



Sycamore

PARK DISTRICT

Established 1923

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Sycamore Park District

Regular Board Meeting

January 24, 2017

6:00 pm

Maintenance Building, 435 Airport Road

AGENDA

CALL TO ORDER (Roll Call Vote)

APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

APPROVAL OF MINUTES: (Voice Vote)

- 3. Regular Minutes: December 20, 2016
Executive Session Minutes: December 20, 2016
TO REMAIN CONFIDENTIAL
- 8. Special Meeting Minutes: December 23, 2016

APPROVAL OF MONTHLY CLAIMS:

- 10. Claims Paid Since Board Meeting (Roll Call Vote)
- 17. Claims Presented (Roll Call Vote)

CONSENT AGENDA:

- 23. Superintendent of Finance Monthly Report
- 26. Budget Report
- 40. Superintendent of Golf Operations Monthly Report
- 43. Superintendent of Parks and Facilities Monthly Report
- 48. Recreation Report
- 50. Executive Director Monthly Report

“Sycamore Park District - we put the **MORE** in Sycamore”
“Sycamore Park District is an equal opportunity provider and employer”

Board of Commissioners Meeting

January 24, 2017

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CORRESPONDENCE-

- 53. Kishwaukee College Foundation Thank You from 2015
- 54. Marine Corps Reserve Toys For Tots Thank You

PUBLIC INPUT**POSITIVE FEEDBACK/REPORTS****MONTHLY STAFF REPORT—Sarah****OLD BUSINESS:**

- 56. Update on Recreation Campus--Dan
Setting Date for Study Session—Dan
Executive Summary—Jeanette
- 58. Final Review and Approval of Action 2020: Goals, Objectives and
Action Statements—Dan/Staff
- 79. Approve FY 2017 Budget—Jackie

NEW BUSINESS:

- 190. Recommendation to Authorize Executive Director to Finalize
Contract with Engineers/IDOT: Trail Engineering Phase II—Dan
- 191. Tax Abatement—Jackie
- 195. Bi-Annual Review of Executive Session Minutes—Dan

PUBLIC INPUT**EXECUTIVE SESSION (Roll Call Vote):**

In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday December 20, 2016**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:01 p.m. on Tuesday, December 20, 2016.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, Schulz, Tucker and Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **None**

Staff members present were Jeanette Freeman, Director Gibble, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, and Lisa Metcalf.

Guests at the Board meeting were:

Julie Eggleston, KSRA – 1403 Sycamore Road, DeKalb, IL

Regular and Consent Agenda Approval –

At this time, Director Gibble added to the agenda under New Business, Discussion on steel and prefab concrete.

Motion

Commissioner Schulz moved to approve the Regular Agenda as amended and the Consent Agenda. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes –

Motion

Commissioner Schulz moved to approve the November 22, 2016 Regular Meeting Minutes. Commissioner Tucker seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Schulz moved to approve the November 22, 2016 Executive Session Meeting Minutes to remain confidential. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners
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Claims and Accounts Approval

Motion

Commissioner Tucker moved to approve and pay the bills in the amount of \$331,142.88.
Commissioner Schulz seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence –

- Marlyn Burkart – Family Thank You
- DCCF Letter/Newsletter
- Family Service Agency Letter
- Clubhouse Rental – Ellen Matejka

Public Input

- President Strack noted we had agreed to donate \$1000 to Pathway to Live Health DeKalb County and asked when this would be paid. Supt. of Finance Hienbuecher asked for documentation or an invoice from them for backup.
- President Strack noted he had a meeting with the people that are involved with the Kishwaukee River Water Shed. They are talking about doing some cleanup along the river bed to help the water flow from about 1 ½ miles south of us to the Golf Course. They are asking if the Park District would be willing to help fund some of the cleanup being that we own some of the property along the river in this area. Some other parties are paying for the cleanup on their properties and the cost may be around \$5000 to \$10,000. He is not looking for a decision on this tonight, just wanted to bring it to the attention of the board.
- Commissioner Schulz noted she has received phone calls from the neighbors in Wetzel Park reminding us that they are concerned about the parking in their neighborhood when there is practice and/or games at the park. The neighbors wanted to make sure the Park District is talking to the league about their concerns on the parking and safety.

Positive Feedback

- Commissioner Schulz noted it has been a great week.
- President Strack gave accolades to Director Gibble getting us to where we are at and he commented that everyone has pitched in on this.

Monthly Department Presentation - None

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Old Business

Agreements to Permit Flagg-Rochelle Park District and Sandwich Park District to Join

KSRA – Julie Eggleston – Director Gibble noted this was given to the Board awhile ago and Julie is here to answer any questions if the Board has any concerns on this. He gave kudos to Julie as she did all the leg work on this. Julie noted they are very excited about Rochelle and Sandwich joining them. With them joining they will be going from 3 to 5 Park Districts and will be adding about \$70,000 to their revenue.

Motion

Commissioner Schulz moved to approve the Agreement to Permit Flagg-Rochelle and Sandwich Park Districts to Join the KSRA. Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Tax Levy Ordinance – Supt. of Finance Hienbuecher noted her staff recommendation has all the information.

Motion

Commissioner Schulz moved to approve the adoption of Tax Levy Ordinance #09-2016. Commissioner Graves seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approve Design of Splashpad – Director Gibble noted he just tallied the votes and everyone voted for Design D – this included the Citizens Group, the Board, and staff. He gave the Board an email from Bruce Brown on the proposals which had the bid tabulation on it also. He went over some of the figures. He noted the Board is just being asked to award the equipment cost, and engineering cost this evening. He recommends approving Vortex for the equipment cost and engineering at \$211,815.00.

Motion

Commissioner Schulz moved to approve Design D from Vortex for equipment and engineering the total amount of \$211,815.00. Commissioner Graves seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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New Business

Second Draft of FY2017 Budget – Supt. of Finance Hienbuecher noted her staff recommendation has pointed out any changes from the first draft. Next month the final version will come back to the board for approval.

Approve Cleaning Contract – Supt. of Golf Operations Lundbeck – He noted he sent out 8 and only received 2 back. There was discussion on the current cleaning company and the issues we have had with them. Kirk gave examples of emails to the current company expressing our concerns. Kirk suggested a meeting between Sparkle, Jeff, Jackie and himself to go over all the concerns and issues we have had with them. Also, to let them know if they do not comply with everything, we will not pay the entire invoice. Staff is concerned we are not getting the service we are paying for. The Board agreed with this and Director Gibble said to state clearly to them the contract can be termed at any time if there are issues.

Motion

Commissioner Schulz moved to approve the contract for cleaning with Sparkle Janitorial of Sycamore in the amount of \$16,900.00. Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion Carried 5-0.

Consider Next Year's Meeting Dates and Times –

Motion

Commissioner Schulz moved to approve the 2017 Board Meeting Dates and Times as presented. Commissioner Tucker seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Consider New Year's Holidays -

Motion

Commissioner Schulz moved to approve the 2017 Holidays as presented. Commissioner Graves seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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Update on Recreation Campus – Director Gibble noted he handed out to the Board the agenda and background information for the meeting on Friday. At that meeting, there will be a vote on the bids for the steel and prefab concrete.

Setting of Date for Next Study Session - Nothing at this time.

Public Input – None

Motion

The Board adjourned the Regular Session to go into Executive Session at 6:40 pm on a motion made by Commissioner Schulz for the reasons listed below. The motion was seconded by Commissioner Tucker.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

The Board convened to Executive Session at 6:43 pm. The roll was called with Commissioners Graves, Kroeger, Schulz, Tucker, and Strack present along with Recording Secretary Jeanette Freeman.

Motion

The Board adjourned the Executive Session at 7:00 p.m. and reconvened to Regular Session on a motion made by Commissioner Graves. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

The Board adjourned the Regular Session at 7:00 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Graves.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman
 Recording Secretary
 Sycamore Park District

**Minutes of the Special Meeting of the Board of Commissioners
Sycamore Park District
Friday, December 23, 2016**

President Strack called the meeting to order at 7:06 a.m.

The Special meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 7:06 a.m. on Friday, December 23, 2016.

Will the secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, Schulz, Tucker, and Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **None**

Staff members present were Director Dan Gible.

Also present was Brent Johnson from Ringland-Johnson the park district's Construction Manager (CM).

**Regular Agenda Approval –
Motion**

Commissioner Schulz moved to approve the Regular Agenda. Commissioner Graves seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Accept and Award Bids for RECREATION CAMPUS

President Strack turned over the conversation to Director Gible.

a. Structural Steel

Director Gible asked the Board if they had any issues or concerns related to the Structural Steel Bids and the Recommendation of the CM? Hearing none, he suggested the board take action on that recommendation first, before moving onto the Pre-Fabricated Concrete Panels.

Motion

Commissioner Kroeger made the motion to accept the CM's recommendation and award Custom Iron Works the contract for furnishing structural steel for the Recreation Campus project in the amount of \$289,616. **Commissioner Schulz** seconded the motion.

Roll Call Vote

President Strack called for a roll call to approve the motion. All commissioners voted Aye. Motion carried 5-0.

b. Pre-fabricated Concrete Panels

Director Gible referenced the late arrival of information from the CM about the steel and concrete bids, and that Commissioner Kroeger had some information that was of concern regarding the low bidder, DuKane, for the pre-fabricated concrete panels. Those concerns were shared, in advance with CM and Farnsworth Group who conducted further review of DuKane's background and history. CM and Director Gible shared experiences that Counsel, CM, and Farnsworth Group had with DuKane that was very positive, overall. The CM reassured the Board, provided numerous successful contracts, and Safety Director information. CM indicated their internal Safety Program is very strong, and that they would take the responsibility for their safety. It was agreed that CM would:

- A. *On site—at the plant—inspections of the fabrication of our panels.*
- B. *Pre-Erection Meetings with a Focus on Safety with the park district, DuKane, the erector, and RJ's Safety Directors present.*
- C. *Careful selection of the erector for the project.*

President Strack thanked Commissioner Kroeger for his care and concern on this matter.

Motion

Commissioner Kroeger made the motion to accept the CM's recommendation with items b.A, b.B, and b.C, above, included as provisos of that recommendation, and to award DuKane Precast, Inc. the contract for furnishing pre-cast concrete wall panels for the Recreation Campus project in the amount of \$771,693. **Commissioner Tucker** seconded the motion.

Roll Call Vote

President Strack called for a roll call to approve the motion. All commissioners voted Aye. Motion carried 5-0.

Adjournment

Motion

The Board adjourned the Special Meeting at 7:33 a.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Tucker.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Daniel Gible
Secretary
Sycamore Park District

DATE: 01/19/2017
 TIME: 14:05:10
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

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Interim

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AFLAC									
	314356	01 EMPL PREM	101000002006	12/12/16	00000000	57268	12/21/16	459.50	459.50
									459.50
BLUMEN		BLUMEN GARDENS							459.50
	5201	01 HOLIDAY INSTANT ARRANGEMENTS	205230096128	12/14/16	00001695	57275	12/28/16	350.00	350.00
									350.00
BRIAN		BRIAN BEMIS AUTOMOTIVE GROUP							350.00
	55037889	01 LARGE DUMP TRUCK OIL CAP	101500066402	11/30/16	00001652	57282	01/06/17	10.35	10.35
									10.35
CINTAS		CINTAS FIRE PROTECTION							10.35
	OF94001903	01 MUSEUM INSP - SPRINKLER SYS	202500056300	11/28/16	00000000	57269	12/21/16	1,575.00	1,575.00
									1,575.00
CITY		CITY OF SYCAMORE							1,575.00
	NOVEMBER 2016	01 SALES TAX - CLUBHOUSE	303000116852	01/09/17	00000000	57295	01/09/17	19.00	19.00
									19.00
CITY2		CITY OF SYCAMORE							19.00
	1271000000-1216	01 WATER-SEWER - MAINT	101500096704	12/30/16	00000000	57296	01/09/17	75.08	75.08
									75.08
CONS		CONSERV FS							75.08
	121003841	01 TANK 3 OLD SHOP-WINTERIZER	504100076515	12/14/16	00000000	57270	12/21/16	476.04	476.04
		02 TANK 3 OLD SHOP-DIESEL	504100076515		00000000				161.40
									314.64
GRAI		GRAINGER							476.04
	9320154884			01/03/17		57283	01/06/17	12.94	12.94

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SYCAMORE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
9320154884	01	9016 MOWER RIVET NUT	101500066403	01/03/17	00001701	57283	01/06/17	12.94	12.94
									12.94
ILLAG		ILLINOIS DEPT OF AGRICULTURE						VENDOR TOTAL:	12.94
	LC0370005000	PERMIT		01/09/17	00000000	57297	01/09/17	100.00	100.00
	01	LAWNCARE PERMIT	101500046210						100.00
LE PRINT		LE PRINT EXPRESS						VENDOR TOTAL:	100.00
	23042	01 POSTERS SPLASH PAD	711000036125	12/15/16	00000000	57271	12/21/16	390.00	390.00
LOWE		LOWE'S						VENDOR TOTAL:	390.00
	953321	01 BOARDS FOR PICNIC TABLES	101500066404	12/13/16	00001684	57284	01/06/17	298.25	123.54
	02	SNOW PLOW REFLECTORS	504100076500		00001684				112.92
									10.62
	953457	01 STAIN AND BOARDS - PICNIC TABL	101500066407	12/14/16	00001686	57284	01/06/17	298.25	71.83
									71.83
	953820	01 WOOD, STAIN FOR PICNIC TABLES	101500066404	12/08/16	00001663	57284	01/06/17	298.25	93.92
									93.92
	953908	01 ELECTRIC PLUG SHOP	101500076500	12/01/16	00001655	57284	01/06/17	298.25	8.96
									8.96
4ARS		M.A.R.S., INC.						VENDOR TOTAL:	298.25
	560704	01 MOWER ALTERNATOR	101500066403	01/03/17	00001697	57285	01/06/17	109.00	109.00
4ENA		MENARDS - SYCAMORE						VENDOR TOTAL:	109.00
	39211	01 DRILL BITS, SAND BLASTER SAND	101500076512	12/16/16	00001688	57272	12/21/16	52.58	52.58
	40080			12/28/16		57286	01/06/17	136.35	116.42

SYCAMORE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
40080		01 PAINT, PRIMER, VARNISH - SHOP	101500066404	12/28/16	00001696	57286	01/06/17	136.35	116.42 116.42
40552		01 PAINT BRUSH PACK	101500066404	01/03/17	00001698	57286	01/06/17	136.35	19.93 12.99 6.94
		02 FOAM BRUSHES GOLF	504100076500		00001698				
PEKIN		PEKIN INSURANCE					VENDOR TOTAL:	188.93	
JAN 2017		01 DENTAL INSURANCE PREMIUM	101000106801	01/09/17	00000000	57298	01/09/17	1,327.13	1,327.13
		02 DENTAL INSURANCE PREMIUM	101000106801		00000000				275.88
		03 DENTAL INSURANCE PREMIUM	504100106801		00000000				50.79
		04 DENTAL INSURANCE PREMIUM	504000106801		00000000				247.14
		05 DENTAL INSURANCE PREMIUM	201000106801		00000000				144.11
		06 DENTAL INSURANCE PREMIUM	202100106801		00000000				271.59 337.62
PROVIDEN		PROVIDENT DIRECT					VENDOR TOTAL:	1,327.13	
16422		01 LEAF A LEGACY DEC POSTCARD	101200046214	12/07/16	00001687	57273	12/21/16	1,439.00	1,439.00 1,439.00
ROSENEV		ROSEN EVENTS LLC					VENDOR TOTAL:	1,439.00	
02-12-17		01 PHOTOBOOTH DADDY DAUGHTER DANC	206095036216	01/06/17	00000000	57287	01/06/17	200.00	200.00 200.00
SPERO		SPERO, LTD					VENDOR TOTAL:	200.00	
SPD2017-1		01 FACILITY USAGE OF NIDC	205660596222	01/06/17	00001702	57299	01/09/17	105.00	105.00 105.00
SYCPK		SYCAMORE PARK DISTRICT					VENDOR TOTAL:	105.00	
PETTY CASH 1-9-16		01 EUCLID	303000086634	01/09/17	00000000	57300	01/09/17	433.93	433.93
		02 CHAMBER OUTING	101200046214		00000000				21.00
		03 MAILINGS	101000046202		00000000				150.00
		04 MAILINGS	201000046202		00000000				3.24 3.23

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
		PTTY CASH 1-9-16		01/09/17		57300	01/09/17	433.93	433.93
		05 HOLIDAY PARTY	101000046213						57.05
		06 HOLIDAY PARTY	201000046213						57.06
		07 FOOD FOR MEETINGS	101000046212						28.43
		08 FOOD FOR MEETINGS	201000046212						28.42
		09 NOTARY FILING	101000076500						10.00
		10 COUNTY COPIES	101000076500						70.00
		11 SWIM LESSON TREAT	518200046216						2.50
		12 COPY OF REGISTRATION	101000076500						3.00
								VENDOR TOTAL:	433.93
T0000039		TRITT, STEVE							
		MILEAGE		01/18/17		57303	01/18/17	49.48	49.48
		01 MILEAGE REIM-TURF CLINIC	101500046211						47.08
		02 TOLLS	101500046211						2.40
								VENDOR TOTAL:	49.48
T0000194		HIENBUECHER, JACKIE							
		MILEAGE		12/28/16		57276	12/28/16	63.24	63.24
		01 MILEAGE-TOLLS	101000046211						63.24
								VENDOR TOTAL:	63.24
T0001224		WAGENER, PAMELA							
		REFUND		01/04/17		57288	01/06/17	39.00	39.00
		01 REFUND	205660596218						39.00
								VENDOR TOTAL:	39.00
T0001311		REX, SARAH							
		REIMB		01/18/17		57304	01/18/17	42.20	42.20
		01 PROGRAM SUPPLIES REIMB	205230096216						29.97
		02 PROGRAM SUPPLIES REIMB	205010156216						12.23
								VENDOR TOTAL:	42.20
T0001444		HAHN-WHEETLEY, RUTH							
		REFUND		12/20/16		57274	12/21/16	48.00	48.00
		01 REFUND-YOGA CLASS FULL	201000002113						48.00
								VENDOR TOTAL:	48.00
T0001445		AINGER, TERRI							
		REFUND		01/03/17		57289	01/06/17	64.00	64.00

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SYCAMORE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	REFUND	01 REFUND	205660576218	01/03/17		57289	01/06/17	64.00	64.00
		02 REFUND	205660486218						39.00
									25.00
F0001446	BALDWIN, CLAIRE						VENDOR TOTAL:		64.00
	REFUND	01 REFUND	205660586218	01/05/17		57290	01/06/17	30.00	30.00
F0001447	BAUER, DAVID						VENDOR TOTAL:		30.00
	REFUND	01 REFUND	205980106218	01/05/17		57291	01/06/17	34.00	34.00
F0001448	MCINERNEY, HOLLY						VENDOR TOTAL:		34.00
	REFUND	01 REFUND	205660586218	01/05/17		57292	01/06/17	30.00	30.00
F0001449	VOSIKA, ESTACIA						VENDOR TOTAL:		30.00
	REFUND	01 REFUND	205010056218	01/06/17		57293	01/06/17	65.00	65.00
F0001450	DEAVER, BRITTANY						VENDOR TOTAL:		65.00
	REFUND	01 REFUND	205230086218	01/09/17		57301	01/09/17	72.00	72.00
F0001451	RICHARDS, LEAH						VENDOR TOTAL:		72.00
	PROGRAM REIMB	01 YOGA BLANKETS	205660466216	01/18/17		57305	01/18/17	83.86	83.86
TOWNSQ	TOWN SQUARE PUBLICATIONS						VENDOR TOTAL:		83.86
	047 SYC-IL-SL-17			12/21/16		57294	01/06/17	895.00	895.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
047	SYC-IL-SL-17								
	01	CHAMBER MAGAZINE 2017/2018	1012000046208	12/21/16	00001699	57294	01/06/17	895.00	895.00
UNIT2		UNITED STATES POSTAL SERVICE							895.00
	6-2017	BULK PERMIT							
	01	BULK MAIL PERMIT	101000046204	12/27/16	00000000	57277	12/28/16	215.00	215.00
	02	BULK MAIL PERMIT	201000046204		00000000				107.50
									107.50
									VENDOR TOTAL:
									895.00
UNUM		UNUM LIFE INSURANCE							
	DECEMBER 2016								
	01	STD INS PREM	101000106801	12/28/16	00000000	57278	12/28/16	232.77	232.77
	02	STD INS PREM	101500106801		00000000				41.46
	03	STD INS PREM	504100106801		00000000				7.22
	04	STD INS PREM	504000106801		00000000				40.70
	05	STD INS PREM	201000106801		00000000				18.50
	06	STD INS PREM	202100106801		00000000				50.82
									74.07
									VENDOR TOTAL:
									215.00
VISACA		VISA CARDMEMBER SERVICE							
	120116								
	01	CERTIFIED POOL OPERATOR	101000001102	12/01/16	00000000	57281	12/28/16	4,950.24	4,950.24
	02	CERTIFIED POOL OPERATOR	201000001102		00000000				65.55
	03	CERTIFIED POOL OPERATOR	511000001102		00000000				624.45
	04	PEST CONTROL	101000056300		00000000				345.00
	05	PEST CONTROL	201000056300		00000000				84.00
	06	RECR ONLINE CHARGE FEE	201000056310		00000000				84.00
	07	TRAVEL MMS	201000001102		00000000				27.90
	08	PREPAID CONF EXPENSES	101000001102		00000000				506.90
	09	CONFERENCE REGISTRATION	101000001102		00000000				-1,160.00
	10	CONFERENCE REGISTRATION	201000001102		00000000				1,505.10
	11	CONF HOTEL DEPOSIT	101000001102		00000000				814.90
	12	CONF HOTEL DEPOSIT	301000001102		00000000				-139.71
	13	IPASS	101000046211		00000000				-139.71
	14	IPASS	201000046211		00000000				20.00
	15	IPRA 2017 DUES	201000001102		00000000				20.00
	16	IPRA 2017 DUES	101000001102		00000000				234.00
	17	POMS	205010396216		00000000				234.00
	18	2017 DEKALB CO GUIDE	101000001102		00000000				173.50
	19	PERSONNEL MANUAL SUPPLIES	1010000046203		00000000				315.00
									67.47

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SYCAMORE PARK DISTRICT
 DEPARTMENT SUMMARY REPORT

Board

INVOICES DUE ON/BEFORE 01/19/2017

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
CORPORATE			
10	ADMINISTRATION		
AFLAC	AFLAC		459.50
ANCEL	ANCEL, GLINK - LAW OFFICES OF		3,494.95
CINTA	CINTAS CORPORATION #355		41.70
COMCA	COMCAST		99.93
DEKAM	DEKALB MECHANICAL INC		1,391.12
DYNEGY E	DYNEGY ENERGY SERVICES		197.45
ECO	ECOWATER SYSTEMS, INC.		6.97
FRONTIER	FRONTIER		305.48
GRAI	GRAINGER	12.94	-100.60
IL	IL ASSOC. OF PARK DISTRICTS		1,965.99
ILLIN	ILLINI SECURITY SYSTEMS, INC.		151.88
INNERSP	INNERSPACE ENVIRONMENTAL ASSES		865.00
INTEG	INTEGRA BUSINESS SYSTEMS, INC.		89.28
MIDWENV	MIDWEST ENVIRONMENTAL CONSULT		1,800.00
NICOR	NICOR GAS		173.92
PDRMA	PDRMA		4,049.76
SOFT	SOFT WATER CITY		226.80
SPARKLE	SPARKLE JANITORIAL SERVICE		704.50
STAPLES	STAPLES ADVANTAGE		123.15
SUNDOG	SUN DOG IT		417.12
SYC	SYCAMORE CHAMBER OF COMMERCE		72.50
WASTE	WASTE MANAGEMENT		57.84
	ADMINISTRATION		16,594.24
12	MARKETING		
KAR	KAR-FRE FLOWERS		67.95
	MARKETING		67.95
15	PARKS		
ARCO	ARCO MECHANICAL EQUIP SALES		345.00
CEDAR	CEDAR RAPIDS TIRE		635.79
CINTA	CINTAS CORPORATION #355		47.75
CINTA2	CINTAS CORP		16.89
COMMO	COMMONWEALTH EDISON		209.21
CONS	CONSERV FS		610.14
CSR	CSR BOBCAT EQUIPMENT CO.		26.88
DEKAM	DEKALB MECHANICAL INC		542.50
DYNEGY E	DYNEGY ENERGY SERVICES		656.40

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SYCAMORE PARK DISTRICT
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 01/19/2017

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
CORPORATE			
15	PARKS		
FEECEOIL	FEECE OIL COMPANY		741.51
FOX1	FOX VALLEY FIRE & SAFETY CO.		165.00
FRONTIER	FRONTIER		67.99
MENA	MENARDS - SYCAMORE	136.35	6.26
NICOR	NICOR GAS		631.26
PARENT	PARENT PETROLEUM INC		460.03
PDRMA	PDRMA		581.61
REIN	REINDERS, INC.		2,234.13
SOFT	SOFT WATER CITY		110.25
THIELSEN	THIELSEN, CHRIS		120.00
WASTE	WASTE MANAGEMENT		84.09
	PARKS		8,292.69
RECREATION			
10	ADMINISTRATION		
CINTA	CINTAS CORPORATION #355		23.30
COMCA	COMCAST		99.92
DYNEGY E	DYNEGY ENERGY SERVICES		197.45
ECO	ECOWATER SYSTEMS, INC.		6.97
FRONTIER	FRONTIER		305.49
IL	IL ASSOC. OF PARK DISTRICTS		1,965.98
ILLIN	ILLINI SECURITY SYSTEMS, INC.		151.87
INTEG	INTEGRA BUSINESS SYSTEMS, INC.		89.29
NICOR	NICOR GAS		115.44
PDRMA	PDRMA		4,133.67
SPARKLE	SPARKLE JANITORIAL SERVICE		704.50
STAPLES	STAPLES ADVANTAGE		156.16
SUNDOG	SUN DOG IT		417.12
SYC	SYCAMORE CHAMBER OF COMMERCE		72.50
	ADMINISTRATION		8,439.66
21	SPORTS COMPLEX MAINTENANCE		
AIRGAS	AIRGAS USA LLC		23.08
ARCO	ARCO MECHANICAL EQUIP SALES		345.00
BSN	BSN SPORTS		163.99
CONS	CONSERV FS		27.99
DEEGANS	DEEGANS GARAGE INC		34.50
DEKA	DEKALB LAWN & EQUIPMENT CO.		442.48

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SYCAMORE PARK DISTRICT
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 01/19/2017

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
21	SPORTS COMPLEX MAINTENANCE		
DEKA2	DEKALB IMPLEMENT CO.,		677.36
DYNEGY E	DYNEGY ENERGY SERVICES		10.17
GRAI	GRAINGER	12.94	375.68
PARENT	PARENT PETROLEUM INC		460.03
PDRMA	PDRMA		5,322.32
REIN	REINDERS, INC.		2,576.60
SAF	SAFETY-KLEEN CORP.		217.88
WASTE	WASTE MANAGEMENT		35.28
	SPORTS COMPLEX MAINTENANCE		10,712.36
25	MIDWEST MUSEUM OF NATURAL HIST		
CINTA3	CINTAS FIRE PROTECTION		565.00
DEKAM	DEKALB MECHANICAL INC		8,493.18
ROCKVA	ROCK VALLEY GLASS CO		60.00
	MIDWEST MUSEUM OF NATURAL HIST		9,118.18
50	PROGRAMS - YOUTH		
T0001453	CALLAWAY, STACIA		156.00
T0001455	KIM, MINA		10.00
	PROGRAMS - YOUTH		166.00
52	PROGRAMS - ADULT		
FRANK	FRANKOWSKI, MIKE		87.50
T0001457	MEIER, PAUL		7.99
T0001460	SPARTZ, JESSICA		80.00
	PROGRAMS - ADULT		175.49
55	PROGRAMS - YOUTH ATHLETICS		
T0001456	MARSOLEK, JENNIFER		8.00
T0001462	WOODS, TRACY		83.00
	PROGRAMS - YOUTH ATHLETICS		91.00

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SYCAMORE PARK DISTRICT
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 01/19/2017

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
56	PROGRAMS - FITNESS		
T0001458	PLAGAKIS, MICHELLE		43.00
T0001463	ZUCKER, KARLY		53.00
	PROGRAMS - FITNESS		96.00
59	PROGRAMS - DANCE		
T0001452	DORVAL, TERRY		39.00
T0001454	HEIBERGER, JOSEPH		45.00
T0001459	SMITH, MICHELLE		45.00
T0001461	WEINGARZ, JULIE		55.00
	PROGRAMS - DANCE		184.00
SPECIAL RECREATION			
10	ADMINISTRATION		
WILL2	WILLIAMS ARCHITECTS/AQUATICS		4,653.25
	ADMINISTRATION		4,653.25
INSURANCE			
10	ADMINISTRATION		
PDRMA	PDRMA		33,283.50
	ADMINISTRATION		33,283.50
CONCESSIONS			
30	CLUBHOUSE CONCESSIONS		
COMCA	COMCAST		48.75
DYNEGY E	DYNEGY ENERGY SERVICES		84.63
NICOR	NICOR GAS		49.48
WASTE	WASTE MANAGEMENT		52.85
	CLUBHOUSE CONCESSIONS		235.71
33	SPORTS COMPLEX CONCESSIONS		

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SYCAMORE PARK DISTRICT
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 01/19/2017

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
CONCESSIONS			
33	SPORTS COMPLEX CONCESSIONS		
DYNEGY E	DYNEGY ENERGY SERVICES		52.81
	SPORTS COMPLEX CONCESSIONS		52.81
35	CATERING		
CITY	CITY OF SYCAMORE	19.00	3.00
	CATERING		3.00
GOLF COURSE			
10	ADMINISTRATION		
ACUSHNET	ACUSHNET COMPANY		533.28
	ADMINISTRATION		533.28
40	GOLF OPERATIONS		
COMCA	COMCAST		48.74
DYNEGY E	DYNEGY ENERGY SERVICES		771.13
FRONTIER	FRONTIER		86.53
NICOR	NICOR GAS		49.48
PDRMA	PDRMA		1,965.79
THOR	THOR GUARD		85.58
	GOLF OPERATIONS		3,007.25
41	GOLF MAINTENANCE		
CINTA	CINTAS CORPORATION #355		47.70
CONS	CONSERV FS		53.71
DYNEGY E	DYNEGY ENERGY SERVICES		667.70
FRONTIER	FRONTIER		67.98
MENA	MENARDS - SYCAMORE	136.35	2.86
NICOR	NICOR GAS		687.91
PARENT	PARENT PETROLEUM INC		460.04
PDRMA	PDRMA		3,636.04
REIN	REINDERS, INC.		3,157.86
WASTE	WASTE MANAGEMENT		33.93
	GOLF MAINTENANCE		8,815.73

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SYCAMORE PARK DISTRICT
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 01/19/2017

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
SWIMMING POOL			
80	POOL		
FRONTIER	FRONTIER		41.00
	POOL		41.00
81	POOL MAINTENANCE		
DYNEGY E	DYNEGY ENERGY SERVICES		429.31
NICOR	NICOR GAS		265.91
	POOL MAINTENANCE		695.22
CAPITAL PROJECTS			
10	ADMINISTRATION		
ENGIN	ENGINEERING RESOURCE ASSOC		1,482.50
SPE	SPEER FINANCIAL INC.		5,300.00
	ADMINISTRATION		6,782.50
ACTION 2020			
10	ADMINISTRATION		
FARNS	FARNSWORTH GROUP INC		163,034.59
SHAW	SHAW SUBURBAN MEDIA		158.40
	ADMINISTRATION		163,192.99
	TOTAL ALL DEPARTMENTS		275,233.81

Interim \$ 14,556.46

New \$ 275,233.81

Total \$ 289,790.27

To: Board of Commissioners

From: Jackie Hienbuecher

Subject: Monthly Report

Date: January 24, 2017

Administrative Initiatives (1/1/17 – 1/31/17)

- Attended Superintendent and Board meetings.
- Attended Safety Committee meeting.
- Staff performed year end inventory for pro shop and concessions.
- Reviewed and finalized 2017 FY Operating Budget.
- Completed year-end reporting: W-2s, 1099s, ACA reporting
- Prepared tax abatement ordinance and filed with County Clerk.
- Prepared documentation for Executive Summary.
- Provided data for auditors during preliminary fieldwork.
- Prepared confirmations to be sent out in conjunction with annual audit.
- Completed annual employee value statements.
- Attended 2017 IAPD/IPRA State Conference.
- Finalized table reservations for Awards Luncheon at Conference.
- Assisted with updating and distributing of personnel manuals.
- Presented PATH information to eligible employees.

- Submitted requested documentation to Vermont Systems for new recreation software.
- Began training on new recreation software, Rectrac.
- Submitted bills for workers comp claims.
- Reviewed Community Center plans for data/phone drops.
- Met with Jeff Donahoe, Kirk Lundbeck and Joshua Kruis (Sparkle Cleaning) regarding 2017 contract.
- Reviewed business expense policy with staff attending state conference.
- Continued to review cash flow and opportunities to transfer funds in order to increase earnings.
- Assisted in organizing the holiday party.
- Attended Pumpkin Festival Committee meeting.
- Catering/special events/room rentals: 1 class, 1 rental

Administrative Initiatives (2/1/17 – 2/28/17)

- Attend any scheduled “Action 2020” related meetings.
- Attend Superintendent and Board meetings.
- Update accounting software with 2017 FY Operating Budget.
- Continue to work on documentation required for annual audit. Auditors will be out for final fieldwork
- Prepare initial draft of Budget & Appropriation Ordinance.
- Provide list to county for the purpose of filing Economic Interest Statements.

- Perform further research on writing phone system RFP.
- Participate in second week of training on new recreation software, Rectrac.
- Staff to contact state for review of records for possible disposal.
- Obtain quotes on natural gas.
- Meet with PDRMA regarding 2017 Loss Control Review.
- Complete PCI compliance requirements for credit card procession.
- Continue to review cash flow and opportunities to transfer funds to PFM/IPDLAF to increase earnings.
- Review purchasing card programs for possible implementation.
- Look into purchasing Finepoint software to allow staff to print accounting information to screen.
- Look into ATM options for clubhouse.
- Review outstanding accounts payable checks to determine validity.
Review outstanding payroll checks.
- Catering/special events/room rentals: 1 room rental, 1 class, SYB and SGS registration

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2016

Corporate Fund (10)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	<u>Variance</u>
Revenues									
Administration	19,350.00	2,973.40	-84.6%	1,269,555.00	1,287,795.01	1.4% (1)	1,269,555.00	1,241,729.28	3.7% (2)
Marketing	-	0.17	#DIV/0!	37,300.00	12,572.76	-66.3% (3)	37,300.00	-	(7)
Parks	-	2,458.68	#DIV/0!	14,810.00	11,388.59	-23.1% (4)	14,810.00	8,979.76	26.8%
Total Revenues	19,350.00	5,432.25	-71.9%	1,321,665.00	1,311,756.36	-0.7%	1,321,665.00	1,250,709.04	4.9%
Expenses									
Administration	642,496.00	645,690.29	0.5%	1,428,694.00	1,450,855.75	1.6% (5)	1,428,694.00	567,070.77	155.9% (6)
Marketing	4,550.00	2,665.55	-41.4%	90,050.00	54,243.76	-39.8% (7)	90,050.00	-	(7)
Parks	22,782.00	9,967.37	-56.2%	258,709.00	223,502.76	-13.6% (8)	258,709.00	216,912.40	3.0% (9)
Total Expenses	669,828.00	658,323.21	-1.7%	1,777,453.00	1,728,602.27	-2.7%	1,777,453.00	783,983.17	120.5%
Total Fund Revenues	19,350.00	5,432.25	-71.9%	1,321,665.00	1,311,756.36	-0.7%	1,321,665.00	1,250,709.04	4.9%
Total Fund Expenses	669,828.00	658,323.21	-1.7%	1,777,453.00	1,728,602.27	-2.7%	1,777,453.00	783,983.17	120.5%
Surplus (Deficit)	(650,478.00)	(652,890.96)	0.4%	(455,788.00)	(416,845.91)	-8.5%	(455,788.00)	466,725.87	-189.3%

(1) 2016 Real Estate taxes greater than budget 1.3% \$14,905.

(2) In 2016 Real Estate tax receipts is higher than 2015 by 4.4% \$48,940.

(3) Overestimated ticket sales for Good Tymes Revival with majority of sales in September.

(4) 2016 allocation of imrf/ss levy is less than budget since wages are running less than budget.

(5) In 2016 Legal Fees exceed budget by 135.9% \$24,466

(6) In 2016, \$1,060,000 was transferred to Action 2020 fund from property tax revenue. After considering this adjustment, 2016 expenses are less than 2015 by \$176,215 which is primarily due to the paving expense of \$125,152 in 2015.

(7) New department within the corporate fund 2016. Some of these expenses were reported in both Corporate and Recreation fund in previous years. Spent less on Good Tymes Revival.

(8) Part time wages and related expenses are below budget approx. 25.8% \$30,800.

(9) 16 exp higher than '15: pt wages/taxes 60.4% \$19,220

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2016

Recreation Fund (20)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	-	1,819.87	#DIV/0!	856,359.00	870,339.64	1.63% (1)	856,359.00	863,743.47	0.8% (1)
Sports Complex	-	-	#DIV/0!	35,300.00	38,106.00	7.95% (2)	35,300.00	35,963.00	6.0% (2)
Sports Complex Maintenance	-	20.28	#DIV/0!	38,532.00	39,462.01	2.41% (3)	38,532.00	40,959.56	-3.7% (3)
Midwest Museum of Natural Hist	-	618.95		2,528.00	3,107.25	22.91%	2,528.00	3,093.39	0.4%
Programs-Youth	-	41.41	#DIV/0!	19,381.00	18,046.89	-6.88% (4)	19,381.00	18,056.65	-0.1% (4)
Programs-Teens	-	-	#DIV/0!	1,194.00	700.00	-41.37% (4)	1,194.00	3,343.88	-79.1% (4)
Programs-Adult	-	46.24	#DIV/0!	4,005.00	5,997.24	49.74% (4)	4,005.00	1,771.95	238.5% (4)
Programs-Family	1,100.00	(108.59)	-109.87%	13,717.00	5,383.75	-60.75% (4)	13,717.00	14,133.73	-61.9% (4)
Programs-Leagues	-	59.67	#DIV/0!	5,034.00	4,929.03	-2.09% (4)	5,034.00	5,330.91	-7.5% (4)
Programs-Youth Athletics	-	-	#DIV/0!	22,800.00	26,891.00	17.94% (4)	22,800.00	25,195.00	6.7% (4)
Programs-Fitness	-	55.79	#DIV/0!	7,743.00	9,864.97	27.41% (4)	7,743.00	21,498.50	-54.1% (4)
Programs-Preschool	-	3.13	#DIV/0!	-	672.71	#DIV/0! (4)	-	-	#DIV/0! (4)
Programs-Senior	-	-	#DIV/0!	-	-	#DIV/0! (4)	-	-	#DIV/0! (4)
Programs-Dance	-	27.05	#DIV/0!	3,925.00	3,713.24	-5.40% (4)	3,925.00	5,975.17	-37.9% (4)
Programs-Special Events	-	2.53	#DIV/0!	3,471.00	3,979.57	14.65% (4)	3,471.00	3,487.42	14.1% (4)
Programs-Concerts	-	-	#DIV/0!	8,800.00	5,770.00	-34.43%	8,800.00	7,050.00	-18.2%
Programs-Trips	-	-	#DIV/0!	-	-	#DIV/0! (4)	-	-	#DIV/0! (4)
Brochure	-	300.00	#DIV/0!	8,850.00	8,150.00	-7.91%	8,850.00	6,300.00	29.4%
Weight Room	-	-	#DIV/0!	-	-	#DIV/0!	-	7,978.40	-100.0% (5)
Community Center	-	-	#DIV/0!	-	-	#DIV/0!	-	1,630.70	-100.0% (5)
Total Revenues	1,100.00	2,886.33	162.39%	1,031,639.00	1,045,113.30	1.31%	1,031,639.00	1,065,511.73	-1.9%

(1) 2016 Real Estate taxes greater than budget 2.12% \$17,501 and 2015 2.1% \$16,949.

(2) AYSO and other soccer are a bit higher than budget and 2015.

(3) Only revenue is IMRF/SS tax levy.

(4) Revenue from programs are below budget 1.34% \$1,092 and decreased 18.8%, \$18,615 compared to 2015 primarily due to closing of community center.

(5) Community Center closed

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2016

Expenses											
Administration	202,333.00	173,626.77	-14.19%	500,887.00	438,067.83	-12.54%	(1)	500,887.00	377,136.91	16.2%	(2)
Sports Complex	-	-	#DIV/0!	-	1,250.00	#DIV/0!		-	250.00	400.0%	
Sports Complex Maintenance	32,055.00	25,841.83	-19.38%	393,543.00	372,114.48	-5.45%		393,543.00	380,587.01	-2.2%	
Midwest Museum of Natural Hist	875.00	2,055.00	134.86%	9,500.00	6,891.48	-27.46%		9,500.00	5,963.34	15.6%	
Programs-Youth	1,542.00	1,772.64	14.96%	12,662.00	12,803.78	1.12%	(3)	12,662.00	14,679.81	-12.8%	(3)
Programs-Teens	-	-	#DIV/0!	727.00	560.00	-22.97%	(3)	727.00	2,901.65	-80.7%	(3)
Programs-Adult	-	390.78	#DIV/0!	1,104.00	3,793.96	243.66%	(3)	1,104.00	1,329.25	185.4%	(3)
Programs-Family	1,076.00	-	-100.00%	19,934.00	10,088.57	-49.39%	(3)	19,934.00	14,561.65	-30.7%	(3)
Programs-Leagues	215.00	258.36	20.17%	3,400.00	3,933.89	15.70%	(3)	3,400.00	3,418.94	15.1%	(3)
Programs-Youth Athletics	4,735.00	2,751.00	-41.90%	16,025.00	21,778.34	35.90%	(3)	16,025.00	21,493.50	1.3%	(3)
Programs-Fitness	285.00	322.26	13.07%	3,814.00	5,320.59	39.50%	(3)	3,814.00	10,809.01	-50.8%	(3)
Programs-Preschool	-	-	#DIV/0!	-	594.41	#DIV/0!	(3)	-	-	#DIV/0!	(3)
Programs-Senior	-	-	#DIV/0!	-	-	#DIV/0!	(3)	-	-	#DIV/0!	(3)
Programs-Dance	700.00	141.35	-79.81%	2,694.00	3,237.46	20.17%	(3)	2,694.00	4,736.61	-31.7%	(3)
Programs-Special Events	717.00	215.52	-69.94%	22,010.00	9,119.88	-58.56%	(3)	22,010.00	16,614.58	-45.1%	(3)
Programs-Concerts	-	-	#DIV/0!	8,768.00	7,903.20	-9.86%		8,768.00	9,038.71	-12.6%	
Programs-Trips	-	-	#DIV/0!	-	-	#DIV/0!	(3)	-	-	#DIV/0!	(3)
Brochure	7,035.00	4,754.65	-32.41%	21,100.00	19,039.23	-9.77%		21,100.00	20,866.75	-8.8%	
Weight Room	-	-	#DIV/0!	-	-	#DIV/0!		-	4,533.40	-100.0%	(4)
Community Center	-	-	#DIV/0!	-	88.27	#DIV/0!		-	93,012.41	-99.9%	(4)
Total Expenses	251,568.00	212,130.16	-15.68%	1,016,168.00	916,585.37	-9.80%		1,016,168.00	981,933.53	-6.7%	
Total Fund Revenues	1,100.00	2,886.33	162.39%	1,031,639.00	1,045,113.30	1.31%		1,031,639.00	1,065,511.73	-1.9%	
Total Fund Expenses	251,568.00	212,130.16	-15.68%	1,016,168.00	916,585.37	-9.80%		1,016,168.00	981,933.53	-6.7%	
Surplus (Deficit)	(250,468.00)	(209,243.83)	-16.46%	15,471.00	128,527.93	730.77%		15,471.00	83,578.20	53.8%	

(1) Lower than budget: administrative expenses (primarily: advertising radio, education/training) 29.58% \$9,828; wages & related (new staff was included in budget) 14.76% \$30,884.

(2) In 2016, \$150,000 was transferred to Action 2020 fund from property tax revenue. After considering this adjustment, 2016 expenses are less than 2015 by \$89,069 which is primarily due to change in recreation staff 5.8% \$11,011 and radio ads in 2015 \$14,000.

(3) Expenses for programs less than budget 13.52% \$11,139 and decreased 21.3%, \$19,314 compared to 2015.

(4) Community Center closed

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Donations (21)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	150,000.00	50,530.59	-66.31%	166,000.00	164,361.76	-0.99%	166,000.00	20,683.71	694.6% (1)
Total Revenues	150,000.00	50,530.59	-66.31%	166,000.00	164,361.76	-0.99%	166,000.00	20,683.71	694.6%
Expenses									
Administration	150,000.00	-	-100.00%	356,782.00	200,503.42	-43.80%	356,782.00	32,781.18	511.6% (2)
Total Expenses	150,000.00	-		356,782.00	200,503.42		356,782.00	32,781.18	511.6%
Total Fund Revenues	150,000.00	50,530.59	-66.31%	166,000.00	164,361.76	-0.99%	166,000.00	20,683.71	694.6%
Total Fund Expenses	150,000.00	-		356,782.00	200,503.42		356,782.00	32,781.18	511.6%
Surplus (Deficit)	-	50,530.59	#DIV/0!	(190,782.00)	(36,141.66)	-81.06%	(190,782.00)	(12,097.47)	198.8%

(1) 2016 Leaf a Legacy donations.

(2) In 2016 transferred \$185,682 to Action 2020 fund to offset payment on land purchase.

Special Recreation (22)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	-	49.46	#DIV/0!	153,000.00	154,755.19	1.15%	153,000.00	144,603.40	7.0%
Total Revenues	-	49.46	#DIV/0!	153,000.00	154,755.19	1.15%	153,000.00	144,603.40	7.0%
Expenses									
Administration	128,123.00	3,053.88	-97.62%	216,123.00	100,876.97	-53.32%	216,123.00	69,992.50	44.1% (1)
Total Expenses	128,123.00	3,053.88	-97.62%	216,123.00	100,876.97	-53.32%	216,123.00	69,992.50	44.1%
Total Fund Revenues	-	49.46	#DIV/0!	153,000.00	154,755.19	1.15%	153,000.00	144,603.40	7.0%
Total Fund Expenses	128,123.00	3,053.88	-97.62%	216,123.00	100,876.97	-53.32%	216,123.00	69,992.50	44.1%
Surplus (Deficit)	(128,123.00)	(3,004.42)	-97.66%	(63,123.00)	53,878.22	-185.35%	(63,123.00)	74,610.90	-27.8%

(1) Increased allocation to KSRA.

Sycamore Park District
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Insurance (23)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	-	1,515.44	#DIV/0!	77,000.00	80,037.59	3.94%	77,000.00	55,022.54	45.5%
Total Revenues	-	1,515.44	#DIV/0!	77,000.00	80,037.59	3.94%	77,000.00	55,022.54	45.5%
Expenses									
Administration	33,283.00	-	-100.00%	71,567.00	37,121.10	-48.13%	71,567.00	69,018.68	-46.2%
Total Expenses	33,283.00	-	-100.00%	71,567.00	37,121.10	-48.13%	71,567.00	69,018.68	-46.2%
Total Fund Revenues	-	1,515.44	#DIV/0!	77,000.00	80,037.59	3.94%	77,000.00	55,022.54	45.5%
Total Fund Expenses	33,283.00	-	-100.00%	71,567.00	37,121.10	-48.13%	71,567.00	69,018.68	-46.2%
Surplus (Deficit)	(33,283.00)	1,515.44	-104.55%	5,433.00	42,916.49	689.92%	5,433.00	(13,996.14)	-406.6%

Audit (24)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	-	3.94	#DIV/0!	14,000.00	14,197.63	69.00%	14,000.00	13,991.56	1.5%
Total Revenues	-	3.94	#DIV/0!	14,000.00	14,197.63	1.41%	14,000.00	13,991.56	1.5%
Expenses									
Administration	-	-	#DIV/0!	13,900.00	13,900.00	0.00%	13,900.00	14,500.00	-4.1%
Total Expenses	-	-	#DIV/0!	13,900.00	13,900.00	0.00%	13,900.00	14,500.00	-4.1%
Total Fund Revenues	-	3.94	#DIV/0!	14,000.00	14,197.63	1.41%	14,000.00	13,991.56	1.5%
Total Fund Expenses	-	-	#DIV/0!	13,900.00	13,900.00	0.00%	13,900.00	14,500.00	-4.1%
Surplus (Deficit)	-	3.94	#DIV/0!	100.00	297.63	197.63%	100.00	(508.44)	-158.5%

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Paving & Lighting (25)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	-	6.50	#DIV/0!	100.00	103.20	3.20%	100.00	14,462.88	-99.3%
Total Revenues	-	6.50		100.00	103.20		100.00	14,462.88	-99.3%
Expenses									
Administration	-	-	#DIV/0!	-	-	#DIV/0! (1)	-	-	#DIV/0!
Total Expenses	-	-		-	-		-	-	#DIV/0!
Total Fund Revenues	-	6.50	#DIV/0!	100.00	103.20	3.20%	100.00	14,462.88	
Total Fund Expenses	-	-	#DIV/0!	-	-	#DIV/0!	-	-	
Surplus (Deficit)	-	6.50	#DIV/0!	100.00	103.20	3.20%	100.00	14,462.88	

Park Police (26)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	-	0.92	#DIV/0!	100.00	82.38	-17.62%	100.00	75.18	9.6%
Total Revenues	-	0.92		100.00	82.38		100.00	75.18	9.6%
Expenses									
Administration	-	-	#DIV/0!	5,500.00	5,044.50	-8.28% (1)	5,500.00	-	#DIV/0! (1)
Total Expenses	-	-		5,500.00	5,044.50		5,500.00	-	#DIV/0!
Total Fund Revenues	-	0.92	#DIV/0!	100.00	82.38	-17.62%	100.00	75.18	9.6%
Total Fund Expenses	-	-	#DIV/0!	5,500.00	5,044.50	-8.28%	5,500.00	-	
Surplus (Deficit)	-	0.92	#DIV/0!	(5,400.00)	(4,962.12)	-8.11%	(5,400.00)	75.18	-6700.3%

(1) Donation towards Sycamore Police Department UTV, \$4,000 in 2016

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IMRF (27)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	88,000.00	91,206.08	3.64%	88,000.00	89,029.67	2.4%
Total Revenues	-	-	#DIV/0!	88,000.00	91,206.08	3.64%	88,000.00	89,029.67	2.4%
Expenses									
Administration	-	2,579.72	#DIV/0!	88,000.00	87,160.89	-0.95%	88,000.00	88,380.57	-1.4%
Total Expenses	-	2,579.72	#DIV/0!	88,000.00	87,160.89	-0.95%	88,000.00	88,380.57	-1.4%
Total Fund Revenues	-	-	#DIV/0!	88,000.00	91,206.08	3.64%	88,000.00	89,029.67	2.4%
Total Fund Expenses	-	2,579.72	#DIV/0!	88,000.00	87,160.89	-0.95%	88,000.00	88,380.57	-1.4%
Surplus (Deficit)	-	(2,579.72)		-	4,045.19		-	649.10	

Social Security (28)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	79,000.00	77,678.56	-1.67%	79,000.00	79,016.86	-1.7%
Total Revenues	-	-	#DIV/0!	79,000.00	77,678.56	-1.67%	79,000.00	79,016.86	-1.7%
Expenses									
Administration	-	1,645.72	#DIV/0!	79,000.00	76,347.05	-3.36%	79,000.00	76,275.32	0.1%
Total Expenses	-	1,645.72	#DIV/0!	79,000.00	76,347.05	-3.36%	79,000.00	76,275.32	0.1%
Total Fund Revenues	-	-	#DIV/0!	79,000.00	77,678.56	-1.67%	79,000.00	79,016.86	-1.7%
Total Fund Expenses	-	1,645.72	#DIV/0!	79,000.00	76,347.05	-3.36%	79,000.00	76,275.32	0.1%
Surplus (Deficit)	-	(1,645.72)		-	1,331.51		-	2,741.54	

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Concessions (30)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Clubhouse Concessions	-	(316.47)	#DIV/0!	72,371.00	81,685.24	12.87% (1)	72,371.00	76,034.58	7.4% (1)
Beverage Cart	-	0.13	#DIV/0!	14,686.00	13,152.20	-10.44% (1)	14,686.00	14,311.32	-8.1% (1)
Sports Complex Concessions	-	6.73	#DIV/0!	28,172.00	35,905.09	27.45% (2)	28,172.00	28,123.61	27.7% (2)
Pool Concessions	-	10.23	#DIV/0!	7,179.00	8,276.91	15.29% (3)	7,179.00	6,433.84	28.6% (3)
Catering	1,205.00	766.45	-36.39%	23,075.00	19,989.31	-13.37% (4)	23,075.00	20,826.01	-4.0% (4)
Total Revenues	1,205.00	467.07	-61.24%	145,483.00	159,008.75	9.30%	145,483.00	145,729.36	9.1%
Expenses									
Clubhouse Concessions	2,146.00	867.16	-59.59%	88,505.00	98,288.92	11.05%	88,505.00	102,868.45	-4.5% (5)
Beverage Cart	-	-	#DIV/0!	10,139.00	8,805.64	-13.15%	10,139.00	9,157.19	-3.8%
Sports Complex Concessions	115.00	60.46	-47.43%	23,281.00	23,046.26	-1.01%	23,281.00	22,776.01	1.2%
Pool Concessions	-	-	#DIV/0!	6,835.00	6,253.04	-8.51%	6,835.00	5,718.39	9.3%
Catering	497.00	138.74	-72.08%	7,477.00	7,472.34	-0.06%	7,477.00	5,295.45	41.1%
Total Expenses	2,758.00	1,066.36	-61.34%	136,237.00	143,866.20	5.60% (6)	136,237.00	145,815.49	-1.3% (6)
Total Fund Revenues	1,205.00	467.07	-61.24%	145,483.00	159,008.75	9.30%	145,483.00	145,729.36	9.1%
Total Fund Expenses	2,758.00	1,066.36	-61.34%	136,237.00	143,866.20	5.60%	136,237.00	145,815.49	-1.3%
Surplus (Deficit)	(1,553.00)	(599.29)	-61.41%	9,246.00	15,142.55	63.77%	9,246.00	(86.13)	-17681.0%

(1) Revenues are a direct reflection of golf course utilization. Also more golfers are requesting coolers rather than relying on beverage cart staff.

(2) Storm Dayz alone highest year for sales since 2011 (only off \$6.50). \$3,431 higher than 2015. Credit card processing available for first time. Also increased sales to soccer via cart.

(3) Pool open more in 2016 due to warmer/dryer weather.

(4) While room rental revenue has decreased this year due to stricter hours of availability guidelines (approx \$3,800 compared to budget and 2015) food/alcohol purchases have increased.

(5) In 2016, a trailered grill was purchased for large events \$4,500.

(6) Overall, there is an increase in cost of goods sold due to increased sales

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Developer Contributions (32)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	11,250.00	51.36	-99.54%	45,000.00	23,234.65	-48.37%	45,000.00	50,064.34	-53.6%
Total Revenues	11,250.00	51.36		45,000.00	23,234.65		45,000.00	50,064.34	-53.6%
Expenses									
Administration	55,000.00	56,016.09	1.85%	55,000.00	57,016.09	3.67%	55,000.00	-	#DIV/0!
Total Expenses	55,000.00	56,016.09		55,000.00	57,016.09		55,000.00	-	#DIV/0!
Total Fund Revenues	11,250.00	51.36	-99.54%	45,000.00	23,234.65	-48.37%	45,000.00	50,064.34	-53.6%
Total Fund Expenses	55,000.00	56,016.09	1.85%	55,000.00	57,016.09	3.67%	55,000.00	-	#DIV/0!
Surplus (Deficit)	(43,750.00)	(55,964.73)	27.92%	(10,000.00)	(33,781.44)	237.81%	(10,000.00)	50,064.34	-167.5%

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Golf Course (50)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Golf Operations	2,011.00	3,316.13	64.9%	507,359.00	467,313.25	-7.9% (1)	507,359.00	497,023.72	-6.0% (2)
Golf Maintenance	-	(205.07)	#DIV/0!	23,006.00	23,125.37	0.5%	23,006.00	22,101.17	4.6%
Total Revenues	2,011.00	3,111.06	54.7%	530,365.00	490,438.62	-7.5%	530,365.00	519,124.89	-5.5%
Expenses									
Golf Operations	15,209.00	13,516.38	-11.1%	232,152.00	245,222.89	5.6% (3)	232,152.00	288,201.29	-14.9% (4)
Golf Maintenance	23,158.00	15,682.31	-32.3%	296,916.00	286,924.07	-3.4%	296,916.00	280,301.96	2.4%
Total Expenses	38,367.00	29,198.69	-23.9%	529,068.00	532,146.96	0.6%	529,068.00	568,503.25	-6.4%
Total Fund Revenues	2,011.00	3,111.06	54.7%	530,365.00	490,438.62	-7.5%	530,365.00	519,124.89	-5.5%
Total Fund Expenses	38,367.00	29,198.69	-23.9%	529,068.00	532,146.96	0.6%	529,068.00	568,503.25	-6.4%
Surplus (Deficit)	(36,356.00)	(26,087.63)	-28.2%	1,297.00	(41,708.34)	-3315.8%	1,297.00	(49,378.36)	-15.5%

(1) Daily Greens Fees -19.04% -\$39,712

Golf Events & Misc +52.39% \$8,331

Carts +1.7% \$1,911

Season passes -13.57% -\$14,001

Pro shop sales +7.39% \$3,655

Primarily League Fees

(2) Daily Greens Fees +2.65% \$4,363

Golf Events & Misc +62.72 \$9,340

Carts +10.14 \$10,498

Season passes -3.98% -\$3,698

Pro shop sales 3.2% \$1,645

Primarily League Fees

(3) Over budget in part time wages/taxes 14.5% \$4,718, cost of goods sold 20.9%, \$6,227

(4) Advertising expense moved to marketing. Reduced pt wages/taxes 17.1% \$7,697 in 2016. 2015 purchased new rental sets.

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Swimming Pool (51)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Pool	23,416.00	-	-100.0%	75,975.00	47,006.30	-38.1%	75,975.00	103,570.06	-54.6%
Swim Lessons	-	-	#DIV/0!	12,067.00	12,594.18	4.4%	12,067.00	10,515.70	19.8%
Total Revenues	23,416.00	-	-100.0%	88,042.00	59,600.48	-32.3% (1)	88,042.00	114,085.76	-47.8% (2,5)
Expenses									
Pool	48.00	54.00	12.5%	52,983.00	48,822.55	-7.9% (3)	52,983.00	59,914.35	-18.5% (3)
Pool Maintenance	1,570.00	592.13	-62.3%	27,200.00	29,549.22	8.6% (4)	27,200.00	45,185.92	-34.6% (5)
Swim Lessons	-	-	#DIV/0!	7,859.00	6,694.31	-14.8%	7,859.00	7,656.48	-12.6%
Total Expenses	1,618.00	646.13	-60.1%	88,042.00	85,066.08	-3.4%	88,042.00	112,756.75	-24.6%
Total Fund Revenues	23,416.00	-	-100.0%	88,042.00	59,600.48	-32.3%	88,042.00	114,085.76	-47.8%
Total Fund Expenses	1,618.00	646.13	-60.1%	88,042.00	85,066.08	-3.4%	88,042.00	112,756.75	-24.6%
Surplus (Deficit)	21,798.00	(646.13)	-103.0%	-	(25,465.60)	#DIV/0!	-	1,329.01	-2016.1%

(1) Daily Fees -3.28% -\$575

Season passes -19.31% -\$5,357

Misc income (includes oscar, pool rentals and middle school pool party) +13.4% \$584

Swim Lessons +5.38% \$620

(2) Daily Fees -12.38% \$1,865

Season passes +7.88% \$1,654

Misc income (includes oscar, pool rentals and middle school pool party) +6.57% \$140

Swim Lessons +21.91% \$2,182

(3) Wages/taxes are less than budget 8.5% \$4,140 and higher than 2015 14.6% \$5,674.

(4) mechanical room parts

(5) Insurance proceeds \$11,300 are included in 2015 revenue as well as related expenses.

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2016

Debt Service (60)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	-	10.74	#DIV/0!	590,000.00	594,955.78	0.8%	590,000.00	586,555.14	1.4%
Total Revenues	-	10.74	#DIV/0!	590,000.00	594,955.78	0.8%	590,000.00	586,555.14	1.4%
Expenses									
Administration	81,869.00	81,868.75	0.0%	585,020.00	585,019.94	0.0%	585,020.00	580,375.47	0.8%
Total Expenses	81,869.00	81,868.75		585,020.00	585,019.94		585,020.00	580,375.47	0.8%
Total Fund Revenues	-	10.74	#DIV/0!	590,000.00	594,955.78	0.8%	590,000.00	586,555.14	1.4%
Total Fund Expenses	81,869.00	81,868.75		585,020.00	585,019.94		585,020.00	580,375.47	0.8%
Surplus (Deficit)	(81,869.00)	(81,858.01)	0.0%	4,980.00	9,935.84	99.5%	4,980.00	6,179.67	60.8%

Capital Projects (70)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	535,000.00	543,112.26	1.5%	577,900.00	581,990.33	0.7% (1)	577,900.00	2,161,558.44	-73.1% (2)
Total Revenues	535,000.00	543,112.26	1.5%	577,900.00	581,990.33	0.7%	577,900.00	2,161,558.44	-73.1%
Expenses									
Administration	163,812.00	57,775.75	-64.7%	608,303.00	566,536.68	-6.9%	608,303.00	2,187,682.93	-74.1% (2)
Total Expenses	163,812.00	57,775.75	-64.7%	608,303.00	566,536.68	-6.9%	608,303.00	2,187,682.93	-74.1%
Total Fund Revenues	535,000.00	543,112.26		577,900.00	581,990.33	0.7%	577,900.00	2,161,558.44	-73.1%
Total Fund Expenses	163,812.00	57,775.75	-64.7%	608,303.00	566,536.68	-6.9%	608,303.00	2,187,682.93	-74.1%
Surplus (Deficit)	371,188.00	485,336.51	30.8%	(30,403.00)	15,453.65	-150.8%	(30,403.00)	(26,124.49)	-159.2%

(1) DCCF Watershed Grant

(2) refunding of alternate bond in 2015

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2016

Action 2020 (71)

<u>Department</u>	<u>December Budget</u>	<u>December Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	
Revenues									
Administration	831,000.00	766,158.41	-7.8%	1,465,782.00	1,401,086.03	-4.4%	1,465,782.00		#DIV/0!
Total Revenues	831,000.00	766,158.41	-7.8%	1,465,782.00	1,401,086.03	-4.4%	1,465,782.00	-	#DIV/0!
Expenses									
Administration	51,000.00	118,438.59	132.2%	956,268.00	726,375.55	-24.0%	956,268.00	-	#DIV/0!
Total Expenses	51,000.00	118,438.59	132.2%	956,268.00	726,375.55	-24.0%	956,268.00	-	#DIV/0!
Total Fund Revenues	831,000.00	766,158.41		1,465,782.00	1,401,086.03	-4.4%	1,465,782.00	-	#DIV/0!
Total Fund Expenses	51,000.00	118,438.59	132.2%	956,268.00	726,375.55	-24.0%	956,268.00	-	#DIV/0!
Surplus (Deficit)	780,000.00	647,719.82	-17.0%	509,514.00	674,710.48	32.4%	509,514.00	-	#DIV/0!
Total Fund Revenues	1,574,332.00	1,373,336.33		6,373,076.00	6,249,606.69	-1.9%	6,373,076.00	6,310,224.50	
Total Fund Expenses	1,627,226.00	1,222,743.05	-24.9%	6,582,431.00	5,862,169.07	-10.9%	6,582,431.00	5,711,998.84	
Surplus (Deficit)	(52,894.00)	150,593.28	-384.7%	(209,355.00)	387,437.62	-285.1%	(209,355.00)	598,225.66	

Sycamore Park District
Fund Balances

	1/1/2016	Revenues	Expenses	12/31/2016	12/31/2016 Cash balance
10 Corporate	623,417.61	1,311,756.36	1,728,602.27	206,571.70	202,534.27
20 Recreation	170,651.86	1,045,113.30	916,585.37	299,179.79	306,684.57
21 Donations	191,230.86	164,361.76	200,503.42	155,089.20	155,089.20
22 Special Recreation	113,256.88	154,755.19	100,876.97	167,135.10	167,135.10
23 Insurance	9,246.71	80,037.59	37,121.10	52,163.20	52,163.20
24 Audit	13,002.88	14,197.63	13,900.00	13,300.51	13,300.51
25 Paving & Lighting	21,854.17	103.20	-	21,957.37	21,957.37
26 Park Police	8,069.74	82.38	5,044.50	3,107.62	3,107.62
27 IMRF	649.10	91,206.08	87,160.89	4,694.29	4,694.29
28 Social Security	2,741.51	77,678.56	76,347.05	4,073.02	4,073.02
30 Concessions	36,049.99	159,008.75	143,866.20	51,192.54	48,609.40
32 Developer Contributions	152,339.53	23,234.65	57,016.09	118,558.09	118,558.09
60 Debt Service	26,365.79	594,955.78	585,019.94	36,301.63	36,301.63
70 Capital Projects	564,743.04	581,990.33	566,536.68	580,196.69	580,196.69
71 Action 2020	-	1,401,086.03	726,375.55	674,710.48	674,710.48
Total governmental fund balance	1,933,619.67	5,699,567.59	5,244,956.03	2,388,231.23	2,389,115.44
50 Golf Course Net Assets	180,879.87 <u>(228,350.52)</u> (47,470.65)	490,438.62	532,146.96	139,171.53 <u>(228,350.52)</u> (89,178.99)	(49,692.14)
51 Swimming Pool Net Assets	263,475.83 <u>(262,870.72)</u> 605.11	59,600.48	85,066.08	238,010.23 <u>(262,870.72)</u> (24,860.49)	(25,205.49)
Total proprietary funds	444,355.70	550,039.10	617,213.04	377,181.76	
Net assets	(491,221.24)			(491,221.24)	
Proprietary funds minus net assets	(46,865.54)			(114,039.48)	
	1,886,754.13			2,274,191.75	2,314,217.81

Summary of depository accounts as of 1/18/2017

<u>Location</u>	<u>Balance</u>	<u>Interest</u>	<u>YTD Interest</u>
First National Bank	15,668.02	0.10	15.66
First Midwest Bank	759,550.89	0.13	949.37
Resource Bank	561,973.24	0.43	199.58
IPDLAF	1,250,893.90	0.57	893.9
**DCCF - Action 2020	179,286.63		
*DeKalb Co. Community Foundation	<u>15,246.89</u>		594.60
	2,782,619.57		

* There is currently an gain on investments which has increased the original \$10,000 that was placed with the foundation. This balance is as of 10/31/16.

** As of 10/31/16 per DCCF.

To: Board of Commissioners

From: Kirk T. Lundbeck

Subject: Monthly Report

Date: January 24, 2017

Administrative Initiatives (1/1/17 – 1/31/17)

- Attended weekly Department Head meetings as scheduled.
- Developed January Golf Insight newsletter, promoting Swing into Spring Sale.
- Met with Critical Success factor groups as directed.
- Began to develop part-time staffing schedule for spring of 2017.
- Contacted all third-party affiliates and begin plans for the 2017 season with the affiliates.
- Closed Pro Shop for the month of January.
- Began to develop eblasts for leagues, outings and special events for the 2017 season including the Swing into Spring Sale.
- Continued to schedule 2017 outings and leagues.
- Attended Soaring to New Heights IPRA Conference in Chicago.
- Cleaned pro shop and displays. Began to modify pro shop look by changing display locations and touch up pro shop walls.
- Began Inventorying and sorting all lost and found clubs left during the 2016 season.
- Began maintenance on all push carts.

- Completed December Pre-Season Season Pass sale.
 - 1.) Sold 68 season passes for a total of \$26,972.35
 - 2.) Sold \$3,571.99 in merchandise sales.
- Assisted with end of year inventory when requested.
- Prepared year end golf reports as requested by the Superintendent of Finance.
- Completed Golf Operations portion of the Executive Summary.

Administrative Initiatives (2/1/17 – 1/28/17)

- Attend weekly Department Head meetings as scheduled.
- Attend All Staff Meeting as scheduled.
- Develop February Golf Insight newsletter, promoting Swing into Spring Sale.
- Meet with Critical Success factor groups as directed.
- Complete part-time staffing schedule for spring of 2017.
- Contact all third-party affiliates and finish plans for the 2017 season with the affiliates and also social media promotions with Coursetrends using Facebook and Twitter.
- Finish development of eblasts for leagues, outings and special events for the 2017 season including the Swing into Spring Sale.
- Complete schedule for 2017 outings and leagues.
- Finish pro shop and displays for the 2017 season

- Complete maintenance on all push carts.
- Finalize all spring merchandise orders in preparation of the Swing into Spring Sale.
- Begin spring golf promotion schedule with Sarah Rex with use of different marketing techniques including, eblasts, radio, website and Facebook promotions.

To: Board of Commissioners

From: Jeff Donahoe

Subject: Monthly Report

Date: January 24, 2017

Administrative Initiatives (1/1/17-1/31/17)

Golf

- Nearly two inches of rain in the middle of the month caused minor river flooding due to frozen ground conditions. The river was back in its' banks within two days and we expect zero turf issues with dormant conditions present.
- Staff has sand blasted and painted all ball washers, painted flag sticks, tee markers, broken tee holders, and bunker rake handles.
- Staff continues to perform winter preventive maintenance on all machinery equipment and sharpen/rebuild all mower reels.
- We acquired a lightly used automated mower blade sharpener which saved over 7K off a new unit, and will now allow us to refurbish used blades to nearly new condition saving almost 3K each year in new blades.
- I have placed orders for our annual flower beds for 2017. We will once again be using the DeKalb County Community Gardens program to grow our planting materials.
- I have been meeting with several golf and sports turf product reps to obtain product information and pricing for the 2017 season. I will use the data to formulate an application plan for pesticides and fertilizers for all turf areas during the next couple of months.

- Golf and sports staff attended an Illinois Turf Grass Foundation turf clinic day on January 10th. Keynote speaker was Supt. of Wrigley Field (evidently they host a pro baseball team there).
- Will receive and open irrigation system RFQ proposals for design companies on the 27th of January. Will then meet with irrigation committee to begin selection process.

Sports

- Started hosting spring AYSO registration in the shop. Baseball and softball will follow suite in early February at the clubhouse.
- Lisa and I have already been talking with user groups for this seasons field requests and events.
- Staff is working on all winter preventive maintenance on field rakes, mowers, and trimmers. Also, doing inventory of bases, mounds and other field equipment for repair and replacement ordering.
- Plowing for all staff continues as needed. No plowing yet in 2017.
- I have begun to analyze quantity and costs of products needed to place early bird savings ordering of amenities for next month.
- Applied with Illinois Dept. of Agriculture to renew chemical containment rinse pad permit for sprayer unit.

Parks

- I attended staff, board, and Action 20/20 related committee and architect meetings.
- Attended staff planning meetings for Action 20/20 projects. Also, attended pre-bid construction meeting with contractors and architects on the 16th.
- Attended pool ADA architect meetings.
- Pool ADA and renovation work began on January 17th. We are working with Williams architects and Sjostrom Construction daily as the project proceeds.
- Reviewed campus project plans and supplied input for corrections with other staff.
- Completed Executive Summary major events data for maintenance department.
- Began 2017 PDRMA audit process and will hold kick off meeting in early February with our rep. Attended PDRMA employee PATH webinar for staff wellness program.
- The Midwest Museum had HVAC roof unit heat exchangers and electric boards replaced.
- Began collecting formal quotes and making purchases for projects and equipment which has been approved on the Capital Budget for 2017.
- Reviewed IDOT required engineering RFQs and supplied ratings for the three submittals for selecting next phase engineering of trail project.
- Beginning process of upgrading clubhouse and shop lighting fixtures using available efficient electrical grants thru the State.

- Attended State Conference the 19th – 21st.

Administrative Initiatives (2/1/17-2/28/17)

- Attend staff, board, and study session meetings along with Action 20/20 planning and construction meetings.
- Attend pool ADA meetings and aid contractor as work continues.
- Work with committee to obtain professional services for irrigation system replacement.
- Staff will continue equipment repair and preventive maintenance work on all equipment and carts along with snow plowing as needed.
- Work on procuring process for approved capital budget equipment and project items.
- Plan PDRMA safety compliance standards process for confined space, respirators, and schedule other staff training for the winter/spring. Attend lockout/tagout seminar at the end of the month.
- Continue goals and objective research for Action 20/20 projects. Will include site visits to other agencies for information gathering on maintenance practices of community centers.
- Continue to work with other staff on staffing and operations planning for the new Action 20/20 amenities.
- Work on energy audit for the district.
- Work with Steve Tritt on golf turf product application program and ordering process.

- Organize required annual Fire system and emergency signage inspections for all buildings.

To: Board of Commissioners
From: Lisa Metcalf & Sarah Elm Rex
Subject: Monthly Report
Date: January 24, 2017

Administrative Initiatives (1/1/17 – 1/31/17)

- Attended monthly Board meeting, presented monthly report and Park Partner Award. – Sarah
- Attended weekly Department Head meetings as scheduled.
- 1st Session of Winter/Spring Programs started early January. Prepared instructors, and updated schedules for South Prairie School. – Lisa
- Attended a meeting with Williams and Sjostrom about the ADA work at the pool. – Lisa
- Attended campus project meeting with Caius.
- Attended Annual IPRA State Conference in Chicago.
- Submitted the District's information to be a part of the DeKalb County 211 database – Sarah
- Graduated Sycamore Chamber's Leadership Academy, Class of 2016. – Sarah
- Met with Michelle Donahoe to discuss development of a Sycamore Park District 100th anniversary booklet. – Sarah
- Began work on a District-wide park sign policy – Sarah
- Coordinated 2017 logo apparel order. – Sarah

- Prepared documents for Vermont Systems to make sure they had everything they needed to start setting us up with the new software. – Lisa
- Vermont Systems made their first training trip the week of January 23.
- Attended NRPA Maintenance Management School in West Virginia. – Lisa

Administrative Initiatives (2/1/17 – 2/28/17)

- Will attend monthly Board meeting. – Lisa
- Will attend weekly Department Head meetings as scheduled.
- Will continue to attend NRPA Maintenance Management School in West Virginia. – Lisa
- Will hold Feb 2017 Green Drinks. – Sarah
- Will attend PDRMA Lost Control Review meeting.
- Will coordinate and attend Daddy-Daughter Dance on February 12, located at St. Mary's Memorial Hall. – Lisa
- Will prepare more documents for Vermont Systems setup. – Lisa
- Vermont Systems 2nd training trip will be February 13 – 17.

To: Board of Commissioners
From: Daniel Gibble, Executive Director
Subject: Monthly Report
Date: January 24, 2017

Administrative Initiatives (1/1/17 – 1/31/17)

- Coordinated the long-range planning process for management of the new facilities that will be developed as part of ACTION 2020.
- Met with Construction Manager.
- Distributed Personnel Policy.
- Attended Meetings/Serve On:
 - KSRA
 - Rotary
 - Chamber
 - Pumpkin Festival
- Worked on Fundraising and Leaf a Legacy.
- Coordinated meetings with staff, Construction Manager, Citizen Committees, and Farnsworth Group.
- Supervised ADA Pool Work and Ovitz/Chief Black Partridge Parks.
- Finalized and presented to Board: ACTION 2020 Goals, Objectives, and Action Statements.
- Began selection process for Golf Course Irrigation Professional Services.
- Continued work on Reston Ponds Park dedications.
- DID NOT get my head shaved.

Administrative Initiatives (2/1/17 – 2/28/17)

- 57
- Update Agenda Planner for Staff/Board.
- Attend Meetings/Serve On:
 - KSRA
 - Rotary
 - Chamber
- Continue work on CAMPUS project development:
 - Community Center
 - Dog Park
 - Sled Hill
 - Splashpad
- Continue coordinating Citizen Committee meetings, staff meetings, and meetings with Board regarding the CAMPUS project.
- Continue contacting potential donors for Leaf a Legacy.
- Carry out all staff planning sessions for Time Task Analysis and Development of Staff Structure for ACTION 2020.
- Continue supervision of Outdoor Pool construction.
- Hold further meetings with NIU, Edwards, Sycamore Integrated Health, and KISH/NW Medicine about joint ventures.
- Hold meetings with IDOT in Ottawa to start up final phases of Trail Engineering and preparation for construction.
- Finalize GATA documentation and IDOT Contracts for Engineering and Construction on Trail Project.
- Finalize Route 64 Lighted Sign bid documents and put out to bid.
- Begin review of PT Personnel Policy.

- Complete Recreation Campus bid process. Hold Special Meeting on February 16, 2017 to approve bids.
- Meet with Developer of Property Adjacent to Old Mill Park.

September 26, 2015

Sycamore Park District
Daniel Gibble
940 E. State Street
Sycamore, IL 60178

Dear Dan,

The Kishwaukee College Foundation would like to thank you for your donation of the golf foursome gift certificate and the Sycamore Golf Club Towels which will be used in the silent auction at our 2016 Gala Benefit Dinner & Silent Auction.

Because of your extraordinary generosity and leadership, life-changing opportunities are provided to Kishwaukee College students each year through scholarships and program enhancements. Your participation fuels our efforts to provide the best possible education and training opportunities for our community, while making a positive impact in the lives of thousands of students.

Thank you again for helping us make this year's Gala a success!

Sincerely,



Bill Nicklas
Executive Director



MARINE CORPS RESERVE



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January 2, 2017

DeKalb County Toys for Tots
P.O. Box 729
Sycamore, IL 60178-0729

Sycamore Park District
940 E. State Street
Sycamore, Illinois 60178

Dear Sycamore Park District;

Thank you for your support of Toys for Tots by having one or more of our boxes in your establishment and/or having a special promotion. It is the generosity of businesses such as yours along with the entire community that made Christmas 2016 merrier for the almost 2000 less fortunate children of DeKalb County.

Please accept the enclosed "Commander's Award" as a token of our appreciation.

Our 2017 campaign will run from November 1st until December 17th. We will be contacting you again at that time. However, you don't have to wait until then. *Anytime* you wish to run a special promotion for Toys for Tots please contact us so that we may assist you in advertising and spreading the word.

Thanks again,

Kara E. Eckhardt

Kathi and Kara

Kathi Hogshead Davis, PhD
Coordinator

Kara E. Eckhardt
Assistant Coordinator

U.S. Marine Corps Reserve Toys for Tots Program
DeKalb County Toys for Tots

toysfortots60115@comcast.net

sycamore-il.toysfortots.org

www.facebook.com/toysfortots60115

779-777-5896

United States Marine Corps Reserve



The logo for 'TOYS FOR TOTS' is a red silhouette of a train with the words 'TOYS FOR TOTS' written in white, bold, sans-serif capital letters across its side. The train has four wheels, each with a small gold star on it.

☆☆☆ Commander's Award ☆☆☆

*The U.S. Marine Corps Reserve
is proud to recognize*

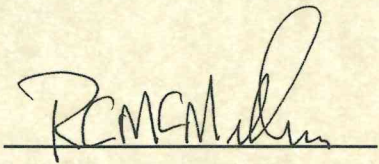
Sycamore Park District

for outstanding support of the

2016 DeKalb County Illinois

Marine Toys for Tots Program

*Your generous contributions have enabled the Marine Corps
to bring the joy of Christmas and send a message of hope
to America's less fortunate children.*



Rex C. McMillian
LtGen, USMC
Commander
Marine Forces Reserve



Kathi Hogshead Davis

Coordinator
U.S. Marine Corps Reserve
Toys for Tots Program

SYCAMORE PARK DISTRICT
Board of Commissioners
Date of Board Meeting: January 24, 2017

STAFF RECOMMENDATION

AGENDA ITEM: EXECUTIVE SUMMARY: First Review and Discussion Only

BACKGROUND INFORMATION: It is important that key staff and all Board members have at their access a resource that can answer most of the broad policy and budget issues facing the Sycamore Park District. This resource allows the staff and board to have a “go-to” source of information. This 1st draft will not have the budget in it, but it will be in the final review in February. This 1st draft will have the Vision 2020 in it, but this will be changed to the Action 2020 after the January board meeting Action 2020 is approved by the Board.

To provide this resource—one that could also be on our website—the **Executive Summary** will be created in February of each year to put in place all the guiding information, and key budget information for the coming year. This Executive Summary will contain:

Background

Mission Statement
Commissioner Contact Information
Executive Director Contact Information
Board Meeting Dates
Brief History
Holiday Schedule
Organizational Chart
Full Time Staff
FT/PT Pay Schedules

Financial Analysis

Major Fund Comparison of Operating Budget 2016 vs 2017
Appropriation Comparison 2016 vs 2017
Comparison of Tax Levy 2016 vs 2017
Historical Comparison of EAV and Tax Rate
Bond Analysis

Historical Levy Rates of Various Taxing Bodies w/Pie Cha

Budget

FY2017 Operating Budget Summary

FY2017 Operating Budget Detail

Vision 20/20

Vision 20/20 as of December, 2014

Program and Facility Use Stats

Program Participation Numbers

Golf Course Comparative Analysis

Pavilion Use Summary

Major Fee Categories

Pool Fees

Program Fees

Golf Course Fees

Pavilion Fees

Significant Events from 2016

Parks and Facilities

Recreation (includes Pool)

Golf

Administration (includes Concessions)

FISCAL IMPACT: None.

STAFF RECOMMENDATION: For review and discussion only at this point.

PREPARED BY: Jeanette Freeman, Office Manager

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 24, 2017

STAFF RECOMMENDATION

AGENDA ITEM: FINAL REVIEW and APPROVAL of ACTION 2020 Goals, Objectives and Action Statements: Recommend Approval

BACKGROUND INFORMATION: Since October the Board has seen several versions of the staff's goal, objectives and action statements. Attached you will find the final version for your review and approval.

Staff have worked long and hard on this process and we have laid out some very challenging goals for the next five years.

From this point, Staff are working on work-task analysis to determine staffing needs to accomplish all that is set out for Sycamore Park District in ACTION 2020. At the February Regular meeting the Superintendents will present you with that analysis and a preliminary review of a future staffing plan that is a natural outgrowth of ACTION 2020 and the Goal-Setting Process.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: Staff will be glad to answer any questions and make minor tweaks, but we would now ask for your approval of the Action 2020 Goals, Objectives and Action Statements.

PREPARED BY: Daniel Gible, Executive Director



BOARD ACTION:

1. Maintain what we currently have at its current level of care.

	Staff Assigned	Completion Date
G1: Maintain Park District records in organized fashion		
O1: Have an electronic file of all District ordinances and resolutions.		
A1: Determine format for electronic file for consistency	JH	Oct-16
A2: Review work already done to make sure files are manageable. Staff was having problems with some of the conversion from PDF to Word. (by Nov. 1) - Jackie	JH	Nov-16
A3: Add any new ordinances and resolutions to master file.	AB	Dec-16
A4: Develop a procedure to ensure future ordinances and resolutions are immediately added to electronic file.	JH	Jan-17
A5: Pull manual records as far back as can locate, scan and consolidate.	AB	Mar-17
A6: Determine if any missing documents and determine if obtainable by the county.	JH AB	Apr-17
A7: Semi-annually review electronic file to ensure current	JH	Jul-17
O2: Establish a written records retention policy.		
A1: Complete inventory of current records for the state.	JF	Jan-17
A2: Request State to review for disposal/retainage guideline	JF	Feb-17
A3: Develop policy based upon state recommendation	JH	Mar-17
A4: Pull records and set up for disposal	JF	May-17
A5: Each odd year going forward, send request to state for disposal based upon 3.	JF	Feb-19
G2: Enhance appearance of clubhouse landscaping		
O1: Consult with professional landscape design company to determine budget for design and install.		
A1: By end of October of 2016, consult with design firm for basic overview and general cost estimate for removal and install of plant material to form more formal look on the east side of the clubhouse and more formal natural look to the west bed.	JD ST	Nov-16
A2: Determine man hours needed for in-house portions of new landscaping based on professional input and staff consultation to determine if some portions of project can be done in-house with current staff. Maintenance of beds possible to combine with future park maintenance seasonal positions maintaining new community center landscape beds.	JD ST	2017
A3: After collecting data, budget for staffing or possible professional installation in 2017 or 2018.	JD ST	2017
G3: Maintain a welcoming and pleasant atmosphere at the clubhouse for all patrons.		
O1: Keep inside of clubhouse clean and inviting.		
A1: Develop a procedure and checklist for concessions staff to ensure that proper cleaning is being done.	MD	Spring-17
A2: Obtain quotes for replacement of carpeting. (Fall 2016) Budget replacement (Spring 2017)	MD	Spring-17
A3: Have doors (admin and clubhouse) tinted.	JH	Spring-17
A4: Add signage to assist patrons (restrooms, pro shop, operating hours)	KL JD MD	Spring-17
A5: Have HVAC company come in and evaluate and make recommendation to improve system in clubhouse. Obtain quotes (by Dec 2016) and have work completed (by Spring 2018) depending on budget.	JB	Spring-18
G4: Take care of equipment in order to extend life and minimize "downtime"		
O1: Make concessions staff responsible for upkeep on the beverage carts.		

A1: Develop checklist for staff to use when taking out and putting away cart. Checklist to include basic maintenance items such as checking oil and gas.	MD	Feb-17
A2: Train staff to use checklist.	MD	Spring-17
A3: Set up reporting mechanism in order to communicate any problems.	JH	Spring-17
O2: Ensure appropriate range hood for current equipment.		
A1: Contact appropriate companies to evaluate range hood.	MD	Fall-16
A2: Obtain quotes for any changes needed.	MD	Fall-16
A3: Have work completed.	MD	Spring-18
G5: Maintain a professional atmosphere in the golf/clubhouse concessions operation.		
O1: Staff will maintain a consistently professional appearance.		
A1: Develop, document and notify staff of an appropriate dress code for the clubhouse concessions and beverage cart staff. This will include proper pants or shorts, a staff shirt, proper shoes, and name badge. The following will not be allowed while on duty: t-shirts, jeans, sandals or open-toed shoes.	MD	Spring-17
A2: Reinforce throughout the season.	MD	Ongoing
G6: Continue to update equipment and asset replacement schedule		
O1: Determine needed changes in current Capital replacement plan of equipment.		
A1: By mid – October, work with staff to determine if current plan for equipment replacement needs changed or updated based on equipment wear, issues, or new demands for maintenance.	JD & STAFF	Oct-17
A2: By the beginning of November, collect pricing for replacement equipment to add to 2017 capital budget and beyond.	JD	Nov-17
O2: Prioritize repairs, projects for parks, sports complex, buildings. Amend fixed asset replacement plan if needed and add to capital budget for 2017 and beyond. Budget for in-house projects for 2017 budget and beyond.		
A1: Parks – determine cost of drainage for Leon Larson Park both in-house materials and by contractor. Determine cost of materials for new border for Leon Larson Park. Determine cost of seed, in-house labor time for 2017 seeding of 4 farm acres near Good Tymes Shelter south area.	JD BH	Mar-17
A2: Sports – determine cost of improved dugout drainage fields 2,3,4. Replacement of underground primary power to lights building – to be completed 9/2016. Collect and determine costs for replacement of ballfield light fixtures and poles. Determine cost of adding safety fencing or netting for foul balls on fields 1-8.	JD	Jul-17
A3: Buildings – determine cost of clubhouse south wall replacement for 2017. Working with Clubhouse staff, determine thru professional contractors, adding new a/c and furnace unit to north clubhouse. Apply by April 1 for grant to update clubhouse light fixtures.	JD JH	Nov-16
G7: Train and certify certain staff to maintain all current natural areas		
O1: Train staff to perform controlled burns on native areas		
A1: By the end of February 2017, research Chicago area trainings and certification programs for performing controlled burns of native areas.	JD	Mar-17
A2: Register Supt of Parks, full time and IMRF Parks staff for classroom requirements related to control burn certification when class available.	JD	
A3: Attend classes and obtain certifications by the end of the 2018 winter.	PARK	Winter-18
O2: Research Chicago area continued education and on-line training for horticulture classes related to plants used in natural areas and their care throughout the growing season.		
A1: Call hort. extension services, schools, encap, winter conference education seminars, and others to locate training on plant specifics and maintenance.	JD	Mar-17

A2: Send key parks staff to classroom training during the 2017/winter 2018 season to educate on desired plants vs. weed control and proper spraying techniques.	JD	Winter-17/18
O3: Collect material and equipment needs and cost by interviewing Encap Inc., and other control burn agencies including other Park Districts.		
A1: Collect information from Encap and St. Charles Park District on what equipment is needed for burns of our size, vendors of that equipment.	JD	May-17
A2: Have researched costs of needed equipment for a controlled burn.	JD	Mar-17
O4: Develop burn plans for all areas we treat.		
A1: Complete written plans for all areas we maintain and burn. Includes sizes, areas, prepared wind direction for burn, what neighbors to contact, equipment needed, etc.	JD BH	Jan-18
A2: Contact PDRMA by winter of 2017 and provide plans for burns and what requirements are from their perspective.	JD	Winter-17
O5: Determine staffing needs for complete maintaining of natural areas.		
A1: Using collected data from working with Encap, determine total man hours needed to perform burns every three years on our specific locations.	JD	Jan-18
A2: Determine man hour time for three sprayings a season for weed control per natural area. Base on time collected from Encap performing during the season on current natural areas. Include cost of pesticides, PPE for staff, etc. Send staff into the field with Encap as these sprayings are performed.	JD	Winter-18
G8: Update and increase directional signage on golf course to help increase awareness of transitional areas and improve pace of place		
A1: Coordinate with the Superintendent of Parks and Facilities and the Golf Course Superintendent to strategically place cart directional signage in key areas of the course where confusion exists and slows down play.	KL JD	Summer-16
A2: Have the course map on the scorecard enlarged and have a course map facing the riders of each cart to help minimize confusion.	KL	Spring-17
A3: Have Cart Return area sign posted by practice putting green to help in the management of carts when low staffed and better inspection of carts when returned after use.	KL	Fall-16
G9: Create a maintenance plan for the maintenance or replacement of all bridges.		
O1: Prepare a list of all bridges, last replacements or repairs recently completed in-house or by contractor.		
A1: Work with ERA as they begin river bridge inspections late summer. We will provide a list of all creek bridges as well with dates of recent replacements.	DG JD	Aug-16
O2: Obtain a professional engineering company to assess the condition and repair/replacement needs for bridges over the river and the small bridge at 18 tee.		
A1: ERA engineers have been retained in mid-July to begin inspections of all golf course river bridges by the end of August 2016.	DG JD	Aug-16
A2: Staff will provide engineers any know knowledge of bridge history when inspections begin.	DG JD	
O3: Budget and plan for recommended replacements or repairs.		
A1: Staff will meet with engineers at the end of summer 2016 with analysis of bridge inspections to plan cost and prioritize repairs for bridge improvements.	DG JD	Summer-16
G10: Continue with equipment replacement schedule.		
O1: Assess on an annual basis the current schedule and add or change replacement years on current equipment and needed new equipment.		
A1: Meet with golf staff by the end of September 2017 prior to Capital budget requirements to determine any changes in equipment replacement schedule or priority of replacement of equipment.	JD	Sep-17
A2: Price out thru distributors any changes in current for equipment and add to Capital budget request list.	JD BS	Oct-17
G11: Maintain road and paths as budget allows.		

O1: Replace road thru course from rt. 64 entrance to #1 ladies tee area.		
A1: By October of 2016, work with Director to consider cost of road work, possibly in phases, to replace road thru the course. Phase could be west entrance to first curve in the road, followed by half the straight section to 1 ladies tee, etc.	JD DG	Oct-16
A2: Price estimate cost of phases and consider how it will fit into planned 2017 Capital budget plan.	JD	Fall-16
O2: Add cart paths to select areas of the course with either quality path rock or asphalt. Includes: 6 tee to fairway, 13 green to 14 forward tee, move 12 green to 13 tee closer to the tee.		
A1: By the end of September 2016, staff will measure distances for select areas to pave on the course. Steve	ST	Sep-16
A2: By summer 2017, contact area contractors to receive cost estimates for budgeting purposes. Consider how expenses or portion of the total expense works into future Capital budgets. Optional phasing of paths and priorities will also be rated at this time. Steve/Jeff	JD ST	Summer-17
G12: Address creek banks from 7 tee to 15 green		
O1: Budget for Encap type regrading and native grass planting for bank stabilization.		
A1: Meet with Encap by the end of July 2017 to conduct site visit of the creek between 7 green and 16 tee to discuss options for repair and naturalization of the creek edges.	JD DG ST	Aug-17
A2: Receive from Encap, options for regressing and bank edge repairs in both phases and as a total project by mid-October to have budget number in place for 2018 Capital budget plan. October 2017	JD DG ST	Fall-17
G13: Develop master tree and mapping plan		
O1: Perform a tree inventory for the course naming species present.		
A1: Consider options for tree inventory by end of October 2017. Contact Kish College Hort. Dept. by that time to discuss intern options for 2018/2019 project.	JD ST	Nov-17
A2: Winter of 2017, explore mapping device and software options for tree inventory. Related costs of materials reviewed as well.	ST	Winter-17
O2: Develop maintenance/pruning plan from data collected.		
A1: After inventory is compiled, produce maps and numbering system to organize trees location, species, and health by the end of 2018.	ST	Dec-18
A2: Use data to produce maintenance priority maintenance and safety plan for existing trees during winter of 2018. Use plan starting in 2019 to maintain trees at the course.	ST	Spring-19
G14: Improve drainage to certain course locations		
O1: Add drainage to key wet or low areas: 2 fairway, beginning 3 fairway, 11 tee and path area, and asses other areas.		
A1: Explore cost of materials and staff time to add drainage to the smaller above areas by spring of 2018. Measure distances for pipe requirements and consider locations for number of drain basins.	JD ST	Spring-18
O2: Determine cost of professional installation		
A1: Receive professional cost quotes for installation of drainage systems to larger noted areas from experienced golf course construction companies. Consider phasing in project over a couple of years for Capital budget purposed based on other Park District scheduled projects and purchases.	JD ST	Spring-18
G15: Enhance appearance of clubhouse landscaping		
O1: Consult with professional landscape design company to determine budget for design and install.		
A1: Consult with design firm for basic overview and general cost estimate for removal and install of plant material to form more formal look on the east side of the clubhouse and more formal natural look to the west bed.	JD ST	May-17

A2: Determine man hours needed for in-house portions of new landscaping based on professional input and staff consultation to determine if some portions of project can be done in-house with current staff. Maintenance of beds possible to combine with future park maintenance seasonal positions maintaining new community center landscape beds.	ST	2017
A3: After collecting data, budget for staffing or possible professional installation in 2018.	JD	2018
G16: Maintain the current level of programming, until increased facility space allows for growth.		
O1: Communicate effectively with current recreation instructors to keep them informed of the District's plans and any changes to their programs	LM SR	Ongoing
A1: Develop meeting plan to discuss changes, expanded programming and facilities with current recreation staff	LM	Jul-17
O2: Communicate and work with Kreg at South Prairie School in order to continue holding programs at the school until the new center is built.		
A1: Email planned schedules and changes as needed	LM	Ongoing
A2: Keep borrowed space clean and orderly	LM	Ongoing
G17: Keep Recreation department supplies and equipment in good working order		
O1: The equipment Lifecycle Spreadsheet will be kept up to date		
A1: Take inventory annually	LM	Ongoing
O2: Communicate and work with Kreg at South Prairie School in order to continue storing supplies and equipment at the school until the new center is built.	LM	Ongoing
2. Continue to seek and carry-out more efficient and effective ways of managing the park district to improve our financial position.		
	Staff Assigned	Completion Date
G1: Create more efficient ways of communication.		
O1: Develop employee portal for personnel information. This will reduce costs for reproducing various manuals.		
A1: Contact Visionary Webworks to see what would be required to make this happen.	SR	Spring-17
A2: Determine appropriate documents to make available.	JH	Fall 17
A3: Complete work necessary to get online.	JH SR	Spring-18
A4: Develop written explanation for employees.	JH	Spring-18
O2: Streamline clubhouse rental/catering process. This will reduce the number of people that a patron will have to talk to and the potential for miscommunication.		
A1: Make Food & Beverage Manager primary contact.	MD	Fall-16
A2: Ensure all documentation has been updated to include F&B Manager contact information.	MD SR	Fall-16
A3: Develop procedures and train office staff regarding handling of phone calls and walk ins regarding clubhouse rentals.	JH	Spring-17
G2: Look for opportunities to increase revenues with our current offerings.		
O1: Promote corporate card program in an effort to increase patron base. Allows for non-resident employees of companies within to pay resident rates.		
A1: Evaluate the current program to determine if any changes need to be made.	JH	Fall-17
A2: Create a mailing that provides information regarding the program.	SR	Dec-17
A3: Obtain list of businesses within the District boundaries and send out mailing.	SR	Mar-18
O2: Automate sales on the beverage cart including credit card capabilities. Will allow for better inventory control.		
A1: Research alternatives for automating.	JH MD	Dec-16
A2: Set up automated POS.	JH	Spring-17

A3: Include credit card capability as potential to increase sales.	JH	Spring-17
O3: Maximize rentals in clubhouse without majorly impacting the golf operations.		
A1: Work with Superintendent of Golf to allow more flexibility in rental hours.	JH	Fall-16
A2: F&B Manager will work with marketing to update rental/catering materials.	MD SR	Feb-17
A3: Review rates to determine if they are competitive and covering costs.	MD	Spring-17
A4: F&B Manager to find two new avenues per year to promote the clubhouse. - Melissa	MD	Spring-17
G3: Continue to look for ways to reduce costs.		
O1: Train/support staff on MSI accounting software in order to eliminate duplication of work.		
A1: Complete training of appropriate staff on purchase order entry.	JH	Fall-16
A2: Train staff on entering budgets.	JH	Fall-16
A3: Work with staff on an individual basis on running individual financial statements and review.	JH	Spring-17
O2: Look into purchasing cards as a possible way to earn rebates.		
A1: Research vendors that offer purchasing cards.	JH	Winter-16
A2: Select vendor and train appropriate staff on utilization of purchasing cards.	JH	Spring-17
G4: Develop procedures in the clubhouse concessions operation that increase efficiency and improve the overall experience of our golf patrons.		
O1: Increase speed/efficiency in the concessions operation.		
A1: Develop a system for taking and preparing orders in a more time efficient manner. Train staff.	MD	Mar-17
A2: Using the historical data in the POS system, evaluate menu items and their level of ordering to determine if the menu should be adjusted. Can also use data to evaluate peak hours to assist in setting future hours.	JH MD	Mar-17
A3: Increase training time with concession staff to ensure they are comfortable making all items on the menu with a consistent preparation and presentation. Reinforce using cooking manual as a reference.	MD	Spring-17
A4: Consider options for foods that are "grab and go" without jeopardizing food quality and potential waste. Space restrictions limit the ability to add equipment that might allow for additional offerings. Develop guidelines for when to utilize steamer for hot dogs/brats.	MD	May-17
A5: Discuss with staff problems that they experience in using the pos, what takes the most time. Review Rectrac POS to see if operates more efficiently than current system. If not making the conversion for 2017 season, find ways to streamline the current pos.	JH	Mar-17
A6: Find ways to reduce some of the inefficiencies due to lack of space. Possibly rearrange items in the kitchen and purchase equipment that concessions could increase productivity.	MD	Spring-17
A7: During the winter of 2016 – 2017 develop a copy of the Caddyshack Grill Menu to placed next to the 8 th tee of the golf course with a portion of the Menu stating, "Place your Order now and it will be ready for pick up at the turn." To do this properly the grill should have printed order forms which should include customer name, cart number if applicable, items ordered, option for payment, and any additional information necessary for better completion of order and better customer service.	MD	Winter-16/17
A8: Consider additional viable options for getting hot food on the course. Examples of this might be offering a hotdog/hamburger cart on the 10 th tee or installing a hot box on the beverage cart. Need to keep in mind Health Department compliance and potentially added costs.	MD	Spring-17
O2: Improve the overall beverage cart operation for staff and patrons.		

A1: All beverage cart operators will be trained by the Supt of Golf Operations on proper cart etiquette on the golf course. This training will include where, when and how to serve the patrons of the facility. He will also point out where to properly drive the cart for safety and how to best travel throughout the facility to serve the most customers on each trip traveled on the course.	KL MD	Spring-17
A2: With the assistance of the Supt of Golf Operations, create a single page, bullet point document highlighting specific golf course etiquette. Post on beverage cart.	MD	May-17
A3: Food & Beverage manager will properly train each beverage cart operator in customer service techniques to better serve the customers, as well as increasing sales from the cart through upselling of product lines	MD	May-17
A4: Have a sign installed that can be updated daily on the daily operational status of the cart. When the cart is not on the course, post the availability of coolers.	JH	May-17
A5: Automate sales on the cart with a tablet, including credit card capabilities. This should speed up the service on the cart, improve the accuracy of calculating the sale and inventory control.	JH	May-17
O3: Develop new ways to promote concessions menu items to patrons.		
A1: Offer food tasting opportunities throughout the season. Many patrons are unaware of what is available or the quality.	MD	Spring-17
A2: Create special pricing packages, items grouped together and sold at a price slightly less than sold individually, to encourage additional purchasing.	JH MD	May-17
A3: Consider impact of offering a slight discount to our pass holders. Discount would not be applied to alcohol.	JH MD	Apr-17
G5: Reduce cost of maintenance operations		
O1: Seek cost saving options for current methods of how the parks are maintained.		
A1: By April 2018, staff will meet to collect input and analyze each task performed for how to better streamline tasks and driving routes to reduce staff time where possible. Jeff- all maint. staff	JD & STAFF	Apr-18
A2: Work with mechanic by February of 2017 to determine all available options for discounted public purchasing programs for parts, fluids, tires, and fuels. Jeff/Bob	JD BS	Feb-17
A3: During winter 2017, Consider replacement parts for as needed equipment during winter refurbish work based on hours machine used during the season (if not used many hours, what work needs done) All maint. staff	MAINT STAFF	Winter-17
G6: Reduce Cost of Maintenance Operations		
O1: Seek cost saving options for current methods of how the course is maintained.		
A1: Analyze each task performed on the course and collect input for how to better streamline tasks to reduce staff time needed where possible.	GOLF STAFF	Nov-16
A2: Conduct plant protectant analysis by December of 2016 to determine areas to reduce spending in pesticides, and fertilizer products.	JD ST	Dec-16
A3: With above key staff, determine staffing used this season, and based on Action 1, consider staffing needs for 2017.		Feb-17
O2: Work with mechanic to determine all available options for equipment maintenance cost reductions.		
A1: Research options for any more discounted public purchasing programs for parts, fluids, and tires.	BS	Winter-17
A2: Consider replacement parts for as needed equipment. Work with mechanic to determine as needed replacements during winter work based on hours machine used during the season (if not used many hours – does it need full replacement of certain parts, etc.)	BS	Ongoing
G7: Control golf operation pay roll costs by limited part time staff hours.		
A1: Reduce pro shop staff hours to afternoon hours only on 3 weekdays only and reduce weekend pro shop staff hours to 6 hours per weekend day. In October of 2016 reduce weekday Proshop staff hours to 2 afternoons per weekday and 4 hours per weekend day. In November of 2016 eliminate part time pro shop staff altogether.	KL	Fall-16

A2: Reduce all cart attendant staff to weekends only. In October of 2016 reduce cart attendant staff to weekend afternoons only and in November of 2016 eliminate cart attendant staff altogether.	KL	Fall-16
A3: Reduce ranger staff to 3 morning shifts during weekdays and 2 morning shifts on weekends. In October of 2016 reduce ranger staff to 2 weekday mornings and 2 four hour shifts on weekends. In November eliminate ranger staff altogether.	KL	Fall-16
A4: No part-time staff will be employed until May 1 st . All cart attendant, pro shop cashier and ranger hours will be handled by the full time employee.	KL	Mar-17
A5: Hire pro shop cashier, cart attendant and ranger part-time staff hours are introduced at a very minimal level. Pro Shop Cashier hours will be 4 hours per day for 3 weekdays and 6 hours per day on weekends. Cart Attendant hours will be after 3:30pm weekdays when warranted and afternoon shifts only on weekends. Rangers hours will be 3 morning shifts on weekdays and 2 morning shifts on weekends.	KL	May-17
A6: Beginning in June of 2017 and continuing through August of 2017, increase pro shop cashier hours to 9:00am to 5:00pm Monday through Friday and 8:00am to 6:00pm on weekends and holidays. Cart Attendant hours will be 3:30pm – close Monday through Friday and 8:00am to 6:00pm on Weekends and Holidays. Ranger hours will be 8:00am to 12:00noon on weekdays, afternoon weekends when warranted only, based on play and weekend and holiday mornings only.	KL	Jun-17
G8: Begin to replace EZGO golf carts with Yamaha Drive golf carts which are more cost efficient, better riding and easier to maintain.		
A1: Beginning in April of 2016 trade in 12 of the oldest EZGO golf carts with 12 newer Yamaha Drive golf carts.		
A2: Begin the process of choosing the 10 to 12 oldest EZGO golf carts in the fleet to trade in for Yamaha Drive carts with Harris Golf Cars of Sugar Grove, Illinois. Contact Steve Olken of Harris Golf Cars to have him start looking for suitable Yamaha Cars for our fleet, using capital budget money not exceeding \$30,000.00	KL	Oct-16
A3: Purchase 10 – 12 Yamaha Golf Carts from Harris Golf Cars in trade of 10 – 12 of the oldest EZGO Golf Carts in our fleet.	KL	Mar-17
A4: The Superintendent of Golf Operations will repeat the process stated about in Action Statements 1, 2 and 3 for the years 2018, 2019 and 2020 until all EZGO Carts have been replaced by Yamaha Drive Golf Carts.	KL	
G9: Long-Range promotion plan for golf course		
A1: Promotion of fall golf rates through eblasts, radio and print advertising and social media sites.	KL SR	Sep-16
A2: Promote the sale of Season Passes for holiday gifts through eblasts, print and radio advertising and through social media.	KL	Dec-16
A3: Reintroduce the name of Sycamore Golf Club, BUT with the addition of “a facility of Sycamore Park District.” This will give a better perception of the facility to possible customers. Customers continually say that park district golf courses are not maintained at a high level so the perception is the Sycamore Park District Golf Club is not of the highest care and standards as a golf facility. The name of Sycamore Park District is an important factor in this change “Sycamore Golf Club, a facility of Sycamore Park District” should help the sale of logo merchandise, help to increase the public perception and still keep the Sycamore Park District name in the forefront. In addition, the golf course website will be fused into the Sycamore Park District website as it has with other district-wide promotion and communications.	KL	Jan-17
A4: Begin the 2 FORE! Tuesdays promotion and add Thursdays as well. With the popularity of the 2 FORE! Tuesday promotion in 2016 adding Thursdays will increase play on our second slowest days of the week.	KL	Spring-17
A5: With the addition of the lighted message sign on Route 64, begin a regular campaign of promotions including 2 FORE! 1 Tuesdays and Thursdays, special tournaments, programs, leagues and pro shop specials.	KL	Spring-17
A6: During the summer of 2017 begin a more proactive approach to the monitoring of the GolfNow rates each morning, filling the lesser booked tee times with special rates for 2 or 4 players. Monitoring the tee sheet more frequently, currently 2 to 3 times a week to every day should help fill the slow times on the tee sheet on a regular basis.	KL	Summer-17

G10: Integration of Strong Customer – Service Training for Full-Time and Part-Time Seasonal Staff		
A1: Begin to seek out information from local businesses and organizations like the Sycamore and DeKalb Chamber of Commerce groups about instructors/speakers on the customer service topic. Contacts with these individuals or organizations who educate on customer service will be contacted and met with concerning future activities at the Sycamore Park District.	KL	Summer-16
A2: Attend as many customer service type topics at the IPRA/IAPD Conference in Chicago.	KL	Jan-17
A3: When part-time staff is hired meeting/seminars will be held for all golf operation staff bimonthly. Each meeting/seminar will be on a different customer service topic. These bimonthly meetings/seminars will continue until staff is cut in September of 2017.	KL	May-17
A4: Develop a customer service handbook to be issued to all part-time employees of the Golf Operation	KL	Winter-17/18
A5: Require all part-time Golf Operation Staff to be trained in customer service techniques and required to read newly created the customer service handbook prior to their first shift of work.	KL	Spring-18
G11: The District will maintain a sponsorship base that helps support events, programs, concerts, etc.		
O1: Sponsors will know that their contributions are appreciated and make a difference in the community		
A1: Send thank you letters to sponsors with pictures and a summary following each event	SR	Ongoing
A2: Establish a structured and consistent sponsorship recognition system to go along with event advertising and signs/announcements the day of.	SR	Feb-17
O2: Grow sponsorship base	SR	
A1: When new programming for the facility is underway, identify opportunities to fund with sponsorships	SR	Jul-17
A2: After Leaf a Legacy, reach out to potential sponsors in the community	SR	Oct-17
G12: Staff will consider grants to help supplement projects and programming costs		
O1: Raise awareness of local, regional, state and national grant opportunities that are a good match for District projects and programs.		
A1: At the beginning of each year, review grant opportunities and deadlines (Jan 2017)	SR	Jan-17
G13: The Golf Course will be competitive with others in the region		
O1: Promote the golf course aggressively as a revenue generating facility		
A1: Bring website maintenance, social media management and eblasts in-house	KL SR	Feb-18
A2: Use online advertising to attract new customers in DeKalb County and beyond	KL SR	Feb-17
A3: Develop a strong season pass sales campaign that includes holiday sales	KL SR	Dec-16
A4: Develop professionally printed advertising materials to advertise the course, outings, lessons, leagues, etc.	KL SR	Feb-17
A1: Incorporate Golf Course events and general advertising in Park District Eblast.	SR	Apr-17
A2: Provide each golf outing coordinator with a promotional “package” of graphics and text to use when advertising or informing participants about their event.	KL SR	Mar-17
G14: Area residents will think of the District as a facility rental venue for their gatherings and events		
O1: Increase advertising of the Clubhouse and shelters that will eventually incorporate the community center and splashpad		
A1: Enhance rentals page on the website (Feb 2017)	SR	Feb-17
A2: Utilize social media to advertise: Facebook, Pinterest (Feb 2017)	SR	Feb-17
A3: Advertise in the Daily-Chronicle’s wedding planning guide (Jan 2017)	SR	Feb-17

3. Serve as good stewards of our citizens' resources in order to garner trust and support for VISION 2020.

	Staff Assigned	Completion Date
G1: Maintain records to support expenditures.		
O1: Keep Equipment Replacement/Capital spreadsheets current.		
A1: Attend PDRMA class for AssetMax software training. This is the program that PDRMA wants us to use to keep the asset information up to date.	JH	Oct-16
A2: Distribute to staff the last record of equipment in order to make current.	JH	1st Q-17
A3: Develop written procedure for notification of additions/disposals.	JH	Mar-17
A4: Train appropriate staff to maintain excel spreadsheet.	JH	Apr-17
A5: Perform annual review to ensure information is current prior to audit.	JH	Dec-17
G2: Increase customer service training in order to gain a better relationship with our patrons.		
O2: Provide customer service training to staff dealing with the public for a positive reflection upon the District.		
A1: Research opportunities for customer service training.	JH	Winter-16/17
A2: Select training to be used District-wide for consistency and send managers for initial training.	JH	Winter-16/17
A3: Managers utilize training to begin to develop a department specific training.	JH	Spring-17
A4: F&B Manager will develop key customer service guidelines and train seasonal staff.	MD	Spring-17
A5: F&B Manger will provide additional customer service training throughout the season. This training will commonly be based upon feedback given from customers.	MD	Summer-17
A6: F&B Manager will develop concessions operation customer service manual to be used as a reference for employees.	MD	Winter-17/18
G3: Strive to have a more positive environment in the golf and concessions operation.		
O1: Give "management" the tools that enable them to be more positive.		
A1: Develop realistic staffing plan in an attempt to reduce pressure on management. Allow to focus on customer service.	KL JH MD	1st Q-17
A2: Review conference material for customer service/management sessions and attend.	KL	Jan-17
A3: Look for outside customer service training and arrange for front line staff to attend prior to season opening.	KL JH MD	1st Q-17
A4: Golf/Concession management responsible for continued customer service training and evaluation.	KL MD	Spring-17
O2: Educate patrons on the fiscal realities of the golf/concessions operation.		
A1: Develop an annual informational flyer for patrons of our facility explaining the costs of running and maintaining a golf and food service operation. Include maintenance costs per golf hole, how staff and maintenance schedules are developed, food costs and preparation and overall staffing requirements. Explain why profits are important in concessions to offset expenses in the golf operations.	JH KL	Spring-17
O3: Increase the quality of staff.		
A1: Advertise at the beginning of the season to increase the pool of available staff.	JH MD	1st Q-17
A2: Develop and utilize a more in depth hiring process. Check references or require a letter of recommendation.	JH MD	Spring-17
A3: Increase the training provided to staff.	MD	Ongoing
A4: Periodically review staff so that they don't keep making the same mistakes or to reinforce things that are being done the correct way.	MD	Ongoing

A5: Provide timely evaluations at the end of the season. (each year Aug/Sep)	MD	Ongoing
A6: Beginning in May of 2017 retrain ALL part-time staff in both the Golf Operation and Concession Operations in proper customer service, as well as all operations necessary to do their jobs properly. This includes proper procedures for using the POS Systems, learning to upsell product lines, attracting new business and retaining existing business.	KL MD	
G1: Residents will have a strong sense of ownership of the District		
O1: Community engagement and communication will be the cornerstone of planning		
A1: Include ACTION 2020 projects' progress in seasonal program catalogs, e-blasts, facebook, press releases, etc.	SR	Ongoing
G2: Residents will have a heightened awareness of sustainable planning and operations		
O1: "Advertise" the sustainable practices at the District and how they save tax payers money		
A1: Wright press releases about major projects highlighting these themes	SR	Ongoing
A2: Use social media to tell people this story and raise awareness	SR	Ongoing

5. Establish the key facilities identified by public input and the community wide strategic planning team:

Staff Assigned Completion Date

Community Center: The healthy heart of Sycamore beats for everyone. A place for wellness, enrichment and fun.

Fitness Center: Meeting people at their level of wellness and growing with them to build a dynamic relationship that lasts a lifetime.

Recreation: Something for Everyone

Dog Park: Run. Jump. Wag. Sniff. Dogs and their people deserve a safe friendly place to play together.

Splashpad: A refreshing water oasis for kids to engage with the world around them and each other where parents feel safe and relaxed.

Sled Hill: Embracing and embodying the simple joy of playing outdoors in all seasons and for all individuals.

G1: Seek out concessions opportunities at new facilities.		
O1: Community Center		
A1: Investigate vending options, contracted vs. in-house.	MD	Fall-17
A2: Meet with Recreation staff to discuss possible opportunities for concessions.	MD	Fall-17
O2: Splashpad		
A1: Look into a portable cart to allow for weather appropriate beverages and snacks. (Fall 2018)	MD	Fall-18
A2: Meet with Recreation staff to discuss possible opportunities for concessions. - Melissa	MD	Fall-18
O2: Sled Hill		
A1: Look into a portable cart to allow for weather appropriate beverages and snacks. (Fall 2018)	MD	Fall-18
A2: Meet with Recreation staff to discuss possible opportunities for concessions. - Melissa	MD	Fall-18
O3: Sports Complex Improvements and Expansion		
A1: Begin to research options (trailer, carts) for offering concessions to newer fields and soccer complex. (Fall 2017) - Melissa	MD	Fall-17
G2: Maintain 2 additional miles of new park trails.		
O1: Figure staff time needed to maintain one mile of current park trail and double that time to determine two additional miles of trail.		
A1: Measure distance of 1 mile at Emil Cassier Path around Merry Oaks Dr. – generally from beginning of south path near rt. 23 to path split to formal Emil Cassier Park. Complete by spring 2017 when pruning of trails takes place and calculate total staff time for 3 workers to prune trail brush each side of the path.	BH/STAFF	Spring-17

A2: Time staff to travel to site and perform the following tasks: Mowing the grass on each side of the path weekly, blowing off path with tractor blower weekly, pruning vegetation on each side of the path, plowing time required to clear path. Complete by end of October 2016 when mowing, pruning, blowing all take place on current paths. Determine plowing time this winter after first snow falls.	MAINT STAFF	Oct-17
A3: As these jobs are performed, keep record of time for each mile and multiply by two to determine staff hours needed to complete each job for two miles of additional trail. Winter and spring 2017 – Jeff and all staff	JD & STAFF	Winter- Spring-17
O2: Consider equipment needs to maintain additional miles of trail.		
A1: Collect cost of tractor mounted shrub trimmer/vertical mower to decrease staff time pruning with pole saws, chainsaws. Compare cost to time taken to maintain current mile of trail times two. Also compare cost of additional staff members and saws. Based on 10\$/hr. for 999 hours or \$9.50/hr. for 640 hours -summer seasonal expense for labor. Complete by mid-May after other data collected. Jeff and all staff	JD & STAFF	May-17
G3: Add 6 ball fields and maintain them in addition to the existing 12 fields.		
**Have done some timing this season for staff to mow, prep ball fields.		
O1: Compute staff time to drag infield, chalk lines and boxes as a daily maintenance act.		
A1: Timed two staff members as they drag/chalk fields 2,3,5-7 and 4. Current time for these six fields is almost 1.5 hours per employee dragging, and 1-hour chalking including drive time so 2.5 man hours for six fields per daily field prep.	BP TB	Spring-17
O2: Compute staff time for weekly tasks like mowing, trim mowing, line painting. All below completed fall 2016 by Jeff/Bounie/Tyler		
A1: Timed one staff member mowing same six fields with 16' deck mower. Current time of 65 minutes observed. Surrounds outside fence add another 20 minutes for 85 total currently.	JD BP TB	Fall-16
A2: Timed one staff member mowing between fields and along fences on same fields with 6-foot trim mower. Current weekly time of 70 minutes to mow and another 30 minutes to weed eat needed areas.	JD BP TB	Fall-16
A3: Time staff member to paint foul lines for 6 fields. Current time of 40 minutes observed.	JD BP TB	Fall-16
A4: Time staff to add ag-lime monthly to fields, drag and level. Complete by end of September when new material is added.	JD BP TB	Fall-16
A5: Timed staff to roll six fields of equal size of proposed is 75 minutes done bi-monthly.	JD BP TB	Fall-16
O3: Use man hour data and compute total hours for six new fields.		
A1: By the end of May 2017, when all user groups have completed some games, calculate total games played on six fields by staff time needed for daily, weekly, and monthly care of fields to provide total time needed to maintain six new fields of similar size. Can then use current staff pay data to determine cost of labor for fields.	BP TB	May-17
O4: Consider materials and costs used to maintain additional fields using current parameters.		
A1: Have measured chalk used to prep fields 2,3,4,5,6,7. Currently use 2.5 bags on average to chalk 6 fields of proposed size on average per day of use. By end of March 2017, calculate frequency of chalking for these fields based on current user group schedules and total cost based on current \$5.50 per bag expense.	JD	Mar-17
A2: Paint measured and used for six current fields of similar size is 5 gallons. Determine by mid-March 2017, how many times fields were lined when all user groups done for the season to figure total gallons needed for six new fields.	JD BP TB	Mar-17
A3: At the end of July 2017, compute ag-lime used for six fields as top dressing throughout the season to determine additional figure for new fields. Divide total used by 11 fields that use ag-lime.	JD BP	Jul-17
A4: By end of February 2017, collect estimate from lawn service company to provide 2 applications of weed-n-feed to six fields based on area of turf.	JD	Feb-17
A5: By mid-July 2017 - determine fuel used in mowers for six fields of similar size throughout the year based on time collected and mower fuel use for weekly or bi weekly mowing data.	JD BP TB	Jul-17

A6: Collect all material costs listed above by mid-August and calculate total material costs for six new fields.	JD BP TB	Aug-17
G4: Maintain an additional 16 soccer fields at the new south complex.		
O1: Determine staff time to mow, paint, roll 16 soccer fields.		
** Have begun this process on existing fields – Fall 2016 – Jeff, Bounie, Tyler	JD BP TB	Fall-16
A2: All 12 large and 5 mini fields are in place for fall soccer, timed mowers both large scale mow and trim mowers around goals for one mowing, including surrounds/between fields, then multiply by weeks of mowing for the season. Separately time 4 mid-sized fields to account for the net gain of 4 fields. Currently takes 5 hours for one mow of the soccer complex. Takes 2.5 hours for trim mow. The additional mowing takes 1 hour for the extra four fields and surrounds for the big mower and .5 hours for the trim mower.	JD BP TB	Fall-16
A3: Timed paint machine to determine staff time to mix and paint all fields then clean the sprayer plus 4 additional for one spray per week. Current fields take 6 hours staff time, four separate fields take one more hour to complete.	JD BP TB	Fall-16
A4: Roll all soccer fields plus 4 extra to determine time of staff to complete task. Performed once per month so time per roll by months of season. Takes 5 hours to roll all the fields and one extra hour to roll four additional fields.	JD BP TB	Fall-16
A5: Time for two staff members to layout 16 fields by measuring, string, paint markings for side lines, goal boxes, circles, etc. for all fields during fall layout period. Takes 16 man hours and two more for four additional fields.	JD BP TB	Fall-16
A6: Collected all data for staff time maintaining additional soccer complex. Equals time per event times number of times tasks performed. Can then use current staff pay scale to determine cost of labor for additional fields.	JD BP TB	Fall-16
O2: Consider materials used and costs to maintain additional soccer complex.		
A1: Measured paint used to paint 12 current fields and 4 separate fields per spray for one week as 25 gallons. By mid-February, multiply gallons per use by times sprayed to collect grand total.	JD	Feb-17
A2: Obtained an estimate from turf care company to treat fields with weed-n-feed for one application for estimated acreage. Current fields one application is \$800. Extra four fields adds \$250 for \$1050 total per application.	JD	Feb-17
A3: Measured fuel used to mow our current complex plus four separate fields to measure per mowing fuel use and cost and multiply by number of times fields are mowed during the season. Currently use 8 gallons of fuel at \$2.50 per mowing for a total of \$20 per weekly mow. Extra four fields uses 2 gallons for 10 gallons per mowing for 16 total fields. At the end of November will determine number of mowings by 10 gallons used for total cost of 16 fields of fuel use for mowers.	JD BP	Fall-16
A4: By end of March 2017, combine above data to obtain all material costs for additional fields throughout a growing season.	JD	Mar-17
G5: Determine additional maintenance needs for new recreation campus exterior.		
O1: Staff hours needed to mow, trim, clean campus.		
A1: Time large scale mower and trim mowers as they mow approximately 10-11 acres of existing park lands (size of site minus building, splash pad footprint. Complete by mid-May. Time for one mowing then multiply by usual number of cuttings per year at existing parks. Repeat for each machine used and string trimming for equal sized sites.	JD BH	Summer-17
A2: By mid-May, time staff for garbage, dog park pick-up. Consider time to currently remove garbage from parks of similar size. Brent	BH	May-17
O2: Staff hours and possible additional equipment for maintaining new, unfamiliar features.		
A1: By the end of March 2017, call three area Park Districts to discuss maintaining a sled hill. Issues of snow cover, mud control, mowing practices, step or access clearing and staff scheduling will help determine winter staff needs.	JD	Mar-17
A2: Call two or three other Park Districts to discuss details of maintaining a dog park. Includes timing of mowing, cleaning, avoiding mud areas, turf maintenance in the park, fencing or landscaping issues, and staff time used and frequency of maintenance.	JD	May-17

A3: Talk with and visit with current staff, two or three other Park Districts to observe and discuss maintaining a splash pad. Determine amount of chemicals used per season, labor time and numbers of staff to daily maintain/clean/repair pad. Frequency of operations and set up/take down staff time.	JD	Aug-17
O3: Combine staff hours needed from all areas of the site to maintain all areas of maintenance on new campus.		
A1: Take data from visits, timings, and calls to determine per week staff hours and materials used. Multiply by frequencies and current average pay scale of staff for yearly addition of staff time.	JD	Sep-17
A2: This winter 2017, determine time for plowing of lots and paths and staff time/cost of similar lots we currently plow and shovel. Add to overall hours for complex exterior maintenance.	JD & STAFF	Winter- 16/17
G6: Determine additional staffing needs during planning and installation of irrigation system		
O1: During initial meetings with architectural and install companies assess their needs for a course staff member to be present along with system education and operation.		
A1: By end of November of 2016, staff will compile list for Director of all know regional golf irrigation architects, installation companies, and supplier brands for system (heads, controllers, etc.) and pump station. Staff will contact several other Park Districts, course, and service reps to obtain recent irrigation system install agencies to interview for information.	JD DG	Nov-16
A2: Winter of 2017, have discussions with architect groups to determine plan of action for new system installation. Consider RFQ plan for retaining architect/engineering group.	JD ST	Winter-17
O2: During and once installed, time to maintain system and perform checks on system and pumping station.		
A1: Send key personal to meetings and involve in education process of a new system. Have involved in planning and install of new system.	JD	
A2: Send key staff to education forums given by system brand installers on how to use software, and run system from computer based platform as well as repairs of new pumping station and irrigation heads.	JD	
G7: The Community Center atmosphere will be inviting and lively		
O1: Front desk staff will have excellent customer service		
A1: Form a committee to research and seek out options for customer service trainings	LM JH SR	Sep-17
A2: Staff will attend researched training as part of other safety training in the spring of the year. Seasonal staff will also be trained by full-time staff on customer relations and shown any available training media.	ALL STAFF	Ongoing
O2: Cleanliness will be seen as all staff's responsibility		
O3: The décor will reflect this atmosphere		
A1: Visit other sites and research options and others' examples for creating a vibrant atmosphere through interior design	LM	Feb-17
G8: The Community Center will be the "hub" of Park District Information		
O1: Front desk staff will be knowledgeable about all Park District happenings and where to go for specific information (Apr 2018)		
A1: Recreation Supervisors will create a "review sheet" every season for the Front Desk Staff to use and refer to (Apr 2018)	LM	Apr-18
A2: Establish an information sharing system that is effective for multiple shifts per day, weekends shifts and non-consecutive work days	LM	Nov-17
O2: Informational signs and handouts about all things happening at the District will be displayed in a centralized public location		
A1: Develop a policy for District and community advertising inside District building and in parks (Oct 2017)	SR	Oct-17
O3: Front desk staff will handle all incoming calls for recreation, administration, general info and maintenance (golf will have its own number)		
A1: Set up direct lines for staff with work stations to share with colleagues and customers as needed - as they would a cell phone - to reduce the call volume at the front desk	JH	Jan-18

A2: Put a backup plan in place for when the front desk staff cannot get to the phone. For example, if they do not pick it up in 3 rings, recreation supervisors' phones begin to ring as well.	LM	Jan-18
G9: Community Center internal operations and information sharing will run efficiently		
O1: Front desk staff and instructors will know the first step to take or staff member to talk with to initiate all visitor requests		
A1: A training/orientation will be developed and held for all new employees to go over procedures, expectations, etc.	LM	Mar-18
O2: Internal marketing will ensure staff who manage the front desk are kept abreast of District news and information		
A1: Front desk staff will have the most recent information readily available and kept up to date (brochure, phone lists, golf course information, policies, calendar of events, etc.)	LM	Mar-18
A2: Recreation supervisors will maintain an internal information hub behind the front desk for news, announcements, mailboxes, recognition, etc.	LM	Mar-18
A3: Begin an employee newsletter to be distributed in paychecks, in break areas or electronically.	SR	May-17
O3: Develop employee portal for personnel information. This will reduce costs for reproducing various materials.		
A1: Contact Visionary Webworks to see what would be required to make this happen.	SR	Spring-17
A2: Complete work necessary to get this online.	SR	Fall-17
G10: Every customer will find it easy to accomplish their purpose for visiting the Community Center		
O1: Wayfinding signs will be easy to find upon arrival		
A1: Research a digital sign system that can be updated daily	SR	Jul-17
A2: Determine names or numbers for each room/space in the facility and use them consistently	SR	Jul-17
G11: The Community Center front desk will be a "one stop shop" for Park District transitions		
O1: Registration software will process registrations, golf and pool passes, memberships, community center rentals, filed reservations, but NOT tee times, Clubhouse reservations and outings.		
A1: Develop registration software training materials and procedures	LM	May-17
A2: Train new staff and current instructors (Sep 2017 – Mar 2018)	LM	Sep-17
G12: Visitors and staff will feel the Community Center is a safe place to be at all times		
O1: Best practices outlined by PDRMA will be the forefront of all staff's operation and decision making.		
A1: Each step of the design phase will be analyzed to ensure it is meeting these guidelines	JD LM	Ongoing
A2: Current and new staff will receive proper training	JD	Ongoing
A3: Appropriate information will be displayed to staff	JD LM	Jan-18
O2: Users will always feel safe while accessing the building 24 hour a day		
A1: Research proper outdoor lighting for this unique situation	JD	Jul-17
A2: Look into a police emergency box	JD	Jul-17
A3: Research ideal screen with photo ID behind the desk as members swipe in	LM	Oct-17
G13: Establish a set of standards for maintenance of the Community Center which will include input from the recreation staff.		
O1: Collect input from other facilities at other Districts to gain a knowledge of cleaning staff, products, and budgets along with repetition schedules used for daily and less frequent janitorial maintenance.		
A1: By Feb 2017, call three other Park Districts with similar design and discuss what is involved with the maintenance side of running a community center. Staffing used, hours of those staff, main work requirements, trainings involved, budgeting for materials and labor.	JD	Feb-17

A2: Determine special needs of the building beyond day to day operations. Includes asking about gym floor/walking track resurfacing, HVAC replacements, plumbing, elevator, and electrical requirements and equipment used to maintain all systems.	JD LM	Feb-17
A3: By the end of winter 2017, use collected data to estimate labor costs, maintenance equipment cost, special repair needs cost, etc. and develop schedule of expenses and materials.	JD	Apr-17
A4: Decide after interviewing other agencies, with the Recreation staff, who will be responsible for hiring of the building cleaning and maintenance repair staff.	JD LM	Apr-17
O2: Develop fixed asset inventory and replacement schedule for building mechanics, operations, flooring, roofing, etc.		
A1: By the end of 2017, collect data from interviews, architects, and builders with cost info to form inventory sheet and replacement date schedules.	JD	Dec-17
G14: The Fitness Center will be competitive with others in the area		
O1: Find the balance between service and revenue generation		
A1: Research other fitness facilities in the area to identify its niche and the best way to communicate it through competitive advertising.	LM	Oct-17
A2: Study community-wide surveys and ACTION 2020 committees' feedback to determine demographics and desired amenities to drive advertising message.	SR	Oct-17
G15: All visitors will understand the etiquette and rules of the fitness area		
O1: Signs at the entrance, the District website and member orientation will convey proper conduct and rules		Apr-18
A1: Look for PDRMA's and other community centers' examples of best practices	SR	Oct-17
G16: Users will find it easy to exercise at a pace and style they are comfortable with		
O1: Users will be able to access the building 24 hours a day to workout at a time that is best for them		Apr-18
A1: Research similar facilities' operation and consideration for safety and security.	LM SR	Summer-17
O2: There will be staff available during peak hours to help with any questions and to provide personal training, etc.		Apr-18
A1: Develop graduate student assistantship program with NIU	Supt of Rec	
G17: It will be a modern well maintained facility		
O1: Users will have access to up-to-date equipment		
A1: Research renting vs. owning	LM	Jun-17
O2: Equipment and the facility will be kept clean and well maintained		Apr-18
A1: Research content and decide what's appropriate for our facility	LM	Oct-17
A2: Clearly display equipment wipe down etiquette to users at the facility and upon purchase of a membership	SR	Apr-18
G18: Seasonal recreation program lineups will include a diverse and abundant array of programs		
O1: Recreation staff will have designated programming areas to focus on		
A1: Define what this breakdown will be: age range, category, program type, etc.	Supt of Rec	Jun-17
A2: Establish job descriptions that reflect these roles	Supt of Rec	Jun-17
G19: Recreation staff will have good communication with participants and know their needs		
O1: Implement a program evaluation process (Sep 2017)		
A1: Utilize the registration software's capabilities for communication and obtaining feedback from participants	SR	Apr-17

A2: Once a year ask the public for feedback through an electronic survey on Facebook and eblasts.	SR	Ongoing
O2: Recreation supervisors will play an active role in marketing their programs		
A1: Develop a list/spectrum of advertising mediums and associated costs for recreation supervisors to incorporate into each program's budget.	SR	Mar-18
A2: Utilize the registration software to establish more personal communication between rec supervisors and their participants – for example email them with reminders, new class announcements, etc.	LM	Apr-17
O3: Instructors will have a more active role in monitoring and managing their programs		
A1: Train instructors on managing their classes and printing rosters.	LM	Apr-17
A2: Instructors will be responsible for communicating with participants over the course of a session to send reminders, special requests, class cancelations, etc.	LM	Apr-17
G20: The recreation department will be balanced with a combination of full- and part-time staff that ensures programming and the recreation campus operations are run efficiently.		
O1: Establish an efficient staffing structure for the community center and recreation campus		
A1: Hire 6 front desk staff to share 3 shifts per day.	LM	Oct-17
A2: Study other park districts to learn how they utilize Facility Coordinators to see if this option is a good fit for us in managing the community center, fitness center and all operations at the recreation campus.	Supt. of Rec.	Oct-17
G21: All Dog Park visitors will be made aware of the etiquette and rules of the facility		
O1: Signs at the entrance, the District website and member orientation will convey proper conduct and rules		
A1: Research content and decide what's appropriate for our facility	LM	Oct-17
A2: Clearly display rules and etiquette to users at the facility and upon purchase of a membership	SR	Apr-19
G22: Community Center staff will be knowledgeable about general Dog Park operations and maintenance		
A1: Work with Jeff to determine community center staff's responsibilities for operation of the dog park and incorporate it into the community center operations manual (Jan 2019) JD	JD	Jan-19
G23: Develop a staffing requirement schedule for maintaining the Dog Park		
O1: Through acquired information from other dog park operators and field observation, complete a task sheet of daily and less frequent needs for the area to decide staffing numbers and frequency of tasks. Organize timing of maintenance while working with dog park users.		
A1: By February of 2017, call and visit at least two other area dog park maintenance staff to discuss actual daily staff labor needs and time to maintain the parks. Include mowing, seeding, landscape work, repairs and cleanup of dog waste. Use info to develop written plan for staff time and materials used to maintain dog park on a weekly basis so hours can be multiplied out for the entire season.	JD BH	Feb-17
A2: Use gathered info from visits and interviews to collect cost of any other materials, objects used in the dog park.	JD	Feb-17
O2: Schedule fixed asset maintenance needs and replacement intervals.		
A1: Use current inspection sheets to develop specific sheets for new building systems.	JD	Summer-17
A2: Work with architects once solid plans developed to acquire specific model information on HVAC, furnishings, electrical, plumbing and other fixtures for adding to current fixed asset list for replacement.	JD	Mar-17
G24: All Splashpad visitors will be made aware of the etiquette and rules of the facility		
O1: Signs at the entrance, the District website and member orientation will convey proper conduct and rules		
A1: Research content and decide what's appropriate for our facility	LM	Oct-17
A2: Clearly display rules and etiquette to users at the facility and upon purchase of a membership	SR	Jan-18

G25: Community Center staff will be knowledgeable about general Splashpad operations and maintenance		
A1: Work with Jeff to determine community center staff's responsibilities for operation of the splashpad and incorporate it into the community center operations manual	LM JD	Jan-18
G26: Work with pool maintenance staff to organize schedules and maintenance operation policies for Splashpad.		
O1: Collect requirements for start-up, daily maintenance, and end-of-year shut down procedures from manufacture and other Park Districts.		
A1: By fall of 2017, using data collected from specific splash pieces from the architects, manufacture of equipment, and staff from other districts, develop daily maintenance needs for splash pad and develop opening, closing, and winterizing schedules for the beginning and end of seasons.	JD BS	Oct-17
O2: Use above data to organize staffing needs throughout the year from start up to shut down.		
A1: Based on collected data, by end of fall of 2017, determine time needed from in-house staff for maintaining all aspects of pad and surrounds and configure total hours per season for staffing.	JD	Nov-17
G27: Determine additional budget and supply needs for maintaining the splashpad.		
O1: Collect data from manufacture of pad and other districts to determine chemical and material needs to formulate maintenance operating budget.		
A1: By the fall of 2017, using tangible data from the manufacturer and other similar researched splash pad users, determine general amount of chlorine products, acid, stabilizer and other water chemicals for budgeting purposes.	JD	Oct-17
A2: Collect electrical usage requirements from equipment manufacturer and other agencies to determine power needs and cost for season.	JD	Oct-17
G28: All Sled Hill visitors will be made aware of the etiquette and rules of the facility		
O1: Signs at the entrance, the District website and member orientation will convey proper conduct and rules		
A1: Research content and decide what's appropriate for our facility	LM	Oct-17
A2: Clearly display rules and etiquette to users at the facility and upon purchase of a membership	SR	Jan-18
G29: Community Center staff will be knowledgeable about general facility operations and maintenance		
A1: Work with Jeff to determine community center staff's responsibilities for operation of the sled hill and incorporate it into the community center operations manual	LM JD	Jan-18
O2: Develop year-long maintenance schedule for care of the sled hill.		
A1: Collect information from other regional Districts that maintain sled hills to plan mowing, plowing, landscaping, and wear-point upkeep for longevity of the sledding complex.	JD BH	Oct-17
A2: By Feb 2017, call three area Park Districts with sled hills to acquire information on staff used, hours per day or week to maintain the hill and access, determine if fire pit used and requirements for use and safety. Determine any specialized equipment used to maintain and cost involved.	JD BH	Feb-17
A3: Also collect info on summer maintenance and seeding, grassing challenges, mowing time and safe mowing methods.	JD	Feb-17
A4: Summer of 2017, use collected data to develop extra staffing hour expenses and equipment costs.	JD	Summer-17
G30: Develop PDRMA approved safety plan for staff and users of the sled hill and fire pit area.		
O1: Organize meetings with PDRMA and other Districts with a sled hill to formulate needed signage, user traffic control methods, safety plans, fire pit protection and use and emergency plans.		
A1: Meet with PDRMA during early summer of 2017 to discuss requirements for safety plans and operations procedures for a sled hill along with required inspection sheets.	JD LM	May-17

	Staff Assigned	Completion Date
6. Keep the current outdoor pool open as long as fiscally responsible.		
G1: Staff will be friendly and provide good customer service		
O1: Work closely with the pool manager to ensure operations are held to a high standard		
A1: Have regular meetings	LM	Ongoing
O2: Ensure staff are well trained		
A1: Hold preseason, weekly and "as needed" trainings to keep their skills sharp	LM	Ongoing
G2: The pool will meet standards set by PDRMA, the health Department and the American with Disabilities Act		
O1: Staff will be informed of any necessary changes to policy or maintenance		
A1: Attend annual PDRMA workshop and communicate updates with staff	LM	Ongoing
A2: Monitor Health Department website for updates and policy changes	LM	Ongoing
7. Continue to work with the City and Neighborhoods to transition park dedications in developing neighborhoods.		
	Staff Assigned	Completion Date
G1: Residents will know the status of their neighborhood's park.		
O1: Once acquired, display signs on future park sites that communicate the status and steps that need to be taken to make it a park		
A1: Establish a standard sign that can be customized with each future parks amenities and the steps that must be taken before the site becomes a park.	SR	Dec-17
A2: Communicate with neighbors with letter to update them on the process or make them aware of important milestones.	SR	Ongoing
8. Further develop our already substantial cooperation/partnership within the community.		
	Staff Assigned	Completion Date
G1: Maintenance staff customer service training		
O1: Seek out options for customer service training		
A1: By the end of April 2017, search for training options with other departments for staff dealing with customer relations.	JD ST	Apr-17
A2: Maintenance staff will attend researched training as part of other safety trainings in the spring of 2017. Seasonal staff will also be trained by full-time staff on customer relations and shown any available training media.	MAINT STAFF	Spring-17
G1: Maintenance Staff Customer Service Training		
O1: Seek out options for customer service training		
A1: search for training options for staff dealing with customer relations to improve community relations and cooperation.	KL ST	Mar-17
A2: Maintenance staff will attend researched training as part of other safety training in the spring of the year 2017. Season staff will also be trained by full-time staff on customer relations and shown any available training media.	MAINT STAFF	
G1: Current partners will know that their relationship with the District is appreciated and valued in the community		
O1: Annually recognize outstanding sponsors/volunteers with the District's Park Partner award		
A1: At the December Board meeting select individuals for a presentation at the January meeting	SR	Ongoing
O2: Raise awareness in the community about these partnerships.		
A1: Include partnerships in press releases and other communication about projects	SR	Ongoing

9. Work toward being the most recognized provider of recreational opportunities in Sycamore.

	Staff Assigned	Completion Date
G1: Residents will be familiar with the Park District before their specific recreational needs arise.		
O1: The Park District brand will have a presence in homes and throughout the community.		
A1: Provide residents with a seasonal catalog 3 times a year plus late February Spring/Summer preview pamphlet	SR	Ongoing
A2: Increase presence in local magazines, merchant windows, schools, facebook, radio, newspaper, internet, etc.	SR	Dec-16
G2: When a need arises, residents will know where to go to find the information they need about how to fulfill that need at the Park District		
O1: The Community Center front desk will be the "hub" of information for the District		
O2: The website will have easy to find information about what the District offers residents		
A1: Update website to include all new ACTION 2020 projects as they open	SR	Dec-20
A2: Continually enhance website content and features– interactive map, photo gallery, etc.	SR	Ongoing
A3: Claim and enhance the District's business sites on all search engines	SR	May-17

10. Grow the district's endowment and define how its proceeds will be used.

	Staff Assigned	Completion Date
G1: Area residents will be familiar with the endowment as the means of donating to the park district		
O1: After Leaf a Legacy is complete, raise awareness about the endowment		
A1: Establish an ongoing awareness campaign for the District's endowment that includes information on the District website, program catalogs, brochures, etc.	SR	Sep-17
A2: Establish an annual appeal to Sycamore businesses	SR	Oct-17
A3: Hold an annual public fundraiser to support the endowment	SR	2017

SYCAMORE PARK DISTRICT
Board of Commissioners
Date of Board Meeting: January 24, 2017

STAFF RECOMMENDATION

AGENDA ITEM: APPROVE FY 2017 OPERATING BUDGET:
Recommend Adoption

BACKGROUND INFORMATION: Attached is the final draft of the 2017 Operating Budget for your consideration. The following are the most significant changes from the last presentation:

- Transfers were budgeted from the Corporate and Recreation Fund to the Action 2020 Fund. These transfers were calculated to keep the 25% reserve intact.
- Transfers were budgeted from the Recreation Fund to cover the budgeted losses in the Pool (\$30,000) and Golf (\$11,000) operations.
- Transfer was budgeted from the Donation Fund to the Action 2020 Fund.
- Expenses of \$100,000 was budgeted in the Development Fund for the east entry property.

FISCAL IMPACT: Bottom Line: Comparing FY 2016's Budget to the Proposed Budget for FY2017 we are proposing an increase in Revenues of \$4,968,219 and Expenses by \$3,567,088. Most of the increases are related to Action 2020 and transfers between funds which abnormally inflates numbers. Careful consideration was given to maintain our fund balances at 25% according to the approved policy.

STAFF RECOMMENDATION: Staff Recommends Approval/Adoption of the Proposed Operating Budget attached to this recommendation.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance.

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

JH for DJ

BOARD ACTION:

		2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017		
CORPORATE		Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested Budget		
10	10 0000	3001	real estate taxes current	489,978	466,777	438,269	478,197	485,000	1,110,937	1,145,000	1,120,954	1,159,798	1,199,000
		3002	real estate taxes int current	67	33	23	18	28				107	
		3005	replacement taxes	45,011	39,664	39,736	44,051	40,000	48,358	45,000	33,783	42,849	40,000
		3007	interest income	76	49	25	34	148			34	695	
		3010	donations	800	1,181								
		3019	court judgements	-	-			88					
		3022	transfers from other funds	138,915	35,036	37,516	28,407	29,494	33,121	36,312	32,670	33,441	36,510
		3025	farm income	19,395	26,938	26,938	27,038	29,730	40,719	40,719	23,409	40,919	23,344
		3028	miscellaneous	1,652	2,360	1,181	9,957	200	1,006	200	369	600	300
		4000	shelter rentals	6,292	6,241	8,055	7,450	7,500	6,460	6,500	8,361	8,486	7,500
		4001	alcohol permits	850	1,450	750	450	400	865	750	900	900	800
TOTAL REVENUE				703,036	579,729	552,493	595,601	592,324	1,241,729	1,274,481	1,220,480	1,287,794	1,307,454
EXPENSES													
WAGES													
10	10 0001	6000	wages-full time	187,855	170,500	189,139	150,749	155,517	169,229	171,866	131,875	171,536	200,438
			<i>transfer 25% to 20</i>										
		6002	part time			-	7,375	7,388	13,294	9,225	9,797	12,691	12,475
			<i>pt 10.25 per hour 900 hrs</i>	187,855	170,500	189,139	158,124	162,905	182,523	181,091	141,672	184,227	212,913
			<i>idot grant work 3250</i>										
PAYROLL EXPENSES													
10	10 0002	6100	imrf expense	18,841	18,950	20,893	17,074	17,838	19,447	18,407	14,750	19,126	19,687
			<i>rate decreased from 10.71% to 9.49%</i>										
			<i>imrf for phone allow 455.52</i>										
			<i>imrf for vehicle allow approx 210</i>										
		6101	social security expense	11,004	10,000	10,797	9,308	10,100	11,229	11,228	9,059	11,657	13,635
		6102	medicare expense	2,574	2,339	2,546	2,177	2,362	2,626	2,626	2,051	2,659	3,189
				32,419	31,289	34,236	28,559	30,300	33,302	32,261	25,860	33,441	36,510
PROFESSIONAL SERVICES													
10	10 0003	6120	legal fees	14,013	9,820	11,360	16,622	18,000	12,821	18,000	29,444	42,466	42,000
		6125	misc consultants	3,680	9,450	4,195	6,888	5,750	82,523	10,000	11,436	16,956	68,100
			<i>bridges 40000</i>										
			<i>brickville 13100</i>										
			<i>misc 15000</i>	17,693	19,270	15,555	23,510	23,750	95,344	28,000	40,881	59,423	110,100
ADMINISTRATIVE EXPENSES													
10	10 0004	6200	office supplies	2,048	2,145	2,694	2,206	2,400	2,486	2,400	1,816	2,306	2,400
			<i>administration 1,900</i>										
			<i>golf 500</i>										
		6201	office equipment	196	119	329	99	-	25	200	-		200
		6202	postage	1,918	1,276	850	757	1,150	1,369	1,150	755	955	1,150
			<i>normal business 1000</i>										
			<i>golf 150</i>										
		6203	printing & publication	990	1,219	613	657	400	900	800	32	391	600
			<i>truth in taxation 150 (11)</i>										
			<i>budget notice 30 (3)</i>										
			<i>treasurers report 50 (6)</i>										
			<i>misc 370 decrease 200</i>										

CORPORATE			2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
6204	dues & subscriptions		4,913	4,875	4,857	4,816	5,155	5,402	5,812	5,004	5,420	5,872
*	<i>ipra 470 - supt of finance/golf (1)</i>											
*	<i>chamber 75 -split (1)</i>											
*	<i>ambassador 65 - split (1)</i>											
*	<i>postmaster 115 - split (1)</i>											
*	<i>iapd 2,050 - split (1)</i>											
*	<i>postage meter 160 - split (6)</i>											
*	<i>safe deposit box 57 (6)</i>											
*	<i>nrpa 400 -split -(8)</i>											
*	<i>nwiapr 25 - split (3)</i>											
*	<i>pga 760 (7)</i>											
*	usga 110 (1) NEW IN 2015											
*	<i>survey monkey 150 - split (7)</i>											
*	<i>midwest assoc of golf supt 180 (1)</i>											
*	<i>il turfgrass assoc 125 (3)</i>											
*	<i>gcsaa - jeff 375 (6)</i>											
*	<i>gcsaa - steve 190 (4)</i>											
*	<i>sports turf managers 100 (3)</i>											
*	<i>rotary - 400 - split quarterly</i>											
	<i>genoa chamber - 65 split</i>											
6205	books & magazines		-	-	261	-		198	200	-		200
6206	computer software		6,325	7,088	7,204	6,443	5,685	6,193	5,625	4,998	5,354	6,125
	<i>harris 4400 (10)</i>											
	<i>OFFICE 365 1425 SPLIT</i>											
	adobe creative cloud 300 - split (8)											
6207	education & training		3,288	2,095	2,795	4,478	13,530	10,793	13,530	4,242	4,766	13,530
	<i>dan 3000</i>											
	<i>jackie 1000</i>											
	<i>national 2250</i>											
	<i>misc 2000 - split</i>											
	<i>nettie 1000</i>											
	<i>kirk 1000</i>											
	<i>board conference 4x600</i>											
	<i>golf ft (steve, armond)400x2</i>											
	<i>golf - bob 20% 80</i>											
6208	advertising printed		2,855	3,342	930	4,117	4,000	3,257	move to marketing			
6211	travel expense		2,579	3,074	8,120	371	400	629	500	156	332	500
	<i>see education & training</i>											
6212	meetings expense		1,239	611	835	623	680	1,632	1,000	1,119	2,110	1,600
	<i>dan/ted - 2x month split 360</i>											
	<i>staff meetings split 100</i>											
	<i>annual chamber split 50</i>											
	<i>salute to scholars 30 split</i>											
	misc 1060 split											
6213	employee relations		421	1,078	1,560	5,549	2,500	1,373	2,250	2,026	3,969	2,250
	<i>pt appreciation 600 split</i>											
	<i>holiday party 1000 split</i>											
	<i>birthdays 225</i>											
	<i>misc 425 split</i>											
6214	public relations		3,064	1,366	3,738	16,578	12,475	4,214	move to market	375		
6215	brand/image (uniforms)		343			176	3,500	1,426	move to market	(40)		
6218	refunds		30			-						

		2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
CORPORATE		Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
		30,209	28,288	34,786	46,867	51,875	39,896	33,467	20,483	25,604	Budget	
											34,427	
CONTRACTED SERVICES												
10	10 0005 6300	building maintenance services	3,454	1,899	1,962	4,569	2,782	4,000	3,300	4,147	4,142	4,000
		pest control 525 SPLIT (monthly)										
		security 610-SPLIT 3,6,9,12										
		water softener house 250										
		softener salt clubhouse 700										
		carpet cleaning admin 315										
		sprinkler inspection 250										
		fire alarm inspection 185										
		misc 1165 split										
6301	Rag & rug	586	741	522	248	300	391	425	317	417	450	
	slight increase by 25											
6302	refuse removal	1,045	678	979	1,091	1,100	884	1,000	501	668	750	
6303	cleaning service				3,704	13,600	12,301	11,000	6,967	10,467	11,000	
	includes 16900 for sparkle balance servicemaster deep cleaning split between corp and rec											
6304	office equipment	9,618	5,385	9,298	9,425	10,445	8,451	10,000	7,263	8,460	9,000	
	MONTHLY SERVICES 3600 SPLIT											
	SSL CERTS 110 SPLIT (9)											
	copier 1900-split											
	misc overage 3390 - split											
6305	criminal background - split	511	385	420	510	500	500	500	1,705	500	600	
6306	bank service charge - split	558	845	928	554	600	350	600	235	517	600	
6310	credit card system expense	503	129	72	62	100	128	100	90	269	200	
6311	MEDICAL SERVICES				92	500	-	500	-		500	
		16,275	10,062	14,181	20,255	29,927	27,005	27,425	21,225	25,440	27,100	
MAINTENANCE												
10	10 0006 6401	buildings	792	1,781	1,478	1,499	600	216	2,000	1,853	2,602	2,000
	6406	bridges & roads						125,152		(851)	(851)	-
			792	1,781	1,478	1,499	600	125,368	2,000	1,002	1,751	2,000
MATERIALS & SUPPLIES												
10	10 0007 6500	misc	896	664	419	537	500	729	600	917	2,093	1,000
		water/cooler rent 300										
	6510	janitorial	363	110								
			1,259	774	419	537	500	729	600	917	2,093	1,000
utilities												
10	10 0009 6700	phone	6,656	3,865	4,008	4,001	4,180	3,749	3,900	2,931	4,000	4,000
		att 180 - split										
		FRONTIER 3720 - split										
	6701	cell	916	516	703	964	1,350	900	900	675	900	900
		monthly stipend 25*3										
	6702	electricity - split	6,347	2,828	3,825	3,119	3,400	3,340	4,000	2,453	3,750	3,400
	6703	gas - split	1,733	1,207	1,371	1,550	1,500	1,286	1,500	903	1,300	1,400
	6706	internet - split	-	-	607	-	-	1,380	1,300	799	1,200	1,200
		(comcast)	15,652	8,416	10,514	9,634	10,430	10,654	11,600	7,762	11,150	10,900
insurance												
10	10 0010 6800	unemployment	3,539									
	6801	health ins premiums	49,898	47,674	52,476	42,822	38,148	52,251	52,250	35,450	52,680	53,000

CORPORATE		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
	6803 h.s.a. contribution	2,400		5,400	3,371						
	6804 allowance for employee wellness					7,150					
	6805 wellness threshold reduction					7,094					
		<u>55,837</u>	<u>47,674</u>	<u>57,876</u>	<u>46,193</u>	<u>52,392</u>	<u>52,251</u>	<u>52,250</u>	<u>35,450</u>	<u>52,680</u>	<u>53,000</u>
miscellaneous											
10 10 0011	6860 operating transfer to to action 2020	<u>105,000</u>		<u>12,975</u>				1,060,000	444,000	1,060,000	545,000
		<u>105,000</u>		<u>12,975</u>							
	total expenses	462,991	318,054	371,159	335,180	362,679	567,071	1,428,694	739,250	1,455,810	1,032,950
	TOTAL REVENUE	703,036	579,729	552,493	595,601	592,324	1,241,729	1,274,481	1,220,480	1,287,794	1,307,454
	TOTAL EXPENSES	462,991	318,054	371,159	335,180	362,679	567,071	1,428,694	739,250	1,455,810	1,032,950
	NET INCOME(LOSS)	240,045	261,675	181,334	260,422	229,645	674,659	(154,213)	481,230	(168,016)	274,504

					2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
					Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
MARKETING REVENUE															Budget
10	12	0000	3022	transfers from other							-	21	21		
10	12	0000	4150	leaf a legacy event							37,300	5,552			
											37,300	5,573	21	-	
EXPENSES															
WAGES															
10	12	0001	6002	wages part time							-	198	198		
												198	198	-	
PAYROLL EXPENSES															
10	12	0002	6100	imrf expense							-	6	6		
10	12	0002	6101	social security expense							-	12	12		
10	12	0002	6102	medicare expense							-	3	3		
												21	21	-	
ADMINISTRATIVE EXPENSES															
10	12	0004	6208	advertising printed - general							12,250	10,467	11,500	13525	
				SCORE TABLE 2016-2018 590											
				sycamore home pages - admin/golf 650											
				misc 1000											
				SR - new values ads 700											
				SR - discover hometown ads 700											
				SR - chronicle 1000											
				SR - Golf brochure/mailling 600											
				SR - misc print ads 1000											
				southeast publication 2017-2018 234.50											
				bridal guide 400											
				golf 4800											
				misc 1850											
6209	advertising radio - general										1,300	1,963	1,963	9900	
				fireworks-300											
				pool - 1000											
				chronicle web ads 2100											
				dekalb co online 800											
				misc 5700											
6214	public relations - general										32,200	12,426	18,800	15150	
				castle challenge 500											
				community expo 100											
				dcedc 750											
				golf outings 600											
				facebook 400											
				SR Leaf a Legacy 6000											
				SR newsletter 3400											
				SR Santa House/Walk 1800											
				SR banners 600											
				SR spd promo items 1000											
6215	brand image/uniforms										7,000	3,272	3,538	7000	
				allowance 16@150=2400											
6223	leaf a legacy event										37,300	3,141	13,800		

MARKETING	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
<i>band 30000</i>										
<i>food/drink 3500</i>										
<i>chairs 300</i>										
<i>tables/linens 500</i>										
<i>misc decorations/favors 1500</i>										
<i>promotion 1500</i>										
							90,050	31,269	49,601	45,575
total expenses	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	90,050	31,487	49,820	45,575
TOTAL REVENUE	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	37,300	5,573	21	-
TOTAL EXPENSES	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	90,050	31,487	49,820	45,575
NET INCOME(LOSS)	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	(52,750)	(25,915)	(49,799)	(45,575)

PARKS		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
10 15 0000 3022	transfers from other accounts	16,706	18,494	15,383	12,769	13,196	8,980	14,514	8,475	11,118	11,389
TOTAL REVENUE		16,706	18,494	15,383	12,769	13,196	8,980	14,514	8,475	11,118	11,389
EXPENSES											
WAGES											
10 15 0001 6000	wages-full time	42,296	42,029	25,133	25,799	26,649	26,574	28,632	21,984	28,632	30,082
6005	part time maintenance	47,844	46,746	49,337	48,589	52,000	27,037	75,579	36,197	48,610	75,000
	30000 part time IMRF	90,140	88,775	74,470	74,388	78,649	53,611	104,211	58,181	77,242	105,082
								67,632		48,632	60,082
PAYROLL EXPENSES											
10 15 0002 6100	imrf expense	8,842	9,813	7,907	7,176	7,540	4,731	7,243	4,022	5,208	5,702
			9.49								
6101	social security expense	5,571	5,426	4,624	4,592	4,877	3,297	6,461	3,609	4,789	6,515
6102	medicare expense	1,303	1,269	1,081	1,074	1,141	771	1,511	844	1,120	1,524
		15,716	16,508	13,612	12,841	13,558	8,799	15,215	8,475	11,118	13,741
ADMINISTRATIVE EXPENSES											
10 15 0004 6200	office supplies	202	58	13	45		94		23	23	
6201	office equipment	70	47	-	-		-				
6204	dues & subscriptions	120	122	175	46	50	49	50	44	44	50
	jeff 19% ipra										
6205	books & magazines	-	-	-	-		-				
6207	education & training	225	225	173	738	1,355	189	1,355	298	500	670
	Jeff - 19% of 1000										
	Bob - 20% of 400										
	yrpt (dan) 400										
6210	licenses/inspections/registrations	20	77	172	195	150	490	150		150	
6211	travel exp	318	352	134	-		-				
	included in education										
6215	uniforms	-	306	202	424	300	356	300	400	400	400
		955	1,187	869	1,448	1,855	1,178	1,855	766	1,117	1,120
CONTRACTED SERVICES											
10 15 0005 6300	building maintenance services	469	1,574	1,477	1,350	1,200	3,299	1,775	6,406	7,000	4,000
	servicemaster strip wax floors and carpets										
6301	Rag & rug	598	1,150	980	601	600	610	600	544	700	700
6302	refuse removal	1,945	1,604	2,027	1,818	1,700	1,423	1,600	1,097	1,600	1,600
6307	equipment maintenance	1,575	-	673	957	1,000	1,648	1,000	399	600	1,000
	radar										
	fire alarm maint										
	fire extinguisher inspec										
	misc										
6308	landscape servies encap scheduled	-	-	-	7,365	15,440	20,528	21,455	17,772	21,455	12,365
6309	portable toilet rental	6,719	8,470	9,256	8,168	8,000	6,455	7,500	4,615	6,000	7,000
		11,306	12,798	14,413	20,259	27,940	33,963	33,930	30,833	37,355	26,665
MAINTENANCE											
10 15 0006 6400	small equipment purchase	3,073	190	1,284	500	500	-	500	530	530	600
6401	buildings	3,673	2,113	2,009	3,625	3,000	3,600	3,000	2,501	3,500	3,000
6402	vehicles/tractors	9,447	5,526	9,924	6,295	6,000	17,130	6,000	9,313	11,000	7,000
6403	mowers/utility vehicles	10,624	7,065	6,874	7,992	7,500	13,337	8,000	9,769	11,000	9,000
6404	shelters/open property	10,286	4,814	6,769	5,594	5,500	4,620	5,500	3,950	5,500	5,500

		2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
		Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
											Budget
PARKS											
	6405 signs	772	1,952	1,815	277	800	1,760	800	668	900	800
	6406 bridges/roads	6,217	867	804	1,100	800	265	800	143	600	800
	6407 play areas	10,448	184	4,531	4,457	4,700	8,007	4,700	3,880	4,500	4,700
	6408 museum building	-	499	155							
		<u>54,540</u>	<u>23,210</u>	<u>34,165</u>	<u>29,840</u>	<u>28,800</u>	<u>48,719</u>	<u>29,300</u>	<u>30,755</u>	<u>37,530</u>	<u>31,400</u>
MATERIALS & SUPPLIES											
10 15 0007	6500 misc	2,266	2,581	2,557	2,880	2,000	3,100	2,000	2,384	2,800	2,000
	6501 trees & shrubs	1,681	6,014	581	596	3,000	2,083	1,000	293	300	1,000
	<i>golf</i>										
	6502 seed/sod/flowers	11,756	5,625	579	1,643	3,500	4,638	3,500	1,821	2,000	3,500
	<i>golf</i>										
	6503 fish restocking	7,298	9,430	-		1,500	1,713	2,000		2,002	2,000
	6504 <i>pond management</i>	5,073	6,819	7,792	7,585	7,000	10,630	8,500	8,396	8,850	8,500
	6505 irrigation/drainage	333	1,103	-	-	400	-	400			400
	6506 fertilizer	-	-	-	-	400	-	300	508	508	300
	6507 pesticides	1,102	2,677	1,964	969	900	2,492	2,500	2,987	3,000	2,500
	6508 top dressings/soils	290	1,480	-	210	700	390	400	490	490	400
	6509 sand & gravel	66	21	-	-	100	766	400	374	374	400
	6510 janitorial	2,949	576	214	518	500	19	100	14	14	100
	6511 hardware	1,363	416	822	445	900	182	700	185	400	700
	6512 tools	5,611	3,165	312	965	750	1,294	750	304	500	750
	6513 first aid	401	575	37	307	300	242	300	294	294	300
	6514 safety	58	144	859	263	350	544	500	1,005	1,100	1,800
	6515 gas/oil	15,378	21,839	21,375	21,530	22,000	12,020	19,000	10,797	15,000	17,000
	6516 land development	365	545	-	-	1,000	-				
		<u>55,990</u>	<u>63,010</u>	<u>37,092</u>	<u>37,909</u>	<u>45,300</u>	<u>40,113</u>	<u>42,350</u>	<u>29,852</u>	<u>37,632</u>	<u>41,650</u>
utilities											
10 15 0009	6700 phone	2,287	2,348	2,169	2,455	2,400	1,213	1,200	871	1,250	1,250
	6701 cell	786	558	567	461	1,076	342	417	288	392	417
	jeff 19%, bob 20%										
	pt imrf										
	6702 electricity	7,274	7,381	6,740	7,182	5,700	7,850	8,000	5,420	8,000	7,500
	6703 gas	3,954	3,714	3,143	4,690	4,000	4,134	5,000	2,577	4,000	4,000
	6704 water/sewer	354	292	638	423	500	465	500	337	500	500
		<u>14,655</u>	<u>14,293</u>	<u>13,257</u>	<u>15,211</u>	<u>13,676</u>	<u>14,005</u>	<u>15,117</u>	<u>9,493</u>	<u>14,142</u>	<u>13,667</u>
insurance											
10 15 0010	6801 health ins premiums	8,715	9,529	5,874	6,906	6,000	7,498	7,631	5,174	7,675	7,700
	6803 h.s.a. contribution	560	-	1,012	585						
	6804 <i>allowance for employee wellness</i>					1,239					
	6805 wellness threshold reduction					1,116					
		<u>9,275</u>	<u>9,529</u>	<u>6,886</u>	<u>7,491</u>	<u>8,355</u>	<u>7,498</u>	<u>7,631</u>	<u>5,174</u>	<u>7,675</u>	<u>7,700</u>
miscellaneous											
10 15 0011	6850 property tax expense	1,341	1,899	1,862	2,233	2,300	9,028	9,100	9,142	9,142	9,200
		<u>1,341</u>	<u>1,899</u>	<u>1,862</u>	<u>2,233</u>	<u>2,300</u>	<u>9,028</u>	<u>9,100</u>	<u>9,142</u>	<u>9,142</u>	<u>9,200</u>
	total expenses	253,918	231,209	196,626	201,620	220,433	216,912	258,709	182,671	232,953	250,225
	TOTAL REVENUE	16,706	18,494	15,383	12,769	13,196	8,980	14,514	8,475	11,118	11,389
	TOTAL EXPENSES	253,918	231,209	196,626	201,620	220,433	216,912	258,709	182,671	232,953	250,225
	NET INCOME(LOSS)	(237,212)	(212,715)	(181,243)	(188,851)	(207,237)	(207,933)	(244,195)	(174,196)	(221,835)	(238,836)
	FUND TOTAL REVENUE	719,742	598,223	567,876	608,370	605,520	1,250,709	1,326,295	1,234,528	1,298,933	1,318,843
	proposed 2016 budget 2017 worksheet 3RD draft										

PARKS		2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
		Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested Budget
	TOTAL EXPENSES	716,909	549,263	567,785	536,799	583,112	783,983	1,777,453	953,408	1,738,583	1,328,750
	NET INCOME(LOSS)	2,833	48,960	91	71,571	22,408	466,726	(451,158)	281,119	(439,650)	(9,907)

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
RECREATION - ADMINISTRATION										
6206	2,206	1,715	2,024	1,850	2,185	2,295	5,025	3,706	5,025	22371
6207	823	463	1,103	1,700	6,250	1,874	6,250	1,809	2,000	6250
6208	995	2,072	-	2,257	2,000	3,037	move to marketing			
6209						14,075	7,500	2,156	3,231	0
6211	1,813	2,168	3,153	1,461	1,800	1,860	1,600	611	900	1000
6212	-	44	845	623	600	1,636	1,000	1,212	2,000	1600
6213	68	884	1,722	5,423	2,500	1,254	2,250	2,026	4,000	2250
6214	677	935	3,565	26,752	2,975	4,649	move to marke	375		
6215	343	-	-	176	3,500	1,557	move to marketing			
	12,865	15,219	19,554	46,532	29,010	40,738	33,225	16,388	24,178	41,186
contracted services										
20 10 0005 6300	-	881	2,682	3,043	3,832	3,567	4,310	2,449	5,500	4310
6301	-	12	125	70	105	109	125	149	220	250
6303				3,704	13,600	12,301	11,000	6,967	11,200	11,000
6304	7,693	5,631	9,488	9,336	10,335	8,450	10,000	7,025	8,800	9000

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
RECREATION - ADMINISTRATION										
6305 criminal background	410	385	420	510	500	500	500	705	500	600
6306 bank service charge	559	845	928	554	600	350	600	235	600	600
6310 credit card system exp						29		381	750	750
6311 MEDICAL SERVICES				92	500	-	500	-		500
	<u>8,662</u>	<u>7,754</u>	<u>13,643</u>	<u>17,310</u>	<u>29,472</u>	<u>25,306</u>	<u>27,035</u>	<u>17,910</u>	<u>27,570</u>	<u>27,010</u>
MAINTENANCE										
20 10 0006 6401 buildings										47,400
pool work 45400										
clubhouse 2000										
MATERIALS & SUPPLIES										
20 10 0007 6500 misc	-	330	25	375	500	4,624	600	288	400	600
	<u>-</u>	<u>330</u>	<u>25</u>	<u>375</u>	<u>500</u>	<u>4,624</u>	<u>600</u>	<u>288</u>	<u>400</u>	<u>600</u>
utilities										
20 10 0009 6700 phone	1,114	3,886	4,008	4,000	4,180	3,727	3,900	2,870	4,000	4000
6701 cell	662	410	536	387	900	575	600	450	600	600
monthly stipend 2*25										
6702 electricity - split	-	3,127	3,825	3,119	3,400	3,340	4,000	2,453	3,750	3500
6703 gas - split	-	491	877	965	1,500	787	1,500	573	1,300	1500
6706 internet	-	-	607	-	-	1,380	1,300	799	1,200	1200
(comcast)	1,776	7,914	9,853	8,472	9,980	9,809	11,300	7,145	10,850	10,800
insurance										
20 10 0010 6800 unemployment	3,539	-								
6801 health ins premiums	26,530	15,575	16,046	27,835	24,972	47,944	44,605	36,037	53,600	54000
threshold reduction (2)					4,643					
6803 addl funds for employee wellness	1,200	14,400	2,367	2,629	5,557					
	<u>31,269</u>	<u>29,975</u>	<u>18,413</u>	<u>30,464</u>	<u>35,172</u>	<u>47,944</u>	<u>44,605</u>	<u>36,037</u>	<u>53,600</u>	<u>54,000</u>
miscellaneous										
20 10 0011 6860 operating transfer to	4,143	184,074	135,737	152,492		57,602	173,416	176,774	213,088	151000
for loss at pool 30000 - 2017										
for loss at golf 11000 - 2017										
to action 2020 110000 -2017										
total expenses	180,995	369,264	332,136	448,773	304,837	377,137	500,887	392,532	509,227	579,185
TOTAL REVENUE	581,890	659,031	718,841	843,590	849,024	863,743	860,886	839,868	870,117	882,081
TOTAL EXPENSES	180,995	369,264	332,136	448,773	304,837	377,137	500,887	392,532	509,227	579,185
NET INCOME(LOSS)	400,895	289,767	386,705	394,817	544,187	486,607	359,999	447,336	360,889	302,896

RECREATION - SPORTS COMPLEX				2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017		
				Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested		
													Budget		
REVENUE															
20	20	0000	3050	marketing income	2,129	-	400	-	200	300					
			3012	lal contribution										6000	
			4010	little-league- SYB	4,852	4,679	4,900	3,960	4,000	2,608	3,500	3,779	3,779	5700	
			4011	asa girls SGS	2,745	3,015	2,500	2,706	2,500	2,819	2,500	2,426	2,930	2500	
			4012	pony league TITANS	1,938	2,356	1,500	828	1,000	874	1,000	1,958	1,958		
				titans									1,467	1600	
			4013	mens 16"	1,855	1,740	1,700	1,508	1,500	1,152	1,200	1,024	1,024	1145	
			4014	womens softball	1,559	1,128	1,104	1,250	1,100	1,224	1,200	1,152	1,152	1250	
			4015	church league	1,920	1,728	1,600	1,658	1,600	1,200	1,500	1,464	1,464	2000	
			4016	specials-leagues	113	828	-	-	-	-	-	(494)			
			4017	ayso	8,290	7,980	7,500	5,360	6,000	6,708	8,500	9,792	9,792	9000	
			4020	other soccer	2,380	2,625	2,500	2,000	2,000	6,821	3,000	4,500	4,500	5500	
			4021	football leagues	2,528	800	800	400	600	-	500			325	300
			4025	team fees	725	283	400	158	400	-		87	591		
			4026	team light fees	3,000	1,401	3,000	2,375	2,000	2,195	1,900	-			
			4027	field rental	3,695	1,955	2,000	3,548	3,500	3,262	3,500	906	2,728	3000	
			4028	miscellaneous	4,395	6,600	6,500	7,000	7,000	6,800	7,000	6,900	6,900	7000	
			4030	liners	-	5,000	-	-	-	-	-	-	-	-	
				TOTAL REVENUE	42,124	42,118	36,404	32,751	33,400	35,963	35,300	33,494	38,610	44,995	
EXPENSES															
ADMINISTRATIVE EXPENSES															
			6207	education & training								1,000	1,000	1000	
20	20	0004	6220	sport complex banners	620	-	200	-	-	-	-	1,000	1,000	1,000	
					620	-	200	-	-	-	-	1,000	1,000	1,000	
MATERIALS & SUPPLIES															
20	20	0007	6500	miscellaneous	-	-	150	552	-	250	-	250	250	250	
					-	-	150	552	-	250	-	250	250	250	
				total expenses	620	-	350	552	-	250		1,250	1,250	1,250	
				TOTAL REVENUE	42,124	42,118	36,404	32,751	33,400	35,963	35,300	33,494	38,610	44,995	
				TOTAL EXPENSES	620	-	350	552	-	250	-	1,250	1,250	1,250	
				NET INCOME(LOSS)	41,504	42,118	36,054	32,199	33,400	35,713	35,300	32,244	37,360	43,745	

					2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
					Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
														Budget	
sports complex maint															
20	21	0000	3018	insurance proceeds				1,999							
20	21	0000	3022	transfers from other accounts	31,198	35,148	37,342	38,300	39,350	40,960	39,005	39,442	39,533	39,216	
TOTAL REVENUE					31,198	35,148	37,342	40,299	39,350	40,960	39,005	39,442	39,533	39,216	
EXPENSES															
WAGES															
20	21	0001	6000	wages-full time	171,875	161,988	180,594	203,523	209,045	209,202	213,227	163,644	213,227	226,122	
				jeff 81%, larry, boune, tyler, bob 60%											
			6005	part time maintenance	4,134	3,198	3,682	4,296	5,954	11,396	6,000	5,025	5,025	6,000	
					176,009	165,186	184,276	207,819	214,999	220,597	219,227	168,669	218,252	232,122	
PAYROLL EXPENSES															
20	21	0002	6100	imrf expense	16,980	18,509	20,233	22,857	23,978	23,327	22,837	17,526	22,837	21,459	
			6101	social security expense	10,604	10,422	11,309	12,683	13,330	13,660	13,592	10,456	13,532	14,392	
			6102	medicare expense	2,480	2,437	2,645	2,966	3,118	3,195	3,179	2,445	3,165	3,366	
					30,064	31,368	34,187	38,506	40,426	40,182	39,608	30,428	39,533	39,216	
ADMINISTRATIVE EXPENSES															
20	21	0004	6204	dues & subscriptions	385	232	130	198	150	210	200	190	190	200	
				<i>ipra 81%</i>											
			6207	education & training			121	2,329	3,465	3,466	7,515	6,611	7,000	3,875	
				<i>Jeff - 81% of 1000</i>											
				<i>Bob - 60% of 400</i>											
				<i>brent - mms 1625</i>											
				<i>boune, tyler, brent 400</i>											
			6210	licenses/inspections/registrations	-	-	-	-	-	-	-	-	-	-	
					385	232	251	2,526	3,615	3,676	7,715	6,800	7,190	4,075	
CONTRACTED SERVICES															
20	21	0005	6302	refuse removal	1,839	1,446	1,616	1,621	1,800	1,333	1,400	366	1,100	1,400	
			6307	equipment maintenance	65	-	333	157	-	-	-	610	610	500	
			6309	portable toilet rental	4,570	3,492	5,902	5,390	3,500	4,575	3,700	3,085	3,650	3,700	
					6,474	4,938	7,851	7,169	5,300	5,908	5,100	4,062	5,360	5,600	
MAINTENANCE															
20	21	0006	6400	small equipment purchase	517	150	218	500	500	869	500	425	425	800	
			6401	buildings	4,814	2,509	744	1,766	1,600	1,820	1,600	1,999	2,500	1,600	
			6402	vehicles/tractors	958	1,274	1,593	1,510	1,500	2,289	1,500	2,372	2,600	2,000	
			6403	mowers/utility vehicles	3,213	3,453	4,164	4,431	3,000	5,330	3,000	7,293	8,000	4,000	
			6404	shelters/open property	1,974	1,547	1,856	4,733	2,000	1,006	2,000	1,852	2,000	2,000	
			6405	signs	302	110	368	-	300	-	300	-	-	-	
			6406	bridges/roads	1,062	36	-	-	400	-	300	-	-	-	
					12,840	9,079	8,943	12,940	9,300	11,314	9,200	13,942	15,525	10,400	
MATERIALS & SUPPLIES															
20	21	0007	6500	misc	156	276	2,056	988	1,000	1,219	1,000	1,479	1,600	1,000	
			6501	trees & shrubs	1,630	1,000	-	175	1,000	-	500	137	137	500	
			6508	top dressings/soils	-	-	-	-	300	0	300	-	-	300	
			6509	sand & gravel	245	-	342	-	300	-	300	601	838	300	

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
sports complex maint										
6510 janitorial	1,267	231	-	269	200	-	50	12	12	50
6511 hardware	328	202	320	271	250	121	250	234	250	250
6512 tools	1,682	186	95	259	200	150	200		100	200
6513 first aid	67	623	159	249	300	147	200	62	100	200
6514 safety	-	34	-	100	100	220	300	272	300	500
6515 gas/oil	5,259	4,545	3,711	5,521	5,000	3,888	5,000	2,317	3,000	4,000
6516 land development	-	-	303	-	-	-	-	-	-	-
6519 athletic supplies	-	-	-	-	-	-	-	-	-	-
6520 seed/sod baseball	528	497	-	290	400	-	400			400
6521 seed/sod soccer	-	58	100	-	200	-	200	104	104	200
6522 seed/sod football	-	-	-	-	100	-	100			100
6523 athletic field marking baseball	2,510	807	1,715	1,154	2,500	2,500	2,500	3,030	3,030	2,500
6524 athletic field marking soccer	1,528	207	796	2,792	1,500	2,571	2,700	2,746	2,746	3,000
6525 athletic field marking football	1,528	29	703	631	700	553	700			700
6526 ball diamond lighting	-	6,846	316	1,451	4,000	714	3,000	1,130	1,500	3,000
6527 fertilizer baseball	2,229	2,816	2,816	2,310	2,500	2,310	2,500	1,540	2,310	2,500
6528 fertilizer soccer	2,800	-	20	-	400	-	400			400
6529 fertilizer football	446	-	-	-	300	-	200	200	200	200
6530 pesticides baseball	-	-	47	160	200	377	200			200
6531 pesticides soccer	10	-	-	214	200	-	200	375	506	200
6532 pesticides football	-	-	-	-	-	-	-			-
6533 top soils/amendments baseball	4,002	680	856	1,143	1,000	1,358	1,000	2,506	3,000	1,500
6534 top soils/amendments soccer	-	-	-	-	300	270	300	250	250	300
6535 top soils/amendments football	-	-	-	-	-	-	-			-
6536 accessories baseball	1,986	1,832	1,106	1,631	1,800	2,261	1,800	1,557	1,700	1,800
6537 accessories soccer	39	607	3	417	500	681	500	115	115	500
6538 accessories football	-	12	10	-	50	-	-			-
	28,240	21,488	15,474	20,025	25,300	19,340	24,800	18,666	21,798	24,800
utilities										
20 21 0009 6701 cell	1,531	1,262	1,482	1,229	1,984	1,273	1,323	992	1,323	1,323
jeff 81%, bob 60%, tyler, boune, brent										
6702 electricity	6,438	6,238	5,741	4,625	4,500	2,673	3,100	1,458	2,000	1,800
	7,969	7,500	7,223	5,854	6,484	3,946	4,423	2,450	3,323	3,123
insurance										
20 21 0010 6801 health ins premiums	44,440	48,789	51,328	62,633	60,444	75,623	83,470	46,276	68,851	69,000
6803 h.s.a. contribution	2,480	-	5,828	5,365	-	-	-	-	-	-
6804 allowance for employee wellness					14,015	-	-	-	-	-
6805 wellness threshold reduction					11,239	-	-	-	-	-
	46,920	48,789	57,156	67,998	85,698	75,623	83,470	46,276	68,851	69,000
total expenses	308,901	288,580	315,361	362,838	391,122	380,587	393,543	291,293	379,832	388,336
TOTAL REVENUE	31,198	35,148	37,342	40,299	39,350	40,960	39,005	39,442	39,533	39,216
TOTAL EXPENSES	308,901	288,580	315,361	362,838	391,122	380,587	393,543	291,293	379,832	388,336
NET INCOME(LOSS)	(277,703)	(253,432)	(278,019)	(322,539)	(351,772)	(339,627)	(354,538)	(251,851)	(340,299)	(349,120)

RECREATION - MMNH	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
REVENUE										
20 25 0000 3010 donations	-	1,128	1,728	2,887	2,300	3,093	2,528	2,488	2,488	2476
TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
EXPENSES										
CONTRACTED SERVICES										
20 25 0005 6300 buildings maint services	1,214	5,562	10,279	2,969	5,000	5,798	5,000	4,561	5,500	5000
	1,214	5,562	10,279	2,969	5,000	5,798	5,000	4,561	5,500	5,000
MAINTENANCE										
20 25 0006 6401 buildings	3,703	2,829	1,299	16	3,000	56	3,000	232	2,000	3000
MATERIALS & SUPPLIES										
20 25 0007 6500 miscellaneous	31	653	-	-	1,500	109	1,500	-	-	750
	31	653	-	-	1,500	109	1,500	-	-	750
total expenses	4,948	9,044	11,578	2,985	9,500	5,963	9,500	4,794	7,500	8,750
TOTAL REVENUE	-	1,128	1,728	2,887	2,300	3,093	2,528	2,488	2,488	2,476
TOTAL EXPENSES	4,948	9,044	11,578	2,985	9,500	5,963	9,500	4,794	7,500	8,750
NET INCOME(LOSS)	(4,948)	(7,916)	(9,850)	(98)	(7,200)	(2,870)	(6,972)	(2,305)	(5,012)	(6,274)

					2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
PROGRAMS - YOUTH					Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
											3,030		3,514	Budget
														3,490
20	50	0000	3022	transfers from other accounts	33	33	49	162	119	205	265	221	269	267
PAYROLL EXPENSES														
20	50	0002	6101	social security expense	25	23	37	133	99	160	188	168	218	216
			6102	medicare expense	6	5	9	31	23	37	44	39	51	51
					31	28	46	164	122	198	232	207	269	267
MISCELLANEOUS														
revenue														
20	50	1000	4100	program fees	3,413									
expense														
20	50	1000	6020	instructors/supervisors										
			6128	contractual instruction	2,071		-							
			6215	uniforms										
			6216	program supplies/expenses	20									
					2,091	-	-	-	-	-				
				MISCELLANEOUS	1,322	-	-	-	-	-				
WEIRD SCIENCE														
revenue														
20	50	1001	4100	program fees						906	1,300	1,232	1,232	1,300
expense														
20	50	1001	6020	instructors/supervisors						448	660	500	650	650
			6218	REFUNDS						15		34	34	
			6216	SUPPLIES						32	120	101	132	130
										496	780	635	816	780
				WEIRD SCIENCE	-	-	-	-	-	410	520	597	416	520
MAD SCIENCE														
revenue														
20	50	1002	4100	program fees								30	30	
expense														
20	50	1002	6218	refund								30	30	
				MAD SCIENCE	-	-	-	-	-	-	-	-	-	-
CURIOUS KIDS														
revenue														
20	50	1003	4100	program fees								280	280	
expense														
20	50	1003	6218	refund								280	280	

					2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
					Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
														Budget	
PROGRAMS - YOUTH															
				CURIOUS KIDS	-	-	-	-	-	-	-	-	-	-	-
HORSEBACK RIDING															
				revenue											
20	50	1004	4100	program fees	1,340	1,715	1,100	1,360	1,200	1,995	2,000	1,045	1,045	1,000	
				expense											
20	50	1004	6128	contractual instruction	700	850	700	600	800	1,300	1,500	700	700	700	
			6218	REFUNDS						250					
										<u>1,550</u>	<u>1,500</u>	<u>700</u>	<u>700</u>	<u>700</u>	
				HORSEBACK RIDING	640	865	400	760	400	445	500	345	345	300	
KIDS IN THE KITCHEN															
				revenue											
20	50	1005	4100	program fees								152	152		
				expense											
20	50	1005	6218	refund									<u>152</u>		
				CURIOUS KIDS	-	-	-	-	-	-	-	152	-	-	
LITTLE TUMBLERS															
				revenue											
20	50	1007	4100	program fees	500	739	1,265	2,820	2,000	3,465	3,000	2,665	2,665	2,700	
				expense											
20	50	1007	6020	instructors/supervisors	237	377	507	1,327	1,000	1,071	1,100	<u>640</u>	<u>970</u>	<u>1,000</u>	
				LITTLE TUMBLERS	263	362	758	1,493	1,000	2,394	1,900	2,025	1,695	1,700	
BOWLING															
				revenue											
20	50	1008	4100	program fees		252	423	-	-	-					
				expense											
20	50	1008	6128	contractual instruction		160	300	-	-	-					
				BOWLING	-	92	123	-	-	-	-	-	-	-	
				chess											
				revenue											
20	50	1011	4100	program fees				930	1,550						
				expense											
20	50	1011	6128	contractual instruction				840	-						
				chess	-	-	-	90	1,550	-	-	-	-	-	
LIL MAD SCIENTISTS															

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - YOUTH										
revenue										
20 50 1013 4100 program fees				54						
expense										
20 50 1013 6218 refunds				54	-	-				
LIL MAD SCIENTISTS	-	-	-	-	-	-				
ARTS & CRAFTS CLUB										
revenue										
20 50 1015 4100 program fees				75		36	360	772	784	700
expense										
6020 INSTUCTOR							210	375	585	500
6218 REFUND						36		36		
20 50 1015 6216 SUPPLIES				75	-	-	60	46	55	60
						36	270	457	640	560
ARTS & CRAFTS CLUB	-	-	-	-	-	-	90	315	144	140
BEGINNER GUITAR										
revenue										
20 50 1016 4100 program fees				195		110	150			
expense										
20 50 1016 6128 contractual instruction				168	-	80	120			
BEGINNER GUITAR	-	-	-	27	-	30	30	-	-	-
POMS/CHEERLEADING										
revenue										
20 50 1017 4100 program fees	233	-	96							
expense										
20 50 1017 6128 contractual instruction	182	64	-	-	-	-				
POMS/CHEERLEADING	51	(64)	96	-	-	-				
LEGO CAMPS										
revenue										
20 50 1018 4100 program fees	-	2,527	77	1,587	1,800					
expense										
20 50 1018 6128 CONTRACTUAL INSTRUCTION	-	2,651	77	1,437	1,600					
LEGO CAMPS	-	(124)	-	150	200	-				
OSCAR										
revenue										
20 50 1021 4100 program fees	-	198	2,700	3,080	3,000	3,380	5,000	3,600	3,600	3,600

			2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
			Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
												Budget
PROGRAMS - YOUTH												
expense												
20	50	1021 6020	-	-	80	811	600	830	850	840	840	840
		6128			1,325	1,300	1,300	1,690	1,700	1,800	1,800	1,700
		6216				131	100	326	100	-		
					<u>1,405</u>	<u>2,242</u>	<u>2,000</u>	<u>2,846</u>	<u>2,650</u>	<u>2,640</u>	<u>2,640</u>	<u>2,540</u>
		OSCAR	-	198	1,295	838	1,000	534	2,350	960	960	1,060
NATURE: DOWN & DIRTY												
revenue												
20	50	1022 4100	-	-	160		110					
		program fees										
expense												
20	50	1022 6128	-	-	120		60					
		contractual instruction										
		NATURE: DOWN & DIRTY	-	-	40	-	50	-				
ARCHERY												
revenue												
20	50	1023 4100	-	-	-	1,107	1,200					
		program fees										
expense												
20	50	1023 6128	-	-	-	900	950					
		contractual instruction										
		ARCHERY	-	-	-	207	250	-				
ANIMAL EXPLORERS												
revenue												
20	50	1024 4100	-	-	-	150						
		program fees										
expense												
20	50	1024 6128	-	-	-	115						
		contractual instruction										
		ANIMAL EXPLORERS	-	-	-	35	-	-				
KIDS ROCK												
revenue												
20	50	1025 4100	-	-	-	535	380	1,031	500	62	62	
		program fees										
expense												
20	50	1025 6128	-	-	-	321	300	627	400			
		contractual instruction										
		6218						290		62	62	-
		REFUND						<u>917</u>	<u>400</u>	<u>62</u>	<u>62</u>	<u>-</u>
		KIDS ROCK	-	-	-	214	80	114	100	-	-	-
TOT ROCK												
revenue												
20	50	1026 4100	-	-	-	1,156	800	742	800	124	124	
		program fees										

				2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
				Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
													Budget	
PROGRAMS - YOUTH														
expense														
20	50	1026	6128 contractual instruction	-	-	-	1,152	700	395	300				
			6218 REFUND						207		124	124		
			6222 FACILITY COST						<u>1,223</u>					
									<u>1,825</u>	<u>300</u>	<u>124</u>	<u>124</u>		<u>-</u>
			TOT ROCK	-	-	-	4	100	(1,083)	500	-	-		-
SYCAMORE STARS														
revenue														
20	50	1027	4100 program fees	-	-	-								
expense														
20	50	1027	6020 INSTRUCTORS	-	-	-								
			SYCAMORE STARS	-	-	-	-	-	-	-	-	-		-
MUSIC TOGETHER														
revenue														
20	50	1030	4100 program fees	-	-	-	990		5,565	5,650	6,162	6,162	6,000	
expense														
20	50	1030	6128 contractual instruction	-	-	-	920		4,925	5,100	3,260	4,940	5,000	
			6218 REFUND						<u>150</u>		<u>108</u>	<u>108</u>		
			MUSIC TOGETHER	-	-	-	70	-	490	550	2,794	1,114	1,000	
YOUNG ARTIST CLUB														
revenue														
20	50	1035	4100 program fees	-	-	-			292					
expense														
20	50	1035	6020 INSTRUCTORS	-	-	-			105					
			6216 SUPPLIES						27					
			6218 REFUND						<u>76</u>					
			YOUNG ARTIST CLUB	-	-	-	-	-	84	-				
PIANO PLAY														
revenue														
20	50	1038	4100 program fees	-	-	-			75					
expense														
20	50	1038	6218 REFUND	-	-	-			75					
			PIANO PLAY	-	-	-	-	-	-	-				
CHEER & POM STARS														

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - YOUTH										
revenue										
20 50 1039 4100 program fees	-	-	-			210	395	1,205	1,281	1,200
expense										
20 50 1039 6020 INSTRUCTOR						131	210	356	469	500
6216 SUPPLIES						57		391	526	550
20 50 1039 6218 REFUND	-	-	-			70		110	110	
						<u>258</u>	<u>210</u>	<u>858</u>	<u>1,105</u>	<u>1,050</u>
CHEER & POM STARS	-	-	-	-	-	(48)	185	347	176	150
POMS JR										
revenue										
20 50 1031 4100 program fees	-	-	-	116						
expense										
20 50 1031 6218 refund	-	-	-	58						
POMS JR	-	-	-	58	-	-				
KIDS NATURE YOGA										
revenue										
20 50 1033 4100 program fees	-	-	-	60						
expense										
20 50 1033 6218 refund	-	-	-	60						
KIDS NATURE YOGA	-	-	-	-	-	-				
DISCOVER & LEARN										
revenue										
20 50 1040 4100 program fees	-	-	-			45				
expense										
20 50 1040 6218 refund	-	-	-			45				
KIDS NATURE YOGA	-	-	-	-	-	-				
TOTAL REVENUE	5,519 #	5,464 #	5,870 #	14,377 #	12,159 #	18,012 #	19,420 #	17,550 #	17,224 #	16,767
TOTAL EXPENSES	2,541 #	3,280 #	2,455 #	7,366 #	5,732 #	14,508 #	12,662 #	10,001 #	11,738 #	11,347
NET INCOME(LOSS)	2,978 #	2,184 #	3,415 #	7,011 #	6,427 #	3,504 #	6,758 #	7,550 #	5,486 #	5,420

PROGRAMS - TEEN					2010 Actual	2011 Actual	2012 ACTUAL	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
											439		-	130
20	51	0000	3022	transfers from other accounts	100	179	179	146	126	98	10			10
PAYROLL EXPENSES														
20	51	0002	6101	social security expense	77	126	126	120	105	77	27			8
			6102	medicare expense	18	29	29	28	25	18	6			2
					95	155	155	148	130	95	33	-	-	10
TEEN DANCE														
revenue														
20	51	2003	4100	program fees	3,391	5,269	5,269	5,188	5,000	2,565				
expense														
20	51	2003	6020	instructors/supervisors	1,242	1,949	1,949	1,901	1,700	1,236				
			6128	contractual instruction	1,750	1,000	1,000	-	800					
			6216	program supplies/expenses	741	1,531	1,531	1,477	1,000	1,071				
					3,733	4,480	4,480	3,378	3,500	2,307	-			
TEEN DANCE					(342)	789	789	1,811	1,500	258	-			
STRINGS BOOSTER														
revenue														
20	51	2008	4100	program fees				380						
expense														
20	51	2008	6218	refunds				380						
STRINGS BOOSTER								-	-	-				
SKATEBOARDING														
revenue														
20	51	2010	4100	program fees				63						480
expense														
20	51	2010	6128	contractual instruction				-						360
20	51	2010	6218	refund				39						
SKATEBOARDING								24	-	-				120
LONGBOARDING														
revenue														
20	51	2011	4100	program fees				74						
expense														
20	51	2011	6218	refund				50						
LONGBOARDING								24	-	-				

	2010 Actual	2011 Actual	2012 ACTUAL	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - TEEN										
SOFTBALL FAST PITCH										
revenue										
20 51 2012 4100				660						
program fees										
expense										
20 51 2012 6020										
instructors/supervisors										
SOFTBALL FAST PITCH				660	-	-				
PLAYWRIGHT 101										
revenue										
20 51 2013 4100				120						
program fees										
expense										
20 51 2013 6218				120						
refund										
PLAYWRIGHT 101				-	-	-				
CADENCE PERCUSSION										
revenue										
20 51 2014 4100						545		700	700	600
program fees										
expense										
20 51 2014 6128						400		560	560	500
contractual instruction										
CADENCE PERCUSSION				-	-	145		140	140	100
INTRO TO DRAWING										
revenue										
20 51 2015 4100						136	630			
program fees										
expense										
20 51 2015 6020						100	394			
instructor										
INTRO TO DRAWING				-	-	36		236		
HIGH ROPES COURSE										
revenue										
20 51 2016 4100							531			230
program fees										
expense										
20 51 2016 6020							45			130
instructor										
6216							255			50
PROGRAM SUPPLIES										
							<u>300</u>			<u>180</u>
HIGH ROPES COURSE				-	-	-	231			50

PROGRAMS - TEEN	2010 Actual	2011 Actual	2012 ACTUAL	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
TOTAL REVENUE	3,491	5,448	5,448	6,631	5,126	3,344	1,171	700	700	1,320
TOTAL EXPENSES	3,828	4,635	4,635	4,114	3,630	2,902	727	560	560	1,050
NET INCOME(LOSS)	(337)	813	813	2,517	1,496	442	444	140	140	270

PROGRAMS - ADULT					2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
											264		1,193	1,550
20	52	0000	3022	transfers from other accounts	81	15	15	-	-	33	118	80	94	119
PAYROLL EXPENSES														
20	52	0002	6101	social security expense	62	11	11	-	-	26	16	60	74	96
			6100	IMRF								3	3	
			6102	medicare expense	14	3	3	-	-	6	4	14	17	22
					76	14	14	-	-	32	20	76	94	119
ESSENTIAL OILS														
revenue														
20	52	3001	4100	program fees								10	10	
expense														
20	52	3001	6128	CONTRACTUAL INSTRUCTION										
			6218	refunds								10	10	
					-	-	-	-	-	-		10	10	
ESSENTIAL OILS					-	-	-	-	-	-		-	-	
KNIT & CROCHET														
revenue														
20	52	3002	4100	program fees				40	90			80		
expense														
20	52	3002	6128	CONTRACTUAL INSTRUCTION					70					
			6218	refunds				40						
					-	-	-	40	70	-		-	-	
KNIT & CROCHET					-	-	-	-	20	-		80	-	
QUILTING														
revenue														
20	52	3003	4100	program fees				120	90	60				
expense														
20	52	3003	6128	CONTRACTUAL INSTRUCTION				100	70	-				
			6218	refunds						60				
					-	-	-	100	70	60	-			
QUILTING					-	-	-	20	20	-	-			
BEGINNING SEWING														
revenue														
20	52	3004	4100	program fees	410			345	200					
expense														
20	52	3004	6128	CONTRACTUAL INSTRUCTION	700	300	300	200	160					

		2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
		Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
											Budget
PROGRAMS - ADULT											
	6218 refunds	<u>700</u>	<u>300</u>	<u>300</u>	<u>100</u> <u>300</u>	<u>160</u>	<u>-</u>	<u>-</u>			
	BEGINNING SEWING	(290)	(300)	(300)	45	40	-	-			
GENEALOGY											
	revenue										
20	52 3006 4100 program fees				105	140					
	expense										
20	52 3006 6128 CONTRACTUAL INSTRUCTION					100					
	6218 refunds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100</u>	<u>-</u>				
	GENEALOGY	-	-	-	105	40	-				
ADULT ARCHERY											
	revenue										
20	52 3006 4100 program fees				165						
	expense										
20	52 3006 6128 CONTRACTUAL INSTRUCTION				135						
	ADULT ARCHERY				30	-	-				
DOG OBEDIENCE (Sarah)											
	revenue										
20	52 3008 4100 program fees				450	400	625	660	755	755	720
	expense										
20	52 3008 6128 CONTRACTUAL INSTRUCTION				280	300	175	420		220	200
	6218 refunds	<u>-</u>	<u>-</u>	<u>-</u>	<u>50</u> <u>330</u>	<u>300</u>	<u>110</u> <u>285</u>	<u>420</u>	<u>-</u>	<u>220</u>	<u>200</u>
	DOG OBEDIENCE	-	-	-	120	100	340	240	755	535	520
NATURE PROGRAMS (Sarah)											
	revenue										
20	52 3009 4100 program fees								380	485	600
	expense										
20	52 3009 6128 CONTRACTUAL INSTRUCTION									420	400
	6218 refunds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>15</u> <u>15</u>	<u>420</u>	<u>400</u>
	NATURE PROGRAMS	-	-	-	-	-	-	-	365	65	200
ULTIMATE FRISBEE											
	revenue										

								2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
								Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
PROGRAMS - ADULT																		
20	52	3010	4100	program fees											147	147	147	
expense																		
20	52	3010	6020	INSTRUCTORS											90	90	90	
			6216	SUPPLIES											64	64		
								-	-	-	-	-	-	154	154	90		
				ULTIMATE FRISBEE				-	-	-	-	-	-	(7)	(7)	57		
HORSEBACK RIDING																		
revenue																		
20	52	3011	4100	program fees						880	555		115	355	470	230		
expense																		
20	52	3011	6128	CONTRACTUAL INSTRUCTION						500	500		100		300	200		
			6218	refunds						110				125	125			
								-	-	-	-	-	-	125	425	200		
				HORSEBACK RIDING				-	-	-	270	55	-	15	230	45	30	
FOODSCAPING																		
revenue																		
20	52	3013	4100	program fees										25	25			
expense																		
20	52	3013	6020	INSTRUCTORS														
			6216	SUPPLIES														
								-	-	-	-	-	-	-	-	-		
				FOODSCAPING				-	-	-	-	-	-	25	25	-		
INTRO TO PAINTING																		
revenue																		
20	52	3015	4100	program fees								124	210	562	562	400		
expense																		
20	52	3015	6020	instructors								150	132	323	323	300		
			6216	supplies								75		34	34	50		
			6218	refunds								40		144	144			
								-	-	-	-	-	-	500	501	350		
				INTRO TO PAINTING				-	-	-	-	(141)	78	62	61	50		
BEGINNING UKULELE																		
revenue																		
20	52	3020	4100	program fees								20						
expense																		
20	52	3020	6128	CONTRACTUAL INSTRUCTION														
			6218	refunds								20						

PROGRAMS - ADULT	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
	-	-	-	-	-	20	-			
BEGINNING UKULELE	-	-	-	-	-	-	-			
DSLR PHOTOGRAPHY (sarah)										
revenue										
20 52 3021 4100 program fees								124	124	120
expense										
20 52 3021 6128 CONTRACTUAL INSTRUCTION									37	111
6218 refunds								74	74	
	-	-	-	-	-	-	-	74	111	111
DSLR PHOTOGRAPHY	-	-	-	-	-	-	-	50	13	9
TERRARIUM WORKSHOP (sarah)										
revenue										
20 52 3022 4100 program fees								368	448	
expense										
20 52 3022 6128 CONTRACTUAL INSTRUCTION									280	280
6218 refunds								280	280	-
	-	-	-	-	-	-	-	280	280	-
TERRARIUM WORKSHOP	-	-	-	-	-	-	-	88	168	-
WEIGHT LOSS CHALLENGE										
revenue										
20 52 3025 4100 program fees	2,154	2,195	2,195	550						
expense										
20 52 3025 6128 contractual instruction	436	344	344	100						
6217 trophies awards	975	963	963	250						
	1,411	1,307	1,307	350	-	-				
WEIGHT LOSS CHALLENGE	743	888	888	200	-	-				
CANVAS & COCKTAIL										
revenue										
20 52 3026 4100 program fees						910	3,000	2,670	2,870	3,000
expense										
20 52 3026 6020 INSTRUCTORS (ADDED 360 FOR CONCESSIONS STAFF)						135	132	551	780	1,160
6216 PROGRAM SUPPLIES/EXPENSE						286	300	398	700	700
6218 refunds						120		80	80	
	-	-	-	-	-	541	432	1,030	1,560	1,860
CANVAS & COCKTAIL	-	-	-	-	-	369	2,568	1,640	1,310	1,140

PROGRAMS - ADULT	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
TOTAL REVENUE	2,645	2,210	2,210	2,655	1,475	1,772	4,103	5,556	5,990	5,336
TOTAL EXPENSES	2,187	1,621	1,621	1,865	1,200	1,203	1,104	2,264	3,775	3,330
NET INCOME(LOSS)	458	589	589	790	275	569	2,999	3,292	2,215	2,006

PROGRAMS - FAMILY					2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
20	53	0000	3022	transfers from other accounts	690	723	590	600	521	840	-	490	382	
PAYROLL EXPENSES														
20	53	0002	6101	social security expense	530	510	446	492	434	657	595	309	309	
			6102	medicare expense	124	119	104	115	102	154	139	72	72	
					654	629	550	607	536	811	734	382	382	-
MOMS TIME OUT														
revenue														
20	53	4001	4100	program fees	9,072	8,770	7,010	9,800	8,000	13,294	13,000	5,002	5,002	
expense														
20	53	4001	6020	instructors/supervisors	8,543	8,234	7,141	7,932	7,000	10,575	9,600	4,991	4,991	
			6216	program supplies/expenses	352	128	205	191	400	851	300	66	66	
			6853	FACILITY COST						2,325	9,300	4,650	4,650	
			6701	cellular phone	291	207	240	194	250					
					9,186	8,569	7,586	8,316	7,650	13,751	19,200	9,707	9,707	-
				MOMS TIME OUT	(114)	201	(576)	1,484	350	(457)	(6,200)	(4,705)	(4,705)	-
				TOTAL REVENUE	9,762	9,493	7,645	10,445	8,621	14,134	13,000	5,492	5,384	-
				TOTAL EXPENSES	9,840	9,248	8,181	8,968	8,226	14,562	19,934	10,089	10,089	-
				NET INCOME(LOSS)	(78)	245	(536)	1,477	395	(428)	(6,934)	(4,596)	(4,705)	-

PROGRAMS - LEAGUES					2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
											2,740		2,160	2,360
20	54	0000	3022	transfers from other accounts	344	341	243	183	212	201	179	119	165	# 181
PAYROLL EXPENSES														
20	54	0002	6101	social security expense	264	241	184	150	177	157	170	97	134	146
			6102	medicare expense	62	56	43	35	41	37	40	23	31	34
					326	297	227	185	218	194	210	119	165	181
CO REC VOLLEYBALL														
revenue														
20	54	9002	4100	program fees	2,499	2,180	1,650	1,700	1,600	1,930	1,840	2,000	2,000	2000
expense														
20	54	9002	6020	instructors/supervisors	1,501	1,344	1,039	1,050	1,200	1,050	1,100	645	885	1000
			6128				136	180	-	60				
			6216	program supplies/expenses	30	123	7	64	65	60		175	277	
			6217	trophies/awards	140		250	175	175	175	175			175
					1,671	1,467	1,432	1,469	1,440	1,345	1,275	820	1,162	1,175
CO REC VOLLEYBALL					828	713	218	231	160	585	565	1,180	838	825
WOMENS MON VOLLEYBALL														
revenue														
20	54	9003	4100	program fees	2,131	790	850	1,210	800	1,240	1,150	750	750	1000
expense														
20	54	9003	6020	instructors/supervisors	1,222	1,165	423	420	450	600	540	330	330	360
			6128							60				
			6216	program supplies/expenses	30	80		64	65			100	100	
			6218	REFUNDS									750	
			6217	trophies/awards	70		200	-	100	100	100			
					1,322	1,245	623	484	615	760	640	430	1,180	360
WOMENS MON VOLLEYBALL					809	(455)	227	726	185	480	510	320	(430)	640
WEDNESDAY VOLLEYBALL														
revenue														
20	54	9004	4100	program fees	2,511	2,230	1,700	1,960	1,600	1,960	1,840	2,000	2,000	2000
expense														
20	54	9004	6020	instructors/supervisors	1,534	1,402	1,446	945	1,200	885	1,100	585	945	1000
			6128							60				
			6216	program supplies/expenses	30	123	-	64	65	-		175	277	
			6218	refund				30						
			6217	trophies/awards	140		250	175	175	175	175			175
					1,704	1,525	1,696	1,214	1,440	1,120	1,275	760	1,222	1,175

PROGRAMS - LEAGUES	2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
WEDNESDAY VOLLEYBALL	807	705	4	746	160	840	565	1,240	778	825
TOTAL REVENUE	7,485	5,541	4,443	5,053	4,212	5,331	5,009	4,869	4,915	5,181
TOTAL EXPENSES	5,023	4,534	3,978	3,352	3,713	3,419	3,400	2,129	3,729	2,891
NET INCOME(LOSS)	2,462	1,007	465	1,701	499	1,912	1,609	2,740	1,186	2,290

PROGRAMS - YOUTH ATHLETICS					2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
20	55	0000	3022	transfers from other accounts	367	404	177	62	270		-			
PAYROLL EXPENSES														
20	55	0002	6101	social security expense	282	285	134	51	225		-			
			6102	medicare expense	66	67	31	12	53		-			
					348	352	165	63	278	-	-	-	-	-
MISCELLANEOUS (2013 - spring soccer) revenue														
20	55	5000	4100	program fees	10,660	10,667	717		5,000					
expense														
20	55	5000	6020	instructors/supervisors	3,247	2,297		-	2,930					
			6216	program supplies/expenses	4,501	5,616	773	-	1,500					
					7,748	7,913	773	-	4,430	-				
			MISCELLANEOUS		2,912	2,754	(56)	-	570	-				
ALL STAR SPORTS JUNIOR PROGRAMS revenue														
20	55	5002	4100	program fees	805	644	1,330	1,214	900	6,229	8,000	15,450	17,572	15000
expense														
20	55	5002	6128	contractual instruction			780	1,596	600	4,267	6,200	7,950	9,732	9000
			6218	refunds	92	239	419	114	100	1,084		850	850	
					92	239	1,199	1,710	700	5,351	6,200	8,800	10,582	9,000
			ALL STAR SPORTS JUNIOR PROGRAMS		713	405	131	(496)	200	878	1,800	6,650	6,990	6,000
ALL STAR SPORTS LEAGUES revenue														
20	55	5003	4100	program fees	4,108	6,150	4,164	3,971	4,000	3,247	6,800	4,543	4,543	4000
expense														
20	55	5003	6128	contractual instruction	3,141	4,936	3,850	1,807	3,000	2,368	4,600	3,648	3,648	3500
			6218	refunds	10	215	88	372	150	207				
					3,151	5,151	3,938	2,179	3,150	2,575	4,600	3,648	3,648	3,500
			ALL STAR SPORTS LEAGUES		957	999	226	1,793	850	673	2,200	895	895	500
PARENT TOT SPORTS revenue														
20	55	5004	4100	program fees	392	-	399	54	300	466	-			
expense														
20	55	5004	6128	contractual instruction	294	167	350	319	260	333	-			
			6218	refunds	51		126	164		67				
					345	167	476	483	260	400	-			

PROGRAMS - YOUTH ATHLETICS	2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PARENT TOT SPORTS	47	(167)	(77)	(429)	40	67	-			
YOUTH BASKETBALL LEAGUE										
revenue										
20 55 5005 4100 program fees	-	172	360	50						
expense										
20 55 5005 6020 instructors	-	-	88							
6128 contractual instruction				-						
6216 supplies			342							
6218 refunds		122	25	50						
	<u>-</u>	<u>122</u>	<u>455</u>	<u>50</u>	<u>-</u>	<u>-</u>				
YOUTH BASKETBALL LEAGUE	-	50	(95)	-	-	-				
FLAG FOOTBALL										
revenue										
20 55 5006 4100 program fees	2,175	1,002	336	344	550					
expense										
20 55 5006 6128 contractual instruction	1,762	936	485	refunds 380	412					
FLAG FOOTBALL	413	66	(149)	(36)	138	-				
ALL STAR SPORTS SKILLS PROGRAMS										
revenue										
20 55 5007 4100 program fees	5,615	3,791	3,723	5,895	3,635	7,320	5,500	631	936	700
expense										
20 55 5007 6128 contractual instruction	4,464	2,753	2,621	3,593	2,800	5,331	3,500	238	485	350
6218 refunds	112	622	398	124		874		232	232	
	<u>4,576</u>	<u>3,375</u>	<u>3,019</u>	<u>3,717</u>	<u>2,800</u>	<u>6,205</u>	<u>3,500</u>	<u>470</u>	<u>717</u>	<u>350</u>
SOCCER	1,039	416	704	2,178	835	1,116	2,000	162	219	350
INDOOR SOCCER LEAGUE										
revenue										
20 55 5008 4100 program fees				210						
expense										
20 55 5008 6128 contractual instruction										
6218 refunds				210						
	<u>-</u>	<u>-</u>	<u>-</u>	<u>210</u>	<u>-</u>	<u>-</u>				
INDOOR SOCCER LEAGUE	-	-	-	-	-	-				
TENNIS CAMP										
revenue										
20 55 5012 4100 program fees	1,625	2,035	1,610	1,085	1,000					

				2010	2011	2012 actual	2013	2014	2015	2016	9/30/2016	2016	2017
PROGRAMS - YOUTH ATHLETICS				Actual	Actual		Actual	Actual	Actual	Budget		Projected	Requested
expense													
20	55	5012	6020	instructors/supervisors	1,146	1,526	1,181	823	700				
			6216	program supplies/expenses	39								
			6218	refunds	30		70						
					<u>1,215</u>	<u>1,526</u>	<u>1,251</u>	<u>823</u>	<u>700</u>	-	-		
				TENNIS CAMP	410	509	359	263	300	-	-		
LET'S CHEER LET'S DANCE													
revenue													
20	55	5013	4100	program fees	-	-	312	-	220				
expense													
20	55	5013	6128	contractual instruction	-	-	357	-	<u>200</u>				
				LET'S CHEER LET'S DANCE	-	-	(45)	-	20	-			
BRITISH SOCCER CAMP													
revenue													
20	55	5014	4100	program fees	-	-		1,060		880	800	965	965
													900
expense													
20	55	5014	6128	contractual instruction	-	-		870		<u>615</u>	<u>300</u>		<u>805</u>
				BRITISH SOCCER CAMP	-	-	-	190	-	265	500	965	160
													95
BASEBALL CAMP													
revenue													
20	55	5015	4100	program fees	-	-	614	820	820	125	625	250	250
													625
expense													
20	55	5015	6020	instructors/supervisors	-	-	416	refund					
			6218	REFUND						125		250	250
			6128	contractual instruction		<u>99</u>	<u>337</u>	<u>64</u>	<u>180</u>	<u>-</u>	<u>550</u>	<u>250</u>	<u>250</u>
					-	<u>99</u>	<u>753</u>	<u>64</u>	<u>180</u>	<u>125</u>	<u>550</u>	<u>250</u>	<u>250</u>
				BASEBALL CAMP	-	(99)	(139)	756	640	-	75	-	-
													75
TBALL LEAGUE													
revenue													
20	55	5017	4100	program fees	3,761	-	1,958	3,563	3,090	4,806	-		
expense													
20	55	5017	6128	contractual instruction	3,188	-	1,690	4,215	2,475	4,047	-		
			6218	refunds			<u>146</u>	<u>219</u>	<u>2,475</u>	<u>150</u>			
					<u>3,188</u>	-	<u>1,836</u>	<u>4,434</u>	<u>2,475</u>	<u>4,197</u>	-		
				TBALL LEAGUE	573	-	268	(652)	615	759	-		

	2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - YOUTH ATHLETICS										
BULLS BASKETBALL CAMP										
revenue										
20 55 5019 4100 program fees		6,539	3,642	806	2,280	1,085	1,075	2,180	2,180	2000
expense										
20 55 5019 6128 contractual instruction		5,966	2,225	496	2,040	735	875	1,950	1,950	1800
6218 refunds			617							
	-	5,966	2,842	496	2,040	735	875	1,950	1,950	1,800
BULLS BASKETBALL CAMP	-	573	800	310	240	350	200	230	230	200
INTRAMURALS										
revenue										
20 55 5020 4100 program fees	-	920	410	40						
expense										
20 55 5020 6020 instructors	-	480	537	refund 40						
INTRAMURALS	-	440	(127)	-	-	-				
FUN N FIT FRIDAY										
revenue										
20 55 5022 4100 program fees	-			115						
expense										
20 55 5022 6218 refund	-			115						
FUN N FIT FRIDAY	-	-	-	-	-	-				
SAY-GOLF										
revenue										
20 55 5024 4100 program fees	-					1,037		1,330	1,330	1200
expense										
20 55 5024 6020 instructors						-				
6128 contractual instruction						255		100	100	100
6216 supplies						255		84	84	90
6218 refunds	-					1,037				
						1,547	-	184	184	190
SAY-GOLF	-	-	-	-	-	(510)	-	1,146	1,146	1,010
TOTAL REVENUE	29,508	32,324	19,752	19,289	22,065	25,195	22,800	25,349	27,776	24,425
TOTAL EXPENSES	22,425	26,326	18,086	15,632	17,625	21,749	16,025	15,302	18,136	16,195
NET INCOME(LOSS)	7,083	5,998	1,666	3,657	4,440	3,447	6,775	10,047	9,640	8,230

PROGRAMS - FITNESS					2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
											2855		3625	3460
20	56	0000	3022	transfers from other accounts	1659	1614	1278	1361	1437	723	260	215	277	265
PAYROLL EXPENSES														
20	56	0002	6101	social security expense	1274	1139	966	1115	1198	565	177	162	225	215
			6102	medicare expense	298	266	226	261	280	132	41	38	53	50
					1572	1405	1192	1376	1478	697	218	200	277	265
TAE KWON DO														
revenue														
20	56	6001	4100	program fees	4161	3588	1952	1976	1800	562				
expense														
20	56	6001	6020	instructors/supervisors	2999	2005	858	1190	1200	241				
			6216	supplies	1400	3605		0						
			6218	refunds	0	0	64	32	0	0				
					4399	5610	922	1222	1200	241	0			
TAE KWON DO					-238	-2022	1030	754	600	322	0			
KAJUKENBO														
revenue														
20	56	6002	4100	program fees	4548	4783	4945	3220	3600	2582	2600	2460	2875	2700
expense														
20	56	6002	6020	instructors/supervisors	1433	1434	1429	1243	1600	735	700	807	1140	1000
20	56	6002	6216	program supplies								333	333	
20	56	6002	6218	refunds								30	30	
												1170	1503	1000
KAJUKENBO					3115	3349	3516	1977	2000	1847	1900	1290	1372	1700
FITNESS DROP IN														
revenue														
20	56	6003	4100	program fees	3221	111	322	86	150	371				
expense														
20	56	6003	6216	program supplies/expenses used in multiple fitness classes	6789	5271		0	2000	66				
FITNESS DROP IN					-3568	-5160	322	86	-1850	305				
CARDIO INTERVAL TRAINING														
revenue														
20	56	6005	4100	program fees		1392	1059	1827	1600	516				
expense														
20	56	6005	6020	instructors/supervisors			681	1316	1100	396				
CARDIO INTERVAL TRAINING					0	1392	378	511	500	120				

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - FITNESS										
YOGA/PILATES										
revenue										
20 56 6006 4100 program fees		3150	1221	994	1000	31				
expense										
20 56 6006 6020 INSTRUCTORS		2980	289	727	740	0				
6218 refund						31				
YOGA/PILATES	0	170	932	267	260	0	0			
YOGA FOR LIFE										
revenue										
20 56 6007 4100 program fees	2990	2309	1101	1828	1800	860				
expense										
20 56 6007 6020 instructors/supervisors	2200	2306	1574	1125	1260	630				
6218 refunds	78	38		154						
	<u>2278</u>	<u>2344</u>	<u>1574</u>	<u>1279</u>	<u>1260</u>	<u>630</u>	<u>0</u>			
YOGA FOR LIFE	712	-35	-473	549	540	230	0			
PERSONAL TRAINING										
revenue										
20 56 6008 4100 program fees	20	147		150	300	0				
expense										
20 56 6008 6020 instructors/supervisors	0	0	0	20	200					
PERSONAL TRAINING	20	147	0	130	100	0				
AGT										
revenue										
20 56 6009 4100 program fees	1006	3620	2922	2851	3200					
expense										
20 56 6009 6020 instructors/supervisors		486	2107	2009	2300					
AGT	1006	3134	815	842	900	0				
CARDIO STEP & STRENGTH										
revenue										
20 56 6010 4100 program fees	0	525	690	1905	1800	0				
expense										
20 56 6010 6020 instructors/supervisors			238	10	834	0				
				refund						
CARDIO STEP & STRENGTH	0	525	452	1895	966	0	0			
COMPLETE FITNESS										
revenue										
20 56 6011 4100 program fees	0			649	400	884				

PROGRAMS - FITNESS	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
expense										
20 56 6011 6020 instructors/supervisors				446	275	672				
6218 refund						48				
						720				
COMPLETE FITNESS	0	0	0	203	125	164	0			
BEGINNING FITNESS										
revenue										
20 56 6013 4100 program fees	0			78						
expense										
20 56 6013 6218 refund				78						
BEGINNING FITNESS	0	0	0	0	0	0	0			
AQUA AEROBICS										
revenue										
20 56 6015 4100 program fees	0			101						
expense										
20 56 6015 6020 instructors/supervisors										
AQUA AEROBICS	0	0	0	101	0	0				
STRENGTH & TONE										
revenue										
20 56 6017 4100 program fees	0			1459	1000					
expense										
20 56 6017 6020 instructors/supervisors				536	640	1588				
STRENGTH & TONE	0	0	0	923	360	-1588	0			
ZUMBA										
revenue										
20 56 6018 4100 program fees	2133	3312	10986	11700	11000	6104				
expense										
20 56 6018 6020 instructors/supervisors	780	782	3038	3660	4200	1222				
6216 program supplies/expense		150	440	915	700	180				
6218 refund		100	112	404	130	290				
	780	1032	3590	4979	5030	1692	0			
ZUMBA	1353	2280	7396	6721	5970	4412	0			
TOTAL UNWIND										
revenue										
20 56 6023 4100 program fees	0			81						

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - FITNESS										
expense										
20 56 6023 6020 instructors/supervisors				138						
TOTAL UNWIND	0	0	0	-57	0	0				
STEP CONDITIONING										
revenue										
20 56 6024 4100 program fees		1784	1910	48	1500					
expense										
20 56 6024 6020 instructors/supervisors		378	1729	1788	1200					
STEP CONDITIONING	0	1406	181	-1740	300	0	0			
STRETCH & STRENGTHEN										
revenue										
20 56 6025 4100 program fees		1201	2493	3689	1620	1606				
expense										
20 56 6025 6020 instructors/supervisors				2349	900	637				
STRETCH & STRENGTHEN	0	1201	2493	1340	720	969	0			
FUN FOR KIDS										
revenue										
20 56 6026 4100 program fees				325	627					
expense										
20 56 6026 6020 instructors/supervisors				180	280					
FUN FOR KIDS	0	0	0	145	347	0	0			
WORKOUT WARRIORS										
revenue										
20 56 6027 4100 program fees		2018	2834	4194	3100	1850				
expense										
20 56 6027 6020 instructors/supervisors		113	815	1142	1100	528				
WORKOUT WARRIORS	0	1905	2019	3052	2000	1322	0			
HATHA YOGA										
revenue										
20 56 6029 4100 program fees				1940	1500	1870				
expense										
20 56 6029 6020 instructors/supervisors				984	756	557				
HATHA YOGA	0	0	0	956	744	1313	0			

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - FITNESS										
STRETCH & STRENGTHEN W/YOGA (MISC 2010/2011)										
revenue										
20 56 6032 4100 program fees	1718	813	577			0				
expense										
20 56 6032 6020 instructors/supervisors	1953	1634	1684	refund	45	0				
STRETCH & STRENGTHEN W/YOGA	-235	-821	-1107	-45	0	0				
CAYA										
revenue										
20 56 6033 4100 program fees				68						
expense										
20 56 6033 6020 instructors/supervisors										
CAYA	0	0	0	68	0	0				
GET FIT WITH HULA HOOP										
revenue										
20 56 6034 4100 program fees				375	1050					
expense										
20 56 6034 6128 refund				258	735	0				
GET FIT WITH HULA HOOP	0	0	0	117	315	0				
FITNESS BALLETT										
revenue										
20 56 6036 4100 program fees						980	1000	402	402	400
expense										
20 56 6036 6020 INSTRUCTOR						624	500	135	135	130
6216 supplies						117				
6218 refund								72	111	
								207	246	130
FITNESS BALLETT	0	0	0	0	239	500	195	156	270	
CIRCUIT FITNESS										
revenue										
20 56 6037 4100 program fees				15						
expense										
20 56 6037 6020 instructors/supervisors										
CIRCUIT FITNESS	0	0	0	15	0	0				
PERFECT START										
revenue										

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - FITNESS										
20 56 6041 4100 program fees						58				
expense										
20 56 6041 6128 refund						<u>58</u>				
PERFECT START	0	0	0			0				
SPORTS PERFORMANCE TRAINING										
revenue										
20 56 6042 4100 program fees						65	360	240	240	
expense										
20 56 6042 6020 instructors/supervision								200	200	
20 56 6042 6218 refund						<u>65</u>	<u>216</u>	<u>195</u>	<u>195</u>	<u>0</u>
							216	395	395	
SPORTS PERFORMANCE TRAINING	0	0	0			0	144	-155	-155	0
NO FEAR FITNESS										
revenue										
20 56 6045 4100 program fees								35		
expense										
20 56 6045 6128 refund										
NO FEAR FITNESS	0	0	0			0		35	0	
VINYASA FLOW YOGA										
revenue										
20 56 6046 4100 program fees						2087	1750	3700	3700	3700
expense										
20 56 6046 6020 instructors/supervisors						1214	875	628	910	920
20 56 6046 6218 refund								<u>80</u>	<u>115</u>	<u>920</u>
							875	708	1025	920
VINYASA FLOW YOGA	0	0	0	0	0	873	875	2993	2675	2780
RESTORATIVE YOGA										
revenue										
20 56 6047 4100 program fees						100				
expense										
20 56 6047 6218 refund						<u>30</u>	<u>0</u>			
RESTORATIVE YOGA	0	0	0	0	0	70	0			
BODY BOOT CAMP										
revenue										

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - FITNESS										
20 56 6057 4100 program fees							720	36	36	156
expense										
20 56 6057 6020 INSTRUCTOR							525			105
20 56 6057 6218 refund							0	36	36	
							<u>525</u>	<u>36</u>	<u>36</u>	<u>105</u>
BODY BOOT CAMP	0	0	0			0	195	0	0	51
MOMMY & ME FITNESS										
revenue										
20 56 6058 4100 program fees							108			120
expense										
20 56 6058 6128 instructor							42	0		105
							<u>42</u>			<u>105</u>
MOMMY & ME FITNESS	0	0	0			66				15
BARRE ABOVE										
revenue										
20 56 6059 4100 program fees							1100	831	896	800
expense										
20 56 6059 6020 INSTRUCTOR							780	473	540	500
20 56 6059 6216 program supplies/expenses								222	222	
20 56 6059 6218 refund								49	49	
20 56 6059 6222 facility cost								210	420	300
							<u>780</u>	<u>953</u>	<u>1231</u>	<u>800</u>
BARRE ABOVE	0	0	0			0	320	-122	-335	0
INSANITY										
revenue										
20 56 6060 4100 program fees								1141	1227	1200
expense										
20 56 6060 6020 INSTRUCTORS								374	700	700
20 56 6060 6128 refund								170	213	700
								<u>544</u>	<u>913</u>	<u>700</u>
INSANITY	0	0	0			0		597	314	500
TOTAL REVENUE	21456	30367	34290	40919	38484	21357	7790	9059	9653	9341
TOTAL EXPENSES	19204	22687	16250	22125	23628	10667	3814	4212	5626	4025
NET INCOME(LOSS)	2252	7680	18040	18794	14856	10689	3976	4847	4027	5316

PROGRAMS - PRESCHOOL					2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected 101	2017 Requested Budget 140
20	57	0000	3022	transfers from other accounts	46	16	39					4.58	8	11
PAYROLL EXPENSES														
20	57	0002	6101	social security expense	36	12	29					1.86	6	9
			6102	medicare expense	8	3	7					0.43	1	2
					44	15	36	-	-	-		2.29	8	11
MISCELLANEOUS														
revenue														
20	57	7000	4100	program fees	1,033	461	153							
expense														
20	57	7000	6020	instructors/supervisors	311									
			6216	program supplies/expenses	44	-	640	-	-	-				
			6218	refunds	442	206	153	-	-	-				
					797	206	793	-	-	-				
				MISCELLANEOUS	236	255	(640)	-	-	-				
STORY TIME TOTS														
revenue														
20	57	7002	4100	program fees								120	120	300
expense														
20	57	7002	6020	instructors/supervisors								30	101	140
				STORY TIME TOTS								90	19	160
PARENT TOT TUMBLE														
revenue														
20	57	7007	4100	program fees	138	288								
expense														
20	57	7007	6128	contractual instruction										
			6216	program supplies/expenses	-	-	-	-	-	-				
				PARENT TOT TUMBLE	138	288	-	-	-	-				
LITTLE LEARNERS														
revenue														
20	57	7009	4100	program fees	740	325	487					90	90	
expense														
20	57	7009	6020	instructors/supervisors	265	132	380							
			6216	program supplies/expenses	115	95	151							
			6218	refund								90	90	
					380	227	531	-	-	-				

PROGRAMS - PRESCHOOL		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
	LITTLE LEARNERS	360	98	(44)	-	-	-		90	90	-
FUN 2 PLAY											
revenue											
20 57 7015 4100	program fees	-	-	126	-	-	-				
expense											
20 57 7015 6020	instructors/supervisors	-	-	96	-	-	-				
	LITTLE LEARNERS	-	-	30	-	-	-				
LETS GET MESSY											
revenue											
20 57 7018 4100	program fees		150								
expense											
20 57 7018 6020	instructors/supervisors		74								
	LETS GET MESSY	-	76	-	-	-	-				
LITTLE ACHIEVERS											
revenue											
20 57 7023 4100	program fees								190	190	
expense											
20 57 7023 6218	REFUND								190	190	
	LITTLE ACHIEVERS								0	-	-
IDDY BIDDY POOL SCHOOL											
revenue											
20 57 7024 4100	program fees			1,114	690						
expense											
20 57 7024 6128	CONTRACTUAL			384	128						
	IDDY BIDDY POOL SCHOOL	-	-	730	562	-	-				
LITTLE STARS ACTING CLUB											
revenue											
20 57 7029 4100	program fees								265	265	
expense											
20 57 7029 6218	REFUND								200	200	
	LITTLE STARS ACTING CLUB								65	65	-
	TOTAL REVENUE	1,957	1,240	1,919	690	-	-	-	670	673	311
	TOTAL EXPENSES	1,221	522	1,840	128	-	-	-	512	589	151

PROGRAMS - PRESCHOOL		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
	NET INCOME(LOSS)	736	718	79	562	-	-	-	157	84	160

PROGRAMS - SENIOR					2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
20	58	0000	3022	transfers from other accounts	-	-	-	-	-	-				
COMPUTER CLASS														
revenue														
20	58	4501	4100	program fees	532	145	300		200					
expense														
20	58	4501	6128	contractual instruction	285	20	140	80	100					
COMPUTER CLASS					247	125	160	(80)	100	-				
DIGITAL PHOTOGRAPHY														
revenue														
20	58	4502	4100	program fees	339	100	70	220	200	-				
expense								refund						
20	58	4502	6128	contractual instruction	230	60	35	45	100	-				
DIGITAL PHOTOGRAPHY					109	40	35	175	100	-				
EBAY EDUCATION														
revenue														
20	58	4507	4100	program fees	510	70	35	105	200					
expense														
20	58	4507	6128	contractual instruction	435	20	35		100					
EBAY EDUCATION					75	50	-	105	100	-				
TOTAL REVENUE					1,381	315	405	325	600	-	-			
TOTAL EXPENSES					950	100	210	125	300	-	-			
NET INCOME(LOSS)					431	215	195	200	300	-	-			

					2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - DANCE											552		1,245	370
20	59	0000	3022	transfers from other accounts	-	18	18	-	-	81	28	69	95	28
PAYROLL EXPENSES														
20	59	0002	6101	social security expense	-	12	12	-	-	63	34	50	77	23
			6102	medicare expense	-	3	3	-	-	15	8	12	18	5
					-	15	15	-	-	78	42	62	95	28
SWING DANCE														
revenue														
20	59	8002	4100	program fees	1,065	2,075	760	1,260	500	-				500
expense														
20	59	8002	6128	contractual instruction	675	1,215	486	836	450	-				450
				SWING	390	860	274	424	50	-	-			50
BALLETTAP FOR KIDS														
revenue														
20	59	8003	4100	program fees						697		481	616	500
expense														
20	59	8003	6020	INSTRUCTOR						348		30	203	250
20	59	8003	6218	refund								172	172	
												202	375	250
				BALLETTAP FOR KIDS	-	-	-	-	-	349	-	279	241	250
TAP FOR ADULTS														
revenue														
20	59	8004	4100	program fees						178	200	75	75	200
expense														
20	59	8004	6020	INSTRUCTOR						102	120			120
20	59	8004	6218	refund								36	75	
												36	75	120
				TAP FOR ADULTS	-	-	-	-	-	76	80	39	-	80
ADULT INTERMEDIATE TAP														
revenue														
20	59	8005	4100	program fees								72	72	
expense														
20	59	8005	6020	INSTRUCTOR								158	158	
				ADULT INTERMEDIATE TAP	-	-	-	-	-	-	-	(86)	(86)	-

	2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - DANCE										
SCHOOL BALLET & DANCE (SARAH)										
revenue										
20 59 8006 4100 program fees	1,608	2,108	3,308	3,794	2,500	4,013	2,520	1,321	1,321	
expense										
20 59 8006 6128 contractual instruction	1,405	1,260	2,965	3,058	2,000	2,745	2,100	1,255	1,255	
6218 REFUND						518		297	297	
							<u>2,100</u>	<u>1,552</u>	<u>1,552</u>	<u>-</u>
SCHOOL BALLET & DANCE	203	848	343	736	500	750	420	(231)	(231)	-
INTRO JAZZ KIDS										
revenue										
20 59 8010 4100 program fees								384	452	
expense										
20 59 8010 6020 INSTRUCTOR								143	296	
6218 REFUND								42	42	
								<u>185</u>	<u>338</u>	<u>-</u>
INTRO JAZZ KIDS	-	-	-	-	-	-	-	242	156	-
PRE-DANCE										
revenue										
20 59 8011 4100 program fees						50	300	640	640	
expense										
20 59 8011 6020 INSTRUCTOR						163	156	195	296	
6218 REFUND						50				
						<u>213</u>	<u>156</u>	<u>195</u>	<u>296</u>	<u>-</u>
PRE-DANCE	-	-	-	-	-	(163)	144	445	344	-
HIP HOP										
revenue										
20 59 8012 4100 program fees						50	288	36	36	
expense										
20 59 8012 6020 instructor							33			
6218 REFUND						50				
							<u>33</u>	<u>-</u>	<u>-</u>	<u>-</u>
HIP HOP	-	-	-	-	-	-	255	36	36	-
CONTEMPORARY										
revenue										

	2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - DANCE										
20 59 8013 4100 program fees						400				
expense										
20 59 8013 6020 INSTRUCTOR										
20 59 8013 6218 REFUND						170				
CONTEMPORARY	-	-	-	-	-	230	-			
BALLET FOR KIDS										
revenue										
20 59 8014 4100 program fees						202	288			
expense										
20 59 8014 6020 INSTRUCTOR						263	210			
6216 supplies						117				
BALLET FOR KIDS	-	-	-	-	-	(177)	78	-	-	-
JAZZ FOR KIDS										
revenue										
20 59 8015 4100 program fees						32				
expense										
20 59 8015 6218 refund										
JAZZ FOR KIDS	-	-	-	-	-	32	-	-	-	-
MODERN DANCE										
revenue										
20 59 8016 4100 program fees						272	288	180	216	
expense										
20 59 8016 6020 instructor						133	33	276	292	
MODERN DANCE	-	-	-	-	-	139	255	(96)	(76)	-
IRISH DANCE										
revenue										
20 59 8018 4100 program fees								45	45	180
expense										
20 59 8018 6218 REFUND								45	45	120
IRISH DANCE	-	-	-	-	-	-	-	-	-	60
TOTAL REVENUE	2,673	4,201	4,086	5,054	3,000	5,975	3,912	3,302	3,568	1,408

PROGRAMS - DANCE	2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
TOTAL EXPENSES	2,080	2,490	3,466	3,894	2,450	4,737	2,694	2,710	3,226	968
NET INCOME(LOSS)	593	1,711	620	1,160	550	1,239	1,218	592	342	440

					2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
PROGRAMS - SPECIAL EVENTS					Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
													380	300
20	60	0000	3022	transfers from other accounts	32	71	37	24	39	27	23	29	37	23
PAYROLL EXPENSES														
20	60	0002	6100	imrf								8	8	
20	60	0002	6101	social security expense	25	50	28	20	32	21	21	17	24	19
			6102	medicare expense	6	12	7	5	8	5	5	4	6	4
					31	62	35	24	40	26	26	29	37	23
COOKIES WITH SANTA														
revenue														
20	60	9501	3010	donations	400	500	800	600	500	500	500	500	500	500
expense														
20	60	9501	6020	instructors/supervisors	93	293	218	136	200	101	132		100	
			6128	contractual			150	150	150	-	150		150	150
			6216	program supplies/expenses	576	825	594	347	525	623	425		425	425
					669	1,118	962	632	875	724	707	-	675	575
				COOKIES WITH SANTA	(269)	(618)	(162)	(32)	(375)	(224)	(207)	500	(175)	(75)
BREAKFAST WITH THE BUNNY														
revenue														
20	60	9502	3010	donations	-	300	200	800	300	250	250	250	250	250
			4100	program fees	460	426	340	569	500	544	550	703	703	700
					460	726	540	1,369	800	794	800	953	953	950
expense														
20	60	9502	6020	instructors/supervisors	76	153	58	107	108	120	120	156	156	170
			6216	program supplies/expenses	400	498	332	536	400	480	450	551	551	550
					476	651	390	643	508	599	570	707	707	720
				BREAKFAST WITH THE BUNNY	(16)	75	150	726	292	195	230	246	246	230
DADDY DAUGHTER DANCE														
revenue														
20	60	9503	4100	program fees	1,084	1,164	1,363	1,704	1,500	1,435	1,500	1,914	1,914	1800
expense														
20	60	9503	6020	instructors/supervisors	52	116	32	73	70	66	66	93	93	95
			6128	contractual	250	250	-	-	250	-	-	-	-	-
			6216	program supplies/expenses	886	755	1,154	892	700	895	950	764	764	980
			6218	REFUNDS	-	105	-	-	120	32	-	59	59	-
					1,188	1,226	1,186	965	1,140	993	1,016	916	916	1,075
				DADDY DAUGHTER DANCE	(104)	(62)	177	739	360	442	484	998	998	725
MOTHER SON DATE NIGHT														
revenue														

				2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
				Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
													Budget	
PROGRAMS - SPECIAL EVENTS														
20	60	9504	4100	program fees	181	117	82	22	270	75				
expense														
20	60	9504	6020	instructors/supervisors	62	61		-						
			6218	refunds										
			6216	program supplies/expenses	75	72		-	190					
			6218	refunds			82	22		75				
					<u>137</u>	<u>133</u>	<u>82</u>	<u>22</u>	<u>190</u>	<u>75</u>				
				MOTHER SON DATE NIGHT	44	(16)	-	-	80	-	-	-	-	-
FISHING DERBY														
revenue														
20	60	9505	4100	program fees	366	309	207	161	200	71				
expense														
20	60	9505	6128	contractual	50	50								
			6216	program supplies/expenses	303	275	198	238	180	55				
					<u>353</u>	<u>325</u>	<u>198</u>	<u>238</u>	<u>180</u>	<u>55</u>				
				FISHING DERBY	13	(16)	9	(77)	20	16	-	-	-	-
MONSTER BASH														
revenue														
20	60	9507	4100	program fees	-	-	-	-	-	-				
expense														
20	60	9507	6020	instructors/supervisors	59	126	91	-	40					
			6128	contractual instruction	325	150		-	100					
			6216	program supplies/expenses	200	306	363	-	150					
			6217	trophies/awards	93		69	-						
					<u>677</u>	<u>582</u>	<u>523</u>	<u>-</u>	<u>290</u>	<u>-</u>				
				MONSTER BASH	(677)	(582)	(523)	-	(290)	-				
SANTA VISITS														
revenue														
20	60	9508	4100	program fees	90	60			60					
expense														
20	60	9508	6020	instructors/supervisors	60	60		-	40					
				SANTA VISITS	30	-	-	-	20	-				
PARK PRIDE DAY														
revenue														
20	60	9509	3010	donations	-	200	700	200	600				100	
expense														
20	60	9509	6128	contractual instruction										

		2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
		Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
											Budget
PROGRAMS - SPECIAL EVENTS											
6216	program supplies/expenses	-	1,042	587	1,682	550	670	670	606	606	-
		-	1,042	587	1,682	550	670	670	606	606	-
	PARK PRIDE DAY	-	(842)	113	(1,482)	50	(670)	(670)	(606)	(506)	-
FLASHLIGHT EGG HUNTS											
revenue											
20 60 9510 3010	program fees/donations 2014 on		240	540	325	300	200	200	200	200	200
expense											
20 60 9510 6020	instructors/supervisors			50	-	60					
6216	program supplies/expenses	-	48	151	93	80	110	241	-	-	300
		-	48	201	93	140	110	241	-	-	300
	FLASHLIGHT EGG HUNT	-	192	339	232	160	90	(41)	200	200	(100)
GHOST STORIES											
revenue											
20 60 9511 3010	donations				-		150	150	150	150	
expense											
20 60 9511 6216	program supplies/expenses				125		127	150		150	
	GHOST STORIES	-	-	-	(125)	-	(127)	-	150	-	-
BATTLE OF THE BANDS											
revenue											
20 60 9512 3010	donations			350	-	350					
4100	program fees			50	-	100					
		-	-	400	-	450	-				
expense											
20 60 9512 6216	program supplies/expenses			650	150	700					
	BATTLE OF THE BANDS	-	-	(250)	(150)	(250)	-				
TOUCH A TRUCK											
revenue											
20 60 9513 3010	donations				150	150	-	75			
4100	program fees				235	200	235	220	155	155	150
		-	-	-	385	350	235	295	155		150
expense											
20 60 9513 6216	program supplies/expenses				354	50	185	60	10	10	75
20 60 9513 6020	instructors/supervisors						33	35	31	31	35
								95	41	41	110
	TOUCH A TRUCK	-	-	-	31	300	17	200	114	(41)	40
COMMUNITY HEALTH FAIRS											
revenue											

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - SPECIAL EVENTS										
20 60 9515 4100 program fees				-						
expense										
20 60 9515 6216 program supplies/expenses				150						
COMMUNITY HEALTH FAIRS	-	-	-	(150)	-	-				
FIREWORKS										
revenue										
20 60 9516 3010 DONATIONS						-				
expense										
20 60 9516 6020 INSTRUCTORS						25	25			25
6209 ADVERTISING - RADIO						300				300
6216 program supplies/expenses						<u>12,692</u>	<u>18,510</u>	<u>5,000</u>	<u>5,000</u>	<u>13,000</u>
						13,017	18,535	5,000	5,000	13,325
FIREWORKS	-	-	-	-	-	(13,017)	(18,535)	(5,000)	(5,000)	(13,325)
WINTER WALK										
revenue										
20 60 9517 4100 program fees				-				30	30	
expense										
20 60 9517 6218 REFUND								30	30	
WINTER WALK	-	-	-	-	-	-	-	-	-	
ARBOR DAY										
revenue										
20 60 9518 4100 program fees				-				46	46	
expense										
20 60 9518 6218 REFUND								46	46	
ARBOR DAY	-	-	-	-	-	-	-	-	-	
MOVIES IN THE PARK										
revenue										
20 60 9519 4100 program fees				-						
expense										
20 60 9519 6210 LICENSES								1,050	1,050	1,200
MOVIES IN THE PARK	-	-	-	-	-	-	-	(1,050)	(1,050)	(1,200)
TOTAL REVENUE	2,613	3,387	4,669	4,789	5,069	3,487	3,468	3,977	3,930	3,623

PROGRAMS - SPECIAL EVENTS	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
TOTAL EXPENSES	3,591	5,247	4,814	5,079	4,703	16,615	22,010	8,425	9,258	17,328
NET INCOME(LOSS)	(978)	(1,860)	(145)	(290)	366	(13,127)	(18,542)	(4,448)	(5,328)	(13,705)

PROGRAMS - CONCERTS					2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
MISCELLANEOUS														
revenue														
20	61	9400	3050	marketing income	6,600	8,600	10,400	7,100	8,000	7,050	8,800	5,770	5,770	8000
expense														
20	61	9400	6128	contractual instruction	6,375	8,300	9,500	6,700	7,200	7,725	8,000	7,100	7,100	7400
			6209	ADVERTISING - RADIO						525				
			6210	LICENSES			222	355	555	736	606	433	433	600
			6216	program supplies				7		52	162	370	370	
			6203	printing & publication	102	365	150							
					6,477	8,665	9,872	7,062	7,755	9,039	8,768	7,903	7,903	8,000
				TOTAL REVENUE	6,600	8,600	10,400	7,100	8,000	7,050	8,800	5,770	5,770	8,000
				TOTAL EXPENSES	6,477	8,665	9,872	7,062	7,755	9,039	8,768	7,903	7,903	8,000
				NET INCOME(LOSS)	123	(65)	528	38	245	(1,989)	32	(2,133)	(2,133)	-

PROGRAMS - TRIPS						2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
BULLS TRIP															
revenue															
20	62	9801	4100	program fees			1,355	2,210							
expense															
20	62	9803	6216	program supplies/expenses			1,053	2,253							
			6221	transportation			704	851							
							<u>1,757</u>	<u>3,104</u>							
										-	-				
					BULLS TRIP		(402)	(894)		-	-				
CUBS TRIP															
revenue															
20	62	9803	4100	program fees			1,549	1,604	428						
expense															
20	62	9803	6216	program supplies/expenses			1,366	1,476	372						
			6221	transportation			728	848	333						
							<u>2,094</u>	<u>2,324</u>	<u>705</u>						
					CUBS TRIP		(545)	(720)	(277)						
					TOTAL REVENUE		2,904	3,814	428	-	-				
					TOTAL EXPENSES		3,851	5,428	705	-	-				
					NET INCOME(LOSS)		(947)	(1,614)	(277)	-	-				

	2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
PROGRAMS - BROCHURE										
REVENUE										
20 65 0000 3050 marketing income	7,600	5,950	8,650	8,350	7,300	6,300	8,850	3,800	8,550	8850
EXPENSES										
ADMINISTRATIVE EXPENSES										
20 65 0004 6202 postage	3,855	4,143	4,718	4,396	5,600	4,952	5,100	2,960	4,500	5000
6203 printing & publication	14,701	17,668	19,716	19,421	19,000	15,915	16,000	9,825	15,500	16500
	18,556	21,811	24,434	23,817	24,600	20,867	21,100	12,785	20,000	21,500
TOTAL REVENUE	7,600	5,950	8,650	8,350	7,300	6,300	8,850	3,800	8,550	8,850
TOTAL EXPENSES	18,556	21,811	24,434	23,817	24,600	20,867	21,100	12,785	20,000	21,500
NET INCOME(LOSS)	(10,956)	(15,861)	(15,784)	(15,467)	(17,300)	(14,567)	(12,250)	(8,985)	(11,450)	(12,650)

		2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
RECREATION - WEIGHT ROOM											
REVENUE											
20	70 0000 3022	transfers from other accounts	-	4	8	5	15	18	-		
RESIDENT											
20	70 0500	4200 daily youth	-	-	-	-	-	-			
		4201 daily adult	996	1,100	1,108	675	1,000	464			
		4210 college	246	249	114	109		42			
		4211 3 month adult	7,918	7,783	8,020	6,055	7,500	2,430			
		4212 3 month senior	1,155	800	470	980	1,000	105			
		4213 semi annual youth	160	74	256	192	200	64			
		4214 semi annual adult	2,100	2,637	2,737	1,690	1,500	600			
		4215 semi annual senior	1,450	1,069	1,044	1,508	1,100	435			
		4216 annual youth	235	190	536	376	400	329			
		4217 annual adult	3,875	5,411	5,425	3,500	4,900	1,625			
		4218 annual senior	1,300	1,655	1,796	2,400	2,000	1,055			
		4219 MONTHLY						316			
			19,435	20,968	21,506	17,485	19,600	7,465	-		
NONRESIDENT											
20	70 0501	4200 daily youth	-	-	-	-	-	-			
		4201 daily adult	182	186	7	-					
		4210 college	-	-	-	-					
		4211 3 month adult	680	602	634	204	500	408			
		4212 3 month senior	-	106	106	53	150	-			
		4213 semi annual youth	-	-	48	-					
		4214 semi annual adult	188	-	-	113	100	-			
		4215 semi annual senior	87	174	261	261	300	87			
		4216 annual youth	-	-	-	-					
		4217 annual adult	188	-	-	188	300				
		4218 annual senior	150	150	400	300					
			1,475	1,218	1,456	1,119	1,350	495	-		
		TOTAL REVENUE	20,910	22,190	22,970	18,604	20,965	7,978	-		
EXPENSES											
WAGES											
20	70 0001 6020	instructors/supervisors	-	57	94	73	200	232			
PAYROLL EXPENSES											
20	70 0002 6101	social security expense	-	3	6	4	12	14			
		medicare expense	-	1	1	1	3	3			
			-	4	7	5	15	18	-		
ADMINISTRATIVE EXPENSES											
20	70 0004 6216	program supplies/expenses	232	467	360	149	700	100			
		6218 REFUND						3,323			
									-		

	2010 Actual	2011 Actual	2012 actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
RECREATION - WEIGHT ROOM										
CONTRACTED SERVICES										
20 70 0005 6307 equipment maintenance	2,938	2,965	1,681	1,270	2,200	860				
total expenses	3,170	3,493	2,142	1,497	3,115	4,533	-			
TOTAL REVENUE	20,910	22,190	22,970	18,604	20,965	7,978	-			
TOTAL EXPENSES	3,170	3,493	2,142	1,497	3,115	4,533	-			
NET INCOME(LOSS)	17,740	18,697	20,828	17,107	17,850	3,445	-			

				2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
RECREATION - COMMUNITY CENTER				Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
REVENUE													
20	75	0000	3022 transfers from other accounts	3,625	4,204	3,954	3,717	3,199	1,671	-			
			3060 rental income	50	100	170	20						
			4530 coupons redeemed		-	-	(38)		6				
			3090 cash over/short	9	21	16	(2)		(46)				
			TOTAL REVENUE	3,684	4,325	4,140	3,697	3,199	1,631	-			
EXPENSES													
WAGES													
20	75	0001	6005 part time maintenance	5,062	6,096	5,946	4,697	1,000	-				
			6020 INSTRUCTORS										
			6021 community center front desk	40,059	41,960	42,285	44,469	42,000	20,316				
				45,121	48,056	48,231	49,166	43,000	20,316	-			
PAYROLL EXPENSES													
20	75	0002	6101 social security expense	2,786	2,968	2,991	3,045	2,666	1,307				
			6102 medicare expense	651	694	699	712	624	306				
				3,437	3,662	3,690	3,758	3,290	1,613	-			
ADMINISTRATIVE EXPENSES													
20	75	0004	6200 office supplies	1,325	1,216	854	742	1,000	-				
			6020 INSTRUCTORS						25				
			6201 office equipment	643	807	2,728	2,863	1,800	1,264				
			6204 dues & subscriptions	45	-	-	-	-	-				
			6215 uniforms	352	312	216	329	300	105				
			6216 program supplies/expenses	518	265	-	459	200	941				
				2,883	2,600	3,798	4,393	3,300	2,335	-			
CONTRACTED SERVICES													
20	75	0005	6300 building maintenance services	945	3,070	1,985	1,475		7,232				
			6302 refuse removal	1,131	981	1,011	827	1,020	574				
			6310 credit card system expense	2,099	1,943	1,751	2,350	2,000	2,544				
				4,175	5,994	4,747	4,652	3,020	10,350	-			
MAINTENANCE													
20	75	0006	6401 buildings	81	140	13	-	-	-	-			
				81	140	13	-	-	-	-			
MATERIALS & SUPPLIES													
20	75	0007	6500 misc	2,501	2,505	2,635	2,474	2,000	1,089				
			6510 janitorial	1,501	1,376	1,713	433	1,500	34				
				4,002	3,881	4,348	2,907	3,500	1,122	-			
utilities													
20	75	0009	6700 phone	5,597	5,456	5,522	5,322	5,200	3,824				
			6702 electricity	4,641	4,984	4,564	3,999	4,300	2,617				
			6703 gas	1,917	1,718	1,677	2,052	2,200	1,118				
			6704 water/sewer	212	206	224	220	240	123				

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
RECREATION - COMMUNITY CENTER										
6705 cable/satellite	1,109	1,044	1,087	1,089	1,135	610				
	13,476	13,408	13,074	12,682	13,075	8,291	-			
miscellaneous										
20 75 0011 6850 property tax expense	5,829	5,909	6,040	5,985	6,000	10,079		88		
6853 lease expense	57,996	57,996	57,996	60,168	64,518	38,906				
	63,825	63,905	64,036	66,153	70,518	48,985	-	88		
total expenses	137,000	141,646	141,937	143,709	139,703	93,012	-	88		
TOTAL REVENUE	3,684	4,325	4,140	3,697	3,199	1,631	-	-		
TOTAL EXPENSES	137,000	141,646	141,937	143,709	139,703	93,012	-	88		
NET INCOME(LOSS)	(133,316)	(137,321)	(137,797)	(140,012)	(136,504)	(91,382)	-	(88)		
	782,496	881,384	935,026	1,067,506	1,064,349	1,065,325	1,036,042	1,001,387	1,044,880	1,053,329
	733,557	927,044	908,774	1,063,881	951,839	981,748	1,016,168	766,848	992,438	1,064,305
	48,939	(45,660)	26,252	3,625	112,510	83,577	19,874	234,539	52,442	(10,976)

				2010	2011	2012 actual	2013	2014	2015	2016	9/30/2016	2016	2017	
				Actual	Actual		Actual	Actual	Actual	Budget		Projected	Requested	
													Budget	
DONATIONS														
Revenues														
21	10	0000	3007	interest income	3,696	(120)	1,275	2,280	-	(250)	9	5,300	5,300	
			3010	donations	3,981	2,391		556		20,934		16,000		
				OPERATING TRANSFER IN FROM DCCF										150000
			3012	donations-LEAF A LEGACY			-			-		150,000	64,575	85,000
					3,696	(120)	1,275	-	-	20,684		166,000	69,884	90,300
														200,000
MISCELLANEOUS														
21	10	0011	6860	operating transfer to ACTION 2020	400,000					-		340,782	190,782	190,782
21	10	0003	6125	MISC CONSULTANTS						3,756				
21	10	0015	6900	DEBT RETIREMENT - INT						12,580				
21	10	0011	6851	donor restricted projects	1,701	-	-			16,445		16,000	9,721	9,721
					401,701	-	-	-	-	32,781		356,782	200,503	200,503
				TOTAL REVENUE	3,696	(120)	1,275	-	-	20,684		166,000	69,884	90,300
				TOTAL EXPENSES	401,701	-	-	-	-	32,781		356,782	200,503	200,503
				NET INCOME(LOSS)	(398,005)	(120)	1,275	-	-	(12,097)		(190,782)	(130,619)	(110,203)

SPECIAL RECREATION					2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
Revenues														
22	10	0000	3001	real estate taxes	90,659	186,723	175,316	157,659	144,000	144,585	153,000	149,395	154,571	166000
			3007	interest	13	25	47	62		18		6	14	
					<u>90,672</u>	<u>186,748</u>	<u>175,363</u>	<u>157,720</u>	<u>144,000</u>	<u>144,603</u>	<u>153,000</u>	<u>149,400</u>	<u>154,586</u>	<u>166,000</u>
22-	10	0003	6125	consultants	5,215	14,747	-	-	-	-		6,096	20,000	
22	10	0007	6500	miscellaneous	-	-	2,805	11,633	303,674	963	63,123	3,100	5,000	180350
			6860	operating transfer to							75,000			
				action 2020										
22	10	0011	6855	ksra operations	<u>74,799</u>	<u>74,799</u>	<u>74,799</u>	<u>75,270</u>	<u>76,000</u>	<u>69,030</u>	<u>78,000</u>	<u>76,959</u>	<u>76,989</u>	<u>83000</u>
					80,014	89,546	77,604	86,903	379,674	69,993	216,123	86,155	101,989	263,350
				TOTAL REVENUE	90,672	186,748	175,363	157,720	144,000	144,603	153,000	149,400	154,586	166,000
				TOTAL EXPENSES	80,014	89,546	77,604	86,903	379,674	69,993	216,123	86,155	101,989	263,350
				NET INCOME(LOSS)	10,658	97,202	97,759	70,817	(235,674)	74,611	(63,123)	63,245	52,597	(97,350)

				2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
				Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
													Budget	
INSURANCE														
Revenues														
23	10	0000	3001	real estate taxes	135,448	97,984	114,656	42,726	51,000	55,015	77,000	75,856	78,492	69000
				REFUND FROM IPARKS										
			3007	interest		2	6	9		7		1		
					135,448	97,986	114,662	42,734	51,000	55,023	77,000	75,857	78,492	69,000
MISCELLANEOUS														
23	10	0010	6800	unemployment	-	6,385	9,934	12,840	15,000	8,606	5,000	3,838	5,000	5000
			6805	workers comp	17,365	17,291	17,206	20,739	7,900	26,110	25,969	12,985	25,969	25879
			6806	general liability	80,834	55,622	59,032	44,669	49,660	34,303	40,598	20,299	40,598	37791
			6807	liquor liability	848	862	884	525						
					99,047	80,160	87,056	78,773	72,560	69,019	71,567	37,121	71,567	68,670
				TOTAL REVENUE	135,448	97,986	114,662	42,734	51,000	55,023	77,000	75,857	78,492	69,000
				TOTAL EXPENSES	99,047	80,160	87,056	78,773	72,560	69,019	71,567	37,121	71,567	68,670
				NET INCOME(LOSS)	36,401	17,826	27,606	(36,038)	(21,560)	(13,996)	5,433	38,736	6,925	330

		2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
		Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
											Budget
AUDIT											
Revenues											
24	10 0000 3001	17,935	23,015	17,925	9,341	14,000	13,989	14,000	13,708	14,184	14500
	3007	<u>2</u>	<u>2</u>	<u>3</u>	<u>3</u>		<u>3</u>		<u>1</u>		
	real estate taxes										
	interest										
		17,937	23,017	17,928	9,344	14,000	13,992	14,000	13,709	14,184	14,500
MISCELLANEOUS											
24	10 0003 6122	18,498	13,887	14,295	13,250	14,100	14,500	13,900	13,900	13,900	14200
	audit services	18,498	13,887	14,295	13,250	14,100	14,500	13,900	13,900	13,900	14,200
TOTAL REVENUE		17,937	23,017	17,928	9,344	14,000	13,992	14,000	13,709	14,184	14,500
TOTAL EXPENSES		18,498	13,887	14,295	13,250	14,100	14,500	13,900	13,900	13,900	14,200
NET INCOME(LOSS)		(561)	9,130	3,633	(3,906)	(100)	(508)	100	(191)	284	300

					2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
					Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
														Budget	
PAVING & LIGHTING															
Revenues															
25	10	0000	3001	real estate taxes	-	-	-	80	100	14,459	100	76	78	100	
			3007	interest	114	64	18	15		4		2			
					<u>114</u>	<u>64</u>	<u>18</u>	<u>95</u>	<u>100</u>	<u>14,463</u>	<u>100</u>	<u>77</u>	<u>78</u>	<u>100</u>	
					114	64	18	95	100	14,463	100	77	78	100	
MISCELLANEOUS															
25	10	0006	6406	bridges & roads				65,642							
			6410	lighting	507										
					<u>507</u>	-	-	<u>65,642</u>	-	-	-	-	-	-	
					507	-	-	65,642	-	-	-	-	-	-	
TOTAL REVENUE					114	64	18	95	100	14,463	100	77	78	100	
TOTAL EXPENSES					507	-	-	65,642	-	-	-	-	-	-	
NET INCOME(LOSS)					(393)	64	18	(65,547)	100	14,463	100	77	78	100	

				2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
				Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
													Budget
POLICE													
Revenues													
26	10	0000	3001	real estate taxes			80	100	73	100	76	78	1000
			3007	interest		2	<u>2</u>		<u>2</u>		<u>1</u>		
							82	100	75	100	76	78	1,000
MISCELLANEOUS													
26	10	0003	6129	patrol services			-			3,000			
		0007	6500	misc							4,500	4,500	
		0006	6405	signs				4,000		<u>2,500</u>	<u>545</u>	<u>545</u>	<u>1000</u>
							-	-	-	<u>5,500</u>	<u>5,045</u>	<u>5,045</u>	<u>1,000</u>
TOTAL REVENUE							82	100	75	100	76	78	1,000
TOTAL EXPENSES							-	4,000	-	5,500	5,045	5,045	1,000
NET INCOME(LOSS)							82	(3,900)	75	(5,400)	(4,968)	(4,967)	-

		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
IMRF											
Revenues											
27	10 0000 3001 real estate taxes	88,648	97,984	96,730	85,372	87,000	89,030	88,000	88,143	91,206	83000
	3007 interest										
		<u>88,648</u>	<u>97,984</u>	<u>96,730</u>	<u>85,372</u>	<u>87,000</u>	<u>89,030</u>	<u>88,000</u>	<u>88,143</u>	<u>91,206</u>	<u>83,000</u>
MISCELLANEOUS											
27	10 0011 6860 OPERATING TRANSFER TO	88,648	97,984	96,730	85,372	87,000	88,381	88,000	84,581	85,000	88000
		<u>88,648</u>	<u>97,984</u>	<u>96,730</u>	<u>85,372</u>	<u>87,000</u>	<u>88,381</u>	<u>88,000</u>	<u>84,581</u>	<u>85,000</u>	<u>88,000</u>
	TOTAL REVENUE	88,648	97,984	96,730	85,372	87,000	89,030	88,000	88,143	91,206	83,000
	TOTAL EXPENSES	88,648	97,984	96,730	85,372	87,000	88,381	88,000	84,581	85,000	88,000
	NET INCOME(LOSS)	-	-	-	-	-	649	-	3,562	6,206	(5,000)

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
SOCIAL SECURITY										
Revenues										
28 10 0000 3001 real estate taxes	85,660	88,973	81,740	74,455	77,000	79,017	79,000	75,070	77,679	83000
3007 interest										
	<u>85,660</u>	<u>88,973</u>	<u>81,740</u>	<u>74,455</u>	<u>77,000</u>	<u>79,017</u>	<u>79,000</u>	<u>75,070</u>	<u>77,679</u>	<u>83,000</u>
MISCELLANEOUS										
28 10 0011 6860 OPERATING TRANSFER TO	85,660	88,973	81,740	74,455	77,000	76,275	79,000	74,701	76,500	87000
	<u>85,660</u>	<u>88,973</u>	<u>81,740</u>	<u>74,455</u>	<u>77,000</u>	<u>76,275</u>	<u>79,000</u>	<u>74,701</u>	<u>76,500</u>	<u>87,000</u>
TOTAL REVENUE	85,660	88,973	81,740	74,455	77,000	79,017	79,000	75,070	77,679	83,000
TOTAL EXPENSES	85,660	88,973	81,740	74,455	77,000	76,275	79,000	74,701	76,500	87,000
NET INCOME(LOSS)	-	-	-	-	-	2,742	-	369	1,179	(4,000)

				2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
CONCESSIONS-CLUBHOUSE				Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
													Budget
30	30	0000	3022 transfers from other funds	3,594	4,075	4,046	3,872	4,021	4,021	4,740	5,257	4,827	4,765
			3050 marketing income	4,626	4,583	3,598	3,500	3,300	1,012	1,000	1,003	1,003	1,000
			3090 cash over/short	19	119	(18)			(44)		54	54	
			4359 sales tax collected	-	4,142	5,584	5,370	5,570	5,509	5,500	5,129	5,700	5,600
			4500 breakfast sandwiches	719	543	630	600	800	682	750	537	725	750
			4501 donuts, rolls, muffins	324	240	192	200	250	479	500	329	350	350
			4502 cold sandwiches	855	1,062	875	1,000	1,000	1,516	1,400	1,128	1,300	1,400
			4503 burgers	1,897	1,870	1,709	1,700	1,900	2,794	2,500	3,320	3,700	3,500
			4505 hot dogs, brats	6,077	5,916	6,548	6,200	6,500	8,322	8,000	6,318	7,000	7,500
			4506 chicken	1,728	1,813	1,860	1,800	1,800	1,868	1,800	1,968	2,100	2,000
			4507 appetizers	1,746	1,462	1,503	1,500	1,400	1,647	1,600	2,530	2,900	2,600
			4508 cookies, etc	726	737	934	875	900	909	900	728	850	850
			4509 pretzels	23	-	-			29		79	80	50
			4510 NACHOS						13		57	60	50
			4512 chips	1,080	1,184	1,107	1,100	1,200	1,538	1,300	1,149	1,300	1,300
			4513 cold snacks	58	121	101	100		241	150	105	125	125
			4514 candy & gum	1,455	1,354	1,723	1,500	1,500	1,606	1,600	1,464	1,650	1,600
			4516 ice cream	11	72	45	50		27		56	56	50
			4520 fountain drinks	3,795	4,123	3,688	3,600	3,500	3,501	3,500	3,066	3,400	3,500
			4521 pop	11,507	10,775	11,996	11,500	10,500	9,873	10,000	9,220	10,000	10,000
			4522 hot drinks	1,143	1,121	1,075	1,100	1,000	729	700	422	600	600
			4523 juice boxes	-	3	-			47		23	23	
			4524 beer	9,877	16,124	19,166	17,500	20,000	25,303	23,000	25,064	27,500	26,000
			4525 specialty drinks	509	594	511	500	550	667	600	757	800	700
			4526 mixed drinks	1,606	2,267	2,924	2,500	2,500	3,418	3,000	3,286	3,800	3,500
			4527 smoothies	328	111	145	100	100	29	50	62	65	50
			4530 coupons								85	85	
			4528 wine	214	333	350	250	200	299	300	223	270	225
			TOTAL REVENUE	53,917	64,744	70,292	66,417	68,491	76,035	72,890	73,419	80,323	78,065
										-			
WAGES													
30	30	0001	6040 manager	14,158	14,240	14,240	15,805	16,204	16,899	17,570	17,837	21,500	22,000
			6041 staff	12,144	12,505	12,505	13,000	13,500	12,359	14,500	10,356	11,500	13,000
				26,302	26,745	26,745	28,805	29,704	29,257	32,070	28,193	33,000	35,000
PAYROLL EXPENSES													
30	30	0002	6100 imrf expense	1,419	1,571	1,571	1,792	1,859	1,865	1,882	1,910	2,303	2,088
			6101 social security expense	1,628	1,656	1,656	1,786	1,842	1,779	1,988	1,724	2,046	2,170
			6102 medicare expense	381	387	387	418	431	416	465	403	479	508
				3,428	3,614	3,614	3,996	4,132	4,059	4,335	4,037	4,827	4,765
ADMINISTRATIVE EXPENSES													
30	30	0004	6200 office supplies	31	18	18	25	25	50	50	238	10	50
			6207 education & training	-	-	-	400	400	400	600	498	500	600
			6208 advertising printed	195	-	-	150	100	-	-	-	-	-
			6210 licenses	2,690	2,700	2,700	2,800	2,750	2,650	2,850	2,205	2,805	2,850
			6211 travel expense	-	-	-	-	-	-	-	-	-	-

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
CONCESSIONS-CLUBHOUSE										
6215 uniforms	-	-	-	500	500	707	700	(96)	700	700
	2,916	2,718	2,718	3,875	3,775	3,807	4,200	2,846	4,015	4,200
CONTRACTED SERVICES										
30 30 0005 6300 building maintenance services	673	-	-	-	300	1,355	250	1,734	1,734	500
6301 Rag & rug	126	149	149	-	-	-	600	456	600	600
6302 refuse removal	476	504	504	600	600	699	2,000	1,050	1,200	2,000
6307 equipment maintenance	1,076	513	513	600	1,000	2,275	500	33	500	500
6310 credit card system expense	158	298	298	350	400	691	3,350	3,273	4,034	3,600
	2,509	1,464	1,464	1,550	2,300	5,020				
MAINTENANCE										
30 30 0006 6400 small equipment purchase port-a-grill (5000)	269	282	282	300	300	644	6,000	4,539	5,000	500
6401 buildings	2,392	989	989	500	100	-	500	4		
6409 golf carts	-	-	-	-	-	-				
	2,661	1,271	1,271	800	5,100	644	6,500	4,543	5,000	500
MATERIALS & SUPPLIES										
30 30 0007 6500 misc	882	886	886	800	800	399	800	913	950	800
6510 janitorial	1,188	1,767	1,767	1,300	1,000	978	1,000	718	800	1,000
6550 paper/plastic	2,413	2,065	2,065	2,200	2,200	896	1,500	1,165	1,250	1,300
6551 cleaning - concessions	-	35	35	200	150	150	200	42	150	200
	4,483	4,753	4,753	4,500	4,150	2,423	3,500	2,838	3,150	3,300
COST OF GOODS SOLD										
30 30 0008 6610 breakfast sandwiches	231	235	235	200	225	154	200	171	180	200
6611 donuts, etc	131	93	93	100	125	327	250	243	265	250
6612 cold sandwiches	489	605	605	500	500	250	300	414	420	350
6613 burgers	1,234	1,156	1,156	500	1,000	1,408	1,200	1,669	1,700	1,600
6615 hot dogs, etc	2,419	2,158	2,158	2,000	2,300	3,536	3,000	2,846	3,000	3,000
6616 chicken	1,221	1,148	1,148	900	800	539	600	1,202	1,300	1,000
6617 appetizers	1,120	1,135	1,135	600	700	685	800	1,668	1,700	1,300
6618 cookies, etc	259	412	412	400	400	410	400	525	550	500
6619 pretzels	-	-	-	-	-	103		319	320	25
6620 nachos	108	52	52	-	-	68		418	420	25
6621 POPCORN						176		(94)	-	
6622 chips	499	915	915	600	700	939	800	906	950	900
6623 cold snacks	22	14	14	50	-	80	75	106	110	100
6624 candy	1,301	766	766	750	800	907	900	1,161	1,200	1,000
6626 ice cream	-	80	80	25		(80)		229	250	25
6629 condiments	1,060	1,176	1,176	1,200	1,000	1,001	1,000	966	975	1,000
6630 fountain drinks	2,840	4,129	4,129	2,000	3,000	2,412	2,500	4,532	3,500	3,000
6631 pop	4,625	7,935	7,935	6,000	4,200	2,066	3,000	4,722	4,900	4,600
6632 hot drinks	244	308	308	400	400	228	300	206	225	250
6633 JUICE BOXES						(10)		(5)	-	
6634 beer	4,724	5,200	5,200	6,000	7,500	6,892	8,000	7,897	8,000	8,000
6635 specialty drinks	120	339	339	300	300	127	300	300	400	400
6636 mixed drinks	2,371	1,934	1,934	1,500	1,500	1,633	1,750	2,649	2,600	2,000
6637 smoothies	306	-	-	25	25	(1)		302	302	50

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
CONCESSIONS-CLUBHOUSE										
6640 CATERING COSTS								106	-	
6638 wine	204	253	253	100	100	(194)	150	403	390	250
	25,528	30,043	30,043	24,150	25,575	23,656	25,525	33,861	33,657	29,825
UTILITIES										
30 30 0009 6700 phone	10	10	10	25	25	1	25	1	5	25
6701 cell	571	207	207	250	450	300	300	225	300	300
6702 electricity	2,116	1,870	1,870	1,400	1,400	1,431	1,600	1,051	1,600	1,500
6703 gas	601	649	649	500	500	337	500	245	500	500
6705 cable	480	465	465	520	500	653	600	392	600	600
	3,778	3,201	3,201	2,695	2,875	2,723	3,025	1,915	3,005	2,925
MISCELLANEOUS										
30 30 0011 6852 sales tax	4,071	4,913	4,913	5,200	5,400	6,379	6,000	5,134	5,600	5,600
6860 operating transfer to						24,900				
	4,071	4,913	4,913	5,200	5,400	31,279	6,000	5,134	5,600	5,600
total expenses	75,676	78,722	78,722	75,571	83,011	102,868	88,505	86,640	96,288	89,715
TOTAL REVENUE	53,917	64,744	70,292	66,417	68,491	76,035	72,890	73,419	80,323	78,065
TOTAL EXPENSES	75,676	78,722	78,722	75,571	83,011	102,868	88,505	86,640	96,288	89,715
NET INCOME(LOSS)	(21,759)	(13,978)	(8,430)	(9,154)	(14,520)	(26,834)	(15,615)	(13,221)	(15,965)	(11,650)

					2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
					Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
														Budget
CONCESSIONS-CART														
30	31	0000	3022	transfers from other funds	380	417	367	341	334	293	335	319	319	337
			3090	cash over/short	9	50	-			34		21	21	
			4359	SALES TAX						3		59	59	
			4501	MUFFINS ETC						1		2	2	
			4502	cold sandwiches	-	8	8	-						
			4508	cookies, etc	93	77	77	75	75	94	100	107	108	100
			4512	chips	123	109	109	125	200	225	200	137	137	150
			4513	cold snacks	2	4	4	-		2		4	4	
			4514	candy & gum	213	247	247	200	300	276	300	244	243	250
			4521	pop	3,013	3,163	3,163	3,000	2,400	1,950	2,000	2,138	2,142	2,200
			4522	HOT DRINKS						2		3	3	
			4524	beer	9,257	9,542	9,542	10,000	11,000	9,984	10,500	8,788	8,788	10,000
			4525	specialty drinks	676	734	734	750	900	509	600	675	675	600
			4526	mixed drinks	868	688	688	600	500	922	600	634	644	600
			4528	wine	-	-	-	-		18	50	7	7	50
				TOTAL REVENUE	<u>14,634</u>	<u>15,039</u>	<u>14,939</u>	<u>15,091</u>	<u>15,709</u>	<u>14,311</u>	<u>14,685</u>	<u>13,136</u>	<u>13,152</u>	<u>14,287</u>
WAGES														
30	31	0001	6041	staff	<u>4,712</u>	<u>4,746</u>	<u>4,746</u>	<u>4,600</u>	<u>4,500</u>	<u>3,693</u>	<u>4,500</u>	<u>4,109</u>	<u>4,167</u>	<u>4,400</u>
					4,712	4,746	4,746	4,600	4,500	3,693	4,500	4,109	4,167	4,400
PAYROLL EXPENSES														
30	31	0002	6101	social security expense	292	294	294	285	279	229	279	255	258	273
			6102	medicare expense	68	69	69	67	65	54	65	60	61	64
					<u>360</u>	<u>363</u>	<u>363</u>	<u>352</u>	<u>344</u>	<u>283</u>	<u>344</u>	<u>315</u>	<u>319</u>	<u>337</u>
MAINTENANCE														
30	31	0006	6409	GOLF CARTS	-	118	118	500	500	450	500	10	10	500
					-	118	118	500	500	450	500	10	10	500
COST OF GOODS SOLD														
30	31	0008	6611	MUFFINS ETC	-	-	-			0		1	1	
			6618	cookies, etc	17	20	20	25	20	28	30	32	32	30
			6622	chips	52	45	45	60	60	90	75	62	62	70
			6623	cold snacks	-	-	-	-		1		1	1	
			6624	candy	124	106	106	100	130	116	115	101	101	120
			6631	pop	1,229	1,090	1,090	1,200	1,000	658	750	708	710	750
			6634	beer	2,450	2,079	2,079	2,300	2,250	2,178	2,250	1,922	1,922	2,200
			6635	specialty drinks	276	196	196	200	150	132	150	176	176	150
			6636	mixed drinks	230	187	187	200	200	265	200	147	148	175
			6638	wine	1	-	-	-		6	25	2	2	20
					<u>4,379</u>	<u>3,723</u>	<u>3,723</u>	<u>4,085</u>	<u>3,810</u>	<u>3,474</u>	<u>3,595</u>	<u>3,151</u>	<u>3,155</u>	<u>3,515</u>
MISCELLANEOUS														
30	31	0011	6852	sales tax	<u>1,259</u>	<u>1,316</u>	<u>1,316</u>	<u>1,320</u>	<u>1,450</u>	<u>1,258</u>	<u>1,200</u>	<u>1,006</u>	<u>1,150</u>	<u>1,110</u>
					1,259	1,316	1,316	1,320	1,450	1,258	1,200	1,006	1,150	1,110

CONCESSIONS-CART	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
total expenses	10,710	10,266	10,266	10,857	10,604	9,157	10,139	8,591	8,801	9,862
TOTAL REVENUE	14,634	15,039	14,939	15,091	15,709	14,311	14,685	13,136	13,152	14,287
TOTAL EXPENSES	10,710	10,266	10,266	10,857	10,604	9,157	10,139	8,591	8,801	9,862
NET INCOME(LOSS)	3,924	4,773	4,673	4,234	5,105	5,154	4,546	4,545	4,351	4,425

				2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
				Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
													Budget	
CONCESSIONS-SPORTS COMPLEX														
30	33	0000	3022	transfers from other funds	325	427	411	357	409	554	624	613	620	627
			3065	contractual revenue			518	500	500	-				
			3090	cash over (short)						25		(660)	(660)	
			4359	SALES TAX						1,764	1,800	2,267	2,282	2,300
			4500	breakfast sandwich						83	100	86	86	100
			4501	donuts, rolls, muffins	26	76	56	50	75	122	125	127	134	125
			4502	cold sandwiches	257	601	391	400	350	318	325	547	547	500
			4503	burgers	1,580	3,100	2,550	2,600	2,700	3,326	3,200	4,565	4,577	4,000
			4504	pizza	852	1,424	534	600	500	-				
			4505	hot dogs, brats	3,204	3,673	3,108	3,300	4,000	3,770	3,600	4,164	4,180	4,000
			4506	chicken			280	250	250	173	200	468	468	400
			4508	cookies, etc	323	370	521	500	500	321	300	618	635	500
			4509	pretzels	2,059	2,188	1,739	2,000	2,000	1,858	1,800	2,104	2,128	2,000
			4510	nachos	1,712	1,520	1,349	1,500	1,350	1,197	1,200	1,505	1,515	1,400
			4511	popcorn	1,751	1,509	1,799	1,700	1,800	904	1,000	922	931	1,000
			4512	chips	393	686	404	400	600	591	600	758	783	700
			4513	cold snacks	192	250	200	200	200	361	300	410	410	400
			4514	candy & gum	1,523	2,113	2,221	2,200	2,200	2,532	2,500	2,681	2,708	2,600
			4515	monkey bags	220	188	111	-	-	-				
			4516	ice cream	948	1,145	1,056	1,100	1,000	829	1,000	1,773	1,775	1,500
			4520	fountain drinks	526	844	1,973	1,800	1,500	1,553	1,600	1,925	1,925	2,000
			4521	pop	8,210	9,000	8,966	9,000	8,000	7,351	7,500	10,158	10,258	10,000
			4522	hot drinks	562	711	237	400	450	399	400	431	440	400
			4523	juice boxes	91	102	90	100	50	94	100	163	163	100
				TOTAL REVENUE	<u>24,754</u>	<u>29,927</u>	<u>28,514</u>	<u>28,957</u>	<u>28,434</u>	<u>28,124</u>	<u>28,274</u>	<u>35,625</u>	<u>35,905</u>	<u>34,652</u>
WAGES														
30	33	0001	6041	staff	<u>4,033</u>	<u>5,687</u>	<u>4,736</u>	<u>4,800</u>	<u>5,500</u>	<u>6,992</u>	<u>7,000</u>	<u>7,859</u>	<u>8,112</u>	<u>8,200</u>
					4,033	5,687	4,736	4,800	5,500	6,992	7,000	7,859	8,112	8,200
PAYROLL EXPENSES														
30	33	0002	6101	social security expense	250	353	294	298	341	433	434	487	503	508
			6102	medicare expense	58	82	69	70	80	101	102	114	117	119
					<u>308</u>	<u>435</u>	<u>363</u>	<u>368</u>	<u>421</u>	<u>535</u>	<u>536</u>	<u>601</u>	<u>620</u>	<u>627</u>
CONTRACTED SERVICES														
30	33	0005	6300	contracted services						561				
ADMINISTRATIVE EXPENSES														
30	33	0004	6210	licenses	<u>150</u>	<u>155</u>	<u>155</u>	<u>175</u>	<u>200</u>	<u>250</u>	<u>250</u>	<u>260</u>	<u>260</u>	<u>260</u>
					150	155	155	175	200	250	250	260	260	260
MAINTENANCE														
30	33	0006	6400	small equipment purchase	414	-	-	150	250	341	300			200
			6401	buildings	-	-	34	150		-	150	186	186	200
					<u>414</u>	<u>-</u>	<u>34</u>	<u>300</u>	<u>250</u>	<u>341</u>	<u>450</u>	<u>186</u>	<u>186</u>	<u>400</u>

CONCESSIONS-SPORTS COMPLEX		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
MATERIALS & SUPPLIES											
30 33 0007	6500 misc+ CONTRACTED 2015	787	406	126	200	150	174	400	573	573	500
	6510 janitorial	497	4	158	250	200	4	100			
	6550 paper/plastic	616	414	568	600	500	419	500	677	677	650
	6551 cleaning - concessions	-	6	17	25	50	57	100	20	20	100
		<u>1,900</u>	<u>830</u>	<u>869</u>	<u>1,075</u>	<u>900</u>	<u>653</u>	<u>1,100</u>	<u>1,270</u>	<u>1,270</u>	<u>1,250</u>
COST OF GOODS SOLD											
30 33 0008	6610 breakfast sandwiches	21	39	40	25	20	23	30	16	16	30
	6610 donuts, etc.						61	70	56	60	70
	6612 cold sandwiches	96	555	109	135	80	100	110	95	95	125
	6613 burgers	917	1,053	908	950	1,000	790	700	1,088	1,092	900
	6615 hot dogs,etc	1,076	1,538	1,084	1,100	1,300	973	800	939	944	900
	6616 chicken		42	45	75	150	38	50	90	90	100
	6618 cookies, etc	199	433	187	250	200	118	110	187	192	175
	6619 pretzels	1,028	848	762	750	750	500	500	457	464	500
	6620 nachos	850	615	379	400	300	215	300	270	272	300
	6621 popcorn	131	288	944	800	500	199	300	182	300	300
	6622 chips	415	364	285	200	300	408	400	502	515	500
	6623 cold snacks	321	328	194	100	100	128	150	86	87	100
	6624 candy	1,949	811	1,183	1,100	1,100	1,032	1,000	1,009	1,020	1,100
	6626 ice cream	985	591	131	300	250	207	250	415	415	400
	6629 condiments	195	204	194	200	200	140	200	98	98	200
	6630 fountain drinks	1,147	495	566	700	700	1,356	1,400		1,400	1,400
	6631 pop	5,212	669	3,876	4,000	3,500	3,244	3,500	2,645	2,678	4,000
	6632 hot drinks	109	137	18	100	50	-	200	65	65	200
	6633 juice boxes	23	35	22	25	15	6	25	11	11	25
		<u>15,363</u>	<u>9,519</u>	<u>11,157</u>	<u>11,335</u>	<u>10,615</u>	<u>9,538</u>	<u>10,095</u>	<u>8,213</u>	<u>9,814</u>	<u>11,325</u>
UTILITIES											
30 33 0009	6702 electricity	<u>1,713</u>	<u>1,415</u>	<u>1,035</u>	<u>1,000</u>	<u>1,000</u>	<u>1,434</u>	<u>1,400</u>	<u>811</u>	<u>1,200</u>	<u>1,200</u>
		1,713	1,415	1,035	1,000	1,000	1,434	1,400	811	1,200	1,200
MISCELLANEOUS											
30 33 0011	6852 sales tax	<u>2,115</u>	<u>2,643</u>	<u>2,389</u>	<u>2,760</u>	<u>2,650</u>	<u>2,472</u>	<u>2,450</u>	<u>3,132</u>	<u>3,220</u>	<u>2,700</u>
		2,115	2,643	2,389	2,760	2,650	2,472	2,450	3,132	3,220	2,700
	total expenses	25,996	20,684	20,738	21,813	21,536	22,776	23,281	22,332	24,682	25,962
	TOTAL REVENUE	24,754	29,927	28,514	28,957	28,434	28,124	28,274	35,625	35,905	34,652
	TOTAL EXPENSES	25,996	20,684	20,738	21,813	21,536	22,776	23,281	22,332	24,682	25,962
	NET INCOME(LOSS)	(1,242)	9,243	7,776	7,144	6,898	5,348	4,993	13,293	11,223	8,690

				2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
				Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
													Budget	
CONCESSIONS-POOL														
30	34	0000	3022	transfers from other funds	278	335	333	297	297	196	224	218	218	226
			3090	cash over (short)						(2)		(105)	(105)	
			4502	cold sandwiches	38	4	9			-				
			4359	sales tax						595	600	784	784	750
			4501	muffins etc						19	20	6	6	20
			4503	burgers	173	248	166	150	150	-				
			4505	hot dogs, brats	875	1,078	981	1,000	1,000	433	400	594	594	550
			4508	cookies, etc	241	163	236	200	250	162	150	129	129	150
			4509	pretzels	1,724	1,789	1,553	1,600	1,400	815	1,000	1,325	1,325	1,300
			4510	nachos	1,498	1,744	1,570	1,600	1,400	936	1,000	1,147	1,147	1,100
			4511	popcorn	439	431	452	500	500	238	250	197	197	200
			4512	chips	228	207	273	250	250	140	150	164	164	150
			4513	cold snacks	93	95	78	75	50	29	50	24	24	25
			4514	candy & gum	1,641	1,957	1,840	1,900	1,900	910	1,000	1,347	1,347	1,200
			4516	ice cream	1,791	1,520	1,266	1,300	1,300	941	1,000	1,067	1,067	1,000
			4520	fountain drinks	1,719	1,794	1,762	1,800	1,700	754	1,000	979	979	1,000
			4521	pop	482	730	687	700	700	256	300	389	389	350
			4523	juice boxes	93	62	94	75	100	15	50	3	3	
			4527	smoothies	-	397	690	700	500	-				
				TOTAL REVENUE	<u>11,618</u>	<u>12,725</u>	<u>12,042</u>	<u>12,147</u>	<u>11,497</u>	<u>6,434</u>	<u>7,194</u>	<u>8,267</u>	<u>8,267</u>	<u>8,021</u>
WAGES														
30	34	0001	6041	staff	3,933	3,938	4,067	4,000	4,000	2,466	2,800	2,843	2,843	2,950
					<u>3,933</u>	<u>3,938</u>	<u>4,067</u>	<u>4,000</u>	<u>4,000</u>	<u>2,466</u>	<u>2,800</u>	<u>2,843</u>	<u>2,843</u>	<u>2,950</u>
PAYROLL EXPENSES														
30	34	0002	6101	social security expense	244	244	252	248	248	153	174	176	176	183
			6102	medicare expense	57	57	59	58	58	36	41	41	41	43
					<u>301</u>	<u>301</u>	<u>311</u>	<u>306</u>	<u>306</u>	<u>189</u>	<u>215</u>	<u>218</u>	<u>218</u>	<u>226</u>
ADMINISTRATIVE EXPENSES														
30	34	0004	6210	licenses	150	155	165	175	200	250	250	260	260	260
					<u>150</u>	<u>155</u>	<u>165</u>	<u>175</u>	<u>200</u>	<u>250</u>	<u>250</u>	<u>260</u>	<u>260</u>	<u>260</u>
CONTRACTED SERVICES														
30	34	0005	6307	equip maint	335	-	-	100	100	-	100	-	-	100
					<u>335</u>	<u>-</u>	<u>-</u>	<u>100</u>	<u>100</u>	<u>-</u>	<u>100</u>	<u>-</u>	<u>-</u>	<u>100</u>
MAINTENANCE														
30	34	0006	6400	small equipment purchase	-	-	159	200		100	100			
			6401	buildings	74	26	-	100		80	50	90	90	100
					<u>74</u>	<u>26</u>	<u>159</u>	<u>300</u>	<u>-</u>	<u>180</u>	<u>150</u>	<u>90</u>	<u>90</u>	<u>100</u>
MATERIALS & SUPPLIES														
30	34	0007	6500	misc	-	-	250	150		-		26	26	25
			6510	janitorial	8	-	129	50	100	-	-	29	29	
			6550	paper/plastic	172	488	105	200	300	158	200	41	41	150

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
CONCESSIONS-POOL										
6551 cleaning - concessions	-	15	154	150	100	21	50	19	19	50
	180	503	638	550	500	179	250	114	114	225
COST OF GOODS SOLD										
30 34 0008 6613 burgers	93	89	55	50	50	-				
6614 pizza	120	18	-			-				
6611 MUFFINS ETC						9	10	3	3	10
6615 hot dogs,etc	130	243	340	350	350	144	125	157	157	150
6618 cookies, etc	32	44	103	75	100	70	75	38	38	75
6619 pretzels	502	486	788	800	700	258	300	366	366	400
6620 nachos	110	459	592	600	500	237	300	271	271	300
6621 popcorn	(17)	57	178	150	150	77	100	44	44	75
6622 chips	34	-	63	125	125	78	75	81	81	75
6623 cold snacks	41	27	51	50	25	8	15	7	7	10
6624 candy	255	651	1,283	950	900	500	650	622	622	700
6625 monkey bags	8	-	16	-		-				
6626 ice cream	523	519	589	450	450	313	400	276	276	400
6629 condiments	15	-	27	50	50	4	50			50
6630 fountain drinks	476	225	793	800	500	86	200	300		300
6631 pop	-	50	327	350	350	106	150	134	134	125
6633 juice boxes	23	11	40	15	25	4	20	1	1	
6637 smoothies	-	111	367	300	100	-				
	2,345	2,990	5,612	5,115	4,375	1,894	2,470	2,298	1,998	2,670
MISCELLANEOUS										
30 34 0011 6852 sales tax	1,002	1,112	1,064	1,165	1,100	560	600	730	730	600
	1,002	1,112	1,064	1,165	1,100	560	600	730	730	600
total expenses	8,320	9,025	12,016	11,711	10,581	5,718	6,835	6,553	6,253	7,131
TOTAL REVENUE	11,618	12,725	12,042	12,147	11,497	6,434	7,194	8,267	8,267	8,021
TOTAL EXPENSES	8,320	9,025	12,016	11,711	10,581	5,718	6,835	6,553	6,253	7,131
NET INCOME (LOSS)	3,298	3,700	26	436	916	715	359	1,714	2,014	890

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
CONCESSIONS-CATERING										
30 35 0000 3022 transfers from other funds	9	59	63	60	56	53	114	82	107	115
3090 CASH OVER/SHORT						23		(2)	(2)	
4359 SALES TAX COLLECTED						683		552	800	750
4530 food	8,237	11,187	11,762	11,000	10,000	4,880	6,000	6,184	7,600	7,500
4531 bar	5,115	2,704	2,570	3,000	4,000	6,382	8,000	4,020	6,000	6,000
4532 room rental/bartendar	3,529	3,510	4,956	4,000	5,500	8,805	9,000	4,320	5,000	7,000
TOTAL REVENUE	16,890	17,460	19,351	18,060	19,556	20,826	23,114	15,157	19,505	21,365
WAGES										
30 35 0001 6041 staff	110	672	762	800	750	668	1,000	1,073	1,400	1,500
	110	672	762	800	750	668	1,000	1,073	1,400	1,500
PAYROLL EXPENSES										
30 35 0002 6101 social security expense	7	42	47	50	47	41	62	67	87	93
6102 medicare expense	2	10	11	12	11	10	15	16	20	22
	9	52	58	62	58	51	77	82	107	115
MATERIALS & SUPPLIES										
30 35 0007 6500 misc	-	390	469	400	500	(13)	500	10	50	50
6550 paper/plastic	-	-	-	-	-	31	-	51	50	50
	-	390	469	400	500	18	500	61	100	100
COST OF GOODS SOLD										
30 35 0008 6640 catering costs	4,579	4,409	5,351	5,000	3,500	3,500	4,600	3,636	6,000	6,000
	4,579	4,409	5,351	5,000	3,500	3,500	4,600	3,636	6,000	6,000
MISCELLANEOUS										
30 35 0011 6852 sales tax	1,144	1,344	1,263	1,375	1,375	1,058	1,300	878	1,150	1,125
	1,144	1,344	1,263	1,375	1,375	1,058	1,300	878	1,150	1,125
total expenses	5,842	6,867	7,903	7,637	6,183	5,295	7,477	5,730	8,757	8,840
TOTAL REVENUE	16,890	17,460	19,351	18,060	19,556	20,826	23,114	15,157	19,505	21,365
TOTAL EXPENSES	5,842	6,867	7,903	7,637	6,183	5,295	7,477	5,730	8,757	8,840
NET INCOME(LOSS)	11,048	10,593	11,448	10,423	13,373	15,531	15,637	9,427	10,748	12,525
	121,813	139,895	145,388	140,672	143,687	145,729	146,157	145,604	157,152	156,390
	126,544	125,564	129,770	127,589	131,915	145,815	136,237	129,846	144,781	141,510
	(4,731)	14,331	15,618	13,083	11,772	(86)	9,920	15,758	12,371	14,880

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
DEVELOPER CONTRIBUTIONS										
Revenues										
32 10 0000 3007 interest		4	6			37.34		12		
3015 developer contributions		11,812	17,587	<u>42,640</u>	<u>28,181</u>	<u>50,027</u>	<u>45,000</u>	22,915	22,915	40000
		11,816	17,593	42,640	28,181	50,064	45,000	22,927	22,915	40,000
MISCELLANEOUS										
32 10 0011 6860 operating transfer to							55,000		55,000	0
to capital										
0007 6500 misc expenses										100000
				-	-	-				
				42,640	28,181	50,064	45,000	22,927	22,915	40,000
				-	-	-	55,000	-	55,000	100,000
				42,640	28,181	50,064	(10,000)	22,927	(32,085)	(60,000)
				TOTAL REVENUE						
				TOTAL EXPENSES						
				NET INCOME(LOSS)						

GOLF				2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
50	40	0000	3022 transfers from other accounts plus 11000 from rec fund for loss	23,447	193,497	159,806	162,542	17,653	68,723	14,685	17,904	17,625	25,767
			3010 donation						102		227	242	300
			3028 miscellaneous			1,685	501						
			3040 contributed asset		40,540	30,973							
			3090 cash over/short				4		(76)		4	-	
			3080 administration fee			125	75						
				23,447	234,037	192,589	163,122	17,653	68,750	14,685	18,135	17,867	26,067
DAILY GREENS FEES, RESIDENT													
50	40	0300	4300 weekday 18 hole before 2	7,797	6,666	9,989	9,702	9,000	7,173	9,000	8,039	8,039	11,000
			4301 weekday 18 hole after 2	1,953	16,840	4,684	3,744	4,000	1,470	4,500	1,848	3,412	4,000
			4302 weekday 9 hole before 6	11,057	15,680	15,758	12,017	11,900	9,255	16,300	10,088	10,131	14,000
			4303 weekday 9 hole after 6	4,455	3,520	3,520	4,136	4,430	33	5,000	11	77	5,000
			4304 weekend 18 hole before 2	16,103	17,318	23,270	18,004	17,000	13,140	18,500	18,447	18,915	19,000
			4305 weekend 18 hole after 2	8,784	3,190	3,703	3,869	3,920	2,509	5,000	3,290	5,769	5,500
			4306 weekend 9 hole before 6	12,255	13,791	12,427	11,320	13,900	9,593	14,500	12,340	12,985	14,500
			4307 weekend 9 hole after 6	5,300	820	1,020	2,238	1,350	973	3,000	1,040	1,568	6,000
			4308 off season green fees	-	5,908	20,020	19,453	19,790	13	-	12,730	12,730	14,000
			4309 outing greens fees	-	100	19,500	22,100	22,660	23,678	27,000	22,385	24,345	23,500
			4318 walking 18 holes	-	3,888	5,670	3,915	3,900	4,947	9,500	7,769	9,554	9,500
			4319 walking 9 holes	-	3,591	5,823	5,108	5,150	9,345	9,500	10,535	12,055	13,000
				67,704	91,312	125,384	115,606	117,000	82,129	121,800	108,521	119,579	139,000
DAILY GREENS FEES, NONRESIDENT													
50	40	0301	4300 weekday 18 hole before 2	4,185	6,673	5,902	16,346	17,500	30,940	31,000	8,641	8,883	12,500
			4301 weekday 18 hole after 2	31,002	8,142	3,927	714	5,600	3,245	5,500	5,646	7,107	7,000
			4302 weekday 9 hole before 6	3,556	2,870	2,205	1,440	2,800	286	2,200	209	239	2,200
			4303 weekday 9 hole after 6	15,812	210	270	380	800	418	400	1,561	2,007	1,600
			4304 weekend 18 hole before 2	9,184	7,848	5,858	16,182	15,900	28,887	27,500	14,644	15,294	17,500
			4305 weekend 18 hole after 2	3,755	4,920	3,350	1,160	1,500	6,428	7,000	5,639	6,241	6,000
			4306 weekend 9 hole before 6	4,215	2,009	1,496	2,737	1,860	169	200	63	82	500
			4307 weekend 9 hole after 6	2,005	550	130	439	600	1,415	1,500	548	1,350	2,500
			4318 walking 18 holes	-	8,040	6,360	8,786	4,900	2,417	3,500	532	532	600
			4319 walking 9 holes	-	5,830	8,610	4,094	5,320	8,193	8,000	4,476	7,576	5,000
				73,714	47,092	38,108	52,278	56,780	82,397	86,800	41,958	49,310	55,400
GOLF EVENTS & MISC													
50	40	0305	4310 LEAGUE RATE	10,660	9,812	10,738	8,086	8,000	7,833	8,000	17,412	17,693	17,500
			4312 HANDICAP SERVICE	1,377	1,332	2,486	2,068	2,200	1,628	1,800	1,276	1,298	1,350
			4313 PERMANENT TEE TIMES	4,125	3,165	3,150	3,450	3,500	2,775	2,800	2,700	2,700	2,800
			4314 LOCKER RENTAL	550	650	700	600	600	125	300	175	175	200
			4319 LEAGUES	3,405	3,205	2,950	3,120	3,400	2,530	3,000	2,365	2,365	2,400
				20,117	18,164	20,024	17,324	17,700	14,891	15,900	23,928	24,231	24,250
GOLF LESSONS													
			4317 PRIVATE LESSONS	3,035	2,320	1,910	1,365	1,500	1,025	1,000	45	45	-
				17,795	14,661	6,650	3,775	1,500	1,025	1,000	45	45	-

			2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017		
			Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested		
												Budget		
GOLF														
CART RENTALS														
50	40	0310	4320	early bird weekday 18 holes	8,892	7,679	10,476	8,074	8,600	6,934	7,200	6,907	7,557	8,000
			4321	early bird weekday 9 holes	2,975	3,829	4,223	3,673	3,500	3,393	3,500	3,798	3,821	5,500
			4322	18 hole before 2	27,922	30,456	42,144	47,922	44,800	35,841	38,000	34,550	36,370	37,000
			4323	18 hole after 2	32,495	25,160	11,672	6,783	8,600	16,639	15,500	8,547	14,225	10,500
			4324	9 hole before 6	25,840	23,285	29,372	24,817	25,700	20,915	25,800	25,039	25,226	28,000
			4325	9 hole after 6	3,730	2,140	2,249	2,741	3,200	4,644	5,500	11,331	14,540	13,500
			4327	PULL CART	2,934	2,484	1,869	1,590	1,500	1,575	1,600	1,861	2,092	2,500
			4328	off season cart	-	1,925	13,676	10,778	12,300	-	-	26	30	-
			4329	outing cart	-	12	11,352	12,084	12,900	13,573	15,000	9,827	10,151	10,000
					107,098	97,000	127,033	118,462	121,100	103,513	112,100	101,887	114,011	115,000
SEASON PASS, RESIDENT														
50	40	0311	4330	ADULT UNLIMITED	57,285	47,430	50,351	49,920	49,500	38,567	43,000	37,646	37,646	38,000
			4331	SPOUSE UNLIMITED	6,100	4,560	4,998	3,589	3,700	3,322	3,500	3,032	3,032	3,500
			4332	SENIOR UNLIMITED	15,113	17,628	16,590	15,655	16,125	13,878	15,000	8,647	8,647	9,000
			4333	JUNIOR UNLIMITED	4,065	7,769	9,270	3,320	3,420	1,218	1,500	1,077	1,077	1,000
			4334	ADULT WEEKDAY	8,300	7,470	13,390	6,885	7,100	3,424	3,500	6,735	6,735	6,800
			4335	SPOUSE WEEKDAY	1,350	1,712	683	720	750	-	750	638	638	750
			4336	SENIOR WEEKDAY	16,588	10,703	7,523	6,050	6,250	4,347	4,500	6,348	6,348	6,000
			4337	JUNIOR WEEKDAY	7,613	1,421	-	800	2,000	-	3,000	2,390	2,390	2,500
			4338	SENIOR WEEKDAY RESTRICTED	5,261	6,100	11,853	-	9,000	150	16,500	13,757	13,757	15,000
			4339	JUNIOR WEEKDAY RESTRICTED	175	350	-	200	200	-	-	-	-	-
					121,850	105,143	114,658	87,139	98,045	64,905	91,250	80,271	80,270	82,550
SEASON PASS, NONRESIDENT														
50	40	0312	4330	ADULT UNLIMITED	4,675	4,974	3,842	2,363	2,500	4,410	5,000	2,697	2,697	3,000
			4331	SPOUSE UNLIMITED	515	1,313	-	595	620	554	600	-	-	-
			4332	SENIOR UNLIMITED	4,219	4,524	4,731	3,400	3,500	792	1,200	1,638	1,638	1,700
			4333	JUNIOR UNLIMITED	1,320	700	375	-	800	-	500	-	-	-
			4334	ADULT WEEKDAY	1,435	608	-	700	725	653	800	669	669	700
			4335	SPOUSE WEEKDAY	-	-	936	-	800	-	500	-	-	-
			4336	SENIOR WEEKDAY	2,725	3,823	2,419	605	625	-	2,500	-	-	-
			4337	JUNIOR WEEKDAY	1,150	683	-	2,665	2,750	2,773	500	-	-	-
			4338	SENIOR WEEKDAY RESTRICTED	4,728	1,899	3,268	15,821	16,200	18,761	300	3,875	3,875	4,000
			4339	JUNIOR WEEKDAY RESTRICTED	-	-	-	-	-	-	-	-	-	-
					20,767	18,524	15,571	26,149	28,520	27,942	11,900	8,879	8,879	9,400
PRO SHOP SALES														
50	40	0315	4350	GOLF BALLS	11,835	12,692	14,706	15,292	13,000	14,615	14,000	13,389	16,890	16,000
			4351	CLOTHING	10,275	10,941	17,374	11,525	10,000	10,360	8,000	8,704	9,756	8,000
			4352	CLUBS	21,579	20,036	22,608	13,510	14,000	13,124	12,500	11,343	12,476	13,500
			4353	CLUB REPAIR	1,519	3,491	3,413	2,453	2,700	1,839	2,000	1,802	2,071	2,500
			4354	BAGS	2,219	2,804	7,750	1,512	1,700	2,568	2,000	1,704	1,704	2,000
			4355	SHOES	2,693	3,061	5,969	2,265	2,500	2,381	2,300	3,242	3,924	4,000
			4356	MISC	5,032	5,289	5,204	2,852	3,000	2,848	5,000	2,388	2,553	3,500
			4359	SALES TAX COLLECTED	4,943	4,632	6,148	3,773	3,752	3,738	3,664	3,262	3,745	3,950
					60,095	62,946	83,172	53,183	50,652	51,473	49,464	45,834	53,119	53,450
				TOTAL REVENUE	516,797	691,726	723,189	637,037	508,950	497,024	504,899	429,456	467,309	505,117

GOLF		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
EXPENSES											
WAGES											
50	40 0001 6000	111,245	108,934	103,458	77,573	78,583	80,560	82,576	63,427	82,483	66,742
50	40 0001 6010	5,714	4,514	2,538	740	1,275	-	800			
50	40 0001 6011	4,186	2,956	9,689	17,254	18,000	20,222	14,683	12,475	15,492	21,000
50	40 0001 6012	6,961	5,529	5,124	5,061	8,500	6,752	5,500	7,024	7,908	7,500
50	40 0001 6013	15,001	19,049	18,792	9,276	11,000	14,741	10,000	10,542	11,165	15,000
50	40 0001 6014	1,219	937	137	-	-	-	-			
		<u>144,326</u>	<u>141,919</u>	<u>139,738</u>	<u>109,904</u>	<u>117,358</u>	<u>122,275</u>	<u>113,559</u> 83,376	<u>93,468</u>	<u>117,048</u>	<u>110,242</u>
50	40 0002 6100	11,594	12,627	12,114	8,771	9,160	8,875	8,930	6,793	8,834	6,334
	6101	8,698	8,638	8,567	6,674	7,276	7,477	7,041	5,694	7,125	6,835
	6102	2,034	2,020	2,004	1,561	1,702	1,749	1,647	1,332	1,666	1,599
		<u>22,326</u>	<u>23,285</u>	<u>22,685</u>	<u>17,006</u>	<u>18,138</u>	<u>18,101</u>	<u>17,618</u>	<u>13,818</u>	<u>17,625</u>	<u>14,767</u>
PROFESSIONAL SERVICES											
50	40 0003 6126	4,800	6,970	5,950	7,395	7,000	9,045	6,500	7,380	8,280	7,500
	6127	2,360	4,060	2,940	2,260	2,300	1,996	2,000	1,068	1,772	1,100
		<u>7,160</u>	<u>11,030</u>	<u>8,890</u>	<u>9,655</u>	<u>9,300</u>	<u>11,041</u>	<u>8,500</u>	<u>8,448</u>	<u>10,052</u>	<u>8,600</u>
ADMINISTRATIVE EXPENSES											
50	40 0004 6203	-	-	-	-	-	-	-	-	-	-
	6208	1,974	3,160	5,797	5,660	5,000	9,203	-	1,989	-	2,500
	6209	1,990	-	-	(900)	-	1,375	-	-	-	-
	6215	-	810	506	549	600	-	-	1,201	-	1,200
	6216	-	1,636	210	280	250	895	300	-	-	-
	6217	872	905	823	548	600	555	350	594	594	600
	6218	202	969	170	-	-	365	600	369	369	-
	6219	3,485	3,205	2,950	3,705	3,400	2,530	3,000	2,365	2,365	2,400
		<u>8,523</u>	<u>10,685</u>	<u>10,456</u>	<u>9,842</u>	<u>9,850</u>	<u>14,922</u>	<u>4,250</u>	<u>6,519</u>	<u>3,328</u>	<u>6,700</u>
CONTRACTED SERVICES											
50	40 0005 6301	134	174	132	66	66	102	84	24	24	50
	6307	-	-	-	-	-	-	-	-	-	-
	6310	7,313	5,920	6,583	5,583	6,000	5,635	6,000	588	6,000	6,000
		<u>7,447</u>	<u>6,094</u>	<u>6,715</u>	<u>5,648</u>	<u>6,066</u>	<u>5,737</u>	<u>6,084</u>	<u>612</u>	<u>6,024</u>	<u>6,050</u>
MAINTENANCE											
50	40 0006 6401	1,073	1,715	1,102	2,236	1,200	1,204	1,200	1,371	1,371	1,300
	6409	7,450	4,332	5,400	4,883	4,500	6,252	3,000	3,596	3,596	3,500
		<u>8,523</u>	<u>6,047</u>	<u>6,502</u>	<u>7,119</u>	<u>5,700</u>	<u>7,457</u>	<u>4,200</u>	<u>4,967</u>	<u>4,967</u>	<u>4,800</u>
MATERIALS & SUPPLIES											
50	40 0007 6500	1,783	2,414	1,915	3,961	4,000	3,893	2,000	2,054	2,229	2,000
	6515	6,413	4,301	7,151	8,826	7,500	6,399	5,000	5,121	5,761	5,500
	6518	-	1,115	-	-	-	-	-	-	-	-
		<u>-</u>	<u>1,115</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

		2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017		
		Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested		
GOLF		8,196	7,830	9,066	12,787	11,500	10,292	7,000	7,175	7,990	7,500		
COST OF GOODS SOLD													
50	40 0008	6600	golf balls	10,660	11,844	16,659	13,130	9,000	11,502	9,000	10,362	13,296	10,500
		6601	clothing	9,043	10,210	20,149	7,357	7,500	7,551	7,500	6,192	6,943	4,000
		6602	clubs	22,133	18,533	21,429	9,764	8,000	10,942	8,000	9,550	10,414	8,500
		6603	club repair supplies	1,504	3,258	4,080	2,110	2,000	1,748	2,000	1,447	1,666	2,000
		6604	golf bags	2,348	2,616	5,306	1,212	1,100	2,323	1,100	1,391	1,391	1,400
		6605	shoes	2,333	2,857	8,263	1,828	1,700	1,914	1,700	2,958	3,678	2,000
		6606	miscellaneous golf	4,168	7,626	4,030	2,380	1,600	1,760	1,600	1,393	1,489	1,500
				52,189	56,944	79,916	37,781	30,900	37,739	30,900	33,293	38,877	29,900
utilities													
50	40 0009	6700	phone	1,096	1,106	1,147	956	1,100	934	1,100	784	1,052	1,100
		6701	cell	1,550	1,159	362	315	450	300	300	225	300	300
		6702	electricity	10,206	11,518	6,029	5,776	5,000	9,961	9,000	7,024	9,000	8,500
		6703	gas	901	973	376	414	500	337	550	245	500	550
		6705	cable	480	465	522	494	500	653	600	392	600	600
				14,233	15,221	8,436	7,954	7,550	12,186	11,550	8,671	11,452	11,050
insurance													
50	40 0010	6801	health ins premiums	27,522	30,132	27,340	21,327	18,888	24,934	25,230	17,188	25,539	25,539
		6805	wellness threshold reduction					3,512					
				27,522	30,132	27,340	21,327	25,578	24,934	25,230	17,188	25,539	25,539
miscellaneous													
50	40 0011	6852	sales tax	4,836	4,535	5,999	3,642	3,700	3,644	3,261	2,873	3,500	3,700
depreciations													
50	40 0025	8000	depreciation										
			total expenses	305,281	313,722	325,743	242,665	245,640	268,328	232,152	197,032	246,402	228,848

					2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
GOLF - MAINTENANCE					Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
														Budget
50	41	0000	3022	transfers from other accounts	32,631	34,775	25,705	20,361	20,849	22,101	24,614	23,330	23,451	24,748
TOTAL REVENUE					32,631	34,775	25,705	20,361	20,849	22,101	24,614	23,330	23,451	24,748
EXPENSES														
WAGES														
50	41	0001	6000	wages-full time	153,838	147,712	104,874	96,477	97,232	97,262	105,648	81,081	105,648	112,086
			6005	part time maintenance	32,462	32,073	35,900	33,747	37,000	33,546	38,000	28,274	35,500	37,000
				12500 IMRF	186,300	179,785	140,774	130,224	134,232	130,808	143,648	109,355	141,148	149,086
											118,148		118,148	124,586
50	41	0002	6100	imrf expense	17,094	16,918	12,444	10,792	11,153	12,443	12,654	9,870	12,654	13,343
			6101	social security expense	11,414	11,396	9,026	7,854	8,323	8,149	8,906	6,740	8,751	9,243
			6102	medicare expense	2,669	2,665	2,111	1,837	1,946	1,906	2,083	1,576	2,047	2,162
					31,177	30,979	23,581	20,483	21,422	22,498	23,643	18,187	23,451	24,748
ADMINISTRATIVE EXPENSES														
50	41	0004	6210	licenses/inspections/registrations	-	35	55	70	-	-	-	-	-	-
			6215	uniforms	-	170	101	167	150	148	150	180	180	150
					-	205	156	237	150	148	150	180	180	150
CONTRACTED SERVICES														
50	41	0005	6300	building maintenance services	265	100	200	1,036	800	-	650	166	400	400
			6301	Rag & rug	598	1,150	980	601	600	610	600	407	500	600
			6302	refuse removal	218	330	454	556	400	325	400	290	400	400
			6307	EQUIPMENT MAINTENANCE								70	70	
			6308	landscape services	2,400	3,800	-	-	800	1,709	800	225	225	800
			6309	portable toilet rental	1,320	1,238	880	1,050	1,000	905	900	825	900	1,000
					4,801	6,618	2,514	3,243	3,600	3,549	3,350	1,984	2,495	3,200
MAINTENANCE														
50	41	0006	6400	small equipment purchase	-	-	-	525	1,000	510	500	421	421	500
			6401	buildings	667	1,064	-	960	500	150	500	50	50	300
			6402	vehicles/tractors	431	1,440	457	725	500	1,582	500	951	951	500
			6403	mowers/utility vehicles	12,087	15,592	11,024	12,299	12,000	16,399	13,000	10,739	12,000	13,000
			6405	signs	-	-	-	-	-	-	-	-	-	-
			6406	bridges/roads	135	21	25	-	-	48	-	-	-	-
			6408	CART PATHS	-	-	-	26	-	-	-	-	-	-
					13,320	18,117	11,506	14,536	14,000	18,688	14,500	12,161	13,422	14,300
MATERIALS & SUPPLIES														
50	41	0007	6500	misc	1,712	1,274	1,036	1,226	1,100	407	1,000	434	700	900
			6505	irrigation/drainage	3,316	1,392	1,458	773	1,000	2,108	800	3,739	3,739	1,000
			6506	fertilizer	8,946	9,070	5,862	8,122	8,800	3,448	6,500	5,147	5,147	6,500
			6507	pesticides	31,982	31,283	26,339	21,201	25,000	22,285	23,000	19,923	23,000	23,000
			6508	top dressings/soils	93	835	871	180	900	873	900	200	200	900
			6509	sand & gravel	578	15	666	785	600	192	1,200	1,615	1,615	1,200
			6510	janitorial	573	231	28	145	50	-	-	-	-	-
			6511	hardware	177	148	151	85	100	-	100	19	19	50

				2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
				Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
													Budget	
GOLF - MAINTENANCE														
			6512 tools	966	512	58	-	50	-	50				100
			6513 first aid	74	19	-	14		2					
			6514 safety	-	70	-	22	100	241	100	20	20		100
			6515 gas/oil	9,686	14,775	14,805	13,257	15,000	8,543	10,000	5,625	7,000		8,500
			6517 GOLF COURSE ACCESSORIES	826	1,070	1,594	907	1,000	1,484	1,000	2,155	2,155		1,000
				58,929	60,694	52,868	46,716	53,700	39,584	44,650	38,878	43,595		43,250
utilities														
50	41	0009	6700 phone	2,134	2,342	2,169	2,454	2,500	1,090	1,200	549	840		800
			6701 cell	931	662	609	419	990	885	960	720	960		960
			6702 electricity	5,504	4,066	6,205	4,251	4,200	12,093	12,000	8,511	12,500		12,000
			6703 gas	4,469	4,122	3,532	5,129	4,200	4,145	6,000	2,870	5,000		5,000
			6704 water/sewer	-	-	-	-	-	-	-	-	-		-
				13,038	11,192	12,515	12,253	11,890	18,213	20,160	12,650	19,300		18,760
insurance														
50	41	0010	6801 health ins premiums	52,746	57,759	44,563	38,377	34,308	46,815	46,815	31,675	47,083		47,500
			6805 wellness threshold reduction					6,380						
				55,306	57,759	49,523	41,677	47,680	46,815	46,815	31,675	47,083		47,500
			total expenses	362,871	365,349	293,437	269,370	286,674	280,302	296,916	225,069	290,674		300,994
			TOTAL GOLF REVENUE	549,428	726,501	748,894	657,398	529,799	519,125	529,513	452,786	490,760		529,866
			TOTAL GOLF EXPENSES	668,152	679,071	619,180	512,035	532,314	548,630	529,068	422,101	537,077		529,843
			NET INCOME(LOSS)	(118,724)	47,430	129,714	145,363	(2,515)	(29,505)	445	30,685	(46,316)		23

POOL		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
REVENUE											
MISC											
51	80 0000 3022	4,869	20,871	17,405	9,940	2,819	35,017	3,574	3,163	3,164	33,596
	transfers from other funds										
	plus 30000 from ref fund to cover loss							23,416			
	3029 insurance proceeds						13,158				
	4530 coupons redeemed				(1,630)		(713)	(700)	(698)	(698)	(700)
	4531 scholarships						(163)				
	3090 cash short/over	(22)	(213)	(8)	22		34		(1)		
		4,847	20,658	17,397	8,333	2,819	47,333	26,290	2,465	2,466	32,896
DAILY FEES											
RESIDENT											
51	80 0400 4400	15,551	14,102	13,424	9,503	10,000	8,262	10,000	9,426	9,426	9,500
	youth 4 - 17										
	4401 adult 18 - 64	8,067	7,319	8,600	5,830	6,000	5,226	5,880	4,615	4,615	4,600
	4402 senior 65+	113	156	187	150	150	191	200	224	224	200
	4403 late swim	1,697	1,675	696	977	900	905	900	2,025	2,025	1,800
	4404 lap swim	303	374	403	304	300					
		25,731	23,626	23,310	16,763	17,350	14,583	16,980	16,289	16,290	16,100
NON-RESIDENT											
51	80 0401 4400	264	314	287	240	200	198	200	217	217	200
	youth 4 - 17										
	4401 adult 18 - 64	234	341	244	302	250	156	200	341	341	300
	4402 senior 65+	25	15	-	8	5	20	20	41	41	50
	4403 late swim	123	132	167	32	30	104	100	38	38	50
	4404 lap swim	31	10	17	3	5					
		677	812	715	585	490	477	520	636	637	600
SEASON PASS											
RESIDENT											
51	80 0405 4410	4,089	2,929	3,136	2,172	2,000	2,001	2,000	2,356	2,356	2,300
	individual										
	4411 adult 18 - 64	812	819	735	597	600	-				
	4412 senior 65+	179	126	336	93	100	90	100	61	61	50
	4413 family	24,690	27,960	29,929	29,784	29,000	18,748	25,700	20,048	20,048	20,000
		29,770	31,834	34,136	32,646	31,700	20,838	27,800	22,465	22,465	22,350
NON-RESIDENT											
51	80 0406 4410	211	327	316	-	100	103	200			100
	individual										
	4411 adult 18 - 64	-	-	113	120	100	-				
	4412 senior 65+	-	-	-	-	-	-				
	4413 family	3,734	2,096	1,646	1,811	1,700			160	160	150
		3,945	2,423	2,075	1,931	1,900	103	200	160	160	250
HALF SEASON											
RESIDENT											
51	80 0407 4410	145	145	-	-	-	-	-	-	-	-
	youth 4 - 17										
	4411 adult 18 - 64	136	68	-	-	-	-	-	-	-	-
	4412 senior 65+	(26)	-	-	-	-	-	-	-	-	-
	4413 family	828	1,407	170	112	-	48		18		
		1,083	1,620	170	112	-	48	-	18	-	-
NON-RESIDENT											
51	80 0408 4410	-	-	-	-	-	-	-	-	-	-
	youth 4 - 17										
	4411 adult 18 - 64	-	-	-	-	-	-	-	-	-	-

POOL		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
	4412 senior 65+	-	-	-	-	-	-				
	4413 family	364	245	-	1,005	-	-				
		364	245	-	1,005	-	-				
MISCELLANEOUS											
51 80 0409	4420 floating theatre	-	-	-	-	-	-				
	4421 middle school pool party	754	742	926	1,014	900	93	150	648	648	600
	4422 pool rental	780	975	1,277	1,486	1,000	2,000	2,000	1,575	1,575	1,500
	4423 locker rental	52	41	84	31	30	35	30	25	25	20
	4424 replacement ids	30	40	25	10	10	5	5	25	25	5
	4425 misc	-	52	-	-	-	-				
	4427 oscar	-	-	2,025	1,950	2,000	2,535	2,200		2,700	2,500
		1,616	1,850	4,337	4,491	3,940	4,668	4,385	2,273	4,973	4,625
TOTAL REVENUE		68,033	83,068	82,140	65,865	58,199	88,050	76,175	44,306	46,991	76,821
EXPENSES											
WAGES											
51 80 0001	6030 pool manager	8,774	-	-	-	-	-	10,000	5,321	5,321	10,000
	6031 pool asst. manager	4,006	6,431	7,646	7,139	6,800	6,645	5,200	4,289	4,289	5,000
	6032 front desk	9,279	5,579	6,710	5,353	5,100	4,351	5,000	5,002	5,002	5,000
	6033 life guards	38,289	34,072	31,596	28,311	26,000	25,087	25,000	26,741	26,741	27,000
		60,348	46,082	45,952	40,804	37,900	36,083	45,200	41,354	41,353	47,000
PAYROLL WAGES											
51 80 0002	6101 ss expense	3,741	2,857	2,849	2,529	2,350	2,237	2,802	2,564	2,564	2,914
	6102 medicare expense	875	668	666	591	550	523	655	599	600	682
		4,616	3,525	3,515	3,121	2,900	2,760	3,457	3,163	3,164	3,596
ADMINISTRATIVE EXPENSES											
51 80 0004	6200 office supplies	211	182	88	44	100	-		135	135	100
	6207 education & training	395	440	680	100	-	445		420	420	500
	6209 advertising radio						1,500	marketing			
	6215 uniforms	799	566	631	616	600	636	700	415	415	500
	6218 refunds	557	797	1,174	648	-	275		562	562	500
	6216 program supplies/expenses	64	30	220	329	700	-	500	87	87	100
		2,026	2,015	2,793	1,737	1,400	2,856	1,200	1,619	1,619	1,700
51 80 0005	6310 CREDIT CARD EXP	214	41	543	666	600	601	600	16	600	600
MATERIALS & SUPPLIES											
51 80 0007	6500 miscellaneous	565	830	572	746	600	966	800	1,005	1,005	600
	6510 janitorial	188	758	167	97	200	421	400	14	14	100
	6513 first aid	-	112	363	565	250	795	750	681	681	700
	6518 id supplies	253	235	24	28	100	-				
		1,006	1,935	1,126	1,437	1,150	2,182	1,950	1,699	1,700	1,400
UTILITIES											
51 80 0009	6700 telephone	453	453	450	500	480	549	576	349	550	550
	6701 cell phone	93	-	-	-	-	-				
		546	453	450	500	480	549	576	349	550	550

depreciations

POOL	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
51 80 0025 8000 depreciation						14,883				
total expenses	68,756	54,051	54,379	48,265	44,430	59,914	52,983	48,201	48,986	54,846
TOTAL REVENUE	68,033	83,068	82,140	65,865	58,199	88,050	76,175	44,306	46,991	76,821
TOTAL EXPENSES	68,756	54,051	54,379	48,265	44,430	59,914	52,983	48,201	48,986	54,846
NET INCOME(LOSS)	(723)	29,017	27,761	17,600	13,769	28,136	23,192	(3,895)	(1,995)	21,975

		2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017
POOL - MAINT		Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested
											Budget
EXPENSES											
ADMINISTRATIVE EXPENSES											
51	81 0004 6210					400	-	400			400
licenses/inspections/registrations											
CONTRACTED SERVICES											
51	81 0005 6300	-	446	2,100	600	600	2,590	800	5,152	5,152	1,000
building maintenance services											
	6302	497	509	292	500	300	301	350	191	191	250
refuse removal											
		497	955	2,392	1,100	900	2,891	1,150	5,342	5,343	1,250
MAINTENANCE											
51	81 0006 6401	3,023	1,423	1,695	1,200	1,200	1,765	1,200	812	1,000	1,200
buildings											
	6406	651	55	-	200	150	-				
bridges/roads											
	6410	3,391	3,031	2,418	4,000	2,000	19,574	2,150	1,450	1,700	2,100
pool repair & improvements											
		7,065	4,509	4,113	5,400	3,350	21,339	3,350	2,262	2,700	3,300
MATERIALS & SUPPLIES											
51	81 0007 6500	1,514	2,481	402	1,000	850	664	800	336	336	700
misc											
	6550	2,965	4,178	5,718	5,000	5,000	3,453	5,000	3,780	4,500	5,000
pool chemicals											
		4,479	6,659	6,120	6,000	5,850	4,116	5,800	4,116	4,836	5,700
UTILITIES											
51	81 0009 6702	10,401	7,936	7,410	6,500	6,100	7,032	7,500	5,803	7,400	7,300
electricity											
	6703	8,794	9,542	5,478	6,800	6,800	5,546	6,000	5,424	6,200	6,000
gas											
	6704	3,981	2,762	2,741	2,800	2,000	4,261	3,000	2,694	4,200	4,400
water/sewer											
		23,176	20,240	15,629	16,100	14,900	16,840	16,500	13,921	17,800	17,700
	total expenses	35,217	32,363	28,254	28,600	25,400	45,186	27,200	25,641	30,679	28,350
	TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
	TOTAL EXPENSES	35,217	32,363	28,254	28,600	25,400	45,186	27,200	25,641	30,679	28,350
	NET INCOME(LOSS)	(35,217)	(32,363)	(28,254)	(28,600)	(25,400)	(45,186)	(27,200)	(25,641)	(30,679)	(28,350)

					2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
POOL - LESSONS														
REVENUE														
MISC														
51	82	0000	3022	transfers from other funds	952	495	549	578	560	556	479	452	452	482
					952	495	549	578	560	556	479	452	452	482
SWIM LESSONS														
RESIDENT														
51	82	0409	4426	aqua zumba			769	1,129	1,000	445	420			
51	82	0410	4430	mom and me	473	54	334	400	400	522	522	320	320	300
			4431	tiny tots	1,088	1,920	3,284	3,990	3,000	1,950	2,500	3,647	3,647	3500
			4432	learn to swim	7,097	6,222	5,682	7,724	6,500	6,658	7,000	7,876	7,876	8000
			4433	lifeguard	-	-	463	-	500	-	-	-	-	-
			4434	private	-	-	406	1,321	700	385	400	299	299	300
					8,658	8,196	10,169	13,435	11,100	9,515	10,422	12,142	12,142	12,100
NON-RESIDENT														
51	82	0411	4430	mom and me	74	74	-	-	50	-	-	-	-	-
			4431	tiny tots	588	178	-	-	500	-	180	-	-	180
			4432	learn to swim	2,280	1,119	342	-	1,000	-	500	-	-	500
			4433	lifeguard	-	-	-	-	-	-	-	-	-	-
			4434	private	-	-	100	-	25	-	-	-	-	-
					2,942	1,371	442	-	1,575	-	680	-	-	680
TOTAL REVENUE					12,552	10,062	11,929	15,142	14,235	10,516	12,001	12,594	12,594	13,262
EXPENSES														
WAGES														
51	82	0001	6034	swim lesson instructors	8,678	5,624	6,047	6,202	6,000	5,977	6,000	5,107	5,107	5500
			6035	swim lesson coordinator	3,114	-	-	702	800	800	800	800	800	800
			6036	aqua zumba instructor	-	-	650	725	725	225	500	-	-	-
					11,792	5,624	6,697	7,629	7,525	7,002	7,300	5,907	5,907	6,300
PAYROLL WAGES														
51	80	0002	6101	ss expense	731	349	415	473	467	434	453	366	366	391
			6102	medicare expense	171	82	97	111	109	102	106	86	86	91
					902	431	512	584	576	536	559	452	452	482
PROFESSIONAL SERVICES														
51	82	0003	6129	american red cross fees	-	-	-	-	-	-	-	-	-	-
ADMINISTRATIVE EXPENSES														
51	82	0004	6216	program supplies/expenses	-	143	16	81	100	20	-	80	80	100
			6218	refunds	109	60	382	368	-	98	-	255	255	-
					109	203	398	449	100	118	-	335	335	100
total expenses					12,803	6,258	7,607	8,662	8,201	7,656	7,859	6,694	6,694	6,882
TOTAL REVENUE					12,552	10,062	11,929	15,142	14,235	10,516	12,001	12,594	12,594	13,262
TOTAL EXPENSES					12,803	6,258	7,607	8,662	8,201	7,656	7,859	6,694	6,694	6,882
NET INCOME (LOSS)					(251)	3,804	4,322	6,480	6,034	2,859	4,142	5,900	5,900	6,380

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	174 2017 Requested Budget
POOL - LESSONS										
TOTAL FUND REVENUE	80,585	93,130	94,069	81,007	72,434	98,566	88,176	56,900	59,584	90,082
TOTAL FUND EXPENSES	116,776	92,672	90,240	85,527	78,031	112,757	88,042	80,536	86,358	90,077
FUND NET INCOME(LOSS)	(36,191)	458	3,829	(4,519)	(5,597)	(14,191)	134	(23,636)	(26,774)	5

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
DEBT SERVICE										
Revenues										
60 10 0000 3001 real estate taxes current	526,913	543,262	549,799	565,000	577,000	586,513	590,000	574,801	594,774	594,000
3007 interest						41.65		2		
	<u>526,913</u>	<u>543,262</u>	<u>549,799</u>	<u>565,000</u>	<u>577,000</u>	<u>586,555</u>	<u>590,000</u>	<u>574,803</u>	<u>594,774</u>	<u>594,000</u>
DEBT SERVICE EXPENSES										
60 10 0015 6900 interest	85,255	54,913	51,376	44,703	43,680	40,710	38,490	16,869	38,490	40,813
6901 principle	438,405	482,890	494,490	517,540	528,120	539,665	546,530		546,530	550,630
	<u>523,660</u>	<u>537,803</u>	<u>545,866</u>	<u>562,243</u>	<u>571,800</u>	<u>580,375</u>	<u>585,020</u>	<u>16,869</u>	<u>585,020</u>	<u>591,443</u>
TOTAL REVENUE	526,913	543,262	549,799	565,000	577,000	586,555	590,000	574,803	594,774	594,000
TOTAL EXPENSES	523,660	537,803	545,866	562,243	571,800	580,375	585,020	16,869	585,020	591,443
NET INCOME(LOSS)	3,253	5,459	3,933	2,757	5,200	6,180	4,980	557,934	9,754	2,558

			2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
			Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
												Budget	
CAPITAL													
Revenues													
70	10	0000	3030	Bonds proceeds	427,890	434,490	457,540	462,000	472,680	2,156,078	480,000	485,000	490,000
			3010	donations		3,000	-						
			3011	grant income	126,300				4,950	42,900	37,937	37,937	
			3028	miscellaneous	1,500	20,500	-						
			3022	OPERATING TRANSFER IN						55,000		55,000	
				from developer contribution									
			3007	interest	523	859	1,191		530		413	500	
					556,213	458,849	458,731	462,000	472,680	2,161,558	577,900	578,437	490,000
DEBT SERVICE EXPENSES													
70	10	0015	6900	interest	88,450	84,650	80,650	76,450	72,050	28,576	45,625	45,625	43,025
			6901	principle	95,000	100,000	105,000	110,000	115,000	1,813,725	130,000	130,000	130,000
			6902	agent fees	225	225	225	225	225	-	1,000	750	1,000
			6903	bond issue costs	9,550	9,800	10,050	10,775	10,775	10,050	11,000	11,000	11,000
					193,225	194,675	195,925	197,450	198,050	1,852,351	187,625	187,375	185,025
CAPITAL													
70	10	0020	7001	vehicles	-	-	-	-	-	-	-	-	-
			7002	maintenance equipment	16,090	-	22,249	47,000	12,000	101,171	53,200	51,332	51,332
			7003	buildings & structures	16,031	52,248	2,003	5,000	-	-	-	-	3,600
			7004	equipment and furnishings	37,328	5,757	28,392	41,220	57,000	5,764	64,200	10,640	17,505
			7014	fiber installation						55,220			110,150
			7013	website development						11,528	1,199	1,199	
			7011	tech study				45,000	-	-	-	-	-
			7012	prof fees				15,000	-	-	-	-	-
			7005	golf course	17,076	12,348	62,352	41,300	105,650	-	79,000	73,822	73,822
			7006	swimming pool	31,248	795	16,981	3,500	30,204	30,204	10,300	9,471	9,471
			7007	community center	10,000	10,528	3,315	8,700	5,200	2,125	-	-	-
			7008	parks & grounds	229,664	39,912	73,457	115,300	218,800	84,835	73,500	49,475	102,758
			7009	midwest museum	80,420	71,395	-	-	-	-	-	9,679	85,500
			7010	concessions			5,068	5,500	5,500	-	11,900	6,516	6,516
			7015	trail connections						800	-	-	29,000
			7018	kiwanis prairie park						30,000	27,069	27,069	
			7019	chief black partridge				12,395	-	3,800	2,500	2,500	
			7020	leon d larson park	-	-	-	18,740	-	-	-	-	-
			7021	wetzel park	284,635	-	-	-	-	-	-	-	-
			7022	kiwanis east park	-	-	-	-	-	-	-	-	-
			7023	parkside preserve	9,844	-	-	44,250	-	-	10,475	5,850	10,475
			7024	boynton park	69,821	-	-	-	-	-	-	-	-
			7025	old mill park	18,161	2,908	1,349	54,410	-	-	-	-	-
			7026	dog park		2,205							
			7027	emil cassier					38,735	16,403	13,064	16,403	
			7028	watershed project					4,950	42,900	35,310	36,623	
			7029	ovitz park	-	-	-	-	-	25,000	94	38,000	
					820,318	198,096	215,166	397,315	464,150	335,332	420,678	286,342	403,352
					820,318	198,096	215,166	397,315	464,150	335,332	420,678	286,342	403,352
				TOTAL EXPENSES	1,013,543	392,771	411,091	594,765	662,200	2,187,683	608,303	309,904	590,727
					1,013,543	392,771	411,091	594,765	662,200	2,187,683	608,303	309,904	590,727
													641,775

CAPITAL	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	9/30/2016	2016 Projected	2017 Requested Budget
TOTAL REVENUE	556,213	458,849	458,731	462,000	472,680	2,161,558	577,900	38,350	578,437	490,000
TOTAL EXPENSES	1,013,543	392,771	411,091	594,765	662,200	2,187,683	608,303	309,904	590,727	641,775
NET INCOME(LOSS)	(457,330)	66,078	47,640	(132,765)	(189,520)	(26,124)	(30,403)	(271,555)	(12,290)	(151,775)

			2010	2011	2012	2013	2014	2015	2016	9/30/2016	2016	2017	
			Actual	Actual	Actual	Actual	Actual	Actual	Budget		Projected	Requested	
												Budget	
ACTION 2020 - new													
Revenues													
71	10	0000	3030	Bonds proceeds									5,500,000
			3010	donations									
			3011	grant income									
			3028	miscellaneous									
			3022	OPERATING TRANSFER IN					1,465,782	634,782	1,400,782	955,000	
				corporate fund 545,000									
				recreation fund 110,000									
				special recreation fund 0									
				donations fund 300,000									
			3007	interest						5		7,500	
									1,465,782	634,787	1,400,782	6,462,500	
EXPENSES													
PROFESSIONAL SERVICES													
71	10	0003	6125	misc consultants					500,000	50,814		320,000	
			6131	preconstruction/campus						11,655			
			6132	general conditions/campus									
			6133	construction prof fees									
									500,000	62,469	-	320,000	
ADMINISTRATIVE EXPENSE													
71	10	0004	6203	printing & publication						125			
			6210	licenses, etc									
			6214	public relations						48			
										173			
CONTRACTED SERVICES													
71	10	0005	6312	SITE PREPARATION						43,150		4,520,000	
UTILITIES													
71	10	0009	6703	GAS						946			
DEBT SERVICE EXPENSES													
71	10	0015	6900	interest - carls farm					6,268	6,268			
			6901	principle - carls farm					450,000	450,000			
			6902	agent fees									
			6903	bond issue costs									
									456,268	456,268	-	-	
TOTAL EXPENSES									956,268	563,005	-	4,840,000	
TOTAL REVENUE									1,465,782	634,787	1,400,782	6,462,500	
TOTAL EXPENSES									956,268	563,005	-	4,840,000	
NET INCOME(LOSS)									509,514	71,782	1,400,782	1,622,500	

**Sycamore Park District
Summarized Revenue & Expense Report
2016 Approved Budget vs. Projected Year End
With 2017 Proposed Budget**

Corporate Fund (10)

<u>Department</u>	2016 Approved Budget	2016 Projections	Diff	2017 Proposed Budget
Revenues				
Administration	1,274,481.00	1,287,794.28	13,313.28	1,307,454.18
Marketing	37,300.00	20.76	(37,279.24)	-
Parks	14,514.00	11,117.50	(3,396.50)	11,388.59
	<u>1,326,295.00</u>	<u>1,298,932.54</u>	<u>(27,362.46)</u>	<u>1,318,842.77</u>
Total Revenues	1,326,295.00	1,298,932.54	(27,362.46)	1,318,842.77
Expenses				
Administration	1,428,694.00	1,455,810.25	27,116.25	1,032,950.43
Marketing	90,050.00	49,820.00	(40,230.00)	45,575.00
Parks	258,709.00	232,952.55	(25,756.45)	250,224.55
	<u>1,777,453.00</u>	<u>1,738,582.81</u>	<u>(38,870.19)</u>	<u>1,328,749.99</u>
Total Expenses	1,777,453.00	1,738,582.81	(38,870.19)	1,328,749.99
Total Fund Revenues	1,326,295.00	1,298,932.54	(27,362.46)	1,318,842.77
Total Fund Expenses	1,777,453.00	1,738,582.81	(38,870.19)	1,328,749.99
Surplus (Deficit)	(451,158.00)	(439,650.26)	11,507.74	(9,907.21)

Recreation Fund (20)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	860,886.00	870,116.72	9,230.72	882,081.07
Sports Complex	35,300.00	38,610.00	3,310.00	44,995.00
Sports Complex Maintenance	39,005.00	39,532.89	527.89	39,216.31
Midwest Museum of Natural Hist	2,528.00	2,488.00	(40.00)	2,476.00
Programs-Youth	19,420.00	17,223.82	(2,196.18)	16,766.99
Programs-Teens	1,171.00	700.00	(471.00)	1,319.95
Programs-Adult	4,103.00	5,989.77	1,886.77	5,335.58
Programs-Family	13,000.00	5,383.75	(7,616.25)	-
Programs-Leagues	5,009.00	4,915.24	(93.76)	5,180.54
Programs-Youth Athletics	22,800.00	27,776.00	4,976.00	24,425.00
Programs-Fitness	7,790.00	9,652.81	1,862.81	9,340.69
Programs-Dance	3,912.00	3,568.24	(343.76)	1,408.31
Programs-Special Events	3,468.00	3,929.89	461.89	3,622.95
Programs-Concerts	8,800.00	5,770.00	(3,030.00)	8,000.00
Programs-Trips	-	-	-	-
Brochure	8,850.00	8,550.00	(300.00)	8,850.00
Weight Room	-	-	-	-
Community Center	-	-	-	-
Total Revenues	1,037,057.00	1,044,807.14	7,750.14	1,053,018.37
Expenses				
Administration	500,887.00	509,227.34	8,340.34	579,185.07
Sports Complex	-	1,250.00	1,250.00	1,250.00
Sports Complex Maintenance	393,543.00	379,831.89	(13,711.11)	388,336.31
Midwest Museum of Natural Hist	9,500.00	7,500.00	(2,000.00)	8,750.00
Programs-Youth	12,662.00	11,737.82	(924.18)	11,346.99
Programs-Teens	727.00	560.00	(167.00)	1,049.95
Programs-Adult	1,104.00	3,774.77	2,670.77	3,329.58
Programs-Family	19,934.00	10,088.57	(9,845.43)	-
Programs-Leagues	3,400.00	3,729.24	329.24	2,890.54
Programs-Youth Athletics	16,025.00	18,136.00	2,111.00	16,195.00
Programs-Fitness	3,814.00	5,626.31	1,812.31	4,024.69
Programs-Dance	2,694.00	3,226.24	532.24	968.31
Programs-Special Events	22,010.00	9,257.89	(12,752.11)	17,327.95
Programs-Concerts	8,768.00	7,903.00	(865.00)	8,000.00
Programs-Trips	-	-	-	-
Brochure	21,100.00	20,000.00	(1,100.00)	21,500.00
Weight Room	-	-	-	-
Community Center	-	-	-	-
Total Expenses	1,016,421.00	992,149.08	(24,271.92)	1,064,154.37
Total Fund Revenues	1,037,057.00	1,044,807.14	7,750.14	1,053,018.37
Total Fund Expenses	1,016,421.00	992,149.08	(24,271.92)	1,064,154.37
Surplus (Deficit)	20,636.00	52,658.06	32,022.06	(11,136.00)

Donations (21)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>166,000.00</u>	<u>90,300.00</u>	<u>(75,700.00)</u>	<u>200,000.00</u>
Total Revenues	166,000.00	90,300.00	(75,700.00)	200,000.00
Expenses				
Administration	<u>356,782.00</u>	<u>200,503.00</u>	<u>(156,279.00)</u>	<u>300,000.00</u>
Total Expenses	356,782.00	200,503.00	(156,279.00)	300,000.00
Total Fund Revenues	166,000.00	90,300.00	(75,700.00)	200,000.00
Total Fund Expenses	356,782.00	200,503.00	(156,279.00)	300,000.00
Surplus (Deficit)	(190,782.00)	(110,203.00)	80,579.00	(100,000.00)

Special Recreation (22)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>153,000.00</u>	<u>154,585.66</u>	<u>1,585.66</u>	<u>166,000.00</u>
Total Revenues	153,000.00	154,585.66	1,585.66	166,000.00
Expenses				
Administration	<u>216,123.00</u>	<u>101,989.00</u>	<u>(114,134.00)</u>	<u>263,350.00</u>
Total Expenses	216,123.00	101,989.00	(114,134.00)	263,350.00
Total Fund Revenues	153,000.00	154,585.66	1,585.66	166,000.00
Total Fund Expenses	216,123.00	101,989.00	(114,134.00)	263,350.00
Surplus (Deficit)	(63,123.00)	52,596.66	115,719.66	(97,350.00)

Insurance (23)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>77,000.00</u>	<u>78,492.19</u>	<u>1,492.19</u>	<u>69,000.00</u>
Total Revenues	77,000.00	78,492.19	1,492.19	69,000.00
Expenses				
Administration	<u>71,567.00</u>	<u>71,567.00</u>	<u>-</u>	<u>68,670.00</u>
Total Expenses	71,567.00	71,567.00	-	68,670.00
Total Fund Revenues	77,000.00	78,492.19	1,492.19	69,000.00
Total Fund Expenses	71,567.00	71,567.00	-	68,670.00
Surplus (Deficit)	5,433.00	6,925.19	1,492.19	330.00

Audit (24)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>14,000.00</u>	<u>14,184.48</u>	<u>184.48</u>	<u>14,500.00</u>
Total Revenues	14,000.00	14,184.48	184.48	14,500.00
Expenses				
Administration	<u>13,900.00</u>	<u>13,900.00</u>	<u>-</u>	<u>14,200.00</u>
Total Expenses	13,900.00	13,900.00	-	14,200.00
Total Fund Revenues	14,000.00	14,184.48	184.48	14,500.00
Total Fund Expenses	13,900.00	13,900.00	-	14,200.00
Surplus (Deficit)	100.00	284.48	184.48	300.00

Paving & Lighting (25)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>100.00</u>	<u>78.36</u>	<u>(21.64)</u>	<u>100.00</u>
Total Revenues	100.00	78.36	(21.64)	100.00
Expenses				
Administration	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenses	-	-	-	-
Total Fund Revenues	100.00	78.36	(21.64)	100.00
Total Fund Expenses	-	-	-	-
Surplus (Deficit)	100.00	78.36	(21.64)	100.00

Park Police (26)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>100.00</u>	<u>78.36</u>	<u>(21.64)</u>	<u>1,000.00</u>
Total Revenues	100.00	78.36	(21.64)	1,000.00
Expenses				
Administration	<u>5,500.00</u>	<u>5,045.00</u>	<u>(455.00)</u>	<u>1,000.00</u>
Total Expenses	5,500.00	5,045.00	(455.00)	1,000.00
Total Fund Revenues	100.00	78.36	(21.64)	1,000.00
Total Fund Expenses	5,500.00	5,045.00	(455.00)	1,000.00
Surplus (Deficit)	(5,400.00)	(4,966.64)	433.36	-

IMRF (27)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>88,000.00</u>	<u>91,206.08</u>	<u>3,206.08</u>	<u>83,000.00</u>
Total Revenues	88,000.00	91,206.08	3,206.08	83,000.00
Expenses				
Administration	<u>88,000.00</u>	<u>85,000.00</u>	<u>(3,000.00)</u>	<u>88,000.00</u>
Total Expenses	88,000.00	85,000.00	(3,000.00)	88,000.00
Total Fund Revenues	88,000.00	91,206.08	3,206.08	83,000.00
Total Fund Expenses	88,000.00	85,000.00	(3,000.00)	88,000.00
Surplus (Deficit)	-	6,206.08	6,206.08	(5,000.00)

Social Security (28)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>79,000.00</u>	<u>77,678.56</u>	<u>(1,321.44)</u>	<u>83,000.00</u>
Total Revenues	79,000.00	77,678.56	(1,321.44)	83,000.00
Expenses				
Administration	<u>79,000.00</u>	<u>76,500.00</u>	<u>(2,500.00)</u>	<u>87,000.00</u>
Total Expenses	79,000.00	76,500.00	(2,500.00)	87,000.00
Total Fund Revenues	79,000.00	77,678.56	(1,321.44)	83,000.00
Total Fund Expenses	79,000.00	76,500.00	(2,500.00)	87,000.00
Surplus (Deficit)	-	1,178.56	1,178.56	(4,000.00)

Concessions (30)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Clubhouse Concessions	72,890.00	80,323.15	7,433.15	78,065.30
Beverage Cart	14,685.00	13,152.00	(1,533.00)	14,286.60
Sports Complex Concessions	28,274.00	35,905.00	7,631.00	34,652.30
Pool Concessions	7,194.00	8,266.68	1,072.68	8,020.68
Catering	23,114.00	19,505.00	(3,609.00)	21,364.75
Total Revenues	146,157.00	157,151.83	10,994.83	156,389.63
Expenses				
Clubhouse Concessions	88,505.00	96,288.15	7,783.15	89,715.30
Beverage Cart	10,139.00	8,801.00	(1,338.00)	9,861.60
Sports Complex Concessions	23,281.00	24,682.00	1,401.00	25,962.30
Pool Concessions	6,835.00	6,253.04	(581.96)	7,130.68
Catering	7,477.00	8,757.10	1,280.10	8,839.75
Total Expenses	136,237.00	144,781.29	8,544.29	141,509.63
Total Fund Revenues	146,157.00	157,151.83	10,994.83	156,389.63
Total Fund Expenses	136,237.00	144,781.29	8,544.29	141,509.63
Surplus (Deficit)	9,920.00	12,370.54	2,450.54	14,880.00

Developer Contributions (32)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>45,000.00</u>	<u>22,915.00</u>	<u>(22,085.00)</u>	<u>40,000.00</u>
Total Revenues	45,000.00	22,915.00	(22,085.00)	40,000.00
Expenses				
Administration	<u>55,000.00</u>	<u>55,000.00</u>	<u>-</u>	<u>100,000.00</u>
Total Expenses	55,000.00	55,000.00	-	100,000.00
Total Fund Revenues	45,000.00	22,915.00	(22,085.00)	40,000.00
Total Fund Expenses	55,000.00	55,000.00	-	100,000.00
Surplus (Deficit)	(10,000.00)	(32,085.00)	(22,085.00)	(60,000.00)

Golf Course (50)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Golf Operations	504,899.00	467,309.00	(37,590.00)	505,117.33
Golf Maintenance	<u>24,614.00</u>	<u>23,451.47</u>	<u>(1,162.53)</u>	<u>24,748.24</u>
Total Revenues	529,513.00	490,760.47	(38,752.53)	529,865.57
Expenses				
Golf Operations	232,152.00	246,402.38	14,250.38	228,848.33
Golf Maintenance	<u>296,916.00</u>	<u>290,674.47</u>	<u>(6,241.53)</u>	<u>300,994.24</u>
Total Expenses	529,068.00	537,076.85	8,008.85	529,842.57
Total Fund Revenues	529,513.00	490,760.47	(38,752.53)	529,865.57
Total Fund Expenses	529,068.00	537,076.85	8,008.85	529,842.57
Surplus (Deficit)	445.00	(46,316.38)	(46,761.38)	23.00

Swimming Pool (51)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Pool	76,175.00	46,990.50	(29,184.50)	76,820.50
Swim Lessons	<u>12,001.00</u>	<u>12,593.89</u>	<u>592.89</u>	<u>13,261.95</u>
Total Revenues	88,176.00	59,584.39	(28,591.61)	90,082.45
Expenses				
Pool	52,983.00	48,985.50	(3,997.50)	54,845.50
Pool Maintenance	27,200.00	30,679.00	3,479.00	28,350.00
Swim Lessons	<u>7,859.00</u>	<u>6,693.89</u>	<u>(1,165.11)</u>	<u>6,881.95</u>
Total Expenses	88,042.00	86,358.39	(1,683.61)	90,077.45
Total Fund Revenues	88,176.00	59,584.39	(28,591.61)	90,082.45
Total Fund Expenses	88,042.00	86,358.39	(1,683.61)	90,077.45
Surplus (Deficit)	134.00	(26,774.00)	(26,908.00)	5.00

Debt Service (60)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>590,000.00</u>	<u>594,774.20</u>	<u>4,774.20</u>	<u>594,000.00</u>
Total Revenues	590,000.00	594,774.20	4,774.20	594,000.00
Expenses				
Administration	<u>585,020.00</u>	<u>585,020.00</u>	<u>-</u>	<u>591,442.50</u>
Total Expenses	585,020.00	585,020.00	-	591,442.50
Total Fund Revenues	590,000.00	594,774.20	4,774.20	594,000.00
Total Fund Expenses	585,020.00	585,020.00	-	591,442.50
Surplus (Deficit)	4,980.00	9,754.20	4,774.20	2,557.50

Capital Projects (70)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>577,900.00</u>	<u>578,437.00</u>	<u>537.00</u>	<u>490,000.00</u>
Total Revenues	577,900.00	578,437.00	537.00	490,000.00
Expenses				
Administration	<u>608,303.00</u>	<u>590,727.00</u>	<u>(17,576.00)</u>	<u>641,775.00</u>
Total Expenses	608,303.00	590,727.00	(17,576.00)	641,775.00
Total Fund Revenues	577,900.00	578,437.00	537.00	490,000.00
Total Fund Expenses	608,303.00	590,727.00	(17,576.00)	641,775.00
Surplus (Deficit)	(30,403.00)	(12,290.00)	18,113.00	(151,775.00)
	-	590,867.53	1/0/1900	578,577.53
	-	578,577.53	1/0/1900	426,802.53

Action 2020 (71)

<u>Department</u>	<u>2016 Approved Budget</u>	<u>2016 Projections</u>	<u>Diff</u>	<u>2017 Proposed Budget</u>
Revenues				
Administration	<u>1,465,782.00</u>	<u>1,400,782.00</u>	<u>(65,000.00)</u>	<u>6,462,500.00</u>
Total Revenues	1,465,782.00	1,400,782.00	(65,000.00)	6,462,500.00
Expenses				
Administration	<u>956,268.00</u>	<u>-</u>	<u>(956,268.00)</u>	<u>4,840,000.00</u>
Total Expenses	956,268.00	-	(956,268.00)	4,840,000.00
Total Fund Revenues	1,465,782.00	1,400,782.00	(65,000.00)	6,462,500.00
Total Fund Expenses	956,268.00	-	(956,268.00)	4,840,000.00
Surplus (Deficit)	509,514.00	1,400,782.00	891,268.00	1,622,500.00
	-	-	1/0/1900	1,400,782.00
	-	1,400,782.00	1/0/1900	3,023,282.00
Total Fund Revenues	6,383,080.00	6,154,748.26	(163,331.74)	11,351,298.79
Total Fund Expenses	6,582,684.00	5,284,199.42	(342,216.58)	10,149,771.50
Surplus (Deficit)	(199,604.00)	870,548.85	178,884.85	1,201,527.29

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 24, 2017

STAFF RECOMMENDATION

AGENDA ITEM: RECOMMENDATION TO AUTHORIZE EXECUTIVE DIRECTOR TO NEGOTIATE CONTRACT WITH ENGINEERS/IDOT for PHASE II TRAIL ENGINEERING: Recommend Approval

BACKGROUND INFORMATION: Late last year the park district was awarded a trail grant for over \$600,000 to complete the segment from Route 23 to Brickville Road. New rules for these grants require the district to follow a QBS Process for selecting an Engineer to complete the next phase of required engineering work before construction—even though we were already using an Engineer to complete the first phase required by IDOT.

Over the last month we have advertised and sought submittals from firms for this work. The deadline for submittals was January 6, 2017. We received three submittals from Collins Engineers Inc., Engineering Resource Associates, and GreenbergFarrow. A panel of three—Commissioner Kroeger, Jeff Donahoe and myself evaluated those submittals using guidelines from IDOT for the scoring of those submittals. Each person scored the firms independently of the other panelists. Upon review of the scoring, the panel unanimously selected Engineering Resource Associates to complete the work.

The district must now publish these findings in a local newspaper, and then work with Engineering Resource Associates to finalize a contract—using STATE of ILLINOIS CONTRACT FORMS under the auspices of IDOT

FISCAL IMPACT: None at this time. The expected final cost will be somewhere around \$60,000—which will be reimbursed to SPD by the State at 80% of the final total.

STAFF RECOMMENDATION: I recommend the Board Authorize the Executive Director to negotiate a final contract with Engineering Resource Associates with final authorization from IDOT using the their contract forms and required process.

PREPARED BY: Daniel Gible, Executive Director



BOARD ACTION:

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 24, 2017

STAFF RECOMMENDATION

AGENDA ITEM: TAX ABATEMENT: ALTERNATE REVENUE BONDS ORDINANCE 01-2017: Recommend Approval

BACKGROUND INFORMATION: In April of 2015, the Sycamore Park District issued \$1,620,000 in Alternate Revenue G.O. Bonds in order to refund the balance of the 2006 Alternate Revenue G.O. Bonds. The intent of this type of bond is that “alternate revenues”, not levied taxes, are to be used to repay this debt. Currently, the District is using a portion of our annual G.O. Bond to make the annual payment.

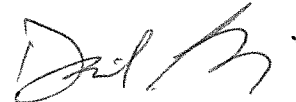
The county has record of all bonds issued by the District. They use this information to assist in determining the tax levy amount for debt repayment. Since taxes are not used to repay this Alternate Bond, the District has to formally communicate to the county to abate the taxes for this specific issuance. The ordinance is the appropriate form of communication necessary to do this.

FISCAL IMPACT: The amount payable for this bond in 2017 is \$173,025. This and the abatement are already in the approved budget.

STAFF RECOMMENDATION: Recommend approval of Ordinance 01-2017.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance.

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:

ORDINANCE NO. 01-2017

AN ORDINANCE abating the tax heretofore levied for the year 2016 to pay debt service on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A of the Sycamore Park District, DeKalb County, Illinois

* * *

WHEREAS, the Board of Park Commissioners (the “*Board*”) of the Sycamore Park District, DeKalb County, Illinois (the “*District*”), by ordinance adopted on the 28th day of April, 2015 (the “*Bond Ordinance*”), did provide for the issue of \$1,620,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Bond Ordinance) will be available for the purpose of paying the debt service due on the Bonds during the next succeeding bond year; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2016 to pay such debt service on the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Ordained by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2016 in the Bond Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of DeKalb County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2016 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect upon its adoption.

Adopted _____, _____.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS)
) SS
 COUNTY OF _____)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of DeKalb County, Illinois, and as such official I do further certify that on the ____ day of _____, _____, there was filed in my office a duly certified copy of Ordinance No. 01-2017 entitled:

AN ORDINANCE abating the tax heretofore levied for the year 2016 to pay debt service on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A of the Sycamore Park District, DeKalb County, Illinois

duly adopted by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, on the 24th day of January, 2017, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, _____.

 County Clerk of DeKalb County, Illinois

[SEAL]

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 24, 2017

STAFF RECOMMENDATION

AGENDA ITEM: SYCAMORE PARK DISTRICT BOARD OF COMMISSIONERS EXECUTIVE SESSION MINUTES BI-ANNUAL REVIEW

BACKGROUND INFORMATION: The Board is required to review Executive Session Meeting Minutes at least twice each year. The purpose of the review is to determine if a need for confidentiality continues to exist with respect to all or part of the meeting minutes. Minutes of “Closed Meetings” should only be released to the public after the Board has determined with certainty, that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential, and should only be released by the Secretary—not a Board member.

It would be best to keep minutes confidential when their release might cause hardship to the park district, individuals, or employees. I would add that there is also a need to protect the district in matters of on-going concern related to any one, or multiple reasons permitted by the law to hold executive sessions in the first place. Should minutes refer to matters that may still require confidentiality to protect the district on these legally allowed purposes for holding executive sessions, than those minutes should remain confidential.

The board receives a binder prior to each bi-annual review which contains the executive session minutes. The Recording Secretary has worked on that binder, and it has been provided to each Commissioner for review and consideration this month. The Executive Director would normally make recommendations as to which dates’ Executive Session Minutes should be released, and the Board may suggest additional items for the Board’s consideration. **AT NO TIME SHOULD THE BOARD COPY OR REMOVE ANY ITEM FROM THE BINDER OR MAKE IT AVAILABLE TO THE PUBLIC IN ANY WAY.**

Should discussion be needed about the Minutes, then the Board should convene an Executive Session to discuss those matters. Otherwise, the Board may take the action based upon the Recommendation of the Executive Director to release those minutes that the Executive Director indicates in the Recommendation. **All this information is strictly confidential information, and the Board has a fiduciary duty to treat the material that way.** Specific discussion of material contained in Executive Session Minutes should

only take place in Executive Session. Board action to release closed session minutes must be in open session.

The Board should consistently return the complete binder to the Secretary with no changes/removals/marks/copies at the first Regular Meeting immediately after the Board member receives the binder.

With all these matters for your consideration, the Executive Director began, several years ago, to "phase" the release of Executive Session Minutes, by year, since this had not been previously done. As of last June's bi-annual review, we have completed through 2014. Now, I have reviewed the minutes from 2015, and at this time I recommend keeping all of those items confidential.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: I have reviewed the Executive Session minutes found in the district's records. At this time, I recommend **from the year 2015 Executive Session Minutes there be no releases at this time, but that the Board authorize staff to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved more than 18 months ago.**

PREPARED BY: Daniel Gibble, Executive Director



BOARD ACTION: