



SYCAMORE PARK DISTRICT

_____ EVENT DATE

_____ APPROVAL

____ / ____ / ____ DATE

BIRTHDAY PARTY APPLICATION

____ / ____ / ____ DATE CREATED

CONTACT INFORMATION

CONTACT NAME _____ PHONE _____

BILLING ADDRESS _____

EMAIL ADDRESS _____

EMERGENCY CONTACT (NAME/PHONE) _____

EVENT INFORMATION

BIRTHDAY CHILD NAME _____ AGE TURNING _____

NUMBER OF KIDS ATTENDING _____

DATE _____ EXTEND 1/2 HOUR (+\$30)

SATURDAY 10:30am 12pm 1pm

SUNDAY 10:30am 12pm

PARTY DETAILS

FOOD PACKAGES | \$50

PIZZA - CHOOSE A TOTAL OF 3
__ CHEESE __ PEPPERONI __ SAUSAGE

ADD A CAKE | \$30

CAKE

THEME | \$199

SPLASH FOUNTAIN PIRATE
 SUPERHERO CONSTRUCTION
 SPORTS NINJA
 PRINCESS NERF® (+\$30)

HOLD HARMLESS & INDEMNIFICATION AGREEMENT

In consideration of the privilege of using Sycamore Park District property; We agree to assume the risk for any injuries, including death, that may be sustained by members of our organization or any person invited as part of our group in connection with the use of said premises. Further, we agree to indemnify, hold harmless, assume liability for and defend The Sycamore Park District, its trustees, officers, members and agents from all costs and expenses including, but not limited to, attorney's fees, reasonable investigative and discovery costs, court costs and any other sums which The Sycamore Park District, its trustees, officers, members and agents may pay or become obligated to pay for injury, including death, to persons or damage to property resulting from our use of said premises or from our actions or omissions and arising from any cause, including vehicles, except for matters caused by the negligence or willful misconduct of Sycamore Park District or its trustees, officers, members and agents while acting within the scope of duties of such relationship to The Sycamore Park District. I hereby certify that I have the authority to sign this agreement for the organization identified above.

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CLIENT SIGNATURE _____ DATE _____

FOR OFFICE USE ONLY

BIRTHDAY PARTY PACKAGE.....	\$ _____	FOOD PACKAGE.....	\$ _____
NERF THEME® (+\$30).....	\$ _____	CAKE	\$ _____
EXTEND 1/2 HOUR (+\$30)	\$ _____	TOTAL \$ _____	

We are so excited to celebrate your child's birthday!

The party schedule will be as follows:

- 15 minutes in room for craft (or gearing up for Nerf parties)
- 45 minutes in gym (or on Splash Pad for those parties)
- 30 minutes in room for meal/snacks and/or cake (if time allows, opening presents)

Your package includes the following for up to 18 kids:

- Set up including table cloths, plates and napkins.
- 1 Craft per child (all parties EXCEPT Splash Pad and Nerf)
- 1 Birthday Shirt (kids are able to sign their names in fabric markers provided for use at party)
- Party attendant(s) will lead gym activities (or assist during Splash Pad)
- Clean up after the party.

If you purchased the ADD A MEAL option, it comes with 3 large one topping pizzas. Drinks are NOT included (can be purchased separately ahead of time or you can bring your own drinks)

Items you might consider bringing:

If you bring in your own meal/snacks

- Utensils
- Cups
- Disposable plastic gloves for serving food

If you have a cake:

- Cake cutter
- Lighter for candles
- Forks
- Cake plates (plates are provided, however if you are having pizza or snacks, you might need plates for cake)

For the room:

- Decorations and tape (if you have any you would like to hang up, not required)
- Bags or Boxes (to transport gifts)

If you have any questions please contact Melissa at 815-895-3365 or at melissad@sycparks.org.

_____ INITIALS