

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, July 24, 2018**

The first part of the regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Community Center located at 4480 S. Airport Road in Sycamore, Illinois is called to order at 5:015 p.m. on Tuesday, July 24, 2018.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, Schulz, Tucker, and Strack.** Also present was Director Gibble, Jeff Donahoe, Jackie Hienbuecher, and Theresa Tevsh.

The Board and staff went on a tour of the Community Center.

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:06 p.m. on Tuesday, July 24, 2018.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Schulz, Tucker, and Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves at this time. He arrived at 6:05 pm.**

Staff members present were Jeanette Freeman, Director Gibble, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, and Theresa Tevsh.

Commissioner Graves arrived at 6:05 pm.

**Guests at the Board meeting were:**

John Mayer – ERA

Derke Price- Ancel Glink

**Regular and Consent Agenda Approval –  
Motion**

Commissioner Strack moved to approve the Regular Agenda and the Consent Agenda with pulling Supt. of Recreation Board Report. Commissioner Tucker seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0

Commissioner Strack noted he wanted to have a discussion on the changes at KSRA. Director Gibble noted this will be covered later in the meeting.

**Approval of Minutes –  
Motion**

Commissioner Schulz moved to approve the June 26, 2018 Regular Meeting Minutes and June 26, 2018 Executive Session Minutes. Commissioner Strack seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Claims and Accounts Approval  
Motion**

Commissioner Strack moved to approve and pay the bills in the amount of \$358,394.40. Commissioner Tucker seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Correspondence –**

First National Challenge  
DeKalb County History Center – Michelle Donahoe

Regarding the First National Challenge correspondence, President Kroeger noted that in the past we have donated almost \$500.00 and one year it was \$1000.00. He would like to hear from the Board about the donation for this year. There was discussion on this and there was a consensus on the Board to go with the \$500.00 donation.

**Public Input –**

Commissioner Strack noted he has been approached by Mark Hebble regarding Frisbee Golf. He is asking the Board to think about this in the down the road planning.

Commissioner Strack noted there is a world promotion on planting a billion trees. He would like the Park District to become engaged in this.

Commissioner Strack asked that he would like the Park District to give consideration to having a live person answering the phones.

Commissioner Strack noted he did some number crunching on the bonds. He handed out information on the bonds and he went over the different scenarios. Director Gibble noted they are keeping an eye on the rates.

Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday July 24, 2018  
**P 3**

### **Positive Feedback –**

Director Gibble noted that Kirk Lundbeck had given him some exciting news that he would like Kirk to share. Kirk Lundbeck then noted the Spartan Open was rained out and was not going to be rescheduled. This was lost revenue, so he called Group Golfer to run something. He was able to have this run for two days and made up the loss of the Spartan Open Outing revenue.

Kirk Lundbeck also noted that despite have the storm damage and not having the 18 bridge, Sycamore Golf Club has been named the Best Golf Course in DeKalb County for the eight year in a row.

Commissioner Graves noted he would like to tell Kirk and staff he appreciated everything they did to try and make the Spartan Open happen.

President Kroeger noted he has been asked if there could be signs by a neighborhood park to have the traffic slow down. Director Gibble noted that would be a County issue and he will talk to them again. Commissioner Schulz suggested talking to the Township also on this.

**Monthly Report – Supt. of Recreation Theresa Tevsh–** Theresa noted that Julie with KSRA is heading to another position. They are in the process now of interviewing for her position. The Programmer is also leaving, but the KSRA Board felt they wanted to get the Director in place and let that person hire the new Programmer.

She also noted that Mark Hepple dropped off at our Open House 42 signatures wanting the Frisbee Golf and she is keeping these on file. Director Gibble noted there is a core group of individuals that are avid about this. He told Mark he would get back to him after our meeting.

Theresa noted July is Parks & Recreation Month and we have had different things going out to promote this. They did a promotion at the Open House and sold 10 24/7 Memberships at the Pass Rate and sold 7 Pathway Fitness Memberships that day. Attendance in the building is good and she went over figures for attendance for the building and the Splash Pad.

### **Old Business**

Ordinance 06-2018: Sycamore Park District as Sole Provider of Food, Beverage and Other Sales -

#### **Motion**

Commissioner Schulz moved to approve Ordinance 06-2018: Sycamore Park District as Sole Provider of Food, Beverage and Other Sales as presented. Commissioner Strack seconded the Motion.

#### **Roll Call**

President Kroeger called for a roll call to approve Ordinance 06-2018 as presented. All commissioners present voted Aye. Motion carried 5-0.

At this time the meeting went into an Executive Session.

**Motion**

The Board adjourned the Regular Session to go into Executive Session at 6:52 pm on a motion made by Commissioner Schulz for the reason listed. The motion was seconded by Commissioner Graves.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The Board convened to Executive Session at 6:54 pm. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Tucker.

The roll was called with Commissioners Graves, Schulz, Strack, Tucker, and Kroeger present along with Recording Secretary Jeanette Freeman, Director Gibble, Jackie Hienbuecher, Jeff Donahoe, Theresa Tevsh, Counsel Derke Price and John Mayer with ERA.

**Motion**

The Board adjourned the Executive Session at 7:20 p.m. and reconvened to Regular Session on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Schulz.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Review Status of Legacy Campus Construction** – Director Gibble noted they are still trying to get Ringland Johnson and Farnsworth to schedule an onsite walk through. The punch list is getting shorter but there are items that have been taken off prior lists but we do not consider corrected so we consider them still on the list. President Kroeger noted the water issues are a big issue and we could have significant damage. He noted that Brent Johnson needs to be notified and we should make no more payments until these problems are resolved. He asked Director Gibble to email Brent Johnson and he will follow-up.

**Action on the Main Bridge -**

**Motion**

Commissioner Tucker made a motion to move from accepting the renovation bids to the replacement bids received during the emergency action. The motion was seconded by Commissioner Graves.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Storm Drainage Issues** – Director Gibble noted the City noticed the two outlets problems that are supposed to be at different elevations. Ringland Johnson first response was that with all the rain we have had sentiment filled in there and hard to tell what's at what level. Farnsworth said they need to see the As Builts to show it was done to plan before going further.

**Consider Additional Playground Donation** – Director Gibble noted he has received a letter from Kathy Countryman indicating that the playground that we gave the \$1000 to would be available during non-school hours for the public. He is bringing it back to the Board to consider an additional donation. They are within \$7000 of their goal. Director Gibble noted he believes the School Board gave this teacher permission to raise money for this playground and is not being funded by the School District. Commissioner Strack suggested that we will match the next donation dollar for dollar up to \$1000.00 if the School District donates.

**Motion**

Commissioner Strack made a motion to approve matching up to \$1000.00 what the School District puts in between now and the end of their fundraising campaign. The motion was seconded by Commissioner Schulz.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**New Business**

**Bi-Annual Review of Executive Session Minutes** –

**Motion**

Commissioner Strack made a motion to authorize staff to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved more than 18 months ago. The motion was seconded by Commissioner Schulz.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**MOU with Family Services Agency** – Supt. of Recreation Theresa Tevsh noted that the Club 55 moved from the Clubhouse to the Community Center in May. It is going great and they are seeing the numbers increase. Some of them are buying Track memberships and other memberships. She went over some of the things and activities they do now.

**Motion**

Commissioner Tucker made a motion to approve the MOU with Club 55 in our facilities. The motion was seconded by Commissioner Strack.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Study Session : OSLAD/Soccer Complex and Ball Diamond Complex Refresher -**

Director Gibble informed the Board the OSLAD Grant applications will open August 1st. Terri Gibble and John Mayer from ERA have started the process to get all the information together that we will need for this.

He then went over the projects we will do if we receive the Grant and the order they would be done in. He wanted to update the Board, so he went over the figures. President Kroeger suggested notifying the neighbors regarding the changes in the sports complex should we decide to do the grading work this fall. Director Gibble noted that we will when we get the information on if we get the Grant.

**Public Input -**

Commissioner Strack noted he wanted to give an update on the Plan Commission. The parking at the Meiers Store came up and they are reducing the amount of parking spaces required. The other thing was getting the Liquor Store probably zoned for them to rent the U-Haul's from there.

**Motion**

The Board adjourned the Regular Session to go into Executive Session at 7:56 pm on a motion made by Commissioner Tucker for the reasons listed below. The motion was seconded by Commissioner Schulz.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday July 24, 2018  
**P 7**

The Board convened to Executive Session at 8:02 pm on a motion made by Commissioner Schulz for the reasons listed. The motion was seconded by Commissioner Tucker. The roll was called with Commissioners Graves, Schulz, Tucker, Strack and Kroeger present along with Recording Secretary Jeanette Freeman, and Director Gibble.

**Motion**

The Board adjourned the Executive Session at 8:26 p.m. and reconvened to Regular Session on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Strack.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Motion**

The Board adjourned the Regular Session at 8:26 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Tucker.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District