

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, May 25, 2017**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, May 23, 2017.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, Tucker, Schulz and Commissioner Strack**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **None**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, Sarah Rex.

**Guests at the Board meeting were:**

Jack Votaw, DeKalb, IL

Kari Owen, DeKalb, IL

Zack Duggert,

**Regular and Consent Agenda Approval** – President Strack noted we are moving Agenda Item “Two Week Plan for Recreation Campus” to before public input.

**Motion**

Commissioner Tucker moved to approve the Regular Agenda with the changes and the Consent Agenda. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Approval of Minutes –**

**Motion**

Commissioner Schulz moved to approve the April 25, 2017 Regular Meeting Minutes. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Motion**

Commissioner Schulz moved to approve the April 25, 2017 Executive Session Meeting Minutes but to remain confidential. Commissioner Graves seconded the Motion.

**Voice Vote**

President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Claims and Accounts Approval**

**Motion**

Commissioner Tucker moved to approve and pay the bills in the amount of \$513,872.92.  
Commissioner Kroeger seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Correspondence –**

- Lamar Gibble Family
- Dave Smith Family

**Public Input –**

**Zach Duggert** – He said he was sorry for his actions and damages caused to the fields and would like to offer to pay for any damages and repairs needed.

**Jack Votaw** – He said he was sorry for causing damage on the fields.

**Two Week Plan for Recreation Campus –** Ken with Ringland Johnson gave his update on the Recreation Campus project.

**Positive Feedback –**

- Commissioner Kroeger noted in a period of time there will be a lot of guys out there. Might be good to show our appreciation and buy lunch. Good moral booster.
- President Strack noted that Jo thought out of the box when she found the shirt for someone and went above and beyond – very positive.
- Commissioner Graves commended Sarah and staff for the letter on the pool. It was done in a professional manner. He also noted excited to see the Weds & Friday night league dinners.

**Monthly Report –** Supt. of Golf Operations Kirk Lundbeck gave a report on the weather statistics for the season so far including the rain days, etc. He noted the 2 for Tuesday is going very well. The couples league is back again this year. Also on a few Fridays we will be doing a 9 & dine.

**Old Business**

**Annual audit Final Review** – Jennifer with Lauterbach & Amen presented the final Audit to the Board.

**Motion**

Commissioner Tucker moved to approve the Audit as presented. Commissioner Schulz seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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**Setting Date for Study Session** – None at this time.

**Authorize Contract with ERA for Phase II Trail Engineering** – Per Director Gibble this was on the agenda in case there were changes on the already approved contract. Nothing has been received yet so there is nothing to approve at this time.

**Open Meetings Training for Public Officials** – No update at this time.

**Status and Issues with the Swimming Pool**- Director Gibble noted he sent out an email. Supt. of Parks Donahoe was happy was comfortable with it. We have also received a tentative approval on connection of the two lifts. This will still be tested next week.

**Update on Natural Gas Contract -**

**Motion**

Commissioner Graves moved to approve the Natural Gas Contract as presented.  
Commissioner Schulz seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**New Business**

**Election Results** – Director Gibble noted that he received the information on the election showing that Michelle Schulz received 2359 votes and Ted Strack received 2011 votes. This allows us to do the swearing in. At this time, Ted Strack and Michelle Schulz were both sworn in.

**Sycamore Park District Annual Board Meeting and Election of Officers-** President Strack called the meeting to order at 6:52 pm. He then turned the meeting over to Director Gibble.

Director Gibble opened the floor for nominations for President.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
President	Ted Strack	Michelle Schulz	Ann Tucker	(5) Ayes

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Director Gibble closed the floor for nominations for President.

**Motion**

Commissioner Schulz moved to close the nominations for President. Commissioner Tucker seconded the Motion.

**Voice Vote**

Director Gibble called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Roll Call**

Director Gibble called for a roll call to vote on the nomination of Ted Strack for President. All commissioners present voted Aye. Motion carried 5-0.

Director Gibble then turned the balance of the nomination process over to the President Ted Strack.

President Strack opened the floor for nominations for Vice President.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
<b>Vice President</b>	<b>Michelle Schulz</b>	<b>Daryl Graves</b>	<b>Bill Kroeger</b>	<b>(5) Ayes</b>

President Strack closed the floor for nominations for Vice President for the coming year.

**Motion**

Commissioner Tucker moved to close the nominations for Vice President. Commissioner Schulz seconded the Motion.

**Roll Call**

President Strack called for a roll call to vote on the nomination. All commissioners present voted Aye. Motion carried 5-0.

President Strack opened the floor for nominations for Treasurer.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
<b>Treasurer</b>	<b>Jackie Hienbuecher</b>	<b>Ann Tucker</b>	<b>Bill Kroeger</b>	<b>(5) Ayes</b>

President Strack closed the floor for nominations for Treasurer for the coming year.

**Motion**

Commissioner Tucker moved to close the nominations for Treasurer. Commissioner Schulz seconded the Motion.

**Roll Call**

President Strack called for a roll call to vote on the nomination. All commissioners present voted Aye. Motion carried 5-0.

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The following positions will be filled as follows:

**Secretary:** Daniel Gible

**Recording Secretary:** Jeanette Freeman

**Legal Services:** Ancel Glink

**Audit Services:** Lauterbach & Amen, LLP

**IAPD Legislative Contact:** Commissioner Tucker

**Board Member Delegate to State Conference:** Commissioner Tucker

**FOIA Officers:** Daniel Gible, Kirk Lundbeck– will remain as indicated/recommended.

**Open Meetings Act Official:** Board President and Vice President– will remain as indicated/recommended.

**ADA Coordinators:** Kirk Lundbeck and Dan Gible.

**Plan Commission Representative:** Commissioner Schulz- will remain as indicated/recommended.

#### **Motion**

Commissioner Tucker moved to approve all the appointments. Commissioner Kroeger seconded the Motion.

#### **Roll Call**

President Strack called for a roll call to vote on the nomination. All commissioners present voted Aye. Motion carried 5-0.

President Strack Closed the Annual Meeting for 2017.

**Emergency Expense on Kishwaukee Shoreline** – Director Gible noted that with all the rain this year he and Supt. of Parks Donahoe are both concerned about the area south of the 10<sup>th</sup> tee. From there south to the bridge at 15 erosion on east side is getting very bad. He asked Encap to give us a quote for the same treatment as done in other areas for us. It is a little over \$20,000 and he wanted to make sure the Board is aware of this. He will probably wait till late summer to sign the contract when the river is lower.

**Policy on Medical Insurance Compensation** – Director Gible wanted to check with the Board before doing more work on this. There are some park districts to allow their employees that are covered by their agencies medical insurance to wave insurance. The sign a release that they are not covered by the park insurance. The Park saves a little over \$10,000 and we give half of it back to the employee in 26 equal payments in their payroll. Before making a formal policy he wanted to let the board know to see if any questions on this. If the Board approves proceeding with this, he will bring back to the board more details and figures.

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**Public Input –**

President Strack asked about the trees getting replaced the didn't make it and if the company will pay for this. Supt. of Parks Donahoe noted he has come up with a list of the trees to be replaced and he is working on trying to get with the company.

President Strack noted at the last meeting it was talked about the medical coverage on the volunteer medical accident limit of \$5000 per occurrence and if this was checked into. He feels this seems very low and wanted it looked at more.

Commissioner Kroeger noted on the course between 15 and 16 he thought there used to be more of a permanent fence there. He has noticed kids from Youth Baseball going to games pass through between the tee box and the green. Supt. of Parks Donahoe noted he will talk to the commissioner of the leagues and let them know.

**Motion**

The Board adjourned the Regular Session at 7:10 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Graves.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District