

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, November 24, 2020**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:02 p.m. on Tuesday, November 24, 2020.

Vice President Schulz read off the Zoom information from the agenda.

Will the recording secretary please call the roll.

Motion

Commissioner Strack made a motion to permit Commissioners Doty, Kroeger, and Strack to participate remotely. Commissioner Doty seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioner Schulz.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **Commissioner Doty, Kroeger, and Strack.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves.**

Staff members present were Director Jonelle Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Theresa Tevsh.

Guests: None

Regular and Consent Agenda Approval –

Motion

Commissioner Strack moved to approve the Regular Agenda and the Consent Agenda. Commissioner Kroeger seconded the Motion.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Approval of Minutes –

Motion

Commissioner Strack moved to approve the October 27, 2020 Regular Meeting Minutes. Commissioner Kroeger seconded the Motion.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Claims and Accounts Approval

Motion

Commissioner Strack moved to approve and pay the bills in the amount of \$75,393.48.
Commissioner Doty seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Correspondence –

- Hartmann Family Thank You
- Swedberg Family Thank You
- Sycamore Lions Club Thank You
- PDRMA Wellness Grant

Public Input –

Positive Feedback – None

Monthly Report – None

Old Business

MMNH Update: Supt. Tevsh noted she has the Notice to Vacate effective 11-19-20. The Museum is out and the contents now belong to the Park District. It is a mess in there. Two charities have come through to pick up some of the contents and we have copies of their 501C3. We will try this for another week or two and then look into disposing of the rest. She will have an update at the December meeting.

At this time there was motion to move the General Obligation Bonds to this point in the agenda.

Motion

Commissioner Strack made a motion to move the General Obligation Bond to this point in the agenda. Commissioner Kroeger seconded the Motion.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Award Bid for 2020B – Supt. Hienbuecher noted that Aaron with Speer Financial is here to give us the information on the bid award. Aaron noted this was a very competitive sale with 5 bids. The winning bid was 0.764% from the Park Ridge Community Bank. It was very tight bidding and good competition yesterday. He anticipates closing on December 8th and it is a one-year issue with the final maturity on November 1 of 2021. With the rate being so low it allowed for an additional \$6000 to be added. He is recommending awarding to Park Ridge Community Bank at the revised amount of \$549,720.00 at the 0.764%.

Award Bid for 2020B – cont’d:

Motion

Commissioner Strack moved to approve awarding the bid to Park Ridge Community Bank at the rate of 0.764% for the amount of \$549,720.00. Commissioner Kroeger seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Ordinance 07-2020 An Ordinance providing for the issue of approximately \$549,720.00 General Obligation Limited Tax Park Bonds, Series 2020, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof -

Motion

Commissioner Strack moved to approve Ordinance 07-2020. Commissioner Kroeger seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Construction Update:

- Supt. Donahoe noted that 15 Bridge is open now and they worked on the fence replacement today. It has gone really well, and the landscaping will be completed in the spring.
- Supt. Donahoe noted the Ovitz Park is open with a rope around it with signs. The rope is to keep people from running through the landscape blanket on the seed. There have already been kids out there.
- Supt. Donahoe noted that on the trail they have driven in the metal pilings for the concrete abutments. They are now bringing in the timbers needed and pouring the concrete approaches.

Park Naming: Director Bailey noted that Sarah did reach out to Mrs. Johnson about switching from the soccer complex to the sports complex. She was ecstatic and said it makes her very happy and she is 100% for it. Director Bailey and Sarah are looking into a type of memorial foundation to help honor the other people involved and will update in December.

Trails – City Property Transfer update: Director Bailey noted for Segment 1, we put into place a resolution to be signed in December that will be submitted to the City once the board approves. Then the City will start the transfer paperwork for the deed so we can have access for the trail. This would be the end component for Segment 1, and we are currently in appraisal format for the other parcels for Segment 2.

New Business

Determine the amount of money estimated to be raised by taxation for the year 2020 Tax Levy: Supt. Hienbuecher noted she has the information on the calculation, and she included two different options. She needs the option the board wants to go with. There was a consensus on the board to go with Option 1.

Resolution #05-2020 A resolution determining the amounts of money exclusive of the election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Sycamore Park District.

Motion

Commissioner Strack moved to approve Resolution 05-2020. Commissioner Doty seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

KSRA Agreement: Director Bailey noted the current agreement between all the members of KSRA will be expiring and this is to renew the agreement. It has already been reviewed by our counsel Ancel Glink. They are changing the length of term from seven years to three years.

Motion

Commissioner Strack moved to approve the KSRA agreement as presented.
Commissioner Kroeger seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Sexual Harassment Training: Supt. Tevsh noted this training is mandatory in the State of Illinois. The management team looked at three organizations and they felt the BCG Learning Solutions has more than the other two organizations. Supt. Hienbuecher noted there is no action needed on this. There are education dollars budgeted for not spent yet that can be used on this.

Golf POS System: Supt. Lundbeck noted his staff recommendation has all the information on this.

Motion

Commissioner Kroeger moved to approve the new Golf POS system. Commissioner Strack seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Approval of Auditor: Supt. Hienbuecher noted she had nothing to add to her staff recommendation.

Motion

Commissioner Strack moved to approve retaining Lauterbach & Amen. Commissioner Doty seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Appointment of Director Jonelle Bailey as Secretary:

Motion

Commissioner Strack moved to appoint Director Jonelle Bailey as Secretary of the Park District. Commissioner Doty seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Capital Funding Plan 2021-2025 – First Draft: Supt. Hienbuecher noted this is the first draft with the intent to present the final at the December board meeting. There was some discussion on this.

Update – COVID-19 Planning: Supt. Tevsh noted that as of Friday we went into Tier 3 of the mitigation. We have put out an update on the website and Facebook. We are following very closely the guidelines from IDPH. The building is open to members, but no walk ins. All of our recreation classes have been paused or cancelled. The outside events are still a go and staff are trying to come up with new outdoor options. Commissioner Schulz noted she is amazed how staff is able to reinvent and pivot as we go through this. Supt. Tevsh noted we will be having a staff reduction at the service desk and go back to one staff at the desk at all times until further notice.

Commissioner Kroeger noted we lost one of our part time golf staff Ron Razniewski. He was just a great person and liked by everyone.

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P 6

Director Bailey noted that she would like to officially announce that if we meet in person for the December meeting it will be at the Clubhouse at 940 E. State Street. Since officially announcing the location, we will not have to have special meeting. Otherwise, they will be Zoom depending on COVID mitigations.

Public Input –

Motion

The Board adjourned the Regular Session at 6:50 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Kroeger.

Roll Call Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District