

**Minutes of the Special Meeting Study Session of the Board of Commissioners
Sycamore Park District
Tuesday, November 3, 2015**

President Strack called the meeting to order at 6:30 p.m.

The Special meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:30 p.m. on Tuesday, November 3, 2015.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, Schulz, Tucker, and Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **None**

Staff members present were Director Dan Gible, Supt. of Finance Jackie Hienbuecher, Supt. of Parks Jeff Donahoe and Recording Secretary Jeanette Freeman. Counsel Derke Price was also present.

Guests Present at the meeting were:

None

Agenda

Commissioner Schulz moved to amend the agenda and move Items 3, 4, and 5 before Item 2. Commissioner Tucker seconded the motion. Motion carried 5-0.

Discussion of Options, Limits, and Possible Actions Related to Park Donations and Annexation Agreements. Director Gible noted that counsel's memo to the Board stated there are a few approaches to address the potential three future parks. The District needs to decide if we are willing to take the next steps. Counsel Derke Price noted that in the annexation agreement between the City and the Developer the City required park land donation. We need the Cities cooperation on this. The City is the only one that can force the developers to do what they are supposed to. There was more discussion on this. Derke suggested having a joint meeting with the City to talk about the things that both parties want. The Board came to a consensus to request a joint meeting with the Park District and the City.

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Abatement Policy – Director Gibble noted this was discussed at the last meeting. The City is wanting us to agree to the 5 year abatement. He will address this in the letter to the City also.

Impact Fees – President Strack shared with the Board his conversations with the Ad Hoc Committee. He noted the City made a presentation initially on how impact fees are calculated and what they feel is appropriate going forward. He made his presentation at the last meeting and feels it was well received. He discussed what was talked about at his presentation.

Matters Related to Action 2020

Fundraising – This will be discussed at the next Fundraising Committee Meeting.

Work in Lieu of Monetary Donations – Director Gibble asked if someone wants to donate work, how does the Park handle this. Counsel Derke Price noted they can donate in kind services, but not the labor of the employees because of prevailing wage. However, if you have a company that is exempt from the prevailing wage, then the labor can be donated.

Altering the Timing of Projects – Director Gibble noted these spreadsheets is the first shot at looking at cash flow. When we get a little further down the road with the campus project design development, if it looks like the other grants are still possibly dead in the water he may ask to take formal action on the timeline.

Adopt Recognition of Employee Service for Sick Leave – Director Gibble noted the Board has what was discussed last time with one change. He is now suggesting we go to eight weeks and not the four weeks. This would give us time to look at the Shared Leave Policy that can be passed later. This was talked about at the all staff meeting and seemed supported by staff that they would give something to a Shared Leave. He is asking the Board in the interim in recognition of Bob Swedbergs 30 years of service to the Park District award him a one time non recurring eight weeks of additional sick leave.

MOTION

Commissioner Schulz made the motion to award Bob Swedberg in recognition of his 30 years of service to the park District a one time non recurring eight weeks of additional sick leave. Commissioner Kroeger seconded the motion.

ROLL CALL

President Strack asked to call the roll. All Commissioners voted “YES”, and the motion carried 5 to 0.

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Pending Tax Caps – Director Gibble noted he and Supt. of Finance Hienbuecher just attended a Legal Symposium. They were told it will most likely pass that there will be no tax increase for two years. He just wanted the Board to be aware of this. We are going to issue a levy assuming we will get the CPI. This bill does not include any money from new EAVs.

Award Contract for Audit Services – Supt. of Finance Hienbuecher noted her staff recommendation shows they reviewed 5 proposals. The lower one came from Lauderbach, so she is recommending to accept the bid from Lauderbach for another three years.

MOTION

Commissioner Tucker made the motion to accept the bid from Lauderbach for Audit Services for another three years. Commissioner Schulz seconded the motion.

ROLL CALL

President Strack asked to call the roll. All Commissioners voted “YES”, and the motion carried 5 to 0.

Executive Director Succession Policy – Nothing at this point.

Capital Assets – Nothing at this time.

Motion

The Board adjourned the Regular Session at 800 p.m. am on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman Recording Secretary
Sycamore Park District