

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, June 27, 2017**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 5:57 p.m. on Tuesday, June 27, 2017. The meeting started at the Sycamore Park District Pool and then moved to the Maintenance Building.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Schulz and Commissioner Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner Graves and Commissioner Tucker.**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, Sarah Rex, Pool Manager Derek Stenberg and Intern Kevin Gordon.

The meeting started out at the Pool, where Supt. of Parks Donahoe and Pool Manager Derek Stenberg showed everyone all the ADA and other improvements that were made to the pool and pool area. They also went over all the mechanicals for the pool and hot tube. The meeting was then moved over to the Maintenance Building located at 435 Airport Road.

Guests at the Board meeting were:

Michelle Dittbenner, Ringland Johnson
Ken Hesselbach, Ringland Johnson

**Regular and Consent Agenda Approval –
Motion**

Commissioner Schulz moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

**Approval of Minutes –
Motion**

Commissioner Schulz moved to approve the May 23, 2017 Regular Meeting Minutes.
Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

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Claims and Accounts Approval

Motion

Commissioner Kroeger moved to approve and pay the bills in the amount of \$1,155,352.25. Commissioner Schulz seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

Correspondence –

- Clubhouse Rental – Jay & Brenda Hunt
- Sarah Rex – Moment of Truth
- Amy Doll – Director DeKalb Park District
- Methodist Church Outing

Public Input – None

Positive Feedback –

- Commissioner Kroeger asked how the Storm tournament went. Supt. of Parks Donahoe noted it went great besides the Friday am rain. The games were only delayed by about ½ hour and the rain didn't affect the parking. He said the Storm people were very happy with everything.
- Commissioner Strack noted that he and Dan were presented a check for \$20,000 from Silverthorne through Sycamore Youth Baseball.

Monthly Report – Supt. of Parks Donahoe - His report was the tour of the Pool and the improvements made.

Old Business

Construction Management Report – Ken and Michelle with Ringland Johnson gave an update on the construction status, changes orders and budget status.

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Setting Date for Study Session – None needed at this time.

Open Meetings Training – President Strack is working on his. Commissioner Schulz has turned hers in.

Policy on Medical Insurance Compensation – Director Gibble noted this is a follow-up from last month. He had promised to bring back the numbers, so he presented a fiscal implication of changing our policy regarding health insurance. He recommends approval of the Opt Out Policy for Medical Insurance only. If approved staff will bring the board next month a revision in the Personnel Policy language.

Motion

Commissioner Schulz moved to approve the Policy Change as recommended.
Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

Sign Policy – Director Gibble noted this was talked about before. Now Sarah has come back with the incoming electronic message board and her efforts to address our signage overall. This is a policy that we recommend approval. Program Supervisor Rex noted we get a lot of questions and this policy should help staff answer those questions.

Motion

Commissioner Schulz moved to approve the Sign Policy as presented. Commissioner Kroeger seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

New Business

Change Meeting Date for July Regular Meeting - Director Gibble noted if we change the meeting date we need to do a notice in the paper. The Board approved the meeting date change to July 18th.

Adoption of Prevailing Wage Ordinance #06-2017

Motion

Commissioner Schulz moved to approve Prevailing Wage Ordinance #06-2017.
Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent

Annual Review of Board By-Laws – Director Gible noted he has no recommendations this year, but it is an annual requirement. The board has before them the current By-Laws and if the board wants any changes that can be done at the next meeting.

Motion

Commissioner Schulz moved to approve the Board By-Laws as presented as is.
Commissioner Kroeger seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

Quarterly Capital Funds Update – Supt. of Finance Hienbuecher noted this has been updated through this board meeting.

Public Input

- Kevin Gordon-Intern introduced himself. He noted he has been interning since June of this year. He has worked with staff on numerous things including working on golf course maintenance and golf outings. Also, he has been working with Lisa and Derek at the Pool along with concessions. He is very glad to be here and very appreciative. He is in the Graduate Master's Program for Sports Management and he is looking to go into something like Parks and Rec as well as campus recreation with a University.
- Supt. of Parks Donahoe noted Kevin has been a really good sport and stays positive no matter what we have thrown at him.
- Director Gible noted he works very hard.

President Strack asked about the trees that need to be replaced. Supt. of Parks Donahoe noted the company will be replacing the dead ones probably in the fall.

Motion

The Board adjourned the Regular Session to go into Executive Session at 7:27 pm on a motion made by Commissioner Schulz for the reasons listed below. The motion was seconded by Commissioner Kroeger.

Roll Call

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent

#5 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

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The Board convened to Executive Session at 7:30 pm. The roll was called with Commissioners Kroeger, Schulz, and Strack present along with Recording Secretary Jeanette Freeman and Director Gibble.

Motion

The Board adjourned the Executive Session at 7:51 p.m. and reconvened to Regular Session on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent.

Motion

The Board adjourned the Regular Session at 7:51 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Tucker were absent

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District