**Minutes of the Regular Meeting of the Board of Commissioners**

**Sycamore Park District**

**Tuesday, July 30, 2013**

President Strack called the meeting to order at 6:04 p.m.

The roll was called with Commissioners Graves, Kroeger, Tucker and Strack present. Commissioner Schulz was absent. Staff members present were Bart Desch, Jeff Donahoe, Dan Gibble, Jackie Hienbuecher and Kirk Lundbeck.

Guests at the Board meeting were:

Scott Buzzard – CAC

Nancy Higdon, 1926 Beach Lane, Sycamore - Kiwanis

Dan Pritchard, 1218 Devonshire, Sycamore – Pony League

**Regular and Consent Agenda Approval** –

**Motion**

Commissioner Kroeger moved to approve the Regular Agenda and Consent Agenda. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Approval of Minutes –**

**Motion**

Commissioner Kroeger moved to approve the June 25, 2013 Regular Meeting Minutes and June 18, 2013 Special Meeting Minutes. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Motion**

Commissioner Tucker moved to approve the June 18 & June 25, 2013 Executive Session Minutes to remain confidential. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Petition and Public Comment –**

Nancy Higdon, Kiwanis – 1926 Beach Lane, Sycamore. She is a resident of Sycamore, representing the Kiwanis Club. They are interested in assessing the possibility of a splash park. They would like to help the Park District get a splash park, which is a zero depth water playground. They are interested in helping to do some fundraising for this, if the District in interested in partnering with this. She noted splash parks are easily grant funded because they are good for children of all ages and children with disabilities,and can be easily built for $50,000 to $200,000. Director Gibble noted that he felt it unlikely to build one for that amount, but that he was still a great supporter of spraygrounds/splash parks. He pointed out that the examples

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provided actually cost closer to a million dollars or more. President Strack noted that the District is in the process of a long term plan and a splash pad had been talked about along with other things as possible future projects.

**Petition and Public Comment –**

Nancy Higdon, Kiwanis- cont’d – President Strack noted it would help to know what level of financial commitment the Kiwanis is wanting to make.

Dan Pritchard, 1218 Devonshire, Sycamore – He is representing Sycamore Pony Baseball. He wanted to bring to the attention of the Board their Banner Gate. This shows support of their sponsors instead of hats or shirts. Last year he had more sponsors than teams. He has between 50 and 60 corporate sponsors and feels it would be great to have the banners on the diamond fences. He would like to open dialogue with the Board on how to raise money. His group, along with other groups were frustrated with the increase in the coverage they had to have. Director Gibble noted that the District was able to cut our insurance cost by $20,000 by asking for the increased coverage from the groups. Dan Pritchard noted the District has a great facility here. He realizes the District is doing this without a lot of funds. They would like to help the District figure out how to get things done. President Strack noted the District staff is willing to sit with them to discuss more. He feels that Sycamore Youth Baseball needs to be in the discussions also. Director Gibble noted this has been happening already with Sycamore Youth Baseball, of which Pony Baseball is a part, and that Dan Pritchard should share his information with the Youth Baseball Board.

**Claims and Accounts Approval**

**Motion**

Commissioner Graves moved to approve and pay the bills in the amount of $127,983.82. Commissioner Tucker seconded the Motion.  **Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Correspondence-**

* Clubhouse Rental Questionnaire – Nancy Leifheit
* Clubhouse Rental Questionnaire – Peggy Newby

**Positive Feedback/Reports**

* President Strack noted the tennis courts are being used constantly and amazes him.
* Commissioner Tucker noted again she is impressed by the board packet.
* Commissioner Tucker said the KSO golf outing dinner was in the Clubhouse and it was wonderful.
* Commissioner Kroeger is hearing great things about the golf course.

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**Presentation by City Manager – Planning & Development -**

Brian Gregory – City Manager, City of Sycamore gave handouts/maps on future land use for the City. He went over where Sycamore plans to grow in the industrial/commercial areas and residential areas. Director Gibble noted the District would like to sit with the City to discuss trail connections and other things.

**Department Presentations: Status of 90th Anniversary – Bart Desch**

Supt. of Recreation Desch noted the next brochure will be out in approximately 2 weeks. Our State Representative Bob Pritchard wants to present an award to the District for the 90th – the date has yet to be determined. There will be a Touch-A-Truck event that will be in the Farm & Fleet parking lot. There is going to also be fireworks. In this brochure, there will be the trail systems in the parks along with the amenities in each park. He also noted there will be a brochure or flyer given to Brian Gregory for the City to hand out in the new homeowners packets. Commissioner Tucker suggested giving the businesses downtown posters to put in their windows.

**Old Business –**

**Discussion and Consensus on Report Back to CWSPT**  - President Strack noted that he, Commissioner Schulz and Director Gibble met on this again. There was discussion about key players to contact. Director Gibble noted he will get the information discussed out to everyone before the August 6th Study Session meeting. President Strack suggested the Board come back to the August 6th meeting with their feelings and thoughts on the different versions.

**Future Study Sessions** – Director Gibble noted August 6th will be the next study session. There will be two dates for the CWSPT to meeting with the Board to report back to them. These will be held on 8-22nd and 8-26th. He has drafted a letter that will be sent to the CWSPT about the dates.

**Final Review & Approval of Personnel Policy –**  Director Gibble noted there may be a few sections brought back for fine tuning. Counsel has also looked at the policy and he is looking for approval. He noted that Supt. of Golf Operations Lundbeck has some concerns about the changes to the policy on employees playing golf. Supt. Lundbeck is fine with the way the policy reads currently. President Stack noted that staff will work through this and make recommendations to the Board.

**Motion**

Commissioner Graves moved to approve the Personnel Policy as presented with current language. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

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**Begin Park Naming Process** – Director Gibble wanted to prompt discussion on this matter. He is suggesting maybe a school contest and he can talk to Kathy Countryman on this. Commissioner Graves suggested tying this into the 90th. Director Gibble noted they can announce it at the last 90th event. More information will follow on this.

**New Business**

**Award ADA Plumbing & Carpentry Bid** – Director Gibble noted he is recommending authorization for the project to be rebid and reject all bids. He had contacted 8 local contractors and 6 that the engineer recommended. Only one bid came in and was twice the amount that was budgeted. This will be rebid in early fall.

**Motion**

Commissioner Tucker moved to approve the rejection of the bid and approve to rebid the project. Commissioner Kroeger seconded the Motion.

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

**Presentation of DRAFT Compilation of Ordinances** – Director Gibble noted this is for the last few years only at this point. We will do prior to 2008 in the future.

**Waiver of Impact Fees for Opportunity House** – Director Gibble noted he had received this letter from Opportunity House on this, but did not have the letter prior to the Board Packet going out, so he is passing it around now. The Opportunity House is in the process of building an 8 unit residential facility and would like the District to waive the impact fees on the construction.

**Motion**

Commissioner Graves moved to approve waiving the impact fees for Opportunity House. Commissioner Tucker seconded the Motion.

**Roll Call**

President Strack called for a roll call vote to approve the motion. Commissioners Graves, Kroeger, Tucker voted Aye.Commissioner Strack voted Nay. Motion carried 3-1. Commissioner Schulz was absent.

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**Public Input - None**

**Adjournment**

**Motion**

The Board adjourned the Regular Session at 7:46 pm on a motion made by Commissioner Graves. The motion was seconded by Commissioner Kroeger.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Schulz was absent.

Respectfully Submitted,

Jeanette Freeman

Recording Secretary

Sycamore Park District