**Minutes of the Regular Meeting of the Board of Commissioners**

**Sycamore Park District**

**Tuesday, October 23, 2012**

Vice President Schulz called the meeting to order at 6:03 p.m.

The roll was called with Commissioners Graves, Schulz, and Tucker present. Commissioner Strack was absent. Staff members present were Bart Desch, Jeff Donahoe, Jeanette Freeman, Dan Gibble, Jackie Hienbuecher and Kirk Lundbeck.

Guests at the Board meeting were:

Greg Martin – CAC

Tara Knull – Sycamore

Justin Elliott – DeKalb

**Regular and Consent Agenda Approval** –

**Motion**

Commissioner Tucker moved to approve the Regular and Consent Agenda. Commissioner Graves seconded the Motion.

  **Voice Vote**

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 3-0. Commissioner Strack was absent.

**Approval of Minutes –**

**Motion**

Commissioner Tucker moved to approve the September 25, 2012 Regular Meeting Minutes. Commissioner Graves seconded the Motion.

**Voice Vote**

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 3-0. Commissioner Strack was absent.

**Motion**

Commissioner Graves moved to approve the September 20, 2012, and October 9, 2012, Study Session Minutes. Commissioner Tucker seconded the Motion.

**Voice Vote**

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 3-0. Commissioner Strack was absent.

**Motion**

Commissioner Tucker moved to approve the September 25 and October 9, 2012 Executive Session Minutes with the Executive Session Minutes remaining confidential. Commissioner Graves seconded the Motion.

**Voice Vote**

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 3-0. Commissioner Strack was absent.

**Petition and Public Comment -** None

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**Claims and Accounts Approval**

**Motion**

 Commissioner Graves moved to approve and pay the bills in the amount of $58,579.91. Commissioner Tucker seconded the Motion.  **Roll Call**

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 3-0. Commissioner Strack was absent.

**Correspondence** – None

**Positive Feedback/Reports**

* Commissioner Tucker noted the canon looks great. She has also heard great comments on Director Gibble and that he is out meeting everyone. The paved drive looks great also.
* Commissioner Graves gave thanks to the staff for the hard work on reports and staying on top of things.
* Director Gibble passed a note to the Board and staff from John Owens. He also gave congratulations to Superintendent of Recreation Desch and Recreation Supervisor Lisa White on passing the CPO training.
* Director Gibble noted he will be doing a press release about the appointment, the short term plan and the public hearings.

**Department Presentations**

**Superintendent of Finance Jackie Hienbuecher –** Jackie handed out information to the Board from a legal symposium that she and Director Gibble attended. She went over bills that did and did not pass this year and the impact on our Park District. Some bills that do not pass are just as important as the bills that do pass. Throughout the year, we receive emails regarding bills that are on the floor. These are important to read and perhaps contact our representative or senator regarding certain bills if warranted. She also noted the IAPD website has postings regarding bills also.

**Old Business –**

**Appointment of Interim Commissioner**

**Motion**

Commissioner Tucker made a motion to appoint Bill Kroeger effective 10-23-12 to fill the vacant position through the April regular Board meeting. At time there will be an election to fill the position for the remainder of the term. Commissioner Graves seconded the Motion.

 **Roll Call**

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 3-0. Commissioner Strack was absent.

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Director Gibble gave the Oath of Office to Bill Kroeger. Newly appointed Commissioner Kroeger then became part of the Board meeting.

**Community Wide Strategic Planning Team** – Director Gibble noted he would recommend final adoption on the 21 member team. Since Commissioner Kroeger is now a commissioner, we will need to replace him on the team. He felt it was very positive. The people that were called did not hesitate to step forward and agree to be on the team. It is a great well rounded group of individuals.

**Motion**

Commissioner Graves moved to approve the Community Wide Strategic Team. Commissioner Tucker seconded the Motion.

**Voice Vote**

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Strack was absent.

**Final Review and Tentative Approval of Short Term Plan** – Director Gibble noted the Board and staff have reviewed various versions of the short term plan for 2013/2014. There were 10 goals set along with a number of objectives. He is asking for the Board to adopt this draft plan for review by the public. Commissioner Schulz noted that in a short amount of time, this has come together. There was a lot of hard work and feels a very impressive document. Commissioner Graves also noted that everyone did a great job on the plan. He is looking forward to the future. Director Gibble noted the goals were set together with staff, himself and Board. Additionally, he noted that the DRAFT Plan had been provided to the following groups/organizations/agencies for comment:

* Sycamore Chamber of Commerce
* Sycamore Public Schools
* City of Sycamore
* Sycamore Park District Citizens Advisory Committee
* Sycamore Park District Community Wide Strategic Planning Team
* Local Media Outlets

**Motion**

Commissioner Tucker moved to approve the draft of the Short Term Plan. Commissioner Graves seconded the Motion.

**Voice Vote**

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Strack was absent.

At this time the Review of Bond Bids, Awarding Bond Issue and Adoption of Ordinance 07-2012 was moved to the end of the meeting.

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**New Business**

**Consider Delegate for the Annual IAPD meeting** – Director Gibble noted we need to list a delegate and three alternates if any Board member is planning on attending the annual meeting. There was discussion on what Board members will be attending.

**Motion**

Commissioner Graves moved appoint Commissioner Tucker as the delegate with Commissioner Graves as 1st alternate, Commissioner Kroeger as 2nd alternate and Commissioner Strack as 3rd alternate. Commissioner Kroeger seconded the Motion.

**Voice Vote**

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Strack was absent.

**Consider 2013 Golf Rates –** Superintendent of Golf Operations Lundbeck went over the 2013 Golf Rates he gave to the Board. Commissioner Kroeger asked if this increase was in line with past increases. Superintendent of Golf Operations Lundbeck noted there has been as much as 10 percent and some years no increase. They are usually around 3 to 5 percent. He wanted to go on the low side this year. Director Gibble noted the challenges we are facing with the Golf Course is being looked at from the fees and charges end along with the cost management perspective. He also noted that between the current fiscal year and the next budget, there will have been approximately $150,000 in expense cuts. There will still be a small deficit. With the fee increase and the cuts together we should be able to balance the budget.

**Motion**

Commissioner Graves moved to approve the 2013 Golf Rates. Commissioner Tucker seconded the Motion.

**Voice Vote**

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Strack was absent.

**Review and Approval of Termination Ordinance 08-2012 and Termination Amendment with DeKalb County Liners**  - Director Gibble noted there is an ordinance before the Board breaking the contract with the Liners. The Liners have asked in lieu of the annual $5000.00 payment they have offered items that are not part of the original contract. They will pay the incidentals which includes the garbage and port-o-potties. He asked the Board to approve the ordinance and the Exhibit One. This would authorize the Park District to terminate the contract with the DeKalb Liners and authorize Director Gibble to executive Exhibit One to sever the contract.

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**Motion**

Commissioner Tucker moved to approve Ordinance 08-2012 and the Termination Amendment with the DeKalb County Liners. Commissioner Graves seconded the Motion.

**Roll Call**

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Strack was absent.

**Review of Bond Bids and Awarding Bond Issue** – Dave Phillips from Speer Financial noted the Board has before them the Bond Ordinance and Award letter. There were two bids – NB&T at 0.89% and Oppenheimer at 2.07%. He is recommending accepting the bid from NB&T at 0.89%.

**Motion**

Commissioner Tucker moved to approve to accept the bid from NB&T of 0.89%. Commissioner Graves seconded the Motion.

**Roll Call**

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Strack was absent.

**Adoption of Ordinance 07-2012 for Bonds** -

**Motion**

Commissioner Graves moved to approve Ordinance 07-2012. Commissioner Tucker seconded the Motion.

**Roll Call**

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Strack was absent.

**Petition and Public Comment**

* Tara Knull – she is a Physical Therapist in the Community and is with the Young Professionals of Sycamore. Part of their learning process is to come and participate at the Park District Board meetings.
* Justin Elliott – he works for Clean USA and is also part of the Young Professionals of Sycamore.

**Adjournment**

**Motion**

The Board adjourned the Regular Session to go into Executive Session at 6:50 p.m. on a

motion made by Commissioner Graves for the reasons listed below. The motion was seconded by Commissioner Tucker.

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**Roll Call**

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Strack was absent.

#1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

#3 The selection of a person to full a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

The Board convened to Executive Session at 6:55 p.m. The roll was called with Commissioners Graves, Schulz, Tucker and Kroeger present along with Director Gibble and Recording Secretary Freeman.

**Motion**

The Board adjourned the Executive Session at 7:02 p.m. and reconvened to Regular Session on a motion made by Commissioner Graves. The motion was seconded by Commissioner Kroeger.

**Voice Vote**

 Vice President Schulz called for a voice vote to approve the motion. All Commissioners

 present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

**Motion**

The Board adjourned the Regular Session at 7:02 p.m. on a motion made by Commissioner Graves. The motion was seconded by Commissioner Tucker.

**Voice Vote**

 Vice President Schulz called for a voice vote to approve the motion. All Commissioners

 present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Respectfully Submitted,

Jeanette Freeman

Recording Secretary

Sycamore Park District