



**Sycamore Park District  
Regular Board Meeting  
December 18, 2018**

**6:00 PM**

**Maintenance Building, 435 Airport Road**

**AGENDA**

**CALL TO ORDER (Roll Call Vote)**

**APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)**

**APPROVAL OF MINUTES: (Voice Vote)**

- 3. Regular Minutes: November 27, 2018**
- Executive Session Minutes: November 27, 2018 (To Remain Confidential)**

**APPROVAL OF MONTHLY CLAIMS:**

- 10. Claims Paid Since Board Meeting (Roll Call Vote)**
- 14. Claims Presented (Roll Call Vote)**

**CONSENT AGENDA:**

- 18. Superintendent of Finance Monthly Report**
- 23. Budget Report**
- 37. Superintendent of Recreation Monthly Report**
- 45. Superintendent of Golf Operations Monthly Report**
- 48. Superintendent of Parks and Facilities Monthly Report**
- 53. Executive Director Monthly Report**

**CORRESPONDENCE-**

**DCCF Correspondence: Will Be Hand Circulated at Meeting**

*Sycamore Park District - we put the "MORE" in Sycamore.*

**Board of Commissioners Meeting**

**December 18, 2018**

**PG 2**

**PUBLIC INPUT**

**POSITIVE FEEDBACK/REPORTS:**

**MONTHLY REPORT – NONE**

**PLANNING COMMISSION REPORT – Ted**

**OLD BUSINESS:**

IAPD Credentials—Dan/Bill

Update on Commissioner Elections—Dan

Update and Action On Bridge Matters/Resolution—Dan (Roll Call)

Review Status of Legacy Campus Construction—Dan/Bill

56. Final Review and Approval of Capital Budget—Jackie (Roll Call)

62. Review of Bids and E.D.'s Approval of Bond Bid—Jackie/Dan

66. Tax Levy Ordinance 09-2018—Jackie (Roll Call)

**NEW BUSINESS**

73. Travel Approval for IPRA Conference—Jackie

75. First Review of Operating Budget—Jackie

169. Consider Selection of the 2018 “Park Partners” Award—Sarah

170. Consider Next Year’s Meeting Dates/Times—Jeanette

172. Consider Next Year’s Holidays—Jeanette

**PUBLIC INPUT**

**EXECUTIVE SESSION (Roll Call Vote):**

**In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:**

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
  
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, November 27, 2018**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:01 p.m. on Tuesday, November 27, 2018.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Schulz, Strack, Tucker and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves**

Staff members present were Jeanette Freeman, Director Gibble, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck and Theresa Tevsh, along with Graduate Assistant Hillary Alton.

**Guests at the Board meeting were:**

Jessica Haka, 311 E. Sycamore St., Sycamore  
Mark Jeretina, Speer Financial  
Aaron Gold, Speer Financial  
Dave Phillips, Speer Financial

**Regular and Consent Agenda Approval –**

**Motion**

Commissioner Tucker moved to approve the amended Regular Agenda and the Consent Agenda removing Agenda Item #111. Commissioner Strack seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Approval of Minutes –**

**Motion**

Commissioner Schulz moved to approve the October 30, 2018 Regular Meeting Minutes. Commissioner Tucker seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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 Sycamore Park District  
 Tuesday November 27, 2018  
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### **Claims and Accounts Approval**

#### **Motion**

Commissioner Schulz moved to approve and pay the bills in the amount of \$91,351.26.  
 Commissioner Graves seconded the Motion.

#### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Tucker was absent.

#### **Correspondence – None**

#### **Public Input –**

Jessica Haka, 311 E. Sycamore. She noted they would love to have a park on the corner of Walnut and Sycamore Street. She noted the County already owns the lot. She put up an online petition and had over 200 plus signatures. She is wanting to know what the next step would be. Director Gibble noted this is the way to start and asked for her to put the petitions together and he will share with the board to give it some thought for the future. We are in the beginning stages of the next long range plan after 2020. We currently have 3 park sites that developers are supposed to have turned over to us for park sites in different neighborhoods. We are still fighting for these, so there are other parks to come online as well. This would include development and maintenance costs. Director Gibble noted the parcels in the neighborhood she is seeking a park for often have title issues. Commissioner Schulz suggested Jessica talk to the County on this since the site Jessica is suggesting is their property and they might not want small kids in a park near the jail. Gibble also pointed out that the forest preserve and Old Mill Park serve their neighborhood.

#### **Positive Feedback –**

- Commissioner Schulz asked about a logo on the van. Director Gibble noted we have magnets for when he is on Park business.
- Commissioner Schulz suggested the Board do something for the Grand Opening of the Sled Hill.
- Commissioner Kroeger noted he has run into people that want to donate trees at Wetzel Park. Supt. of Park Donahoe will look into this. Commissioner Kroeger also noted that Doty & Sons would donate a bench for the sled hill. Supt. of Parks Donahoe noted he has already talked to Doty & Sons about this about needing more at the Splash Pad.
- Commissioner Strack noted positive things on the use of the sled hill and the usage of the community center.

Supt. of Recreation Tevsh introduced Hillary Alton and bid farewell to her. She has 2 more weeks and will graduate on 12-15-18.

Hillary Alton went over some of the things she has done for us and what she has learned during her time here. She thanked the Park for having her here and noted she appreciated it. Supt. of Recreation Tevsh then went over the spreadsheets on the machines.

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**Monthly Report** – Supt. of Golf Ops Kirk Lundbeck- he handed out information on the golf budget summary for 2017 and 2018. He went over the figures comparing the two years.

**Plan Commission Report – Commissioner Ted Strack** – He noted there was one item that came before the Planning Commission, There was an issue with the setbacks with Old Mill Park over 55 Community. Also, on the South side of Mt. Hunger, Brian Grainger will complete the bike path. It passed the Plan Commission.

At this time Director Gibble asked that Agenda Item #112 be moved to this point in the meeting. Supt. of Finance Hienbuecher introduced Dave Phillips, with Speer Financial. Dave Phillips noted normally they would be bringing the bid results, but the sales did not take place yesterday. So, we now have a Parameters Ordinance now instead of a specific ordinance. The Parameters Ordinance will permit the pricing take place on 12-3-18. Within those parameters, you can approve tonight noting “not to exceed parameters”.

Commissioner Kroeger now read: The next item for consideration is the issuance of, not to exceed, \$524,839 non-referendum general obligation limited tax park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and to provide the revenue source for outstanding obligations of the District and for the payment of the expenses incident thereto, and that the Board of Park Commissioners consider the adoption of Ordinance 08-2018 providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The ordinance sets forth the parameters for the issuance of said bonds and sale thereof by designated officials of the District and summarizes the pertinent terms of said parameters, including the specific parameters governing the manner of sale, length of maturity, rates of interest, purchase price and tax levy for said bonds.

### **Motion**

Commissioner Tucker moved to approve Ordinance 08-2018. Commissioner Schulz seconded the Motion.

### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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### **Old Business**

**Review Status of Legacy Campus Construction** – Director Gibble noted there are still water issues but not as major as it used to be. A few places that we have had issues with before, we had issues again after this last rain. The areas are the garage door area at the gym and by the door on the track and it has been reported to Ringland. Supt. of Parks Donahoe noted that with the new winter season new things have come up with the heater and it is being taken care of.

**Succession Planning** – President Kroeger noted they did not meet this month, but plan on meeting in January.

**Extension of Agreement for Capital Asset Update and Assessment** – Commissioner Kroeger noted this is for the Terri Gibble agreement that ended. Director Gibble noted there is still some work that needs to be completed so he is suggesting extended the date only.

### **Motion**

Commissioner Schulz moved to extend the agreement for Capital Asset and Assessment to 12-31-18. Commissioner Tucker seconded the Motion.

### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Staff Structure and Approval of Job Descriptions** – Director Gibble noted that staying within budget we are making slight modifications to how we are structuring certain positions. In one case, we are eliminating two IMRF eligible positions, and from that creating one full time position but still staying within the previous approved budget.

### **Motion**

Commissioner Schulz moved to approve the Staff Structure and Job Descriptions as recommended. Commissioner Strack seconded the Motion.

### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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**Election of Enterprise Zone Representative** – Commissioner Strack noted he would be willing to serve as the representative.

**Motion**

Commissioner Schulz moved to approve Commissioner Ted Strack as the Enterprise Zone Representative. The motion was seconded by Commissioner Tucker.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Amendment to Fee Policy** - Supt. of Recreation Tevsh noted that hearing from the Board at the October meeting it was suggested offering a larger value to the military. She is recommending a 25% discount across the board at all of our facilities which can only be used at one facility.

**Motion**

Commissioner Tucker moved to approve the Amended Fee Policy as presented.  
 Commissioner Schulz seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**New Business**

**Update on Commissioner Elections and Deadlines** Director Gible noted he wanted to make sure we are doing what is required by the law as relates to our 3 positions that are open for election April election next year. December 10<sup>th</sup> starts the petition filing period and a press release will go out tomorrow. December 17<sup>th</sup> at 5:00 pm is the final filing time at the Community Center. The hours will be 8:30 to 5:00 .

**First Review of Capital Budget** - Supt. of Finance Hienbuecher noted this is just the first draft of the Capital budget.

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**Resolution 04-2018 – Determining the Amounts of Money to be Raised by Taxation for the Year 2019 Tax Levy** – Supt. of Finance Hienbuecher noted this is an annual event getting ready for the Tax Levy Ordinance next month. It is an estimate based on the numbers she received from the County.

**Motion**

Commissioner Tucker moved to approve Resolution 04-2018 – Determining the Amounts of Money to be Raised by Taxation for the Year 2019 Tax Levy. Commissioner Schulz seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Approval of Professional Services: Auditor** – Supt. of Finance Hienbuecher noted she had nothing to add to her recommendation.

**Motion**

Commissioner Schulz moved to approve Lauterbach & Amen audit services as recommended. Commissioner Strack seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**First Review of Entry Concept for Sports Complex** – Director Gible noted this is mainly informational only. He showed the 3 different concepts. He noted he would like the Boards input on the Mayors idea for an entry and tree memorial for veterans. The Mayor would do the fundraising for the costs for the project, but we do support the idea if he can get it funded.

**Public Input** - None

**Motion**

The Board adjourned the Regular Session to go into Executive Session at 7:51 pm on a motion made by Commissioner Tucker for the reason listed below. The motion was seconded by Commissioner Schulz.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Commissioner Graves was absent. Motion carried 4-0.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.



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The Board convened to Executive Session at 7:56 pm on a motion made by Commissioner Tucker for the reason listed. The motion was seconded by Commissioner Schulz. The roll was called with Commissioners Schulz, Tucker, Strack and Kroeger present along with Recording Secretary Jeanette Freeman, and Director Gibble. Commissioner Graves was absent.

**Motion**

The Board adjourned the Executive Session at 8:19 p.m. and reconvened to Regular Session on a motion made by Commissioner Strack. The motion was seconded by Commissioner Schulz.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Commissioner Strack noted that at some point we have to be sensitive to escalating tax bills. There comes a point where we can't increase forever. He would like to find a way over the next years to start capping that in terms of dollar terms. Director Gibble noted the compromise could be to only take the actual new EAV and TIF adjustments.

**Motion**

The Board adjourned the Regular Session at 8:24 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Tucker.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District

DATE: 12/12/2018  
 TIME: 14:07:15  
 ID: AP450000.WOW  
 10

SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

*Interim*

FROM 11/28/2018 TO 12/12/2018

VENDOR # INVOICE #  
 AFLAC AFLAC  
 ITEM DESCRIPTION  
 ACCOUNT NUMBER  
 INV. DATE  
 P.O. NUM  
 CHECK #  
 CHK DATE  
 CHECK AMT  
 INVOICE AMT/  
 ITEM AMT

163459  
 01 PREMIUM - PRE TAX 101000002006 11/12/18 00000000 59986 11/28/18 605.90 605.90  
 02 PREMIUM - AFTER TAX 101000002007 00000000 00000000 37.20 37.20

BARRACUDA CREATIVE STUDIO  
 12-1-18 01 DEC ADS 101200046209 12/01/18 00003393 59988 12/04/18 75.00 75.00  
 CITY2 CITY OF SYCAMORE  
 1271000000-1018 01 WATER/SEWER-MAINT 101500096704 10/31/18 00000000 59994 12/04/18 155.23 155.23  
 14205600/5650-1118 01 WATER/SEWER-POOL 518100096704 11/30/18 00000000 60001 12/12/18 298.95 298.95

COMCAST  
 0468024-1118 01 CABLE 207500096705 11/11/18 00000000 59995 12/04/18 789.05 652.69  
 02 INTERNET 101000096706 00000000 172.43 307.83  
 03 INTERNET 201000096706 00000000 172.43 172.43

0468768-1118 01 CABLE 303000096705 11/25/18 00000000 59995 12/04/18 789.05 136.36  
 02 CABLE 504000096705 00000000 68.18 68.18

COMMONWEALTH EDISON  
 120318 01 BOYNTON PARK 101500096702 12/03/18 00000000 60002 12/12/18 165.52 165.52  
 02 KIWANIS PARK 101500096702 00000000 47.27 15.79  
 03 EMIL CASSIER PARK 101500096702 00000000 24.06 47.27  
 04 GOOD TYMES SHELTER 101500096702 00000000 44.84 24.06  
 05 ENTRY PARK 101500096702 00000000 33.56 44.84

ENGINEERING RESOURCE ASSOC  
 141216.CE-2 09/21/18 59989 12/04/18 28,855.36 28,855.36

VENDOR TOTAL: 165.52

VENDOR TOTAL: 789.05

VENDOR TOTAL: 75.00

VENDOR TOTAL: 454.18

VENDOR TOTAL: 605.90

VENDOR TOTAL: 155.23

VENDOR TOTAL: 298.95

VENDOR TOTAL: 789.05

VENDOR TOTAL: 165.52

DATE: 12/12/2018  
 TIME: 14:07:15  
 ID: AP450000.WOW  
 1

SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 11/28/2018 TO 12/12/2018

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ ITEM AMT

141216.CE-2 01 ENGINEERING TRAILS 711000207039 09/21/18 00000000 59989 12/04/18 28,855.36 28,855.36  
 141216.CE-3 01 ENGINEERING TRAILS 711000207039 10/26/18 00000000 59990 12/04/18 19,883.08 19,883.08  
 141216.CE-4 01 ENGINEERING TRAILS 711000207039 11/20/18 00000000 59991 12/04/18 9,984.47 9,984.47  
 FRONTIER FRONTIER VENDOR TOTAL: 58,722.91

112218 01 MAINT BLDG 101500096700 11/22/18 00000000 60003 12/12/18 142.00 142.00  
 02 504100096700 00000000 71.00 71.00  
 FUNEXP FUN EXPRESS VENDOR TOTAL: 142.00

692699470-01 01 TABLECLOTHS/HATS/CRAFTS 205011956216 10/23/18 00003394 59997 12/05/18 601.23 537.76  
 02 TABLECLOTHS/CHRISTMAS CRAFTS 206095016216 00003394 104.07 104.07  
 03 TABLECLOTHS 205011956216 00003394 417.70 417.70  
 693495025-01 01 TREE ORNAMENTS 101200046214 11/28/18 00003404 59997 12/05/18 601.23 63.47  
 02 SHIPPING 101200046214 00003404 21.95 21.95  
 KISH KISHWAUKEE SPECIAL RECREATION VENDOR TOTAL: 601.23

2018 CONTRIB 01 2018 CONTRIBUTION 221000116855 12/04/18 00000000 59996 12/04/18 1,198.66 1,198.66  
 NICOR NICOR GAS VENDOR TOTAL: 1,198.66

112818 01 MAINT BLDG 101500096703 11/28/18 00000000 60004 12/12/18 1,395.25 1,395.25  
 02 MAINT BLDG 504100096703 00000000 70.31 70.31  
 03 POOL 518100096703 00000000 70.31 70.31  
 04 UPSTAIRS OFFICE 101000096703 00000000 235.32 235.32  
 05 ADMIN 101000096703 00000000 58.77 58.77  
 06 ADMIN 201000096703 00000000 31.65 31.65  
 VENDOR TOTAL: 1,198.66

FROM 11/28/2018 TO 12/12/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	112818	07 PRO SHOP	504000096703	11/28/18	00000000	60004	12/12/18	1,395.25	1,395.25
		08 CLUBHOUSE	303000096703		00000000				13.57
		09 PUMP HOUSE	504100096703		00000000				13.57
		10 PUMP HOUSE	2075000096703		00000000				59.81
									810.28
									VENDOR TOTAL: 1,395.25
OLTMKTG	OLT MARKETING, INC.								
	17-950	01 SANTA HOUSE ITEMS 600	101200046214	11/29/18	00003392	59992	12/04/18	690.93	690.93
PROVIDEN	PROVIDENT DIRECT								
	19644	01 DOG PARK BROCHURES	101200046203	11/30/18	00003414	60005	12/12/18	229.00	229.00
RESOUR	RESOURCE BANK								
	2017B-121518	01 2017B GO BOND	601000156901	11/02/18	00000000	60000	12/11/18	601,641.50	601,641.50
		02 2017B GO BOND	601000156900		00000000				570,000.00
									31,641.50
									VENDOR TOTAL: 601,641.50
T0000566	HUBER, TIM								
	COOKIES W/SANTA								
	01 COOKIES W/SANTA 12-7 & 12-8		206095016128	12/05/18	00000000	59998	12/05/18	150.00	150.00
T0001563	TEVSH, THERESA								
	MILEAGE REIMB								
	01 MILEAGE REIMBURSEMENT		201000046211	12/07/18	00000000	60006	12/12/18	372.85	101.37
	REIMB W/AGREEMENTS								
	01 REIMBURSEMENT		101000046213	12/12/18	00000000	60006	12/12/18	372.85	271.48
	02 REIMBURSEMENT		201000046213		00000000				135.74
									135.74
									VENDOR TOTAL: 372.85
T0001564	RUNOWIECKI, ROMAN								
	11-21-18 PAYROLL								
	01 REPL 11-21-18 PAYROLL		101000003028	11/28/18	00000000	59987	11/28/18	261.91	261.91
									261.91
									VENDOR TOTAL: 261.91

DATE: 12/12/2018  
 TIME: 14:07:15  
 ID: AP450000.WOW  
 2

SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 11/28/2018 TO 12/12/2018

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

THELIFE THE LIFE GUARD STORE  
 INV770848 01 LIFE GUARD CHAIR 518100066410 11/19/18 00003390 59993 12/04/18 1,140.00 1,140.00  
 1,140.00

VISACA VISA CARDMEMBER SERVICE 120518  
 01 EMP RECOGNITION 101000046213 12/05/18 00000000 59999 12/05/18 9,421.40 9,421.40  
 02 EMP RECOGNITION 201000046213 00000000 3,035.70  
 03 CONFERENCE REGISTRATION 101000001102 00000000 3,035.70  
 04 CONFERENCE REGISTRATION 101000001102 00000000 1,850.00  
 05 CONFERENCE REGISTRATION 201000001102 00000000 57.00  
 06 CONFERENCE REGISTRATION 201000001102 00000000 1,020.00  
 07 CONFERENCE REGISTRATION 301000001102 00000000 243.00  
 180.00

VENDOR TOTAL: 9,421.40

VISIONAR VISIONARY WEBWORKS  
 VW-121018-09 01 WEB HOSTING 2019 Q1 201000036130 12/10/18 00003416 60007 12/12/18 1,220.00 225.00  
 225.00  
 VW-121018-10 01 FLIPBOOK 1012000046203 12/10/18 00003415 60007 12/12/18 1,220.00 995.00  
 995.00

VENDOR TOTAL: 1,220.00  
 TOTAL --- ALL INVOICES: 679,277.29

DATE: 12/12/2018  
 TIME: 16:10:25  
 ID: AP443000.WOW

SYCAMORE PARK DISTRICT  
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/18/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
CORPORATE			
10	ADMINISTRATION		
CINTA	CINTAS CORPORATION #355	2,407.11	12.51
CMJ	CMJ TECHNOLOGIES, INC.	112,074.40	300.00
ECO	ECOWATER SYSTEMS, INC.	426.90	10.22
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	9,195.41	91.35
PDRMA	PDRMA	233,560.76	3,827.19
RINGCEN	RINGCENTRAL INC.	10,745.15	485.56
STAPLES	STAPLES BUSINESS ADVANTAGE	8,604.05	179.18
VECTOR	VECTOR STOMP	240.00	25.00
VERMONT	VERMONT SYSTEMS INC	30,374.73	50.00
WASTE	WASTE MANAGEMENT	5,825.11	64.64
	ADMINISTRATION		5,045.65
15	PARKS		
ADVANCE	ADVANCE AUTO PARTS	5,602.51	329.10
BANN	BANNER UP SIGNS	9,568.00	168.00
BOW/MAN	BOWMAN/MANESS TREE SERVICE	23,400.00	2,700.00
CARR	CARROT-TOP INDUSTRIES	748.88	393.85
CCP	CCP INDUSTRIES INC.	381.80	169.06
CINTA	CINTAS CORPORATION #355	2,407.11	29.97
CONS	CONSERV FS	34,588.12	226.25
CSR	CSR BOBCAT EQUIPMENT CO.	381.30	40.06
DEKA	DEKALB LAWN & EQUIPMENT CO.	1,189.27	12.17
LOWE	LOWE'S	2,796.13	26.16
MENA	MENARDS - SYCAMORE	7,518.43	79.44
MROUT	MR OUTHUSE	13,270.00	2,000.00
NORTH	COMPLETE NORTHERN ILL FENCE		650.00
NUTOYS	NUTOYS LEISURE PRODUCTS	14,336.00	61.44
PDRMA	PDRMA	233,560.76	817.94
REIN	REINDERS, INC.	15,554.43	-88.75
SAF	SAFETY-KLEEN CORP.	1,685.70	230.95
SOFT	SOFT WATER CITY	7,025.37	43.00
UNIT	UNITED LABORATORIES		555.36
WASTE	WASTE MANAGEMENT	5,825.11	64.12
	PARKS		8,508.12
RECREATION			
10	ADMINISTRATION		
CINTA	CINTAS CORPORATION #355	2,407.11	27.87

DATE: 12/12/2018  
 TIME: 16:10:25  
 ID: AP443000.WOW

SYCAMORE PARK DISTRICT  
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/18/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
10	ADMINISTRATION		
CMJ	CMJ TECHNOLOGIES, INC.	112,074.40	300.00
ECO	ECOWATER SYSTEMS, INC.	426.90	10.23
ILLIN	ILLINI SECURITY SYSTEMS, INC.	31,225.00	195.00
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	9,195.41	91.35
PDRMA	PDRMA	233,560.76	5,646.07
RINGCEN	RINGCENTRAL INC.	10,745.15	485.55
STAPLES	STAPLES BUSINESS ADVANTAGE	8,604.05	126.35
VERMONT	VERMONT SYSTEMS INC	30,374.73	18,956.00
	ADMINISTRATION		25,838.42
21	SPORTS COMPLEX MAINTENANCE		
LOWE	LOWE'S	2,796.13	61.14
MENA	MENARDS - SYCAMORE	7,518.43	29.29
MROUT	MR OUTHOUSE	13,270.00	890.00
NORTH	COMPLETE NORTHERN ILL FENCE		650.00
PDRMA	PDRMA	233,560.76	6,132.28
TRUGR	TRUGREEN	4,616.29	812.92
UNIT	UNITED LABORATORIES		500.00
WASTE	WASTE MANAGEMENT	5,825.11	64.11
	SPORTS COMPLEX MAINTENANCE		9,139.74
25	MIDWEST MUSEUM OF NATURAL HIST		
CINTA3	CINTAS FIRE PROTECTION	4,418.86	319.32
FINN	FINNEY'S ELECTRIC	1,970.46	6.66
	MIDWEST MUSEUM OF NATURAL HIST		325.98
60	PROGRAMS - SPECIAL EVENTS		
MENA	MENARDS - SYCAMORE	7,518.43	38.97
	PROGRAMS - SPECIAL EVENTS		38.97
70	WEIGHT ROOM		
MENA	MENARDS - SYCAMORE	7,518.43	155.95
	WEIGHT ROOM		155.95

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SYCAMORE PARK DISTRICT  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/18/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
75	COMMUNITY CENTER		
CARR	CARROT-TOP INDUSTRIES	748.88	73.00
CINTA	CINTAS CORPORATION #355	2,407.11	88.75
CINTA2	CINTAS CORP	2,528.21	33.09
MENA	MENARDS - SYCAMORE	7,518.43	30.83
STAPLES	STAPLES BUSINESS ADVANTAGE	8,604.05	152.51
TOOL	TOOL TIME RENTALS		60.50
WASTE	WASTE MANAGEMENT	5,825.11	147.92
	COMMUNITY CENTER		586.60
SPECIAL RECREATION			
10	ADMINISTRATION		
KISH	KISHWAUKEE SPECIAL RECREATION	89,448.08	1,303.42
	ADMINISTRATION		1,303.42
CONCESSIONS			
30	CLUBHOUSE CONCESSIONS		
FOX1	FOX VALLEY FIRE & SAFETY	2,502.50	103.50
PDRMA	PDRMA	233,560.76	502.51
WASTE	WASTE MANAGEMENT	5,825.11	59.64
	CLUBHOUSE CONCESSIONS		665.65
GOLF COURSE			
40	GOLF OPERATIONS		
PDRMA	PDRMA	233,560.76	2,098.02
SOFT	SOFT WATER CITY	7,025.37	28.75
	GOLF OPERATIONS		2,126.77
41	GOLF MAINTENANCE		
CINTA	CINTAS CORPORATION #355	2,407.11	29.94
MENA	MENARDS - SYCAMORE	7,518.43	69.50
MROUT	MR OUTHOUSE	13,270.00	330.00
NORTH	COMPLETE NORTHERN ILL FENCE		585.00



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TIME: 16:10:25  
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SYCAMORE PARK DISTRICT  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/18/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GOLF COURSE			
41	GOLF MAINTENANCE		
PDRMA	PDRMA	233,560.76	2,513.00
REIN	REINDERS, INC.	15,554.43	1,197.33
WASTE	WASTE MANAGEMENT	5,825.11	-7.76
	GOLF MAINTENANCE		4,717.01
AQUATICS			
81	AQUATICS MAINTENANCE		
HALO	HALOGEN SUPPLY COMPANY, INC.	2,406.61	2,337.06
	AQUATICS MAINTENANCE		2,337.06
CAPITAL PROJECTS			
10	ADMINISTRATION		
CHAPM	CHAPMAN AND CUTLER		5,050.00
CMJ	CMJ TECHNOLOGIES, INC.	112,074.40	1,000.00
	ADMINISTRATION		6,050.00
ACTION 2020			
10	ADMINISTRATION		
ENGIN	ENGINEERING RESOURCE ASSOC	275,006.22	3,000.00
TREASURE	TREASURER, STATE OF ILLINOIS	41,815.15	41,814.19
	ADMINISTRATION		44,814.19
	TOTAL ALL DEPARTMENTS		111,653.53

Interim \$ 679,277.29  
New \$ 111,653.53  

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total \$ 790,930.82

To: Board of Commissioners

From: Jackie Hienbuecher

Subject: Monthly Report

Date: December 31, 2018

**Administrative Initiatives** (12/1/18 – 12/31/18)

- Attended scheduled Superintendent and Board meetings.
- Reviewed deposits for Community Center, Golf and Concessions, prepared general ledger journal entry to be posted.
- Performed installment billing for Pathway Fitness memberships and passes. December data will not be available until after this report is completed/distributed.
- Continued to monitor new household accounts on Rectrac for residency.
- Transferred cost of goods sold in concessions (catering, beverage cart and sports complex), pro shop and recreation programs.
- Assisted staff with technology problems/concerns/needs. Coordinated assistance from CMJ to resolution when necessary.
- Performed criminal background checks on new hires.
- Prepared monthly sales tax return.
- Filed monthly IMRF earnings and submitted payment.
- Filed monthly state unemployment report.
- Reviewed and finalized 2019 Capital Budget to submit to the Board for approval.
- Submitted ERA billing on 2<sup>nd</sup> trail segment to IDOT for 20% reimbursement.

- Completed consolidation of projected 2018 financial results and 2019 budget requests. Began review and worked with staff to make modifications where needed.
- Finalized open enrollment for benefits. Submitted paperwork to providers.
- Requested updated estimate of EAV from the county. Reviewed calculations for tax levy estimate. Prepared Tax Levy Ordinance to submit to Board for Approval. File with County. Updated 2019 budget figures based upon estimates.
- Continued to work with Speer Financial and Chapman & Cutler on 2018 G.O.Bond issuance. Received paperwork, obtained required signatures, filed with County and returned documents to Chapman & Cutler. Verified wire of funds completed on December 11.
- Facilitated workers comp claim and doctor visit.
- Participated in PDRMA PATH Essentials Webinar.
- Participated in PDRMA PATH 2019 Webinar.
- Performed staff evaluations.
- Had planning meeting with auditors in order to prepare for FY2018 audit.
- Reviewed status of Encap contracts.
- Provided Sarah with list of donors that need reminder letters for 2018 Leaf a Legacy contribution.
- Met with Terri Gible regarding formatting of Equipment Replacement and Capital Asset Schedules.
- Communicated with Dawn Schaefer, KSRA, regarding tax levy. Submitted final payment for 2018.
- Completed registration for 2019 IAPD/IPRA Conference. Prepared travel approval request for Board approval.

- Met with Dan and staff regarding filing of board election materials.
- Reviewed Flexible Spending Accounts. Notified staff if they need to spend down.
- Completed employee valuation statements for 2019.
- Provided impact fee information for the last two years.
- Completed PDRMA Annual Benefits Coordinator Curriculum.
- Began work with actuary in order to meet requirements for GASB 74/75.
- Processed purchase orders for pro shop inventory. Posted inventory received and tagged for sale.
- Corresponded with Comcast regarding extending service to neighbors of the Legacy Campus.
- Worked with staff to structure departmental extensions and updated phone system. Provided staff with instructions on how to update recorded phone messages.
- Completed PCI compliance for credit card processors.
- Attended Pumpkin Festival Committee meeting.

**Administrative Initiatives** (1/1/19 – 1/31/19)

- Attend scheduled Superintendent and Board meetings.
- File quarterly payroll taxes.
- File monthly Sales Tax Return.
- Review deposits for Community Center, Golf, and Concessions. Prepare journal entry to be posted.
- File monthly IMRF earnings and submit payment.

- Continue to review data provided for 2019 FY Operating Budget. Revise as needed and prepare final draft for board approval.
- Review and run installment billing for Pathway Fitness memberships/passes.
- Attend 2019 IAPD/IPRA Conference.
- Begin to work on documentation required for annual audit. Auditors on site for preliminary field work.
- Work with IPARKS to get an estimate cost for property/liability/workers comp coverage.
- Perform year end inventory count of pro shop merchandise.
- Begin training of staff on inventory processing.
- Complete year-end reporting: w-2s, 1099s, and ACA
- Prepare tax abatement ordinances. File with County.
- Attend employee holiday party.
- Arrange training with Vermont Systems on memberships and EFT.
- Discuss with Vermont Systems and CMJ regarding possible options for updating software in order to reduce outages for our 24/7 services.
- Coordinate upgrading of specific workstations.
- Facilitate PDMRA PATH incentive payout to eligible employees.
- Participate in Sled Hill Official Opening/Dedication.
- Wellness Ambassador Training.
- Continue to work with Sarah and Visionary Webworks on Employee Portal documents.

- Reconcile FSA accounts.
- Work with Charitee to get our account up to date.
- Develop policy for Drivers Abstract.
- Perform criminal background check on any new hires.
- Transfer cost of goods sold in concessions (catering, sports complex, pool, beverage cart) and pro shop sales.
- Review purchasing card programs for possible implementation.
- Look into purchasing Finepoint software to allow staff to print accounting information to screen.
- Look into ATM options for clubhouse.
- Review outstanding accounts payable checks to determine validity.  
Review outstanding payroll checks.

Sycamore Park District  
Summarized Revenue & Expense Report  
Period ended November 30, 2018

**Corporate Fund (10)**

Department	November Budget	November Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2017 YTD Actual	Variance
<b>Revenues</b>									
Administration	63,582.00	50,465.66	-20.6%	1,328,030.00	1,401,151.13	5.5% (1)	1,331,721.00	1,287,709.52	8.8% (1)
Marketing	-	-		-	2.01		-	-	
Parks	881.00	861.46	-2.2%	13,618.00	11,524.85	-15.4%	14,207.00	10,724.22	7.5%
<b>Total Revenues</b>	<b>64,463.00</b>	<b>51,327.12</b>	<b>-20.4%</b>	<b>1,341,648.00</b>	<b>1,412,677.99</b>	<b>5.3%</b>	<b>1,345,928.00</b>	<b>1,298,433.74</b>	<b>8.8%</b>
<b>Expenses</b>									
Administration	29,409.00	183,768.29	524.9%	425,475.00	674,912.37	58.6% (2)	901,754.00	398,796.34	69.2% (2)
Marketing	3,124.00	1,994.88		72,018.00	43,271.79	-39.9% (3)	77,704.00	28,353.48	52.6% (3)
Parks	18,266.00	18,654.24	2.1%	278,598.00	235,839.62	-15.3% (4)	292,674.00	232,225.13	1.6%
<b>Total Expenses</b>	<b>50,799.00</b>	<b>204,417.41</b>	<b>302.4%</b>	<b>776,091.00</b>	<b>954,023.78</b>	<b>22.9%</b>	<b>1,272,132.00</b>	<b>659,374.95</b>	<b>44.7%</b>
<b>Total Fund Revenues</b>	<b>64,463.00</b>	<b>51,327.12</b>	<b>-20.4%</b>	<b>1,341,648.00</b>	<b>1,412,677.99</b>	<b>5.3%</b>	<b>1,345,928.00</b>	<b>1,298,433.74</b>	<b>8.8%</b>
<b>Total Fund Expenses</b>	<b>50,799.00</b>	<b>204,417.41</b>	<b>302.4%</b>	<b>776,091.00</b>	<b>954,023.78</b>	<b>22.9%</b>	<b>1,272,132.00</b>	<b>659,374.95</b>	<b>44.7%</b>
<b>Surplus (Deficit)</b>	<b>13,664.00</b>	<b>(153,090.29)</b>	<b>-1220.4%</b>	<b>565,557.00</b>	<b>458,654.21</b>	<b>-18.9%</b>	<b>73,796.00</b>	<b>639,058.79</b>	<b>-28.2%</b>

- (1) 2018 Property Tax receipts increase over 2017 by 3.39% \$62,505 and final installment in 2017 wasn't received until December. Property taxes received in 2018 2.7% \$33,616 over budget. Also, 2018 includes insurance payment for microburst damage \$24,875.
- (2) Includes interest payment for bond issued for Action 2020. It was budgeted in Action 2020 Fund however auditors prefer it to be recorded in corporate fund. If this expense was removed, overall cost would be below budget 7.8% \$33,388 and less than 2017 by 1.7% \$6,709 Professional Services (legal/consulting) below budget 27.0% \$19,659. In 2018, PT Wages/taxes are over budget 68.9% \$6,237 due to work on grants. Education/Training higher in 2017 by 55.3% \$8,382 due mainly to Vermont Systems new system training,
- (3) Marketing of Legacy Campus in 2018 and timing of expenses for 2018.
- (4) PT Wages and related taxes below budget 27.2% \$31,429.

Sycamore Park District  
 Summarized Revenue & Expense Report  
 Period ended November 30, 2018

**Recreation Fund (20)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
<b>Revenues</b>									
Administration	39,605.00	29,263.06	-26.11%	936,587.00	941,513.72	0.53%	940,031.00	852,215.74	10.5% (1)
Sports Complex	200.00	6,574.00	3187.00%	43,867.00	39,699.22	-9.50% (2)	44,867.00	39,176.00	1.3% (2)
Sports Complex Maintenance	3,168.00	3,168.00	0.00%	38,558.00	38,396.22	-0.42%	41,216.00	35,996.99	6.7%
Midwest Museum of Natural Hist	-	-		1,646.00	2,344.41	42.43%	2,195.00	1,716.29	36.6%
Programs-Youth	5.00	815.42	#####	3,516.00	9,287.29	164.14% (3)	3,519.00	18,509.81	-49.8% (3)
Programs-Tweens	-	-	#DIV/0!	759.00	-	-100.00% (3)	759.00	-	#DIV/0! (3)
Programs-Adult	146.00	180.74	23.79%	5,940.00	6,247.65	5.18% (3)	5,951.00	1,462.56	327.2% (3)
Programs-Family	-	-	#DIV/0!	-	-	#DIV/0! (3)	-	-	#DIV/0! (3)
Programs-Adult Athletic Leagues	57.00	64.71	13.53%	9,604.00	7,480.36	-22.11% (3)	9,653.00	5,145.89	45.4% (3)
Programs-Youth Athletics	739.00	226.46	-69.36%	33,777.00	26,379.27	-21.90% (3)	34,697.00	26,586.50	-0.8% (3)
Programs-Fitness	22.00	303.51	1279.59%	7,826.00	12,670.99	61.91% (3)	7,848.00	8,031.87	57.8% (3)
Programs-Early Childhood	-	-	#DIV/0!	4,615.00	5,844.00	26.63% (3)	4,615.00	210.98	2669.9% (3)
Programs-Senior	-	-	#DIV/0!	-	-	#DIV/0! (3)	-	-	#DIV/0! (3)
Programs-Dance	11.00	124.74	1034.00%	2,752.00	3,405.93	23.76% (3)	2,752.00	2,189.45	55.6% (3)
Programs-Special Events	-	(189.00)	#DIV/0!	6,204.00	7,747.27	24.88% (3)	6,211.00	6,678.99	16.0% (3)
Programs-Community Events	1.00	-	-100.00%	14,620.00	13,086.31	-10.49% (3)	14,620.00	4,900.00	167.1% (3)
Programs-Trips	-	-	#DIV/0!	-	-	#DIV/0! (3)	-	1,445.00	-100.0% (3)
Brochure	-	4,150.00	#DIV/0!	-	4,150.00	#DIV/0!	7,350.00	4,650.00	-10.8% (2)
Fitness Room	16,644.00	12,675.58	-23.84%	91,415.00	122,960.42	34.51% (4)	107,687.00	-	#DIV/0!
Community Center	6,261.00	6,398.74	2.20%	31,183.00	30,137.06	-3.35% (5)	37,444.00	-	#DIV/0!
<b>Total Revenues</b>	<b>66,859.00</b>	<b>63,755.96</b>	<b>-4.64%</b>	<b>1,232,869.00</b>	<b>1,271,350.12</b>	<b>3.12%</b>	<b>1,271,415.00</b>	<b>1,008,916.07</b>	<b>26.0%</b>

(1) Total recreation property taxes for 2018 4.86% increase over 2017. Also, the tax levy transfer is 2018 is greater due to additional staffing.

(2) All receipts are in. A few areas are slightly under what was budgeted. Womens softball not active.

(3) Revenue from programs greater than budget 2.83% \$2,536 and increased 22.6%, \$16,988 compared to 2017.

(4) Compared to Budget/Compared to Annual Budget:

Pathway Fitness Membership	151.85% / 128.42%	Annual Budget = 55,409
Pathway Fitness Pass	97.02% / 82.04%	Annual Budget = 44,217
Track Only Pass	381.11% / 338.38%	Annual Budget = 3,300
Pre-pay Card	106.49% / 94.94%	Annual Budget = 553
Program Fees	222.44% / 197.76%	Annual Budget = 802
Daily Admission Fee	134.26% / 118.40%	Annual Budget = 1,736

(5) Compared to Budget/Compared to Annual Budget:

Open Gym Daily	128.87% / 107.97%	Annual Budget = 5,550
Open Gym Membership	91.47% / 73.71%	Annual Budget = 12,386
Rentals	84.29% / 68.38%	Annual Budget = 9,800



Sycamore Park District  
Summarized Revenue & Expense Report  
Period ended November 30, 2018

Expenses											
Administration	37,986.00	36,839.53	-3.02%	478,760.00	443,057.86	-7.46%	(1)	517,861.00	370,504.26	19.6%	(1)
Sports Complex	-	-	#DIV/0!	250.00	-	-100.00%		250.00	27.52	-100.0%	
Sports Complex Maintenance	28,746.00	31,673.94	10.19%	382,472.00	374,927.30	-1.97%		411,989.00	354,698.40	5.7%	(2)
Midwest Museum of Natural Hist	813.00	712.28	-12.39%	8,938.00	13,940.74	55.97%	(3)	9,750.00	17,472.63	-20.2%	(3)
Programs-Youth	115.00	204.11	77.49%	2,711.00	4,746.24	75.07%	(4)	2,744.00	10,522.88	-54.9%	(4)
Programs-Tweens	-	-	#DIV/0!	583.00	-	-100.00%	(4)	583.00	25.00	-100.0%	(4)
Programs-Adult	445.00	1,255.20	182.07%	3,893.00	3,463.68	-11.03%	(4)	4,298.00	646.52	435.7%	(4)
Programs-Family	-	-	#DIV/0!	-	-	#DIV/0!	(4)	-	-	#DIV/0!	(4)
Programs-Adult Athletic Leagues	917.00	939.07	2.41%	3,902.00	3,321.37	-14.88%	(4)	4,774.00	2,402.89	38.2%	(4)
Programs-Youth Athletics	115.00	2,480.96	2057.36%	15,600.00	16,714.19	7.14%	(4)	22,080.00	20,710.25	-19.3%	(4)
Programs-Fitness	316.00	713.21	125.70%	3,789.00	7,423.28	95.92%	(4)	4,105.00	3,464.81	114.2%	(4)
Programs-Early Childhood	-	-	#DIV/0!	1,874.00	3,188.00	70.12%	(4)	3,084.00	169.73	1778.3%	(4)
Programs-Senior	-	-	#DIV/0!	-	-	#DIV/0!	(4)	-	-	#DIV/0!	(4)
Programs-Dance	161.00	80.74	-49.85%	1,574.00	1,194.93	-24.08%	(4)	1,574.00	1,342.20	-11.0%	(4)
Programs-Special Events	-	40.00	#DIV/0!	3,155.00	5,213.58	65.25%	(4)	3,847.00	11,434.55	-54.4%	(4)
Programs-Community Events	13.00	-	-100.00%	30,142.00	28,060.25	-6.91%	(4)	30,142.00	7,758.90	261.7%	(4)
Programs-Trips	-	-	#DIV/0!	-	-	#DIV/0!	(4)	-	952.33	-100.0%	(4)
Brochure	8,000.00	1,466.07	-81.67%	25,000.00	14,307.59	-42.77%		25,000.00	14,037.79	1.9%	
Fitness Room	2,411.00	447.66	-81.43%	35,069.00	8,850.87	-74.76%	(5)	49,380.00	-	#DIV/0!	
Community Center	14,628.00	13,228.13	-9.57%	153,122.00	151,310.73	-1.18%	(5)	173,233.00	-	#DIV/0!	
<b>Total Expenses</b>	<b>94,666.00</b>	<b>90,080.90</b>	<b>-4.84%</b>	<b>1,150,834.00</b>	<b>1,079,720.61</b>	<b>-6.18%</b>		<b>1,264,694.00</b>	<b>816,170.66</b>	<b>32.3%</b>	
<b>Total Fund Revenues</b>	<b>66,859.00</b>	<b>63,755.96</b>	<b>-4.64%</b>	<b>1,232,869.00</b>	<b>1,271,350.12</b>	<b>3.12%</b>		<b>1,271,415.00</b>	<b>1,008,916.07</b>	<b>26.0%</b>	
<b>Total Fund Expenses</b>	<b>94,666.00</b>	<b>90,080.90</b>	<b>-4.84%</b>	<b>1,150,834.00</b>	<b>1,079,720.61</b>	<b>-6.18%</b>		<b>1,264,694.00</b>	<b>816,170.66</b>	<b>32.3%</b>	
<b>Surplus (Deficit)</b>	<b>(27,807.00)</b>	<b>(26,324.94)</b>	<b>-5.33%</b>	<b>82,035.00</b>	<b>191,629.51</b>	<b>133.59%</b>		<b>6,721.00</b>	<b>192,745.41</b>	<b>-0.6%</b>	

(1) Wages/taxes less than budget 6.41% \$21,546 due to timing in hiring of staff. Compared to 2017 higher by 52.8% \$108,699 due to staff hiring. Timing of health ins, one month lag.

(2) timing of expenses

(3) 2018 includes roof and hvac repair. Installed 2 new heat exchangers in 2017

(4) Expenses for programs are over budget 9.08% \$6,093 and increased 23.4%, \$13,895 compared to 2017. (in 2017 fireworks bill was paid later)

(5) Much of this budgeting was guesswork. Under fitness room, wages and related taxes below budget 85.38% \$16,301.

Sycamore Park District  
Summarized Revenue & Expense Report  
Period ended November 30, 2018

**Donations (21)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	-	17,200.00	#DIV/0!	450,000.00	516,479.85	14.77%	450,000.00	41,448.55	1146.1%
Total Revenues	-	17,200.00	#DIV/0!	450,000.00	516,479.85	14.77%	450,000.00	41,448.55	1146.1%
Expenses									
Administration	-	-		450,000.00	425,000.00	-5.56%	450,000.00	-	#DIV/0!
Total Expenses	-	-		450,000.00	425,000.00		450,000.00	-	#DIV/0!
Total Fund Revenues	-	17,200.00	#DIV/0!	450,000.00	516,479.85	14.77%	450,000.00	41,448.55	1146.1%
Total Fund Expenses	-	-		450,000.00	425,000.00		450,000.00	-	#DIV/0!
Surplus (Deficit)	-	17,200.00	#DIV/0!	-	91,479.85	#DIV/0!	-	41,448.55	120.7%

**Special Recreation (22)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	7,160.00	5,159.01	-27.95%	179,000.00	181,782.04	1.55%	179,000.00	162,173.29	12.1%
Total Revenues	7,160.00	5,159.01	-27.95%	179,000.00	181,782.04	1.55%	179,000.00	162,173.29	12.1%
Expenses									
Administration	3,747.00	-	-100.00%	91,334.00	88,155.28	-3.48%	191,500.00	282,744.55	-68.8% (1)
Total Expenses	3,747.00	-	-100.00%	91,334.00	88,155.28	-3.48%	191,500.00	282,744.55	-68.8%
Total Fund Revenues	7,160.00	5,159.01	-27.95%	179,000.00	181,782.04	1.55%	179,000.00	162,173.29	12.1%
Total Fund Expenses	3,747.00	-	-100.00%	91,334.00	88,155.28	-3.48%	191,500.00	282,744.55	-68.8%
Surplus (Deficit)	3,413.00	5,159.01	51.16%	87,666.00	93,626.76	6.80%	(12,500.00)	(120,571.26)	-177.7%

(1) 2017 expenses for ADA improvements at pool.

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**Insurance (23)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	2,800.00	2,062.35	-26.34%	70,000.00	72,854.21	4.08%	70,000.00	67,036.36	8.7%
Total Revenues	2,800.00	2,062.35	-26.34%	70,000.00	72,854.21	4.08%	70,000.00	67,036.36	8.7%
Expenses									
Administration	-	-	#DIV/0!	31,619.00	30,368.70	-3.95%	65,738.00	31,834.74	-4.6%
Total Expenses	-	-	#DIV/0!	31,619.00	30,368.70	-3.95%	65,738.00	31,834.74	-4.6%
Total Fund Revenues	2,800.00	2,062.35	-26.34%	70,000.00	72,854.21	4.08%	70,000.00	67,036.36	8.7%
Total Fund Expenses	-	-	#DIV/0!	31,619.00	30,368.70	-3.95%	65,738.00	31,834.74	-4.6%
Surplus (Deficit)	2,800.00	2,062.35	-26.34%	38,381.00	42,485.51	10.69%	4,262.00	35,201.62	20.7%

**Audit (24)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	580.00	430.79	-25.73%	14,500.00	15,286.72	5.43%	14,500.00	14,109.26	8.3%
Total Revenues	580.00	430.79	-25.73%	14,500.00	15,286.72	5.43%	14,500.00	14,109.26	8.3%
Expenses									
Administration	-	-	#DIV/0!	14,500.00	14,500.00	0.00%	14,500.00	14,200.00	2.1%
Total Expenses	-	-	#DIV/0!	14,500.00	14,500.00	0.00%	14,500.00	14,200.00	2.1%
Total Fund Revenues	580.00	430.79	-25.73%	14,500.00	15,286.72	5.43%	14,500.00	14,109.26	8.3%
Total Fund Expenses	-	-	#DIV/0!	14,500.00	14,500.00	0.00%	14,500.00	14,200.00	2.1%
Surplus (Deficit)	580.00	430.79	-25.73%	-	786.72	#DIV/0!	-	(90.74)	-967.0%

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**Paving & Lighting (25)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	4.00	5.13	28.25%	100.00	529.24	429.24%	100.00	214.65	146.6%
Total Revenues	4.00	5.13		100.00	529.24		100.00	214.65	146.6%
Expenses									
Administration	-	-	#DIV/0!	21,000.00	-	-100.00% (1)	21,000.00	-	#DIV/0!
Total Expenses	-	-		21,000.00	-		21,000.00	-	#DIV/0!
Total Fund Revenues	4.00	5.13	28.25%	100.00	529.24	429.24%	100.00	214.65	
Total Fund Expenses	-	-	#DIV/0!	21,000.00	-	-100.00%	21,000.00	-	
Surplus (Deficit)	4.00	5.13	28.25%	(20,900.00)	529.24	-102.53%	(20,900.00)	214.65	

**Park Police (26)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	4.00	5.13	28.25%	100.00	247.88	147.88%	100.00	1,197.79	-79.3%
Total Revenues	4.00	5.13		100.00	247.88		100.00	1,197.79	-79.3%
Expenses									
Administration	-	-	#DIV/0!	3,000.00	253.57	-91.55%	3,000.00	-	#DIV/0!
Total Expenses	-	-		3,000.00	253.57		3,000.00	-	#DIV/0!
Total Fund Revenues	4.00	5.13	28.25%	100.00	247.88	147.88%	100.00	1,197.79	-79.3%
Total Fund Expenses	-	-	#DIV/0!	3,000.00	253.57	-91.55%	3,000.00	-	
Surplus (Deficit)	4.00	5.13	28.25%	(2,900.00)	(5.69)	-99.80%	(2,900.00)	1,197.79	-100.5%

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**IMRF (27)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	3,640.00	2,606.63	-28.39%	91,000.00	91,513.10	0.56%	91,000.00	80,389.11	13.8%
Total Revenues	3,640.00	2,606.63	-28.39%	91,000.00	91,513.10	0.56%	91,000.00	80,389.11	13.8%
Expenses									
Administration	7,466.00	7,445.55	-0.27%	90,282.00	91,025.33	0.82%	95,462.00	76,150.55	19.5%
Total Expenses	7,466.00	7,445.55	-0.27%	90,282.00	91,025.33	0.82%	95,462.00	76,150.55	19.5%
Total Fund Revenues	3,640.00	2,606.63	-28.39%	91,000.00	91,513.10	0.56%	91,000.00	80,389.11	13.8%
Total Fund Expenses	7,466.00	7,445.55	-0.27%	90,282.00	91,025.33	0.82%	95,462.00	76,150.55	19.5%
Surplus (Deficit)	(3,826.00)	(4,838.92)		718.00	487.77		(4,462.00)	4,238.56	

**Social Security (28)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	3,960.00	2,834.90	-28.41%	99,000.00	99,527.50	0.53%	99,000.00	80,793.62	23.2%
Total Revenues	3,960.00	2,834.90	-28.41%	99,000.00	99,527.50	0.53%	99,000.00	80,793.62	23.2%
Expenses									
Administration	7,199.00	6,682.53	-7.17%	96,325.00	89,292.58	-7.30%	103,108.00	76,428.34	16.8%
Total Expenses	7,199.00	6,682.53	-7.17%	96,325.00	89,292.58	-7.30%	103,108.00	76,428.34	16.8%
Total Fund Revenues	3,960.00	2,834.90	-28.41%	99,000.00	99,527.50	0.53%	99,000.00	80,793.62	23.2%
Total Fund Expenses	7,199.00	6,682.53	-7.17%	96,325.00	89,292.58	-7.30%	103,108.00	76,428.34	16.8%
Surplus (Deficit)	(3,239.00)	(3,847.63)		2,675.00	10,234.92		(4,108.00)	4,365.28	

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**Concessions (30)**

Department	November Budget	November Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2017 YTD Actual	
<b>Revenues</b>									
Clubhouse Concessions	1,473.00	808.42	-45.12%	77,024.00	73,066.40	-5.14%	77,231.00	71,612.44	2.0%
Beverage Cart	-	-	#DIV/0!	13,844.00	6,881.13	-50.30%	13,844.00	11,250.12	-38.8% (1)
Sports Complex Concessions	4.00	3.62	-9.50%	39,365.00	36,864.51	-6.35%	39,365.00	40,789.51	-9.6%
Pool Concessions	-	-	#DIV/0!	7,822.00	6,846.01	-12.48%	7,822.00	6,562.97	4.3%
Catering	4.00	1,358.62	#####	16,363.00	18,135.43	10.83%	17,092.00	18,871.42	-3.9%
<b>Total Revenues</b>	<b>1,481.00</b>	<b>2,170.66</b>	<b>46.57%</b>	<b>154,418.00</b>	<b>141,793.48</b>	<b>-8.18%</b>	<b>155,354.00</b>	<b>149,086.46</b>	<b>-4.9%</b>
<b>Expenses</b>									
Clubhouse Concessions	4,816.00	5,737.24	19.13%	93,186.00	83,718.92	-10.16%	96,337.00	80,675.90	3.8%
Beverage Cart	55.00	-	-100.00%	9,654.00	4,902.73	-49.22%	9,654.00	7,996.21	-38.7% (1)
Sports Complex Concessions	269.00	426.97	58.72%	30,375.00	29,966.57	-1.34%	30,485.00	30,750.27	-2.5%
Pool Concessions	-	-	#DIV/0!	7,452.00	5,771.94	-22.55%	7,152.00	5,938.22	-2.8%
Catering	54.00	179.54	232.48%	4,138.00	5,630.49	36.07%	4,342.00	6,308.98	-10.8%
<b>Total Expenses</b>	<b>5,194.00</b>	<b>6,343.75</b>	<b>22.14%</b>	<b>144,805.00</b>	<b>129,990.65</b>	<b>-10.23%</b>	<b>147,970.00</b>	<b>131,669.58</b>	<b>-1.3%</b>
<b>Total Fund Revenues</b>	<b>1,481.00</b>	<b>2,170.66</b>	<b>46.57%</b>	<b>154,418.00</b>	<b>141,793.48</b>	<b>-8.18%</b>	<b>155,354.00</b>	<b>149,086.46</b>	<b>-4.9%</b>
<b>Total Fund Expenses</b>	<b>5,194.00</b>	<b>6,343.75</b>	<b>22.14%</b>	<b>144,805.00</b>	<b>129,990.65</b>	<b>-10.23%</b>	<b>147,970.00</b>	<b>131,669.58</b>	<b>-1.3%</b>
<b>Surplus (Deficit)</b>	<b>(3,713.00)</b>	<b>(4,173.09)</b>	<b>12.39%</b>	<b>9,613.00</b>	<b>11,802.83</b>	<b>22.78%</b>	<b>7,384.00</b>	<b>17,416.88</b>	<b>-32.2%</b>

(1) Beverage cart started later due to weather and staffing. Many customers are grabbing coolers before they go out on the course. Considering ways to increase this are for 2019.

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**Developer Contributions (32)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	-	1,572.00	#DIV/0!	22,500.00	15,648.93	-30.45%	30,000.00	22,490.89	-30.4%
Total Revenues	-	1,572.00		22,500.00	15,648.93		30,000.00	22,490.89	-30.4%
Expenses									
Administration	-	-		-	-		40,000.00	105,304.32	-100.0% (1)
Total Expenses	-	-		-	-		40,000.00	105,304.32	-100.0%
Total Fund Revenues	-	1,572.00		22,500.00	15,648.93		30,000.00	22,490.89	-30.4%
Total Fund Expenses	-	-		-	-		40,000.00	105,304.32	-100.0%
Surplus (Deficit)	-	1,572.00		22,500.00	15,648.93		(10,000.00)	(82,813.43)	-118.9%

(1) 2017 included expenses for entry park

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**Golf Course (50)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
<b>Revenues</b>									
Golf Operations	7,352.00	2,547.36	-65.4%	443,192.00	407,482.98	-8.1% (1)	480,199.00	430,186.64	-5.3% (2)
Golf Maintenance	1,495.00	1,577.93	5.5%	19,679.00	18,766.40	-4.6%	20,736.00	18,756.64	0.1%
<b>Total Revenues</b>	<b>8,847.00</b>	<b>4,125.29</b>	<b>-53.4%</b>	<b>462,871.00</b>	<b>426,249.38</b>	<b>-7.9%</b>	<b>500,935.00</b>	<b>448,943.28</b>	<b>-5.1%</b>
<b>Expenses</b>									
Golf Operations	13,388.00	12,186.75	-9.0%	213,693.00	209,224.00	-2.1%	227,977.00	211,316.99	-1.0%
Golf Maintenance	20,054.00	20,447.62	2.0%	257,522.00	248,423.70	-3.5% (3)	272,781.00	258,895.56	-4.0% (3)
<b>Total Expenses</b>	<b>33,442.00</b>	<b>32,634.37</b>	<b>-2.4%</b>	<b>471,215.00</b>	<b>457,647.70</b>	<b>-2.9%</b>	<b>500,758.00</b>	<b>470,212.55</b>	<b>-2.7%</b>
<b>Total Fund Revenues</b>	<b>8,847.00</b>	<b>4,125.29</b>	<b>-53.4%</b>	<b>462,871.00</b>	<b>426,249.38</b>	<b>-7.9%</b>	<b>500,935.00</b>	<b>448,943.28</b>	<b>-5.1%</b>
<b>Total Fund Expenses</b>	<b>33,442.00</b>	<b>32,634.37</b>	<b>-2.4%</b>	<b>471,215.00</b>	<b>457,647.70</b>	<b>-2.9%</b>	<b>500,758.00</b>	<b>470,212.55</b>	<b>-2.7%</b>
<b>Surplus (Deficit)</b>	<b>(24,595.00)</b>	<b>(28,509.08)</b>	<b>15.9%</b>	<b>(8,344.00)</b>	<b>(31,398.32)</b>	<b>276.3%</b>	<b>177.00</b>	<b>(21,269.27)</b>	<b>47.6%</b>

(1) Daily Greens Fees -7.36% -\$10,722  
Golf Events & Misc -10.08% \$2,054  
Carts -7.89% -\$8,667  
Season passes -11.96% -\$12,076  
Pro shop sales -5.04% \$2,625

(2) Daily Greens Fees -8.40% -\$12,382  
Golf Events & Misc -2.92% -\$552  
Carts -3.49% -\$3,653  
Season passes -7.8% -\$7,515  
Pro shop sales +1.24% \$603

(3) Maintenance Part-time Wages currently below budget 7.5% \$11,385 and less than 2017 by 3.0% \$4,390



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<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
<b>Aquatics (51)</b>									
<b>Revenues</b>									
Pool	-	-	#DIV/0!	58,247.00	58,282.32	0.1%	70,747.00	43,807.22	33.0%
Swim Lessons	-	-	#DIV/0!	13,966.00	18,604.85	33.2%	13,966.00	12,463.24	
Splashpad	-	2.00	#DIV/0!	5,213.00	15,654.00	200.3%	5,213.00	-	#DIV/0!
<b>Total Revenues</b>	<b>-</b>	<b>2.00</b>	<b>#DIV/0!</b>	<b>77,426.00</b>	<b>92,541.17</b>	<b>19.5% (1)</b>	<b>89,926.00</b>	<b>56,270.46</b>	<b>64.5% (2)</b>
<b>Expenses</b>									
Pool	46.00	-	-100.0%	49,998.00	50,152.33	0.3%	50,042.00	43,546.28	15.2%
Aquatics Maintenance	430.00	374.56	-12.9%	28,345.00	26,371.63	-7.0%	30,350.00	31,993.56	-17.6%
Swim Lessons	-	-	#DIV/0!	8,991.00	8,504.14	-5.4%	8,991.00	6,588.30	
Splashpad	-	-	#DIV/0!	360.00	-	-100.0%	360.00	-	#DIV/0!
<b>Total Expenses</b>	<b>476.00</b>	<b>374.56</b>	<b>-21.3%</b>	<b>87,694.00</b>	<b>85,028.10</b>	<b>-3.0%</b>	<b>89,743.00</b>	<b>82,128.14</b>	<b>3.5%</b>
<b>Total Fund Revenues</b>	<b>-</b>	<b>2.00</b>	<b>#DIV/0!</b>	<b>77,426.00</b>	<b>92,541.17</b>	<b>19.5%</b>	<b>89,926.00</b>	<b>56,270.46</b>	<b>64.5%</b>
<b>Total Fund Expenses</b>	<b>476.00</b>	<b>374.56</b>	<b>-21.3%</b>	<b>87,694.00</b>	<b>85,028.10</b>	<b>-3.0%</b>	<b>89,743.00</b>	<b>82,128.14</b>	<b>3.5%</b>
<b>Surplus (Deficit)</b>	<b>(476.00)</b>	<b>(372.56)</b>	<b>-21.7%</b>	<b>(10,268.00)</b>	<b>7,513.07</b>	<b>-173.2%</b>	<b>183.00</b>	<b>(25,857.68)</b>	<b>-129.1%</b>

(1) Daily Fees +21.33% \$3,102

Season passes -6.69% -\$2,164

Misc income (includes oscar, pool rentals and middle school pool party) -15.03% -\$1,284

Swim Lessons +35.0% \$4,667

Splashpad Daily +397.92% \$11,874

Splashpad Rental -64.16% -\$1,423

(2) Daily Fees +30.49 \$4,122

Season passes +47.30% \$9,692

Misc income (includes oscar, pool rentals and middle school pool party) +84.4% +\$3,296 (timing of oscar payment)

Swim Lessons +50.82% \$6,066

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**Debt Service (60)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	24,080.00	17,396.17	-27.8%	602,000.00	613,022.88	1.8%	602,000.00	577,418.02	6.2%
Total Revenues	24,080.00	17,396.17	-27.8%	602,000.00	613,022.88	1.8%	602,000.00	577,418.02	6.2%
Expenses									
Administration	-	-	#DIV/0!	-	-	#DIV/0!	601,642.00	508,710.25	-100.0%
Total Expenses	-	-		-	-		601,642.00	508,710.25	-100.0%
Total Fund Revenues	24,080.00	17,396.17	-27.8%	602,000.00	613,022.88	1.8%	602,000.00	577,418.02	6.2%
Total Fund Expenses	-	-		-	-		601,642.00	508,710.25	-100.0%
Surplus (Deficit)	24,080.00	17,396.17	-27.8%	602,000.00	613,022.88	1.8%	358.00	68,707.77	792.2%

**Capital Projects (70)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	-	-	#DIV/0!	-	6,406.78	#DIV/0!	538,000.00	2,010.41	218.7%
Total Revenues	-	-	#DIV/0!	-	6,406.78	#DIV/0!	538,000.00	2,010.41	218.7%
Expenses									
Administration	40,000.00	169,548.50	323.9%	362,283.00	494,272.66	36.4%	685,745.00	366,566.14	34.8%
Total Expenses	40,000.00	169,548.50	323.9%	362,283.00	494,272.66	36.4%	685,745.00	366,566.14	34.8%
Total Fund Revenues	-	-		-	6,406.78	#DIV/0!	538,000.00	2,010.41	218.7%
Total Fund Expenses	40,000.00	169,548.50	323.9%	362,283.00	494,272.66	36.4%	685,745.00	366,566.14	34.8%
Surplus (Deficit)	(40,000.00)	(169,548.50)	323.9%	(362,283.00)	(487,865.88)	34.7%	(147,745.00)	(364,555.73)	33.8%

Sycamore Park District  
Summarized Revenue & Expense Report  
Period ended November 30, 2018

**Action 2020 (71)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	
Revenues									
Administration	625.00	-	-100.0%	6,006,875.00	482,154.03	-92.0%	7,172,500.00	7,106,792.32	-93.2%
Total Revenues	625.00	-	-100.0%	6,006,875.00	482,154.03	-92.0%	7,172,500.00	7,106,792.32	-93.2%
Expenses									
Administration	-	80,689.95	#DIV/0!	2,820,295.00	1,725,350.21	-38.8%	2,964,632.00	4,856,449.62	-64.5%
Total Expenses	-	80,689.95	#DIV/0!	2,820,295.00	1,725,350.21	-38.8%	2,964,632.00	4,856,449.62	-64.5%
Total Fund Revenues	625.00	-		6,006,875.00	482,154.03	-92.0%	7,172,500.00	7,106,792.32	-93.2%
Total Fund Expenses	-	80,689.95	#DIV/0!	2,820,295.00	1,725,350.21	-38.8%	2,964,632.00	4,856,449.62	-64.5%
Surplus (Deficit)	625.00	(80,689.95)	-13010.4%	3,186,580.00	(1,243,196.18)	-139.0%	4,207,868.00	2,250,342.70	-155.2%
Total Fund Revenues	184,503.00	170,653.14		#####	5,440,065.30	-49.6%	12,609,758.00	11,117,724.28	
Total Fund Expenses	242,989.00	598,217.52	146.2%	6,611,277.00	5,664,629.17	-14.3%	8,511,624.00	8,477,944.39	
Surplus (Deficit)	(58,486.00)	(427,564.38)	631.1%	4,193,030.00	(224,563.87)	-105.4%	4,098,134.00	2,639,779.89	

Sycamore Park District  
Fund Balances  
Period ended November 30, 2018

	1/1/2018	Revenues	Expenses	11/30/2018	11/30/2018 Cash balance
10 Corporate	531,988.24	1,412,677.99	954,023.78	990,642.45	987,617.39
20 Recreation	287,316.52	1,271,350.12	1,079,720.61	478,946.03	504,785.47
21 Donations	8,107.93	516,479.85	425,000.00	99,587.78	99,587.78
22 Special Recreation	26,478.75	181,782.04	88,155.28	120,105.51	120,105.51
23 Insurance	24,448.14	72,854.21	30,368.70	66,933.65	66,933.65
24 Audit	13,683.30	15,286.72	14,500.00	14,470.02	14,470.02
25 Paving & Lighting	22,202.73	529.24	-	22,731.97	22,731.97
26 Park Police	4,349.07	247.88	253.57	4,343.38	4,343.38
27 IMRF	4,462.30	91,513.10	91,025.33	4,950.07	4,950.07
28 Social Security	4,951.14	99,527.50	89,292.58	15,186.06	15,186.06
30 Concessions	33,906.75	141,793.48	129,990.65	45,709.58	40,033.16
32 Developer Contributions	915.88	15,648.93	-	16,564.81	16,565.81
60 Debt Service	57,335.04	613,022.88	-	670,357.92	670,357.92
70 Capital Projects	471,064.86	6,406.78	494,272.66	-16,801.02	-16,801.02
71 Action 2020	936,558.52	482,154.03	1,725,350.21	-306,637.66	-306,639.60
Total governmental fund balance	2,427,769.17	4,921,274.75	5,121,953.37	2,227,090.55	2,244,227.57
50 Golf Course Net Assets	140,026.35 <u>-234,897.00</u> -94,870.65	426,249.38	457,647.70	108,628.03 <u>-234,897.00</u> -126,268.97	-58,006.22
51 Aquatics Net Assets	430,256.55 <u>-431,251.00</u> -994.45	92,541.17	85,028.10	437,769.62 <u>-431,251.00</u> 6,518.62	6,518.46
Total proprietary funds Net assets	570,282.90 <u>-666,148.00</u> -95,865.10	127,710.13	111,144.38	586,848.65 <u>-666,148.00</u> -79,299.35	
Proprietary funds minus net assets					
	2,331,904.07			2,147,791.20	2,192,739.81

Summary of depository accounts as of 12/12/2018

<u>Location</u>	<u>Balance</u>	<u>Interest</u>	<u>YTD Interest</u>
First National Bank	-	0	0
First Midwest Bank	2,544,321.66	2.13	24998.94
Resource Bank	32,585.99	0.37	603.52
IPDLAF	10,557.85	2.13	
<b>*DCCF - Action 2020</b>	<b>27,582.51</b>		
<b>*DeKalb Co. Community Foundation</b>	<b>17,066.19</b>		36.48

\* As of 10/31/18 per DCCF.

To: Board of Commissioners  
From: Theresa Tevsh  
Subject: Monthly Recreation Report  
Date: December 12, 2018

**Administrative Initiatives (12/1/18-12/31/18)**

**Theresa Tevsh, Superintendent of Recreation**

- Conducted the first, Thanksgiving Shootout with 16 youth participants and 5 parent child teams. 7 participants will advance to the Regional competition sometime in February.
- Conducted Recreation Staff yearly evaluations.
- Dog Pag tags went on sale at the City and at the Park District December 3<sup>rd</sup>. The city has sold 4 of our Dog Park tags to date.
- Attended the Northwestern Medicine Trail Head series lecture on December 3.
- Met with Representative from Levitron to trouble shoot issues with Gym lights December 3.
- Attended the Service Desk team staff meeting on December 2.
- Attended the Mayflower Tours presentation on Dec 5th to promote our upcoming 2019 trip to New England.
- Attended the Open House for the New KSRA Director, Dawn Schaefer on December 5.
- Attended PDRMA Employee Evaluation Workshop on December 6.

- Met with staff committee to start planning the employee appreciated dinner in January.
- Assisted Lions Club members and the Cookies with Santa on December 7, 8. The Lions reported that we had 50 less in attendance, which may have been due to the Chamber Parade & Santa house being on the same night.
- Attended the KSRA Board meeting in Genoa on December 11.
- Will attend the MMNH community engagement meeting on December 13.
- Will attend the MMNH monthly board meeting on December 14. President Jeff Peterson resigned, and Josephine Misch has taken the position.
- Will attend Hillary Alton, Graduate Assistant's graduation at NIU on December 15.
- Will prepare for Family Winter Day and Sled hill event on January 6<sup>th</sup>.
- The "Black Friday special" brought in 4 new memberships and another 4 members used the special to extend out their current memberships.
- Attended Recreation Programming and Budgeting meetings with "Professor Dan" and the recreation staff and graduate students.
- Obtained an updated Preventative Maintenance agreement with LifeFitness to include all the machines in Pathway Fitness. This is for maintenance & inspections two times a year.
- Obtained information, working with Superintendent of Parks and Recreation Supervisor Lisa Metcalf, to purchase a new, 15 x 15 shade structure for Splash Fountain.

**Melissa J Dobberstein, Food and Beverage Manager, Recreation Specialist**

- Created forms for birthday party packages for staff to follow.

- Booked 12 hours of rental time in both facilities.
- Booked 4 birthday party packages.
- Did Turkey Shootout, ran concessions.
- Decorated community center for Christmas.
- Led Cookies with Santa Event, working with the Lions Club and for the first time with the Sycamore Library.
- Attended Rec classes with Dan and rec team.
- Working on employee holiday party committee.
- Continuing stocking and inventory for vending machine.
- Created spreadsheets to keep track of all rentals for clubhouse and community center.

### **Sarah Rex, Recreation Supervisor/Marketing**

- Represented the District at the Sycamore Chamber's Walk with Santa on Friday, December 7. The District is a sponsor of this event and the downtown Santa House.
- Coordinated the 2018 Park Partner Award nominees and communicate with recipient.
- Attended educational meetings led by Dan Gible about recreation programming and budgeting.
- Completed annual IMRF staff evaluation for Customer Service Specialist.
- Met with School District Director of Curriculum, Middle School science teachers and principal, ENCAP representative and Sycamore Park District

Superintendent of Parks and Facilities to begin developing a plan for integrating natural area restoration into the Middle School's curriculum.

### **Lisa Metcalf, Recreation Supervisor**

- Uploaded all Winter/Spring programs to WebTrac so people can start registering for programs.
- Created rules and procedures for the new 3 on 3 Slow Down Basketball League in hopes that enough registrations come in to run the league.
- Continued to work in RecTrac to update things as new things get added and changed.

### **Administrative Initiatives (1/1/19-1/31/19)**

#### **Theresa Tevsh, Superintendent of Recreation**

- Will attend Illinois Park and Recreation Association's annual conference.
- Will work with the NIU University Honors Program, local business-partnership incentive program for 1,000+ students
- Will attend team management and Board meetings.
- Will help coordinate the Winter Family Play Day and opening of the Northwestern Medicine Sled Hill.
- Will assist, coach, observe as the Recreation Team staff begin their change-over in duties and responsibilities
- We will have a Spring Intern for 12-16 weeks from Illinois State. Justin Genz is a student in Parks and Recreation Administration, lives in St. Charles.
- Will work with the Pathway Fitness staff to prepare for the one year of membership retention plan.



**Melissa J Dobberstein, Food and Beverage Manager, Recreation Specialist**

- Working on Mother Son Date Night.
- Working on Daddy Daughter Dance.
- Getting ready for grand opening event of sled hill.
- Attending IPRA/IAPD conference.

**Sarah Rex, Recreation Supervisor/Marketing**

- Will help coordinate the Winter Family Play Day and opening of the Northwestern Medicine Sled Hill.
- Will attend educational meetings led by Dan Gibble about supervision and leadership.
- Will do the District's part in helping to launch a county-wide marketing campaign for Live Healthy DeKalb County's Get Active week which will be held in May 2019.
- Will attend Illinois Park and Recreation Association's annual conference.
- Will work with the NIU University Honors Program local business-partnership incentive program for 1,000+ students
- Completing Fall Brochure-Program Development Survey with Grad student

**Lisa Metcalf, Recreation Supervisor**

- Will attend the Annual IPRA State Conference.
- Will attend trainings at NIU to learn the curriculum for the STEM Classes we will offer next season.

- Will meet with Tracy to talk about expectations of our new roles with the Service Desk.
- Will do research on Fitness Centers to learn different ways to retain members and make money.

To: Board of Commissioners

From: Viktoria Orosz

Subject: Semester Report

Date: December 12, 2018

**Administrative Initiatives (8/29/18 – 12/15/18)**

**Viktoria Orosz, Graduate Assistant**

- Learned the RecTrac software system to conduct registration
- Attended LifeFitness equipment training in May
- Updated 1000 miles challenge weekly.
- Did daily reports for community center and splash pad.
- Worked the front desk 4-8 hours a week.
- Obtained training from Northwestern Medicine staff to perform fitness assessments for Sycamore Park District members.
- Provided fitness assessments for members October-December.
- Created drop-in group fitness schedule.
- Created and coordinated fitness assessment sign-up process for 24/7 members.
- Researched stroller walking costs, rules and regulations.
- Created possible topic ideas for the Northwestern lecture series.
- Attended staff meetings.

- Coordinated and trained 9 - NIU undergraduate students for the semester to observe, participate or volunteer at Park District programs & events.
- Assisted Lisa with fitness program scheduling.
- Assisted Sarah with program and event marketing and promotion in the Community Center and in the member eblast.
- Assisted Sarah with Program Development Survey.
- Assisted the organization and running of the Superhero challenge.
- Assisted the running of the touch a truck event.
- Attended the October Board Meeting.
- Assisted with coordination of the Thanksgiving shoot-out event.
- Helped with the set up and volunteers for the Cookies with Santa.
- Attended programming and budgeting training with “Professor Dan”.
- Developed Weight loss challenge program for members (starting in February).
- Created fitness assessment roster for future reminder.

From: Kirk T. Lundbeck

Subject: Monthly Report

Date: December 18, 2018

**Administrative Initiatives (12/1/18 – 11/31/18)**

- Attended weekly Management Team meetings as scheduled.
- Attended All Staff Meeting as scheduled.
- Attended Sycamore Chamber of Commerce Ambassador Club meeting.
- Developed December Golf Insight newsletter.
- Took lead role in the planning and preparation of the annual staff holiday party for January 11, 2019 and developed a committee of four other staff members to help with the process.
- Continued to meet with prospective outing clients for 2019.
- Cut all part-time staff positions until spring of 2019.
- Began cleaning pro shop. Touch up walls with paint, clean windows, shampoo carpeting and clean all woodwork. Update and clean merchandise displays.
- Closed golf course for the 2018 golf season on November 24<sup>th</sup> and began winter season pro shop hours.
- Planned to complete Golf Fitness Certification process to teach Golf Fitness classes at Pathway Fitness. Took online classes, read educational material and plan to take final exam in January.
- Continued to offer monthly pro shop merchandise specials to increase pro shop sales for the holidays.
- Finalized preparation of promotional materials for the Swing into Spring Sale the first weekend of March 2019.

- Continued meeting with merchandise sales representatives for pre-booking of 2019 pro shop product lines.
- Completed FOIA and OMA training.

### **Administrative Initiatives (1/1/19 – 1/31/19)**

- Attend weekly Management Team meetings as scheduled.
- Attend All Staff Meeting as scheduled.
- Attend Sycamore Chamber of Commerce Ambassador Club meeting.
- Attend annual review.
- Develop January Golf Insight newsletter.
- Close pro shop for the month of January and through February 17, 2019.
- Continue meeting with prospective outing clients for 2019.
- Begin spring part staffing preparation, accept applications and schedule interviews.
- Finish cleaning pro shop. Touch up walls with paint, clean windows, shampoo carpeting and clean all woodwork. Update and clean merchandise displays.
- Complete Golf Fitness Certification process to teach Golf Fitness classes at Pathway Fitness. Take online classes, reading educational material and take final exam.
- Finalize golf course brochure with Sarah Rex.
- Finalize preparation of promotional materials for the Swing into Spring Sale, begin eblasts and mail out reminder cards to current pass holder database.

- Finalize meetings with merchandise sales representatives for pre-booking of 2019 pro shop product lines.
- Attend IPRA/IAPD Soaring to New Heights Conference.
- Finalize 2019 outing and tournament schedule and begin promotion of in house events.
- Prepare remaining EZGO golf carts for trade in and schedule pick up by Harris Golf Cars.

To: Board of Commissioners  
From: Jeff Donahoe  
Subject: Monthly Report  
Date: December 18, 2018

**Administrative Initiatives** (12/1/18-12/31/18)

**Golf**

- Unique weather during November caused the closing of the course for the season after the 24<sup>th</sup>. The blizzard on the 25<sup>th</sup> brought 8-9” of snow along with 50 mph winds. Several evergreen limbs fell to the ground, but no major tree loss occurred. The course also had to be closed from the 7<sup>th</sup> thru the 23<sup>rd</sup> because of snow cover from three small snow events and below freezing temperatures.
- Heavy rain on the 2<sup>nd</sup> caused rapid melting and the river to mildly overflow its banks. The river level fell quickly last week causing no damage to the course.
- Staff was able to apply the final fungicide applications the two days after Thanksgiving. The Sunday morning of the blizzard we were able to bring in flags, ball washers, rakes, tee markers, and directional signs. Greens on the west side of the river were also roped off and snow mobile trail signs set up. The east side bridges were all chained off to traffic.
- Staff is now working on cleaning all equipment for winter maintenance, plowing as needed, starting on mower reel refurbishing, and helping with picnic table restoration. Tee markers, rakes, ball washers will also be painted and repaired as needed.
- I attended the appeal hearing with staff and legal team at PDRMS headquarters.



- Attended the pre-construction meeting for the 18-bridge replacement project. Work will begin when the ground is frozen enough for the heavy equipment and is planned for Jan. 7<sup>th</sup> but can start earlier if conditions allow.
- I have already been meeting with turf product reps to plan for next season and to order some products which provide early order discounts.
- The irrigation system replacement project is out for bid. The bids are due with a public opening on December 21<sup>st</sup>. We will then look to award the project at the January Board meeting. I submitted the ad to the paper, have been sending out bid packet info to interested contractors, working with EC Design on updating and sending addendums, and meeting with contractors who request viewing the site and pump station. We have had several qualified contractors request bid packet info and four groups have visited the site to better understand the project.

### **Sports**

- We have already been communicating with user groups for spring season baseball and softball schedules and tournaments.
- Worked with Lisa on MOU updates for user groups.
- Working with staff on inventory of supplies and replacement pitch rubbers, bases, etc. needed for next season.
- Staff is working on picnic table refurbish with other staff, scraping/painting field equipment boxes, batting cage screens, garbage cans and cleaning equipment for winter maintenance.

- The pool has been filled for the winter with the sump pumps running continuously to keep the pool basin stable and the surface from completely freezing.
- Ordered a new pool vacuum for next season and inventoried chemicals and creating lists of replacement items for next pool and splash pad season.

## **Parks**

- I attended staff, board meetings
- Attended budget planning and staffing meetings.
- Attended meetings with City and engineers on next trail phase planning.
- Worked on Capital and Operating budget planning and pricing for 2019.
- Completed written staff annual performance evaluations and met with each staff individually to discuss performances.
- The sled hill functioned well after the blizzard and was crowded with happy users. I worked with the electricians and the light system company to allow the sled hill lights to come on with sensors yet turn off at the 9:00 pm closing time for the sled hill.
- Coordinated community center elevator annual State inspection, and annual fire alarm system inspection along with all the fire extinguisher tags updated. The Midwest Museum also had the annual fire sprinkler system inspection completed.
- Staff has been cleaning maintenance equipment, ordering parts and fluids for winter maintenance, repairing and staining all picnic tables, plowing as needed, cleaning parks and paths of debris after the storm, and bringing in

garbage cans for painting. Staff also set up/took down stage and backdrop for Cookies with Santa event.

- Coordinated with recreation staff at community center as we performed six-month deep cleaning of Pathway Fitness flooring and equipment rotation.
- Working on small equipment and supply pricing for 2019. Meeting with reps for early order turf pesticides and fertilizer options.
- Completing required IDNR year-end summary forms for both goose nest control and nuisance animal control permits I maintain.

#### **Administrative Initiatives** (1/1/19-1/31/19)

- Attend staff, board meetings.
- Attend Park District annual conference in Chicago.
- Work with 18 bridge replacement contractor and engineers as project begins. Attend construction meetings as they are planned.
- Review submitted irrigation bids for new system with EC Design to prepare a recommendation for Board approval.
- Work with Steve Tritt on planning for golf pesticide and fertilizer application schedule and new product options and pricing.
- Continue coordinating required remaining annual inspections of all buildings fire system alarms and sprinklers.
- Obtain quotes for spring projects and purchases.

- Staff will continue winter maintenance of all Park District equipment. Plowing will take place as needed.
- Host required every three-year training for maintenance staff for proper use of the aerial bucket lift we own from United Rentals trainers. Also plan first aid/AED/CPR training for staff.
- Update/organize safety training and building/playground/equipment inspection reports from 2018, plan for 2019
- Attend winter sled hill dedication on the 6<sup>th</sup>.

To: Board of Commissioners  
From: Daniel Gibble, Executive Director  
Subject: Monthly Report  
Date: December 18, 2018

**Administrative Initiatives** (12/1/18 – 12/31/18)

- Finalized job descriptions and staff hiring timelines for 2019.
- Attended Meetings/Serve On:
  - Rotary
  - Chamber
  - DSATS
  - CUSD#427 Financial Advisory Committee
  - Owner/Architect/Contractor Meetings
- Continued work on Old Mill to Forest Preserve trail issues.
- Coordinated Emergency Bridge Work and PDRMA/Engineer processes.
- Provided Information to Commissioner Strack, Plan Commission Representative, on LAND matters.
- Continued shuttle diplomacy with Farnsworth, PDRMA and RJC.
- Submitted first draft of Operating Budget to Board.
- Communicated salary items approved by Board to staff.
- Met with Mayor Lang regarding Sycamore Sports Complex Entry Drive with three concepts.
- Garnered input from the Board regarding ENTRY DESIGN for the Sports Complex
- Reviewed Shop Drawings and Other Items Related to Bridge Construction.

- Coordinated communication between Airport Road Contractors and Farnsworth Group/RJC on trail project on Airport Road.
- Prepared for and attended additional PDRMA Hearing regarding bridge claim.
- Held conference calls with Board President and/or engineers, attorneys and park district staff in preparation for PDRMA Hearings.
- Finalized staff structure and job descriptions for communication to staff. All items are now in place, and the Superintendent of Finance and Business Services will distribute job descriptions to, and acquire signatures of receipt of those j.d.'s from staff whose job descriptions have changed for their personnel files.
- Wrapped up, for the season, work on the Ovitz Shelter. Spring will see the finish grading and seeding. All other work is done.
- December Chair for the Programs/Presentations/Activities for the Sycamore Noon Rotary.
- Coordinated final billings on the Trail Project from Middle School to Brickville Road.
- Initiated meetings with City and Engineers to further attempt to complete the land swap matters.
- Continue to work on matters related to land donations on the northwest end of town.
- Completing staff evaluation process.
- Conducted three separate staff trainings with Recreation Staff to standardize and put staff on the same playing field as it relates to expectations, actions, and methods of budgeting, program planning/new programming, and staff structure/supervision.
- Finalized Enterprise Zone participation.
- Planning early new year training of recreation staff on two topics:
  - Basic Methods of Good Supervision
  - Moving from Supervision to Leadership

**Administrative Initiatives** (1/1/19 – 1/31/19)

- Attend Meetings/Serve On:
  - Rotary
  - Chamber
  - DSATS
- Continue work on Old Mill to Forest Preserve trail issues.
- Continue working on PDRMA/Emergency Bridge matters. Gather information for Board regarding IPARKS.
- Finalize PLAT work and Appraisals for trail project.
- Attend Event Planning Meeting of the Live Healthy DeKalb County Organization.
- Provide information to Board on Succession Planning.
- Continue to touch base with Brian Gregory to finalize agreement with Shodeen Developers and Reston Ponds Park Sites.
- Continue to work with City of Sycamore and IDOT on land swap matters for the trail project.
- Begin working on Succession Matters for staff, along with Staff Structure details with Superintendents.
- Start work on Bridge Construction.
- Submit Operating Budget proposal to Board for final approval.
- Attend Illinois Park and Recreation State Conference.
- Continue working on land donation matters in various parts of town.

# SYCAMORE PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: December 18, 2018

### STAFF RECOMMENDATION

#### AGENDA ITEM: REVIEW AND APPROVE 5 YEAR CAPITAL BUDGET PLAN: Recommend Approval

BACKGROUND INFORMATION: Attached you will find the final draft of the 2019-2023 Capital Funding Plan. The following highlights the changes made from the last draft submitted to the board:

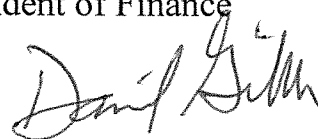
- Balance Forward decreased \$92,050
  - Paving of path along Airport Rd - \$71,000 (approved by board in May 2018)
  - Transfer of funds from Development Fund - \$21,000 that was budgeted to transfer in 2018 will have to be transferred in 2019 when funds may be available. This was to cover the cost of the new shelter at Ovitz Park.
  - Bond issue cost slightly higher - \$50.
- Funding increased \$21,000
  - This is budgeted to be transferred from the Development Fund to pay the balance for a pavilion at Ovitz Park installed in 2018.

FISCAL IMPACT: Total 2019 Budgeted Capital Revenue = \$538,120, Total 2019 Budgeted Capital Expenditures = \$544,613.

STAFF RECOMMENDATION: Staff welcomes questions and comments from the board. If there are no objections, recommend approval.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:



Sycamore Park District  
Capital Funding Plan

Department	Item	2019	2020	2021	2022	2023
Funding	Balance forward (approximate)	371,988	365,495	(479,181)	(479,906)	(488,094)
	Development Fund	21,000				
	General Obligation Bond	517,120	522,291	527,514	532,789	538,117
	Funding available	910,108	887,787	48,333	52,883	50,023
Administration	CONTINGENCY	30,000	30,000	30,000	30,000	30,000
	bond issue costs	11,500	11,500	11,500	11,500	11,500
	alternate bond payment	158,188	161,088	158,913	166,375	168,663
	PC Replacement/upgrades	<b>9,600</b>	<b>7,100</b>	<b>7,200</b>	<b>11,400</b>	<b>12,000</b>
	copier		<b>6,100</b>		<b>6,100</b>	
	server		<b>24,000</b>			
	lateral files (2)				<b>2,700</b>	
	Total Administration	209,288	239,788	207,613	228,075	222,163
Concessions	Beverage cart		<b>10,500</b>	<b>9,500</b>		
	ice machine (clubhouse)		<b>5,500</b>			
	freezer (recently rebuilt)			<b>4,500</b>		
	keg cooler		<b>3,000</b>			
	SC Conc - fixtures (2019 update storage/sink/flooring)	<b>10,000</b>	<b>27,950</b>			
	SC Conc - doors		<b>2,300</b>			
	SC Conc - bathroom fixtures		<b>28,750</b>			
	SC Conc - gutters/downspouts		<b>2,070</b>			
	SC Conc - roof		<b>7,245</b>			
SC Conc - hvac		<b>1,725</b>				
	Total Concessions	10,000	89,040	14,000	-	-
Maintenance	workhorse		<b>23,600</b>		<b>18,000</b>	
	large mower - Jacobsen		<b>72,000</b>	<b>74,500</b>		
	workman utility cart		<b>21,000</b>	<b>18,100</b>		
	pickup		<b>35,000</b>			<b>37,000</b>
	brush mower attachment		<b>8,500</b>			
	sprayer on workman		<b>24,500</b>			
	tractor		<b>43,000</b>			<b>46,500</b>
	maintenance shop painting		<b>21,280</b>			
	pave grass area in maintenance yard		10,000			

Sycamore Park District  
Capital Funding Plan

Department	Item	2019	2020	2021	2022	2023
	skidsteer		<b>29,500</b>			
	large dump truck		<b>43,000</b>			
	bandsaw		<b>4,000</b>			
	table saw		<b>3,500</b>			
	generator			<b>2,400</b>	<b>2,500</b>	
	field rake			<b>16,000</b>		
	branch chipper			<b>28,900</b>		
	bobcat sweeper/debris brush				<b>5,200</b>	
	small equipment trailer				<b>4,200</b>	
	air compressor				<b>3,900</b>	
	maintenance shop power gate				<b>13,310</b>	
	enclosed trailer					<b>9,500</b>
	<b>Total Maintenance</b>	-	338,880	139,900	47,110	93,000
Clubhouse	painting		<b>6,616</b>			
	hvac		<b>28,196</b>			
	carpet/tile	13,000				
	staining 2019 siding/trim 2020 or later	<b>15,500</b>	<b>83,734</b>			
	flooring			<b>45,060</b>		
	lighting			<b>8,992</b>		
	<b>Total Clubhouse</b>	28,500	118,546	54,052	-	-
Golf Course	golf carts	30,000		30,000	30,000	30,000
	ranger cart			<b>6,750</b>	<b>7,000</b>	<b>7,250</b>
	fairway aerifier		<b>18,000</b>			
	greens roller		<b>12,500</b>			
	major bridge #15 POSTPONED to 2020		<b>150,000</b>			
	BRIDGE 2	223,000				
	cart barn - HVAC		<b>4,480</b>			
	cart barn - gutters/downspouts		<b>2,240</b>			
	cart barn - planters		<b>2,912</b>			
	workhorse		<b>8,500</b>			
	trap rake		<b>13,000</b>			
	fairway mower		<b>54,000</b>			
	rough mower		<b>70,000</b>			
	shelter 1: 8th tee - structure			<b>9,440</b>		
	shelter 2: 4th tee - structure			<b>1,180</b>		
	minor bridge: 17th tee			<b>5,900</b>		

Sycamore Park District  
Capital Funding Plan

Department	Item	2019	2020	2021	2022	2023
	minor bridge: 6th ladies tee			<b>3,540</b>		
	trim mower				<b>18,000</b>	
	greensmower 3250 greens				<b>32,000</b>	
	shuttle cart				<b>12,000</b>	
	minor bridge #16/#17 fairway				<b>3,630</b>	
	cart paths - aggregate				<b>6,050</b>	
	ryan aerifier					<b>16,000</b>
	green/tee top dresser					<b>17,900</b>
	<b>Total Golf Course</b>	<b>253,000</b>	<b>335,632</b>	<b>56,810</b>	<b>108,680</b>	<b>71,150</b>
Aquatics	Shade - splashpad	15,000				
	blower motor hot tub	1,000				
	<b>Total Pool</b>	<b>16,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Community Center	washer/dryer	1,700				
	<b>Total Community Center</b>	<b>1,700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Parks & grounds	Bleachers field 1	7,000				
	blacktop under bleachers (fields 9-12)		10,000			
	founders park - playground - equipment (15)		<b>52,000</b>			
	founders park - playground - surfacing (15)		<b>6,500</b>			
	founders park - playground - benches/amenities		<b>2,300</b>			
	founders park - trails - raised beds		<b>250</b>			
	Lake Sycamore - fishing pier picnic table		<b>2,289</b>			
	baseball fields- plates/bases (behind pool)		<b>2,725</b>			
	baseball fields - infields (behind pool)		<b>2,180</b>			
	H.S. Field Dug out - fencing	<b>2,725</b>				
	soccer storage - driveways		<b>2,800</b>			
	fields 1-4 irrigation		<b>4,480</b>			
	charley laing park - benches/amenities		<b>3,920</b>			
	residence - doors/windows	<b>14,000</b>				
	Brothers Park - benches/amenities		<b>4,025</b>			
	Old Shop-painting		<b>896</b>			
	Old Shop-lighting		<b>2,800</b>			
	Old Shop-hvac		<b>16,800</b>			
	Old Shop-electrical		<b>12,320</b>			

Sycamore Park District  
Capital Funding Plan

Department	Item	2019	2020	2021	2022	2023
	Old Shop-gutters/downspouts		2,800			
	Old Shop-doors		7,840			
	old shed - roof		11,040			
	SC - N. Water Fountain - roof			1,725		
	Olsen Shelter - roof			4,600		
	kessler shelter - roof			4,830		
	Kiwanis East - sign	1,200				
	Parkside Preserve - sign	1,200				
	chief black partridge - signs		1,093			
	emil cassier - frantum - signs		1,035			
	steczo area - prairie restoration		9,680			
	lake sycamore - fishing pier - signage		1,500			
	kiwanis west - electric/light		1,150			
	kiwanis east - playground - surfacing		11,500			
	kiwanis east - raised beds		2,300			
	comm park - old fountain - roof		824			
	comm park - old fountain - posts/structure		4,600			
	comm park - old fountain - concrete base		1,150			
	lions shelter - roof		5,520			
	kiddie land playground - surfacing/border		2,530			
	kiddie land playground - paths/paving		44,840			
	sports complex - s. water fountain - roof		1,725			
	old mill - playground - benches/amenities		7,670			
	larson park - overlook - benches/amenities			1,815		
	larson park - brickvelle entrancee -fencing			275		
	steczo area - interpretive signs			3,000		
	lake sycamore - trails - signage			2,360		
	lake sycamore - trails - raised beds			1,180		
	lake sycamore - playgrounds - surfacing			17,700		
	lake sycamore - fishing pier - anchors			8,850		
	kiwanis west - trails - signage			1,210		
	boyton park - trails - signage			2,420		
	emil cassier - pond 2 - shoreline			5,900		
	larson park - playground - surfacing				22,320	
	larson park - playground - equipment				93,000	
	larson park - playground - stonework				6,200	
	larson park - playground - benches/amenities				2,480	
	wetzel park - shelter - picnic tables				2,541	
	brothers park - trails - raised beds				744	
	kiwanis east - shelter - picnic tables				5,082	

Sycamore Park District  
Capital Funding Plan

Department	Item	2019	2020	2021	2022	2023
	kiwanis east - playground - benches/amenities				<b>9,075</b>	
	charley laing park - playground - surfacing				<b>14,520</b>	
	charley laing park - trails - signage				<b>1,150</b>	
	larson park - trails - signage					<b>2,480</b>
	brothers park - playground - surfacing					<b>22,320</b>
	brothers park - basketball court- surfacing					<b>2,480</b>
	brothers park - basketball court- painting					<b>620</b>
	PAVING WEST ENTRANCE					130,000
	community park - playground - equipment ?					<b>9,920</b>
	Lions Shelter - Approach Path					<b>9,100</b>
	HS Field Dug Out - Aglime Approach					<b>508</b>
	soccer storage - doors					<b>3,175</b>
	soccer storage - fixtures - shelves					<b>1,270</b>
	bb fields 1-4 scoreboards					<b>32,500</b>
	bb fields 1-4 bases and mounds					<b>7,800</b>
	Old Mill Park - Playground - Surfacing					<b>34,055</b>
	Old Mill Park - Playground - Solar Lights					<b>5,080</b>
	Old Mill Park - Trails - Signage					<b>1,905</b>
	<b>Total Parks &amp; Grounds</b>	<b>26,125</b>	<b>245,082</b>	<b>55,865</b>	<b>157,112</b>	<b>263,213</b>
	<b>Total Capital Expenses</b>	<b>544,613</b>	<b>1,366,968</b>	<b>528,240</b>	<b>540,977</b>	<b>649,526</b>
	Ending balance	365,495	(479,181)	(479,906)	(488,094)	(599,502)

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: December 18, 2018

STAFF RECOMMENDATION

**AGENDA ITEM: REVIEW OF BIDS AND EXECUTIVE DIRECTOR'S APPROVAL OF BOND BID: Informational only**

**BACKGROUND INFORMATION:** Attached you will find the Notification of Sale of General Obligation Limited Tax Park Bonds, Series 2018.

Four bids were received.

Resource Bank	2.70%
Herscher CUSD No. 2	2.75%
McHenry Savings Bank	2.90%
Park Ridge Community Bank	3.23%

Award was given to Resource Bank.

**FISCAL IMPACT:** Funds received were \$512,535 on December 11th.

**STAFF RECOMMENDATION:** No action required. Notification of sale is officially entered into the records of the District and made available to all members of the Board.

**PREPARED BY:** Jacqueline Hienbuecher, Superintendent of Finance; Daniel Gibble, Executive Director

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:** 

**BOARD ACTION:**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF DEKALB    )

**NOTIFICATION OF SALE OF  
GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2018**

To: Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois

Please be advised that responsive to authority contained in an ordinance adopted by the Board of Park Commissioners (the "*Board*") of the Sycamore Park District, DeKalb County, Illinois (the "*District*"), on the 27th day of November, 2018, and being entitled:

AN ORDINANCE providing for the issue of not to exceed \$524,839 General Obligation Limited Tax Park Bonds, Series 2018, of the Sycamore Park District, DeKalb County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

(the "*Bond Ordinance*"), a contract for the purchase of \$512,535 General Obligation Limited Tax Park Bonds, Series 2018 (the "*Bonds*"), of the District was awarded by the undersigned President of the Board and the Superintendent of Finance of the District, as the "Designated Representatives" of the District under the Bond Ordinance, on the date hereof to the purchaser thereof, namely, Resource Bank, N.A., DeKalb, Illinois, at a price of par. The Purchaser was the best bidder for the Bonds at a competitive sale conducted by Speer Financial, Inc., Chicago, Illinois.

The bond registrar and paying agent for the Bonds shall be Resource Bank, N.A., DeKalb, Illinois (the "*Bond Registrar*").

The Bonds shall be issued in an aggregate principal amount of \$512,535, shall be dated December 11, 2018, and shall become due and payable (without option of prior redemption) on

November 1, 2019, and shall bear interest at the rate of 2.70% per annum. The first interest payment date on the Bonds shall be November 1, 2019.

Please be further advised that the undersigned do hereby find and determine that the Bonds have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Bonds does not exceed 5.00% per annum, and that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the contract for the purchase and sale of the Bonds.

Please be further advised that Section 7 of the Bond Ordinance provides for a direct annual tax in and for each of the year 2018 to pay the interest on the Bonds promptly when and as the same falls due and to pay and discharge the principal thereof at maturity. Please be further advised that the Bonds were sold on terms resulting in a final schedule of taxes levied, to be abated and to be extended as follows:

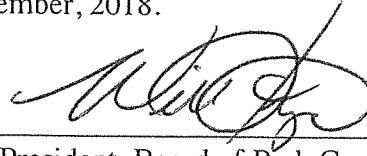
YEAR OF LEVY	TAX LEVIED IN BOND ORDINANCE	TAX TO BE ABATED	TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2018	\$524,839.23	\$3.39	\$524,835.84

It is hereby found and determined that all of the provisions of the Bond Ordinance related to this Bond Notification have been fully and completely satisfied in all respects whatsoever.

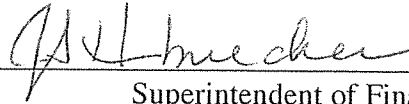


Finally please be advised that this Bond Notification shall be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 3rd day of December, 2018.



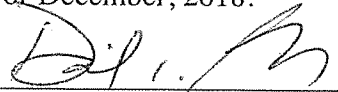
\_\_\_\_\_  
President, Board of Park Commissioners



\_\_\_\_\_  
Superintendent of Finance

**ACKNOWLEDGMENT OF FILING**

Filed in the office of the Secretary of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, this 3rd day of December, 2018.



\_\_\_\_\_  
Secretary, Board of Park Commissioners

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: December 18, 2018

STAFF RECOMMENDATION

**AGENDA ITEM: ADOPTION OF TAX LEVY ORDINANCE 09-2018:**  
**Recommend approval**

**BACKGROUND INFORMATION:** The District has the power to levy and collect taxes on all taxable property in the district. In order to collect these taxes, an ordinance must be passed by the District and filed with the County by the last Tuesday in December. At the November meeting, the Board passed Resolution 04-2018 that indicated the estimated amount to be collected in 2019. The most current EAV estimate received from the county is only slightly different than the one on which the resolution was based therefore I am not making any changes.

Included is a copy of the ordinance, as well as the additional required documentation: Certification of Minutes and Certificate of Compliance with the Illinois Truth in Taxation Law.

**FISCAL IMPACT:** The amount that the District is requesting in the tax levy ordinance (excluding debt service), is \$2,727,800 for 2018. My estimate of what the District will actually receive if there is no change in the EAV, is approximately \$2,695,000 which is an increase of approximately \$85,000 over what was collected in the current fiscal year—or approximately a 3.27% increase.

**STAFF RECOMMENDATION:** Recommend approval.

**PREPARED BY:** Jacqueline Hienbuecher, Superintendent of Finance

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:** 

**BOARD ACTION:**

Ordinance No. 09-2018  
2018 TAX LEVY ORDINANCE  
SYCAMORE PARK DISTRICT

DeKalb County, Illinois

AN ORDINANCE, Levying and Assessing Taxes for the  
SYCAMORE PARK DISTRICT, DEKALB COUNTY,  
ILLINOIS, for the Year 2018.

WHEREAS, the Board of Park Commissioners established an estimate of levy, in compliance with Section 18-60 of the Property Tax Code, at the regular meeting on November 30, 2018; and

WHEREAS, the estimate of levy determined that the proposed aggregate levy represents a 4.99% increase over the 2017 extension of the corporate or special purpose taxes that were levied or abated.

BE IT ORDAINED by the Board of Commissioners of the SYCAMORE PARK DISTRICT, DeKalb County, Illinois, that:

Section 1. Pursuant to the authority vested in this Board of Commissioners by Article 5 of the Park District Code, and all laws supplemental thereto, the Commissioners of the Sycamore Park District, in meeting duly assembled, do hereby find and declare that, in order to defray all necessary expenses and liabilities of the Sycamore Park District as required by law or voted by the voters of the District in the manner provided by law, there is necessary to be raised by taxation for the 2018 tax levy, upon all taxable property subject to taxation within the Sycamore Park District, at its full fair cash value as the same is assessed and equalized by the Department of Revenue of the State of Illinois, the following amounts for the particular objects and purposes herein below specified.

Section 2. For all general corporate purposes, as provided in Section 5-1 of the Park District Code (70ILCS 1205/5-1), and pursuant to the authority granted by Public Act 97-974, the amounts necessary to be raised by taxation are as follows and for the following uses and purposes:

General Corporate Fund	\$1,327,500.00
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and said amounts are hereby levied.

Section 3. In Addition to the aforementioned tax and for purpose of paying part of the expense of planning, establishing and maintaining recreation programs, as provided

in Section 5-2 of the Park District Code, (70 ILCS 1205/5-2), and pursuant to the authority granted by Public Act 97-974, the amounts necessary to be raised by taxation are as follows for the following uses and purposes:

Recreation	\$490,000.00
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and such amount is hereby levied.

Section 4. In addition to the aforementioned taxes and for the purpose of paying the contribution of the Sycamore Park District to the Kishwaukee Special Recreation Association, a joint recreational program for the handicapped, as provided in Section 5-8 of the Park District Code (70 ILCS 1205/5-8), the amount necessary to be raised by taxation is as follows:

Joint Recreation Programs for Handicapped	\$193,000.00
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and such amount is hereby levied.

Section 5. In addition to the aforementioned taxes and for the purpose of paying employer contributions of the District to the Illinois Municipal Retirement Fund, as provided in Section 7-171 of the Illinois Pension Code (40 ILCS 5/7-171), the amount estimated to be necessary for such purpose to be raised by taxation is as follows:

Illinois Municipal Retirement Fund	\$92,000.00
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and such amount is hereby levied.

Section 6. In addition to the aforementioned taxes and for the purpose of paying employer contributions of the District's portion of the tax under the Social Security Insurance Program, as provided in Section 21-110 of the Illinois Pension Code (40 ILCS 5/21-110), the amount estimated to be necessary for such purpose to be raised by taxation is as follows:

Federal Social Security Insurance Program	\$103,000.00
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and such amount is hereby levied.

Section 7. In addition to the aforementioned taxes and for the purpose of paying the cost of auditing expense as provided in section 9 of "An Act in relation to audits of the accounts of certain governmental units and to repeal an Act therein named," approved May 10, 1967, as amended (50 ILCS 310-709), the amount necessary to be raised by taxation is as follows:

Audit Expenses	\$15,000.00
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and such amount is hereby levied.

Section 8. In addition to the aforementioned taxes and for the purpose of paying the cost of insurance, administrative expenses, claims services and risk management directly attributable to loss prevention and loss reduction, all to protect the District and its employees from liability under the Local Governmental and Governmental Tort Immunity Act, and to protect the District under the Workers' Compensation Act and the Occupational Diseases Act, all as provided in Section 9-107 of the Local Governmental and Governmental Employee Tort Immunity Act (745 ILCS 10/9-107), the amount necessary to be raised by taxation is as follows:

Tort, Workers' Compensation and Occupational Diseases Ins.	\$72,000.00
--	-------------

and such amount is hereby levied.

Section 9. In addition to the aforementioned taxes and for the purpose of establishing a paving and lighting fund to construct, maintain and light streets and roadways within the parks and playgrounds maintained by the District, as provided in Section 5-6 of The Park District Code (70 ILCS 1205/5-6), the amount necessary to be raised by taxation is as follows:

Paving and Lighting Fund	\$150.00
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and such amount is hereby levied.

Section 10. In addition to the aforementioned taxes and for the purpose of organizing and maintaining a police system within the parks and playgrounds maintained by the District as provided in Section 5-9 of The Park District Code (70 ILCS 105/5-6), the amount necessary to be raised by taxation is as follows:

Park Police System	\$150.00
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and such amount is hereby levied.

Section 11. In Addition to the aforementioned tax and for purpose of paying part of the expense of planning, establishing and maintaining recreation programs, as provided in Section 5-2b of the Park District Code, (70 ILCS 1205/5-2b), the amounts necessary to be raised by taxation are as follows for the following uses and purposes:

Recreation Program Fund	\$435,000.00
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and such amount is hereby levied.

Section 12. The Secretary of the Sycamore Park District shall file with the County Clerk of the County of Dekalb, State of Illinois, a certified copy of this Ordinance and the County Clerk shall ascertain the rate per centum, which, upon the total value of all property subject to taxation within the District, at its full, fair cash values as the same is

assessed and equalized by the Department of Revenue of the State of Illinois for the calendar year beginning January 1, 2019, will produce the net amounts hereby levied and ordered certified, and she shall extend the tax upon the tax books of the collector of the state and county taxes within said District as provided by law.

Section 13. This Ordinance shall be in full force and effect from and after its passage.

Section 14. Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning January 1, 2019, nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

PASSED by the Board of Commissioners of the Sycamore Park District this 18th day of December, A.D., 2018.

---

William Kroeger  
President

(Park Seal)

Attest:

---

Daniel Gibble  
Secretary

State of Illinois        )  
                                   ) SS  
 County of DeKalb        )

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois (the "Board"), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete copy of Ordinance No. 09-2018 entitled "An Ordinance, levying and assessing taxes for the Sycamore Park District, DeKalb County, Illinois, for the Year 2018" enacted by the Board at its December 18, 2018, regular meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code with all of the procedural rules of the board in enacting this ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District, this 18th day of December, 2018.

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Secretary, Board of Park Commissioners  
 Daniel Gibble

(SEAL)

**IN THE OFFICE OF THE COUNTY CLERK  
DEKALB COUNTY, ILLINOIS**

**CERTIFICATE OF COMPLIANCE  
WITH THE ILLINOIS TRUTH IN TAXATION LAW  
35 ILCS 200/18-55 THROUGH 200/18-100**

**SYCAMORE PARK DISTRICT**

I, William Kroeger, being first duly sworn on oath, hereby certify that I am the duly elected President of the SYCAMORE PARK DISTRICT, DeKalb County, Illinois; and that attached hereto is a true and correct copy of the Annual Tax Levy Ordinance assessing taxes of the Sycamore Park District for the year 2018.

I further certify that said Ordinance was adopted, pursuant to, and in all respects in compliance with, the provisions of Sections 18-55 through 18-90 of the Truth-in-Taxation Law. The notice and hearing requirements of Sections 18-60 through 18-85 of the Truth-in-Taxation Law are inapplicable.

WITNESS my signature this 18th day of December, 2018.

\_\_\_\_\_  
President of the Sycamore Park District

SUBSCRIBED AND SWORN TO BEFORE ME  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public



## SYCAMORE PARK DISTRICT

### Board of Commissioners

Date of Board Meeting: December 18, 2018

### STAFF RECOMMENDATION

**AGENDA ITEM: APPROVE TRAVEL TO IPRA/IAPD CONFERENCE:**  
**Recommend approval**

**BACKGROUND INFORMATION:** The District's policy on business expenses requires prior approval by the Board at an open meeting for travel, meal and lodging expenses incurred by 1) any member of the Board and 2) in excess of \$500 for any employees of the District.

The IAPD/IPRA Conference will be held Thursday, January 24, 2019 – Sunday, January 27, 2019. The following members of the board will be attending:

- Bill Kroeger (3 nights)

The following staff will be attending:

- Melissa Dobberstein (3 nights)
- Jeff Donahoe (3 nights)
- Jeanette Freeman (3 nights)
- Daniel Gible (3 nights)
- Jackie Hienbuecher (3 nights)
- Kirk Lundbeck (3 nights)
- Lisa Metcalf (3 nights)
- Sarah Rex (3 nights)
- Theresa Tevsh (3 nights)
- Steve Tritt (3 nights)

Our graduate assistant, Viktoria Orosz, will also be attending. She will be sharing a room with Theresa Tevsh. I have included meal expenses for her in the total.

Expense covered include:

- Transportation to and from conference (ex. Mileage reimbursement, train fare). Car pooling is strongly encouraged.
- Parking – For those who drive in, parking will be charged by the hotel at which you stay.
- Hotel – the conference rate is \$123 per night plus taxes.

- Meals – limited to the current U.S. General Services Administration regulations. Per day is \$76, first and last day \$57. With Friday’s lunch being provided, the limit for Friday would be reduced to \$57.

**FISCAL IMPACT:** The cost for hotel and food based upon 3 nights stay is \$616. Total maximum cost for hotel and food is \$6,776 for 12 attendees. Cost of transportation and parking will depend on decisions made by attendees.

**STAFF RECOMMENDATION:** Recommend approval.

**PREPARED BY:** Jacqueline Hienbuecher, Superintendent of Finance

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**



**BOARD ACTION:**

# SYCAMORE PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: December 18, 2018

### STAFF RECOMMENDATION

**AGENDA ITEM: FIRST REVIEW OF OPERATING BUDGET FOR F.Y. 2019: Discussion and Comment Only**

**BACKGROUND INFORMATION:** Staff has spent the last couple of months working on 2018 year-end projections and 2019 budget requests.

There are a few items to keep in mind as you review:

- I have not recorded all projections or proposed 2018 budget figures for Action 2020. I want to take some additional time to review this fund along with the various cash flow projections that have been produced. As soon as I have completed the draft of the Action 2020 fund I will forward on to you for review.
- No full-time salary increases are in your draft. However, the pool of funds Dan requested for the increase, was included in the Corporate Fund. Actual increases will be allocated to the appropriate funds once they are finalized.
- Not all transfers to the Action 2020 fund have been recorded in this draft.

**FISCAL IMPACT:** Evaluating the total impact of the 2018 proposed budget is a bit difficult with some of the data not included. It is easier to review fund by fund at this time.

**STAFF RECOMMENDATION:** Staff recommends opening the floor for comment and questions, after which staff will take any and all comments and integrate them into the final version. The Operating Budget will then be brought back to the Board, with wage adjustments integrated, for final approval in January.

**PREPARED BY:** Jacqueline Hienbuecher, Superintendent of Finance

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**



**BOARD ACTION:**

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
CORPORATE								
10	10	0000	3001	real estate taxes current	1,225,000	713,454	1,257,540	1,314,000
			3002	real estate taxes int current		-	1,076	
			3005	replacement taxes	36,000	33,509	40,000	37,000
				<i>2018 budgeted by state to decrease</i>				
			3007	interest income	800	5,892	7,500	3,000
			3010	donations				
			3018	insurance proceeds		24,875	24,875	
			3019	court judgements		75	75	
			3022	transfers from other funds	37,527	23,111		
			3025	farm income	23,494	11,672	23,344	
				<i>2018 Hartman 23344</i>				
				<i>Heeter 200 (2019 and 2020 each)</i>				
			3028	miscellaneous	500	1,906	400	500
				<i>storm vendor 175, polling 100, misc 225</i>				
			4000	shelter rentals	7,500	7,086	7,135	7,200
			4001	alcohol permits	900	350	450	500
				TOTAL REVENUE	1,331,721	821,928	1,362,395	1,362,200
EXPENSES								
WAGES								
10	10	0001	6000	wages-full time	207,688	147,105	210,039	240,067
				<i>ED, OM, SF 75% (25% in 20) SG 20%</i>				
			6002	part time	9,050	12,642	17,500	
				<i>pt 10.65 18 hrs/week 12 weeks 2300</i>	216,738	159,747	227,539	240,067
				<i>then this position become IMRF Customer service staff</i>				
				<i>grant work 6750</i>				251,192
PAYROLL EXPENSES								
10	10	0002	6100	imrf expense	20,756	14,960	21,152	20,799
				<i>2019 rate decreased from 9.6% to 8.28%</i>				
				<i>imrf for phone allow 557 (6725)</i>				
				<i>imrf for vehicle allow approx 365 (4400)</i>				
			6101	social security expense	13,966	10,039	14,797	15,574
				<i>phone allow &amp; vehicle add 690</i>				
			6102	medicare expense	3,267	2,348	3,460	3,642
				<i>phone allow &amp; vehicle add 161</i>	37,989	27,347	39,409	40,015
PROFESSIONAL SERVICES								
10	10	0003	6120	legal fees	25,000	19,328	36,000	25,000
			6125	misc consultants	50,000	11,120	30,000	50,000
				<i>2017 bridges 40000</i>	75,000	30,447	66,000	75,000
				<i>2018 bridges 40000</i>				
				<i>2017 brickville 13100</i>				
				<i>2017 misc 15000</i>				
				<i>2018 misc 10000</i>				
ADMINISTRATIVE EXPENSES								
10	10	0004	6200	office supplies	3,000	2,274	3,500	3,000
				<i>administration 1,900 split with 2010</i>				
				<i>increase 2018 addl staff/facilities</i>				

CORPORATE		2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
6201	office equipment	-			
6202	postage	1,150	517	750	1,000
	<i>split with 2010</i>				
6203	printing & publication	1,200	200	400	1,000
	<i>truth in taxation 150 (11)</i>				
	<i>budget notice 30 (3) split2010</i>				
	<i>audit notice 25 (6) split 2010</i>				
	<i>prevailing wage 25 (7) split 2010</i>				
	<i>job postings 900 split 2010</i>				
	<i>misc 220</i>				
6204	dues & subscriptions	5,962	5,127	6,145	5,832
*	<i>ipra 500 - supt of finance/golf (12)</i>				
*	<i>chamber 75 -split (1)</i>				
*	<i>ambassador 65 - split (2)</i>				
*	<i>postmaster 115 - split (1)</i>				
*	<i>iapd 2,050 - split (1)</i>				
*	<i>postage meter 200 - split (6)</i>				
*	<i>safe deposit box 57 (6)</i>				
*	<i>nrpa 440 -split -(8)</i>				
*	<i>nwiapr 25 - split (3)</i>				
*	<i>pga 740 (7)</i>				
*	<i>usga 110 (1) NEW IN 2015</i>				
*	<del><i>survey monkey 180 -split (7) MOVE TO MARKETING</i></del>				
*	<i>midwest assoc of golf supt 180 (3)</i>				
*	<i>il turfgrass assoc 125 (3)</i>				
*	<i>gcsaa - jeff 385 (6)</i>				
*	<i>gcsaa - steve 200 (5)</i>				
*	<i>sports turf managers 100 (3)</i>				
*	<i>rotary - 400 - split quarterly</i>				
*	<i>genoa chamber - 65 (3) split</i>				
	<i>sams registration 2023 will be 250</i>				
6205	books & magazines	200			
6206	computer software	6,360	2,013	6,650	7,175
	<i>harris 4600 (10)</i>				
	<i>harris 4850 (10)</i>				
	<i>OFFICE 365 1400 SPLIT</i>				
	<i>office 365 2025 split</i>				
	<i>domain PD 2 YRS AT A TIME 2018 60</i>				
	<i>adobe creative cloud 300 - split (8)</i>				
6207	education & training	18,980	6,509	7,500	18,980
	<i>dan 3000</i>				
	<i>jackie 1100</i>				
	<i>national 3000 split</i>				
	<i>misc 1400 - split</i>				
	<i>nettie 400</i>				
	<i>kirk 1100</i>				
	<i>board conference 5x700</i>				
	<i>golf ft 400</i>				
	<i>golf - bob 20% 80</i>				
	<i>vermont systems 5000</i>				
6211	travel expense	400	2,562	400	400
	<i>see education &amp; training</i>				

CORPORATE		2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
6212	<i>misc &amp; ipass</i> meetings expense	2,300	1,298	2,000	2,000
	<i>dan/ted - 2x month split 360</i>				
	<i>staff meetings split 300</i>				
	<i>annual chamber split 50</i>				
	<i>salute to scholars 50 split</i>				
	<i>misc 1540 split</i>				
6213	employee relations	2,500	4,009	4,200	2,500
	<i>pt appreciation 750 split</i>				
	<i>holiday party 1000 split</i>				
	<i>birthdays 200 split</i>				
	<i>misc 550 split</i>				
6214	public relations		60		
6215	brand/image (uniforms)				
6218	refunds				
		<u>42,052</u>	<u>24,568</u>	<u>31,545</u>	<u>41,887</u>
<b>CONTRACTED SERVICES</b>					
10 10 0005 6300	building maintenance services	4,000	2,832	3,300	4,000
	<i>pest control 420 SPLIT (monthly)</i>				
	<i>security 610-SPLIT 3,6,9,12 clubhouse</i>				
	<i>water softener house 230 (1)</i>				
	<i>softener salt clubhouse 750 split</i>				
	<i>carpet cleaning admin 400</i>				
	<i>carpet cleaning pro shop 150(2)</i>				
	<i>sprinkler inspection 250</i>				
	<i>ch fire alarm inspection 190 (2)split</i>				
	<i>misc 980 split</i>				
6301	Rag & rug	440	245	325	250
	<i>admin/clubhouse rugs</i>				
6302	refuse removal	725	542	800	800
	<i>portion of dumpster by clubhouse</i>				
6303	cleaning service	1,000	-	-	-
	<i>includes 16900 for sparkle balance servicemaster deep cleaning split between corp and rec</i>				
	<i>deep cleaning 1000</i>				
	<i>2018 eliminate sparkle</i>				
6304	office equipment	7,000	5,859	7,800	8,020
	<i>cmj - 3050 base services</i>				
	<i>cmj - 3600 base services</i>				
	<i>prepaid 24 hour block of labor 1890 budget 1.5</i>				
	<i>prepaid 24 hour block of labor 2520 budget 2</i>				
	<i>3 copiers 1900-split</i>				
6305	criminal background - split	750	-	500	500
	<i>increase</i>				
6306	bank service charge - split	600	461	600	600
6310	credit card system expense	300	69	300	300
6311	MEDICAL SERVICES	500			500
		<u>15,315</u>	<u>10,008</u>	<u>13,625</u>	<u>14,970</u>
<b>MAINTENANCE</b>					
10 10 0006 6401	buildings	1,000	494	1,000	1,000

		2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
CORPORATE					
6406	bridges & roads	-			
		1,000	494	1,000	1,000
MATERIALS & SUPPLIES					
10 10 0007	6500 misc	1,000	678	1,200	1,000
	<i>water/cooler rent 100 admin - will eliminate when move</i>				
6510	janitorial		465	500	500
		1,000	1,143	1,700	1,500
utilities					
10 10 0009	6700 phone	4,700	5,697	9,225	9,420
	<i>att 180 - split</i>				
	<i>FRONTIER 3420 - split</i>				
	<i>These costs will be replaced by monthly cost of new phone system. 500. @ month SPLIT</i>				
6701	cell	900	600	900	900
	<i>monthly stipend 25*3 (ED, OM, SF)</i>				
6702	electricity - split	3,100	1,656	3,300	3,300
	<i>35% of clubhouse meter and 50% electronic sign</i>				
6703	gas - split	1,400	693	1,325	1,400
	<i>35% of clubhouse meter and 100% upstairs sep. meter</i>				
6706	internet - split	1,860	1,514	2,200	2,100
	<i>(comcast current 2 120 mo, new 10 m</i>	11,960	10,160	16,950	17,120
insurance					
10 10 0010	6800 unemployment				
	6801 health ins premiums	55,200	25,720	46,514	57,096
	<i>+FSA FEE240</i>	55,200	25,720	46,514	57,096
miscellaneous					
10 10 0011	6860 operating transfer to	445,500		445,500	400,000
	<i>to action 2020 400000</i>				
	<i>to golf 33000</i>				
	<i>to aquatics 12500</i>				
debt service expenses					
10 10 0015	6900 debt retirement interest		141,038	282,075	300,263
	<i>2015a JUNE INT 18187.50</i>				
	<i>2017A BOND</i>				
	6901 debt retirement principal				
	6902 agent fees		750	750	750
			141,788	282,825	301,013
	total expenses	901,754	431,420	889,782	888,655
	TOTAL REVENUE	1,331,721	821,928	1,362,395	1,362,200
	TOTAL EXPENSES	901,754	431,420	889,782	888,655
	NET INCOME(LOSS)	429,967	390,508	472,613	473,545

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>MARKETING REVENUE</b>								
10	12	0000	3022	transfers from other		2	2	-
10	12	0000	4150	leaf a legacy event	-	2	2	-
<b>EXPENSES</b>								
<b>WAGES</b>								
10	12	0001	6002	wages part time	-	26	26	-
<b>PAYROLL EXPENSES</b>								
10	12	0002	6100	imrf expense				
10	12	0002	6101	social security expense		2	2	
10	12	0002	6102	medicare expense		0		
					-	2	2	-
<b>ADMINISTRATIVE EXPENSES</b>								
10	12	0004	6208	advertising printed - general	16,554	6,111	14,600	17,320
				SCORE TABLE 2016-2018 590				
				Sycamore home pages - admin/golf 700				
				misc 2030				
				new values ads 1700				
				discover hometown ads 650				
				Barnaby Coupon Book 900				
				Shaw Media 5700				
				Skyline Publishing 270				
				Golf 1250				
				Northern Star/Spartan News 1000				
				town square chamber mag. 2017-2018 895				
				southeast publication 2017-2018 469				
				bridal guide 400				
			6203	printing & publications	20,000	4,122	20,400	20,900
				golf 1212				
				pathway 9312				
				aquatics 312				
				facility rentals 312				
				legacy campus 500				
				dogpark 312				
				spring mailer 3000				
				spring mailer postage 1500				
				community center posters 1200				
				misc 2340				
			6209	advertising radio/web/digital	14,250	6,636	12,800	12,800
				dekalb co online 800				
				Shaw Media Web/Print Blinder ads 2100				
				B95 5000				
				WLBK 1200				
				95.9 The River 3000				
				State Street Theater (1,5,6,7,11,12 - 75/m) 900				



MARKETING		2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
	<i>job fair 250</i>				
	<i>Facebook 500</i>				
	<i>Chamber Eblasts 500</i>				
6214	public relations - general	21,900	10,910	19,110	16,990
	<i>castle challenge 500</i>				
	<i>community expo 100</i>				
	<del><i>deede 750</i></del>				
	<i>SURVEY MONKEY 360</i>				
	<i>dog park grand opening 500</i>				
	<i>golf outings/sponsorships 1500 JH</i>				
	<del><i>SR Leaf a Legacy 2000</i></del>				
	<i>Pathway promor items FEB, JUNE 2000</i>				
	<del><i>sneak peek event 3000</i></del>				
	<del><i>grand opening event 3000</i></del>				
	<i>clipart subscription 280</i>				
	<i>misc 5000</i>				
	<i>SR Santa House/Walk 2100</i>				
	<i>SR banners 400</i>				
	<i>SR spd promo items 2000</i>				
6215	brand image/uniforms	5,000	4,325	5,000	5,320
	<del><i>allowance items 22 staff 5 Board @150=4050</i></del>				
	<del><i>allowance items 22 staff 5 Board @12 =324</i></del>				
	<i>misc 946</i>				
6223	leaf a legacy event				
		<u>77,704</u>	<u>32,105</u>	<u>71,910</u>	<u>73,330</u>
	total expenses	77,704	32,133	71,938	73,330
	TOTAL REVENUE	-	2	2	-
	TOTAL EXPENSES	77,704	32,133	71,938	73,330
	NET INCOME(LOSS)	(77,704)	(32,131)	(71,936)	(73,330)

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>PARKS</b>								
10	15	0000	3022	transfers from other accounts	14,207	7,437	12,753	18,104
			4005	dog park revenue				
TOTAL REVENUE					14,207	7,437	12,753	18,104
<b>EXPENSES</b>								
<b>WAGES</b>								
10	15	0001	6000	wages-full time	31,200	21,552	31,200	58,942
				add naturalist 4/1/19				
			6005	part time maintenance	75,000	33,733	55,000	75,000
				RK 1800 hrs @ 12 (+48 for vac/sick)				
				AB 1100 hrs @ 12 (+48 for vac/sick)	106,200	55,285	86,200	133,942
				35952			64,152	94,894
<b>PAYROLL EXPENSES</b>								
10	15	0002	6100	imrf expense	6,221	4,548	6,159	7,857
				9.6				
			6101	social security expense	6,584	3,428	5,344	8,304
			6102	medicare expense	1,540	802	1,250	1,942
					14,345	8,778	12,753	18,104
<b>ADMINISTRATIVE EXPENSES</b>								
10	15	0004	6200	office supplies	100	-	-	100
			6204	dues & subscriptions	50	47	47	300
				jeff 19% ipra				
			6207	education & training	1,089	139	300	1,489
				Jeff - 19% of 1100 = 209				
				Bob - 20% of 400 = 80				
				naturalist 400				
				2 imrf 800				
			6210	licenses/inspections/registrations	415	201	201	500
				bucket lift 304 Annual				
				lawncare permit 100 ? Annual not				
				truck safety lane tests 108				
			6211	travel exp				
				included in education				
			6215	uniforms	500	459	459	500
					2,154	847	1,007	2,889
<b>CONTRACTED SERVICES</b>								
10	15	0005	6300	building maintenance services	4,000	3,502	4,000	4,000
				servicemaster strip wax floors and carpets 1600				
				shop fire alarm inspect 474				
				shop fire alarm monitoring 660 total - billed quarterly				
				shop washer 920 total - billed quarterly				
				mower lift inspection 120				
				fire system check 2100 ? How often? 5 years done in 2017				
			6301	Rag & rug	600	323	500	600
			6302	refuse removal	1,600	597	1,400	1,500
			6307	equipment maintenance	1,500	1,617	1,700	1,600
				radar				
				fire alarm maint				

		2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
PARKS					
	<i>fire extinguisher inspec</i>				
	<i>misc</i>				
	6308 landscape servies encap scheduled	48,082	38,150	48,082	22,980
	6309 portable toilet rental	7,000	3,448	7,000	7,000
		62,782	47,636	62,682	37,680
MAINTENANCE					
10 15 0006	6400 small equipment purchase	600	1,175	1,175	700
	6401 buildings	3,000	1,547	3,000	3,000
	6402 vehicles/tractors	7,000	3,826	7,000	7,500
	6403 mowers/utility vehicles	9,000	7,212	9,000	9,500
	6404 shelters/open property	6,000	2,380	5,000	6,000
	6405 signs	800	247	400	800
	6406 bridges/roads	800	934	934	800
	6407 play areas	5,000	1,480	2,000	5,000
		32,200	18,802	28,509	33,300
MATERIALS & SUPPLIES					
10 15 0007	6500 misc	2,000	1,915	2,000	2,000
	6501 trees & shrubs	1,000	1,164	1,400	1,000
	<i>golf</i>				
	6502 seed/sod/flowers	4,000	2,937	3,500	4,000
	<i>golf</i>				
	6503 fish restocking	1,500	1,000	1,000	1,500
	6504 <i>pond management</i>	9,000	10,335	11,800	9,000
	6505 irrigation/drainage	400		400	400
	6506 fertilizer	300	161	161	300
	6507 pesticides	5,000	3,488	5,000	5,000
	6508 top dressings/soils	400	30	300	400
	6509 sand & gravel	400	-	300	400
	6510 janitorial	200	-	100	200
	6511 hardware	700	57	600	700
	6512 tools	750	228	700	750
	6513 first aid	300	154	300	300
	6514 safety	1,800	513	1,000	1,500
	6515 gas/oil	16,000	10,887	16,000	16,000
	6516 land development		-		
	6540 dog park supplies			350	1,000
		43,750	32,871	44,911	44,450
utilities					
10 15 0009	6700 phone	600	579	885	912
	6701 cell	645	403	642	1,017
	<i>jeff 19%, bob 20%</i>				
	<i>2 pt imrf</i>				
	<i>naturalist</i>				
	6702 electricity	7,800	4,229	7,800	7,800
	6703 gas	4,000	2,266	3,500	3,500
	6704 water/sewer	650	435	760	800
		13,695	7,912	13,587	14,029
insurance					

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
PARKS								
10	15	0010	6801	health ins premiums	10,548	5,342	10,548	22,032
					<u>10,548</u>	<u>5,342</u>	<u>10,548</u>	<u>22,032</u>
miscellaneous								
10	15	0011	6850	property tax expense	7,000	2,516	5,036	6,000
					<u>7,000</u>	<u>2,516</u>	<u>5,036</u>	<u>6,000</u>
total expenses					292,674	179,987	265,233	312,426
TOTAL REVENUE					14,207	7,437	12,753	18,104
TOTAL EXPENSES					292,674	179,987	265,233	312,426
NET INCOME(LOSS)					(278,467)	(172,550)	(252,480)	(294,322)
FUND TOTAL REVENUE					1,345,928	829,367	1,375,150	1,380,304
TOTAL EXPENSES					1,272,132	643,540	1,226,953	1,274,411
NET INCOME(LOSS)					73,796	185,827	148,197	105,893

RECREATION - ADMINISTRATION					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>REVENUE</b>								
20	10	0000	3001	real estate taxes current	483,000	275,259	485,173	484,000
			3002	real estate taxes current interest		-	415	
			3003	r e taxes current rec ctr	405,000	231,007	407,175	429,000
			3004	r e taxes current rec ctr interest		-	348	
			3007	interest income		2,185	2,500	1,000
			3022	transfers from other accounts	52,031	28,418	49,794	49,516
			3028	miscellaneous				
<b>TOTAL REVENUE</b>					<b>940,031</b>	<b>536,869</b>	<b>945,406</b>	<b>963,516</b>
<b>EXPENSES</b>								
<b>WAGES</b>								
20	10	0001	6000	wages-full time	300,248	196,284	286,000	305,916
				+custodial staff 1/1/18				
				+rec specialist 40% 2/26/18				
				add new rec specialist 4/1/19				
			6002	wages part-time	11,500	2,857	6,000	10,240
				custodial 10.25 X 999				
			6023	INTERN		1,315		
				rec intern?				
			6005	part-time maintenance				
					<b>311,748</b>	<b>200,456</b>	<b>292,000</b>	<b>316,156</b>
<b>PAYROLL EXPENSES</b>								
20	10	0002	6100	imrf expense	28,824	18,843	27,456	25,330
				9.6				
			6101	social security expense	19,328	12,118	18,104	19,602
			6102	medicare expense	4,520	2,772	4,234	4,584
					<b>52,672</b>	<b>33,733</b>	<b>49,794</b>	<b>49,516</b>
<b>PROFESSIONAL SERVICES</b>								
20	10	0003	6125	misc consultants				
			6130	website management	2,700	1,645	2,100	5,073
				hosting 1200				
				employee pages 495				
				security updates 2873				
				misc help with updates 1000				
					<b>2,700</b>	<b>1,645</b>	<b>2,100</b>	<b>5,073</b>
<b>ADMINISTRATIVE EXPENSES</b>								
20	10	0004	6200	office supplies	3,000	1,924	3,000	3,000
				increase 2018 addl staff/facilities				
			6201	office equipment	-			
			6202	postage	1,150	532	750	1,000
			6203	printing & publication	1,200	117	300	1,000
				truth in taxation 150 (11)				
				budget notice 30 (3)				
				audit notice 25 (6) split with 1010				
				prevailing wage 25 (7) split with 1010				
				job postings 900 split with 2010				

RECREATION - ADMINISTRATION		2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
6204	<i>misc 220</i> dues & subscriptions <i>ipra 750 - for three 2019 5 1250</i> <del><i>sams 45 (4)</i></del> <i>chamber 75 -split (1)</i> <i>ambassador 65 - split (1)</i> <i>postmaster 115 - split (1)</i> <i>iapd 2,050 - split (1)</i> <i>postage meter 150 - split (6)</i> <i>nrpa 440 -split -(7)</i> <i>nwiapr 25 - split (3)</i> <del><i>survey monkey 180 - split (7)</i></del> <i>rotary - 400 - split quarterly</i> <i>genoa chamber 65 split</i> <i>sams registration 2023 will be 250</i>	4,360	3,979	4,300	4,635
6206	computer software <i>office 365 2025 split</i> OFFICE 365 1400 SPLIT <i>adobe creative cloud 300 - split (8)</i> rectrac maint 18426	20,126	20,379	20,400	20,825
6207	education & training <i>sarah 400</i> <i>NEW 800</i> <i>lisa 400</i> <i>sor 1100</i> <i>national 3000</i> <i>conference 1400</i> <i>melissa 160 rest in concessions</i> <i>custodian 400</i> <i>vermont systems 5000</i>	11,760	8,157	9,000	12,660
6208	advertising printed				
6209	advertising radio				
6211	travel exp	1,000	593	800	1,000
6212	meetings expense <i>dan/ted - 2x month split 360</i> <i>staff meetings split 300</i> <i>annual chamber split 50</i> <i>salute to scholars 30 split</i> <i>misc 1250 split</i>	2,100	1,293	2,000	2,000
6213	employee relations <i>pt appreciation 750 split</i> <i>holiday party 1000 split</i> <i>birthdays 200</i> <i>misc 550 split</i>	2,500	4,047	4,200	2,500
		<hr/> 47,196	<hr/> 41,021	<hr/> 44,750	<hr/> 48,620
20 10 0005 6300	contracted services building maintenance services <i>pest control 420 SPLIT (monthly)</i> <i>security 610-SPLIT 3,6,9,12 clubhouse</i> <i>softener salt clubhouse 750</i> <i>carpets/bathrooms - 1600</i> <i>sprinkler inspection 250 split</i>	4,800	1,198	3,200	4,800

		2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
RECREATION - ADMINISTRATION					
	<i>fire alarm inspection 190 split misc 980 split</i>				
6301	rag and rug	300	597	475	500
6303	cleaning service	1,000	-		
6304	office equipment maintenance	7,000	5,569	7,800	8,020
	cmj - 3050 base services				
	cmj - 3600 base services				
	prepaid 24 hour block of labor 1890 budget 1.5				
	prepaid 24 hour block of labor 2520 budget 2				
	3 copiers 1900-split				
6305	criminal background	750		500	500
6306	bank service charge	600	452	600	600
6310	credit card system exp	500	2,136	500	-
6311	MEDICAL SERVICES	500			500
		15,450	9,952	13,075	14,920
MAINTENANCE					
20 10 0006	6401 buildings	5,000	-	-	1,000
	pool work 45400				
	clubhouse 2000				
MATERIALS & SUPPLIES					
20 10 0007	6500 misc	600	858	1,200	600
	6510 materials & supplies		329	329	
		600	1,187	1,529	600
utilities					
20 10 0009	6700 phone	4,700	5,697	9,225	9,420
	6701 cell	1,255	1,045	1,680	1,620
	TT,SR,LM,NEW, MD 40%, CUST monthly stipend 2*25				
	6702 electricity - split	3,100	1,656	3,100	3,100
	6703 gas - split	1,000	443	850	850
	6706 internet	1,860	1,514	2,200	2,100
	(comcast)				
		11,915	10,355	17,055	17,090
insurance					
20 10 0010	6800 unemployment				
	6801 health ins premiums	70,580	34,425	64,103	94,164
	+FSA FEE 240	70,580	34,425	64,103	94,164
miscellaneous					
20 10 0011	6860 operating transfer to	-			
	for loss at pool 30000 - 2017 actual 28000				
	for loss at golf 11000 - 2017 actual 45000				
	to action 2020 110000 -2017 actual 0				
total expenses		517,861	332,774	484,406	547,139
TOTAL REVENUE		940,031	536,869	945,406	963,516
TOTAL EXPENSES		517,861	332,774	484,406	547,139
NET INCOME(LOSS)		422,170	204,094	461,000	416,377

RECREATION - SPORTS COMPLEX					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
REVENUE								
20	20	0000	3050	marketing income				
			3012	lal contribution	5,295	2,820	4,065	5,000
			4010	SYB	6,000	5,312	7,960	7,000
			4011	SGS	4,000	752	4,012	4,000
			4012	titans	1,500	1,317	1,317	1,500
			4013	mens 16"	1,152	-	1,152	1,152
			4014	womens softball	780	-		
			4015	church league	1,440	1,820	1,820	1,820
			4017	ayso	9,600	4,488	9,000	9,000
			4018	syc/dek soccer	4,800	4,025	4,025	4,025
			4019	sting	700	400	280	400
			4020	other soccer	900	105	465	500
			4021	football leagues	200	-	200	225
			4025	team fees				
			4026	team light fees				
			4027	field rental	1,800	457	950	1,000
			4028	miscellaneous	6,700	(461)	6,700	6,700
			4030	liners				
TOTAL REVENUE					44,867	21,035	41,946	42,322
EXPENSES								
ADMINISTRATIVE EXPENSES								
20	20	0004	6207	education & training	-			
			6220	sport complex banners				
					-	-	-	-
MATERIALS & SUPPLIES								
20	20	0007	6500	miscellaneous	250	-		
					250	-	-	-
total expenses					250	-	-	-
TOTAL REVENUE					44,867	21,035	41,946	42,322
TOTAL EXPENSES					250	-	-	-
NET INCOME(LOSS)					44,617	21,035	41,946	42,322



					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
sports complex maint								
20	21	0000	3018	insurance proceeds				
20	21	0000	3022	transfers from other accounts	41,216	24,415	41,652	38,574
TOTAL REVENUE					41,216	24,415	41,652	38,574
EXPENSES								
WAGES								
20	21	0001	6000	wages-full time	238,784	164,809	238,784	238,784
jeff 81%, BRENT, boune, tyler, bob 60%								
			6005	part time maintenance	7,000	6,037	6,037	7,000
					245,784	170,847	244,821	245,784
PAYROLL EXPENSES								
20	21	0002	6100	imrf expense	22,923	15,822	22,923	19,771
			6101	social security expense	15,239	10,593	15,179	15,239
			6102	medicare expense	3,564	2,477	3,550	3,564
					41,726	28,892	41,652	38,574
ADMINISTRATIVE EXPENSES								
20	21	0004	6204	dues & subscriptions	225	202	202	250
<i>ipra 81%</i>								
			6207	education & training	2,331	593	593	2,331
<i>Jeff - 81% of 1100 =891</i>								
<i>Bob - 60% of 400 =240</i>								
<i>boune, tyler, brent 400</i>								
			6210	licenses/inspections/registrations				
					2,556	795	795	2,581
CONTRACTED SERVICES								
20	21	0005	6302	refuse removal	1,400	398	650	1,000
			6307	equipment maintenance	500		400	500
			6309	portable toilet rental	3,700	2,313	3,000	3,500
					5,600	2,711	4,050	5,000
MAINTENANCE								
20	21	0006	6400	small equipment purchase	800	750	750	800
			6401	buildings	1,600	774	1,400	1,600
			6402	vehicles/tractors	2,000	1,792	2,100	2,000
			6403	mowers/utility vehicles	4,000	5,345	5,300	4,000
			6404	shelters/open property	2,000	1,023	1,700	2,000
			6405	signs				
			6406	bridges/roads		44		
					10,400	9,727	11,250	10,400
MATERIALS & SUPPLIES								
20	21	0007	6500	misc	1,200	1,957	2,000	1,200
			6501	trees & shrubs	500			500
			6508	top dressings/soils	500		500	500
			6509	sand & gravel	300		300	300
			6510	janitorial	50			50
			6511	hardware	250		200	250

	2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
sports complex maint				
6512 tools	200	101	150	200
6513 first aid	200		100	200
6514 safety	500	-	200	500
6515 gas/oil	3,000	1,777	3,000	3,000
6516 land development				
6519 athletic supplies	500	-	400	500
6520 seed/sod baseball	400	104	400	400
6521 seed/sod soccer	300	21	300	300
6522 seed/sod football		-		
6523 athletic field marking baseball	3,000	3,664	3,664	3,000
6524 athletic field marking soccer	3,500	3,000	3,500	3,500
6525 athletic field marking football				
6526 ball diamond lighting	3,000	2,902	3,000	3,000
6527 fertilizer baseball	2,500		1,000	2,500
6528 fertilizer soccer	400		400	400
6529 fertilizer football				
6530 pesticides baseball	200	813	813	200
6531 pesticides soccer	200	813	813	200
6532 pesticides football				
6533 top soils/amendments baseball	1,500	2,697	3,200	1,500
6534 top soils/amendments soccer	200	192	192	200
6535 top soils/amendments football				
6536 accessories baseball	200	1,314	1,314	1,000
6537 accessories soccer	400	-		400
6538 accessories football				
	23,000	19,356	25,446	23,800
utilities				
20 21 0009 6701 cell	1,323	882	1,323	1,323
jeff 81%, bob 60%, tyler, boune, brent				
6702 electricity	3,000	1,440	3,000	3,000
	4,323	2,322	4,323	4,323
insurance				
20 21 0010 6801 health ins premiums	78,600	46,286	79,000	81,372
	78,600	46,286	79,000	81,372
total expenses	411,989	280,935	411,337	411,834
TOTAL REVENUE	41,216	24,415	41,652	38,574
TOTAL EXPENSES	411,989	280,935	411,337	411,834
NET INCOME(LOSS)	(370,773)	(256,520)	(369,685)	(373,260)

	2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
RECREATION - MMNH				
REVENUE				
20 25 0000 3010 donations	2,195	1,746	2,345	2,400
TOTAL REVENUE	2,195	1,746	2,345	2,400
EXPENSES				
CONTRACTED SERVICES				
20 25 0005 6300 buildings maint services	6,000	9,568	10,500	7,000
	6,000	9,568	10,500	7,000
MAINTENANCE				
20 25 0006 6401 buildings	3,000		1,000	3,000
MATERIALS & SUPPLIES				
20 25 0007 6500 miscellaneous	750	3,200	3,500	1,000
	750	3,200	3,500	1,000
total expenses	9,750	12,768	15,000	11,000
TOTAL REVENUE	2,195	1,746	2,345	2,400
TOTAL EXPENSES	9,750	12,768	15,000	11,000
NET INCOME(LOSS)	(7,555)	(11,023)	(12,655)	(8,600)

PROGRAMS - YOUTH					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
							2,295	4,615
20	50	0000	3022	transfers from other accounts	65	140	179	353
PAYROLL EXPENSES								
20	50	0002	6100	imrf expense		3	3	
			6101	social security expense	53	125	142	286
			6102	medicare expense	12	29	33	67
					65	158	179	353
***NEW ACCTS***								
EDUCATIONAL PROGRAMS								
Horseback Riding Lessons								
Stem classes								
revenue								
20	50	1100	4100	program fees	460	355	355	3,400
expenses								
20	50	1100	6020	instructors/supervisors				2,300
20	50	1100	6128	contractual services/instruction	400		300	400
<b>EDUCATIONAL PROGRAMS</b>					60	355	355	3,400
SPECIALTY PROGRAMS								
MMNH Classes R 558 E 468								
revenue								
20	50	1110	4100	program fees	588			588
expenses								
20	50	1110	6128	contractual services/instruction	468			468
<b>SPECIALTY PROGRAMS</b>					120	-	-	120
ART & CRAFT PROGRAMS								
revenue								
20	50	1130	4100	program fees	1,170	1,736	1,906	1,906
Art Club								
expenses								
20	50	1130	6020	instructors/supervisors	630	527	657	657
20	50	1130	6216	program supplies	145			
20	50	1130	6221	transportation				
					775	527	657	657
<b>ART &amp; CRAFT PROGRAMS</b>					395	1,210	1,249	1,249
EDUCATIONAL/SPECIALTY CAMPS								
Horseback Riding Camp								
Art Camps								
revenue								
20	50	1150	4100	program fees	1,236	2,024	2,024	2,024

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>PROGRAMS - YOUTH</b>								
expenses								
20	50	1150	6020	instructors/supervisors	216	1,058	1,058	1,058
20	50	1150	6128	contractual services/instruction	800	400	400	400
20	50	1150	6216	program supplies	20	284	283	283
20	50	1150	6221	transportation				
					<hr/>			
					1,036	1,741	1,741	1,741
<b>EDUCATION/SPECIALTY CAMPS</b>					200	283	283	283
<b>TRIPS</b>								
revenue								
20	50	1160	4100	program fees				
expenses								
20	50	1160	6020	instructors/supervisors				
20	50	1160	6128	contractual services/instruction				
20	50	1160	6216	program supplies				
20	50	1160	6221	transportation				
					<hr/>			
					-	-	-	-
<b>TRIPS</b>					-	-	-	-
<b>BIRTHDAY PARTIES</b>								
revenue								
20	50	1195	4100	program fees		3,826	4,960	5,670
expenses								
20	50	1195	6020	instructors/supervisors		433	580	600
20	50	1195	6128	contractual services/instruction				
20	50	1195	6216	program supplies		546	900	1,000
					<hr/>			
					979		1,480	1,600
<b>BIRTHDAY PARTIES</b>						2,847	3,480	4,070
<b>TOTAL REVENUE</b>					3,519	8,061	9,424	13,941
<b>TOTAL EXPENSES</b>					2,744	3,405	4,057	4,819
<b>NET INCOME(LOSS)</b>					775	4,656	5,367	9,122

PROGRAMS - TWEEN					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget 100
20	51	0000	3022	transfers from other accounts	4			8
PAYROLL EXPENSES								
20	51	0002	6101	social security expense	3			6
			6102	medicare expense	1			1
					4	-	-	8
***NEW ACCTS***								
EDUCATIONAL PROGRAMS								
Ref Training Program (New)								
revenue								
20	51	2100	4100	program fees	100			
expenses								
20	51	2100	6020	instructors/supervisors	54			
<b>EDUCATIONAL PROGRAMS</b>					46	0	0	-
COOKING PROGRAMS								
revenue								
20	51	2120	4100	program fees				240
expenses								
20	51	2120	6020	instructors/supervisors				100
20	51	2120	6128	contractual services/instruction				
20	51	2120	6216	program supplies				90
20	51	2120	6221	transportation				
					0	0	0	190
<b>COOKING PROGRAMS</b>					0	0	0	50
ART & CRAFT PROGRAMS								
revenue								
20	51	2130	4100	program fees				
expenses								
20	51	2130	6020	instructors/supervisors				
20	51	2130	6128	contractual services/instruction				
20	51	2130	6216	program supplies				
20	51	2130	6221	transportation				
					0	0	0	-
<b>ART &amp; CRAFT PROGRAMS</b>					0	0	0	-
MUSIC PROGRAMS								
revenue								
20	51	2140	4100	program fees				
expenses								
20	51	2140	6020	instructors/supervisors				

					2018	08/31/18	Projected	2019
					Budget	YTD	2018	Requested
								Budget
<b>PROGRAMS - TWEEN</b>								
20	51	2140	6128	contractual services/instruction				
20	51	2140	6216	program supplies				
20	51	2140	6221	transportation				
					0	0	0	-
<b>MUSIC PROGRAMS</b>					0	0	0	-
<b>EDUCATIONA/SPECIALTY CAMPS</b>								
Summer Drum Line								
revenue								
20	51	2150	4100	program fees	655			
expenses								
20	51	2150	6128	contractual services/instruction	525			
<b>EDUCATIONA/SPECIALTY CAMPS</b>					130	0	0	-
<b>TRIPS</b>								
revenue								
20	51	2160	4100	program fees				
expenses								
20	51	2160	6020	instructors/supervisors				
20	51	2160	6128	contractual services/instruction				
20	51	2160	6216	program supplies				
20	51	2160	6221	transportation				
					0	0	0	-
<b>TRIPS</b>					0	0	0	-
<b>TOTAL REVENUE</b>					759	-	0	248
<b>TOTAL EXPENSES</b>					583	-	-	198
<b>NET INCOME(LOSS)</b>					176	0	0	50

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
PROGRAMS - ADULT							1,072	1,192
20	52	0000	3022	transfers from other accounts	100	48	82	91
PAYROLL EXPENSES								
20	52	0002	6101	social security expense		43	66	74
			6100	IMRF	81			
			6102	medicare expense	19	10	16	17
					100	54	82	91
***NEW ACCTS***								
EDUCATIONAL PROGRAMS								
Horseback Riding Lessons								
A.C.T. F.A.S.T.								
Kishwaukee River Canoeing R 627 E 540								
Gardening Programs R 336 E 229								
Dog Obedience R 864 E 694								
revenue								
20	52	3100	4100	program fees	3,027	730	730	3,027
expenses								
20	52	3100	6020	instructors/supervisors				
20	52	3100	6128	contractual services/instruction	2,387	203	203	2,387
20	52	3100	6216	program supplies	116			116
20	52	3100	6221	transportation				
					2,503	203	203	2,503
<b>EDUCATIONAL PROGRAMS</b>					<b>524</b>	<b>528</b>	<b>527</b>	<b>524</b>
COOKING PROGRAMS								
revenue								
20	52	3120	4100	program fees				-
expenses								
20	52	3120	6020	instructors/supervisors				
20	52	3120	6128	contractual services/instruction				
20	52	3120	6216	program supplies				
20	52	3120	6221	transportation				
					-	-	-	-
<b>COOKING PROGRAMS</b>					<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
ART & CRAFT PROGRAMS								
Canvas & Cocktails								
DSLR Photography								
revenue								
20	52	3130	4100	program fees	1,224			612
expenses								
20	52	3130	6020	instructors/supervisors	240			120
20	52	3130	6128	contractual services/instruction	75			75
20	52	3130	6216	program supplies	308			150



					2018	08/31/18	Projected	2019
					Budget	YTD	2018	Requested
								Budget
<b>PROGRAMS - ADULT</b>								
20	52	3130	6221	transportation	623	-	-	345
<b>ART &amp; CRAFT PROGRAMS</b>					<b>601</b>	<b>-</b>	<b>-</b>	<b>267</b>
<b>MUSIC PROGRAMS</b>								
revenue								
20	52	3140	4100	program fees				
expenses								
20	52	3140	6020	instructors/supervisors				
20	52	3140	6128	contractual services/instruction				
20	52	3140	6216	program supplies				
20	52	3140	6221	transportation				
<b>MUSIC PROGRAMS</b>					<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRIPS</b>								
Mayflower Tours								
revenue								
20	52	3160	4100	program fees		2,107	2,891	16,437
expenses								
20	52	3160	6020	instructors/supervisors			1,153	13,227
20	52	3160	6128	contractual services/instruction				300
20	52	3160	6216	program supplies		847	914	2,400
20	52	3160	6221	transportation			100	15,927
<b>TRIPS</b>					<b>-</b>	<b>1,260</b>	<b>724</b>	<b>510</b>
<b>DROP IN PROGRAMS</b>								
revenue								
20	52	3170	4100	program fees			225	450
expenses								
20	52	3170	6020	instructors/supervisors				
20	52	3170	6128	contractual services/instruction				
20	52	3170	6216	program supplies				
20	52	3170	6221	transportation				
<b>DROP IN PROGRAMS</b>					<b>-</b>	<b>-</b>	<b>225</b>	<b>450</b>
<b>MARTIAL ARTS/SELF DEFENSE</b>								
Kajukenbo Karate								
revenue								
20	52	3190	4100	program fees	1,600	1,740	2,220	2,220
expenses								
20	52	3190	6020	instructors/supervisors	1,072	701	1,072	1,072

PROGRAMS - ADULT					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
20	52	3190	6128	contractual services/instruction				
20	52	3190	6216	program supplies				
20	52	3190	6221	transportation				
					1,072	701	1,072	1,072
<b>MARTIAL ARTS/SELF DEFENSE</b>					<b>528</b>	<b>1,039</b>	<b>1,148</b>	<b>1,148</b>
<b>TOTAL REVENUE</b>					5,951	4,625	6,148	22,837
<b>TOTAL EXPENSES</b>					4,298	1,804	3,524	19,938
<b>NET INCOME(LOSS)</b>					1,653	2,820	2,624	2,899

PROGRAMS - ADULT ATHLETIC LEAGUES					2018 Budget	08/31/18 YTD	Projected 2018 2,240	2019 Requested Budget 5,560
20	54	0000	3022	transfers from other accounts	293	118	171	425
<b>PAYROLL EXPENSES</b>								
20	54	0002	6101	social security expense	237	95	139	345
			6102	medicare expense	56	22	32	81
					293	118	171	425
<b>VOLLEYBALL LEAGUES</b>								
Wednesday Women's								
Thursday Co-Ed								
volley ball tournament r 2000 e 970								
revenue								
20	54	9001	4100	program fees	6,600	1,650	6,600	8,600
expense								
20	54	9001	6020	instructors/supervisors	2,808	1,539	2,240	4,540
			6216	program supplies/expenses	350	450	550	1,050
					3,158	1,989	2,790	5,590
<b>CO REC SAND VOLLEYBALL</b>					<b>3,442</b>	<b>(339)</b>	<b>3,810</b>	<b>3,010</b>
<b>BASKETBALL LEAGUE</b>								
revenue								
20	54	9005	4100	program fees	2,200			2,200
expense								
20	54	9005	6020	instructors/supervisors	810			810
			6216	program supplies/expenses	175			175
					985	-	-	985
<b>BASKETBALL LEAGUE</b>					<b>1,215</b>	<b>-</b>	<b>-</b>	<b>1,215</b>
<b>PICKLEBALL</b>								
Pickleball Tournament (New)								
revenue								
20	54	9006	4100	program fees	560	130	130	560
expense								
20	54	9006	6020	instructors/supervisors	210			210
			6216	program supplies/expenses	128			150
					338	-	-	360
<b>PICKLEBALL</b>					<b>222</b>	<b>130</b>	<b>130</b>	<b>200</b>
<b>TOTAL REVENUE</b>					<b>9,653</b>	<b>1,898</b>	<b>6,901</b>	<b>11,785</b>
<b>TOTAL EXPENSES</b>					<b>4,774</b>	<b>2,107</b>	<b>2,961</b>	<b>7,360</b>
<b>NET INCOME(LOSS)</b>					<b>4,879</b>	<b>(209)</b>	<b>3,940</b>	<b>4,425</b>

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
PROGRAMS - YOUTH ATHLETICS							714	2,246
20	55	0000	3022	transfers from other accounts	90	39	55	172
PAYROLL EXPENSES								
20	55	0002	6101	social security expense	73	31	44	139
			6102	medicare expense	17	7	10	33
					90	39	55	172
ALL STAR SPORTS JUNIOR PROGRAMS								
revenue								
20	55	5002	4100	program fees	16,180	13,313	16,180	18,000
expense								
20	55	5002	6128	contractual instruction	12,266	7,292	12,266	13,986
			6218	refunds				
					12,266	7,292	12,266	13,986
<b>ALL STAR SPORTS JUNIOR PROGRAMS</b>					<b>3,914</b>	<b>6,021</b>	<b>3,914</b>	<b>4,014</b>
ALL STAR SPORTS LEAGUES								
revenue								
20	55	5003	4100	program fees	3,492	2,900	2,900	2,900
expense								
20	55	5003	6128	contractual instruction	2,628	2,405	2,626	2,626
			6218	refunds				
					2,628	2,405	2,626	2,626
<b>ALL STAR SPORTS LEAGUES</b>					<b>864</b>	<b>495</b>	<b>274</b>	<b>274</b>
ALL STAR SPORTS SKILLS PROGRAMS								
revenue								
20	55	5007	4100	program fees	1,588	505	800	1,588
expense								
20	55	5007	6128	contractual instruction	1,188	428	428	788
			6218	refunds				
					1,188	428	428	788
<b>SOCCER</b>					<b>400</b>	<b>78</b>	<b>372</b>	<b>800</b>
GYMNASTICS								
Little Tumblers								
revenue								
20	55	5010	4100	program fees	1,155	2,155	2,525	3,000
expense								
20	55	5010	6020	instructors/supervisors	638	506	714	1,006
			6128	contractual services/instruction				
			6216	program supplies				
					638	506	714	1,006

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
PROGRAMS - YOUTH ATHLETICS							
<b>GYMNASTICS</b>				517	1,649	1,811	1,994
TENNIS CAMP							
revenue							
20	55	5012	4100 program fees		-		1,085
expense							
20	55	5012	6020 instructors/supervisors				700
			6216 program supplies/expenses				200
			6218 refunds				
							900
<b>TENNIS CAMP</b>							185
BASEBALL CAMP							
Around the Horn Baseball Camp							
revenue							
20	55	5015	4100 program fees	1,136	-		
expense							
20	55	5015	6020 instructors/supervisors				
			6128 contractual instruction	800			
				800	-	-	-
<b>BASEBALL CAMP</b>				336	-	-	-
SOCCER CAMP							
British Soccer Camp							
revenue							
20	55	5016	4100 program fees	1,176	1,380	1,380	1,380
expense							
20	55	5016	6020 instructors/supervisors				
			6128 contractual instruction	1,000	1,230	1,230	1,230
				1,000	1,230	1,230	1,230
<b>SOCCER CAMP</b>				176	150	150	150
BASKETBALL CAMP							
Chicago Bulls Basketball Camp - Summer							
Chicago Bulls Basketball Camp - Winter Break (New)							
revenue							
20	55	5019	4100 program fees	2,760	2,180	2,180	5,360
expense							
20	55	5019	6128 contractual instruction	2,340	1,950	1,950	3,900
			6218 refunds				
				2,340	1,950	1,950	3,900
<b>BULLS BASKETBALL CAMP</b>				420	230	230	1,460

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>PROGRAMS - YOUTH ATHLETICS</b>							
<b>GOLF CAMP</b>							
revenue							
20	55	5024	4100 program fees	1,120	1,530	1,530	
expense							
20	55	5024	6020 instructors				
			6128 contractual instruction	100	100	100	
			6216 supplies	90	60	60	
			6218 refunds				
				190	160	160	-
<b>GOLF CAMP</b>				930	1,370	1,370	-
<b>MISC SPORTS CAMPS</b>							
revenue							
20	55	5026	4100 program fees	6,000	-		1,000
expense							
20	55	5026	6020 instructors	540			540
			6128 contractual instruction				
			6216 supplies	400			200
				940	-	-	740
<b>MISC SPORTS CAMPS</b>				5,060	-	-	260
<b>TOTAL REVENUE</b>				34,697	24,002	27,550	34,485
<b>TOTAL EXPENSES</b>				22,080	14,009	19,429	25,348
<b>NET INCOME(LOSS)</b>				12,617	9,993	8,121	9,137

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
PROGRAMS - FITNESS							6,384	7,428
20	56	0000	3022	transfers from other accounts	291	267	488	568
PAYROLL EXPENSES								
20	56	0002	6101	social security expense	236	241	396	461
			6102	medicare expense	55	56	93	108
					291	298	488	568
***NEW ACCTS***								
CARDIO GROUP FITNESS PROGRAMS								
revenue								
20	56	6201	4100	program fees	3,712	1,382	1,972	3,712
			4101	daily admission				
			4102	membership/pass				
					3,712	1,382	1,972	3,712
expenses								
20	56	6201	6020	instructors	1,530	891	1,309	1,530
			6128	contractual instruction/services				
			6216	program supplies				
					1,530	891	1,309	1,530
<b>CARDIO GROUP FITNESS PROGRAMS</b>					2,182	491	663	2,182
CIRCUIT TRAINING/TRX								
revenue								
20	56	6202	4100	program fees		112	380	1,400
			4101	daily admission				
			4102	membership/pass				
					-	112	380	1,400
expenses								
20	56	6202	6020	instructors		305	636	636
			6128	contractual instruction/services				
			6216	program supplies		102	102	
					-	407	738	636
<b>CIRCUIT TRAINING</b>					-	(295)	(358)	764
SPORTS PERFORMANCE								
revenue								
20	56	6203	4100	program fees				360
			4101	daily admission				
			4102	membership/pass				
					-	-	-	360
expenses								
20	56	6203	6020	instructors				290
			6128	contractual instruction/services				
			6216	program supplies				

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>PROGRAMS - FITNESS</b>				-	-	-	290
<b>SPORTS PERFORMANCE</b>				-	-	-	70
<b>STRENGTH GROUP FITNESS PROGRAMS</b>							
revenue							
20	56	6204	4100 program fees		1,999	2,383	2,500
			4101 daily admission				
			4102 membership/pass				
				-	1,999	2,383	2,500
expenses							
20	56	6204	6020 instructors		991	1,759	1,882
			6128 contractual instruction/services				
			6216 program supplies				
				-	991	1,759	1,882
<b>STRENGTH GROUP FITNESS PROGRAMS</b>				-	1,008	624	618
<b>YOGA/PILATES</b>							
<div style="background-color: #ADD8E6; padding: 2px;">                     Vinyasa Flow Yoga                      Stretch &amp; Flex Yoga                      Ballet Fitness                 </div>							
revenue							
20	56	6205	4100 program fees	3,845	5,919	7,064	8,000
			4101 daily admission				
			4102 membership/pass				
				3,845	5,919	7,064	8,000
expenses							
20	56	6205	6020 instructors	2,284	1,367	2,284	3,000
			6128 contractual instruction/services				
			6222 facility costs		180	180	
			6216 program supplies				300
				2,284	1,547	2,464	3,300
<b>YOGA/PILATES</b>				1,561	4,372	4,600	4,700
<b>TAI CHI</b>							
revenue							
20	56	6206	4100 program fees				
			4101 daily admission				
			4102 membership/pass				
				-	-	-	-
expenses							
20	56	6206	6020 instructors				
			6128 contractual instruction/services				
			6216 program supplies				
				-	-	-	-
<b>TAI CHI</b>				-	-	-	-



				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>PROGRAMS - FITNESS</b>							
<b>YOUTH FITNESS PROGRAMS</b>							
revenue							
20	56	6207	4100 program fees				
			4101 daily admission				
			4102 membership/pass	-	-	-	-
expenses							
20	56	6207	6020 instructors				
			6128 contractual instruction/services				
			6216 program supplies	-	-	-	-
<b>YOUTH FITNESS PROGRAMS</b>				-	-	-	-
<b>PARENT/CHILD FITNESS PROGRAMS</b>							
revenue							
20	56	6208	4100 program fees		398	398	
			4101 daily admission				
			4102 membership/pass	-	398	398	-
expenses							
20	56	6208	6020 instructors		340	396	
			6128 contractual instruction/services				
			6216 program supplies	-	17	17	-
<b>PARENT/CHILD FITNESS PROGRAMS</b>				-	357	413	-
<b>PARENT/CHILD FITNESS PROGRAMS</b>				-	41	(15)	-
<b>NW MEDICINE</b>							
revenue							
20	56	6209	4100 program fees		4	6	24
expense							
20	56	6209	6216 program supplies				20
<b>NW MEDICINE</b>					4	6	4
<b>SENIOR FITNESS PROGRAMS</b>							
revenue							
20	56	6210	4100 program fees				500
expense							
20	56	6210	6020 instructors				380
20	56	6210	6216 program supplies				180
							560

PROGRAMS - FITNESS	2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>SENIOR FITNESS PROGRAMS</b>		-	-	(60)
<b>TOTAL REVENUE</b>	7,848	10,081	12,691	17,064
<b>TOTAL EXPENSES</b>	4,105	4,490	7,171	8,786
<b>NET INCOME(LOSS)</b>	3,743	5,591	5,520	8,278

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
PROGRAMS - EARLY CHILDHOOD							-	345
20	57	0000	3022	transfers from other accounts				26
PAYROLL EXPENSES								
20	57	0002	6101	social security expense				21
			6102	medicare expense				5
					-	-	-	26
***NEW***								
EDUCATIONAL PROGRAMS								
Wednesday Wipe out Day!								
revenue								
20	57	7100	4100	program fees				500
expenses								
20	57	7100	6020	instructors/supervisors				300
20	57	7100	6128	contractual services/instruction				
20	57	7100	6216	program supplies				100
20	57	7100	6221	transportation				
					-	-	-	400
<b>EDUCATIONAL PROGRAMS</b>					-	-	-	<b>100</b>
SPECIALTY PROGRAMS								
revenue								
20	57	7110	4100	program fees				
expenses								
20	57	7110	6020	instructors/supervisors				
20	57	7110	6128	contractual services/instruction				
20	57	7110	6216	program supplies				
20	57	7110	6221	transportation				
					-	-	-	-
<b>SPECIALTY PROGRAMS</b>					-	-	-	-
COOKING PROGRAMS								
revenue								
20	57	7120	4100	program fees				
expenses								
20	57	7120	6020	instructors/supervisors				
20	57	7120	6128	contractual services/instruction				
20	57	7120	6216	program supplies				
20	57	7120	6221	transportation				
					-	-	-	-
<b>COOKING PROGRAMS</b>					-	-	-	-
ART & CRAFT PROGRAMS								
revenue								
20	57	7130	4100	program fees				

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>PROGRAMS - EARLY CHILDHOOD</b>								
expenses								
20	57	7130	6020	instructors/supervisors				
20	57	7130	6128	contractual services/instruction				
20	57	7130	6216	program supplies				
20	57	7130	6221	transportation				
					-	-	-	-
<b>ART &amp; CRAFT PROGRAMS</b>					-	-	-	-
<b>MUSIC PROGRAMS</b>								
<b>Music Together</b>								
<b>Contracted Music Program</b>								
revenue								
20	57	7140	4100	program fees	4,615	5,264	5,844	5,844
expenses								
20	57	7140	6020	instructors/supervisors				
20	57	7140	6128	contractual services/instruction	3,084	2,460		
20	57	7140	6216	program supplies				
20	57	7140	6221	transportation				
					3,084	2,460	-	-
<b>MUSIC PROGRAMS</b>					<b>1,531</b>	<b>2,804</b>	<b>5,844</b>	<b>5,844</b>
<b>EDUCATIONAL/SPECIALTY CAMPS</b>								
revenue								
20	57	7150	4100	program fees				
expenses								
20	57	7150	6020	instructors/supervisors				
20	57	7150	6128	contractual services/instruction				
20	57	7150	6216	program supplies				
20	57	7150	6221	transportation				
					-	-	-	-
<b>EDUCATIONA/SPECIALTY CAMPS</b>					-	-	-	-
<b>FAMILY PROGRAMS</b>								
<b>Mom &amp; Me Tea</b>								
revenue								
20	57	7180	4100	program fees				360
expenses								
20	57	7180	6020	instructors/supervisors				45
20	57	7180	6128	contractual services/instruction				
20	57	7180	6216	program supplies				200
20	57	7180	6221	transportation				
					-	-	-	245
<b>FAMILY PROGRAMS</b>					-	-	-	<b>115</b>

PROGRAMS - EARLY CHILDHOOD	2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>TOTAL REVENUE</b>	4,615	5,264	5,844	6,730
<b>TOTAL EXPENSES</b>	3,084	2,460	-	671
<b>NET INCOME(LOSS)</b>	1,531	2,804	5,844	6,059

PROGRAMS - DANCE					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
							1,035	1,410
20	59	0000	3022	transfers from other accounts	104	52	79	108
PAYROLL EXPENSES								
20	59	0002	6101	social security expense	84	48	64	87
			6102	medicare expense	20	11	15	20
					104	59	79	108
***NEW ACCTS***								
ADULT DANCE PROGRAMS								
revenue								
20	59	8050	4100	program fees				
expenses								
20	59	8050	6020	instructors				
			6128	contractual instruction/services				
			6216	program supplies				
					0	-	-	-
<b>ADULT DANCE PROGRAMS</b>					0	-	-	-
YOUTH BALLET								
New Class								
revenue								
20	59	8051	4100	program fees	152			
expenses								
20	59	8051	6020	instructors	90			
			6128	contractual instruction/services				
			6216	program supplies				
					90	-	-	-
<b>YOUTH BALLET</b>					62	-	-	-
YOUTH TAP								
New Class								
revenue								
20	59	8052	4100	program fees	152			
expenses								
20	59	8052	6020	instructors	90			
			6128	contractual instruction/services				
			6216	program supplies				
					90	-	-	-
<b>YOUTH TAP</b>					62	-	-	-
YOUTH HIP HOP/JAZZ								
revenue								
20	59	8053	4100	program fees	692	1,661	1,930	1,930

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>PROGRAMS - DANCE</b>							
expenses							
20	59	8053	6020 instructors	420	495	660	660
			6128 contractual instruction/services				
			6216 program supplies				
				420	495	660	660
<b>YOUTH HIP HOP/JAZZ</b>				272	1,166	1,270	1,270
<b>YOUTH MODERN/CONTEMPORARY</b>							
revenue							
20	59	8054	4100 program fees				
expenses							
20	59	8054	6020 instructors				
			6128 contractual instruction/services				
			6216 program supplies				
				0	-	-	-
<b>YOUTH MODERN/CONTEMPORARY</b>				0	-	-	-
<b>MUSICAL THEATRE</b>							
revenue							
20	59	8055	4100 program fees				
expenses							
20	59	8055	6020 instructors				
			6128 contractual instruction/services				
			6216 program supplies				
				0	-	-	-
<b>MUSICAL THEATRE</b>				0	-	-	-
<b>YOUTH DANCE OTHER</b>							
Intro to Dance							
Cheer & Pom Stars							
revenue							
20	59	8056	4100 program fees	1,652	1,050	1,198	1,652
expenses							
20	59	8056	6020 instructors	750	274	375	750
			6128 contractual instruction/services				
			6216 program supplies	120			
				870	274	375	750
<b>YOUTH DANCE OTHER</b>				782	776	823	902
<b>DANCE CAMPS</b>							
revenue							
20	59	8057	4100 program fees				
expenses							
20	59	8057	6020 instructors				

	2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
PROGRAMS - DANCE				
6128 contractual instruction/services				
6216 program supplies				
	0	-	-	-
<b>DANCE CAMPS</b>	0	-	-	-
<b>TOTAL REVENUE</b>	2,752	2,763	3,207	3,690
<b>TOTAL EXPENSES</b>	1,574	828	1,114	1,518
<b>NET INCOME(LOSS)</b>	1,178	1,936	2,093	2,172



PROGRAMS - SPECIAL EVENTS					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
							271	1,362
20	60	0000	3022	transfers from other accounts	11	9	21	104
PAYROLL EXPENSES								
20	60	0002	6100	imrf				
20	60	0002	6101	social security expense	9	8	17	84
			6102	medicare expense	2	2	4	20
					11	11	21	104
COOKIES WITH SANTA								
revenue								
20	60	9501	3010	donations	500			500
expense								
20	60	9501	6020	instructors/supervisors	85		85	85
			6128	contractual	150		150	150
			6216	program supplies/expenses	450		465	500
					685	-	700	735
<b>COOKIES WITH SANTA</b>					<b>(185)</b>	<b>-</b>	<b>(700)</b>	<b>(235)</b>
BREAKFAST WITH THE BUNNY								
revenue								
20	60	9502	3010	donations	250			
			4100	program fees	750	1,109	1,109	1,050
					1,000	1,109	1,109	1,050
expense								
20	60	9502	6020	instructors/supervisors	21	84	84	75
			6216	program supplies/expenses	497	419	419	600
					518	503	503	675
<b>BREAKFAST WITH THE BUNNY</b>					<b>482</b>	<b>606</b>	<b>606</b>	<b>375</b>
DADDY DAUGHTER DANCE								
revenue								
20	60	9503	4100	program fees	2500	2,611	2,611	2,700
expense								
20	60	9503	6020	instructors/supervisors	33			
			6128	contractual	835	572	572	572
			6216	program supplies/expenses	315	339	339	450
			6218	REFUNDS				
					1,183	910	911	1,022
<b>DADDY DAUGHTER DANCE</b>					<b>1,317</b>	<b>1,701</b>	<b>1,700</b>	<b>1,678</b>
MOTHER SON DATE NIGHT								
revenue								
20	60	9504	4100	program fees				900

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>PROGRAMS - SPECIAL EVENTS</b>							
expense							
20	60	9504	6020 instructors/supervisors				
			6218 refunds				
			6216 program supplies/expenses				600
			6218 refunds				
							600
							<b>300</b>
<b>MOTHER SON DATE NIGHT</b>							
<b>FLASHLIGHT EGG HUNTS</b>							
revenue							
20	60	9510	3010 program fees/donations 2014 on	200			560
expense							
20	60	9510	6020 instructors/supervisors				200
			6216 program supplies/expenses	250	303	303	300
				250	303	303	500
<b>FLASHLIGHT EGG HUNT</b>				<b>(50)</b>	<b>(303)</b>	<b>(303)</b>	<b>60</b>
<b>BATTLE OF THE BANDS</b>							
revenue							
20	60	9512	3010 donations				
			4100 program fees				125
							125
expense							
20	60	9512	6216 program supplies/expenses				75
<b>BATTLE OF THE BANDS</b>							50
<b>TOUCH A TRUCK</b>							
revenue							
20	60	9513	3010 donations				
			4100 program fees		20	40	100
				-	20	40	100
expense							
20	60	9513	6216 program supplies/expenses				25
20	60	9513	6020 instructors/supervisors				25
				-	-	-	25
<b>TOUCH A TRUCK</b>				<b>-</b>	<b>20</b>	<b>40</b>	<b>75</b>
<b>SUPERHERO CHALLENGE</b>							
revenue							
20	60	9514	3010 DONATIONS		1,300	1,500	1,500
20	60	9514	4100 PROGRAM FEES	2000	387	1,800	2,000
				2,000	1,687	3,300	3,500
expense							
20	60	9514	6128 CONTRACTUAL	1200		1,398	1,475

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
PROGRAMS - SPECIAL EVENTS							
	6216	PROGRAM SUPPLIE/EXPENSES		1,200	-	2,661	2,450
			<b>SUPERHERO CHALLENGE</b>	<b>800</b>	<b>1,687</b>	<b>639</b>	<b>1,050</b>
COMMUNITY HEALTH FAIRS							
revenue							
20	60	9515	4100 program fees				500
expense							
20	60	9515	6216 program supplies/expenses				480
			<b>COMMUNITY HEALTH FAIRS</b>				<b>20</b>
GYM JAM							
revenue							
20	60	9520	4100 program fees		304	304	300
			4105 concessions		133	133	125
					<u>437</u>	<u>437</u>	<u>425</u>
expense							
20	60	9520	6020 instructors/supervisors		52	52	52
			6128 contractual instruction		400	400	200
			6216 program supplies		39	39	40
					<u>491</u>	<u>491</u>	<u>292</u>
			<b>GYM JAM</b>		<b>(54)</b>	<b>(54)</b>	<b>133</b>
EDGE OF TOWN HOEDOWN							
revenue							
20	60	9521	4100 program fees				1,200
			4105 concessions				360
					<u>-</u>	<u>-</u>	<u>1,560</u>
expense							
20	60	9521	6020 instructors/supervisors				400
			6128 contractual instruction				400
			6216 program supplies				400
					<u>-</u>	<u>-</u>	<u>1,200</u>
			<b>EDGE OF TOWN HOEDOWN</b>		<b>-</b>	<b>-</b>	<b>360</b>
THANKSGIVING WEEKEND SHOOTOUT							
revenue							
20	60	9522	4100 program fees			300	500
			4105 concessions			200	300
					<u>-</u>	<u>500</u>	<u>800</u>
expense							
20	60	9522	6020 instructors/supervisors			50	50
			6128 contractual instruction				
			6216 program supplies			250	250
					<u>-</u>	<u>300</u>	<u>300</u>
			<b>THANKSGIVING WEEKEND SHOOTOUT</b>		<b>-</b>	<b>200</b>	<b>500</b>

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>PROGRAMS - SPECIAL EVENTS</b>								
<b>TRIVIA NIGHT</b>								
revenue								
20	60	9523	4100	program fees				1,200
			4105	concessions				360
								1,560
expense								
20	60	9523	6020	instructors/supervisors				400
			6128	contractual instruction				200
			6216	program supplies				300
								900
<b>TRIVIA NIGHT</b>						-	-	<b>660</b>
<b>DOG PARK EVENTS</b>								
revenue								
20	60	9524	4100	program fees				500
			3010	DONATIONS				250
								750
expense								
20	60	9524	6020	instructors/supervisors				100
			6128	contractual instruction				100
			6216	program supplies				400
								600
<b>DOG PARK EVENTS</b>						-	-	<b>150</b>
<b>KITE FLY</b>								
revenue								
20	60	9525	4100	program fees				200
			3010	DONATIONS				200
								400
expense								
20	60	9525	6020	instructors/supervisors				250
			6128	contractual instruction				100
			6216	program supplies				350
								350
<b>KITE FLY</b>						-	-	<b>50</b>
<b>TOTAL REVENUE</b>					6,211	5,873	8,018	15,534
<b>TOTAL EXPENSES</b>					3,847	2,218	5,890	10,308
<b>NET INCOME(LOSS)</b>					2,364	3,656	2,128	5,226

PROGRAMS - COMMUNITY EVENTS					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
							788	990
20	61	0000	3022	transfers from other acc	65	18	60	76
PAYROLL EXPENSES								
20	61	0002	6101	social security expense	53	25	49	61
			6102	medicare expense	12	9	11	14
					65	33	60	76
CONCERTS								
revenue								
20	61	9400	3050	marketing income	7,000	3,800	4,900	7,300
			4105	concessions	4,500	5,259	5,259	6,000
					11,500	9,059	10,159	13,300
expense								
20	61	9400	6020	instructors/supervisors	560	556	560	560
			6128	contractual instruction	8,000	6,750	6,750	8,200
			6210	LICENSES	650	348	490	650
			6216	supplies	2,108	1,587	1,587	2,250
			6203	printing & publication				
					11,318	9,241	9,387	11,660
<b>CONCERTS</b>					<b>182</b>	<b>(182)</b>	<b>772</b>	<b>1,640</b>
MOVIES IN THE PARK								
revenue								
20	61	9401	3050	marketing income	1,080	720	720	1,080
			4105	concessions	225	370	370	400
					1,305	1,090	1,090	1,480
expense								
20	61	9401	6020	instructors/supervisors	84	29	29	100
			6128	contractual instruction				
			6210	LICENSES	1,155	1,225	1,225	1,225
			6216	supplies	130	110	110	130
					1,369	1,363	1,364	1,455
<b>MOVIES IN THE PARK</b>					<b>(64)</b>	<b>(273)</b>	<b>(274)</b>	<b>25</b>
FIREWORKS & FUN								
revenue								
20	61	9402	3050	marketing income	100			300
			4105	concessions	1,300		1,580	1,600
					1,400	-	1,580	1,900
expense								
20	61	9402	6020	instructors/supervisors	188		199	200
			6128	contractual instruction	16,000		15,714	16,000
			6210	LICENSES		250		
			6216	supplies	710		440	700

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
PROGRAMS - COMMUNITY EVENTS				16,898	250	16,353	16,900
<b>FIREWORKS &amp; FUN</b>				<b>(15,498)</b>	<b>(250)</b>	<b>(14,773)</b>	<b>(15,000)</b>
<b>PARK PRIDE DAY</b>							
revenue							
20	61	9403	3050 marketing income	200	200	200	200
			4105 concessions				
				200	200	200	200
expense							
20	61	9403	6020 instructors/supervisors				100
			6128 contractual instruction				
			6210 LICENSES				
			6216 supplies	340	395	395	200
				340	395	395	300
<b>PARK PRIDE DAY</b>				<b>(140)</b>	<b>(195)</b>	<b>(195)</b>	<b>(100)</b>
<b>GHOST STORIES</b>							
revenue							
20	61	9404	3010 donations	150			200
expense							
20	61	9404	6216 program supplies/expen	40			50
			6128 contractual instruction	100		200	200
			6020 instructors/supervisors	12			30
				152	-	200	280
<b>GHOST STORIES</b>				<b>(2)</b>	<b>-</b>	<b>(200)</b>	<b>(80)</b>
<b>TOTAL REVENUE</b>				14,620	10,367	13,089	17,156
<b>TOTAL EXPENSES</b>				30,142	11,283	27,759	30,671
<b>NET INCOME(LOSS)</b>				<b>(15,522)</b>	<b>(916)</b>	<b>(14,670)</b>	<b>(13,515)</b>

PROGRAMS - BROCHURE					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
REVENUE								
20	65	0000	3050	marketing income	7,350		3,300	7,350
EXPENSES								
ADMINISTRATIVE EXPENSES								
20	65	0004	6202	postage	5,000	1,457	4,200	5,000
			6203	printing & publication	20,000	11,384	15,800	13,500
					25,000	12,842	20,000	18,500
<b>TOTAL REVENUE</b>					7,350	-	3,300	7,350
<b>TOTAL EXPENSES</b>					25,000	12,842	20,000	18,500
<b>NET INCOME(LOSS)</b>					(17,650)	(12,842)	(16,700)	(11,150)

RECREATION - WEIGHT ROOM				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget	
REVENUE								
20	70	0000	3022	transfers from other accounts	1,670	95	137	780
20	70	0500	4230	Membership - pathway fitness	55,409	51,651	74,252	76,620
				2019 three month membership added				
			4231	Pass - Pathway fitness	44,217	25,279	34,904	62,640
			4232	Pass - track only	3,300	6,351	9,783	6,313
			4233	Pre-pay card	553	267	436	445
			4234	Program fees	802	474	1,600	1,600
			4235	Daily Admission fee	1,736	1,085	1,668	1,668
					106,017	85,107	122,643	149,286
				TOTAL REVENUE	107,687	85,202	122,780	150,066
EXPENSES								
WAGES								
20	70	0001	6020	instructors/supervisors	19,832	1,397	1,797	10,200
PAYROLL EXPENSES								
20	70	0002	6101	social security expense	1,354	87	111	632
				medicare expense	316	20	26	148
					1,670	107	137	780
ADMINISTRATIVE EXPENSES								
20	70	0004	6207	education & training	525		525	850
			6215	uniforms	312		255	312
			6216	program supplies		221	221	400
					837	221	1,001	1,562
CONTRACTED SERVICES								
20	70	0005	6307	equipment maintenance	3,400	55	2,251	4,196
			6315	graduate assistants	18,000	4,172	14,016	20,000
					21,400	4,227	16,267	24,196
MATERIALS & SUPPLIES								
20	70	0007	6510	janitorial supplies	3,391	195	650	2,400
			6500	misc	250	735	735	700
					3,641	931	1,385	3,100
				total expenses	47,380	6,882	20,587	39,838
				TOTAL REVENUE	107,687	85,202	122,780	150,066
				TOTAL EXPENSES	47,380	6,882	20,587	39,838
				NET INCOME(LOSS)	60,307	78,319	102,193	110,228



RECREATION - COMMUNITY CENTER					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>REVENUE</b>								
20	75	0000	3022	transfers from other accounts	5,433	4,173	7,215	7,499
			3060	rental income				
			4250	OPEN GYM - DAILY	5,550	3,395	5,550	6,100
			4251	OPEN GYM - MEMBERSHIP	12,386	5,109	7,505	12,386
			4252	RENTALS	9,800	3,251	7,305	12,600
			4255	VENDING	4,275	887	1,689	2,400
			4530	coupons redeemed				
			3090	cash over/short		15		
				<b>TOTAL REVENUE</b>	<u>37,444</u>	<u>16,828</u>	<u>29,264</u>	<u>40,985</u>
<b>EXPENSES</b>								
<b>WAGES</b>								
20	75	0001	6005	part time maintenance				
			6001	full-time staff				24,960
			6020	INSTRUCTORS				
			6021	CUSTOMER SERVICE STAFF	71,015	42,722	65,962	46,055
					<u>71,015</u>	<u>42,722</u>	<u>65,962</u>	<u>71,015</u>
<b>PAYROLL EXPENSES</b>								
20	75	0002	6100	imrf expense		1,505	2,169	2,067
20	75	0002	6101	social security expense	4,403	2,649	4,090	4,403
			6102	medicare expense	1,030	681	956	1,030
					<u>5,433</u>	<u>4,835</u>	<u>7,215</u>	<u>7,499</u>
<b>ADMINISTRATIVE EXPENSES</b>								
20	75	0004	6200	office supplies	1,500	1,834	2,030	2,000
			6201	office equipment	-			350
			6204	dues & subscriptions	-			
			6215	uniforms	550	459	500	550
			6216	program supplies/expenses	925	159	930	925
				open gym 925	<u>2,975</u>	<u>2,452</u>	<u>3,460</u>	<u>3,825</u>
<b>CONTRACTED SERVICES</b>								
20	75	0005	6300	building maintenance services	12,365	3,520	6,633	13,104
				sprinkler inspection 500				
				pest control 585				
				alarm 1280 ?				
				elevator 2000				
				window cleaning 2000				
				hvac service/repair 1000				
				carpet/upholstry cleaning 1000				
				Partician Wall yrly service \$317.20				
				misc 4000 (Sports Court Lines)				
			6301	rag & rug	1,110	336	849	1,110
			6302	refuse removal	1,600	1,039	1,688	2,016
			6307	equipment maintenance	2,000		300	2,000
				sound system 1000				
				boiler 500				
				lock/safe repair 200				

	2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
RECREATION - COMMUNITY CENTER				
lift rental 300				
6310 credit card system expense	4,000	50		
	<u>21,075</u>	<u>4,945</u>	<u>9,470</u>	<u>18,230</u>
MAINTENANCE				
20 75 0006 6401 buildings	-	6,892	-	-
		<u>6,892</u>		
MATERIALS & SUPPLIES				
20 75 0007 6500 misc	2,505	2,653	2,941	3,000
flashlight lantern				
weather radio				
batteries				
facility supplies				
wrist bands				
6510 janitorial	5,300	1,323	2,000	3,500
6513 first aid		617	650	650
6514 safety	4,700	4,117	4,294	2,000
6518 id supplies	2,342	327	750	750
	<u>14,847</u>	<u>9,037</u>	<u>10,635</u>	<u>9,900</u>
COST OF GOODS SOLD				
20 75 0008 6650 vending supplies	3,038	406	650	1,000
utilities				
20 75 0009 6700 phone				
6702 electricity	40,000	29,576	50,000	55,000
6703 gas	10,000	6,370	10,000	10,000
6704 water/sewer	1,200	662	4,000	5,500
6705 cable/satellite	3,650	2,338	3,575	3,750
	<u>54,850</u>	<u>38,947</u>	<u>67,575</u>	<u>74,250</u>
miscellaneous				
20 75 0011 6850 property tax expense				
6853 lease expense				
total expenses	173,233	110,236	164,967	185,719
TOTAL REVENUE	37,444	16,828	29,264	40,985
TOTAL EXPENSES	173,233	110,236	164,967	185,719
NET INCOME(LOSS)	(135,789)	(93,408)	(135,703)	(144,734)
TOTAL FUND REVENUE	1,271,415	759,026	1,279,565	1,388,684
TOTAL FUND EXPENSES	1,262,694	799,040	1,188,203	1,323,648
FUND NET INCOME(LOSS)	8,721	(40,014)	91,363	65,036

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>DONATIONS</b>							
Revenues							
21	10	0000	3007		501	800	
			3010		1,770	1,950	
			OPERATING TRANSFER IN FROM DCCF				
			3012	450,000	481,603	500,000	25,000
				450,000	483,874	502,750	25,000
<b>MISCELLANEOUS</b>							
21	10	0011	6860	450,000	425,000	425,000	25,000
			operating transfer to ACTION 2020				
21	10	0003	6125				
			MISC CONSULTANTS				
21	10	0015	6900				
			DEBT RETIREMENT - INT				
21	10	0011	6851				
			donor restricted projects				
				450,000	425,000	425,000	25,000
<b>TOTAL REVENUE</b>				450,000	483,874	502,750	25,000
<b>TOTAL EXPENSES</b>				450,000	425,000	425,000	25,000
<b>NET INCOME(LOSS)</b>				-	58,874	77,750	-

SPECIAL RECREATION					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
Revenues								
22	10	0000	3001	real estate taxes	179,000	102,670	180,967	190,000
			3002	real estate taxes int			155	
			3007	interest		415	700	
					179,000	103,085	181,667	190,000
22-	10	0003	6125	consultants				
22	10	0007	6500	miscellaneous	2,000	174	200	500
			6860	operating transfer to action 2020	100,000		100,000	94,500
22	10	0011	6855	ksra operations	89,500	50,446	90,484	95,000
					191,500	50,620	190,684	190,000
<b>TOTAL REVENUE</b>					179,000	103,085	181,667	190,000
<b>TOTAL EXPENSES</b>					191,500	50,620	190,684	190,000
<b>NET INCOME(LOSS)</b>					(12,500)	52,466	(9,017)	-

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget	
<b>INSURANCE</b>								
Revenues								
23	10	0000	3001	real estate taxes	70,000	41,042	72,342	70,000
REFUND FROM IPARKS								
			3002	real estate taxes int		62		
			3028	misc				
			3007	interest		342	350	
				70,000	41,384	72,692	70,000	
<b>MISCELLANEOUS</b>								
23	10	0010	6800	unemployment	5,000	-	5,000	
			6805	workers comp	29,328	29,328	27,725	
			6806	general liability	31,410	31,410	34,828	
			6807	liquor liability				
				65,738	30,369	60,737	67,553	
<b>TOTAL REVENUE</b>				70,000	41,384	72,692	70,000	
<b>TOTAL EXPENSES</b>				65,738	30,369	60,737	67,553	
<b>NET INCOME(LOSS)</b>				4,262	11,016	11,954	2,447	

AUDIT					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
Revenues								
24	10	0000	3001	real estate taxes	14,500	8,573	15,110	15,000
			3002	real estate taxes int			13	
			3007	interest		139		
					14,500	8,712	15,110	15,000
MISCELLANEOUS								
24	10	0003	6122	audit services	14,500	14,500	14,500	15,950
include opeb actuary					14,500	14,500	14,500	15,950
<b>TOTAL REVENUE</b>					14,500	8,712	15,110	15,000
<b>TOTAL EXPENSES</b>					14,500	14,500	14,500	15,950
<b>NET INCOME(LOSS)</b>					-	(5,788)	610	(950)

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>PAVING &amp; LIGHTING</b>								
Revenues								
25	10	0000	3001	real estate taxes	100	102	180	150
			3002	real estate taxes int			0	
			3007	interest		277		
					<hr/>	<hr/>	<hr/>	<hr/>
					100	379	180	150
<b>MISCELLANEOUS</b>								
25	10	0006	6406	bridges & roads	21,000			22,000
			6410	lighting				
					<hr/>	<hr/>	<hr/>	<hr/>
					21,000	-	-	22,000
<b>TOTAL REVENUE</b>					100	379	180	150
<b>TOTAL EXPENSES</b>					21,000	-	-	22,000
<b>NET INCOME(LOSS)</b>					(20,900)	379	180	(21,850)

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>POLICE</b>							
Revenues							
26	10	0000	3001 real estate taxes	100	102	180	150
			3002 real estate taxes int			0	
			3007 interest		54		
				<hr/>	<hr/>	<hr/>	<hr/>
				100	156	181	150
<b>MISCELLANEOUS</b>							
26	10	0003	6129 patrol services				
		0007	6500 misc				
		0006	6405 signs	3,000	254	254	4,000
				<hr/>	<hr/>	<hr/>	<hr/>
				3,000	254	254	4,000
<b>TOTAL REVENUE</b>				100	156	181	150
<b>TOTAL EXPENSES</b>				3,000	254	254	4,000
<b>NET INCOME(LOSS)</b>				(2,900)	(97)	(73)	(3,850)



				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
IMRF							
Revenues							
27	10	0000	3001 real estate taxes	91,000	51,875	91,513	91,000
			3007 interest				
				91,000	51,875	91,513	91,000
MISCELLANEOUS							
27	10	0011	6860 OPERATING TRANSFER TO	95,462	55,439	95,975	91,000
				95,462	55,439	95,975	91,000
<b>TOTAL REVENUE</b>				91,000	51,875	91,513	91,000
<b>TOTAL EXPENSES</b>				95,462	55,439	95,975	91,000
<b>NET INCOME(LOSS)</b>				(4,462)	(3,564)	(4,462)	-

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
SOCIAL SECURITY								
Revenues								
28	10	0000	3001	real estate taxes	99,000	56,418	99,528	97,000
			3007	interest				
					99,000	56,418	99,528	97,000
MISCELLANEOUS								
28	10	0011	6860	OPERATING TRANSFER TO	103,108	60,392	95,800	100,000
					103,108	60,392	95,800	100,000
<b>TOTAL REVENUE</b>					99,000	56,418	99,528	97,000
<b>TOTAL EXPENSES</b>					103,108	60,392	95,800	100,000
<b>NET INCOME(LOSS)</b>					(4,108)	(3,974)	3,728	(3,000)

				2018	11/30/18	Projected	2019	
				Budget	YTD	2018	Requested	
							Budget	
<b>CONCESSIONS-CLUBHOUSE</b>								
30	30	0000	3022	transfers from other funds	4,461	3,947	4,228	4,113
			3050	marketing income	1,000	1,000	1,000	1,000
			3090	cash over/short		127	107	
			4359	sales tax collected	5,100	4,257	4,257	5,000
			4500	breakfast sandwiches	1,000	835	835	1,000
			4501	donuts, rolls, muffins	500	238	238	300
			4502	cold sandwiches	1,300	951	951	1,200
			4503	burgers	3,500	2,942	2,942	3,400
			4505	hot dogs, brats	6,600	7,356	7,356	7,200
			4506	chicken	2,200	1,458	1,458	1,800
			4507	appetizers	2,900	2,169	2,169	2,500
			4508	cookies, etc	950	878	878	900
			4509	pretzels	50	40	40	50
			4510	NACHOS	50	15	15	50
			4512	chips	1,250	1,298	1,298	1,300
			4513	cold snacks	150	107	107	150
			4514	candy & gum	1,500	1,273	1,273	1,400
			4516	ice cream	50	1	1	50
			4520	fountain drinks	3,400	3,047	3,047	3,300
			4521	pop	10,000	9,633	9,633	10,000
			4522	hot drinks	600	391	391	500
			4524	beer	25,000	25,768	25,768	25,000
			4525	specialty drinks	800	843	843	850
			4526	mixed drinks	4,500	3,947	3,947	4,500
			4527	smoothies	70	69	69	70
			4530	coupons		25	25	
			4528	wine	300	452	452	450
<b>TOTAL REVENUE</b>				<b>77,231</b>	<b>73,066</b>	<b>73,328</b>	<b>76,083</b>	
<b>WAGES</b>								
30	30	0001	6040	manager	19,000	12,884	18,610	18,616
			6041	staff	16,000	10,096	13,300	15,000
				<b>35,000</b>	<b>22,980</b>	<b>31,910</b>	<b>33,616</b>	
<b>PAYROLL EXPENSES</b>								
30	30	0002	6100	imrf expense	1,824	1,241	1,787	1,541
			6101	social security expense	2,170	1,405	1,978	2,084
			6102	medicare expense	508	329	463	487
				<b>4,502</b>	<b>2,974</b>	<b>4,228</b>	<b>4,113</b>	
<b>ADMINISTRATIVE EXPENSES</b>								
30	30	0004	6200	office supplies	50	29	65	50
			6207	education & training	240	150	150	400
			6208	advertising printed	150			
			6210	licenses	2,900	2,225	2,900	3,000
			6211	travel expense	200	100	100	200
			6215	uniforms	600	493	500	600
				<b>4,140</b>	<b>2,996</b>	<b>3,715</b>	<b>4,250</b>	

		2018 Budget	11/30/18 YTD	Projected 2018	2019 Requested Budget		
<b>CONCESSIONS-CLUBHOUSE</b>							
<b>CONTRACTED SERVICES</b>							
30	30 0005	6300	building maintenance services	500	150	150	500
		6301	Rag & rug				
		6302	refuse removal	600	471	650	600
		6307	equipment maintenance	2,000			2,000
		6310	credit card system expense	650	213	650	800
				3,750	834	1,450	3,900
<b>MAINTENANCE</b>							
30	30 0006	6400	small equipment purchase	2,000	45	45	500
		6401	buildings	500	158	160	500
		6409	golf carts				
				2,500	203	205	1,000
<b>MATERIALS &amp; SUPPLIES</b>							
30	30 0007	6500	misc	800	720	930	800
		6510	janitorial	1,000	411	600	500
		6550	paper/plastic	1,500	905	1,460	1,000
		6551	cleaning - concessions	250	143	150	200
				3,550	2,179	3,140	2,500
<b>COST OF GOODS SOLD</b>							
30	30 0008	6610	breakfast sandwiches	250	55	140	185
		6611	donuts, etc	250	135	140	200
		6612	cold sandwiches	400	409	425	500
		6613	burgers	2,000	1,221	1,820	2,000
		6615	hot dogs,etc	2,500	1,894	2,550	2,500
		6616	chicken	1,100	633	780	1,100
		6617	appetizers	1,400	1,002	1,270	1,400
		6618	cookies, etc	500	535	800	700
		6619	pretzels	25		-	50
		6620	nachos	25			25
		6621	POPCORN				
		6622	chips	700	622	900	800
		6623	cold snacks	100	74	100	125
		6624	candy	800	424	775	1,250
		6626	ice cream	25			400
		6629	condiments	750	712	840	900
		6630	fountain drinks	3,000	3,218	3,800	4,500
		6631	pop	4,200	3,655	3,850	5,000
		6632	hot drinks	200	110	250	250
		6633	juice boxes		4	5	10
		6634	beer	7,500	6,306	7,550	8,000
		6635	specialty drinks	350	210	320	400
		6636	mixed drinks	1,500	1,129	1,300	1,600
		6637	smoothies	50			100
		6640	CATERING COSTS				
		6638	wine	100	(1)	220	400
				27,725	22,346	27,835	32,395
<b>UTILITIES</b>							
30	30 0009	6700	phone	300	452	750	500

	2018 Budget	11/30/18 YTD	Projected 2018	2019 Requested Budget
CONCESSIONS-CLUBHOUSE				
6701 cell	180	130	195	195
6702 electricity	1,300	678	1,200	1,200
6703 gas	400	190	325	350
6705 cable	650	664	950	900
	<u>2,830</u>	<u>2,114</u>	<u>3,420</u>	<u>3,145</u>
insurance				
30 30 0010 6801 health ins premiums	5,340	2,696	5,354	6,648
MISCELLANEOUS				
30 30 0011 6852 sales tax	7,000	2,533	6,200	6,500
6860 operating transfer to				
	<u>7,000</u>	<u>2,533</u>	<u>6,200</u>	<u>6,500</u>
total expenses	96,337	61,854	87,457	98,067
TOTAL REVENUE	77,231	73,066	73,328	76,083
TOTAL EXPENSES	96,337	61,854	87,457	98,067
NET INCOME(LOSS)	(19,106)	11,212	(14,129)	(21,984)

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget	
<b>CONCESSIONS-CART</b>								
30	31	0000	3022	transfers from other funds	344	148	170	306
			3090	cash over/short				
			4359	SALES TAX	400	277	281	300
			4501	MUFFINS ETC		1	1	
			4502	cold sandwiches				
			4508	cookies, etc	100	42	43	100
			4512	chips	200	80	83	150
			4513	cold snacks		1	1	-
			4514	candy & gum	250	118	120	200
			4521	pop	2,000	907	937	1,500
			4522	HOT DRINKS		1	1	-
			4524	beer	8,500	4,083	4,112	7,000
			4525	specialty drinks	600	176	180	500
			4526	mixed drinks	1,400	902	929	1,200
			4528	wine	50	25	25	25
<b>TOTAL REVENUE</b>				<b>13,844</b>	<b>6,760</b>	<b>6,883</b>	<b>11,281</b>	
<b>WAGES</b>								
30	31	0001	6041	staff	4,500	2,180	2,217	4,000
				<b>4,500</b>	<b>2,180</b>	<b>2,217</b>	<b>4,000</b>	
<b>PAYROLL EXPENSES</b>								
30	31	0002	6101	social security expense	279	135	137	248
			6102	medicare expense	65	32	32	58
				<b>344</b>	<b>167</b>	<b>170</b>	<b>306</b>	
<b>MAINTENANCE</b>								
30	31	0006	6409	GOLF CARTS				300
				<b>-</b>	<b>-</b>	<b>-</b>	<b>300</b>	
<b>COST OF GOODS SOLD</b>								
30	31	0008	6611	MUFFINS ETC				
			6618	cookies, etc	25	14	20	33
			6622	chips	100	35	40	50
			6623	cold snacks		0	3	
			6624	candy	125	47	50	100
			6630	fountain drinks	-			
			6631	pop	750	318	350	700
			6632	hot drinks				
			6634	beer	1,900	1,103	1,150	1,500
			6635	specialty drinks	200	49	55	200
			6636	mixed drinks	500	338	350	500
			6638	wine	10	8	10	10
				<b>3,610</b>	<b>1,912</b>	<b>2,028</b>	<b>3,093</b>	
<b>MISCELLANEOUS</b>								
30	31	0011	6852	sales tax	1,200	217	604	990
				<b>1,200</b>	<b>217</b>	<b>604</b>	<b>990</b>	
<b>total expenses</b>				<b>9,654</b>	<b>4,476</b>	<b>5,019</b>	<b>8,689</b>	

CONCESSIONS-CART	2018 Budget	08/31/18 YTD	Projected 2018	2019 <i>Requested Budget</i>
TOTAL REVENUE	13,844	6,760	6,883	11,281
TOTAL EXPENSES	9,654	4,476	5,019	8,689
NET INCOME(LOSS)	4,190	2,284	1,864	2,592

					2018	08/31/18	Projected	2019
					Budget	YTD	2018	Requested
								Budget
<b>CONCESSIONS-SPORTS COMPLEX</b>								
30	33	0000	3022	transfers from other funds	765	513	677	750
			3065	contractual revenue				
			3090	cash over (short)	-	(6)		
			4359	SALES TAX	2,800	1,946	2,232	2,820
			4500	breakfast sandwich	150	194	194	225
			4501	donuts, rolls, muffins	200	97	106	200
			4502	cold sandwiches	600	375	417	600
			4503	burgers	5,500	3,971	4,544	5,500
			4505	hot dogs, brats	4,300	3,683	4,347	4,300
			4506	chicken	500	281	300	500
			4508	cookies, etc	700	649	788	750
			4509	pretzels	2,300	1,895	2,280	2,300
			4510	nachos	1,600	1,333	1,631	1,700
			4511	popcorn	1,000	791	997	1,000
			4512	chips	1,000	865	986	1,000
			4513	cold snacks	500	366	400	500
			4514	candy & gum	3,200	2,386	2,840	3,200
			4516	ice cream	1,700	1,416	1,507	1,700
			4520	fountain drinks	2,000	1,394	1,544	1,600
			4521	pop	10,000	8,511	9,756	10,000
			4522	hot drinks	400	592	1,159	1,100
			4523	juice boxes	150	124	143	200
				<b>TOTAL REVENUE</b>	<b>39,365</b>	<b>31,376</b>	<b>36,848</b>	<b>39,945</b>
<b>COST OF GOODS SOLD</b>								
30	33	0008	6610	breakfast sandwiches	50	27	45	50
			6610	donuts, etc.	80	36	50	75
			6612	cold sandwiches	150	118	150	170
			6613	burgers	1,300	984	1,100	1,400
			6615	hot dogs, etc	1,200	1,192	1,400	1,400
			6616	chicken	150	66	100	125
			6618	cookies, etc	150	233	250	250
			6619	pretzels	700	624	775	750
			6620	nachos	700	638	720	850
			6621	popcorn	200	192	250	275
			6622	chips	600	623	690	650
			6623	cold snacks	100	105	125	150
			6624	candy	1,500	1,566	1,700	1,800
			6626	ice cream	750	700	700	750
			6629	condiments	350	192	225	250
			6630	fountain drinks	600	611	690	700
			6631	pop	3,800	2,944	3,400	3,900
			6632	hot drinks	150	100	150	200
			6633	juice boxes	50	41	50	100
					<b>12,580</b>	<b>10,992</b>	<b>12,570</b>	<b>13,845</b>
<b>UTILITIES</b>								
30	33	0009	6702	electricity	1,200	718	1,300	1,300
					<b>1,200</b>	<b>718</b>	<b>1,300</b>	<b>1,300</b>



	2018 Budget	08/31/18 YTD	Projected 2018	2019 <i>Requested Budget</i>
CONCESSIONS-SPORTS COMPLEX				
MISCELLANEOUS				
30 33 0011 6852 sales tax	3,500	1,449	3,300	3,500
	3,500	1,449	3,300	3,500
total expenses	30,485	24,399	30,387	31,620
TOTAL REVENUE	39,365	31,376	36,848	39,945
TOTAL EXPENSES	30,485	24,399	30,387	31,620
NET INCOME(LOSS)	8,880	6,977	6,461	8,325

					2018	08/31/18	Projected	2019
					Budget	YTD	2018	Requested
								Budget
<b>CONCESSIONS-POOL</b>								
30	34	0000	3022	transfers from other funds	222	147	166	207
			3090	cash over (short)		4	4	
			4502	cold sandwiches				
			4359	sales tax	700	609	609	750
			4501	muffins etc				
			4505	hot dogs, brats	500	592	592	600
			4508	cookies, etc	150	159	159	175
			4509	pretzels	1,200	1,039	1,039	1,200
			4510	nachos	1,000	837	837	900
			4511	popcorn	200	169	169	200
			4512	chips	150	192	192	200
			4513	cold snacks	-	1	1	25
			4514	candy & gum	1,300	1,041	1,041	1,200
			4516	ice cream	1,000	894	894	1,000
			4520	fountain drinks	1,000	717	717	800
			4521	pop	400	426	426	450
			4523	juice boxes				
<b>TOTAL REVENUE</b>					<b>7,822</b>	<b>6,826</b>	<b>6,846</b>	<b>7,707</b>
<b>WAGES</b>								
30	34	0001	6041	staff	2,900	2,166	2,166	2,700
					<b>2,900</b>	<b>2,166</b>	<b>2,166</b>	<b>2,700</b>
<b>PAYROLL EXPENSES</b>								
30	34	0002	6101	social security expense	180	134	134	167
			6102	medicare expense	42	31	31	39
					<b>222</b>	<b>166</b>	<b>166</b>	<b>207</b>
<b>ADMINISTRATIVE EXPENSES</b>								
30	34	0004	6210	licenses	300	280	280	300
					<b>300</b>	<b>280</b>	<b>280</b>	<b>300</b>
<b>CONTRACTED SERVICES</b>								
30	34	0005	6307	equip maint				
					<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>MAINTENANCE</b>								
30	34	0006	6400	small equipment purchase	100	45	50	50
			6401	buildings	100			50
					<b>200</b>	<b>45</b>	<b>50</b>	<b>100</b>
<b>MATERIALS &amp; SUPPLIES</b>								
30	34	0007	6500	misc	25			25
			6510	JANITORIAL	30			25
			6550	paper/plastic	150	191	192	200
			6551	cleaning - concessions	50	3	3	25
					<b>255</b>	<b>194</b>	<b>195</b>	<b>275</b>
<b>COST OF GOODS SOLD</b>								
30	34	0008	6611	MUFFINS ETC				

	2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>CONCESSIONS-POOL</b>				
6615 hot dogs,etc	150	190	190	200
6618 cookies, etc	75	58	59	75
6619 pretzels	400	321	321	370
6620 nachos	350	225	225	300
6621 popcorn	50	19	19	50
6622 chips	75	93	93	100
6623 cold snacks		0	-	10
6624 candy	950	479	479	600
6626 ice cream	300	293	293	330
6629 condiments	50	-	-	50
6630 fountain drinks	350	503	503	600
6631 pop	175	140	140	180
6633 juice boxes				
6637 smoothies				
	2,925	2,322	2,322	2,865
<b>MISCELLANEOUS</b>				
30 34 0011 6852 sales tax	650	313	599	640
	650	313	599	640
total expenses	7,452	5,486	5,778	7,087
TOTAL REVENUE	7,822	6,826	6,846	7,707
TOTAL EXPENSES	7,452	5,486	5,778	7,087
NET INCOME(LOSS)	370	1,341	1,068	620

					2018	08/31/18	Projected	2019
					Budget	YTD	2018	Requested
								Budget
<b>CONCESSIONS-CATERING</b>								
30	35	0000	3022	transfers from other funds	92	41	77	115
			3090	CASH OVER/SHORT				
			4359	SALES TAX COLLECTED		315	500	
			4530	food	6,000	3,000	4,000	4,500
			4531	bar	4,000	4,078	5,500	6,000
			4532	room rental/bartendar	7,000	6,390	8,200	8,000
<b>TOTAL REVENUE</b>					<b>17,092</b>	<b>13,824</b>	<b>18,277</b>	<b>18,615</b>
<b>WAGES</b>								
30	35	0001	6041	staff	1,200	600	1,000	1,500
<b>PAYROLL EXPENSES</b>								
30	35	0002	6101	social security expense	75	37	62	93
			6102	medicare expense	17	9	15	22
<b>MATERIALS &amp; SUPPLIES</b>								
30	35	0007	6500	misc	50	3	50	50
			6550	paper/plastic				
<b>COST OF GOODS SOLD</b>								
30	35	0008	6640	catering costs	3,000	2,811	4,000	4,000
<b>MISCELLANEOUS</b>								
30	35	0011	6852	sales tax	-	252	900	930
<b>total expenses</b>					<b>4,342</b>	<b>3,711</b>	<b>6,027</b>	<b>6,595</b>
<b>TOTAL REVENUE</b>					<b>17,092</b>	<b>13,824</b>	<b>18,277</b>	<b>18,615</b>
<b>TOTAL EXPENSES</b>					<b>4,342</b>	<b>3,711</b>	<b>6,027</b>	<b>6,595</b>
<b>NET INCOME(LOSS)</b>					<b>12,750</b>	<b>10,113</b>	<b>12,250</b>	<b>12,020</b>
<b>FUND TOTAL REVENUE</b>					<b>155,354</b>	<b>131,853</b>	<b>142,180</b>	<b>153,630</b>
<b>TOTAL EXPENSES</b>					<b>148,270</b>	<b>99,926</b>	<b>134,666</b>	<b>152,057</b>
<b>NET INCOME(LOSS)</b>					<b>7,084</b>	<b>31,927</b>	<b>7,514</b>	<b>1,573</b>

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>DEVELOPER CONTRIBUTIONS</b>								
Revenues								
32	10	0000	3007	interest		93		
			3015	developer contributions	30,000	12,548	18,317	21,000
					30,000	12,641	18,317	21,000
<b>MISCELLANEOUS</b>								
32	10	0011	6860	operating transfer to to capital	40,000		19,000	21,000
		0007	6500	misc expenses	40,000	-	19,000	21,000
					40,000	-	19,000	21,000
<b>TOTAL REVENUE</b>					30,000	12,641	18,317	21,000
<b>TOTAL EXPENSES</b>					40,000	-	19,000	21,000
<b>NET INCOME(LOSS)</b>					(10,000)	12,641	(683)	-

GOLF					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
50	40	0000	3022	transfers from other accounts 2018 from corp for loss 33000	48,124	8,993	14,740	14,287
			3010	donation		21	1,021	
			3028	miscellaneous				
			3040	contributed asset				
			3090	cash over/short		20		
			3080	administration fee				
					48,124	9,035	15,761	14,287
DAILY GREENS FEES, RESIDENT								
50	40	0300	4300	weekday 18 hole before 2	7,500	5,669	6,770	7,000
			4301	weekday 18 hole after 2	2,200	1,177	1,200	1,500
			4302	weekday 9 hole before 6	9,000	7,042	7,800	8,000
			4303	weekday 9 hole after 6	-		11	
			4304	weekend 18 hole before 2	24,000	15,021	19,810	21,000
			4305	weekend 18 hole after 2	2,650	1,118	1,310	1,600
			4306	weekend 9 hole before 6	12,500	7,140	8,540	9,500
			4307	weekend 9 hole after 6	1,500	1,234	1,650	1,700
			4308	off season green fees	8,500	5,546	8,000	8,500
			4309	outing greens fees	18,000	12,980	18,500	18,500
			4318	walking 18 holes	5,500	3,481	4,901	5,000
			4319	walking 9 holes	13,500	10,966	13,525	14,000
					104,850	71,374	92,017	96,300
DAILY GREENS FEES, NONRESIDENT								
50	40	0301	4300	weekday 18 hole before 2	4,200	9,845	10,500	11,000
			4301	weekday 18 hole after 2	3,300	2,389	3,300	3,500
			4302	weekday 9 hole before 6	1,000	606	905	1,000
			4303	weekday 9 hole after 6	1,350	3,133	3,420	3,600
			4304	weekend 18 hole before 2	7,500	8,129	10,800	12,000
			4305	weekend 18 hole after 2	8,000	3,601	4,500	5,000
			4306	weekend 9 hole before 6	-		72	100
			4307	weekend 9 hole after 6	3,000	93	129	200
			4318	walking 18 holes	4,000	6,793	9,500	11,000
			4319	walking 9 holes	8,500	1,482	2,300	2,400
					40,850	36,070	45,426	49,800
GOLF EVENTS & MISC								
50	40	0305	4310	LEAGUE RATE	13,000	10,904	11,710	12,000
			4311	SPECIAL EVENTS				
			4312	HANDICAP SERVICE	1,450	1,254	1,254	1,400
			4313	PERMANENT TEE TIMES	2,600	2,663	2,663	2,700
			4314	LOCKER RENTAL	225	300	300	300
			4319	LEAGUES	3,100	2,395	2,395	2,400
					20,375	17,516	18,322	18,800
GOLF LESSONS								
50	40	0306	4315	YOUTH LESSONS				
			4316	ADULT LESSONS				
			4317	PRIVATE LESSONS				
					-	-	-	-

				2018	08/31/18	Projected	2019	
GOLF				Budget	YTD	2018	Requested Budget	
CART RENTALS								
50	40	0310	4320	early bird weekday 18 holes	10,500	7,022	9,500	9,250
			4321	early bird weekday 9 holes	4,000	3,127	3,900	4,000
			4322	18 hole before 2	36,000	30,197	39,810	40,000
			4323	18 hole after 2	13,500	5,832	7,000	7,500
			4324	9 hole before 6	26,500	21,479	25,030	25,000
			4325	9 hole after 6	10,100	6,322	8,200	8,500
			4326	GOLF CARD			-	
			4327	PULL CART	1,700	1,063	1,310	1,500
			4328	off season cart		13	13	
			4329	outing cart	7,500	6,458	6,926	7,000
					<u>109,800</u>	<u>81,511</u>	<u>101,689</u>	<u>102,750</u>
SEASON PASS, RESIDENT								
50	40	0311	4330	ADULT UNLIMITED	43,500	32,187	32,187	32,187
			4331	SPOUSE UNLIMITED	3,700	1,895	1,895	1,900
			4332	SENIOR UNLIMITED	13,500	16,360	16,360	17,000
			4333	JUNIOR UNLIMITED	2,500	2,046	2,046	2,000
			4334	ADULT WEEKDAY	6,200	6,196	6,196	6,300
			4335	SPOUSE WEEKDAY	500	1,180	1,180	1,100
			4336	SENIOR WEEKDAY	4,000	5,761	5,761	6,000
			4337	JUNIOR WEEKDAY	2,500	2,510	2,510	2,500
			4338	SENIOR WEEKDAY RESTRICTED	15,000	15,886	15,886	16,500
			4339	JUNIOR WEEKDAY RESTRICTED				
					<u>91,400</u>	<u>84,021</u>	<u>84,021</u>	<u>85,487</u>
SEASON PASS, NONRESIDENT								
50	40	0312	4330	ADULT UNLIMITED	2,500			1,500
			4331	SPOUSE UNLIMITED				
			4332	SENIOR UNLIMITED	2,200	1,957	1,957	2,000
			4333	JUNIOR UNLIMITED				
			4334	ADULT WEEKDAY	700	1,198	1,198	1,200
			4335	SPOUSE WEEKDAY	450			
			4336	SENIOR WEEKDAY	500			1,200
			4337	JUNIOR WEEKDAY				
			4338	SENIOR WEEKDAY RESTRICTED	3,200	1,697	1,697	1,850
			4339	JUNIOR WEEKDAY RESTRICTED				
					<u>9,550</u>	<u>4,853</u>	<u>4,852</u>	<u>7,750</u>
PRO SHOP SALES								
50	40	0315	4350	GOLF BALLS	16,500	10,274	15,000	15,000
			4351	CLOTHING	9,000	6,865	9,300	8,500
			4352	CLUBS	12,000	13,392	15,200	15,200
			4353	CLUB REPAIR	2,500	2,171	2,700	2,700
			4354	BAGS	1,650	695	850	900
			4355	SHOES	3,000	2,006	2,800	2,800
			4356	MISC	6,500	2,584	3,500	3,800
			4359	SALES TAX COLLECTED	4,100	3,051	3,870	3,820
					<u>55,250</u>	<u>41,038</u>	<u>53,220</u>	<u>52,720</u>
TOTAL REVENUE					480,199	345,417	415,308	427,894

GOLF					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
EXPENSES								
WAGES								
50	40	0001	6000	wages-full time	68,796	47,544	68,796	68,796
50	40	0001	6010	golf lessons				
50	40	0001	6011	pro shop cashier	24,500	15,864	18,500	23,500
50	40	0001	6012	rangers	7,200	4,908	6,250	6,500
50	40	0001	6013	cart handlers	12,800	10,926	12,800	13,500
50	40	0001	6014	golf instructors				
					113,296	79,243	106,346	112,296
50	40	0002	6100	imrf expense	6,604	4,564	6,604	5,696
			6101	social security expense	7,024	4,839	6,593	6,962
			6102	medicare expense	1,643	1,132	1,542	1,628
					15,271	10,534	14,740	14,287
PROFESSIONAL SERVICES								
50	40	0003	6126	cart rentals	6,500	5,580	6,200	6,700
			6127	HANDICAP SERVICES	1,100	1,696	1,696	1,800
					7,600	7,276	7,896	8,500
ADMINISTRATIVE EXPENSES								
50	40	0004	6203	printing & publications				
			6208	advertising printed				
			6209	advertising radio				
			6215	uniforms	1,300	1,156	1,156	1,200
			6216	PROGRAM SUPPLIES	200	745	745	800
			6217	TROPHIES/AWARDS	500		514	500
			6218	refunds				
			6219	FAIRWAY CLUB MENS LEAGUE	3,100		2,395	2,400
					5,100	1,901	4,810	4,900
CONTRACTED SERVICES								
50	40	0005	6301	Rag & rug		-		
			6307	EQUIPMENT MAINTENANCE		-		
				<i>radar</i>				
			6310	credit card system expense	6,000	2,519	6,500	6,500
					6,000	2,519	6,500	6,500
MAINTENANCE								
50	40	0006	6401	buildings	1,500	1,368	1,500	1,500
			6409	golf carts	4,500	3,285	4,000	4,000
					6,000	4,653	5,500	5,500
MATERIALS & SUPPLIES								
50	40	0007	6500	misc	1,500	1,358	1,862	1,500
			6515	gas/oil	3,750			



		2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
GOLF	6518 ID SUPPLIES	5,250	1,358	1,862	1,500
COST OF GOODS SOLD					
50 40 0008	6600 golf balls	10,000	7,481	9,100	9,100
	6601 clothing	5,000	5,368	6,300	5,800
	6602 clubs	7,000	10,174	11,500	11,500
	6603 club repair supplies	2,000	1,704	2,200	2,200
	6604 golf bags	1,200	578	630	630
	6605 shoes	2,300	2,143	2,350	2,350
	6606 miscellaneous golf	1,300	1,592	1,930	2,100
		28,800	29,041	34,010	33,680
utilities					
50 40 0009	6700 phone	200	(28)	-	-
	6701 cell	300	200	300	300
	6702 electricity	8,000	2,057	4,300	4,500
	6703 gas	500	190	400	400
	6705 cable	600	664	900	900
		9,600	3,082	5,900	6,100
insurance					
50 40 0010	6801 health ins premiums	27,060	15,938	27,055	22,380
	MOVE 20% TO 10 TO MATCH SALARIES				
	6803 h.s.a. contribution				
	6804 allowance for employee wellness				
	6805 wellness threshold reduction				
		27,060	15,938	27,055	22,380
miscellaneous					
50 40 0011	6852 sales tax	4,000	1,842	3,800	3,750
depreciations					
50 40 0025	8000 depreciation				
	total expenses	227,977	157,387	218,419	219,393

					2018	08/31/18	Projected	2019
GOLF - MAINTENANCE					Budget	YTD	2018	Requested Budget
50	41	0000	3022	transfers from other accounts	20,736	11,730	20,815	19,750
TOTAL REVENUE					20,736	11,730	20,815	19,750
EXPENSES								
WAGES								
50	41	0001	6000	wages-full time	70,070	48,393	70,070	70,070
			6005	part time maintenance	69,920	42,174	65,000	69,920
				2 imrf 3260@12 39120	139,990	90,567	135,070	139,990
				2800 @ 11 30800				
50	41	0002	6100	imrf expense	10,482	6,892	10,482	9,041
			6101	social security expense	8,499	5,615	8,374	8,679
			6102	medicare expense	1,988	1,313	1,959	2,030
					20,969	13,820	20,815	19,750
ADMINISTRATIVE EXPENSES								
50	41	0004	6210	licenses/inspections/registrations				
			6215	uniforms	100			100
					100	-	-	100
CONTRACTED SERVICES								
50	41	0005	6300	building maintenance services	400		200	400
			6301	Rag & rug	600	322	500	600
			6302	refuse removal	400	207	400	400
			6307	EQUIPMENT MAINTENANCE				
			6308	landscape services	800			800
			6309	portable toilet rental	1,000	495	800	1,000
					3,200	1,024	1,900	3,200
MAINTENANCE								
50	41	0006	6400	small equipment purchase	500		570	500
			6401	buildings	300		200	300
			6402	vehicles/tractors	600	354	500	600
			6403	mowers/utility vehicles	13,500	10,535	13,000	13,500
			6408	CART PATHS				
					14,900	10,889	14,270	14,900
MATERIALS & SUPPLIES								
50	41	0007	6500	misc	900	1,266	1,400	900
			6505	irrigation/drainage	1,100	1,139	1,300	1,100
			6506	fertilizer	6,500	5,615	9,000	7,000
			6507	pesticides	24,000	20,261	24,000	24,000
			6508	top dressings/soils	900			900
			6509	sand & gravel	1,200	705	705	1,400
			6510	janitorial				
			6511	hardware	50			50
			6512	tools	100		100	100
			6513	first aid				
			6514	safety	100		50	100
			6515	gas/oil	8,500	7,283	10,500	8,500

				2018	08/31/18	Projected	2019
GOLF - MAINTENANCE				Budget	YTD	2018	Requested
							Budget
6517 GOLF COURSE ACCESSORIES				1,100	1,364	1,500	1,200
				44,450	37,632	48,555	45,250
utilities							
50	41	0009	6700 phone	300	579	883	900
			6701 cell	960	590	910	960
			6702 electricity	11,000	4,517	8,000	8,000
			6703 gas	4,500	2,577	4,200	4,200
			6704 water/sewer				
				16,760	8,262	13,993	14,060
insurance							
50	41	0010	6801 health ins premiums	32,412	19,093	32,575	33,516
			6805 wellness threshold reduction				
				32,412	19,093	32,575	33,516
total expenses				272,781	181,287	267,178	270,766
TOTAL GOLF REVENUE				500,935	357,147	436,123	447,644
TOTAL GOLF EXPENSES				500,758	338,674	485,597	490,159
NET INCOME(LOSS)				177	18,473	(49,474)	(42,515)

POOL					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
REVENUE								
MISC								
51	80	0000	3022	transfers from other funds 2018 plus 12500 from corp fund to cover loss	15,576	2,829	3,191	3,331
			3029	insurance proceeds				
			4530	coupons redeemed	(200)			
			4531	scholarships				
			3090	cash short/over		(333)	67	
					15,376	2,496	3,258	3,331
DAILY FEES								
RESIDENT								
51	80	0400	4400	youth 4 - 17 individual	12,165	16,238	16,238	16,000
			4401	adult 18 - 64	-			
			4402	senior 65+	255			
			4403	late swim	1,269	1,403	1,403	1,500
			4404	lap swim				
					13,689	17,641	17,641	17,500
NON-RESIDENT								
51	80	0401	4400	youth 4 - 17 individual	525			400
			4401	adult 18 - 64				
			4402	senior 65+	125			
			4403	late swim	200			198
			4404	lap swim				
					850	-	-	598
SEASON PASS								
RESIDENT								
51	80	0405	4410	individual/first member	17,234	17,027	17,027	18,090
			4411	adult 18 - 64				
			4412	senior 65+	2,055			
			4413	additional members/family	13,058	13,156	13,156	13,500
					32,347	30,183	30,183	31,590
NON-RESIDENT								
51	80	0406	4410	individual/first member				804
			4411	adult 18 - 64				
			4412	senior 65+				63
			4413	additional members				594
					-	-	-	1,461
HALF SEASON/now end of season								
RESIDENT								
51	80	0407	4410	individual/first member				41
			4411	adult 18 - 64				
			4412	senior 65+				32
			4413	additional members				21
					-	-	-	94
NON-RESIDENT								
51	80	0408	4410	individual/first member				62
			4411	adult 18 - 64				
			4412	senior 65+				48
			4413	additional members				32

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
POOL							142
MISCELLANEOUS							
51	80	0409	4420 floating theatre				
			4105 program concessions		258	258	350
			4421 middle school pool party	1,575	1,172	1,172	1,500
			4422 pool rental	2,490	1,660	1,660	2,000
			4423 locker/arm float rental	20	11	11	150
			4424 replacement ids				
			4425 misc				
			4427 oscar	4,400		4,100	4,400
				8,485	3,101	7,201	8,400
TOTAL REVENUE				70,747	53,420	58,283	63,116
EXPENSES							
WAGES							
51	80	0001	6030 pool manager	5,658	4,750	4,750	5,280
			6031 pool asst. manager	2,551	5,783	5,783	5,780
			6032 front desk	4,143	4,528	4,528	4,580
			6033 life guards	27,850	26,560	26,560	27,850
			6041 concessions		37	37	50
				40,202	41,658	41,658	43,540
PAYROLL WAGES							
51	80	0002	6101 ss expense	2,493	2,582	2,582	2,699
			6100 imrf		5	5	
			6102 medicare expense	583	604	604	631
				3,076	3,191	3,191	3,331
ADMINISTRATIVE EXPENSES							
51	80	0004	6200 office supplies	150	26	26	50
			6207 education & training	300	1,226	1,226	600
			lgi certification 300				
			6209 advertising radio				
			6215 uniforms	790	289	289	600
			listed by LM 1579				
			reimbursement by staff 50%				
			6216 program supplies/expenses	1,113	526	550	1,000
			dj 200				
			listed by LM 913				
			6218 refunds				
			6224 pdrma audit fee	950			950
				3,303	2,067	2,091	3,200
51	80	0005	6310 CREDIT CARD EXP	900	652	900	900
MATERIALS & SUPPLIES							
51	80	0007	6500 miscellaneous	300	31	150	150
			water cooler 250				
			6510 janitorial	75	95	95	100
			6513 first aid	700	582	715	600
			6514 safety supplies	936	575	575	800
			listed by LM 936				

		2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
POOL	6518 id supplies				
		2,011	1,283	1,535	1,650
UTILITIES					
51 80 0009	6700 telephone	550	318	550	
	6701 cell phone				
		550	318	550	-
depreciations					
51 80 0025	8000 depreciation				
	total expenses	50,042	49,169	49,925	52,621
	TOTAL REVENUE	70,747	53,420	58,283	63,116
	TOTAL EXPENSES	50,042	49,169	49,925	52,621
	NET INCOME(LOSS)	20,705	4,251	8,358	10,495

POOL - MAINT				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
EXPENSES							
ADMINISTRATIVE EXPENSES							
51	81	0004	6210 licenses/inspections/registrations	400			400
CONTRACTED SERVICES							
51	81	0005	6300 building maintenance services	1,000		500	1,000
			6302 refuse removal	250	201	312	300
				1,250	201	812	1,300
MAINTENANCE							
51	81	0006	6401 buildings	1,200	200	1,200	1,200
			6406 bridges/roads				
			6410 pool repair & improvements	2,600	1,809	3,400	2,600
			includes splashpad 500	3,800	2,009	4,600	3,800
MATERIALS & SUPPLIES							
51	81	0007	6500 misc	1,000	576	800	1,000
			includes splashpad 300				
			6550 pool chemicals	6,500	5,169	5,300	6,500
			includes splashpad 1500	7,500	5,746	6,100	7,500
UTILITIES							
51	81	0009	6702 electricity	7,000	4,688	6,500	6,500
			6703 gas	6,000	4,640	6,200	6,200
			6704 water/sewer	4,400	3,330	5,700	5,700
				17,400	12,658	18,400	18,400
			total expenses	30,350	20,615	29,912	31,400
			TOTAL REVENUE	-	-	-	-
			TOTAL EXPENSES	30,350	20,615	29,912	31,400
			NET INCOME(LOSS)	(30,350)	(20,615)	(29,912)	(31,400)

POOL - LESSONS					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
REVENUE								
MISC								
51	82	0000	3022	transfers from other funds	632	535	604	629
					632	535	604	629
SWIM LESSONS								
RESIDENT ALL								
51	82	0409	4426	aqua classes				384
51	82	0410	4430	mom and me	415	325	325	415
			4431	tiny tots	4,120	4,087	4,087	4,120
			4432	learn to swim	8,628	11,208	11,208	11,515
			4433	lifeguard		1,645	1,645	1,645
			4434	private	171	736	736	736
					13,334	18,001	18,001	18,431
NON-RESIDENT								
51	82	0411	4430	mom and me				
			4431	tiny tots				
			4432	learn to swim				
			4433	lifeguard				
			4434	private				
					-	-	-	-
TOTAL REVENUE					13,966	18,536	18,605	19,444
EXPENSES								
WAGES								
51	82	0001	6034	swim lesson instructors	6,962	6,690	6,690	6,706
			6035	swim lesson coordinator	1,297	1,194	1,194	1,297
			6036	aqua classes instructor				225
					8,259	7,884	7,884	8,228
PAYROLL WAGES								
51	80	0002	6101	ss expense	512	489	489	510
			6102	medicare expense	120	115	115	119
					632	604	604	629
PROFESSIONAL SERVICES								
51	82	0003	6129	american red cross fees				
ADMINISTRATIVE EXPENSES								
51	82	0004	6216	program supplies/expenses	100	16	16	75
			6218	refunds				
					100	16	16	75
total expenses					8,991	8,504	8,504	8,932
TOTAL REVENUE					13,966	18,536	18,605	19,444
TOTAL EXPENSES					8,991	8,504	8,504	8,932
NET INCOME(LOSS)					4,975	10,032	10,101	10,512



SPLASHPAD					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
REVENUE								
MISC								
51	83	0000	3022	transfers from other funds	11	-	-	60
					11	-	-	60
DAILY FEES								
RESIDENT								
51	83	0420	4400	youth 4-17 individual	2,340	14,270	14,857	14,500
					2,340	14,270	14,857	14,500
NON-RESIDENT								
51	83	0421	4400	youth 4-17 individual	644	-	-	700
					644	-	-	700
MISCELLANEOUS								
51	83	0429	4422	rental	1,685	795	795	1,000
			4428	group outings	533	-	-	800
					2,218	795	795	1,800
TOTAL REVENUE					5,213	15,065	15,652	17,060
EXPENSES								
WAGES								
51	83	0001	6032	front desk	149	-	-	780
					149	-	-	780
PAYROLL WAGES								
51	83	0002	6101	ss expense	9	-	-	48
			6102	medicare expense	2	-	-	11
					11	-	-	60
ADMINISTRATIVE EXPENSES								
51	83	0004	6200	office supplies	-	-	-	75
			6216	program supplies/expenses	-	-	-	75
					-	-	-	75
51	83	0005	6310	CREDIT CARD EXP	200	-	-	-
MATERIALS & SUPPLIES								
51	83	0007	6500	miscellaneous (special events)	-	-	-	75
			6513	first aid (bee sting wipes)	-	-	-	25
			6518	id supplies	-	-	-	100
					-	-	-	100
total expenses					360	-	-	1,015
TOTAL REVENUE					5,213	15,065	15,652	17,060
TOTAL EXPENSES					360	-	-	1,015
NET INCOME(LOSS)					4,853	15,065	15,652	16,045
TOTAL FUND REVENUE					89,926	87,021	92,540	99,620
TOTAL FUND EXPENSES					89,743	78,288	88,341	93,968
FUND NET INCOME(LOSS)					183	8,733	4,199	5,652

					2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>DEBT SERVICE</b>								
Revenues								
60	10	0000	3001	real estate taxes current	602,000	346,203	610,219	614,000
			3002	real estate taxes int			522	
			3030	BOND PROCEEDS				
			3007	interest		1,028		
					602,000	347,230	610,219	614,000
<b>DEBT SERVICE EXPENSES</b>								
60	10	0015	6900	interest	31,642		31,642	26,581
			6901	principle	570,000		570,000	587,535
					601,642	-	601,642	614,116
<b>TOTAL REVENUE</b>					602,000	347,230	610,219	614,000
<b>TOTAL EXPENSES</b>					601,642	-	601,642	614,116
<b>NET INCOME(LOSS)</b>					358	347,230	8,578	(116)

CAPITAL		2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>Revenues</b>					
70 10 0000	3030	498,000		512,535	519,000
	3010				
	3011				
	3028				
	3022	40,000		19,000	21,000
	3007		5,700	6,600	
		538,000	5,700	538,135	540,000
<b>DEBT SERVICE EXPENSES</b>					
70 10 0015	6900	40,425		40,525	18,188
	6901	135,000		135,000	135,000
	6902	750	750	750	750
	6903	10,750		10,800	11,000
		186,925	750	187,075	164,938
<b>CAPITAL</b>					
70 10 0020	7001	55,000		34,234	
	7002	4,200			
	7003	7,500			28,500
	7004	56,420	11,967	15,370	39,600
	7005	301,900	184,255	216,770	253,000
	7006	20,900	17,615	17,615	16,000
	7007				1,700
	7008		7,175	21,511	26,125
	7009				
	7010	12,900	14,413	14,413	10,000
	7013				
	7015				
	7018				
	7019				
	7020				
	7021				
	7022				
	7023				
	7024				
	7025				
	7026				
	7027				
	7028				
	7029	40,000			
		498,820	235,425	319,913	374,925
	<b>TOTAL EXPENSES</b>	685,745	236,175	506,988	539,863
	<b>TOTAL REVENUE</b>	538,000	5,700	538,135	540,000
	<b>TOTAL EXPENSES</b>	685,745	236,175	506,988	539,863
	<b>NET INCOME(LOSS)</b>	(147,745)	(230,474)	31,147	138

				2018 Budget	08/31/18 YTD	Projected 2018	2019 Requested Budget
<b>ACTION 2020 - new</b>							
<b>Revenues</b>							
71	10	0000	3030 Bonds proceeds	6,000,000			
			3022 OPERATING TRANSFER IN	-	425,000		
			corporate fund 400,000	470,000			
			recreation fund 0				
			special recreation fund 100,000	100,000			94,500
			donations fund 450,000	450,000			
			3011 GRANT INCOME	145,000	50,981		
			3007 interest	7,500	6,173		
				<hr/>			
				7,172,500	482,154	-	94,500
<b>EXPENSES</b>							
<b>PROFESSIONAL SERVICES</b>							
71	10	0003	6125 misc consultants	15,000	18,078		
			6131 preconstruction/campus				
			6132 general conditions/campus		2,000		
			6133 construction prof fees				
				<hr/>			
				15,000	20,078	-	-
<b>ADMINISTRATIVE EXPENSE</b>							
71	10	0004	6203 printing & publication				
			6210 licenses, etc				
			6214 public relations				
				<hr/>			
				-	-	-	-
<b>CONTRACTED SERVICES</b>							
71	10	0005	6306 bank service charges				
			6312 SITE PREPARATION	1,730,000	1,033,305		
				<hr/>			
				1,730,000	1,033,305	-	-
<b>UTILITIES</b>							
71	10	0009	6703 GAS				
<b>DEBT SERVICE EXPENSES</b>							
71	10	0015	6900 interest	282,075			
			6901 principle				
			6902 agent fees	2,200			
			6903 bond issue costs	60,000			
				<hr/>			
				344,275	-	-	-
<b>CAPITAL</b>							
71	10	0020	7031 community center		27,540		
			7032 splashpad		4,632		
			7033 dog park				
			7034 sled hill				
			7036 ff&e	342,000	347,320		
			7037 sports complex				
			7038 golf irrigation				
			7039 trail connections	339,057	38,961		
			7040 landscaping	191,000	77,065		

7041 irrigation

	3,300	695		
	875,357	496,212	-	-
<b>TOTAL EXPENSES</b>	2,964,632	1,549,595	-	-
<b>TOTAL REVENUE</b>	7,172,500	482,154	-	94,500
<b>TOTAL EXPENSES</b>	2,964,632	1,549,595	-	-
<b>NET INCOME(LOSS)</b>	4,207,868	(1,067,441)	-	94,500

**Sycamore Park District  
Summarized Revenue & Expense Report  
2018 Approved Budget vs. Projected Year End  
With 2019 Proposed Budget**

**Corporate Fund (10)**

<u>Department</u>	2018 Approved Budget	2018 Projections	Diff	2019 Proposed Budget
Revenues				
Administration	1,331,721.00	1,362,395.23	30,674.23	1,362,200.00
Marketing	-	2.00	2.00	-
Parks	<u>14,207.00</u>	<u>12,752.89</u>	<u>(1,454.11)</u>	<u>18,103.79</u>
Total Revenues	1,345,928.00	1,375,150.12	29,222.12	1,380,303.79
Expenses				
Administration	901,754.00	889,782.39	(11,971.61)	888,654.89
Marketing	77,704.00	71,938.00	(5,766.00)	73,330.00
Parks	<u>292,674.00</u>	<u>265,232.89</u>	<u>(27,441.11)</u>	<u>312,425.79</u>
Total Expenses	1,272,132.00	1,226,953.28	(45,178.72)	1,274,410.67
Total Fund Revenues	1,345,928.00	1,375,150.12	29,222.12	1,380,303.79
Total Fund Expenses	1,272,132.00	1,226,953.28	(45,178.72)	1,274,410.67
Surplus (Deficit)	73,796.00	148,196.84	74,400.84	105,893.11

**Recreation Fund (20)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
<b>Revenues</b>				
Administration	940,031.00	945,405.59	5,374.59	963,515.78
Sports Complex	44,867.00	41,946.00	(2,921.00)	42,322.00
Sports Complex Maintenance	41,216.00	41,652.07	436.07	38,573.79
Midwest Museum of Natural Hist	2,195.00	2,345.00	150.00	2,400.00
Programs-Youth	3,519.00	9,423.57	5,904.57	13,941.05
Programs-Teens	759.00	-	(759.00)	247.65
Programs-Adult	5,951.00	6,148.01	197.01	22,837.19
Programs-Family	-	-	-	-
Programs-Leagues	9,653.00	6,901.36	(2,751.64)	11,785.34
Programs-Youth Athletics	34,697.00	27,549.62	(7,147.38)	34,484.82
Programs-Fitness	7,848.00	12,691.38	4,843.38	17,064.24
Programs-Preschool	4,615.00	5,844.00	1,229.00	6,730.39
Programs-Senior	-	-	-	-
Programs-Dance	2,752.00	3,207.18	455.18	3,689.87
Programs-Special Events	6,211.00	8,017.73	1,806.73	15,534.19
Programs-Concerts	14,620.00	13,089.28	(1,530.72)	17,155.74
Programs-Trips	-	-	-	-
Brochure	7,350.00	3,300.00	(4,050.00)	7,350.00
Weight Room	107,687.00	122,780.47	15,093.47	150,066.30
Community Center	37,444.00	29,264.09	(8,179.91)	40,985.34
<b>Total Revenues</b>	<b>1,271,415.00</b>	<b>1,279,565.35</b>	<b>8,150.35</b>	<b>1,388,683.68</b>
<b>Expenses</b>				
Administration	517,861.00	484,406.00	(33,455.00)	547,138.78
Sports Complex	250.00	-	(250.00)	-
Sports Complex Maintenance	411,989.00	411,337.07	(651.93)	411,833.79
Midwest Museum of Natural Hist	9,750.00	15,000.00	5,250.00	11,000.00
Programs-Youth	2,744.00	4,056.57	1,312.57	4,819.05
Programs-Teens	583.00	-	(583.00)	197.65
Programs-Adult	4,298.00	3,524.01	(773.99)	19,938.19
Programs-Family	-	-	-	-
Programs-Leagues	4,774.00	2,961.36	(1,812.64)	7,360.34
Programs-Youth Athletics	22,080.00	19,428.62	(2,651.38)	25,347.82
Programs-Fitness	4,105.00	7,171.38	3,066.38	8,786.24
Programs-Preschool	3,084.00	-	(3,084.00)	671.39
Programs-Senior	-	-	-	-
Programs-Dance	1,574.00	1,114.18	(459.82)	1,517.87
Programs-Special Events	3,847.00	5,889.73	2,042.73	10,308.19
Programs-Concerts	30,142.00	27,759.28	(2,382.72)	30,670.74
Programs-Trips	-	-	-	-
Brochure	25,000.00	20,000.00	(5,000.00)	18,500.00
Weight Room	47,380.00	20,587.47	(26,792.53)	39,838.30
Community Center	173,233.00	164,967.09	(8,265.91)	185,719.34
<b>Total Expenses</b>	<b>1,262,694.00</b>	<b>1,188,202.76</b>	<b>(74,491.24)</b>	<b>1,323,647.68</b>
<b>Total Fund Revenues</b>	<b>1,271,415.00</b>	<b>1,279,565.35</b>	<b>8,150.35</b>	<b>1,388,683.68</b>
<b>Total Fund Expenses</b>	<b>1,262,694.00</b>	<b>1,188,202.76</b>	<b>(74,491.24)</b>	<b>1,323,647.68</b>
<b>Surplus (Deficit)</b>	<b>8,721.00</b>	<b>91,362.59</b>	<b>82,641.59</b>	<b>65,036.00</b>

**Donations (21)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>450,000.00</u>	<u>502,750.00</u>	<u>52,750.00</u>	<u>25,000.00</u>
Total Revenues	450,000.00	502,750.00	52,750.00	25,000.00
Expenses				
Administration	<u>450,000.00</u>	<u>425,000.00</u>	<u>(25,000.00)</u>	<u>25,000.00</u>
Total Expenses	450,000.00	425,000.00	(25,000.00)	25,000.00
Total Fund Revenues	450,000.00	502,750.00	52,750.00	25,000.00
Total Fund Expenses	450,000.00	425,000.00	(25,000.00)	25,000.00
Surplus (Deficit)	-	77,750.00	77,750.00	-

**Special Recreation (22)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>179,000.00</u>	<u>181,666.84</u>	<u>2,666.84</u>	<u>190,000.00</u>
Total Revenues	179,000.00	181,666.84	2,666.84	190,000.00
Expenses				
Administration	<u>191,500.00</u>	<u>190,684.00</u>	<u>(816.00)</u>	<u>190,000.00</u>
Total Expenses	191,500.00	190,684.00	(816.00)	190,000.00
Total Fund Revenues	179,000.00	181,666.84	2,666.84	190,000.00
Total Fund Expenses	191,500.00	190,684.00	(816.00)	190,000.00
Surplus (Deficit)	(12,500.00)	(9,017.16)	3,482.84	-



**Insurance (23)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>70,000.00</u>	<u>72,691.66</u>	<u>2,691.66</u>	<u>70,000.00</u>
Total Revenues	70,000.00	72,691.66	2,691.66	70,000.00
Expenses				
Administration	<u>65,738.00</u>	<u>60,737.40</u>	<u>(5,000.60)</u>	<u>67,553.00</u>
Total Expenses	65,738.00	60,737.40	(5,000.60)	67,553.00
Total Fund Revenues	70,000.00	72,691.66	2,691.66	70,000.00
Total Fund Expenses	65,738.00	60,737.40	(5,000.60)	67,553.00
Surplus (Deficit)	4,262.00	11,954.26	7,692.26	2,447.00

**Audit (24)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>14,500.00</u>	<u>15,110.35</u>	<u>610.35</u>	<u>15,000.00</u>
Total Revenues	14,500.00	15,110.35	610.35	15,000.00
Expenses				
Administration	<u>14,500.00</u>	<u>14,500.00</u>	<u>-</u>	<u>15,950.00</u>
Total Expenses	14,500.00	14,500.00	-	15,950.00
Total Fund Revenues	14,500.00	15,110.35	610.35	15,000.00
Total Fund Expenses	14,500.00	14,500.00	-	15,950.00
Surplus (Deficit)	-	610.35	610.35	(950.00)

**Paving & Lighting (25)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>100.00</u>	<u>180.30</u>	<u>80.30</u>	<u>150.00</u>
Total Revenues	100.00	180.30	80.30	150.00
Expenses				
Administration	<u>21,000.00</u>	<u>-</u>	<u>(21,000.00)</u>	<u>22,000.00</u>
Total Expenses	21,000.00	-	(21,000.00)	22,000.00
Total Fund Revenues	100.00	180.30	80.30	150.00
Total Fund Expenses	21,000.00	-	(21,000.00)	22,000.00
Surplus (Deficit)	(20,900.00)	180.30	21,080.30	(21,850.00)

**Park Police (26)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>100.00</u>	<u>180.60</u>	<u>80.60</u>	<u>150.00</u>
Total Revenues	100.00	180.60	80.60	150.00
Expenses				
Administration	<u>3,000.00</u>	<u>254.00</u>	<u>(2,746.00)</u>	<u>4,000.00</u>
Total Expenses	3,000.00	254.00	(2,746.00)	4,000.00
Total Fund Revenues	100.00	180.60	80.60	150.00
Total Fund Expenses	3,000.00	254.00	(2,746.00)	4,000.00
Surplus (Deficit)	(2,900.00)	(73.40)	2,826.60	(3,850.00)

**IMRF (27)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>91,000.00</u>	<u>91,513.10</u>	<u>513.10</u>	<u>91,000.00</u>
Total Revenues	91,000.00	91,513.10	513.10	91,000.00
Expenses				
Administration	<u>95,462.00</u>	<u>95,975.40</u>	<u>513.40</u>	<u>91,000.00</u>
Total Expenses	95,462.00	95,975.40	513.40	91,000.00
Total Fund Revenues	91,000.00	91,513.10	513.10	91,000.00
Total Fund Expenses	95,462.00	95,975.40	513.40	91,000.00
Surplus (Deficit)	(4,462.00)	(4,462.30)	(0.30)	-

**Social Security (28)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>99,000.00</u>	<u>99,527.50</u>	<u>527.50</u>	<u>97,000.00</u>
Total Revenues	99,000.00	99,527.50	527.50	97,000.00
Expenses				
Administration	<u>103,108.00</u>	<u>95,800.00</u>	<u>(7,308.00)</u>	<u>100,000.00</u>
Total Expenses	103,108.00	95,800.00	(7,308.00)	100,000.00
Total Fund Revenues	99,000.00	99,527.50	527.50	97,000.00
Total Fund Expenses	103,108.00	95,800.00	(7,308.00)	100,000.00
Surplus (Deficit)	(4,108.00)	3,727.50	7,835.50	(3,000.00)

**Concessions (30)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
<b>Revenues</b>				
Clubhouse Concessions	77,231.00	73,327.68	(3,903.33)	76,083.03
Beverage Cart	13,844.00	6,882.60	(6,961.40)	11,281.00
Sports Complex Concessions	39,365.00	36,848.03	(2,516.98)	39,944.70
Pool Concessions	7,822.00	6,845.70	(976.30)	7,706.55
Catering	17,092.00	18,276.50	1,184.50	18,614.75
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	155,354.00	142,180.50	(13,173.50)	153,630.03
<b>Expenses</b>				
Clubhouse Concessions	96,337.00	87,456.68	(8,880.33)	98,067.03
Beverage Cart	9,654.00	5,018.60	(4,635.40)	8,689.00
Sports Complex Concessions	30,485.00	30,387.03	(97.97)	31,619.70
Pool Concessions	7,452.00	5,777.70	(1,674.30)	7,086.55
Catering	4,342.00	6,026.50	1,684.50	6,594.75
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	148,270.00	134,666.50	(13,603.50)	152,057.03
Total Fund Revenues	155,354.00	142,180.50	(13,173.50)	153,630.03
Total Fund Expenses	148,270.00	134,666.50	(13,603.50)	152,057.03
Surplus (Deficit)	7,084.00	7,514.00	430.00	1,573.00

**Developer Contributions (32)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>30,000.00</u>	<u>18,317.00</u>	<u>(11,683.00)</u>	<u>21,000.00</u>
Total Revenues	30,000.00	18,317.00	(11,683.00)	21,000.00
Expenses				
Administration	<u>40,000.00</u>	<u>19,000.00</u>	<u>-</u>	<u>21,000.00</u>
Total Expenses	40,000.00	19,000.00	-	21,000.00
Total Fund Revenues	30,000.00	18,317.00	(11,683.00)	21,000.00
Total Fund Expenses	40,000.00	19,000.00	-	21,000.00
Surplus (Deficit)	(10,000.00)	(683.00)	(11,683.00)	-

**Golf Course (50)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Golf Operations	480,199.00	415,307.89	(64,891.11)	427,893.95
Golf Maintenance	<u>20,736.00</u>	<u>20,814.86</u>	<u>78.85</u>	<u>19,750.24</u>
Total Revenues	500,935.00	436,122.74	(64,812.26)	447,644.19
Expenses				
Golf Operations	227,977.00	218,418.89	(9,558.11)	219,392.95
Golf Maintenance	<u>272,781.00</u>	<u>267,177.86</u>	<u>(5,603.15)</u>	<u>270,766.24</u>
Total Expenses	500,758.00	485,596.74	(15,161.26)	490,159.19
Total Fund Revenues	500,935.00	436,122.74	(64,812.26)	447,644.19
Total Fund Expenses	500,758.00	485,596.74	(15,161.26)	490,159.19
Surplus (Deficit)	177.00	(49,474.00)	(49,651.00)	(42,515.00)

**Aquatics (51)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Pool	70,747.00	58,283.00	(12,464.00)	63,115.81
Swim Lessons	13,966.00	18,605.00		19,444.44
Splashpad	<u>5,213.00</u>	<u>15,652.00</u>	<u>10,439.00</u>	<u>17,059.67</u>
Total Revenues	89,926.00	92,540.00	(2,025.00)	99,619.92
Expenses				
Pool	50,042.00	49,925.00	(117.00)	52,620.81
Pool Maintenance	30,350.00	29,912.00	(438.00)	31,400.00
Swim Lessons	8,991.00	8,504.00	(487.00)	8,932.44
Swim Lessons	<u>360.00</u>	<u>-</u>	<u>(360.00)</u>	<u>1,014.67</u>
Total Expenses	89,743.00	88,341.00	(1,402.00)	93,967.92
Total Fund Revenues	89,926.00	92,540.00	(2,025.00)	99,619.92
Total Fund Expenses	89,743.00	88,341.00	(1,402.00)	93,967.92
Surplus (Deficit)	183.00	4,199.00	(623.00)	5,652.00

**Debt Service (60)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>602,000.00</u>	<u>610,219.39</u>	<u>8,219.39</u>	<u>614,000.00</u>
Total Revenues	602,000.00	610,219.39	8,219.39	614,000.00
Expenses				
Administration	<u>601,642.00</u>	<u>601,641.50</u>	<u>(0.50)</u>	<u>614,116.00</u>
Total Expenses	601,642.00	601,641.50	(0.50)	614,116.00
Total Fund Revenues	602,000.00	610,219.39	8,219.39	614,000.00
Total Fund Expenses	601,642.00	601,641.50	(0.50)	614,116.00
Surplus (Deficit)	358.00	8,577.89	8,219.89	(116.00)

**Capital Projects (70)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>538,000.00</u>	<u>538,135.00</u>	<u>135.00</u>	<u>540,000.00</u>
Total Revenues	538,000.00	538,135.00	135.00	540,000.00
Expenses				
Administration	<u>685,745.00</u>	<u>506,988.24</u>	<u>(178,756.76)</u>	<u>539,862.50</u>
Total Expenses	685,745.00	506,988.24	(178,756.76)	539,862.50
Total Fund Revenues	538,000.00	538,135.00	135.00	540,000.00
Total Fund Expenses	685,745.00	506,988.24	(178,756.76)	539,862.50
Surplus (Deficit)	(147,745.00)	31,146.76	178,891.76	137.50

**Action 2020 (71)**

<u>Department</u>	<u>2018 Approved Budget</u>	<u>2018 Projections</u>	<u>Diff</u>	<u>2019 Proposed Budget</u>
Revenues				
Administration	<u>7,172,500.00</u>	<u>-</u>	<u>(7,172,500.00)</u>	<u>94,500.00</u>
Total Revenues	7,172,500.00	-	(7,172,500.00)	94,500.00
Expenses				
Administration	<u>2,964,632.00</u>	<u>-</u>	<u>(2,964,632.00)</u>	<u>-</u>
Total Expenses	2,964,632.00	-	(2,964,632.00)	-
Total Fund Revenues	7,172,500.00	-	(7,172,500.00)	94,500.00
Total Fund Expenses	2,964,632.00	-	(2,964,632.00)	-
Surplus (Deficit)	4,207,868.00	-	(4,207,868.00)	94,500.00
Total Fund Revenues	12,609,758.00	5,455,850.45	13,953.45	5,227,681.60
Total Fund Expenses	8,509,924.00	5,134,340.82	(389,951.18)	5,024,723.99
Surplus (Deficit)	4,099,834.00	321,509.63	403,904.63	202,957.61



SYCAMORE PARK DISTRICT  
Board of Commissioners  
Date of Board Meeting: December 18, 2018

**STAFF RECOMMENDATION**

**AGENDA ITEM: APPOINTMENT OF 2018 PARK PARTNER  
AWARD RECIPIENT**

**BACKGROUND INFORMATION:**

Each year the District and staff are supported by many people and organizations throughout the community who help put the MORE in Sycamore Park District. This will be the fourth year that the Board recognizes one or more outstanding “park partners” as a way to show appreciation for their contributions and/or support.

Past recipients of the Park Partner Award:

2015	Robert Dobberstein Mary E. Stevens Concert and Lecture Fund
2016	Tom Doty
2017	Skip Schramer

It is that time, again, where the Board should determine who it wishes to recognize for 2018. I have emailed the Board with some suggestions, however, it is up to the Board to consider these and others that they wish to suggest, before directing staff on their selection for presentation at the January 2019 Regular Meeting.

**FISCAL IMPACT:** No substantial cost other than purchase of award and a gift certificate.

**STAFF RECOMMENDATION:** The Board recognizes one or more community member(s) or organization(s) as the 2018 Park Partner Award recipient.

**PREPARED BY:** Sarah Rex, Recreation Supervisor

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**



**BOARD ACTION:**

SYCAMORE PARK DISTRICT  
Board of Commissioners  
Date of Board Meeting: December 18, 2018

**STAFF RECOMMENDATION**

**AGENDA ITEM: APPROVAL OF REGULAR MEETING DATES AND TIMES FOR 2019: Recommend Adoption**

**BACKGROUND INFORMATION:** Each year the Open Meetings Act calls for adoption and promotion of the Regular Meeting Dates and Times of the Sycamore Park District Board of Commissioners.

Attached you will find the recommended dates and times. Upon approval, the Recording Secretary will make these available to the local median and they will be posted on our website.

**FISCAL IMPACT:** No additional cost over prior years.

**STAFF RECOMMENDATION:** Approval.

**PREPARED BY:** Jeanette Freeman, Office Manager

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**



**BOARD ACTION:**

**Sycamore Park District Board of Commissioners**  
**Meeting Schedule for 2019**

<b>Tuesday, January 22, 2018</b>	<b>6:00 p.m.</b>
<b>Tuesday, February 26, 2018</b>	<b>6:00 p.m.</b>
<b>Tuesday, March 26, 2018</b>	<b>6:00 p.m.</b>
<b>Tuesday, April 23, 2018</b>	<b>6:00 p.m.</b>
<b>Tuesday, May 28, 2018</b>	<b>6:00 p.m.</b>
<b>Tuesday, June 25, 2018</b>	<b>6:00 p.m.</b>
<b>Tuesday, July 23, 2018</b>	<b>6:00 p.m.</b>
<b>Tuesday, August 27, 2018</b>	<b>6:00 p.m.</b>
<b>Tuesday, September 24, 2018</b>	<b>6:00 p.m.</b>
<b>Tuesday, October 22, 2018</b>	<b>6:00 p.m.</b>
<b>Tuesday, November 26, 2018</b>	<b>6:00 p.m.</b>
<b>Tuesday, December 17, 2018</b>	<b>6:00 p.m.</b>

SYCAMORE PARK DISTRICT  
Board of Commissioners  
Date of Board Meeting: December 18, 2018

**STAFF RECOMMENDATION**

**AGENDA ITEM: APPROVAL OF STAFF HOLIDAYS FOR 2019:  
Recommend Adoption**

**BACKGROUND INFORMATION:**

Attached you will find the recommended Holidays as they are stated in our Personnel Manual.

**FISCAL IMPACT:** No additional cost over prior years.

**STAFF RECOMMENDATION:** Approval.

**PREPARED BY:** Jeanette Freeman, Office Manager

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**



**BOARD ACTION:**

## **HOLIDAYS – 2019**

**Tuesday, January 1 – New Year’s Day**

**Monday, January 21 – Martin Luther King Day**

**Monday, February 18 – President’s Day**

**Monday, May 27 – Memorial Day**

**Thursday, July 4 – Independence Day**

**Monday, September 2 – Labor Day**

**Monday, October 14 – Columbus Day OR**

**Monday, November 11 – Veterans Day Observed  
(floating)**

**Thursday, November 28 – Thanksgiving Day**

**Friday, November 29 – Day after Thanksgiving**

**Tuesday, December 24 – Christmas Eve**

**Wednesday, December 25 – Christmas Day**

**Tuesday, December 31 – New Years Eve**

## **2020 HOLIDAY**

**Wednesday, January 1 – New Year’s Day**