

Sycamore

PARK DISTRICT

Established 1923

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Sycamore, IL 60178
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Sycamore Park District

Regular Board Meeting

July 24, 2012

6:00 pm

Board Room-Administrative Office

940 East State Street

AGENDA

CALL TO ORDER (Roll Call Vote)

APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

APPROVAL OF MINUTES:

3. Regular Meeting – June 26, 2012 (Voice Vote)
Executive Session Minutes – June 26, 2012
(APPROVE TO REMAIN CONFIDENTIAL – VOICE VOTE)
Approval of Past Executive Session Minutes to Remain Confidential
(Voice Vote)
9. Study Session Minutes—June 21, 2012

PUBLIC INPUT

APPROVAL OF MONTHLY CLAIMS:

13. Claims Paid Since Board Meeting (Roll Call Vote)
21. Claims Presented (Roll Call Vote)

CONSENT AGENDA:

29. Superintendent of Finance Monthly Report
31. Budget Report/Monthly Cash Flow Monthly Report
51. Superintendent of Golf Operations Monthly Report
55. Superintendent of Parks and Facilities Monthly Report
59. Superintendent of Recreation Monthly Report
69. CAC Report
73. Executive Director Monthly Report

“Sycamore Park District - we put the MORE in Sycamore”
“Sycamore Park District is an equal opportunity provider and employer”

Board of Commissioners Meeting

June 26, 2012

PG 2

CORRESPONDENCE

- 75. Family Service Agency**
- 77. Castle Challenge**
- 79. Pay-It-Forward House**
- 81. Bessie Oltman - Clubhouse Questionnaire**
- 83. John Owens – Clubhouse Questionnaire**
- 85. Jen Smith O’Sullivan – Facebook Comment**
- 86. The Gibble Family**

POSITIVE FEEDBACK/REPORTS

DEPARTMENT PRESENTATIONS: Sports Complex: Jeff

OLD BUSINESS:

- 87. Park Permit Process: Final Review and Approval- Jackie**
- 91. Adoption of Board By-Laws: Final Review and Approval-Dan**
- 105. Long-Term Strategic Plan Community Team (Discussion Only) Dan**

NEW BUSINESS:

- 107. Consider Release of Prior Executive Session Meeting Minutes: Semi-Annual Review of the Minutes as Mandated by Section 2.06 of OMA (Roll Call Vote) Dan**
- 109. Youth Scholarship Fund Presentation (Voice Vote) Kirk**
- 113. Authorization to Award Electricity Contract (Roll Call Vote) Jackie**
- 115. Appoint CAC Member (Voice Vote) Dan**
- 117. Renewal of Liability Coverage Dan**

PUBLIC INPUT

EXECUTIVE SESSION (Roll Call Vote):

In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:

- 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**
- 6. The setting of a price for sale or lease of property owned by the public body.**
- 21. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.**

ADJOURNMENT (Voice Vote)

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**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, June 26, 2012**

Commissioner Schulz called the meeting to order at 6:04 p.m.
The roll was called with Commissioners Graves, Owens, Schulz, and Tucker present. President Strack arrived at 6:07 p.m. Staff members present were Bart Desch, Jeff Donahoe, Jeanette Freeman, Dan Gibble, Jackie Hienbuecher and Kirk Lundbeck.

Guests at the Board meeting were:
Mary Jo McAdams – CAC

Regular and Consent Agenda Approval –

Motion

Commissioner Tucker moved to approve the Regular and Consent Agenda.
Commissioner Graves seconded the Motion.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0.

Approval of Minutes –

Motion

Commissioner Tucker moved to approve the May 22, 2012 Regular Meeting Minutes.
Commissioner Graves seconded the Motion.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0.

Motion

Commissioner Graves moved to approve the May 22, 2012 Executive Session Minutes and Past Executive Session Minutes per the list with all remaining confidential along with May 21, 2012 Study Session Minutes. Commissioner Owens seconded the Motion.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0.

Petition and Public Comment - None

Claims and Accounts Approval

Motion

Commissioner Graves moved to approve and pay the bills in the amount of \$142,262.69.
Commissioner Owens seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0.

Correspondence –

- Sycamore FFA Chapter
- Christine Lukasiewicz – Clubhouse questionnaire response
- Julie Sgarlata – Clubhouse questionnaire response
- The Crouch Family – pool free day
- Opportunity House – Marc Johnson
- Ladies Lilac Luncheon – Denise Collie

Positive Feedback/Reports

- Commissioner Schulz noted she heard the food was awesome at Storm Days.
- President Strack noted the financial results YTD are outstanding across the board.
- President Strack noted the efforts of Superintendent of Parks & Facilities Donahoe and staff, along with everyone else is appreciated. It shows in the end results.
- Commissioner Tucker noted the planting at all the Parks and Sports Complex is being talked about.
- President Strack noted it was fun hearing the activity from Storm Days.
- Super. of Parks & Facilities Donahoe noted it went really well and had no issues. Staff was out there the entire time.
- Commissioner Graves wanted passed on to David Burdick the great job he is doing in during the absence of Superintendent of Golf Operations Lundbeck.

Department Presentations

Superintendent of Finance Hienbuecher gave her presentation on Concession Operations. She noted that during the last five years there have been many changes. There has been a marked improvement in the bottom line figure over the last five years. She noted that as of 5-31-12, we have a net income of \$4,053.00, which is \$4,600.00 more than last year at that time. The EZ Links system was put in place last year and has become a good tool. The sales can be broken down by hours to help determine the hours for operations. President Strack asked where the breakeven point is. She noted it is approximately \$15.00/hour for the Cart. For the Clubhouse it runs approximately \$15.00/hour to \$20.00/hour. The Sports Complex is more at approximately \$30.00 due to having 2 on staff at Baseball Concessions. Commissioner Schulz noted she has people ask her why the Cart is not out in the morning on weekends. Superintendent of Finance Hienbuecher noted she will look at putting the Cart out earlier. They do provide coolers from the Clubhouse that patrons can get their drinks in the Clubhouse and take with them on the course. At times it is not financially feasible to have the cart out or the Clubhouse concessions open. There was more discussion on the hours. Superintendent of Finance Hienbuecher also discussed the sports complex concession and pool concessions. President Strack noted that over the last few years, there have been some real positive things happen in concessions. Commissioner Owens noted he had a party in the Clubhouse and he had nothing by good compliments on the food and everything.

Old Business –

Consideration for a Donation to the Community Foundation.

Motion

Commissioner Schulz made a motion to approve the donation to the DeKalb County Community Foundation in the amount of \$1000.00. Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Update on Site Visits and Park Tours.

Superintendent of Park & Facilities Donahoe noted that August 30th is set to visit our Park locations. Director Gibble noted the CAC has been invited also. Superintendent of Recreation Desch noted that August 3rd is set for the offsite Park District tours. Director Gibble noted there will be an email sent out with the final information on this. This will give everyone an opportunity to ask questions that can be forwarded to the Park District being visited ahead of time.

ADA Audit: Detailed Timeline and Transition Plan.

Director Gibble noted he is recommending proceeding with the plan guided by the timeline he will review with them. The final approval will be at the September meeting. Director Gibble discussed the timeline and plan.

Motion

Commissioner Tucker made a motion to approve the preliminary plan. The motion was seconded by Commissioner Schulz.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Long Term Strategic Plan Community Team.

Director Gibble discussed the suggestions on the composition of the community team. He will take the list of suggestions and make into a master list. He will send to the Board before the next study session. He would like to narrow the list down at the July session.

New Business

Adoption of Prevailing Wage Ordinance.

Motion

Commissioner Schulz made a motion to adopt the Prevailing Wage Ordinance #04-2012. Commissioner Tucker seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Adoption of Revisions in the CAC Charter.

Director Gibble noted he had discussed with CAC Chair McAdams some suggestions in the charter. The suggestions were then taken to the CAC at their June meeting. Most changes were just formalities which pertained when the group was first created. One of the major changes concerned repeat terms and discouraging this. CAC Chair McAdams feels they should not have a problem getting new members.

Motion

Commissioner Tucker made a motion to approve the revisions to the CAC Charter. The motion was seconded by Commissioner Graves.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Park Permit Process.

Superintendent of Finance Hienbuecher noted the Board passed the resolution establishing that the Park District would be the sole provider of food and miscellaneous items. The next step was to create a park permit. This is a draft of the policy for the Board to look at and give comments or feedback on the policy. There has been some discussion on a multiple day discount. This will come back to the Board for a formal approval at a later meeting.

Adoption of Board By-Laws: First Review.

Director Gibble noted he has integrated the changes that have happened into the By-Laws. He will bring back for final approval at the July meeting. He asked the Board to email him anything they want in there or any changes.

Paving Projects Bid Approval.

Motion

Commissioner Graves made a motion to approve the paving projects bid. Commissioner Owens seconded the Motion.

Roll Call

President Strack called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Adoption of EPAMD's Policy.

Director Gibble noted that since John McGovern made his report, there have been changes from the Department of Justice regarding the OPDMD's. We need to adopt this policy.

Motion

Commissioner Schulz made a motion to adopt the EPAMD'S and OPDMD'S policy. Commissioner Graves seconded the Motion.

Voice Vote

President Strack called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

First Review of Pond Maintenance Standards.

Superintendent of Parks & Facilities Donahoe felt we needed to have a plan to encompass what is done now and what will be done in the future. He wanted to come up with a general way of maintaining the ponds and have exceptions within the plan to deal with certain issues at different ponds. Director Gibble noted this could be available to residents that live adjacent to ponds. This could also be put on the website.

Petition and Public Comment –None

Adjournment

Motion

The Board adjourned the Regular Session to go into Executive Session at 7:24 p.m. on a motion made by Commissioner Schulz for the following:

The motion was seconded by Commissioner Tucker.

#1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

#5 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

#11 Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

#21 Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Voice Vote

President Strack called for a voice vote to approve the motion. All Commissioners present voted Aye. Motion carried 5-0.

The Board convened to Executive Session at 7:30 p.m. The roll was called with Commissioners Graves, Owens, Schulz, Tucker and Strack present along with Director Gibble and Recording Secretary Freeman.

Motion

The Board adjourned the Executive Session at 7:50 p.m. and reconvened to Regular Session on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Graves.

Voice Vote

President Strack called for a voice vote to approve the motion. All Commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday June 26, 2012
P 6

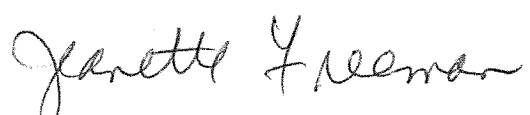
Motion

The Board adjourned the Regular Session at 7:50 p.m. on a motion made by Commissioner Graves. The motion was seconded by Commissioner Owens.

Voice Vote

President Strack called for a voice vote to approve the motion. All Commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,



Jeanette Freeman
Recording Secretary
Sycamore Park District

**Minutes of the Special Meeting
Board of Commissioners
Study Session
Sycamore Park District
Thursday, June 21, 2012
6:00pm**

President Strack called the meeting to order at 6:04 p.m.

The roll was called with Commissioners Graves, Owens, Schulz, Tucker, and Strack present. Staff members Bart Desch, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck and Dan Gibble were present.

No others were present.

OLD BUSINESS:

A. Review of Minutes from Prior Study Session

Director Gibble discussed the last study session meeting. Director Gibble also noted the process tonight will be regarding the planning horizon for short term and long term. Short term will be for 2013 and 2014. The long term will go out to 2020. In the long term, he is suggesting a community team, along with the CAC involvement and public meetings. The long term process will start in the fall. The big picture items will be discussed, but focus more on the goals for the short term plan – narrowing these down. He handed out a revised time line based on the comments from the last meeting.

B. CAC reports on Marketing and Program Analysis.

Superintendent of Recreation Desch noted the subcommittee for marketing feels the Park District is pigeon holed in certain activities. They are thinking about a “Something for Everyone” theme, to be communicated to the public. Director Gibble noted that Superintendent of Recreation Desch and Program Supervisor White will be attending a branding workshop at NB & T. Superintendent of Recreation Desch also noted that he is in the process of setting up the site visits to other Park Districts. Commissioner Graves noted he feels the CAC is definitely an asset to the Park District. We need to give the CAC as much information as possible to help them get the word out about the Park. Superintendent of Recreation Desch noted Director Gibble sent an email out to everyone for them to get more detailed on their analysis.

C. Community Center Tours.

Superintendent of Recreation Desch informed everyone the Community Center tours are set up for August 3 – leaving about 10:30 am. They will be going to at least 3 Park Districts. President Strack asked for demographic information on the Park Districts they are visiting before that date. Director Gibble noted this will be provided along with participation numbers.

OLD BUSINESS – cont’d:

D. Planning Team Discussion.

Director Gibble noted he had asked everyone for names of people for a community team. He will send out the qualities and characteristics to be looking for. He would like to have a master list together by the July meeting. President Strack asked about the Park District boundaries. Director Gibble noted the Board would need to discuss this. He suggested most of the group be within the Park District.

NEW BUSINESS:

A, B, C. Review of 2007-2011 Plan, 2009-2012 Plan, and Community Wide Survey.

Director Gibble had asked everyone to look at the 2007-2011 Strategic plan responses that was handed out. He summarized them and discussed how these were broken down on the spreadsheet. One of the questions was regarding what was the greatest failure of the plan. The most common ones were the mistrust of the creator of the plan and the failure to show how to pay for suggestions. President Strack noted he was surprised that the survey did not have as much of a negative response as he anticipated. Commissioner Schulz noted it seemed the Delphi Committee did not agree with the creator of this strategic plan. Commissioner Tucker wondered how much input actually came from staff and Board. Commissioner Schulz is concerned on what the survey was really asking to what ends. Superintendent of Recreation Desch noted that people moving into Sycamore have larger expectations. Director Gibble asked them to look at the actual needs of the community compared to what staff/board feels the needs are. He then went over the response summary to the Community Survey that was done. There was discussion on this. He asked all to make a list of the top three things they feel need to be accomplished by 2020. Listed below are the items that were at the top of their lists:

- Connect Parks by Trails
- Community Center w/Fitness Track
- Community Center Complex – Indoor/Outdoor Pool
- Financial House in order
- Sports Complex expanded/Improved
- Existing Facilities managed
- Pool

D. Brainstorming Short-Term Goals

Director Gibble broke everyone up into groups to answer four questions. The results of these questions are attached.

Using a rating system where:

Ranking of "1" = 5 Points

Ranking of "2" = 3 Points

Ranking of "3" = 1 Point

The following questions received the following rankings:

A. The top 3 things we need to accomplish in the next 7 years:

1. Community Center with Fitness Track [29]
2. Community Center Complex (pools) [18]
3. Financial House in Order [16]
4. Connect Parks by Trails [13]
5. Sports Complex Expand/Improve [10]
6. Take Care of Existing Facilities [4]
7. Pool [0]
8. Dog Park [0]

B. What do we need to do to get to a position of strength?

1. Financial House in Order/Prudent Spending [50]
2. Increase Awareness/Educate Citizens on What's Available [25]
3. Strengthen Current Partnerships [10]
4. Show Community We Can Take Care of What We Have [5]
5. Improve CAC/Community Relations [0]
6. Build Private Donations/Foundation [0]
7. Engage Citizens/Get Them Here [0]

C. What are our 3 most serious problems?

1. Lack of funding/Financial Stability [50]
2. Aging Infrastructure [21]
3. Staff to Keep Up with Current Demands/Needs [10]
4. Public Awareness/Engagement [6]
5. Lack of Facilities [2]
6. Underdeveloped/Under Used Parks/Land [1]

- D. What actions can we take that may be a step back, but will prepare for moving forward?
1. Give the Natural History Museum Their Building/Sell [43]
 2. Revise Land/Cash Ordinance to Increase \$, Decrease Water/Ponds, and Lower Acres [15]
 3. Eliminate Pond Ownership [11]
 4. Reduce Park Acreage [10]
 5. Use True Cost Accounting [10]
 6. Close Pool [1]
 7. Eliminate Liners [0]
 8. Less F.T. and More P.T. Staff [0]
 9. Close Community Center [0]

ADJOURNMENT (Voice Vote)

Respectfully Submitted,

Jeanette Freeman
Sycamore Park District
Recording Secretary

DATE: 07/18/2012
 TIME: 13:13:08
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

Interim

FROM 06/25/2012 TO 07/17/2012

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AFLAC	926496	01 EMPLOYEE PREMIUM	101000002006	06/26/12		50608	06/26/12	558.75	558.75
		02 EMPLOYEE PREMIUM	101000002007					27.72	27.72
								531.03	531.03
AMER	B932791	01 LP TANK EXCHANGE-CONC	303500076500	05/04/12		50626	07/11/12	47.22	47.22
								VENDOR TOTAL:	558.75
BLUE	070112	BLUE CROSS/BLUE SHIELD OF ILL		06/26/12		50616	06/26/12	15,088.94	15,088.94
		01 HEALTH INS PREMIUM	101000106801					4,078.66	4,078.66
		02 HEALTH INS PREMIUM	101500106801					482.82	482.82
		03 HEALTH INS PREMIUM	504100106801					2,747.55	2,747.55
		04 HEALTH INS PREMIUM	504000106801					2,224.74	2,224.74
		05 HEALTH INS PREMIUM	201000106801					1,273.09	1,273.09
		06 HEALTH INS PREMIUM	202100106801					4,282.08	4,282.08
								VENDOR TOTAL:	15,088.94
DIGG	070512	DIGGING RECORDS, INC.	206194006128	06/29/12		50620	07/03/12	800.00	800.00
								VENDOR TOTAL:	800.00
FOXV	109321	FOX VALLEY GROWERS INC	101500076500	05/21/12		50628	07/13/12	776.00	776.00
								VENDOR TOTAL:	776.00
GRANGER	072012	GRANGER, DAVE	206194006128	06/29/12		50621	07/03/12	600.00	600.00
								VENDOR TOTAL:	600.00
HINT	907686	HINTZSCHE OIL		05/09/12		50610	06/26/12	6,897.59	1,396.12
			504100076515					655.69	655.69
								VENDOR TOTAL:	600.00

DATE: 07/18/2012
 TIME: 13:13:08
 ID: AP450000.WOW

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Interim

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		03 DIESEL-SC	202100076515						505.03
									235.40
	907696	01 GASOLINE-GOLF	504100076515	05/09/12		50610	06/26/12	6,897.59	810.48
		02 GASOLINE-SC	202100076515						87.94
		03 GASOLINE-PARKS	101500076515						52.76
									669.78
	908079	01 DIESEL-OLD TANKS GOLF	504100076515	05/19/12		50610	06/26/12	6,897.59	852.75
									852.75
	908080	01 GAS-OLD TANKS-GOLF	504100076515	05/19/12		50610	06/26/12	6,897.59	1,123.46
									1,123.46
	908275	01 DIESEL-GOLF	504100076515	05/30/12		50610	06/26/12	6,897.59	1,644.98
		02 DIESEL-PARKS	101500076515						685.82
		03 DIESEL-SC	202100076515						725.58
									233.58
	908276	01 GASOLINE-GOLF	504100076515	05/30/12		50610	06/26/12	6,897.59	1,069.80
		02 GASOLINE-PARKS	101500076515						110.55
		03 GASOLINE-SC	202100076515						60.40
		04 GASOLINE-TRUCKS	101500076515						91.94
									806.91
IL2		IL STATE POLICE SERVICES FUND						VENDOR TOTAL:	6,897.59
	062812	01 CRIMINAL BACK GROUND	101000056305	06/28/12		50618	06/28/12	1,000.00	1,000.00
		02 CRIMINAL BACK GROUND	201000056305						500.00
									500.00
MURRAY		MURRAY BROTHERS ENTERTAINMENT						VENDOR TOTAL:	1,000.00
	062912	01 SUMMER CONCERT	206194006128	06/29/12		50622	07/03/12	800.00	800.00
									800.00
ONEAG		ON EAGLES WINGS EQUINE CENTER						VENDOR TOTAL:	800.00
		SPRING-2ND SESSION							
		01 HORSEBACK - YOUTH	205010046128	06/25/12		50611	06/26/12	800.00	800.00
		02 HORSEBACK - ADULT	205230116128						600.00
									200.00

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DATE: 07/18/2012
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SYCAMORE PARK DISTRICT
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FROM 06/25/2012 TO 07/17/2012

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
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		03 DENTAL INSURANCE PREMIUM	504100106801						50.79
		04 DENTAL INSURANCE PREMIUM	504000106801						247.14
		05 DENTAL INSURANCE PREMIUM	201000106801						198.25
		06 DENTAL INSURANCE PREMIUM	202100106801						96.52
									402.11
PEPSI		PEPSI COLA GEN. BOT.							
	31178508-1ST								
		01 WATER-20 OZ BOTTLE POP	303000086631	06/18/12		50629	07/16/12	963.90	963.90
		02 FOUNTAIN POP- BIB	303000086630						543.12
		03 FOUNTAIN POP - BIB	303300086630						159.48
		04 CO2 TANK	303300086630						215.10
		05 CO2 TANK	303000086630						23.10
									23.10
	31178508-2ND								
		01 WATER-20 OZ BOTTLE POP	303300086631	06/18/12		50630	07/16/12	978.67	978.67
									978.67
	31178508-3RD								
		01 WATER- 20 OZ BOTTLE POP	303300086631	06/18/12		50631	07/16/12	978.68	978.68
									978.68
	LF120522384426								
		01 SC ON INV 80793809	303300086630	05/22/12		50632	07/16/12	11.91	11.91
									11.91
REINHART		REINHART FOOD SERVICE							
	210996								
		01 SQUEEZE BOTTLES	303000076550	05/26/12		50627	07/11/12	142.47	17.89
									17.89
	217173-1ST								
		01 CHIPS	303000086622	06/05/12		50633	07/17/12	837.32	837.32
		02 FRENCH FRIES	303000086617						128.52
		03 HOT DOGS/BRATS	303000086615						16.04
		04 CHICKEN BREAST	303000086616						355.28
		05 CHIPS	303300086622						43.54
		06 GATORADE	303300086631						25.14
		07 MUSTARD	303300086629						247.44
									21.36
	217173-2ND								
		01 BRATS	303300086615	06/05/12		50634	07/17/12	192.93	192.93
									66.18

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217173-2ND				06/05/12		50634	07/17/12	192.93	192.93
		02 SOFT PRETZELS	303300086619						26.85
		03 CHIPS	303400086622						24.89
		04 SOFT PRETZELS	303400086619						26.85
		05 GATORADE	303000086631						41.66
		06 SERVICE CHARGE	303000086615						6.50
222743-1ST				06/12/12		50635	07/17/12	964.97	964.97
		01 GATORADE	303000086631						247.44
		02 KETCHUP-MUSTARD-SLICE CHEESE	303000086629						78.53
		03 FRYER OIL-FRENCH FRIES	303000086617						40.54
		04 HAMBURGERS-BUNS	303000086613						65.33
		05 POPCORN CHICKEN -CKN BREASTS	303000086616						179.58
		06 NACHO CHEESE-CHIPS	303400086620						259.12
		07 KETCHUP-MAYO-SLICE CHEESE	303300086629						94.43
222743-2ND				06/12/12		50636	07/17/12	944.89	944.89
		01 GATORADE	303300086631						207.72
		02 CHIPS	303300086622						380.56
		03 NACHO CHIPS	303300086620						160.80
		04 CUPS-PAPER TWLS-WRAP-BAGS	303300076550						142.35
		05 SANDWICH MEAT	303000086612						46.96
		06 SERVICE CHARGE	303000086612						6.50
222743-3RD				06/12/12		50637	07/17/12	982.31	982.31
		01 HAMBURGERS-TACO SEASONING	303300086613						404.40
		02 SOFT PRETZELS	303300086619						295.35
		03 SANDWICH MEAT	303000086612						282.56
222743-4TH				06/12/12		50638	07/17/12	722.75	722.75
		01 HOT DOGS	303300086615						578.20
		02 HOT DOGS-FREE POOL DAY	518000046216						144.55
225365				06/15/12		50627	07/11/12	142.47	124.58
		01 LETTUCE-FORK CHOPS	303300086613						124.58
RMS	RMS & ASSOCIATES						VENDOR TOTAL:		4,787.64
062812		01 SUMMER CONCERT	206194006128	06/28/12		50623	07/03/12	1,000.00	1,000.00
							VENDOR TOTAL:		1,000.00
071212	SHERRY, RICHARD			06/29/12		50624	07/03/12	1,000.00	1,000.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	071212	01 SUMMER CONCERT	206194006128	06/29/12		50624	07/03/12	1,000.00	1,000.00
T0000531	WHITE, LISA								1,000.00
	062912	01 MILEAGE	201000046211	06/29/12		50625	07/03/12	51.06	51.06
								VENDOR TOTAL:	1,000.00
T0000654	CARLSON, JUDITH								51.06
	06-21-2012	01 TENNIS CAMP REFUND	205550126218	06/21/12		50607	06/26/12	35.00	35.00
T0000656	NICHOLS, JOE								35.00
	062212	01 BULLS CAMP REFUND	205550196218	06/22/12		50612	06/26/12	199.00	199.00
T0000657	STENSRUD, WAYNE								199.00
	071712	01 REFUND OVERPMT POOL PASS	518004054413	07/17/12		50639	07/17/12	50.00	50.00
TEK	TEK DIRECT								50.00
	22692	01 C FOLD TOWELS	101500076510	06/27/12		50640	07/17/12	266.69	266.69
		02 C FOLD TOWELS	207500076510						31.70
		03 CFOLD TWS-GARBAGE BAGS	303000076510						31.70
		04 WHITE PAPER TOWELS	303000076550						126.68
		05 GARBAGE BAGS	303400076510						19.01
		06 TOILET BOWL CLEANER	518000076510						31.58
									26.02
UNUM	UNUM LIFE INSURANCE							VENDOR TOTAL:	266.69
	JUNE 2012			06/28/12		50619	06/28/12	352.70	352.70
		01 LIFE INS PREM	101000106801						82.20
		02 LIFE INS PREM	101500106801						10.95

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	JUNE 2012			06/28/12		50619	06/28/12	352.70	352.70
		03 LIFE INS PREM	504100106801						50.38
		04 LIFE INS PREM	504000106801						48.58
		05 LIFE INS PREM	201000106801						58.53
		06 LIFE INS PREM	202100106801						102.06
									352.70
									VENDOR TOTAL:
WALM	061612	WALMART COMMUNITY		06/16/12		50615	06/26/12	2,815.43	2,815.43
		01 TEEN POOL PARTY	518000046216						40.00
		02 FREE POOL DAY-POP CHIPS TBL SE	518000046216						164.80
		03 LETTUCE KNIFE STOR CONT SPATUL	303000076500						30.67
		04 BATHROOM CLEANERS	303000076510						3.96
		05 CLEANERS DISH SOAP RAGS	303000076551						16.01
		06 ENGL MUFFINS BAGESL	303000086610						6.92
		07 DONUTS DANISHES	303000086611						31.52
		08 BREAD	303000086612						42.28
		09 GRANOLA BARS COOKIES CRACKERS	303000086618						141.14
		10 SLIM JIMS	303000086623						33.28
		11 CANDY	303000086624						133.02
		12 ICE CREAM BARS	303000086626						16.44
		13 LETTUCE ONION SOUR CRM MAYO	303000086629						21.88
		14 CRYSTAL LIGHT	303000086631						6.00
		15 HOT TEA COFFEE CREAMER	303000086632						21.12
		16 BAR JUICES LIMES	303000086636						10.46
		17 SPRAYER POPCORN HLDR CAN OPEN	303300076500						14.92
		18 POPCORN BAGS	303300076550						11.52
		19 CLEANERS DISH SP SPONG RAGS	303300076551						16.97
		20 COOKIES CRACKERS PEANUTS	303300086618						82.39
		21 NACHO CHIPS	303300086620						7.26
		22 PICKLES ST CHEESE GOGURT CARRO	303300086623						24.96
		23 SLIM JIMS	303300086624						16.64
		24 CANDY	303300086624						413.46
		25 MONKEY BAGS	303300086625						15.70
		26 ICES FREEZIES	303300086626						25.94
		27 SPRAYER CAN OPENER	303400076500						9.95
		28 POPCORN BAGS	303400076550						23.04
		29 CLEANER DISH SP SPONG RAGS	303400076551						16.01
		30 GRANOLA BARS COOKIES PNTS CRKR	303400086618						92.57
		31 NACHO CHIPS	303400086620						14.52
		32 POPCORN SALT	303400086621						3.62
		33 PKCL STR CHEESE GOGURT FRT SNC	303400086623						31.04
		34 CARROTS	303400086623						1.24
		35 CANDY	303400086624						620.48
		36 MONKEY BAGS	303400086625						15.70

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061612		37 ICEES FREEZIES	303400086626	06/16/12		50615	06/26/12	2,815.43	2,815.43
		38 KETCHUP	303400086629						25.94
		39 DRINK POUCHES	303400086633						5.08
		40 DUE TO SAMS	301000002101						6.98
									600.00

TOTAL --- ALL INVOICES: 2,815.43
42,177.73

Interim \$42,177.73
New \$87,989.49

Total \$130,699.94

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INVOICES DUE ON/BEFORE 07/20/2012

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CORPORATE			
10	ADMINISTRATION		
ANCEL	ANCEL, GLINK - LAW OFFICES OF	2,328.75	243.75
AT&T2	A T & T	511.74	16.20
BOCKY	BOCKYN, LLC	1,800.00	150.00
CARQ	CARQUEST AUTO PARTS	3,689.27	8.37
CINTA	CINTAS CORPORATION #355	1,361.86	108.18
COMCA	COMCAST	1,226.64	53.47
CONST	CONSTELLATION NEWENERGY	18,023.64	535.72
DC	D.C. LITHOGRAPHERS	107.00	95.19
DEK2	DEKALB COUNTY ECONOMIC DEVELOP	750.00	375.00
DEKC	DEKALB COUNTY COMMUNITY		500.00
ENVIR	ENVIRONMENTAL SERVICES	260.00	17.50
FRONTIER	FRONTIER	6,523.88	230.49
ILLIN	ILLINI SECURITY SYSTEMS, INC.	1,197.50	151.88
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	6,106.56	66.76
KAR	KAR-FRE FLOWERS	155.90	20.00
MROUT	MR OUTHOUSE	6,840.00	200.00
NEXT	NEXTEL COMMUNICATIONS	2,431.15	55.43
NICOR	NICOR GAS	12,088.94	70.54
OF	OFFICE DEPOT	1,354.19	100.47
SHAW	SHAW SUBURBAN MEDIA	42.98	24.55
SOFT	SOFT WATER CITY	2,274.75	19.50
STAPLES	STAPLES ADVANTAGE	91.56	99.16
SYC	SYCAMORE CHAMBER OF COMMERCE	260.00	30.00
SYCASP	SYCAMORE SPORTS BOOSTERS		250.00
T0000663	SCHAEFER, LAURA		50.00
TBC	TBC	11,319.25	584.22
VISACA	VISA CARDMEMBER SERVICE	15,632.57	1,594.94
WASTE	WASTE MANAGEMENT	3,322.61	81.18
	ADMINISTRATION		5,732.50
15	PARKS		
ARTHU	ARTHUR CLESEN, INC.	7,490.12	110.28
BARN	BARNES GROUP	260.25	229.62
BURRI	BURRIS EQUIPMENT CO.	3,717.19	418.42
CARQ	CARQUEST AUTO PARTS	3,689.27	164.59
CEDAR	CEDAR RAPIDS TIRE	148.53	124.79
CINTA	CINTAS CORPORATION #355	1,361.86	207.64
CITY2	CITY OF SYCAMORE	575.22	83.53
COMMO	COMMONWEALTH EDISON	3,172.65	160.26
CONST	CONSTELLATION NEWENERGY	18,023.64	198.32
DOORSYS	DOOR SYSTEMS INC		104.68

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SYCAMORE PARK DISTRICT
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/20/2012

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CORPORATE			
15	PARKS		
DOTY	DOTY & SON CONCRETE PRODUCTS	100.00	886.00
FRONTIER	FRONTIER	6,523.88	152.96
GAME	GAMETIME		514.96
GRAI	GRAINGER	1,099.20	85.95
LOWE	LOWE'S	2,937.40	103.35
MAR	MARINE BIOCHEMISTS	3,344.00	749.00
MARK	MARK'S MACHINE SHOP INC.	727.76	2,129.90
MROUT	MR OUTHUSE	6,840.00	796.00
NEXT	NEXTEL COMMUNICATIONS	2,431.15	44.15
NICOR	NICOR GAS	12,088.94	278.52
PENDL	PENDELTON TURF SUPPLY	2,647.97	40.00
SOFT	SOFT WATER CITY	2,274.75	71.50
VISACA	VISA CARDMEMBER SERVICE	15,632.57	237.95
WASTE	WASTE MANAGEMENT	3,322.61	233.45
	PARKS		8,125.82
RECREATION			
10	ADMINISTRATION		
AT&T2	A T & T	511.74	16.20
BOCKY	BOCKYN, LLC	1,800.00	150.00
CINTA	CINTAS CORPORATION #355	1,361.86	24.16
COMCA	COMCAST	1,226.64	53.48
CONST	CONSTELLATION NEWENERGY	18,023.64	535.73
DC	D.C. LITHOGRAPHERS	107.00	95.19
DEK2	DEKALB COUNTY ECONOMIC DEVELOP	750.00	375.00
DEKC	DEKALB COUNTY COMMUNITY		500.00
ENVIR	ENVIRONMENTAL SERVICES	260.00	17.50
FRONTIER	FRONTIER	6,523.88	230.50
ILLIN	ILLINI SECURITY SYSTEMS, INC.	1,197.50	151.87
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	6,106.56	66.76
KAR	KAR-FRE FLOWERS	155.90	20.00
KONE	KONE INC.	974.20	791.56
NEXT	NEXTEL COMMUNICATIONS	2,431.15	42.77
NICOR	NICOR GAS	12,088.94	43.98
OF	OFFICE DEPOT	1,354.19	60.52
STAPLES	STAPLES ADVANTAGE	91.56	70.73
SYCASP	SYCAMORE SPORTS BOOSTERS		250.00
TBC	TBC	11,319.25	584.22
VISACA	VISA CARDMEMBER SERVICE	15,632.57	21.49
	ADMINISTRATION		4,101.66

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DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/20/2012

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
21	SPORTS COMPLEX MAINTENANCE		
BEACO	BEACON ATHLETICS	515.00	390.20
CEDAR	CEDAR RAPIDS TIRE	148.53	124.79
CONST	CONSTELLATION NEWENERGY	18,023.64	723.92
ENVIR	ENVIRONMENTAL SERVICES	260.00	25.00
JOHNDEFI	JOHN DEERE FINANCIAL	757.00	242.63
LOWE	LOWE'S	2,937.40	18.02
MENA	MENARDS - SYCAMORE	3,117.05	37.70
MROUT	MR OUTHUSE	6,840.00	1,210.00
NEXT	NEXTEL COMMUNICATIONS	2,431.15	118.43
VISACA	VISA CARDMEMBER SERVICE	15,632.57	81.41
WAGN	WAGNER AGGREGATE, INC.	555.74	171.60
WASTE	WASTE MANAGEMENT	3,322.61	837.12
	SPORTS COMPLEX MAINTENANCE		3,980.82
25	MIDWEST MUSEUM OF NATURAL HIST		
HENIGAN	HENIGAN PLUMBING	500.00	2,500.00
KONE	KONE INC.	974.20	1,154.83
	MIDWEST MUSEUM OF NATURAL HIST		3,654.83
50	PROGRAMS - YOUTH		
ONEAG	ON EAGLES WINGS EQUINE CENTER	800.00	200.00
T0000662	ROMERO, STEPHANIE		30.00
	PROGRAMS - YOUTH		230.00
52	PROGRAMS - ADULT		
ONEAG	ON EAGLES WINGS EQUINE CENTER	800.00	400.00
	PROGRAMS - ADULT		400.00
53	PROGRAMS - FAMILY		
NEXT	NEXTEL COMMUNICATIONS	2,431.15	18.47
	PROGRAMS - FAMILY		18.47

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INVOICES DUE ON/BEFORE 07/20/2012

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
55	PROGRAMS - YOUTH ATHLETICS		
ALL	ALL STAR SPORTS INSTRUCTION	4,464.50	3,064.50
T0000622	WILKERSON, JAMIE	26.00	73.00
T0000655	CARLSON, JUDITH		35.00
	PROGRAMS - YOUTH ATHLETICS		3,172.50
56	PROGRAMS - FITNESS		
T0000661	KRUBBEHOFT, ALLISON		23.00
	PROGRAMS - FITNESS		23.00
57	PROGRAMS - PRESCHOOL		
T0000664	SMRZ, CASSANDRA		8.00
	PROGRAMS - PRESCHOOL		8.00
61	PROGRAMS - CONCERTS		
VISACA	VISA CARDMEMBER SERVICE	15,632.57	222.00
	PROGRAMS - CONCERTS		222.00
75	COMMUNITY CENTER		
AT&T1	A T & T	302.26	50.78
AT&T2	A T & T	511.74	36.59
C&L	C & L PROPERTIES, L.L.C.	36,851.06	4,833.00
CITY2	CITY OF SYCAMORE	575.22	36.04
COMMO	COMMONWEALTH EDISON	3,172.65	534.42
FRONTIER	FRONTIER	6,523.88	216.89
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	6,106.56	112.36
MID	MID-CITY OFFICE PRODUCTS	452.86	61.45
NICOR	NICOR GAS	12,088.94	18.46
OF	OFFICE DEPOT	1,354.19	48.24
REINHART	REINHART FOOD SERVICE	8,355.76	53.76
SOFT	SOFT WATER CITY	2,274.75	130.00
TBC	TBC	11,319.25	169.90
VISACA	VISA CARDMEMBER SERVICE	15,632.57	29.69

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DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/20/2012

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
75	COMMUNITY CENTER		
WASTE	WASTE MANAGEMENT	3,322.61	83.60
	COMMUNITY CENTER		6,415.18
INSURANCE			
10	ADMINISTRATION		
AMTRUST	AMTRUST NORTH AMERICA INC	7,115.00	1,902.00
FIRST	FIRST NONPROFIT UNEMPLOYMENT	4,863.00	2,431.50
	ADMINISTRATION		4,333.50
CONCESSIONS			
30	CLUBHOUSE CONCESSIONS		
AT&T2	A T & T	511.74	1.37
CITY	CITY OF SYCAMORE	2,363.00	208.00
COMCA	COMCAST	1,226.64	37.75
CONST	CONSTELLATION NEWENERGY	18,023.64	229.60
EUCL	EUCLID BEVERAGE LTD.	2,612.35	560.20
FOXR	FOX RIVER FOODS	5,481.91	806.68
ILL1	ILLINOIS DEPT REVENUE	4,551.00	832.00
NEXT	NEXTEL COMMUNICATIONS	2,431.15	18.47
NICOR	NICOR GAS	12,088.94	18.85
OF	OFFICE DEPOT	1,354.19	18.36
PEPSI	PEPSI COLA GEN. BOT.	8,905.56	620.34
REINHART	REINHART FOOD SERVICE	8,355.76	1,220.99
SUP	SUPERIOR BEVERAGE	2,185.35	450.70
VISACA	VISA CARDMEMBER SERVICE	15,632.57	315.00
WASTE	WASTE MANAGEMENT	3,322.61	51.45
	CLUBHOUSE CONCESSIONS		5,389.76
31 BEVERAGE CART			
CITY	CITY OF SYCAMORE	2,363.00	81.00
ILL1	ILLINOIS DEPT REVENUE	4,551.00	323.00
	BEVERAGE CART		404.00

INVOICES DUE ON/BEFORE 07/20/2012

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CONCESSIONS			
33	SPORTS COMPLEX CONCESSIONS		
CITY	CITY OF SYCAMORE	2,363.00	352.00
CONST	CONSTELLATION NEWENERGY	18,023.64	197.98
FOXR	FOX RIVER FOODS	5,481.91	2,974.25
ILL1	ILLINOIS DEPT REVENUE	4,551.00	1,408.00
REINHART	REINHART FOOD SERVICE	8,355.76	39.97
VISACA	VISA CARDMEMBER SERVICE	15,632.57	165.00
	SPORTS COMPLEX CONCESSIONS		5,137.20
34	POOL CONCESSIONS		
CITY	CITY OF SYCAMORE	2,363.00	102.00
FOXR	FOX RIVER FOODS	5,481.91	676.18
ILL1	ILLINOIS DEPT REVENUE	4,551.00	411.00
PEPSI	PEPSI COLA GEN. BOT.	8,905.56	107.55
REINHART	REINHART FOOD SERVICE	8,355.76	304.67
VISACA	VISA CARDMEMBER SERVICE	15,632.57	165.00
	POOL CONCESSIONS		1,766.40
35	CATERING		
CITY	CITY OF SYCAMORE	2,363.00	30.00
FOXR	FOX RIVER FOODS	5,481.91	135.37
ILL1	ILLINOIS DEPT REVENUE	4,551.00	119.00
T0000024	DOBBERSTEIN, MELISSA	1,849.93	10.57
	CATERING		294.94
GOLF COURSE			
10	ADMINISTRATION		
AUR	AUR-FLETCHER LEISURE GROUP	4,544.42	181.47
HORN	HORNUNG'S PRO GOLF SALES INC.	2,753.66	948.02
NIK	NIKE USA	8.50	831.93
TITL	TITLEIST DRAWER CS	24,576.59	5,447.47
TOUR	TOUR EDGE GOLF MFG. INC.	501.51	160.00
	ADMINISTRATION		7,568.89

INVOICES DUE ON/BEFORE 07/20/2012

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GOLF COURSE			
40	GOLF OPERATIONS		
AT&T2	A T & T	511.74	17.44
AUTOM	AUTO MACHINE INC.	58.14	96.90
CHICA	CHICAGO DISTRICT GOLF ASSOC.	1,460.00	780.00
CINTA	CINTAS CORPORATION #355	1,361.86	27.22
COMCA	COMCAST	1,226.64	37.75
CONST	CONSTELLATION NEWENERGY	18,023.64	316.13
ELBURN	ELBURN HERALD	108.00	100.00
FRONTIER	FRONTIER	6,523.88	76.59
HIRS	HIRSCHBIEN TROPHIES	40.00	256.00
HORN	HORNUNG'S PRO GOLF SALES INC.	2,753.66	81.04
ILL1	ILLINOIS DEPT REVENUE	4,551.00	650.00
NEXT	NEXTEL COMMUNICATIONS	2,431.15	31.13
NICOR	NICOR GAS	12,088.94	18.85
NIV	NIVEL PARTS & MANUFACTURING	3,315.44	506.03
PLAY	PLAYERS GOLF CARS	30,000.00	2,975.00
REINHART	REINHART FOOD SERVICE	8,355.76	45.90
SOFT	SOFT WATER CITY	2,274.75	175.50
	GOLF OPERATIONS		6,191.48
41	GOLF MAINTENANCE		
ARTHU	ARTHUR CLESEN, INC.	7,490.12	3,233.07
CEDAR	CEDAR RAPIDS TIRE	148.53	124.80
CINTA	CINTAS CORPORATION #355	1,361.86	207.64
COMPO	COMPOSITES ONE LLC		62.11
CONST	CONSTELLATION NEWENERGY	18,023.64	1,292.98
FAULK	FAULKS BROS. CONSTRUCTION	870.77	666.04
FRONTIER	FRONTIER	6,523.88	152.95
JOHNDE	JOHN DEERE LANDSCAPES/LESCO		2,900.84
JOHNDEFI	JOHN DEERE FINANCIAL	757.00	34.95
MROUT	MR OUTHUSE	6,840.00	110.00
NEXT	NEXTEL COMMUNICATIONS	2,431.15	40.64
NICOR	NICOR GAS	12,088.94	304.33
PENDL	PENDELTON TURF SUPPLY	2,647.97	125.00
RONDO	RONDO ENTERPRISES, INC.	280.30	14.95
TYLER	TYLER ENTERPRISES	4,151.50	1,554.00
WASTE	WASTE MANAGEMENT	3,322.61	64.32
	GOLF MAINTENANCE		10,888.62

SWIMMING POOL

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INVOICES DUE ON/BEFORE 07/20/2012

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
SWIMMING POOL			
80	POOL		
FRONTIER	FRONTIER	6,523.88	38.84
MID	MID-CITY OFFICE PRODUCTS	452.86	6.81
OF	OFFICE DEPOT	1,354.19	19.20
SOFT	SOFT WATER CITY	2,274.75	110.50
STAPLES	STAPLES ADVANTAGE	91.56	4.40
VISACA	VISA CARDMEMBER SERVICE	15,632.57	101.95
	POOL		281.70
81	POOL MAINTENANCE		
CONST	CONSTELLATION NEWENERGY	18,023.64	1,698.43
ECO	ECOWATER SYSTEMS, INC.	275.25	105.00
GRAI	GRAINGER	1,099.20	1,013.40
HAWK	HAWKINS INC	2,119.58	30.00
MENA	MENARDS - SYCAMORE	3,117.05	13.18
NEWB1	NEWBY POOL & SPA	884.01	920.34
SERVICE	SERVICEMASTER RESTORATION AND	635.00	1,345.00
TAYLOR	TAYLOR TECHNOLOGIES		130.53
WASTE	WASTE MANAGEMENT	3,322.61	30.92
	POOL MAINTENANCE		5,286.80
82	SWIM LESSONS		
T0000658	DAVIS, KATIE		47.00
T0000659	GRADOS, KAREN		94.00
T0000660	KOEHNE, LEAH		47.00
T0000665	VAVAK, JULIE		47.00
	SWIM LESSONS		235.00
CAPITAL PROJECTS			
10	ADMINISTRATION		
LOWE	LOWE'S	2,937.40	3,174.19
TBC	TBC	11,319.25	952.23
	ADMINISTRATION		4,126.42
	TOTAL ALL DEPARTMENTS		87,989.49

To: Board of Commissioners
From: Jackie Hienbuecher
Subject: Monthly Report
Date: July 24, 2012

Administrative Initiatives (7/1/12 – 7/31/12)

- Attended Board of Commissioners study session.
- Published required notice of audit report availability for inspection.
- Completed Treasurer's Report.
- Updated Capital status report for July Board Meeting.
- Supervised staff in pulling aged inventory.
- Obtained quotes on electricity rates.
- Provided data for Worker's Comp audit.
- Concessions catering/special events/room rentals: 1 birthday party, Junior Golf Championship (2 days), 2 golf outings and the Summer Concert Series.

Administrative Initiatives (8/1/12 – 8/31/12)

- Provide documentation and work with department heads on 2012 financial projections.
- Finalize inventory of the pro shop.
- Establish year end budget projections.
- Begin 2013 budget process.

- Catering/special events/room rentals currently scheduled: 7 golf outings, two weekends of club championship and the Summer Concert Series.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended June 30, 2012

Corporate Fund (10)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD	
								Actual	Variance
Revenues									
Administration	191,833.00	204,027.56	6.4%	274,521.00	281,905.13	2.7% (1)	548,770.00	292,755.27	-3.7% (2)
Parks	5,749.00	6,596.49	14.7%	7,186.00	7,865.54	9.5%	14,371.00	9,276.70	-15.2% (3)
Total Revenues	197,582.00	210,624.05	6.6%	281,707.00	289,770.67 (14,870.34)	2.9%	563,141.00	302,031.97 7,597.63	-4.1%
Expenses									
Administration	37,199.00	35,569.05	-4.4%	31,070.00	16,199.66	-47.9%		23,797.29	-31.9%
Parks	23,512.00	24,688.55	0.0%	113,367.00	99,371.06	-12.3% (6)	217,271.00	174,800.46	-5.9% (5)
Total Expenses	60,711.00	60,257.60	-0.7%	295,526.00	263,922.89	-10.7%	574,390.00	276,838.44	-4.7%
Total Fund Revenues	197,582.00	210,624.05	6.6%	281,707.00	289,770.67	2.9%	563,141.00	302,031.97	-4.1%
Total Fund Expenses	60,711.00	60,257.60	-0.7%	295,526.00	263,922.89	-10.7%	574,390.00	276,838.44	-4.7%
Surplus (Deficit)	136,871.00	150,366.45	9.9%	(13,819.00)	25,847.78	-287.0%	(11,249.00)	25,193.53	2.6%

- (1) The YTD Actual is over budget in three areas: Real Estate Taxes, budgeted to have collected 50%, actual is 50.6%, \$2,618; Replacement taxes over budget 13.64%, \$2,725; and Shelter Rentals up 29.06%, \$1,540 over budget primarily due to Kishwaukee Hospital family picnic.
- (2) Real Estate Tax receipts is the primary cause of the prior year YTD variance. Overall, the Corporate levy decreased due to lower EAV by 5.86% compared to 2011.
- (3) The amount of the SS/IMRF tax levy was reduced based upon the vacancy of the Supt. of Parks position.
- (4) Wages and related expenses down 4.1%, \$5,670, due to short term vacancy in Executive Director. Legal fees/Misc consultants and Administrative expenses are below budget 72.6%, \$5,266, and 18.4%, \$3,819, respectively.
- (5) Wages and related expenses down 2.8%, \$3,794, compared to 2011, due to short term vacancy in Executive Director in 2012. Legal fees/Misc consultants are also 83.1%, \$9,753 less than 2011 primarily due to the community survey expense last year.
- (6) Materials and Supplies are below budget 47.9%, \$14,870 (primarily trees and shrubs, seed/sod/flowers, fish restocking and pesticides)
- (7) 2012 Materials and Supplies are 31.9%, \$7,598, below 2011.

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Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended June 30, 2012

Recreation Fund (20)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	280,569.00	305,265.66	8.80%	350,712.00	365,327.44	4.17% (1)	701,423.00	327,859.84
Sports Complex	13,600.00	459.00	-96.63%	17,300.00	3,945.00	-77.20% (3)	45,100.00	16,015.00
Sports Complex Maintenance	13,862.00	14,662.37	5.77%	17,328.00	17,463.56	0.78%	34,655.00	18,161.16
Midwest Museum of Natural Hist	550.00	-	-100.00%	1,100.00	1,146.09	4.19%	2,200.00	-
Programs-Youth	447.00	731.42	63.63%	2,008.00	2,489.68	23.99% (4)	2,516.00	5,830.74
Programs-Teens	81.00	71.85	-11.30%	5,301.00	2,248.24	-57.59% (4)	9,202.00	2,729.43
Programs-Adult	460.00	658.92	43.24%	2,312.00	2,536.92	9.73% (4)	2,824.00	2,269.49
Programs-Family	826.00	267.63	-67.60%	7,385.00	4,203.90	-43.08% (4)	11,689.00	6,115.07
Programs-Leagues	92.00	124.43	35.25%	115.00	162.33	41.16% (4)	4,130.00	277.72
Programs-Youth Athletics	6,361.00	4,898.91	-22.99%	21,626.00	15,956.31	-26.22% (4)	24,053.00	29,064.95
Programs-Fitness	2,645.00	3,906.46	47.69%	17,628.92	21,735.45	23.29% (4)	28,770.00	20,841.24
Programs-Preschool	186.00	70.92	-61.87%	814.00	659.34	-19.00% (4)	1,078.00	959.00
Programs-Senior	50.00	-	-100.00%	200.00	265.00	32.50% (4)	300.00	245.00
Programs-Dance	288.00	150.00	-47.92%	1,304.00	2,944.00	125.77% (4)	2,900.00	1,713.00
Programs-Special Events	17.00	59.06	247.41%	3,296.00	2,919.82	-11.41% (4)	3,502.00	2,727.29
Programs-Concerts	1,000.00	1,100.00	10.00%	6,600.00	3,800.00	-42.42% (5)	8,600.00	6,400.00
Programs-Trips	1,100.00	360.00	-67.27%	4,400.00	2,875.00	-34.66% (4)	4,400.00	2,135.00
Brochure	-	-	#DIV/0!	1,700.00	2,850.00	67.65%	5,000.00	1,750.00
Weight Room	1,054.00	1,408.19	33.60%	10,261.00	12,192.60	18.82%	18,700.00	11,943.00
Community Center	1,500.00	1,688.25	12.55%	1,875.00	2,117.31	12.92%	3,749.00	2,425.15
Total Revenues	324,688.00	335,883.07	3.45%	473,265.92	467,837.99	-1.15%	914,791.00	459,462.08

- (1) Real Estate Tax Receipts were over budget 3.9%, \$13,282. This is due to a conservative budget because final EAV was unknown at the time of budget.
- (2) Real Estate Tax Receipts are also the reason for the Prior YTD variance. Extended amounts for the 2012 Recreation Fund is 9.68%, \$61,594 higher than 2011.
- (3) Below budget and prior year to date due to late/no receipt of Storm Dayz parking fee (\$6,600 in 2011) and Liners fee \$5,000.
- (4) 2012 Program revenue is under budget 11.14%, \$7,394. It has decreased 21.2%, \$15,912 compared to 2011. This is primarily due to the elimination of the travel basketball program. Factoring this out, program revenue is down 9.0%, \$5,855 compared to last year.
- (5) Timing.

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Sycamore Park District
Summarized Revenue & Expense Report
Period ended June 30, 2012

Expenses	21,263.00	19,315.16	-9.16%	101,754.00	94,492.11	-7.14% (1)	193,271.00	71,711.85	31.8% (2)
Administration	-	250.00	#DIV/0!	950.00	250.00	-73.68%	950.00	-	#DIV/0!
Sports Complex	38,062.00	37,823.60	-0.63%	164,223.00	147,670.28	-10.08% (3)	333,714.00	140,200.02	5.3%
Sports Complex Maintenance	966.00	(582.33)	-160.28%	5,500.00	1,762.16	-67.96%	11,000.00	4,503.69	-60.9%
Midwest Museum of Natural Hist	878.00	777.45	-11.45%	959.00	1,309.93	36.59% (4)	1,266.00	2,308.87	-43.3% (4)
Programs-Youth	-	437.40	#DIV/0!	4,913.00	2,441.88	-50.30% (4)	7,877.00	2,807.08	-13.0% (4)
Programs-Teens	108.00	719.23	565.95%	667.00	1,149.23	72.30% (4)	1,474.00	1,410.81	-18.5% (4)
Programs-Adult	1,526.00	586.93	-61.54%	6,433.00	4,480.67	-30.35% (4)	10,439.00	5,264.93	-14.9% (4)
Programs-Family	-	-	#DIV/0!	2,550.00	2,727.37	6.96% (4)	3,830.00	3,088.36	-11.7% (4)
Programs-Leagues	400.00	1,726.42	331.61%	7,311.28	7,565.52	3.48% (4)	19,561.00	12,352.40	-38.8% (4)
Programs-Youth Athletics	1,986.00	1,672.71	-15.77%	10,865.00	9,351.27	-13.93% (4)	19,270.00	14,403.85	-35.1% (4)
Programs-Fitness	185.00	-	-100.00%	470.00	628.72	33.77% (4)	628.00	206.00	205.2% (4)
Programs-Preschool	-	-	#DIV/0!	50.00	170.00	240.00% (4)	150.00	-	#DIV/0!
Programs-Senior	-	108.00	#DIV/0!	609.00	1,872.00	207.39% (4)	2,100.00	861.00	117.4% (4)
Programs-Dance	-	791.79	#DIV/0!	4,254.00	3,014.21	-29.14% (4)	5,487.00	3,422.26	-11.9% (4)
Programs-Special Events	3,200.00	2,000.00	-37.50%	7,350.00	3,425.00	-53.40% (5)	8,600.00	7,486.75	-54.3% (5)
Programs-Concerts	-	748.45	#DIV/0!	3,975.00	5,428.29	36.56% (4)	3,975.00	3,959.20	37.1% (4)
Programs-Trips	-	5,694.00	#DIV/0!	8,550.00	7,645.11	-10.58%	19,300.00	7,863.13	-2.8%
Brochure	540.00	-	-100.00%	1,530.00	386.77	-74.72%	4,000.00	1,612.40	-76.0%
Weight Room	12,694.00	13,271.24	4.55%	72,928.00	70,918.46	-2.76%	147,845.00	69,279.56	2.4%
Community Center	-	-	#DIV/0!	50.00	170.00	240.00% (4)	150.00	-	#DIV/0!
Total Expenses	81,808.00	85,340.05	4.32%	405,841.28	366,688.98	-9.65%	794,737.00	352,742.16	4.0%
Total Fund Revenues	324,688.00	335,883.07	3.45%	473,265.92	467,837.99	-1.15%	914,791.00	459,462.08	1.8%
Total Fund Expenses	81,808.00	85,340.05	4.32%	405,841.28	366,688.98	-9.65%	794,737.00	352,742.16	4.0%
Surplus (Deficit)	242,880.00	250,543.02	3.16%	67,424.64	101,149.01	50.02%	120,054.00	106,719.92	-5.2%

(1) Expenses are below budget primarily in administrative expenses 31.42% \$4,103, and utilities 21.22% \$1,104.
(2) Expenses have increased over 2011 primarily due to one full-time position being vacant (Recreation Supervisor) in 2011 until May, 49.6%, \$24,894.
(3) Materials & Supplies are below budget 61.22%, \$15,305
(4) 2012 program expenses are 6.78%, \$2,917, below budget. They also decreased 19.9%, \$9,946, from 2011, primarily due to the elimination of the travel basketball program. After adjusting for this, expenses are still down 6.0%, \$2,570 compared to 2011.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended June 30, 2012

Donations (21)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	-	3.13	#DIV/0!	-	14.49	#DIV/0!	2,000.00	849.46
Total Revenues		3.13	#DIV/0!	-	14.49	#DIV/0!	2,000.00	849.46
Expenses								
Administration	-	-		-	-		-	-
Total Expenses	-	-		-	-		-	-
Total Fund Revenues	-	3.13	#DIV/0!	-	14.49	#DIV/0!	2,000.00	849.46
Total Fund Expenses	-	-		-	-		-	-
Surplus (Deficit)	-	3.13	#DIV/0!	-	14.49	#DIV/0!	2,000.00	849.46

Special Recreation (22)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	70,000.00	74,426.61	6.32%	87,500.00	89,056.36	1.78%	175,000.00	93,707.05
Total Revenues	70,000.00	74,426.61	6.32%	87,500.00	89,056.36	1.78%	175,000.00	93,707.05
Expenses								
Administration	55,000.00	-	-100.00%	65,000.00	2,725.00	-95.81% (2)	175,000.00	14,747.00
Total Expenses	55,000.00	-	-100.00%	65,000.00	2,725.00	-95.81%	175,000.00	14,747.00
Total Fund Revenues	70,000.00	74,426.61	6.32%	87,500.00	89,056.36	1.78%	175,000.00	93,707.05
Total Fund Expenses	55,000.00	-	-100.00%	65,000.00	2,725.00	-95.81%	175,000.00	14,747.00
Surplus (Deficit)	15,000.00	74,426.61	396.18%	22,500.00	86,331.36	283.69%	-	78,960.05

(1) Real Estate Tax receipts is the primary cause of the prior year YTD variance. Overall, Special Recreation levy decreased due to lower EAV 5.86%, \$10,956 compared to 2011.
 (2) It was budgeted to start making improvements based upon the accessibility audit earlier in the year. Separate information has been provided on the anticipated progress.
 (3) 2011 included costs for the accessibility audit.

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Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended June 30, 2012

Insurance (23)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	46,000.00	48,673.53	5.81%	57,500.00	58,237.58	1.28%	115,000.00	49,171.66
Total Revenues	46,000.00	48,673.53	5.81%	57,500.00	58,237.58	1.28%	115,000.00	49,171.66
Expenses								
Administration	1,900.00	-	-100.00%	17,600.00	14,349.00	-18.47%	98,000.00	14,053.52
Total Expenses	1,900.00	-	-100.00%	17,600.00	14,349.00	-18.47%	98,000.00	14,053.52
Total Fund Revenues	46,000.00	48,673.53	5.81%	57,500.00	58,237.58	1.28%	115,000.00	49,171.66
Total Fund Expenses	1,900.00	-	-100.00%	17,600.00	14,349.00	-18.47%	98,000.00	14,053.52
Surplus (Deficit)	44,100.00	48,673.53	10.37%	39,900.00	43,888.58	10.00%	17,000.00	35,118.14

(1) Overall, 2012 Real Estate Tax receipts to increase 17.32% over 2011. This was done in anticipation of increases in unemployment expense and slight increase in general liability.

Audit (24)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	7,200.00	7,609.65	5.69%	9,000.00	9,105.15	1.17%	18,000.00	11,549.57
Total Revenues	7,200.00	7,609.65	5.69%	9,000.00	9,105.15	1.17%	18,000.00	11,549.57
Expenses								
Administration	-	795.00	#DIV/0!	16,000.00	14,295.00	-10.66%	16,000.00	13,787.00
Total Expenses	-	795.00	#DIV/0!	16,000.00	14,295.00	-10.66%	16,000.00	13,787.00
Total Fund Revenues	7,200.00	7,609.65	5.69%	9,000.00	9,105.15	1.17%	18,000.00	11,549.57
Total Fund Expenses	-	795.00	#DIV/0!	16,000.00	14,295.00	-10.66%	16,000.00	13,787.00
Surplus (Deficit)	7,200.00	6,814.65	-5.35%	(7,000.00)	(5,189.85)	-25.86%	2,000.00	(2,237.43)

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Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended June 30, 2012

Paving & Lighting (25)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	-	1.09		-	5.06		-	46.23
Total Revenues	-	1.09		-	5.06		-	46.23
Expenses								
Administration	-	-		-	-		30,000.00	-
Total Expenses	-	-		-	-		30,000.00	-
Total Fund Revenues	-	1.09		-	5.06		-	46.23
Total Fund Expenses	-	-		-	-		30,000.00	-
Surplus (Deficit)	-	1.09		-	5.06		(30,000.00)	46.23

Park Police (26)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	-	0.12		-	0.56		-	0.96
Total Revenues	-	0.12		-	0.56		-	0.96
Expenses								
Administration	2,000.00	-		2,000.00	-		-	-
Total Expenses	2,000.00	-		2,000.00	-		-	-
Total Fund Revenues	-	0.12		-	0.56		-	0.96
Total Fund Expenses	2,000.00	-		2,000.00	-		-	-
Surplus (Deficit)	(2,000.00)	0.12		(2,000.00)	0.56		-	0.96

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Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended June 30, 2012

IMRF (27)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	38,800.00	41,063.10	5.83%	48,500.00	49,131.48	1.30%	97,000.00	49,170.62
Total Revenues	38,800.00	41,063.10	5.83%	48,500.00	49,131.48	1.30%	97,000.00	49,170.62
Expenses								
Administration	38,800.00	41,063.10	5.83%	48,500.00	49,131.48	1.30%	97,000.00	49,170.62
Total Expenses	38,800.00	41,063.10	5.83%	48,500.00	49,131.48	1.30%	97,000.00	49,170.62
Total Fund Revenues	38,800.00	41,063.10	5.83%	48,500.00	49,131.48	1.30%	97,000.00	49,170.62
Total Fund Expenses	38,800.00	41,063.10	5.83%	48,500.00	49,131.48	1.30%	97,000.00	49,170.62
Surplus (Deficit)	-	-	-	-	-	-	-	-

Social Security (28)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	32,800.00	34,699.53	5.79%	41,000.00	41,517.53	1.26%	82,000.00	44,648.88
Total Revenues	32,800.00	34,699.53	5.79%	41,000.00	41,517.53	1.26%	82,000.00	44,648.88
Expenses								
Administration	32,800.00	34,699.53	5.79%	41,000.00	41,517.53	1.26%	82,000.00	44,648.88
Total Expenses	32,800.00	34,699.53	5.79%	41,000.00	41,517.53	1.26%	82,000.00	44,648.88
Total Fund Revenues	32,800.00	34,699.53	5.79%	41,000.00	41,517.53	1.26%	82,000.00	44,648.88
Total Fund Expenses	32,800.00	34,699.53	5.79%	41,000.00	41,517.53	1.26%	82,000.00	44,648.88
Surplus (Deficit)	-	-	-	-	-	-	-	-

#DIV/0!

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended June 30, 2012

Concessions (30)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Clubhouse Concessions	11,035.00	15,782.45	43.02%	23,808.00	32,313.07	35.72% (1)	64,822.00	22,889.92
Beverage Cart	2,918.00	4,601.42	57.69%	3,983.00	6,097.12	53.08% (1)	15,633.00	3,649.20
Vending	-	-	#DIV/0!	-	-	#DIV/0!	250.00	-
Sports Complex Concessions	18,308.00	20,447.32	11.69%	24,254.00	25,028.20	3.19%	30,012.00	24,054.48
Pool Concessions	5,033.00	5,863.06	16.49%	5,429.00	6,668.81	22.84% (2)	12,857.00	5,143.09
Catering	2,115.00	1,707.71	-19.26%	8,281.00	9,488.84	14.59% (3)	18,562.00	7,868.43
Total Revenues	39,409.00	48,401.96	22.82%	65,755.00	79,596.04	21.05%	142,136.00	63,605.12
Expenses								
Clubhouse Concessions	11,457.00	13,481.93	17.67%	35,834.00	35,916.64	0.23%	75,054.00	33,783.55
Beverage Cart	1,361.00	2,729.41	100.54%	1,989.00	3,397.01	70.79% (4)	11,433.00	1,032.22
Vending	-	-	#DIV/0!	-	-	#DIV/0!	125.00	31.00
Sports Complex Concessions	10,174.00	8,493.26	-16.52%	14,628.00	10,676.75	-27.01% (5)	24,822.00	11,131.57
Pool Concessions	4,338.00	5,273.94	21.58%	4,688.00	5,273.94	12.50%	11,382.00	2,183.66
Catering	408.00	1,086.47	166.29%	3,535.00	2,970.29	-15.97%	8,812.00	2,600.09
Total Expenses	27,738.00	31,065.01	11.99%	60,674.00	58,234.63	-4.02%	131,628.00	50,762.09
Total Fund Revenues	39,409.00	48,401.96	22.82%	65,755.00	79,596.04	21.05%	142,136.00	63,605.12
Total Fund Expenses	27,738.00	31,065.01	11.99%	60,674.00	58,234.63	-4.02%	131,628.00	50,762.09
Surplus (Deficit)	11,671.00	17,336.95	48.55%	5,081.00	21,361.41	320.42%	10,508.00	12,843.03

- (1) 2012 clubhouse revenue up due to early season! Opened March 13! Budgets were based upon 2011 actuals and weather has been drier than 2011 giving greater opportunity for sales.
- (2) Overall, 2012 weather has been conducive to higher pool attendance and concessions sales.
- (3) 2012 Catering has increased due to room rentals. As of May 2012, room rentals are \$3,860 in comparison to 2011 of \$2,090.
- (4) Greater amount of supply and labor cost in 2012 due to increased sales
- (5) Timing

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Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended June 30, 2012

Working Cash (31) ABOLISHED IN 2011

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	-	-	-	-	-	-	-	0.24
Total Revenues	-	-	-	-	-	-	-	0.24
Expenses								
Administration	-	-	-	-	-	-	-	-
Total Expenses	-	-	-	-	-	-	-	-
Total Fund Revenues	-	-	-	-	-	-	-	0.24
Total Fund Expenses	-	-	-	-	-	-	-	-
Surplus (Deficit)	-	-	-	-	-	-	-	0.24

Developer Contributions (32)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	1,250.00	0.35	0.35	2,500.00	9,738.39	289.54%	5,000.00	11,812.97
Total Revenues	1,250.00	0.35	0.35	2,500.00	9,738.39	289.54%	5,000.00	11,812.97
Expenses								
Administration	-	-	-	-	-	-	-	-
Total Expenses	-	-	-	-	-	-	-	-
Total Fund Revenues	1,250.00	0.35	0.35	2,500.00	9,738.39		5,000.00	11,812.97
Total Fund Expenses	-	-	-	-	-	-	-	-
Surplus (Deficit)	1,250.00	0.35	0.35	2,500.00	9,738.39		5,000.00	11,812.97

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Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended June 30, 2012

Golf Course (50)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues					(19,277.54)			11,278.54
Golf Operations	68,749.00	75,896.99	10.4%	27,500.00	8,222.46	-70.1%		19,501.00
Golf Maintenance	10,066.00	12,477.35	24.0%	275,148.00	318,209.80	15.7% (1)	510,903.00	261,139.70
				12,583.00	15,268.83	21.3%	25,164.00	17,824.87
Total Revenues	78,815.00	88,374.34	12.1%	287,731.00	333,478.63	15.9%	536,067.00	278,964.57
Expenses								
Golf Operations	37,355.00	37,388.84	0.1%	145,779.00	152,921.44	4.9% (3)	308,111.00	130,780.76
Golf Maintenance	34,914.00	33,537.35	-3.9%	180,575.00	166,649.18	-7.7% (5)	311,373.00	173,803.75
Total Expenses	72,269.00	70,926.19	-1.9%	326,354.00	319,570.62	-2.1%	619,484.00	304,584.51
Total Fund Revenues	78,815.00	88,374.34	12.1%	287,731.00	333,478.63	15.9%	536,067.00	278,964.57
Total Fund Expenses	72,269.00	70,926.19	-1.9%	326,354.00	319,570.62	-2.1%	619,484.00	304,584.51
Surplus (Deficit)	6,546.00	17,448.15	166.5%	(38,623.00)	13,908.01	-136.0%	(83,417.00)	(25,619.94)

- (1) Daily Greens Fees +52.81% \$23,818
 Golf Events & Misc +10.58% \$1,385
 Lessons -67.32% -\$9,680
 Carts +67.35% \$20,153
 Season passes -2.61% -\$3,379
 Pro shop sales +29.99% \$9,551
- (2) Daily Greens Fees +65.17% \$27,194
 Golf Events & Misc +12.5% \$1,609
 Lessons -64.98% -\$8,720
 Carts +81.73% \$22,520
 Season passes +3.52% \$4,287
 Pro shop sales +30.97% \$9,790

Course opened earlier in 2012. Dry weather.
 Course opened earlier in 2012. Dry weather.

- (3) Expenses are higher due to increased cost of goods sold 59.9%, \$14,055. Inventory is being reduced and old merchandise sold at or slightly below cost.
- (4) 2012 expenses are higher than 2011 due to increased cost of goods sold 59.9%, \$14,055 and increased payroll 20.0%, \$12,910.
- (5) 2012 YTD expenses are below budget and 2011 YTD primarily due to pesticides 70.1%, \$19,278 and 57.8%, \$11,279 respectively.

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Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended June 30, 2012

Swimming Pool (51)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Pool	28,327.00	25,863.38	-8.7%	45,547.00	50,215.30	10.2%	67,706.00	43,621.84
Swim Lessons	8,159.00	5,502.60	-32.6%	8,213.00	8,776.60	6.9%	11,071.00	7,323.73
Total Revenues	36,486.00	31,365.98	-14.0%	53,760.00	58,991.90	9.7% (1)	78,777.00	50,945.57
					2,561.37			(2,491.81)
Expenses								
Pool	17,152.00	19,914.48	16.1%	1,162.00	3,723.37	220.4%	69,146.00	1,231.56
Pool Maintenance	5,254.00	6,475.44	23.2%	10,816.00	12,471.04	15.3% (5)	35,000.00	9,845.20
Swim Lessons	47.00	1,374.99	2825.5%	47.00	1,374.99	2825.5% (6)	7,886.00	10,462.61
Total Expenses	22,453.00	27,764.91	23.7%	29,010.00	35,841.00	23.5%	112,032.00	20,548.16
Total Fund Revenues	36,486.00	31,365.98	-14.0%	53,760.00	58,991.90	9.7%	78,777.00	50,945.57
Total Fund Expenses	22,453.00	27,764.91	23.7%	29,010.00	35,841.00	23.5%	112,032.00	20,548.16
Surplus (Deficit)	14,033.00	3,601.07	-74.3%	24,750.00	23,150.90	-6.5%	(33,255.00)	30,397.41

(1) Daily Fees +35.19% \$3,152
 Season passes +2.44% \$841

Swim Lessons +2.69% \$214
 (2) Daily Fees +36.29% \$3,225
 Season passes +6.08% \$2,025
 Swim Lessons +11.45 \$838

(3) Payroll wages and taxes are up 21.0%, \$3,183. Hotter weather, greater attendance, increased labor dollars.

(4) 2012 Payroll wages and taxes are up over 2011 169.4%, \$11,544. Primarily timing as June 2012 has three pay-days, June 2011 only 2.

(5) Utilities (gas) are over budget and Prior YTD 220.4%, \$2,561 and 202.3%, \$2,492, respectively. In part this is due to billing issues with NICOR. A credit on our account will bring the average closer to \$1,000 rather than \$2,500. This will post in July.

(6) Payroll timing. See number 4 above.

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Sycamore Park District
Summarized Revenue & Expense Report
Period ended June 30, 2012

Debt Service (60)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	218,400.00	233,377.13	6.9%	273,000.00	279,232.99	2.3%	546,000.00	272,519.67
Total Revenues	218,400.00	233,377.13	6.9%	273,000.00	279,232.99	2.3%	546,000.00	272,519.67
Expenses								
Administration	21,364.00	21,363.75	0.0%	21,364.00	21,363.75	0.0%	545,867.00	22,257.50
Total Expenses	21,364.00	21,363.75		21,364.00	21,363.75		545,867.00	22,257.50
Total Fund Revenues	218,400.00	233,377.13	6.9%	273,000.00	279,232.99	2.3%	546,000.00	272,519.67
Total Fund Expenses	21,364.00	21,363.75		21,364.00	21,363.75		545,867.00	22,257.50
Surplus (Deficit)	197,036.00	212,013.38	7.6%	251,636.00	257,869.24	2.5%	133.00	250,262.17

Capital Projects (70)

Department	June Budget	June Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2011 YTD Actual
Revenues								
Administration	-	61.13	#DIV/0!	-	554.43	#DIV/0!	434,000.00	730.23
Total Revenues	-	61.13	#DIV/0!	-	554.43	#DIV/0!	434,000.00	730.23
Expenses								
Administration	88,500.00	11,570.17	-86.9%	199,675.00	102,820.59	-48.5% (1)	543,025.00	165,020.86
Total Expenses	88,500.00	11,570.17	-86.9%	199,675.00	102,820.59	-48.5%	543,025.00	165,020.86
Total Fund Revenues	-	61.13		-	554.43	#DIV/0!	434,000.00	730.23
Total Fund Expenses	88,500.00	11,570.17	-86.9%	199,675.00	102,820.59	-48.5%	543,025.00	165,020.86
Surplus (Deficit)	(88,500.00)	(11,509.04)	-87.0%	(199,675.00)	(102,266.16)	-48.8%	(109,025.00)	(164,290.63)

(1) Detailed Capital Expenditure Spreadsheet included.

Total Fund Revenues	1,091,430.00	1,154,564.77		1,681,218.92	1,766,269.25	5.1%	3,708,912.00	1,689,216.85
Total Fund Expenses	505,343.00	384,845.31	-23.8%	1,528,544.28	1,290,460.47	-15.6%	3,819,163.00	1,329,160.74
Surplus (Deficit)	586,087.00	769,719.46	31.3%	152,674.64	475,808.78	211.6%	(110,251.00)	360,056.11

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Sycamore Park District

	1/1/2012	Revenues	Expenses	6/30/2012	6/30/2012 Cash balance
10 Corporate	59,532.74	289,770.67	263,922.89	85,380.52	83,877.67
20 Recreation	11,127.39	467,837.99	366,688.98	112,276.40	109,028.59
21 Donations	219,403.39	14.49	-	219,417.88	219,417.88
22 Special Recreation	116,445.40	89,056.36	2,725.00	202,776.76	202,776.76
23 Insurance	51,110.54	58,237.58	14,349.00	94,999.12	59,375.79
24 Audit	13,389.03	9,105.15	14,295.00	8,199.18	8,199.18
25 Paving & Lighting	72,902.97	5.06	-	72,908.03	72,908.03
26 Park Police	7,987.34	0.56	-	7,987.90	7,987.90
27 IMRF	-	49,131.48	49,131.48	-	-
28 Social Security	-	41,517.53	41,517.53	-	-
30 Concessions	16,583.07	79,596.04	58,234.63	37,944.48	35,710.87
31 Working Cash	-	-	-	-	-
32 Developer Contributions	13,817.22	9,738.39	-	23,555.61	23,555.61
60 Debt Service	8,712.20	279,232.99	21,363.75	266,581.44	266,581.44
70 Capital Projects	771,979.64	554.43	102,820.59	669,713.48	669,713.48
Total governmental fund balance	1,362,990.93	1,373,798.72	935,048.85	1,801,740.80	1,759,133.20
50 Golf Course	(83,271.85)	333,478.63	319,570.62	(69,363.84)	
Net Assets	<u>(230,164.82)</u>			<u>(230,164.82)</u>	
	(313,436.67)			(299,528.66)	(325,964.96)
51 Swimming Pool	293,509.55	58,991.90	35,841.00	316,660.45	
Net Assets	<u>(294,058.36)</u>			<u>(294,058.36)</u>	
	(548.81)			22,602.09	22,402.09
Total proprietary funds	210,237.70	392,470.53	355,411.62	247,296.61	
Net assets	<u>(524,223.18)</u>			<u>(524,223.18)</u>	
Proprietary funds minue net assets	(313,985.48)			(276,926.57)	
	1,049,005.45			1,524,814.23	1,455,570.33

Summary of depository accounts as of 7/17/2012

<u>Location</u>	<u>Balance</u>	<u>Interest</u>
Castle Bank	15,597.63	0.1
National Bank & Trust	1,085,097.36	0.05
Resource Bank	347,740.35	0.2
*Dekalb Co. Community Foundation	<u>11,873.00</u>	
	1,460,308.34	

* There is currently an gain on investments which has increased the original \$10,000 that was placed with the foundation. This balance is as of 3/31/12.

	10	20	21	22	23	24	25	26	27	28	30	32	50	51	60	70	total	Original Projection	Difference
January																			
1/1/2012	66,417	15,521	219,403	116,445	15,487	13,389	72,903	7,987	-	-	15,494	13,817	(333,793)	-	8,712	771,980	1,003,764	1,003,764	-
Corp			Donations	spec rec	ins	audit	paving	police	imrf	ss	conc	development	Golf	pool	bonds	capital			
Receipts	5,911	19,230	0	2	0	0	1	0			550	0	2,347		0	133	5,911	3,700	2,211
Replacement Taxes	150																150	250	(100)
Shelters	421	0	3														22,126	17,638	4,488
User Fees																	561	50	511
Misc																			
Expenses	(37,823)	(60,176)	-	-	(1,676)	-	-	-	-	(2,003)	-	-	(43,918)	(281)	-	-	(145,877)	(159,810)	13,933
1/31/2012	35,076	(25,425)	219,407	116,447	13,811	13,389	72,904	7,987	-	-	14,040	13,817	(375,365)	(281)	8,712	772,112	886,634	865,592	21,043
February																			
2/28/2012	1,020	9,805	0	2	0	0	1	0			1,623	0	3,721		0	107	1,020	900	120
Receipts																	15,148	18,405	(3,257)
Replacement Taxes	20	0															132	50	82
Shelters																			
User Fees																			
Misc																			
Expenses	(43,810)	(56,723)	-	-	(6,379)	(3,000)	-	-	-	(2,409)	-	-	(57,613)	(887)	-	(10,634)	(181,454)	(165,184)	(16,270)
3/30/2012	(7,693)	(72,342)	219,409	116,448	7,433	10,389	72,905	7,987	-	-	13,254	13,818	(429,257)	(1,168)	8,712	761,586	721,481	719,763	1,718
March																			
3/30/2012	1,652	11,722	0	2	0	0	1	0			4,030	9,737	138,135		0	94	1,652	2,220	(568)
Receipts	700																700	650	50
Replacement Taxes	487	0															163,624	108,374	55,250
Shelters																	587	50	537
User Fees																			
Misc																			
Expenses	(44,800)	(49,618)	-	-	(1,677)	(9,500)	-	-	-	(5,022)	-	-	(49,910)	(298)	-	(3,773)	(164,598)	(178,704)	14,106
4/30/2012	(49,653)	(110,238)	219,411	116,450	5,756	889	72,906	7,988	-	-	12,262	23,555	(341,032)	(1,466)	8,713	757,906	723,446	652,353	71,093
April																			
4/30/2012	9,077	13,534	0	1	0	0	0	0			8,439	0	40,424	7,932	0	95	9,077	8,140	937
Receipts	1,450																1,450	1,000	450
Replacement Taxes	11,365	0	1														70,424	83,112	(12,688)
Shelters																	11,368	10,825	543
User Fees																			
Misc																			
Expenses	(42,203)	(57,935)	-	(2,725)	(2,432)	(1,000)	-	-	-	(9,138)	(9,138)	0	(60,243)	(2,653)	(7,519)	(175,847)	(221,865)	46,018	
5/31/2012	(69,964)	(154,639)	219,412	113,725	3,325	(111)	72,906	7,988	-	-	11,563	23,555	(350,851)	3,813	8,713	750,483	639,918	533,565	106,353

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	10	20	21	22	23	24	25	26	27	28	30	32	50	51	60	70	total	Original Projection	Difference
May	Corp	rec	Donations	spec rec	ins	audit	paving	police	imfr	ss	conc	development	Golf	pool	bonds	capital			
Receipts	36,558	58,098	58,098	14,623	9,564	1,495		8,068	8,068	6,818	319		4,783	20,594	45,855		181,080	215,400	(34,320)
Taxes	4,369	5,416						(8,068)	(8,068)	(6,818)							-	(983)	983
Transfers in/out	6,065																6,065	5,920	145
Replacement Taxes	945	12,934									16,265						945	1,250	(305)
Shelters		0	3	2	0	0	1	0				0			1	864	1,120	50	1,070
User Fees	250																		
Misc	(44,712)	(63,323)	-	-	(2,186)	-	-				(9,623)		(51,199)	(5,606)		(70,124)	(246,774)	(279,943)	33,169
Expenses	(66,489)	(141,514)	219,415	128,350	10,702	1,385	72,907	7,988	-	-	18,524	23,555	(336,235)	18,801	54,568	681,223	693,178	570,722	122,457
June																			
Receipts	186,060	295,684	295,684	74,424	48,673	7,610		41,063	41,063	34,700	2,264		22,865	1,550	233,373		921,586	861,600	59,986
Taxes	21,987	27,097						(41,063)	(41,063)	(34,700)							0	(3,938)	3,938
Transfers in/out																			
Replacement Taxes	2,575	13,727									47,324			29,804			2,575	1,250	1,325
Shelters		94	2	3	1	0	1	0				0			4	61	170	50	120
User Fees																			
Misc	(60,350)	(85,967)	-	-	(795)	-	-				(32,401)		(80,703)	(27,752)	(21,364)	(11,570)	(320,902)	(433,968)	113,066
Expenses	83,878	109,029	219,418	202,777	59,376	8,199	72,908	7,988	-	-	35,711	23,556	(325,965)	22,402	266,581	669,713	1,455,571	1,156,559	299,012
July																			
Receipts	4,400	6,810	6,810	1,750	1,150	180		970	970	820	49		573	41	5,460		21,540	21,540	
Taxes	527	-						(970)	(970)	(820)							(600)	(101)	
Transfers in/out																			
Replacement Taxes	650	4,453									28,788		76,157	18,236			650	650	
Shelters																	127,634	127,036	
User Fees																	50	50	
Misc	(51,741)	(69,286)	-	(15,000)	(67,150)	(15,000)	(15,000)	(2,000)			(25,658)		(71,040)	(28,635)	(117,500)		(463,010)	(455,842)	
Expenses	42,944	51,006	219,418	189,527	(6,624)	8,379	57,908	5,988	-	-	38,890	23,556	(320,275)	12,044	272,041	552,213	1,147,015	855,072	
August																			
Receipts	13,200	20,430	20,430	5,250	3,450	540		2,910	2,910	2,460	266		1,719	124	16,380		64,620	64,620	
Taxes	1,583	-						(2,910)	(2,910)	(2,460)							(1,678)	(175)	
Transfers in/out																			
Replacement Taxes	1,300	22,126									24,699		76,154	4,715			1,480	1,480	
Shelters																	1,300	1,300	
User Fees																	127,694	125,895	
Misc	(46,720)	(56,824)	-	(15,000)	(1,900)	(15,000)	(15,000)	(2,000)			(17,925)		(64,143)	(26,658)	(5,250)		(251,420)	(245,516)	
Expenses	13,837	36,738	219,418	179,777	(5,074)	8,919	42,908	3,988	-	-	45,930	23,556	(306,545)	(9,775)	288,421	546,963	1,089,061	802,726	

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	10	20	21	22	23	24	25	26	27	28	30	32	50	51	60	70	total	Original Projection Difference
	Corp	rec	Donations	spec rec	ins	audit	paving	police	imrf	ss	conc	development	Golf	pool	bonds	capital		
September																		
Receipts																		
Taxes	184,800	286,020		73,500	48,300	7,560	-		40,740	34,440			24,057	1,735	229,320		904,680	904,680
Transfers in/out	22,160	-							(40,740)	(34,440)							(25,305)	(4,259)
Replacement Taxes																		
Shelters	450	41,415									10,764	1,250	34,909	-			450	450
User Fees	50		2,000														88,338	63,154
Misc																	2,050	2,050
Expenses	(51,800)	(65,130)	(2,000)	(50,000)	(1,900)		(1,000)				(13,309)		(56,185)	(9,139)		(13,700)	(264,163)	(258,283)
9/30/2012	169,497	299,043	219,418	203,277	41,326	16,479	42,908	2,988	-	-	45,308	24,806	(303,764)	(17,179)	517,741	533,263	1,795,111	1,510,518
October																		
Receipts																		
Replacement Taxes	8,880																8,880	8,880
Shelters	100										8,383		25,497				100	100
User Fees		8,471															42,351	42,351
Misc	50																50	50
Bond Proceeds																434,000	434,000	434,000
Expenses	(44,036)	(55,511)	(10,000)	(10,000)	(5,650)						(7,268)		(48,783)	(2,104)	(443,140)	(5,250)	(621,742)	(614,324)
10/31/2012	134,491	252,003	219,418	193,277	35,676	16,479	42,908	2,988	-	-	46,423	24,806	(327,050)	(19,283)	74,601	962,013	1,656,750	1,381,575
November																		
Receipts																		
Taxes	17,600	27,240		7,000	4,600	720	-		3,880	3,280					21,840		86,160	86,160
Transfers in/out	2,111	-							(3,880)	(3,280)	193		2,291	166			(2,399)	(396)
Replacement Taxes																		
Shelters	100	18,876									1,001		7,834				100	100
User Fees																	27,711	25,313
Misc	50																50	50
Expenses	(54,300)	(66,514)	(10,000)	(10,000)	(1,900)						(4,899)		(55,529)	(1,997)	(81,363)	(8,500)	(284,942)	(268,881)
11/30/2012	100,052	231,605	219,418	190,277	38,376	17,199	42,908	2,988	-	-	42,778	24,806	(372,454)	(21,114)	15,078	953,513	1,485,430	1,223,921
December																		
Receipts																		
Taxes																		
Replacement Taxes	1,480																1,480	1,480
Shelters											295	1,250	3,679					
User Fees		4,319															9,743	9,743
Misc	16,212																16,212	16,212
Expenses	(38,631)	(60,222)	(10,000)	(10,000)	(1,900)						(1,675)		(41,770)	(989)	(81,363)	(193,150)	(429,700)	(416,707)
12/31/2012	79,113	175,702	219,418	180,277	36,476	17,199	42,908	2,988	-	-	41,398	26,056	(410,345)	(22,103)	(66,285)	760,363	1,083,165	834,649
change	12,695	160,180	14	63,831	20,989	3,810	(29,995)	(5,000)	-	-	25,904	12,239	(76,552)	(22,103)	(74,997)	(11,616)	79,401	169,115

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Sycamore Park District
Capital Funding Plan

Department

Funding	Item	Budgeted 2012	YTD Receipts/ Expenditures	Additional Committed/ Anticipated	Anticipated 2012
Funding	Balance forward	771,980			771,980
	interest income		554.43	446	1,000
	DCCF Grant		800		800
	General Obligation Bond	<u>438,340</u>	-	438,340	<u>438,340</u>
	Total funding available	1,210,320			1,212,120
Administration/concessions	CONTINGENCY	<u>30,000</u>			-
	Fence Replacement Field #1		(6,519)		6,519
	bond issue costs	<u>10,000</u>	(225)	9,775	1,000
	alternate bond payment	<u>185,650</u>	-	185,650	185,650
	Technology Replacement/upgrades -	<u>12,000</u>	(4,913)	7,087	12,000
	New accounting modules display board	<u>7,600</u> <u>500</u>	-	7,600	7,600
	Total Administration	245,750			213,269
Concessions	A/c- Pool concessions	<u>1,000</u>	-	1,000	1,000
	greaseless fryer - pool concessions	<u>3,000</u>	-		
	catering units (cambro warmers, chafing)	<u>1,500</u>	-	1,500	1,500
	double door freezer - baseball	<u>3,500</u>	-	3,500	3,500
	countertop - clubhouse concessions	<u>3,500</u>	-	3,174	3,174
	Total Concessions	12,500			9,174
Maintenance	used bucket truck	<u>25,000</u>	-	21,476	21,476
		Total Maintenance	25,000		
Clubhouse	remodeling of clubhouse	<u>5,000</u>	-	5,000	5,000
	tables (15)	<u>7,500</u>	-	7,500	7,500
	chairs (60)	<u>7,500</u>	-	7,500	7,500
	bar stools (5)	<u>750</u>	-	750	750
		Total Clubhouse	20,750		

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Golf Course	a/c pro shop	1,000	-	500	500
	drag rope	1,000	(1,000)		1,000
	greens mower	30,000	(30,973)		30,973
	golf carts (10)	30,000	(30,000)		30,000
	Total Golf Course	62,000			62,473
Pool	Canopy - concession sitting area	10,000	(9,770)		9,770
	water heaters	16,000	(10,178)		10,178
	Total Pool	26,000			19,948
Community Center	fitness equipment	6,200	(4,115)		4,115
	additional staging	2,000	-	2,000	2,000
	laptops for computer classes	2,600	-	2,600	2,600
	duplicator/copier	5,000	(3,663)		3,663
	Total Community Center	15,800			12,378
Parks & grounds	soccer goals	12,000	(5,986)		5,986
	Tennis courts			34,174	34,174
	road repair - east entrance	35,000	-	21,735	21,735
	main shelter renovation	10,000	(465)	9,535	10,000
	Old Mill parking lot	40,000	-	40,000	40,000
	Syc Lake/Brickville connection	40,000	-	19,091	19,091
	Total Parks & Grounds	137,000			130,986
	Total Capital Expenses	532,300			481,280
	Ending balance				730,840

PS

Funded by annual G.O. Bond or previous G.O. Bond proceeds not spent

To: Board of Commissioners

From: Kirk T. Lundbeck

Subject: Monthly Report

Date: July 19, 2012

Administrative Initiatives (7/1/12 – 7/31/12)

- Volunteered for Discover Sycamore's "Summer on State" movie presentation.
- Finalize special outings and events for July.
- Attended weekly Department head meetings when scheduled.
- Finalized summer part time staffing needs.
- Attended monthly Sycamore Chamber of Commerce Board meeting.
- Attended Kishwaukee Special Recreation Association Board of Directors meeting.
- Continued work on Sycamore Park District Scholarship using Charitee Challenge Receipts.

Administrative Initiatives (8/1/12 – 8/31/12)

- Finalize annual Sycamore Golf Club, Club Championship.
- Finalize August and September outings and events.
- Attend weekly Department head meetings as scheduled.
- Attend monthly staff meeting as scheduled.
- Attend monthly Sycamore Chamber of Commerce Board meeting.

- Begin planning process for fall staffing needs as college staff heads back to school and the Assistant Professional position eliminated.
- Attend Kishwaukee Special Recreation Association Board of Directors meeting.
- Attend Sycamore Chamber of Commerce Small Business Roundtable.
- Attend Sycamore Chamber of Commerce Business Network.

Golf Course Revenue Comparison 2011 to 2012

	January 1 – July 31, 2011	January 1 – July 18, 2012	Difference
Season Passes	\$125,362.00	\$130,648.25	+\$5,286.25
Green Fees	\$78,172.00	\$92,783.00	\$14,611.00
Cart Fees	\$48,786.00	\$64,445.56	+\$15,659.56
Pro Shop Sales	\$44,438.26	\$48,664.87	+\$4,226.61
Lessons/Misc.	\$31,469.83	\$24,501.02	-\$6,968.81
TOTAL REVENUE	\$328,228.09	\$361,042.70	+\$32,814.61

Golf Course Rounds Played Comparison 2011 - 2012

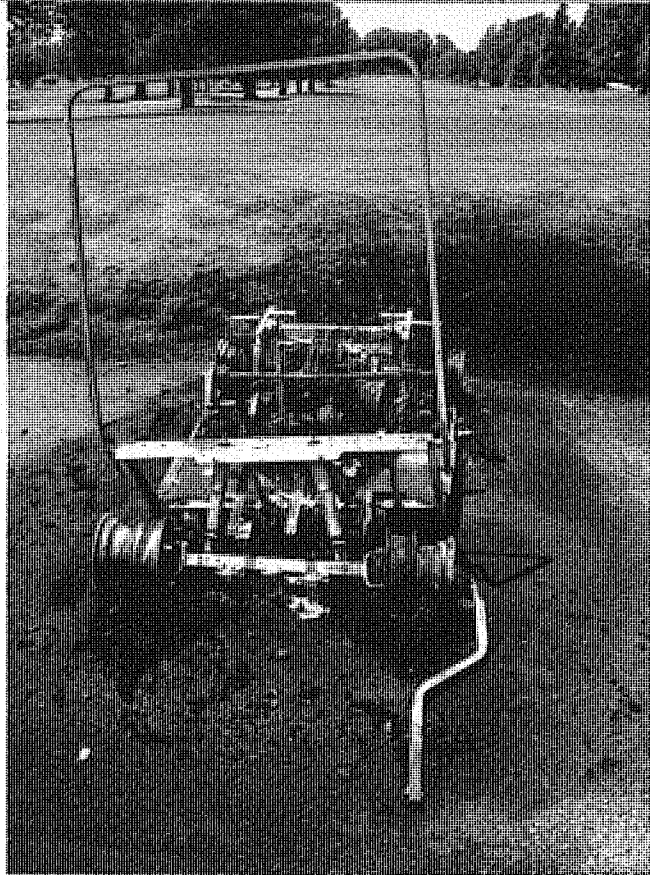
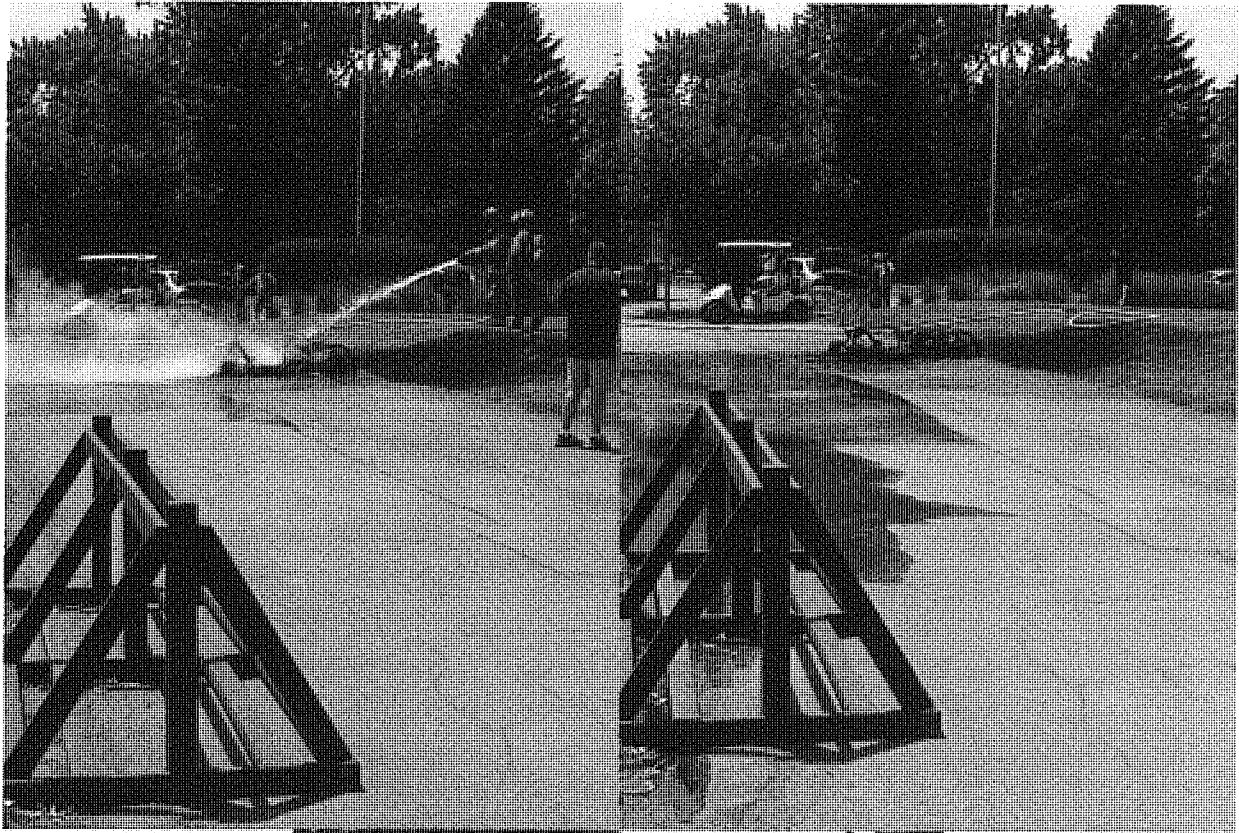
Rounds	January 1 – July 31, 2012	January 1 – July 18, 2012	Total	Daily Average
2011	5232	10653	15885	125.08
2012	6530	9902	16432	127.98

Cart 26 Fire on July 7, 2012

On Saturday, July 7, 2012 Cart 26, Manufacturers Code J500, Serial number 1311811, came in off the golf course after 18 holes at approximately 12:20pm. The cart was rented by Mr. James Higgins of DeKalb. At approximately 12:25pm the cart was cleaned and moved behind the first tee for placement into the cart barn by staff member Josh Shuberg. Within a minute or so after being placed behind the first tee cart 26 spontaneously started on fire and was engulfed in flames. Staff member Kip Wood took a fire extinguisher and tried to put the fire

out with no luck. Staff member Kyle Landes called the Sycamore Fire Department at 12:35pm. The Fire Department arrived at approximately 12:50 to extinguish the cart. The cart is a total loss and a portion of the back of the first tee also has fire damage. We are lucky that no staff members or patrons were injured and the cart was outside of the cart barn when it caught fire. If the cart was in the cart barn at the time of the fire we would have most likely lost all the carts in the cart barn, the cart barn itself, as well as the garage and possibly part of the clubhouse itself. The golf staff acted quickly and did everything they could to insure the safety of the patrons and themselves during this disaster.





To: Board of Commissioners
From: Jeff Donahoe
Subject: Monthly Report
Date: July 24, 2012

Administrative Initiatives (7/1/12-7/31/12)

Golf

- Staff continues to spend time hand watering plants, trees, and turf hot spots along with maintaining irrigation heads due to the drought. Only 0.8 inches of rain has fallen during the past six weeks while almost six inches is average.
- Preventive disease applications have been made to greens, tees, and fairways as the hot muggy weather is very conducive to several turf diseases.
- Less mowing has allowed time for tree/shrub pruning and mulching.
- Cart 26 caught on fire for unknown reasons on July 7th by the first tee and was destroyed in the flames. Turf on the east bank of the tee was killed by the heat and will be repaired when weather allows.

Sports

- Youth baseball and softball are finishing their tournaments this week. I have been talking and emailing constantly with all the league division leaders to keep field schedules straight as they change fields for tourney time.
- Ordered and placed sign on new batting cage stating reserved group times.
- Continue to work with Liners as they finish regular season on the 28th.
- Painted all foul poles where present, painted backstops on fields 13 thru 16 behind the pool.

- Installed two memorial benches with pads this week. One behind the pool and the other in the southeast corner of the fields behind the pool.
- AYSO soccer practice starts this week so fields have been marked out and painted and goals put in place for all 12 fields.
- I attended AYSO coaches meeting and training session on the 14th. Not only to help me coach this fall, but allows me to act as liaison between the Park District and AYSO for any issues and aids communication between our groups.
- Reduced mowing has also allowed for tree and shrub trimming throughout the sports complex.

Parks

- Continue to water our parks with 300 gallon water tank and hose from the back of the truck. Trying to keep many new trees and landscaped areas alive during the drought. Plantings even five years old are struggling.
- Only spot mowing of our parks has occurred with the heat/drought. Weedy and uneven grassy areas still are gone over only as needed.
- During extreme heat days, sent all crews home early to avoid dangerous heat levels.
- With reduced mowing, have pruned trees, cut out stumps, cleared paths, and sprayed roundup to many of our parks and play areas to control weedy areas.
- A small broken slide was replaced at Kiwanis Prairie Park by the school.
- Have set up the stage numerous times for concerts, battle of bands, and at the Natural History Museum fundraiser.

- Progress on the Main Shelter continues at a slow pace as volunteer electricians have been busy and on vacation. Should start in the next couple of weeks with electrical installation. Russ Josh did recently spray the entire roof and outer structure with another sealant coating to protect the wood.
- A new air compressor was installed at the pool which regulates water depth. Our older small dump truck had a new transmission installed.
- The air conditioner at the Natural History museum had to be serviced at the end of June, and the City required plumbing change under the elevator was completed last week.
- Attended staff and board meetings.
- I have started a park inventory to have a list of what type and brand of play equipment and structures we have at each of our parks so when repair issues arise I have an available list to consult. We currently have several different brands of play equipment throughout our parks.

Administrative Initiatives (8/1/12-8/31/12)

- Work with AYSO officials and field prep as the season starts on August 11th.
- Continue to meet with groups volunteering to help with WPA Main shelter to start work.
- Work on selling the approved list of used equipment
- Continue to work through drought and heat issues related to maintaining the golf, sports turf and park landscaping as best we can.
- Work on park inventory of play equipment and structures. Will also prep for Board of Commissioners park tour on August 30th.

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To: Park Board of Commissioners
From: Bart Desch
Subject: Monthly Board Report
Date: July 17, 2012

Administrative Initiatives: 7/1/2012 – 7/31/2012

- Conducted concerts on 7/5, 7/12, 7/19; Attracted over 500 people to concerts on 6/14 & 7/19;
- Assisted the Recreation Supervisor with our 1st Teen Battle of the Bands. Being a first time event, the Recreation Supervisor did an excellent job, and we look forward to doing this event next year;
- Continued the development of the 2012 Fall Brochure which has a mailing date the week of August 20;
- Met with CAC Marketing Committee to set up itinerary for Community Center site visits on August 3;
- Gave interviews to Chronicle & Midweek regarding Summer Concert series and partnership with School District in regarding to the "OSCAR program;
- Finalized details for Fall Concert Series. Concerts to be held on 9/9 & 9/16;
- Created new "Rental Opportunities" page for the Fall brochure to highlight the many services the District offers;
- Contacted Musco Lighting about lighting control system for the Sports Complex;
- Made Changes to the way the brochure is mailed which will result in the District earning \$300-\$400 per brochure mailing.

Administrative Initiatives: 8/1/2012 – 8/31/2012

- Will discuss with Margret Schrant of Dairy Dogs about moving the October Fest from her location to the park for 2013;
- Brainstorming with fellow staff for ideas on how to celebrate the Park District's 90th anniversary;
- Participating in Chamber Golf Outing on 8/2;

- Conducting Cubs trip 8/10;
- Conducting last Summer Concert on 8/2;
- Conducting park site visits with Board Members and CAC members and Staff, on 8/3;

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Agencies team up to offer summer fun

By DOUG OLESON - doleson@shawmedia.com

Created: Tuesday, July 17, 2012 2:05 p.m. CDT

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SYCAMORE — Tenasia Adams had a funny look on her face.

"It feels like an ant," the Sycamore 9-year-old said as she held a meal worm.

Takoda Peifer, 9, thought it felt "ticklish," while fellow 9-year-old Tommy Frayne said, "It feels like fingers crawling up you."

The three children held the worm during an outdoor education session July 11 conducted by the Midwest Museum of Natural History. The session was part of a new partnership between the museum, the Sycamore Park District and the

OSCAR (Out of School Care) Program offered by the Sycamore School District.



OSCAR Child Care camp participants play golf at Sycamore Park. (Doug Oleson - doleson@shawmedia.com)

"We don't have a clever name for it," OSCAR coordinator Tom Franks said. "We just call it 'park district fun.'"

"Basically, we all got together to offer more programming and recreational activities for the kids who participate in the school district's OSCAR program," Bartel Desch, the park district's superintendent of recreation, said.

Desch said the program started when schools superintendent Kathy Countryman asked the park district if they could expand the activities for the OSCAR program.

"It was a collaboration," Countryman said. "The experience is not only about school, but the community. We want them to know Sycamore and really understand what options and activities are available to them."

"The aim is to get more kids involved," Desch said.

Franks said the OSCAR program, which has been operating for eight years, is a year-round day care program for elementary school students. Countryman said it started out as an after-school program, then added a before-school program. It now operates a 54-day summer camp as well.

"Last year, we were only closed three or four days," she said. "Parents have to work."

Staff member Molly Harto said there are 135 students in the summer camp, the most they've ever had.

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The summer program runs from 6:30 a.m. to 6 p.m. Monday through Friday at Southeast Elementary School in Sycamore. Franks said each day is divided into supervised activities and unsupervised activities, including one hour for academics. Each week has a different theme.

From 1 to 4 p.m. on Mondays, Wednesdays and Fridays, the students are taken to the Sycamore Park District for outdoor education, swimming and golfing.

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In one week, they'll get all three activities," Franks said.

In the past, Desch said only some of the OSCAR students went swimming, mainly those who had a swim pass or could afford a daily fee. It was a situation the park district was able to change, he said, by offering swimming passes to everyone. It also offers golf lessons through the Snag Golf program.

Daniel Jones, the head golf coordinator at the park district, said the golf program "is a cross between regulation golf and miniature golf." Special equipment had to be rented from the Kids Golf Foundation, including smaller clubs and multicolored tennis-like balls that are weighed down like golf balls.

"I just show them the basic fundamentals," he said.

According to Molly Holman-Trickey, the executive director of the Midwest Museum of Natural History, every week her group focuses on a different area of ecology.

"I think the kids' favorite so far was exploring the wildlife around the Kishwaukee River and making boats to race downstream," she said. "We have also delved into birds, soil, bugs and reptiles, complete with visits from some of the museum's live animals."

Adults have also found the program educational.

"We've all learned a few things," Desch said. "So far, it seems to be going pretty good."

"The OSCAR counselors are great," Holman-Trickey said. "The museum staff and volunteers who develop and lead the programs have done a wonderful job."

Once the program concludes, Desch said the groups will get together and evaluate how it went and what changes could be made to make it better.

Although nothing is definite yet, Franks said they'll probably renew the program next year.

"All the feedback has been positive," he said. "It's a good deal."

"The barometer says yes," Countryman said, adding that parents have also played a big part in the partnership. "This has gone extremely well."

Among other things, Countryman said it encourages kids to return to the park with their own families.

"We have really enjoyed the opportunity to work with such a wide range of ages," Holman-Trickey said. "It's fun to see the kids discover the amazing variety of wildlife and plants in Sycamore Park. I think it definitely increases observation skills and gives them a sense of ownership of the land in their community."

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A little night music

By CURTIS CLEGG - cclegg@shawmedia.com

Created: Tuesday, July 10, 2012 2:30 p.m. CDT

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SYCAMORE – Kay

Browder and her neighbor Charles Gibbens regularly attend the Sycamore Park District's Concerts in the Park.

"We have been coming out for three or four years, every Thursday night," Browder said, noting that the two retirees much prefer the free live music over watching television.

The Thursday night concerts have become a central part of the park district's entertainment schedule.

"This is our eighth year," said Sycamore Park District Superintendent of Recreation Bart Desch. "We started with one concert and we have evolved up to eight concerts this season."

For the past four years, the concerts have been held at the Good Tymes Shelter at the park district's sports complex on Airport Road. Desch tries to schedule a mix of new and veteran performers each season.

"Out of the eight concerts we have this year, five are brand new," he said. One of those new performers was Thunder Road, which performed 1970s and 80s classic rock last Thursday. It was the fourth concert of the season, which continues through Aug. 2.



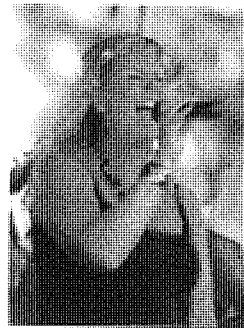
Charles Gibbens (left) and his neighbor Kay Browder of Sycamore found a shady spot along the lake at Sycamore Park to enjoy the concert in the park on July 5. (Curtis Clegg - cclegg@shawmedia.com)

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Desch said attendance at the concerts is usually between 200 and 500 people. Attendees can purchase hamburgers, hot dogs, bratwurst, snacks and beverages at the park or bring their own picnic food.

Crowd favorite The Neverly Brothers will perform 1950s and 1960s rockabilly and British Invasion songs on July 12, followed by Sanctified Grumblers on July 19, Cirrus Falcon on July 26 and Howard and the White Boys on Aug. 2. All concerts begin at 7 p.m.

For more information about the concert series and the bands, visit sycamoreparkdistrict.com.



More DeKalb County Snapshot News

- [A little night music](#)
- ['Bubble-ologist' captures that bubbly feeling](#)
- [Storm Dayz tournament](#)
- [And the band plays on, 158 years strong](#)
- [Family Fun Day at the Sycamore History Museum](#)

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By JEFF ENGELHARDT – jengelhardt@shawmedia.com

Sycamore summer program gets new life

SYCAMORE – Tori Sharp has attended Sycamore School District 427's summer Out of School Care and Recreation program for six years, but it felt like an all-new experience when she started this summer.

From petting snakes to building boats made out of nothing but recyclables and natural materials, the activities at this summer's OSCAR program have been unlike anything Sharp has done in five previous camps.

That's because District 427 has expanded its partnership with the Sycamore Park District and added the services of the Midwest Museum of Natural History. The result has been a memorable summer for the students who have attended the camp.

"I really love it," said Tori, who will enter fifth grade in the fall.

The OSCAR program is a 10-week summer camp for students that meets from 6:30 a.m. to 6 p.m. Monday, Wednesday and Friday and has pool days Tuesday and Thursday. This summer's camp expanded to include golf lessons from the park district and six weeks of activities from the Midwest Museum of Natural History.

Bart Desch, the park district's superintendent of recreation, said school officials reached out to the park district to find a way to include more students in the daily pool activity, which at one point was open only to those who had a pool pass or money for a daily fee.

Desch said the program now offers pool passes to all of the roughly 130 students, and it includes golf lessons and museum activities instead of just classroom work and pool time.

"We will sit down at the end of the program and do an evaluation," Desch said. "But the kids are having a great time."

Fifth-grader Mindy Smits said the camp is "way better" with the additional activities. She said campers have attended a Rockford RiverHawks game, visited the Museum of Science and Industry, and made a trip to a Hy-Vee to make granola bars, which she called her favorite experience.

"It just gives you a lot more things to do," she said.

It also has helped students see familiar places in new ways, said Molly Trickey, executive director of the Midwest Museum of Natural History.

Trickey said the camp has presented students with a different theme every week, including soil, bugs, birds and reptiles. Hands-on work in the subjects have given the students a new way to view the park, she said.

"It's been a positive response, and the kids have really learned observation skills and teamwork," she said. "They are taking ownership and stewardship of the park."

Molly Harto, who has been an OSCAR assistant with the school district for four years, said the program is at its best this year.

She said next summer could be even more active because the first year of the new partnerships is going so well.

"We're getting the kids up and moving," Harto said. "This is a partnership that will keep on growing, and it's making a huge improvement in our program."

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**Minutes of the Regular Meeting of the Sycamore Park District
Citizens Advisory Committee
Thursday, June 7, 2012**

The roll was called with Committee Members Scott Buzzard, Christiene Drake, Brian Gregory, Doug Kenney, Denny Lane, Greg Martin, Craig Mathey, Dennis O’Sullivan, Rose Treml and Mary Jo McAdams present.

Members Kathy Countryman, Caroline Thompson and Dave Yanke were absent. Park Staff present was Superintendent of Recreation Desch, Program Supervisor White, Superintendent of Finance Hienbuecher, and Director Gible. Board of Commissioner members present were Ann Tucker and Daryl Graves.

Agenda Approval

Motion

CM Buzzard made a motion to approve the agenda. CM O’Sullivan seconded the Motion.

Voice Vote

Chair McAdams called for a voice vote to approve the motion. All members voted aye. Motion carried 10-0

Minutes Approval

Motion

Mathey made a motion to approve the April 5, 2012 minutes. O’Sullivan seconded the Motion.

Voice Vote

Chair McAdams called for a voice vote to approve the motion. All members voted aye. Motion carried 10-0

New Business

1. **Sub-Committee Reports** – The core of the meeting was spent on hearing and discussing the sub-committee reports:

- a. **Marketing:** Mathey reported on the progress of this committee. The core of their work has focused on discussing ways to better reach citizens, that the current method is strongly in the fold of the Program Brochure, but that social media could be expanded to better reach people on a more frequent basis. Additionally, the committee feels strongly that the message that the park district has so much more to offer than just the golf course, pool and sports complex is essential.

Further discussion revolved around the “message” that should be consistently communicated in all that the district does with its marketing. One suggestion is: “Something for You”, or “Something for Everyone”. Right now we use: “We Put the “More” in Sycamore!”, or “Your Sycamore Park District”. Another thought focused on referring to all of our locations as “Our Campus”.

Discussion ensued about the need to take the time to post information on social media like Twitter and Facebook. All agreed that this must be improved, as there are some people who only find out about things in this way, and, it is also a good way to get out the word in more than one way about what we offer.

(Staff) Gibble explained that staff have little time, especially in the summer to do a whole lot of extra items, and that the person whose partial responsibility is to handle our online presence has had their position eliminated, so that we are struggling to find time just to keep up with what we are doing now. Some staff, on occasion, are able to post items, but consistency is not currently possible. Gibble furthermore reminded that we must have a consistent look and theme as a part of all that we do, and getting that in place, first, is essential. He reminded the group that they will be reporting to the Board in September or October.

- b. **Program Analysis:** (Handouts included with Minutes) Buzzard reported that the committee had begun its community-wide analysis, and handed out a draft, asking the other members to contact Lisa by email with additions, edits, comments from their knowledge base to the document. They would like to finalize this to see what it tells them.

In addition, the committee did a use analysis of visitation at the Community Center. Buzzard handed out this document, and talked about how it would guide the committee toward making recommendations for how we move forward on a community center—to stay, to close, to move elsewhere.

Gibble reminded the committee that they would report to the Board in early fall, as well.

2. **Update from May 22nd Board Meeting** - Chair McAdams asked Gibble if he had anything he wished to highlight, and he deferred to Commissioners Tucker and Graves. There were no matters of great significance, though Gibble used the opportunity to talk about the Board Study Session on May 21st, and he told the CAC about the two phases of strategic planning that the Board would undertake:
 - a. **Short-Term:** For Years 2013 and 2014 – Completed internally, with staff and board, and CAC comment.
 - b. **Long-Range:** For the years 2015, 2016, 2017, 2018, and 2019. Calling the plan “Vision 2020”—all puns intended.

Gibble reported that this will be a longer process, running through the end of next year, and involve much public input including:

1. The Board appointing a Community-wide Planning Team made up of some board, some staff, some CAC, some community leaders (public sector and private sector), and citizens of various age groups.
 2. CAC Review
 3. Public Hearings
 4. Presentations to Local Service Groups and Organizations
 5. Board Review and Adoption
3. **Planning Community Center Visits** – (Staff) Desch updated CAC on his questions and contacts for the community center visits, and then asked for input as to possible dates to visit the community centers. Consensus was a weekday visit, though Martin would like a Saturday, if possible. Desch indicated he will get back to the agencies, and make attempts to secure a date that will work for most!!!
 4. **Park Tour** – Director Gibble informed CAC of the date/time of the park tour, which will be August 30, 2012 from 5:30pm to 9:00pm. The purpose is to expose Board and CAC to

where each of the parks are located, what goes on in those parks, and what it takes to maintain each park, along with the conditions and maintenance challenges of each of those parks. The CAC is welcome to participate, and more information will come out later.

5. **Program Analysis Spreadsheet** – Gibble asked that the CAC membership, as a whole, please take the time to help fill in the spreadsheet and send your comments to Lisa White.

New Business

6. **August Meeting Date** – Chair McAdams asked if we should keep the date on its regular schedule or not, in relation to Chamber Day. The consensus was to keep it on August 9, 2012 at 7:15am. Dan indicated he would make breakfast for everyone since we had nearly perfect attendance.

Old Business

1. **Rumors, comments heard on the street** – Chair McAdams noted the Thursday evening concerts, and asked if anyone had anything else from things they heard in the community. There being none, McAdams moved on to . . .
2. **Revisions to the CAC Charter** – Gibble explained that the CAC Charter had not been reviewed since its inception, and he presented suggested changes that he was taking to the Board at their June 26th meeting. He wanted to see if anyone on CAC had any other suggestions. McAdams indicated that Gibble has sent them to her, and she had looked at them and felt they were appropriate updates to the document. CAC had no objections to the changes or no other recommendations for changes.

Announcements - None.

Adjournment –

Motion

The Citizens Advisory Committee adjourned at 8:14 a.m. on a motion made by Trembl.
The motion was seconded by Gregory.

Voice Vote

Chair McAdams called for a voice vote to approve the motion. All Commissioners voted aye. Motion carried 10-0.

Respectfully Submitted,

Daniel Gibble on behalf of:
Jeanette Freeman
Recording Secretary

BLANK

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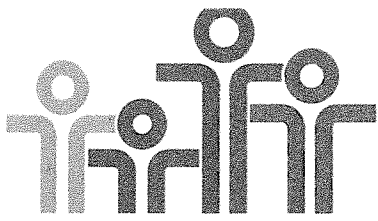
To: Board of Commissioners
From: Daniel Gibble, Executive Director
Subject: Monthly Report
Date: July 31, 2012

Administrative Initiatives (7/1/12 – 7/31/12)

- Scheduled and held meetings with additional community leaders and organizations.
- Continued working with landholders on drainage, pond and intrusion issues.
- Began planning for Park Tour.
- Reviewed ADA Transition Plan Draft with Board, then distributed to agencies serving special populations for review and comment period.
- Planned public hearing from ADA Transition Plan.
- Held Board Study Session to finalize plans for Community Wide Team to conduct the Long-Range Plan: Vision 2020, and Short-term Plan.
- Finalized Pond Maintenance Standards for adoption at August meeting.
- Worked with Recreation Staff on their tasks related to the CAC Sub-Committees.
- Updated Agenda Planner for Staff/Board.

Administrative Initiatives (8/1/12 – 8/31/12)

- Prepare for the August Community Center site visits.
- Hold Board Study Session on Strategic Planning.
- Attend CAC meeting.
- Begin work on drainage issues with adjacent landholders at park sites.
- Continue research on lakeshore management as it relates to:
 - Swans
 - Algae
 - Water Quality
 - Geese
- Update Agenda Planner and Distributed to Board/Administrative Staff.
- Begin meetings with groups/organizations that are large users of our facilities to develop Memorandums of Understanding (MOU's).
- Assist Board with their contacts of individuals to serve on the Community-Wide Strategic Planning Team.
- Continue meeting with community leaders.
- Begin FY 2013 Budget Process.
- Finalize bid specifications for:
 - Tennis Courts
 - Parking Adjacent to Tennis Courts
 - Parking Lot at Old Mill Park
- Finalize Plans for the Sycamore Park District 90th Anniversary.



Family Service Agency

Big Brothers Big Sisters • Center For Counseling
Children's Advocacy Center • Senior Services

75

July 3, 2012

Mr. Daniel Gibble
Sycamore Park District
940 East State Street
Sycamore, IL 60178

Dear Mr. Gibble:

The Family Service Agency Senior Services acknowledges the generosity of the Sycamore Park District for allowing us to use the park district building without charge. Our senior activity center occupied your building on thirty-four occasions during the 4th quarter of our 2012 fiscal year. Based on the quoted daily rental fees of three hundred dollars (\$300) (6 hours per day @ \$50.00/hour) your in-kind donation to our agency in the amount of ten thousand two hundred dollars (\$ 10,200) has been recorded. No goods or services were exchanged for this donation.

Our ability to provide socialization, health education, nutrition and activity programs to the seniors of Sycamore depends on the use of this building. We are grateful for the opportunity to partner with the Sycamore Park District to provide these needed services.

Attached is a summary of the statistics and activities of our senior activity center for this period.

We extend a sincere thank you to your organization for allowing us to use these great facilities.

Yours truly,

Diana King,
Senior Services Director

Sycamore Senior Activity Center Statistics

4th Quarter Fiscal Year 2012 Statistics – April 1 – June 30, 2012

The Sycamore Senior Activity Center was open thirty-one days during this quarter. The NIU student nurses were at the facility each Wednesday. These senior students provide health information, do blood pressure screenings and are available for medication questions – and also facilitate games and activities. The center was closed 4 days at the request of the park district.

Average daily attendance this quarter is 33 with 45 visiting at least one time per month. Seven special programs were presented including health screenings and blood pressure checks. Additionally we had a presentation from a senior law firm: Strohchein Law Firm and a foot spa. Along with the special presentations seniors enjoyed Wii Bowling, bingo, cards and several special entertainment presentations.

Bread and bakery goods – in ample supplies, donated by Schnucks, are delivered each Friday. Communication about special events is conveyed through the monthly senior newsletter called “Senior Moments”.

The staff of the center consists of one worker who is present during all operational hours and the Director who visits at least weekly. All communicate using FSA cell phones.

Family Service Agency is extremely grateful to the Sycamore Park District for all the accommodations.

The attached letter is the formal acknowledgment of your generous donation –we extend a most sincere thank you.

CASTLE CHALLENGE

In support of DeKalb & Sycamore Sports Booster Clubs

July 3, 2012

This is the second notice for the Castle Challenge mailing. Thank you to all who have Accepted the Challenge! If you have not responded, a response form has been enclosed for you.

On Friday, September 7, 2012 we will kick-off the 13th Annual **CASTLE CHALLENGE**, which coincides with the DeKalb vs. Sycamore High School football game at the Northern Illinois University Stadium. The **Challenge** was created to increase attendance at athletic events, raise funds and enhance awareness of local Sports Boosters organizations. Local businesses, organizations, and individuals are **"Challenged"** to help raise funds that will help support athletic programs grades 6 through 12 with net proceeds distributed equally to both booster organizations.

In an effort to build a strong foundation for our future student athletes, we are asking you to be one of our Challenge Sponsors. As a **Challenge** sponsor and community leader, your contribution will help purchase uniforms, equipment, build storage facilities, and help give our student athletes the tools they need to succeed.

Over the past twelve years, over \$750,000 has been raised for DeKalb and Sycamore athletics! Thanks to everyone's commitment, \$53,000 was raised last year with 92 Challenge Sponsors. To reach our 2012-13 goal of \$75,000, **we need your support!** To receive sponsor benefits, a minimum \$500 donation is required. The list of sponsor benefits is listed on the back. To ensure your proper recognition, please fill out the enclosed response form with your contribution by **Friday, July 20, 2012.** If unable to return the form by this date, please call Gary Evans at 758-2411 extension 8263 or email gevans@castlebank.com to confirm your sponsorship for this year.

By accepting this year's **Challenge**, you will be helping provide a future for our children's athletic programs. *What's good for the kids is great for the community!*

P.S. To learn more about the Castle Challenge community event and fundraiser, please visit www.castlechallenge.com.

Go Barbs!

Go Spartans!

Sincerely,



Gary Evans
Challenge Co-Chair



Bridget Carlson
Challenge Co-Chair



Tara Berg-Gould
Barb Booster President



Rose Trembl
Sycamore Booster President

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2012-2013
CASTLE CHALLENGE
CORPORATE SPONSORSHIP BENEFITS

September 7, 2012 DeKalb vs. Sycamore Football Game at NIU Huskie Stadium:

- Corporate Sponsors name is printed on 20,000 tickets that are distributed in the DeKalb and Sycamore communities. Over 6,500 attended the event in 2011.
- Corporate Sponsors name is listed with media publications.
- Corporate Sponsor name is listed on our Castle Challenge website www.CastleChallenge.com.
- A representative from each Corporate Sponsor will have the opportunity to be individually recognized at the NIU Huskie Stadium on the field prior to the varsity game.
- Corporate Sponsors names will be scrolled on the message scoreboard throughout both the sophomore and varsity games.
- Corporate Sponsors will be listed on the banners displayed at the tailgate area and on a banner at the entrance to the game.
- Banners from the game will be displayed at each of the high school football fields and gymnasiums for the remainder of the school year. (At each schools' discretion)
- Corporate Sponsors name will be listed in game program distributed the night of the game.

January 25, 2013 DeKalb vs. Sycamore Basketball Game at NIU Convocation Center

- Corporate Sponsors name is listed in media publications.
- Corporate Sponsors name will be listed in game program distributed night of the game. Over 5,000 attended the 2012 game.
- A representative from each Corporate Sponsor will have the opportunity to be individually recognized at the NIU Convocation Center on the court.
- All Corporate Sponsors names will be scrolled on the message scoreboard throughout both the girls and boys varsity games.
- Corporate Sponsor name is listed on our Castle Challenge website www.CastleChallenge.com.

*Expected benefits subject to change



PAY-IT-FORWARD HOUSE NFP

A Hospital Hospitality House

79

Pay-It-Forward House, NFP
719 Somonauk Street
Sycamore, IL 60178
815-762-4882
www.payitforwardhouse.org

Providing a supportive and caring home-away-from-home for family and friends of patients receiving medical treatment in DeKalb County.

July 9, 2012

Mr. Bart Desch
Mr. Kirk Lundbeck
Sycamore Park District
940 East State
Sycamore, IL 60178

Dear Bart and Kirk,

Thank you both for your continued support of our House and for your generous Silent Auction donations of (2) Three-month memberships at the Fitness Center and for (4) 18-hole rounds of golf with carts included for our upcoming event *Meet Me at the Fair 2012*. We are truly grateful! In the past seven years, we have provided over 10,000 nights of rest to persons from all over the United States who visits our community because of a loved-one's illness. Your support of our mission is incredibly valuable to us and deeply appreciated. The people whom we serve are grateful for a supportive and inexpensive place to rest. Thank you for helping make that possible!

This letter also serves as your tax receipt for your 2012 contribution. Pay-It-Forward House is a 501(c)3 organization. No goods or services were provided to you in exchange for your gift and it is tax deductible to the extent allowed by law.

Gratefully yours,

Jea Nae Remala
Executive Director

Thank you for
your wonderful generosity
& on-going support. We
truly appreciate all that
Bart & the Park District
does for Pay-It-Forward House
& our community!!!

BLANK

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Sycamore Park District Clubhouse

Post Rental Questionnaire

Name: Bessie Altman
 Date of Event: July 14, 2012
 Type of Event: 80th Birthday party

1. How was your event? Wonderful
2. How was the service of the Park District Staff? Very satisfactory
3. How was the room rental fee? OK

If you used our catering or bartending service, please answer questions #4 & #5—if not please skip to #6.

4. How was your menu/meal/bartending? OK
5. How was the pricing? Reasonable
6. Would you change anything? _____
7. Would you recommend the Clubhouse to a friend? Yes
 Why or Why not staff is friendly, helpful. Room is very nice + adequate
8. How did you hear about us? Attended friend's parties
9. Please note your overall experience. It was thoroughly enjoyed by all. We would do it all over again! Thanks for your facility to the community!!

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BLANK

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★ Please post in Correspondence
Section of Board packets
Sycamore Park District Clubhouse

Post Rental Questionnaire

Name: John Owens

Date of Event: June 16th 2012

Type of Event: Surprise 50th Birthday party

1. How was your event? Perfect, very well organized, also thanks to Robert for helping with taking items to my car after event.
2. How was the service of the Park District Staff? Excellent, everything was ready and served when planned. All went above and beyond what was requested.
3. How was the room rental fee? Awesome

If you used our catering or bartending service, please answer questions #4 & #5—if not please skip to #6.

4. How was your menu/meal/bartending? Had nothing but positive comments about quality of food/service
5. How was the pricing? Very reasonable, staff helped a great deal in determining amount needed.
6. Would you change anything? Maybe blinds for windows on at least West side, also lighting dimmers. In addition, some type of sound absorption, on walls or ceiling.
7. Would you recommend the Clubhouse to a friend? Already have.
 Why or Why not Very nice set up, easy access, price, quality of food/service
8. How did you hear about us? From staff, brochure, and flyers. Also, some inside info. from Brian
9. Please note your overall experience. Everything went as I had planned. Because of this party, I would anticipate possibly 2-3 more rentals from people who attended. Also, a special thanks to Mallissa, Jackie, and Jeanette to set up surprise.

BLANK

From: Facebook <notification+kr4mk2byn4sa@facebookmail.com>
Sent: Thursday, July 19, 2012 10:57 AM
To: Info
Subject: Jen Smith O'Sullivan posted on Sycamore Park District's Wall

facebook



Jen Smith O'Sullivan posted on Sycamore Park District's Wall

"Just wanted to commend the park district for the quick response to a small tree being down in our neighborhood from the storms last night. What a great operation at our park district!"

Reply to this email to comment on this Wall post.

[View Post](#)

This message was sent to info@sycamoreparkdistrict.com. If you don't want to receive these emails from Facebook in the future, please click: [unsubscribe](#).
Facebook, Inc. Attention: Department 415 P.O Box 10005 Palo Alto CA 94303



Thank you so very
much for the
lovely floral arrangement
the pink hydrangea.

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It added a wonderful
touch to the visitation
and the mass.

We so appreciate the
kindness you extended.

The family of
Michael Sidges

thanks you for your

kind expression of

sympathy

The Gible
Family

SYCAMORE PARK DISTRICT

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Board of Commissioners

Date of Board Meeting: July 24, 2012

STAFF RECOMMENDATION

AGENDA ITEM: PARK PERMIT PROCESS—FINAL REVIEW AND APPROVAL

BACKGROUND INFORMATION: Resolution 02-2012 A RESOLUTION ESTABLISHING THE SYCAMORE PARK DISTRICT AS THE SOLE PROVIDER OF FOOD, BEVERAGE AND MISCELLANEOUS ITEMS AT ALL PARKS AND FACILITIES, Item D, states that the Executive Director is authorized to create a “permit system” for granting occasional exceptions to the “sole provider” procedure to include a fee structure for permitting such sales.

Attached to this recommendation are three documents.

1. Policy for Permitting Sales by Outside Vendors – outlines the basic requirements necessary to permit an outside vendor to sell on Sycamore Park District property.
2. Permit Application – This is a new form that is referred to in the Policy. This would be the first step for a vendor to take to request permission to sell on Sycamore Park District property.
3. Vendor Agreement – Once a permit application is approved by the Executive Director, the Vendor Agreement is the formal contract that communicates the expectations of the District to those vendors allowed.

FISCAL IMPACT: NONE.

STAFF RECOMMENDATION: Recommend approval by the Board. Once approved, documents will be forwarded to legal counsel for review.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

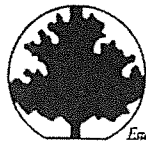
BOARD ACTION:

Passed

Ayes: 4

Nays: 0

Absent: 1



Established 1923

Sycamore PARK DISTRICT

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PERMIT APPLICATION

Vendor Name: _____

Legal Address: _____

Phone No.: _____

Statement of Purpose for conducting the sale:

Location and/or Event of Sales: _____

Date(s): _____

Time: _____

Itemized List of Merchandise to be sold. Attach additional sheet if necessary.

Description	Sales Price
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Check here if additional sheet is attached.

Policy for Permitting Sales by Outside Vendors On Sycamore Park District Property

As outlined in Resolution 02-2012, Sycamore Park District will be the sole provider of all food, beverage and miscellaneous items at all of the parks and facility/building locations it owns/operates.

SPONSORS OF EVENTS, PROGRAMS, OR ACTIVITIES THAT THE DISTRICT PLANS, PROMOTES AND SUPERVISES WILL BE THE EXCEPTION. PERMISSION FOR THE SPONSOR TO SELL LIMITED ITEMS AT THAT EVENT MUST BE GIVEN IN ADVANCE BY THE EXECUTIVE DIRECTOR OR THEIR DESIGNEE. PERMIT APPLICATION MUST STILL BE COMPLETED.

The District also reserves the right to grant permission to a third party to assist the district in providing merchandise if deemed financially beneficial to the District. Permit Application must be completed.

There may also be items that groups request to have available for sale at specific events that the District may choose not to sell.

Under these circumstances, a formal request, in writing, must be made to the Executive Director using a Park Permit. The Permit Application should indicate:

1. The exact itemized list of merchandise to be sold.
2. The price(s) at which the product(s)/merchandise will be sold.
3. The name of the vendor, their legal address, and phone.
4. The date(s), times, and exact location(s) where the sales will take place.
5. Signature on a waiver of park district liability by the Vendor.
6. A certificate of insurance naming the Sycamore Park District as additionally insured.
7. Name/Address of the organization for which the product is being sold (if a fundraiser).
8. Name of Contact of Organization's Representative.
9. Signature of Organization Approving the Vendor and Waiving Sycamore Park District liability.
10. Statement of Purpose for conducting the sale of item(s).

If approved, a Vendor Agreement must be completed and appropriate fees paid to the District 30 days prior to the event.

EXISTING ARRANGEMENTS AS OF THE ADOPTION OF THIS RESOLUTION ARE EXEMPT FROM THIS RESOLUTION. HOWEVER, THOSE PRE-EXISTING ARRANGEMENTS MAY NOT EXPAND FROM THEIR CURRENT LEVEL OF SALES. Specifically those arrangements are:

- a. With AYSO.
- b. With DeKalb Liners



Established 1923

Sycamore
PARK DISTRICT

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VENDOR PERMIT

This Agreement is made and effective this ____ day of _____ 20__, by and between the **Sycamore Park District**, and _____, ("Vendor"), having his or her principal place of business in _____.

WHEREAS, the Park District desires to provide display space for vendors to exhibit, demonstrate and sell its products at the _____; and

WHEREAS, Vendor desires to display its goods and products at the _____, which said goods and products are more specifically outlined in the Permit Application.

Payment

- A. Payment for providing space to vendors shall be in accordance with the price list.
 - a. \$100 per vendor, per day, per location
 - b. \$25 discount, each successive day

All fees are due 30 days prior to event. Signed Agreements and Vendor Forms not accompanied by proper payment will not be processed.

- B. Checks, cash, or Visa/MasterCard will be accepted.

This contract is made between the Sycamore Park District and the Vendor. The contract covers the current year and is not cancelable.

A signed contract, proof of insurance, and DeKalb County Health Department license is also required.

The Vendor Agrees to the Following Conditions

1. Vendor has read and understands the rules and regulations for the current year and agrees to abide by them.
2. A permit may not be cancelled by the vendor. It may not be transferred to another vendor. Subletting is not permitted.
3. Vendor acknowledges the authority of the Park District to immediately settle any disputes in regard to product legitimacy, procedures or vendor conduct.
4. Vendor must sell only in designated area.
5. All areas must be thoroughly cleaned by the vendor after each use. Leaving park with litter or refuse will be considered a violation. Failure to clean up properly will result in a \$150.00 fine payable to the Park District for clean up services rendered.
6. No driving vehicles on the grass.

Warranties

Upon execution of this Agreement, Vendor warrants that it has proper authority to sell all items it sells or demonstrates. Vendor further warrants that it adheres to all U.S. Internal Revenue Service, state and local governmental regulations related to selling and demonstrating its goods, products and services. The Park District shall not be responsible for any copyright infringements, or violations of the U.S. Internal Revenue Service, state and local governmental regulations.

Insurance

The Park District shall not be responsible for merchandise, equipment, or other related items that are lost, damaged, or stolen. Further, the Park District shall not be responsible for any death or personal injury to Vendor's employees, representatives, or agents. Vendor shall be responsible for insuring its property and equipment and providing liability insurance for its employees, representatives, or agents. By executing this Agreement, Vendor warrants that it currently has general liability and property damage insurance that covers its equipment, merchandise, employees, representatives and agents.

Indemnification

Vendor shall indemnify and hold harmless the Park District, its employees and agents for all proceedings, causes of action, suits, damages, losses, liability, costs and expenses, including reasonable attorneys' fees and costs, whatsoever that may arise, either directly or indirectly, in connection with this Agreement, or the negligence or willful conduct of Vendor, its employees, representatives, agents and independent contractors in performing its obligations under this Agreement, regardless of whether such proceedings arise in tort, contract, equity, under any statute, common law, or otherwise. In addition, Vendor acknowledges that the Park District maintains insurance to cover Vendor, its property or employees.

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 24, 2012

STAFF RECOMMENDATION

AGENDA ITEM: ADOPTION OF BOARD BY-LAWS (Operations Manual): Recommended Approval

BACKGROUND INFORMATION: As part of my efforts to coordinate a review and update of information governing the Board of Commissioners of the Sycamore Park District, I am providing you with copies of:

- The Board of Commissioners Operations Manual with Recommended Changes for Your Consideration.
- The Board Members Creed
- Basic Expectations of Board Members
- Board Members Do's and Don'ts

The last three items are more informational in nature. However, the Operations Manual act as "board by-laws" in nature, and govern the board's actions and responsibilities in a formalized and adopted document.

Therefore, I present the Operations Manual with recommended changes/updates for your final approval. I have re-formatted the manual, and added a few changes. The newest changes are in green. The other changes, which you reviewed last month, are in red.

FISCAL IMPACT: NONE.

STAFF RECOMMENDATION: Recommend adoption of the Board of Commissioners Operations Manual with the changes, as shown.

PREPARED BY: Daniel Gibble, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:

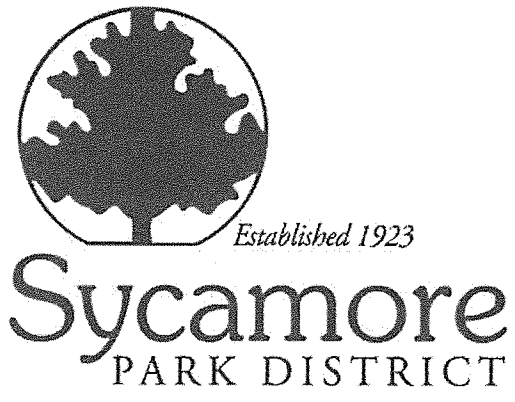
Passed

Ayes: 4

Nays: 0

Absent 1

BLANK



Board of Commissioners Operations Manual

I. ORGANIZATION

The Sycamore Park District was organized in 1923 and is governed by a board of five elected commissioners, pursuant to Illinois Laws and Compiled Statutes, Chapter 70, also commonly known as the Park District Code.

II. STATUTORY AUTHORITY

A Park District is a municipal corporation created for the purpose of acquiring and maintaining parks and other property placed under its jurisdiction and operating and regulating activities held therein pursuant to Chapter 70 of the Illinois Laws and Compiled Statutes, Sec. 1205 et seq.

III. DEFINITIONS

Sycamore Park District will herein after be referred to as “the District”.

Sycamore Park District Board of Commissioners will herein after be referred to as “the Board”.

Executive Director will herein after be referred to as “the Director”.

IV. APPLICATION OF THE PARK DISTRICT CODE

Subjects not contained herein but included in the Illinois Park District Code shall be applicable to the District. In the event that there should be any future conflict between same, the Park District Code shall prevail.

V. PROVISIONS FOR CHANGE OF POLICY

Any of the policies contained herein may be revised, deleted, or added thereto by a majority vote of the Board at a regular or special meeting, provided, and only if, same

shall have been introduced at a regular or special board meeting a minimum of two weeks prior to the board taking any action thereon.

VI. FISCAL YEAR AND ANNUAL MEETING

The fiscal year of the District shall commence on the first day of January and end on December 31 of the same year. The Annual Meeting of the Board shall take place at its regular meeting in May of each year.

VII. PREPARATION OF MANUALS AND HANDBOOKS

Manuals and handbooks may be written for the purpose of defining in greater detail procedures to be followed in regard to specific activities. Such manuals and handbooks shall be in accordance with the policies contained herein. It shall be the duty of the Director to insure that all such manuals and handbooks are in concert with these and other policies of the Board.

VIII. NAMING OF PARKS, RECREATION AREAS, AND FACILITIES

- A. The Park District Board of Commissioners will be responsible for accepting, reviewing, and acting upon all nominations for public dedication of park district property.
- B. The decision to name a specific property (whether land or structure) in honor or memory of a deserving person or group will be made at a regularly scheduled meeting.
- C. The public will be informed that written nominations will be accepted by the Board. Applications may be obtained at the District office and must be returned not less than seven days prior to the next regular meeting of the Board. At the next regular meeting the nominations will be voted upon by the entire Board.
- D. The requirement that nominations be submitted may be waived, if the district has received a property as a donation, or a cash endowment that is earmarked for a specific facility or structure, and the Board has voted to accept that donation/cash endowment.

IX. BOARD OF COMMISSIONERS

A. ELECTIONS

Park Board elections shall be held in odd numbered years for terms of ~~six~~ four years.

B. POWERS AND DUTIES OF THE BOARD

It shall be the duty of the Board to formulate and adopt policies for the current operation, control, and improvements, and future park and recreation facilities, programs, and activities of the District. In the performance of its duties, the Board shall:

Adopt policies, regulations, ordinances, resolutions, and procedures to govern and insure the orderly operation of the District. Such policies, regulations, ordinances, resolutions, and procedures shall be reviewed from time to time as appropriate and may be amended as prescribed herein. The District shall keep at its administrative office an up to date, master copy of this manual which shall serve for all purposes as the official transcript of District policy.

The District shall also, for the convenience of the public, Board, and staff, make and distribute additional copies of this manual in whole or in part and periodic revisions and/or updates as the Board deems appropriate.

Additionally, the Board shall:

- (A) Select a Director as its chief executive officer and delegate to him/her the commensurate authority to effectively execute responsibilities, enforce the policies of the Board, the rules and regulations of the District, and otherwise insure the effective administration and operation of all District assets, programs, and services.
- (B) Provide for the levy of taxes and when appropriate the issuance of bonds in order that sufficient funds may be available to pay the obligations the District incurs for the acquisition, maintenance, development, and beautification of all district property and for the operation of its recreational facilities, programs, and services.
- (C) Adopt a budget to the end that the best possible facilities, programs, and services may be provided.
- (D) Develop parks, facilities, programs and services responsive to the needs and desires of the residents of the District, and to approve

ways and means whereby same may be achieved and efficiently administered.

- (E) Appraise ~~and evaluate continuously~~ the effects of District programs, their execution, and the efficiency of delivery in terms of value rendered to the community.
- (F) Keep the residents of the district informed concerning the purposes, accomplishments, requirements, and financial condition of the park district.
- (G) Study improved park and recreational facilities and practices to assist in presenting pertinent and up to date information of the residents of the District.

C. STANDARDS OF CONDUCT FOR BOARD MEMBERS

In conducting the business of the District, members of the Board shall, at all times scrupulously observe the following standards:

- (A) In the discharge of their duties, Board members act as a Board, not as individuals. The individual Commissioner has no more authority over park and recreation policies, facilities, or any other aspect of the Districts operation than any other citizen. He should not speak or act for the board unless specifically authorized to do so, by action of the Board. The role of Board Spokesperson to the public/media is defined in IX. D. (A)
- (B) Board members represent all the residents of the District and therefore should avoid partisanship based upon special or personal self interest.
- (C) Board members should base decisions upon objective study, evidence, and factual information, rather than feelings, personal opinions, or other subjective factors.
- (D) Board members should be cognizant of and respect the separation of their responsibilities from those of the Director and staff. Members should respect the Board's commitment to work through its chief executive officer by requesting desired information directly from him, by referring to him suggestions for new policies for his professional consideration and opinion, by refraining from acting on any complaint until after the Director has had an opportunity to investigate fully and report, and publicly supporting approved actions of the administration.

D. OFFICERS OF THE BOARD

The officers of the Board are: President, Vice President, Secretary, and Treasurer.

- (A) Duties of the President – The President shall preside at all meetings of the Board and shall call special meetings thereof of his own motion or on request of two or more members, and in case of a special meeting shall cause notice to be given to all members as provided by said rule of board. The President shall have the right to vote on all questions coming before the Board and shall be a member thereof, perform such other duties as customarily pertain to this office and are required and prescribed by law. The duty of Board spokesperson shall fall solely to the Board President, unless they are unreachable, at which time the Executive Director may contact the Board Vice President.
- (B) Duties of the Vice President – If the President shall be absent, the Vice President shall preside and perform such duties as usually pertain to ~~this office~~ the President as prescribed by law.
- (C) Duties of the Secretary – It shall be the duty of the Secretary to be present at all meetings of the Board; to make and preserve an accurate record of the proceedings of the Board; to present at each regular meeting written minutes of the preceding meeting; to prepare and publish such reports as are required by law; to maintain a current compilation of this document and any other policy as directed by the Board. The Secretary shall have the right to administer oaths and affirmations. The Secretary of the Board shall be the Executive Director, unless otherwise designated by the Board.
- (D) Duties of the Treasurer – The Treasurer shall keep true and accurate records of all receipts and disbursements of District funds. The Treasurer shall make no disbursement of District funds except upon order of the Board and shall cause to keep on file proper vouchers at the Districts administration office for same. In addition, the Treasurer shall perform such other duties as the Board may, by rule or regulation, prescribe. The Treasurer of the Board shall be the Superintendent of Finance, unless otherwise designated by the Board.

E. ELECTION AND APPOINTMENT OF OFFICERS AND COUNSEL

The Board shall commence its annual meeting by electing a President, and Vice President, and appointing a Secretary, Treasurer, and Park District Attorney. The term of office for each shall begin upon their election or appointment and shall continue until the following year's annual meeting.

F. VACANCIES OF THE BOARD

Whenever any member of the Board shall (1) die, (2) resign, (3) become under legal disability, (4) cease to become a legal voter, (5) be convicted of any infamous crime, (6) refuse or neglect to take his oath of office, (7) not reside in, or moves from the District, or (8) fail to attend to the duties of his office or neglect to attend regular and special meetings for a period of three consecutive calendar months, or neglect to attend a minimum of six regular or special meetings in a twelve month period, said office shall be declared vacant by the Board, unless the Board by a 4/5 vote rule that the absence is excusable. If the Board shall find the position to be vacant, the vacancy may be filled by appointment by a majority vote of the Board in accordance with the Park District Code.

X. MEETINGS

A. DAY AND LOCATION OF REGULAR MEETING

The regular meeting of the Board shall be held at ~~4:30~~ 6:00 p.m. on the ~~third~~ fourth Tuesday of each month in the District's Administration Office, unless the Board in, compliance with the Illinois Open Meetings Act, shall designate otherwise.

B. SPECIAL MEETINGS

Special meetings may be called by the President or any two members of the Board. Notice of such meetings stating the time, place, and purpose for which the meeting has been called shall be served to the members through the Secretary of the Board, and by the current obligations of the ~~or by delivering a copy of such notice to each member of the Board and other parties as may be required by the~~ Open Meetings Act.

C. QUORUM

A majority of the Commissioners shall constitute a quorum for the transaction of all business.

D. AGENDA

The agenda shall follow substantially the following form:

- ~~1.0 Call to order~~
- ~~2.0 Roll Call~~
- ~~3.0 Approval of Minutes~~
- ~~4.0 Treasurers Report~~
- ~~5.0 Ratify claims paid since last board meeting~~
- ~~6.0 Review and approve claims~~
- ~~7.0 Petition and public comment~~
- ~~8.0 Orders of the Day~~
- ~~9.0 Committee Reports~~
- ~~10.0 Staff Reports~~
- ~~11.0 Old Business~~
- ~~12.0 New Business~~
- ~~13.0 Correspondence~~
- ~~14.0 Petition and Public Comment~~
- 15.0 Adjournment

CALL TO ORDER

APPROVAL OF REGULAR AND CONSENT AGENDA

APPROVAL OF MINUTES

PUBLIC INPUT

APPROVAL OF MONTHLY CLAIMS

CONSENT AGENDA:

- Superintendent of Finance
- Budget Report/Monthly Cash Flow
- Superintendent of Golf Operations
- Superintendent of Parks and Facilities
- Superintendent of Recreation
- Executive Director

CORRESPONDENCE

POSITIVE FEEDBACK/REPORTS

DEPARTMENT PRESENTATIONSOLD BUSINESS

NEW BUSINESS

PUBLIC INPUT

EXECUTIVE

E. ROBERT'S RULES OF ORDER

Unless provided for otherwise herein, Robert's Rules of Order--most recent edition at time of action--shall govern all deliberations of this Board.

F. VOTING

A roll call vote shall be taken for the passage of any ordinance, for all propositions to create any liability for the District, for the expenditure or appropriation of money, and the result of same shall be entered into the record of the proceedings. The act of a majority of the Board shall be an act of the Board.

G. PUBLIC MEETING LAW

All meetings of the Board or any committee shall be public excepting when those meetings involve any of the following matters:

- ~~(1) Collective negotiation matters between the District and its employees or representatives.~~
- ~~(2) To consider information regarding the appointment, employment or dismissal of an employee or officer.~~
- ~~(3) To hear testimony on a complaint lodged against an employee or officer to determine its validity.~~
- ~~(4) To consider the appointment of a member to fill a vacancy.~~
- ~~(5) Acquisition of real property.~~
- ~~(6) Discussion of litigation when action has been taken against, affecting, or on behalf of the District that has been filed in a court or administrative tribunal, or when the Board finds that such action is probable or imminent. In which case, the basis for the finding shall be recorded and entered into the minutes of the closed meeting.~~
- ~~(7) Meetings to settle or establish a reserve for a personal injury claim against the district, if the disposition of a claim or potential claim might otherwise be prejudiced.~~
- ~~(8) Any other meeting which may be closed under the provisions of the Illinois Open Meetings act.~~

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
3. The selection of a person to full a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or

removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
6. The setting of a price for sale or lease of property owned by the public body.
7. The sale or purchase of securities, investments, or investment contracts.
8. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.
9. Student disciplinary cases.
10. The placement of individual students in special education programs and other matters relating to individual students.
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
12. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member.
13. Conciliation of complaints of discrimination in the sale or rental of housing, when closed meetings are authorized by the law or ordinance prescribing fair housing practices and creating a commission or administrative agency of their enforcement.
14. Informant sources, the hiring or assignment of undercover personnel or equipment, or ongoing, prior or future criminal investigations, when discussed by a public body with criminal investigatory responsibilities.
15. Professional ethics or performance when considered by an advisory body appointed to advise a licensing or regulatory agency on matters germane to the advisory body's field of competence.
16. Self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member.

17. The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body.
18. Deliberations for decisions of the Prisoner Review Board.
19. Review or discussion of applications received under the Experimental Organ Transplantation Procedures Act.
20. The classification and discussion of matters classified as confidential or continued confidential by the State Employees Suggestion Award Board.
21. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
22. Deliberations for decisions of the State Emergency Medical Services Disciplinary Review Board.
23. The operation by a municipality of a municipal utility or the operation of a municipal power agency or municipal natural gas agency when the discussion involves (i) contracts relating to the purchase, sale, or delivery of electricity or natural gas or (ii) the results or conclusions of load forecast studies.

H. NOTICE OF MEETINGS

- (1) The press and public shall be notified as to the date, time, and location of all regular meetings at the beginning of each calendar year.
- (2) All meetings shall be held in a place convenient to the public.
- (3) No meeting shall be held on a legal holiday.
- (4) An agenda must be included in the notice for any special, rescheduled, or reconvened meeting.
- (5) Notice of a meeting held in the event of an emergency need not be given 24 hours prior to such meeting. Notice shall, however, be given as soon as practical, and in any event to any news media that has filed an annual request for notice pursuant to the Illinois Open Meetings Act.
- (6) If a change shall be made in the regular meeting dates, notice of the change must be given no less than 10 days in advance in the same manner specified for announcing the original schedule: by posting a notice of meeting and sending a notice of the change to any news media which has filed a request to receive such notice. Additionally, notice of the change must be published in a newspaper of general circulation which services the residents of the District.

I. PUBLIC MEETING LAW - Notice of Meetings

Public notice of any special meeting must be made at least 48 hours in advance of the meeting, excluding weekends or park district holidays. .
¶Rescheduled or reconvened meeting must be given no less than ~~24~~ 48 hours

notice in advance of such meeting. ~~excepting that public notice is not required for a meeting to be reconvened within 24-48 hours, or, if the time and place of the reconvened meeting was announced at the original meeting and there has been no change to the agenda.~~

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SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 24, 2012

STAFF RECOMMENDATION

AGENDA ITEM: LONG-TERM STRATEGIC PLAN COMMUNITY TEAM: Advanced Work Needed for Discussion Only

BACKGROUND INFORMATION: The first step in the process of beginning our Long-Term Strategic Planning process is a crucial step for the Board. It is essential that as a Board Member you give much thought to this effort, and commit to assisting the Executive Director in establishing our *Community Team*.

Believe it or not, this process can sometimes be sensitive to community members. If someone is left off, they can be offended, but at the same time the group size must be manageable, and representative. In my experience, this process should be:

- Handled delicately
- Communicated carefully
- Managed diplomatically
- Finalized respectfully

Therefore, I want to lay out some ground rules for discussion purposes at this board meeting, and then finalize our discussion at our July Study Session.

Size of Group: No more than 21.

Composition of Group: City Officials (1 to 3), Park District Board (1 or 2), Park District Staff (2 to 3), School District (1 to 2), CAC (1 to 3), Business Leaders (3 to 5), Forest Preserve District (1), County (1), Citizens (1 elementary, 1 junior high, 1 high school, 1 adult, 1 older adult, 1 with a disability). Of course this makes more than 21, but selection of individuals who can represent more than one of these categories will allow you to keep the group to 21.

Perspective of Individuals Chosen: Your selections should seek individuals who can think broadly, with what one of my mentors calls the “**Big Picture**”, and **not with a grudge or single issue/axe to grind**. Others call this “looking at things from 30,000 feet”. Some should be leaders

(Chiefs), and others followers (Indians—I am sorry for this politically incorrect term), but all should be willing to speak and contribute.

In addition to the characteristics, above, someone who is selected must be able to accept responsibility for:

- **Service from Fall 2012 through December 2013.**
- **At least one regular meeting a month for 2 hours.**
- **At least one sub-committee (everyone will serve on at least one sub-committee) meeting a month for 60 to 90 minutes.**
- **Regular, reliable attendance.**
- **Active contribution.**
- **Willingness to be flexible.**
- **Working toward consensus building.**
- **Speaking frankly, but respectfully.**

At last month's meeting the Board talked about the initial list, and asked questions. They were charged with thinking about the list that the Executive would email to them in mid-July and prepare to finalize the list at the July Study Session.

The Executive Director has provided the master list.

FISCAL IMPACT: None at this time.

STAFF RECOMMENDATION: Look, above, at the requirements, expectations, and breakdown of the 21 individuals by representation group. Then rank your top 30 choices to serve on the Community Wide Strategic Planning Team, and bring those to the Regular Board Meeting on July 24th for further discussion.

PREPARED BY: Daniel Gible, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL: 

BOARD ACTION: None

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 24, 2012

STAFF RECOMMENDATION

AGENDA ITEM: SYCAMORE PARK DISTRICT BOARD OF COMMISSIONERS EXECUTIVE SESSION MINUTES BI-ANNUAL REVIEW

BACKGROUND INFORMATION: The Board is required to review Executive Session Meeting Minutes at least twice each year. The purpose of the review is to determine if a need for confidentiality continues to exist with respect to all or part of the meeting minutes. Minutes of "Closed Meetings" should only be released to the public after the Board has determined with certainty, that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

It would be best to keep minutes confidential when their release might cause hardship to the park district, individuals, or employees. I would add that there is also a need to protect the district in matters of on-going concern related to any one, or multiple reasons permitted by the law to hold executive sessions in the first place. Should minutes refer to matters that may still require confidentiality to protect the district on these legally allowed purposes for holding executive sessions, than those minutes should remain confidential.

The board, in the future, will receive a binder with executive session minutes enclosed. The Recording Secretary is working on that binder, and we hope to have it available at the next Bi-Annual Review. All this information is strictly confidential information, and the Board has a fiduciary duty to treat the material that way. Specific discussion of material contained in Executive Session Minutes should only take place in Executive Session. Board action to release closed session minutes must be in open session.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: I have reviewed the Executive Session minutes found in the district's records. At this time, I have no recommend minutes for release. Additionally, I recommend that staff be authorized to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved more than 18 months ago.

PREPARED BY: Daniel Gibble, Executive Director



BOARD ACTION: passed

Ayes: 4

Nays: 0

Absent: 1

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 24, 2012

STAFF RECOMMENDATION

AGENDA ITEM: DEVELOPMENT OF A YOUTH SCHOLARSHIP FUND:
Recommended Approval

BACKGROUND INFORMATION: Beginning in 2011 the Golf Operation began the Charitee Challenge on hole 7. Approximately 7% of the total sales from the Charitee Challenge is money to be used by the park district as a donation to a charity of our choosing or the development of a scholarship. Last season the golf course received over \$500.00 towards such a charity or scholarship and it is expected to do at least that much again this season. Until this recommendation this money created by the charity challenge has not been earmarked for any given charity or scholarship. Staff sought to find a good way to return these funds to our community, and came up with the idea of a college scholarship for a Sycamore High School Senior. The development of this fund will allow the Sycamore Park District to create the Sycamore Park District Parks and Recreation Scholarship to be awarded to a Sycamore High School graduating senior who plans on pursuing a career in Parks and Recreation or related field, at an accredited institution of higher education.

Attached to this recommendation is some background on how that scholarship would be structured. Upon approval by the Board, an application form and promotional information will be produced to be made available to academic advising staff and students at the high school. The first award would be given in the Spring of 2013.

FISCAL IMPACT: None at this time.

STAFF RECOMMENDATION: To approve the development of the Young Scholarship fund using monies raised from the Charitee Challenge.

PREPARED BY: Kirk T. Lundbeck, Superintendent of Golf Operations

EXECUTIVE DIRECTOR REVIEW/APPROVAL: 

BOARD ACTION: passed

Ayes: 4

Nays: 0

Absent: 1



Sycamore Park District Parks and Recreation Scholarship

The purpose of the **Sycamore Park District Parks and Recreation Scholarship** is to financially help a Sycamore High School Graduate who plans to pursue a career in Park and Recreation, or related field, at an accredited institution of higher education.

Scholarship recipients will be selected by an independent committee each spring under the direction of the Sycamore Park District. The postmark deadline for mail applications and reference letters is April 1 to be eligible for the award. Hand delivered applications and references must be received at the Sycamore Park District Administrative by 4:00pm on April 1.

Criteria for Scholarship Application

- Sycamore High School graduating senior and going on to study for a career in parks and recreation or related field at an accredited institution of higher education.
- One or more letters of recommendation from, school teacher, employer or the equivalent.
- A maximum 500 word, typed statement on how you became interested in the field of parks and recreation, who are your influences and what are goals in the parks and recreation field.
- Application completed and submitted by deadline to:

Mr. Daniel Gible, Executive Director
Sycamore Park District
940 East State Street
Sycamore, Illinois 60178

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SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 31, 2012

STAFF RECOMMENDATION

AGENDA ITEM: AUTHORIZATION TO AWARD ELECTRICITY CONTRACT: Recommended Approval

BACKGROUND INFORMATION: Public entities have the authority to bid a variety of work and services, and to award bids to the most qualified and low cost bidder. Utilities, given their “spot market” nature pose problems for the more standard, formal bidding process of construction projects, or professional services when attempting to capture a good price.

Therefore, in this case the Board must authorize the Executive Director, on behalf of the Board of Commissioners, to negotiate a contract on their behalf.

Recently, the City of Sycamore awarded a bid for electricity for two years from FirstEnergy Corporation that can be adopted by the park district which would result in about a 35% savings over our current rate with Constellation Energy. That contract expires in December of this year.

Our Current Rate Per KWH =	\$0.0652
City of Sycamore Rate Per KWH =	\$0.0481*
Constellation Rate Per KWH=	\$0.0455**
City of Sycamore 100% Renewable Rate Per KWH=	\$0.0489*
Constellation 100% Renewable Rate Per KWH=	\$0.0477**

* This is a “known” guaranteed rate thru August 2015
 ** This is the “known” rate at time of producing this recommendation.
 We will bring actual rates to the Board at the board meeting.

FISCAL IMPACT: Based upon the figures, above, it is estimated that we would save the following dollar amounts as compared to our level of use in FY 2011:

SAVINGS

City of Sycamore Rate =	\$11,748
Constellation Rate =	\$13,556
City of Sycamore 100% Renewable Rate =	\$11,297
Constellation 100% Renewable Rate =	\$12,200

STAFF RECOMMENDATION: Recommend that the Board authorize the Executive Director to negotiate on behalf of the Sycamore Park District Board for a renewal of electricity rates with an eye toward the 100% Renewable Rate if that can be secured at a better rate than the City of Sycamore Rate.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance.

EXECUTIVE DIRECTOR REVIEW/APPROVAL: 

BOARD ACTION: Passed

Ayes: 4
Nays: 0
Absent: 1

SYCAMORE PARK DISTRICT
Board of Commissioners
Date of Board Meeting: July 24, 2012

STAFF RECOMMENDATION

AGENDA ITEM: APPOINTMENT OF CAC MEMBER:
Recommended Approval

BACKGROUND INFORMATION: Each year the Board appoints new members to the Citizens Advisory Committee (CAC), as people's terms end. This year one position, held by Scott Buzzard, was up for appointment. The park district ran an ad, posted information on its website, and got the word out through staff channels as to the availability of a position on the CAC. Five individuals expressed interest, one of which was Scott Buzzard seeking renewal. After the CAC Chair, Mary Jo McAdams, and the Executive Director conducted interviews of all the new applicants, the decision was made to have Scott serve another term.

Now, a position is being vacated, voluntarily, by Caroline Thompson. The CAC Chair, Mary Jo McAdams, and I have reviewed the interview notes from the interviews for the position filled by Scott Buzzard (see prior paragraph) and are recommending the Board approve the appointment of Susan Benson to fill out the remainder of Caroline Thompson's term.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: It is our recommendation that the Sycamore Park District Board of Commissioners approve the appointment of Susan Benson to complete the term of Caroline Thompson on the Citizens Advisory Committee.

PREPARED BY: Daniel Gible, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL: *D. Gible*

BOARD ACTION: *Passed*

*Ayes: 4
Nays: 0
Absent: 1*

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SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 24, 2012

STAFF RECOMMENDATION

AGENDA ITEM: RENEWAL OF LIABILITY COVERAGE:
Recommended Approval

BACKGROUND INFORMATION: Public entities have a high exposure to liability with all the programs, services, parks and facilities that it provides to its citizens. Additionally, park districts in the State of Illinois have the ability to “pool” their risk liability and protect themselves, usually at significant savings over retail market costs.

Attached to this recommendation is the synopsis of our coverage as provided by IPARKS, our risk pool management. You will note that we are in a pool with a significant number of other park districts, and are able to participate in this pool as a result of our membership in the Illinois Association of Park Districts.

FISCAL IMPACT: This represents an increase of 4% over last year’s expense.

STAFF RECOMMENDATION: Recommend that the Board renew its liability coverage with IPARKS for an annual cost of \$59,092, and increase from the \$56,819.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance.

EXECUTIVE DIRECTOR REVIEW/APPROVAL: *Dil B.*

BOARD ACTION: *Passed*

*Ayes: 4
Nays: 0
Absent: 1*

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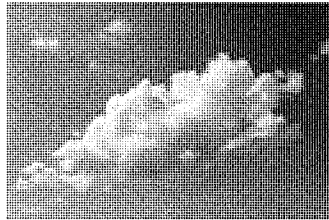
Leading the Way for Illinois Parks!



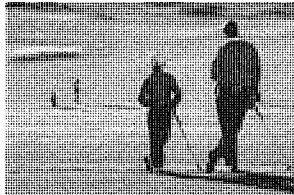
IPARKS

IAPD
Illinois Association of Park Districts

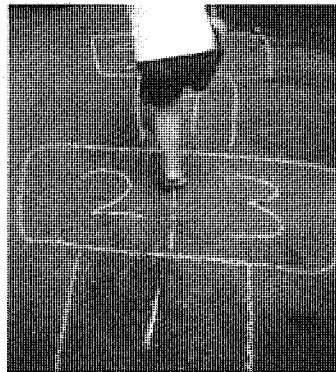
Proposal for:
Sycamore Park District



IPARKS Service Center
Burnham & Flower
315 South Kalamazoo Mall
Kalamazoo, MI 49007



Local Representative:
Caywood & Associates, Inc.
11000 E. Route 34
Plano, IL 60545



Administered by:
American Risk Pooling Consultants
29200 Northwestern Highway, Suite 300
Southfield, MI 48034

ILLINOIS PARKS ASSOCIATION RISK SERVICES

INTRODUCING IPARKS

The Illinois Parks Association Risk Services (IPARKS), is a group self-insurance pool providing property and liability coverage to parks and recreation departments in the state of Illinois.

Since its inception in 1991, more than 150 members have joined, with over 99% continuing their membership year after year.

One of the trends affecting all self-insurance pools is the substantial growth in the cost of claims settlement. This is a factor of cost of defense, rising jury awards and expansion of theories of negligence. To combat this trend, IPARKS utilizes stringent Litigation Management and oversight of claims to limit cost. Additionally, continued emphasis will be placed on providing IPARKS Members with easily accessible loss-control material to assist them in the prevention of claims. With its sister pools, IPARKS is continuing to expand its group self-insurance capabilities so that it becomes less and less dependent on the commercial reinsurance marketplace and the resulting fluctuations in both availability and cost of their services.



IPARKS

IPARKS FEATURES

There are a number of reasons for IPARKS' success. IPARKS offers the support, commitment and guidance of the Illinois Association of Park Districts (IAPD). IPARKS was structured to provide more features and benefits than any other plan:

- Non-profit
- Lower overhead
- Retain investment income
- Tax-exempt
- Stable pricing
- Homogenous group
- Non-assessable
- Endorsed and sponsored by the Illinois Association of Park Districts (IAPD)
- AAA financial stability rating from Demotech, Inc.
- Specialized loss control
- Interactive website
- Simplified application
- General liability coverage includes special events, volunteers, athletic participants, sexual abuse, misconduct and liquor law liability
- Public Officials Errors and Omissions
- Employment practices liability
- Commercial property coverage
- Commercial Auto (Including physical damage coverage for non-owned autos)
- No annual aggregate all casualty lines

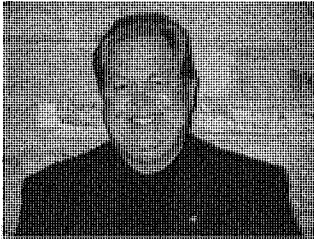
Illinois Parks Association Risk Services Membership List

53 Trails Estate Park District	Elba-Salem Park District
Albion Park District	Eldorado Raleigh Pleasure Driveway & Park District
Allin Township Park District	Fairfield Park District
Armington Community Park District.	Flagg-Rochelle Community Park District
Arthur Community Park District	Flanagan Community Park District
Bailey Park District	Fon Du Lac Park District
Barrington Countryside Park District	Forest View Park District
Barrington Park District	Forman Park District
Beardstown Community Park District	Frankfort Community Park District
Belvidere Park District	Frankfort Square Park District
Bensenville Park District	Franklin Township Park District
Benton Community Park District	Freeburg Park District
Berkeley Park District	Freeport Park District
Big Rock Park District	Gateway Special Recreation Association
Black Hawk Park District	Germantown Park District
Blue Island Park District	Glen Ellyn Countryside Park District
Blue Mound Park District	Godley Park District
Boone County Conservation District	Golf Maine Park District
Braidwood Park District	Golfview Hills Park District
Bridgeview Park District	Grand Tower Park District
Broadview Park District	Grandwood Park Park District
Brookeridge Park District	Granite City Park District
Burlington Township Park District	Greater Brownstown Park District
Bushnell Park District	Griggsville Community Park District
Byron Park District	Hamilton Park District
Caps Park District	Hanna City Park District
Carbondale Park District	Hanover Township Park District
Carlinville Park District	Harrisburg Township Park District
Central Stickney Park District	Harvey Park District
Chestnut-Beason Park District	Havana Park District
Chicago Heights Park District	Hawthorne Park District
Chili Township Park District	Hennepin Park District
Chillicothe Park District	Herrin Park District
Clyde Park District	Horner Park District
Collinsville Area Rec. District.	Hutsonville Park District
Coloma Township Park District	Inverness Park District
Colona Park District	Ivanhoe Park District
Creston-Dement Park District	Joliet Park District
Delavan Township Park District	Kankakee Valley Forest Preserve District
Dixon Park District	Kingsbury Park District
Dolton Park District	Kingston Township Park District
Dunleith Park District	Lafayette Park District
East Oakland Township Park District	La Harpe Park District
Effingham Park District	

Illinois Parks Association Risk Services Membership List

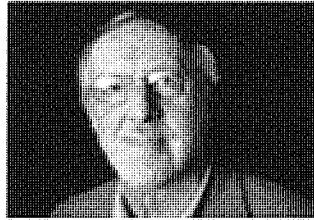
Lena Community Park District	Quincy Park District
Lewistown Park District	Rantoul Park District
Lighthouse Park District	Rend Lake Conservancy District
Limestone Park District	Ridgeville Park District
Lincoln Park District	Roanoke Park District
Litchfield Park District	Robbins Park District
Long Grove Park District	Rosemont Park District
Macomb Park District	Roxana Community Park District
Macon County Conservation District	Salt Creek Rural Park District
Marion Park District	Sandwich Park District
Markham Park District	Savanna Park District
Mason City Park District	South Barrington Park District
Mason Township Park District	Springfield Park District
Mattoon Township Park District	St. Elmo Community Park District
Maywood Park District	St. Jacob Park District
Memorial Park District	Stonington Park District
Metamora Park District	Summit Park District
Metro East Park & Recreation District	Sycamore Park District
Milford Township Park District	Taylorville Community Pleasure Driveway & Park District
Momence Park District	Tolono Park District
Mount Pulaski Twp Park District	Toluca Park District
Mt. Hope Funks Grove Park District	Tremont Area Park District
Mt. Sterling Park District	Tri Township Park District
Murphysboro Park District	Tri-State Park District
New Athens Park District	Urbana Park District
New Lenox Park District	Venice Park District
Niantic Park District	Vermilion County Conservation District
Nokomis Community Memorial Park District	Veterans Park District
North Fork Conservancy District	Wards Creek Park District
Octavia Park District	Warsaw Park District
Odell Park District	Washington Park District
Oregon Park District	Waterloo Park District
Oswegoland Park District	Watseka Park District
Pearl City Park District	Westchester Park District
Pekin Park District	Westmont Park District
Peotone Park District	Wilmington Island Park District
Phoenix Park District	Winnebago Park District
Pitman Township Park District	Winslow Township Park District
Plainfield Park District	TOTAL 166
Posen Park District	
Putman Township Park District	
Putnam County Conservation District	

IPARKS Board of Directors



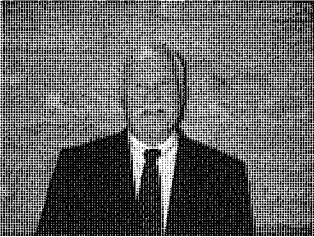
Mr. Larry A. DeGraaf, Chair, Golf Maine Park District

"The loss-control services provided by IPARKS have helped Members recognize and correct hazards that could have caused injury to patrons of their facilities. Because of IPARKS, we have a safer environment in which families can enjoy spending time."



Mr. Ken Collin, Vice Chair, Freeport Park District

"IPARKS' Financial Stability Rating® is consistently rated AAA (Unsurpassed) by Demotech, a leading financial analysis and actuarial service firm. It is an honor to help IPARKS uphold this rating."



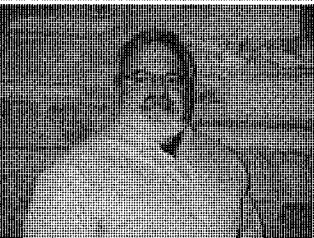
Mr. Peter M. Murphy, Secretary, IAPD President and CEO

"I'm proud to be associated with IPARKS, and even more proud that more than 150 of our Association Members are Members of IPARKS and enjoying the stability and financial security that comes from such a program."



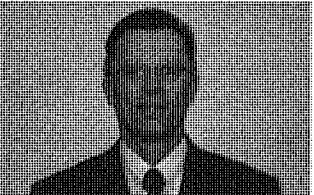
Dr. Bruce Larson, Urbana Park District Commissioner

"IPARKS rates have been kept low, which has afforded Members the opportunity to budget for this much-needed service. IPARKS has saved many Members money over the long-term."



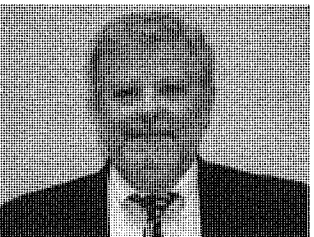
Mr. Mark Badasch

"When our Recreation District joined IPARKS, we became part of its ownership—and the benefits of ownership just keep coming!"



Mr. Jay Morgan, South Barrington Park District Executive Director

"IPARKS is a good fit for our park district and a financially good decision."



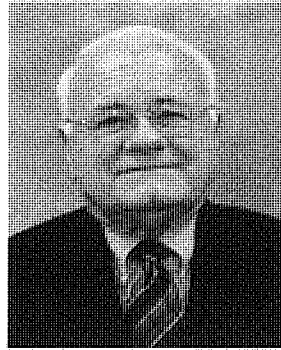
Mr. John Wassinger, Bensenville Park District Commissioner

"I am proud to be a member of IPARKS which serves Members at such a high level."

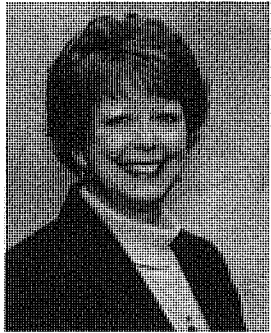
Illinois Parks Association Risk Services
Service Staff



Eddie Wood, ext. 3153
Marketing Representative
ewood@bfgroup.com



John Sanford, 800-994-4931
Marketing Representative
jsanford@bfgroup.com



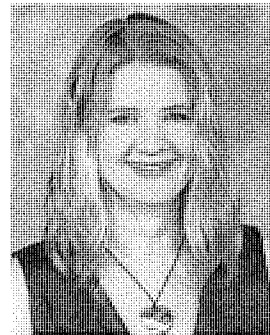
Bobbi Pritchard, ext. 3111
Team Operations Manager
& Senior Underwriter
bpritchard@bfgroup.com



Wendy French, ext. 3136
Customer Services Representative
wfrench@bfgroup.com



Sharon Bay
Underwriting Services Representative



Angie Thomas
Processing Specialist

IPARKS Service Providers

ARPCO

AMERICAN RISK POOLING CONSULTANTS, INC.
A member of Park Risk Services Group, Inc.

**American Risk Pooling Consultants
Administration**

Burnham & Flower
INSURANCE GROUP

**Burnham & Flower Insurance Group
Marketing & Service**

**plante
moran**

**Plante & Moran
Auditing**

PERSIL

Public Entity Risk Services of Illinois

**Public Entity Risk Services of Illinois
Loss Control**

PERS

Public Entity Risk Services

**Public Entity Risk Services
Claims**

 **Demotech, Inc.**

**Demotech, Inc.
Financial Rating**



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IPARKS Loss Control Services

PERSIL

Public Entity Risk Services of Illinois

3102 Farmdale Lane
Freeport, IL 61032
815-235-4585
Bill Bongartz (bill.bongartz@arpcopooling.com)

To establish and maintain a successful loss control program, IPARKS Members can receive assistance from PERSIL in the following ways:

- On-site property and liability surveys by a loss control specialist
- Response cards for quality control
- Workshops and training throughout the state on topical issues
- Loss control manuals when new Members join the Pool
- Manual updates sent quarterly
- Loss control bulletins and alerts mailed throughout the year
- Easy access to assistance through the IPARKS Website
- Free usage of over 10,000 safety videos
- Newsletters with an emphasis on loss control
- On-line training on human resource and safety topics
- Loss control consultants a phone call away

IPARKS Claims Services

IPARKS Claims Service Center
Public Entity Risk Services (PERS)
5701 Greendale Road
Johnston, IA 50131
866.964.6257
Marjie Akers (makers@iparks.org)





Set your Internet browser to **www.iparks.org** to visit the IPARKS web site, available to you 24 hours each day, 7 days each week.

Visit the site to learn about upcoming events such as annual conventions, important meetings and helpful workshops; learn about the board members who represent you; find contact information for all of the IPARKS professionals who are eager to serve your needs.

Search the Online Resource Library! This Library is available only to registered IPARKS Members. As a registered Member, you and your registered employees can access a listing of thousands of videos, CD-ROMs, DVDs, and audio cassettes. These resources can be ordered online at no charge. In addition, hundreds of documents are available including personnel manuals, articles, loss control policies and procedures, job descriptions, checklists, forms, guidelines, and more. PowerPoint presentations are available for downloading.



Illinois Parks Association Risk Services

Legal Liability - Third Party Claims

Subject to the terms and conditions of the IGC and Risk Sharing Certificates.

Limits of Liability	Limit
Bodily Injury, Property Damage, Personal Injury, and Advertising Liability	\$3,000,000. Per Occurrence \$2,500. Deductible
Premises Medical Payments	\$5,000 Per Person
Legal Liability - Real & Personal	Included
Day Care/Pre-School Sexual Abuse Liability	Included (if applicable)
Law Enforcement Operations	N/A
Employee Benefit Liability	N/A
Broad Legal Defense Fund	\$2,500. Each Claim / \$5,000. Aggregate
Moral Obligation to Pay	\$3,000. Aggregate
Cyber Liability	\$1,000,000. Each Occurrence / \$1,000,000. Aggregate

Broadened Coverages:

- Broad definition of member which includes:
 1. Any member of the governing body
 2. Any member of boards, or commissions
 3. Any elected or appointed official
 4. Any employee
 5. Any volunteer
- No Annual Aggregate
- Non - Assessable
- Products and Completed Operations
- Broad Form Contractual Liability
- Broad Form Property Damage
- Explosion, Collapse and Underground
- Independent Contractors (coverage for member only)
- Extended Bodily Injury
- Fellow Employee Coverage
- Hired and Non-owned Auto
- Newly Acquired Locations & Organizations
- Special Events Liability Coverage
- Athletic Participants Liability Coverage
- Defense Expense (with no limit) is addition to Policy Limits



Illinois Parks Association Risk Services

Wrongful Acts Coverage

Subject to the terms and conditions of the IGC and Risk Sharing Certificates

Limits of Liability:

\$3,000,000. Per Occurrence

Deductible:

\$2,500. Each Claim

Program Features:

This coverage provides liability protection for public officials and the agency they represent from claims alleging breach of duty by the public officials as a result of his/her committing a wrongful act.

A Wrongful Act as defined in the certificate:

“Wrongful Act means any actual or alleged error or misstatement, act of omission, neglect or breach of duty, including malfeasance misfeasance or nonfeasance, but excluding willful misconduct, criminal conduct, fraud or malicious acts.”

Broadened Coverages:

Broad definition of member, which includes:

1. Any member of the governing body
 2. Any member of boards, or commissions
 3. Any elected or appointed official
 4. Any employee
 5. Any volunteer
- Coverage for officials past, present and future
 - Employee related suits covered
 - Defense Expense (with no limit) is addition to Policy Limits

Illinois Parks Association Risk Services

Automobile Liability and Physical Damage Coverage
Subject to the terms and conditions of the IGC and Risk Sharing Certificates

Limits of Liability:

Bodily Injury & Property Damage	\$3,000,000. Per Occurrence \$2,500. Deductible
Medical Payments	\$5,000. Per Person
Hired & Non-owned Automobile	\$3,000,000. Per Occurrence
Uninsured & Underinsured Motorist	\$40,000 Each Member \$40,000 Each Accident

Physical Damage Coverage:

Comprehensive Deductible	\$1,000 Per Accident
Collision Deductible	\$1,000 Per Accident

Broadened Coverage:

Broad definition of member which includes:

1. Any member of the governing body
 2. Any member of boards or commissions
 3. Any elected or appointed official
 4. Any employee
 5. Any volunteer
- Fellow Member Liability Coverage
 - Uninsured & Underinsured Motorist Coverage
 - Automobile Medical Payments
 - Newly Acquired Automobiles
 - Commandeered Property of Others (Up to \$250,000)
 - Freezing Extension (Up to \$25,000) (Excludes vehicle engines)
 - Equipment Borrowed or Rented (Up to \$100,000)
 - Rental Reimbursement (Up to \$25,000)
 - Volunteers' Vehicle Deductible Buyback (Up to \$500)
 - Active Member Personal Effects (Up to \$250)
 - Defense Expense (with no limit) is addition to Policy Limits (with no limit)
 - Rental Vehicle Agreement Benefit



Illinois Parks Association Risk Services

Property and Inland Marine Coverage

Subject to the terms and conditions of the IGC and Risk Sharing Certificates

Limits:

Total Real Property Limits	\$ 10,546,325.
Total Personal Property Limits	\$ 335,600.
Total Miscellaneous Property	\$ 1,087,903.
Boiler & Machinery- <i>Power Generating Equipment Excluded</i>	\$ 10,881,925.
Boiler & Machinery Extra Expense- <i>Power Generating Equipment Excluded</i>	\$ 100,000.
Earthquake	\$ 2,000,000.
EDP Hardware & Software	\$ 16,000.
Dishonesty	\$ 101,000.

Deductibles:

	\$ 2,500 Real & Personal Property
	\$ 2,500 Miscellaneous Property
	\$ 1,000 Boiler & Machinery-water/sewer & all other covered equipment
	2% of loss Earthquake
	\$ 2,500 EDP Hardware & Software
	\$ 500 Dishonesty

Coverage Form:

- Blanket Real & Personal Property
- Agreed Amount
- Replacement Cost Coverage
- Special Cause of Loss Form
- Coinsurance Requirement Suspended

Broadened Coverages:

- Accounts Receivable (Up to \$ 100,000)
- Business interruption (Earnings) (Up to \$ 100,000)
- Data Processing Equipment and Media - Mechanical Breakdown Only(Up to \$100,000)
- Errors and Omissions (Up to \$500,000)
- Expediting Expense (Up to \$250,000)
- Fine Arts Including Stained Glass Windows - per schedule
- Gutters & Downspouts – loss from the weight of snow, sleet or ice
- Money and Securities (Up to \$10,000)
- Newly Acquired Locations (Up to \$2,000,000)
- Business Personal Property at Newly Acquired Locations (Up to \$ 1,000,000)
- Personal Effects and Property of Others (Up to \$2,500)
- Valuable Paper and Records * Cost of Research (\$100,000)
- Property off Premises (\$250,000)
- Outdoor Property (\$10,000, subject to \$500 per any one tree/shrub/plant)
- Business Personal Property in Transit (\$100,000)
- Extra Expense (\$100,000)
- Crime Coverage Included
- Mine Subsidence Included
- Storm Debris Removal (\$2,500 any one loss occurrence/\$5,000 annual aggregate)

Illinois Parks Association Risk Services

Premium Summary

Legal Liability	Included
Automobile Liability	Included
Wrongful Acts Coverage	Included
Automobile Physical Damage	Included
Property and Inland Marine Coverage	Included
Boiler & Machinery Coverage	Included
Service Agent Fee	Included
TOTAL ANNUAL CONTRIBUTION:	\$59,092.00

Items Required for Binding:

- Signed Application
- Signed Statement of Values

Check in the amount of \$59,092.00 payable to: Caywood & Associates, Inc.

General Information

This proposal is an overview of the risk-sharing benefits being provided by Illinois Parks Association Risk Services (IPARKS). The proposal is based upon the information you have provided to us.

This presentation is merely descriptive and should be used for reference purposes only. The Intergovernmental Contract, (IGC), and Risk-sharing Certificate should be reviewed, and specific questions regarding any terms or conditions therein should be referred to the Illinois Parks Association Risk Services (IPARKS).

This proposal is valid for 60 days



INVOICE

ILLINOIS PARKS ASSOCIATION RISK SERVICES

Service Center
315 South Kalamazoo Mall
Kalamazoo, MI 49007

DATE: July 19, 2012
MEMBER: Sycamore Park District
940 E. State St.
Sycamore, IL 60178-0187

Item	Effective	Trm	Description	Amount
1.	08/01/12	REN	Package Contribution at \$3,000,000.	\$59,092.00

Invoice Balance **\$59,092.00**

Options: \$4,000,000 limits= \$1,788 additional, \$5,000,000 limits= \$3,089 additional,
\$6,000,000 limits= \$4,119 additional

Please remit payment to:

***Caywood & Associates, Inc.
11000 E. Route 34
Plano, IL 60545***

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STATEMENT OF VALUES - VEHICLES

NO.	VEHICLE MAKE/MODEL	VIN#	ORIGINAL COST NEW		VALUATION			
			BENEFIT/DEDUCTIBLE	STATED AMOUNT	ACV	SA	RC	COMP
1.	1985 Dodge 3/4 Ton w/Dump	S#4535	\$ 12,338.	X			\$ 1,000.	\$ 1,000.
2.	1994 Ford F350 Pick Up	S#4943	18,000.	X			1,000.	1,000.
3.	2002 Ford F350 Pick Up	S#0465	32,414.	X			1,000.	1,000.
4.	2003 GMC Sierra Pick Up w/ Lift Gate & Platform Box	S#2591	41,440.	X			1,000.	1,000.
5.	2004 Roadmaster Enclosed Trailer	S#3362	4,314.	X			1,000.	1,000.
6.	2005 Ford F350 Pick Up	S#2096	21,800.	X			1,000.	1,000.
7.	2007 Jeep Liberty	S#5476	20,614.	X			1,000.	1,000.
8.	2008 Ford F150 Pick Up	S#1667	19,430.	X			1,000.	1,000.

Total Insured Value: **\$ 170,350.**

MEMBER NAME: Sycamore Park District

DATE: _____

SIGNATURE: _____

ISSUANCE DATE: 07/19/2012

GPA 0626VEH (10/99)

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STATEMENT OF VALUES - MISCELLANEOUS PROPERTY

ITEM DESCRIPTION	SERIAL #	LIMIT	DEDUCTIBLE	VALUATION	
				ACV	RC
1. Unscheduled Miscellaneous Property		\$ 143,389.*	\$ 2,500.		X
2. Toro Reel Master 5100D Mower	S#0872	18,000.	2,500.		X
3. 1985 300 Gallon Spray Tank, Make S.D.I.	S#926	4,400.	2,500.		X
4. 1986 Toro Greensmower	S#0636	10,677.	2,500.		X
5. 1984 Int'l Tractor w/Leader	S#422X	23,000.	2,500.		X
6. Jacobsen - 7 Gang Ram Lift Ranger	S#1978	14,175.	2,500.		X
7. 1988 Toro Reel Master	S#0349	9,427.	2,500.		X
8. 1988 Jacobsen HR 15 Serial w/Mower	S#2124	30,000.	2,500.		X
9. Ryan-Cushman GA 30 Aerator	S#2419	8,500.	2,500.		X
10. One John Deere 1050 Tractor	S#3219	12,700.	2,500.		X
11. One Toro Greens Mower Greensmaster	S#0634	15,900.	2,500.		X
12. 1990 John Deere 935 Front Line Mower	S#0954	10,100.	2,500.		X
13. John Deere 1200 Sand Rake	S#9365	6,400.	2,500.		X
14. 1991 Toro Mower	S#0162	15,000.	2,500.		X
15. Turfco Top Dresser Model 85422	S#8687	6,000.	2,500.		X
16. Ransome Turftrack #425, Mower	S#1579	13,000.	2,500.		X
17. Toro Model: Reelmaster 5100 Fairway	S#0245	18,277.	2,500.		X
18. EXT500 Electric 4W Turf Vehicle	S#2995	3,975.	2,500.		X
19. John Deere Front Line Mower	S#0510	10,610.	2,500.		X
20. Sand Pro 5000 Liquid Cooled Gas Vehicle	Sprayer	9,000.	2,500.		X

MEMBER NAME: Sycamore Park District

DATE: _____

SIGNATURE: _____

ISSUANCE DATE: 07/19/2012

STATEMENT OF VALUES - MISCELLANEOUS PROPERTY

ITEM DESCRIPTION	SERIAL #	LIMIT	DEDUCTIBLE	VALUATION	
				ACV	RC
21. Workman 3200 Liquid Cooled Gas Turf Vehicle Sprayer	S#0393	17,495.	2,500.	X	
22. 1995 EZGO Gas Beverage Unit		7,950.	2,500.	X	
23. Sandpro 5020 Sandtrap Groomer	S#0392	12,821.	2,500.	X	
24. 2004 Ground Hog Pull Behind Aerator	S#009N	8,216.	2,500.	X	
25. 2004 John Deere Mower	S#0783	10,743.	2,500.	X	
26. 2004 Fairway Mower	S#0145	32,337.	2,500.	X	
27. 2003 Jacobsen HR-9016 Mower	S#1725	37,001.	2,500.	X	
28. 2003 Pro Gator Turf Utility Vehicle	S#0223	12,786.	2,500.	X	
29. EZ-Go Workhorse Ranger Cart	S#4525	3,800.	2,500.	X	
30. EZ-Go Two Cycle Beverage Cart		3,800.	2,500.	X	
31. EZ-Go Eight Passenger Shuttle Cart		7,400.	2,500.	X	
32. Bobcat Stump Grinder	S#2022	4,940.	2,500.	X	
33. Field Rake	S#0148	8,200.	2,500.	X	
34. Accu-Master Reel Grinder	S#1051	18,500.	2,500.	X	
35. Vermeer Wood Chipper	S#1826	26,987.	2,500.	X	
36. Bobcat Skid Steer	S#7283	25,000.	2,500.	X	
37. Maintenance Utility Cart	S#5993	6,100.	2,500.	X	
38. Greens Roller	S#6160	11,000.	2,500.	X	
39. GA30 Aerofier	S#7994	9,904.	2,500.	X	
40. Golf Lift	S#6256	6,650.	2,500.	X	

MEMBER NAME: Sycamore Park District

DATE: _____

SIGNATURE: _____

ISSUANCE DATE: 07/19/2012

STATEMENT OF VALUES - MISCELLANEOUS PROPERTY

ITEM DESCRIPTION	SERIAL #	LIMIT	DEDUCTIBLE	VALUATION	
				ACV	RC
41. Greensmaster 3250D	S#0609	24,995.	2,500.	X	
42. John Deere 5420N Tractor	S#8047	24,708.	2,500.	X	
43. Cushman Truckster	S#1955	8,800.	2,500.	X	
44. Topliner	S#N544	6,948.	2,500.	X	
45. Jacobsen HR 9016	S#1726	56,917.	2,500.	X	
46. John Deere 1435	S#0579	16,042.	2,500.	X	
47. Workhorse	S#3755	6,000.	2,500.	X	
48. Rotadairon RD-150 Rototiller	S#5135	11,430.	2,500.	X	
49. Turbo Tractor w/Accessories	S# TBD	57,242.	2,500.	X	
50. Honda ATV	S#0FA7	8,916	2,500.	X	
51. Tire Charger	S#TBD	5,697.	2,500.	X	
52. 2007 EZGO ST350	S#7166	6,559.	2,500.	X	
53. 2001 EZGO 4200 Golf Cart	S#3155	4,200.	2,500.	X	
54. 2001 EZGO Refresher Beverage Cart	S#7765	5,500.	2,500.	X	
55. HP Aquamaster Fountain System	S#0066	4,857.	2,500.	X	
56. 670 Accu-Pro Bedknife Grinder	S#1433	9,529.	2,500.	X	
57. Jacobsen Tractor	S#1721	57,242.	2,500.	X	
58. Toro Sprayer	S#0567	30,000.	2,500.	X	
59. Turfco Top Dresser SP1530	S#0258	9,000.	2,500.	X	
60. Two Workhorses @ 6,434 each	S#4391 S#4394	12,868.	2,500.	X	

MEMBER NAME: Sycamore Park District

DATE: _____

SIGNATURE: _____

ISSUANCE DATE: 07/19/2012

GPA 0626MP (10/99)

STATEMENT OF VALUES - MISCELLANEOUS PROPERTY

ITEM DESCRIPTION	SERIAL #	LIMIT	DEDUCTIBLE	VALUATION	
				ACV	RC
61. Snow Plow	S# TBD	5,320.	2,500.	X	
62. 10 2006 EZCO Gas Golf Carts		\$30,000.	2,500.	X	
63. Greensmaster 3250-D	S#0660	30,973.	2,500.	X	

Total Insured Value:

\$ 1,087,903.

*Limit per Occurrence
\$3,500. Maximum limit per any one item.

Any changes in Unscheduled Miscellaneous Property will be adjusted at Member's Anniversary.

MEMBER NAME: Sycamore Park District

DATE: _____

SIGNATURE: _____

ISSUANCE DATE: 07/19/2012

GPA 0626MP (10/99)

STATEMENT OF VALUES - ELECTRONIC DATA PROCESSING EQUIPMENT

ITEM DESCRIPTION	HARDWARE LIMIT	SOFTWARE LIMIT	DEDUCTIBLE
1. Server	\$ 16,000.	\$ 0.	\$ 2,500.
<i>Total Insured Value:</i>	<i>\$ 16,000.</i>	<i>\$ 0.</i>	

MEMBER NAME: Sycamore Park District

DATE: _____

SIGNATURE: _____

ISSUANCE DATE: 7/19/2012

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STATEMENT OF VALUES

LOC NO.	ADDRESS	VALUATION SEE KEY	REAL PROPERTY	PERSONAL PROPERTY	OCCUPANCY	FL Y/N	EQ Y/N
1-1	Sycamore Park Sycamore, IL	RC	\$ 1,023,800.	\$ 67,300.	Clubhouse & Pro Shop	N	Y
1-2	Sycamore Park Sycamore, IL	RC	26,500.	5,000.	Golf Course Garage	N	Y
1-3	Sycamore Park Sycamore, IL	RC	46,300.	5,000.	Golf Cart Storage	N	Y
1-4	Sycamore Park Sycamore, IL	RC	2,700.	0.	Tee #8 Shelter	N	Y
1-5	Sycamore Park Sycamore, IL	RC	2,700.	0.	Tee #12 Shelter	N	Y
1-6	Sycamore Park Sycamore, IL	RC	139,600.	10,000.	Office & Shop	N	Y
1-7	Sycamore Park Sycamore, IL	RC	48,700.	5,000.	Maintenance Building #1	N	Y
1-8	Sycamore Park Sycamore, IL	RC	12,500.	0.	Storage Shed	N	Y
1-9	Sycamore Park Sycamore, IL	RC	125,300.	5,000.	Caretaker Residence	N	Y
1-10	Sycamore Park Sycamore, IL	RC	46,200.	5,000.	Bonanza Building	N	Y
1-11	Sycamore Park Sycamore, IL	RC	640,300.	30,000.	Pool Building House	N	Y
1-12	Sycamore Park Sycamore, IL	RC	398,100.	0.	Swimming Pool	N	Y
1-13	Sycamore Park Sycamore, IL	RC	22,400.	0.	Wading Pool	N	Y
1-14	Sycamore Park Sycamore, IL	RC	9,800.	0.	Hot Tub	N	Y
1-15	Sycamore Park Sycamore, IL	RC	31,700.	0.	Locker Building Shelter	N	Y

MEMBER NAME: Sycamore Park District

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STATEMENT OF VALUES

LOC NO.	ADDRESS	VALUATION SEE KEY	REAL PROPERTY	PERSONAL PROPERTY	OCCUPANCY	FL Y/N	EQ Y/N
1-16	Sycamore Park Sycamore, IL	RC	69,900.	5,000.	Concession Stand	N	Y
1-17	Sycamore Park Sycamore, IL	RC	50,100.	0.	Pump House	N	Y
1-18	Sycamore Park Sycamore, IL	RC	93,600.	0.	Main Shelter	N	Y
1-19	Sycamore Park Sycamore, IL	RC	26,500.	0.	Main South Shelter	N	Y
1-20	Sycamore Park Sycamore, IL	RC	19,900.	0.	Kessler Shelter	N	Y
1-21	Sycamore Park Sycamore, IL	RC	26,500.	0.	Goodtime Shelter	N	Y
1-22	Sycamore Park Sycamore, IL	RC	19,900.	0.	Lions Shelter	N	Y
1-23	Sycamore Park Sycamore, IL	RC	5,300.	0.	Shelter #4	N	Y
1-24	Sycamore Park Sycamore, IL	RC	19,900.	1,000.	Soccer Garage	N	Y
1-25	Sycamore Park Sycamore, IL	RC	21,200.	1,000.	Baseball Storage	N	Y
1-26	Sycamore Park Sycamore, IL	RC	12,900.	0.	Baseball Shelter	N	Y
1-27	Sycamore Park Sycamore, IL	RC	2,600.	0.	Playground Shelter	N	Y
1-28	Sycamore Park Sycamore, IL	RC	26,500.	0.	Foot Bridge On Golf Course	N	Y
1-29	Sycamore Park Sycamore, IL	RC	26,500.	0.	Foot Bridge On Golf Course	N	Y
1-30	Sycamore Park Sycamore, IL	RC	26,500.	0.	Foot Bridge On Golf Course	N	Y

MEMBER NAME: Sycamore Park District

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STATEMENT OF VALUES

LOC NO.	ADDRESS	VALUATION SEE KEY	REAL PROPERTY	PERSONAL PROPERTY	OCCUPANCY	FL Y/N	EQ Y/N
1-31	Sycamore Park Sycamore, IL	RC	65,800.	0.	Vehicle Bridge On Golf Course	N	Y
1-37	Sycamore Park Sycamore, IL	RC	167,400.	0.	Playground Equipment & Fencing	N	Y
1-38	Sycamore Park Sycamore, IL	RC	25,100.	0.	Pool Lighting & Pool Awning	N	Y
1-55	Sycamore Park Sycamore, IL	RC	7,300.	0.	2500 gallon Fuel Tank	N	Y
4-34	Kiwanis Park Sycamore, IL	RC	3,100.	0.	Shelter	N	Y
4-54	Kiwanis Park Sycamore, IL	RC	100,000.	0.	Playground Equipment, Picnic Tables & Baseball Fencing	N	Y
6-47	Sycamore Lake Sycamore, IL	RC	29,500.	0.	Picnic Shelter	N	Y
6-48	Sycamore Lake Sycamore, IL	RC	83,400.	0.	Playground Equipment & Fencing	N	Y
6-49	Sycamore Lake Sycamore, IL	RC	16,400.	0.	Picnic Pavilion	N	Y
6-50	Sycamore Lake Sycamore, IL	RC	16,500.	0.	Picnic Pavilion	N	Y
8-40	425 West State Street Sycamore, IL	RC	2,929,100.	5,000.	Museum of Natural History	N	Y
9-41	Wetzel Park Sycamore, IL	RC	100,000.	0.	Playground Equipment, Backstop, Fences & Tennis Court	N	Y
9-42	Wetzel Park Sycamore, IL	RC	5,200.	0.	Fountain	N	Y
9-60	Wetzel Park Sycamore, IL	RC	12,300.	0.	Shelter	N	Y
10-43	138 N. Fair Street Sycamore, IL	RC	665,800.	186,300.	Community Center	N	Y

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STATEMENT OF VALUES

LOC NO.	ADDRESS	VALUATION SEE KEY	REAL PROPERTY	PERSONAL PROPERTY	OCCUPANCY	FL Y/N	EQ Y/N
11-44	SE C of Sycamore Park on Airport Rd., Sycamore, IL	RC	2,760,200.	5,000.	Maintenance Building	N	Y
12-45	Old Mill Park 50 Mt. Hunger Rd. Sycamore, IL	RC	156,600.	0.	Play Apparatus & Fitness Modules, Benches & Picnic Table	N	Y
12-46	Old Mill Park 50 Mt. Hunger Rd., Sycamore, IL	RC	64,300.	0.	Shelter	N	Y
13-51	Larson Park Sycamore, IL	RC	45,600.	0.	Park Pavilion	N	Y
13-52	Larson Park Sycamore, IL	RC	45,100.	0.	Boardwalk/ Overlook	N	Y
13-53	Larson Park Sycamore, IL	RC	83,000.	0.	Playground Equipment, Picnic Tables & Soccer Goals	N	Y
14-56	Brothers Park Sycamore, IL	RC	36,400.	0.	Shelter	N	Y
15-57	Prairie Park Sycamore, IL	RC	12,500.	0.	Shelter	N	Y
16-58	Charles Lang Park Sycamore, IL	RC	37,600.	0.	Hex Gazebo	N	Y
17-59	Boynton Park Sycamore, IL	RC	32,300.	0.	Playground Equipment	N	Y
18-61	TBD Sycamore, IL	RC	21,425.	0.	Thorguard Lightning Detection System	N	Y

Blanket Real & Personal Property Limit: \$ 10,881,925.

Real & Personal Property Deductible: \$ 2,500.

KEY: RC Replacement Cost
 FRC Functional Replacement Cost – *Blanket Limits do not apply to any location marked FRC*
 ACV Actual Cash Value – *Blanket Limits do not apply to any location marked ACV*

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STATEMENT OF VALUES

LOC NO.	ADDRESS	VALUATION SEE KEY	REAL PROPERTY	PERSONAL PROPERTY	OCCUPANCY	FL Y/N	EQ Y/N
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NOTE: Locations 4-54 and 13-53 must list all items to be included. The word "etc" has been removed.

MEMBER NAME: Sycamore Park District

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SIGNATURE: _____

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PRIOR YEAR:

General Liability Insurer: _____ Present Premium*: _____
Policy No. _____ Exp. Date: _____ Limits: _____

*Excluding Property and Automobile

Public Officials Liability Insurer: _____ Present Premium*: _____
Policy No. _____ Exp. Date: _____ Limits: _____

Public Officials Liability Insurer: _____ Present Premium*: _____
Policy No. _____ Exp. Date: _____ Limits: _____

Public Officials Liability Insurer: _____ Present Premium*: _____
Policy No. _____ Exp. Date: _____ Limits: _____

7. CLAIM HISTORY

Describe your claims experience in the past three (3) years for all lines of coverage:

Date	Type of Claim	Disposition (open, Closed)
_____	_____	as on file w/IPARKS
_____	_____	_____
_____	_____	_____

(ATTACH DETAILS ON ANY CLAIM PAYMENT / RESERVES IN EXCESS OF \$10,000)

DECLARATIONS AND NOTICES

DECLARATION

To the best of my knowledge and belief, the information provided in connection with this application is true and there are no material facts withheld. I understand that non-disclosure or misrepresentation of a material fact will entitle the coverage provider to void any liability protection that is issued as a result of this application. I also understand that any contribution quotation is based on the loss information contained herein and is subject to change based on any verified loss information subsequently obtained by the coverage provider.

NOTICE

I understand that the signing of this application does not bind me to complete the Intergovernmental Contract or Subscription Agreement, but agree that, should an Intergovernmental Contract or Subscription Agreement be concluded, this application and the statements herein contained, shall form the basis of, and become a part of the coverage document and Intergovernmental Contract or Subscription Agreement.

Authorized Signature of Applicant* _____

Title of Applicant: _____ Date: _____

*Only original signature can be considered.

Return completed application to:
IPARKS
ATTN: Service Center
315 S. Kalamazoo Mall
Kalamazoo, MI 49007

BLANK

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