

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, August 25, 2020**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Maintenance Building, located at 435 Airport Road, Sycamore, Illinois is called to order at 6:03 p.m. on Tuesday, August 25, 2020.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Doty, Graves, Schulz, Strack and Kroeger.**

President Kroeger noted at this time he wanted to acknowledge we lost a long-time employee this past weekend. Bob was employed here since he was 21 one years old. He passed away at 57 so 36 years of dedication to this Park District is unbelievable. He thanked everyone that reached out to the family.

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None**

Staff members present were Jeanette Freeman, Director Gibble, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, Theresa Tevsh, and Sarah Rex.

Guests: None

Regular and Consent Agenda Approval –

Motion

Commissioner Schulz moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes –

Motion

Commissioner Schulz moved to approve the July 28, 2020 Regular Meeting Minutes. Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Schulz moved to approve the September 30, 2019, October 21, 2019, January 13, 2020, January 22, 2020, January 29, 2020, and June 29, 2020 Special Search Committee Meeting Minutes. Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Schulz moved to approve the March 3, 2020, March 11, 2020, July 13, 2020, July 14, 2020, and July 16, 2020 Special Meeting Minutes. Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Schulz moved to approve the March 31, 2020 and June 2, 2020 Executive Session Meeting Minutes to remain confidential. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Schulz moved to approve the March 2, 2020, March 11, 2020, July 13, 2020, July 14, 2020, and July 16, 2020 Special Meetings Executive Session Meeting Minutes to remain confidential. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Schulz moved to approve the June 19, 2020, June 29, 2020, and July 2, 2020 Search Committee Executive Session Meeting Minutes to remain confidential. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Strack moved to approve and pay the bills in the amount of \$51,204.90.

Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence – None

Public Input

Director Gibble noted that Jackie also lost a sister recently and our thoughts and prayers are with her also.

Positive Feedback – None

Monthly Report – Supt. of Golf Operations handed out a timeline on Bridge #4, Hole 15. He then went over the timeline and gave more details on the project.

Commissioner Graves congratulated Kirk, Jeff, and staff on receiving DeKalb County Finest Golf Course award and he thanked everyone.

Old Business

Introduction of New Executive Director – President Kroeger noted that Jonelle Bailey is our new Executive Director. Her official starting date is August 31st. On behalf of the Board they are very excited to have her here. He noted that he, Dan and Jonelle met to go over the list of transition items to do and who to meet. There is a timeline that Jonelle and Dan have put together for the next 6-8 weeks. President Kroeger noted Dan has had meetings with the superintendents to get them up to speed on certain topics so they will be well versed in case Jonelle needs anything.

Update Regarding the MMNH – Supt. of Recr. Tevsh noted Burpee Museum staff member has been picking up some of the collection each week on their way to work. She is trying to get a meeting with the Museum Board, Dan, Bill and Jonelle so we can get an update on their timeline. Director Gibble noted he may be coming to our Board later to help the Museum expedite removal of some barriers on some of the animals.

New Business

First Draft of Survey Findings Summary Report – Sarah noted that the Board has Ron Vine's first draft of the summary. He will be at the September board meeting virtually to go over the information. She noted there was an awesome response. We shoot for 10% and we had a 15% response. Director Gibble informed the Board to email Sarah if they would like to see anything else.

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Semiannual review of Executive Session Minutes -

Motion

Commissioner Strack moved to approve as recommended that no Executive Session Minutes be released but authorizes staff to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session minutes were approved more than 18 months ago. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Recommendation for Future Study Sessions – Director Gibble asked the Board to come to the September meeting with dates in October and November that will work for them. President Kroeger noted it would be good idea to have some study sessions while both Directors are still here. Director Gibble noted the October one could be a review of what we have done and then Jonelle can frame out how she would like to approach the process from then on. It was decided to schedule a study session for Tuesday, October 13th.

Public Input – None

Motion

The Board adjourned the Regular Session at 6:40 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Doty.

Roll Call Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District