



# Sycamore

PARK DISTRICT

Established 1923

**Sycamore Park District**

**Regular Board Meeting**

**December 17, 2019**

**6:00 PM**

**Sycamore Park District Maintenance Building**

**435 S. Airport Road; Sycamore, IL**

## **AGENDA**

**CALL TO ORDER (Roll Call Vote)**

**APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)**

**APPROVAL OF MINUTES: (Voice Vote)**

3. **Regular Minutes: November 26, 2019 (Voice Vote)**

9. **Special Study Session Minutes: November 19, 2019 (Voice Vote)**

**APPROVAL OF MONTHLY CLAIMS:**

12. **Claims Paid Since Board Meeting (Roll Call Vote)**

17. **Claims Presented (Roll Call Vote)**

**CONSENT AGENDA:**

22. **Superintendent of Finance-Monthly Report**

27. **Budget Report**

41. **Superintendent of Recreation Monthly Report**

54. **Superintendent of Golf Operations Monthly Report**

57. **Superintendent of Parks and Facilities Monthly Report**

61. **Executive Director Monthly Report**

**CORRESPONDENCE-**

63. **DeKalb County Community Foundation**

**North Grove School – To be passed around at the meeting**

*Sycamore Park District – we put the “MORE” in Sycamore.*

480 S. Airport Road • Sycamore, IL 60178 • 815-895-3365 • [sycamoreparkdistrict.com](http://sycamoreparkdistrict.com)

Sycamore Park District is an equal opportunity provider and employer.

December 17, 2019

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**PUBLIC INPUT**

**POSITIVE FEEDBACK/REPORTS:**

**MONTHLY REPORT – Theresa**

**PLANNING COMMISSION REPORT – Ted**

**OLD BUSINESS:**

- Executive Director Search Committee Update—Ted/Ben
- Golf Course Irrigation Update—Jeff
- 64. Park Naming—Sarah (Voice Vote)
- Consideration of the 2019 “Park Friend” Award—Sarah
- Consideration of And Discussion Regarding MMNH—Bill/Michelle
- 66. Pool Attendance Information—Lisa/Theresa

**NEW BUSINESS**

- 68. Ordinance #08-2019 AN ORDINANCE, Levying and Assessing Taxes for the SYCAMORE PARK DISTRICT, DEKALB COUNTY, ILLINOIS, for the Year 2019 – Jackie (Roll Call)
- 77. Recommendation on Training and Travel for IPRA/IAPD Annual Conference—Jackie (Roll Call)
- 79. First Review of Annual Operating Budget—Jackie
- 172. Consider Next Year’s Meeting Dates—Jeanette (Voice Vote)
- 174. Consider Next Year’s Holidays – Jeanette (Voice Vote)
- Recommendation on Park Partner Award—Sarah (Voice Vote)
- January Study Session Will Be on the 21st at 6:00 PM—435 Airport Road

**PUBLIC INPUT**

**EXECUTIVE SESSION (Roll Call Vote):**

**In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:**

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, November 26, 2019**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Community Center Building located at 435 Airport Road in Sycamore, Illinois is called to order at 6:05 p.m. on Tuesday, November 26, 2019.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Schulz, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves. Commissioner Doty arrived at 7:08 pm.**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, and Theresa Tevsh.

**Guests at the Board meeting were:** None

**Regular and Consent Agenda Approval –  
Motion**

Commissioner Schulz moved to approve the Regular Agenda and the Consent Agenda.  
Commissioner Strack seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Doty and Graves were absent.

**Approval of Minutes –  
Motion**

Commissioner Schulz moved to approve the October 22, 2019 Regular Meeting Minutes.  
Commissioner Strack seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Doty were absent.

**Motion**

Commissioner Strack moved to approve the October 29, 2019 Study Session Meeting Minutes with the addition of “Daily Fees” to the motion on Facility Rates. Commissioner Schulz seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Doty were absent

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**Motion**

Commissioner Strack moved to approve the October 22, 2019 Executive Session Meeting Minutes to remain confidential. Commissioner Schulz seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Doty were absent at this time.

**Claims and Accounts Approval**

**Motion**

Commissioner Strack moved to approve and pay the bills in the amount of \$1,710,080.28. Commissioner Schulz seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Doty were absent at this time.

**Correspondence –**

Race Thank You – Jeff Donahoe

Supt. of Parks Donahoe noted that the night before the Chamber Race we had 2” of rain and the creek was flooded by 8 am. He got with the race committee and they moved the route in one spot

Kreg Wesley – Coyote Crawl

Supt. of Recreation Tevsh noted there were 54 racers. The comments she has received have been amazing. She also noted that Supt. of Park Donahoe and his crew were above and beyond to make this race happen.

**Positive Feedback –**

- Commissioner Schulz noted she received calls from two people telling her that dog bags are floating at Lake Sycamore.

**Monthly Report – Supt. of Golf Operations Lundbeck:** Supt. Lundbeck handed out a comparison report on changing from EZGO carts to the Yamaha carts. He noted the difference is significant on what these carts have done for us.

**Plan Commission Report** - Commissioner Strack noted that Tek Weld out of Elburn asked for a variance. Also, there was a request for a variance for a vet store in Meier. Jim Mason with St. Albans will be putting up townhomes and will attain the same density. Commissioner Strack noted he asked for these to be more aesthetically pleasing. He also noted he was at an Ad Hoc Committee meeting. The Mayor put together an impact fee basically updating the formula. Our impact fees could go down 3-4%. Director Gibble noted they didn't change the equation. They used the new appraisal numbers to change the value. Commissioner Strack affirmed Gibble's comment on the equation, and noted they are also going to change the verbiage on what is desirable and non-desirable land.

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**Old Business**

**Capital Budget Final Review/Approval:** Supt. of Finance noted she is looking for final approval.

**Motion**

Commissioner Strack moved to approve the Capital Budget as presented. Commissioner Schulz seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Graves and Doty were absent.

**Executive Director Committee Update** – Commissioner Strack noted they met again and went through their must haves. They also went through the suggested interview questions and cut them down. Sarah did the job posting. The closing will be Dec. 31<sup>st</sup> and they are planning to do the first cut around the first week of January. He then went over the rest of the time frame and noted they are hoping to have the final selection by mid-March. He noted the group on the committee is a great group.

**Update on the Pool Assessment** – Director Gible noted he confirmed again the pipes scoping will be around May of next year since the water has to be in the pipes. He has asked them to do a final revision minus this information to bring the board their cost estimate if they would find issues in the return and supply system.

**Update on Trail Easements/Acquisitions** – Director Gible noted there was to be a meeting with IDOT Land Acquisitions but Nathan was not able to be there at the time. IDOT and the Park went over the information and provided the information for Nathan. Director Gible noted he and Nathan went over this information later. The swap between the State and the City will not be done in time for bids to be let in January. If the land swaps can get certified this would allow us to do the local letting for tree removal yet this winter while the trees are dormant.

**Update on Soccer Complex Project** – Director Gible noted the base coat has been done for the lot and entry. The trees have been moved and the shelter slab poured along with the slab for the building. The interior work will start, but the exterior work will stop until April.

**Golf Course Irrigation Update** – Supt. of Park Jeff Donahoe noted these guys are trying to get this done. The crew took advantage of the cold, frozen week and kept on working. They worked on the pumping station controls. They still need to get back to working on the course and they are hoping to do this next week.

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**Update on Paving Sycamore Park West Entrance** – Supt. of Parks Donahoe noted that the paving looks great and they got it done in a day.

Director Gibble noted that he had emailed Commissioner Kroeger and Schulz on this matter. He will add this to the December agenda if there is a consensus of the board tonight. The PARC Grant is coming back and if awarded you get 75% of the cost of a project. We have one bridge in the capital budget, he would like to submit a PARC Grant to the State for both of the 2 bridges that remain that have been rated poor by the engineers. He would also like to submit an application for a PARC Grant for the Ovitz Park Playground.

**Update on 20-year Cash Flow** – Director Gibble noted this is just informational.

**Review of Capital Assets and Equipment Replacement Schedules** – Director Gibble noted this is informational. There was conversation on the information.

### **New Business**

President Kroeger noted Agenda Item # 231 and #232 will be moved to the top of the New Business.

**Award Bid for 2019B General Obligation Bond** – Mark with Speer Financial noted they took bids yesterday. There was a total of 4 bids and the winning bidder was Resource Bank at 1.95% interest rate. Second place was McHenry Savings Bank at 1.99% interest rate. Commissioner Strack noted he will abstain from the vote on this.

### **Motion**

Commissioner Schulz moved to award the bid to Resource Bank at 1.99% interest rate.  
 Commissioner Doty seconded the Motion.

### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves was absent. Commissioner Strack abstained.

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**Ordinance 07-2019 An Ordinance providing for the issue of approximately \$524,075 General Obligation Limited Tax Park Bonds, Series 2019B, An Ordinance providing for the issue of approximately \$524,075 General Obligation Limited Tax Park Bonds, Series 2019B, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Commissioner Doty seconded the Motion.**

Commissioner Strack noted he will be abstaining from this vote also.

**Motion**

Commissioner Schulz moved to adopt Ordinance 07-2019.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves was absent. Commissioner Strack abstained.

**Determine the Amount of Money Estimated to be Raised by Taxation for the Year 2019 Tax Levy** – Supt. of Finance Jackie Hienbuecher noted this is just an estimate. We are required by law to put out an estimate at least 20 days before the actual tax levy is passed. She will have to prepare the tax levy before the next meeting because the tax levy has to be passed at the December meeting. There was a consensus to go with Option 1 that captures the CPI.

**Resolution 04-2019 – A Resolution determining the amounts of money exclusive of election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Sycamore Park District -**

**Motion**

Commissioner Strack moved to adopt Resolution 04-2019.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**January Study Session will be on January 21st at 6:00 pm at 435 Airport Rd.**

**Public Input** – There was none.

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**Motion**

The Board adjourned the Regular Session to go into Executive Session at 7:30 pm on a motion made by Commissioner Strack for the reasons listed below. The motion was seconded by Commissioner Schulz.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:37 pm. The roll was called with Commissioners Doty, Schulz, Strack, and Kroeger present along with Recording Secretary Jeanette Freeman. Director Gibble was asked to leave for the first portion of the Executive Session meeting.

**Motion**

The Board adjourned the Executive Session at 8:15 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Schulz.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

The Board reconvened to Regular Session at 8:35 pm. The roll was called with Commissioners Doty, Schulz, Strack, and Kroeger present along with Recording Secretary Jeanette Freeman, and Director Gibble.

**Motion**

The Board adjourned the Regular Session at 8:15 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Schulz.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted

Jeanette Freeman  
 Recording Secretary  
 Sycamore Park District



**Minutes of the Special Study Session Meeting  
Of the Board of Commissioners  
Sycamore Park District  
Tuesday, November 19, 2019**

The special study session meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Maintenance Building located at 480 S. Airport Road in Sycamore, Illinois is called to order at 6:05 p.m. on Tuesday, November 19, 2019.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Doty, Strack, Schulz and Kroeger.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves.**

Staff members present were Jeanette Freeman, Director Gible, Jackie Hienbuecher, Jeff Donahoe, Melissa Dobberstein and Theresa Tevsh.

**Report on Golf Cart Stats** – Director Gible noted this is in response to Commissioner Strack’s question from the last meeting on how much return would there be on the cart paths. Supt. of Golf Operations Lundbeck noted he had given the board his report on this and was open to any questions. There was discussion on the report. Commissioner Strack noted there wasn’t as much of a return as soon as he thought on the carts paths as he originally thought there might be. The board agreed they would like to turn it back to staff for them to determine in the budget if the paths can be done.

**Comparison of WT Pool Items and Costs to Capital Assets List** – Supt. of Parks Donahoe noted he took the findings of the pool report and put into a spreadsheet and checked it against our capital list. He checked to see where things would fit into our groupings. Director Gible noted WT recommended things be done in 3 phases and we could put these on our list and see how this impacts our capital needs. Commissioner Schulz asked if we can get an idea of the most important issues and the cost to do the repairs. She also asked for a spreadsheet from Recreation on season passes, how many days open, attendance, etc. and put Oscar in a separate column. This will help to make the determination if the cost is worth spending. President Kroeger noted we will be keeping the pool open for the foreseeable future, but we need to get the cost of working on the most urgent issues, first. There was discussion on the DeKalb Park District and if we should be giving them information or helping them on their golf course. There was a consensus on the Board that none of our staff should be serve on their committee. Director Gible noted he told one of the individuals on the committee that their committee needs to decide what information they need and if they ask as a committee, we will answer them, but we will not meet one on one.

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**Report on Clubhouse** – Supt. of Recreation Tevsh noted as reviewing the capital asset projects, they needed to look at the Clubhouse. There are the immediate needs, but there are \$133,000 of repairs needed in the next five years. Before we spend that money, should an assessment be done on the entire clubhouse. This would include structural, technology, landscaping and all mechanicals. She is asking the Board if they would entertain spending \$15,000 to \$20,000 to have an assessment done. President Kroeger asked who would be doing the assessment and Director Gibble respond an Architectural Engineer. President Kroeger asked if this assessment could be done in house to keep the cost of the assessment down by using subs. Commissioner Strack noted we should get a marketing analysis to see the value of the building from a revenue generating prospective. Supt. of Recreation noted there are architectural engineers out there that also have a design background. She also noted that the clubhouse can be used as an overflow for programs at the community center. Commissioner Schulz suggested touring other clubhouses and get their views. There was a suggestion to have the NIU Interior Design class look at the building. Director Gibble noted the mechanicals must be dealt with before anything else. Director Gibble noted he is hearing from the Board a consensus that we should step back and look at this programmatically. Then let that drive the engineering and design part of it. The board affirmed that consensus.

**Grants Update** – Director Gibble noted he wanted to let the Board know there are ways to help pay for things at the pool. He then went over some of the grants that are available out there and what they can be used for.

**Status Of, and Update on Future Parks 1, 3, and 4** – Director Gibble noted that #1 is in North Grove Crossing which includes the pond and land south of the pond. The Park District was not consulted in the design for this area and the land portion of the site is it very steep—did not consider the challenges of ADA Accessibility or the mowing of the site. The City must not have consulted with the park district on this future park site. Parks #3 and #4 are tied to Shodeen Development Group. Nothing is happening with these. There are issues with the grading on the Shodeen properties, as well. He and President Kroeger met with the Mayor and Brian Gregory on something else and this was brought up. President Kroeger noted after they met, Brian did draft a new agreement that did move toward the language that we wanted him to. Shodeen wanted us to get some of the improvements done within the year if he got the grading done. President Kroeger and Director Gibble told Brian Gregory and the Mayor that we cannot do that since we involve our citizens and neighbors in the planning process, and it takes time to plan a park out. Also, we have been waiting for this property for years. President Kroeger noted he agreed to the language, but he did ask for the grading plan to be part of the exhibit. We are getting closer for these parks. Director Gibble noted the current agreement expires in 2 ½ years.

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**The next study session will be held on January 21, 2020 for report on survey findings.**

**Update on Holiday Gathering** – Supt. of Recreation Tevsh noted the date is January 10<sup>th</sup> and we possibly will have it at the Clubhouse with it being catered in. She noted they are looking at the numbers and trying to find a space that can handle our numbers.

**Motion**

The Board adjourned the Regular Session at 7:59 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Strack.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District

DATE: 12/11/2019  
 TIME: 15:53:31  
 ID: AP45000.WOW

SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

*Interim*

FROM 11/26/2019 TO 12/11/2019

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

ALLAROUN ALL AROUND PUMPING SERVICE

20155 01 SHOP CATCH BASIN CLEAN OUTS 504100056300 11/26/19 00004274 61399 12/02/19 470.00 470.00  
 02 SHOP CATCH BASIN CLEAN OUTS 101500056300 00004274 156.66  
 03 SHOP CATCH BASIN CLEAN OUTS 202100066401 00004274 156.66  
 156.68

VENDOR TOTAL: 470.00

CHAPM CHAPMAN AND CUTLER

1868306 01 BOND ISSUE COSTS 711000156903 10/02/19 00000000 61393 11/26/19 25,000.00 25,000.00  
 25,000.00

VENDOR TOTAL: 25,000.00

CINTA CINTAS CORPORATION #355

4035685114 01 RAG & RUG SERVICE 201000056301 11/22/19 00000000 61400 12/02/19 73.34 8.62  
 8.62

VENDOR TOTAL: 8.62

4035685170

01 RAG & RUG SERVICE 101500056301 11/22/19 00000000 61400 12/02/19 73.34 28.31  
 02 RAG & RUG SERVICE 504100056301 9.99  
 03 RAG & RUG SERVICE 201000056301 9.98  
 04 RAG & RUG SERVICE 101000056301 4.17  
 4.17

4035685202 01 RAG & RUG SERVICE 207500056301 11/22/19 00000000 61400 12/02/19 73.34 36.41  
 36.41

VENDOR TOTAL: 73.34

CITY2 CITY OF SYCAMORE

14205600/5650-1119 01 WATER/SEWER - POOL 518100096704 11/27/19 00000000 61401 12/02/19 337.07 337.07  
 337.07

VENDOR TOTAL: 337.07

ECDESIGN EC DESIGN

4069 01 IRRIGATION SUPPORT 711000207041 10/17/19 00000000 61402 12/02/19 6,300.00 6,300.00  
 6,300.00

VENDOR TOTAL: 6,300.00

ECO ECOWATER SYSTEMS, INC.

130856-1019 01 SALT 101000056300 10/05/19 00000000 61403 12/02/19 25.23 25.23  
 12.61  
 12.62

VENDOR TOTAL: 25.23

DATE: 12/11/2019  
 TIME: 15:53:31  
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 11/26/2019 TO 12/11/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ENGIN		ENGINEERING RESOURCE ASSOC							
	140313.FD.14	01 SOUTH SPORTS COMPLEX	7111000207037	11/14/19	00000000	61394	11/26/19	12,749.10	8,362.50 8,362.50
	160910.PS.03	01 GWT EXT PLAT	7111000207039	11/18/19	00000000	61394	11/26/19	12,749.10	4,124.10 4,124.10
	18050800.09	01 BRIDGE 2	701000207005	10/23/19	00000000	61394	11/26/19	12,749.10	262.50 262.50
	D-93-003-19-4	01 GWT - SEGMENT 1	7111000207039	09/17/19	00000000	61395	11/26/19	36,586.85	36,586.85 36,586.85
	D-93-003-19-5	01 GWT - SEGMENT 1	7111000207039	10/21/19	00000000	61396	11/26/19	5,790.19	5,790.19 5,790.19
GAME	GAMETIME						VENDOR TOTAL:		55,126.14
	PJI-0116147	01 BUCKET SWING	101500066407	06/28/19	00000000	61397	11/26/19	307.84	307.84 307.84
GROUPPL	GROUP PLAN SOLUTIONS						VENDOR TOTAL:		307.84
	1960	01 FSA-ADMIN OCT	101000106801	10/10/19	00000000	61404	12/02/19	49.50	49.50
		02 FSA-ADMIN OCT	201000106801		00000000			24.75	24.75
							VENDOR TOTAL:		49.50
HIRS	HIRSCHBIEN TROPHIES						VENDOR TOTAL:		49.50
	239751	01 MEMORIAL TREE PLAQUES	101200046214	11/20/19	00004270	61405	12/02/19	30.00	30.00 30.00
JOLIETPA	JOLIET PARK DISTRICT						VENDOR TOTAL:		30.00
	GREENHOUSE TRIP	01 GREENHOUSE TRIP	205231606128	11/26/19	00000000	61406	12/02/19	350.00	350.00 350.00
	PLANTS	01 PLANTS COOKIES W/SANTA	206095016216	11/26/19	00000000	61407	12/02/19	60.00	60.00 60.00
							VENDOR TOTAL:		410.00

SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 11/26/2019 TO 12/11/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
KISH		KISHWAUKEE SPECIAL RECREATION							
	2019-6	01 2019 CONTRIBUTION	221000116855	11/22/19	00000000	61417	12/04/19	3,008.12	3,008.12
							VENDOR TOTAL:		3,008.12
PDRMA		PDRMA							
	1573487312	01 PDRMA CLASS	201000046207	12/02/19	00000000	61408	12/02/19	20.00	20.00
							VENDOR TOTAL:		20.00
PRIN		PRINCIPAL LIFE GROUP							
	DEC 2019	01 DENTAL INS PREM	101000106801	12/02/19	00000000	61409	12/02/19	1,596.14	1,596.14
		02 DENTAL INS PREM	101500106801		00000000				223.01
		03 DENTAL INS PREM	504100106801		00000000				93.88
		04 DENTAL INS PREM	504000106801		00000000				171.58
		05 DENTAL INS PREM	201000106801		00000000				142.98
		06 DENTAL INS PREM	202100106801		00000000				443.82
		07 DENTAL INS PREM	207500106801		00000000				355.02
		08 DENTAL INS PREM	303000106801		00000000				142.98
							VENDOR TOTAL:		22.87
REIN		REINDERS, INC.							
	1804356-00-FRT	01 FRT FOR INV 1804356-00	101500066403	09/24/19	00000000	61410	12/02/19	16.09	16.09
							VENDOR TOTAL:		16.09
SWEDBERG		SWEDBERG & ASSOCIATES							
	5458	01 INSTALL RESIDENCE WINDOWS	701000207008	11/22/19	00000000	61398	11/26/19	13,181.00	13,181.00
							VENDOR TOTAL:		13,181.00
TRANSDEV		TRANSDEV SERVICES INC.							
	45138	01 GREENHOUSE - 12-4	205231606221	12/02/19	00000000	61411	12/02/19	206.45	206.45
							VENDOR TOTAL:		206.45
VISACA		VISA CARDMEMBER SERVICE							
	110819			11/08/19		61414	12/02/19	6,885.81	6,885.81

FROM 11/26/2019 TO 12/11/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
110819		01 SIGNS DUMPSTERS	101500006405	11/08/19		61414	12/02/19	6,885.81	6,885.81
		02 SAFETY EYE WASH	101500076514						21.44
		03 HOBBY LOBBY LIBRARY	101200046214						42.90
		04 SARAH PERSONAL REIMB	101000076500						24.52
		05 THANKSGIVING CARDS	101200046214						64.00
		06 FITNESS WIPES	207000076510						60.69
		07 OVITZ PARK OPEN HOUSE	101200046214						371.40
		08 SHELTER POLE LIGHTS	101500066404						24.25
		09 IPRA DUES	20100001102						270.00
		10 IPRA DUES	20100001102						488.00
		11 IPRA DUES	10100001102						488.00
		12 IPRA DUES	10100001102						488.00
		13 BOOMBOX	207500076500						280.00
		14 FOOD FOR MEETINGS	101000046212						24.83
		15 FOOD FOR MEETINGS	201000046212						78.04
		16 IAPD AWARDS GALA	101200046214						78.03
		17 GHOST STORY SUPPLIES	206194046216						880.00
		18 SUPERHERO CHALLENGE	206095146128						48.26
		19 POSTAGE	101000046202						130.00
		20 POSTAGE	201000046202						257.75
		21 INFLATABLE AD TUBES	101200046214						257.75
		22 PICKLEBALL SOCIAL	205490016216						158.88
		23 SEASONAL GAS LOG	207500076500						16.54
		24 PAINT PENS	201000046200						71.00
		25 DUFFEL BAGS	101200046214						11.88
		26 RECORDER	101000046200						1,214.14
		27 RECORDER	201000046200						24.50
		28 IPRA CONFERENCE	10100001102						24.50
		29 IPASS	101000046211						350.00
		30 IPASS	201000046211						20.00
		31 SPORTS COMPLEX RENO	701000207010						20.00
		32 SURVEY MONKEY	101200046214						161.52
		33 CHRONICLE ACCESS	101200046214						384.00
		34 FACEBOOK ADS	101200046209						10.99
									40.00
WALM		WALMART COMMUNITY/RFC5LLC						VENDOR TOTAL:	6,885.81
111619		01 JUICE BOXES	205011956216	11/16/19		61416	12/02/19	142.13	142.13
		02 POP/LET/TOM/ONION/TORTILLA	101000046212						5.00
		03 POP/LET/TOM/ONION/TORTILLA	201000046212						6.13
		04 HOT DOG BUNS	303000086615						6.13
									5.52

DATE: 12/11/2019  
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SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 11/26/2019 TO 12/11/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
111619				11/16/19		61416	12/02/19	142.13	142.13
		05 CRACKERS/BOWLS	303000086613		00004253				3.37
		06 CAN OPENER	303000066400		00004253				10.97
		07 TOMATOES	303500086640		00004253				5.22
		08 BNS/NEAT/TOMT/PEPPS/SPICES	303000086613		00004252				42.52
		09 COFFEE	303000086632		00004252				7.92
		10 MARINARA SAUCE	303000086629		00004252				2.00
		11 LETTUCE	303000086629		00004252				2.96
		12 COFFEE	207500076555		00004252				23.76
		13 DISH SOAP	303000076551		00004251				2.96
		14 CREAMER	303000086632		00004251				3.78
		15 TOMATOES/LETTUCE	303000086629		00004251				5.19
		16 HOT DOG BUNS	303000086615		00004251				8.70

TOTAL ---- ALL INVOICES: 113,184.86  
 VENDOR TOTAL: 142.13



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TIME: 14:17:34  
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SYCAMORE PARK DISTRICT  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/17/2019

*Board*

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
CORPORATE			
10	ADMINISTRATION		
ANCEL	ANCEL GLINK, P.C.	18,997.73	161.25
CINTA	CINTAS CORPORATION #355	3,646.00	8.34
CMJ	CMJ TECHNOLOGIES, INC.	22,350.60	354.50
GENOA	GENOA AREA CHAMBER OF COMMERCE		62.50
GENOABU	GENOA BUSINESS FORMS		189.80
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	2,606.15	87.55
NICOR	NICOR GAS	21,554.45	154.39
OF	OFFICE DEPOT		18.49
PDRMA	PDRMA	312,275.58	4,390.38
RINGCEN	RINGCENTRAL INC.	9,789.35	498.58
STAPLES	STAPLES BUSINESS ADVANTAGE	5,207.35	8.59
WASTE	WASTE MANAGEMENT	6,116.51	63.88
	ADMINISTRATION		5,998.25
12	MARKETING		
SHAW	SHAW SUBURBAN MEDIA	6,799.15	400.00
T0001529	ELM REX, SARAH	63.37	44.72
	MARKETING		444.72
15	PARKS		
AIRGAS	AIRGAS USA LLC	507.36	31.00
BATTERIE	BATTERIES PLUS BULBS	257.83	8.99
BOCKMAN	BOCKMAN'S TRUCK & FLEET		132.00
CINTA	CINTAS CORPORATION #355	3,646.00	19.98
CINTA2	CINTAS CORP	1,842.89	33.53
COMMO	COMMONWEALTH EDISON	2,796.73	173.70
CONS	CONSERV FS	38,752.33	1,739.07
FOX1	FOX VALLEY FIRE & SAFETY	4,922.15	330.00
FRONTIER	FRONTIER	8,632.64	74.78
LOV	LOVELL'S DISCOUNT TIRE		136.00
LOWE	LOWE'S	4,305.06	80.36
MROUT	MR OUTHUSE	14,190.00	615.00
NICOR	NICOR GAS	21,554.45	465.58
PDRMA	PDRMA	312,275.58	1,715.90
VULC	VULCAN MATERIALS CO.	3,271.43	223.97
WASTE	WASTE MANAGEMENT	6,116.51	15.21
	PARKS		5,795.07

INVOICES DUE ON/BEFORE 12/17/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
10	ADMINISTRATION		
CINTA	CINTAS CORPORATION #355	3,646.00	16.96
CMJ	CMJ TECHNOLOGIES, INC.	22,350.60	354.50
GENOA	GENOA AREA CHAMBER OF COMMERCE		62.50
GENOABU	GENOA BUSINESS FORMS		189.80
INTEG	INTEGRA BUSINESS SYSTEMS, INC.	2,606.15	87.57
NICOR	NICOR GAS	21,554.45	90.92
OF	OFFICE DEPOT		18.50
PDRMA	PDRMA	312,275.58	5,901.69
RINGCEN	RINGCENTRAL INC.	9,789.35	498.58
STAPLES	STAPLES BUSINESS ADVANTAGE	5,207.35	8.60
T0001584	GENZ, JUSTIN	50.52	24.36
VERMONT	VERMONT SYSTEMS INC	1,236.76	19,206.00
	ADMINISTRATION		26,459.98
21	SPORTS COMPLEX MAINTENANCE		
CONS	CONSERV FS	38,752.33	254.61
LOWE	LOWE'S	4,305.06	133.14
MROUT	MR OUTHOUSE	14,190.00	110.00
PDRMA	PDRMA	312,275.58	6,347.11
TRUGR	TRUGREEN	4,832.24	837.29
WASTE	WASTE MANAGEMENT	6,116.51	15.20
	SPORTS COMPLEX MAINTENANCE		7,697.35
25	MIDWEST MUSEUM OF NATURAL HIST		
BATTERIE	BATTERIES PLUS BULBS	257.83	17.95
FINN	FINNEY'S ELECTRIC	1,532.35	523.04
	MIDWEST MUSEUM OF NATURAL HIST		540.99
50	PROGRAMS - YOUTH		
ONEAG	ON EAGLES WINGS EQUINE CENTER	1,125.00	300.00
	PROGRAMS - YOUTH		300.00
60	PROGRAMS - SPECIAL EVENTS		

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SYCAMORE PARK DISTRICT  
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/17/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
RECREATION			
60	PROGRAMS - SPECIAL EVENTS		
MENA	MENARDS - SYCAMORE	6,043.61	17.98
T0000566	HUBER, TIM		150.00
	PROGRAMS - SPECIAL EVENTS		167.98
65	BROCHURE		
HAGG	HAGG PRESS	12,120.00	5,550.00
	BROCHURE		5,550.00
70	WEIGHT ROOM		
BJS	BJ'S DECORATING	11,726.40	1,187.50
	WEIGHT ROOM		1,187.50
75	COMMUNITY CENTER		
CINTA	CINTAS CORPORATION #355	3,646.00	72.82
CINTA2	CINTAS CORP	1,842.89	18.44
LOWE	LOWE'S	4,305.06	110.12
MENA	MENARDS - SYCAMORE	6,043.61	20.10
NICOR	NICOR GAS	21,554.45	723.55
OF	OFFICE DEPOT		13.49
PDRMA	PDRMA	312,275.58	62.39
SCHINDLE	SCHINDLER ELEVATOR CORP	1,355.02	577.88
STAPLES	STAPLES BUSINESS ADVANTAGE	5,207.35	35.58
T0000024	DOBBERSTEIN, MELISSA	1,143.75	50.00
VECTOR	VECTOR STOMP	310.00	20.00
WASTE	WASTE MANAGEMENT	6,116.51	153.21
	COMMUNITY CENTER		1,857.58
CONCESSIONS			
30	CLUBHOUSE CONCESSIONS		
COMCA	COMCAST	9,455.58	74.56
NICOR	NICOR GAS	21,554.45	38.97
PDRMA	PDRMA	312,275.58	521.54

DATE: 12/12/2019  
 TIME: 14:17:34  
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SYCAMORE PARK DISTRICT  
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/17/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
CONCESSIONS			
30	CLUBHOUSE CONCESSIONS		
WASTE	WASTE MANAGEMENT	6,116.51	57.39
	CLUBHOUSE CONCESSIONS		692.46
GOLF COURSE			
40	GOLF OPERATIONS		
COMCA	COMCAST	9,455.58	74.55
NICOR	NICOR GAS	21,554.45	38.97
PDRMA	PDRMA	312,275.58	1,735.92
	GOLF OPERATIONS		1,849.44
41	GOLF MAINTENANCE		
ARTHU	ARTHUR CLESEN, INC.	24,354.41	88.10
CINTA	CINTAS CORPORATION #355	3,646.00	19.96
CONS	CONSERV FS	38,752.33	507.48
FRONTIER	FRONTIER	8,632.64	74.78
MROUT	MR OUTHOUSE	14,190.00	165.00
NICOR	NICOR GAS	21,554.45	524.69
PDRMA	PDRMA	312,275.58	2,599.40
REIN	REINDERS, INC.	15,877.77	88.15
	GOLF MAINTENANCE		4,067.56
AQUATICS			
80	COMMUNITY POOL		
GENOAPK	GENOA TOWNSHIP PARK DISTRICT	2,217.74	100.00
KISHHEAL	KISHWAYKEE HEALTH & WELLNESS		100.00
	COMMUNITY POOL		200.00
81	AQUATICS MAINTENANCE		
NICOR	NICOR GAS	21,554.45	228.88
WASTE	WASTE MANAGEMENT	6,116.51	-80.59
	AQUATICS MAINTENANCE		148.29

INVOICES DUE ON/BEFORE 12/17/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
CAPITAL PROJECTS			
10	ADMINISTRATION		
CHAPM	CHAPMAN AND CUTLER	25,000.00	5,050.00
CMJ	CMJ TECHNOLOGIES, INC.	22,350.60	4,000.00
	ADMINISTRATION		9,050.00
ACTION 2020			
10	ADMINISTRATION		
ENGIN	ENGINEERING RESOURCE ASSOC	296,301.19	699.50
MIDWSTIR	MIDWEST IRRIGATION LLC	614,901.77	239,841.00
	ADMINISTRATION		240,540.50
	TOTAL ALL DEPARTMENTS		312,547.67

Interim \$ 113,184.86  
New \$ 312,547.67  

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Total \$ 425,732.53

To: Board of Commissioners

From: Jackie Hienbuecher

Subject: Monthly Report

Date: December 17, 2019

**Administrative Initiatives** (12/1/19 – 12/31/19)

- Attended scheduled Superintendent and Board meetings.
- Reviewed deposits for Community Center, Golf, and Concessions, prepared general ledger journal entries to be posted.
- Updated EFTs. Performed installment billing for Pathway Fitness memberships and passes. The December installment will be processed after this report is submitted. Data will be included on the January 2020 Board report.
- Continued to monitor new household accounts on Rectrac for residency and process refund for those that registered as non-resident when they should be resident.
- Transferred cost of goods sold in concessions/catering, pro shop, vending and recreation programs. Recorded EFT for credit card vending purchases.
- Assisted staff with technology problems/concerns/needs. Coordinated assistance from CMJ to resolution when necessary.
- Performed criminal background checks on new hires and volunteers.
- Prepared monthly sales tax returns.
- Filed monthly IMRF earnings and submitted payment.
- Filed monthly unemployment taxes.

- Submitted direct deposit file for processing and scheduled transfer of funds.
- Processed monthly bills for payment.
- Prepared monthly bank reconciliation.
- Continued to review cash flow and transferred funds as needed in order to increase investment income.
- Completed consolidation of 2020 FY operating budget. Began detailed review.
- Continued to work with Speer Financial and Chapman & Cutler on 2019 G.O.Bond issuance. Received paperwork, obtained required signatures, filed with County and returned documents to Chapman & Cutler. Verified wire of funds completed on December 10.
- Updated current estimated EAV in order to finalize calculation for the 2019 tax levy. Prepared Tax Levy Ordinance. Submitted to attorney for review. Filed with County once approved.
- Completed 2020 IAPD/IPRA Conference registration. Prepared travel approval request for Board approval.
- Performed staff evaluation.
- Had planning meeting with auditors in order to prepare for FY2019 audit.
- Reviewed status of Encap contracts.
- Provided Sarah with list of donors that need reminder letters for 2019 Leaf a Legacy contribution.
- Reviewed and posted Impact Fees received from the city.
- Participated in PDRMA PATH Essentials Webinar.
- Participated in PDRMA PATH 2020 Webinar.

- Completed Flex Spending Account enrollment with staff. Reviewed 2019 Flexible Spending Accounts. Notified staff if they need to spend down.

**Administrative Initiatives** (1/1/20 – 1/31/20)

- Attend scheduled Study Sessions, Superintendent and Board meetings.
- File quarterly payroll taxes.
- File monthly Sales Tax Return.
- Review deposits for Community Center, Golf, and Concessions. Prepare journal entries to be posted.
- File monthly IMRF earnings and submit payment.
- Update EFTs. Review and run installment billing for Pathway Fitness memberships/passes.
- Process monthly bills for payment.
- Prepare monthly bank reconciliation.
- Complete employee valuation statements for 2020.
- Attend 2020 IAPD/IPRA Conference.
- Meet with staff and PDRMA for Risk Management Review Meeting.
- Complete year-end reporting: w-2s, 1099s, and ACA.
- Prepare tax abatement ordinances. File with County.
- Begin to work on documentation required for annual audit. Auditors on site for preliminary field work.
- Attend employee holiday party.
- Attend Pumpkin Festival Committee meeting.



- Continue to review first draft of 2020 Operating Budget and work with staff to finalize for board approval.
- Review and post Impact Fees received from the city.
- Schedule upgrade to MSI software.
- Perform annual PCI compliance.
- Submit Dog Park expenses to DCCF for reimbursement from donations.
- Continue training staff on EZLinks inventory processing. Perform year-end inventory of pro shop stock.
- Discuss with Vermont Systems and CMJ regarding possible options for updating software in order to reduce outages for our 24/7 services.
- Begin reviewing GolfTrac. Participate in demo. Work with Kirk and Vermont Systems to address any concerns if possible.
- Continue to work with Sarah on Employee Portal documents.
- Reconcile FSA accounts.
- Review applications for financial assistance for programs as requested.
- Review equipment lifecycle and capital asset spreadsheets. Develop tools and procedures to keep current.
- Develop policy for Drivers Abstract.
- Perform criminal background check on any new hires.
- Transfer cost of goods sold in concessions (catering), recreation, vending and pro shop sales.
- Review purchasing card programs for possible implementation.
- Look into purchasing Finepoint software to allow staff to print accounting information to screen.

- Look into ATM options for clubhouse.
- Review outstanding accounts payable checks to determine validity.  
Review outstanding payroll checks.

Sycamore Park District  
Summarized Revenue & Expense Report  
Period ended November 30, 2019

**Corporate Fund (10)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	<u>Variance</u>
<b>Revenues</b>									
Administration	58,198.00	46,363.89	-20.3%	1,398,610.00	1,413,649.85	1.1%	1,403,338.00	1,406,610.07	0.5%
Marketing	-	-		-	-		-	2.01	
Parks	1,438.00	1,459.50	1.5%	20,269.00	19,706.49	-2.8% (1)	21,256.00	11,524.85	71.0% (2)
<b>Total Revenues</b>	<b>59,636.00</b>	<b>47,823.39</b>	<b>-19.8%</b>	<b>1,418,879.00</b>	<b>1,433,356.34</b>	<b>1.0%</b>	<b>1,424,594.00</b>	<b>1,418,136.93</b>	<b>1.1%</b>
<b>Expenses</b>									
Administration	31,754.00	170,395.79	436.6%	748,182.00	678,506.16	-9.3% (3)	1,026,939.00	674,583.92	0.6% (4)
Marketing	3,130.00	1,454.90	-46.5%	67,130.00	34,200.96	-49.1% (5)	73,330.00	43,271.79	-21.0% (6)
Parks	23,860.00	20,565.74	-13.8%	291,844.00	264,865.39	-9.2% (7)	310,934.00	235,839.62	12.3% (7)
<b>Total Expenses</b>	<b>58,744.00</b>	<b>192,416.43</b>	<b>227.6%</b>	<b>1,107,156.00</b>	<b>977,572.51</b>	<b>-11.7%</b>	<b>1,411,203.00</b>	<b>953,695.33</b>	<b>2.5%</b>
<b>Total Fund Revenues</b>	<b>59,636.00</b>	<b>47,823.39</b>	<b>-19.8%</b>	<b>1,418,879.00</b>	<b>1,433,356.34</b>	<b>1.0%</b>	<b>1,424,594.00</b>	<b>1,418,136.93</b>	<b>1.1%</b>
<b>Total Fund Expenses</b>	<b>58,744.00</b>	<b>192,416.43</b>	<b>227.6%</b>	<b>1,107,156.00</b>	<b>977,572.51</b>	<b>-11.7%</b>	<b>1,411,203.00</b>	<b>953,695.33</b>	<b>2.5%</b>
<b>Surplus (Deficit)</b>	<b>892.00</b>	<b>(144,593.04)</b>	<b>-16310.0%</b>	<b>311,723.00</b>	<b>455,783.83</b>	<b>46.2%</b>	<b>13,391.00</b>	<b>464,441.60</b>	<b>-1.9%</b>

(1) This includes Dog Park Memberships. Currently collected greater than budget 62.2% \$1,865.

(2) Dog park revenue in 2019 not 2018. Tax levy transfer greater in 2019 28.8% \$3,316 due to higher wages.

(3) Expenses below budget: Legal Fees/Misc Consultants 53.1% \$43,627, Administrative expenses (primarily Education) 31.5% \$12,596; Health Insurance 8.8% \$4,600 (one month lag), Part-time wages/taxes 51.7% \$6,750

(4) Bond interest payment for G.O. Bond 2015A \$18,187.50 in 2018 was paid out of capital fund. Based on rule changes in 2019 paid out of Corporate Fund. 2019 expenses lower than 2018: part-time wages and related taxes 65.0% \$10,659.

(5) All areas currently running below budget. Some of this may be due to timing of budget vs. actual.

(6) Public Relations expense in 2019 is 54.1% \$7,487 less than 2018.

(7) Wages/taxes less than budget 18.6% \$26,766 primarily due to timing of hiring positions and part-time staff, and greater than 2018 39.4% \$33,168 due to new position.

Sycamore Park District  
 Summarized Revenue & Expense Report  
 Period ended November 30, 2019

**Recreation Fund (20)**

Department	November Budget	November Actual	Variance	YTD Budget	YTD Actual	Variance	Annual Budget	2018 YTD Actual	
Revenues									
Administration	40,642.00	34,526.87	-15.05%	961,199.00	968,322.59	0.74%	964,830.00	944,152.99	2.6%
Sports Complex	5,425.00	13,285.00	144.88%	41,322.00	24,521.00	-40.66% (1)	41,322.00	39,699.22	-38.2% (1)
Sports Complex Maintenance	3,054.00	3,038.30	-0.51%	37,186.00	36,698.89	-1.31%	39,874.00	38,396.22	-4.4%
Midwest Museum of Natural Hist	-	-		2,400.00	2,395.97	-0.17%	2,400.00	2,344.41	2.2%
Programs-Youth	435.00	787.65	81.07%	13,723.00	16,508.39	20.30% (2)	13,941.00	9,287.29	77.8% (2)
Programs-Tweens	2.00	-	-100.00%	247.00	252.00	2.02% (2)	247.00	-	#DIV/0! (2)
Programs-Adult	887.00	137.24	-84.53%	22,377.00	10,053.06	-55.07% (2)	22,837.00	6,247.65	60.9% (2)
Programs-Family	-	-	#DIV/0!	-	-	#DIV/0! (2)	-	-	#DIV/0! (2)
Programs-Adult Athletic Leagues	102.00	58.29	-42.85%	11,680.00	8,332.15	-28.66% (2)	11,786.00	7,480.36	11.4% (2)
Programs-Youth Athletics	1,254.00	(35.54)	-102.83%	31,919.00	29,072.88	-8.92% (2)	34,485.00	26,379.27	10.2% (2)
Programs-Fitness	336.00	753.91	124.38%	17,011.00	20,015.95	17.66% (2)	17,065.00	12,670.99	58.0% (2)
Programs-Early Childhood	6.00	-	-100.00%	6,725.00	5,938.00	-11.70% (2)	6,730.00	5,844.00	1.6% (2)
Programs-Dance	130.00	14.99	-88.47%	3,683.00	3,408.82	-7.44% (2)	3,689.00	3,405.93	0.1% (2)
Programs-Special Events	804.00	2,311.50	187.50%	15,528.00	10,777.73	-30.59% (2)	15,534.00	7,747.27	39.1% (2)
Programs-Community Events	-	200.00	#DIV/0!	17,155.00	10,442.67	-39.13% (2)	17,155.00	13,086.31	-20.2% (2)
Brochure	-	-	#DIV/0!	7,350.00	7,350.00	0.00%	7,350.00	4,150.00	77.1%
Weight Room	10,722.00	14,687.70	36.99%	138,352.00	165,428.63	19.57% (3)	150,066.00	122,960.42	34.5% (3)
Community Center	5,277.00	6,390.81	21.11%	37,898.00	53,898.78	42.22% (4)	41,161.00	30,371.62	77.5% (4)
<b>Total Revenues</b>	<b>69,076.00</b>	<b>76,156.72</b>	<b>10.25%</b>	<b>1,365,755.00</b>	<b>1,373,417.51</b>	<b>0.56%</b>	<b>1,390,472.00</b>	<b>1,274,223.95</b>	<b>7.8%</b>

(1) **2019 Payments have not been received yet for: SYB, SGS, Titans, and Storm.**

(2) Revenue from programs less than budget 18.03% \$25,246 and increased 24.6% \$22,653 compared to 2018.

(3) Compared to Budget/Compared to Annual Budget/Compared to 2018 YTD:

Pathway Fitness Membership	121.52% / 112.01% / 120.61%
Pathway Fitness Pass	94.16% / 87.18% / 150.55%
Track Only Pass	272.74% / 246.60% / 139.41%
Pre-pay Card	60.00% / 60.0% / 50.86%
Program Fees	367.67 / 305.63% / 308.32%
Daily Admission Fee	251.08% / 230.16% / 186.77%

(4) Compared to Budget/Compared to Annual Budget/Compared to 2018 YTD:

Open Gym Daily	235.49% / 215.84% / 219.72%
Open Gym Membership	93.08% / 82.39% / 111.78%
Rentals	142.18% / 135.69% / 255.15%
Vending	219.74% / 201.42% / 271.14%

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Expenses											
Administration	41,498.00	39,556.46	-4.68%	514,662.00	481,384.64	-6.47%	(1)	555,939.00	444,328.93	8.3%	(2)
Sports Complex	-	-	#DIV/0!	-	78.06	#DIV/0!		-	-	#DIV/0!	
Sports Complex Maintenance	31,065.00	31,869.09	2.59%	392,157.00	384,768.29	-1.88%		421,322.00	374,927.30	2.6%	
Midwest Museum of Natural Hist	413.00	658.25	59.38%	10,438.00	15,947.14	52.78%	(3)	10,750.00	13,940.74	14.4%	
Programs-Youth	487.00	409.40	-15.93%	7,267.00	9,340.61	28.53%	(4)	7,519.00	4,746.24	96.8%	(4)
Programs-Teens	42.00	-	-100.00%	197.00	50.00	-74.62%	(4)	197.00	-	#DIV/0!	(4)
Programs-Adult	714.00	101.86	-85.73%	19,005.00	7,581.47	-60.11%	(4)	19,938.00	3,463.68	118.9%	(4)
Programs-Leagues	1,591.00	853.07	-46.38%	5,690.00	4,497.27	-20.96%	(4)	7,361.00	3,321.37	35.4%	(4)
Programs-Youth Athletics	3,886.00	62.96	-98.38%	23,302.00	17,594.57	-24.49%	(4)	25,348.00	16,714.19	5.3%	(4)
Programs-Fitness	1,039.00	1,110.16	6.85%	8,028.00	11,075.11	37.96%	(4)	8,787.00	7,423.28	49.2%	(4)
Programs-Early Childhood	81.00	-	-100.00%	3,091.00	1,688.00	-45.39%	(4)	4,671.00	3,188.00	-47.1%	(4)
Programs-Dance	132.00	69.99	-46.98%	1,424.00	858.31	-39.73%	(4)	1,517.00	1,194.93	-28.2%	(4)
Programs-Special Events	304.00	2,314.29	661.28%	9,567.00	6,999.45	-26.84%	(4)	10,308.00	5,233.61	33.7%	(4)
Programs-Community Events	-	14.31	#DIV/0!	30,820.00	25,889.15	-16.00%	(4)	30,820.00	28,060.25	-7.7%	(4)
Brochure	1,665.00	1,627.06	-2.28%	16,867.00	18,266.17	8.30%	(5)	22,800.00	14,307.59	27.7%	(5)
Weight Room	902.00	8,743.50	869.35%	30,676.00	23,252.41	-24.20%	(6)	43,642.00	8,850.87	162.7%	(7,8)
Community Center	15,830.00	14,754.88	-6.79%	186,360.00	167,165.99	-10.30%	(9)	204,718.00	151,453.70	10.4%	(8)
<b>Total Expenses</b>	<b>99,649.00</b>	<b>102,145.28</b>	<b>2.51%</b>	<b>1,259,551.00</b>	<b>1,176,436.64</b>	<b>-6.60%</b>		<b>1,375,637.00</b>	<b>1,081,154.68</b>	<b>8.8%</b>	
Total Fund Revenues	69,076.00	76,156.72	10.25%	1,365,755.00	1,373,417.51	0.56%		1,390,472.00	1,274,223.95	7.8%	
Total Fund Expenses	99,649.00	102,145.28	2.51%	1,259,551.00	1,176,436.64	-6.60%		1,375,637.00	1,081,154.68	8.8%	
Surplus (Deficit)	(30,573.00)	(25,988.56)	-15.00%	106,204.00	196,980.87	85.47%		14,835.00	193,069.27	2.0%	

(1) Under budget primarily in 2 areas: Admin Exp 21.79% \$10,614 and Health Ins 26.53% \$22,194 (two employees opt out and one month lag)

(2) Expenses greater than 2018: Wages/taxes 12.1% \$38,001 and Health Ins 16.9% \$8,883 due to new hirings.

(3) Over budget due to repair of fire pipe leak, roof ac unit, and sprinkler repair.

(4) Expenses for programs less than budget 21.05% \$22,817 and increased 16.7%, \$12,228 compared to 2018.

(5) timing is off a bit. Postage and printing increased in 2019

(6) 2019 is below budget: graduate assistants, only 1 on contract for first half of the year, budget is for 2 58.24% \$5,824

(7) Two new pieces of equipment were added \$3,000. Increased usage of personal trainers has increased wages \$3,131

(8) Community Center not open until 4/14/18.

(9) Utilities below budget YTD 10.44% \$6,999, Health insurance below budget 93.39% \$9,440 due to employee opt out.

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**Donations (21)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	-	2,685.24	#DIV/0!	20,000.00	71,200.25	256.00%	27,500.00	516,924.70	-86.2% (2)
Total Revenues	-	2,685.24	#DIV/0!	20,000.00	71,200.25	256.00%	27,500.00	516,924.70	-86.2%
Expenses									
Administration	-	-		-	-		27,500.00	425,000.00	-100.0%
Total Expenses	-	-		-	-		27,500.00	425,000.00	-100.0%
Total Fund Revenues	-	2,685.24	#DIV/0!	20,000.00	71,200.25	256.00%	27,500.00	516,924.70	-86.2%
Total Fund Expenses	-	-		-	-		27,500.00	425,000.00	-100.0%
Surplus (Deficit)	-	2,685.24	#DIV/0!	20,000.00	71,200.25	256.00%	-	91,924.70	-22.5%

(1) Ovitz donation \$50,000.

(2) 2018 received two year installment from Northwestern Medicine \$40,000. Transferred funds from DCCF.

**Special Recreation (22)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	7,600.00	6,327.62	-16.74%	190,000.00	191,544.70	0.81%	190,000.00	182,343.05	5.0%
Total Revenues	7,600.00	6,327.62	-16.74%	190,000.00	191,544.70	0.81%	190,000.00	182,343.05	5.0%
Expenses									
Administration	3,842.00	-	-100.00%	95,459.00	92,165.85	-3.45%	190,000.00	88,155.28	4.5%
Total Expenses	3,842.00	-	-100.00%	95,459.00	92,165.85	-3.45%	190,000.00	88,155.28	4.5%
Total Fund Revenues	7,600.00	6,327.62	-16.74%	190,000.00	191,544.70	0.81%	190,000.00	182,343.05	5.0%
Total Fund Expenses	3,842.00	-	-100.00%	95,459.00	92,165.85	-3.45%	190,000.00	88,155.28	4.5%
Surplus (Deficit)	3,758.00	6,327.62	68.38%	94,541.00	99,378.85	5.12%	-	94,187.77	5.5%

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**Insurance (23)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	2,800.00	2,421.31	-13.52%	70,000.00	72,210.00	3.16%	70,000.00	73,169.31	-1.3%
Total Revenues	2,800.00	2,421.31	-13.52%	70,000.00	72,210.00	3.16%	70,000.00	73,169.31	-1.3%
Expenses									
Administration	-	-	#DIV/0!	36,277.00	31,276.32	-13.78%	67,553.00	30,368.70	3.0%
Total Expenses	-	-	#DIV/0!	36,277.00	31,276.32	-13.78%	67,553.00	30,368.70	3.0%
Total Fund Revenues	2,800.00	2,421.31	-13.52%	70,000.00	72,210.00	3.16%	70,000.00	73,169.31	-1.3%
Total Fund Expenses	-	-	#DIV/0!	36,277.00	31,276.32	-13.78%	67,553.00	30,368.70	3.0%
Surplus (Deficit)	2,800.00	2,421.31	-13.52%	33,723.00	40,933.68	21.38%	2,447.00	42,800.61	-4.4%

**Audit (24)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	600.00	501.94	-16.34%	15,000.00	15,070.20	0.47%	15,000.00	15,354.88	-1.9%
Total Revenues	600.00	501.94	-16.34%	15,000.00	15,070.20	0.47%	15,000.00	15,354.88	-1.9%
Expenses									
Administration	-	-	#DIV/0!	15,950.00	15,950.00	0.00%	15,950.00	14,500.00	10.0%
Total Expenses	-	-	#DIV/0!	15,950.00	15,950.00	0.00%	15,950.00	14,500.00	10.0%
Total Fund Revenues	600.00	501.94	-16.34%	15,000.00	15,070.20	0.47%	15,000.00	15,354.88	-1.9%
Total Fund Expenses	-	-	#DIV/0!	15,950.00	15,950.00	0.00%	15,950.00	14,500.00	10.0%
Surplus (Deficit)	600.00	501.94	-16.34%	(950.00)	(879.80)	-7.39%	(950.00)	854.88	-202.9%

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**Paving & Lighting (25)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	6.00	41.97	599.50%	150.00	611.25	307.50%	150.00	638.35	-4.2%
Total Revenues	6.00	41.97		150.00	611.25		150.00	638.35	-4.2%
Expenses									
Administration	-	-	#DIV/0!	11,000.00	-	-100.00% (1)	22,000.00	-	#DIV/0!
Total Expenses	-	-		11,000.00	-		22,000.00	-	#DIV/0!
Total Fund Revenues	6.00	41.97	599.50%	150.00	611.25	307.50%	150.00	638.35	
Total Fund Expenses	-	-	#DIV/0!	11,000.00	-	-100.00%	22,000.00	-	
Surplus (Deficit)	6.00	41.97	599.50%	(10,850.00)	611.25	-105.63%	(21,850.00)	638.35	

**Park Police (26)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	6.00	28.95	382.50%	150.00	338.06	125.37%	150.00	268.71	25.8%
Total Revenues	6.00	28.95		150.00	338.06		150.00	268.71	25.8%
Expenses									
Administration	250.00	242.22	-3.11%	4,250.00	1,027.78	-75.82% (1)	4,500.00	253.57	305.3%
Total Expenses	250.00	242.22		4,250.00	1,027.78		4,500.00	253.57	305.3%
Total Fund Revenues	6.00	28.95	382.50%	150.00	338.06	125.37%	150.00	268.71	25.8%
Total Fund Expenses	250.00	242.22	-3.11%	4,250.00	1,027.78	-75.82%	4,500.00	253.57	
Surplus (Deficit)	(244.00)	(213.27)	-12.59%	(4,100.00)	(689.72)	-83.18%	(4,350.00)	15.14	-4655.6%

(1) Dog patrol in 2019



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**IMRF (27)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	3,600.00	2,941.83	-18.28%	91,000.00	91,071.44	0.08%	91,000.00	91,513.10	-0.5%
Total Revenues	3,600.00	2,941.83	-18.28%	91,000.00	91,071.44	0.08%	90,000.00	91,513.10	-0.5%
Expenses									
Administration	6,980.00	7,162.89	2.62%	84,486.00	84,716.55	0.27%	89,556.00	91,025.33	-6.9%
Total Expenses	6,980.00	7,162.89	2.62%	84,486.00	84,716.55	0.27%	89,556.00	91,025.33	-6.9%
Total Fund Revenues	3,600.00	2,941.83	-18.28%	91,000.00	91,071.44	0.08%	90,000.00	91,513.10	-0.5%
Total Fund Expenses	6,980.00	7,162.89	2.62%	84,486.00	84,716.55	0.27%	89,556.00	91,025.33	-6.9%
Surplus (Deficit)	(3,380.00)	(4,221.06)		6,514.00	6,354.89		444.00	487.77	

**Social Security (28)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	4,080.00	3,292.17	-19.31%	102,000.00	101,917.75	-0.08%	102,000.00	99,527.50	2.4%
Total Revenues	4,080.00	3,292.17	-19.31%	102,000.00	101,917.75	-0.08%	102,000.00	99,527.50	2.4%
Expenses									
Administration	7,740.00	7,410.43	-4.26%	101,135.00	95,879.78	-5.20%	108,257.00	89,292.58	7.4%
Total Expenses	7,740.00	7,410.43	-4.26%	101,135.00	95,879.78	-5.20%	108,257.00	89,292.58	7.4%
Total Fund Revenues	4,080.00	3,292.17	-19.31%	102,000.00	101,917.75	-0.08%	102,000.00	99,527.50	2.4%
Total Fund Expenses	7,740.00	7,410.43	-4.26%	101,135.00	95,879.78	-5.20%	108,257.00	89,292.58	7.4%
Surplus (Deficit)	(3,660.00)	(4,118.26)		865.00	6,037.97		(6,257.00)	10,234.92	

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**Concessions (30)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
<b>Revenues</b>									
Clubhouse Concessions	850.00	357.34	-57.96%	75,939.00	61,923.83	-18.46% (1)	76,145.00	72,623.61	-14.7% (1)
Beverage Cart	-	-	#DIV/0!	11,281.00	7,009.39	-37.87% (1)	11,281.00	6,881.13	1.9%
Sports Complex Concessions	4.00	-	-100.00%	39,945.00	31,805.16	-20.38% (1)	39,945.00	36,855.01	-13.7% (1)
Pool Concessions	-	-	#DIV/0!	7,706.00	8,322.80	8.00%	7,706.00	6,771.01	22.9%
Catering	1,377.00	918.66	-33.29%	18,531.00	16,761.60	-9.55% (2)	18,615.00	18,235.43	-8.1% (2)
<b>Total Revenues</b>	<b>2,231.00</b>	<b>1,276.00</b>	<b>-42.81%</b>	<b>153,402.00</b>	<b>125,822.78</b>	<b>-17.98%</b>	<b>153,692.00</b>	<b>141,366.19</b>	<b>-11.0%</b>
<b>Expenses</b>									
Clubhouse Concessions	4,678.00	3,502.81	-25.12%	95,544.00	78,035.40	-18.33% (1,3)	98,519.00	83,920.01	-7.0% (1,3)
Beverage Cart	-	-	#DIV/0!	8,689.00	4,615.26	-46.88% (1)	8,689.00	4,902.73	-5.9%
Sports Complex Concessions	348.00	350.17	0.62%	31,770.00	27,668.11	-12.91% (1)	31,620.00	29,966.57	-7.7% (1)
Pool Concessions	-	-	#DIV/0!	7,086.00	7,016.92	-0.97%	7,086.00	5,771.94	21.6%
Catering	333.00	358.90	7.78%	6,301.00	5,758.37	-8.61% (2)	6,595.00	5,630.49	2.3% (2)
<b>Total Expenses</b>	<b>5,359.00</b>	<b>4,211.88</b>	<b>-21.41%</b>	<b>149,390.00</b>	<b>123,094.06</b>	<b>-17.60%</b>	<b>152,509.00</b>	<b>130,191.74</b>	<b>-5.5%</b>
<b>Total Fund Revenues</b>	<b>2,231.00</b>	<b>1,276.00</b>	<b>-42.81%</b>	<b>153,402.00</b>	<b>125,822.78</b>	<b>-17.98%</b>	<b>153,692.00</b>	<b>141,366.19</b>	<b>-11.0%</b>
<b>Total Fund Expenses</b>	<b>5,359.00</b>	<b>4,211.88</b>	<b>-21.41%</b>	<b>149,390.00</b>	<b>123,094.06</b>	<b>-17.60%</b>	<b>152,509.00</b>	<b>130,191.74</b>	<b>-5.5%</b>
<b>Surplus (Deficit)</b>	<b>(3,128.00)</b>	<b>(2,935.88)</b>	<b>-6.14%</b>	<b>4,012.00</b>	<b>2,728.72</b>	<b>-31.99%</b>	<b>1,183.00</b>	<b>11,174.45</b>	<b>-75.6%</b>

(1) April and September 2019 flooding and May 2019 wet and cold weather impacted both golf course and ballfields. Cold and snow in Fall 2019

(2) Lions club started renting the clubhouse 2 Wednesdays a month in Sept. 2018. 2019 has increased revenue/expenses for drinks and room rental due to this.

(3) Freezer repair in 2019

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**Developer Contributions (32)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	1,802.00	2,821.14	56.56%	17,792.00	14,686.04	-17.46%	21,000.00	15,722.97	-6.6%
Total Revenues	1,802.00	2,821.14		17,792.00	14,686.04		21,000.00	15,722.97	-6.6%
Expenses									
Administration	-	-		-	-		21,000.00	-	#DIV/0!
Total Expenses	-	-		-	-		21,000.00	-	#DIV/0!
Total Fund Revenues	1,802.00	2,821.14		17,792.00	14,686.04		21,000.00	15,722.97	-6.6%
Total Fund Expenses	-	-		-	-		21,000.00	-	#DIV/0!
Surplus (Deficit)	1,802.00	2,821.14		17,792.00	14,686.04		-	15,722.97	-6.6%

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**Golf Course (50)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>		
Revenues										
Golf Operations	2,642.00	3,166.19	19.8%	424,241.00	381,532.02	-10.1%	(1) 474,322.00	409,387.46	-6.8%	(2)
Golf Maintenance	1,401.00	1,505.26	7.4%	19,494.00	18,367.57	-5.8%	20,290.00	18,766.40	-2.1%	
Total Revenues	4,043.00	4,671.45	15.5%	443,735.00	399,899.59	-9.9%	494,612.00	428,153.86	-6.6%	
Expenses										
Golf Operations	12,063.00	12,832.21	6.4%	210,094.00	189,911.38	-9.6%	(3) 220,563.00	211,130.34	-10.1%	(3)
Golf Maintenance	19,797.00	22,636.42	14.3%	259,955.00	254,355.95	-2.2%	(4) 274,049.00	248,423.70	2.4%	(4)
Total Expenses	31,860.00	35,468.63	11.3%	470,049.00	444,267.33	-5.5%	494,612.00	459,554.04	-3.3%	
Total Fund Revenues	4,043.00	4,671.45	15.5%	443,735.00	399,899.59	-9.9%	494,612.00	428,153.86	-6.6%	
Total Fund Expenses	31,860.00	35,468.63	11.3%	470,049.00	444,267.33	-5.5%	494,612.00	459,554.04	-3.3%	
Surplus (Deficit)	(27,817.00)	(30,797.18)	10.7%	(26,314.00)	(44,367.74)	68.6%	-	(31,400.18)	41.3%	

(1) Daily Greens Fees -9.32% -\$13,438  
Golf Events & Misc -3.09% -\$581  
Carts -4.42% -\$4,543  
Season passes -11.52% -\$10,740  
Pro shop sales -27.23% -\$14,028

(2) Daily Greens Fees -3.87% -\$5,268  
Golf Events & Misc -0.56% -\$102  
Carts -3.5% -\$3,565  
Season passes -7.17% -\$6,377  
Pro shop sales -24.51% -\$12,177

(3) Cost of Goods sold below budget 13.4% \$4,415 and less than 2018 18.8% \$6,606. Wages/Taxes below budget 9.0% \$11,014 and 2018 5.0% \$5,784.

(4) Wages/taxes below budget 4.8% \$7,449 and greater than 2018 5.3% \$7,472

Sycamore Park District  
Summarized Revenue & Expense Report  
Period ended November 30, 2019

**Aquatics (51)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
<b>Revenues</b>									
Pool	-	-	#DIV/0!	63,115.00	68,453.48	8.5%	(1) 63,115.00	58,284.32	17.4% (2)
Swim Lessons	-	-	#DIV/0!	19,444.00	20,929.39	7.6%	19,444.00	18,604.85	12.5%
Splashpad	-	-	#DIV/0!	17,059.00	13,205.45	-22.6%	17,059.00	15,654.00	-15.6%
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>99,618.00</b>	<b>102,588.32</b>	<b>3.0%</b>	<b>99,618.00</b>	<b>92,543.17</b>	<b>10.9%</b>
<b>Expenses</b>									
Pool	-	-	#DIV/0!	52,920.00	52,422.42	-0.9%	52,920.00	50,241.06	4.3%
Aquatics Maintenance	411.00	440.21	7.1%	35,501.00	32,380.79	-8.8%	37,400.00	26,371.63	22.8% (3)
Swim Lessons	-	-	#DIV/0!	8,932.00	9,083.98	1.7%	8,932.00	8,504.14	
Splashpad	-	-	#DIV/0!	1,014.00	50.45	-95.0%	234.00	-	#DIV/0!
<b>Total Expenses</b>	<b>411.00</b>	<b>440.21</b>	<b>7.1%</b>	<b>98,367.00</b>	<b>93,937.64</b>	<b>-4.5%</b>	<b>99,486.00</b>	<b>85,116.83</b>	<b>10.4%</b>
<b>Total Fund Revenues</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>99,618.00</b>	<b>102,588.32</b>	<b>3.0%</b>	<b>99,618.00</b>	<b>92,543.17</b>	<b>10.9%</b>
<b>Total Fund Expenses</b>	<b>411.00</b>	<b>440.21</b>	<b>7.1%</b>	<b>98,367.00</b>	<b>93,937.64</b>	<b>-4.5%</b>	<b>99,486.00</b>	<b>85,116.83</b>	<b>10.4%</b>
<b>Surplus (Deficit)</b>	<b>(411.00)</b>	<b>(440.21)</b>	<b>7.1%</b>	<b>1,251.00</b>	<b>8,650.68</b>	<b>591.5%</b>	<b>132.00</b>	<b>7,426.34</b>	<b>16.5%</b>

- (1) Daily Fees +37.73% \$6,829  
 Season passes -2.62% -\$872  
 Misc income (includes oscar, pool rentals and middle school pool party) -8.53% -\$717
- (2) Daily Fees +41.3% \$7,286  
 Season passes +7.4% +\$2,233  
 Misc income (includes oscar, pool rentals and middle school pool party) +6.7% \$482
- (3) Pool chairs in 2019

Sycamore Park District  
Summarized Revenue & Expense Report  
Period ended November 30, 2019

**Debt Service (60)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	24,560.00	20,085.64	-18.2%	614,000.00	621,898.26	1.3%	614,000.00	616,188.48	0.9%
Total Revenues	24,560.00	20,085.64	-18.2%	614,000.00	621,898.26	1.3%	614,000.00	616,188.48	0.9%
Expenses									
Administration		82,140.00	#DIV/0!		614,115.84	#DIV/0!	614,116.00	-	#DIV/0!
Total Expenses	-	82,140.00		-	614,115.84		614,116.00	-	#DIV/0!
Total Fund Revenues	24,560.00	20,085.64	-18.2%	614,000.00	621,898.26	1.3%	614,000.00	616,188.48	0.9%
Total Fund Expenses	-	82,140.00		-	614,115.84		614,116.00	-	#DIV/0!
Surplus (Deficit)	24,560.00	(62,054.36)	-352.7%	614,000.00	7,782.42	-98.7%	(116.00)	616,188.48	-98.7%

**Capital Projects (70)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	1,750.00	-	-100.0%	19,250.00	13,309.35	-30.9%	540,000.00	6,867.02	93.8%
Total Revenues	1,750.00	-	-100.0%	19,250.00	13,309.35	-30.9%	540,000.00	6,867.02	93.8%
Expenses									
Administration	18,938.00	175,196.20	825.1%	386,363.00	500,695.19	29.6%	539,863.00	494,272.66	1.3%
Total Expenses	18,938.00	175,196.20	825.1%	386,363.00	500,695.19	29.6%	539,863.00	494,272.66	1.3%
Total Fund Revenues	1,750.00	-		19,250.00	13,309.35	-30.9%	540,000.00	6,867.02	93.8%
Total Fund Expenses	18,938.00	175,196.20	825.1%	386,363.00	500,695.19	29.6%	539,863.00	494,272.66	1.3%
Surplus (Deficit)	(17,188.00)	(175,196.20)	919.3%	(367,113.00)	(487,385.84)	32.8%	137.00	(487,405.64)	0.0%

Sycamore Park District  
Summarized Revenue & Expense Report  
Period ended November 30, 2019

**Action 2020 (71)**

<u>Department</u>	<u>November Budget</u>	<u>November Actual</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	
Revenues									
Administration	160,000.00	1,726.06	-98.9%	285,620.00	5,324,748.89	1764.3%	5,605,120.00	482,154.03	1004.4%
Total Revenues	160,000.00	1,726.06	-98.9%	285,620.00	5,324,748.89	1764.3%	5,605,120.00	482,154.03	1004.4%
Expenses									
Administration	378,150.00	91,966.94	-75.7%	2,084,275.00	1,643,798.88	-21.1%	2,159,275.00	1,725,350.21	-4.7%
Total Expenses	378,150.00	91,966.94	-75.7%	2,084,275.00	1,643,798.88	-21.1%	2,159,275.00	1,725,350.21	-4.7%
Total Fund Revenues	160,000.00	1,726.06		285,620.00	5,324,748.89	1764.3%	5,605,120.00	482,154.03	1004.4%
Total Fund Expenses	378,150.00	91,966.94	-75.7%	2,084,275.00	1,643,798.88	-21.1%	2,159,275.00	1,725,350.21	-4.7%
Surplus (Deficit)	(218,150.00)	(90,240.88)	-58.6%	(1,798,655.00)	3,680,950.01	-304.7%	3,445,845.00	(1,243,196.18)	-396.1%
Total Fund Revenues	341,790.00	172,801.43		4,906,351.00	9,953,690.73	102.9%	10,837,908.00	5,455,096.20	
Total Fund Expenses	611,923.00	698,801.11	14.2%	5,903,708.00	5,894,934.37	-0.1%	7,393,017.00	5,667,930.95	
Surplus (Deficit)	(270,133.00)	(525,999.68)	94.7%	(997,357.00)	4,058,756.36	-507.0%	3,444,891.00	(212,834.75)	

Sycamore Park District  
Fund Balances

	Unaudited			11/30/2019	11/30/2019 Cash balance
	1/1/2019	Revenues	Expenses		
10 Corporate	448,928.49	1,433,356.34	977,572.51	904,712.32	898,129.95
20 Recreation	359,618.50	1,373,417.51	1,176,436.64	556,599.37	584,740.24
21 Donations	76,404.89	71,200.25	-	147,605.14	147,605.14
22 Special Recreation	18,426.12	191,544.70	92,165.85	117,804.97	117,804.97
23 Insurance	37,028.97	72,210.00	31,276.32	77,962.65	77,962.65
24 Audit	14,570.38	15,070.20	15,950.00	13,690.58	13,690.58
25 Paving & Lighting	22,891.66	611.25	-	23,502.91	23,502.91
26 Park Police	4,373.87	338.06	1,027.78	3,684.15	3,684.15
27 IMRF	-	91,071.44	84,716.55	6,354.89	6,354.89
28 Social Security	7,113.06	101,917.75	95,879.78	13,151.03	13,151.03
30 Concessions	34,633.92	125,822.78	123,094.06	37,362.64	31,847.00
32 Developer Contributions	479.89	14,686.04	-	15,165.93	15,165.93
60 Debt Service	72,041.20	621,898.26	614,115.84	79,823.62	79,823.62
70 Capital Projects	385,125.14	13,309.35	500,695.19	(102,260.70)	(111,710.70)
71 Action 2020	160,202.32	1,726.06	91,966.94	69,961.44	3,832,379.15
<b>Total governmental fund balance</b>	<b>1,641,838.41</b>	<b>4,128,179.99</b>	<b>3,804,897.46</b>	<b>1,965,120.94</b>	<b>5,734,131.51</b>
50 Golf Course	313,767.68	399,899.59	444,267.33	269,399.94	
	<u>(382,836.75)</u>			<u>(382,836.75)</u>	
	(69,069.07)			(113,436.81)	(52,242.38)
51 Aquatics	406,918.48	102,588.32	93,937.64	415,569.16	
	<u>(405,939.83)</u>			<u>(405,939.83)</u>	
	978.65			9,629.33	9,629.33
<b>Total proprietary funds</b>	<b>(68,090.42)</b>	<b>502,487.91</b>	<b>538,204.97</b>	<b>(103,807.48)</b>	
	1,573,747.99			1,861,313.46	5,691,518.46

Summary of depository accounts as of **12/13/2019**

<u>Location</u>	<u>Balance</u>	<u>Interest</u>	<u>YTD Interest</u>
First Midwest Bank	718,473.78	1.29	21420.68
Resource Bank	32,799.02	0.68	202.79
IPDLAF	1,360,588.14	1.59	9893.83
IPDLAF Bond Fund	4,054,705.94	1.59	7644.79
DCCF - Action 2020	27,936.77		
Dekalb Co. Community Foundation	<u>18,355.41</u>		
	6,212,859.06		



To: Board of Commissioners  
From: Theresa Tevsh  
Subject: Monthly Recreation Report  
Date: December 11, 2019

**Administrative Initiatives (12/1/19-12/31/19)**

**Theresa Tevsh, Superintendent of Recreation Services**

- Attended Board meeting and Management/staff meetings.
- Completed delivery of Dog Park membership tags, registration forms and flyers for the City of Sycamore. Registration for 2020 began December 1<sup>st</sup>.
- Met with Aggression Volleyball Club parents on December 1<sup>st</sup> to tour them around the facility and encourage them of the benefits of obtaining a membership. Facilities Supervisor, Lisa Metcalf assisted with tours. There were approximately 100 families in attendance.
- Chaperoned the Joliet Greenhouse trip on December 4<sup>th</sup>. We had 12 participants.
- Will assist with the Cookies with Santa event and the new, Pet Pictures with Santa. All our Dog Park members will be notified of the event.
- Attended the KSRA meeting on December 10<sup>th</sup> in Dekalb. Projected budget for year end will have approximately \$75,000 surplus- more than what was anticipated. The KSRA Board conducted the Director's evaluation.
- Conducted yearly evaluations of the full-time staff.
- Completed the CPR/AED/First Aid training on December 11.
- Met with Steve Swedberg to get quotes for peek through windows at the track doors and the fitness studio. There have been several "almost

accidents” and a few hits of participants entering and exiting through the doors. Having small windows will help participants see who is on the other side before pushing through the doors.

- New window shades will be installed in Pathway Fitness end of December, early January. After several complaints two summers in a row of the sun “blinding” participants in the afternoon setting sun, Facility Supervisor Lisa Metcalf researched quotes to obtain the shades. We will be using BJ Window Treatments, who was the original vendor for shades when the building was built.
- Will conduct interviews for part-time custodian on December 14.
- Will attend the Chamber Leadership Academy at the Chamber Board meeting on December 17<sup>th</sup>.
- Will assist with the Blood Drive here at the Community Center on December 19<sup>th</sup> from noon-5pm. Please consider giving blood and sign up.
- Will work on the Family Winter Play day event for January. We will have the sled dogs returning and possible running inside the dog park this year.
- Will assist with the Winter Break activities, along with recreation Specialist Justin Genz. We have added a wood carving class (free) and a “bring your Christmas toy to the gym” event.
- Met with KSRA Director, Dawn Schaefer to discuss a “sensory room” in the Community Center. She shared samples from Addison Park District and Fox Valley Park District. We will tour the facilities in January and review potential grants to purchase equipment for the room.
- Contacted the Chamber to host an “After Hours Chamber Business meeting” in 2020. We are tentative for a July date.

### **Melissa J Dobberstein, Recreation Specialist**

- Completed vending reports for month of November. \$312.00 in sales.

- Booked clubhouse rentals for January- 4-hour rental.
- Booked community center – 3 different rentals.
- Booked 1 b-day party package for January.
- Assisted at Teen Gym Jam on Nov 22 with concessions. \$47 in sales.
- Assisted wheelchair basketball event Nov 30, ran concessions. \$27 in sales.
- Assisted with Turkey Shootout event. Ran concessions, including hot dog and pop for each participant.
- Working on Holiday Party with committee. Made decision for venue.
- Continuing to help with programs at community center.
- Working on bookings for clubhouse and community center.
- Getting all preparations done for Cookies w Santa.
- Ordered and received crafts for Cookies w Santa.
- Started emailing businesses for the Self Care Fair.
- Met with Sarah to discuss all our upcoming special events.
- Post Birthday Party Attendant and Food & Beverage positions on SPD website, NIU, KISH college job boards.
- Attended PDRMA training class: Mutual Respect and Communication in the Workplace.

### **Justin Genz, Recreation Specialist**

- Assisted with Cookies with Santa event.

- Winter/Spring registration has begun, start informing instructors of class numbers.
- Created a late pickup procedure form for kids that stay past closing time.
- Met with Supt of Rec (Theresa) for end of the year review.
- Represented the district and attended Library Christmas event to market upcoming youth programs.
- Met with Employee party committee and decided on Sorrento's as our event destination.
- Created a kickball tournament budget and rules sheet for fall 2020 brochure.
- Lead and assist in the winter break activities at the community center.

### **Lisa Metcalf, Facilities Supervisor**

- Hold a meeting for Service Desk Staff and went over the Winter/Spring Brochure, changes and updates to procedures.
- Helped work the Cookies with Santa special event.
- Introduced the new look of RecTrac to all staff members using it. They all learned it very quickly and we will be changing over to it permanently in January.
- The FITmas Challenge started for the month of December for Members.
- Ordered shades for the front top half of the windows in Pathway Fitness.
- Performed a year end evaluation for Tracy.
- Renewed my lifeguarding certification.

- Worked on budgets for staff's pay rates for 2020.
- In November, we sold/renewed a total of 68 Pathway Fitness Memberships/Passes, 34 Track Only Memberships/Passes, and 39 Open Gym Passes. Compared to November of 2018, we sold a total of 4 Pathway Fitness Memberships/Passes, 0 Track Only Memberships/Passes, and 0 Open Gym Passes.
- In 2018, April-December, we had \$1,429 in Daily Admission Fees for Pathway Fitness, \$1,280 for Track Only, and \$7,291 for Open Gym. In 2019, January-November, we had \$1,370 in Daily Admission Fees for Pathway Fitness, \$2,467 for Track Only, and \$12,878 for Open Gym.
- Continued to work in RecTrac to update things as new things get added and changed.
- Held the Black Friday Special in November. We sold/renewed 7 Pathway memberships at full price and the new members received gym bags.

### **Sarah Rex, Recreation Supervisor**

- Coordinated the 2020 Giving Back tree. It will be set up in the Community Center through January 6.
- Submitted 2019 projections and 2020 Marketing Budget amounts to Superintendent of Recreation.
- Coordinated the 2019 Park Partner Award selection process. Recipient to be chosen at the December Board meeting and presented at the January meeting.
- General Park District marketing and event planning.
- Helped lead Cookies with Santa Event
- Updated website and RecTrac and created promotional material with Winter/Spring programming.

- Helped Superintendent of Finance and Business Services prepare a letter to remind individuals their Leaf a Legacy pledges are due.
- Represented the district as WDKB's guest DJ to promote the Cookies with Santa event.

### **Brianna Kramer, Graduate Assistant – semester report**

- Created/started the 1,000 Mile Challenge 2.0
  - Outlined what the new challenge was going to look like
  - Created the flyer for the program
  - Created list of exercise challenges the participants need to complete at checkpoints
  - Chose the checkpoints for the challenge, as well as the prizes at each level
  - Track roughly 40 participant's progress weekly, updating them as they get close to reaching each checkpoint
  - Designing extra challenges that can be completed during the duration of the challenge, like getting a fitness assessment for extra miles
- Assisted Viktoria with the FITmas Challenge
  - Ordered the prizes for the participants
  - Organized the binder/participant sign in sheets
- Assisted with the Healthy Kids Running Series on Legacy Campus
  - Weekly set-up and tear-down of equipment
- Attended the IPRA Facility Management Workshop in Naperville on October 11<sup>th</sup>
- Tracked daily attendance records for Pathway Fitness
- Assisted Sarah with the marketing of events through hanging flyers on the bulletin boards, cardio machines, and monthly eblasts
- Attended staff meetings

- Worked at the Service Desk on a weekly basis
  - Provided customer service to members
  - Sold and renewed memberships
- Ordered promotional items for 2019, working within a specific budget
  - This included- duffel bags for Black Friday and the prizes for the FITmas Challenge
- Assisted Lisa with the Fitness Huddle, keeping track of the number of participants that showed up, as well as comments and ideas for the next huddle
- Coordinated the observation hours for one NIU student
- Presented to the Board members in October the results from the member surveys
- Organized the second (50 members) and third (30 members) round of surveys that went out by mail and phone calls

### **Viktoria Orosz, Graduate Assistant- semester Report**

- Attended certification to be trained as an instructor in Indoor Cycling.
- Led Indoor Cycling twice a week for 1-5 members October through December.
- Completed Daily and Monthly attendance records for Pathway Fitness, Track and the Gym.
- Created member survey and collected data for it.
- Created flyers for the Cardio machines.
- Assisted Sarah with marketing.
- Trained Brianna Kramer, new GA, in creating facility reports, survey monkey, cardio machine marketing and in other areas.

- Assisted the organization and running of the Fireworks and Fun event.
- Wrapped up 1,000-mile challenge.
- Created activity ideas for splashpad events.
- Assisted with the National Lazy Mom Day Splashpad event.
- Worked the front desk weekly.
- Attended staff meetings regularly.
- Assisted in the organization and running of the Coyote Crawl Run.
- Assisted in the organization and running of the Superhero Challenge.
- Assisted to create procedure for the Fitness Studio for member use.
- Attended budget meeting.
- Attended pool assessment meeting.
- Assisted with the set up and running of the Ghost Stories in the Park event.
- Maintained indoor bikes and ordered parts as it was needed.
- Assisted to create the Leap Year event.
- Created the Fitmas Challenge.
- Attended the Fitness Roundtable on Customer service.
- Trained full time and part time staff in Red Cross CPR, First Aid and AED.
- Scheduled and provided orientation for new members.
- Provided fitness assessments for members.



- Assisted with the decoration of Cookies with Santa.
- Coordinated NIU student observation hours for 6 weeks.

### **Administrative Initiatives (1/1/2020-1/31/2020)**

#### **Theresa Tevsh, Superintendent of Recreation Services**

- Will lead the Winter Family Play Day on January 5<sup>th</sup>. This year the two-hour event will be entirely outside, and we will have the sled dogs back by popular demand.
- Will continue to assist with planning for the new, Self-Care Fair, in conjunction with the Leap Year party on February 29.
- Will work on the Corporate Card program mailer with Customer Service Specialist, Tracy Oczkowski, to send out in January.
- Will attend the PDRMA safety meeting on January 8<sup>th</sup>.
- Will finalize the Employee Holiday Party and attend on January 10<sup>th</sup>.
- Will attend the MMNH Board meeting on January 15.
- Will attend the Board and staff study session on January 2.
- Will attend the IAPD/IPRA State Conference January 23-25.
- Will attend the SPD Board meeting on January 28.
- Will graduate from the Chamber Leadership Academy on January 30.

**Melissa J Dobberstein, Food and Beverage Manager, Recreation Specialist**

- Continue to book rentals and birthday parties.
- Conduct an all staff birthday training in January.
- Prepare training manual & recruiting for Beverage and Concession staff 2020.
- Start working on Mother/Son Date Night event on Jan 17. This year the theme will be Favorite Sport team.
- Prepare for Daddy/Daughter Dance February 9<sup>th</sup> which will be held at the Community Center.
- Continue planning for Holiday Party Jan 10.
- Continue planning for Self-Care Fair Feb 29.
- Complete inventory of Food and Beverage Department or 2019.
- Work on possible changing alcohol permit hours at clubhouse from 10am to 8am, at least on Fri, Sat and Sun.

**Justin Genz, Recreation Specialist**

- Will attend Illinois Park and Recreation Association's annual conference.
- Will continue to work on summer brochure content.
- Will post job listing on district website for summer Tennis coach/instructor.
- Will do a wrap-up and review of fall brochure content.
- Will prepare and purchase new supplies for upcoming programs.

### **Lisa Metcalf, Facilities Supervisor**

- Will help work the Winter Family Play Day.
- Will meet with Jackie from PDRMA to go over next year's safety topics.
- Will attend IPRA/IAPD State Conference.
- Will start advertising for Aquatics Employees.
- Will work with Superintendent of Recreation and KSRA to research having a sensory room in the Northwestern Medicine room.

Will officially change over from the old look of RecTrac to the new look

### **Sarah Rex, Recreation and Marketing Supervisor**

- Will attend meetings with Ron Vine and Associates to review final community-wide survey data.
- Will continue working with the Superintendent of Finance and Business Services to develop an employee website for sharing documents and information with full-time and part-time staff.
- Will attend Soaring to New Heights Conference.
- Will help Natural Areas Specialist with collecting donated plywood to be used for snake boards and seek out grants to fund equipment and research needs.
- General marketing and development of promotional materials.

### **Brianna Kramer, Graduate Assistant- Semester Report**

- Will continue to track the participant's progress with the 1,000 Mile Challenge 2.0
- Will introduce fun challenges with the 1,000 Mile Challenge 2.0, like March Madness
- Will complete the daily attendance records for Pathway Fitness
- Will research ways in which we can get more members to take advantage of the free fitness assessments presented by NWM
- Will research ways in which we can get more usage from the bikes up in the fitness studio
- Will coordinate the observation hours for NIU students during the spring semester
- Will assist Sarah with the marketing of events through hanging flyers on the bulletin boards, cardio machines, and monthly eblasts
- Will assist with the planning of special events
  - Self-Care Fair in February
  - 2<sup>nd</sup> Anniversary in April
- Will work on creating a Pathway Fitness maintenance schedule
- Will review Life Fitness PM and Halo program with Lisa
- Will continue to work the front desk and sell/renew memberships
- Will assist with the soccer/basketball tournament in February/May
- Will research ways we can introduce technology to fitness programs
- Will research ways we can implement a scavenger hunt/QR Code reader within the different parks

### **Viktoria Orosz, Graduate Assistant – Semester Report**

- Will lead indoor cycling classes 3 times a week.
- Will provide fitness assessment and orientation for members.
- Will complete the Daily Attendance records for Pathway Fitness.
- Will attend regular staff meetings.
- Will create March Madness activity.
- Will create, organize and lead Weight Loss Challenge.
- Will work the front desk weekly.
- Will assist Sarah with marketing.
- Will assist organizing the Leap Year event.
- Will conclude the Fitmas Challenge.

From: Kirk T. Lundbeck

Subject: Monthly Report

Date: December 17, 2019

**Administrative Initiatives (12/1/19 – 12/31/19)**

- Attended weekly Management Team meetings as scheduled.
- Attended All Staff Meeting as scheduled.
- Attended Sycamore Chamber of Commerce Ambassador Club meeting.
- Attended Sycamore Chamber of Commerce Board of Directors meeting.
- Developed December Golf Insight newsletter.
- Closed Golf Course on December 8, 2019 for the season and began to prepare finalized revenue breakdown.
- Finalized developing plan for Golf Moose, Group Golfer and Groupon Coupon sales for 2020.
- Continued marketing and planning the 2020 Swing into Spring Golf sale.
- Continued the promotion of the 2020 golf rates.
- Finalized Sycamore High School Golf Team summer program and their fall golf schedule for 2020.
- Continued contacting outing planners for dates for 2020 golf outings and sent out contracts.
- Finalized 2020 business and organizational league schedule, as well as our in-house league schedules.
- Continued Pro Shop hours through Christmas Eve but with reduced hours of operation.

- Began cleaning and touch up painting the pro shop.
- Updated rates on pro shop reader board showing 2020 golf rate changes.
- Began accepting applications for part-time, seasonal positions to fill spots vacated by staff moving and accepting internships.

### **Administrative Initiatives (1/1/20 – 1/31/20)**

- Attend weekly Management Team meetings as scheduled.
- Attend All Staff Meeting as scheduled.
- Attend Sycamore Chamber of Commerce Ambassador Club meeting.
- Develop January Golf Insight newsletter.
- Continue marketing and planning the 2020 Swing into Spring Golf sale.
- Continue promotion of the 2020 golf rates.
- Attend park district holiday party.
- Attend IPRA/IAPD Soaring to New Heights conference in Chicago.
- Begin developing 2020 tee sheet templates and add leagues and contracted outings to the tee sheet schedule.
- Begin to sort through all customer data in the POS system and remove all incorrect and incomplete data. Merge all multiple entries.
- Assist in year-end pro shop inventory.
- Finalize winter golf seminar series on Saturdays in February and March with topics like The Rules of Golf, Exercises for Better Golf, On course management and the short game.

- Continue contacting outing planners for dates for 2020 golf outings and send out contracts.
- Continue cleaning and touch up painting the pro shop including all woodwork and carpeting. Clean all computer hardware, reroute cords and cables as necessary.
- Begin to clean and update pro shop displays.
- Begin accepting applications for part-time, seasonal positions to fill spots vacated by staff moving and accepting internships. Begin the interview process in February.



To: Board of Commissioners  
From: Jeff Donahoe  
Subject: Monthly Report  
Date: December 17, 2019

**Administrative Initiatives** (12/1/19-12/31/19)

**Golf**

- More heavy rain fell the weekend after Thanksgiving and small amounts since. The course remains saturated and has already gone through several freeze and thaw cycles.
- The course is now closed for play. The last day for golfers was December 8<sup>th</sup> which is later than the past couple years. The forecast shows mostly at or below freezing temperatures with only a few exceptions.
- Staff was able to get back out after the rains and complete most of the leaf blowing and mulching except for some wet areas. Tree and shrub pruning have also continued. Mowers are being cleaned in preparation for winter service.
- Course equipment has been brought in which includes flagsticks, tee markers, bunker rakes, ball washers, direction/cart signs, and divot sand boxes. Staff will begin to clean/paint these items and inventory needs for next spring. The greens west of the river are roped closed and a snowmobile trail set up along the road thru the course. The bridges to the east of the river are chained off as well.
- Snow mold turf disease preventive fungicides were applied to the greens, tees, and fairways the week of Thanksgiving.

- New irrigation system update: The main line and bridge pipe at 10 ten tee have been completed along with installation of the new pump station hook ups to the main line near the river east of the clubhouse. The weather has stalled the project for now as access to the course with the needed machinery is limited due to very wet soils and now frozen turf conditions. Running lines to the greens, tees, and fairways along with water head install need to be continued when conditions allow which won't completely damage the course. Weather and turf conditions will be analyzed weekly to see if a break occurs which allows work to continue and they will start again as soon as possible.
- I have met with sales reps and done some early ordering of turf products for next year which saves money and payment terms are not due until next spring.

### **Sports**

- Talking to user groups about tournament field needs for next spring.
- Staff has worked on adding stone to low parking areas, under bleachers where needed, under port-o-pot areas and repairing around worn home plate areas. Garbage cans and picnic tables have been brought in and are being refurbished.
- Staff also cleaned out the fall leaf debris from the pool prior to filling with water for the winter.
- Attend regular meetings with engineer, contractor, and staff at the new soccer complex. Trees have been adjusted, concrete poured for the storage building and shelter floors. Most other work will continue next spring.

### **Parks**

- I attended staff, regular Board, and study sessions.
- Attended budget planning meetings for 2020.
- Attend future trail planning meetings & phone conferences.
- Attended the annual IPRA legal symposium in Oak Brook.
- Attended meetings with Rec. staff for event planning.
- Completing annual full-time/IMRF staff evaluations and conferences.
- Staff completed leaf cleanup at parks, tree trimming and removal, has brought in picnic tables and garbage cans, working on table refurbishing and can painting, cleaned branches from parks after high winds, plowing when needed.
- Coordinated scheduling required Midwest Museum annual inspections of the elevator and sprinkler/fire systems and repair of the office furnace. Also coordinated required inspections for Community Center fire and elevator systems, and boiler inspections for the pool.
- Working on supply pricing/ordering and projects/repairs for next season.

**Administrative Initiatives** (1/1/20-1/31/20)

- Attend staff, board meetings.
- Attend future trails planning meetings with City staff and engineers.
- Attend soccer complex addition meetings during winter.
- Continue to work with sport user groups and rec. staff on season follow-up meetings and plans for 2020 schedules and tournaments.

- All full-time and IMRF maintenance staff attended first aid/CPR/AED certification training which was instructed by Graduate Asst. Victoria at the Community Center.
- Work with golf irrigation installation company if conditions allow. Start training with staff with Toro reps. on how to run the computer software that will control the automated sprinkler system.
- Staff will be working on preventive maintenance of all equipment, mower reels plus sharpening, utility carts, and will plow and salt as required.
- Start process of Capital projects and Capital item purchasing.
- Coordinate winter inspections of all buildings for fire, sprinkler, elevator, other required compliance items.
- Update safety records and trainings provided thru the year for staff.
- Work with turf product sales reps for info on early order discounts and new product information.
- Meet with PDRMA rep for review of updated items since last audit review.
- Attend annual IPRA/IAPD conference and seminars in Chicago.

To: Board of Commissioners

From: Daniel Gibble, Executive Director

Subject: Monthly Report

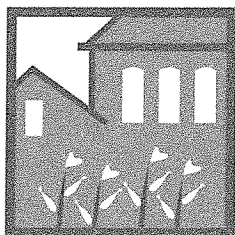
Date: December 17, 2019

**Administrative Initiatives** (12/1/19 – 12/31/19)

- Attended Meetings/Serve On:
  - Rotary
  - Chamber
  
- Continued work on Old Mill to Forest Preserve trail issues.
  
- Addressed bidding tree work for ITEP Trail project.
  
- Began work on land acquisition for final segment of trail project.
  
- Continued assembling information for early Study Sessions on *Sustaining the Legacy: 2025*.
  
- Maintained communication with DCFPD, Engineers, City, and IDOT on Trail Project.
  
- Continued Supervising three key projects:
  - Soccer Complex
  - Pool Assessment
  - Community-wide survey
  
- Continued weaning files, and creating a solid structure of information for my successor.
  
- Continued work on final plans for replacing the bridge at 15—the project we were working on, had in budget, and were going to replace BEFORE the whole “main bridge” fiasco. IF dollars are available in next year’s capital budget, we will try to get this back in the “cycle” in 2020 or 2021.
  
- Worked with other parties to address MMNH matters.
  
- Filed easements with the county.

**Administrative Initiatives** (1/1/20 – 1/31/20)

- Attended Meetings/Serve On:
  - Rotary
  - Chamber
  
- Continue work on Old Mill to Forest Preserve trail issues.
  
- Finalize report on survey findings.
  
- Prepare information on the following topics for the January 21 Study Session:
  - Final statement on budget limits for the next long-range plan
  - Pool Safety Items for 2020
  - Prioritization of Assets/Equipment/Programming
  - Data on Success of the Added Recreation Specialist Position
  - Recreation Program Goals, Objectives, Action Statements
  
- Continue Supervising three key projects:
  - Soccer Complex
  - Pool Assessment
  - Community-wide survey
  
- Attend IPR State Conference for final time.
  
- Hold Construction Site meetings for Soccer Complex.
  
- Hold update/coordination meeting with DCFPD, Engineers and SPD on the Segment 1 Trail Project.
  
- Conduct meeting with IDOT officials regarding land matters.
  
- Get tree removal for trail project out to bid.
  
- Finalize bid specifications and bid timeline for Bridge at 15 tee.



DEKALB COUNTY  
COMMUNITY  
FOUNDATION

November 25, 2019

Sycamore Park District  
Community Center  
480 Airport Road  
Sycamore, IL 60178

Micki Chulick, President  
DeKalb

Tim Suter, Vice President  
DeKalb

Christine J. Johnson, Treasurer  
Shabbona

Daniel P. Templin  
Secretary/Executive Director

Sally Bruch  
Kirkland

Amie S. Carey  
Hinckley

Kristina Garcia  
Sycamore

Karen Grush  
DeKalb

Lisa Gudmunson  
Somonauk

LaVerne Gyant, Ed.D  
DeKalb

Todd Hughes  
Genoa

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DeKalb

Rick Mamoser  
Kingston

Kevin McArtor  
Malta

G. Joseph Mitchell  
DeKalb

Regina Parker  
Sycamore

Tho Pham  
DeKalb

Jesus Romero  
Sycamore

Jim Stoddard  
Sycamore

Beth K. White  
Waterman

Dear Daniel:

Greetings from the DeKalb County Community Foundation! This past year has been full of excitement with our board and staff, our amazing donors, and most importantly with our community. In 2019, we granted nearly \$2.7 million from 375 funds, awarded 104 scholarships, and implemented a new online giving and fund portal platform to make philanthropy more accessible to our donors and our grantees. We are thankful for a generous community that makes all of this possible.

When it comes to communicating the *impact* of your Fund in the upcoming year, we have made an improvement related to our annual endowment distributions. In the past, we evaluated the distribution amount based on a November 30 fund balance and communicated that amount in late January. Our board elected to move the valuation date to September 30, which means we can communicate the 2020 impact much earlier.

Based on the 4% payout rate as approved by our Board of Directors, the 2020 payout for the **Sycamore Park District Endowment Fund** will be **\$693.91**.

***We encourage you to utilize our fund portal to request your payout.*** If you are currently not on an auto payout schedule and wish to establish that process, please contact Tiffany McQueen Lewis, Grants Director, at [tiffany@dekalbccf.org](mailto:tiffany@dekalbccf.org).

Thank you for partnering with us in our mission to enhance the quality of life in DeKalb County.

If you have any questions, at any time, please contact me.

Sincerely,

*Dan*

*TML*

Daniel P. Templin  
Executive Director

Tiffany McQueen Lewis  
Grants Director

***Our new fund portal is available to you for viewing your Fund details. If you have not yet logged into the portal, please contact Barb King at [barb@dekalbccf.org](mailto:barb@dekalbccf.org) or 815-748-5383 for assistance in accessing your Fund information. As the fund advisor, you will also receive notices via email when gifts are made to the Fund or grants are distributed.***

# SYCAMORE PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: December 17, 2020

### STAFF RECOMMENDATION

#### AGENDA ITEM: PUBLIC PARK NAMING CAMPAIGN

**BACKGROUND INFORMATION:** At the October Board Meeting staff was asked to develop a plan to name the new soccer complex and “entry park” and rename the current Sports Complex. Beginning with the soccer complex, the name of this facility was to be determined by public nominations/input.

Considering the timeline for the facility’s completion and park district spring programming schedule, staff propose tying the public naming campaign into Park Pride Day 2020 – carrying the district’s mission (We put the more in Sycamore) into the theme of the campaign and annual volunteer workday event.

Staff propose that nominations will be collected the week of April 27-May 1 with the event taking place Saturday, May 2. Submission criteria:

- Theme: Who puts the MORE in Sycamore? Individual or Group
- Open to Sycamore residents of all ages
- Submit a name for the new soccer complex along with a description (not to exceed 500 words) explaining why this individual or group puts the more in Sycamore and how it fits into the park district, the site, and Sycamore.
- Nominations will be accepted April 27-May 1 by mail, email or at the Service Desk.
- The nominations will be narrowed down by staff and the top five shared with the Board for selection at the May Board meeting.
- The winner will receive a \$50 Park District gift card and be recognized at the facility’s grand opening in 2021.

There will be an informational campaign leading up to April 27 that explains the submission criteria and shares information about the site’s amenities. It



will be communicated through social media, newspaper, school district, website, and more.

**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** Approval to move forward on the plan as outlined above to name the new soccer complex in spring 2020.

**PREPARED BY:** Sarah Rex

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:** 

**BOARD ACTION:**

SYCAMORE PARK DISTRICT  
Board of Commissioners  
Date of Board Meeting: December 17, 2019  
**STAFF RECOMMENDATION**

**AGENDA ITEM: AQUATICS REPORT 2019: Discussion only**

**BACKGROUND INFORMATION:** At the November study session, the Board requested the operational data of the Aquatics facilities, to be able to compare to other facility operations. This was to help aid in painting the picture of total days of operations to potential capital repairs costs.

Attached is the 2019 Aquatics Report which includes both the Pool and Splash Fountain outdoor facilities.

**FISCAL IMPACT:** None currently

**STAFF RECOMMENDATION:** For Discussion only

**PREPARED BY:** Theresa Tevsh, Superintendent of Recreation; Lisa Metcalf, Facilities Supervisor

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**



**BOARD ACTION:**

## AQUATICS REPORT - 2019

	<u>Splash Fountain</u>	<u>Community Pool</u>
Total Days	129	74
Closed Due to Weather	-	5
Partial Days Closed	-	4
Total Day Attendance	5,901	8,579
Total Evening Attendance (6-8pm)	169	1,417
Visits with Aquatic Passes	1,128	4,863
Total Daily Attendance	6,070	9,996

<b>OSCAR - Community Pool:</b>	39 Days	M/Tu/W = 1-4pm, Th = 2-4pm	3,200 Daily Visits
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### POOL PASS SALES - RESIDENTS

	Early Bird	Lunch Letters	FULL PRICE	TOTAL
<b>INDIVIDUAL</b>	77	14	86	<b>177</b>
<b>ADDITIONAL</b>	57	42	169	<b>268</b>
<b>SENIOR</b>	12	-	5	<b>17</b>
<b>SENIOR ADDTL</b>	1	-	6	<b>7</b>
<b>TOTAL</b>	<b>147</b>	<b>56</b>	<b>266</b>	<b>469</b>

FREE (3 and under/staff/ect.)	Other Discounts / Schlorships	Gift Cert. 15 Visit Punch Card	TOTAL
131	23	10	<b>164</b>

<b>\$20 COUPONS USED</b>	<b>16</b>
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### POOL PASS SALES - NON-RESIDENT

	Early Bird	Lunch Letters	FULL PRICE	TOTAL
<b>INDIVIDUAL</b>	9	-	7	<b>16</b>
<b>ADDITIONAL</b>	15	-	7	<b>22</b>
<b>SENIOR</b>	1	-	0	<b>1</b>
<b>TOTAL</b>	<b>25</b>	<b>0</b>	<b>14</b>	<b>39</b>

**TOTAL POOL PASS SALES = 688**

# SYCAMORE PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: December 17, 2019

### STAFF RECOMMENDATION

**AGENDA ITEM: ADOPTION OF TAX LEVY ORDINANCE 08-2019:**  
**Recommend approval**

**BACKGROUND INFORMATION:** The District has the power to levy and collect taxes on all taxable property in the district. In order to collect these taxes, an ordinance must be passed by the District and filed with the County by the last Tuesday in December. At the November meeting, the Board passed Resolution 04-2019 that indicated the estimated amount to be collected in 2020. After further work on the 2020 budget I have made some adjustments to the final levy although in total the amounts have not changed. You can see these changes on the attached spreadsheet.

The spreadsheet shows the following:

- 2018 Extended Levy
- Figures used for 04-2019 Resolution
- Figures for the 2019 Tax Levy Ordinance
- Estimated actual levy based upon using the estimated EAV provided by the County
- Figures being used for the 2020 budget

Also included is a copy of the ordinance, as well as the additional required documentation: Certification of Minutes and Certificate of Compliance with the Illinois Truth in Taxation Law.

**FISCAL IMPACT:** The amount that the District is requesting in the tax levy ordinance (excluding debt service), is \$2,837,150 for 2019. My estimate of what the District will actually receive if there is no change in the EAV, is approximately \$2,802,141 which is an increase of approximately \$99,000 over what was collected in the current fiscal year—or approximately a 3.676% increase. Approximately \$50,000 of this is due to the new growth.

**STAFF RECOMMENDATION:** Recommend approval.

**PREPARED BY:** Jacqueline Hienbuecher, Superintendent of Finance

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:** 

**BOARD ACTION:**

Tax Computation DeKalb County														
2018 Rate setting EAV 477,573,851				2019 Estimated EAV for levy 504,534,946 7,926,456 NEW				2019 Levy Ordinance			Estimated Actual Levy			2020 budget
Fund/Name	Extended 2018 levy			RESOLUTION 2019 levy			2019 Levy Ordinance			Estimated Actual Levy			2020 budget	
001 Corporate	\$ 1,314,808.57	0.27531	39.57%	\$ 1,360,000.00	0.26956	39.20%	\$ 1,347,650.00	0.26711	38.85%	\$ 1,328,745.99	0.26336	38.30%	\$ 1,328,000.00	
005 IMRF	\$ 91,407.64	0.01914	2.75%	\$ 121,000.00	0.02398	3.49%	\$ 121,000.00	0.02398	3.49%	\$ 121,000.00	0.02398	3.49%	\$ 121,000.00	
014 Police	\$ 191.03	0.00004	0.01%	\$ 1,650.00	0.00033	0.05%	\$ 1,000.00	0.00020	0.03%	\$ 500.00	0.00010	0.01%	\$ 500.00	
027 Audit	\$ 14,948.06	0.00313	0.45%	\$ 15,500.00	0.00307	0.45%	\$ 14,500.00	0.00287	0.42%	\$ 14,000.00	0.00277	0.40%	\$ 14,000.00	
035 Insurance	\$ 71,540.56	0.01498	2.15%	\$ 75,000.00	0.01487	2.16%	\$ 68,000.00	0.01348	1.96%	\$ 67,000.00	0.01328	1.93%	\$ 67,000.00	
039 Playground/Rec	\$ 429,816.47	0.09000	12.93%	\$ 460,000.00	0.09117	13.26%	\$ 460,000.00	0.09117	13.26%	\$ 454,081.45	0.09000	13.09%	\$ 454,000.00	
047 SS	\$ 102,296.32	0.02142	3.08%	\$ 103,000.00	0.02041	2.97%	\$ 103,000.00	0.02041	2.97%	\$ 100,000.00	0.01982	2.88%	\$ 100,000.00	
122 Recreation	\$ 486,552.24	0.10188	14.64%	\$ 495,000.00	0.09811	14.27%	\$ 492,000.00	0.09752	14.18%	\$ 490,000.00	0.09712	14.12%	\$ 490,000.00	
125 Paving	\$ 191.03	0.00004	0.01%	\$ 1,000.00	0.00020	0.03%	\$ 25,000.00	0.00496	0.72%	\$ 25,000.00	0.00496	0.72%	\$ 25,000.00	
	\$ 2,511,751.92	0.52594		\$ 2,632,150.00	0.52170		\$ 2,632,150.00	0.52170	0.52170	\$ 2,600,327.44	0.51539	0.51539	\$ 2,599,500.00	
126 Special Rec	\$ 191,029.54	0.04000	5.75%	\$ 205,000.00	0.04063	5.91%	\$ 205,000.00	0.04063	5.91%	\$ 201,813.98	0.04000	5.82%	\$ 201,500.00	
	\$ 2,702,781.46	0.56594	81.33%	\$ 2,837,150.00	0.56233	81.78%	\$ 2,837,150.00	0.56233	81.78%	\$ 2,802,141.42	0.55539	80.77%	\$ 2,801,000.00	
				4.971%			4.971%			3.676%				
003 Bonds	\$ 620,320.68	0.12989	18.67%	\$ 632,000.00	0.12526	18.22%	\$ 632,000.00	0.12526	18.22%	\$ 632,000.00	0.12526	18.22%	\$ 630,000.00	
	\$ 3,323,102.14	0.69583	100.00%	\$ 3,469,150.00	0.68759	100.00%	\$ 3,469,150.00	0.68759	100.00%	\$ 3,434,141.42	0.68065	98.99%	\$ 3,431,000.00	

Ordinance No. 08-2019  
2019 TAX LEVY ORDINANCE  
SYCAMORE PARK DISTRICT

DeKalb County, Illinois

AN ORDINANCE, Levying and Assessing Taxes for the  
SYCAMORE PARK DISTRICT, DEKALB COUNTY,  
ILLINOIS, for the Year 2019.

WHEREAS, the Board of Park Commissioners established an estimate of levy, in compliance with Section 18-60 of the Property Tax Code, at the regular meeting on November 26, 2019; and

WHEREAS, the estimate of levy determined that the proposed aggregate levy represents a 4.971% increase over the 2018 extension of the corporate or special purpose taxes that were levied or abated.

BE IT ORDAINED by the Board of Commissioners of the SYCAMORE PARK DISTRICT, DeKalb County, Illinois, that:

Section 1. Pursuant to the authority vested in this Board of Commissioners by Article 5 of the Park District Code, and all laws supplemental thereto, the Commissioners of the Sycamore Park District, in meeting duly assembled, do hereby find and declare that, in order to defray all necessary expenses and liabilities of the Sycamore Park District as required by law or voted by the voters of the District in the manner provided by law, there is necessary to be raised by taxation for the 2019 tax levy, upon all taxable property subject to taxation within the Sycamore Park District, at its full fair cash value as the same is assessed and equalized by the Department of Revenue of the State of Illinois, the following amounts for the particular objects and purposes herein below specified.

Section 2. For all general corporate purposes, as provided in Section 5-1 of the Park District Code (70ILCS 1205/5-1), and pursuant to the authority granted by Public Act 97-974, the amounts necessary to be raised by taxation are as follows and for the following uses and purposes:

General Corporate Fund	\$1,347,650.00
------------------------	----------------

and said amounts are hereby levied.

Section 3. In Addition to the aforementioned tax and for purpose of paying part of the expense of planning, establishing and maintaining recreation programs, as provided

in Section 5-2 of the Park District Code, (70 ILCS 1205/5-2), and pursuant to the authority granted by Public Act 97-974, the amounts necessary to be raised by taxation are as follows for the following uses and purposes:

Recreation	\$492,000.00
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and such amount is hereby levied.

Section 4. In addition to the aforementioned taxes and for the purpose of paying the contribution of the Sycamore Park District to the Kishwaukee Special Recreation Association, a joint recreational program for the handicapped, as provided in Section 5-8 of the Park District Code (70 ILCS 1205/5-8), the amount necessary to be raised by taxation is as follows:

Joint Recreation Programs for Handicapped	\$205,000.00
---	--------------

and such amount is hereby levied.

Section 5. In addition to the aforementioned taxes and for the purpose of paying employer contributions of the District to the Illinois Municipal Retirement Fund, as provided in Section 7-171 of the Illinois Pension Code (40 ILCS 5/7-171), the amount estimated to be necessary for such purpose to be raised by taxation is as follows:

Illinois Municipal Retirement Fund	\$121,000.00
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and such amount is hereby levied.

Section 6. In addition to the aforementioned taxes and for the purpose of paying employer contributions of the District's portion of the tax under the Social Security Insurance Program, as provided in Section 21-110 of the Illinois Pension Code (40 ILCS 5/21-110), the amount estimated to be necessary for such purpose to be raised by taxation is as follows:

Federal Social Security Insurance Program	\$103,000.00
---	--------------

and such amount is hereby levied.

Section 7. In addition to the aforementioned taxes and for the purpose of paying the cost of auditing expense as provided in section 9 of "An Act in relation to audits of the accounts of certain governmental units and to repeal an Act therein named," approved May 10, 1967, as amended (50 ILCS 310-709), the amount necessary to be raised by taxation is as follows:

Audit Expenses	\$14,500.00
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and such amount is hereby levied.



Section 8. In addition to the aforementioned taxes and for the purpose of paying the cost of insurance, administrative expenses, claims services and risk management directly attributable to loss prevention and loss reduction, all to protect the District and its employees from liability under the Local Governmental and Governmental Tort Immunity Act, and to protect the District under the Workers' Compensation Act and the Occupational Diseases Act, all as provided in Section 9-107 of the Local Governmental and Governmental Employee Tort Immunity Act (745 ILCS 10/9-107), the amount necessary to be raised by taxation is as follows:

Tort, Workers' Compensation and Occupational Diseases Ins.	\$68,000.00
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and such amount is hereby levied.

Section 9. In addition to the aforementioned taxes and for the purpose of establishing a paving and lighting fund to construct, maintain and light streets and roadways within the parks and playgrounds maintained by the District, as provided in Section 5-6 of The Park District Code (70 ILCS 1205/5-6), the amount necessary to be raised by taxation is as follows:

Paving and Lighting Fund	\$25,000.00
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and such amount is hereby levied.

Section 10. In addition to the aforementioned taxes and for the purpose of organizing and maintaining a police system within the parks and playgrounds maintained by the District as provided in Section 5-9 of The Park District Code (70 ILCS 105/5-6), the amount necessary to be raised by taxation is as follows:

Park Police System	\$1,000.00
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and such amount is hereby levied.

Section 11. In Addition to the aforementioned tax and for purpose of paying part of the expense of planning, establishing and maintaining recreation programs, as provided in Section 5-2b of the Park District Code, (70 ILCS 1205/5-2b), the amounts necessary to be raised by taxation are as follows for the following uses and purposes:

Recreation Program Fund	\$460,000.00
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and such amount is hereby levied.

Section 12. The Secretary of the Sycamore Park District shall file with the County Clerk of the County of Dekalb, State of Illinois, a certified copy of this Ordinance and the County Clerk shall ascertain the rate per centum, which, upon the total value of all property subject to taxation within the District, at its full, fair cash values as the same is

assessed and equalized by the Department of Revenue of the State of Illinois for the calendar year beginning January 1, 2020, will produce the net amounts hereby levied and ordered certified, and she shall extend the tax upon the tax books of the collector of the state and county taxes within said District as provided by law.

Section 13. This Ordinance shall be in full force and effect from and after its passage.

Section 14. Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning January 1, 2020, nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

PASSED by the Board of Commissioners of the Sycamore Park District this 17th day of December, A.D., 2019.

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William Kroeger  
President

(Park Seal)

Attest:

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Daniel Gibble  
Secretary

State of Illinois        )  
                                  ) SS  
County of DeKalb        )

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois (the "Board"), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete copy of Ordinance No. 08-2019 entitled "An Ordinance, levying and assessing taxes for the Sycamore Park District, DeKalb County, Illinois, for the Year 2019" enacted by the Board at its December 17, 2019, regular meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code with all of the procedural rules of the board in enacting this ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District, this 17th day of December, 2019.

\_\_\_\_\_  
Secretary, Board of Park Commissioners  
Daniel Gibble

(SEAL)

**IN THE OFFICE OF THE COUNTY CLERK  
DEKALB COUNTY, ILLINOIS**

**CERTIFICATE OF COMPLIANCE  
WITH THE ILLINOIS TRUTH IN TAXATION LAW  
35 ILCS 200/18-55 THROUGH 200/18-100**

**SYCAMORE PARK DISTRICT**

I, William Kroeger, being first duly sworn on oath, hereby certify that I am the duly elected President of the SYCAMORE PARK DISTRICT, DeKalb County, Illinois; and that attached hereto is a true and correct copy of the Annual Tax Levy Ordinance assessing taxes of the Sycamore Park District for the year 2019.

I further certify that said Ordinance was adopted, pursuant to, and in all respects in compliance with, the provisions of Sections 18-55 through 18-90 of the Truth-in-Taxation Law. The notice and hearing requirements of Sections 18-60 through 18-85 of the Truth-in-Taxation Law are inapplicable.

WITNESS my signature this 17th day of December, 2019.

\_\_\_\_\_  
President of the Sycamore Park District

SUBSCRIBED AND SWORN TO BEFORE ME  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

# SYCAMORE PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: December 17, 2019

### STAFF RECOMMENDATION

**AGENDA ITEM: APPROVE TRAVEL TO IPRA/IAPD CONFERENCE:  
Recommend approval**

**BACKGROUND INFORMATION:** The District's policy on business expenses requires prior approval by the Board at an open meeting for travel, meal and lodging expenses incurred by 1) any member of the Board and 2) in excess of \$500 for any employees of the District.

The IAPD/IPRA Conference will be held Thursday, January 23, 2020 – Sunday, January 26, 2020. The following members of the board have indicated that they will be attending:

- Ben Doty (1-2 nights)
- Daryl Graves (1-3 nights)

The following staff will be attending:

- Melissa Dobberstein (3 nights)
- Jeff Donahoe (3 nights)
- Justin Genz (3 nights)
- Daniel Gibble (3 nights)
- Jackie Hienbuecher (3 nights)
- Kirk Lundbeck (3 nights)
- Lisa Metcalf (3 nights)
- Sarah Rex (3 nights)
- Theresa Tevsh (3 nights)
- Steve Tritt (3 nights)

Expenses covered include:

- Transportation to and from conference (ex. Mileage reimbursement, train fare). Car pooling is strongly encouraged.
- Parking – For those who drive in, parking will be charged by the hotel at which you stay.
- Hotel – the conference rate is \$125 per night plus taxes.

- Meals – limited to the current U.S. General Services Administration regulations. Per day is \$76, first and last day \$57. With Friday’s lunch being provided, the limit for Friday would be reduced to \$57.

**FISCAL IMPACT:** Total maximum cost for hotel and food is \$7,282 for 12 attendees. Cost of transportation and parking will depend on decisions made by attendees.

**STAFF RECOMMENDATION:** Recommend approval.

**PREPARED BY:** Jacqueline Hienbuecher, Superintendent of Finance

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:** 

**BOARD ACTION:**

# SYCAMORE PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: December 17, 2019

### STAFF RECOMMENDATION

#### AGENDA ITEM: FIRST REVIEW OF OPERATING BUDGET FOR F.Y. 2020: Discussion and Comment Only

**BACKGROUND INFORMATION:** Staff has spent the last couple of months working on 2019 year-end projections and 2020 budget requests.

There are a few items to keep in mind as you review:

- I have not recorded all projections or proposed 2020 budget figures for Action 2020. I want to take some additional time to review this fund along with the various cash flow projections that have been produced.
- No full-time salary increases are in your draft.
- Not all transfers have been recorded in this draft.

The following are the most significant cost increases in the budget:

- Part time wages due to Minimum Wage – \$35,000
- Property/Liability Insurance - \$14,000
- IMRF Rate Increase - \$24,000
- Accelerated Payment to IMRF due to Executive Director retirement - \$25,000
- Cost of 16 week overlap in Executive Director position - \$52,000
- 2019A Bond payment - \$518,853
- Two full time positions that worked a partial year in 2019 - \$16,873

There have also been some reductions in cost:

- New contract for Electricity reduced the rate approx. 16% - \$7,450
- Marketing budget reduced based upon historical info - \$18,040
- Encap costs reduced - \$20,000

**FISCAL IMPACT:** Evaluating the total impact of the 2020 proposed budget is a bit difficult with some of the data not included. It is easier to review fund by fund at this time.

**STAFF RECOMMENDATION:** Staff recommends opening the floor for comment and questions, after which staff will take any and all comments and integrate them into the final version. The Operating Budget will then be brought back to the Board for final approval in January.

**PREPARED BY:** Jacqueline Hienbuecher, Superintendent of Finance

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**



**BOARD ACTION:**



				2019	09/30/19	Projected	2000	
CORPORATE				Budget	YTD	2019	Requested Budget	
10	10	0000	3001	real estate taxes current	1,310,000	1,267,651	1,309,060	1,328,000
			3002	real estate taxes int current		-	906	
			3005	replacement taxes	39,000	36,779	49,000	50,000
			3007	interest income	4,000	3,719	11,000	10,000
			3010	donations				
			3018	insurance proceeds		-		
			3019	court judgements		-		
			3022	transfers from other funds	36,446	28,238	35,745	45,241
			3025	farm income	4,992	2,396	35,511	
				2018 Hartman 23344				
				2019 Hartman 4792				
				Heeter 200 (2019 and 2020 each)				
			3028	miscellaneous	500	248	280	250
			4000	shelter rentals	7,500	6,540	6,600	7,000
			4001	alcohol permits	900	775	775	750
				<b>TOTAL REVENUE</b>	<b>1,403,338</b>	<b>1,346,346</b>	<b>1,448,877</b>	<b>1,441,241</b>
<b>EXPENSES</b>								
<b>WAGES</b>								
10	10	0001	6000	wages-full time	211,406	163,118	211,406	239,467
				<i>ED, OM, SF 75% (25% in 20) SG 20%</i>				
			6002	part time	13,325	5,210	6,200	5,000
					224,731	168,328	217,606	244,467
				grant work 13325				250,467
								255,467
<b>PAYROLL EXPENSES</b>								
10	10	0002	6100	imrf expense	18,403	14,495	18,333	50,698
				<i>2020 rate decreased from 8.28% to 10.26%</i>				
				<i>imrf for phone allow 665 (6600)</i>				
				<i>imrf for vehicle allow approx 452 (4400)</i>				
				<i>Accelerated Payment IMRF 25,000</i>				
			6101	social security expense	14,623	10,743	14,112	15,839
				<i>phone allow &amp; vehicle add 675</i>				
			6102	medicare expense	3,420	2,513	3,300	3,704
				<i>phone allow &amp; vehicle add 158</i>	36,446	27,751	35,745	70,241
<b>PROFESSIONAL SERVICES</b>								
10	10	0003	6120	legal fees	35,000	13,068	15,000	30,000
			6125	misc consultants	50,000	150	40,000	50,000
					85,000	13,218	55,000	80,000
<b>ADMINISTRATIVE EXPENSES</b>								
10	10	0004	6200	office supplies	3,500	1,606	2,000	2,500
				<i>administration 1,900 split with 2010</i>				
				<i>increase 2018 addl staff/facilities</i>				
			6201	office equipment	-			
			6202	postage	1,000	896	1,175	1,200
				<i>split with 2010</i>				
			6203	printing & publication	750	906	1,100	750
				<i>truth in taxation 150 (11)</i>				
				<i>budget notice 30 (3) split2010</i>				

CORPORATE		2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
	audit notice 25 (6)split 2010 prevailing wage 25 (7) split 2010 job postings 900 split 2010 misc 220				
6204	dues & subscriptions	5,782	5,625	5,625	6,132
*	<b>ipra 750 - supt of finance/golf/ed (12)</b>				
*	<b>chamber 75 -split (1)</b>				
*	<b>ambassador 65 - split (2)</b>				
*	<b>postmaster 120 - split (1)</b>				
*	<b>iapd 2,000 - split (1)</b>				
*	<b>postage meter 200 - split (6)</b>				
*	<b>safe deposit box 57 (6)</b>				
*	<b>nrpa 440 -split -(8)</b>				
*	<b>nwiapr 25 - split (3)</b>				
*	<b>pga 740 (7)</b>				
*	usga 110 (1) NEW IN 2015				
*	<del>survey monkey 180 - split (7) MOVE TO MARKETING</del>				
*	<b>midwest assoc of golf supt 200 (3)</b>				
*	il turfgrass assoc 125 (3)				
*	<b>gcsaa - jeff 400 (6)</b>				
*	<b>gcsaa - steve 260 (5)</b>				
*	sports turf managers 100 (3)				
*	<b>rotary - 400 - split quarterly</b>				
	genoa chamber - 65 (3) split sams registration 2023 will be 250				
6205	books & magazines				
6206	computer software	7,175	4,264	7,900	9,010
	harris 6000 (10) OFFICE 365 2200 SPLIT domain PD 2 YRS AT A TIME 2020 60 firewall support renewal 450 split adobe creative cloud 300 - split (8)				
6207	education & training	18,980	7,326	8,400	19,780
	ED 3000 jackie 1100 national 3000 split misc 1400 - split (2 conf) nettie 400 kirk 1100 board conference 5x700 steve 400 golf imrf 2 - 800 golf - bob 20% 80 vermont systems 5000				
6211	travel expense see education & training misc & ipass	400	145	200	400
6212	meetings expense	2,000	509	1,000	2,000
	dan/ted - 2x month split 360 staff meetings split 300 annual chamber split 50 salute to scholars 50 split misc 1540 split				

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>CORPORATE</b>							
	6213	employee relations		2,500	1,893	2,000	2,850
		<i>pt appreciation 750 split</i>					
		<i>holiday party 1350 split</i>					
		<i>birthdays 200 split</i>					
		<i>misc 550 split</i>					
	6214	public relations			30		
	6215	brand/image (uniforms)					
	6218	refunds					
				<u>42,087</u>	<u>23,199</u>	<u>29,400</u>	<u>44,622</u>
<b>CONTRACTED SERVICES</b>							
10	10	0005	6300 building maintenance services	3,500	2,759	3,500	3,500
			<del><i>pest control 420 SPLIT (monthly)</i></del>				
			<del><i>security 610-SPLIT 3,6,9,12 clubhouse</i></del>				
			<del><i>water softener house 240 (1)</i></del>				
			<del><i>softener salt clubhouse 750 split</i></del>				
			<del><i>carpet cleaning admin 400</i></del>				
			<del><i>carpet cleaning pro shop 150(2)</i></del>				
			<del><i>sprinkler inspection 250</i></del>				
			<del><i>ch fire alarm inspection 190 (2)split</i></del>				
			<del><i>misc 500 split</i></del>				
	6301	Rag & rug		250	150	220	220
		admin/clubhouse rugs					
	6302	refuse removal		800	583	800	800
		portion of dumpster by clubhouse					
	6303	cleaning service			-		1,000
		deep cleaning 1000					
	6304	office equipment		8,320	7,113	8,400	8,920
		cmj - 4600 base services					
		prepaid 24 hour block of labor 2520 budget 2					
		3 copiers 1800-split					
	6305	criminal background - split		500	500	500	750
		increase					
	6306	bank service charge - split		600	279	600	600
	6310	credit card system expense		300	39	325	350
	6311	MEDICAL SERVICES		500			500
				<u>14,770</u>	<u>11,423</u>	<u>14,345</u>	<u>16,640</u>
<b>MAINTENANCE</b>							
10	10	0006	6401 buildings	1,000	651	700	1,000
			6406 bridges & roads				
				<u>1,000</u>	<u>651</u>	<u>700</u>	<u>1,000</u>
<b>MATERIALS &amp; SUPPLIES</b>							
10	10	0007	6500 misc	1,000	1,657	2,000	1,000
			<del><i>water/cooler rent 100 admin - will eliminate when move</i></del>				
			6510 janitorial	500	-		
				<u>1,500</u>	<u>1,657</u>	<u>2,000</u>	<u>1,000</u>
<b>utilities</b>							
10	10	0009	6700 phone	9,300	6,216	9,300	9,600
			<i>att 180 - split</i>				

CORPORATE		2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
	<i>ringcentral approx 500 a month</i>				
	<i>Frontier approx 300 a month for credit card lines, fail over internet</i>				
6701	cell	900	1,150	900	975
	monthly stipend 25*3 (ED, OM, SF)				
6702	electricity - split	3,300	1,727	2,700	2,700
	35% of clubhouse meter and 50% electronic sign				
6703	gas - split	1,400	960	1,400	1,400
	35% of clubhouse meter and 100% upstairs sep. meter				
6706	internet - split	2,100	1,633	2,100	2,100
	(comcast current 2 120 mo, new 10 mo 1	17,000	11,687	16,400	16,775
insurance					
10 10 0010	6800 unemployment				
	6801 health ins premiums	57,192	34,887	56,700	59,704
		57,192	34,887	56,700	59,704
miscellaneous					
10 10 0011	6860 operating transfer to to action 2020 200000 to golf 46200	246,200		200,000	
debt service expenses					
10 10 0015	6900 debt retirement interest 2015a JUNE INT 16087.50 2017A BOND 282075 2019A 178853	300,263	159,225	300,263	477,016
	6901 debt retirement principal				340,000
	6902 agent fees	750	1,500	1,500	1,500
		301,013	160,725	301,763	818,516
	total expenses	1,026,939	453,526	929,659	1,352,965
	TOTAL REVENUE	1,403,338	1,346,346	1,448,877	1,441,241
	TOTAL EXPENSES	1,026,939	453,526	929,659	1,352,965
	NET INCOME(LOSS)	376,399	892,821	519,218	88,276

MARKETING ADMINISTRATIVE EXPENSES					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
10	12	0004	6208	advertising printed - general	17,320	9,054	9,500	12,815
				<i>Sycamore home pages - admin/golf 700</i>				
				<i>misc 2000</i>				
				<i>new values ads 1000</i>				
				<i>Shaw Media 4000</i>				
				<i>Skyline Publishing 270</i>				
				<i>Golf 1250</i>				
				<i>Northern Star/Spartan News 500</i>				
				<i>town square chamber mag. 2020-2021 895</i>				
				<i>southeast publication 2019-2020 469</i>				
				<i>bridal guide 400</i>				
			6203	printing & publications	20,900	5,728	6,278	11,410
				<i>golf 1200</i>				
				<i>dogpark 320</i>				
				<i>spring mailer 4000</i>				
				<i>community center posters 500</i>				
				<i>pathway mailing 1800</i>				
				<i>pathway postcards 150</i>				
				<i>trifold brochures 640</i>				
				<i>banner signs 600</i>				
				<i>misc 2200</i>				
			6209	advertising radio/web/digital	12,800	6,884	8,750	12,000
				<i>dekalb co online 800</i>				
				<i>Shaw Media Web/Print Blinder ads 2400</i>				
				<i>B95 5000</i>				
				<i>WLBK 1800</i>				
				<i>misc 300</i>				
				<i>State Street Theater (1,5,6,7,11,12 - 75/m) 900</i>				
				<i>Facebook 500</i>				
				<i>Chamber Eblasts 300</i>				
			6214	public relations - general	16,990	2,951	6,600	14,065
				<i>castle challenge 500</i>				
				<i>community expo 125</i>				
				<i>SURVEY MONKEY 360</i>				
				<i>golf outings/sponsorships 1500 JH</i>				
				<i>Pathway promor items 2000</i>				
				<i>clipart subscription 80</i>				
				<i>misc 5000</i>				
				<i>SR Santa House/Walk 2100</i>				
				<i>Sanata house givaways 400</i>				
				<i>SR spd promo items 2000</i>				
			6215	brand image/uniforms	5,320	4,285	4,285	5,000
				<i>allowance items 22 staff 5 Board @150=4050</i>				
				<i>allowance items 22 staff 5 Board @12 =324</i>				
				<i>misc 626</i>				
					73,330	28,901	35,413	55,290
				total expenses	73,330	28,901	35,413	55,290
				TOTAL REVENUE	-	-	-	-
				TOTAL EXPENSES	73,330	28,901	35,413	55,290
				NET INCOME(LOSS)	(73,330)	(28,901)	(35,413)	(55,290)

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
PARKS								
10	15	0000	3022	transfers from other accounts	18,256	12,723	16,256	22,010
			4005	dog park revenue	3,000	4,288	4,865	5,000
				TOTAL REVENUE	21,256	17,011	16,256	27,010
EXPENSES								
WAGES								
10	15	0001	6000	wages-full time	59,954	41,577	59,000	68,718
				add naturalist 4/1/19				
			6005	part time maintenance	75,000	42,477	54,153	75,000
				reed/antwoine imrf 35844				
					134,954	84,053	113,153	143,718
							64,152	104,562
PAYROLL EXPENSES 8.28 TO 10.26								
10	15	0002	6100	imrf expense	7,932	5,817	7,600	10,728
				10.26				
			6101	social security expense	8,367	5,211	7,015	8,911
			6102	medicare expense	1,957	1,219	1,641	2,371
					18,256	12,247	16,256	22,010
ADMINISTRATIVE EXPENSES								
10	15	0004	6200	office supplies	100	62	62	100
			6204	dues & subscriptions	300	46	46	200
				jeff 19% ipra				
			6207	education & training	1,489	578	578	1,489
				Jeff - 19% of 1100 = 209				
				Bob - 20% of 400 = 80				
				naturalist 400				
				2 imrf 800				
			6210	licenses/inspections/registrations	500	238	238	500
				bucket lift 304 Annual				
				lawncare permit 100 ? Annual not				
				truck safety lane tests 108				
			6211	travel exp		77	77	
				included in education				
			6215	uniforms	500	596	596	600
					2,889	1,596	1,597	2,889
CONTRACTED SERVICES								
10	15	0005	6300	building maintenance services	4,000	4,071	4,500	4,300
				servicemaster strip wax floors and carpets 1600				
				shop fire alarm inspect 474				
				shop fire alarm monitoring 660 total - billed quarterly				
				shop washer 920 total - billed quarterly				
				mower lift inspection 120				
				fire system check 2100 ? How often? 5 years done in 2017				
			6301	Rag & rug	600	360	550	600
			6302	refuse removal	1,500	1,063	1,300	1,500
			6307	equipment maintenance	1,600	3,247	3,247	2,000
				radar				
				fire alarm maint				
				fire extinguisher inspec				

		2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget			
PARKS								
		<i>misc</i>						
	6308	landscape servies encap scheduled	22,980	17,277	22,980	2,750		
	6309	portable toilet rental	7,000	3,868	6,500	7,000		
			<u>37,680</u>	<u>29,885</u>	<u>39,077</u>	<u>18,150</u>		
MAINTENANCE								
10	15	0006	6400	small equipment purchase	700	1,734	1,734	1,000
			6401	buildings	3,000	1,264	2,000	3,000
			6402	vehicles/tractors	7,500	5,359	7,500	7,500
			6403	mowers/utility vehicles	9,500	11,001	11,500	10,000
			6404	shelters/open property	6,000	4,291	6,000	6,000
			6405	signs	800	528	600	800
			6406	bridges/roads	800	2,201	2,500	1,000
			6407	play areas	5,000	2,122	2,500	5,000
					<u>33,300</u>	<u>28,500</u>	<u>34,334</u>	<u>34,300</u>
MATERIALS & SUPPLIES								
10	15	0007	6500	misc	2,000	1,401	2,000	2,000
			6501	trees & shrubs	1,000	(8)	1,500	800
			<i>golf</i>					
			6502	seed/sod/flowers	4,000	2,151	2,151	3,500
			<i>golf</i>					
			6503	fish restocking	1,500	1,050	1,050	1,050
			6504	pond management	9,000	8,503	9,000	9,000
			6505	irrigation/drainage	400	-		400
			6506	fertilizer	300	-		300
			6507	pesticides	5,000	5,160	5,160	5,300
			6508	top dressings/soils	400	120	300	400
			6509	sand & gravel	400	-		400
			6510	janitorial	200	40	100	200
			6511	hardware	700	515	650	700
			6512	tools	750	476	550	750
			6513	first aid	300	690	690	350
			6514	safety	1,500	858	1,000	1,200
			6515	gas/oil	16,000	17,826	18,500	18,000
			6516	land development		-		
			6540	dog park supplies	2,000	1,040	1,500	2,000
					<u>45,450</u>	<u>39,822</u>	<u>44,151</u>	<u>46,350</u>
utilities								
10	15	0009	6700	phone	912	608	908	910
			6701	cell	942	478	658	942
			jeff 19%, bob 20%					
			2 pt imrf					
			naturalist					
			6702	electricity	7,500	4,795	7,500	6,500
			6703	gas	3,500	3,145	3,830	3,700
			6704	water/sewer	800	619	922	925
					<u>13,654</u>	<u>9,645</u>	<u>13,818</u>	<u>12,977</u>
insurance								
10	15	0010	6801	health ins premiums	19,251	11,230	18,356	19,884

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
PARKS					19,251	11,230	18,356	19,884
miscellaneous								
10	15	0011	6850	property tax expense	5,500	4,971	4,971	5,100
					5,500	4,971	4,971	5,100
total expenses					310,934	221,950	285,713	305,378
TOTAL REVENUE					21,256	17,011	16,256	27,010
TOTAL EXPENSES					310,934	221,950	285,713	305,378
NET INCOME(LOSS)					(289,678)	(204,939)	(269,457)	(278,368)
FUND TOTAL REVENUE					1,424,594	1,363,357	1,465,133	1,468,251
TOTAL EXPENSES					1,411,203	704,376	1,250,785	1,713,633
NET INCOME(LOSS)					13,391	658,981	214,348	(245,382)



				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget	
RECREATION - ADMINISTRATION								
REVENUE								
20	10	0000	3001	real estate taxes current	484,000	469,099	484,422	490,000
			3002	real estate taxes current interest		-	335	
			3003	r e taxes current rec ctr	429,000	414,399	427,935	454,000
			3004	r e taxes current rec ctr interest		-	296	
			3007	interest income	1,000	1,861	6,000	6,000
			3010	donations		450		
			3022	transfers from other accounts	50,830	39,905	56,302	60,540
			3028	miscellaneous		1,100	1,100	
TOTAL REVENUE					964,830	926,813	976,390	1,010,540
EXPENSES								
WAGES								
20	10	0001	6000	wages-full time	314,164	244,108	322,087	331,619
				+custodial staff 1/1/18				
				+rec specialist 40% 2/26/18				
				add new rec specialist 4/1/19				
			6002	wages part-time	10,240	5,898	7,600	10,989
				custodial 11 X 999				
			6023	INTERN		2,100	2,100	4,000
			6005	part-time maintenance				
					324,404	252,106	331,787	346,608
PAYROLL EXPENSES								
20	10	0002	6100	imrf expense	26,013	20,208	30,920	34,024
				8.28				
			6101	social security expense	20,113	15,133	20,571	21,490
			6102	medicare expense	4,704	3,539	4,811	5,026
					50,830	38,880	56,302	60,540
PROFESSIONAL SERVICES								
20	10	0003	6125	misc consultants				
			6130	website management	6,073	3,548	6,073	6,073
				hosting 1200				
				flipbook 1000				
				security updates 2873				
				misc help with updates 1000				
					6,073	3,548	6,073	6,073
ADMINISTRATIVE EXPENSES								
20	10	0004	6200	office supplies	3,500	1,240	2,000	2,500
				increase 2018 addl staff/facilities				
			6201	office equipment				
			6202	postage	1,000	567	1,000	1,200
			6203	printing & publication	750	889	1,100	750
				truth in taxation 150 (11)				
				budget notice 30 (3)				
				audit notice 25 (6) split with 1010				
				prevailing wage 25 (7) split with 1010				
				job postings 900 split with 2010				
				misc 220				
			6204	dues & subscriptions	4,585	4,323	4,400	4,640

RECREATION - ADMINISTRATION		2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
	<i>ipra 1250</i>				
	<del>sams 45 (4)</del>				
	<b>chamber 75 -split (1)</b>				
	<b>ambassador 65 - split (1)</b>				
	<b>postmaster 120 - split (1)</b>				
	<b>iapd 2,000 - split (1)</b>				
	<b>postage meter 200 - split (6)</b>				
	<b>nrpa 440 -split -(7)</b>				
	<b>nwiapr 25 - split (3)</b>				
	<del>survey monkey 180 -split (7)</del>				
	<b>rotary - 400 - split quarterly</b>				
	<i>genoa chamber 65 split</i>				
	<i>sams registration 2023 will be 250</i>				
6206	computer software	21,231	19,206	20,871	21,706
	<i>OFFICE 365 2200 SPLIT</i>				
	<i>adobe creative cloud 300 - split (8)</i>				
	<i>retrac maint 19206</i>				
6207	education & training	12,660	6,054	6,400	12,260
	<i>sarah 400</i>				
	<i>justin 400</i>				
	<i>lisa 400</i>				
	<i>sor 1100</i>				
	<i>national 3000</i>				
	<i>conference 1400</i>				
	<i>melissa160 rest in concessions</i>				
	<i>custodian 400</i>				
	<i>vermont systems 5000</i>				
6208	advertising printed				
6209	advertising radio				
6211	travel exp	1,000	636	900	1,000
6212	meetings expense	2,000	562	1,000	2,000
	<i>dan/ted - 2x month split 360</i>				
	<i>staff meetings split 300</i>				
	<i>annual chamber split 50</i>				
	<i>salute to scholars 30 split</i>				
	<i>misc 1250 split</i>				
6213	employee relations	2,500	1,909	2,000	2,850
	<i>pt appreciation 750 split</i>				
	<i>holiday party 1350 split</i>				
	<i>birthdays 200</i>				
	<i>misc 550 split</i>				
			55		
		49,226	35,439	39,671	48,906
contracted services					
20 10 0005 6300	building maintenance services	4,300	604	1,500	3,900
	<del>pest control 420 SPLIT (monthly)</del>				
	<b>security 610-SPLIT 3,6,9,12 clubhouse</b>				
	<i>softener salt clubhouse 750</i>				
	<i>carpets/bathrooms - 1600</i>				
	<i>sprinkler inspection 250 split</i>				
	<i>fire alarm inspection 190 split</i>				
	<i>misc 500 split</i>				
6301	rag and rug	500	433	665	665

	2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>RECREATION - ADMINISTRATION</b>				
6303	cleaning service			1,000
6304	office equipment maintenance	8,320	7,102	8,920
	cmj - 4600 base services prepaid 24 hour block of labor 2520 budget 2 3 copiers 1800-split			
6305	criminal background	500	500	750
6306	bank service charge	600	279	600
6310	credit card system exp			
6311	MEDICAL SERVICES	500		500
		<u>14,720</u>	<u>8,918</u>	<u>16,335</u>
<b>MAINTENANCE</b>				
20 10 0006	6401 buildings	1,000	770	1,000
<b>MATERIALS &amp; SUPPLIES</b>				
20 10 0007	6500 misc	1,000	1,639	1,000
	6513 first aid		80	100
	6510 janitorial		40	50
		<u>1,000</u>	<u>1,759</u>	<u>1,000</u>
<b>utilities</b>				
20 10 0009	6700 phone	9,300	6,294	9,600
	6701 cell	1,830	1,145	1,905
	TT,SR,LM,NEW, MD 40%, CUST monthly stipend 2*25			
	6702 electricity - split	3,100	1,727	2,700
	6703 gas - split	850	587	850
	6706 internet	2,100	1,633	2,100
	(comcast)			
		<u>17,180</u>	<u>11,386</u>	<u>17,155</u>
<b>insurance</b>				
20 10 0010	6800 unemployment			
	6801 health ins premiums	91,506	49,572	94,984
		<u>91,506</u>	<u>49,572</u>	<u>94,984</u>
<b>miscellaneous</b>				
20 10 0011	6860 operating transfer to to golf			
	total expenses	555,939	402,378	592,601
	TOTAL REVENUE	964,830	926,813	1,010,540
	TOTAL EXPENSES	555,939	402,378	592,601
	NET INCOME(LOSS)	408,891	524,435	417,939

RECREATION - SPORTS COMPLEX				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
REVENUE							
20	20	0000	3050	marketing income			
			3012	lal contribution	4,000	3,588	4,000
			4010	SYB	7,000	-	7,000
			4011	SGS	4,000	-	4,400
			4012	titans	1,500	-	1,000
			4013	mens 16"	1,152	1,152	1,152
			4014	womens softball	-	-	-
			4015	church league	1,820	1,350	1,350
			4017	ayso	9,000	-	10,500
			4018	syc/dek soccer	4,025	2,693	2,693
			4019	sting	400	140	300
			4020	other soccer	500	665	600
			4021	football leagues	225	-	-
			4025	team fees	-	-	-
			4026	team light fees	-	-	-
			4027	field rental	1,000	1,508	4,355
			4028	miscellaneous	6,700	-	6,800
			4030	liners			
TOTAL REVENUE				41,322	11,095	40,716	44,457
EXPENSES							
ADMINISTRATIVE EXPENSES							
20	20	0004	6207	education & training			
			6220	sport complex banners			
					-	-	-
MATERIALS & SUPPLIES							
20	20	0007	6500	miscellaneous		78	
					78	-	-
total expenses					78	-	-
TOTAL REVENUE				41,322	11,095	40,716	44,457
TOTAL EXPENSES				-	78	-	-
NET INCOME(LOSS)				41,322	11,017	40,716	44,457

					2019	09/30/19	Projected	2000
					Budget	YTD	2019	Requested
								Budget
sports complex maint								
20	21	0000	3018	insurance proceeds				
20	21	0000	3022	transfers from other accounts	39,874	31,366	39,783	44,764
TOTAL REVENUE					39,874	31,366	39,783	44,764
EXPENSES								
WAGES								
20	21	0001	6000	wages-full time	246,948	189,638	246,948	246,948
				jeff 81%, BRENT, boune, tyler, bob 60%				
			6005	part time maintenance	7,000	4,832	5,800	7,000
					253,948	194,470	252,748	253,948
PAYROLL EXPENSES								
20	21	0002	6100	imrf expense	20,447	15,702	20,447	25,337
			6101	social security expense	15,745	12,057	15,670	15,745
			6102	medicare expense	3,682	2,820	3,665	3,682
					39,874	30,579	39,783	44,764
ADMINISTRATIVE EXPENSES								
20	21	0004	6204	dues & subscriptions	250	-	-	250
				<i>ipra 81%</i>				
			6207	education & training	2,331	1,820	1,820	2,331
				<i>Jeff - 81% of 1100 =891</i>				
				<i>Bob - 60% of 400 =240</i>				
				<i>boune, tyler, brent 400</i>				
			6210	licenses/inspections/registrations				
					2,581	1,820	1,820	2,581
CONTRACTED SERVICES								
20	21	0005	6302	refuse removal	1,000	865	1,000	1,000
			6307	equipment maintenance	500		400	500
			6309	portable toilet rental	3,500	3,788	4,000	3,500
					5,000	4,653	5,400	5,000
MAINTENANCE								
20	21	0006	6400	small equipment purchase	800	550	700	800
			6401	buildings	1,600	1,236	1,600	1,600
			6402	vehicles/tractors	2,000	3,493	3,500	2,500
			6403	mowers/utility vehicles	4,000	5,432	5,500	4,500
			6404	shelters/open property	2,000	1,905	2,000	2,000
			6405	signs			-	-
			6406	bridges/roads			-	-
					10,400	12,617	13,300	11,400
MATERIALS & SUPPLIES								
20	21	0007	6500	misc	1,200	910	1,200	1,200
			6501	trees & shrubs	500	-	-	-
			6508	top dressings/soils	500	-	500	500
			6509	sand & gravel	300	184	300	300
			6510	janitorial	50	-	-	50
			6511	hardware	250	134	200	250
			6512	tools	200	-	100	200

	2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
sports complex maint				
6513 first aid	200	-	100	200
6514 safety	500	-	200	400
6515 gas/oil	3,000	2,662	3,000	3,000
6516 land development	-	-	-	-
6519 athletic supplies	500	899	899	700
6520 seed/sod baseball	400	-	400	400
6521 seed/sod soccer	300	-	300	300
6522 seed/sod football	-	-	-	-
6523 athletic field marking baseball	3,000	2,320	2,600	3,000
6524 athletic field marking soccer	3,500	3,068	3,300	3,500
6525 athletic field marking football	-	-	-	-
6526 ball diamond lighting	3,000	160	500	3,000
6527 fertilizer baseball	2,500	837	1,700	2,300
6528 fertilizer soccer	400	837	837	400
6529 fertilizer football	-	-	-	-
6530 pesticides baseball	200	-	-	200
6531 pesticides soccer	200	-	-	200
6532 pesticides football	-	-	-	-
6533 top soils/amendments baseball	1,500	2,115	2,300	1,800
6534 top soils/amendments soccer	200	-	-	200
6535 top soils/amendments football	-	-	-	-
6536 accessories baseball	1,000	1,129	1,129	1,200
6537 accessories soccer	400	174	174	400
6538 accessories football	-	-	-	-
	23,800	15,429	19,739	23,700
utilities				
20 21 0009 6701 cell jeff 81%, bob 60%, tyler, boune, brent	1,323	882	1,323	1,323
6702 electricity	3,000	2,182	3,100	2,700
	4,323	3,064	4,423	4,023
insurance				
20 21 0010 6801 health ins premiums	81,396	55,118	81,459	84,120
	81,396	55,118	81,459	84,120
total expenses	421,322	317,748	418,672	429,536
TOTAL REVENUE	39,874	31,366	39,783	44,764
TOTAL EXPENSES	421,322	317,748	418,672	429,536
NET INCOME(LOSS)	(381,448)	(286,382)	(378,889)	(384,772)

RECREATION - MMNH					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
REVENUE								
20	25	0000	3010	donations	2,400	2,396	2,400	2,400
TOTAL REVENUE					2,400	2,396	2,400	2,400
EXPENSES								
CONTRACTED SERVICES								
20	25	0005	6300	buildings maint services	7,000	12,323	16,000	8,000
					7,000	12,323	16,000	8,000
MAINTENANCE								
20	25	0006	6401	buildings	3,000	-	1,000	2,000
MATERIALS & SUPPLIES								
20	25	0007	6500	miscellaneous	750	-		750
					750	-	-	750
total expenses					10,750	12,323	17,000	10,750
TOTAL REVENUE					2,400	2,396	2,400	2,400
TOTAL EXPENSES					10,750	12,323	17,000	10,750
NET INCOME(LOSS)					(8,350)	(9,927)	(14,600)	(8,350)

PROGRAMS - YOUTH					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
							3,639	6,042
20	50	0000	3022	transfers from other accounts	353	324	278	462
<b>PAYROLL EXPENSES</b>								
20	50	0002	6100	imrf expense				
			6101	social security expense	286		226	375
			6102	medicare expense	67		53	88
					353	-	278	462
<b>***NEW ACCTS***</b>								
<b>EDUCATIONAL PROGRAMS</b>								
Horseback Riding Lessons 115								
Stem classes								
revenue								
20	50	1100	4100	program fees	3,400	1,424	1,549	3,400
expenses								
20	50	1100	6020	instructors/supervisors	2,300		211	360
20	50	1100	6128	contractual services/instruction	400		1,505	2,000
20	50	1100	6216	program supplies				300
20	50	1100	6221	transportation				
					2,700	-		2,660
<b>EDUCATIONAL PROGRAMS</b>					700	1,424	1,549	740
<b>SPECIALTY PROGRAMS</b>								
MMNH Classes R 558 E 468								
revenue								
20	50	1110	4100	program fees	588	2,080	2,080	2,080
expenses								
20	50	1110	6020	instructors/supervisors			808	808
20	50	1110	6128	contractual services/instruction	468		574	574
20	50	1110	6216	program supplies			478	478
20	50	1110	6221	transportation				
						-	1,860	1,860
<b>SPECIALTY PROGRAMS</b>					588	2,080	220	220
<b>COOKING PROGRAMS</b>								
revenue								
20	50	1120	4100	program fees				250
expenses								
20	50	1120	6020	instructors/supervisors				
20	50	1120	6128	contractual services/instruction				
20	50	1120	6216	program supplies				150
20	50	1120	6221	transportation				
						-	-	150
<b>COOKING PROGRAMS</b>						-	-	100



					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>PROGRAMS - YOUTH</b>								
<b>ART &amp; CRAFT PROGRAMS</b>								
revenue								
20	50	1130	4100	program fees	1,906	746	876	2,232
Art Club								
expenses								
20	50	1130	6020	instructors/supervisors	657			720
20	50	1130	6128	contractual services/instruction			96	
20	50	1130	6216	program supplies				250
20	50	1130	6221	transportation				
					657	-	96	970
<b>ART &amp; CRAFT PROGRAMS</b>					1,249	746	780	1,262
<b>EDUCATIONAL/SPECIALTY CAMPS</b>								
Horseback Riding Camp								
Art Camps								
revenue								
20	50	1150	4100	program fees	2,024	3,071	3,071	2,567
expenses								
20	50	1150	6020	instructors/supervisors	1,058		1,120	1,354
20	50	1150	6128	contractual services/instruction	400		400	432
20	50	1150	6216	program supplies	283		85	312
20	50	1150	6221	transportation				
					1,741	-	1,605	2,098
<b>EDUCATIONA/SPECIALTY CAMPS</b>					283	3,071	1,466	469
<b>TRIPS</b>								
revenue								
20	50	1160	4100	program fees				
expenses								
20	50	1160	6020	instructors/supervisors				
20	50	1160	6128	contractual services/instruction				
20	50	1160	6216	program supplies				
20	50	1160	6221	transportation				
						-	-	-
<b>TRIPS</b>						-	-	-
<b>BIRTHDAY PARTIES</b>								
revenue								
20	50	1195	4100	program fees	5,670	6,994	8,656	9,450
expenses								
20	50	1195	6020	instructors/supervisors	600		1,500	2,800
20	50	1195	6128	contractual services/instruction				
20	50	1195	6216	program supplies	1,000		1,600	1,800
					1,600	-	3,100	4,600

PROGRAMS - YOUTH	2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>BIRTHDAY PARTIES</b>	4,070	6,994	5,556	4,850
<b>TOTAL REVENUE</b>	13,941	14,640	16,510	20,191
<b>TOTAL EXPENSES</b>	7,519	-	5,653	11,364
<b>NET INCOME(LOSS)</b>	6,422	14,640	10,857	8,827



					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>PROGRAMS - TWEEN</b>								
20	51	2140	6128	contractual services/instruction				
20	51	2140	6216	program supplies				
20	51	2140	6221	transportation				
						-	-	-
<b>MUSIC PROGRAMS</b>						-	-	-
<b>EDUCATIONA/SPECIALTY CAMPS</b>								
Summer Drum Line								
revenue								
20	51	2150	4100	program fees				
expenses								
20	51	2150	6128	contractual services/instruction				
<b>EDUCATIONA/SPECIALTY CAMPS</b>						-	-	-
<b>TRIPS</b>								
revenue								
20	51	2160	4100	program fees		42	252	500
expenses								
20	51	2160	6020	instructors/supervisors				
20	51	2160	6128	contractual services/instruction			180	180
20	51	2160	6216	program supplies				
20	51	2160	6221	transportation				200
						-	180	380
<b>TRIPS</b>						42	72	120
<b>TOTAL REVENUE</b>					247	42	252	1,639
<b>TOTAL EXPENSES</b>					197	-	-	1,115
<b>NET INCOME(LOSS)</b>					50	42	252	524

PROGRAMS - ADULT					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
							1,265	1,479
20	52	0000	3022	transfers from other accounts	91	74	97	113
PAYROLL EXPENSES								
20	52	0002	6101	social security expense	74		78	92
			6100	IMRF				
			6102	medicare expense	17		18	21
					91	-	97	113
***NEW ACCTS***								
EDUCATIONAL PROGRAMS								
<div style="border: 1px solid black; padding: 2px;">                     Horseback Riding Lessons                      Nature Programs R 336 E 229                      Dog Obedience R 864 E 694                 </div>								
revenue								
20	52	3100	4100	program fees	3,027	388	388	3,100
expenses								
20	52	3100	6020	instructors/supervisors				
20	52	3100	6128	contractual services/instruction	2,387			2,450
20	52	3100	6216	program supplies	116			116
20	52	3100	6221	transportation				
					2,503	-	-	2,566
<b>EDUCATIONAL PROGRAMS</b>					<b>524</b>	<b>388</b>	<b>388</b>	<b>534</b>
SPECIALTY PROGRAMS								
<div style="border: 1px solid black; padding: 2px;">                     Pickleball Clinic                      Pole Walking Clinic                 </div>								
revenue								
20	52	3110	4100	program fees		710	710	750
expenses								
20	52	3110	6020	instructors/supervisors				150
20	52	3110	6128	contractual services/instruction				
20	52	3110	6216	program supplies				150
20	52	3110	6221	transportation				
					-	-	-	300
<b>SPECIALTY PROGRAMS</b>					<b>-</b>	<b>710</b>	<b>710</b>	<b>450</b>
COOKING PROGRAMS								
revenue								
20	52	3120	4100	program fees				-
expenses								
20	52	3120	6020	instructors/supervisors				
20	52	3120	6128	contractual services/instruction				
20	52	3120	6216	program supplies				
20	52	3120	6221	transportation				
					-	-	-	-

PROGRAMS - ADULT				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>COOKING PROGRAMS</b>				-	-	-	-
ART & CRAFT PROGRAMS							
Paint & Pour							
Felting							
Ceramics workshop							
revenue							
20	52	3130	4100 program fees	612	774	774	950
expenses							
20	52	3130	6020 instructors/supervisors	120			135
20	52	3130	6128 contractual services/instruction	75		482	486
20	52	3130	6216 program supplies	150		37	100
20	52	3130	6221 transportation				
				345	-	519	721
<b>ART &amp; CRAFT PROGRAMS</b>				<b>267</b>	<b>774</b>	<b>255</b>	<b>229</b>
MUSIC PROGRAMS							
revenue							
20	52	3140	4100 program fees				
expenses							
20	52	3140	6020 instructors/supervisors				
20	52	3140	6128 contractual services/instruction				
20	52	3140	6216 program supplies				
20	52	3140	6221 transportation				
					-	-	-
<b>MUSIC PROGRAMS</b>					-	-	-
TRIPS							
Mayflower Tours							
Day Trips							
revenue							
20	52	3160	4100 program fees took 2019 total and rounded	16,437	5,080	5,080	5,500
expenses							
20	52	3160	6020 instructors/supervisors				
20	52	3160	6128 contractual services/instruction	13,227		2,469	800
20	52	3160	6216 program supplies	300		2,249	2,250
20	52	3160	6221 transportation	2,400		876	2,250
				15,927	-	5,594	5,300
<b>TRIPS</b>				<b>510</b>	<b>5,080</b>	<b>(514)</b>	<b>200</b>
DROP IN PROGRAMS							
revenue <b>MOVED TO FITNESS</b>							
20	52	3170	4100 program fees	450	468	-	-
expenses							

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
PROGRAMS - ADULT								
20	52	3170	6020	instructors/supervisors				
20	52	3170	6128	contractual services/instruction				
20	52	3170	6216	program supplies				
20	52	3170	6221	transportation				
					-	-	-	-
<b>DROP IN PROGRAMS</b>					<b>450</b>	<b>468</b>	<b>-</b>	<b>-</b>
MARTIAL ARTS/SELF DEFENSE								
Kajukenbo Karate								
revenue								
20	52	3190	4100	program fees	2,220	2,530	3,120	2,400
expenses								
20	52	3190	6020	instructors/supervisors	1,072		1,265	1,344
20	52	3190	6128	contractual services/instruction				
20	52	3190	6216	program supplies				
20	52	3190	6221	transportation				
					1,072	-	1,265	1,344
<b>MARTIAL ARTS/SELF DEFENSE</b>					<b>1,148</b>	<b>2,530</b>	<b>1,855</b>	<b>1,056</b>
<b>TOTAL REVENUE</b>					<b>22,837</b>	<b>10,023</b>	<b>10,169</b>	<b>12,813</b>
<b>TOTAL EXPENSES</b>					<b>19,938</b>	<b>-</b>	<b>7,475</b>	<b>10,344</b>
<b>NET INCOME(LOSS)</b>					<b>2,899</b>	<b>10,023</b>	<b>2,694</b>	<b>2,469</b>

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
PROGRAMS - ADULT ATHLETIC LEAGUES							4,677	7,660
20	54	0000	3022	transfers from other accounts	426	194	358	586
PAYROLL EXPENSES								
20	54	0002	6101	social security expense	345		290	475
			6102	medicare expense	81		68	111
					426	-	358	586
VOLLEYBALL LEAGUES								
Wednesday Women's Thursday Co-Ed volley ball tournament r 2000 e 970								
revenue								
20	54	9001	4100	program fees	8,600	7,000	7,840	8,120
expense								
20	54	9001	6020	instructors/supervisors	4,540		4,677	5,850
			6216	program supplies/expenses	1,050		525	250
				score cards/winner payouts				
					5,590	-	5,202	6,100
<b>CO REC SAND VOLLEYBALL</b>					<b>3,010</b>	<b>7,000</b>	<b>2,638</b>	<b>2,020</b>
BASKETBALL LEAGUE								
revenue								
20	54	9005	4100	program fees	2,200	-		2,700
expense								
20	54	9005	6020	instructors/supervisors	810			1,600
			6216	program supplies/expenses	175			175
					985	-	-	1,775
<b>BASKETBALL LEAGUE</b>					<b>1,215</b>	<b>-</b>	<b>-</b>	<b>925</b>
PICKLEBALL								
Pickleball Tournament								
revenue								
20	54	9006	4100	program fees	560	220	220	560
expense								
20	54	9006	6020	instructors/supervisors	210			210
			6216	program supplies/expenses	150		167	150
					360	-	167	360
<b>PICKLEBALL</b>					<b>200</b>	<b>220</b>	<b>53</b>	<b>200</b>
<b>TOTAL REVENUE</b>					<b>11,786</b>	<b>7,414</b>	<b>8,418</b>	<b>11,966</b>
<b>TOTAL EXPENSES</b>					<b>7,361</b>	<b>-</b>	<b>5,727</b>	<b>8,821</b>
<b>NET INCOME(LOSS)</b>					<b>4,425</b>	<b>7,414</b>	<b>2,691</b>	<b>3,145</b>



					2019	09/30/19	Projected	2000
PROGRAMS - YOUTH ATHLETICS					Budget	YTD	2019	Requested
							1,830	Budget
								2,218
20	55	0000	3022	transfers from other accounts	172	58	140	170
<b>PAYROLL EXPENSES</b>								
20	55	0002	6101	social security expense	139		113	138
			6102	medicare expense	33		27	32
					172	-	140	170
<b>ALL STAR SPORTS JUNIOR PROGRAMS</b>								
revenue								
20	55	5002	4100	program fees	18,000	17,514	18,912	19,200
expense								
20	55	5002	6128	contractual instruction	13,986		14,000	14,150
			6218	refunds				
					13,986	-	14,000	14,150
<b>ALL STAR SPORTS JUNIOR PROGRAMS</b>					<b>4,014</b>	<b>17,514</b>	<b>4,912</b>	<b>5,050</b>
<b>ALL STAR SPORTS LEAGUES</b>								
revenue								
20	55	5003	4100	program fees	2,900	2,822	2,822	2,900
expense								
20	55	5003	6128	contractual instruction	2,626		2,115	2,175
			6218	refunds				
					2,626	-	2,115	2,175
<b>ALL STAR SPORTS LEAGUES</b>					<b>274</b>	<b>2,822</b>	<b>707</b>	<b>725</b>
<b>ALL STAR SPORTS SKILLS PROGRAMS</b>								
revenue								
20	55	5007	4100	program fees	1,588	1,190	1,795	1,850
expense								
20	55	5007	6128	contractual instruction	788		1,345	1,388
			6218	refunds				
					788	-	1,345	1,388
<b>SOCCER</b>					<b>800</b>	<b>1,190</b>	<b>450</b>	<b>462</b>
<b>GYMNASTICS</b>								
<b>Little Tumblers</b>								
revenue								
20	55	5010	4100	program fees	3,000	2,823	3,283	3,283
expense								
20	55	5010	6020	instructors/supervisors	1,006		1,130	1,130
			6128	contractual services/instruction				
			6216	program supplies				250
					1,006	-	1,130	1,380

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
PROGRAMS - YOUTH ATHLETICS							
<b>GYMNASTICS</b>				<b>1,994</b>	<b>2,823</b>	<b>2,153</b>	<b>1,903</b>
TENNIS CAMP							
revenue							
20	55	5012	4100 program fees	1,085	-		720
expense							
20	55	5012	6020 instructors/supervisors	700			288
			6216 program supplies/expenses	200			200
			6218 refunds				
				900	-	-	488
<b>TENNIS CAMP</b>				<b>185</b>	<b>-</b>	<b>-</b>	<b>232</b>
BASEBALL CAMP							
Around the Horn Baseball Camp							
revenue							
20	55	5015	4100 program fees		860	860	860
expense							
20	55	5015	6020 instructors/supervisors			700	700
			6128 contractual instruction				
				-	-	700	700
<b>BASEBALL CAMP</b>				<b>-</b>	<b>860</b>	<b>160</b>	<b>160</b>
SOCCER CAMP							
British Soccer Camp							
revenue							
20	55	5016	4100 program fees	1,380	1,054	1,054	1,054
expense							
20	55	5016	6020 instructors/supervisors				
			6128 contractual instruction	1,230		924	924
				1,230	-	924	924
<b>SOCCER CAMP</b>				<b>150</b>	<b>1,054</b>	<b>130</b>	<b>130</b>
BASKETBALL CAMP							
Chicago Bulls Basketball Camp - Summer							
Chicago Bulls Basketball Camp - Winter Break (New)							
revenue							
20	55	5019	4100 program fees	5,360	-		
expense							
20	55	5019	6128 contractual instruction	3,900			
			6218 refunds				
				3,900	-	-	-
<b>BASKETBALL CAMP</b>				<b>1,460</b>	<b>-</b>	<b>-</b>	<b>-</b>



PROGRAMS - FITNESS					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
							12,141	12,536
20	56	0000	3022	transfers from other accounts	569	607		
PAYROLL EXPENSES								
20	56	0002	6101	social security expense	461			
			6102	medicare expense	108			
					569	-	-	-
***NEW ACCTS***								
CARDIO GROUP FITNESS PROGRAMS								
zumba								
zumba gold								
revenue								
20	56	6201	4100	program fees	3,712	742	1,300	1,600
			4101	daily admission				
			4102	membership/pass				
					3,712	742	1,300	1,600
expenses								
20	56	6201	6020	instructors	1,530		905	1,000
			6128	contractual instruction/services				
			6216	program supplies				
					1,530	-	905	1,000
<b>CARDIO GROUP FITNESS PROGRAMS</b>					<b>2,182</b>	<b>742</b>	<b>395</b>	<b>600</b>
CIRCUIT TRAINING/TRX								
revenue								
20	56	6202	4100	program fees	1,400	30	1,400	1,400
			4101	daily admission				
			4102	membership/pass				
					1,400	30	1,400	1,400
expenses								
20	56	6202	6020	instructors	636		636	636
			6128	contractual instruction/services				
			6216	program supplies				
					636	-	636	636
<b>CIRCUIT TRAINING</b>					<b>764</b>	<b>30</b>	<b>764</b>	<b>764</b>
SPORTS PERFORMANCE								
revenue								
20	56	6203	4100	program fees	360	-	-	-
			4101	daily admission				
			4102	membership/pass				
					360	-	-	-
expenses								
20	56	6203	6020	instructors	290			
			6128	contractual instruction/services				
			6216	program supplies				

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
PROGRAMS - FITNESS				290	-	-	-
<b>SPORTS PERFORMANCE</b>				<b>70</b>	-	-	-
STRENGTH GROUP FITNESS PROGRAMS							
Muscle in Motion							
TRX							
Triple Strength							
revenue							
20	56	6204	4100 program fees	2,500	4,432	5,600	5,800
			4101 daily admission				
			4102 membership/pass				
				2,500	4,432	5,600	5,800
expenses							
20	56	6204	6020 instructors	1,882		3,800	4,000
			6128 contractual instruction/services				
			6216 program supplies				
				1,882	-	3,800	4,000
<b>STRENGTH GROUP FITNESS PROGRAMS</b>				<b>618</b>	<b>4,432</b>	<b>1,800</b>	<b>1,800</b>
YOGA/PILATES							
Vinyasa Flow Yoga							
Relax and Restore Plus Size Yoga							
Senior Gentle Yoga							
Restorative Yoga							
Intro to Yoga							
Pilates/Core							
revenue							
20	56	6205	4100 program fees	8,000	10,896	13,900	14,000
			4101 daily admission				
			4102 membership/pass				
				8,000	10,896	13,900	14,000
expenses							
20	56	6205	6020 instructors	3,000		6,800	6,900
			6128 contractual instruction/services				
			6222 facility costs				
			6216 program supplies	300			
				3,300	-	6,800	6,900
<b>YOGA/PILATES</b>				<b>4,700</b>	<b>10,896</b>	<b>7,100</b>	<b>7,100</b>
PARENT/CHILD FITNESS PROGRAMS							
revenue							
20	56	6208	4100 program fees		-		
			4101 daily admission				
			4102 membership/pass				
				-	-	-	-
expenses							
20	56	6208	6020 instructors				

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>PROGRAMS - FITNESS</b>							
	6128	contractual instruction/services					
	6216	program supplies					
				-	-	-	-
<b>PARENT/CHILD FITNESS PROGRAMS</b>				-	-	-	-
<b>NW MEDICINE</b>							
revenue							
20	56	6209	4100	24	-		
program fees							
expense							
20	56	6209	6216	20			
program supplies							
<b>NW MEDICINE</b>				<b>4</b>	-	-	-
<b>SENIOR FITNESS PROGRAMS</b>							
revenue							
20	56	6210	4100	500	-		
program fees							
expense							
20	56	6210	6020	380			
instructors							
20	56	6210	6216	180			
program supplies							
				560	-		-
<b>SENIOR FITNESS PROGRAMS</b>				<b>(60)</b>	-	-	-
<b>TOTAL REVENUE</b>				16,565	16,708	22,200	22,800
<b>TOTAL EXPENSES</b>				8,787	-	12,141	12,536
<b>NET INCOME(LOSS)</b>				7,778	16,708	10,059	10,264

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
PROGRAMS - EARLY CHILDHOOD							-	480
20	57	0000	3022	transfers from other accounts	26	-	-	37
PAYROLL EXPENSES								
20	57	0002	6101	social security expense	21		-	30
			6102	medicare expense	5		-	7
					26	-	-	37
***NEW***								
EDUCATIONAL PROGRAMS								
Wednesday Wipe out Day!								
revenue								
20	57	7100	4100	program fees	500	-		
expenses								
20	57	7100	6020	instructors/supervisors	300			
20	57	7100	6128	contractual services/instruction				
20	57	7100	6216	program supplies	100			
20	57	7100	6221	transportation				
					400	-	-	-
<b>EDUCATIONAL PROGRAMS</b>					<b>100</b>	<b>-</b>	<b>-</b>	<b>-</b>
SPECIALTY PROGRAMS								
revenue								
20	57	7110	4100	program fees				500
expenses								
20	57	7110	6020	instructors/supervisors				300
20	57	7110	6128	contractual services/instruction				100
20	57	7110	6216	program supplies				
20	57	7110	6221	transportation				
						-	-	400
<b>SPECIALTY PROGRAMS</b>						<b>-</b>	<b>-</b>	<b>100</b>
COOKING PROGRAMS								
<b>COOKING PROGRAMS</b>						<b>-</b>	<b>-</b>	<b>-</b>
ART & CRAFT PROGRAMS								
revenue								
20	57	7130	4100	program fees				
expenses								
20	57	7130	6020	instructors/supervisors				
20	57	7130	6128	contractual services/instruction				
20	57	7130	6216	program supplies				
20	57	7130	6221	transportation				
						-	-	-
<b>ART &amp; CRAFT PROGRAMS</b>						<b>-</b>	<b>-</b>	<b>-</b>
MUSIC PROGRAMS								

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>PROGRAMS - EARLY CHILDHOOD</b>								
<b>Music Together</b>								
<b>Contracted Music Program</b>								
revenue								
20	57	7140	4100	program fees	5,844	5,938	5,938	5,844
expenses								
20	57	7140	6020	instructors/supervisors				
20	57	7140	6128	contractual services/instruction	4,000		4,300	4,000
20	57	7140	6216	program supplies				
20	57	7140	6221	transportation				
					4,000	-	4,300	4,000
<b>MUSIC PROGRAMS</b>					<b>1,844</b>	<b>5,938</b>	<b>1,638</b>	<b>1,844</b>
<b>EDUCATIONAL/SPECIALTY CAMPS</b>								
revenue								
20	57	7150	4100	program fees				
expenses								
20	57	7150	6020	instructors/supervisors				
20	57	7150	6128	contractual services/instruction				
20	57	7150	6216	program supplies				
20	57	7150	6221	transportation				
						-	-	-
<b>EDUCATIONA/SPECIALTY CAMPS</b>						-	-	-
<b>FAMILY PROGRAMS</b>								
<b>Fun Time Play Group</b>								
revenue								
20	57	7180	4100	program fees	360	-		380
expenses								
20	57	7180	6020	instructors/supervisors	45			180
20	57	7180	6128	contractual services/instruction				
20	57	7180	6216	program supplies	200			20
20	57	7180	6221	transportation				
					245	-	-	200
<b>FAMILY PROGRAMS</b>					<b>115</b>	<b>-</b>	<b>-</b>	<b>180</b>
<b>TOTAL REVENUE</b>					<b>6,730</b>	<b>5,938</b>	<b>5,938</b>	<b>6,761</b>
<b>TOTAL EXPENSES</b>					<b>4,671</b>	<b>-</b>	<b>4,300</b>	<b>4,637</b>
<b>NET INCOME(LOSS)</b>					<b>2,059</b>	<b>5,938</b>	<b>1,638</b>	<b>2,124</b>



					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
PROGRAMS - DANCE							874	1,833
20	59	0000	3022	transfers from other accounts	107	45	67	140
PAYROLL EXPENSES								
20	59	0002	6101	social security expense	87		54	114
			6102	medicare expense	20		13	27
					107	-	67	140
***NEW ACCTS***								
ADULT DANCE PROGRAMS								
revenue								
20	59	8050	4100	program fees				
expenses								
20	59	8050	6020	instructors				
			6128	contractual instruction/services				
			6216	program supplies				
						-	-	-
<b>ADULT DANCE PROGRAMS</b>						-	-	-
YOUTH BALLET								
New Class								
revenue								
20	59	8051	4100	program fees				
expenses								
20	59	8051	6020	instructors				
			6128	contractual instruction/services				
			6216	program supplies				
						-	-	-
<b>YOUTH BALLET</b>						-	-	-
YOUTH TAP								
New Class								
revenue								
20	59	8052	4100	program fees				
expenses								
20	59	8052	6020	instructors				
			6128	contractual instruction/services				
			6216	program supplies				
						-	-	-
<b>YOUTH TAP</b>						-	-	-
YOUTH HIP HOP/JAZZ								
revenue								
20	59	8053	4100	program fees	1930	1,317	1,438	1,500

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>PROGRAMS - DANCE</b>							
expenses							
20	59	8053	6020 instructors	660		410	546
			6128 contractual instruction/services				
			6216 program supplies				
				660	-	410	546
<b>YOUTH HIP HOP/JAZZ</b>				<b>1,270</b>	<b>1,317</b>	<b>1,028</b>	<b>954</b>
<b>YOUTH MODERN/CONTEMPORARY</b>							
revenue							
20	59	8054	4100 program fees				1,080
expenses							
20	59	8054	6020 instructors				819
			6128 contractual instruction/services				
			6216 program supplies				
					-	-	819
<b>YOUTH MODERN/CONTEMPORARY</b>					-	-	261
<b>MUSICAL THEATRE</b>							
revenue							
20	59	8055	4100 program fees				
expenses							
20	59	8055	6020 instructors				
			6128 contractual instruction/services				
			6216 program supplies				
					-	-	-
<b>MUSICAL THEATRE</b>					-	-	-
<b>YOUTH DANCE OTHER</b>							
Intro to Dance							
Ballet/Tap							
revenue							
20	59	8056	4100 program fees	1652	1,695	1,900	1,824
expenses							
20	59	8056	6020 instructors	750		464	468
			6128 contractual instruction/services				
			6216 program supplies				50
				750	-	464	518
<b>YOUTH DANCE OTHER</b>				<b>902</b>	<b>1,695</b>	<b>1,436</b>	<b>1,306</b>
<b>TOTAL REVENUE</b>				3,689	3,057	3,405	4,544
<b>TOTAL EXPENSES</b>				1,517	-	941	2,023
<b>NET INCOME(LOSS)</b>				2,172	3,057	2,464	2,521

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
PROGRAMS - SPECIAL EVENTS							150	1,805
20	60	0000	3022	transfers from other accounts	104	4	11	138
PAYROLL EXPENSES								
20	60	0002	6100	imrf				
20	60	0002	6101	social security expense	84		9	112
			6102	medicare expense	20		2	26
					104	-	11	138
COOKIES WITH SANTA								
revenue								
20	60	9501	3010	donations	500	500	500	
expense								
20	60	9501	6020	instructors/supervisors	85			
			6128	contractual	150		150	200
			6216	program supplies/expenses	500		369	400
					735	-	519	600
<b>COOKIES WITH SANTA</b>					<b>(235)</b>	<b>500</b>	<b>(19)</b>	<b>(600)</b>
BREAKFAST WITH THE BUNNY								
revenue								
20	60	9502	3010	donations				
			4100	program fees	1,050	1,199	1,198	2,000
					1,050	1,199	1,198	2,000
expense								
20	60	9502	6020	instructors/supervisors	75		24	75
			6216	program supplies/expenses	600		678	800
					675	-	702	875
<b>BREAKFAST WITH THE BUNNY</b>					<b>375</b>	<b>1,199</b>	<b>496</b>	<b>1,125</b>
DADDY DAUGHTER DANCE								
revenue								
20	60	9503	4100	program fees	2,700	3,006	3,006	3,050
expense								
20	60	9503	6020	instructors/supervisors				
			6128	contractual	572		840	300
				no rental of church 2020				
			6216	program supplies/expenses	450		345	1,000
			6218	REFUNDS				
					1,022	-	1,185	1,300
<b>DADDY DAUGHTER DANCE</b>					<b>1,678</b>	<b>3,006</b>	<b>1,821</b>	<b>1,750</b>
MOTHER SON DATE NIGHT								
revenue								

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>PROGRAMS - SPECIAL EVENTS</b>							
20	60	9504	4100	program fees	900	1,363	1,400
expense							
20	60	9504	6020	instructors/supervisors		24	25
			6218	refunds			300
			6216	program supplies/expenses	600	772	800
				DJ, superhero costume			
				<hr/>	<hr/>	<hr/>	<hr/>
				600	-	796	1,125
<b>MOTHER SON DATE NIGHT</b>				<b>300</b>	<b>1,363</b>	<b>567</b>	<b>275</b>
<b>FLASHLIGHT EGG HUNTS</b>							
revenue							
20	60	9510	3010	program fees/donations 2014 on	560		450
expense							
20	60	9510	6020	instructors/supervisors	200		
			6128	contractual			250
				dj			
			6216	program supplies/expenses	300		200
				<hr/>	<hr/>	<hr/>	<hr/>
				500	-	-	450
<b>FLASHLIGHT EGG HUNT</b>				<b>60</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GHOST STORIES</b>							
revenue							
20	60	9511	3010	donations			
expense							
20	60	9511	6216	program supplies/expenses			
<b>GHOST STORIES</b>							<b>-</b>
<b>BATTLE OF THE BANDS</b>							
revenue							
20	60	9512	3010	donations			
			4100	program fees	125		
				<hr/>	<hr/>	<hr/>	<hr/>
				125	-	-	-
expense							
20	60	9512	6216	program supplies/expenses	75		
<b>BATTLE OF THE BANDS</b>				<b>50</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOUCH A TRUCK</b>							
revenue							
20	60	9513	3010	donations			
			4100	program fees	100	60	60
				<hr/>	<hr/>	<hr/>	<hr/>
				100	60	-	60
expense							
20	60	9513	6216	program supplies/expenses	25		25

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
PROGRAMS - SPECIAL EVENTS								
20	60	9513	6020	instructors/supervisors	25	-	-	25
<b>TOUCH A TRUCK</b>					<b>75</b>	<b>60</b>	<b>-</b>	<b>35</b>
SUPERHERO CHALLENGE								
revenue								
20	60	9514	3010	DONATIONS	1,500	950	960	1,000
20	60	9514	4100	PROGRAM FEES		959	959	1,000
20	60	9514	4105	CONCESSIONS	2,000			
					<u>3,500</u>	<u>1,909</u>	<u>1,919</u>	<u>2,000</u>
expense								
20	60	9514	6128	CONTRACTUAL	1,475		1,169	1,200
			6216	PROGRAM SUPPLIE/EXPENSES	975		664	675
					<u>2,450</u>	<u>-</u>	<u>1,833</u>	<u>1,875</u>
<b>SUPERHERO CHALLENGE</b>					<b>1,050</b>	<b>1,909</b>	<b>86</b>	<b>125</b>
COMMUNITY HEALTH FAIRS 2020 Leap Year Event								
revenue								
20	60	9515	4100	program fees	500		500	500
expense								
20	60	9515	6216	program supplies/expenses	480			500
<b>COMMUNITY HEALTH FAIRS</b>					<b>20</b>	<b>-</b>	<b>500</b>	<b>-</b>
WINTER LUMINARY HIKE								
revenue								
20	60	9517	4100	program fees				
expense								
20	60	9517	6218	REFUND				
<b>WINTER LUMINARY HIKE</b>								
ARBOR DAY								
revenue								
20	60	9518	4100	program fees				
expense								
20	60	9518	6218	REFUND				
<b>ARBOR DAY</b>								
GYM JAM								
revenue								
20	60	9520	4100	program fees	300		166	300
			4105	concessions	125			125
					<u>425</u>	<u>-</u>	<u>166</u>	<u>425</u>

					2019	09/30/19	Projected	2000
					Budget	YTD	2019	Requested
								Budget
<b>PROGRAMS - SPECIAL EVENTS</b>								
expense								
20	60	9520	6020	instructors/supervisors	52		55	55
			6128	contractual instruction	200		250	250
			6216	program supplies			75	75
			6230	concessions	40		30	30
					<u>292</u>	<u>-</u>	<u>410</u>	<u>410</u>
<b>GYM JAM</b>					<b>133</b>	<b>-</b>	<b>(244)</b>	<b>15</b>
<b>EDGE OF TOWN HOEDOWN 2020 Kickball Tournament</b>								
revenue								
20	60	9521	4100	program fees	1,200			2,400
			4105	concessions	360			250
					<u>1,560</u>	<u>-</u>	<u>-</u>	<u>2,650</u>
expense								
20	60	9521	6020	instructors/supervisors	400			1,600
				refs				
			6128	contractual instruction	400			
			6216	program supplies	400			1,200
				cash awards/supplies	1,200			2,800
					<u>1,200</u>	<u>-</u>	<u>-</u>	<u>2,800</u>
<b>EDGE OF TOWN HOEDOWN</b>					<b>360</b>	<b>-</b>	<b>-</b>	<b>(150)</b>
<b>THANKSGIVING WEEKEND SHOOTOUT</b>								
revenue								
20	60	9522	4100	program fees	500		127	150
			4105	concessions	300			30
					<u>800</u>	<u>-</u>	<u>127</u>	<u>180</u>
expense								
20	60	9522	6020	instructors/supervisors	50		47	50
			6128	contractual instruction				
			6216	program supplies	250			30
					<u>300</u>	<u>-</u>	<u>47</u>	<u>80</u>
<b>THANKSGIVING WEEKEND SHOOTOUT</b>					<b>500</b>	<b>-</b>	<b>80</b>	<b>100</b>
<b>TRIVIA NIGHT</b>								
revenue								
20	60	9523	4100	program fees	1,200	345	345	500
			4105	concessions	360	61	61	75
					<u>1,560</u>	<u>406</u>	<u>406</u>	<u>575</u>
expense								
20	60	9523	6020	instructors/supervisors	400			
			6128	contractual instruction	200			
			6216	program supplies	300			300
					<u>900</u>	<u>-</u>	<u>-</u>	<u>300</u>
<b>TRIVIA NIGHT</b>					<b>660</b>	<b>406</b>	<b>406</b>	<b>275</b>
<b>DOG PARK EVENTS</b>								
				pet parade				
				egg hunt				

					2019	09/30/19	Projected	2000
					Budget	YTD	2019	Requested
								Budget
<b>PROGRAMS - SPECIAL EVENTS</b>								
revenue								
20	60	9524	4100	program fees	500			
			3010	DONATIONS	250			
					<hr/>			
					750	-	-	-
expense								
20	60	9524	6020	instructors/supervisors	100			
			6128	contractual instruction	100			200
			6216	program supplies	400			300
					<hr/>			
					600	-	-	500
<b>DOG PARK EVENTS</b>					<b>150</b>	<b>-</b>	<b>-</b>	<b>(500)</b>
<b>COYOTE RUN</b>								
revenue								
20	60	9525	4100	program fees	200		1,865	2,000
			3010	DONATIONS	200			3,000
					<hr/>			
					400	-	1,865	5,000
expense								
20	60	9525	6020	instructors/supervisors				
			6128	contractual instruction	250		726	1,350
			6216	program supplies	100		1,487	1,800
					<hr/>			
					350	-	2,213	3,150
<b>COYOTE RUN</b>					<b>50</b>	<b>-</b>	<b>(348)</b>	<b>1,850</b>
<b>TOTAL REVENUE</b>					15,534	8,446	11,061	18,428
<b>TOTAL EXPENSES</b>					10,308	-	7,716	14,128
<b>NET INCOME(LOSS)</b>					5,226	8,446	3,345	4,300

PROGRAMS - COMMUNITY EVENTS					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
							190	330
20	61	0000	3022	transfers from other accoun	75	60	15	25
PAYROLL EXPENSES								
20	61	0002	6101	social security expense	61		12	20
			6102	medicare expense	14		3	5
					75	-	15	25
CONCERTS								
revenue								
20	61	9400	3050	marketing income	7,300	3,650	3,650	5,000
			4105	concessions	6,000	4,353	4,353	5,000
					13,300	8,003	8,003	10,000
expense								
20	61	9400	6020	instructors/supervisors	560		165	200
			6128	contractual instruction	8,200		7,450	6,750
			6210	LICENSES	800		606	600
			6216	supplies	2,250		578	600
			6230	concessions			1,354	1,500
					11,810	-	10,153	9,650
<b>CONCERTS</b>					<b>1,490</b>	<b>8,003</b>	<b>(2,150)</b>	<b>350</b>
MOVIES IN THE PARK								
revenue								
20	61	9401	3050	marketing income	1,080	360	360	360
			4105	concessions	400	121	120	150
					1,480	481	480	510
expense								
20	61	9401	6020	instructors/supervisors	100		25	30
			6128	contractual instruction				
			6210	LICENSES	1,225		375	400
			6230	concessions			7	20
			6216	supplies	130		44	44
					1,455	-	451	494
<b>MOVIES IN THE PARK</b>					<b>25</b>	<b>481</b>	<b>29</b>	<b>16</b>
FIREWORKS & FUN								
revenue								
20	61	9402	3050	marketing income	300	100	100	100
			4105	concessions	1,600	644	644	750
					1,900	744	744	850
expense								
20	61	9402	6020	instructors/supervisors	200			100
			6128	contractual instruction	16,000		13,920	15,000
			6210	LICENSES	-			



	2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
PROGRAMS - COMMUNITY EVENTS				
6216 supplies	700		383	400
	16,900	-	14,303	15,500
<b>FIREWORKS &amp; FUN</b>	<b>(15,000)</b>	<b>744</b>	<b>(13,559)</b>	<b>(14,650)</b>
<b>PARK PRIDE DAY</b>				
revenue				
20 61 9403 3050 marketing income	200	600	800	600
4105 concessions				
	200	600	800	600
expense				
20 61 9403 6020 instructors/supervisors	100			
6128 contractual instruction				
6210 LICENSES				
6216 supplies	200		460	560
	300	-	460	560
<b>PARK PRIDE DAY</b>	<b>(100)</b>	<b>600</b>	<b>340</b>	<b>40</b>
<b>GHOST STORIES</b>				
revenue				
20 61 9404 3010 donations	200	150	150	50
expense				
20 61 9404 6216 program supplies/expenses	50		406	400
6128 contractual instruction	200		100	200
6020 instructors/supervisors	30			
	280	-	506	600
<b>GHOST STORIES</b>	<b>(80)</b>	<b>150</b>	<b>(356)</b>	<b>(550)</b>
<b>TOTAL REVENUE</b>	17,155	10,038	10,192	12,035
<b>TOTAL EXPENSES</b>	30,820	-	25,888	26,829
<b>NET INCOME(LOSS)</b>	<b>(13,665)</b>	<b>10,038</b>	<b>(15,696)</b>	<b>(14,794)</b>

	2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>PROGRAMS - BROCHURE</b>				
<b>REVENUE</b>				
20 65 0000 3050 marketing income	7,350	7,350	7,350	7,350
<b>EXPENSES</b>				
<b>ADMINISTRATIVE EXPENSES</b>				
20 65 0004 6202 postage	5,000	5,101	6,725	6,775
6203 printing & publication	17,800	11,538	16,538	17,800
	22,800	16,639	23,263	24,575
<b>TOTAL REVENUE</b>	7,350	7,350	7,350	7,350
<b>TOTAL EXPENSES</b>	22,800	16,639	23,263	24,575
<b>NET INCOME(LOSS)</b>	(15,450)	(9,289)	(15,913)	(17,225)

RECREATION - WEIGHT ROOM				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget	
REVENUE								
20	70	0000	3022	transfers from other accounts	780	410	612	765
20	70	0500	4230	Membership - pathway fitness	76,620	75,437	86,000	87,000
				2019 three month membership added				
			4231	Pass - Pathway fitness	62,640	44,725	55,000	56,000
			4232	Pass - track only	6,313	11,998	16,000	17,000
			4233	Pre-pay card	445	178	267	300
			4234	Program fees	1,600	4,620	4,890	5,000
			4235	Daily Admission fee	1,668	3,262	3,839	4,232
				fee increase 2020 from \$9/\$14 to \$11/\$16				
			4600	Promo item sales				
					149,286	140,220	165,996	169,532
				TOTAL REVENUE	150,066	140,631	166,608	170,297
EXPENSES								
WAGES								
20	70	0001	6020	instructors/supervisors	10,200	4,952	8,000	10,000
PAYROLL EXPENSES								
20	70	0002	6101	social security expense	632	307	496	620
				medicare expense	148	72	116	145
					780	379	612	765
ADMINISTRATIVE EXPENSES								
20	70	0004	6207	education & training	850	539	538	850
			6215	uniforms	312			312
				2 GA 2 Trainers				
			6216	program supplies	3,400	2,979	3,400	
				add 3000 for addl equip	4,562	3,518	3,938	1,162
CONTRACTED SERVICES								
20	70	0005	6307	equipment maintenance	5,000	341	5,000	5,000
				Lifefitness PM agreement				
			6315	graduate assistants	20,000	4,176	12,528	20,000
					25,000	4,517	17,528	25,000
MAINTENANCE								
20	70	0006	6400	small equip purch				500
				vacuum backpack	-	-	-	500
MATERIALS & SUPPLIES								
20	70	0007	6510	janitorial supplies	2,400	557	1,800	2,400
			6500	misc	700	156	203	500
					3,100	713	2,003	2,900
				total expenses	43,642	14,079	32,081	39,827
				TOTAL REVENUE	150,066	140,631	166,608	170,297
				TOTAL EXPENSES	43,642	14,079	32,081	39,827
				NET INCOME(LOSS)	106,424	126,552	134,527	130,470

				2019	09/30/19	Projected	2000
RECREATION - COMMUNITY CENTER				Budget	YTD	2019	Requested Budget
<b>REVENUE</b>							
20	75	0000	3022 transfers from other accounts	7,675	6,109	7,688	8,521
			3060 rental income				
			3090 CASH OVER/SHORT		60	75	-
			4105 concessions		1,543	1,543	1,600
			4250 OPEN GYM - DAILY	6,100	9,975	13,166	18,000
			fee increase 2020 \$3/\$6 to \$5/\$8				
			4251 OPEN GYM - MEMBERSHIP	12,386	7,397	11,000	12,386
			4252 RENTALS	12,600	15,090	17,500	17,500
			4255 VENDING	2,400	4,329	4,556	4,500
			4530 coupons redeemed				
			3090 cash over/short				
			<b>TOTAL REVENUE</b>	<b>41,161</b>	<b>44,503</b>	<b>55,528</b>	<b>62,507</b>
<b>EXPENSES</b>							
<b>WAGES</b>							
20	75	0001	6005 part time maintenance				
			6001 full-time staff				
			6020 INSTRUCTORS		173	173	200
			6021 CUSTOMER SERVICE STAFF	73,310	57,654	73,310	77,708
				73,310	57,827	73,483	77,908
				24,960			24,960
<b>PAYROLL EXPENSES</b>							
20	75	0002	6100 imrf expense	2,067	1,525	2,067	2,561
20	75	0002	6101 social security expense	4,545	3,506	4,556	4,830
			6102 medicare expense	1,063	820	1,066	1,130
				7,675	5,852	7,688	8,521
<b>ADMINISTRATIVE EXPENSES</b>							
20	75	0004	6200 office supplies	2,000	488	1,800	2,000
			6201 office equipment	350	347	800	350
			6204 dues & subscriptions	-	(5)		45
			6215 uniforms	550	496	496	550
			6216 program supplies/expenses	925	451	741	1,500
			open gym 925	3,825	1,778	3,837	4,445
<b>CONTRACTED SERVICES</b>							
20	75	0005	6300 building maintenance services	13,104	8,661	10,101	13,000
			sprinkler inspection 500				
			pest control 585				
			alarm 1280 ?				
			elevator 2000				
			window cleaning 2000				
			hvac service/repair 1000				
			carpet/upholstry cleaning 1000				
			Partician Wall yrly service \$317.20				
			misc 4000 (Sports Court Lines)				
			6301 rag & rug	1,110	1,311	1,711	1,800
			6302 refuse removal	2,016	1,419	1,724	2,000
			6307 equipment maintenance	2,000		300	
			sound system 1000				
			boiler 500				
			lock/safe repair 200				
			lift rental 300				

	2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>RECREATION - COMMUNITY CENTER</b>				
6310 credit card system expense	4,000	3,485	7,500	7,500
	<u>22,230</u>	<u>14,876</u>	<u>21,336</u>	<u>24,300</u>
<b>MAINTENANCE</b>				
20 75 0006 6401 buildings		1,862	3,800	8,744
<u>paint gym walls 2020, add classroom door windows</u>	-	1,862	3,800	8,744
<b>MATERIALS &amp; SUPPLIES</b>				
20 75 0007 6500 misc	3,000	1,366	2,200	3,000
flashlight lantern				
weather radio				
batteries				
facility supplies				
wrist bands				
6510 janitorial	3,500	2,133	2,975	3,500
6513 first aid	650	21	311	600
6514 safety	2,000	32	129	2,000
weather warning program				
6555 kitchen supplies		63	150	175
coffee, popcorn				
6518 id supplies	750	204	149	700
	<u>9,900</u>	<u>3,819</u>	<u>5,914</u>	<u>9,975</u>
<b>COST OF GOODS SOLD</b>				
20 75 0008 6650 vending supplies	1,000	1,229	1,750	1,750
<b>utilities</b>				
20 75 0009 6700 phone				
6702 electricity	55,000	40,312	59,000	51,000
6703 gas	12,000	3,596	6,000	7,000
6704 water/sewer	5,000	2,906	4,500	4,500
6705 cable/satellite	3,750	2,949	4,065	3,800
	<u>75,750</u>	<u>49,762</u>	<u>73,565</u>	<u>66,300</u>
<b>insurance</b>				
20 75 0010 6801 health ins premiums	11,028	637	818	11,400
<b>miscellaneous</b>				
20 75 0011 6850 property tax expense				
6853 lease expense				
	<u>204,718</u>	<u>137,641</u>	<u>192,191</u>	<u>213,343</u>
total expenses	204,718	137,641	192,191	213,343
TOTAL REVENUE	41,161	44,503	55,528	62,507
TOTAL EXPENSES	204,718	137,641	192,191	213,343
NET INCOME(LOSS)	(163,557)	(93,139)	(136,663)	(150,836)
TOTAL FUND REVENUE	1,389,972	1,267,186	1,405,786	1,484,729
TOTAL FUND EXPENSES	1,375,637	900,885	1,311,986	1,424,344
FUND NET INCOME(LOSS)	14,335	366,301	93,800	60,385

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>DONATIONS</b>							
Revenues							
21	10	0000	3007	interest income	672	1,600	500
			3010	donations	51,850	52,100	2,500
OPERATING TRANSFER IN FROM DCCF				2,500			
			3012	donations-LEAF A LEGACY	14,925	27,000	53,000
				27,500	67,447	80,700	56,000
<b>MISCELLANEOUS</b>							
21	10	0011	6860	operating transfer to <b>ACTION 2020</b>	25,000	25,000	50,000
21	10	0003	6125	MISC CONSULTANTS			
21	10	0015	6900	DEBT RETIREMENT - INT			
21	10	0011	6851	donor restricted projects	2,500		50,000
				27,500	-	25,000	100,000
<b>TOTAL REVENUE</b>				27,500	67,447	80,700	56,000
<b>TOTAL EXPENSES</b>				27,500	-	25,000	100,000
<b>NET INCOME(LOSS)</b>				-	67,447	55,700	(44,000)

SPECIAL RECREATION					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
Revenues								
22	10	0000	3001	real estate taxes	190,000	184,176	190,192	201,500
			3002	real estate taxes int			132	
			3007	interest		344	1,100	
					190,000	184,520	191,292	201,500
22-	10	0003	6125	consultants				
22	10	0007	6500	miscellaneous	500	78	78	500
			6860	operating transfer to action 2020	94,500		94,500	100,250
22	10	0011	6855	ksra operations	95,000	92,088	95,096	100,750
					190,000	92,166	189,674	201,500
<b>TOTAL REVENUE</b>					190,000	184,520	191,292	201,500
<b>TOTAL EXPENSES</b>					190,000	92,166	189,674	201,500
<b>NET INCOME(LOSS)</b>					-	92,354	1,618	-

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>INSURANCE</b>							
Revenues							
23	10	0000	3001	70,000	68,974	71,227	67,000
			3002			49	
			3028				
			3007		353	850	
				70,000	69,326	72,077	67,000
<b>MISCELLANEOUS</b>							
23	10	0010	6800	5,000		-	5,000
			6805	27,725	13,862	27,725	26,721
			6806	34,828	17,414	34,828	49,731
			6807				
				67,553	31,276	62,553	81,452
<b>TOTAL REVENUE</b>				70,000	69,326	72,077	67,000
<b>TOTAL EXPENSES</b>				67,553	31,276	62,553	81,452
<b>NET INCOME(LOSS)</b>				2,447	38,050	9,524	(14,452)



AUDIT					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
Revenues								
24	10	0000	3001	real estate taxes	15,000	14,411	14,882	14,000
			3002	real estate taxes int			10	
			3007	interest		87	160	
					15,000	14,498	15,042	14,000
MISCELLANEOUS								
24	10	0003	6122	audit services	15,950	15,950	15,950	13,900
				include opeb actuary				
					15,950	15,950	15,950	13,900
<b>TOTAL REVENUE</b>					15,000	14,498	15,042	14,000
<b>TOTAL EXPENSES</b>					15,950	15,950	15,950	13,900
<b>NET INCOME(LOSS)</b>					(950)	(1,452)	(908)	100

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>PAVING &amp; LIGHTING</b>							
Revenues							
25	10	0000	3001 real estate taxes	150	183	189	25,000
			3002 real estate taxes int				
			3007 interest		210	390	
				150	393	579	25,000
<b>MISCELLANEOUS</b>							
25	10	0006	6406 bridges & roads	22,000	-		48,471
			6410 lighting				
				22,000	-	-	48,471
<b>TOTAL REVENUE</b>				150	393	579	25,000
<b>TOTAL EXPENSES</b>				22,000	-	-	48,471
<b>NET INCOME(LOSS)</b>				(21,850)	393	579	(23,471)

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>POLICE</b>							
Revenues							
26	10	0000	3001 real estate taxes	150	183	189	500
			3002 real estate taxes int				
			3022 transfers from other		55	69	153
			3007 interest		40	75	
				<hr/>	<hr/>	<hr/>	<hr/>
				150	278	333	653
<b>MISCELLANEOUS</b>							
26	10	0001	6002 wages part-time		730	1,100	2,000
26	10	0002	6101 social security		45	68	124
			6102 medicare		11	1	29
					<hr/>	<hr/>	<hr/>
					56	69	153
26	10	0003	6129 patrol services	2,000			
26	10	0006	6405 signs	2,500			
		0007	6500 misc				
Total expenses				4,500	786	1,169	2,153
<b>TOTAL REVENUE</b>				150	278	333	653
<b>TOTAL EXPENSES</b>				4,500	786	1,169	2,153
<b>NET INCOME(LOSS)</b>				(4,350)	(508)	(836)	(1,500)

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>IMRF</b>							
Revenues							
27	10	0000	3001 real estate taxes	90,000	88,130	91,071	121,000
			3007 interest				
				<hr/>			
				90,000	88,130	91,071	121,000
<b>MISCELLANEOUS</b>							
27	10	0011	6860 OPERATING TRANSFER TO	89,556	70,371	91,071	121,000
				<hr/>			
				89,556	70,371	91,071	121,000
<b>TOTAL REVENUE</b>				90,000	88,130	91,071	121,000
<b>TOTAL EXPENSES</b>				89,556	70,371	91,071	121,000
<b>NET INCOME(LOSS)</b>				444	17,758	-	-

SOCIAL SECURITY				
Revenues				
	2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
28 10 0000 3001 real estate taxes	102,000	98,626	101,918	100,000
3007 interest				
	102,000	98,626	101,918	100,000
MISCELLANEOUS				
28 10 0011 6860 OPERATING TRANSFER TO	108,257	80,691	104,000	113,000
	108,257	80,691	104,000	113,000
<b>TOTAL REVENUE</b>	102,000	98,626	101,918	100,000
<b>TOTAL EXPENSES</b>	108,257	80,691	104,000	113,000
<b>NET INCOME(LOSS)</b>	(6,257)	17,934	(2,082)	(13,000)

				2019	09/30/19	Projected	2000	
				Budget	YTD	2019	Requested	
							Budget	
<b>CONCESSIONS-CLUBHOUSE</b>								
30	30	0000	3022	transfers from other funds	4,175	3,134	3,892	4,628
			3050	marketing income	1,000	1,000	1,000	1,000
			3090	cash over/short		23	25	-
			4359	sales tax collected	5,000	3,342	3,560	4,300
			4500	breakfast sandwiches	1,000	317	328	850
			4501	donuts, rolls, muffins	300	297	303	325
			4502	cold sandwiches	1,200	758	784	1,000
			4503	burgers	3,400	2,395	2,727	3,500
			4505	hot dogs, brats	7,200	5,534	5,996	7,400
			4506	chicken	1,800	949	1,024	1,500
			4507	appetizers	2,500	1,323	1,452	2,200
			4508	cookies, etc	900	595	626	900
			4509	pretzels	50	14	15	50
			4510	NACHOS	50	5	5	30
			4512	chips	1,300	980	1,057	1,500
			4513	cold snacks	150	88	96	125
			4514	candy & gum	1,400	999	1,080	1,300
			4516	ice cream	50			50
			4520	fountain drinks	3,300	2,299	2,414	3,100
			4521	pop	10,000	7,886	8,227	10,000
			4522	hot drinks	500	251	302	500
			4523	juice boxes		8	8	10
			4524	beer	25,000	20,096	21,337	25,000
			4525	specialty drinks	850	499	548	850
			4526	mixed drinks	4,500	4,466	4,912	5,000
			4527	smoothies	70	41	43	70
			4530	coupons		5	5	10
			4528	wine	450	308	308	450
<b>TOTAL REVENUE</b>				<b>76,145</b>	<b>57,611</b>	<b>62,074</b>	<b>75,648</b>	
<b>WAGES</b>								
30	30	0001	6040	manager	19,006	14,596	19,006	19,006
			6041	staff	15,000	10,221	11,300	16,000
				<b>34,006</b>	<b>24,817</b>	<b>30,306</b>	<b>35,006</b>	
<b>PAYROLL EXPENSES</b>								
30	30	0002	6100	imrf expense	1,574	1,209	1,574	1,950
			6101	social security expense	2,108	1,520	1,879	2,170
			6102	medicare expense	493	355	439	508
				<b>4,175</b>	<b>3,084</b>	<b>3,892</b>	<b>4,628</b>	
<b>ADMINISTRATIVE EXPENSES</b>								
30	30	0004	6200	office supplies	50	298	300	300
			6207	education & training	400	180	180	400
			6208	advertising printed				200
			6210	licenses	3,000	2,580	3,105	3,100
			6211	travel expense	200		55	300
			6215	uniforms	600	280	280	500
				<b>4,250</b>	<b>3,338</b>	<b>3,920</b>	<b>4,800</b>	

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>CONCESSIONS-CLUBHOUSE</b>							
<b>CONTRACTED SERVICES</b>							
30	30	0005	6300 building maintenance services	500			500
			6301 Rag & rug				
			6302 refuse removal	600	526	700	700
			6307 equipment maintenance	2,000	1,491	1,800	2,000
			6310 credit card system expense	800	101	800	800
				3,900	2,118	3,300	4,000
<b>MAINTENANCE</b>							
30	30	0006	6400 small equipment purchase	500	512	525	500
			6401 buildings	500	75	100	500
			6409 golf carts				
				1,000	587	625	1,000
<b>MATERIALS &amp; SUPPLIES</b>							
30	30	0007	6500 misc	800	576	800	800
			6510 janitorial	500	603	700	500
			6550 paper/plastic	1,000	804	1,100	1,000
			6551 cleaning - concessions	200	211	220	400
				2,500	2,194	2,820	2,700
<b>COST OF GOODS SOLD</b>							
30	30	0008	6610 breakfast sandwiches	185	89	100	200
			6611 donuts, etc	200	171	160	200
			6612 cold sandwiches	500	262	275	400
			6613 burgers	2,000	1,112	1,120	2,000
			6615 hot dogs,etc	2,500	2,825	2,600	3,000
			6616 chicken	1,100	535	640	1,000
			6617 appetizers	1,400	831	835	1,200
			6618 cookies, etc	700	310	325	500
			6619 pretzels	50	-	-	50
			6620 nachos	25	-	-	25
			6621 POPCORN				
			6622 chips	800	911	850	1,000
			6623 cold snacks	125	86	100	125
			6624 candy	1,250	494	600	1,000
			6626 ice cream	400	-	-	50
			6629 condiments	900	542	600	800
			6630 fountain drinks	4,500	1,844	2,200	4,000
			6631 pop	5,000	4,571	4,500	5,500
			6632 hot drinks	250	130	160	200
			6633 juice boxes	10	-	-	10
			6634 beer	8,000	5,625	6,600	8,000
			6635 specialty drinks	400	125	125	400
			6636 mixed drinks	1,600	1,161	1,000	1,600
			6637 smoothies	100	-	-	100
			6640 CATERING COSTS				
			6638 wine	400	443	425	500
				32,395	22,067	23,215	31,860
<b>UTILITIES</b>							

	2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>CONCESSIONS-CLUBHOUSE</b>				
30 30 0009 6700 phone/data plan	500	971	1,200	1,200
6701 cell	195	130	195	195
6702 electricity	1,200	706	1,100	1,000
6703 gas	350	251	340	350
6705 cable	900	631	840	850
	<u>3,145</u>	<u>2,690</u>	<u>3,675</u>	<u>3,595</u>
insurance				
30 30 0010 6801 health ins premiums	6,648	4,484	6,648	6,876
<b>MISCELLANEOUS</b>				
30 30 0011 6852 sales tax	6,500	4,068	5,100	6,300
6860 operating transfer to				
	<u>6,500</u>	<u>4,068</u>	<u>5,100</u>	<u>6,300</u>
total expenses	98,519	69,447	83,501	100,765
TOTAL REVENUE	76,145	57,611	62,074	75,648
TOTAL EXPENSES	98,519	69,447	83,501	100,765
NET INCOME(LOSS)	(22,374)	(11,836)	(21,427)	(25,117)



				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget	
<b>CONCESSIONS-CART</b>								
30	31	0000	3022	transfers from other funds	306	105	101	230
			3090	cash over/short				
			4359	SALES TAX	300	240	240	275
			4501	MUFFINS ETC				10
			4502	cold sandwiches				
			4508	cookies, etc	100	45	45	100
			4512	chips	150	63	63	100
			4513	cold snacks	-			5
			4514	candy & gum	200	113	113	200
			4521	pop	1,500	678	678	1,000
			4522	HOT DRINKS	-	2	2	10
			4524	beer	7,000	3,799	3,799	4,500
			4525	specialty drinks	500	113	113	300
			4526	mixed drinks	1,200	1,801	1,801	2,200
			4528	wine	25	57	57	75
<b>TOTAL REVENUE</b>				11,281	7,013	7,010	9,005	
<b>WAGES</b>								
30	31	0001	6041	staff	4,000	1,318	1,318	3,000
				4,000	1,318	1,318	3,000	
<b>PAYROLL EXPENSES</b>								
30	31	0002	6101	social security expense	248	82	82	186
			6102	medicare expense	58	19	19	44
				306	101	101	230	
<b>CONTRACTED SERVICES</b>								
30	31	0005	6310	credit card expense	-	23	23	25
				-	23	23	25	
<b>MAINTENANCE</b>								
30	31	0006	6409	GOLF CARTS	300	393	393	300
				300	393	393	300	
<b>COST OF GOODS SOLD</b>								
30	31	0008	6611	MUFFINS ETC				
			6618	cookies, etc	33	15	16	50
			6622	chips	50	25	28	50
			6623	cold snacks				10
			6624	candy	100	44	45	100
			6630	fountain drinks				
			6631	pop	700	227	234	500
			6632	hot drinks				10
			6634	beer	1,500	1,017	1,086	1,500
			6635	specialty drinks	200	31	31	100
			6636	mixed drinks	500	685	711	750
			6638	wine	10	16	17	40
				3,093	2,060	2,168	3,110	
<b>MISCELLANEOUS</b>								
30	31	0011	6852	sales tax	990	582	613	775

	2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
CONCESSIONS-CART	990	582	613	775
total expenses	8,689	4,477	4,616	7,440
TOTAL REVENUE	11,281	7,013	7,010	9,005
TOTAL EXPENSES	8,689	4,477	4,616	7,440
NET INCOME(LOSS)	2,592	2,536	2,394	1,565

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>CONCESSIONS-SPORTS COMPLEX</b>							
30	33	0000	3022	750	790	696	880
			3065				
			3090		37	37	
			4359	2,820	1,767	1,894	2,650
			4500	225	149	149	225
			4501	200	137	150	200
			4502	600	340	342	500
			4503	5,500	2,885	3,076	4,000
			4505	4,300	3,635	4,009	4,300
			4506	500	168	173	400
			4508	750	736	788	800
			4509	2,300	1,679	1,775	2,500
			4510	1,700	1,257	1,405	1,500
			4511	1,000	811	876	1,000
			4512	1,000	905	979	1,200
			4513	500	333	350	500
			4514	3,200	2,460	2,675	3,200
			4516	1,700	1,143	1,146	1,700
			4520	1,600	1,197	1,225	1,600
			4521	10,000	9,036	9,529	10,000
			4522	1,100	271	400	400
			4523	200	132	132	200
			<b>TOTAL REVENUE</b>	<b>39,945</b>	<b>29,867</b>	<b>31,806</b>	<b>37,755</b>
<b>WAGES</b>							
30	33	0001	6041	9,800	7,715	9,095	11,500
				9,800	7,715	9,095	11,500
<b>PAYROLL EXPENSES</b>							
30	33	0002	6101	608	478	564	713
			6102	142	112	132	167
				750	590	696	880
<b>ADMINISTRATIVE EXPENSES</b>							
30	33	0004	6210	300	280	280	300
				300	280	280	300
<b>CONTRACTED SERVICES</b>							
30	33	0005	6300		328	328	
			6310		9	96	100
			6307	250			250
				250	337	424	350
<b>MAINTENANCE</b>							
30	33	0006	6400	400	529	530	500
			6401	500	255	355	500
				900	784	885	1,000
<b>MATERIALS &amp; SUPPLIES</b>							
30	33	0007	6500	100	550	550	100
			6510	25	9	9	25

	2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>CONCESSIONS-SPORTS COMPLEX</b>				
6550 paper/plastic	1,000	562	607	1,000
6551 cleaning - concessions	100	99	99	100
	<u>1,225</u>	<u>1,220</u>	<u>1,265</u>	<u>1,225</u>
<b>COST OF GOODS SOLD</b>				
30 33 0008 6610 breakfast sandwiches	50	21	21	50
6610 donuts, etc.	75	49	61	75
6612 cold sandwiches	170	87	87	150
6613 burgers	1,400	669	730	1,000
6615 hot dogs,etc	1,400	996	1,231	1,200
6616 chicken	125	38	42	100
6618 cookies, etc	250	184	214	250
6619 pretzels	750	656	628	750
6620 nachos	850	955	932	1,000
6621 popcorn	275	42	38	250
6622 chips	650	559	653	700
6623 cold snacks	150	284	289	300
6624 candy	1,800	1,554	1,898	1,800
6626 ice cream	750	(59)	-	750
6629 condiments	250	195	197	250
6630 fountain drinks	700	427	424	700
6631 pop	3,900	2,928	3,440	3,500
6632 hot drinks	200	115	114	200
6633 juice boxes	100	70	70	100
	<u>13,845</u>	<u>9,771</u>	<u>11,069</u>	<u>13,125</u>
<b>UTILITIES</b>				
30 33 0009 6702 electricity	1,300	943	1,360	1,150
	<u>1,300</u>	<u>943</u>	<u>1,360</u>	<u>1,150</u>
<b>MISCELLANEOUS</b>				
30 33 0011 6852 sales tax	3,500	2,319	2,747	3,350
	<u>3,500</u>	<u>2,319</u>	<u>2,747</u>	<u>3,350</u>
total expenses	31,870	23,958	27,821	32,880
TOTAL REVENUE	39,945	29,867	31,806	37,755
TOTAL EXPENSES	31,870	23,958	27,821	32,880
NET INCOME(LOSS)	8,075	5,908	3,985	4,875

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget	
<b>CONCESSIONS-POOL</b>								
30	34	0000	3022	transfers from other funds	206	198	197	249
			3090	cash over (short)		9	9	
			4502	cold sandwiches				
			4359	sales tax	750	763	763	800
			4501	muffins etc				
			4505	hot dogs, brats	600	867	867	900
			4508	cookies, etc	175	172	172	200
			4509	pretzels	1,200	1,253	1,253	1,300
			4510	nachos	900	883	883	900
			4511	popcorn	200	193	193	200
			4512	chips	200	295	295	300
			4513	cold snacks	25			25
			4514	candy & gum	1,200	1,455	1,455	1,500
			4516	ice cream	1,000	795	795	800
			4520	fountain drinks	800	872	872	900
			4521	pop	450	570	570	600
			4523	juice boxes				25
<b>TOTAL REVENUE</b>				<b>7,706</b>	<b>8,324</b>	<b>8,323</b>	<b>8,699</b>	
<b>WAGES</b>								
30	34	0001	6041	staff	2,700	2,569	2,569	3,250
				<b>2,700</b>	<b>2,569</b>	<b>2,569</b>	<b>3,250</b>	
<b>PAYROLL EXPENSES</b>								
30	34	0002	6101	social security expense	167	159	159	202
			6102	medicare expense	39	37	38	47
				<b>206</b>	<b>197</b>	<b>197</b>	<b>249</b>	
<b>ADMINISTRATIVE EXPENSES</b>								
30	34	0004	6210	licenses	300	280	280	300
				<b>300</b>	<b>280</b>	<b>280</b>	<b>300</b>	
<b>CONTRACTED SERVICES</b>								
30	34	0005	6307	equip maint				
			6310	credit card expense		35	35	40
					<b>35</b>	<b>35</b>	<b>40</b>	
<b>MAINTENANCE</b>								
30	34	0006	6400	small equipment purchase	50			50
			6401	buildings	50			50
				<b>100</b>	<b>-</b>	<b>-</b>	<b>100</b>	
<b>MATERIALS &amp; SUPPLIES</b>								
30	34	0007	6500	misc	25	33	34	50
			6510	JANITORIAL	25	44	44	50
			6550	paper/plastic	200	153	153	225
			6551	cleaning - concessions	25			25
				<b>275</b>	<b>231</b>	<b>231</b>	<b>350</b>	
<b>COST OF GOODS SOLD</b>								

		2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>CONCESSIONS-POOL</b>					
30 34 0008	6611 MUFFINS ETC				
	6615 hot dogs,etc	200	259	259	275
	6618 cookies, etc	75	64	64	75
	6619 pretzels	370	415	415	450
	6620 nachos	300	262	262	300
	6621 popcorn	50	32	32	50
	6622 chips	100	146	146	200
	6623 cold snacks	10			10
	6624 candy	600	672	672	725
	6626 ice cream	330	193	193	200
	6629 condiments	50			50
	6630 fountain drinks	600	281	271	600
	6631 pop	180	671	671	700
	6633 juice boxes				
	6637 smoothies				
		2,865	2,995	2,985	3,635
<b>MISCELLANEOUS</b>					
30 34 0011	6852 sales tax	640	721	721	750
		640	721	721	750
	total expenses	7,086	7,027	7,018	8,674
	TOTAL REVENUE	7,706	8,324	8,323	8,699
	TOTAL EXPENSES	7,086	7,027	7,018	8,674
	NET INCOME(LOSS)	620	1,297	1,305	25

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>CONCESSIONS-CATERING</b>								
30	35	0000	3022	transfers from other funds	115	62	92	115
			3090	CASH OVER/SHORT				
			4359	SALES TAX COLLECTED		419	550	650
			4530	food	4,500	3,828	3,900	4,500
			4531	bar	6,000	4,361	5,600	6,000
			4532	room rental/bartendar	8,000	5,388	6,600	8,000
<b>TOTAL REVENUE</b>					<b>18,615</b>	<b>14,058</b>	<b>16,742</b>	<b>19,265</b>
<b>WAGES</b>								
30	35	0001	6041	staff	1,500	762	1,200	1,500
<b>PAYROLL EXPENSES</b>								
30	35	0002	6101	social security expense	93	47	74	93
			6102	medicare expense	22	11	17	22
<b>MATERIALS &amp; SUPPLIES</b>								
30	35	0007	6500	misc	50			
			6550	paper/plastic				
<b>COST OF GOODS SOLD</b>								
30	35	0008	6640	catering costs	4,000	3,127	4,000	4,500
<b>MISCELLANEOUS</b>								
30	35	0011	6852	sales tax	930	662	900	950
<b>total expenses</b>					<b>6,595</b>	<b>4,609</b>	<b>6,192</b>	<b>7,065</b>
<b>TOTAL REVENUE</b>					<b>18,615</b>	<b>14,058</b>	<b>16,742</b>	<b>19,265</b>
<b>TOTAL EXPENSES</b>					<b>6,595</b>	<b>4,609</b>	<b>6,192</b>	<b>7,065</b>
<b>NET INCOME(LOSS)</b>					<b>12,020</b>	<b>9,449</b>	<b>10,550</b>	<b>12,200</b>
<b>FUND TOTAL REVENUE</b>					<b>153,692</b>	<b>116,873</b>	<b>125,955</b>	<b>150,371</b>
<b>TOTAL EXPENSES</b>					<b>152,759</b>	<b>109,518</b>	<b>129,148</b>	<b>156,823</b>
<b>NET INCOME(LOSS)</b>					<b>933</b>	<b>7,355</b>	<b>(3,193)</b>	<b>(6,452)</b>

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>DEVELOPER CONTRIBUTIONS</b>								
Revenues								
32	10	0000	3007	interest		81	155	
			3015	developer contributions	21,000	8,740	14,509	15,000
					21,000	8,821	14,664	15,000
<b>MISCELLANEOUS</b>								
32	10	0011	6860	operating transfer to to capital	21,000		15,000	6,000
			0007	6500 misc expenses				
					21,000	-	15,000	6,000
<b>TOTAL REVENUE</b>					21,000	8,821	14,664	15,000
<b>TOTAL EXPENSES</b>					21,000	-	15,000	6,000
<b>NET INCOME(LOSS)</b>					-	8,821	(336)	9,000



GOLF					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
50	40	0000	3022	transfers from other accounts 2019 from corp for loss 46200	60,715	11,035	13,803	16,035
			3010	donation		1,018	1,018	
			3028	miscellaneous				
			3040	contributed asset				
			3090	cash over/short				
			3080	administration fee				
					60,715	12,053	14,821	16,035
<b>DAILY GREENS FEES, RESIDENT</b>								
50	40	0300	4300	weekday 18 hole before 2	7,000	5,357	5,357	5,650
			4301	weekday 18 hole after 2	1,500	2,061	2,061	2,200
			4302	weekday 9 hole before 6	8,000	8,184	8,184	8,600
			4303	weekday 9 hole after 6		3,404	3,404	3,600
			4304	weekend 18 hole before 2	21,000	17,209	17,209	18,100
			4305	weekend 18 hole after 2	1,600	1,400	1,400	1,500
			4306	weekend 9 hole before 6	9,500	9,292	9,292	9,750
			4307	weekend 9 hole after 6	1,700	1,261	1,261	1,325
			4308	off season green fees	8,500	6,196	6,500	6,900
			4309	outing greens fees	18,500	18,326	18,326	19,800
			4318	walking 18 holes	5,000	8,305	8,500	9,000
			4319	walking 9 holes	14,000	11,091	13,000	13,650
					96,300	92,086	94,494	100,075
<b>DAILY GREENS FEES, NONRESIDENT</b>								
50	40	0301	4300	weekday 18 hole before 2	11,000	9,171	9,171	10,200
			4301	weekday 18 hole after 2	3,500	2,074	2,074	2,200
			4302	weekday 9 hole before 6	1,000	345	345	375
			4303	weekday 9 hole after 6	3,600	2,090	2,090	2,200
			4304	weekend 18 hole before 2	12,000	12,079	12,079	12,700
			4305	weekend 18 hole after 2	5,000	2,132	2,132	2,240
			4306	weekend 9 hole before 6	100	256	256	275
			4307	weekend 9 hole after 6	200	696	696	744
			4318	walking 18 holes	11,000	420	420	450
			4319	walking 9 holes	2,400	1,350	1,350	1,425
					49,800	30,612	30,613	32,809
<b>GOLF EVENTS &amp; MISC</b>								
50	40	0305	4310	LEAGUE RATE	12,000	11,977	11,977	12,000
			4311	SPECIAL EVENTS				
			4312	HANDICAP SERVICE	1,400	1,560	1,560	1,600
			4313	PERMANENT TEE TIMES	2,700	1,638	1,638	1,650
			4314	LOCKER RENTAL	300	525	525	525
			4319	LEAGUES	2,400	2,520	2,520	2,600
					18,800	18,220	18,220	18,375
<b>GOLF LESSONS</b>								
50	40	0306	4315	YOUTH LESSONS				
			4316	ADULT LESSONS				
			4317	PRIVATE LESSONS				
					-	-	-	-

GOLF					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
CART RENTALS								
50	40	0310	4320	early bird weekday 18 holes	9,250	6,922	6,922	8,300
			4321	early bird weekday 9 holes	4,000	3,432	3,432	3,850
			4322	18 hole before 2	40,000	33,571	33,571	36,500
			4323	18 hole after 2	7,500	7,399	7,399	7,700
			4324	9 hole before 6	25,000	23,332	23,332	25,600
			4325	9 hole after 6	8,500	8,430	8,430	8,500
			4326	GOLF CARD				-
			4327	PULL CART	1,500	2,060	2,060	2,100
			4328	off season cart				-
			4329	outing cart	7,000	8,494	8,494	9,500
					102,750	93,640	93,640	102,050
SEASON PASS, RESIDENT								
50	40	0311	4330	ADULT UNLIMITED	32,187	22,133	22,133	23,250
			4331	SPOUSE UNLIMITED	1,900	2,824	2,824	3,000
			4332	SENIOR UNLIMITED	17,000	14,147	14,147	14,900
			4333	JUNIOR UNLIMITED	2,000	1,041	1,041	1,100
			4334	ADULT WEEKDAY	6,300	5,478	5,478	5,750
			4335	SPOUSE WEEKDAY	1,100	287	287	300
			4336	SENIOR WEEKDAY	6,000	5,466	5,466	5,750
			4337	JUNIOR WEEKDAY	2,500	1,649	1,649	1,740
			4338	SENIOR WEEKDAY RESTRICTED	16,500	20,731	20,731	21,800
			4339	JUNIOR WEEKDAY RESTRICTED				
					85,487	73,755	73,756	77,590
SEASON PASS, NONRESIDENT								
50	40	0312	4330	ADULT UNLIMITED	1,500	1,311	1,311	1,650
			4331	SPOUSE UNLIMITED				
			4332	SENIOR UNLIMITED	2,000	3,879	3,879	4,250
			4333	JUNIOR UNLIMITED				
			4334	ADULT WEEKDAY	1,200			
			4335	SPOUSE WEEKDAY				
			4336	SENIOR WEEKDAY	1,200			
			4337	JUNIOR WEEKDAY		323	323	345
			4338	SENIOR WEEKDAY RESTRICTED	1,850	3,229	3,229	3,400
			4339	JUNIOR WEEKDAY RESTRICTED				
					7,750	8,742	8,742	9,645
PRO SHOP SALES								
50	40	0315	4350	GOLF BALLS	15,000	11,635	11,900	12,000
			4351	CLOTHING	8,500	6,071	6,271	6,200
			4352	CLUBS	15,200	6,499	6,499	6,800
			4353	CLUB REPAIR	2,700	1,628	1,728	2,000
			4354	BAGS	900	686	686	800
			4355	SHOES	2,800	3,255	3,455	3,300
			4356	MISC	3,800	1,867	2,000	2,000
			4359	SALES TAX COLLECTED	3,820	2,530	2,603	2,648
					52,720	34,172	35,142	35,748
TOTAL REVENUE					474,322	363,279	369,428	392,327

GOLF					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
EXPENSES								
WAGES								
50	40	0001	6000	wages-full time	70,226	53,949	70,226	70,226
50	40	0001	6010	golf lessons				
50	40	0001	6011	pro shop cashier	23,500	13,660	16,500	23,500
50	40	0001	6012	rangers	6,500	5,414	6,000	7,200
50	40	0001	6013	cart handlers	13,500	11,141	11,700	14,500
50	40	0001	6014	golf instructors				
					113,726	84,164	104,426	115,426
50	40	0002	6100	imrf expense	5,815	4,467	5,815	7,205
			6101	social security expense	7,051	5,135	6,474	7,156
			6102	medicare expense	1,649	1,201	1,514	1,674
					14,515	10,803	13,803	16,035
PROFESSIONAL SERVICES								
50	40	0003	6126	cart rentals	6,700	5,760	5,760	6,000
			6127	HANDICAP SERVICES	1,800	1,750	1,800	1,850
					8,500	7,510	7,560	7,850
ADMINISTRATIVE EXPENSES								
50	40	0004	6203	printing & publications				
			6208	advertising printed				
			6209	advertising radio				
			6215	uniforms	1,200			
			6216	PROGRAM SUPPLIES	800	700	700	500
			6217	TROPHIES/AWARDS	500			
			6218	refunds		629	629	
			6219	FAIRWAY CLUB MENS LEAGUE	2,400	2,520	2,520	2,700
					4,900	3,849	3,849	3,200
CONTRACTED SERVICES								
50	40	0005	6301	Rag & rug		-		
			6307	EQUIPMENT MAINTENANCE		-		
				radar				
			6310	credit card system expense	6,500	1,766	6,500	6,600
					6,500	1,766	6,500	6,600
MAINTENANCE								
50	40	0006	6401	buildings	1,500	1,425	5,760	6,000
			6409	golf carts	4,000	2,423	1,800	1,850
					5,500	3,848	7,560	7,850
MATERIALS & SUPPLIES								
50	40	0007	6500	misc	1,500	1,413	1,413	1,500
			6515	gas/oil				

GOLF		2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
6518 ID SUPPLIES		1,500	1,413	1,413	1,500
COST OF GOODS SOLD					
50 40 0008	6600 golf balls	9,100	8,850	8,850	8,850
	6601 clothing	5,800	4,217	4,217	4,500
	6602 clubs	11,500	7,154	7,154	8,000
	6603 club repair supplies	2,200	1,431	1,431	1,600
	6604 golf bags	630	622	622	800
	6605 shoes	2,350	2,592	2,592	2,200
	6606 miscellaneous golf	2,100	1,169	1,200	1,500
		33,680	26,033	26,066	27,450
utilities					
50 40 0009	6700 phone	-			
	6701 cell	300	200	300	300
	6702 electricity	4,000	3,065	4,600	4,000
	6703 gas	400	251	345	350
	6705 cable	900	631	840	864
		5,600	4,148	6,085	5,514
insurance					
50 40 0010	6801 health ins premiums	22,392	18,972	22,392	23,124
	MOVE 20% TO 10 TO MATCH SALARIES				
	6803 h.s.a. contribution				
	6804 allowance for employee wellness				
	6805 wellness threshold reduction				
		22,392	18,972	22,392	23,124
miscellaneous					
50 40 0011	6852 sales tax	3,750	2,242	2,575	2,600
depreciations					
50 40 0025	8000 depreciation				
	total expenses	220,563	164,748	202,229	217,149

					2019	09/30/19	Projected	2000
GOLF - MAINTENANCE					Budget	YTD	2019	Requested
								Budget
50	41	0000	3022	transfers from other accounts	20,290	15,596	19,990	22,767
TOTAL REVENUE					20,290	15,596	19,990	22,767
EXPENSES								
WAGES								
50	41	0001	6000	wages-full time	72,800	55,895	72,800	72,800
			6005	part time maintenance	69,920	51,750	66,000	73,000
				2 imrf JS AC 40392	142,720	107,644	138,800	145,800
				8.28 to 10.26	113,192			113,192
50	41	0002	6100	imrf expense	9,372	6,948	9,372	11,613
			6101	social security expense	8,849	6,674	8,606	9,040
			6102	medicare expense	2,069	1,561	2,013	2,114
					20,290	15,183	19,990	22,767
ADMINISTRATIVE EXPENSES								
50	41	0004	6210	licenses/inspections/registrations				
			6215	uniforms	100	-		100
					100	-	-	100
CONTRACTED SERVICES								
50	41	0005	6300	building maintenance services	400	399	399	400
			6301	Rag & rug	600	359	500	500
			6302	refuse removal	400	167	300	350
			6307	EQUIPMENT MAINTENANCE				
			6308	landscape services	800	1,000	1,000	1,000
			6309	portable toilet rental	1,000	660	950	1,000
					3,200	2,585	3,149	3,250
MAINTENANCE								
50	41	0006	6400	small equipment purchase	500	-		500
			6401	buildings	300	22	250	200
			6402	vehicles/tractors	600	1,278	1,278	600
			6403	mowers/utility vehicles	13,500	6,861	12,500	13,000
			6405	signs		6	6	
			6406	bridges/roads		25	25	
			6408	CART PATHS				
					14,900	8,192	14,059	14,300
MATERIALS & SUPPLIES								
50	41	0007	6500	misc	900	342	700	900
			6505	irrigation/drainage	1,100	898	1,400	500
			6506	fertilizer	7,000	7,877	7,877	7,000
			6507	pesticides	24,000	21,014	24,500	24,500
			6508	top dressings/soils	900	723	723	800
			6509	sand & gravel	1,400	1,418	1,418	1,400
			6510	janitorial			-	
			6511	hardware	50		-	
			6512	tools	100		-	100
			6513	first aid			-	

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
GOLF - MAINTENANCE							
			6514 safety	100		-	50
			6515 gas/oil	8,500	8,317	9,000	8,500
			6517 GOLF COURSE ACCESSORIES	1,200	1,756	1,756	1,200
				45,250	42,345	47,374	44,950
utilities							
50	41	0009	6700 phone	900	531	900	900
			6701 cell	960	640	960	960
			6702 electricity	8,000	7,429	10,240	8,800
			6703 gas	4,200	3,477	4,368	4,400
			6704 water/sewer				
				14,060	12,077	16,468	15,060
insurance							
50	41	0010	6801 health ins premiums	33,529	22,730	33,539	26,172
			6805 wellness threshold reduction				
				33,529	22,730	33,539	26,172
total expenses				274,049	210,756	273,379	272,399
TOTAL GOLF REVENUE				494,612	378,876	389,419	415,094
TOTAL GOLF EXPENSES				494,612	375,504	475,609	489,548
NET INCOME(LOSS)				-	3,371	(86,190)	(74,454)

POOL					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
REVENUE								
MISC								
51	80	0000	3022	transfers from other funds	3,330	3,669	3,376	3,905
			3029	insurance proceeds				
			4530	coupons redeemed				
			4531	scholarships				
			3090	cash short/over		53	53	
					3,330	3,721	3,429	3,905
DAILY FEES								
RESIDENT								
51	80	0400	4400	<del>youth 4-17</del> individual	16,000	22,477	22,477	23,000
			4401	adult 18 - 64				
			4402	senior 65+				
			4403	late swim	1,500	2,450	2,450	2,570
			4404	lap swim				
					17,500	24,927	24,927	25,570
NON-RESIDENT								
51	80	0401	4400	<del>youth 4-17</del> individual	400			
			4401	adult 18 - 64				
			4402	senior 65+				
			4403	late swim	198			
			4404	lap swim				
					598	-	-	-
SEASON PASS								
RESIDENT								
51	80	0405	4410	individual/first member	18,090	18,330	18,330	18,300
			4411	adult 18 - 64				
			4412	senior 65+				
			4413	additional members/family	13,500	14,086	14,086	14,000
					31,590	32,416	32,416	32,300
NON-RESIDENT								
51	80	0406	4410	individual/first member	804			
			4411	adult 18 - 64				
			4412	senior 65+	63			
			4413	additional members	594			
					1,461	-	-	-
HALF SEASON/now end of season								
RESIDENT								
51	80	0407	4410	individual/first member	41			
			4411	adult 18 - 64				
			4412	senior 65+	32			
			4413	additional members	21			
					94	-	-	-
NON-RESIDENT								
51	80	0408	4410	individual/first member	62			
			4411	adult 18 - 64				
			4412	senior 65+	48			
			4413	additional members	32			

		2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
POOL		142			-
MISCELLANEOUS					
51 80 0409 4420	floating theatre				
4105	program concessions	350	188	188	200
4421	middle school pool party	1,500	1,455	1,455	1,500
4422	pool rental	2,000	1,885	1,885	1,800
4423	locker rental	150	36	36	50
4424	replacement ids				
4425	misc				
4427	oscar	4,400	4,120	4,120	4,200
		8,400	7,683	7,684	7,750
TOTAL REVENUE		63,115	68,747	68,456	69,525
EXPENSES					
WAGES					
51 80 0001 6030	pool manager	5,280	8,454	8,454	9,200
6031	pool asst. manager	5,780	4,770	4,770	5,500
6032	front desk	4,580	4,236	4,236	5,100
6033	life guards	27,850	26,652	26,652	31,200
6041	concessions	50	19	19	50
		43,540	44,131	44,131	51,050
PAYROLL WAGES					
51 80 0002 6101	ss expense	2,699	2,736	2,736	3,165
6100	imrf		-		
6102	medicare expense	631	640	640	740
		3,330	3,376	3,376	3,905
ADMINISTRATIVE EXPENSES					
51 80 0004 6200	office supplies	50	26	26	40
6207	education & training	600	104	104	300
	lgi certification 300				
6209	advertising radio				
6215	uniforms	600	536	536	600
	listed by LM 1579				
	reimbursement by staff 50%				
6216	program supplies/expenses	1,000	956	956	1,000
	dj 200				
	listed by LM 913				
6218	refunds				
6224	pdrma audit fee	950			
		3,200	1,622	1,622	1,940
51 80 0005 6310	CREDIT CARD EXP	1,200	579	1,707	1,700
MATERIALS & SUPPLIES					
51 80 0007 6500	miscellaneous	150	905	905	930
	water cooler 250				
6510	janitorial	100	141	141	200
6513	first aid	600	293	293	300
6514	safety supplies	800	160	160	200
	listed by LM 936				



		2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
POOL	6518 id supplies	1,650	1,500	1,499	1,630
UTILITIES					
51 80 0009	6700 telephone				
	6701 cell phone				
depreciations					
51 80 0025	8000 depreciation				
	total expenses	52,920	51,208	52,335	60,225
	TOTAL REVENUE	63,115	68,747	68,456	69,525
	TOTAL EXPENSES	52,920	51,208	52,335	60,225
	NET INCOME(LOSS)	10,195	17,538	16,121	9,300

POOL - MAINT				
	2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
<b>EXPENSES</b>				
<b>ADMINISTRATIVE EXPENSES</b>				
51 81 0004 6210 licenses/inspections/registrations	400	-		400
<b>CONTRACTED SERVICES</b>				
51 81 0005 6300 building maintenance services	1,000	495	495	1,000
6302 refuse removal	300	223	223	300
	1,300	719	718	1,300
<b>MAINTENANCE</b>				
51 81 0006 6401 buildings	1,200	1,015	1,015	1,500
6406 bridges/roads				
6410 pool repair & improvements	8,600	7,203	7,203	8,600
includes splashpad 500	9,800	8,218	8,218	10,100
6000 CHAIRS				
<b>MATERIALS &amp; SUPPLIES</b>				
51 81 0007 6500 misc	1,000	26	26	800
includes splashpad 300				
6550 pool chemicals	6,500	6,169	6,169	6,500
includes splashpad 1500	7,500	6,194	6,195	7,300
<b>UTILITIES</b>				
51 81 0009 6702 electricity	6,500	5,151	6,200	5,600
6703 gas	6,200	5,503	6,300	6,300
6704 water/sewer	5,700	3,897	5,800	5,800
	18,400	14,550	18,300	17,700
total expenses	37,400	29,681	33,431	36,800
TOTAL REVENUE	-	-	-	-
TOTAL EXPENSES	37,400	29,681	33,431	36,800
NET INCOME(LOSS)	(37,400)	(29,681)	(33,431)	(36,800)

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
POOL - LESSONS								
REVENUE								
MISC								
51	82	0000	3022	transfers from other funds	629	793	629	750
					629	793	629	750
SWIM LESSONS								
RESIDENT ALL								
51	82	0409	4426	aqua classes	384			
51	82	0410	4430	mom and me	415	340	340	360
			4431	tiny tots	4,120	5,055	5,055	5,000
			4432	learn to swim	11,515	14,005	14,005	14,000
			4433	lifeguard	1,645	-		
			4434	private	736	900	900	800
					18,431	20,300	20,300	20,160
NON-RESIDENT								
51	82	0411	4430	mom and me				
			4431	tiny tots				
			4432	learn to swim				
			4433	lifeguard				
			4434	private				
						-	-	-
TOTAL REVENUE					19,444	21,093	20,929	20,910
EXPENSES								
WAGES								
51	82	0001	6034	swim lesson instructors	6,706	6,831	6,831	8,200
			6035	swim lesson coordinator	1,297	1,385	1,385	1,600
			6036	aqua classes instructor	225			
					8,228	8,217	8,216	9,800
PAYROLL WAGES								
51	80	0002	6101	ss expense	510	510	509	608
			6102	medicare expense	119	119	119	142
					629	629	629	750
PROFESSIONAL SERVICES								
51	82	0003	6129	american red cross fees				
ADMINISTRATIVE EXPENSES								
51	82	0004	6216	program supplies/expenses	75	222	222	200
			6218	refunds		16	16	
					75	238	238	200
total expenses					8,932	9,084	9,083	10,750
TOTAL REVENUE					19,444	21,093	20,929	20,910
TOTAL EXPENSES					8,932	9,084	9,083	10,750
NET INCOME(LOSS)					10,512	12,010	11,846	10,160

					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
SPLASHPAD								
REVENUE								
MISC								
51	83	0000	3022	transfers from other funds	59	3	3	38
					59	3	3	38
DAILY FEES								
RESIDENT								
51	83	0420	4400	youth 4-17 individual	14,500	12,171	12,171	17,000
					14,500	12,171	12,171	17,000
NON-RESIDENT								
51	83	0421	4400	youth 4-17 individual	700	-	-	-
					700	-	-	-
MISCELLANEOUS								
51	83	0429	4422	rental	1,000	1,032	1,032	1,000
			4428	group outings	800	-	-	-
					1,800	1,032	1,032	1,000
TOTAL REVENUE					17,059	13,205	13,206	18,038
EXPENSES								
WAGES								
51	83	0001	6032	front desk	780	45	45	500
					780	45	45	500
PAYROLL WAGES								
51	83	0002	6101	ss expense	48	3	3	31
			6102	medicare expense	11	1	1	7
					59	3	3	38
ADMINISTRATIVE EXPENSES								
51	83	0004	6200	office supplies				
			6216	program supplies/expenses	75	-	-	75
					75	-	-	75
51	83	0005	6310	CREDIT CARD EXP				
MATERIALS & SUPPLIES								
51	83	0007	6500	miscellaneous (special events)	75			200
			6513	first aid (bee sting wipes)	25			25
			6514	safety		2		50
			6518	id supplies				25
					100	2	-	300
total expenses					1,014	50	48	913
TOTAL REVENUE					17,059	13,205	13,206	18,038
TOTAL EXPENSES					1,014	50	48	913
NET INCOME(LOSS)					16,045	13,155	13,158	17,125
TOTAL FUND REVENUE					99,618	103,045	102,591	108,473
TOTAL FUND EXPENSES					100,266	90,024	94,897	108,688
FUND NET INCOME(LOSS)					(648)	13,022	7,694	(215)

DEBT SERVICE					2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
Revenues								
60	10	0000	3001	real estate taxes current	614,000	598,068	617,605	630,000
			3002	real estate taxes int			428	
			3030	BOND PROCEEDS				
			3007	interest		759	3,800	
					614,000	598,828	617,605	630,000
DEBT SERVICE EXPENSES								
60	10	0015	6900	interest	26,581	7,140	26,581	21,186
			6901	principle	587,535		587,535	604,600
					614,116	7,140	614,116	625,786
<b>TOTAL REVENUE</b>					614,000	598,828	617,605	630,000
<b>TOTAL EXPENSES</b>					614,116	7,140	614,116	625,786
<b>NET INCOME(LOSS)</b>					(116)	591,688	3,489	4,214

CAPITAL		2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
Revenues					
70 10 0000	3030	Bonds proceeds	519,000	526,600	532,000
	3010	donations			
	3011	grant income			
	3028	miscellaneous			
	3022	OPERATING TRANSFER IN from developer contribution	21,000	15,000	6,000
	3007	interest		3,800	2,000
			540,000	-	545,400
					540,000
DEBT SERVICE EXPENSES					
70 10 0015	6900	interest	18,188	18,188	16,088
	6901	principle	135,000	140,000	145,000
	6902	agent fees	750		
	6903	bond issue costs	11,000	10,800	11,500
			164,938	-	168,988
					172,588
CAPITAL					
70 10 0020	7001	vehicles			
	7002	maintenance equipment			78,000
	7003	buildings & structures	28,500	28,500	
	7004	equipment and furnishings	39,600	11,553	39,500
	7005	golf course	253,000	222,310	253,800
	7006	swimming pool	16,000	14,304	
	7007	community center	1,700	1,060	
	7008	parks & grounds	26,125	19,403	54,000
	7009	midwest museum			
	7010	concessions	10,000	7,500	
	7013	website development			
	7015	trail connections			
	7018	kiwanis prairie park			
	7019	chief black partridge			
	7020	leon d larson park			
	7021	wetzel park			
	7022	kiwanis east park			
	7023	parkside preserve			
	7024	boynton park			
	7025	old mill park			
	7026	dog park			
	7027	emil cassier			
	7028	watershed project			
	7029	ovitz park		8,416	
			374,925	-	313,046
					425,300
TOTAL EXPENSES			539,863	-	482,034
TOTAL REVENUE			540,000	-	545,400
TOTAL EXPENSES			539,863	-	597,888
NET INCOME(LOSS)			137	-	(57,888)

				2019 Budget	09/30/19 YTD	Projected 2019	2000 Requested Budget
ACTION 2020 - new							
Revenues							
71	10	0000	3030	5,000,000		5,264,410	
			3022	319,500		319,500	
			3011	284,620		68,000	
			3007	1,000		10,000	
				5,605,120	-	5,661,910	-
EXPENSES							
PROFESSIONAL SERVICES							
71	10	0003	6125			16,400	
			6131				
			6132				
			6133				
					-	16,400	-
ADMINISTRATIVE EXPENSE							
71	10	0004	6203				
			6210				
			6214				
					-	-	-
CONTRACTED SERVICES							
71	10	0005	6306				
			6312				
					-	-	-
UTILITIES							
71	10	0009	6703				
DEBT SERVICE EXPENSES							
71	10	0015	6900				
			6901				
			6902				
			6903			52,643	
					-	52,643	-
CAPITAL							
71	10	0020	7031				
			7032				
			7033			1,425	
			7034				
			7036				
			7037	888,125		730,000	
			7038			613,539	

7039	trail connections	241,300		225,000	
	old mill segment 1				
	engineering 85000 + grant supervision 3200				
	construction 100000				
	old mill segment 2				
	Grant writing 4950 + engineering 45000				
7040	landscaping			8,120	
7041	irrigation	1,033,000		948,200	
		2,162,425	-	2,526,284	-
	<b>TOTAL EXPENSES</b>	2,162,425	-	2,595,327	-
	<b>TOTAL REVENUE</b>	5,605,120	-	5,661,910	-
	<b>TOTAL EXPENSES</b>	2,162,425	-	2,595,327	-
	<b>NET INCOME(LOSS)</b>	3,442,695	-	3,066,583	-



**Sycamore Park District  
Summarized Revenue & Expense Report  
2019 Approved Budget vs. Projected Year End  
With 2020 Proposed Budget**

**Corporate Fund (10)**

<u>Department</u>	2019 Approved Budget	2019 Projections	Diff	2020 Proposed Budget
Revenues				
Administration	1,403,338.00	1,448,876.76	45,538.76	1,441,241.14
Marketing	-	-	-	-
Parks	<u>21,256.00</u>	<u>16,256.20</u>	<u>(4,999.80)</u>	<u>27,009.92</u>
Total Revenues	1,424,594.00	1,465,132.96	40,538.96	1,468,251.06
Expenses				
Administration	1,026,939.00	929,659.00	(97,280.00)	1,352,965.14
Marketing	73,330.00	35,413.00	(37,917.00)	55,290.00
Parks	<u>310,934.00</u>	<u>285,713.20</u>	<u>(25,220.80)</u>	<u>305,377.92</u>
Total Expenses	1,411,203.00	1,250,785.20	(160,417.80)	1,713,633.06
Total Fund Revenues	1,424,594.00	1,465,132.96	40,538.96	1,468,251.06
Total Fund Expenses	1,411,203.00	1,250,785.20	(160,417.80)	1,713,633.06
Surplus (Deficit)	13,391.00	214,347.76	200,956.76	(245,382.00)

**Recreation Fund (20)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
<b>Revenues</b>				
Administration	964,830.00	976,390.06	11,560.06	1,010,539.62
Sports Complex	41,322.00	40,716.00	(606.00)	44,457.00
Sports Complex Maintenance	39,874.00	39,782.52	(91.48)	44,763.89
Midwest Museum of Natural Hist	2,400.00	2,400.00	-	2,400.00
Programs-Youth	13,941.00	16,510.38	2,569.38	20,191.21
Programs-Teens	247.00	252.00	5.00	1,639.19
Programs-Adult	22,837.00	10,168.77	(12,668.23)	12,813.14
Programs-Family	-	-	-	-
Programs-Youth Athletics	34,485.00	28,866.00	(5,619.01)	31,236.68
Programs-Fitness	16,565.00	22,200.00	5,635.00	22,800.00
Programs-Preschool	6,730.00	5,938.00	(792.00)	6,760.72
Programs-Dance	3,689.00	3,404.86	(284.14)	4,544.22
Programs-Special Events	15,534.00	11,061.48	(4,472.53)	18,428.08
Programs-Concerts	17,155.00	10,191.54	(6,963.47)	12,035.25
Brochure	7,350.00	7,350.00	-	7,350.00
Weight Room	150,066.00	166,608.00	16,542.00	170,297.00
Community Center	41,161.00	55,528.14	14,367.14	62,506.86
<b>Total Revenues</b>	<b>1,389,972.00</b>	<b>1,405,785.52</b>	<b>15,813.52</b>	<b>1,484,728.85</b>
<b>Expenses</b>				
Administration	555,939.00	538,584.06	(17,354.94)	592,600.62
Sports Complex	-	-	-	-
Sports Complex Maintenance	421,322.00	418,671.52	(2,650.48)	429,535.89
Midwest Museum of Natural Hist	10,750.00	17,000.00	6,250.00	10,750.00
Programs-Youth	7,519.00	5,653.38	(1,865.62)	11,364.21
Programs-Teens	197.00	-	(197.00)	1,115.19
Programs-Adult	19,938.00	7,474.77	(12,463.23)	10,344.14
Programs-Leagues	7,361.00	5,726.79	(1,634.21)	8,820.99
Programs-Youth Athletics	25,348.00	20,354.00	(4,994.01)	21,914.68
Programs-Fitness	8,787.00	12,141.00	3,354.00	12,536.00
Programs-Preschool	4,671.00	4,300.00	(371.00)	4,636.72
Programs-Dance	1,517.00	940.86	(576.14)	2,023.22
Programs-Special Events	10,308.00	7,716.48	(2,591.53)	14,128.08
Programs-Concerts	30,820.00	25,887.54	(4,932.47)	26,829.25
Programs-Trips	-	-	-	-
Brochure	22,800.00	23,263.00	463.00	24,575.00
Weight Room	43,642.00	32,081.00	(11,561.00)	39,827.00
Community Center	204,718.00	192,191.33	(12,526.67)	213,342.86
<b>Total Expenses</b>	<b>1,375,637.00</b>	<b>1,311,985.71</b>	<b>(63,651.29)</b>	<b>1,424,343.85</b>
<b>Total Fund Revenues</b>	<b>1,389,972.00</b>	<b>1,405,785.52</b>	<b>15,813.52</b>	<b>1,484,728.85</b>
<b>Total Fund Expenses</b>	<b>1,375,637.00</b>	<b>1,311,985.71</b>	<b>(63,651.29)</b>	<b>1,424,343.85</b>
<b>Surplus (Deficit)</b>	<b>14,335.00</b>	<b>93,799.81</b>	<b>79,464.81</b>	<b>60,385.00</b>

**Donations (21)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>27,500.00</u>	<u>80,700.00</u>	<u>53,200.00</u>	<u>56,000.00</u>
Total Revenues	27,500.00	80,700.00	53,200.00	56,000.00
Expenses				
Administration	<u>27,500.00</u>	<u>25,000.00</u>	<u>(2,500.00)</u>	<u>100,000.00</u>
Total Expenses	27,500.00	25,000.00	(2,500.00)	100,000.00
Total Fund Revenues	27,500.00	80,700.00	53,200.00	56,000.00
Total Fund Expenses	27,500.00	25,000.00	(2,500.00)	100,000.00
Surplus (Deficit)	-	55,700.00	55,700.00	(44,000.00)

**Special Recreation (22)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>190,000.00</u>	<u>191,292.00</u>	<u>1,292.00</u>	<u>201,500.00</u>
Total Revenues	190,000.00	191,292.00	1,292.00	201,500.00
Expenses				
Administration	<u>190,000.00</u>	<u>189,674.00</u>	<u>(326.00)</u>	<u>201,500.00</u>
Total Expenses	190,000.00	189,674.00	(326.00)	201,500.00
Total Fund Revenues	190,000.00	191,292.00	1,292.00	201,500.00
Total Fund Expenses	190,000.00	189,674.00	(326.00)	201,500.00
Surplus (Deficit)	-	1,618.00	1,618.00	-

**Insurance (23)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>70,000.00</u>	<u>72,077.00</u>	<u>2,077.00</u>	<u>67,000.00</u>
Total Revenues	70,000.00	72,077.00	2,077.00	67,000.00
Expenses				
Administration	<u>67,553.00</u>	<u>62,553.00</u>	<u>(5,000.00)</u>	<u>81,452.00</u>
Total Expenses	67,553.00	62,553.00	(5,000.00)	81,452.00
Total Fund Revenues	70,000.00	72,077.00	2,077.00	67,000.00
Total Fund Expenses	67,553.00	62,553.00	(5,000.00)	81,452.00
Surplus (Deficit)	2,447.00	9,524.00	7,077.00	(14,452.00)

**Audit (24)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>15,000.00</u>	<u>15,042.00</u>	<u>42.00</u>	<u>14,000.00</u>
Total Revenues	15,000.00	15,042.00	42.00	14,000.00
Expenses				
Administration	<u>15,950.00</u>	<u>15,950.00</u>	<u>-</u>	<u>13,900.00</u>
Total Expenses	15,950.00	15,950.00	-	13,900.00
Total Fund Revenues	15,000.00	15,042.00	42.00	14,000.00
Total Fund Expenses	15,950.00	15,950.00	-	13,900.00
Surplus (Deficit)	(950.00)	(908.00)	42.00	100.00

**Paving & Lighting (25)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>150.00</u>	<u>579.00</u>	<u>429.00</u>	<u>25,000.00</u>
Total Revenues	150.00	579.00	429.00	25,000.00
Expenses				
Administration	<u>22,000.00</u>	<u>-</u>	<u>(22,000.00)</u>	<u>48,471.00</u>
Total Expenses	22,000.00	-	(22,000.00)	48,471.00
Total Fund Revenues	150.00	579.00	429.00	25,000.00
Total Fund Expenses	22,000.00	-	(22,000.00)	48,471.00
Surplus (Deficit)	(21,850.00)	579.00	22,429.00	(23,471.00)

**Park Police (26)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>150.00</u>	<u>333.19</u>	<u>183.19</u>	<u>653.00</u>
Total Revenues	150.00	333.19	183.19	653.00
Expenses				
Administration	<u>4,500.00</u>	<u>1,169.19</u>	<u>(3,330.81)</u>	<u>2,153.00</u>
Total Expenses	4,500.00	1,169.19	(3,330.81)	2,153.00
Total Fund Revenues	150.00	333.19	183.19	653.00
Total Fund Expenses	4,500.00	1,169.19	(3,330.81)	2,153.00
Surplus (Deficit)	(4,350.00)	(836.00)	3,514.00	(1,500.00)

**IMRF (27)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>90,000.00</u>	<u>91,071.00</u>	<u>1,071.00</u>	<u>121,000.00</u>
Total Revenues	90,000.00	91,071.00	1,071.00	121,000.00
Expenses				
Administration	<u>-</u>	<u>91,071.00</u>	<u>91,071.00</u>	<u>121,000.00</u>
Total Expenses	-	91,071.00	91,071.00	121,000.00
Total Fund Revenues	90,000.00	91,071.00	1,071.00	121,000.00
Total Fund Expenses	-	91,071.00	91,071.00	121,000.00
Surplus (Deficit)	90,000.00	-	(90,000.00)	-

**Social Security (28)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>102,000.00</u>	<u>101,918.00</u>	<u>(82.00)</u>	<u>100,000.00</u>
Total Revenues	102,000.00	101,918.00	(82.00)	100,000.00
Expenses				
Administration	<u>108,257.00</u>	<u>104,000.00</u>	<u>(4,257.00)</u>	<u>113,000.00</u>
Total Expenses	108,257.00	104,000.00	(4,257.00)	113,000.00
Total Fund Revenues	102,000.00	101,918.00	(82.00)	100,000.00
Total Fund Expenses	108,257.00	104,000.00	(4,257.00)	113,000.00
Surplus (Deficit)	(6,257.00)	(2,082.00)	4,175.00	(13,000.00)

**Concessions (30)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
<b>Revenues</b>				
Clubhouse Concessions	76,145.00	62,074.11	(14,070.89)	75,647.97
Beverage Cart	11,281.00	7,009.50	(4,271.50)	9,004.50
Sports Complex Concessions	39,945.00	31,806.00	(8,139.00)	37,754.75
Pool Concessions	7,706.00	8,323.16	617.16	8,698.63
Catering	18,615.00	16,741.80	(1,873.20)	19,264.75
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	153,692.00	125,954.57	(27,737.43)	150,370.60
<b>Expenses</b>				
Clubhouse Concessions	98,519.00	83,501.11	(15,017.89)	100,764.97
Beverage Cart	8,689.00	4,616.00	(4,073.00)	7,439.50
Sports Complex Concessions	31,870.00	27,821.00	(4,049.00)	32,879.75
Pool Concessions	7,086.00	7,018.00	(68.00)	8,673.63
Catering	6,595.00	6,191.80	(403.20)	7,064.75
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	152,759.00	129,147.91	(23,611.09)	156,822.60
Total Fund Revenues	153,692.00	125,954.57	(27,737.43)	150,370.60
Total Fund Expenses	152,759.00	129,147.91	(23,611.09)	156,822.60
Surplus (Deficit)	933.00	(3,193.34)	(4,126.34)	(6,452.00)

**Developer Contributions (32)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>21,000.00</u>	<u>14,664.00</u>	<u>(6,336.00)</u>	<u>15,000.00</u>
Total Revenues	21,000.00	14,664.00	(6,336.00)	15,000.00
Expenses				
Administration	<u>21,000.00</u>	<u>15,000.00</u>	<u>-</u>	<u>6,000.00</u>
Total Expenses	21,000.00	15,000.00	-	6,000.00
Total Fund Revenues	21,000.00	14,664.00	(6,336.00)	15,000.00
Total Fund Expenses	21,000.00	15,000.00	-	6,000.00
Surplus (Deficit)	-	(336.00)	(6,336.00)	9,000.00



**Golf Course (50)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Golf Operations	474,322.00	369,428.30	(104,893.70)	392,327.28
Golf Maintenance	<u>20,290.00</u>	<u>19,990.50</u>	<u>(299.50)</u>	<u>22,767.20</u>
Total Revenues	494,612.00	389,418.80	(105,193.20)	415,094.48
Expenses				
Golf Operations	220,563.00	202,229.30	(18,333.70)	217,149.28
Golf Maintenance	<u>274,049.00</u>	<u>273,379.50</u>	<u>(669.50)</u>	<u>272,399.20</u>
Total Expenses	494,612.00	475,608.80	(19,003.20)	489,548.48
Total Fund Revenues	494,612.00	389,418.80	(105,193.20)	415,094.48
Total Fund Expenses	494,612.00	475,608.80	(19,003.20)	489,548.48
Surplus (Deficit)	-	(86,190.00)	(86,190.00)	(74,454.00)

**Aquatics (51)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Pool	63,115.00	68,456.02	5,341.02	69,525.33
Swim Lessons	19,444.00	20,928.52		20,909.70
Splashpad	<u>17,059.00</u>	<u>13,206.44</u>	<u>(3,852.56)</u>	<u>18,038.25</u>
Total Revenues	99,618.00	102,590.99	1,488.46	108,473.28
Expenses				
Pool	52,920.00	52,335.02	(584.98)	60,225.33
Pool Maintenance	37,400.00	33,431.00	(3,969.00)	36,800.00
Swim Lessons	8,932.00	9,082.52	150.52	10,749.70
Swim Lessons	<u>-</u>	<u>48.44</u>	<u>48.44</u>	<u>913.25</u>
Total Expenses	99,252.00	94,896.99	(4,355.01)	108,688.28
Total Fund Revenues	99,618.00	102,590.99	1,488.46	108,473.28
Total Fund Expenses	99,252.00	94,896.99	(4,355.01)	108,688.28
Surplus (Deficit)	366.00	7,694.00	5,843.48	(215.00)

**Debt Service (60)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>614,000.00</u>	<u>617,605.00</u>	<u>3,605.00</u>	<u>630,000.00</u>
Total Revenues	614,000.00	617,605.00	3,605.00	630,000.00
Expenses				
Administration	<u>614,116.00</u>	<u>614,116.00</u>	<u>-</u>	<u>625,786.00</u>
Total Expenses	614,116.00	614,116.00	-	625,786.00
Total Fund Revenues	614,000.00	617,605.00	3,605.00	630,000.00
Total Fund Expenses	614,116.00	614,116.00	-	625,786.00
Surplus (Deficit)	(116.00)	3,489.00	3,605.00	4,214.00

**Capital Projects (70)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>540,000.00</u>	<u>545,400.00</u>	<u>5,400.00</u>	<u>540,000.00</u>
Total Revenues	540,000.00	545,400.00	5,400.00	540,000.00
Expenses				
Administration	<u>539,863.00</u>	<u>482,034.00</u>	<u>(57,829.00)</u>	<u>597,888.00</u>
Total Expenses	539,863.00	482,034.00	(57,829.00)	597,888.00
Total Fund Revenues	540,000.00	545,400.00	5,400.00	540,000.00
Total Fund Expenses	539,863.00	482,034.00	(57,829.00)	597,888.00
Surplus (Deficit)	137.00	63,366.00	63,229.00	(57,888.00)

**Action 2020 (71)**

<u>Department</u>	<u>2019 Approved Budget</u>	<u>2019 Projections</u>	<u>Diff</u>	<u>2020 Proposed Budget</u>
Revenues				
Administration	<u>5,605,120.00</u>	<u>5,661,910.00</u>	<u>56,790.00</u>	<u>-</u>
Total Revenues	5,605,120.00	5,661,910.00	56,790.00	-
Expenses				
Administration	<u>2,162,425.00</u>	<u>2,595,327.00</u>	<u>432,902.00</u>	<u>-</u>
Total Expenses	2,162,425.00	2,595,327.00	432,902.00	-
Total Fund Revenues	5,605,120.00	5,661,910.00	56,790.00	-
Total Fund Expenses	2,162,425.00	2,595,327.00	432,902.00	-
Surplus (Deficit)	3,442,695.00	3,066,583.00	(376,112.00)	-
Total Fund Revenues	10,837,408.00	10,881,474.03	(14,208.49)	5,397,071.27
Total Fund Expenses	7,306,627.00	7,458,318.80	(275,210.20)	5,804,186.27
Surplus (Deficit)	3,530,781.00	3,423,155.23	261,001.71	(407,115.00)

SYCAMORE PARK DISTRICT  
Board of Commissioners  
Date of Board Meeting: December 17, 2019

**STAFF RECOMMENDATION**

**AGENDA ITEM: APPROVAL OF REGULAR MEETING DATES  
AND TIMES FOR 2020: Recommend Adoption**

**BACKGROUND INFORMATION:** Each year the Open Meetings Act calls for adoption and promotion of the Regular Meeting Dates and Times of the Sycamore Park District Board of Commissioners.

Attached you will find the recommended dates and times. Upon approval, the Recording Secretary will make these available to the local media and they will be posted on our website.

**FISCAL IMPACT:** No additional cost over prior years.

**STAFF RECOMMENDATION:** Approval.

**PREPARED BY:** Jeanette Freeman, Office Manager

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:** 

**BOARD ACTION:**

**Sycamore Park District Board of Commissioners**  
**Meeting Schedule for 2020**

<b>Tuesday, January 28, 2020</b>	<b>6:00 p.m.</b>
<b>Tuesday, February 25, 2020</b>	<b>6:00 p.m.</b>
<b>Tuesday, March 24, 2020</b>	<b>6:00 p.m.</b>
<b>Tuesday, April 28, 2020</b>	<b>6:00 p.m.</b>
<b>Tuesday, May 26, 2020</b>	<b>6:00 p.m.</b>
<b>Tuesday, June 23, 2020</b>	<b>6:00 p.m.</b>
<b>Tuesday, July 28, 2020</b>	<b>6:00 p.m.</b>
<b>Tuesday, August 25, 2020</b>	<b>6:00 p.m.</b>
<b>Tuesday, September 22, 2020</b>	<b>6:00 p.m.</b>
<b>Tuesday, October 27, 2020</b>	<b>6:00 p.m.</b>
<b>Tuesday, November 24, 2020</b>	<b>6:00 p.m.</b>
<b>Tuesday, December 22, 2020</b>	<b>6:00 p.m.</b>

SYCAMORE PARK DISTRICT  
Board of Commissioners  
Date of Board Meeting: December 17, 2019

**STAFF RECOMMENDATION**

**AGENDA ITEM: APPROVAL OF STAFF HOLIDAYS FOR 2020:  
Recommend Adoption**

**BACKGROUND INFORMATION:**

Attached you will find the recommended Holidays as they are stated in our Personnel Manual.

**FISCAL IMPACT:** No additional cost over prior years.

**STAFF RECOMMENDATION:** Approval.

**PREPARED BY:** Jeanette Freeman, Office Manager

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**



**BOARD ACTION:**

## **HOLIDAYS – 2020**

**Wednesday, January 1 – New Year’s Day**

**Monday, January 20 – Martin Luther King Day**

**Monday, February 17 – President’s Day**

**Monday, May 25 – Memorial Day**

**Friday, July 3 – Independence Day Observed**

**Monday, September 7 – Labor Day**

**Monday, October 12 – Columbus Day OR**

**Wednesday, November 11 – Veterans Day  
(floating)**

**Thursday, November 26 – Thanksgiving Day**

**Friday, November 27 – Day after Thanksgiving**

**Thursday, December 24 – Christmas Eve**

**Friday, December 25 – Christmas Day**

**Thursday, December 31 – New Years Eve**

### **2021 HOLIDAY**

**Friday, January 1 – New Year’s Day**