



## **5-5 POLICY ON TAPE RECORDING**

It is a violation of SYCAMORE PARK DISTRICT policy and Illinois law to record conversations with a tape recorder or other recording device (except for those required by the Open Meetings Act and the Freedom of Information Act) unless prior approval is received from your immediate supervisor and all parties to the conversation give their consent.

Violation of the policy may result in disciplinary action, up to and including dismissal.

Adopted on:

Revised on:  
November 2021