1,349	-	-	-	-	-	-

Parkside Preserve

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Pond #1 - Water	Water	75	13	62	100,000	82,667	Pond to the north		
Pond #1 - Inlets/Outlets	Fixtures	40	13	27	2,500	1,688	Pond to the north		
Pond #1 - Dredging	Dredging	40	13	27	20,000	13,500	Pond to the north		
Pond #1 - Shoreline	Surfacing	20	3	17	5,400	4,590	Pond to the north		
Pond #2 - Water	Water	75	13	62	115,000	95,067	Pond in the middle		
Pond #2 - Inlets/Outlets	Fixtures	40	13	27	3,500	2,363	Pond in the middle		
Pond #2 - Dredging	Dredging	40	13	27	25,000	16,875	Pond in the middle		
Pond #2 - Shoreline	Surfacing	20	3	17	6,000	5,100	Pond in the middle		
Pond #3 - Water	Water	75	13	62	180,000	148,800	Pond to the southwest		
Pond #3 - Inlets/Outlets	Fixtures	40	13	27	7,000	4,725	Pond to the southwest		
Pond #3 - Dredging	Dredging	40	13	27	45,000	30,375	Pond to the southwest		
Pond #3 - Shoreline	Surfacing	20	3	17	6,000	5,100	Pond to the southwest		
Trails - Singage		15	1	14	1,900	1,773			
Trails - Paving		25	10	15	125,000	75,000			
General Landscaping	Landscaping	100		100		-			
Subtotals					642,300	487,622		-	-



## Parkside Preserve

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Pond #1 - Water							100,000
Pond #1 - Inlets/Outlets							2,500
Pond #1 - Dredging							20,000
Pond #1 - Shoreline				8,154			-
Pond #2 - Water							115,000
Pond #2 - Inlets/Outlets							3,500
Pond #2 - Dredging							25,000
Pond #2 - Shoreline				9,060			-
Pond #3 - Water							180,000
Pond #3 - Inlets/Outlets							7,000
Pond #3 - Dredging							45,000
Pond #3 - Shoreline				9,060			-
Trails - Singage							1,900
Trails - Paving		181,250					-
General Landscaping							-
Subtotals	-	181,250	-	26,274	-	-	499,900

## Emil Cassier Park

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Trails - Singage	Signage	20	5	15	500	375			
Trails - Paving	Asphalt	25	11	14	363,000	203,280			
Pond #1 - Water	Water	100		100	235,000	235,000	The big pond		
Pond #1 - Inlets/Outlets	Fixtures	40	14	26	5,500	3,575	The big pond		
Pond #1 - Dredging	Dredging	40	14	26	55,000	35,750	The big pond		
Pond #1 - Shoreline	Surfacing	20	2	18	85,000	76,500	The big pond		
Pond #2 - Water	Water	40	14	26	25,000	16,250	The small pond		
Pond #2 - Inlets/Outlets	Fixtures	40	14	26	2,000	1,300	The small pond		
Pond #2 - Dredging	Dredging	40	14	26	5,000	3,250	The small pond		
Pond #2 - Shoreline	Surfacing	20	14	6	5,000	1,500	The small pond		
Bridge #1 - Structure	Structure	40		40		-			
Bridge #1 - Fencing	Fencing	30	10	20	3,500	2,333			
Bridge #1 - Culvert	Fixtures	35	10	25	4,000	2,857			
Bridge #2 - Structure	Structure	40		40		-			
Bridge #2 - Fencing	Fencing	30	10	20	2,500	1,667			
Bridge #2 - Culvert	Fixtures	35	10	25	4,000	2,857			
Frantum - Structure	Structure	40		40		-			
Frantum - Benches/Ammenities	Fixtures	25	10	15	2,500	1,500			
Frantum - Electrical	Fixtures	20	10	10	1,500	750			
Frantum - Walks	Asphalt	30	10	20	24,000	16,000			
Frantum - Signs	Signage	15	10	5	950	317			
General Landscaping	Landscaping	100		100		-			
Subtotals					823,950	605,061		-	-

Emil Cassier Park

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Trails - Singage												
Trails - Paving												515,460
Pond #1 - Water												
Pond #1 - Inlets/Outlets												
Pond #1 - Dredging												
Pond #1 - Shoreline												
Pond #2 - Water												
Pond #2 - Inlets/Outlets												
Pond #2 - Dredging												
Pond #2 - Shoreline					5,900							
Bridge #1 - Structure												
Bridge #1 - Fencing												
Bridge #1 - Culvert												
Bridge #2 - Structure												
Bridge #2 - Fencing												
Bridge #2 - Culvert												
Frantum - Structure												
Frantum - Benches/Ammenities												
Frantum - Electrical								1,950				
Frantum - Walks												
Frantum - Signs			1,035									
General Landscaping												
Subtotals	-	-	1,035	-	5,900	-	-	1,950	-	-	-	515,460

Emil Cassier Park

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Trails - Singage	725						-
Trails - Paving							-
Pond #1 - Water							235,000
Pond #1 - Inlets/Outlets							5,500
Pond #1 - Dredging							55,000
Pond #1 - Shoreline				130,900			-
Pond #2 - Water							25,000
Pond #2 - Inlets/Outlets							2,000
Pond #2 - Dredging							5,000
Pond #2 - Shoreline							-
Bridge #1 - Structure							-
Bridge #1 - Fencing						5,600	-
Bridge #1 - Culvert							4,000
Bridge #2 - Structure							-
Bridge #2 - Fencing						4,000	-
Bridge #2 - Culvert							4,000
Frantum - Structure							-
Frantum - Benches/Ammenities	3,625						-
Frantum - Electrical							-
Frantum - Walks						38,400	-
Frantum - Signs							-
General Landscaping							-
Subtotals	4,350	-	-	130,900	-	48,000	335,500

Residence - State Street

Asset	Asset Category	Asset Life	Current Effective Age	Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Roof	Roofing	20	9	11	14,000	7,700			
Driveway	Asphalt	30	12	18	14,000	8,400			
Walks	Concrete	25	12	13	3,000	1,560			
Doors/Windows	Structure	40	40	-	18,000	-			
Siding/Trim	Structure	30	15	15	10,000	5,000			
Garage Door/Electric	Structure	40	30	10	3,000	750			
Brick/Tuckpointing	Structure	60	50	10	2,500	417			
HVAC	Fixtures	25	11	14	6,500	3,640			
Electrical	Fixtures	75	50	25	7,000	2,333			
Plumbing	Fixtures	75	50	25	4,000	1,333			
Fencing	Fencing	35	25	10	2,500	714			
Gutters/Downspouts	Structure	30	15	15	3,000	1,500			
Fixtures	Fixtures	50	25	25	8,000	4,000			
General Landscaping	Landscaping	100		100		-			
Subtotals					95,500	37,348		-	-



Residence - State Street

Asset	Estimated Investment 2017	Estimated Investment 2018	Estimated Investment 2019	Estimated Investment 2020	Estimated Investment 2021	Estimated Investment 2022	Estimated Investment 2023	Estimated Investment 2024	Estimated Investment 2025	Estimated Investment 2026	Estimated Investment 2027	Estimated Investment 2028
Roof									18,620			
Driveway												
Walks											4,260	
Doors/Windows		20,160										
Siding/Trim								13,000				
Garage Door/Electric								3,900				
Brick/Tuckpointing								3,250				
HVAC												9,230
Electrical												
Plumbing												
Fencing								3,250				
Gutters/Downspouts												
Fixtures												
General Landscaping												
Subtotals	-	20,160	-	-	-	-	-	23,400	18,620	-	4,260	9,230

Residence - State Street

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Roof							-
Driveway				21,140			-
Walks							-
Doors/Windows							-
Siding/Trim							-
Garage Door/Electric							-
Brick/Tuckpointing							-
HVAC							-
Electrical							7,000
Plumbing							4,000
Fencing							-
Gutters/Downspouts	4,350						-
Fixtures							8,000
General Landscaping							-
Subtotals	4,350	-	-	21,140	-	-	19,000

Museum

Asset	Asset Category	Asset Life	Current Effective Age	Current Remain. Life	Current Replacement Cost	Present Value	Comments	Estimated Investment 2015	Estimated Investment 2016
Roof	Roofing	30	12	18	80,000	48,000			
Fire Supression System	Fixtures	30	12	18	75,000	45,000			
Walks	Concrete	35	12	23	7,000	4,600			
Trim/Siding	Structure	35	12	23	25,000	16,429			
Gutters/Downspouts	Structure	35	12	23	15,000	9,857			
Brick/Tuckpointing	Structure	50	8	42	100,000	84,000			
Doors/Windows	Structure	30	12	18	20,000	12,000			
Electrical	Fixtures	50	12	38	50,000	38,000			
Security	Fixtures	30	12	18	2,000	1,200			
Plumbing	Fixtures	50	12	38	20,000	15,200			
Elevators	Fixtures	28	12	16	80,000	45,714			
HVAC	Fixtures	25	12	13	40,000	20,800			
Deck	Fixtures	25	12	13	3,500	1,820	517,500		
General Landscaping	Landscaping	100		100		-			
Subtotal					517,500	342,620		-	-



Museum

Asset	Estimated Investment 2029	Estimated Investment 2030	Estimated Investment 2031	Estimated Investment 2032	Estimated Investment 2033	Estimated Investment 2034	Remaining Investment 2035+
Roof				123,200			-
Fire Supression System				115,500			-
Walks							7,000
Trim/Siding							25,000
Gutters/Downspouts							15,000
Brick/Tuckpointing							100,000
Doors/Windows				30,800			-
Electrical							50,000
Security				3,080			-
Plumbing							20,000
Elevators			118,400				-
HVAC							-
Deck							-
General Landscaping							-
Subtotal	-	-	118,400	272,580	-	-	217,000

**Jeanette Freeman**

---

**Subject:** FW: Impact Fee Appraisals

---

**From:** Ted Strack  
**Sent:** Thursday, January 07, 2016 1:36 PM  
**To:** [kcountr@sync427.org](mailto:kcountr@sync427.org); [nstuckert@sync427.org](mailto:nstuckert@sync427.org); Dan Gible ([danielg@sycamoreparkdistrict.com](mailto:danielg@sycamoreparkdistrict.com))  
**Subject:** Impact Fee Appraisals

I have received the following quotes for the appraisal work we are looking for related to the whole impact fee equation. These are estimated amounts, but should be very close to what they ultimately bill us for their services.

- Jeff Jacobson \$100 per hour for his time not to exceed \$4,000
- Lee Ovington \$5,000
- Paul Conn \$5,200

This was a bit more than I expected, but when compared to the impact fees we have collected over the past three years it makes me feel a little better about the number. Please let me know your thoughts.

**Ted M. Strack**  
**Resource Bank, N.A.**  
**Sr. V.P. & Sr. Lender**

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Total Control Panel

[Login](#)

To: [jeanettef@sycamoreparkdistrict.com](mailto:jeanettef@sycamoreparkdistrict.com) [Remove](#) this sender from my allow list  
From: [tstrack@resourcebank.com](mailto:tstrack@resourcebank.com)

*You received this message because the sender is on your allow list.*

**Jeanette Freeman**

---

**Subject:** FW: Engagement of Appraisers

**From:** Ted Strack  
**Sent:** Wednesday, December 23, 2015 9:00 AM  
**To:** [kcountr@sync427.org](mailto:kcountr@sync427.org); [nstuckert@sync427.org](mailto:nstuckert@sync427.org)  
**Cc:** Dan Gibble ([danielg@sycamoreparkdistrict.com](mailto:danielg@sycamoreparkdistrict.com))  
**Subject:** Engagement of Appraisers

Kathy and Nicole,

At last night's Park District board meeting I updated the commissioners on the status of our impact fee discussions. They are in basic agreement with the path we are going down. Dan Gibble did express some concern that our board may need to formally approve some of what we are going to do with regard to engaging the appraisers. I have carbon copied Dan on this e-mail so that he can weigh in as necessary.

It is my plan to contact the three appraisers we agreed upon (Jeff Jacobson, Mark Akers, and Lee Ovington) with the following basic directions and request.

Scope of Work:

- Appraise an acre of fully improved land within the boundaries of the City of Sycamore (fully improved residential "lots" ready for the construction of a home). For our purposes this would be a proxy for the cost to acquire an acre of land within the City of Sycamore for a neighborhood park. I would note that in most developments about 50% of the land mass is consumed by road ways and other non-residential uses. Therefore, it is my opinion that we would need to reduce whatever value is derived for an acre of fully improved land by 50% to account for this.
- Appraise an acre of unimproved land on the boundaries of the City of Sycamore. For our purposes this would be a proxy for the cost to acquire an acre of land defined as community park space.
- For both types of parcels we would ask for valuations related to the following time frames.
  - Value as of 12/31/15 (current value)
  - Value as of 12/31/12 (value three years ago)
  - Value as of 12/31/09 (value six years ago)
- The appraisals need to be completed by January 22, 2016.

Before engaging any of the appraisers I would ask that they provide us with a cost estimate and confirmation of their ability to complete the project within the designated time frame.

Kathy and Nicole please confirm that my summary above will provide the School District with the information you will need to complete your impact fee calculation. If there is something else you need or if you would like to proceed in another manner please let me know.

Dan if you have concerns about our proceeding as outlined above without obtaining official board approval please let me know.

Thanks

**Ted M. Strack**

## SYCAMORE PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: January 19, 2016**

### **STAFF RECOMMENDATION**

#### **AGENDA ITEM: REVIEW of FINDINGS FROM AQUATIC FACILITY SURVEY: Discussion**

#### **BACKGROUND INFORMATION:**

Recently DeKalb Park District conducted a survey with financial support from Sycamore Park District in regards to the desire for and backing of the concept of a JOINT Aquatic Facility. The overall findings can be found in Appendix A.

The goal for Sycamore Park District has always been to attempt to make a joint facility a reality. Upon my filling the position of Executive Director 4 years ago I began that conversation with DeKalb Park District and received pushback. It is my understanding that prior to my arrival there were other attempts made, as well. In the last 18 months we re-opened this conversation with DeKalb Park District when their Board turned over.

The result was the recent survey conducted of DeKalb, Sycamore, Cortland and Malta residents which we helped pay for. However, without reviewing those findings with Sycamore Park District, the DeKalb Park District has determined that the findings of the survey indicated that there is not support for a joint facility.

In looking at Appendix A it should be noted that I agree with the finding that there is not great support for a joint facility. However, it should be noted that one can rarely get a majority support in a survey for any facility that might cost taxpayers dollars. Sometimes, agencies like ours provide facilities for a lesser than majority of our citizens. In fact, I would argue that with the exception of our neighborhood parks, most of what we offer in the way of facilities does not reach a majority of our citizens:

- 27% of our residents use our pool.
- 28% use our golf course
- Etc.



In Appendix B you will find the interpretation of the Survey Findings from the perspective of JUST SYCAMORE RESPONDENTS.

**I feel the bigger question should be:**

“Do the 20% of people in DeKalb who use their pool, and the 18% in Sycamore who use our pool actually support a joint facility?”

(Note: Our survey in 2011 showed 26% of our residents using our pool)

**The points that stand out more to me are:**

- In the overall survey the average age of the respondent was much older than the population average.
- The “YES” and “I’m Not Sure” respondents were 51%.
- Taxes was 65% of the reasons for the “NO”
- There was a HIGH willingness to travel far to a joint facility.
- Those who supported a joint pool supported the 5 to 10 and 10 to 15 dollar per month tax implication should a joint facility be built.
- A fairly high tolerance to Daily Admission rate of \$6 to \$9 was found.
- A higher rate for a Season Pass was also found for \$100 to \$150 being well supported.
- Support in Sycamore was slightly higher than the support in DeKalb for a joint aquatic facility.
- Support from “empty nesters” skewed the negative view for a joint facility. This is not surprising.
- In Sycamore Only sample we find that Sycamore residents are slightly more willing to put their tax money where their mouth is in terms of paying for a joint aquatic facility.

**FISCAL IMPACT: None at this time.**

**STAFF RECOMMENDATION: As a result of these findings, there are clear implications for Sycamore Park District. Therefore, I recommend the Board consider future approval of the following actions:**

1. Expenditure of ADA funds for retro-fitting our current pool according to our ADA Transition Plan to meet expectation for accessibility.
2. That we continue to honor our commitment to our current pool to keep it open as long as it remains fiscally responsible.
3. That we continue to move forward with the plans for our Splashpad in ACTION 2020.

**PREPARED BY:** Daniel Gibble, Executive Director

A handwritten signature in black ink, appearing to read "Dan Gibble", is written over the printed name.

**BOARD ACTION:**

## **APPENDIX A**

### **Overall Findings**



MEMO

To: Daniel Gibble, Executive Director  
Sycamore Park District

From: Tod J. Stanton

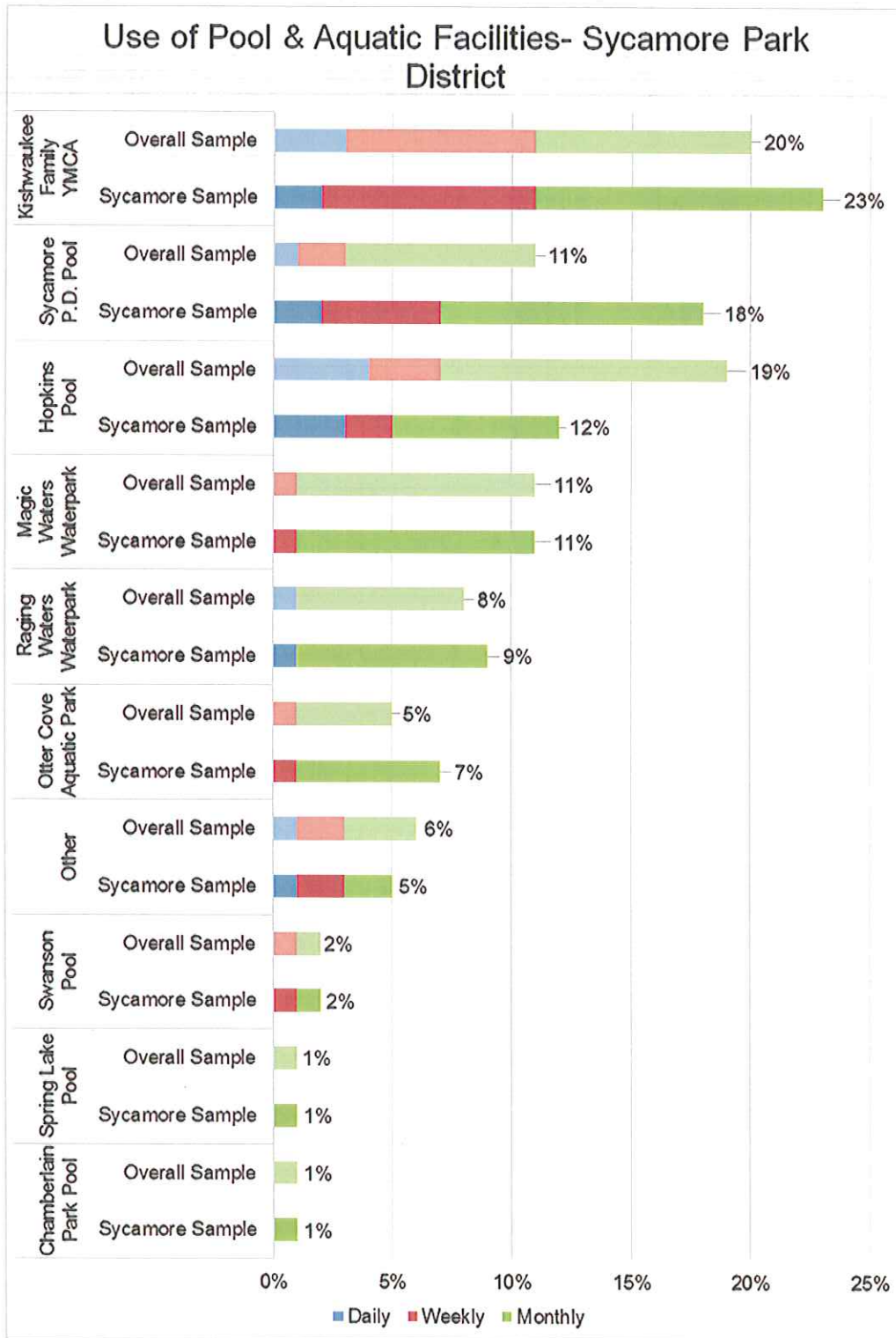
Date: December 18, 2015

RE: Sycamore Park District Joint Pool Survey Data Comparison

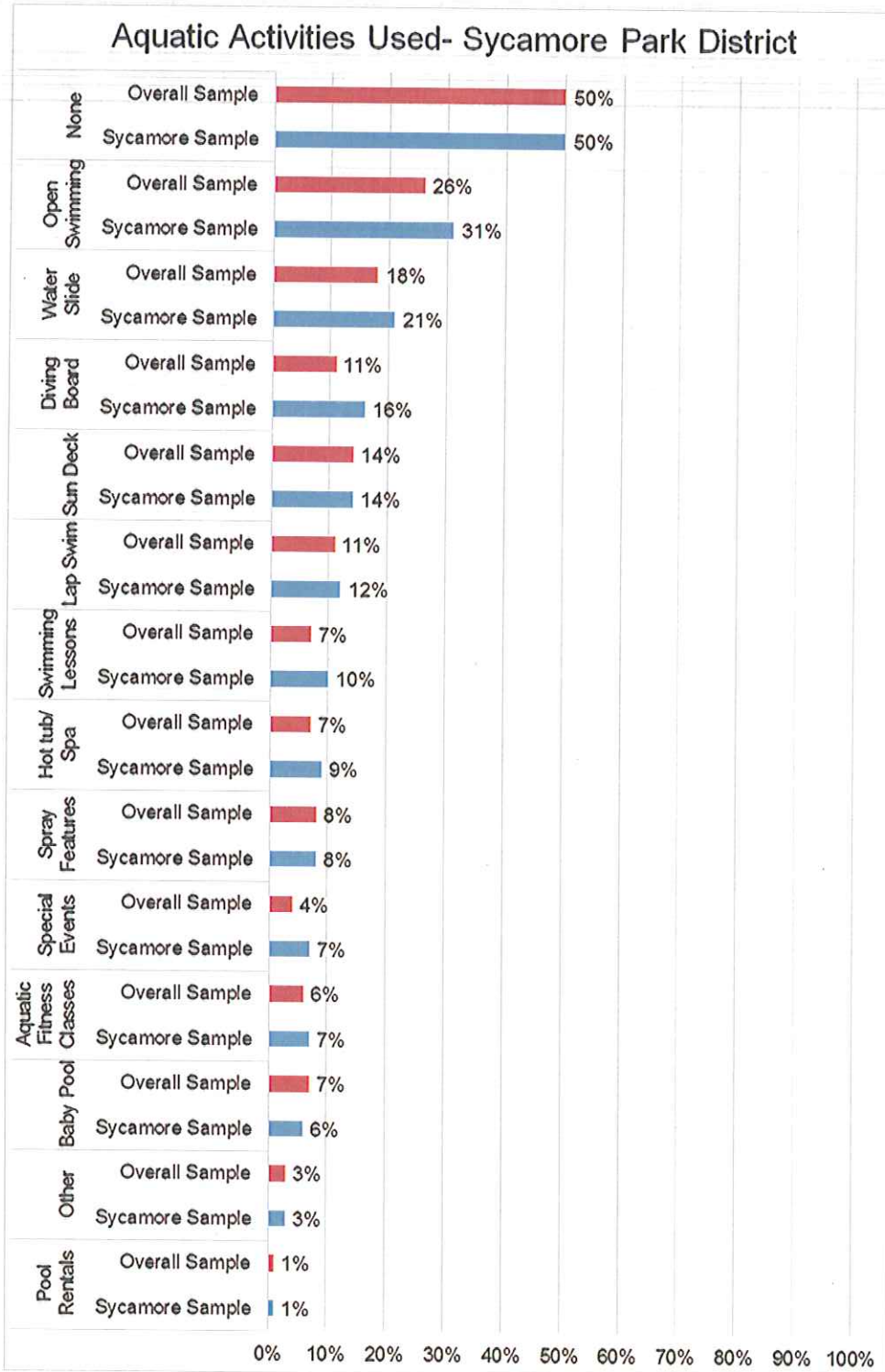
Dan,

This memo consists of the survey data for the respondents within the Sycamore Park District as compared to the overall sample for Questions 1 through 8.

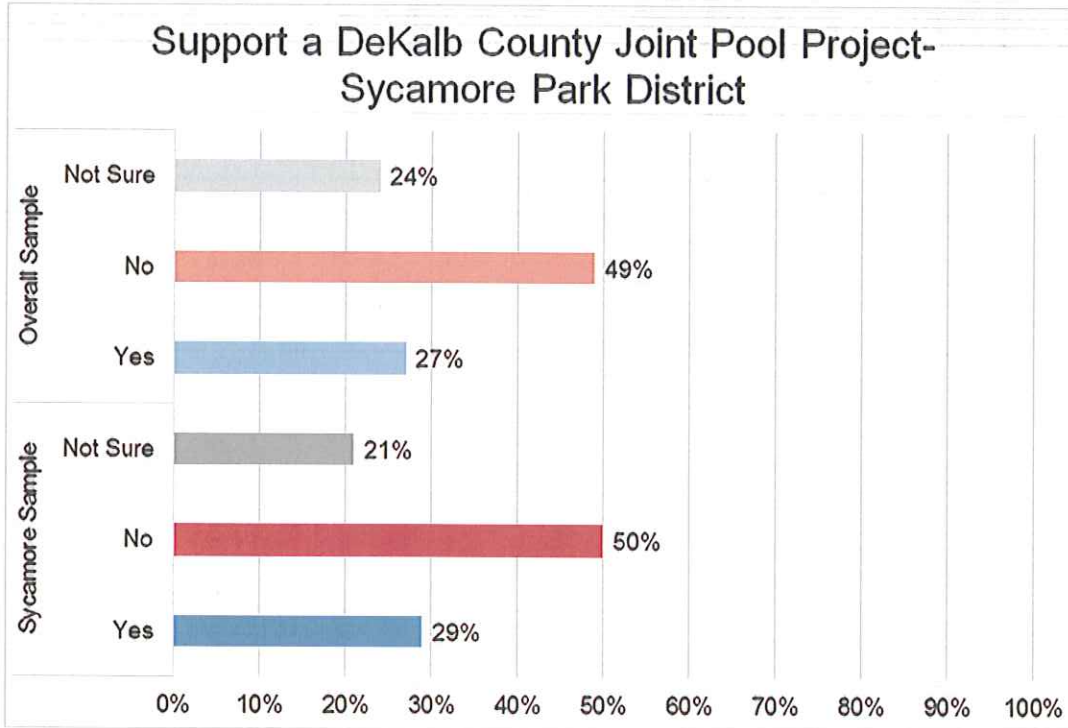
**Question 1:** How often have you, or any members of your household used each of the following pools in the past 12 months? (Check all that apply)



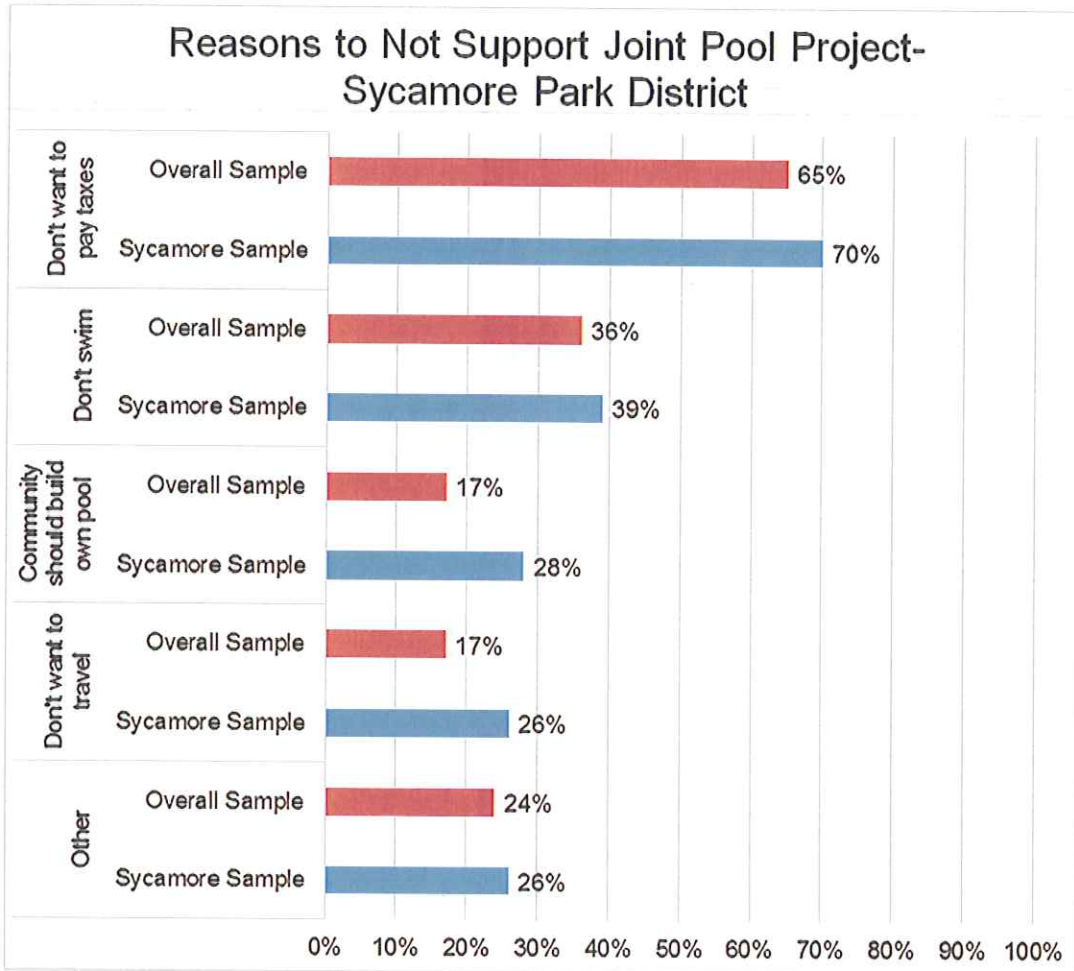
**Question 2:** Which of the following aquatic activities have you or members of your household used in the past 12 months? (Choose all that apply)



**Question 3:** Several communities within DeKalb County have discussed the possibility of a joint pool project in the future to share building and operating costs. Would you or members of your household support a joint pool project in the future even if it was not in your immediate town?

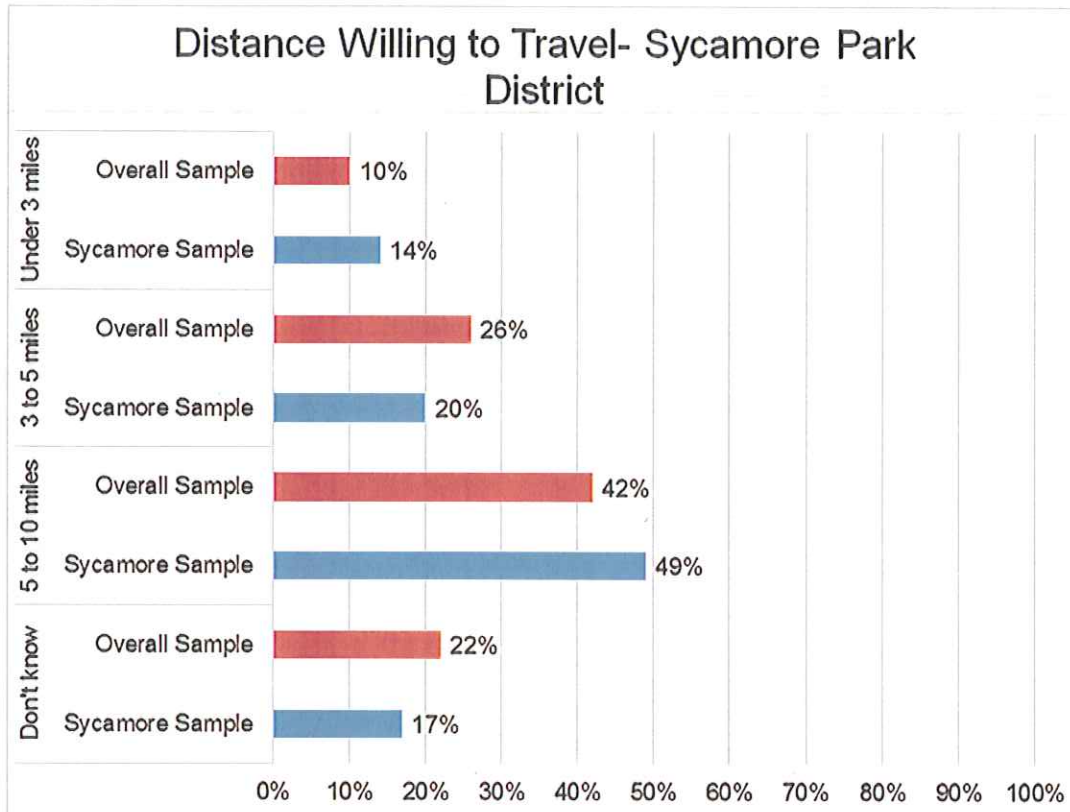


**Question 3a:** Please indicate the reason why you would not support a joint pool project. (Choose all that apply)

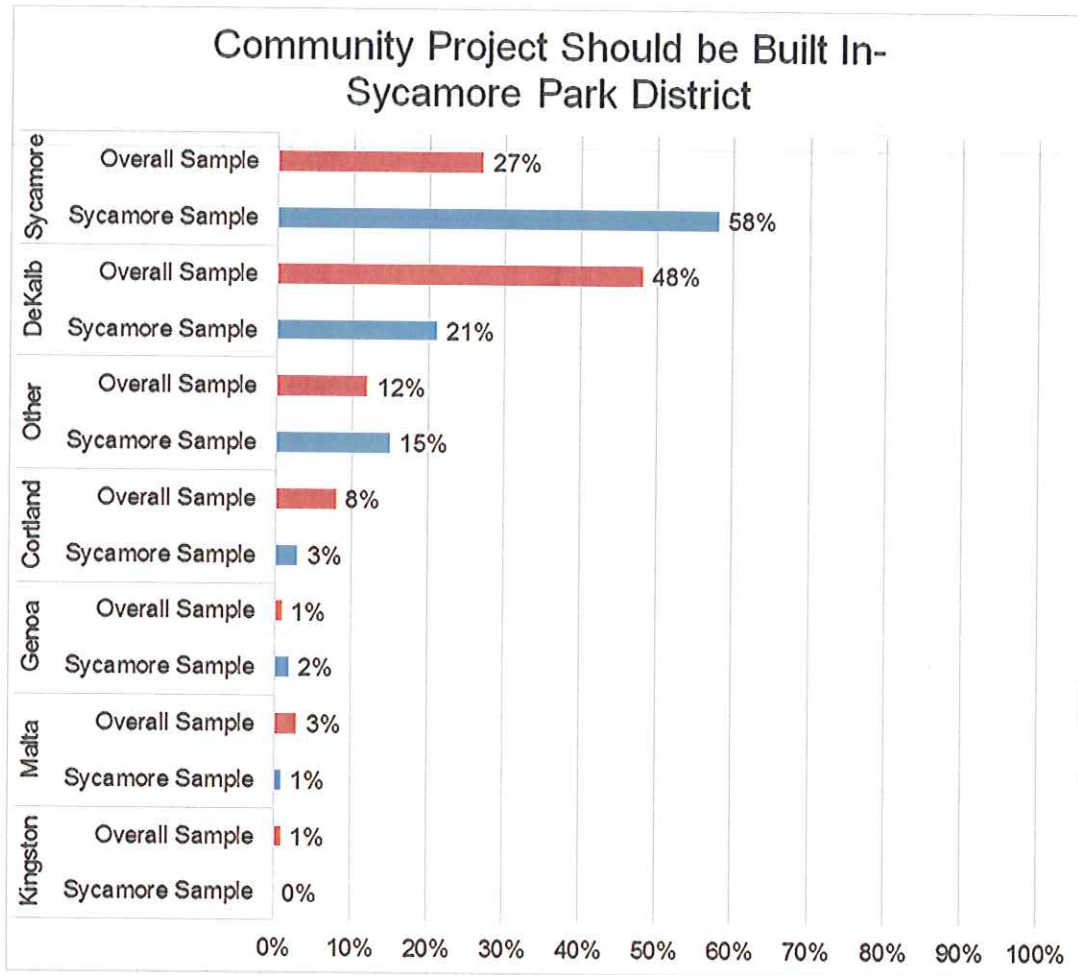




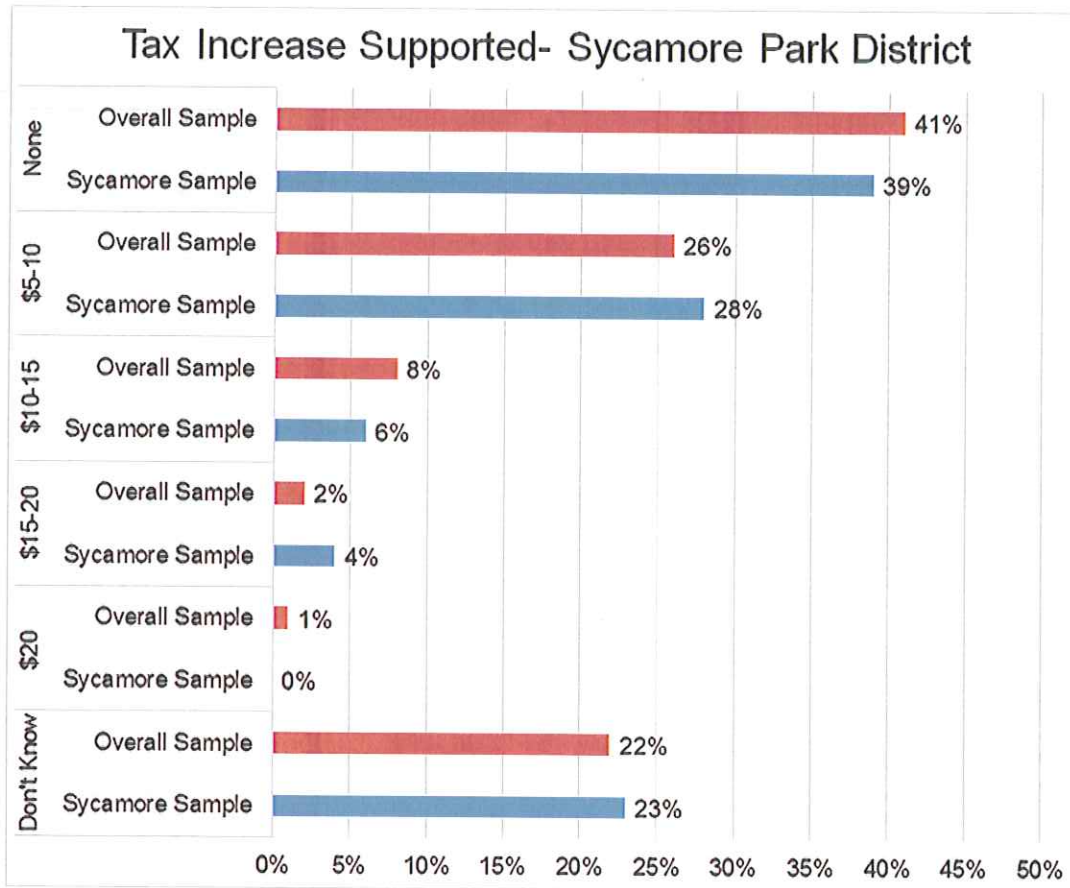
**Question 4:** From your home, how far would you be willing to travel to a joint pool project?



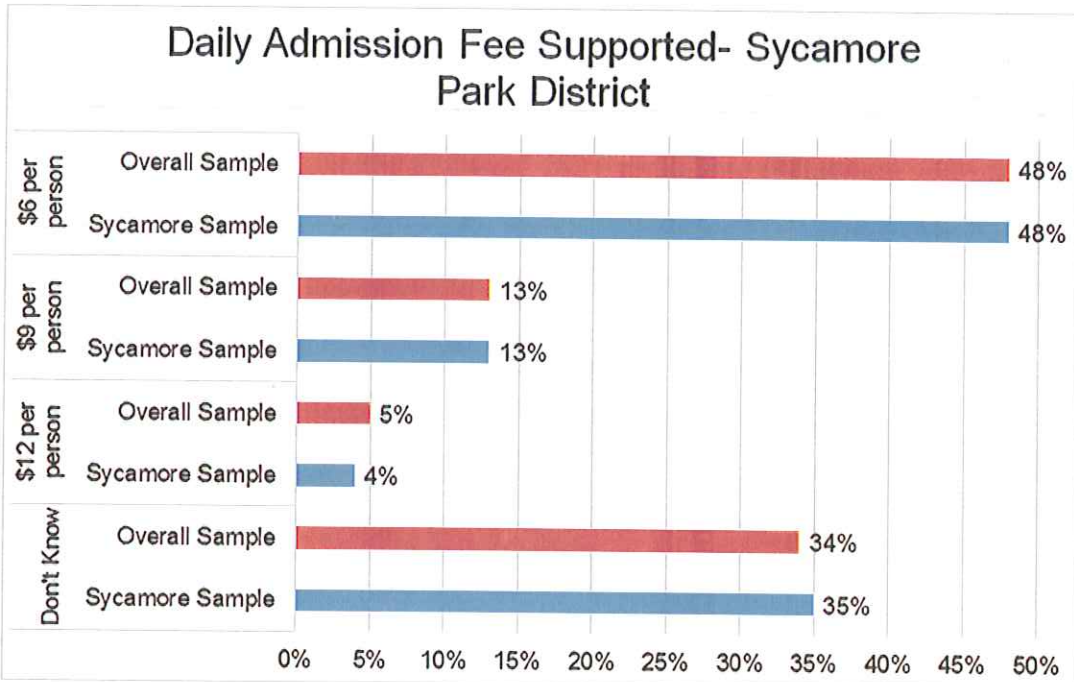
**Question 5:** In which community in DeKalb County should a future joint facility be built?



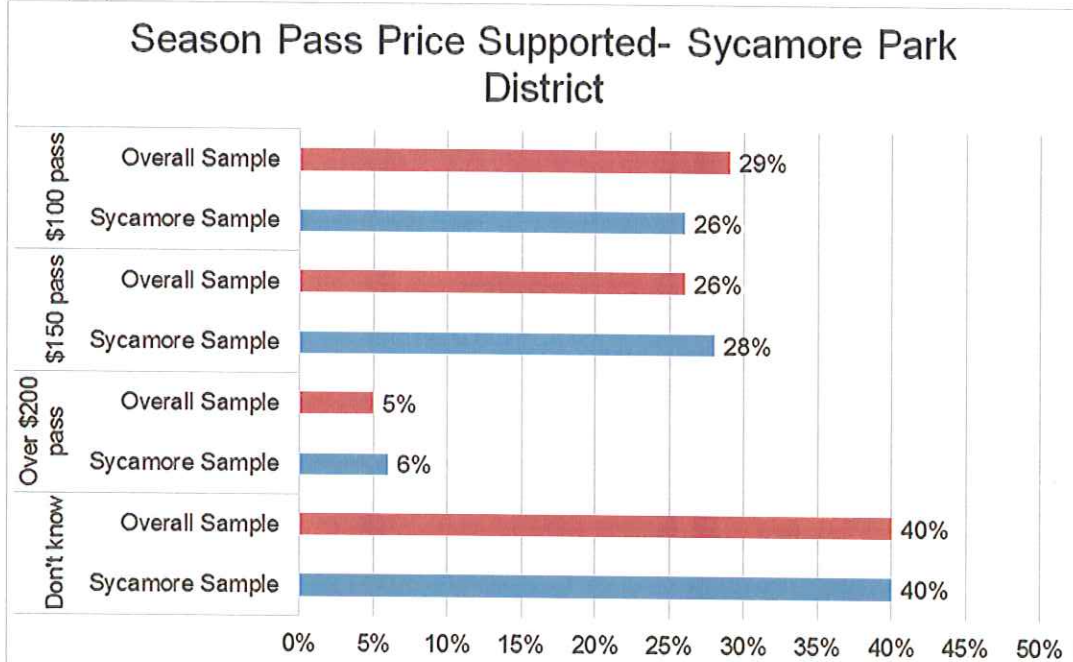
**Question 6:** If a joint pool facility had the features you want in an aquatic facility, how much of a tax increase would you be willing to pay to build a joint pool project?



**Question 7:** If a joint pool facility had the features you want in an aquatic facility, what is the most you would be willing to pay for daily admission for a joint pool project?



**Question 8:** If a joint pool facility had the features you want in an aquatic facility, how much would you be willing to pay for a season pass for 2 or more persons for a joint pool project?



**APPENDIX B**  
**Sycamore Respondents**



# Potential Joint Pool Project Aquatics Survey Findings Report



Prepared By:



[www.publicresearchgroup.com](http://www.publicresearchgroup.com)

**December 2015**



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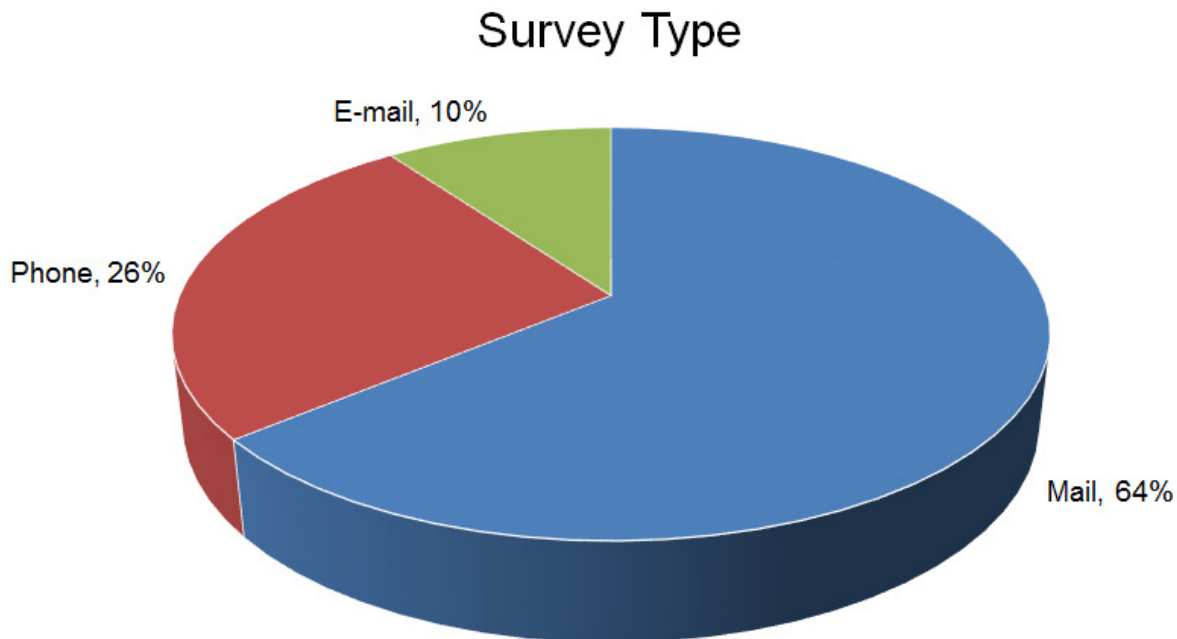
## Potential Joint Pool Project Aquatics Survey Findings

### Methodology of the Study

In late summer 2015, the Public Research Group (PRG) was retained by the DeKalb Park District to explore the future potential of a joint pool project in DeKalb County through a statistically valid aquatics survey. The Park District worked collaborative with other local government agencies that included a sample of the four adjacent communities to DeKalb.

The study asked questions from which the responses could be quantified, with a qualitative question at the end permitting respondents whatever additional information the respondents desired to provide. In addition, basic demographic information was gathered from the respondents, including their age, ages within their household and gender.

In this study, surveys were sent out to a sample of mail, telephone and email addresses, receiving 697 total responses, of which 444 were completed mail surveys, 185 were completed telephone surveys and 68 were email surveys. The goal was to obtain at least 600 responses which was obtained. The combined population of the four communities is 67,600. A total of 697 responses provides a 95% level of confidence with a +/- 3.7% confidence interval for the total population of the four communities sampled. The following pie chart illustrates the percentages of the survey types completed.





## Potential Joint Pool Project Aquatics Survey Findings

The four communities that were included in this survey included Cortland, DeKalb, Malta and Sycamore. This study gathered survey data that used random sample selections generated by Geographic Information Systems (GIS) of mail, telephone and email candidates. These samples were selected independently of each other, so that no one household would be able to respond to more than one of the survey types and that the samples are valid representations of these four communities. The following table is a breakdown of the survey sample that was obtained for this project.

<b>Community</b>	<b>Sample Target</b>	<b>Sample Actual</b>	<b>Difference</b>
Cortland	50	71	+21
DeKalb	350	350	+0
Malta	30	22	-8
Sycamore	170	254	+84
<b>Total</b>	<b>600</b>	<b>697</b>	<b>+97</b>

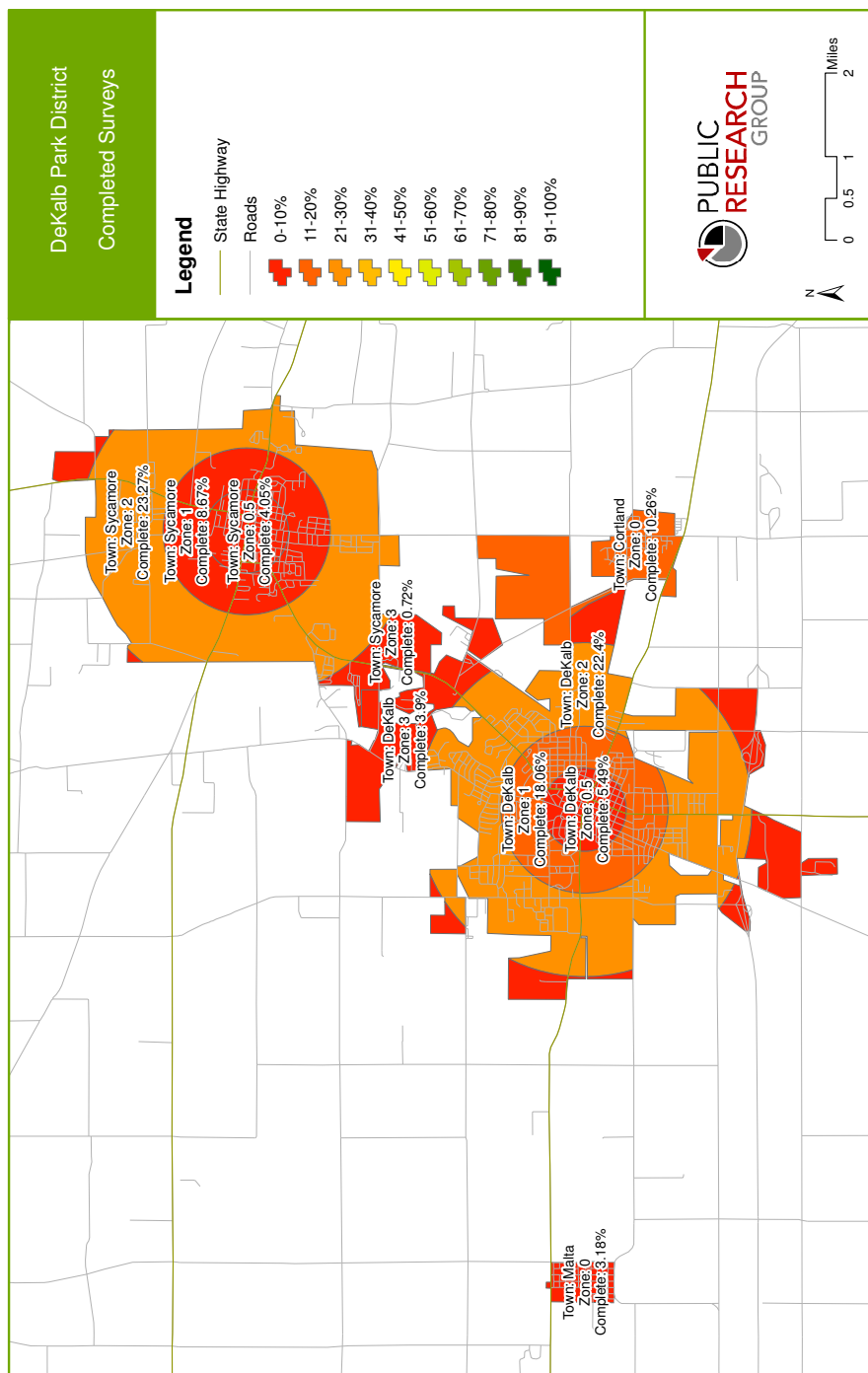
The survey questions in this study are contained in the Appendix of this report. Within the questionnaire, respondents are asked to note their gender and Question 11 asks “beginning with yourself, what are the ages of the people living in your household.” Question 11 permits data analysts at Public Research Group to create variables of whether respondents are 55 or older or have children in the household.

Questions 1 through 8 probed the preferences of respondents with regard to their support for a future potential joint pool project within DeKalb County. The survey included a series of questions asking the respondents’ willingness to pay a tax increase to build the project as well as fees to use such a facility. The survey questionnaire provided instructions for respondents who were not in favor of the joint facility to skip Questions 4 through 8, however many of the mail surveys were entirely completed. Public Research Group inputs the data as it is given on the survey instrument by the respondents. The analysis for Question 6 does show the data as collected and presented on the returned questionnaire and the data adjusted per the instructions if followed correctly.

# Potential Joint Pool Project Aquatics Survey Findings

This report will begin with a comparison of the basic demographic data provided by respondents to Census estimates and then systematically present the answers to questions provided by respondents. Periodically, demographic data will be compared relative to responses to important questions. Public Research Group will also present key findings of Question 3 using GIS derived heat maps for an additional dimension of analysis to the survey data.

The map that follows was generated using Geographic Information Systems (GIS) software showing the percentage of surveys in 0.5 to 1 mile radius increments completed across the four different communities.



## Potential Joint Pool Project Aquatics Survey Findings

### Demographics

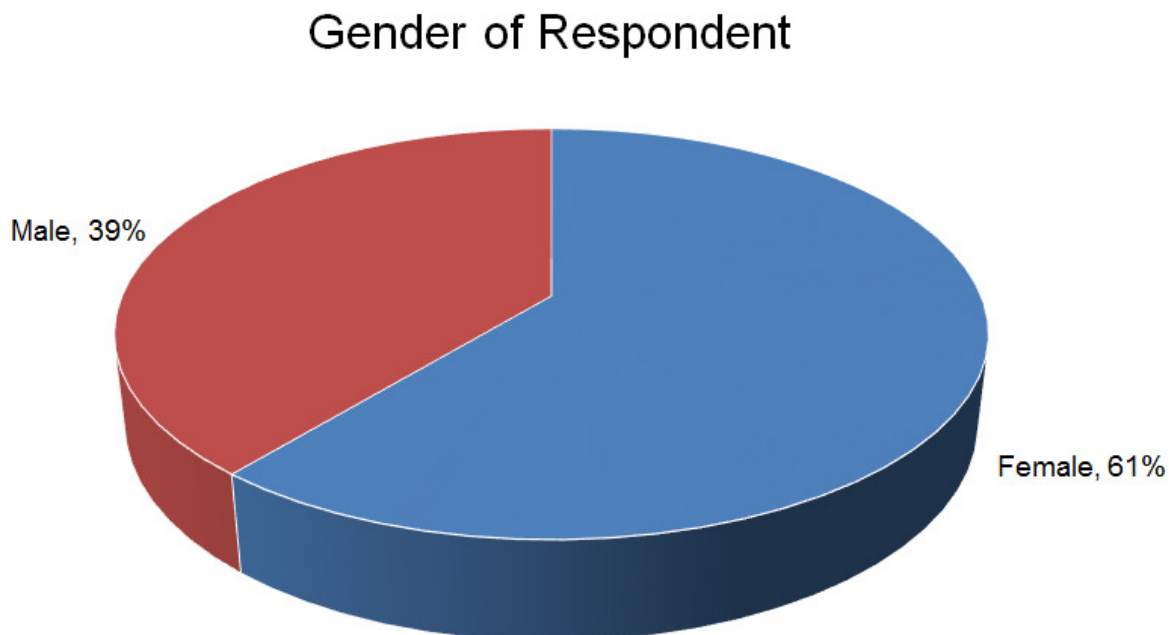
The 2010 Census demographic information for this unique study boundary are not readily available. However, composite demographic information from the four communities will be sufficient for general comparisons for this study.

The following is the composite data for the basic demographic information:

Total Population	67,600
Percent Male	49.3%
Percent Female	50.7%
Median Age	30.9
Total Households	21,151
Total Households with Children	6,289
Average Household Income	\$46,951

#### Question 10: What is your gender?

The first demographic comparison is that, compared to the Census data, a higher percentage of females responded to the survey at 61% than composite demographic data at 50.7%. The following pie chart illustrates the gender breakdown.



Females are typically more diligent in responding to mail, telephone and email surveys and tend to be the spokespersons of their households. The question becomes does this slight gender difference lead to a response bias. The answer in social science research is usually not since most questions in the survey were about household use and preferences of aquatics facilities.

## Potential Joint Pool Project Aquatics Survey Findings

### Question 9: How long have you lived within your community?

The average length of residency for survey respondents was 28 years with the shortest length at 1 year while the longest being 89 years. This finding suggests that the survey captured a variety of resident lengths within the four communities including long time residents that have a historical perspective on swimming in the DeKalb area.

### Question 11: What are the ages of those in your household?

The average age of respondents to this survey was higher than the composite demographic data, 58 years old for the survey as compared to the composite demographic median age of 31 years old. However, since those under 18 years did not participate in the survey, the true age of this sample is about 40 years of age, closer to the 2010 census data.

The percentage of households in this survey with children was almost identical to the composite demographic data of 30%, with 31% of survey households responding containing children.

Overall, PRG believes that the random sample of survey respondents is representative of the demographics of the four communities. The traditional mail surveying approach tends to get more females and older aged respondents while the additional methods of email and telephone sampling helps in producing a more well rounded measurement of community sentiments.



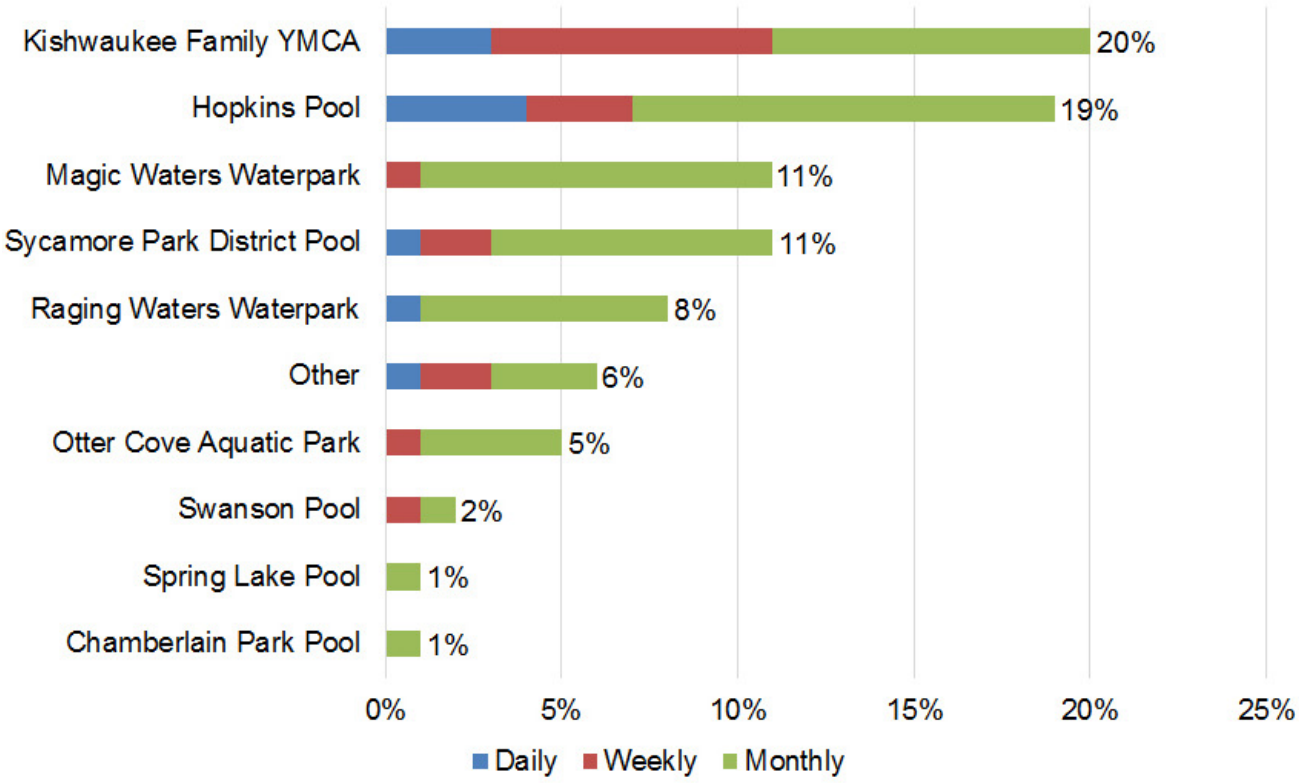
# Potential Joint Pool Project Aquatics Survey Findings

## Use of Aquatic Facilities & Activities

**Question 1: How often have you, or any members of your household used each of the following pools in the past 12 months? (Check all that apply)**

The first question in the survey asked respondents if they or members of their household use any of the local community pools or other related water parks. The findings show that a vast majority of respondents never use aquatic facilities. Of those that do use pools, Kishwaukee Family YMCA, Hopkins Pool and the Sycamore Park District Pool were the most used. The following bar chart illustrates the data found in terms of use of the pools found in the local area.

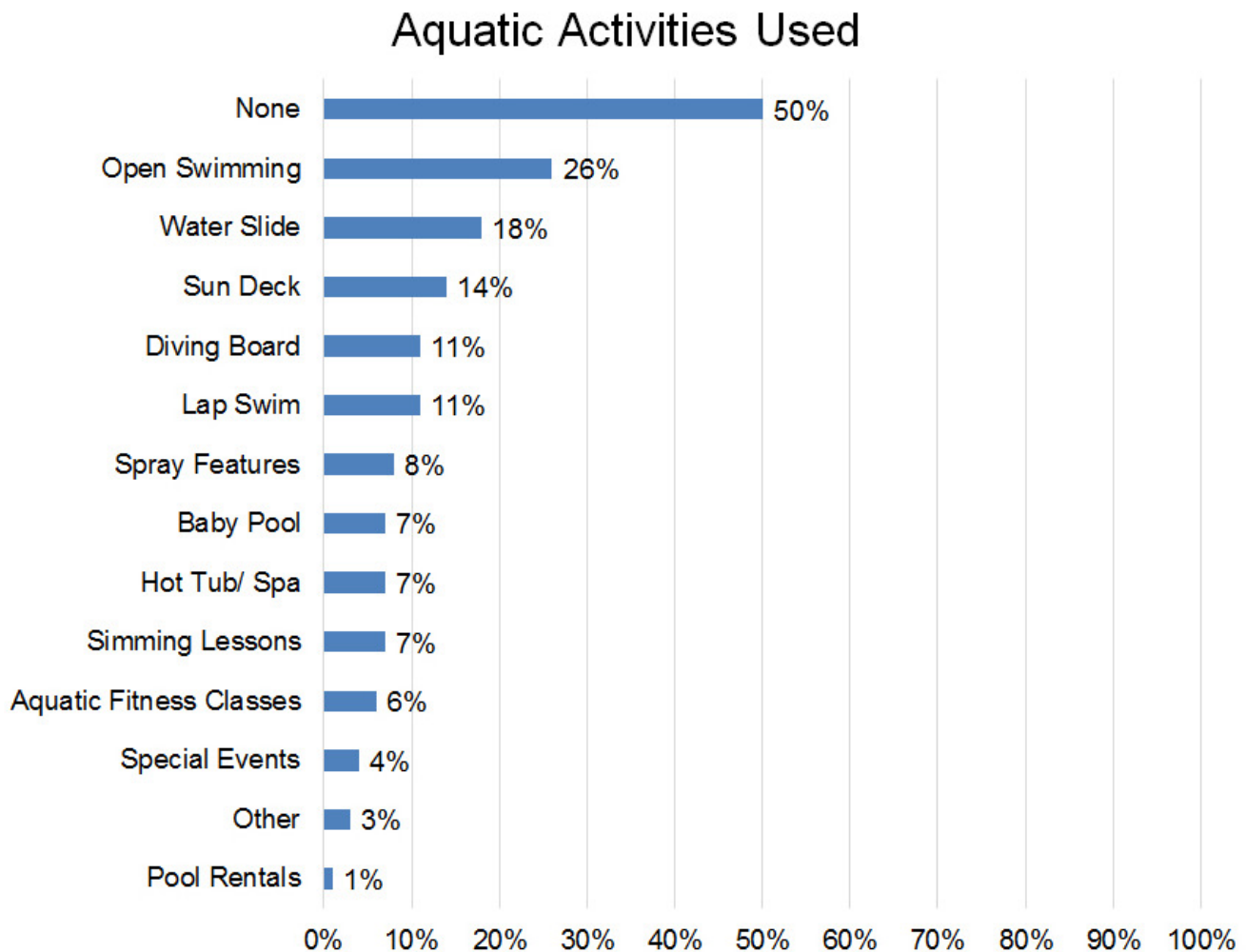
Use of Pool & Aquatic Facilities



## Potential Joint Pool Project Aquatics Survey Findings

**Question 2: Which of the following aquatic activities have you or members of your household used in the past 12 months? (Choose all that apply)**

The second question in the survey seeks to gather data about aquatic activities that survey respondents or members of their household have used in the past 12 months. The data is illustrated in the bar chart that shows the top three activities were none at 50%, open swimming at 26% and water slides at 18%.



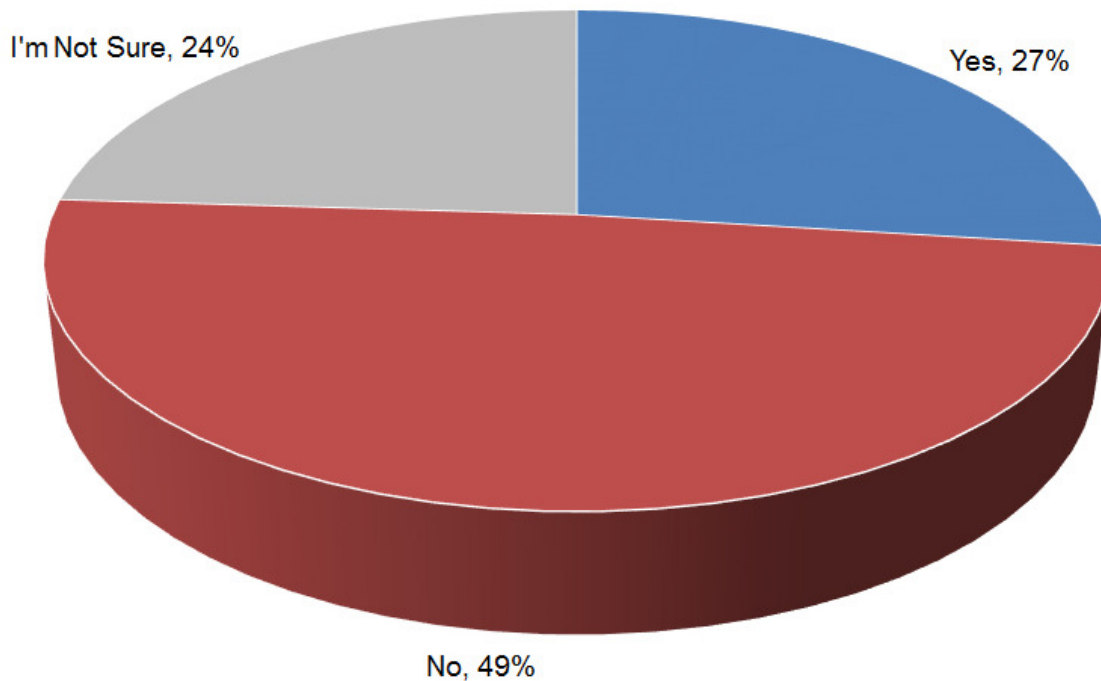
## Potential Joint Pool Project Aquatics Survey Findings

### Level of Support for Joint Pool Project

**Question 3: Several communities within DeKalb County have discussed the possibility of a joint pool project in the future to share building and operating costs. Would you or members of your household support a joint pool project in the future even if it was not in your immediate town?**

The third question captures very valuable data that is central to the core purpose of this study. The data shows that 49% would not support a joint pool project, 27% would and 24% were not sure. When PRG has asked similar questions like this in the past, the support, no support and not sure percentages are a bit closer to equal among the three choices at about 33% each. The high percentage of no at 49% provides a strong indication that any potential joint project would have at best a 50/50 chance of support. The following pie chart illustrates the level of support.

#### Support a DeKalb County Joint Pool Project



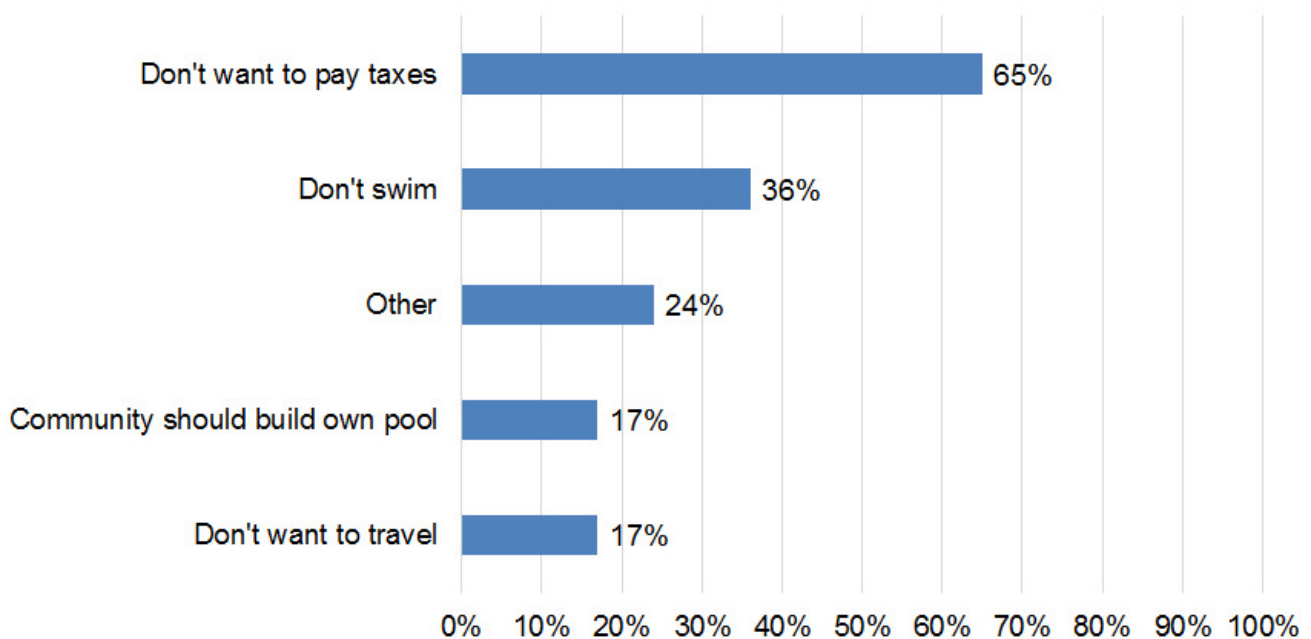
## Potential Joint Pool Project Aquatics Survey Findings

**Question 3a: Please indicate the reason why you would not support a joint pool project. (Choose all that apply)**

Question 3a was a follow up for those survey respondents that selected no in Question 3 as to the reasons why they would not support a potential joint pool project. The top reason at 65% was a willingness not to pay additional taxes to build it. Notable “Other” responses included resident wouldn’t use a pool, already have their own pool or access to private pool and residents feeling that a joint pool would be harder for children to access on their own.

The survey respondents were asked to proceed to Question 9 to complete the demographic questions as the remaining questions dealt with topics pertaining to the joint pool project. The following bar chart illustrates the data collected.

### Reasons to Not Support Joint Pool Project



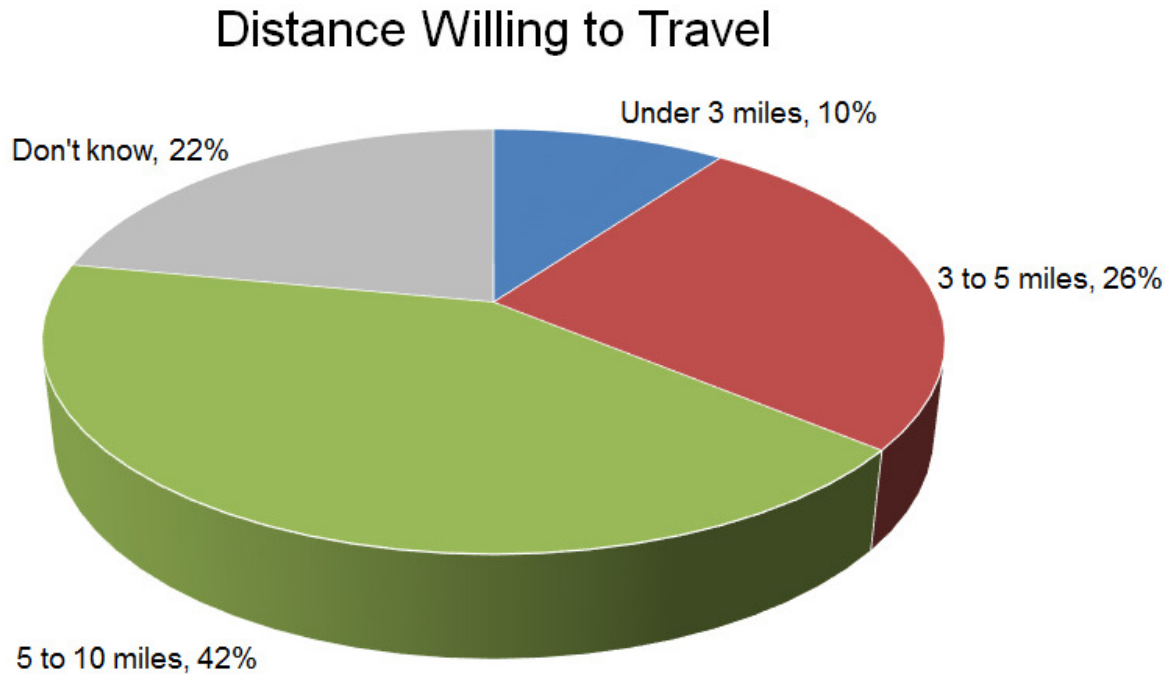


## Potential Joint Pool Project Aquatics Survey Findings

### Willingness to Travel & Potential Location

**Question 4: From your home, how far would you be willing to travel to a joint pool project?**

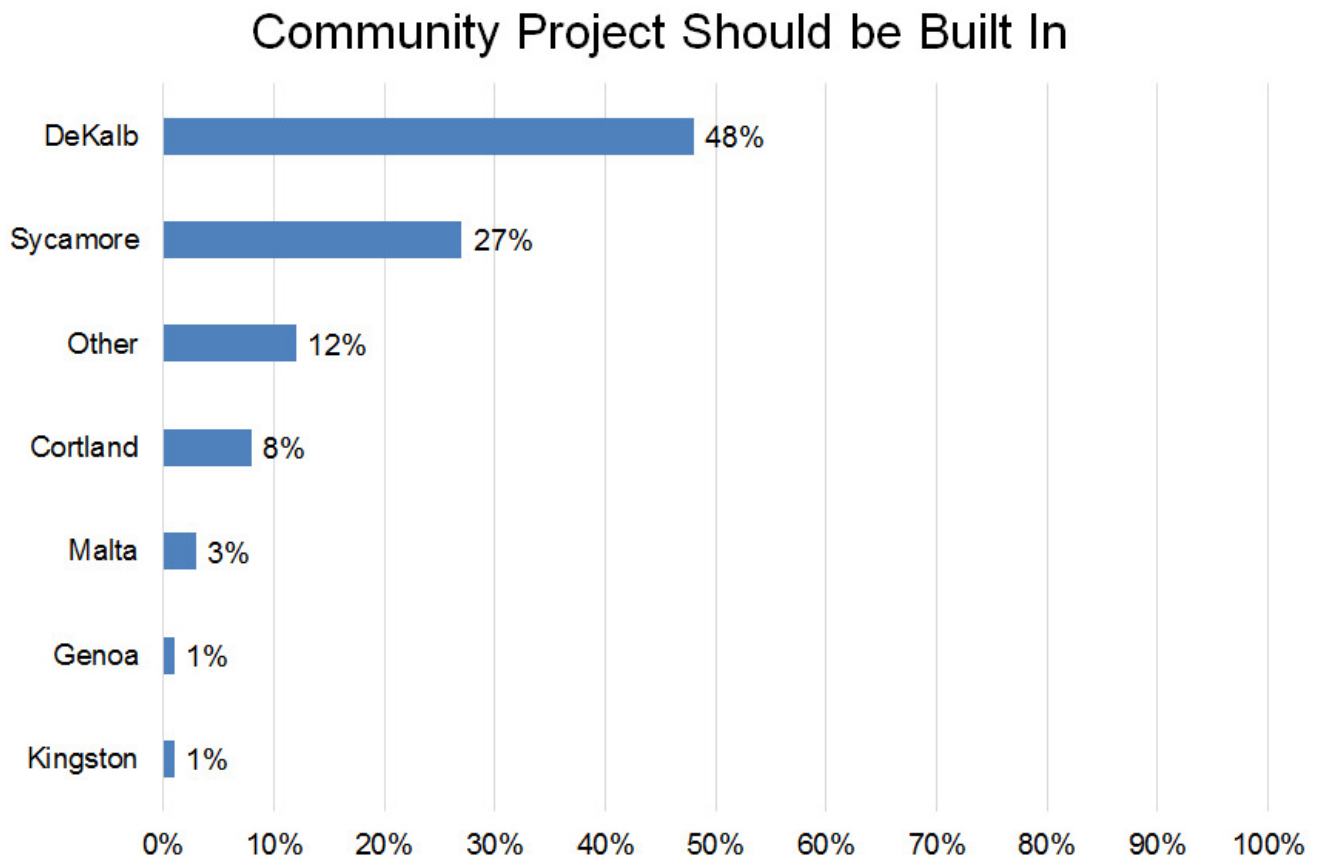
This question tested the distance one would be willing to travel with the highest percentage of survey respondents willing to travel 5 to 10 miles at 42%. The following pie chart illustrates the distances respondents were willing to travel.



## Potential Joint Pool Project Aquatics Survey Findings

### Question 5: In which community in DeKalb County should a future joint facility be built?

The fifth question allowed survey respondents to select which community in DeKalb County the proposed facility should be built. The top three responses were DeKalb at 48%, Sycamore at 27% and other at 12%. Most of the “Other” responses suggested building between DeKalb and Sycamore. The following bar chart illustrates the percentages of the communities for this question.



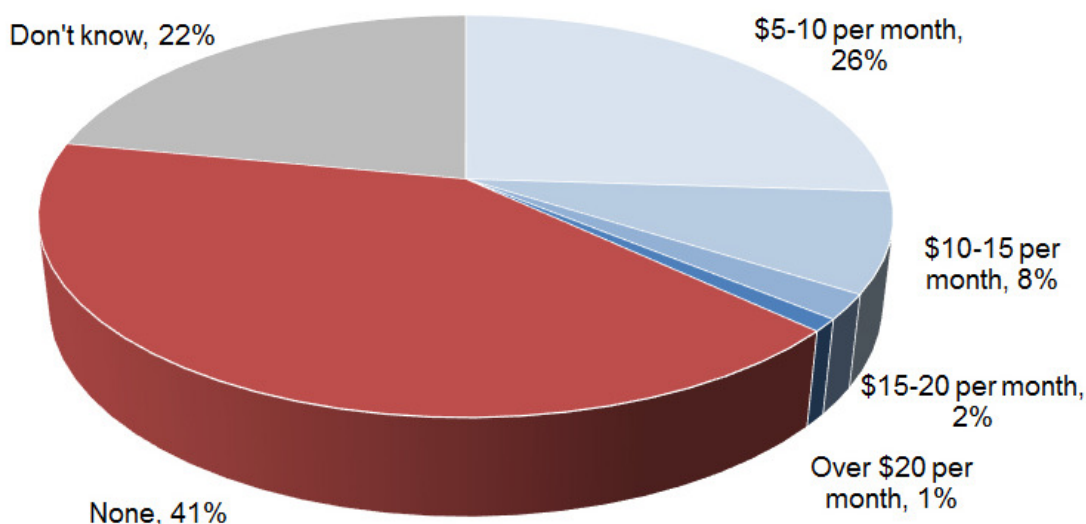
## Potential Joint Pool Project Aquatics Survey Findings

### Financial Support for Joint Pool Project

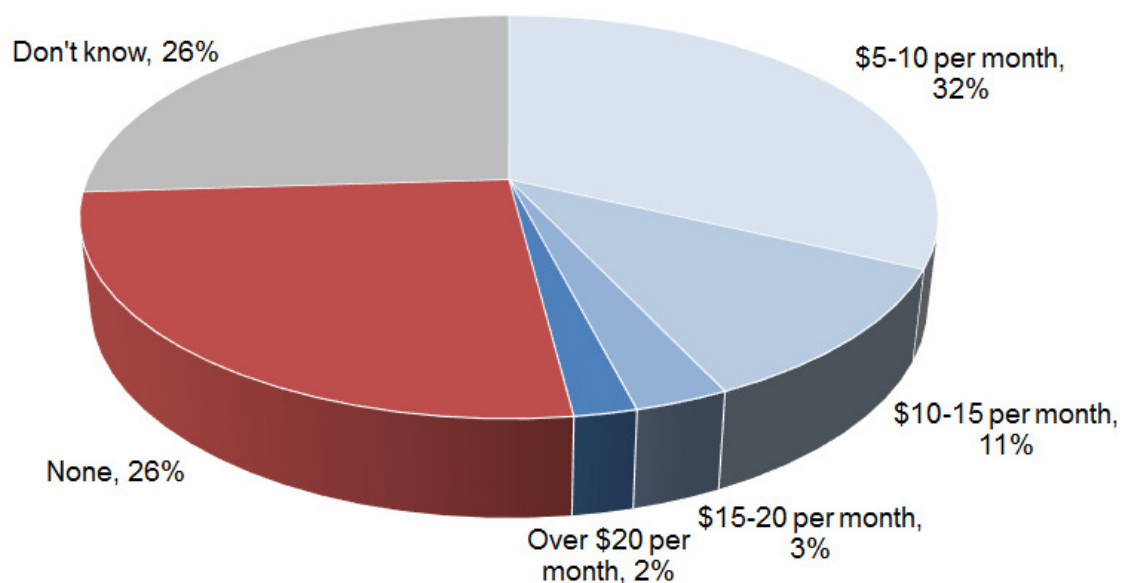
**Question 6: If a joint pool facility had the features you want in an aquatic facility, how much of a tax increase would you be willing to pay to build a joint pool project?**

The sixth question focused on how much of a tax increase would the survey respondent be willing to pay. The first pie chart is the actual data collected which has the highest percentage was none at 41%, followed by \$5-10 per month at 26%. The second pie chart is adjusted based on the survey instructions with the non-supporters from Question 3 removed from the data. The adjustment does provide a more positive outlook with a slight majority supporting a tax increase. The following pie charts illustrates the dollar amounts of support for this question.

**Tax Increase Supported- Actual Survey Input**



**Tax Increase Supported- Adjusted**

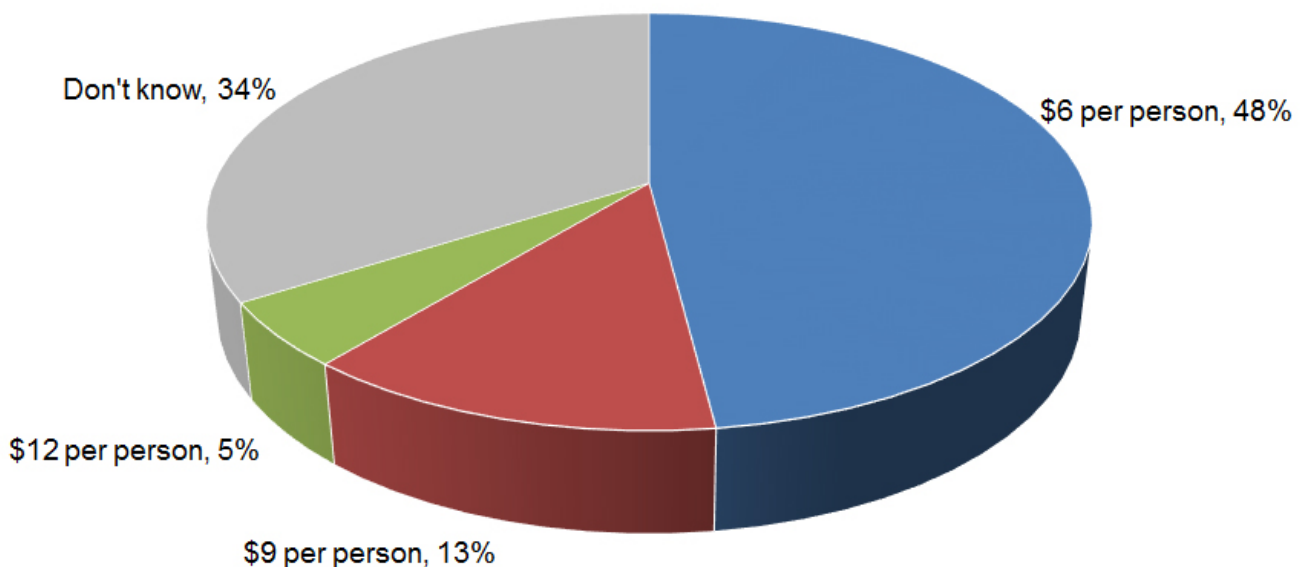


## Potential Joint Pool Project Aquatics Survey Findings

**Question 7: If a joint pool facility had the features you want in an aquatic facility, what is the most you would be willing to pay for daily admission for a joint pool project?**

The seventh question focused on how much of a daily admission fee would the survey respondent be willing to pay to use the potential pool project. The highest percentage was \$6 per person at 48% followed by don't know at 34% and a sharp drop off at \$9 per person at 13%. The following pie chart illustrates the dollar amounts of daily admission fees for this question.

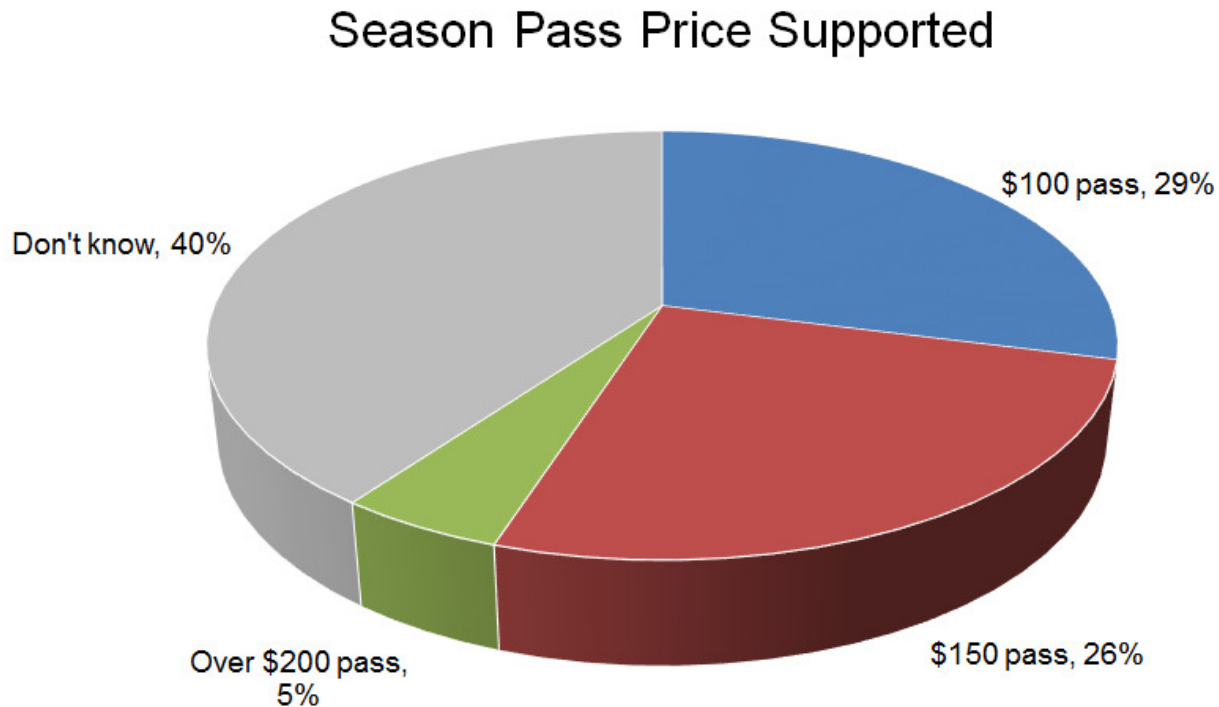
### Daily Admission Fee Supported



## Potential Joint Pool Project Aquatics Survey Findings

**Question 8: If a joint pool facility had the features you want in an aquatic facility, how much would you be willing to pay for a season pass for 2 or more persons for a joint pool project?**

The eighth question focused on how much would the survey respondent be willing to pay for a season pass to use the pool project. The highest percentages were don't know at 40% followed by \$100 at 29% and finally \$150 at 26%. The following pie chart illustrates the dollar amounts of season pass fees for this question.



**Question 12: Please make any additional comments that you think would be helpful.**

The comments are included in the Appendix of this report. A summary of the themes reflected in the comments include:

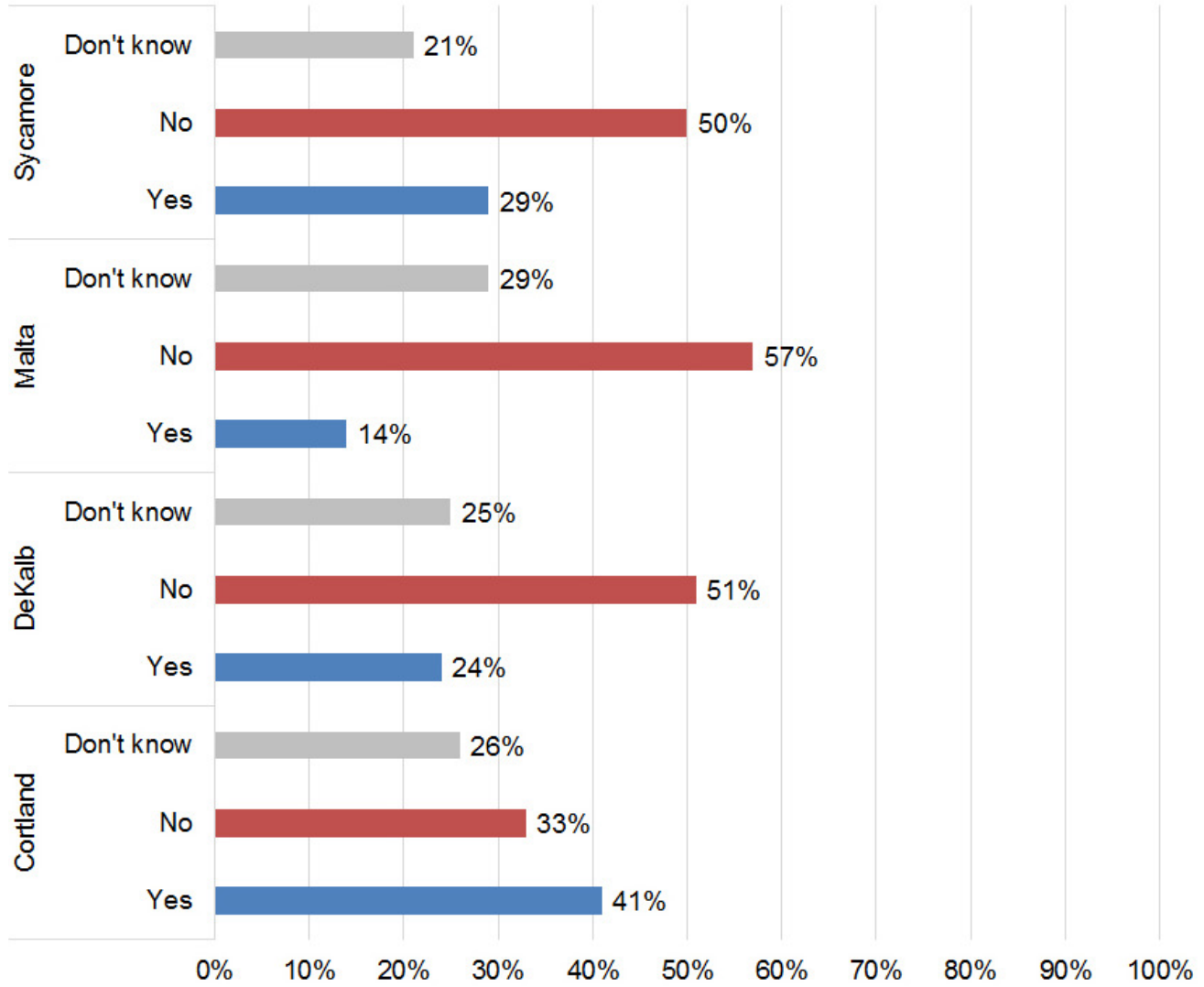
- Consideration of an indoor pool
- Will not support an increase in taxes
- Need more information
- Opinions on the location
- Good idea to share cost for a new pool in the county

# Potential Joint Pool Project Aquatics Survey Findings

## Cross Tabulation for Question 3

The cross tab analysis for question 3 shows Cortland being the most supportive while the other 3 communities dropping off under 50%. The other demographic variables also played a factor in the level of support as younger respondents under 55 were two times more supportive and households with children were also nearly two times more supportive.

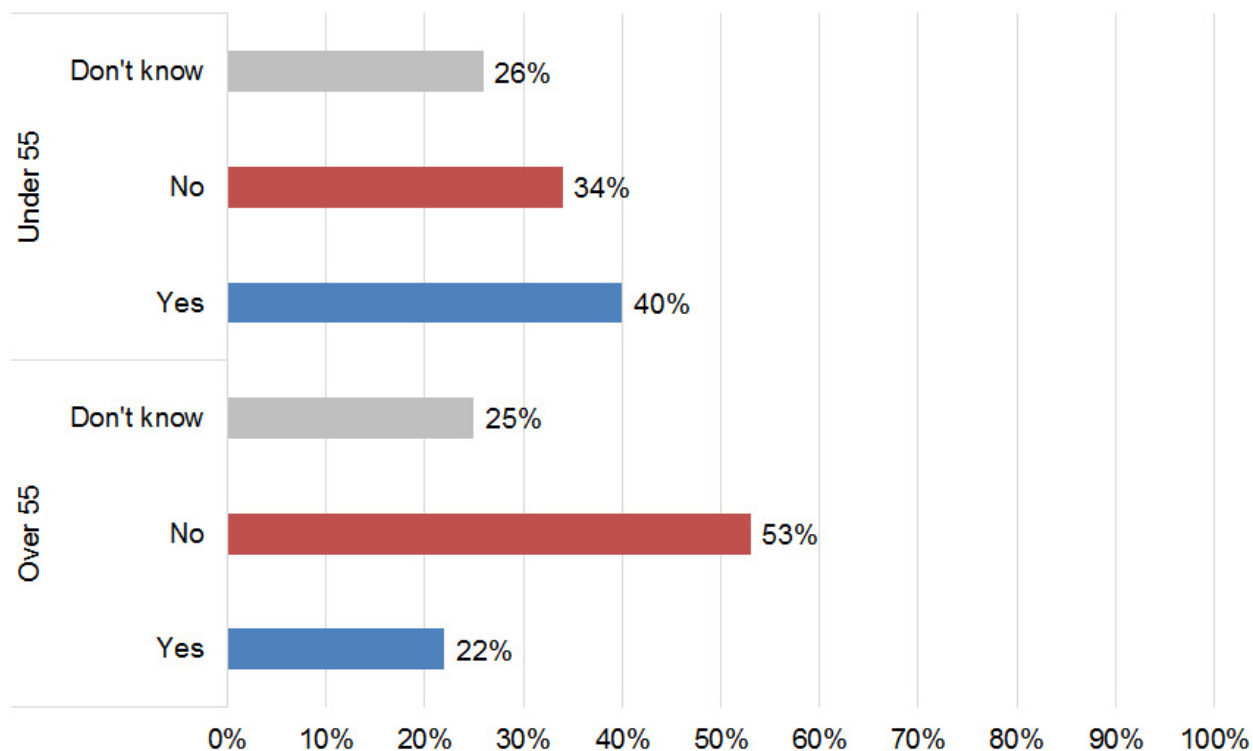
Support By Community



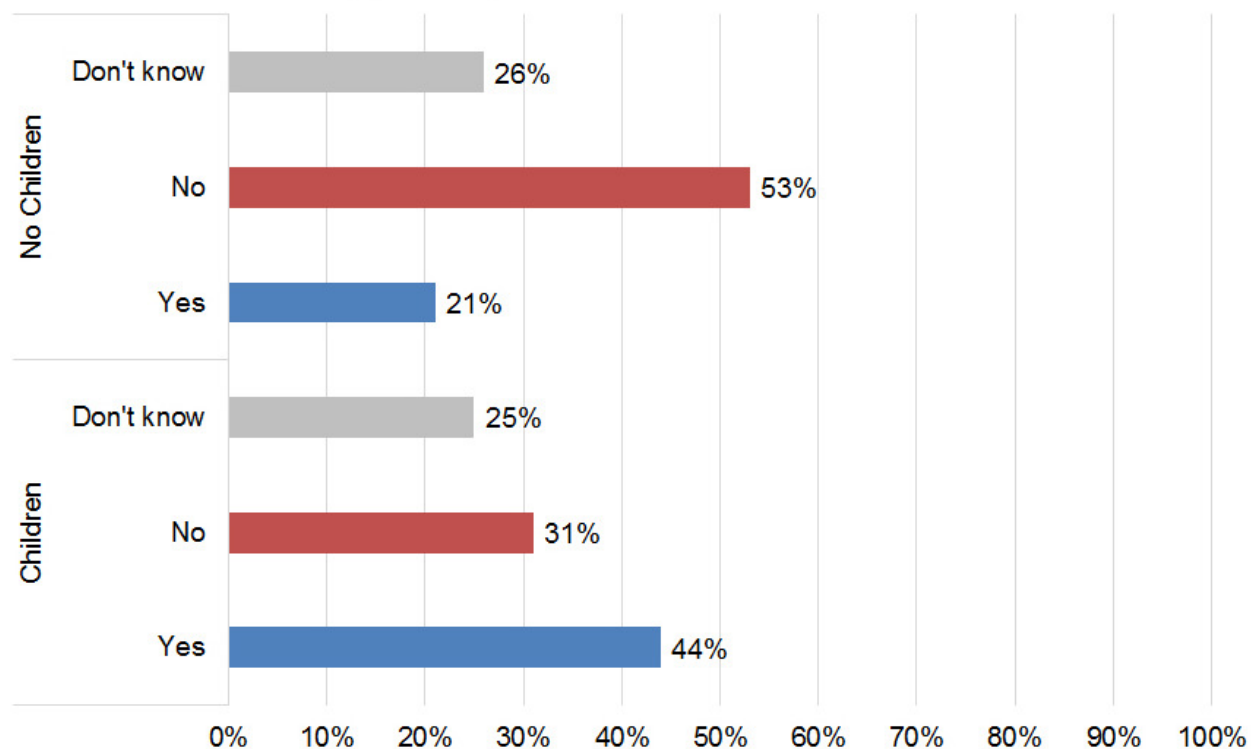
## Potential Joint Pool Project Aquatics Survey Findings

### Cross Tabulation

#### Support By Age Group



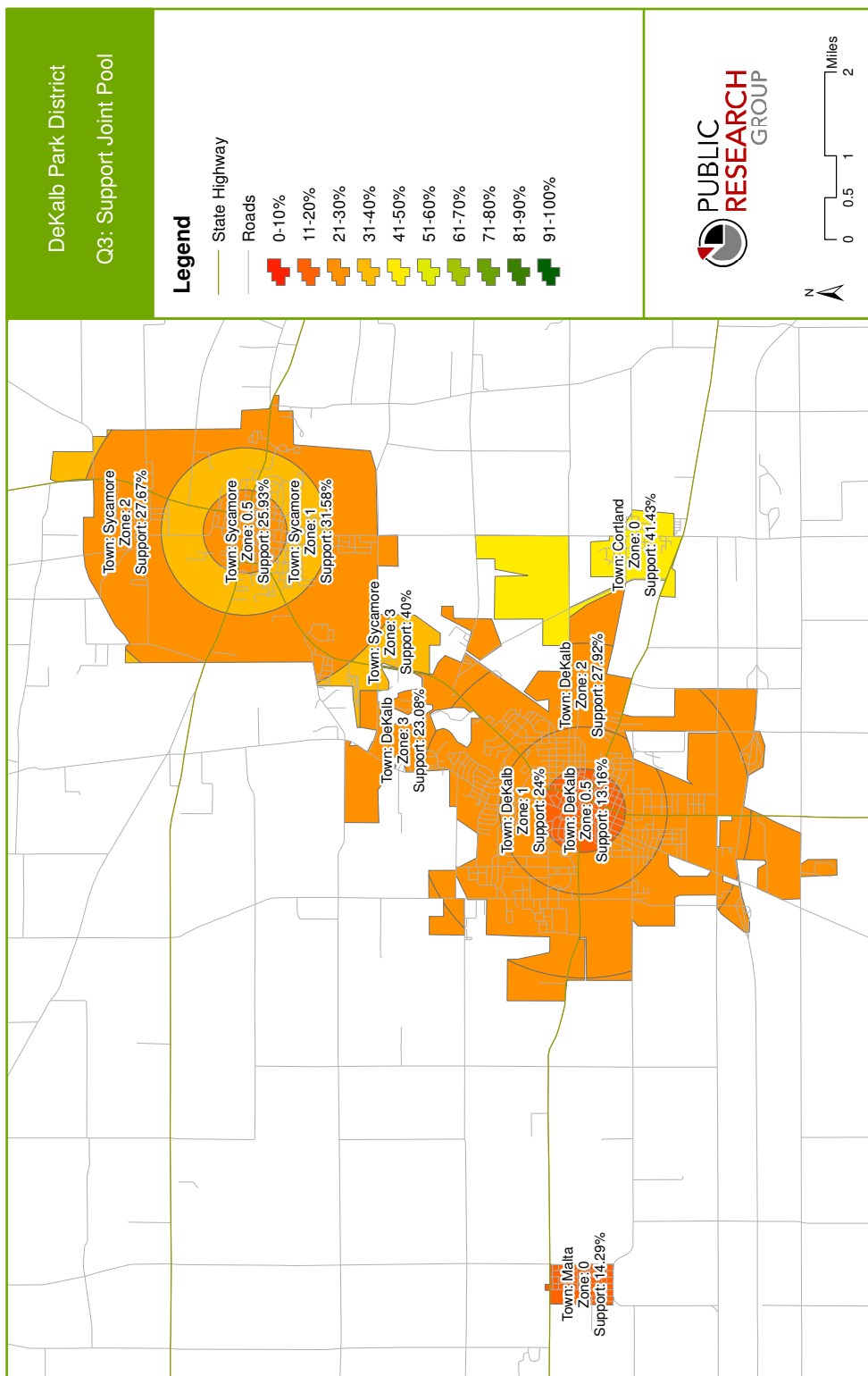
#### Support by Children in Household



# Potential Joint Pool Project Aquatics Survey Findings

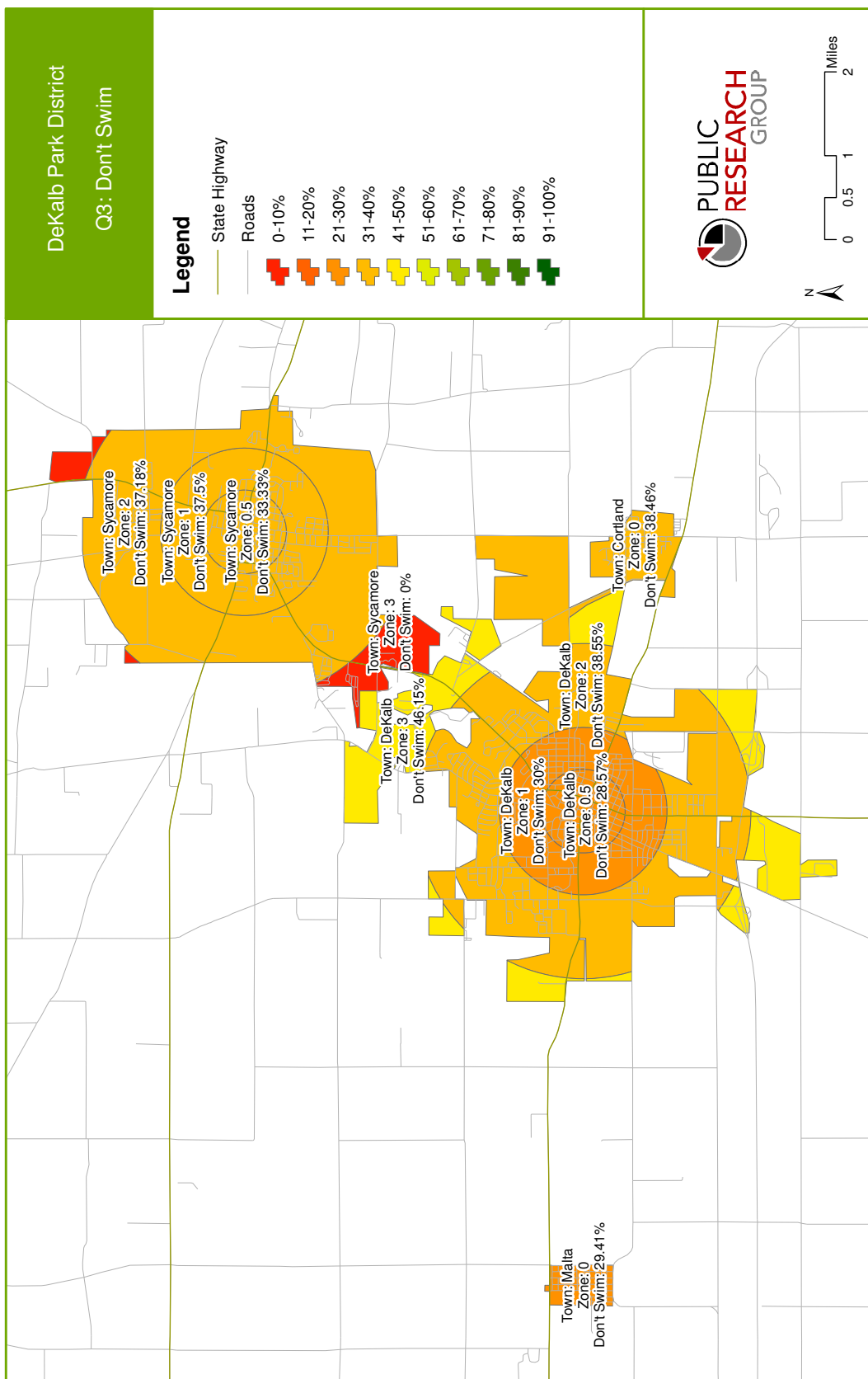
## Mapping

The following heat maps depict data from questions 3 & 3a in terms of support, participation in swimming and paying additional taxes to build a joint aquatics facility.

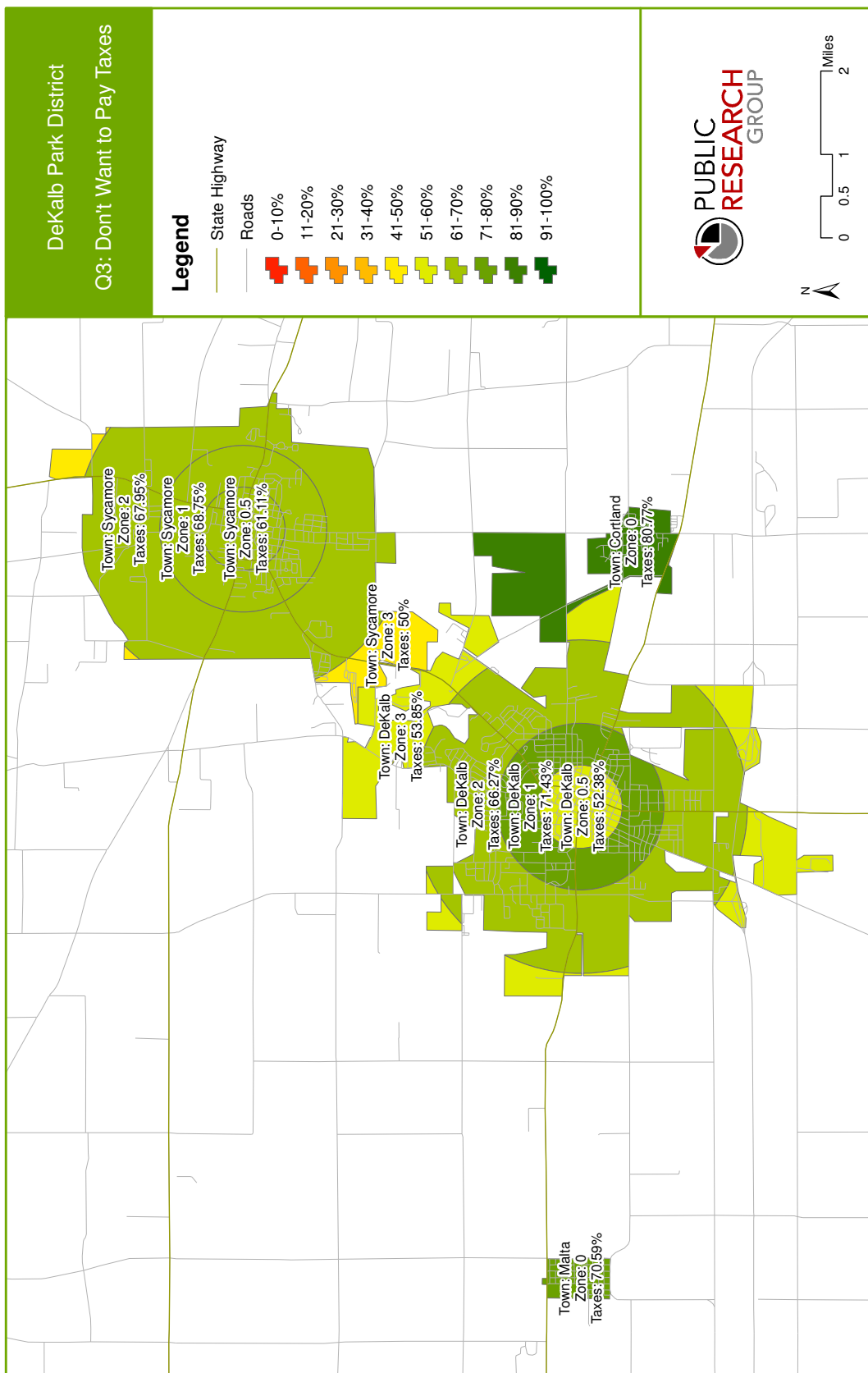




# Potential Joint Pool Project Aquatics Survey Findings



# Potential Joint Pool Project Aquatics Survey Findings



## Potential Joint Pool Project Aquatics Survey Findings

### General Conclusions

The overall survey findings of the random sample of the four communities show, in general, that almost half of the respondents would not support a joint pool project in the future. The level of support does vary from community to community. Furthermore, aquatic participation and activities had low levels of use. This study does illustrate the obstacles for consideration if further action on a joint pool project is decided upon as well as provides valuable positive information in terms of travel distance, location and fees. The volume of open ended comments from Question 12 also provides insight for additional consideration.

The data from the survey provides for a few general conclusions that can be made from the questions. These include:

- The vast majority of respondents do not use the pools in the local area
- Open swimming was a popular aquatic activity for those who did use the pools
- Nearly half of the respondents would not support a joint pool project in the future to share building and operational costs
- Of the reasons why the respondents would not support a joint pool project, the number one reason at 65% is the additional taxes to build it
- Younger residents and those households with children are strong supporters of the potential project
- Of those who did support the potential joint pool project at 27%, travel distance is up to 10 miles, with the preferred location in the city of DeKalb for a joint facility
- The financial data for those who did show support for a joint facility favored a tax increase at 48%, a preference for a \$6 per person daily admission fee and an undecided amount for a season pass

# Appendix

## Potential Joint Pool Project Aquatics Survey Findings

### Joint Aquatic Project Survey

Public Research Group, LLC  
1280 Iroquois Avenue  
Suite 110  
Naperville, IL 60563

October 26, 2015

Dear Resident,

Greetings. The DeKalb Park District in cooperation with other communities in DeKalb County has hired the Public Research Group based in Naperville, IL to administer this survey regarding the potential of building a joint use aquatic facility in the future. You were one of a limited number of households selected to receive this survey and we hope you will take the time to participate. The outdoor pools serving residents in various communities across DeKalb County have a rich history that have been valued for years in providing aquatic recreation experiences. However, many of these pools are aging and the notion of building and operating a joint aquatic facility within the County is an interesting idea for the future.

There are currently no plans for a joint use aquatic facility like this within DeKalb County. This survey seeks to determine the level of support for such a project. We realize this survey takes some time to complete, but every question is important. The Public Research Group is an independent public research company hired to administer this survey. They will compile the data collected and deliver the findings in a comprehensive manner. **All responses are confidential.**

**Please return this survey in the enclosed self-addressed, stamped envelope in the next three weeks.** If you should have any questions or concerns, please contact us at 630-606-0776.

Thank you very much for completing this survey and letting your voice be heard.

Sincerely,



Tod J. Stanton,  
Senior Partner  
Public Research Group, LLC

## Potential Joint Pool Project Aquatics Survey Findings

### Potential Joint Pool Project Questionnaire

Please consider all members of your household when completing this aquatics survey. **Please take a few minutes to answer these questions and return the survey in the enclosed postage-paid envelope in the next three weeks.** Your input is essential in exploring the future potential of a joint pool project in DeKalb County and is greatly appreciated. This survey will take 5 minutes to complete. **All responses to this survey are anonymous and confidential.**

1. How often have you, or any members of your household used each of the following pools in the past 12 months? (Check all that apply)

	Daily	Weekly	Monthly	Never
Hopkins Pool	___	___	___	___
Sycamore Park District Pool	___	___	___	___
Chamberlain Park Pool	___	___	___	___
Kishwaukee Family YMCA	___	___	___	___
Magic Waters Waterpark	___	___	___	___
Spring Lake Pool	___	___	___	___
Otter Cove Aquatic Park	___	___	___	___
Swanson Pool	___	___	___	___
Raging Waters Waterpark	___	___	___	___
Other: _____	___	___	___	___

2. Which of the following aquatic activities have you or members of your household used in the past 12 months? (Choose all that apply)

___ Open swimming	___ Aquatic fitness classes	___ Sun deck
___ Lap swim	___ Special events	___ Spray features
___ Swimming lessons	___ Pool rentals	___ Water slide
___ Diving board	___ Hot tub/Spa	___ Baby pool
___ None		
___ Other: _____		

3. Several communities within DeKalb County have discussed the possibility of a joint pool project in the future to share building and operating costs. Would you or members of your household support a joint pool project in the future even if it was not in your immediate town?

\_\_\_ Yes (**Answer Question 4**)                      \_\_\_ No (**Answer Question 3a**)  
 \_\_\_ I'm Not Sure (**Answer Question 4**)

- 3a. Please indicate the reason why you would not support a joint pool project. (Choose all that apply) (**Proceed to Question 9 after Answering this Question**)

\_\_\_ I don't want to travel far to go to the pool  
 \_\_\_ My community should build its own pool  
 \_\_\_ I do not want to pay additional taxes to build it  
 \_\_\_ No one in my household swims  
 \_\_\_ Other: \_\_\_\_\_

## Potential Joint Pool Project Aquatics Survey Findings

4. From your home, how far would you be willing to travel to a joint pool project?  
 Less than 3 miles     3 to 5 miles     5 to 10 miles     Don't know
5. In which community in DeKalb County should a future joint facility be built? (**Select only one**)  
 Town of Cortland     City of DeKalb     City of Genoa  
 Village of Kingston     Village of Malta     City of Sycamore  
 Other: \_\_\_\_\_
6. If a joint pool facility had the features you want in an aquatic facility, how much of a tax increase would you be willing to pay to build a joint pool project?  
 \$5-10 per month     \$10-15 per month     \$15-20 per month  
 Over \$20 per month     None     Don't know
7. If a joint pool facility had the features you want in an aquatic facility, what is the most you would be willing to pay for **daily admission** for a joint pool project?  
 \$6 per person     \$9 per person     \$12 per person     Don't know
8. If a joint pool facility had the features you want in an aquatic facility, how much would you be willing to pay for a **season pass** for 2 or more persons for a joint pool project?  
 \$100     \$150     Over \$200     Don't know
9. How long have you lived within your community?    \_\_\_\_\_ Years
10. What is your gender?  
 Female     Male
11. Beginning with yourself, what are the ages of those in your household?  
 \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_
12. Please make any additional comments that you think would be helpful.  
 \_\_\_\_\_

Thank you for your time. Please return the survey in the self-addressed stamped envelope.

## Potential Joint Pool Project Aquatics Survey Findings

### Question 1- Other Pools

- Champaign Park District. Urbana Park District
- Delnor Health and Wellness Center and Therapy Pool
- Don't feel a project of this type is necessary
- Elkhorn, WI pool
- Energym/ Iddy Biddy Pool School
- Family pool
- Geneva
- Geneva Park District pool
- Home
- KCC Pool
- Kishwaukee Country Club
- Kishwaukee Country Club
- Kishwaukee County Club
- Lake (private)
- Lake Michigan
- Libby Bitty Pool School
- Naperville centennial beach
- NIU pool at Gable Hall
- Northern Illinois University
- Own home pool
- Own in ground pool in summer
- Own pool in backyard
- Parents have pool
- Pearl Lake, Woodstock pool
- Pirates Cove, Great Wolf Lodge
- Pool at Hampton Inn in DeKalb
- Pool at Huntley
- Pool in subdivision- once in a while
- Private pool
- Quarry Beach Batavia
- Splash Country Water Park
- St. Charles Park District
- We have an in ground pool at our home.
- Went to CoCoKey once in July
- Westgate
- WI Dells water parks
- Wisconsin Dells
- Wood gate pool
- Woodgate pool



## Potential Joint Pool Project Aquatics Survey Findings

### Question 2- Other Aquatic Activities

- All water park activities like Lazy River, Wave Pool, Slides
- Camp Maple Leaf
- Child play areas
- Delnor/ Geneva Health & Wellness
- Handicap
- Lazy River
- Lazy river
- Private home pool
- Sand
- Senior citizen water aerobics
- Snack bar
- Splash Pad
- Swim in ocean
- Swim meets
- Therapy sessions
- Water exercise class for medical problems
- Wave pool is a favorite
- Whirlpool, Lazy river
- Wouldn't use an aquatic facility
- YMCA Camp

## Potential Joint Pool Project Aquatics Survey Findings

### Question 3a- Other Reasons for Lack of Support

- A joint pool would likely be over-crowded compared to single town pool
- Age- not pool user anymore
- Because DeKalb pools cost was too high for out of town people we put in our own pool
- Because you charge way too much money for everything
- Big rivalry between DeKalb and Sycamore. Things should be separate
- Can't afford if just for rich
- Children grown- no need for pool usage
- City of DeKalb taxes are high enough already; raise property tax to pay for streets, that's what the 3% gas tax was supposed to do
- Community kids should be within bike riding, walking or short distance from pool
- DeKalb pool is fine as it is. Serves the community well. It is not overcrowded. May need some basic updates, but don't need a new pool built
- Does not want a joint pool partnership with Dekalb at all no matter where the pool would be. Dekalb is a magnet for violence, gangs, problems which would run into other communities if a joint pool were to be built
- Doesn't like to use public pools
- Doesn't use community pools
- Don't want for community pool to be crowded
- Don't want to pay for maintenance either
- Don't want to pay out of district fees. Kids are too old. We are not part of the DeKalb Park District
- Feels each community should have its own pool. However, feels DeKalb pool is fine, a new pool doesn't need to be built
- Feels surrounding communities will not work well together and each community should be segregated and have their own pool plans for community
- Fix roads first
- Fixed income- cannot support that type of project
- Harder for kids to go to pool on their own
- Have in ground pool
- Have my own pool plus go to the Y
- Hopkins pool is just fine, get over your issues and move on.
- Hopkins pool is sufficient for outdoor pool facility. Kishwaulkee YMCA is sufficient for indoor swimming needs for adults
- I don't have enough schedule flexibility in the summer to use it
- I have a pool in yard
- I like smaller pools
- I think residents should be able to safely bike or walk to the pool. I think residents should be able to learn to swim in their own community. Hopkins Park is ideal
- I'm 80 years old, wouldn't do me any good
- I'm happy swimming for free in Lake Michigan
- It is a bad idea to co-mingle funds. Even if a pool were to be successfully built there would be serious questions of maintenance and eventual rebuilding. The pool to be built is likely to be used for student athlete training. This is bad because it limits usefulness for the whole community

## Potential Joint Pool Project Aquatics Survey Findings

- It's a luxury we can not afford whether its in our community or not
- Just another place for people to congregate, litter, sell drugs and create other opportunities for crime
- Likes things in DeKalb the way they are
- Lives in an association with pool
- Might support an adults only pool
- My taxes are not for other communities
- No interest in a pool project
- No more taxes, they're outrageous now
- No need for project- not practical or good use of tax payer money
- No need for project of this type
- None of my family has time to swim and we are to busy making a living and use valuable time to be outdoors and together as a family
- Not in need personally of a joint pool project
- Not interested
- Not necessary- not an essential project
- Not practical from a personal standpoint. However feels joint project would be beneficial from a community standpoint
- Older
- Older- doesn't use pools anymore at residents age
- Only in Cortland would be considered reduced pay for living within the area. Currently Hopkins Park does not offer that.
- Own our own pool
- Own pool in yard
- Passes cost too much
- Pool and clubhouse in my subdivision
- Project not necessary
- Resident has their own pool
- Retired
- Sycamore already approved funding and building of a new water park in area
- There are other pools in DeKalb: YMCA/ public schools. Use private funds if its something people want
- there is nothing wrong with the current pool.
- Thinks tax money could be better spent in other areas of greater need
- Those who use the pool should pay for it
- Too high of a tax increase
- Too old
- Upset about costs of a joint high school pool project between Dekalb and Sycamore. Sycamore residents paid much too much money for joint swim team/ use of DeKalb High School pool project
- Use the money to repair the roads
- Uses walker now- not able to use aquatic facility
- Wants each larger town to have its own pool
- Waste of money
- We are all to old
- We are in our 70's. If we require aquatic exercise, we probably would use the Y

## Potential Joint Pool Project Aquatics Survey Findings

- We are seniors and don't need extra tax expenses in Cortland
- We cannot afford more taxes
- We do not want to be involved with DeKalb in any way shape or form
- We have a pool in our yard that we use
- We own an inground pool- we wouldn't use it, but good for others
- Would never use an aquatic facility
- Wouldn't use a multi community pool facility. Kishwaulkee YMCA because it has warm water aquatic fitness classes for seniors and it is an indoor facility
- Wouldn't use a pool- senior citizen
- Wouldn't use it
- Wouldn't use the pool
- You have spent enough on research already to build a pool. You are too indecisive

## Potential Joint Pool Project Aquatics Survey Findings

### Question 5- Other Locations

- Barber Greene- Peace road area to serve Sycamore, DeKalb and Cortland
- Best space
- Between DeKalb and Sycamore
- Between Sycamore and DeKalb
- Between Sycamore and DeKalb
- Between Sycamore and DeKalb. Bethany or Peace Roads
- Border of Sycamore/ DeKalb
- Central location for both towns
- Centrally located between the 6 towns and cities
- Centrally located- doesn't matter
- City most central in travel distance
- County property centered in largest population
- DeKalb already has a great pool. No need for another pool or a joint pool community wide venture
- DeKalb on Bethany Road
- Disabled- wouldn't use a pool or aquatic facility
- Doesn't know
- Doesn't know which community would be best
- Doesn't matter which town as long as centrally located- well planned.
- Don't care
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know
- Don't know- somewhere centrally located
- Don't know- somewhere centrally located and accessible from many communities
- Equal distance between DeKalb and Sycamore if possible
- Feels pool should be built between DeKalb and Sycamore so small towns will have easier access to facility as well
- Kids should be able to ride bikes to access
- Major problem
- Neutral site for all towns
- None
- None

## Potential Joint Pool Project Aquatics Survey Findings

- None
- Not sure
- Not sure- centrally located area off 88
- On Peace Road or Bethany road or Bomber Greene Road between Sycamore and DeKalb
- On Sycamore Road at Hopkins Park so as to not have to buy more land- thus put that money into the pool
- Outer limits between DeKalb and Sycamore
- Shabbona
- Somewhere centrally located between DeKalb, Sycamore and Cortland
- The most centrally located
- Too old to worry about a project of this type
- Unincorporated area
- Unincorporated farmland
- West of Sycamore, North of DeKalb
- Wherever the project can get the biggest bang for the buck
- Which one will be eliminated
- Would not like to go public in a pool
- Wouldn't use the pool- older

## Potential Joint Pool Project Aquatics Survey Findings

### Question 12- Additional Comments

- “Summer Only” pool is a waste of money. Should be joint with school pools. Design for separate school and recreational access
- \$5 daily admission sounds better
- \$500 for the Y is way too much when I also have to drive 10 miles to get there. Would prefer something closer and affordable
- A 50m pool that could accommodate large swim meets could generate significant revenue.
- A community pool should be located in the community, not in a neighboring community
- A free to use splash pad would be a huge benefit. Also, please consider those who are not in a Park District (Malta) having to pay non resident fees makes it harder to enjoy the Park District
- A joint effort is the only reasonable approach for an outdoor facility
- A joint venture makes sense to me- between DeKalb and Sycamore
- A pool nearby for residents would be a great asset for the community
- A swimming facility might be a possibility for me in the future
- A water park would be awesome
- A year round facility, summer portions and indoor
- Above all, a joint project with Dekalb & Sycamore makes total sense. Each needs a better pool, neither can afford it alone. Do it together, maybe locate it on Bethany Rd to minimize the ‘it’s not mine’ nonsense. Such a facility would be a major enhancement to our area.
- Adult swim hours/ day?
- Although I realize such a project is costly both in terms of building & maintenance, high admission costs make it difficult for families of modest means to afford to use the facility.
- Although we can afford another tax increase, many will not appreciate another tax increase. I myself would like to see this project paid via user fees and perhaps corporate sponsorship. I’m already paying for a golf course I don’t use, I also don’t like paying to have research groups collect data for my community
- Always used DeKalb pool when children lived at home. Questions not applicable to me left blank
- An aquatic park like Otter Cove would bring lots of revenue to Sycamore as well as benefit our citizens
- Answers might be different if I had kids living at home
- Aquatic facility needs to be centrally located off I-88 in DeKalb. New facility should also be privately owned and large enough to support traveling swim team. Should be an indoor facility.
- As a young and growing family, clean and nice aquatic facility is very important to us. Up to date features is important too. We would much rather have a large aquatic center shared by all if it means it will be nicer
- At Hopkins Park, kids can go back and forth between playground, pool and covered picnic area. Its perfect. Just do the necessary repairs. Please don’t take away our pool
- At this point in time, we are not interested in such a facility. If we had children, it would be very desirable. However the issue of higher taxes is a problem that needs to be addressed
- Bar area, adults only section, food
- Beneficial for communities in DeKalb county. Build plan or similar modeled concepts already existing in other communities. Execute plan and build facility
- Big is not always better. Doesn’t really agree with concept of a joint multi-community project as believes each community should have an independent community feel and environment

## Potential Joint Pool Project Aquatics Survey Findings

- Cannot incur any more tax increases
- Cant hardly afford to stay in my home, taxes and upkeep
- Charge the people that use the pool for it. Not my taxes
- Children in the community need the pool accessible to them by biking/ walking
- City of DeKalb is large enough it should have its own pool
- Consolidated pool project would make sense. Sycamore might be best area for this type of project. Wouldn't use season pass, daily admission only
- Cortland is a great location being right off 88 expanding potential attendees for a waterpark
- CORTLAND NEEDS SOME NEW REVENUE AND A POOL/WATER PARK WOULD BE A GREAT INVESTMENT FOR OUR SMALL TOWN.
- Costs should not exceed money budgeted for existing community pools in total. It should be tax neutral.
- Definitely not a good idea to combine community endeavours. This is even bigger issue than the tax issue to fund a joint community pool project
- Definitely not interested in a multi-community joint pool project at all
- Definitely would not support a joint pool project in Dekalb County
- DeKalb county taxes are already to high, Sycamore is getting a future water park. This state is terrible but keep on taxing us. People are already leaving IL unless they receive support
- DeKalb definitely needs a pool
- DeKalb is in the middle of all the towns listed, so I think that would be a good location. Next time do a survey of what should be included in a new pool
- DeKalb is so poorly managed. Obviously, since you must hire consultants for the simplest reasons
- DeKalb needs to stop spending money- everyone is fleeing the tax increases
- DeKalb residents are not responsible for other towns
- Depending on location it may be different if there was only one facility for DeKalb and Sycamore. That would be a convenient location for both communities. There may be a transportation problem for some young folks who can't drive
- Desire more info
- Desires more information on project such as cost, location, type of facility, what happens with current local pools before deciding positively for project.
- Distance to the pool is not an issue to me, I would drive 20 miles or more if it is facilitated a joint effort
- Does the project have plans to provide low income or student family rates for those who may not be able to afford the high pool prices? A community pool should be there for everyone regardless of income or is this the service of the YMCA
- Doesn't know enough info on subject or possible project
- Doesn't think project will fly by varied community members
- Doesn't wish to incur any tax increases to fund a project of this type
- Don't raise taxes for a project of this type
- Don't want- just because DeKalb wants to redo pool doesn't mean that everyone in DeKalb county should pay
- Even though resident is not able to use pool facility currently due to health reasons, wonders if an indoor aquatic facility joint project may be more effective than the outdoor project.
- Feels a choice joint pool site would be at Lyons Park in Cortland- Cortland is centrally located. Feels if pool is built it should be an indoor pool. Thinks a single person seasonal pass



## Potential Joint Pool Project Aquatics Survey Findings

- should be \$50-\$100 tops.
- Feels a joint community pool project would be extremely useful for the betterment of the community of DeKalb
- Feels a joint indoor aquatic facility would be more practical from a cost standpoint as it would be used all year round instead of just 3 months. Instead of a season pass, would like to see a group pass so you could bring extended family members. Daily admission should only be \$4
- Feels a joint pool facility should be built in DeKalb as it would be centrally located for all surrounding communities
- Feels a joint pool project should be built between city of DeKalb and City of Sycamore. Would definitely be in favor of pool project if tax implications are not too high
- Feels a joint pool project should be located somewhere between DeKalb and Sycamore in order to service the largest amount of DeKalb county residents and be centrally located to all communities in DeKalb County
- Feels a joint pool project would be beneficial for DeKalb and surrounding communities. Also would like to see results of this survey printed in the Chronicle with a discussion on the subject
- Feels a joint pool project would be best way to go. Good idea to share costs. Feels a joint pool project should be built between DeKalb and Sycamore, that would be the best location
- Feels a joint pool project would be extremely beneficial for communities in DeKalb County
- Feels city of DeKalb or City of Sycamore would be best location
- Feels DeKalb County officials spend money recklessly. No to pool
- Feels DeKalb County should have more info for residents such as costs of a project of this type, plans, etc since they are conducting a survey. Residents need info before deciding for or against
- Feels if a joint pool project were to be undertaken, best location would be Cortland as it is centrally located between all communities
- Feels if building a facility from the ground up, make sure it is handicap accessible. Also, build it in an area that is centrally located
- Feels indoor joint pool facility would be best and most practical to meet community needs
- Feels joint pool project would definitely benefit communities
- Feels might be useful for communities in DeKalb county
- Feels there should be a large price break in cost for families with 2 or more children. Otherwise, price is cost prohibitive and many people cannot use that type of facility
- For me- not interested but young people need a pool
- Give the money to shelter home. They need badly
- Glad to see DeKalb County is thinking about a multi-community pool project. Thinks it's a smart idea to combine communities and share costs
- Go to the beach and encourage others to do so
- Good idea
- Good idea. Would like to move forward with this concept.
- Guest passes available
- Has lived in Sycamore 8 yrs now. In Kentucky for years and sycamore before
- Have 4 year old grandson every other weekend
- Have HUD pay for it. They don't pay for anything else
- Have no interest in a pool anywhere
- Have same rates for all county residents
- Having a joint pool project is a good idea, but expecting people to pay current park tax fees,

## Potential Joint Pool Project Aquatics Survey Findings

plus a tax increase, plus an admission fee is unrealistic. Especially if more communities are added to the source of income

- Having an inside all year long lap pool for older and handicapped adults open all day till 9-10pm not just an hour here and there would keep a lot of people who cannot be outside and need water for rehab
- Having my child be able to ride their bike to the pool is important, so however far it is, having it on a safe bike trail that connects from many directions would be great.
- Hopkins Park is close and accessible, would hate to lose it. It's easy for kids to walk and bike to. A real loss if it is outside the city limits. Thank you for asking us our opinion
- Hopkins pool is just fine for our community. It is clean, well staffed, and is in a great location. Someone needs to explain why we need a better pool.
- I am in my 70s
- I am personally not a swimmer, but feel that community pool programs are a very desirable component for families
- I definitely think we are in need of a new pool/ aquatic facility. I would like to see a quarry/ beach. Many people travel to Naperville and Batavia to spend the day with family
- I didn't learn to swim until I was 45, so you can see why it isn't very important to me
- I do not think that a joint pool is a good idea, (remember the only ship that does not float is a partnership)
- I do not want tax increase for other city/ villages expense. I would vote against this
- I don't have much experience with community aquatic centers. Our kids would use a facility like this in the future. I would be open to learning more
- I don't think this is a good idea
- I don't want to support this financially
- I feel each city should have their own pool
- I feel that a privately owned water park would better serve the taxpayers. Already seeing enough tax dollars going down the drain
- I have grandchildren and I would love to take them to a pool
- I have grandchildren- they also love the splash pads to run through and plan in
- I have my own inground pool
- I like the concept of a community pool centrally located between Sycamore and DeKalb although my wife and I would not be using a facility of this ourselves I think it would be an asset for DeKalb county as a whole. My wife and I are strong believers that individuals need to think and act in ways that are in the best interests of the entire community
- I live on social security and taxes are high already
- I rent
- I reside in Sycamore and the town has a pool which I used in past years. My concern is increased taxes and what would become of the existing pool facility and wasted tax money. Yes consolidating facilities on many public facilities is smart- if beginning anew. However, given that DeKalb and Sycamore have functional pools it would be a waste of public funds to not use them
- I support the idea of a pool, however, taxes are already too high. Suggestion is to replace public sector pensions with 401K plans (like everyone else). Use the millions of dollars in savings to build an aquatic center
- I think a small percentage of the total population use the pool, but all taxpayers have to pay for it even though they would never use it.

## Potential Joint Pool Project Aquatics Survey Findings

- I think an aquatic center would benefit the DeKalb community as a source of revenue. It would bring in people from a wider area into our community
- I used an aquatic facility in Rockford when I lived in Belvedere several years ago. I attended a walk exercise class
- I would be interested in using the facility for my granddaughters who are now 3 and 1
- I would like to see a waterpark type facility
- I would love to see a pool in Cortland to help expand that community and bring in more commerce
- I would not support a giant water park such as Magic Waters. We need something fun yet affordable for swimming. Magic Waters is a once in a while treat. Hopkins pool is more reasonable
- I would not use a pool but I think it is an important facility for people in the community
- I would not want to pay "non-resident" fees to swim. This is why we do not swim at Hopkins. A facility similar to Centennial Park in Naperville would be awesome
- I wouldn't send my kids to swim at a pool on their own outside of Sycamore. A county pool is a bad idea
- If a joint community pool were to be built, would like to see an indoor pool so communities would benefit all year round
- If a joint pool project does become a reality, feels the pool facility should be built in an unincorporated area between all communities so there would be no conflicts and facility would be centrally located. If it has to be built in an incorporated community, resident feels Malta would be best as it is centrally located.
- If a pool was profitable, a real business would build and run it, not government
- If it were to happen, it should be accessible by bicycle, not just motor traffic
- If Sycamore was considering a joint pool project they should have considered that before approving building of a nearby water park. They should have built a new water park joint
- If this built, make a big parking lot
- If this goes to referendum public needs more info on benefits we receive before asking us to vote
- I'm not sure an aquatic facility is a good use of natural resources- land and water
- I'm not sure why our taxes would have to increase. We are already paying for tons of maintenance on the old pool
- I'm the wrong person to send this survey to
- In 10 years, well planned, may work
- In addition to daily admission fee, season pass, resident would like to see an option for purchasing a 10 or 20 pass at a reduced fee so residents could bring friends and family.
- In this economy with budgets of all communities stretched so tightly it is irresponsible to sponsor such an expensive and unnecessary project. The Park District should be looking at how to better accommodate the needs of children on welfare
- Indoor aquatic facility for all year use would be great. Outdoor facility would be great too
- Indoor joint pool project would be very practical and beneficial for many
- Indoor/ outdoor facility would be nice, more comprehensive water park facility with wave pool would be nice
- Is an indoor aquatic facility a possibility as well? Might be willing to spend more on indoor aquatic facility

## Potential Joint Pool Project Aquatics Survey Findings

- Is in favor of a multi-community joint pool project as resident feels extended family members who live in area would definitely use a new pool
- It is a luxury item, it should be privately funded, not public money should be used. After its built, maintenance should be maintained by those who use it through admission and fund raising is necessary
- It is the wrong time to raise taxes in such a bad economy
- It would be a great venture for this community to have a new facility to use. I haven't seen all the pools listed on the front page, but most are not in great shape or you have to travel
- It would be great for a splash park, baby pool with slide and then big pool (zero depth and slides and laps)
- It would be great if more lanes were available for swimming laps at Hopkins Part. There is plenty of room to rope off more lanes.
- It would be nice if it could be centrally located, serves the members of the community first- so affordable for families
- It would be nice with indoor water play area for kids
- It's a waste of money. People my age without children have no use for this and its not fair to try and tax people that won't use this resource. If you can't afford your own pool, odds are you don't make enough money to where taxes would even effect you. I would rather move than help pay for a pool for people that live off the state
- Keep the pool where it is, do the repairs and quit belly-aching about the cost. Quit making bad decisions about our community !!
- Local politics will never let it happen
- Location of project doesn't make much difference. Location should be somewhat centrally located.
- Lousy idea
- Love the idea
- Magic Waters and Raging Waters are fun but are too expensive for regular use. Would like to see DeKalb County put in a Splash Country facility. We currently have non resident season passes and would love something along those lines for our community
- Maintain Hopkins. Don't need more aquatic features, keep it a home town pool
- Many of our friends have in ground pools in their backyard- we go there
- More info useful for decision making
- More info would be needed to truly make a decision. Taxes increased thanks to the high school, I don't want them to continue to increase. DeKalb has surpassed Sycamore and for what?
- More pressing issues to take care of other than building a pool
- Most people travel to Magic Waters or Raging Waters and think nothing of traveling there. I don't think DeKalb has a large enough tax base to afford a fancy water facility that is used only a few months of the year.
- My age is 80ish
- My grandkids would like a new pool, need handicap accessibility
- My husband and I use the pool for exercise and appreciate the Hopkins pool as it is now configured, ie., gradiated water depth (deep and shallow sections). We typically go during the adult (lap) swim designated times and appreciate the fact that the pool is restricted to adults only during that time. The kiddy pool is a good feature and we would hope that would be an integral aspect of any future aquatic project.

## Potential Joint Pool Project Aquatics Survey Findings

- My response speaks for itself
- Need indoor facility for year round use
- Need more stuff for elder people without children always in the mix. Times for elderly people. We should get discounts
- New pool should be in DeKalb and Sycamore
- No covered pool-stupid. Summer use- need to be outside
- No more tax increases for these types of projects. No tax increases for anything
- No more taxes
- No more taxes
- No more taxes
- No need for this type of facility for their family. On fixed income- have to watch how money and taxes are spent
- No new taxes. Taxed enough
- No tax increase for project of this type. Many more important projects need to be undertaken in DeKalb County
- No tax increase please
- No way
- No way
- Not really interested in the project
- Not supporting a project of this type, not right time for this type of project
- Not sure about project without additional info
- Not too sure about support for this type of project
- Nothing wrong with Hopkins Pool
- Now is not the time to go further into debt
- Only feasible if it is in the country
- Only would apply to us if grandchildren visited
- Our children are grown and no longer live in the area, but they grew up in DeKalb. Hopkins Park pool was a very important part of our summer activities having a good aquatic facility is a very important part of our community attractions
- Our family would support an indoor or outdoor facility, we love pools and water parks
- Past DeKalb Park District Board member. Thinks pool project should be very low on priority list. Need to listen to residents priorities. Residents have stated previously they want more bike paths and updated bike/ running paths.
- Perhaps a senior pass for a senior or 1 child or 1 adult should be less than price of season for 2 or more persons
- Pie in the sky! Will be used by a small portion of the total area population
- Please consider a 50 meter pool option. The state of living lacks options for swim clubs to hold meets. We have to drive to Wisconsin for 50 meter pools
- Please consider affordability for family passes- current structure is not suitable to most families
- Please don't make a multi-community pool too grandiose. Pool with a couple of water slides would be sufficient
- Please get us a decent pool
- Please make sure daily admission price and season pass price are affordable since taxpayers from various communities would be helping to fund project
- Please make sure DeKalb County launches a strong informational campaign on subject.
- Please no more taxes. We're taxed to death now, you want it you pay for it.

## Potential Joint Pool Project Aquatics Survey Findings

- Please note resident is not for joint pool project only because of her age. She no longer swims, however she wants it to be known she thinks a joint pool project would be great for the community. So taxes are not a main reason for not wanting the pool project herself, not entirely against project
- Please stop taking stuff out of Dekalb. There is NOTHING wrong with Hopkins
- Pool admission is too expensive especially when Cortland and Malta have to pay out of district prices. Hopefully a joint facility would put an end to this
- Poor survey- preconceived bias obvious. Too superficial for fair responses. All year indoor/ indoor facility- family and fitness beyond summer. Update/ expand existing pool.
- Property taxes are so high now we cannot afford to retire here
- Raging waters is a bit far and Magic Waters is nasty
- Refurbish what you have. The kiddie area turned out great
- Resident against joint pool community project as feels each community has its own needs, demographic population etc. People have carefully selected certain communities to live in and community activities should be separated
- Resident feels DeKalb County has misappropriated money for various projects throughout the years. Does not want taxes increased for a project of this type. Does not feel project is necessary
- Resident is not a swimmer herself. However a joint pool project might be beneficial for surrounding communities if there is a need
- Resident strongly feels each community should have its own pool. Hopkins pool is very old and outdated, so that pool either needs to be majorly updated or DeKalb needs to build a new pool. Pool updates mean also that pool needs to be handicap accessible
- Resident thinks a multi-community pool project is a terrible idea. Resident is against Sycamore joining in a project of this type as the Sycamore Park District has just started building a new splash pad, dog park and recreation center on Airport Rd. No more costs need to be incurred for recreational endeavors.
- Resident used to use the Sycamore PD pool regularly, however lately it needs many repairs, locker rooms are unclean and pool doesn't have any water slides. Needs updating and is not in good operational state. Definitely in favor of a new joint pool project with nice amenities. Ok with either indoor or outdoor aquatic center
- Resident would definitely support a multi-community joint pool project. Resident feels the Sycamore pool is outdated run down and offers no better attractions or interest to children of any age or even adults
- Resident would like to see a joint indoor aquatic facility vs. a joint outdoor aquatic facility so residents of all communities would be able to lap swim and use facility all year long. Feels this would be more cost effective in the long run
- See front, we have people from all over the world that visit us
- Send these forms to a family with kids
- Senior citizen. Fixed income. Cant afford to pay taxes on a pool project
- Senior citizens should be exempt from paying a tax for a pool we will not use.
- Seniors in the county cannot afford tax increases
- Seniors or on fixed incomes and no raises. We need the exercise
- Seniors should get discounts, also adult swim
- Shabbona already has a state park and a casino. Adding an aquatic center would increase the ability to attract out of county residents.



## Potential Joint Pool Project Aquatics Survey Findings

- Should a facility be built, it should be in Sycamore as a more central location. I would be opposed to a large facility in Hopkins Park. Obviously I don't swim much, only in hot weather
- Should be funded through user fees only
- Some portion of the project should be suitable for year round use
- Sorry to not be of more help, but my wife and I both work out at Fitworkz in DeKalb and so far do not require a pool
- Splash pad area
- Splash parks are a waste of money
- Swimming is probably the best thing DeKalb could bring to the community and surrounding towns. Large supporter of multi-community pool project. Resident doesn't know what he'd do without swimming- great for health
- Swimming pools are an economic black hole. Time to get out of the pool business and focus on year-round fitness modalities.
- Sycamore has a pool, DeKalb has a pool. Don't really see a need for a joint pool
- Taxes are high enough. Seniors can hardly make it now
- Taxes are too high now. No pool
- Taxes too high, no more taxes
- Taxpayers are tapped out. If users want a pool they should pay
- Terrible timing. Water cost, real estate tax, etc. all going up. Can't afford much more
- Thank you for seeking out this info and for providing a facility for all surrounding communities
- The cost and distance I'm willing to pay and go for a pool will depend on what the pool is like and what features it has.
- The pool has always been for the rich. We could not afford to go
- The pool would need to be in DeKalb because that's the only city where people of color are welcomed in the above mentioned communities, and I am a white man writing this!
- The YMCA meets all my aquatic needs
- There does not need to be tax money spent on these types of elective projects that are not of key importance to DeKalb and surrounding communities
- There is nothing wrong with the current pool(hopkins).There is not enough need to construct a new one when the current one hardly gets used.
- There would need to be adult swim time set aside in the evening
- Thinks a joint pool project is an awesome idea
- Thinks a joint pool project with surrounding communities in DeKalb is a great idea which would be very beneficial as DeKalb and Sycamore pools are getting old and need updates.
- Thinks a joint pool project would be beneficial for DeKalb as well as surrounding communities in DeKalb county. Both Hopkins Pool in DeKalb and the Sycamore P.D. pool need significant updates which will be costly for both communities individually. Joint pool project would be for betterment of DeKalb County communities
- Thinks a joint pool project would be beneficial for the City of DeKalb and surrounding communities
- Thinks a joint pool project would be good for DeKalb and surrounding communities
- Thinks a joint pool project would be great for DeKalb county and communities in the county. Many local pools in several communities could use some major updating
- Thinks a joint pool project would be very useful
- Thinks indoor pool facility might serve needs of DeKalb county residents and communities better than an outdoor pool which would only be used a few months of the year

## Potential Joint Pool Project Aquatics Survey Findings

- Thinks joint pool project is good for community. However, wouldn't use pool facility himself due to age. Is not against project
- Thinks money already existed in tax bas should be reallocated to accommodate a project of this type
- Thinks project of this type will be beneficial for DeKalb and surrounding communities. Therefore, supports this type of project and endeavor. However, would not use the joint pool facility herself as she lives in an all inclusive retirement facility that has a pool, rec center and exercise classes available to facility residents
- This is a bad idea. The people who will be forced to pay for it will not be the ones using it
- This is a poor community where many couldn't afford to use a new pool. One should improve the existing facilities
- This is not the time for new pools, taxes going up. The state is falling apart because of self interest groups and the 1%. It's time to step back and wait until other problems are solved
- This survey is a waste of tax payer money
- This use common sense, we pay to much taxes already
- Though we didn't use any pools this year, we used Sycamore Pool previous summers
- To old to be interested
- To see how many people are interested, try putting pledge cards in the tax bills. Something like this should be paid for by those using it
- Unfortunately, with approximately 60% of children receiving free/ reduced lunches in DeKalb, I doubt many can afford the luxury of going to a pool at \$6-\$12 a day. Therefore, the days of having a public pool may have come and gone, plus I don't want my taxes to increase any more
- Until age 65, my wife and I used Hopkins Pool regularly. Our children took swimming lessons at Hopkins, one was a lifeguard there for 2-3 seasons and the other worked in the front office and assisted with swimming lessons
- Usage fee would be better than tax increase
- Very money conscious! Good luck.
- We cannot afford higher taxes- build new pool with reasonable costs. No need to build a castle
- We don't need another regional taxing body
- We don't need it
- We have grand kids that use pools
- We have had a season pass to Hopkins Pool for a few years now. We enjoy taking our kids to open swim, the baby pool and splash pad area. Many happy and fun memories have been made spending time at the pool with our kids. We'd love to see a large facility come to our area
- We have our own pool. We wouldn't use a community pool.
- We have plenty of pools in DeKalb County, update the one you have
- We love this idea- hope it happens
- What about transport for children to joint facility
- What ever town the pool was built in it would only serve that town and surrounding towns but whole country would have to pay for it
- What would cost of this type of project be? Would it be an indoor or outdoor facility? What type of features would this type of facility have?
- Whats wrong with the pool near Jewel Osco, is that a city facility? The one with the crazy slide?
- When I was younger I took my 3 kids to Hopkins Pool all the time. It's a wonderful activity.



## Potential Joint Pool Project Aquatics Survey Findings

They all took swimming lessons there. I no longer use the pool, but I fully support it and having a joint pool with other communities seems like a good idea. Just remember, it has to be affordable for families to use.

- When my children and grandchildren were young we really used the pool. At the age of 90, I no longer do
- Why do residents in Malta have to pay “Out of District” fees to participate in Park District activities? Because of this I don’t spend my money on your activities
- Will move out of DeKalb if DeKalb spends money on a joint pool project. Too much crime in DeKalb as well. Only living in DeKalb because of jobs
- Will old Hopkins pool be replaced by new facility or remain open?
- Would both towns pay the same to build it. DeKalb has many more people. Seems it would be a major problem
- Would desire more info on subject, plan, costs. How to build a pool and aquatic facility large enough for multiple communities.
- Would have to know more information about project before making a decision for or against project. What would be done with old pools, how would one large facility accommodate 6 communities. What would costs of a project of this type be? Please post results of this survey, is there a need. How would the project be funded besides tax increases
- Would it be a tax burden, would it get enough use? What did the survey cost
- Would like a pool but not willing to travel out of town. Hopkins park pool is too old and definitely aging.
- Would like DeKalb County to collect data and formulate a plan. Would like to see a season pass price for one person.
- Would like facility to have water park features if it were built
- Would like more information on project process/ specific prospects, where county is going with this
- Would like the facility to be outside and inside accessible 12 months of the year and would pay more for a season pass. Outdoor pool should be open past labor day, at least lap pool
- Would like to know more info on how long tax increase for a project of this type would continue before committing to how much of tax increase he would support
- Would like to see more paid in taxes for a project of this type and less in daily admission. Also, glad DeKalb has an active Park District. Feels a project of this type would be beneficial for community and would add value
- Would like to see the community come together for project of this type. Shared venture is good
- Would like to see the daily admission for a pool project be at 3 or 4 dollars per person. If DeKalb County does pursue a joint pool project, would like to see adult swim lap times at noon and again around 5pm. Also would like DeKalb County to offer adult fitness and pool classes for middle age and senior age groups. Lap swim should be for 18 and older.
- Would love a splash pad
- Would love to have a water park with slides plus lap pool
- Would never use a pool of this type
- Would not like to incur a tax increase to help fund a joint community pool project
- Would not use a pool facility
- Would rather see a new aquatic facility be built in DeKalb for DeKalb residents only rather than a joint pool project. Would support a joint pool project if built in DeKalb
- Would rather see the money and tax dollars spent on education versus a joint pool project

## Potential Joint Pool Project Aquatics Survey Findings

- Would use reasonably priced facility
- Would want days/ times for adult swim/ lap swim/ therapy rather than open swim
- Wouldn't use a facility of this type. Doesn't see a need at all.

## SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 19, 2016

### STAFF RECOMMENDATION

**AGENDA ITEM: REVIEW of BOARD BY-LAWS: Defining Matters for Direct Board Involvement and Communication from Executive Director: Discussion**

#### **BACKGROUND INFORMATION:**

At our last Board Meeting, there was a discussion about defining the role of the Board more clearly in terms of what they should be involved in, and that this may allow for the Board to take a step back from the significant role they have played in the success of the park district. It was agreed that the best approach for this process would be to list those matters for which the Board should definitely be involved in, rather than listing the things they should not.

By way of defining the components of direct involvement for the Board, the best start is the Board By-Laws, attached. Highlighted in yellow are the current defined roles of the Board. The Executive Director, therefore, will continue to strive to be sure that the Board is involved in matters related to the highlighted areas of the By-Laws.

Beyond that, I believe that there are some other key areas where the Board should consider for continuing to be involved:

- Chairing the Citizen Committees
- Sitting in on Public Hearings
- Neighborhood/Citizen/Service Club Meetings and Presentations
- Direct Appeals to Key Individuals and in the Community on Behalf of Leaf a Legacy

**FISCAL IMPACT: None at this time.**

**STAFF RECOMMENDATION:** Discussion of the matter, and finalizing the list for approval at the February Regular Board Meeting.

**PREPARED BY:** Daniel Gible, Executive Director

A handwritten signature in black ink, appearing to read 'D. Gible', is written over the printed name.

**BOARD ACTION:**



## **Board of Commissioners By-Laws**

### **I. ORGANIZATION**

The Sycamore Park District was organized in 1923 and is governed by a board of five elected commissioners, pursuant to Illinois Laws and Compiled Statutes, Chapter 70, also commonly known as the Park District Code.

### **II. STATUTORY AUTHORITY**

A Park District is a municipal corporation created for the purpose of acquiring and maintaining parks and other property placed under its jurisdiction and operating and regulating activities held therein pursuant to Chapter 70 of the Illinois Laws and Compiled Statutes, Sec. 1205 et seq.

### **III. DEFINITIONS**

Sycamore Park District will herein after be referred to as “the District”.

Sycamore Park District Board of Commissioners will herein after be referred to as “the Board”.

Executive Director will herein after be referred to as “the Director”.

### **IV. APPLICATION OF THE PARK DISTRICT CODE**

Subjects not contained herein but included in the Illinois Park District Code shall be applicable to the District. In the event that there should be any future conflict between same, the Park District Code shall prevail.

### **V. PROVISIONS FOR CHANGE OF POLICY**

Any of the policies/by-laws contained herein may be revised, deleted, or added thereto by a majority vote of the Board at a regular or special meeting, provided, and

**Board of Commissioners  
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only if, same shall have been introduced at a regular or special board meeting a minimum of two weeks prior to the board taking any action thereon.

**VI. FISCAL YEAR AND ANNUAL MEETING**

The fiscal year of the District shall commence on the first day of January and end on December 31 of the same year. The Annual Meeting of the Board shall take place at its regular meeting in May of each year.

**VII. PREPARATION OF MANUALS AND HANDBOOKS**

Manuals and handbooks may be written for the purpose of defining in greater detail procedures to be followed in regard to specific activities. Such manuals and handbooks shall be in accordance with the policies contained herein. It shall be the duty of the Executive Director to insure that all such manuals and handbooks are in concert with these by-laws, and other policies of the Board.

**VIII. NAMING OF PARKS, RECREATION AREAS, AND FACILITIES**

- A. The Park District Board of Commissioners will be responsible for accepting, reviewing, and acting upon all nominations for public dedication of park district property.
- B. The decision to name a specific property (whether land or structure) in honor or memory of a deserving person or group will be made at a regularly scheduled meeting.
- C. The public will be informed that written nominations will be accepted by the Board.
- D. The requirement that nominations be submitted may be waived if the district has received a property as a donation, or a cash endowment that is earmarked for a specific facility or structure, and the Board has voted to accept that donation/cash endowment.

**IX. BOARD OF COMMISSIONERS**

**A. ELECTIONS**

Park Board elections shall be held in odd numbered years for terms of four years.

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**B. POWERS AND DUTIES OF THE BOARD**

It shall be the duty of the Board to formulate and adopt policies for the current operation, control, and improvements, and future park and recreation facilities, programs, and activities of the District. In the performance of its duties, the Board shall:

Adopt policies, regulations, ordinances, resolutions, and procedures to govern and insure the orderly operation of the District. Such policies, regulations, ordinances, resolutions, and procedures shall be reviewed from time to time as appropriate and may be amended as prescribed herein. The District shall keep at its administrative office an up to date, master copy of this manual which shall serve for all purposes as the official transcript of District policy.

The District shall also, for the convenience of the public, Board, and staff, make and distribute additional copies of this manual in whole or in part and periodic revisions and/or updates as the Board deems appropriate.

Additionally, the Board shall:

- (A) Select a Director as its chief executive officer and delegate to him/her the commensurate authority to effectively execute responsibilities, enforce the policies of the Board, the rules and regulations of the District, and otherwise insure the effective administration and operation of all District assets, programs, and services. It shall otherwise seek ways to manage the "succession" of the Executive Director, should the position be vacated.
- (B) Provide for the levy of taxes and when appropriate the issuance of bonds in order that sufficient funds may be available to pay the obligations the District incurs for the acquisition, maintenance, development, and beautification of all district property and for the operation of its recreational facilities, programs, and services.
- (C) Adopt a budget to the end that the best possible facilities, programs, and services may be provided.
- (D) Develop parks, facilities, programs and services responsive to the needs and desires of the residents of the District, and to approve ways and means whereby same may be achieved and efficiently administered.
- (E) Appraise the effects of District programs, their execution, and the efficiency of delivery in terms of value rendered to the community.

**Board of Commissioners**  
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- (F) Keep the residents of the district informed concerning the purposes, accomplishments, requirements, and financial condition of the park district.
- (G) Study improved park and recreational facilities and practices to assist in presenting pertinent and up to date information of the residents of the District.

**C. STANDARDS OF CONDUCT FOR BOARD MEMBERS**

In conducting the business of the District, members of the Board shall, at all times scrupulously observe the following standards:

- (A) In the discharge of their duties, Board members act as a Board, not as individuals. The individual Commissioner has no more authority over park and recreation policies, facilities, or any other aspect of the Districts operation than any other citizen. He should not speak or act for the board unless specifically authorized to do so, by action of the Board. The role of Board Spokesperson to the public/media is defined in IX. D. (A)
- (B) Board members represent all the residents of the District and therefore should avoid partisanship based upon special or personal self interest.
- (C) Board members should base decisions upon objective study, evidence, and factual information, rather than feelings, personal opinions, or other subjective factors.
- (D) Board members should be cognizant of and respect the separation of their responsibilities from those of the Director and staff. Members should respect the Board's commitment to work through its chief executive officer by requesting desired information directly from him, by referring to him suggestions for new policies for his professional consideration and opinion, by refraining from acting on any complaint until after the Director has had an opportunity to investigate fully and report, and publicly supporting approved actions of the administration.

**D. OFFICERS OF THE BOARD**

The officers of the Board are: President, Vice President, Secretary, and Treasurer.

- (A) Duties of the President – The President shall preside at all meetings of the Board and shall call special meetings thereof of his



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own motion or on request of two or more members, and in case of a special meeting shall cause notice to be given to all members as provided by said rule of board. The President shall have the right to vote on all questions coming before the Board and shall be a member thereof, perform such other duties as customarily pertain to this office and are required and prescribed by law. The duty of Board spokesperson shall fall solely to the Board President, unless they are unreachable, at which time the Executive Director may contact the Board Vice President.

- (B) Duties of the Vice President – If the President shall be absent, the Vice President shall preside and perform such duties as usually pertain to the President as prescribed by law.
- (C) Duties of the Secretary – It shall be the duty of the Secretary to be present at all meetings of the Board; to make and preserve an accurate record of the proceedings of the Board; to present at each regular meeting written minutes of the preceding meeting; to prepare and publish such reports as are required by law; to maintain a current compilation of this document and any other policy as directed by the Board. The Secretary shall have the right to administer oaths and affirmations. The Secretary of the Board shall be the Executive Director, unless otherwise designated by the Board.
- (D) Duties of the Treasurer – The Treasurer shall keep true and accurate records of all receipts and disbursements of District funds. The Treasurer shall make no disbursement of District funds except upon order of the Board and shall cause to keep on file proper vouchers at the Districts administration office for same. In addition, the Treasurer shall perform such other duties as the Board may, by rule or regulation, prescribe. The Treasurer of the Board shall be the Superintendent of Finance, unless otherwise designated by the Board.

**E. ELECTION AND APPOINTMENT OF OFFICERS AND COUNSEL**

The Board shall commence its annual meeting by electing a President, and Vice President, and appointing a Secretary, Treasurer, and Park District Attorney. The term of office for each shall begin upon their election or appointment and shall continue until the following year's annual meeting.

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**F. VACANCIES OF THE BOARD**

Whenever any member of the Board shall (1) die, (2) resign, (3) become under legal disability, (4) cease to become a legal voter, (5) be convicted of any infamous crime, (6) refuse or neglect to take his oath of office, (7) not reside in, or moves from the District, or (8) fail to attend to the duties of his office or neglect to attend regular and special meetings for a period of three consecutive calendar months, or neglect to attend a minimum of six regular or special meetings in a twelve month period, said office shall be declared vacant by the Board, unless the Board by a 4/5 vote rule that the absence is excusable. If the Board shall find the position to be vacant, the vacancy may be filled by appointment by a majority vote of the Board in accordance with the Park District Code.

**G. RECOGNITION OF SERVICE**

Recognizing that service as a Commissioner is voluntary, the Sycamore Park District will allow for Commissioners to receive the same "Miscellaneous Benefits" (see Personnel Policy 4-15) as a full-time employee.

**X. MEETINGS**

**A. DAY AND LOCATION OF REGULAR MEETING**

The regular meeting of the Board shall be held at 6:00 p.m. on the fourth Tuesday of each month in the District's Administration Office, unless the Board in, compliance with the Illinois Open Meetings Act, shall designate otherwise.

**B. SPECIAL MEETINGS**

Special meetings may be called by the President or any two members of the Board. Notice of such meetings stating the time, place, and purpose for which the meeting has been called shall be served to the members through the Secretary of the Board, and by the current obligations of the Open Meetings Act.

**C. QUORUM**

A majority of the Commissioners shall constitute a quorum for the transaction of all business.

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**D. AGENDA**

The agenda shall follow substantially the following form:

**CALL TO ORDER**  
**APPROVAL OF REGULAR AND CONSENT AGENDA**  
**APPROVAL OF MINUTES**  
**PUBLIC INPUT**  
**APPROVAL OF MONTHLY CLAIMS**  
**CONSENT AGENDA:**  
     **Superintendent of Finance**  
     **Budget Report/Monthly Cash Flow**  
     **Superintendent of Golf Operations**  
     **Superintendent of Parks and Facilities**  
     **Superintendent of Recreation**  
     **Executive Director**  
**CORRESPONDENCE**  
**POSITIVE FEEDBACK/REPORTS**  
**DEPARTMENT PRESENTATIONSOLD BUSINESS**  
**NEW BUSINESS**  
**PUBLIC INPUT**  
**EXECUTIVE**

**E. ROBERT'S RULES OF ORDER**

Unless provided for otherwise herein, Robert's Rules of Order--most recent edition at time of action--shall govern all deliberations of this Board.

**F. VOTING**

A roll call vote shall be taken for the passage of any ordinance, for all propositions to create any liability for the District, for the expenditure or appropriation of money, and the result of same shall be entered into the record of the proceedings. The act of a majority of the Board shall be an act of the Board.

**G. PUBLIC MEETING LAW**

All meetings of the Board or any committee shall be public excepting when those meetings involve any of the following matters:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an

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- employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
  3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.
  4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning.
  5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
  6. The setting of a price for sale or lease of property owned by the public body.
  7. The sale or purchase of securities, investments, or investment contracts.
  8. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.
  9. Student disciplinary cases.
  10. The placement of individual students in special education programs and other matters relating to individual students.
  11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
  12. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool of which the public body is a member.
  13. Conciliation of complaints of discrimination in the sale or rental of housing, when closed meetings are authorized by the law or ordinance prescribing fair housing practices and creating a commission or administrative agency of their enforcement.

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14. Informant sources, the hiring or assignment of undercover personnel or equipment, or ongoing, prior or future criminal investigations, when discussed by a public body with criminal investigatory responsibilities.
15. Professional ethics or performance when considered by an advisory body appointed to advise a licensing or regulatory agency on matters germane to the advisory body's field of competence.
16. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member.
17. The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body.
18. Deliberations for decisions of the Prisoner Review Board.
19. Review or discussion of applications received under the Experimental Organ Transplantation Procedures Act.
20. The classification and discussion of matters classified as confidential or continued confidential by the State Employees Suggestion Award Board.
21. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
22. Deliberations for decisions of the State Emergency Medical Services Disciplinary Review Board.
23. The operation by a municipality of a municipal utility or the operation of a municipal power agency or municipal natural gas agency when the discussion involves (i) contracts relating to the purchase, sale, or delivery of electricity or natural gas or (ii) the results or conclusions of load forecast studies.

**H. NOTICE OF MEETINGS**

- (1) The press and public shall be notified as to the date, time, and location of all regular meetings at the beginning of each calendar year.
- (2) All meetings shall be held in a place convenient to the public.
- (3) No meeting shall be held on a legal holiday.
- (4) An agenda must be included in the notice for any special, rescheduled, or reconvened meeting.
- (5) Notice of a meeting held in the event of an emergency need not be given 24 hours prior to such meeting. Notice shall, however, be given as soon as practical, and in any event to any news media that has filed an annual request for notice pursuant to the Illinois Open Meetings Act.
- (6) If a change shall be made in the regular meeting dates, notice of the change must be given no less than 10 days in advance in the same manner specified for announcing the original schedule: by posting a notice of meeting and sending a notice of the change to any news media which has filed a request to receive such notice. Additionally,

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notice of the change must be published in a newspaper of general circulation which services the residents of the District.

**I. PUBLIC MEETING LAW - Notice of Meetings**

Public notice of any special meeting must be made at least 48 hours in advance of the meeting, excluding weekends or park district holidays. Rescheduled or reconvened meeting must be given no less than 48 hours notice in advance of such meeting.

**J. RECORD RETENTION POLICY**

It is the policy of the Sycamore Park District to retain and dispose of public records in accordance with the Illinois Local Records Act, 50 ILCS 205/1 et seq. and the regulations prescribed in the Illinois Administrative Code at 44 Ill. Admin. Code C/I-4000.

The following items are considered specific guidelines associated with this policy and shall be assigned to corresponding procedures as developed:

The District will maintain procedures that comply with the Illinois Local Records Act and the Illinois Administrative Code regarding the retention and destruction of records.

Revised 9/2013  
Reviewed 6/2014  
Reviewed 6/2015  
Revised 8/25/2015  
Revised 10/27/2015



## **Board of Commissioners By-Laws**

### **I. ORGANIZATION**

The Sycamore Park District was organized in 1923 and is governed by a board of five elected commissioners, pursuant to Illinois Laws and Compiled Statutes, Chapter 70, also commonly known as the Park District Code.

### **II. STATUTORY AUTHORITY**

A Park District is a municipal corporation created for the purpose of acquiring and maintaining parks and other property placed under its jurisdiction and operating and regulating activities held therein pursuant to Chapter 70 of the Illinois Laws and Compiled Statutes, Sec. 1205 et seq.

### **III. DEFINITIONS**

Sycamore Park District will herein after be referred to as “the District”.

Sycamore Park District Board of Commissioners will herein after be referred to as “the Board”.

Executive Director will herein after be referred to as “the Director”.

### **IV. APPLICATION OF THE PARK DISTRICT CODE**

Subjects not contained herein but included in the Illinois Park District Code shall be applicable to the District. In the event that there should be any future conflict between same, the Park District Code shall prevail.

### **V. PROVISIONS FOR CHANGE OF POLICY**

Any of the policies/by-laws contained herein may be revised, deleted, or added thereto by a majority vote of the Board at a regular or special meeting, provided, and

## **Board of Commissioners By-Laws P. 2**

only if, same shall have been introduced at a regular or special board meeting a minimum of two weeks prior to the board taking any action thereon.

### **VI. FISCAL YEAR AND ANNUAL MEETING**

The fiscal year of the District shall commence on the first day of January and end on December 31 of the same year. The Annual Meeting of the Board shall take place at its regular meeting in May of each year.

### **VII. PREPARATION OF MANUALS AND HANDBOOKS**

Manuals and handbooks may be written for the purpose of defining in greater detail procedures to be followed in regard to specific activities. Such manuals and handbooks shall be in accordance with the policies contained herein. It shall be the duty of the Executive Director to insure that all such manuals and handbooks are in concert with these by-laws, and other policies of the Board.

### **VIII. NAMING OF PARKS, RECREATION AREAS, AND FACILITIES**

- A. The Park District Board of Commissioners will be responsible for accepting, reviewing, and acting upon all nominations for public dedication of park district property.
- B. The decision to name a specific property (whether land or structure) in honor or memory of a deserving person or group will be made at a regularly scheduled meeting.
- C. The public will be informed that written nominations will be accepted by the Board.
- D. The requirement that nominations be submitted may be waived if the district has received a property as a donation, or a cash endowment that is earmarked for a specific facility or structure, and the Board has voted to accept that donation/cash endowment.

### **IX. BOARD OF COMMISSIONERS**

#### **A. ELECTIONS**

Park Board elections shall be held in odd numbered years for terms of four years.



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**B. POWERS AND DUTIES OF THE BOARD**

It shall be the duty of the Board to formulate and adopt policies for the current operation, control, and improvements, and future park and recreation facilities, programs, and activities of the District. In the performance of its duties, the Board shall:

Adopt policies, regulations, ordinances, resolutions, and procedures to govern and insure the orderly operation of the District. Such policies, regulations, ordinances, resolutions, and procedures shall be reviewed from time to time as appropriate and may be amended as prescribed herein. The District shall keep at its administrative office an up to date, master copy of this manual which shall serve for all purposes as the official transcript of District policy.

The District shall also, for the convenience of the public, Board, and staff, make and distribute additional copies of this manual in whole or in part and periodic revisions and/or updates as the Board deems appropriate.

Additionally, the Board shall:

- (A) Select a Director as its chief executive officer and delegate to him/her the commensurate authority to effectively execute responsibilities, enforce the policies of the Board, the rules and regulations of the District, and otherwise insure the effective administration and operation of all District assets, programs, and services. It shall otherwise seek ways to manage the "succession" of the Executive Director, should the position be vacated.
- (B) Provide for the levy of taxes and when appropriate the issuance of bonds in order that sufficient funds may be available to pay the obligations the District incurs for the acquisition, maintenance, development, and beautification of all district property and for the operation of its recreational facilities, programs, and services.
- (C) Adopt a budget to the end that the best possible facilities, programs, and services may be provided.
- (D) Develop parks, facilities, programs and services responsive to the needs and desires of the residents of the District, and to approve ways and means whereby same may be achieved and efficiently administered.
- (E) Appraise the effects of District programs, their execution, and the efficiency of delivery in terms of value rendered to the community.

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- (F) Keep the residents of the district informed concerning the purposes, accomplishments, requirements, and financial condition of the park district.
- (G) Study improved park and recreational facilities and practices to assist in presenting pertinent and up to date information of the residents of the District.

**C. STANDARDS OF CONDUCT FOR BOARD MEMBERS**

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- (A) In the discharge of their duties, Board members act as a Board, not as individuals. The individual Commissioner has no more authority over park and recreation policies, facilities, or any other aspect of the Districts operation than any other citizen. He should not speak or act for the board unless specifically authorized to do so, by action of the Board. The role of Board Spokesperson to the public/media is defined in IX. D. (A)
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- (A) Duties of the President – The President shall preside at all meetings of the Board and shall call special meetings thereof of his

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- (B) Duties of the Vice President – If the President shall be absent, the Vice President shall preside and perform such duties as usually pertain to the President as prescribed by law.
- (C) Duties of the Secretary – It shall be the duty of the Secretary to be present at all meetings of the Board; to make and preserve an accurate record of the proceedings of the Board; to present at each regular meeting written minutes of the preceding meeting; to prepare and publish such reports as are required by law; to maintain a current compilation of this document and any other policy as directed by the Board. The Secretary shall have the right to administer oaths and affirmations. The Secretary of the Board shall be the Executive Director, unless otherwise designated by the Board.
- (D) Duties of the Treasurer – The Treasurer shall keep true and accurate records of all receipts and disbursements of District funds. The Treasurer shall make no disbursement of District funds except upon order of the Board and shall cause to keep on file proper vouchers at the Districts administration office for same. In addition, the Treasurer shall perform such other duties as the Board may, by rule or regulation, prescribe. The Treasurer of the Board shall be the Superintendent of Finance, unless otherwise designated by the Board.

**E. ELECTION AND APPOINTMENT OF OFFICERS AND COUNSEL**

The Board shall commence its annual meeting by electing a President, and Vice President, and appointing a Secretary, Treasurer, and Park District Attorney. The term of office for each shall begin upon their election or appointment and shall continue until the following year's annual meeting.

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**F. VACANCIES OF THE BOARD**

Whenever any member of the Board shall (1) die, (2) resign, (3) become under legal disability, (4) cease to become a legal voter, (5) be convicted of any infamous crime, (6) refuse or neglect to take his oath of office, (7) not reside in, or moves from the District, or (8) fail to attend to the duties of his office or neglect to attend regular and special meetings for a period of three consecutive calendar months, or neglect to attend a minimum of six regular or special meetings in a twelve month period, said office shall be declared vacant by the Board, unless the Board by a 4/5 vote rule that the absence is excusable. If the Board shall find the position to be vacant, the vacancy may be filled by appointment by a majority vote of the Board in accordance with the Park District Code.

**G. RECOGNITION OF SERVICE**

Recognizing that service as a Commissioner is voluntary, the Sycamore Park District will allow for Commissioners to receive the same "Miscellaneous Benefits" (see Personnel Policy 4-15) as a full-time employee.

**X. MEETINGS**

**A. DAY AND LOCATION OF REGULAR MEETING**

The regular meeting of the Board shall be held at 6:00 p.m. on the fourth Tuesday of each month in the District's Administration Office, unless the Board in, compliance with the Illinois Open Meetings Act, shall designate otherwise.

**B. SPECIAL MEETINGS**

Special meetings may be called by the President or any two members of the Board. Notice of such meetings stating the time, place, and purpose for which the meeting has been called shall be served to the members through the Secretary of the Board, and by the current obligations of the Open Meetings Act.

**C. QUORUM**

A majority of the Commissioners shall constitute a quorum for the transaction of all business.

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**D. AGENDA**

The agenda shall follow substantially the following form:

**CALL TO ORDER**  
**APPROVAL OF REGULAR AND CONSENT AGENDA**  
**APPROVAL OF MINUTES**  
**PUBLIC INPUT**  
**APPROVAL OF MONTHLY CLAIMS**  
**CONSENT AGENDA:**  
     **Superintendent of Finance**  
     **Budget Report/Monthly Cash Flow**  
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     **Superintendent of Recreation**  
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**CORRESPONDENCE**  
**POSITIVE FEEDBACK/REPORTS**  
**DEPARTMENT PRESENTATIONSOLD BUSINESS**  
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**PUBLIC INPUT**  
**EXECUTIVE**

**E. ROBERT'S RULES OF ORDER**

Unless provided for otherwise herein, Robert's Rules of Order--most recent edition at time of action--shall govern all deliberations of this Board.

**F. VOTING**

A roll call vote shall be taken for the passage of any ordinance, for all propositions to create any liability for the District, for the expenditure or appropriation of money, and the result of same shall be entered into the record of the proceedings. The act of a majority of the Board shall be an act of the Board.

**G. PUBLIC MEETING LAW**

All meetings of the Board or any committee shall be public excepting when those meetings involve any of the following matters:

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- employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
  3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.
  4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning.
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  12. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool of which the public body is a member.
  13. Conciliation of complaints of discrimination in the sale or rental of housing, when closed meetings are authorized by the law or ordinance prescribing fair housing practices and creating a commission or administrative agency of their enforcement.

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14. Informant sources, the hiring or assignment of undercover personnel or equipment, or ongoing, prior or future criminal investigations, when discussed by a public body with criminal investigatory responsibilities.
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23. The operation by a municipality of a municipal utility or the operation of a municipal power agency or municipal natural gas agency when the discussion involves (i) contracts relating to the purchase, sale, or delivery of electricity or natural gas or (ii) the results or conclusions of load forecast studies.

**H. NOTICE OF MEETINGS**

- (1) The press and public shall be notified as to the date, time, and location of all regular meetings at the beginning of each calendar year.
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- (3) No meeting shall be held on a legal holiday.
- (4) An agenda must be included in the notice for any special, rescheduled, or reconvened meeting.
- (5) Notice of a meeting held in the event of an emergency need not be given 24 hours prior to such meeting. Notice shall, however, be given as soon as practical, and in any event to any news media that has filed an annual request for notice pursuant to the Illinois Open Meetings Act.
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notice of the change must be published in a newspaper of general circulation which services the residents of the District.

**I. PUBLIC MEETING LAW - Notice of Meetings**

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**J. RECORD RETENTION POLICY**

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