



**Sycamore Park District
 Regular Board Meeting
 July 24, 2018
 6:00 PM
 Maintenance Building, 435 Airport Road
 AGENDA**

NOTE: All Those Who Wish To Can Arrive at 5:15pm at the Legacy Campus; 480 Airport Road in Sycamore; for a Site Tour. Remainder of meeting will begin at 6:00pm

CALL TO ORDER (Roll Call Vote)

APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

APPROVAL OF MINUTES: (Voice Vote)

- 3. Regular Minutes: June 26, 2018**
- Executive Session: June 26, 2018**

APPROVAL OF MONTHLY CLAIMS:

- 9. Claims Paid Since Board Meeting (Roll Call Vote)**
- 25. Claims Presented (Roll Call Vote)**

CONSENT AGENDA:

- 30. Superintendent of Finance Monthly Report**
- 34. Budget Report**
- 48. Superintendent of Recreation Monthly Report**
- 53. Superintendent of Golf Operations Monthly Report**
- 56. Superintendent of Parks and Facilities Monthly Report**
- 63. Executive Director Monthly Report**

CORRESPONDENCE-

- 67. First National Challenge for Sports Boosters**
- 70. DeKalb County History Center – Michelle Donahoe**

Sycamore Park District - we put the "MORE" in Sycamore.

Board of Commissioners Meeting

July 24, 2018

PG 2

PUBLIC INPUT

POSITIVE FEEDBACK/REPORTS

MONTHLY REPORT – Theresa Tevsh

OLD BUSINESS:

71. **Ordinance 06-2018: Sycamore Park District as Sole Provider of Food, Beverage and Other Sales—Jackie and Kirk (Roll Call)**

EXECUTIVE SESSION (Roll Call Vote):

In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:

11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

OLD BUSINESS (continued):

**Review Status of Legacy Campus Construction—Dan/Bill
Action on the Main Bridge at the Golf Course— Dan (Roll Call)
Storm Drainage Issues—Dan
Consider Additional Playground Donation—Dan**

NEW BUSINESS:

76. **Bi-Annual Review of Executive Session Minutes—Dan**
78. **MOU with Family Services Agency—Theresa**

STUDY TOPIC:

82. **OSLAD/Soccer Complex and Ball Diamond Complex Refresher**

PUBLIC INPUT

EXECUTIVE SESSION (Roll Call Vote):

In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, June 26, 2018**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:06 p.m. on Tuesday, June 26, 2018.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Kroeger, Schulz, Tucker, and Strack.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, and Theresa Tevsh.

Guests at the Board meeting were:

John Mayer – ERA
Paul Borek – DCEDC
Larry Collins – EC Design Group
Doug Stice, 715 Cambridge Pl, Sycamore

Regular and Consent Agenda Approval –

Motion

Commissioner Tucker moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Schulz seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Approval of Minutes –

Motion

Commissioner Schulz moved to approve the May 29, 2018 Regular Meeting Minutes.
Commissioner Tucker seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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Claims and Accounts Approval

Motion

Commissioner Schulz moved to approve and pay the bills in the amount of \$275,088.18.
 Commissioner Tucker seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Correspondence –

Splash Fountain Letter
 Sycamore FFA
 Sycamore Community School

Public Input –

Doug Stice, 715 Cambridge St., Sycamore - He helps chair the Spartan Golf Outing. Last year he put a tent in his backyard and gave away hot dogs to the golfers to thank them. He noted that he, Daryl Graves and Director Gibble had a conversation regarding the issue with this. So, this year they rented a shelter this year and they were going to give out a hot dog and Taxco was going to give out a sample drink as a thank you. He noted that Director Gibble had an issue with this, so they cancelled the shelter. He is wondering why they cannot do this. He doesn't see consistency on applying this rule and feels they are being singled out. President Kroeger noted this is not on the agenda and thanked him for bringing it to our attention. President Kroeger noted it can be on the agenda for the July meeting and the policy can be looked at.

Commissioner Strack –

He would like the Board to look at the next expansion of the Splash Pad to see about putting the stream in that the State would not allow the first time.

He also noted the pitching rubber on Field 12 is down to far.

Positive Feedback –

- Commissioner Tucker noted the MMNH has received funds from DCCF, an \$8000 Grant from Ideal and \$6000 Grant from Give Dekalb County. They have reduced their hours and hired a new Executive Director. They are installing a new security system, but need a new monitor and asked if they could contact the Park to pay for the monitor. Commissioner Tucker told them the Park would not own the monitor so could not pay anything for it.
- President Kroeger noted that staff has worked really hard. We have had a lot of rain and got the course in shape in the fields with Storm Dayz. He is not sure what keeps moral up and asked staff to let the Board know if there is anything the Board can do to get moral back up. Supt. of Parks Donahoe noted staff just keeps going. With the trees down, we may have to get help and we cannot get equipment out there for a while. Director Gibble

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Positive Feedback – cont’d.

noted that he has contacted PDRMA on this damage. He also noted that they are keeping on top of keeping the moral up of staff.

Presentation by the DeKalb County Economic Development Corporation – Paul Borek gave a presentation on what they have accomplished and shared what they are planning.

Monthly Report – Supt. of Golf Operations Kirk Lundbeck – Kirk gave a presentation on the actual revenue and expenses for the year so far.

Old Business

Golf Course Irrigation Report – Supt. of Parks Donahoe introduced John Mayer from ERA and Larry Collins from EC Design Group. EC Design Group were hired to start the process of designing a new irrigation system and to help through the whole process. Larry Collins went over the process they have gone through so far and what will be happening now.

Review Status of Legacy Campus Construction – Director Gibble noted that President Kroeger asked Ringland Johnson about the closeout manuals and he believes they are waiting for a punch list from Farnsworth. He knows that Ringland has been working on things.

Action on the Main Bridge at the Golf Course – Director Gibble noted we are close to having our permit from IDNR. The complication now is our engineers are stating that the bridge now needs to be completely replaced due to further damage rather than the original repair as we have had multiple flood events since the initial damage while waiting for PDRMA to resolve the matter, and IDNR to issue a permit.. Our counsel is close to going to appeal, which would go before a committee of our peers.

Park Tour Information – Supt. of Parks Donahoe noted he can do a tour of the Legacy Campus, the Dog Park and Splashpad. It was decided this would be at 5:15 on July 24th before the regular Board meeting.

New Business

Board Discussion – President Kroeger noted that he, Commissioner Schulz and Director Gibble got together to talk about some Board goals they want to put in place. One goal is a succession plan for the Board and they want to start putting into place. Director Gibble asked everyone to put together a list of names and have it an agenda item.

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Designation of July as PARKS and RECREATION MONTH – Supt. of Recreation Tevsh noted that NRPA has been doing this for some time. She thought with all of our newness this would be a great time to do this and showcase in July. She used a Proclamation from NRPA and added what was prevalent to Sycamore Park District. Part of the Proclamation is a list of everything we will be doing. We are having a free day for the Splash Pad and an open house for the Community Center.

Motion

Commissioner Strack moved to approve the Proclamation as presented. Commissioner Schulz seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Adoption of Prevailing Wage Ordinance – Supt. of Finance Hienbuecher noted this is something that must be done every year.

Motion

Commissioner Tucker moved to approve the Prevailing Wage Ordinance 05-2018 as presented. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the Professional Services Agreement as presented. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Annual Review of Board By-Laws – Director Gibble noted he had nothing to recommend for changes at this time. Commissioner Schulz noted she would like to have something in place for gifting to follow. Director Gibble noted he can contact some other Park Districts to see what they do and email them to the Board.

Quarterly Capital Funds Update – Supt. of Finance Hienbuecher noted this is just an update.

No Trespass Ordinance Information – Director Gibble noted this is for information only at this point. The Chief of Police wanted to make sure the Board has seen this. It is now going to the City Counsel and wanted the Park District to be ready. Once they have the final language it will be added to our Conduct Ordinance.

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Sycamore Park District Improvement & Dedication Agreement with Old Mill Park LLC-

Director Gibble noted he would recommend approval. There are two more formal documents that will have to be approved at the July meeting if Brian Grainger gets his things done and we can get appraisals.

Motion

Commissioner Tucker moved to approve the Sycamore Park District Improvement & Dedication Agreement with Old Mill Park LLC as presented. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the Professional Services Agreement as presented. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Study Session : Action 2020 Project Timeline Revisions and Impact on Cashflow -

Director Gibble noted he and Supt. of Finance Hienbuecher are providing information on our cashflow and timeline. Supt. of Finance Hienbuecher went over the budget figures for the project. Director Gibble then went over the timeline with all of the start and the projected finish dates.

Director Gibble asked the Board for direction on the Doug Stice request. Supt. of Finance Hienbuecher noted she feels there needs to be some revisions to our policy. She recommends that we contact PDRMA to get their opinion on this and how it impacts our licensing and liability. President Kroeger suggested putting this on the agenda for the July meeting.

Public Input -

Commissioner Schulz noted that everyone knows the history on how they got on the Board. With Teds leadership is how we got here to Action 2020 and he kept pushing us forward. The Board then presented a gift of a bike to Ted.

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Motion

The Board adjourned the Regular Session to go into Executive Session at 8:55 pm on a motion made by Commissioner Schulz for the reasons listed below. The motion was seconded by Commissioner Tucker.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

- 11 Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The Board convened to Executive Session at 9:00 pm. The roll was called with Commissioners Kroeger, Schulz, Tucker, and Strack present along with Recording Secretary Jeanette Freeman, and Director Gibble.

Motion

The Board adjourned the Executive Session at 9:35 p.m. and reconvened to Regular Session on a motion made by Commissioner Tucker. The motion was seconded by Commissioner Schulz

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Motion

The Board adjourned the Regular Session at 9:35 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Schulz.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted

Jeanette Freeman
 Recording Secretary
 Sycamore Park District

DATE: 07/18/2018
 TIME: 14:59:09
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

Interim

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ACUSHNET	906022004	01 TITLEIST AP-1 IRONS SPECIAL OR	501000001302	06/06/18	00003011	59430	07/11/18	681.44	681.44 681.44
ADVANCE		ADVANCE AUTO PARTS						VENDOR TOTAL:	681.44
	2454-375164	01 TIRE GUAGES	101500066403	05/03/18	00002883	59432	07/11/18	345.94	17.98 17.98
	2454-376359	01 FAIRWAY MOWER BATTERY	504100066403	05/17/18	00002927	59432	07/11/18	345.94	95.80 95.80
	2454-376458	01 GREENS ROLLER BRACKET	504100066403	05/18/18	00002926	59432	07/11/18	345.94	2.76 2.76
	2454-378075	01 BRAKE FLUID, GASKETS, CAP	101500066403	06/07/18	00002977	59432	07/11/18	345.94	43.81 43.81
	2454-378109	01 WORKMEN CART BRAKES	101500066403	06/07/18	00002978	59432	07/11/18	345.94	20.78 20.78
	2454-378353	01 SHOP GRINDING DISC	101500076500	06/11/18	00002998	59432	07/11/18	345.94	32.25 32.25
	2454-379514	01 YELLOW TRACTOR RAD PARTS	101500066403	06/25/18	00003030	59432	07/11/18	345.94	28.03 28.03
	2454-379517	01 DISC PAD ASSY	101500066403	06/25/18	00000000	59432	07/11/18	345.94	18.13 18.13
	2454-379518	01 SHOP CUT DISCS	101500066403	06/25/18	00003031	59432	07/11/18	345.94	56.98 56.98
	2454-379547	01 SEALANT FOR TRACTOR	101500066402	06/25/18	00003032	59432	07/11/18	345.94	29.42 29.42
ARTHU		ARTHUR CLESEN, INC.						VENDOR TOTAL:	345.94
	333891	01 FUNGICIDE GOLF	504100076507	06/05/18	00000000	59404	07/05/18	1,108.00	1,108.00 1,108.00
	334999	01 FAIRWAY FUNGICIDE	504100076507	07/02/18	00003044	59433	07/11/18	1,138.00	610.00 610.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
335076	01	GOLF INSECTICIDE, SEED	1015000076502	07/03/18	00003049	59433	07/11/18	1,138.00	528.00 528.00
		BATTERIE BATTERIES PLUS				VENDOR TOTAL:		2,246.00	
297-P3413153	01	LIGHT BULB RECYCLING	1015000066401	07/09/18	00003046	59434	07/11/18	21.28	21.28 21.28
		BREAKTHRU BEVERAGE ILLINOIS LL				VENDOR TOTAL:		21.28	
328663429	01	BAILEYS	303000086636	06/22/18	00003058	59449	07/16/18	1,015.96	1,015.96 189.26 13.44 586.14 44.74 42.80 139.58
		CHICAGO BULLS/WHITE SOX ACADEM				VENDOR TOTAL:		1,015.96	
8393	01	BASKETBALL CAMP INSTRUCTION	205550196128	07/02/18	00003040	59435	07/11/18	1,950.00	1,950.00 1,950.00
		CHRONICLE MEDIA, LLC				VENDOR TOTAL:		1,950.00	
14784	01	PAPER AD	101200046208	06/26/18	00000000	59436	07/11/18	192.50	192.50 192.50
		CINTAS CORPORATION #355				VENDOR TOTAL:		192.50	
355543002	01	BALANCE DUE	1015000056301	04/20/18	00000000	59437	07/11/18	1.06	1.06 1.06
		CITIZENS FOR INCLUSIVE PLYGRDS				VENDOR TOTAL:		1.06	
2018	01	DONATION	101200046214	06/29/18	00000000	59405	07/05/18	1,000.00	1,000.00 1,000.00
						VENDOR TOTAL:		1,000.00	

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CITY2	CITY OF SYCAMORE								
	1271000000-0618	01 WATER/SEWER-MAINT	1015000096704	06/29/18	00000000	59428	07/09/18	833.86	171.79 171.79
	1271005000-0618	01 WATER/SEWER - CC	2075000096704	06/27/18	00000000	59428	07/09/18	833.86	662.07 662.07
COMCA	COMCAST							VENDOR TOTAL:	833.86
	0468024-0618	01 CABLE	2075000096705	06/10/18	00000000	59406	07/05/18	660.38	660.38
		02 INTERNET	1010000096706		00000000				315.52
		03 INTERNET	2010000096706		00000000				172.43 172.43
	0468768-0618	01 CABLE	3030000096705	06/25/18	00000000	59457	07/18/18	146.38	146.38
		02 CABLE	5040000096705		00000000				73.19 73.19
COMMO	COMMONWEALTH EDISON							VENDOR TOTAL:	806.76
	070518	01 FOUNDERS PARK	1015000096702	07/05/18	00000000	59458	07/18/18	215.63	215.63
		02 BOYNTON PARK	1015000096702		00000000				25.29
		03 KIWANIS PARK	1015000096702		00000000				15.87
		04 EMIL CASSIER PARK	1015000096702		00000000				34.77
		05 SYCAMORE LAKE	1015000096702		00000000				23.67
		06 GOOD TYMES SHELTER	1015000096702		00000000				23.18
		07 WETZEL PARK	1015000096702		00000000				34.95
		08 ENTRY PARK	1015000096702		00000000				23.67 34.23
DEKA	DEKALB LAWN & EQUIPMENT CO.							VENDOR TOTAL:	215.63
	57709	01 NEW 1" WATER PUMP	1015000066400	06/22/18	00003034	59407	07/05/18	452.64	425.00 425.00
	57710	01 WEDEATER SHAFT AND PARTS	1015000066402	06/22/18	00003035	59407	07/05/18	452.64	27.64 27.64
DEKA2	DEKALB IMPLEMENT CO.,							VENDOR TOTAL:	452.64
	106466			06/21/18		59408	07/05/18	121.08	121.08

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
106466	01	PRO GATOR PARTS	1015000066403	06/21/18	00003036	59408	07/05/18	121.08	121.08
		EUCLID BEVERAGE LTD.					VENDOR TOTAL:		121.08
	W-3326416	01 BLUE MOON	303000086634	06/21/18		59438	07/11/18	475.60	475.60
		02 COORS LIGHT	303000086634						135.00
		03 MILLER LITE	303000086634						156.00
		04 MILLER HIGH LIFE	303000086634						156.00
		05 DELIVERY	303000086634						25.60
									3.00
		FENCE SALES OF SYCAMORE INC					VENDOR TOTAL:		475.60
5439	01	ADD SECURITY BARS TO PARKSIDE	1015000066404	06/19/18	00003050	59439	07/11/18	956.00	956.00
		FRONTIER FRONTIER					VENDOR TOTAL:		956.00
060718	01	ADMIN	101000096700	06/07/18	00000000	59409	07/05/18	567.34	567.34
	02	ADMIN	201000096700		00000000				283.67
									283.67
062218	01	MAINT	101500096700	06/22/18	00000000	59459	07/18/18	205.32	205.32
	02	MAINT	504100096700		00000000				75.89
	03	POOL	518000096700		00000000				75.88
									53.55
		GORDON FOOD SERVICE INC.					VENDOR TOTAL:		772.66
1878086854	01	SLICED CHEESE	303000086613	07/06/18	00003062	59450	07/16/18	603.32	603.32
	02	SOUR CREAM	303300086629		00003062				51.08
	03	HAMBURGER BUNS	303000086613		00003062				24.23
	04	FRYER OIL	303000086617		00003062				32.90
	05	LARGE CUPS	303000076550		00003062				38.94
	06	LARGE CUPS	303300076550		00003062				146.40
	07	LARGE CUPS	303400076550		00003062				36.60
	08	NACHO TRAYS	303400076550		00003062				36.60
	09	NAPKINS	303400076550		00003062				34.14
									52.94

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
1878086854				07/06/18		59450	07/16/18	603.32	603.32
		10 MED CUPS	303400076550		00003062				34.40
		11 MED CUPS	303000076550		00003062				34.40
		12 20Z LID CONTAINERS	303300076550		00003062				60.67
		13 POP LIDS	303300076550		00003062				20.02
		VENDOR TOTAL: 603.32							
HORN		HORNUNG'S PRO GOLF SALES INC.							
	436538-FREIGHT			05/17/18		59440	07/11/18	8.95	8.95
	01 FREIGHT & HANDLING		501000001303		00000000				8.95
	VENDOR TOTAL: 8.95								
KISH		KISHWAUKEE SPECIAL RECREATION							
	2018-2			06/22/18		59429	07/09/18	39,307.99	39,307.99
	01 2018 CONTRIBUTION		221000116855		00000000				39,307.99
	VENDOR TOTAL: 39,307.99								
KUNZ		KUNZ, TROY							
	DJ POOL PARTY			07/05/18		59410	07/05/18	200.00	200.00
	01 DJ MIDDLE SCHOOL POOL PARTY		518000046216		00000000				200.00
	VENDOR TOTAL: 200.00								
LOWE		LOWE'S							
	903211			06/05/18		59441	07/11/18	5.27	5.27
	01 HAND TOOL		101500076500		00002959				5.27
	VENDOR TOTAL: 5.27								
MARTINCO		MARTIN & COMPANY EXCAVATING							
	2017-7185			06/26/18		59451	07/16/18	146,276.74	146,276.74
	01 BRIDGES 3 & 6		701000207005		00000000				146,276.74
	VENDOR TOTAL: 146,276.74								
MENA		MENARDS - SYCAMORE							
	84599			06/14/18		59442	07/11/18	538.96	24.99
	01 UMBRELLA BASE SPLASH PAD		518100076500		00000000				24.99
	84664			06/15/18		59442	07/11/18	538.96	6.42
	01 ICE MACHINE PARTS SPORTS		303300076500		00003009				6.42
	85118			06/21/18		59442	07/11/18	538.96	74.54
	VENDOR TOTAL: 538.96								

DATE: 07/18/2018
 TIME: 14:59:09
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
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FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
85118	01	PLYWOOD BOARDS FOR MUD AREAS	202100066404	06/21/18	00003010	59442	07/11/18	538.96	74.54 74.54
85124	01	SAFETY CONES	101500066406	06/21/18	00003037	59442	07/11/18	538.96	128.79 128.79
85266	01	PLYWOOD FOR MUD AREAS PARKING	202100066404	06/23/18	00003033	59442	07/11/18	538.96	241.50 241.50
86175	01	SPLASH PAD CLEANER	207500076500	07/05/18	00003052	59442	07/11/18	538.96	5.47 5.47
86181	01	BUG SPRAY, SAFETY ITEMS STAFF	101500076514	07/05/18	00003048	59442	07/11/18	538.96	57.25 57.25
NEWV		NEW VALUES MAGAZINE						VENDOR TOTAL:	538.96
3866	01	JUNE 18 NAT PARK AND REC MONTH	101200046208	06/21/18	00003039	59443	07/11/18	350.00	350.00 350.00
NICOR		NICOR GAS						VENDOR TOTAL:	350.00
062718	01	MAINT BLDG	101500096703	06/27/18	00000000	59460	07/18/18	1,968.78	1,968.78 36.76 36.74 1,640.07 30.88 33.57 33.56 14.39 14.39 31.93 96.49
NIV		NIVEL PARTS & MANUFACTURING						VENDOR TOTAL:	1,968.78
73205498	01	CART CLUTCH	101500066403	07/03/18	00003047	59444	07/11/18	404.37	404.37 404.37
PDRMA		PDRMA						VENDOR TOTAL:	404.37
MAY 2018						59411	07/05/18	21,546.33	21,546.33

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
MAY 2018				06/30/18		59411	07/05/18	21,546.33	21,546.33
		01 HEALTH INS PREMIUM	101000106801		00000000				3,826.25
		02 HEALTH INS PREMIUM	101500106801		00000000				817.78
		03 HEALTH INS PREMIUM	504100106801		00000000				2,512.64
		04 HEALTH INS PREMIUM	504000106801		00000000				2,097.74
		05 HEALTH INS PREMIUM	201000106801		00000000				5,658.85
		06 HEALTH INS PREMIUM	202100106801		00000000				6,130.56
		07 HEALTH INS PREMIUM	303000106801		00000000				502.51
PEPSI		PEPSI COLA GEN. BOT.						VENDOR TOTAL:	21,546.33
44967711				07/06/18		59452	07/16/18	640.08	640.08
		01 BOTTLE WATER	303000086631		00003059				333.00
		02 5GAL BIB	303000086630		00003059				77.15
		03 5GAL BIB	303300086630		00003059				77.15
		04 3GAL BIB	303300086630		00003059				48.30
		05 CO2TANK	303300086630		00003059				29.48
		06 CO2TANK DEPOSIT	303000086630		00003059				75.00
49255660				06/19/18		59412	07/05/18	2,189.94	1,877.09
		01 20 OZ BOTTLE	303000086631		00003018				866.88
		02 GATORADE	303000086631		00003018				129.78
		03 BOTTLE WATER	303000086631		00003018				399.60
		04 5 GAL BIB	303000086630		00003018				231.45
		05 3 GAL BIB	303000086630		00003018				144.90
		06 CO 2 TANK DEPOSIT	303000086630		00003018				75.00
		07 CO2 TANK	303000086630		00003018				29.48
71630188				05/25/18		59412	07/05/18	2,189.94	312.85
		01 20 OZ POP	303000086631		00003017				48.16
		02 BOTTLE WATER	303000086631		00003017				199.80
		03 GATORADE	303000086631		00003017				64.89
PERFOR		PERFORMANCE FOOD GROUP						VENDOR TOTAL:	2,830.02
5733350				05/10/18		59454	07/16/18	3,011.14	-14.07
		01 GATORADE PRICE CORRECTION	303000086631		00000000				-14.07
5733368				05/10/18		59454	07/16/18	3,011.14	-14.07
		01 GATORADE PRICE CORRECTION	303000086631		00000000				-14.07
5771142				06/14/18		59454	07/16/18	3,011.14	2,284.17

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
5771142		01 POPCORN OIL	303300086621	06/14/18	00003063	59454	07/16/18	3,011.14	2,284.17
		02 POPCORN	303300086621		00003063				36.35
		03 PAPER CONE CUPS-KIRK	504000076500		00003063				42.82
		04 GATORADE	303000086631		00003063				74.31
		05 NACHO CHEESE	303300086620		00003063				565.50
		06 TORTILLA CHIPS	303300086620		00003063				170.49
		07 FRENCH FRIES	303000086617		00003063				56.31
		08 HOT DOGS 6/1	303000086615		00003063				19.51
		09 SOFT PRETZELS	303300086619		00003063				73.86
		10 BRATS	303000086615		00003063				280.50
		11 HAMBURGERS	303000086615		00003063				344.88
		12 HOT DOGS 8/1	303000086613		00003063				281.60
		13 PORK CHOPS	303000086615		00003063				274.08
		14 COUPON HOT DOGS 6/1	303300086613		00003063				63.46
		15 DELIVERY CHARGE	303300076500		00003063				-6.00
									6.50
5782916		01 PICKLE SLICES	303000086629	06/26/18	00003060	59454	07/16/18	3,011.14	755.11
		02 GATORADE	303000086631		00003060				30.74
		03 TORTILLA SHELLS	303000086616		00003060				78.00
		04 POPCORN CHICKEN	303000086616		00003060				24.99
		05 POP LIDS	303300076550		00003060				35.63
		06 STEAK/POTATO SALAD	303500086640		00003060				24.61
		07 DELIVERY	303000076500		00003060				554.64
									6.50
									VENDOR TOTAL: 3,011.14
PING									
14176828-FRT		01 FRT - INV 14176828	501000001302	04/25/18	00000000	59461	07/18/18	8.51	8.51
PING									
									VENDOR TOTAL: 8.51
PRIN									
JULY 2018		01 DENTAL INS PREM	1010000106801	07/05/18	00000000	59413	07/05/18	1,393.89	1,393.89
		02 DENTAL INS PREM	1015000106801		00000000				263.14
		03 DENTAL INS PREM	504100106801		00000000				53.87
		04 DENTAL INS PREM	504000106801		00000000				165.77
		05 DENTAL INS PREM	201000106801		00000000				138.14
		06 DENTAL INS PREM	202100106801		00000000				407.86
		07 DENTAL INS PREM	3030000106801		00000000				343.01
									22.10
									VENDOR TOTAL: 1,393.89

DATE: 07/18/2018
 TIME: 14:59:09
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
REIN	REINDERS, INC.								
1740401-00		01 REPAIR TEES IRRIGATION SYSTEM	504100076505	06/18/18	00003008	59445	07/11/18	88.34	88.34
		02 SHIPPING	504100076505		00003008				74.86
									13.48
								VENDOR TOTAL:	88.34
RINGEN	RINGCENTRAL INC.								
531495		01 MONTHY SERVICE	101000096700	06/20/18	00000000	59414	07/05/18	966.29	966.29
		02 MONTHY SERVICE	201000096700		00000000				483.15
									483.14
								VENDOR TOTAL:	966.29
SITE ONE	SITE ONE LANDSCAPE SUPPLY								
86771618		01 GOLF FUNGICIDE	504100076507	06/28/18	00003028	59446	07/11/18	1,680.00	1,680.00
									1,680.00
								VENDOR TOTAL:	1,680.00
SOU	SOUTHERN GLAZER'S WINE SPIRITS								
2189706		01 WINE	303000086638	07/02/18	00003061	59455	07/16/18	779.43	779.43
		02 VODKA	303000086636		00003061				231.00
		03 SVEDKA FLAVORED	303000086636		00003061				384.99
		04 BROKEN BOTTLE RETURN	303000086636		00003061				179.73
		05 DELIVERY CHARGE	303000086636		00003061				-19.29
									3.00
								VENDOR TOTAL:	779.43
SPERO	SPERO, LTD								
SPD2018-MARCH		01 NORTHERN ILLINOIS DANCE CENTER	205662056222	07/11/18	00003053	59447	07/11/18	90.00	90.00
									90.00
								VENDOR TOTAL:	90.00
SUP	SUPERIOR BEVERAGE								
485709		01 BUDWEISER	303000086634	06/20/18	00003056	59456	07/16/18	655.55	389.05
		02 BUD LIGHT	303000086634		00003056				30.70
		03 BUSCH LIGHT	303000086634		00003056				153.50
		04 312	303000086634		00003056				42.15
		05 ARNIE PALMER	303000086631		00003056				71.70
		06 DELIVERY	303000086634		00003056				88.00
									3.00
								VENDOR TOTAL:	655.55
485780				07/02/18		59456	07/16/18	655.55	266.50

DATE: 07/18/2018
 TIME: 14:59:09
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
485780		01 BUDWEISER	303000086634	07/02/18	00003057	59456	07/16/18	655.55	266.50
		02 BUD LIGHT	303000086634		00003057				46.05
		03 BUSCH LIGHT	303000086634		00003057				153.50
		04 312	303000086634		00003057				28.10
		05 DELIVERY	303000086634		00003057				35.85
									3.00
SYC		SYCAMORE CHAMBER OF COMMERCE						VENDOR TOTAL:	655.55
25991		01 CORPORATE EAGLE SPONSOR	101200046214	05/24/18	00000000	59394	06/27/18	900.00	900.00
SYCROT		SYCAMORE ROTARY CLUB						VENDOR TOTAL:	900.00
2119		01 QUARTERLY DUES	101000046204	04/26/18	00000000	59395	06/27/18	150.00	150.00
		02 QUARTERLY DUES	201000046204		00000000				75.00
									75.00
T0000849		HURD, JACQUELINE						VENDOR TOTAL:	150.00
		KEY DEPOSIT RTND		07/18/18	00000000	59462	07/18/18	50.00	50.00
		01 KEY DEPOSIT RETURNED	201000001104						50.00
T0001520		HULSEBERG, LAURA						VENDOR TOTAL:	50.00
		ART SUPPLIES REIMB		07/18/18	00000000	59463	07/18/18	152.41	152.41
		01 ART CAMP SUPPLIES REIMB	205011506216						152.41
T0001550		SCHNEIDER, BEN						VENDOR TOTAL:	152.41
		REFUND		06/28/18	00000000	59415	07/05/18	50.00	50.00
		01 SHELTER REFUND DUE TO WEATHER	101000004000						50.00
T0001551		DWYER, THOMAS						VENDOR TOTAL:	50.00
		REFUND		07/05/18	00000000	59416	07/05/18	100.00	100.00
		01 REFUND	201000002150						100.00
								VENDOR TOTAL:	100.00

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
T0001552		COLEMAN, DENNIS							
	REFUND	01 REFUND SHELTER FEE	101000004000	07/09/18	00000000	59448	07/11/18	25.00	25.00
									25.00
THELIFE		THE LIFEGUARD STORE							
	INV721699	01 SWIM SUIT	518000046215	06/28/18	00003026	59417	07/05/18	7.75	7.75
									7.75
									25.00
									VENDOR TOTAL:
TRUGR									
	83489667	01 EMILCASSIER WEED-N-FEED	101500076507	05/24/18	00000000	59397	06/27/18	3,803.37	242.82
									242.82
	83509895	01 BOYNTON WEED-N-FEED	101500076507	05/24/18	00000000	59397	06/27/18	3,803.37	339.95
									339.95
	83525728	01 FOUNDERS WEEK-N-FEED	101500076507	05/24/18	00000000	59397	06/27/18	3,803.37	352.62
									352.62
	83550977	01 OVITZ WEEN-N-FEED	101500076507	05/24/18	00000000	59397	06/27/18	3,803.37	719.55
									719.55
	83558692	01 WETZEL - WEED-N-FEED	101500076507	05/24/18	00000000	59397	06/27/18	3,803.37	200.59
									200.59
	83829770	01 OLD MILL - WEED-N-FEED	101500076507	05/30/18	00000000	59397	06/27/18	3,803.37	425.46
									425.46
	84505671	01 BB FIELDS WEED-N-FEED	202100076530	06/06/18	00000000	59397	06/27/18	3,803.37	812.92
									812.92
	84531378	01 SCHOOL WEED-N-FEED	101500076507	06/06/18	00000000	59397	06/27/18	3,803.37	709.46
									709.46
									VENDOR TOTAL:
UNUM		UNUM LIFE INSURANCE							3,803.37
	JUNE 2018								
		01 STD INS PREM	101000106801	06/21/18	00000000	59398	06/27/18	268.98	268.98
		02 STD INS PREM	101500106801		00000000				41.63
		03 STD INS PREM	504100106801		00000000				7.22
		04 STD INS PREM	504000106801		00000000				22.20
									18.50

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
JUNE 2018									
USFOODS	2615463	05 STD INS PREM	201000106801	06/21/18	00000000	59398	06/27/18	268.98	268.98
		06 STD INS PREM	202100106801		00000000				91.85
		07 STD INS PREM	303000106801		00000000				79.00
									8.58
									VENDOR TOTAL: 268.98
USFOODS	2843537	01 ICE CREAM	303300086626	06/12/18	00003020	59418	07/05/18	1,466.08	652.58
		02 SOUR CREAM	303300086629		00003020				513.88
		03 CHIPS	303000086622		00003020				22.90
									115.80
									VENDOR TOTAL: 1,466.08
VECTOR	IN-003113	01 CHIPS	303000086622	06/19/18	00003019	59418	07/05/18	1,466.08	813.50
		02 FRYER OIL	303000086617		00003019				405.30
		03 KETCHUP	303300086629		00003019				37.42
		04 SLICED ROAST BEEF	303000086612		00003019				21.79
		05 SLICED HAM	303000086612		00003019				60.53
		06 SLICED TURKEY	303000086612		00003019				42.25
		07 SAUSAGE PATTY	303000086610		00003019				34.85
		08 CHICKEN BREAST	303000086616		00003019				19.04
		09 FOIL	303300076550		00003019				76.32
									116.00
									VENDOR TOTAL: 1,466.08
VECTOR	9809149542	01 PEST CONTROL	101000056300	05/29/18	00000000	59399	06/27/18	35.00	35.00
		02 PEST CONTROL	201000056300		00000000				17.50
									17.50
									VENDOR TOTAL: 35.00
VERIZON	9809149542	01 DATA PLAN	303000096700	06/15/18	00000000	59464	07/18/18	104.53	104.53
									104.53
									VENDOR TOTAL: 104.53
VISACA	060818	01 IPASS	101000046211	06/08/18	00000000	59424	07/05/18	3,310.29	3,310.29
		02 IPASS	201000046211		00000000				20.00
		03 BDAY PARTY TSHIRT	205011956216		00000000				20.00
		04 CALLIGRAPHY PENS - GOLF	101000046200		00000000				214.05
		05 DATA PLAN	303000096700		00000000				48.44
									72.02

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
060818		06 EMPLOYEE RECOGNITION	1010000046213	06/08/18	00000000	59424	07/05/18	3,310.29	3,310.29
		07 EMPLOYEE RECOGNITION	2010000046213		00000000				170.00
		08 PGA DUES	1010000046204		00000000				170.00
		09 LIFE GUARD CERTIFICATION	5180000046207		00000000				739.00
		10 POSTAGE	5180000046215		00000000				360.00
		11 SYCAMORE FAMILY SPORTS	205550246216		00000000				7.25
		12 LOGO APPAREL	1012000046215		00000000				60.00
		13 SCOOTERS	2075000046216		00000000				92.90
		14 GYM JAM BEACH BALLS	206095206216		00000000				142.57
		15 JUMP ROPE RETURN	205662026216		00000000				11.00
		16 TOILET PAPER DISPENSERS	3030000076500		00002888				-18.97
		17 LIQUID SOAP	3030000076500		00002888				129.95
		18 LIQUID SOAP COMMUNITY CENTER	3030000076500		00002888				34.99
		19 shipping	3030000076500		00002888				34.99
		20 PLATES/NAPKINS	3035000086640		00003027				38.75
		21 CHEX MIX	3030000086618		00003027				46.34
		22 GOLDFISH	3030000086618		00003027				12.48
		23 PIRATE BOOTY	3030000086618		00003027				17.90
		24 ANIMAL CRACKERS	3030000086618		00003027				17.16
		25 COMBOS	3030000086618		00003027				17.96
		26 CHEESITS	3030000086618		00003027				15.66
		27 SLIM JIMS	3030000086618		00003027				21.96
		28 FRUIT SNACKS	3030000086623		00003027				38.96
		29 90X WINE GLASSES	3030000076550		00003027				10.78
		30 GRANOLA BARS	3030000086618		00003027				10.48
		31 COOKIES	3030000086618		00003027				78.65
		32 CANDY	3030000086624		00003027				81.14
		33 CRACKERS	3030000086618		00003027				511.44
		34 COLESLAW	3035000086640		00003027				13.76
		35 BREAD	3030000086612		00003027				5.94
		36 SUB BUNS	3030000086624		00003027				14.32
		37 GUM	3033000076550		00003027				13.44
		38 SPOONS	3030000086624		00003027				14.96
		39 SLIMJIM COUPON	3030000086623		00003027				9.97
		40 GRANOLA COUPON	3030000086618		00003027				-6.00
		41 CHEESEIT COUPON	3030000086618		00003027				-6.00
		42 PLATES COUPON	3035000086640		00003027				-1.10
		43 COOKIES COUPON	3030000086618		00003027				-3.60
		44 VEGETABLES	3035000086640		00003027				-10.00
		45 CRANBERRY JUICE	3030000086636		00002969				7.63
		46 AIRHEADS	3033000086624		00003025				3.58
		47 STRING CHEESE	3030000086623		00003025				142.10
		48 CANDY	3030000086624		00003025				8.98
		49 CHEX MIX	3030000086618		00003025				352.40
		50 PEANUTS	3030000086618		00003025				12.28
									14.96

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
060818		51 SWEET AND SALTY	303000086618	06/08/18	00003025	59424	07/05/18	3,310.29	3,310.29
		52 CHERZITS	303000086618		00003025				12.98
		53 CRACKERS	303000086618		00003025				21.96
		54 CHIPS	303000086622		00003025				20.64
		55 NUTTY BARS	303000086618		00003025				49.76
		56 COOKIES	303000086618		00003025				6.48
		57 GUM	303300086624		00003025				39.30
		58 FRUIT SNACKS	303000086623		00003025				17.96
		59 CAPRI SUN	303300086633		00003025				10.78
		60 MINI JUICE BOXES	205011956216		00003025				6.98
		61 BOTTLE WATER	205011956216		00003025				8.98
		62 COLE SLAW	303500086640		00003025				3.36
		63 GOLD FISH	303000086618		00003025				3.96
		64 PARTY SUPPLIES BIRTHDAY PROG	205011956216		00003014				9.98
		65 PLANNER	101000046200		00003014				40.00
		66 PLANNER	201000046200		00003014				16.97
		67 CREDIT ADJUSTMENT	101000046213		00003014				16.97
		68 CREDIT ADJUSTMENT	201000046213		00003014				-487.50
		69 LIFE FITNESS ACADEMY	201000046212		00003014				-487.50
		70 FOOT & SUPPLIES FOR MEETINGS	101000046212		00003014				36.80
		71 TRAILHEAD LECTURE	201000046212		00003014				64.40
		72 FACEBOOK/MARKETING	101200046214		00003014				22.94
									58.62

VENDOR TOTAL: 3,310.29

WAGN WAGNER AGGREGATE, INC.

22379		01 BALL FIELD AG LIME	202100076533	05/26/18	00000000	59400	06/27/18	222.11	222.11
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VENDOR TOTAL: 222.11

WALM WALMART COMMUNITY/RFCSLLC

061618		01 HOT DOG BUNS	303500086640	06/16/18	00002920	59427	07/05/18	883.93	883.93
		02 HAMBURGER BUNS	303500086640		00002920				2.64
		03 CHIPS	303500086640		00002920				2.64
		04 BROWNIE MIX AND FROSTING	303500086640		00002920				4.16
		05 CREAMER (GALLEY)	303000086632		00002920				7.50
		06 VINEGAR/SALT/DIJON/CELERYSEED	303500086640		00002920				3.98
		07 AIRHEADS	303300086624		00002993				7.58
		08 MR FREEZE	303300086626		00002993				243.60
		09 BRAT/BURGER BOXES	303300076550		00002992				23.94
		10 ONIONS	303300086629		00002992				49.70
		11 MR FREEZES	303300086626		00002992				6.88
		12 HAMBURGER BUNS	303000086613		00002992				9.92
									8.80

VENDOR TOTAL: 222.11

FROM 06/27/2018 TO 07/18/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
061618		13 HOT DOG BUNS	303000086615	06/16/18	00002992	59427	07/05/18	883.93	883.93
		14 ONIONS	303500086640		00002991				18.48
		15 BAGELS	303000086610		00002991				3.44
		16 HAMBURGER BUNS	303000086613		00002991				4.62
		17 HOT DOG BUNS	303000086615		00002991				4.40
		18 TOOTHPICKS/MATCHBOOKS	303000076500		00002990				22.00
		19 COFFEE	303000086632		00002990				4.61
		20 PLASTIC PITCHER	303000076500		00002990				33.92
		21 LETTUCE/ONIONS	303000086629		00002990				4.64
		22 HOT DOG BUNS	303000086615		00002990				7.76
		23 DISH DETERGENT	303400076551		00002990				19.36
		24 DISH DETERGENT	303000076551		00002990				2.97
		25 PARTY SUPPLIES	205011956216		00003016				2.97
		26 BROWNIES/FROSTING	303500086640		00003016				19.07
		27 EGGS	303500086610		00003016				6.00
		28 MUSHROOMS/CHEESE/BUNS	303000086613		00003016				6.20
		29 2LITER POP	303000086636		00003016				7.19
		30 DRINK BOTTLE	303000076550		00003016				4.40
		31 HOT DOG BUNS	303000086615		00003016				2.44
		32 LETTUCE	303000086629		00003016				7.92
		33 ONIONS	303000086629		00003016				5.90
		34 GARBAGE BAGS	518000076510		00003016				2.74
		35 SUNSCREEN	518000076500		00003016				19.90
		36 CHARGE CREDIT NEXT CYCLE	303000076500		00003016				30.92
		37 MISC CHARGE	101000056306		00003016				287.88
		38 MISC CHARGE	201000056306		00003016				-8.57
									-8.57

WAREHOUSE DIRECT BUSINESS
 3924712-0 01 MULTIFOLD TOWELS
 VENDOR TOTAL: 883.93

WASTE MANAGEMENT
 3559606-2011-8
 01 REFUSE REMOVAL - ADM
 02 REFUSE REMOVAL - CH
 03 REFUSE REMOVAL - OLD SHOP
 04 REFUSE REMOVAL - ADM
 05 REFUSE REMOVAL - SC
 06 REFUSE REMOVAL - PARKS
 07 REFUSE REMOVAL - POOL
 08 REFUSE REMOVAL - PICNIC
 VENDOR TOTAL: 149.00

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
3559606-2011-8	09	REFUSE REMOVAL - CC	207500056302	05/24/18	00000000	59402	06/27/18	671.77	671.77
VENDOR TOTAL: 671.77									
WDKB-FM	573-00068-0001	01 GOLF PASSES 2 4 1 TUE MAY	101200046209	05/31/18	00003002	59403	06/27/18	512.50	50.00
573-00070-0001	01	PATHWAY AND CC NOW OPEN MAY	101200046209	05/31/18	00003003	59403	06/27/18	512.50	50.00
573-00072-0000	01	PATHWAY AND CC OPEN MAY	101200046209	05/31/18	00003004	59403	06/27/18	512.50	87.50
573-00074-0000	01	GOLF PASSES MAY	101200046209	05/31/18	00003005	59403	06/27/18	512.50	87.50
573-00076-0001	01	AQUATICS PASSES	101200046209	05/31/18	00003006	59403	06/27/18	512.50	150.00
VENDOR TOTAL: 512.50									
TOTAL --- ALL INVOICES: 247,665.01									

New

INVOICES DUE ON/BEFORE 07/19/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
CORPORATE			
10	ADMINISTRATION		
AFLAC	AFLAC	2,812.81	432.74
CINTA	CINTAS CORPORATION #355	1,192.73	16.68
CMJ	CMJ TECHNOLOGIES, INC.	104,460.91	310.00
DEKAM	DEKALB MECHANICAL INC	3,237.82	183.75
DYNEGY E	DYNEGY ENERGY SERVICES	36,795.01	412.42
ECO	ECOWATER SYSTEMS, INC.	88.95	81.85
ENGIN	ENGINEERING RESOURCE ASSOC	92,900.86	2,940.79
FIRSTMID	FIRST MIDWEST BANK		57.00
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	8,226.80	94.56
PDRMA	PDRMA	95,525.85	3,826.25
STAPLES	STAPLES BUSINESS ADVANTAGE	6,114.84	29.66
VECTOR	VECTOR STOMP	70.00	30.00
WASTE	WASTE MANAGEMENT	2,256.61	458.57
	ADMINISTRATION		8,874.27
12	MARKETING		
DISCOVER	DISCOVER YOUR HOMETOWN	200.00	310.25
KAR	KAR-FRE FLOWERS	199.48	45.00
LLBEAN	L.L. BEAN, INC	2,282.01	137.70
SHAW	SHAW SUBURBAN MEDIA	2,378.43	396.00
WDKB-FM	WDKB-FM	2,187.50	450.00
	MARKETING		1,338.95
15	PARKS		
ARTHU	ARTHUR CLESEN, INC.	15,625.27	46.90
CINTA	CINTAS CORPORATION #355	1,192.73	39.00
CINTA2	CINTAS CORP	1,424.60	60.68
DEKGARD	DEKALB COUNTY COMMUNITY GARDEN		593.00
DOTYNUR	DOTY NURSERIES		778.96
DYNEGY E	DYNEGY ENERGY SERVICES	36,795.01	269.56
ELBNAPA	ELBURN NAPA		21.99
ENCAP	ENCAP, INC	2,140.00	8,560.00
FENCE	FENCE SALES OF SYCAMORE INC	1,176.00	450.00
FOX1	FOX VALLEY FIRE & SAFETY	2,172.50	165.00
GRAI	GRAINGER	3,402.80	-95.06
MAR	ARCH CHEM-MARINE BIOCHEM	7,488.72	3,711.02
MART	MARTENSON TURF PRODUCTS		355.00
MROUT	MR OUTHOUSE	4,660.00	840.00

INVOICES DUE ON/BEFORE 07/19/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CORPORATE			
15	PARKS		
PDRMA	PDRMA	95,525.85	817.78
PENDL	PENDELTON TURF SUPPLY	111.65	42.00
SOFT	SOFT WATER CITY	5,800.62	79.25
WASTE	WASTE MANAGEMENT	2,256.61	120.25
	PARKS		16,855.33
RECREATION			
10	ADMINISTRATION		
CINTA	CINTAS CORPORATION #355	1,192.73	37.16
CMJ	CMJ TECHNOLOGIES, INC.	104,460.91	310.00
DYNEGY E	DYNEGY ENERGY SERVICES	36,795.01	412.42
ECO	ECOWATER SYSTEMS, INC.	88.95	81.85
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	8,226.80	94.56
PDRMA	PDRMA	95,525.85	5,658.85
SPEC	SPECIAL FX	2,052.00	170.00
STAPLES	STAPLES BUSINESS ADVANTAGE	6,114.84	29.65
	ADMINISTRATION		6,794.49
20	SPORTS COMPLEX		
WASTE	WASTE MANAGEMENT	2,256.61	461.06
	SPORTS COMPLEX		461.06
21	SPORTS COMPLEX MAINTENANCE		
DYNEGY E	DYNEGY ENERGY SERVICES	36,795.01	423.43
MROUT	MR OUTHOUSE	4,660.00	675.00
PDRMA	PDRMA	95,525.85	6,130.56
SOFT	SOFT WATER CITY	5,800.62	61.50
TRUGR	TRUGREEN	3,803.37	812.92
WAGN	WAGNER AGGREGATE, INC.	643.02	199.68
WASTE	WASTE MANAGEMENT	2,256.61	67.32
	SPORTS COMPLEX MAINTENANCE		8,370.41
25	MIDWEST MUSEUM OF NATURAL HIST		

DATE: 07/19/2018
TIME: 12:58:58
ID: AP443000.WOW

SYCAMORE PARK DISTRICT
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/19/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
25	MIDWEST MUSEUM OF NATURAL HIST		
CINTA3	CINTAS FIRE PROTECTION	4,177.54	241.32
TIPTOP	TIP TOP ROOFING		1,920.00
	MIDWEST MUSEUM OF NATURAL HIST		2,161.32
55	PROGRAMS - YOUTH ATHLETICS		
ALL	ALL STAR SPORTS INSTRUCTION	3,853.50	6,270.75
	PROGRAMS - YOUTH ATHLETICS		6,270.75
75	COMMUNITY CENTER		
CINTA	CINTAS CORPORATION #355	1,192.73	61.44
CINTA2	CINTAS CORP	1,424.60	63.61
DYNEGY E	DYNEGY ENERGY SERVICES	36,795.01	4,358.87
GRAI	GRAINGER	3,402.80	236.16
SOFT	SOFT WATER CITY	5,800.62	9.25
STAPLES	STAPLES BUSINESS ADVANTAGE	6,114.84	44.11
WASTE	WASTE MANAGEMENT	2,256.61	146.82
	COMMUNITY CENTER		4,920.26
SPECIAL RECREATION			
10	ADMINISTRATION		
KISH	KISHWAUKEE SPECIAL RECREATION	48,259.57	92.82
	ADMINISTRATION		92.82
INSURANCE			
10	ADMINISTRATION		
PDRMA	PDRMA	95,525.85	30,368.70
	ADMINISTRATION		30,368.70
CONCESSIONS			
30	CLUBHOUSE CONCESSIONS		

DATE: 07/19/2018
TIME: 12:58:58
ID: AP443000.WOW

SYCAMORE PARK DISTRICT
DEPARTMENT SUMMARY REPORT

PAGE: 4 28

INVOICES DUE ON/BEFORE 07/19/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CONCESSIONS			
30	CLUBHOUSE CONCESSIONS		
DYNEGY E	DYNEGY ENERGY SERVICES	36,795.01	171.12
PDRMA	PDRMA	95,525.85	502.51
WASTE	WASTE MANAGEMENT	2,256.61	59.37
	CLUBHOUSE CONCESSIONS		733.00
33	SPORTS COMPLEX CONCESSIONS		
AMER	AMERIGAS	88.88	230.53
DYNEGY E	DYNEGY ENERGY SERVICES	36,795.01	203.71
	SPORTS COMPLEX CONCESSIONS		434.24
GOLF COURSE			
10	ADMINISTRATION		
ACUSHNET	ACUSHNET COMPANY	21,895.95	4,652.23
DYNAMIC	DYNAMIC BRANDS		128.90
	ADMINISTRATION		4,781.13
40	GOLF OPERATIONS		
DYNEGY E	DYNEGY ENERGY SERVICES	36,795.01	217.71
HARRG	HARRIS GOLF CARS SALES & SERVI	461.14	779.69
PDRMA	PDRMA	95,525.85	2,097.74
PLAY	PLAYERS GOLF CARS	91.73	2,250.00
SOFT	SOFT WATER CITY	5,800.62	120.25
	GOLF OPERATIONS		5,465.39
41	GOLF MAINTENANCE		
ARTHU	ARTHUR CLESEN, INC.	15,625.27	2,853.80
CINTA	CINTAS CORPORATION #355	1,192.73	39.00
DYNEGY E	DYNEGY ENERGY SERVICES	36,795.01	677.19
GRAI	GRAINGER	3,402.80	332.52
MROUT	MR OUTHUSE	4,660.00	165.00
PDRMA	PDRMA	95,525.85	2,512.64
PENDL	PENDELTON TURF SUPPLY	111.65	345.00

INVOICES DUE ON/BEFORE 07/19/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GOLF COURSE			
41	GOLF MAINTENANCE		
WASTE	WASTE MANAGEMENT	2,256.61	74.64
	GOLF MAINTENANCE		6,999.79
AQUATICS			
80	COMMUNITY POOL		
STAPLES	STAPLES BUSINESS ADVANTAGE	6,114.84	25.99
	COMMUNITY POOL		25.99
81	AQUATICS MAINTENANCE		
DYNEGY E	DYNEGY ENERGY SERVICES	36,795.01	1,403.82
HALO	HALOGEN SUPPLY COMPANY, INC.	2,074.60	236.32
HAWK	HAWKINS INC	2,301.67	1,483.36
MENA	MENARDS - SYCAMORE	4,996.97	95.76
SOFT	SOFT WATER CITY	5,800.62	124.50
WASTE	WASTE MANAGEMENT	2,256.61	54.73
	AQUATICS MAINTENANCE		3,398.49
ACTION 2020			
10	ADMINISTRATION		
ENCAP	ENCAP, INC	2,140.00	2,383.00
	ADMINISTRATION		2,383.00
	TOTAL ALL DEPARTMENTS		110,729.39

Interim
\$ 247,665.01

New \$ 110,729.39

Total \$ 358,394.40

To: Board of Commissioners

From: Jackie Hienbuecher

Subject: Monthly Report

Date: July 24, 2018

Administrative Initiatives (7/1/18 – 7/31/18)

- Attended scheduled Supt. and Board meetings.
- Followed up with Comcast regarding duplicate billing for services at 940 E. State St. Credit to be processed.
- Contacted other districts, PDRMA, DeKalb Co Health Dept and City of Sycamore Liquor Commissioner to gather information to assist in developing an ordinance to regulate food and beverage sales and distribution on Sycamore Park District property. Drafted ordinance.
- Reviewed cash flow projections for 2018 Sycamore Park District.
- Reviewed deposits for Community Center, Pool, Golf and Concessions, prepared general ledger journal entry to be posted.
- Performed installment billing for Pathway Fitness memberships and passes. The July installment was for 90 households/130 individuals. These are increases over June by 17 and 16 respectively. The monthly installment was \$2,130 (\$354 increase) processed through credit cards and \$355 (\$50 increase) through ACH transactions. There were 10 households whose credit cards did not process due to cancellation for lost and/or stolen credit cards or non-sufficient funds. I have had to follow up on each of these and process the transactions.
- Reviewed applications for financial assistance.
- Continued to review cash flow and transferred funds as needed.
- Continued to monitor new household accounts on Rectrac for residency.

- Transferred cost of goods sold in concessions (catering, pool, beverage cart and sports complex) and pro shop.
- Provided KSRA with property tax installment documentation and processed payment.
- Assisted staff with technology problems. Coordinated assistance from CMJ to resolution.
- Performed criminal background checks on new hires.
- Prepared monthly sales tax return.
- Filed monthly IMRF earnings and submitted payment.
- Prepared quarterly payroll taxes.
- Set up new gl codes for new Fall programs.
- Submitted documentation to PDRMA for property loss claims: Bridge and Microburst.
- Contacted Sycamore Police Department regarding towing of vehicles.
- Participated in PDRMA PATH 2018 On Your Mark Step Challenge Webinar.
- Filed Prevailing Wage Ordinance with the IDOL and provided information to be posted on our website.
- Attended NWIAPR July Meeting.

Administrative Initiatives (8/1/18 – 8/31/18)

- Attend Management Team and Board meetings.
- File monthly unemployment report with the state.
- File monthly Sales Tax Return.

- Arrange for part-time staff recognition.
- Disposal of records approved by the state.
- Complete PCI compliance for credit card processors.
- Review deposits for Community Center, Golf, Concessions, and Pool. Prepare journal entry to be posted.
- File monthly IMRF earnings and submit payment.
- Continue to review applications for financial assistance.
- Review and run installment billing for Pathway Fitness memberships/passes.
- Attend Pumpkin Festival Committee meeting.
- Wellness Ambassador Training.
- Establish Frontier contact to terminate phone numbers no longer needed.
- Continue to work with Sarah and Visionary Webworks on Employee Portal documents.
- Reconcile FSA accounts.
- Provide staff with current financial statements for review and highlight areas of concern.
- Work with Charitee to get our account up to date.
- Develop policy for Drivers Abstract.
- Perform criminal background check on any new hires.
- Transfer cost of goods sold in concessions (catering, sports complex, pool, beverage cart) and pro shop sales.
- Review purchasing card programs for possible implementation.

- Look into purchasing Finepoint software to allow staff to print accounting information to screen.
- Look into ATM options for clubhouse.
- Review outstanding accounts payable checks to determine validity.
Review outstanding payroll checks.

Sycamore Park District
Summarized Revenue & Expense Report
Period ended June 30, 2018

Corporate Fund (10)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	<u>Variance</u>	
Revenues										
Administration	504,955.00	560,813.08	11.1%	675,294.00	735,336.31	8.9% (1)	1,331,721.00	705,480.42	4.2% (1)	
Marketing	-	1.19			2.01		-	-		
Parks	4,901.00	4,306.86	-12.1%	6,919.00	6,091.07	-12.0%	14,207.00	5,657.00	7.7%	
Total Revenues	509,856.00	565,121.13	10.8%	682,213.00	741,429.39	8.7%	1,345,928.00	711,137.42	4.3%	
Expenses										
Administration	41,714.00	168,353.68	303.6%	230,423.00	339,416.83	47.3% (2)	901,754.00	224,760.17	51.0% (2)	
Marketing	9,413.00	5,761.85		48,167.00	25,207.06	-47.7% (3)	77,704.00	13,695.89	84.0% (3)	
Parks	40,272.00	27,962.46	-30.6%	132,374.00	99,131.11	-25.1% (4)	292,674.00	113,800.93	-12.9%	
Total Expenses	91,399.00	202,077.99	121.1%	410,964.00	463,755.00	12.8%	1,272,132.00	352,256.99	31.7%	
Total Fund Revenues	509,856.00	565,121.13	10.8%	682,213.00	741,429.39	8.7%	1,345,928.00	711,137.42	4.3%	
Total Fund Expenses	91,399.00	202,077.99	121.1%	410,964.00	463,755.00	12.8%	1,272,132.00	352,256.99	31.7%	
Surplus (Deficit)	418,457.00	363,043.14	-13.2%	271,249.00	277,674.39	2.4%	73,796.00	358,880.43	-22.6%	

(1) 2018 Property Tax receipts greater than 2017 by 5.0% \$31,777. Year to date in 2018 was 53.38% of total, 2017 was 52.56%, Budget is 50% year to date. Total corporate property taxes for 2018 3.39% increase over 2017.

(2) Includes interest payment for bond issued for Action 2020. It was budgeted in Action 2020 Fund however auditors prefer it to be recorded in corporate fund. If this expense was removed, overall cost would be below budget 14.2% \$32,794 and 2017 by 12.1% \$27,131 Professional Services (legal/consulting) below budget 61.0% \$20,448, primarily timing. Education/Training higher in 2017 by 63.2% \$9,212 due to Vermont Systems new system training, Professional fees higher in 2017 63.3% \$22,487.44

(3) Marketing of Legacy Campus in 2018 and timing of expenses for 2018.

(4) PT Wages below budget 25.4% \$14,671, balance timing in various expense categories.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended June 30, 2018

Recreation Fund (20)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	373,445.00	404,456.92	8.30%	470,130.00	498,526.80	6.04% (1)	940,031.00	459,282.28	8.5% (1)
Sports Complex	-	406.00	#DIV/0!	9,900.00	7,308.28	-26.18% (2)	44,867.00	10,699.00	-31.7% (2)
Sports Complex Maintenance	14,555.00	14,392.49	-1.12%	20,808.00	20,687.47	-0.58%	41,216.00	19,336.26	7.0%
Midwest Museum of Natural Hist	549.00	598.58		1,098.00	598.58	-45.48%	2,195.00	1,167.62	-48.7%
Programs-Youth	423.00	528.99	25.06%	2,896.00	3,349.70	15.67% (3)	3,519.00	10,496.02	-68.1% (3)
Programs-Tweens	159.00	-	-100.00%	759.00	-	-100.00% (3)	759.00	-	#DIV/0! (3)
Programs-Adult	549.00	(1.44)	-100.26%	3,602.00	3,220.13	-10.60% (3)	5,951.00	1,149.56	180.1% (3)
Programs-Family	-	-	#DIV/0!	-	-	#DIV/0! (3)	-	-	#DIV/0! (3)
Programs-Adult Athletic Leagues	76.00	69.53	-8.51%	125.00	117.76	-5.79% (3)	9,653.00	95.23	23.7% (3)
Programs-Youth Athletics	9,382.00	4,120.08	-56.09%	25,310.00	19,602.61	-22.55% (3)	34,697.00	21,332.50	-8.1% (3)
Programs-Fitness	1,097.00	645.30	-41.18%	4,893.00	6,449.22	31.81% (3)	7,848.00	4,868.62	32.5% (3)
Programs-Early Childhood	480.00	98.00	-79.58%	2,645.00	3,572.00	35.05% (3)	4,615.00	210.98	1593.1% (3)
Programs-Senior	-	-	#DIV/0!	-	-	#DIV/0! (3)	-	-	#DIV/0! (3)
Programs-Dance	843.00	294.66	-65.05%	1,691.00	1,736.89	2.71% (3)	2,752.00	1,771.02	-1.9% (3)
Programs-Special Events	952.00	5.67	-99.40%	4,204.00	4,266.82	1.49% (3)	6,211.00	4,784.64	-10.8% (3)
Programs-Community Events	3,640.00	3,512.00	-3.52%	9,520.00	5,672.00	-40.42% (3)	14,620.00	4,900.00	15.8% (3)
Programs-Trips	-	-	#DIV/0!	-	-	#DIV/0! (3)	-	640.00	-100.0% (3)
Brochure	-	-	#DIV/0!	-	-	#DIV/0!	7,350.00	4,650.00	-100.0% (2)
Fitness Room	5,967.00	8,423.67	41.17%	33,698.00	66,872.30	98.45% (4)	107,687.00	-	#DIV/0!
Community Center	2,912.00	5,020.19	72.40%	6,785.00	13,358.65	96.89% (5)	37,444.00	-	#DIV/0!
Total Revenues	415,029.00	442,570.64	6.64%	598,064.00	655,339.21	9.58%	1,271,415.00	545,383.73	20.2%

(1) 2018 Property Tax receipts greater than budget 6.8% \$30,208 and 2017 by 6.5% \$28,862. Year to date in 2018 was 53.38% of total, 2017 was 52.56%, Budget is 50%. Total recreation property taxes for 2018 4.86% increase over 2017.

(2) timing

(3) Revenue from programs less than budget 13.76% \$7,658 and decreased 4.5%, \$2,261 compared to 2017.

(4) Compared to Budget/Compared to Annual Budget:

Pathway Fitness Membership	243.83% / 75.76%	Annual Budget = 55,409
Pathway Fitness Pass	137.50% / 42.72%	Annual Budget = 44,217
Track Only Pass	421.78% / 143.15%	Annual Budget = 3,300
Pre-pay Card	92.23% / 32.19%	Annual Budget = 553
Program Fees	144.78% / 48.38%	Annual Budget = 802
Daily Admission Fee	109.08% / 38.08%	Annual Budget = 1,736

(5) Compared to Budget/Compared to Annual Budget:

Open Gym Daily	153.11% / 37.24%	Annual Budget = 5,550
Open Gym Membership	206.89% / 36.03%	Annual Budget = 12,386
Rentals	703.00% / 35.87%	Annual Budget = 9,800

Sycamore Park District
Summarized Revenue & Expense Report
Period ended June 30, 2018

Expenses											
Administration	39,969.00	29,188.16	-26.97%	271,834.00	235,350.78	-13.42%	(1)	517,861.00	215,807.96	9.1%	(1)
Sports Complex	-	-	#DIV/0!	250.00	-	-100.00%		250.00	27.52	-100.0%	
Sports Complex Maintenance	35,488.00	28,787.93	-18.88%	212,747.00	193,514.06	-9.04%	(2)	411,989.00	191,854.79	0.9%	
Midwest Museum of Natural Hist	812.00	1,993.16	145.46%	4,875.00	7,695.30	57.85%		9,750.00	13,053.21	-41.0%	(3)
Programs-Youth	757.00	176.43	-76.69%	1,276.00	724.85	-43.19%	(4)	2,744.00	4,061.36	-82.2%	(4)
Programs-Tweens	58.00	-	-100.00%	58.00	-	-100.00%	(4)	583.00	-	#DIV/0!	(4)
Programs-Adult	262.00	118.83	-54.65%	1,501.00	1,397.92	-6.87%	(4)	4,298.00	574.52	143.3%	(4)
Programs-Family	-	-	#DIV/0!	-	-	#DIV/0!	(4)	-	-	#DIV/0!	(4)
Programs-Adult Athletic Leagues	-	-	#DIV/0!	2,113.00	2,106.76	-0.30%	(4)	4,774.00	1,690.23	24.6%	(4)
Programs-Youth Athletics	5,016.00	3,190.99	-36.38%	7,312.00	4,393.58	-39.91%	(4)	22,080.00	8,126.28	-45.9%	(4)
Programs-Fitness	316.00	780.47	146.98%	2,052.00	3,322.03	61.89%	(4)	4,105.00	2,113.73	57.2%	(4)
Programs-Early Childhood	-	-	#DIV/0!	1,269.00	1,305.00	2.84%	(4)	3,084.00	169.73	668.9%	(4)
Programs-Senior	-	-	#DIV/0!	-	-	#DIV/0!	(4)	-	-	#DIV/0!	(4)
Programs-Dance	129.00	113.03	-12.38%	791.00	532.89	-32.63%	(4)	1,574.00	852.52	-37.5%	(4)
Programs-Special Events	-	225.61	#DIV/0!	1,955.00	2,147.85	9.86%	(4)	3,847.00	3,381.31	-36.5%	(4)
Programs-Community Events	1,793.00	6,900.21	284.84%	11,288.00	8,868.39	-21.44%	(4)	30,142.00	6,750.00	31.4%	(4)
Programs-Trips	-	-	#DIV/0!	-	-	#DIV/0!	(4)	-	952.33	-100.0%	(4)
Brochure	-	-	#DIV/0!	8,500.00	6,523.40	-23.25%		25,000.00	6,743.97	-3.3%	
Fitness Room	10,312.00	281.03	-97.27%	18,082.00	6,081.08	-66.37%		49,380.00	-	#DIV/0!	
Community Center	17,448.00	15,377.11	-11.87%	69,672.00	75,495.87	8.36%	(5)	173,233.00	-	#DIV/0!	
Total Expenses	112,360.00	87,132.96	-22.45%	615,575.00	549,459.76	-10.74%		1,264,694.00	456,159.46	20.5%	
Total Fund Revenues	415,029.00	442,570.64	6.64%	598,064.00	655,339.21	9.58%		1,271,415.00	545,383.73	20.2%	
Total Fund Expenses	112,360.00	87,132.96	-22.45%	615,575.00	549,459.76	-10.74%		1,264,694.00	456,159.46	20.5%	
Surplus (Deficit)	302,669.00	355,437.68	17.43%	(17,511.00)	105,879.45	-704.65%		6,721.00	89,224.27	18.7%	

- (1) Wages/taxes less than budget 7.61% \$13,735 due to timing in hiring of staff. Compared to 2017 higher by 76.6% \$72,351 due to staff hiring. Timing of health ins, one month lag.
(2) timing of expenses
(3) Installed 2 new heat exchangers in 2017
(4) Expenses for programs are below budget 16.26% \$4,816 and decreased 13.5%, \$3,873 compared to 2017.
(5) Much of this budgeting was guesswork. Difference seems to be primarily timing. However, some expenses incurred for fitness room and other minor improvements that were not budgeted, approx \$6,000.

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Donations (21)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	450,000.00	424,322.97	-5.71%	450,000.00	478,971.57	6.44%	450,000.00	16,230.77	2851.0%
Total Revenues	450,000.00	424,322.97	-5.71%	450,000.00	478,971.57	6.44%	450,000.00	16,230.77	2851.0%
Expenses									
Administration	450,000.00	425,000.00		450,000.00	425,000.00		450,000.00	-	#DIV/0!
Total Expenses	450,000.00	425,000.00		450,000.00	425,000.00		450,000.00	-	#DIV/0!
Total Fund Revenues	450,000.00	424,322.97	-5.71%	450,000.00	478,971.57	6.44%	450,000.00	16,230.77	2851.0%
Total Fund Expenses	450,000.00	425,000.00		450,000.00	425,000.00		450,000.00	-	#DIV/0!
Surplus (Deficit)	-	(677.03)	#DIV/0!	-	53,971.57	#DIV/0!	-	16,230.77	232.5%

Special Recreation (22)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	71,600.00	78,615.98	9.80%	89,500.00	96,185.08	7.47%	179,000.00	88,028.40	9.3%
Total Revenues	71,600.00	78,615.98	9.80%	89,500.00	96,185.08	7.47%	179,000.00	88,028.40	9.3%
Expenses									
Administration	35,966.00	8,776.32	-75.60%	45,750.00	8,857.44	-80.64% (2)	191,500.00	228,401.15	-96.1% (1)
Total Expenses	35,966.00	8,776.32	-75.60%	45,750.00	8,857.44	-80.64%	191,500.00	228,401.15	-96.1%
Total Fund Revenues	71,600.00	78,615.98	9.80%	89,500.00	96,185.08	7.47%	179,000.00	88,028.40	9.3%
Total Fund Expenses	35,966.00	8,776.32	-75.60%	45,750.00	8,857.44	-80.64%	191,500.00	228,401.15	-96.1%
Surplus (Deficit)	35,634.00	69,839.66	95.99%	43,750.00	87,327.64	99.61%	(12,500.00)	(140,372.75)	-162.2%

(1) 2017 expenses for ADA improvements at pool.

(2) Payment for June 2018 made first of July.

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Insurance (23)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	28,000.00	31,426.80	12.24%	35,000.00	38,458.67	9.88%	70,000.00	36,325.45	5.9%
Total Revenues	28,000.00	31,426.80	12.24%	35,000.00	38,458.67	9.88%	70,000.00	36,325.45	5.9%
Expenses									
Administration	1,250.00	-	-100.00%	1,250.00	-	-100.00%	65,738.00	-	#DIV/0!
Total Expenses	1,250.00	-	-100.00%	1,250.00	-	-100.00%	65,738.00	-	#DIV/0!
Total Fund Revenues	28,000.00	31,426.80	12.24%	35,000.00	38,458.67	9.88%	70,000.00	36,325.45	5.9%
Total Fund Expenses	1,250.00	-	-100.00%	1,250.00	-	-100.00%	65,738.00	-	#DIV/0!
Surplus (Deficit)	26,750.00	31,426.80	17.48%	33,750.00	38,458.67	13.95%	4,262.00	36,325.45	5.9%

Audit (24)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	5,800.00	6,564.26	13.18%	7,250.00	8,038.37	10.87%	14,500.00	7,645.64	5.1%
Total Revenues	5,800.00	6,564.26	13.18%	7,250.00	8,038.37	10.87%	14,500.00	7,645.64	5.1%
Expenses									
Administration	2,000.00	2,000.00	0.00%	14,500.00	14,500.00	0.00%	14,500.00	14,200.00	2.1%
Total Expenses	2,000.00	2,000.00	0.00%	14,500.00	14,500.00	0.00%	14,500.00	14,200.00	2.1%
Total Fund Revenues	5,800.00	6,564.26	13.18%	7,250.00	8,038.37	10.87%	14,500.00	7,645.64	5.1%
Total Fund Expenses	2,000.00	2,000.00	0.00%	14,500.00	14,500.00	0.00%	14,500.00	14,200.00	2.1%
Surplus (Deficit)	3,800.00	4,564.26	20.11%	(7,250.00)	(6,461.63)	-10.87%	-	(6,554.36)	-1.4%

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Paving & Lighting (25)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	40.00	78.33	95.83%	50.00	109.60	119.20%	100.00	96.28	13.8%
Total Revenues	40.00	78.33		50.00	109.60		100.00	96.28	13.8%
Expenses									
Administration	-	#DIV/0!		-	-	#DIV/0!	(1) 21,000.00	-	#DIV/0!
Total Expenses	-	-		-	-		21,000.00	-	#DIV/0!
Total Fund Revenues	40.00	78.33	95.83%	50.00	109.60	119.20%	100.00	96.28	
Total Fund Expenses	-	-	#DIV/0!	-	-	#DIV/0!	21,000.00	-	
Surplus (Deficit)	40.00	78.33	95.83%	50.00	109.60	119.20%	(20,900.00)	96.28	

Park Police (26)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	40.00	78.33	95.83%	50.00	98.51	97.02%	100.00	645.31	-84.7%
Total Revenues	40.00	78.33		50.00	98.51		100.00	645.31	-84.7%
Expenses									
Administration	1,500.00	-	-100.00%	1,500.00	253.57	-83.10%	3,000.00	-	#DIV/0!
Total Expenses	1,500.00	-		1,500.00	253.57		3,000.00	-	#DIV/0!
Total Fund Revenues	40.00	78.33	95.83%	50.00	98.51	97.02%	100.00	645.31	-84.7%
Total Fund Expenses	1,500.00	-	-100.00%	1,500.00	253.57	-83.10%	3,000.00	-	
Surplus (Deficit)	(1,460.00)	78.33	-105.37%	(1,450.00)	(155.06)	-89.31%	(2,900.00)	645.31	-124.0%

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IMRF (27)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	36,400.00	39,721.31	9.12%	45,500.00	48,589.91	6.79%	91,000.00	43,635.37	11.4%
Total Revenues	36,400.00	39,721.31	9.12%	45,500.00	48,589.91	6.79%	91,000.00	43,635.37	11.4%
Expenses									
Administration	35,000.00	35,638.75	1.83%	48,562.00	48,969.65	0.84%	95,462.00	39,567.82	23.8%
Total Expenses	35,000.00	35,638.75	1.83%	48,562.00	48,969.65	0.84%	95,462.00	39,567.82	23.8%
Total Fund Revenues	36,400.00	39,721.31	9.12%	45,500.00	48,589.91	6.79%	91,000.00	43,635.37	11.4%
Total Fund Expenses	35,000.00	35,638.75	1.83%	48,562.00	48,969.65	0.84%	95,462.00	39,567.82	23.8%
Surplus (Deficit)	1,400.00	4,082.56		(3,062.00)	(379.74)		(4,462.00)	4,067.55	

Social Security (28)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	39,600.00	43,199.98	9.09%	49,500.00	52,845.27	6.76%	99,000.00	43,854.94	20.5%
Total Revenues	39,600.00	43,199.98	9.09%	49,500.00	52,845.27	6.76%	99,000.00	43,854.94	20.5%
Expenses									
Administration	33,269.00	30,195.08	-9.24%	48,120.00	44,791.51	-6.92%	103,108.00	36,447.13	22.9%
Total Expenses	33,269.00	30,195.08	-9.24%	48,120.00	44,791.51	-6.92%	103,108.00	36,447.13	22.9%
Total Fund Revenues	39,600.00	43,199.98	9.09%	49,500.00	52,845.27	6.76%	99,000.00	43,854.94	20.5%
Total Fund Expenses	33,269.00	30,195.08	-9.24%	48,120.00	44,791.51	-6.92%	103,108.00	36,447.13	22.9%
Surplus (Deficit)	6,331.00	13,004.90		1,380.00	8,053.76		(4,108.00)	7,407.81	

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Concessions (30)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Clubhouse Concessions	15,842.00	12,617.07	-20.36%	29,478.00	26,889.75	-8.78%	77,231.00	27,089.47	-0.7%
Beverage Cart	3,717.00	2,082.14	-43.98%	3,717.00	2,082.14	-43.98%	13,844.00	2,964.89	-29.8%
Sports Complex Concessions	20,684.00	18,631.01	-9.93%	31,513.00	29,672.57	-5.84%	39,365.00	32,611.52	-9.0%
Pool Concessions	2,839.00	2,893.81	1.93%	2,839.00	2,893.81	1.93%	7,822.00	2,361.75	22.5%
Catering	3,232.00	485.58	-84.98%	8,267.00	6,826.86	-17.42% (1)	17,092.00	7,209.43	-5.3% (1)
Total Revenues	46,314.00	36,709.61	-20.74%	75,814.00	68,365.13	-9.83%	155,354.00	72,237.06	-5.4%
Expenses									
Clubhouse Concessions	14,573.00	5,760.80	-60.47%	45,004.00	34,317.79	-23.75%	96,337.00	29,546.50	16.1% (2)
Beverage Cart	2,027.00	1,251.47	-38.26%	2,027.00	1,251.47	-38.26%	9,654.00	1,505.46	-16.9%
Sports Complex Concessions	8,803.00	8,967.94	1.87%	17,378.00	16,347.18	-5.93%	30,485.00	16,492.78	-0.9%
Pool Concessions	2,800.00	1,929.34	-31.10%	2,800.00	2,253.97	-19.50%	7,152.00	1,744.70	29.2%
Catering	936.00	203.61	-78.25%	1,902.00	1,468.80	-22.78% (1)	4,342.00	1,766.09	-16.8% (1)
Total Expenses	29,139.00	18,113.16	-37.84%	69,111.00	55,639.21	-19.49%	147,970.00	51,055.53	9.0%
Total Fund Revenues	46,314.00	36,709.61	-20.74%	75,814.00	68,365.13	-9.83%	155,354.00	72,237.06	-5.4%
Total Fund Expenses	29,139.00	18,113.16	-37.84%	69,111.00	55,639.21	-19.49%	147,970.00	51,055.53	9.0%
Surplus (Deficit)	17,175.00	18,596.45	8.28%	6,703.00	12,725.92	89.85%	7,384.00	21,181.53	-39.9%

(1) In 2017 revenue/expenses from concert was recorded in catering. In 2018 this is being recorded in recreation with related revenues and expenses.

(2) Concessions manager now Recreation Specialist (FT) worked more hours prior to FT due to upcoming opening of Community Center. 60% of salary going to concessions/40% recreation.

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Developer Contributions (32)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	7,500.00	-	-100.00%	15,000.00	9,454.18	-36.97%	30,000.00	6,632.48	42.5%
Total Revenues	7,500.00	-		15,000.00	9,454.18		30,000.00	6,632.48	42.5%
Expenses									
Administration	-	-		-	-		40,000.00	96,275.50	-100.0% (1)
Total Expenses	-	-		-	-		40,000.00	96,275.50	-100.0%
Total Fund Revenues	7,500.00	-		15,000.00	9,454.18		30,000.00	6,632.48	42.5%
Total Fund Expenses	-	-		-	-		40,000.00	96,275.50	-100.0%
Surplus (Deficit)	7,500.00	-		15,000.00	9,454.18		(10,000.00)	(89,643.02)	-110.5%

(1) 2017 included expenses for entry park

Sycamore Park District
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Golf Course (50)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Golf Operations	76,010.00	56,539.56	-25.6%	237,440.00	220,623.73	-7.1% (1)	480,199.00	227,932.08	-3.2% (2)
Golf Maintenance	7,192.00	6,390.25	-11.1%	10,167.00	8,965.19	-11.8%	20,736.00	9,089.28	-1.4%
Total Revenues	83,202.00	62,929.81	-24.4%	247,607.00	229,588.92 (13,137.24)	-7.3%	500,935.00	237,021.36	-3.1%
Expenses									
Golf Operations	24,603.00	21,258.01	-13.6%	77,322.00	64,184.76	-17.0%	227,977.00	93,772.11	-3.0%
Golf Maintenance	30,481.00	31,267.31	2.6%	126,264.00	115,063.52	-8.9% (3)	272,781.00	116,640.02	-1.4%
Total Expenses	55,084.00	52,525.32	-4.6%	222,896.00	206,062.23	-7.6%	500,758.00	210,412.13	-2.1%
Total Fund Revenues	83,202.00	62,929.81	-24.4%	247,607.00	229,588.92	-7.3%	500,935.00	237,021.36	-3.1%
Total Fund Expenses	55,084.00	52,525.32	-4.6%	222,896.00	206,062.23	-7.6%	500,758.00	210,412.13	-2.1%
Surplus (Deficit)	28,118.00	10,404.49	-63.0%	24,711.00	23,526.69	-4.8%	177.00	26,609.23	-11.6%

(1) Daily Greens Fees +0.76% \$402
Golf Events & Misc -18.37% \$2,517
Carts -7.54% -\$2,981
Season passes -12.48% -\$12,466
Pro shop sales +3.03% \$739

(2) Daily Greens Fees +2.68% \$1,393
Golf Events & Misc -12.55% -\$1,606
Carts -2.77% -\$1,041
Season passes -8.34% -\$7,953
Pro shop sales +8.51% \$1,971

(3) Maintenance Wages currently below budget 17.0% \$13,137

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Aquatics (51)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Pool	15,149.00	20,174.22	33.2%	35,584.00	39,565.53	11.2%	70,747.00	28,518.07	38.7%
Swim Lessons	3,947.00	2,982.92	-24.4%	12,304.00	16,834.25	36.8%	13,966.00	10,943.08	
Splashpad	1,330.00	5,262.00	295.6%	1,330.00	7,111.00	434.7%	5,213.00	-	#DIV/0!
Total Revenues	20,426.00	28,419.14	39.1%	49,218.00	63,510.78	29.0% (1)	89,926.00	39,461.15	60.9% (2)
Expenses									
Pool	16,283.00	10,961.31	-32.7%	19,495.00	14,106.95	-27.6%	50,042.00	11,207.18	25.9%
Aquatics Maintenance	2,915.00	5,178.82	77.7%	11,535.00	9,191.36	-20.3% (3)	30,350.00	13,675.28	-32.8% (3)
Swim Lessons	1,412.00	1,179.42	-16.5%	1,678.00	1,224.68	-27.0%	8,991.00	880.53	
Splashpad	54.00	-	-100.0%	54.00	-	-100.0%	360.00	-	#DIV/0!
Total Expenses	20,664.00	17,319.55	-16.2%	32,762.00	24,522.99	-25.1%	89,743.00	25,762.99	-4.8%
Total Fund Revenues	20,426.00	28,419.14	39.1%	49,218.00	63,510.78	29.0%	89,926.00	39,461.15	60.9%
Total Fund Expenses	20,664.00	17,319.55	-16.2%	32,762.00	24,522.99	-25.1%	89,743.00	25,762.99	-4.8%
Surplus (Deficit)	(238.00)	11,099.59	-4763.7%	16,456.00	38,987.79	136.9%	183.00	13,698.16	184.6%

(1) Daily Fees +28.22% \$1,528

Season passes +28.22% \$1,528

Misc income (includes oscar, pool rentals and middle school pool party) -24.96% -\$874

Swim Lessons +37.44% \$4,562

Splashpad Daily +643.22% \$5,506

Splashpad Rental +59.57% \$280

(2) Daily Fees +38.3% \$1,923

Season passes +49.39% \$9,747

Misc income (includes oscar, pool rentals and middle school pool party) -21.46% -\$718

Swim Lessons +54.01% \$5,873

(3) Timing

Sycamore Park District
Summarized Revenue & Expense Report
Period ended June 30, 2018

Debt Service (60)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	240,800.00	265,092.71	10.1%	301,000.00	324,315.79	7.7%	602,000.00	312,901.48	3.6%
Total Revenues	240,800.00	265,092.71	10.1%	301,000.00	324,315.79	7.7%	602,000.00	312,901.48	3.6%
Expenses									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	601,642.00	15,406.25	-100.0%
Total Expenses	-	-		-	-		601,642.00	15,406.25	-100.0%
Total Fund Revenues	240,800.00	265,092.71	10.1%	301,000.00	324,315.79	7.7%	602,000.00	312,901.48	3.6%
Total Fund Expenses	-	-		-	-		601,642.00	15,406.25	-100.0%
Surplus (Deficit)	240,800.00	265,092.71	10.1%	301,000.00	324,315.79	7.7%	358.00	297,495.23	9.0%

Capital Projects (70)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	291.76	#DIV/0!	538,000.00	1,176.35	-75.2%
Total Revenues	-	-	#DIV/0!	-	291.76	#DIV/0!	538,000.00	1,176.35	-75.2%
Expenses									
Administration	181,713.00	16,178.11	-91.1%	308,363.00	57,866.18	-81.2%	685,745.00	192,282.45	-69.9%
Total Expenses	181,713.00	16,178.11	-91.1%	308,363.00	57,866.18	-81.2%	685,745.00	192,282.45	-69.9%
Total Fund Revenues	-	-		-	291.76	#DIV/0!	538,000.00	1,176.35	-75.2%
Total Fund Expenses	181,713.00	16,178.11	-91.1%	308,363.00	57,866.18	-81.2%	685,745.00	192,282.45	-69.9%
Surplus (Deficit)	(181,713.00)	(16,178.11)	-91.1%	(308,363.00)	(57,574.42)	-81.3%	(147,745.00)	(191,106.10)	-69.9%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended June 30, 2018

Action 2020 (71)

<u>Department</u>	<u>June Budget</u>	<u>June Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	625.00	425,000.00	67900.0%	3,750.00	432,955.66	11445.5%	7,172,500.00	7,092,228.83	-93.9%
Total Revenues	625.00	425,000.00	67900.0%	3,750.00	432,955.66	11445.5%	7,172,500.00	7,092,228.83	-93.9%
Expenses									
Administration	358,238.00	151,461.43	-57.7%	2,564,238.00	1,517,851.53	-40.8%	2,964,632.00	1,533,597.44	-1.0%
Total Expenses	358,238.00	151,461.43	-57.7%	2,564,238.00	1,517,851.53	-40.8%	2,964,632.00	1,533,597.44	-1.0%
Total Fund Revenues	625.00	425,000.00		3,750.00	432,955.66	11445.5%	7,172,500.00	7,092,228.83	-93.9%
Total Fund Expenses	358,238.00	151,461.43	-57.7%	2,564,238.00	1,517,851.53	-40.8%	2,964,632.00	1,533,597.44	-1.0%
Surplus (Deficit)	(357,613.00)	273,538.57	-176.5%	(2,560,488.00)	(1,084,895.87)	-57.6%	4,207,868.00	5,558,631.39	-119.5%
Total Fund Revenues	1,955,232.00	2,449,851.00		2,649,516.00	3,248,547.80	22.6%	12,609,758.00	9,254,642.02	
Total Fund Expenses	1,407,582.00	1,046,418.67	-25.7%	4,833,591.00	3,417,529.07	-29.3%	8,511,624.00	3,251,824.84	
Surplus (Deficit)	547,650.00	1,403,432.33	156.3%	(2,184,075.00)	(168,981.27)	-92.3%	4,098,134.00	6,002,817.18	

Sycamore Park District
Fund Balances
Period ended June 30, 2018

	1/1/2018	Revenues	Expenses	6/30/2018	6/30/2018 Cash balance
10 Corporate	531,988.24	741,429.39	463,755.00	809,662.63	806,037.46
20 Recreation	287,316.52	655,339.21	549,459.76	393,195.97	408,984.47
21 Donations	8,107.93	478,971.57	425,000.00	62,079.50	62,079.50
22 Special Recreation	26,478.75	96,185.08	8,857.44	113,806.39	113,806.39
23 Insurance	24,448.14	38,458.67	-	62,906.81	62,906.81
24 Audit	13,683.30	8,038.37	14,500.00	7,221.67	7,221.67
25 Paving & Lighting	22,202.73	109.60	-	22,312.33	22,312.33
26 Park Police	4,349.07	98.51	253.57	4,194.01	4,194.01
27 IMRF	4,462.30	48,589.91	48,969.65	4,082.56	4,082.56
28 Social Security	4,951.14	52,845.27	44,791.51	13,004.90	13,004.90
30 Concessions	33,906.75	68,365.13	55,639.21	46,632.67	39,677.50
32 Developer Contributions	915.88	9,454.18	-	10,370.06	10,370.06
60 Debt Service	57,335.04	324,315.79	-	381,650.83	381,650.83
70 Capital Projects	471,064.86	291.76	57,866.18	413,490.44	413,490.44
71 Action 2020	936,558.52	432,955.66	1,517,851.53	-148,337.35	-156,929.29
Total governmental fund balance	2,427,769.17	184,796.23	1,132,863.51	1,479,701.89	931,402.39
50 Golf Course Net Assets	140,026.35 <u>-234,897.00</u> -94,870.65	229,588.92	206,062.23	163,553.04 <u>-234,897.00</u> -94,348.94	-11,802.78
51 Aquatics Net Assets	430,256.55 <u>-431,251.00</u> -994.45	63,510.78	24,522.99	469,244.34 <u>-431,251.00</u> 15,049.59	37,648.18
Total proprietary funds Net assets	570,282.90 <u>-666,148.00</u> -95,865.10	127,710.13	111,144.38	586,848.65 <u>-666,148.00</u> -79,299.35	
Proprietary funds minus net assets					
	2,331,904.07			1,400,402.54	912,284.75

Summary of depository accounts as of 7/19/2018

<u>Location</u>	<u>Balance</u>	<u>Interest</u>	<u>YTD Interest</u>
First National Bank	-	0	0
First Midwest Bank	2,007,616.97	1.79	6204.45
Resource Bank	32,535.17	0.37	552.7
IPDLAF	25,039.83	1.83	3793.08
*DCCF - Action 2020	7,085.97		
*DeKalb Co. Community Foundation	18,023.82		36.48

* As of 5/31/18 per DCCF.

To: Board of Commissioners

From: Theresa Tevsh

Subject: Monthly Report

Date: June 19, 2018

Administrative Initiatives (7/1/18-7/31/18)

Theresa Tevsh, Superintendent of Recreation

- Attended management team and Board meeting.
- July 9th met with Kathy Countryman to learn about the cooperative agreements between the school and park district. She has connected me with each school PTO member to begin future collaboration on programs.
- Attended July 16 KSRA board meeting. Executive Director, Julie Eggleston announced her resignation to the board in June. She has accepted a teaching position with Western Illinois University. The job has been posted and we have narrowed applications down to 5 candidates. Interviews will take place on July 25, 26. Also leaving KSRA is full-time programmer, Stacy Veldhuizen. Her last day is July 31st.
- Attended the Midwest Museum of Natural History board meeting July 10th and met the new, part-time Director, Jessica Landau. There will be a meet and greet planned for her sometime in August. A fundraising event is planned for Saturday, August 18 at Chapel in the Pines- Trivia Night. Fee is \$10/person or a table of 8 for \$80. I am considering taking on a board position.
- Recreation Staff collaborated on a short survey to help us with programming. This will be listed in the Fall brochure as well as available online. The survey will help gain input for future programming of the district for 2019.

- Intern, Hillary Alton, will take the lead at the July 22 Open House event at the Community Center from 1-4pm. She will promote the kick off the 1000-mile walking challenge, and the Open House promotions of the 24/7 Track Membership sold at the Pass rate.
- Art teacher, Laura Hulseberg, has conducted 2 sessions of Art camp this summer and has a display in the lobby of the Community Center promoting “July is Parks and Recreation Month”. Both her sessions were FULL!
- Completed new programs for Fall brochure: Lake Geneva Boat tour, Shoot-Out, Grand Parents day at Splash Pad, Tea party for Two, revised Open Gym schedule, Pickleball & Pole walking Demos.

Lisa Metcalf, Recreation Supervisor

- Continued to proof and edit the fall brochure to get it ready to send to the printer.
- The summer week long camps have been going great!
Chicago Bulls Basketball Camp = 10 kids
British Soccer Camp = 10 kids
Studio Art Camp II = 13 kids
- The second Middle School Pool party was a success with 112 kids attending. Our net was \$156.

Sarah Rex, Recreation and Marketing Supervisor

- Helped Superintendent of Parks lead Movies in the Park on July 6th.
Jumanji: Welcome to the Jungle with roughly 200 in attendance.
- Submitted fall 2018 brochure to the printer. It will be in mailboxes the week of August 6 and fall registration begins August 13.

- Worked with DeKalb County Community Foundation to identify a Park District event where they can hold their “Celebration Grant” voting.

Melissa J Dobberstein, Food and Beverage Manager, Recreation Specialist

- Ran the concession portion of the Storm Dayz Tournament.
- Arranged for a dog trainer to do dog classes at community center.
- Planned first dance event, a Hoe Down complete with a line dance teacher and an old-fashioned BBQ dinner.
- Attended the ribbon cutting of the Splash Fountain.
- Booked more splash fountain birthday parties.
- Booked splash fountain private rentals.
- Booked room rentals.
- Had our first sports themed birthday party.
- Did lunch and dinner for Sycamore Rotary.
- Worked food for concerts.
- Ran concession part of Movie in the Park.
- Worked on Smores donations for Gym Jam event.

Administrative Initiatives (8/1/18-8/30/18)

Theresa Tevsh, Superintendent of Recreation

- Good Tymes Committee will present a dedication plaque at the “rescheduled” August 2nd Concert. Any Board members that will be in attendance and would like to make a few comments, please let me know.
- Will be working with new Graduate Assistant, Viktoria Orosz who will be coming onboard with us late August. Current GA, Hillary Alton will also start back in and graduate in December 2018.
- Will work with staff on the 2nd, Middle School Teen Gym Jam on August 10th. We will be trying to assemble the longest Smore that evening as part of National S’mores Day.
- Researching other district “administrative fess” for processing refunds, class changes, prorating, etc.
- Working with 3 AAU basketball teams and in the process of coordinating a 3-day basketball tournament for September. Hoping to create a new Affiliate Sport team with the park district.
- Contacted by Evanston Pickleball Ambassador to coordinate a friendly round robin Pickleball tournament in August. We’ll see if our Sycamore participants are up for the Challenge! I need minimum of 4 teams from Sycamore to match with 4 teams from Evanston.

Sarah Rex, Recreation Supervisor/Marketing

- Will submit request of Northwestern Medicine’s annual Community Benefit Grant contribution for \$5,500.
- Will begin process of collecting bids for the 2019 and 2020 brochure series.

Melissa J Dobberstein, Food and Beverage Manager, Recreation Specialist

- Will assist with getting vehicles for the October Touch A Truck event.
- Will clear out Clubhouse old office area.

- Will work the Chamber Golf Outing August 2.
- Will work the last, Concert in the Park on August 2.
- Will assist with the Movie in the Park August 3.
- Will assist with the Middle School Gym Jam event August 10.
- Will prepare for the Fireworks & Fun event on September 9

Lisa Metcalf, Recreation Supervisor

- Will prepare Community Pool for closing.
- Will prepare for Fall programs and leagues to start.
- Will complete inventory of recreation supplies at Clubhouse
- Will secure vehicles for Touch A Truck event.

To: Board of Commissioners
From: Kirk T. Lundbeck
Subject: Monthly Report
Date: July 24, 2018

Administrative Initiatives (7/1/18 – 7/31/18)

- Attended weekly Management Team meetings as scheduled.
- Attended All Staff Meeting as scheduled.
- Attended Sycamore Chamber of Commerce Ambassador Club meeting.
- Developed July Golf Insight newsletter and update reader board outside of the pro shop.
- Hosted several large golf outings including Ski's All-American Pub, July 7th, 112 participants, The Genoa Area Chamber, July 13th, 59 participants, The Alvin Wildenradt Junior Championship, July 17th and July 18th, 33 players participated.
- Continued to monitor tee sheet usage with Golfnow representatives and continued marketing techniques for 2018 golf season.
- Continued Golf Fitness Certification process to teach Golf Fitness classes at Pathway Fitness. Continued to take online classes, reading educational material and take final exam.
- Continued to offer monthly pro shop merchandise specials to increase pro shop sales.
- Offered 10-minute tune-up lessons on 2 dates at Sycamore Family Sports Center.
- Worked with Theresa on the development of a winter golf trip offering through the park district.

- Continued to cross-marketing promotions with Golfnow Plus representatives on Facebook, Instagram and other social media sites.
- Worked with Theresa to help develop an indoor golf training area in the Community Center gym space on Sunday afternoons.

Administrative Initiatives (8/1/18 – 8/31/18)

- Attend weekly Management Team meetings as scheduled.
- Attend All Staff Meeting as scheduled.
- Attend Sycamore Chamber of Commerce Ambassador Club meeting.
- Develop August Golf Insight newsletter and update reader board outside of the pro shop.
- Finalize Scoreboard Header Sponsor agreement with First Midwest Bank.
- Begin to sell additional advertising space on scoreboard if First Midwest Bank does not buy the entire scoreboard advertising space.
- Host several large golf outings including Sycamore Chamber, August 2nd, 120 - 132 players anticipated, The FOP Scramble August 3rd, 80 to 100 players expected, The Opportunity House Chip into Charity, August 10th, 100+ players anticipated, PJ's Courthouse, August 11th, 100+ players expected and the Sycamore Club championship, August 18th, 19th, 25th and 26th, 75+ players expected.
- Continue to monitor tee sheet usage with Golfnow representatives and continue marketing techniques for 2018 golf season.
- Continue Golf Fitness Certification process to teach Golf Fitness classes at Pathway Fitness. Take online classes, reading educational material and take final exam.

- Continue to offer monthly pro shop merchandise specials to increase pro shop sales.
- Cancel remaining Titleist golf ball pre-booked orders.
- Begin to develop fall part-time staffing schedule.
- Begin negotiations with Harris Golf Cars on the trade in of our last remaining EZGO golf carts for Yamaha carts. Also consider the trade of our ranger EZGO workhorse and EZGO Shuttlecart.
- Continue to cross-marketing promotions with Golfnow Plus representatives on Facebook, Instagram and other social media sites.
- Work with Benchmark, our scorecard provider to create new advertising techniques for scorecard marketing space for 2019.

To: Board of Commissioners

From: Jeff Donahoe

Subject: Monthly Report

Date: July 24, 2018

Administrative Initiatives (7/1/18-7/31/18)

Golf

- The storm on June 26th caused several issues for the golf course from which we are still recovering. The microburst wind event thankfully only affected the west side of the golf course and some of the park surrounding the course. We lost 10 complete trees and lots of limbs, sticks, and leafy debris in a couple of minutes covering the course. Kirk's pro shop staff helped pickup debris off the fairways while our staff including golf and parks maintenance workers worked all day the 27th to pick up debris and chip all the branches on the ground. We also received a visit that morning from PDRMA to evaluate the damage. They gave permission to hire a professional tree service to remove the large downed trees or parts of trees and all the broken limbs left hanging in the trees. Bowman/Maness Tree Service spent five days total cutting and removing the trees and limbs from the course and park areas south of the course. We also spent time blowing areas of debris off the course to get it playable and had to close for just two days on the front nine.

The other consequence of the storm was the rain and the flooded river. We received almost 3 inches from that storm and over six inches during an eight-day period. The water started to recede after a few days but the mid-90s temperatures and mud left behind caused several areas of the back nine turf to die despite our work to pump isolated water areas down.

We were very happy though that the back nine was open for walking after just being closed three days after the river crested. Thanks to all staff for an amazing effort!

- All the back nine fairway areas that died have been seeded and the rough areas will be seeded this week and next week.
- The turf on the front quarter of 17 tee was damaged from the large oak that fell on the tee, so we have seeded and blanketed that area. We are already seeing grass germinating on the tee.
- Bridge update: As of now, ERA engineer drawings are in the hands of the Ill. Dept. of Natural Resources and the endangered mussel survey has been completed on a positive note for our project. We now still await the IDNR permit to begin construction.
- The course is now lush and growing well. The recent wet, humid, and hot conditions have caused more turf disease on the fairways than usual which we are spraying between rain events and mowing.
- Staff continues our mowing and trimming schedules along with recovery from the storm. Staff is also trimming low tree branches, fixing irrigation heads and clogs, treating turf for grub control, cleaning flower beds, and consistently weed eating all areas.
- We are working with Kirk thru the heavy rain issues with cart and play delays and the now consistent golf outing schedule.
- I am in the process of obtaining quotes for fixing up the irrigation pump house as part of the irrigation system replacement project.
- We have also planted two trees on the course, behind 2 green, and between 11 and 18 fairways recently.

Sports

- Youth baseball and youth softball completed their spring seasons recently. We still have adult softball leagues playing this month and early August.
- AYSO spring soccer has also completed play. The fall season will begin practices at the beginning of August with the first games August 18th. They have had a high number of sign ups so far. Adult soccer on Sundays continues thru the fall.
- I have been working with the Sycamore Youth Baseball as they are going to host a first-ever fall league starting practices in mid-August. They have had a good number of sign-ups, so they will host a U10, U12, and U14 league. Games will take place in September and October.
- Storm Dayz went very well despite having to cancel the whole Friday of competition due to heavy rains. The organizers condensed the tournament into two days while still allowing all 72 teams to play at least three to four games over the weekend. Thanks to our staff and Melissa's concession staff for their time and work to make another successful tournament happen.
- Staff continues the daily prep of ballfields, soccer fields, painting lines, mowing and trimming, adding ag-lime to the infields, rolling all fields, spraying weeds, and repairing fields and removing water after rain events.
- Staff has begun measuring and lining the soccer fields for fall as more fields are used during fall than in spring.
- I have been working with Lisa on field rentals and directly with the league directors as weather affects field use and rescheduled games.
- The pool continues to run well with the new pump motor in place. We daily check the pool for proper water chemistry and filtration. The pool staff also routinely checks chemical readings. We passed our surprise inspection from the State of Illinois Dept. of Public Health a couple weeks ago with only

minor items to address that have been taken care of. The main one of which was a dripping pipe from the pool water heater.

- The splash pad continues to be popular and is running well. We check and clean filters and test the water chemistry daily.

Parks

- I attended staff, board, and community center construction follow-up meetings.
- I worked with our construction managers and contractors on completing punch-list items at the new building along with other staff on any issues with HVAC or electrical.
- Working with buildings staff on proper upkeep of HVAC roof systems. There are 40 filters between the two units to keep changed as needed. The dusty fields surrounding the area and cottonwood seed season have kept staff busy keeping the system clean.
- The seeding has taken well at the dog park and sled hill areas. The turf has been mowed around the building and on the sled hill. The dog park has been sprayed by Encap and will be mowed this week to eliminate weeds. Please attend our pre-Board meeting get together at the Legacy Campus at 5:15 to look at the site and see the progress.
- Staff is busy mowing and keeping up with the fast growing and often wet grass at the parks. The clumping grass issue at the parks has slowed as the turf growth has stabilized and we made a minor height adjustment to the mower. Staff has also set up the stage for weekly concerts, the movie screen for monthly movies, has been cleaning shelters daily for rentals, cleaning out and spraying all the landscape beds at the parks, cutting down dead trees and

limbs, has planted a memorial tree and shrub, and has been keeping up with emptying all the garbage at all parks.

- On a separate wind event in early July, a large tree on the walk path at Merry Oaks Drive fell and crushed the guard rail fencing where the path crosses a creek. Insurance will be paying for the repair which will take place soon minus the deductible.
- The Midwest Museum roof leak has been fixed and some gutter improvements made. I had Dekalb Mechanical out to inspect and clean the roof HVAC units this week and to test the coolant levels. The sprinkler system was also checked. I plan to meet the new Director this week and to provide contact numbers for any building issues they might have.
- I am working with the City of Sycamore as their work to change the drainage under Airport Road to better flow under the new path and away from the ballfields is in progress.
- I attended a Com Ed seminar in Dekalb which helps public sector businesses take advantage of the now Com Ed run rebate programs for lighting and electric. I now have a contact with Com Ed that will help analyze our older components and suggest ways future projects can save money and provide State rebates for fixtures and lights.
- I have been working with Marine Biochemists as they treat our neighborhood ponds for algae and plant growth as needed which has been regularly this year with all the rain and heat.
- I am coordinating with an auction company to sell our approved list of disposable items later this fall.
- Completed testing of all our water wells and sent samples in to State testing. Results have been returned and all wells comply.

Administrative Initiatives (8/1/18-8/30/18)

- Attend staff, board, and study session meetings.
- Continue to work with Ringland-Johnson on building punch-list items as we close out construction of the Community Center.
- Attend meetings as new path system planning and current building take place.
- Continue to work with EC Design irrigation as we finalize details with our Engineers for the fall bid for the project.
- Continue to work with engineers on the 18-bridge repair project and during construction which will hopefully be taking place soon.
- Staff will be focusing on mowing and keeping all turf, grounds, and landscape areas looking nice. Seeding of damaged areas from the flood will continue as needed. We have one more movie in the park to provide on August 3rd and a rescheduled concert on August 2nd.
- The pool will remain opened thru August 14th which will be the last day of the year as schools starts here the 15th and the guards go back to school. The splash pad will remain opened until the end of September and possibly the first week of October if weather allows.
- I will be meeting with fall sport groups as their seasons get started with field needs and schedules for our field prep.
- Work with staff on required safety trainings and topics of interest along with searching for PDRMA based trainings for department heads.

- Coordinate maintenance practices with Cooling Landscape and Encap as the grounds surrounding the Legacy Campus matures and receives fall treatments.
- Begin equipment price gathering and project planning for 2019 capital budget.

To: Board of Commissioners
From: Daniel Gibble, Executive Director
Subject: Monthly Report
Date: July 24, 2018

Administrative Initiatives (7/1/18 – 7/31/18)

- Attended Meetings/Serve On:
 - Rotary
 - Chamber
 - DSATS
 - CUSD#427 Financial Advisory Committee
 - Owner/Architect/Contractor Meetings

- Continued work on Old Mill to Forest Preserve trail issues.

- Spoke to NWIAPR.

- Continued working on PDRMA/Emergency Bridge matters.

- Attended/Held Meetings with IDOT re:
 - Pre-Construction with Contractor/Engineers on Middle School to Brickville Trail Project.
 - Land Acquisition for Segment 1 of Forest Preserve to Old Mill Park Trail Project.
 - Initial, Required Meeting on Grant Received for Segment 1 of Forest Preserve to Old Mill Trail.

- Wrote and Published Ad Seeking Engineering Services for Phase II and III (CE) for Segment 1 of Forest Preserve to Old Mill Park Trail

- Wrote RFQ for Engineering Services for Phase II and III (CE) for Segment 1 of Forest Preserve to Old Mill Park Trail

- Planned, Organized and Carried out Rotary Golf Outing/Luncheon/Installation Dinner.

- Attended Event Planning Meeting of the Live Healthy DeKalb County Organization.
- Hired Engineering firm for Phase I ESA on Mt. Hunger Road property swap.
- Hired Appraiser for Appraisals on Mt. Hunger Road property.
- Worked with Counsel to finalize easement and land swap matters for signature by Board President.
- Met with concerned citizen at Old Mill Park regarding trail connections.
- Attended Legacy Campus Tour.
- Met with Dean Johnson of Soil and Water Conservation, Orin VandeBerg property owner, and Mark Bushnell from City of Sycamore regarding various drainage problems on Legacy Campus. Some are “exaggerated” by wettest May on record, and second/third wettest June on record.
- Provided information to Board on Succession Planning.
- Worked with Brian Gregory and Derke Price to finalize agreement with Shodeen Developers and Reston Ponds Park Sites.
- Worked with Sycamore Creek HOA to select a pavilion to install Fall 2018 or Spring 2019 in Dr. John Ovitz Park.
- Began work on OSLAD Grant Application.
- Held meetings with City and Engineers regarding timeline for Soccer Complex project.
- Continued work on land acquisition for Segment 1 of the Old Mill Park to Sycamore Forest Preserve Great Western Trail extension project.
- Resolve Dahl/SPD land discrepancies.

- Began preparations for walking 1,000 miles to Sycamore, Florida.

Administrative Initiatives (8/1/18 – 8/31/18)

- Close out punch list at Legacy Campus/CC.
- Begin Emergency Bridge Work at Golf Course/Sycamore Park.
- Attend Meetings/Serve On:
 - Rotary
 - Chamber
 - DSATS
 - CUSD#427 Financial Advisory Committee
 - Owner/Architect/Contractor Meetings
- Troubleshoot VORTEX City of Sycamore issues.
- Continue work on Old Mill to Forest Preserve trail issues.
- Coordinate Emergency Bridge Work and PDRMA/Engineer processes.
- Continue scenario-building for future Bond Issue(s).
- Attend construction meetings for Main Street to Brickville trail project.
- Begin planning for bid of pavilion at Dr. John Ovitz Park.
- Review legalities of using the paving fund for a portion of the cost of Emergency Bridge repairs, or future bridge replacements/renovations.
- Finish landscaping projects at Legacy Campus.
- Continue shuttle diplomacy with PDRMA and RJC.
- Update 20 year cash flows for Operating Fund based upon bond issue scenarios.

- Meet with Engineers and Terri Gible regarding OSLAD Grant preparation.
- Provide written material for the DSATS Active Transportation Study.
- Meet with Mayor Lang regarding Sycamore Sports Complex Entry Drive being converted to a tree memorial for Four Branches of Military.



Friday, September 14, 2018 we will be celebrating the 19th Annual **FIRST NATIONAL CHALLENGE**, which coincides with the DeKalb vs. Sycamore High School football game at the Northern Illinois University Stadium. The **Challenge** was created to increase attendance at athletic events, raise funds, and enhance awareness of our sports boosters. Local businesses, organizations, and individuals are "**Challenged**" to help raise funds that will help support athletic programs grades 6 through 12 with net proceeds distributed equally to both booster programs.

In an effort to build a strong foundation for our future student athletes, we are asking you to be one of our Challenge Sponsors. As a **Challenge** sponsor and community leader, your contribution will give our student athletes the tools they need to succeed by helping with student scholarships and purchasing uniforms and equipment.

To receive sponsor benefits, a minimum \$500 donation is required. To ensure your proper recognition, please fill out the enclosed response form with your contribution by **Friday, July 20th**. If unable to return the form by this date, please call Gary Evans at 815-754-5131 or email garyevans@fnni.com to confirm your sponsorship for this year.

To learn more about the First National Challenge community event and fundraiser, please visit fnni.com/Challenge.

Go Barbs!

Go Spartans!

Sincerely,

Gary Evans
Challenge Co-Chair

Sue Schafer
Challenge Co-Chair

Chauncey Carrick
Sycamore A.D.

Peter Goff
DeKalb A.D.



FIRST NATIONAL CHALLENGE SPONSORSHIP BENEFITS

(includes both football and basketball sponsorship)

September 14, 2018 DeKalb vs. Sycamore Football Game at NIU Huskie Stadium

\$500 donation

- Corporate Sponsor will be individually recognized at the NIU Huskie Stadium on the field prior to the varsity game
- Corporate Sponsor name will be scrolled on the message board throughout the evening
- Corporate Sponsor name is listed with media publication
- Corporate Sponsor will be listed on the banners displayed at the tailgate area and on a banner at the entrance to the game
- Banners from the game will be displayed at each of the high school football fields and gymnasiums for the remainder of the school year. *(At each schools' discretion)*
- Corporate Sponsor name will be listed in game program distributed the night of the game

\$1,000 donation

- All of the above, plus
- 1 parking pass
- 2 tailgate/game tickets
- Entrance into the Yordon Center viewing deck

January 25, 2019 DeKalb vs. Sycamore Basketball Game at NIU Convocation Center

\$500 donation from fall also gets you

- Corporate Sponsor will be individually recognized at the NIU Convocation Center on the court
- Corporate Sponsor name will be scrolled on the message scoreboard throughout the evening
- Corporate Sponsor name is listed in media publications
- Corporate Sponsor name will be listed in game program distributed night of the game. Over 4,000 attended the 2018 basketball Challenge game

\$1,000 donation from fall also gets you

- All of the above, plus
- 1 parking pass
- 2 game tickets
- 2 courtside seats at the Convocation Center



_____ | **"ACCEPT THE CHALLENGE"** to be a Challenge Sponsor
 (Minimum donation of \$500)

_____ \$5,000 _____ \$2,500 _____ \$1,000 _____ \$500

_____ Other _____ GIK _____ Wish my donation to be anonymous

Challenge Sponsor Name as you would like listed on all advertising

Please Print

CONTACT INFORMATION

Contact Name: _____

Address: _____

City: _____ State: _____

Phone: _____

Email address: _____

Make checks payable to: DeKalb Barb Boosters or Sycamore Sports Boosters
 Send check to: First National Bank, c/o Gary Evans, 121 W. Lincoln Hwy, DeKalb, IL
 60115



March 14, 2018

Dan Gibble
920 East State Street
Sycamore, IL 60178

Dear Dan,

On behalf of the Officers and Directors, the community, and visiting researchers, I would like to thank you for your recent gift to the DeKalb County History Center.

Our goal is to inspire curiosity in DeKalb County Illinois History. All items that pertain to DeKalb County, Illinois whether it be a letter or a farm tool, represent the people, the place, the how and the why that makes us who we are. Donations like yours enable a visitor to touch the past and see the direction that we took on our journey to the future makes history come alive.

Our website allows people to search our collections on-line. Simply go to sycamorehistory.org/collections. We update the site regularly, so please visit us often. We are still using the old Sycamore History Museum to share the on-line collection.

Your donation is greatly appreciated and is being recorded and credited to you as the donor.

Accession# 2018.012

Donation:

Collection of Photographs from Sycamore, Illinois Park District

Thank you,

Michelle

Michelle Donahoe
Executive Director

Inspiring curiosity in our county's history

1730 N. Main Street
P.O. Box 502
Sycamore, IL 60178
Dekalbcountyhistory.org

*Thank you
for trusting us
with your photos.
We will send you
a more detailed
inventory after
everything is
processed.*

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 24, 2018

STAFF RECOMMENDATION

AGENDA ITEM: ADOPTION OF ORDINANCE 06-2018: Recommend Approval

BACKGROUND INFORMATION: In 2012, the Board of Commissioners approved Resolution 02-2012 which established the Sycamore Park District as the sole provider of food, beverage and miscellaneous items at all parks and facilities. The resolution also attempted to provide guidance as to when and how exceptions would be handled. Due to questions and concerns raised, further research was done and an ordinance is being brought before the Board in an effort to clarify those.

In researching this matter, the following individuals were contacted and followed up:

Scott deOliveira, Supt of Marketing & Golf Operations, DeKalb Park Dist
 Duncan Geddes, Director of Golf, Rockford Park Dist
 Jackie Pierce, Risk Management Consultant, PDRMA
 Dawn Nance, Environmental Health Practitioner, DeKalb Co Health Dept
 Curt Lang, City of Sycamore Mayor and Liquor Commissioner
 Rita Fletcher, Executive Director, Rockford Park District
 Tony LaFrenere, Executive Director, Schaumburg Park District

There are two important reasons that support that passage of this ordinance. First, is protecting the revenues that the District gets from these types of sales. These dollars are used to help support those activities that we continue to offer to our patrons even when they experience losses. Second, it protects our patrons, the District and the community. Especially concerning the liability of distributing alcohol. The District's staff that serves alcohol goes through Basset training in order to serve responsibly and stay within the law. Also, all concessions staff obtain their food handlers certification after being trained on food safety practices.

Jackie Pierce, PDRMA, indicated that due to the strict regulations on alcohol sales and food safety, they agreed with the points in this ordinance. Dawn Lang, Health Dept., indicated that regardless of whether someone is selling or giving away a

food item that they would have to follow regulations. A permit would have to be obtained and an inspection would be done to ensure regulations are being followed. Some districts indicated that no one is allowed to sell/distribute alcohol and the rules varied on food depending on what the district had available. Other districts have indicated a distinction between a “public” and a “private” event. A “public” event is one in which anyone is invited, examples being concerts in the park or a golf outing event which the public is invited to register. These events might be sponsored but since it is an open to the public event all food and beverage is sold and distributed by the park district staff only or an approved “private” event is designated as one that is closed to the general public and is only for those in the organization or family hosting the event. Then an approved, licensed caterer can be used, or the food and beverage can be cooked, prepared and distributed to the attendees by the renters of the park district facility, if the proper permits and insurance obtained. Another park district, Bartlett Park District, looks at matters as follows: All non-park district functions who wish to serve food and beverage of any kind must get board approval. Each event is evaluated separately. Curt Lang clarified what permitting is required to allow for sales and/or distribution of alcohol. We could choose to make NO EXCEPTIONS, but I think we and the Board understand that some personal consumption situations can better self-regulate or be policed.

The ordinance is designed primarily to regulate the sale and/or distribution of 1) alcohol and 2) food and non-alcoholic beverages. It also attempts to identify any exceptions to the rule. We are attempting to consider certain exceptions as long as it is still following regulations put in place through our liquor license and the health department.

Regarding alcohol, the only exceptions granted are 1) at the 4 pavilions in the main park and 4 diamonds south of the pool if they have been reserved for a private function (not including golf tournaments), 2) with the issuance of an alcohol permit by the district, 3) and by providing a certificate of insurance naming the District as additionally insured. This allows for individuals to rent facilities and enables them to have alcohol at their function with the appropriate documentation. It also covers potential liability with the insurance requirement. It also allows golf tournaments to reserve a shelter for **after** their outing and have alcohol as long as following District guidelines.

While food and non-alcoholic beverages have slightly more leniency as the ordinance does not restrict personal consumption, there are still very specific rules by the health department that must be followed regarding distribution of food to

the public. To ensure that these are being followed the ordinance limits those that can distribute such to licensed caterers that are already aware of the regulations and have a health department permit.

FISCAL IMPACT: No specific financial impact is identifiable, as this simply seeks to clarify our current practice.

STAFF RECOMMENDATION: Recommend approval.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance and Kirk Lundbeck, Superintendent of Golf Operations.

EXECUTIVE DIRECTOR REVIEW/APPROVAL:
BOARD ACTION:

A handwritten signature in black ink, appearing to be 'D. B.', is written over the 'EXECUTIVE DIRECTOR REVIEW/APPROVAL:' line.

ORDINANCE 06-2018**AN ORDINANCE ESTABLISHING THE SYCAMORE PARK DISTRICT AS THE SOLE PROVIDER OF FOOD, BEVERAGE AND MISCELLANEOUS ITEMS AT ALL PARKS AND FACILITIES.**

WHEREAS, Sycamore Park District is an Illinois unit of local government operating under the laws of the State of Illinois; and

WHEREAS, the Board of Commissioners of the Sycamore Park District seeks to establish procedures by which the Park District can provide a standard for the provision of beverages, food, and other product sales in its parks and facilities; and

WHEREAS the Board of Commissioners understands the value of managing the sale of food/beverage/miscellaneous items on park district property for its legal, fiscal, permitting, and risk management responsibilities; and

WHEREAS the Sycamore Park District does not desire for this Ordinance to preclude personal consumption of food and non-alcoholic beverages for personal consumption in its parks;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF SYCAMORE PARK DISTRICT, DEKALB COUNTY, ILLINOIS AS FOLLOWS:

- A. THAT THE SYCAMORE PARK DISTRICT WILL BE THE SOLE PROVIDER OF ALL FOOD, BEVERAGE AND MISCELLANEOUS ITEMS AT ALL OF THE PARKS AND FACILITY/BUILDING LOCATIONS IT OWNS/OPERATES. NO OTHER ORGANIZATIONS OR GROUPS OF ANY KIND MAY CONDUCT SALES, PROVIDE OR DISTRIBUTE THE SAME IN SYCAMORE PARK DISTRICT PARKS OR FACILITIES.
- B. THAT THE EXECUTIVE DIRECTOR IS AUTHORIZED TO CREATE A "PERMIT SYSTEM" FOR ITEMS GRANTING OCCASIONAL EXCEPTIONS TO THE "SOLE PROVIDER" PROCEDURE (OUTLINED IN "A", ABOVE) TO INCLUDE A FEE STRUCTURE FOR PERMITTING SUCH SALES.
- C. THAT THE "PERMIT SYSTEM" REFERENCED IN "B", ABOVE, BE MANAGED BY THE EXECUTIVE DIRECTOR, OR THEIR DESIGNEE.
- D. THAT SYCAMORE PARK DISTRICT WILL ONLY ALLOW ALCOHOLIC BEVERAGES TO BE DISTRIBUTED BY THOSE OTHER THAN THE PARK DISTRICT UNDER THE FOLLOWING CONDITIONS:
 - a. AT THE FOUR PAVILIONS IN THE MAIN PARK AND FOUR DIAMONDS SOUTH OF THE POOL IF THEY HAVE BEEN RESERVED FOR A PRIVATE FUNCTION. IF ALCOHOL IS BEING PROVIDED BY A LICENSED CATERER, IT MUST BE PREPARED/SERVED BY PERSONNEL OF THAT CATERER.
 - b. WITH THE ISSUANCE OF THE PROPER PERMIT BY THE SYCAMORE PARK DISTRICT, AND
 - c. BY PROVIDING A CERTIFICATE OF INSURANCE NAMING THE DISTRICT AS ADDITIONALLY INSURED with COVERAGE LIMITS AS SET BY THE DISTRICT.
 - d. IN CONJUNCTION WITH A GOLF TOURNAMENT UNDER CONTRACT WITH THE SYCAMORE PARK DISTRICT

- i. BEFORE AND DURING CAN ONLY BE SERVED BY TRAINED SYCAMORE PARK DISTRICT STAFF
- ii. AFTERWARDS, WHEN THE TOURNAMENT HAS RESERVED ONE OF THE FOUR PAVILIONS AT THE PARK DISTRICT, AND ONLY AFTER THE TOURNAMENT IS FULLY COMPLETE. PERMIT AND INSURANCE REQUIREMENTS MUST BE MET. IF BEING PROVIDED BY A LICENSED CATERER, THE CATERER’S STAFF MUST BE THE ONES HANDLING AND DISTRIBUTING THE PRODUCT.
- e. ADDITIONAL RULES RELATED TO ALCOHOL AS DETERMINED BY SYCAMORE PARK DISTRICT PERMITTING PROCESS and CITY LIQUOR ORDINANCES.
- E. THAT FOOD AND NON-ALCOHOLIC BEVERAGES MAY BE DISTRIBUTED (not sold) WITH PERMISSION FROM THE SYCAMORE PARK DISTRICT UNDER THE FOLLOWING CONDITIONS:
 - a. IF AN OUTSIDE CATERER IS BEING USED BEFORE OR AFTER A GOLF OUTING, THEY MUST BE LICENSED AND PROVIDE PROPER DOCUMENTATION INCLUDING HEALTH DEPARTMENT PERMIT AND CERTIFICATE OF INSURANCE.
 - b. IF THE CATERER FOLLOWS ALL RULES, PERMITTING, and DEADLINES AS ESTABLISHED BY THE SYCAMORE PARK DISTRICT.
 - c. IN CONJUNCTION WITH THE RENTAL OF ONE OF THE FACILITIES THE DISTRICT RENTS OUT FOR A PRIVATE FUNCTION. THE RENTER IS RESPONSIBLE FOR ENSURING THAT FOOD AND NON-ALCOHOLIC BEVERAGES ARE DISTRIBUTED AND HANDLED PROPERLY. IF USING A LICENSED CATERER, THE DISTRICT STRONGLY RECOMMENDS VERIFICATION OF APPROPRIATE LICENSE AND PERMIT.
- F. THAT, DURING GOLF TOURNAMENTS CONTRACTED WITH SYCAMORE PARK DISTRICT, THE ORGANIZATION IN CONTRACT WITH THE SYCAMORE PARK DISTRICT MAY PROVIDE NON-ALCOHOLIC BEVERAGES TO ITS PLAYERS THAT ARE FACTORY SEALED OR PRE-PACKAGED and HAVE A CURRENT FRESHNESS DATE THAT HAS NOT EXPIRED.
- G. THAT, AT A MINIMAL NUMBER OF SYCAMORE PARK DISTRICT EVENTS ORIENTED MORE TO ADULTS, AS AUTHORIZED BY THE BOARD OF COMMISSIONERS, PERSONAL CONSUMPTION of ALCOHOL WILL BE PERMITTED.

Passed this ____ day of _____, 2018

AYES: _____ NAYS: _____ ABSENT: _____

Board President Signature

ATTEST: _____ DATE: _____
Secretary

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 24, 2018

STAFF RECOMMENDATION

AGENDA ITEM: SYCAMORE PARK DISTRICT BOARD OF COMMISSIONERS EXECUTIVE SESSION MINUTES BI-ANNUAL REVIEW

BACKGROUND INFORMATION: The Board is required to review Executive Session Meeting Minutes at least twice each year. The purpose of the review is to determine if a need for confidentiality continues to exist with respect to all or part of the meeting minutes. Minutes of “Closed Meetings” should only be released to the public after the Board has determined with certainty, that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential, and should only be released by the Secretary—not a Board member.

It would be best to keep minutes confidential when their release might cause hardship to the park district, individuals, or employees. I would add that there is also a need to protect the district in matters of on-going concern related to any one, or multiple reasons permitted by the law to hold executive sessions in the first place. Should minutes refer to matters that may still require confidentiality to protect the district or the individual on these legally allowed purposes for holding executive sessions, than those minutes should remain confidential.

The board receives a binder prior to each bi-annual review which contains the executive session minutes. The Recording Secretary has worked on that binder, and it has been provided to each Commissioner for review and consideration this month. The Executive Director would normally make recommendations as to which dates’ Executive Session Minutes should be released, and the Board may suggest additional items for the Board’s consideration. **AT NO TIME SHOULD THE BOARD COPY OR REMOVE ANY ITEM FROM THE BINDER OR MAKE IT AVAILABLE TO THE PUBLIC IN ANY WAY.**

Should discussion be needed about the Minutes, then the Board should convene an Executive Session to discuss those matters. Otherwise, the Board may take the action based upon the Recommendation of the Executive Director to release those minutes that the Executive Director indicates in the Recommendation. **All this information is strictly confidential information, and the Board has a fiduciary duty to treat the material that way.** Specific discussion of material contained in Executive Session Minutes should

only take place in Executive Session. Board action to release closed session minutes must be in open session.

The Board should consistently return the complete binder to the Secretary with no changes/removals/marks/copies at the first Regular Meeting immediately after the Board member receives the binder.

With all these matters for your consideration, the Executive Director began, several years ago, to “phase” the release of Executive Session Minutes, by year, since this had not been previously done. As of our last bi-annual review, we have completed through 2017. Now, I have reviewed the minutes from 2018, so far, and at this time I recommend keeping all of those items confidential.

Next year, I will start back through older years, and continue to make “release” recommendations, when I believe they are called for.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: I have reviewed the Executive Session minutes found in the district’s records. At this time, I recommend **there be no Executive Session Minutes released, but that the Board authorize staff to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved more than 18 months ago.**

PREPARED BY: Daniel Gibble, Executive Director



BOARD ACTION:

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 24, 2018

STAFF RECOMMENDATION

AGENDA ITEM: MOU for CLUB 55 at SPD FACILITIES: Recommend Approval

BACKGROUND INFORMATION: The Park District values the relationship with Family Services Agency and its past services for adult seniors in the Sycamore area which was conducted at the Sycamore Park District Clubhouse since 2010.

It is the mission of the Park District to provide superior programs, facilities and parks that meet the needs of the community. Through our relationship with Family Services Agency, we continually strive to cultivate and grow quality recreation experiences and have identified Family Services Agency's ability to offer specialized programs for adult seniors. The opening of the new Community Center provides this enhanced opportunity.

To identify current practices and procedures for accommodating Family Services Agency's facility use request for Club 55 programs, conversations were held with SPD staff and Club 55 moved to the new Community Center on May 3, 2018, to observe the participants in their new location.

Discussions were held between the Superintendent of Recreation Theresa Tevsh and Erin Tamms, Community Programs Director for Family Services Agency, to establish standard understanding and procedure in submitting, approving, and accommodating facility space for Club 55 at SPD facilities:


- Communication
- Shared Programs
- On-site Supply/Equipment Storage

The Memorandum of Understanding (MOU) for Club 55 at SPD Facilities has been developed, reviewed and written acceptance by Erin Tamms.

FISCAL IMPACT: None

STAFF RECOMMENDATION: I recommend the Board approve the attached MOU with Family Services Agency for accommodating Club 55 at Sycamore Park District facilities.

PREPARED BY: Theresa Tevsh, Superintendent of Recreation

EXECUTIVE DIRECTOR REVIEW/APPROVAL: 

BOARD ACTION:

This Memorandum of Understanding (MOU) is made on this July 9, 2018, by and between the **Family Service Agency-Club 55**, 14 Health Services Drive, DeKalb, IL 60115, herein referred to as Club 55, and **the Sycamore Park District**, 480 S. Airport Road, Sycamore, IL 60178, herein referred to as SPD, for the purpose of achieving the various aims, goals, and objectives relating to accommodating of Club 55 Senior programs to be held at SPD Community Center.

SPD values the relationship and service agreement with Family Service Agency in providing senior services for Sycamore residents and the surrounding area.

It is the mission of the Sycamore Park District to provide superior programs, facilities and parks that meet the needs of the community of Sycamore. Through our relationship with Family Services Agency, we continually strive to cultivate and grow quality recreation experiences and have identified Family Services Agency with the ability to offer specialized programs for participants over age 55. Family Services Agency will offer this programming at no or low cost to participants.

SPD has developed the following guidelines to expand the relationship with Family Service Agency for use of SPD Community Center.

Sycamore Park District Room Usage Request Form: SPD has agreed to provide Family Service Agency Club 55 the usage of Multi-purpose room A and B, and the kitchen (by staff only), Mondays and Thursdays throughout the calendar year. The track can be used, for its intended use, two times a month. Dates to be requested in advance. Additional SPD facilities are available to club 55 use with the completion of a Room Request Form. Referenced below are the appropriate staff members for review and approval of SPD space.

- Community Center: Superintendent of Recreation, Theresa Tevsh
Approved Space: Back Patio, Multi-Purpose Room A, B, Track 2x/month, Kitchen
- Splash Fountain: Superintendent of Recreation, Theresa Tevsh
- Shelters: Recreation Specialist, Melissa Dobberstein

Club 55 Additional Rental Requests will be accepted and reviewed following the SPD Seasonal Brochure Planning Schedule.

SPD programs take priority. SPD will not displace programs, activities, and services to accommodate club 55.

Submittal of the Room Request Form does not condone use of space requested until the Form is received back and signed by appropriate SPD staff.

Rental Fees:

No fee charged for:

- Room requests received in advance for use of park district facilities (listed above) during regularly scheduled business hours. Designated day to be Mondays from 9:00am to 2:00pm and Thursdays from 9:00am to 2:00pm.

Fee charged for:

- Room requests received for use of park district facilities, outside of regularly scheduled building hours and anything beyond the Monday and Thursday hours, will be at the non-profit rate.

On-Site Supply/Equipment Storage

- Annually, Sycamore Park District to the best of their ability provides Club 55 with storage space for program equipment and supplies. Storage is reviewed each year with the MOU. Should Club 55 need additional storage prior to annual review, request will be submitted through a SPD Room Request Form.
- Club 55 is responsible for providing program equipment and supplies for their programs in secure, labeled, organized storage containers that are stored in the storage space provided by SPD.
- *SPD will allow two (2) large storage cabinets and two (2) small drawers in Room A for supplies and non-perishable food items.*
- SPD will allow one (1) shelf in the refrigerator of the staff kitchen for lunches and daily needs. This shelf to be cleared by end of week so it can be used for SPD weekend events. Only Club 55 staff or their designated interns will be allowed in the kitchen area. SPD will not be responsible for items displaced from the refrigerator.
- SPD will allow Club 55 to store up to three (3) card tables and two (2) 55-gallon totes in room B storage closet. Totes may not contain consumable food supplies.
- Club 55 may store one (1) tv, one (1) cart, with proper stability in room B storage.
- SPD is not responsible for loss, damaged or use of items.
- At any time, should SPD need/want to utilize Club 55 equipment or supplies, a request in writing needs to be made with Family Services Agency's Community Program Director.

Marketing and Flyers for Club 55:

- Press releases, flyers, etc. to be shared, to the best of Family Service Agency's ability, with the Superintendent of Recreation before release dates.
- SPD Superintendent of Recreation will share SPD seasonal brochure Planning Schedule 3x a year for Club 55 to include ½ page ad of Club 55 information.

Miscellaneous items:

- Family Service Agency will provide SPD a certificate of Insurance naming Sycamore Park District an additional insured.

Review of the Memorandum of Understanding:

- SPD and Family Service Agency will review the MOU one year from the agreement date.

The above reflects the understanding of the parties.

Sycamore Park District

Family Service Agency- Club 55

Name: Theresa Tevsh
 Title: Superintendent of Recreation
 Date: July 9, 2018

Name: Erin Tamms
 Title: Community Programs Director
 Date: July 9, 2018

Open Space Lands Acquisition and Development Grant and the Land and Water Conservation Fund Grant

The Open Space Lands Acquisition and Development (OSLAD) Program is a state-financed grant program that provides funding assistance to local government agencies for acquisition and/or development of land for public parks and open space. The federal Land & Water Conservation Fund program (known as both LWCF and LAWCON) is a similar program with similar objectives. Both are managed in Illinois by the Department of Natural Resources with concurrent application due dates, equal grant maximums and similar general rules.

Projects vary from small neighborhood parks or tot lots to large community and county parks and nature areas. The state program is financed by a percentage of the state's Real Estate Transfer Tax. The federal program is financed nationally by revenue from offshore oil and gas leases.

Under both programs, funding assistance up to 50% (90% for distressed communities - OSLAD program only) of approved project costs can be obtained. Grant awards up to \$750,000 are available for acquisition projects, while development/renovation projects (OSLAD programs only) are limited to a \$400,000 grant maximum.



Written applications must be submitted to IDNR between May 1 and July 1 of each calendar year, with grant awards typically announced by December or January. Only those local government agencies having statutory authority to acquire and develop land for public park purposes are eligible to apply for and receive assistance under the OSLAD and LWCF grant programs.

Applications are evaluated and prioritized for funding assistance based upon recreation priorities and criteria identified in the Department's Statewide Comprehensive Outdoor Recreation Plan (SCORP). Lands acquired with OSLAD or LWCF funds are required to be operated and maintained in perpetuity for public outdoor recreation.


Examples of eligible projects include:

1. Acquisition of land for new park sites or park expansion, water frontage, nature study, and natural resource preservation.
2. Development/Renovation of:
 - picnic and playground facilities;
 - outdoor nature interpretive facilities;
 - sports courts and play fields;
 - swimming pools, beaches and bathhouses;
 - campgrounds and fishing piers;
 - winter sports facilities;
 - park roads and paths, parking, utilities and restrooms; and
 - architectural/engineering (A/E) services necessary for proper design and construction of approved project components



REVISIONS:					
DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION
11/23/15	JM	PER PARK DIST. COMMENTS			

DRAWN BY: RT
 CHECKED BY: JM
 APPROVED BY:


ENGINEERING RESOURCE ASSOCIATES, INC.
 CONSULTING ENGINEERS, SCIENTISTS & SURVEYORS
 35701 WEST AVENUE, SUITE 150 WARRENVILLE, ILLINOIS 60555
 PHONE (630) 393-3060 FAX (630) 393-2152
 10 S. RIVERSIDE PLAZA, SUITE 875 CHICAGO, ILLINOIS 60606
 PHONE (312) 474-7841 FAX (312) 474-6099
 3002 CROSSING COURT CHAMPAIGN, ILLINOIS 61822
 PHONE (217) 351-6268 FAX (217) 355-1902

SYCAMORE PARK DISTRICT
SYCAMORE SPORTS NORTH
SYCAMORE, ILLINOIS

TITLE: **PROPOSED IMPROVEMENTS**
 SCALE: 1"=60'
 DATE: November, 2015
 JOB No: 150711.SU
 SHEET **01** OF **01**

PRELIMINARY
ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

**SPORTS COMPLEX NORTH w SANITARY CONNECTION
 SYCAMORE PARK DISTRICT**

	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
SITE GRADING AND EROSION CONTROL					
1	PERIMETER EROSION BARRIER	FOOT	2600	\$3.00	\$7,800.00
2	TREE PROTECTION FENCE	FOOT	1000	\$2.50	\$2,500.00
3	CONSTRUCTION ENTRANCE	EACH	1	\$2,500.00	\$2,500.00
4	TOPSOIL STRIPPING	CU YD	5000	\$3.50	\$17,500.00
5	EARTH EXCAVATION	CU YD	1500	\$4.00	\$6,000.00
6	ADDITIONAL HAULING	LOAD	5	\$500.00	\$2,500.00
7	TEMP SEED AND BLANKET	ACRE	2	\$750.00	\$1,500.00
8	PERMANENT SEED AND TURF ESTABLISHMENT	ACRE	5	\$1,000.00	\$5,000.00
10	TRAFFIC CONTROL & PROTECTION	L SUM	1	\$2,000.00	\$2,000.00
11	TREE REMOVAL	EACH	2	\$75.00	\$150.00
12	CLEAR AND GRUB	ACRE	1	\$5,000.00	\$5,000.00
					\$52,450.00
SANITARY SERVICE					
17	SANITARY SEWER, 4"	FOOT	1000	\$25.00	\$25,000.00
20	SANITARY SEWER MANHOLE	EACH	4	\$2,500.00	\$10,000.00
					\$35,000.00
WATER SERVICE					
17	DIP WATER SERVICE W FITTINGS, 4"	FOOT	700	\$30.00	\$21,000.00
20	CONNECTION TO EXISTING WATER MAIN	EACH	1	\$1,500.00	\$1,500.00
21	VALVE VAULT	EACH	1	\$4,000.00	\$4,000.00
					\$26,500.00
STORM SEWER					
16	TRENCH BACKFILL	CU YD	32	\$50.00	\$1,600.00
17	STORM SEWER, 12"	FOOT	550	\$50.00	\$27,500.00
18	STORM SEWER, 18"	FOOT	200	\$65.00	\$13,000.00
19	STORM SEWER, 36"	FOOT	100	\$100.00	\$10,000.00
20	CATCH BASINS, 4' DIA.	EACH	4	\$3,000.00	\$12,000.00
21	MANHOLES, 4' DIA.	EACH	4	\$4,000.00	\$16,000.00
22	INLETS	EACH	5	\$1,200.00	\$6,000.00
23	FLARED END SECTIONS	EACH	5	\$2,500.00	\$12,500.00
					\$98,600.00
PAVING AND FLATWORK					
25	B-6.12 CURB AND GUTTER	FOOT	300	\$30.00	\$9,000.00
26	DRIVE PAVING	SQ YD	650	\$55.00	\$35,750.00
27	PARKING LOT PAVING	SQ YD	5500	\$45.00	\$247,500.00
28	AGGREGATE SHOULDER	FOOT	200	\$5.00	\$1,000.00
					\$293,250.00
AIRPORT ROAD ENTRANCE					
25	B-6.12 CURB AND GUTTER	FOOT	230	\$30.00	\$6,900.00
29	DRIVE PAVING	SQ YD	250	\$55.00	\$13,750.00
29	LANDSCAPING	SQ YD	130	\$7.00	\$910.00
					\$21,300.00
BUILDINGS, EQUIPMENT, AND FURNISHINGS					
31	CONCESSION BUILDING	L SUM	1	\$40,000.00	\$40,000.00
32	BASEBALL FIELD TEMPORARY FENCING	FOOT	1200	\$15.00	\$18,000.00
33	BASEBALL FIELD PERMANENT FENCING	FOOT	2400	\$20.00	\$48,000.00
34	BACKSTOPS	EACH	6	\$10,000.00	\$60,000.00
	FURNISHINGS (BLEACHERS, LIGHTS, SCOREBOARDS, DUGOUTS, EQUIPMENT STORAGE)	L SUM	1	\$75,000.00	\$75,000.00
35		L SUM	1	\$75,000.00	\$75,000.00
36	BRING ELECTRIC TO SITE	L SUM	1	\$30,000.00	\$30,000.00
37	PLAYGROUND	L SUM	1	\$60,000.00	\$60,000.00
38	SHELTER	L SUM	1	\$20,000.00	\$20,000.00
					\$351,000.00
					SUBTOTAL
					\$856,800.00
					20% CONTINGENCY
					\$171,360.00
					SUBTOTAL
					\$1,028,160.00
					15% ENGINEERING COST
					\$128,520.00
					TOTAL
					\$1,156,680.00



LEGEND	
EXISTING	
CURB & GUTTER	---
WATER	---
ELECTRIC	---
GAS	---
SEWER	---
STORM SEWER	---
FLOODWAY	---
FLOODPLAIN	---
MANHOLE	○
CATCH BASIN	○
VALVE VALET	○
VALVE & BOX	○
SURFACE BOX	○
GAS VALVE	○
STORM	○
HANDICAPPED RAMP	---
PILE STRUCTURE	---
SHIELD STRUCTURE	---
ELEVATION	---
CONTR. FLOW	---
UTILITY POLE	---
POLE	---
EXISTING BARRIERS	---
SURFACE	---

REVISIONS:					
DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION

DRAWN BY: A.J.
 CHECKED BY: J.M.
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**SYCAMORE PARK DISTRICT
 SPORTS COMPLEX TOPO SURVEY
 SYCAMORE, IL.**

TITLE: **CONCEPT PLAN FOR
 AIRPORT ROAD PARK**

SCALE: 1"=80'
 DATE: MARCH, 2015
 JOB NO: 140313.PE
 SHEET 1 OF 1

H:\Sycamore Park District\140313.PE Sports Complex\140313.PE Sports Complex Soccer (5-26-15).dwg Updated by: gphinson 5/26/2015

PRELIMINARY - PHASE I
ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

**AIRPORT ROAD PARK
 SYCAMORE PARK DISTRICT**

	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
SITE GRADING AND EROSION CONTROL					
1	PERIMETER EROSION BARRIER	FOOT	3600	\$3.00	\$10,800.00
2	TREE PROTECTION FENCE	FOOT	500	\$2.50	\$1,250.00
3	CONSTRUCTION ENTRANCE	EACH	1	\$2,500.00	\$2,500.00
4	TOPSOIL STRIPPING	CU YD	27000	\$3.50	\$94,500.00
5	EARTH EXCAVATION	CU YD	20000	\$4.00	\$80,000.00
6	ADDITIONAL HAULING	LOAD	10	\$500.00	\$5,000.00
7	TEMP SEED AND BLANKET	ACRE	25	\$750.00	\$18,750.00
8	PERMANENT SEED AND TURF ESTABLISHMENT	ACRE	25	\$1,000.00	\$25,000.00
9	WET PRAIRIE PLANTINGS (DETENTION BASINS)	ACRE	5	\$1,200.00	\$6,000.00
10	TRAFFIC CONTROL & PROTECTION	L SUM	1	\$2,000.00	\$2,000.00
11	TREE REMOVAL	EACH	20	\$75.00	\$1,500.00
12	CLEAR AND GRUB	ACRE	5	\$5,000.00	\$25,000.00
					\$272,300.00
WATER SUPPLY					
13	WELL DRILL AND INSTALLATION	L SUM	1	\$25,000.00	\$25,000.00
14	UTILITY HYDRANT	EACH	8	\$2,500.00	\$20,000.00
15	TRENCH BACKFILL	CU YD	80	\$50.00	\$4,000.00
					\$49,000.00
STORM SEWER					
16	TRENCH BACKFILL	CU YD	32	\$50.00	\$1,600.00
17	STORM SEWER, 12"	FOOT	1275	\$50.00	\$63,750.00
18	STORM SEWER, 18"	FOOT	525	\$65.00	\$34,125.00
19	STORM SEWER, 36"	FOOT	300	\$100.00	\$30,000.00
20	CATCH BASINS, 4' DIA.	EACH	8	\$3,000.00	\$24,000.00
21	MANHOLES, 4' DIA.	EACH	8	\$4,000.00	\$32,000.00
22	INLETS	EACH	11	\$1,200.00	\$13,200.00
23	FLARED END SECTIONS	EACH	11	\$2,500.00	\$27,500.00
					\$226,175.00
PAVING AND FLATWORK					
24	INSTALL CRUSHED LIMESTONE BIKE PATH	SQ YD	2979	\$32.00	\$95,324.44
25	B-6.12 CURB AND GUTTER	FOOT	125	\$30.00	\$3,750.00
26	DRIVE PAVING	SQ YD	4667	\$55.00	\$256,666.67
27	PARKING LOT PAVING	SQ YD	7000	\$45.00	\$315,000.00
28	AGGREGATE SHOULDER	FOOT	680	\$5.00	\$3,400.00
					\$674,141.11
BUILDINGS, EQUIPMENT, AND FURNISHINGS					
29	FURNISHINGS (BLEACHERS, GOALS, SIGNS, ETC.)	L SUM	1	\$25,000.00	\$25,000.00
30	BRING ELECTRIC TO SITE	L SUM	1	\$75,000.00	\$75,000.00
31	PLAYGROUND	L SUM	1	\$60,000.00	\$10,000.00
32	SHELTER	L SUM	1	\$20,000.00	\$20,000.00
					\$130,000.00
					SUBTOTAL
					\$1,351,616.11
					20% CONTINGENCY
					\$270,323.22
					SUBTOTAL
					\$1,621,939.33
					15% ENGINEERING COST
					\$202,742.42
					TOTAL
					\$1,824,681.75

PRELIMINARY - PHASE II
ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

**AIRPORT ROAD PARK
 SYCAMORE PARK DISTRICT**

	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
SITE GRADING AND EROSION CONTROL					
1	PERIMETER EROSION BARRIER	FOOT	1000	\$6.00	\$6,000.00
2	TREE PROTECTION FENCE	FOOT	500	\$2.50	\$1,250.00
3	CONSTRUCTION ENTRANCE	EACH	1	\$2,500.00	\$2,500.00
4	TOPSOIL STRIPPING	CU YD	4500	\$2.50	\$11,250.00
5	EARTH EXCAVATION	CU YD	5000	\$4.00	\$20,000.00
7	TEMP SEED AND BLANKET	ACRE	4	\$750.00	\$3,000.00
8	PERMANENT SEED AND TURF ESTABLISHMENT	ACRE	10	\$1,000.00	\$10,000.00
					\$54,000.00
STORM SEWER					
9	TRENCH BACKFILL	CU YD	8	\$50.00	\$400.00
10	STORM SEWER, 12"	FOOT	425	\$50.00	\$21,250.00
11	STORM SEWER, 18"	FOOT	175	\$65.00	\$11,375.00
12	STORM SEWER, 36"	FOOT	100	\$100.00	\$10,000.00
13	CATCH BASINS, 4' DIA.	EACH	2	\$3,000.00	\$6,000.00
14	MANHOLES, 4' DIA.	EACH	2	\$4,000.00	\$8,000.00
15	INLETS	EACH	4	\$1,200.00	\$4,800.00
16	FLARED END SECTIONS	EACH	4	\$2,500.00	\$10,000.00
					\$71,825.00
SANITARY SEPTIC FIELD					
17	SEPTIC FIELD AND APPURTENANCES	L SUM	1	\$20,000.00	\$20,000.00
					\$20,000.00
PAVING AND FLATWORK					
18	INSTALL CRUSHED LIMESTONE BIKE PATH	SQ YD	3500	\$32.00	\$112,000.00
19	B-6.12 CURB AND GUTTER	FOOT	125	\$30.00	\$3,750.00
20	DRIVE PAVING	SQ YD	2778	\$55.00	\$152,777.78
21	PARKING LOT PAVING	SQ YD	6800	\$45.00	\$306,000.00
22	AGGREGATE SHOULDER	FOOT	680	\$5.00	\$3,400.00
					\$577,927.78
BUILDINGS, EQUIPMENT, AND FURNISHINGS					
23	CONCESSION BUILDING	L SUM	1	\$20,000.00	\$20,000.00
24	EQUIPMENT STORAGE BUILDING	L SUM	1	\$40,000.00	\$40,000.00
25	PLAYGROUND	L SUM	1	\$60,000.00	\$60,000.00
26	SHELTERS	L SUM	1	\$20,000.00	\$20,000.00
					\$140,000.00
				SUBTOTAL	\$863,752.78
				20% CONTINGENCY	\$172,750.56
				SUBTOTAL	\$1,036,503.33
				15% ENGINEERING COST	\$129,562.92
				TOTAL	\$1,166,066.25