



3-23 POLICY ON ACCOMMODATING DISABILITIES

No qualified individual with a disability shall, based on the disability, be excluded from participation in, or be denied the benefit of the services, programs, or activities of SYCAMORE PARK DISTRICT, or be subject to discrimination by SYCAMORE PARK DISTRICT.

It is the intent of this policy to establish an internal complaint system to provide for prompt and equitable resolution of complaints alleging any action by SYCAMORE PARK DISTRICT that would be prohibited by the Americans with Disabilities Act (ADA, or Title II rules).

Any individual who believes that he, she or a specific class of individuals has been subjected to discrimination on the basis of disability may file a complaint with SYCAMORE PARK DISTRICT. The complaint must be filed in writing, or other permanent record, by the complainant or by an authorized representative within thirty (30) calendar days from the date of the alleged discrimination unless the time for submission is extended by SYCAMORE PARK DISTRICT due to good cause shown. The complaint must include the following:

- The complainant's name, address, and telephone number.
- The relationship of the complainant to SYCAMORE PARK DISTRICT.
- The nature of the complaint including the specific service, program or activity and persons involved.
- If known, the specific section of the ADA or the Title II rule under which the alleged violation took place.
- The date of the alleged violation.
- The remedy or relief sought.

The complaint should be directed to: Sycamore Park District
480 S. Airport Road
Sycamore, IL 60178
Attention: Executive Director

Adopted on:

Revised on:
November 2021