

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, August 28, 2018**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:01 p.m. on Tuesday, August 28, 2018.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Schulz, Strack, Tucker, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, and Theresa Tevsh.

Guests at the Board meeting were:

Dave Phillips – Speer Financial
Adam Gold – Speer Financial
Michelle Binns – PFM
Brian Gregory – City of Sycamore
Mayor Lang – City of Sycamore

**Regular and Consent Agenda Approval –
Motion**

Commissioner Schulz moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Tucker seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Approval of Minutes –
Motion**

Commissioner Tucker moved to approve the July 24, 2018 Regular Meeting Minutes.
Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes – cont'd

Motion

Commissioner Tucker moved to approve the July 24, 2018 Executive Session Meeting Minutes to remain confidential. Commissioner Schulz seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Graves moved to approve and pay the bills in the amount of \$202,051.21. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence –

Sycamore Police Dept. – Jim Winters
Cornerstone Christian Academy Thank You
Pay-It-Forward House Thank You

Public Input –

Positive Feedback –

- Commissioner Graves complimented and thanked Director Gible and staff. He is hearing great feedback on all projects.
- Commissioner Strack noted the YTD financials shows we are ahead of plan if you remove the Vision 2020.
- President Kroeger noted that Melissa Dobberstein helped with a life saving over the weekend and we should do something at the next board meeting.

Monthly Report – Supt. of Parks & Facilities Jeff Donahoe – He noted he has talked to the Board before about the energy efficiency programs. He went to a seminar last month to get the facts on the programs. Our new building is already teched out, but our older buildings are the older tech. He contacted AEA Energy to come out and access our buildings and all lights and they did an analysis. There are rebates that we can get if we put in the new LED lights along with the savings that we would get. He wanted to give the Board information on this, so they can decide in the future if we want to change over to the LED lights.

Plan Commission Report – Commissioner Ted Strack – He noted the City Council gave the final approval for the County Liquors U-Haul business.

Study Session – Bond Issues: Director Gibble introduced Dave Phillips and Aaron Gold with Speer Financial, along with Michelle Binns from PFM. He noted his intent is not to decide tonight on this, but to start the discussion. Director Gibble handed out spreadsheets with the different scenarios. Dave Phillips and Michelle Binns talked to the Board timelines, interest rates to help the Board with making the decision. Director Gibble assured the Board that he is keeping an eye on the interest rates.

Old Business

Enterprise Zone Presentation – Brian Gregory – Brian gave a presentation on the Enterprise Zone and what is involved in this. Companies could contact Cities directly before, but now everything goes through the State.

Review Status of Legacy Campus Construction – Director Gibble noted that Ringland is really trying to close out the punchlist.

Succession Planning – Commissioner Schulz noted she emailed everyone the Executive Director job description as it is now. She asked the Board to rank in importance and bring to the September meeting. President Kroeger asked everyone to come up with names from the community to take the place of Commissioner Tucker if she resigns. Director Gibble noted the packets for election will be handed out to potential candidates on the same day as the press release goes out. He noted that in September it will be announced what positions are available.

Action on the Main Bridge at the Golf Course – President Kroeger noted there was going to be a hearing on this, but the engineer was not able to make it. So, this is in a holding pattern for now.

Engineering Services Contract: Trail Project Segment 1-Forest Preserve to Old Mill Park-
Director Gibble noted he recommends approval.

Motion

Commissioner Strack moved to approve the contract with ERA as presented.
Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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New Business

Grant Writing Professional Services Agreement – Director Gible noted the Board had authorized to proceed, but now need to formally approve it.

Motion

Commissioner Strack moved to approve the Grant Writing Professional Services Agreement as presented. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

IDNR Grant Resolution – Director Gible noted we had to do this for other grants and it is required by IDNR that the Board passes to make sure they are aware of it.

Motion

Commissioner Schulz moved to approve the Resolution as presented. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Public Input -

- Commissioner Strack noted he would like to have a live person answering the phone.
- President Kroeger noted he had a request from someone regarding the plaques inside the Concessions baseball stand. They are asking if these can be placed on the outside of the building so they are more visible. He is asking to see if this can happen to acknowledge these groups that help build things.
- Commissioner Schulz suggested taking the smaller sign and put on the outside concessions wall. Then take the larger plaque with all the names on it and build a Kiosk with the plaque on the fireplace. The sports complex could then be the Trades Park.
- Commissioner Strack suggested doing a rededication when all the improvements are done.
- President Kroeger asked if Director Gible had heard anything on the signage at Wetzel Park. Director Gible noted the County and the Sheriff had a meeting out there to check it out.

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Director Gibble noted he sent information to the Board about grading in advance of the grant. He called 3 excavators to see if they were interested in exchanging naming rights for a discount. We would still have to go through the formal bidding process. He asked the Board if there is interest from the excavators in putting a deduction on the bid, take the grading out of the grant application, but if not then leave the grading in the grant application. There would be some additional costs to split this off. We have to decide now if we want the grading in the grant application. There was a consensus on the Board to allow Director Gibble to make the decision. Director Gibble noted he will talk to the Board on what he is hearing before making a decision on this.

Motion

The Board adjourned the Regular Session at 8:25 p.m. on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Schulz.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District