**Minutes of the Regular Meeting of the Board of Commissioners**

**Sycamore Park District**

**Tuesday, October 28, 2014**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, October 28, 2014.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, Schulz, and Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioner** Tucker.

Staff members present were Director Dan Gibble, Bart Desch, Jeff Donahoe, Jackie Hienbuecher, and Recording Secretary Jeanette Freeman.

Guests at the Board meeting were:

Scott Buzzard – CAC Chair

Julie Eggleston - KSRA

**Regular and Consent Agenda Approval** –

**Motion**

Commissioner Schulz moved to approve the Regular Agenda and Consent Agenda. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

**Approval of Minutes –**

**Motion**

Commissioner Schulz moved to approve the September 23, 2014 Regular Meeting Minutes. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent

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**Petition and Public Comment - None**

**Claims and Accounts Approval**

Motion

Commissioner Schulz moved to approve and pay the bills in the amount of $844,696.69. Commissioner Kroeger seconded the Motion.  **Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent

**Correspondence**

* IAPD – NB & T Award
* History Museum – Thank You
* Live Healthy DeKalb County
* DeKalb County Community Foundation – Dan Templin
* Jeanette Martin – Archery Class
* VAC – Thank You
* Shriners Scramble – Thank you

**Positive Feedback/Reports –**

* Commissioner Kroeger noted it was a phenomenal weekend. The Park dedication was nice and Jeff Donahoe along Lisa White did a great job. Sunday with the float in the parade was great and thanked Ted Strack for putting that together.
* Director Gibble noted he wanted to thank all that have done what they can do to prepare for the election.
* President Strack noted we have done everything we could do. He also noted the post card from the Trailblazers will be out in the mailbox by the end of the week per John Hulsberg. Supt. of Recreation noted the Park District one should be in the mailboxes by Friday or Saturday.
* Commissioner Schulz gave kudos to Jeff Donahoe for the path being paved before the race. She received a lot of positive comments on it.
* Commissioner Graves wanted to give staff a thanks for all they have done the last few years. He feels good about the direction the Park is going and the relationship between the Board and staff is great.

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**Monthly Presentation – Superintendent of Recreation Bart Desch**- He handed out information on the numbers for the Recreation Department for the past few years. The figures are broken down in different ways. He noted they are continuing to find new spots or space for the programs since some of them have grown. The Pool attendance is down and the weather played a part in this. He then went over the different information he had provided, which also included numbers on the special events.

**OLD BUSINESS**

**Update on Progress of ADA/Parking Lot Work** – Director Gibble noted he sent out an email with the information. Director Gibble noted we now have an accessible path to the accessible pier at Lake Sycamore. Supt. of Parks Donahoe noted the pieces of sidewalks at difference parks are close to being done. Director Gibble noted the paving portion of the ADA transition plan will be done. He then noted we had to delete the connection from the sidewalk adjacent to Fire Station 2 to our Chief Black Partridge Park. We had it in our budget and in bid specifications to be done the same way as we had it done at the baseball diamonds. The City would not let us install it this way since it crosses their property and noted it had to be concrete. Director Gibble noted he chose to delete and put in a future project. To do the sidewalk in concrete would have added approximately $17,000 to the cost.

**NEW BUSINESS**

**Ordinance #09-2014 – An Ordinance declaring necessity of use and Authorizing the Transfer of Property for the Benefit of the Sycamore Park District -** Director Gibble noted this relates to half of Kiwanis East Park and 10-12 acres. For some reason the City had taken title to the 10-12 acres and was not turned over to the Park District. This was discovered and he has been working with the City to get the title transferred. These are cleanup tasks related to the list of land issues the Board had asked him to take care of. This ordinance allows the transfer as long as the City Council adopts the same.

**Motion**

Commissioner Schulz moved to approve Ordinance 09-2014. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent

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**Approval of Professional Services: Website Development –** Superintendent of Recreation Desch noted that Director Gibble has requested that staff put out a proposal for web design. The group was made up of Supt. of Finance Hienbuecher, Program Supervisor White, Supt. of Golf Ops Lundbeck, himself and Sarah Elm Rex. The request was sent out to around eight companies and they received four proposals back. The group reviewed them and narrowed down to view a presentation. The group felt that Visionary Webworks was able to show more variety of what they could do for us and more impressed with them. Supt. of Recreation Desch checked references and talked to other Park Districts that use them.

**Motion**

Commissioner Schulz moved to approve Visionary Webworks. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

**Consider Resolution for Delegates to the IAPD Annual Business Meeting** – Director Gibble noted the meeting is January 24th and we need a delegate to be present. The delegate will be Commissioner Bill Kroeger and the 1st Alternate will be Commissioner Ted Strack. Director Gibble noted there will be conference information coming out to everyone.

**Motion**

Commissioner Graves moved to approve Commissioner Bill Kroeger as the delegate and President Ted Strack as the 1st alternate. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

**Consider Revised Date for Regular December Meeting** – Director Gibble noted the schedule put out in January had the Board meeting on December 16th. Things have come up that might make it difficult to address the issues with the meeting on December 16th. He is suggesting the regular meeting be moved from December 16th to December 23rd.

**Motion**

Commissioner Schulz moved to approve the December Board meeting be changed to December 23rd, 2014 at 6:00 pm. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

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**Annual Report of Kishwaukee Special Recreation Association – Julie Eggleston, Director** - Director Gibble noted he wants to keep the Board aware of what is going on with the Special Recreation Association. KSRA Director Julie Eggleston gave a presentation of the Kishwaukee Special Recreation Association. She also passed out their brochure, along with a flyer and pamphlet. She went over how they are supported, how it is growing and their general programs. She also talked about how they are getting the word out about KSRA and the successes they are having.

**Public Input -** None

**Motion**

The Board adjourned the Regular Session at 7:23 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Kroeger.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent.

Respectfully Submitted,

Jeanette Freeman

Recording Secretary

Sycamore Park District