**Minutes of the Regular Meeting of the Board of Commissioners**

**Sycamore Park District**

**Tuesday, December 23, 2014**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:03 p.m. on Tuesday, December 23, 2014.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Kroeger, and Strack. Commissioner Schulz arrived at 6:05 pm with Commissioner Tucker arriving at 6:06 pm**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present, and will not be participating in the meeting: **Commissioners Schulz and Tucker at this time.**

Staff members present were Director Dan Gibble, Bart Desch, Jeff Donahoe, Jackie Hienbuecher, Kirk Lundbeck, and Recording Secretary Jeanette Freeman.

Guests at the Board meeting were:

Mark Pietrowski, Jr. 245 Judge Lane, Cortland

Brian Gregory, 657 Sandberg Drive, Sycamore

**Regular and Consent Agenda Approval** –

**Motion**

Commissioner Graves moved to approve the Regular Agenda and Consent Agenda with the following amendments: Move Agenda Item 101 to after the approval of minutes and add to the agenda a Discussion Item –Fund Agreement with DeKalb County Community Foundation for Gifts Related to Vision 20/20. Commissioner Kroeger seconded the Motion.

 **Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioners Tucker was absent at this time.

**Approval of Minutes –**

**Motion**

Commissioner Schulz moved to approve the November 25, 2014 Regular Meeting Minutes and December 17, 2014 Special Study Session Minutes. Commissioner Graves seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 4-0. Commissioner Tucker was absent at this time.

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**Discussion and Possible Approval of Enterprise Zone –** Director Gibble noted that he provided the Board with the general information that was given to him by Paul Borak, and indicated that Brian Gregory is here to talk some about the zone. Gibble then said it was the Board’s wish to discuss it Sycamore City Manager Brian Gregory handed out information. Mark Pietrowski, Jr. DeKalb County Board Chairman then noted that they have been going around talking to all the boards in the community to discuss this. They are working on the Enterprise Zone application and this is due this month to the state. He noted it is important all government bodies vote on this now. City Manager Brian Gregory noted the Enterprise Zone is a tool that can be used to attract businesses. They are looking for a unified tax abatement with the local taxing bodies. Part of the Enterprise Zone application is a five year abatement in the Sycamore area. He went on to give more information on this and show the areas impacted in Sycamore. Executive Director Gibble then emphasized that the park district really had no role in most of the application, and that SPD simply was being asked to support the ordinance he provided the Board which would create a five year, sliding abatement. The Board asked questions and Gregory/Gibble/Pietrowski answered/responded.

**Motion**

Commissioner Schulz made a motion to table this until the January meeting. Commissioner Tucker seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

There was discussion on this item and the board reached a consensus they needed more time to discuss it more.

**Truth in Taxation Public Hearing**

This public hearing is called in order at 6:43 pm to explain the reasons for the proposed increase in the Sycamore Park District levy and tax rate and permit individuals the opportunity to present testimony within reasonable time limits set by the Board. Anyone wishing to speak should state their name, address, and the general reason for speaking. The Board will allow up to 3 minutes for each individual. Before we begin, Executive Director Daniel Gibble will explain the reason for the proposed increase.

Director Gibble explained the reason for the proposed increase. Gibble explained that the main impact and cause for the hearing was the successful citizen passage of a referendum on November 4, 2014.

Having heard the explanation, is there anyone who wishes to speak? There were none.

Having heard the testimony here present,

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**Motion**

Commissioner Schulz made a motion to adjourn the hearing. Commissioner Tucker seconded the Motion.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

The Truth in Taxation Hearing is adjourned.

**Petition and Public Comment -** Director Gibble noted he had given an award and speech at the Holiday Party about the Board, and on the importance of the Board in accomplishing what we accomplished on November 4th. At that holiday party, he made the Board Honorary Staff Members and gave them sweatshirts. So, he wanted to present to Ann Tucker and Bill Kroeger the same honor, and presented them with their awards.

**Claims and Accounts Approval**

Motion

Commissioner Schulz moved to approve and pay the bills in the amount of $325,223.71. Commissioner Kroeger seconded the Motion**.**

**Roll Call**

President Strack called for a roll call to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

**Correspondence**

* **Tom & Kelly Doty Card**
* **Jeff Keicher, State Farm Insurance**
* **Take Root Thank You**
* **Clubhouse Questionnaire – Kim Hurley**
* **Clubhouse Questionnaire – Jim & Jackie Cleven**

**Positive Feedback/Reports –**

* Commissioner Graves thanked the staff for the effort over the last year. Total effort by all and appreciates all the work on it.
* Commissioner Kroeger noted 2014 was an exciting year. Both staff and the Board worked together very well and he then thanked everyone. Looks forward to 2015.

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**OLD BUSINESS**

**IPR Conference Final Details** – Supt. of Finance Hienbuecher noted everyone is registered and the rooms booked.

**NEW BUSINESS**

**Accept Bid for Professional Cleaning Services –** Supt. of Recreation Desch noted we are now in year two of using an outside contractor. It was put out to bid and we received four bids. He is recommending Sparkle for another year.

**Motion**

Commissioner Tucker moved to approve Sparkle Cleaning for another year at $27,300.00. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

**Action to Re-Purpose CAC –** Director Gibble noted he is recommending to take the actions that had been discussed previously. There will be another study session to finalize things.

**Motion**

Commissioner Schulz moved to approve the repurpose of the CAC. The motion was seconded by Commissioner Tucker.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

**Ordinance 11-2014 Tax Levy –** Supt. of Finance Hienbuecher noted this is the official ordinance we are required to pass and file with the County by Tuesday of next week.

**Motion**

Commissioner Tucker moved to approve Ordinance 11-2014 Tax Levy. The motion was seconded by Commissioner Graves.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

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**Consider and Approve 2015 Regular Meeting Dates –** There are a few board members that will not be able to attend the January meeting as scheduled. There was discussion about moving the January board meeting to the third Tuesday, January 20th.

**Motion**

Commissioner Schulz moved to approve 2015 Board Meeting Dates with the January meeting being changed to the third Tuesday or January 20th, 2015. The motion was seconded by Commissioner Graves.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

**Adopting Resolution 03-2014 – Authorizing Membership in the PDRMA Health Program –** Supt. of Finance Hienbuecher noted this is the resolution that PDRMA requires the Board pass stating that we are enrolling in their health program. It also states that we are committing to three years.

**Motion**

Commissioner Schulz moved to approve Resolution 03-2014. The motion was seconded by Commissioner Tucker.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

**Farm Lease** – Director Gibble noted this lease is for the Carls Farm for one more year. He recommends approval.

**Motion**

Commissioner Graves moved to approve the Farm Lease as presented. The motion was seconded by Commissioner Kroeger.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

**Final Review of Short Term Goals/Objectives –** Director Gibble noted he told staff you set goals and should never expect to accomplish all of them. Things change during the years. All deserve a lot of credit because we have succeeded in a lot of the goals that were set

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**Approve FY2015 Budget –** There were a few questions that Director Gibble and Supt. of Finance Hienbuecher answered.

**Motion**

Commissioner Tucker moved to approve the FY2015 Budget. The motion was seconded by Commissioner Schulz.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

**Action 20/20 Fund –** Director Gibble noted he has informed Dan with DCCF of the change in the name. He is seeking consensus of the Board to authorize him to finalize the document with DCCF. He will bring to the Board at the January meeting for approval.

**Motion**

The Board adjourned the Regular Session to go into Executive Session at 7:10 pm on a motion made by Commissioner Graves for the reason listed below. The motion was seconded by Commissioner Tucker.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

#1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

The Board convened to Executive Session at 7:14 pm. The roll was called with Commissioners Kroeger, Schulz, Graves, Tucker, and Strack present along with Director Gibble and Recording Secretary Freeman.

**Motion**

The Board adjourned the Executive Session at 7:25 p.m. and reconvened to Regular Session on a motion made by Commissioner Kroeger. The motion was seconded by Commissioner Tucker.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

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**Motion**

Commissioner Schulz moved to approve a 5% raise for FY2015 and a $5000 net bonus for Director Gibble. The motion was seconded by Commissioner Tucker.

**Roll Call**

President Strack called for a roll call vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

**Motion**

The Board adjourned the Regular Session at 7:26 p.m. on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Graves.

**Voice Vote**

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye.Motion carried 5-0.

**Public Input -** None

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Respectfully Submitted,

Jeanette Freeman

Recording Secretary

Sycamore Park District