**Minutes of the Regular Meeting of the Board of Commissioners**

**Sycamore Park District**

**Tuesday, September 23, 2014**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:04 p.m. on Tuesday, September 23, 2014.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Schulz, Tucker, and Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner Graves – arrived at 6:21 pm.**.

Staff members present were Director Dan Gibble, Bart Desch, Jeff Donahoe, Jackie Hienbuecher, Kirk Lundbeck, and Recording Secretary Jeanette Freeman.

Guests at the Board meeting were:

Scott Buzzard – CAC Chair

**Regular and Consent Agenda Approval** –

**Motion**

Commissioner Schulz moved to approve the Regular Agenda and Consent Agenda. Commissioner Kroeger seconded the Motion.

 **Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Graves was absent at this time.

**Approval of Minutes –**

**Motion**

Commissioner Kroeger moved to approve the August 26, 2014 Regular Meeting Minutes. Commissioner Schulz seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Graves was absent at this time.

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**Petition and Public Comment - None**

**Claims and Accounts Approval**

Motion

 Commissioner Schulz moved to approve and pay the bills in the amount of $144,434.76. Commissioner Kroeger seconded the Motion.  **Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Graves was absent at this time.

**Correspondence**

* Michael Poorten – Staff Thank You
* McLaren Manor Townhome Association Thank You
* Sycamore Chamber – Rose Treml – Pumpkin Festival 10K

**Positive Feedback/Reports –**

* Commissioner Tucker noted Concessions is going very well. She also thanked the staff. She is really enjoying going out and doing the presentations.
* President Strack noted we should find a way to get state recognition for the video.
* Commissioner Schulz noted the board had the goal of giving the same, clear concise message and feels the video does this. Everyone is walking away impressed with the level and it is a great reflection of the District as a whole.
* President Strack noted he heard the fireworks was a huge success.
* Commissioner Kroeger also commented that he received a lot of thank yous from people at the park and afterward regarding the fireworks
* Director Gibble noted there were a lot of kids. He and Supt. of Recreation Desch have already discussed that this will become a family oriented event. Maybe adding more things next year.
* Commissioner Schulz noted she has had great feedback on a class reunion held at the Clubhouse

**Monthly Presentation – Supt. of Golf Operations Kirk Lundbeck – Comparing Groupon to Golf Now.** Kirk passed out information that shows more in depth comparisons. He went on to explain the difference between Golf Now and Groupon. Groupon is not all seasoned golfers, whereas Golf Now is more seasoned golfers. He started Golf Now last year and been heavier this year. The revenue is better through Golf Now and there are never walk ons.

President Strack noted officially that Commissioner Graves arrives at 6:21 pm.

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**Monthly Presentation – Supt. of Golf Operations Kirk Lundbeck – Comparing Groupon to**

**Golf Now – cont’d –** Commissioner Kroeger noted the Golf Now website is very easy to navigate. President Strack noted he has talked to people who has golfed here for the first time and noted they were very impressed and coming back.

**OLD BUSINESS**

**Review of Timeline/Calendar for Fall –** Director Gibble noted he wanted to go over dates the board had things they wanted to converse about. .

**Update on Tile Work in Farm Fields –** Director Gibble noted he has asked the County to keep him updated on the status on the homeowner’s steps to correct the problem. The County has informed him that the resident turned in core samples and these did not pass. He wanted to let the Board know that he will stay in contact with the County until this is resolved. He noted that our tile has been replaced and Supt. of Parks Donahoe dusted the field as required.

**Update on Progress of ADA/Parking Lot Work –** Director Gibble noted the trail to the baseball diamonds and to the soccer fields is complete. Their surveyor also came out and finished the staking for the parking lot. There is work here that will help with water drainage. Supt of Park Donahoe noted that the contractor has been good to work with and has done a good job in the neighborhoods. Director Gibble noted he has done a press release about this, put it on the website, Facebook and gave to the school to put in back packs. He also noted people have asked him how we have the money to do this but not the things in Vision 20/20. He has told them we are using a specific tax for ADA work and have been saving for several years to do the work.

**Quarterly Review of Goal Progress –** President Strack noted the level of detail is great. Office Manager Freeman noted the information comes from the Superintendents and she just puts together.

**Quarterly Review of Capital Funds/Projects –** Supt. of Finance Hienbuecher noted she is just updating where we are with the capital items. Commissioner Tucker noted she appreciates the format and President Strack noted the big savings was in the tech study and the backstop improvements.

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**NEW BUSINESS**

**Review of and Approval of Change Order #2 for Phase 2 Paving and ADA Work** – Director Gibble noted he feels important to let the Board know about this change order. He noted this change would allow the construction company to install an extension near the edge of the east parking lot. We would then do a wetland prairie planting in this area. When the paver did the work last year the grade was not correct. This has created a flat spot and he is working with the City and engineers to resolve the problem. We withheld $5000 from the contract because of this problem.

**Motion**

Commissioner Tucker moved to approve the change order in the amount of $9,408.15 for Copenhaver Construction. The motion was seconded by Commissioner Schulz.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

**First Review of Language for Subdivision Agreement with Shodeen Development –** Director Gibble noted he is talking about Reston Ponds and Parkside Preserves. The future park with a small and large dirt pile on it is land dedications from two different developers. With Parkside Preserve the Krpans gave us the deed. Reston Ponds is with Shodeen and we do not have the deed to the property. They have told him they have no plans to move the dirt pile. Meanwhile the City Manager wants us to get the dirt piles gone and then put in a park. The authority rests with the City to get the park site work done to grade/finish, and they are the only ones legally that can enforce this. Commissioner Schulz noted the meeting with the Reston Ponds Homeowners was great because we were able to give them the correct information about all of this. Director Gibble noted he has drafted an agreement with some interim actions with Shodeen, but Shodeen has indicated that they disagree with all of it. President Strack noted we need to approach Shodeen and Krpan in a positive manner, but we should not yield. Commissioner Schulz asked how long the annexations are good forPresident Strack noted the Board is in support of what Director Gibble is doing.

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**Authorization for Source of Funds for Carls Farm Property Debt Certificate Payment –** Director Gibble noted we are making our first payment on the two year loan to acquire the Carls Farm. He wanted to make sure there was consensus on the Board where the funds would come from. He is asking for official action to source the funds from our donation funds.

**Motion**

Commissioner Schulz moved to approve payment of the debt certificate from the Donation Fund. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

**Announcement of April 7, 2015 Commissioner-Election** – Director Gibble noted there is no formal public notice required to announce there is an upcoming election and that you can petition. He likes to have a public record of it though. There are three positions up for election next April 7, 2015 – Ann Tucker, Daryl Graves and Bill Kroeger. The petition period begins today.

**Public Input -** None

**Motion**

The Board adjourned the Regular Session at 7:02 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Tucker.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman

Recording Secretary

Sycamore Park District