**Minutes of the Regular Meeting of the Board of Commissioners**

**Sycamore Park District**

**Tuesday, June 24, 2014**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, June 24, 2014.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, Schulz, and Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner Tucker**.

Staff members present were Director Dan Gibble, Bart Desch, Jeff Donahoe, Kirk Lundbeck, and Recording Secretary Jeanette Freeman.

Guests at the Board meeting were:

**Regular and Consent Agenda Approval** –

**Motion**

Commissioner Schulz moved to approve the Regular Agenda and Consent Agenda. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

**Approval of Minutes –**

**Motion**

Commissioner Kroeger moved to approve the May 27, 2014 Regular Meeting Minutes and June 10, 2014 Special Meeting Minutes. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

**Motion**

Commissioner Kroeger moved to approve the May 27, 2014 Executive Session Minutes to remain confidential. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

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**Petition and Public Comment –**None

**Claims and Accounts Approval**

Motion

Commissioner Graves moved to approve and pay the bills in the amount of $185,030.05. Commissioner Kroeger seconded the Motion.  **Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Correspondence**

* Ladies of St. Mary’s Catholic School Letter
* Illinois Junior Golf Association Thank You

**Positive Feedback/Reports –**

* Commissioner Schulz noted she emailed Jackie Hienbuecher on the great way she handled the issue with the Main South shelter.
* Commissioner Schulz noted about a feed about Facebook. There was a tree down on the walking path and there was to be a 5K. She had contacted Steve Tritt and he told her it was already taken care of.
* Commissioner Graves noted he had a conversation with Kirk Lundbeck on his roles on the Golf Course as the guy to go to. He appreciates all he does and knows this is not in his job description. This takes him away from the golf course. He would still like to see a ranger to do these things and for security reasons.
* Commissioner Kroeger noted he has been hearing a lot of compliments on the course condition and the excellent shape it is in. He also has noticed that on the weekends there are a lot of people enjoying the parks outside of the golf course. The Thursday night concerts success is getting stronger every week.
* President Strack noted that he saw Steve Tritt was working hard to get the water off the course and was very efficient. He was amazed the back 9 is open.
* President Strack noted the video and posters are great.
* Commissioner Graves noted he is happy the way everything is going with the course and parks.

**OLD BUSINESS**

**Monthly Presentation – New Pool Fees and Current progress on sales-Supt. Of Recreation Bart Desch –** Bart handed out information on the 2013 figures and the 2014 figures so far. He then went through the changes in fees and hours that the Board had approved. He will have more figures as the season ends to see where everything ends up.

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**Report/Summary of Board Members Meetings –** President Strack noted he has not talked to any additional people. Commissioner Graves noted he has talked to some people in the community but not from the list.

**Rescheduling Park Tour –** Supt. Of Parks Jeff Donahoe noted we are going to try again. This time we may open up to the public and try for the end of the summer or early fall. The date that was chosen at this time was August 16th at 9:00 to 12:00 tentatively and have it open to the public. Director Gibble noted it can be put on Facebook, do email blasts and do press releases.

**NEW BUSINESS**

**Adoption of Prevailing Wage Ordinance** – Director Gibble noted this is the annual requirement to adopt no later than July 15th. This will be filed with the Secretary of State. He is recommending approval of the ordinance.

**Motion**

Commissioner Schulz moved to approve Ordinance 06-2014 Prevailing Wage Ordinance. The motion was seconded by Commissioner Graves.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

**Quarterly Review of Goal Progress on Short Term Plan –** President Strack noted he is blown away by how much staff has done – a tremendous job. Director Gibble noted at the end of 2014 we go into Vision 20/20 with this document being retired. Commissioner Graves noted everyone has done a tremendous job and he is proud of everyone with what we have going on.

**Annual Review of CAC Charter** – Director Gibble noted this is done every year. This year there were no changes. He is recommending approving the attached charter with no changes.

**Motion**

Commissioner Graves moved to approve the CAC Charter with no changes. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

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**Annual Review of Board By-Laws –** Director Gibble noted he is recommending adopting as is unless the Board wants any changes. President Strack asked that later the benefits to the employees be discussed. The family benefit was taken away and he is suggesting that maybe this be changed to 50% for immediate family. Commissioner Kroeger noted he has been trying to encourage his family to participate so he can get more feedback on programs. Commissioner Schulz noted this is worth talking about.

**Motion**

Commissioner Schulz moved to approve the Board By-Laws as presented with no changes. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent

**Quarterly Capital Fund Updates** – Director Gibble noted that Commissioner Tucker has requested this as treasurer. This gives the Board a sense of completion of projects and how expenses are going. There was no motion needed.

**Bi-Annual Review of Exec. Session Minutes**  - Director Gibble noted that each six months we are reviewing to see what can be released. In December we will look at 2011. For now he is recommending release all of 2010 Executive Session Minutes, and that staff be authorized to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved more than 18 months ago.

**Motion**

Commissioner Schulz moved to approve releasing all of 2010 Executive Session Minutes, and that staff be authorized to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved more than 18 months ago. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

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**Ordinance 07-2014 General Obligation Bonds**  - President Strack noted Ordinance 07-2014

is an ordinance authorizing issuance of General Obligation Bonds (Alternate Revenue Source) of the Sycamore Park District, DeKalb County, Illinois in an aggregate principal amount not to exceed $9,000,000 for the purpose of the payment of land condemned or purchase for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, including but not limited to the construction of items identified in the District’s Vision 20/20 Plan, and for the payment of the expenses incident thereto.

**Motion**

Park Commissioner Graves moved and Park Commissioner Schulz seconded the motion that said ordinance (Ordinance 07-2014) as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt the ordinance as read.

Upon the roll being called, the following Park Commissioners voted AYE: Kroeger, Graves, Schulz, Strack and the following Park Commissioners voted NAY: None.

Commissioner Tucker was absent.

Whereupon the President declared the motion carried and the ordinance adopted, and henceforth did approve and sign the same in open meeting and did direct the Secretary to record the same in full in the records of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

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**Ordinance 08-2014 – To Amend the Fiscal Year for the Kishwaukee Special Recreation Association and Joint Agreement of DeKalb Park District, Genoa Township Park District, and Sycamore Park District for the Provision of Recreation Services for those with Disabilities -**  Director Gibble noted this also renews our joint agreement with Genoa and DeKalb Park Districts for another three years through 12-31-17. He is recommending adoption amending the fiscal year and to extend the agreement.

**Motion**

Commissioner Schulz moved to approve Ordinance 08-2014. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

**Public Input -** None

**Motion**

The Board adjourned the Regular Session to go into Executive Session at 6:49 pm on a motion made by Commissioner Schulz for the reason listed below. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

#11 Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The Board convened to Executive Session at 6:52 pm. The roll was called with Commissioners Kroeger, Schulz, Graves and Strack present along with Director Gibble and Recording Secretary Freeman.

**Motion**

The Board adjourned the Executive Session at 7:00 p.m. and reconvened to Regular Session on a motion made by Commissioner Graves. The motion was seconded by Commissioner Tucker.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

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**Motion**

The Board adjourned the Regular Session at 7:00 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

Respectfully Submitted,

Jeanette Freeman

Recording Secretary

Sycamore Park District