

Sycamore
PARK DISTRICT
Established 1923

Sycamore Park District
Regular Board Meeting
January 26, 2021
6:00 PM

Sycamore Golf Club, A Facility of the Sycamore Park District
940 E. State Street, Sycamore, IL
AGENDA

The Sycamore Park District will be using Zoom to allow for remote electronic attendance to conduct this Park Board meeting remotely per Executive Order 2020-07 in response to COVID-19. Commissioners, staff, and the public are encouraged to participate remotely via web conferencing at:

<https://us04web.zoom.us/j/78046840413?pwd=bjhlW1tK0lmMlVvTlVlUWVwa095dz09>

Meeting ID: 780 4684 0413 Password: SUN6di

Please note that depending on your device, you may be directed to install the Zoom app to join the meeting. Public comment will be accepted under "Public Input." Please state your name, address, and limit your comments to three (3) minutes. If you desire to offer public comment during this portion of the meeting, please contact Jackie Hienbuecher at jackieh@sycamoreparkdistrict.com before 5:00 p.m. on January 21, 2021 so the board can be prepared to recognize you at the proper time. For ease, comments may also be emailed to jackieh@sycamoreparkdistrict.com by 5:00 p.m. the day of the meeting to be read aloud on your behalf. This meeting is being recorded through ZOOM.

CALL TO ORDER (Roll Call Vote)

Motion to permit any Commissioners to participate remotely. (Roll Call Vote)

APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

APPROVAL OF MINUTES: (Voice Vote)

- 4. Regular Minutes: December 22, 2020 (Voice Vote)
- Executive Session Minutes: December 22, 2020 (Voice Vote)

APPROVAL OF MONTHLY CLAIMS:

- 10. Claims Paid Since Board Meeting (Roll Call Vote)
- 24. Claims Presented (Roll Call Vote)

Sycamore Park District - we put the "MORE" in Sycamore.

AGENDA

January 26, 2021 6:00 PM

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CONSENT AGENDA:

- 29. Superintendent of Finance Monthly Report
- 32. Budget Report
- 48. Superintendent of Recreation Monthly Report
- 55. Superintendent of Golf Operations Monthly Report
- 59. Superintendent of Parks and Facilities Monthly Report
- 62. Executive Director Monthly Report

CORRESPONDENCE:

- 64. Kate Romano/Brianna Kramer– Thank You
- 65. Erin Rooney Thank You
- 67. Kate Romano – Thank You
- 68. Toys for Tots

PUBLIC INPUT**POSITIVE FEEDBACK/REPORTS:****PLANNING COMMISSION REPORT – Ted****OLD BUSINESS:**

- 70. MMNH: Jeff/Jonelle
 - Update on state of building.
 - Appraisal update
 - Potential sale of building
 - Ordinance – get from Derke.
- Pool update: Staff
 - Maintenance cost for opening update: Jeff
 - Staffing cost update: Jackie
 - Feedback from ERA: Jonelle
 - Plans for closure & notification, if needed
- 74. Operational Funding Plan 2021 – Final: Jackie (ROLL CALL)
 - Park Naming Discussion:
 - Sports Complex
 - Memorial options

New Business

- 76. Bi-Annual Review of Executive Session Minutes: Jonelle – (ROLL CALL)
- 78. 100th Anniversary Discussion and planning: Staff
 - Mission/Vision redefined: Jonelle/Sarah/Ben
 - Current Status & timeline
- 79. Ordinance 01-2021 Ordinance abating the tax hereto levied for the year 2020 to pay the principal of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2017A, of the Sycamore Park District, DeKalb County, Illinois. – Jackie (ROLL CALL)
- 86. Ordinance 02-2021 Ordinance abating the tax hereto levied for the year 2020 to pay debt service on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, of the Sycamore Park District, DeKalb County, Illinois – Jackie (ROLL CALL)
- 90. Ordinance 03-2021 Ordinance abating the tax hereto levied for the year 2020 to pay the principal of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2019A, of the Sycamore Park District, DeKalb County, Illinois – Jackie (ROLL CALL)

AGENDA**January 26, 2021 6:00 PM****Page 3****Potential Study Session February 9 Study Session Will Be on the 12th at 6:00 PM—940 E. State St.****PUBLIC INPUT****EXECUTIVE SESSION (Roll Call Vote): In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:**

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, December 22, 2020**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:03 p.m. on Tuesday, December 22, 2020.

President Kroeger read off the Zoom information from the agenda.

Will the recording secretary please call the roll.

Motion

Commissioner Graves made a motion to permit Commissioners Doty, and Strack to participate remotely. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **Commissioner Doty, and Strack.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Schulz.**

Staff members present were Director Jonelle Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Theresa Tevsh.

Guests: None

Regular and Consent Agenda Approval –

Motion

Commissioner Graves moved to approve the Regular Agenda and the Consent Agenda. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Approval of Minutes –

Motion

Commissioner Graves moved to approve the November 24, 2020 Regular Meeting Minutes. Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

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Claims and Accounts Approval

Motion

Commissioner Graves moved to approve and pay the bills in the amount of \$588,908.95.
 Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Correspondence –

- PDRMA Wellness
- Erin Duffy
- Melissa West
- Matt Schroeder

Public Input – Commissioner Graves thanked all the staff for all their hard work and commitment. He told Supt. Kirk Lundbeck outstanding job with golf. He told Supt. Jeff Donahoe great job in keeping up the course. He told Supt. Theresa Tevsh staff did an awesome job putting together the Cookies with Santa. The Wellness Grant is great. The work on the MMNH has been great and appreciate Melissa helping out with it. He noted Sarah did an outstanding job on the publication that went out. The Upstaging lights were great. He ended by saying he appreciates everything staff does.

Commissioner Strack noted he had received an email from someone that would like an ice rink put in. He knows it is a fun idea, but the cost benefit analysis is really tough. He suggested Director Bailey reach out to her to possibly offer space but have someone else do the rink. Directly Bailey responded that in addition to the cost analysis it would not be beneficial to offer space. The risk assessment on that would be way too high and we do not have the manpower to maintain even the minimal space. Commissioner Graves noted that DeKalb Park District has one. Director Bailey noted that it is a chilled rink, and the minimal setup is \$50,000.

President Kroeger noted that last year Sarah and he worked in putting an application in for Dan Gibble to receive the Honor Professional Award, but he did not get it. We submitted again this year but did not receive that award. However, the IAPD has created a new award the IAPD Legacy of Excellence Award. Dan Gibble along with one other person is the inaugural recipient of this award.

Positive Feedback –

Planning Commission Report – Commissioner Strack noted they modified the zoning regulations so a tattoo parlor can be on the ground floor downtown. Also, they approved a church going into the building at Airport Road and RT 64.

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Old Business

MMNH Update: Supt. Tevsh noted down to the last 2 days debris to be hauled out. The last things in the building are 2 bears and assumed turned over to us since abandoned. We need to confirm with Derke to get legal advice on it. Director Bailey noted she will contact Derke on this. Supt. Tevsh noted that Melissa worked miracles at the building selling the contents and giving some items to charity. Directly Bailey noted she has talked to Jacobsen about appraising the building. We should have possibly end of January or beginning of February. Supt. Donahoe noted all systems there have just been inspected and he checks the building periodically. Director Bailey noted she talked to Derke and he noted that if we decide to move the building from the rolls, there needs to be an ordinance done. President Kroeger asked for that ordinance to be on the January agenda.

Capital Funding Plan 2021-2025 – Supt. Hienbuecher noted nothing to add to staff recommendation, just looking for approval.

Motion

Commissioner Strack moved to approve the Capital Funding Plan as presented.
 Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

City Property Transfer – Ordinance 08-2020– Director Bailey noted this is for the piece of property we traded the City for the trail. We just need to approve the ordinance so Derke can send to the City.

Motion

Commissioner Graves moved to approve Ordinance 08-2020. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

New Business

Staff Monthly Report Update – Director Bailey noted in the past staff would present a monthly report. She is proposing getting rid of this, since any new information would be in their monthly board report. The Board was fine with this.

Ordinance 09-2020 – An Ordinance Levying and Assessing Taxes for the Sycamore Park District, DeKalb County, Illinois for the Year 2020 -

Motion

Commissioner Strack moved to approve Ordinance 09-2020. Commissioner Ben seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

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First Review of Annual Operating Budget – Supt. Hienbuecher noted this is the first draft and gave thanks to the superintendents and staff for putting the numbers together. She and Director Bailey will be reviewing it and making some recommendations to staff. She will bring the final in January. There was some discussion on this.

Consider Next Year's Meeting Dates – Director Bailey asked the board about the December meeting which would be after Christmas. She suggested moving the meeting to December 21, 2021. There was consensus from the Board on moving to December 21, 2021.

Motion

Commissioner Graves moved to approve the 2021 Board Meeting Dates moving December to December 21, 2021. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Consider Next Year's Holidays -

Motion

Commissioner Graves moved to approve the 2021 Holidays. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Approval of Sexual Harassment Policy Update – Director Bailey noted the State had passed in December 2019 mandatory harassment training. About 90% of our staff has completed the training already. We needed to update our policy in the employee manual. Everything that was in the policy is still there along with the new verbage.

Motion

Commissioner Strack moved to approve the policy as presented with minor changes per counsel if needed. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Public Input – Commissioner Graves noted that it seems the Graduate Assistants we had this year have been very good. Supt. Tevsh noted she was very impressed also when reading their reports of what they did for us during their time with us.

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Introduction of New Staff - Supt. Donahoe informed the Board our new mechanic is Conner Leach. With Bob leaving we have not hired a mechanic for over 40 years. They are very excited about Conner. He graduated from Sycamore High School and the Leach family has been here for long time. He most recently worked for Rondo's. He has worked at places working on small engines, trucks, trailers, and other things. He went to Kishwaukee Diesel school and has owned his own business since in High School repairing things. Conner just jumped right in and is a very organized person. He is very friendly, great to get along with and gets along with everyone. He is excited to learn new stuff. Jeff noted that he had his entire staff sit in on the interviews. They interviewed eight people and all of his staff had Conner as their 1st choice.

January Study Session on January 12th at 6:00 pm. – Director Bailey noted this is only if we feel we need and have all the information by that time.

Motion

The Board adjourned the Regular Session to go into Executive Session at 6:51 pm on a motion made by Commissioner Graves for the reasons listed below. The motion was seconded by Commissioner Strack.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The Board convened to Executive Session at 6:55 pm. The roll was called with Commissioners Doty, Graves, Schulz, and Kroeger present along with Recording Secretary Jeanette Freeman, Director Bailey, and Supt. of Finance Hienbuecher.

Motion

The Board adjourned the Executive Session at 7:27 p.m. on a motion made by Commissioner Graves. The motion was seconded by Commissioner Strack.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

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The Board reconvened to Regular Session at 7:27 pm. The roll was called with Commissioners Doty, Graves, Schulz, and Kroeger present along with Recording Secretary Jeanette Freeman, Director Bailey, and Supt. of Finance Hienbuecher.

Motion

Commissioner Strack moved to approve the salary compensation as presented.
Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Motion

The Board adjourned the Regular Session at 7:30 p.m. on a motion made by Commissioner Graves. The motion was seconded by Commissioner Strack.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District

DATE: 01/21/2021
 TIME: 14:33:37
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

PAGE: 1

Interim

FROM 12/23/2020 TO 01/21/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|-----------|--|------------------------------|-----------|----------------------|---------|---------------|------------|----------------------------------|
| ALARMDET | | ALARM DETECTION SYSTEMS, INC | | | | | | | |
| | SI-540732 | 01 CH ALARM 1/1 TO 3/31 | 201000056300 | 12/28/20 | | 62750 | 01/11/21 | 410.33 | 256.50 256.50 |
| | SI-540733 | 01 MMNH ALARM- 1/1 TO 3/31 | 202500056300 | 12/28/20 | | 62750 | 01/11/21 | 410.33 | 153.83 153.83 |
| | | | | | | | VENDOR TOTAL: | | 410.33 |
| ALLIANCE | | ALLIANCE CONTRACTORS, INC. | | | | | | | |
| 1 | | 01 BRIDGE #4 | 701000207005 | 11/30/20 | | 62766 | 01/15/21 | 168,367.08 | 168,367.08 168,367.08 |
| | | | | | | | VENDOR TOTAL: | | 168,367.08 |
| ANCEL | | ANCEL GLINK, P.C. | | | | | | | |
| | 79461 | 01 CORPORATE MATTERS 02 TAX EXEMPTIONS | 101000036120 101000036120 | 12/09/20 | | 62767 | 01/15/21 | 4,922.74 | 2,623.60 2,123.60 500.00 |
| | 79754 | 01 CORPORATE MATTERS 02 TAX EXEMPTIONS | 101000036120 101000036120 | 01/08/21 | | 62767 | 01/15/21 | 4,922.74 | 2,299.14 1,249.14 1,050.00 |
| | | | | | | | VENDOR TOTAL: | | 4,922.74 |
| BANNER | | BANNER UP SIGNS | | | | | | | |
| | 73540 | 01 HOLIDAY HOUSE DECORATING SIGNS | 206194016216 | 12/08/20 | 00004772 | 62709 | 12/29/20 | 315.50 | 294.50 294.50 |
| | 73572 | 01 TREE CONTEST WINNER SIGN | 206194036216 | 12/11/20 | 00004771 | 62709 | 12/29/20 | 315.50 | 21.00 21.00 |
| | | | | | | | VENDOR TOTAL: | | 315.50 |
| BATTERIE | | BATTERIES PLUS BULBS | | | | | | | |
| | P34684791 | 01 ORDER#p34230297 BATTERY 02 ORDER#p34230187 BATTERY | 207500076500 207500076500 | 12/18/20 | 00004758 00004757 | 62710 | 12/29/20 | 871.75 | 855.80 359.90 495.90 |
| | P34684902 | 01 BATTERIES - CC-ADM 02 BATTERIES - CC-ADM | 101000046200 201000046200 | 12/18/20 | | 62710 | 12/29/20 | 871.75 | 15.95 7.97 7.98 |
| | | | | | | | VENDOR TOTAL: | | 871.75 |

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 12/23/2020 TO 01/21/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|------------|-----------|-------------------|----------------|-----------|----------|---------|----------|-----------|--------------------------|
| 4067221614 | 01 | RAG & RUG SERVICE | 201000056301 | 11/13/20 | | 62739 | 12/29/20 | 929.10 | 13.19 |
| | | | | | | | | | 13.19 |
| 4067221656 | 01 | RAG & RUG SERVICE | 101500056301 | 11/13/20 | | 62739 | 12/29/20 | 929.10 | 28.81 |
| | 02 | RAG & RUG SERVICE | 504100056301 | | | | | | 10.16 |
| | 03 | RAG & RUG SERVICE | 201000056301 | | | | | | 10.15 |
| | 04 | RAG & RUG SERVICE | 101000056301 | | | | | | 4.25 |
| | | | | | | | | | 4.25 |
| 4067800661 | 01 | RAG & RUG SERVICE | 101500056301 | 11/19/20 | | 62739 | 12/29/20 | 929.10 | 28.81 |
| | 02 | RAG & RUG SERVICE | 504100056301 | | | | | | 10.16 |
| | 03 | RAG & RUG SERVICE | 201000056301 | | | | | | 10.15 |
| | 04 | RAG & RUG SERVICE | 101000056301 | | | | | | 4.25 |
| | | | | | | | | | 4.25 |
| 4067800717 | 01 | RAG & RUG SERVICE | 207500056301 | 11/19/20 | | 62739 | 12/29/20 | 929.10 | 64.78 |
| | | | | | | | | | 64.78 |
| 4067800766 | 01 | RAG & RUG SERVICE | 201000056301 | 11/19/20 | | 62739 | 12/29/20 | 929.10 | 13.19 |
| | | | | | | | | | 13.19 |
| 4068579035 | 01 | RAG & RUG SERVICE | 207500056301 | 11/25/20 | | 62739 | 12/29/20 | 929.10 | 64.78 |
| | | | | | | | | | 64.78 |
| 4068579044 | 01 | RAG & RUG SERVICE | 201000056301 | 11/25/20 | | 62739 | 12/29/20 | 929.10 | 13.19 |
| | | | | | | | | | 13.19 |
| 4068579103 | 01 | RAG & RUG SERVICE | 101500056301 | 11/25/20 | | 62739 | 12/29/20 | 929.10 | 28.81 |
| | 02 | RAG & RUG SERVICE | 504100056301 | | | | | | 10.16 |
| | 03 | RAG & RUG SERVICE | 201000056301 | | | | | | 10.15 |
| | 04 | RAG & RUG SERVICE | 101000056301 | | | | | | 4.25 |
| | | | | | | | | | 4.25 |
| 4069237239 | 01 | RAG & RUG SERVICE | 101500056301 | 12/04/20 | | 62739 | 12/29/20 | 929.10 | 28.81 |
| | 02 | RAG & RUG SERVICE | 504100056301 | | | | | | 10.16 |
| | 03 | RAG & RUG SERVICE | 201000056301 | | | | | | 10.15 |
| | 04 | RAG & RUG SERVICE | 101000056301 | | | | | | 4.25 |
| | | | | | | | | | 4.25 |
| 4069237275 | 01 | RAG & RUG SERVICE | 201000056301 | 12/04/20 | | 62739 | 12/29/20 | 929.10 | 13.19 |
| | | | | | | | | | 13.19 |
| 4069237278 | 01 | RAG & RUG SERVICE | 207500056301 | 12/04/20 | | 62739 | 12/29/20 | 929.10 | 64.78 |
| | | | | | | | | | 64.78 |

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 12/23/2020 TO 01/21/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|--------------|-----------|-----------------------|----------------|-----------|----------|---------|----------|---------------|---|
| 4069888599 | 01 | RAG & RUG SERVICE | 201000056301 | 12/11/20 | | 62739 | 12/29/20 | 929.10 | 13.19 13.19 |
| 4069888601 | 01 | RAG & RUG SERVICE | 101500056301 | 12/11/20 | | 62739 | 12/29/20 | 929.10 | 28.81 10.16 10.15 4.25 4.25 |
| 4069888649 | 01 | RAG & RUG SERVICE | 207500056301 | 12/11/20 | | 62739 | 12/29/20 | 929.10 | 48.82 48.82 |
| 4070567439 | 01 | RAG & RUG SERVICE | 207500056301 | 12/18/20 | | 62739 | 12/29/20 | 929.10 | 48.82 48.82 |
| 4070567511 | 01 | RAG & RUG SERVICE | 201000056301 | 12/18/20 | | 62739 | 12/29/20 | 929.10 | 13.19 13.19 |
| 4070567626 | 01 | RAG & RUG SERVICE | 101500056301 | 12/18/20 | | 62739 | 12/29/20 | 929.10 | 28.81 10.16 10.15 4.25 4.25 |
| CINTAS CORP | | | | | | | | VENDOR TOTAL: | 929.10 |
| 5046734361 | 01 | CC - 1ST AID STOCK | 207500076513 | 12/28/20 | | 62751 | 01/11/21 | 52.23 | 10.63 10.63 |
| 8404918785 | 01 | BATTERY REPL - CH | 101500076500 | 12/04/20 | | 62712 | 12/29/20 | 198.58 | 198.58 198.58 |
| 8404946972 | 01 | 1ST AID STOCK - MAINT | 101500076513 | 01/01/21 | | 62751 | 01/11/21 | 52.23 | 41.60 41.60 |
| COMCAST | | | | | | | | VENDOR TOTAL: | 250.81 |
| 0468024-1220 | 01 | INTERNET | 101000096706 | 12/10/20 | | 62740 | 12/29/20 | 668.98 | 668.98 174.18 174.18 320.62 |
| | 02 | INTERNET | 201000096706 | | | | | | |
| | 03 | CABLE | 207500096705 | | | | | | |
| | | | | | | | | VENDOR TOTAL: | 668.98 |

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 12/23/2020 TO 01/21/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | CHK DATE | CHECK # | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|-----------------|-----------------------|----------------|-----------|----------|---------|---------------|--------------------------|
| COMMO | | COMMONWEALTH EDISON | | | | | | |
| | 010621 | 01 BOYNTON PARK | 101500096702 | 01/06/21 | 01/15/21 | 62769 | 7,138.94 | 1,136.54 |
| | | 02 EMIL CASSIER PARK | 101500096702 | | | | | 14.52 |
| | | 03 SYCAMORE LAKE | 101500096702 | | | | | 19.86 |
| | | 04 GOOD TYMES SHELTER | 101500096702 | | | | | 29.16 |
| | | 05 WETZEL PARK | 101500096702 | | | | | 34.06 |
| | | 06 ENTRY PARK | 101500096702 | | | | | 41.39 |
| | | 07 MAINT BLDG | 101500096702 | | | | | 24.30 |
| | | 08 MAINT BLDG | 504100096702 | | | | | 482.47 |
| | | 09 SPORTS COMPLEX | 202100096702 | | | | | 8.31 |
| | 0558722008-0121 | | | 01/06/21 | 01/15/21 | 62769 | 7,138.94 | 6,002.40 |
| | | 01 BB CONC | 303300096702 | | | | | 36.24 |
| | | 02 POOL | 518100096702 | | | | | 320.83 |
| | | 03 MAINT | 101500096702 | | | | | 16.23 |
| | | 04 MAINT | 504100096702 | | | | | 16.23 |
| | | 05 CART BLDG | 504000096702 | | | | | 1,100.57 |
| | | 06 CLUBHOUSE | 303000096702 | | | | | 46.96 |
| | | 07 PROSHOP | 504000096702 | | | | | 46.96 |
| | | 08 ADMIN | 101000096702 | | | | | 109.57 |
| | | 09 ADMIN | 201000096702 | | | | | 109.58 |
| | | 10 ELECTRONIC SIGN | 101000096702 | | | | | 10.41 |
| | | 11 ELECTRONIC SIGN | 201000096702 | | | | | 10.41 |
| | | 12 COMM. CTR | 207500096702 | | | | | 4,178.41 |
| | 120720 | 01 FOUNDERS PARK | 101500096702 | 12/07/20 | 12/29/20 | 62741 | 23.07 | 23.07 |
| | MMNH-1120 | 01 MUSEUM | 202500076500 | 12/03/20 | 12/29/20 | 62742 | 664.78 | 664.78 |
| | MMNH-1220 | 01 MUSEUM | 202500076500 | 01/06/21 | 01/15/21 | 62770 | 937.10 | 937.10 |
| CONS | CONSERV FS | | | | | | VENDOR TOTAL: | 8,763.89 |
| | 121014696 | 01 GASOLINE - GOLF | 504100076515 | 12/18/20 | 12/29/20 | 62713 | 627.47 | 627.47 |
| | | 02 GASOLINE - PARKS | 101500076515 | | | | | 44.22 |
| | | 03 GASOLINE - SC | 202100076515 | | | | | 190.04 |
| | | 04 GASOLINE - TRUCKS | 101500076515 | | | | | 42.01 |
| | | | | | | | VENDOR TOTAL: | 351.20 |
| | | | | | | | | 627.47 |

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 12/23/2020 TO 01/21/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------------------------|-----------|-----------------------------|----------------|-----------|----------|---------|----------|---------------|--------------------------|
| DISCOVER | | DISCOVER YOUR HOMETOWN | | | | | | | |
| 22446 | 01 | DEC 2020 PATHWAY AD | 101200046208 | 12/08/20 | 00004766 | 62714 | 12/29/20 | 350.00 | 350.00 |
| ENGINEERING RESOURCE ASSOC | | | | | | | | VENDOR TOTAL: | 350.00 |
| 150711FD.03 | 01 | MEMORIAL PARK | 101000036125 | 12/25/20 | | 62715 | 12/29/20 | 5,205.00 | 5,205.00 |
| 160910.P1.25 | 01 | GWT PHASE 1 ENG | 711000207039 | 07/26/20 | | 62716 | 12/29/20 | 5,013.55 | 1,724.36 |
| 160910.P1.28 | 01 | GWT PHASE 1 ENG | 711000207039 | 11/27/20 | | 62716 | 12/29/20 | 5,013.55 | 1,724.36 |
| 160910.P1.29 | 01 | GWT PHASE 1 ENG | 711000207039 | 12/25/20 | | 62716 | 12/29/20 | 5,013.55 | 907.22 |
| 160910LA.01 | 01 | GWT-RW SERVICES | 711000207039 | 12/20/20 | | 62717 | 12/29/20 | 6,100.00 | 907.22 |
| 160910SB.01 | 01 | GWT PLAT OF SUB | 711000207039 | 12/25/20 | | 62718 | 12/29/20 | 4,729.25 | 2,381.97 |
| 171021A0.06 | 01 | BRIDGE 4 FINAL DESIGN | 701000207003 | 09/17/20 | | 62718 | 12/29/20 | 4,729.25 | 2,381.97 |
| 171021A0.09 | 01 | BRIDGE 4 FINAL DESIGN | 701000207003 | 12/25/20 | | 62718 | 12/29/20 | 4,729.25 | 6,100.00 |
| FACTORY | | FACTORY CLEANING EQUIPMENT | | | | | | VENDOR TOTAL: | 6,100.00 |
| 140673 | 01 | PARTS - CC - FLOOR SCRUBBER | 207500076510 | 12/16/20 | | 62746 | 01/06/21 | 87.77 | 900.00 |
| FOX1 | | FOX VALLEY FIRE & SAFETY | | | | | | VENDOR TOTAL: | 900.00 |
| IN00402284 | 01 | CC - FIRE ALARM INSPECTION | 207500056300 | 12/12/20 | | 62719 | 12/29/20 | 625.00 | 2,154.25 |
| FACTORY | | | | | | | | VENDOR TOTAL: | 2,154.25 |
| | | | | | | | | VENDOR TOTAL: | 1,675.00 |
| | | | | | | | | VENDOR TOTAL: | 1,675.00 |
| | | | | | | | | VENDOR TOTAL: | 21,047.80 |
| | | | | | | | | VENDOR TOTAL: | 87.77 |
| | | | | | | | | VENDOR TOTAL: | 87.77 |
| | | | | | | | | VENDOR TOTAL: | 87.77 |
| | | | | | | | | VENDOR TOTAL: | 625.00 |
| | | | | | | | | VENDOR TOTAL: | 625.00 |
| | | | | | | | | VENDOR TOTAL: | 625.00 |

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 12/23/2020 TO 01/21/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|--------------|-------------------------------|----------------|-----------|----------|---------|---------------|-----------|--------------------------|
| FRONTIER | 0670-120720 | 01 ADMIN | 101000096700 | 12/07/20 | | 62743 | 12/29/20 | 591.00 | 591.00 |
| | | 02 ADMIN | 201000096700 | | | | | | 295.50 |
| | | | | | | | | | 295.50 |
| | 4818-122220 | 01 MAINT | 101500096700 | 12/22/20 | | 62771 | 01/15/21 | 150.65 | 150.65 |
| | | 02 MAINT | 504100096700 | | | | | | 75.32 |
| | | | | | | | | | 75.33 |
| | | | | | | | VENDOR TOTAL: | | 741.65 |
| FUNEXP | 707003156-01 | 01 CRAFTS FOR COOKIES W SANTA | 206095016216 | 12/05/20 | | 62720 | 12/29/20 | 161.01 | 161.01 |
| | | 02 TABLECLOTHS | 205011956216 | | | | | | 33.66 |
| | | | | | | | | | 127.35 |
| | | | | | | | VENDOR TOTAL: | | 161.01 |
| JULIEINC | 2021*-1692 | 01 JULIE SERVICE | 101500076500 | 01/06/21 | | 62772 | 01/15/21 | 2.04 | 2.04 |
| | | | | | | | | | 2.04 |
| | | | | | | | VENDOR TOTAL: | | 2.04 |
| KAR | 330514/1 | 01 INTERN GRADUATION FLOWERS | 101000046213 | 12/11/20 | | 62721 | 12/29/20 | 47.95 | 47.95 |
| | | 02 INTERN GRAD FLOWERS- | 201000046213 | | | | | | 23.97 |
| | | | | | | | | | 23.98 |
| | | | | | | | VENDOR TOTAL: | | 47.95 |
| KISH | 2020-FINAL | 01 2020 CONTRIBUTION | 221000116855 | 11/27/20 | | 62722 | 12/29/20 | 2,641.52 | 2,641.52 |
| | | | | | | | | | 2,641.52 |
| | | | | | | | VENDOR TOTAL: | | 2,641.52 |
| LOV | 61983 | 01 RETURN USED TIRES FEE | 101500066401 | 12/18/20 | | 62747 | 01/06/21 | 176.00 | 176.00 |
| | | | | | | | | | 176.00 |
| | | | | | | | VENDOR TOTAL: | | 176.00 |
| MARK | 39462 | 01 PLOW BLADE PARTS | 101500066402 | 12/18/20 | | 62723 | 12/29/20 | 288.00 | 288.00 |
| | | | | | | | | | 288.00 |
| | | | | | | | VENDOR TOTAL: | | 288.00 |

FROM 12/23/2020 TO 01/21/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P. O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|-----------|-----------------------------------|----------------|-----------|-----------|---------|----------|-----------|--------------------------|
| MEL | | MELIN'S LOCK & KEY | | | | | | | 288.00 |
| | 122620-6 | 01 INSTALL CORE FOR GATE AT CC | 207500066401 | 12/26/20 | 00004794 | 62752 | 01/11/21 | 112.80 | 112.80 |
| | | | | | | | | | 112.80 |
| MENA | | MENARDS - SYCAMORE | | | | | | | 112.80 |
| | 39296 | 01 COMM TREE LIGHTING EVENT | 206194036216 | 12/05/20 | 00004776 | 62724 | 12/29/20 | 383.94 | 248.75 |
| | | 02 EXT CORDS, FLOOD LIGHTS, PAINT | 207500076500 | | 00004776 | | | | 42.96 |
| | 39427 | 01 FLOOR PAINT, MASKS | 207500076500 | 12/08/20 | 00004778 | 62724 | 12/29/20 | 383.94 | 205.79 |
| | | 02 MASKS | 207500076514 | | 00004778 | | | | 86.80 |
| | 39585 | 01 POINSETTIAS | 207500046216 | 12/10/20 | 00004777 | 62724 | 12/29/20 | 383.94 | 38.86 |
| | | | | | | | | | 47.94 |
| | 39855 | 01 WASTEBASKET, GAL WATER | 101000046200 | 12/16/20 | 00004768 | 62724 | 12/29/20 | 383.94 | 9.98 |
| | 39959 | 01 RV ANTIFREEZE - SHOP | 101500076500 | 12/18/20 | | 62724 | 12/29/20 | 383.94 | 9.98 |
| | 40238 | 01 REFLECTIVE TAPE | 101500066404 | 12/23/20 | 00004783 | 62748 | 01/06/21 | 7.34 | 7.64 |
| | 40830 | 01 STORAGE RACK - SHOP | 202100076500 | 01/07/21 | | 62773 | 01/15/21 | 158.86 | 7.64 |
| | 40849 | 01 SHOP SHELVING | 202100066401 | 01/07/21 | 00004790 | 62773 | 01/15/21 | 158.86 | 30.77 |
| NICOR | | NICOR GAS | | | | | | | 30.77 |
| | MMNH-1220 | 01 MUSEUM - 2 MOS | 202500076500 | 12/31/20 | | 62774 | 01/15/21 | 1,003.68 | 7.34 |
| | | | | | | | | | 7.34 |
| NORTHILU | | NIU-COMMER ACCTS RECEIVABLE | | | | | | | 65.94 |
| | PED000165 | 01 GA FALL SEMESTER 2020 | 207000056315 | 11/17/20 | 00004773 | 62725 | 12/29/20 | 4,176.00 | 65.94 |
| | | | | | | | | | 92.92 |
| | | | | | | | | | 92.92 |
| | | | | | | | | | 550.14 |
| | | | | | | | | | 1,003.68 |
| | | | | | | | | | 1,003.68 |
| | | | | | | | | | 1,003.68 |

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 12/23/2020 TO 01/21/2021

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ITEM AMT |
|----------|------------|-------------------------------|----------------|-----------|----------|---------|----------|---------------|----------------------|
| PARENT | | PARENT PETROLEUM INC | | | | | | | |
| | 1397613 | 01 MOWER HYDRAULIC OIL | 101500076515 | 01/06/21 | 00004788 | 62753 | 01/11/21 | 1,039.50 | 1,039.50 |
| | | | | | | | | VENDOR TOTAL: | 4,176.00 |
| PDRMA | | PDRMA | | | | | | | |
| | 12-1-20 - | 21-31-20 | | 12/29/20 | | 62726 | 12/29/20 | 59,133.41 | 20,907.65 |
| | | 01 HEALTH INS PREM | 101000106801 | | | | | | 4,886.96 |
| | | 02 HEALTH INS PREM | 101500106801 | | | | | | 1,326.60 |
| | | 03 HEALTH INS PREM | 504100106801 | | | | | | 1,601.20 |
| | | 04 HEALTH INS PREM | 504000106801 | | | | | | 1,284.32 |
| | | 05 HEALTH INS PREM | 201000106801 | | | | | | 5,985.35 |
| | | 06 HEALTH INS PREM | 202100106801 | | | | | | 5,218.75 |
| | | 07 HEALTH INS PREM | 207500106801 | | | | | | 64.37 |
| | | 08 HEALTH INS PREM | 303000106801 | | | | | | 540.10 |
| | | | | | | | | VENDOR TOTAL: | 59,133.41 |
| | SH20191 | 01 WORKERS COMP | 231000106805 | 12/31/20 | | 62726 | 12/29/20 | 59,133.41 | 38,225.76 |
| | | 02 GENL LIABILITY | 231000106806 | | | | | | 13,360.38 |
| | | | | | | | | | 24,865.38 |
| PERRYS | | PERRY'S PROFESSIONAL PAINTING | | | | | | | |
| | | ESTIMATE EST0007 | | 01/12/21 | | 62765 | 01/12/21 | 650.00 | 650.00 |
| | | 01 DEPOSIT - EST0007 | 701000207003 | | | | | | 650.00 |
| | | | | | | | | VENDOR TOTAL: | 650.00 |
| REIN | | REINDERS, INC. | | | | | | | |
| | 1862410-00 | 01 TORO MOWER PARTS | 504100066403 | 01/05/21 | | 62754 | 01/11/21 | 1,357.78 | 635.60 |
| | | | | | | | | | 635.60 |
| | 1862410-01 | 01 TORO MOWER PARTS | 504100066403 | 01/06/21 | | 62754 | 01/11/21 | 1,357.78 | 604.72 |
| | | | | | | | | | 604.72 |
| | 1862511-00 | 01 TORO MOWER PARTS | 504100066403 | 01/05/21 | | 62754 | 01/11/21 | 1,357.78 | 117.46 |
| | | | | | | | | | 117.46 |
| | 1863212-00 | 01 MOWER PARTS | 504100066403 | 01/13/21 | | 62775 | 01/15/21 | 1,705.74 | 1,705.74 |
| | | 02 MOWER PARTS | 101500066403 | | | | | | 1,000.00 |
| | | | | | | | | | 705.74 |

DATE: 01/21/2021
 TIME: 14:33:37
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 12/23/2020 TO 01/21/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P. O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|-------------|----------------------------------|----------------|-----------|-----------|---------|----------|---------------|--------------------------|
| RHLENT | | RHL ENTERPRISES LLC | | | | | | VENDOR TOTAL: | 3,063.52 |
| | 14415 | 01 WALL DIVIDER RM AB INSPECTION | 207500056300 | 01/05/21 | 00004792 | 62755 | 01/11/21 | 317.20 | 317.20 |
| | | | | | | | | VENDOR TOTAL: | 317.20 |
| RINGCEN | | RINGCENTRAL INC. | | | | | | | |
| | | CD_000196879 | | 12/21/20 | | 62756 | 01/11/21 | 908.94 | 908.94 |
| | | 01 PHONE SERVICE | 101000096700 | | | | | | 454.47 |
| | | 02 PHONE SERVICE | 201000096700 | | | | | | 454.47 |
| | | | | | | | | VENDOR TOTAL: | 908.94 |
| RON VINE | | RON VINE AND ASSOCIATES | | | | | | | |
| | 199 | 01 SURVEY - STRATEGIC PLAN | 101000036125 | 01/04/21 | | 62776 | 01/15/21 | 4,000.00 | 4,000.00 |
| | | | | | | | | VENDOR TOTAL: | 4,000.00 |
| RPLUMB | | R. P. LUMBER COMPANY | | | | | | | |
| | 2012-179408 | 01 PAINT FOR GARBAGE CANS | 101500066404 | 12/04/20 | | 62727 | 12/29/20 | 179.95 | 179.95 |
| | | | | | | | | VENDOR TOTAL: | 179.95 |
| SAF | | SAFETY-KLEEN CORP. | | | | | | | |
| | 850250489 | 01 SHOP-PARTS WASHER SERVICE | 101500066401 | 12/17/20 | | 62728 | 12/29/20 | 230.95 | 230.95 |
| | | | | | | | | VENDOR TOTAL: | 230.95 |
| SCHINDLE | | SCHINDLER ELEVATOR CORP | | | | | | | |
| | 7153232804 | 01 ANNUAL TESTING OF ELEVATOR | 207500056300 | 12/10/20 | 00004795 | 62757 | 01/11/21 | 993.95 | 993.95 |
| | | | | | | | | VENDOR TOTAL: | 993.95 |
| SERVICE | | SERVICEMASTER RESTORATION | | | | | | | |
| | 10875 | 01 CARPET CLEAN COMM CENTER | 207500056300 | 01/11/21 | 00004791 | 62758 | 01/11/21 | 350.00 | 350.00 |
| | | | | | | | | VENDOR TOTAL: | 350.00 |

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|-----------------------------|--------------------------------|----------------|-----------|----------|---------|----------|-----------|--------------------------|
| SHER | 7228-9 | 01 CH WALL PAINT | 101000056300 | 12/28/20 | | 62777 | 01/15/21 | 25.68 | 25.68 |
| | | | | | | | | | 25.68 |
| STAPLES | 3465375557 | 01 BUSINESS CARD HOLDER - CC | 207500046200 | 12/26/20 | | 62729 | 12/29/20 | 92.22 | 92.22 |
| | | 02 BOXES - REPORT COVERS-ADMIN | 101000046200 | | | | | | 9.24 |
| | | 03 BOXES - REPORT COVERS-ADMIN | 201000046200 | | | | | | 41.49 |
| | | | | | | | | | 41.49 |
| | | | | | | | | | 25.68 |
| | | | | | | | | | VENDOR TOTAL: |
| SWEDELEC | 9936 | 01 INSTALL GATE SWITCH AT CC | 207500056307 | 12/29/20 | 00004774 | 62730 | 12/29/20 | 538.00 | 538.00 |
| | | | | | | | | | 538.00 |
| | | | | | | | | | VENDOR TOTAL: |
| SYCROT | 90/4TH | 01 DUES 4TH QTR | 101000046204 | 08/13/20 | | 62778 | 01/15/21 | 340.00 | 340.00 |
| | | 02 DUES 1ST QTR | 201000046204 | | | | | | 170.00 |
| | | | | | | | | | 170.00 |
| | | | | | | | | | 340.00 |
| | | | | | | | | | VENDOR TOTAL: |
| T0000021 | DONAHOE, JEFF | | | | | | | | 340.00 |
| | REIMB 1-6-21 | | | | | | | | 485.00 |
| | 01 REIMB FOR SEWER AT HOUSE | | 101000056300 | 01/06/21 | | 62749 | 01/06/21 | 485.00 | 485.00 |
| | WORK BOOT REIMB | | | | | | | | 50.00 |
| | 01 WORK BOOT REIMB | | 101500046215 | 01/11/21 | | 62759 | 01/11/21 | 50.00 | 50.00 |
| | | | | | | | | | VENDOR TOTAL: |
| | | | | | | | | | 535.00 |
| T0001563 | TEVSH, THERESA | | | | | | | | 26.64 |
| | REIMB 1-6-21 | | | | | | | | 24.00 |
| | 01 CLEAN SANTAS BLANKET | | 206095016216 | 12/31/20 | | 62760 | 01/11/21 | 26.64 | 26.64 |
| | 02 LUMINARY BAGS | | 206095176216 | | | | | | 2.64 |
| | REIMB 12-23 | | | | | | | | 4.39 |
| | 01 REIMB | | 101500076540 | 12/23/20 | | 62706 | 12/23/20 | 4.39 | 4.39 |
| | | | | | | | | | VENDOR TOTAL: |
| | | | | | | | | | 31.03 |

FROM 12/23/2020 TO 01/21/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P. O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|--------------------------|---------------------------------|----------------|-----------|-----------|---------|---------------|-----------|--------------------------|
| F0001645 | DOBSON, JERRY | | | | | | | | |
| | REIMB | 01 POSTAGE REIMB | 2065000046202 | 12/23/20 | | 62707 | 12/23/20 | 10.32 | 10.32 |
| | | | | | | | VENDOR TOTAL: | | 10.32 |
| F0001655 | LEACH, CONNER | | | | | | | | |
| | REIMBURSEMENT | 01 PARTS | 1015000066403 | 12/23/20 | | 62708 | 12/23/20 | 7.46 | 7.46 |
| | | | | | | | VENDOR TOTAL: | | 7.46 |
| FOUR | TOUR EDGE GOLF MFG. INC. | | | | | | | | |
| | IN-01410841 | | | 01/06/21 | | 62761 | 01/11/21 | 381.43 | 381.43 |
| | | 01 TOUR EDGE C521 IRONS 4 - GAP | 5010000001302 | | 00004763 | | | | 378.50 |
| | | 02 SHIPPING INV #IN-01410841 | 5010000001302 | | 00004763 | | | | 10.50 |
| | | 03 DISCOUNT INV IN-01410841 | 5010000001302 | | 00004763 | | | | -7.57 |
| | | | | | | | VENDOR TOTAL: | | 381.43 |
| FOUNSQ | TOWN SQUARE PUBLICATIONS | | | | | | | | |
| | 165494 | | | 12/14/20 | | 62762 | 01/11/21 | 895.00 | 895.00 |
| | | 01 2021 CHAMBER MAGAZINE | 1012000046208 | | 00004784 | | | | 895.00 |
| | | | | | | | VENDOR TOTAL: | | 895.00 |
| JNUM | UNUM LIFE INSURANCE | | | | | | | | |
| | DEC 2020 | | | 12/28/20 | | 62731 | 12/29/20 | 304.58 | 304.58 |
| | | 01 STD INS PREM | 1010000106801 | | | | | | 45.33 |
| | | 02 STD INS PREM | 1015000106801 | | | | | | 21.35 |
| | | 03 STD INS PREM | 5041000106801 | | | | | | 18.50 |
| | | 04 STD INS PREM | 5040000106801 | | | | | | 14.80 |
| | | 05 STD INS PREM | 2010000106801 | | | | | | 111.38 |
| | | 06 STD INS PREM | 2021000106801 | | | | | | 70.49 |
| | | 07 STD INS PREM | 2075000106801 | | | | | | 12.62 |
| | | 08 STD INS PREM | 3030000106801 | | | | | | 10.11 |
| | | | | | | | VENDOR TOTAL: | | 304.58 |
| VERMONT | VERMONT SYSTEMS INC | | | | | | | | |
| | 67979 | | | 11/04/20 | | 62732 | 12/29/20 | 250.00 | 250.00 |
| | | 01 NEW USER TRAINING | 1010000046207 | | | | | | 125.00 |
| | | 02 NEW USER TRAINING | 2010000046207 | | | | | | 125.00 |
| | | | | | | | VENDOR TOTAL: | | 250.00 |

SYCAMORE PARK DISTRICT
PAID INVOICE LISTING

DATE: 01/21/2021
TIME: 14:33:37
ID: AP450000.WOW

FROM 12/23/2020 TO 01/21/2021

VENDOR # INVOICE # ITEM DESCRIPTION CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

/ISACA VISA CARDMEMBER SERVICE

| VENDOR # | INVOICE # | ITEM DESCRIPTION | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ITEM AMT |
|----------|-----------|----------------------------|---------|----------|---------------|----------------------|
| 120920 | | | 62745 | 12/29/20 | 2,623.22 | 2,623.22 |
| | | 01 DRAIN PIPE KIWANIS EAST | | | | 352.40 |
| | | 02 MOWER RADIATOR | | | | 150.00 |
| | | 03 MOWER RADIATOR | | | | 150.00 |
| | | 04 MOWER RADIATOR | | | | 150.11 |
| | | 05 MMNH ELEVATOR CERT | | | | 76.69 |
| | | 06 LENS CLEANER | | | | 20.94 |
| | | 07 CLOCK | | | | 49.99 |
| | | 08 FOAM CANNON | | | | 24.84 |
| | | 09 PICTURES | | | | 38.10 |
| | | 10 CAUTION TAPE | | | | 7.89 |
| | | 11 THANKFUL CARDS | | | | 79.24 |
| | | 12 OVERNIGHT | | | | 5.47 |
| | | 13 OVERNIGHT | | | | 5.47 |
| | | 14 TOWELS | | | | 285.89 |
| | | 15 DEHUMIDIFIERS | | | | 339.98 |
| | | 16 EQUIPMENT WIPES | | | | 500.16 |
| | | 17 MISC CHARGES | | | | 37.00 |
| | | 18 MISC CHARGES | | | | 240.00 |
| | | 19 DOG TRAINING CLASS | | | | 9.99 |
| | | 20 SPOTIFY FOR CC | | | | 35.14 |
| | | 21 FACEBOOK ADS | | | | 15.93 |
| | | 22 ADOBE | | | | 10.99 |
| | | 23 CHRONICLE ACCESS | | | | |
| | | | | | VENDOR TOTAL: | 2,623.22 |

| VENDOR # | INVOICE # | ITEM DESCRIPTION | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ITEM AMT |
|----------|-----------|---------------------------|---------|----------|---------------|----------------------|
| 32509325 | | 01 ROAD ROCK STONE - SHOP | 62733 | 12/29/20 | 242.51 | 242.51 |
| | | | | | VENDOR TOTAL: | 242.51 |

| VENDOR # | INVOICE # | ITEM DESCRIPTION | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ITEM AMT |
|----------------|-----------|----------------------|---------|----------|---------------|----------------------|
| 3633138-2011-2 | | 01 REFUSE - ADM | 62763 | 01/11/21 | 475.29 | 475.29 |
| | | 02 REFUSE - CH | | | | 63.68 |
| | | 03 REFUSE - ADM | | | | 63.69 |
| | | 04 REFUSE - OLD SHOP | | | | 6.50 |
| | | 05 REFUSE - SC | | | | 30.54 |
| | | 06 REFUSE -PARKS | | | | 70.70 |
| | | 07 REFUSE -CC | | | | 70.70 |
| | | | | | VENDOR TOTAL: | 169.48 |
| | | | | | VENDOR TOTAL: | 475.29 |

DATE: 01/21/2021
 TIME: 14:33:37
 CD: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

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| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P. O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|-----------|--------------------------------|----------------|-----------|-----------|---------|----------|-----------|------------------------------------|
| NEAV | 21-9200 | WEAVER CONSTRUCTION | | | | | | | |
| | | 01 REPAIR FIRE PIT AND DUMSTER | 207500066401 | 12/31/20 | 00004793 | 62764 | 01/11/21 | 1,170.00 | 1,170.00 |
| | | | | | | | | | 1,170.00 |
| | | | | | | | | | VENDOR TOTAL: 1,170.00 |
| | | | | | | | | | TOTAL --- ALL INVOICES: 297,928.17 |

DATE: 01/22/2021
 TIME: 09:12:21
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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

PAGE: 1

New

FROM 01/22/2021 TO 01/22/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|-----------------------------|-------------------------------|----------------|-----------|----------|---------|---------------|-----------|--------------------------|
| ADVANCE | ADVANCE AUTO PARTS | | | | | | | | |
| | 2454-438175 | 01 BSATTERIES-TRUCK -= MOWER | 101500066402 | 12/08/20 | | 62779 | 01/22/21 | 393.64 | 207.68 207.68 |
| | 2454-438428 | 01 GLOVES-OIL-BRAKE CLEANER | 101500066401 | 12/11/20 | | 62779 | 01/22/21 | 393.64 | 109.20 109.20 |
| | 2454-438762 | 01 BATTERY FILLER | 101500066402 | 12/16/20 | 00004787 | 62779 | 01/22/21 | 393.64 | 11.99 11.99 |
| | 2454-438806 | 01 MUFFLER PIPES TRUCK | 101500066402 | 12/17/20 | 00004785 | 62779 | 01/22/21 | 393.64 | 64.77 64.77 |
| AIRGAS | AIRGAS USA LLC | | | | | | VENDOR TOTAL: | | 393.64 |
| | 9976087217 | 01 WELDING TANK FILLS | 101500066401 | 12/31/20 | | 62780 | 01/22/21 | 32.30 | 32.30 32.30 |
| CONS | CONSERV FS | | | | | | VENDOR TOTAL: | | 32.30 |
| | 40010897 | 01 OILS-MOWERS | 101500076515 | 01/04/21 | | 62781 | 01/22/21 | 1,442.00 | 1,177.40 1,177.40 |
| | 40010900 | 01 SALT - CC LOT | 207500066401 | 01/04/21 | | 62781 | 01/22/21 | 1,442.00 | 264.60 264.60 |
| DEKA | DEKALB LAWN & EQUIPMENT CO. | | | | | | VENDOR TOTAL: | | 1,442.00 |
| | 76322 | 01 GRINDING WHEELS-REEL SHARP | 202100066403 | 01/14/21 | | 62782 | 01/22/21 | 78.73 | 44.63 44.63 |
| | 76339 | 01 MOWER CHAIN LOOP - TORO | 202100066403 | 01/15/21 | | 62782 | 01/22/21 | 78.73 | 34.10 34.10 |
| DEKA2 | DEKALB IMPLEMENT CO., | | | | | | VENDOR TOTAL: | | 78.73 |
| | 171840 | 01 PLOW PARTS - TRUCK 3 | 101500066402 | 12/21/20 | | 62783 | 01/22/21 | 351.53 | 261.61 261.61 |
| | 172106 | 01 DEERE MOWER BLADES, PARTS | 202100066403 | 12/29/20 | 00004799 | 62783 | 01/22/21 | 351.53 | 89.92 89.92 |

FROM 01/22/2021 TO 01/22/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|------------|--------------------------------|----------------|-----------|----------|---------|----------|-----------|--------------------------|
| DEKAM | 78767 | DEKALB MECHANICAL INC | 2075000056300 | 12/28/20 | | 62784 | 01/22/21 | 687.50 | 687.50 |
| | | 01 CC-HVAC REPAIRED DIAGNOSIS | | | | | | | 687.50 |
| DOGWASTE | 387362 | DOG WASTE DEPOT | 101500076540 | 01/21/21 | | 62785 | 01/22/21 | 108.89 | 108.89 |
| | | 01 DOG PARK BAGS | | | | | | | 108.89 |
| FOX1 | IN00405962 | FOX VALLEY FIRE & SAFETY | 1010000056300 | 01/06/21 | | 62786 | 01/22/21 | 290.40 | 290.40 |
| | | 01 CH FIRE ALARM ANNUAL INSPEC | | | | | | | 290.40 |
| FREESPI | | FREE SPIRIT SIBERIAN RESERVE | | 01/22/21 | | 62787 | 01/22/21 | 200.00 | 200.00 |
| | | SLED DOG DEMO - 2021 | | | | | | | 200.00 |
| | | 01 SLED DOG DEMO WINTER DAY | 206095176020 | | | | | | 200.00 |
| GRAI | 9764993730 | GRAINGER | 101000066401 | 01/07/21 | | 62788 | 01/22/21 | 55.50 | 55.50 |
| | | 01 STOCK BULBS - CH | | | | | | | 55.50 |
| IORN | 495682 | HORNUNG'S PRO GOLF SALES INC. | | 01/12/21 | | 62789 | 01/22/21 | 135.79 | 135.79 |
| | | 01 GOLF PRIDE MCC PLUS 4 GRIPS | 501000001303 | | | | | | 128.40 |
| | | 02 SHIPPING INV #495682 | 501000001303 | | | | | | 9.95 |
| | | 03 DISCOUNT INV 495682 | 501000001303 | | | | | | -2.56 |
| KAR | 331998/1 | KAR-FRE FLOWERS | 2010000046213 | 01/14/21 | | 62790 | 01/22/21 | 30.00 | 30.00 |
| | | 01 FLOWERS - KSRA | | | | | | | 30.00 |

DATE: 01/22/2021
 TIME: 09:12:21
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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 01/22/2021 TO 01/22/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P. O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|------------|-------------------------------|----------------|-----------|-----------|---------|----------|---------------|--------------------------|
| 4ROUT | MR OUTHUSE | | | | | | | | |
| | 3083 | 01 PORT-O-POTS-GOLF | 504100056309 | 01/01/21 | | 62795 | 01/22/21 | 780.00 | 780.00 |
| | | 02 PORT-O-POTS-PARKS | 101500056309 | | | | | | 165.00 |
| | | 03 PORT-O-POTS-SPORTS | 202100056309 | | | | | | 365.00 |
| | | | | | | | | | 250.00 |
| | | | | | | | | VENDOR TOTAL: | 780.00 |
| NELSO | | NELSON FIRE PROTECTION | | | | | | | |
| | 23390 | 01 CC-FIRE SPRINKLER SYS INSP | 207500056300 | 01/14/21 | | 62796 | 01/22/21 | 335.00 | 335.00 |
| | | | | | | | | | 335.00 |
| | | | | | | | | VENDOR TOTAL: | 335.00 |
| PERRYS | | PERRY'S PROFESSIONAL PAINTING | | | | | | | |
| | | BALANCE EST0007 | 701000207003 | 01/21/21 | | 62797 | 01/22/21 | 1,550.00 | 1,550.00 |
| | | 01 BALANCE - EST0007 | | | | | | | 1,550.00 |
| | | | | | | | | VENDOR TOTAL: | 1,550.00 |
| REIN | | REINDERS, INC. | | | | | | | |
| | 1863212-01 | 01 TOWO MOWER REEL REPL PARTS | 504100066403 | 01/14/21 | | 62798 | 01/22/21 | 1,855.41 | 1,052.50 |
| | | | | | | | | | 1,052.50 |
| | 1863212-02 | 01 MANUALS - EQUIP REPAIRS | 101500066402 | 01/18/21 | | 62798 | 01/22/21 | 1,855.41 | 32.52 |
| | | | | | | | | | 32.52 |
| | 1863725-00 | 01 TORO MOWER REEL SEALS | 504100066403 | 01/19/21 | | 62798 | 01/22/21 | 1,855.41 | 88.23 |
| | | | | | | | | | 88.23 |
| | 1863725-01 | 01 TORO MOWERPARTS | 202100066403 | 01/20/21 | | 62798 | 01/22/21 | 1,855.41 | 189.62 |
| | | | | | | | | | 189.62 |
| | 1863893-00 | 01 TORO MOWER REPL PARTS | 504100066403 | 01/10/21 | | 62798 | 01/22/21 | 1,855.41 | 492.54 |
| | | | | | | | | | 492.54 |
| | | | | | | | | VENDOR TOTAL: | 1,855.41 |
| SERVICE | | SERVICEMASTER RESTORATION | | | | | | | |
| | 10914 | 01 CLEAN CARPETS PRO SHOP | 504000056307 | 01/15/21 | 00004815 | 62799 | 01/22/21 | 150.00 | 150.00 |
| | | | | | | | | | 150.00 |
| | | | | | | | | VENDOR TOTAL: | 150.00 |
| TAPLES | | STAPLES BUSINESS ADVANTAGE | | | | | | | |
| | 3466665835 | 01 ENVELOPES | 101000046200 | 01/09/21 | | 62800 | 01/22/21 | 86.51 | 86.51 |
| | | | | | | | | | 39.54 |

FROM 01/22/2021 TO 01/22/2021

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/ ITEM AMT |
|----------|------------------|------------------|----------------|-----------|----------|---------|----------|-------------------------|--------------------------|
| | 3466665835 | 02 PENS - PAPER | 101000046200 | 01/09/21 | | 62800 | 01/22/21 | 86.51 | 86.51 |
| | | 03 PENS - PAPER | 201000046200 | | | | | | 23.98 |
| | | | | | | | | | 22.99 |
| T0001656 | ALBAMONTE, MARY | | | | | | | VENDOR TOTAL: | 86.51 |
| | REFUND | 01 REFUND | 201000002150 | 01/15/21 | | 62801 | 01/22/21 | 56.00 | 56.00 |
| T0001657 | ALDRICH, MICHAEL | | | | | | | VENDOR TOTAL: | 56.00 |
| | REFUND | 01 REFUND | 201000002150 | 01/21/21 | | 62802 | 01/22/21 | 45.00 | 45.00 |
| | | | | | | | | | 45.00 |
| | | | | | | | | TOTAL --- ALL INVOICES: | 9,550.21 |

Interim \$ 297,928.17
New \$ 9,550.21
total \$ 307,478.38

To: Board of Commissioners

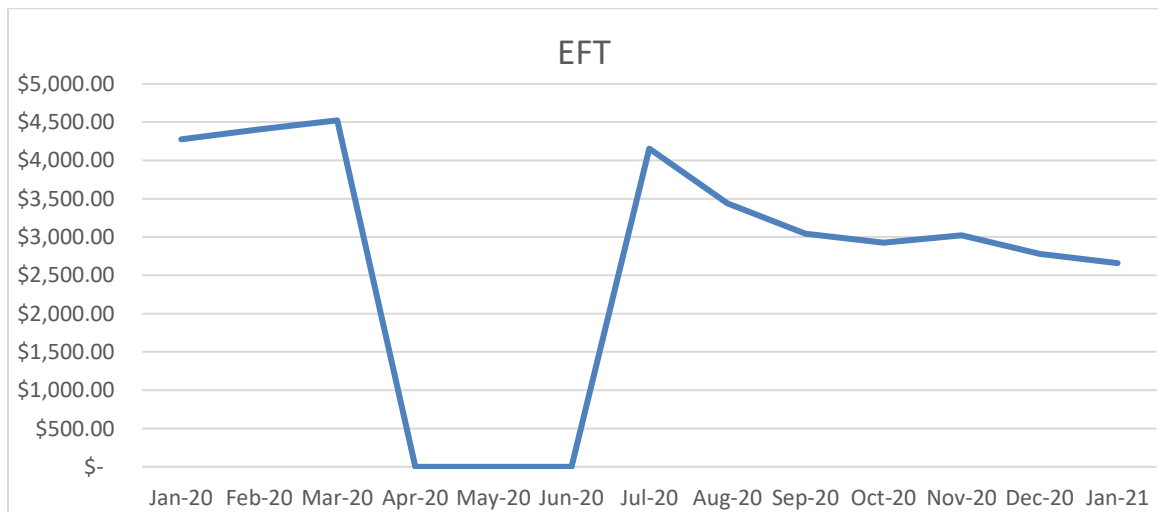
From: Jackie Hienbuecher

Subject: Monthly Report

Date: January 26, 2021

Administrative Initiatives (1/1/21 – 1/31/21)

- Attended scheduled Board and Superintendent/staff meetings.
- Reviewed deposits for Community Center and Golf, prepared general ledger journal entries to be posted.
- Updated EFTs. Performed installment billing for Pathway Fitness memberships and passes. The January installment was for 141 individuals, a decrease of 9 from December. The monthly installment was \$2,491 (\$138 increase) processed through credit cards and \$167 (\$17 increase) through ACH transactions. There were 3 households whose credit cards did not process (\$73) due to declined credit cards. I am still following up on each of these and processing the transactions when possible. (See chart below that shows monthly EFT revenue over the last year.)



- Continued to monitor new household accounts on Rectrac for residency and process refund for those that registered as non-resident when they should be resident.
- Assisted staff with technology problems/concerns/needs. Coordinated assistance from CMJ to resolution when necessary. Working to update server and wifi.
- Prepared monthly sales tax returns.
- Filed monthly IMRF earnings and submitted payment.
- Filed quarterly payroll taxes.
- Submitted payroll direct deposit files for processing and scheduled transfer of funds.
- Processed monthly bills for payment.

- Prepared monthly bank reconciliation.
- Continued to review cash flow and transferred funds as needed in order to increase investment income and to cover disbursements.
- Transferred cost of goods sold in vending and pro shop sales.
- Allocated IMRF and SS tax levies to appropriate funds to cover related expenses.
- Completed detail review of 2021 FY Operating Budget. Made changes requested by staff. Updated Action 2020 and Capital Fund budgets.
- Began gathering information needed for new POS system.
- Met with Lauterbach & Amen regarding 2020 audit.
- Set up zoom meetings. Recorded where necessary.
- Worked with staff on COVID related absences. Provided correspondence to assist staff in knowing “what to do.”
- Continued to work with attorney on tax exempt property documentation.
- Set up new credit cards as needed.
- Processed year end reporting: W-2s, 1099s and ACA.
- Completed employee valuation statements for 2021.
- Facilitated PATH Incentive Payment to eligible employees.
- Assisted staff with PATH start up.
- Attended Pumpkin Festival committee.
- Attending IAPD/IPRA Conference virtually.
- Began to work on documentation for FY 2020 audit.
- Prepared Tax Abatement Ordinances.
- Updated data for COBRA administration.
- Completed required CMMS training. This is for managing ITEP billing.
- Participated in PDRMA PATH Staying Social During Social Distancing Webinar.
- Processed pro shop inventory/special orders.
- Provided information to county for Economic Interest Statement filing.
- Responded to unemployment claims.
- Met with KSRA to discuss special recreation levy.
- Attended Lauterbach & Amen 2021 Annual Payroll & Taxability Update webinar.

Administrative Initiatives (02/01/21 – 02/28/21)

- Attend scheduled Superintendent and Board meetings.
- Attend study session.
- File quarterly payroll taxes.
- File monthly Sales Tax Return.
- Review deposits, if any, for Community Center, Golf, and Concessions. Prepare journal entries to be posted.
- Participate in PDRMA Focus Group: Health & Wellness.
- File monthly IMRF earnings and submit payment.
- Complete year-end reporting: w-2s, 1099s and ACA.
- Monthly bank reconciliation.

- Assist with year end pro shop inventory.
- Continue process of golf/concessions POS transition.
- Final fieldwork for FY 2020 Audit.
- Submit information to actuary for OPEB Valuation.
- Process monthly EFT for memberships/passes.
- Transfer cost of goods sold, as needed, in concessions (catering), recreation, vending and pro shop sales.
- Invoice DeKalb County Forest Preserve for their portion of trail expense per agreement.
- Work with CMJ on technology as needed.
- Update credit card terminal information. Perform annual PCI compliance.
- Write up instructions for utilizing the employee portal.
- Complete workers comp audit.
- Input 2021 budget into MSI.
- Prepare documentation for Executive Summary.
- Draft Budget & Appropriation Ordinance.
- Attend Pumpkin Festival Committee meeting.
- Participate in new POS training.

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2020

Corporate Fund (10)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | <u>Variance</u> |
|---------------------|----------------------------|-------------------|----------------------|----------------------------|-----------------|
| Revenues | | | | | |
| Administration | 32,727.17 | 1,478,062.58 | 1,559,109.00 | 1,423,937.24 | 3.8% (1) |
| Marketing | - | 272.50 | 600.00 | - | #DIV/0! |
| Parks | 2,175.14 | 25,030.34 | 26,091.00 | 21,253.30 | 17.8% (2) |
| | <hr/> | | | | |
| Total Revenues | 34,902.31 | 1,503,365.42 | 1,585,800.00 | 1,445,190.54 | 4.0% |
| Expenses | | | | | |
| Administration | 100,231.75 | 1,366,341.10 | 1,336,773.00 | 724,704.84 | 88.5% (3) |
| Marketing | 1,777.36 | 42,083.40 | 43,600.00 | 39,628.33 | 6.2% (4) |
| Parks | 22,957.64 | 258,869.25 | 304,523.00 | 293,421.12 | -11.8% (5) |
| | <hr/> | | | | |
| Total Expenses | 124,966.75 | 1,667,293.75 | 1,684,896.00 | 1,057,754.29 | 57.6% |
| Total Fund Revenues | 34,902.31 | 1,503,365.42 | 1,585,800.00 | 1,445,190.54 | 4.0% |
| Total Fund Expenses | 124,966.75 | 1,667,293.75 | 1,684,896.00 | 1,057,754.29 | 57.6% |
| Surplus (Deficit) | (90,064.44) | (163,928.33) | (99,096.00) | 387,436.25 | -142.3% |

- (1) Shelter/Alcohol permit down 71.7% \$5,367. Property tax revenue 2020 higher by 1.3% \$16,786. 2020 insurance proceeds from flood \$23,577. Received \$25,000 from CURE for COVID expenses
- (2) Dog Park Revenue. Dog park was not open until May 2019. Revenue up 15.8% \$830. Tax Levy allocation higher in 2020 primarily due to naturalist position hired in Spring 2019.
- (3) 2020 misc consultants includes \$18,500 in survey expenses, Bridge engineering costs \$32,900, and completion of pool assessment \$6,760. Interest/principal payments for 2019 bond made for first time in 2020 \$518,853. \$14,000 flood costs reimbursed. Payroll and related taxes higher by 23.2% \$60,688 due to Director overlap and 27 pay periods. Some of this will be reduced when adjusting the year end payroll accrual for the audit.
- (4) COVID mailers \$12,964 in 2020 offset by other expenses in 2019.
- (5) Landscape services is reduced in 2020 by \$20,537 due to hiring of naturalist. Gas & Oil down in 2020 by 34.7% \$9,571.

Recreation Fund (20)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|--------------------------------|------------------------|---------------------|----------------------|------------------------|--------------|
| Revenues | | | | | |
| Administration | 6,092.28 | 1,010,151.94 | 990,727.00 | 972,738.55 | 3.8% (1) |
| Sports Complex | 5,122.00 | 8,115.50 | 44,457.00 | 43,569.00 | -81.4% (2) |
| Sports Complex Maintenance | 3,727.07 | 43,978.89 | 43,727.00 | 39,424.52 | 11.6% |
| Midwest Museum of Natural Hist | 1,527.00 | 3,269.88 | 2,400.00 | 2,995.10 | 9.2% |
| Programs-Youth | 504.23 | 12,200.72 | 20,393.00 | 16,903.89 | -27.8% (3) |
| Programs-Teens | 15.00 | 172.00 | 1,635.00 | 72.00 | 138.9% (3) |
| Programs-Adult | 1,354.49 | 5,238.81 | 13,501.00 | 9,895.30 | -47.1% (3) |
| Programs-Leagues | 21.46 | 9,328.13 | 11,905.00 | 8,391.37 | 11.2% (3) |
| Programs-Youth Athletics | 1,700.98 | 20,193.11 | 31,171.00 | 29,081.82 | -30.6% (3) |
| Programs-Fitness | 837.96 | 10,569.68 | 24,559.00 | 20,229.32 | -47.8% (3) |
| Programs-Early Childhood | 160.00 | 3,038.00 | 6,757.00 | 5,938.00 | -48.8% (3) |
| Programs-Dance | 134.98 | 2,081.18 | 4,530.00 | 3,414.80 | -39.1% (3) |
| Programs-Special Events | 121.00 | 6,670.02 | 20,671.00 | 11,486.34 | -41.9% (3) |
| Programs-Community Events | - | 4,935.00 | 12,183.00 | 11,542.67 | -57.2% (3) |
| Brochure | - | 4,050.00 | 7,350.00 | 7,350.00 | -44.9% |
| Weight Room | 16,318.35 | 101,298.75 | 179,114.00 | 180,830.44 | -44.0% (4) |
| Community Center | 2,187.82 | 42,099.63 | 64,906.00 | 61,939.69 | -32.0% (5) |
| Total Revenues | 39,824.62 | 1,287,391.24 | 1,479,986.00 | 1,425,802.81 | -9.7% |

(1) Real Estate Taxes YTD 2020 is greater by 3.2% \$28,946. Tax levy allocation greater 28.3% \$14,486 due to higher wages in 2020.

(2) No Spring Field Rentals - COVID

(3) Revenue from programs decreased 36.4%, \$42,529 compared to 2019 due to COVID closure and long term impact.

(4) Compared to Annual Budget/Compared to 2019 YTD:

| | |
|----------------------------|-------------------|
| Pathway Fitness Membership | 58.72% / 57.97% |
| Pathway Fitness Pass | 56.14% / 55.22% |
| Track Only Pass | 59.32% / 56.89% |
| Pre-pay Card | 252.33% / 283.52% |
| Program Fees | 38.04% / 38.90% |
| Daily Admission Fee | 29.56% / 29.26% |

(5) Compared to Annual Budget/Compared to 2019 YTD:

| | |
|---------------------|-----------------|
| Open Gym Daily | 60.55% / 71.17% |
| Open Gym Membership | 61.71% / 62.91% |
| Rentals | 62.21% / 64.01% |

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2020

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2020

Expenses

| | | | | | | |
|--------------------------------|--------------|--------------|--------------|--------------|---------|-----|
| Administration | 70,417.56 | 596,183.04 | 608,219.00 | 540,818.97 | 10.2% | (1) |
| Sports Complex | - | - | - | 78.06 | -100.0% | |
| Sports Complex Maintenance | 44,050.23 | 418,896.61 | 441,735.00 | 422,888.17 | -0.9% | |
| Midwest Museum of Natural Hist | 7,520.55 | 25,748.08 | 18,750.00 | 24,118.40 | 6.8% | (2) |
| Programs-Youth | 222.39 | 8,849.36 | 12,801.00 | 10,076.68 | -12.2% | (3) |
| Programs-Teens | (15.00) | (27.00) | 1,116.00 | 50.00 | -154.0% | (3) |
| Programs-Adult | 274.99 | 3,392.23 | 10,344.00 | 8,242.03 | -58.8% | (3) |
| Programs-Leagues | 315.45 | 5,042.10 | 8,821.00 | 5,404.89 | -6.7% | (3) |
| Programs-Youth Athletics | 1,047.98 | 11,347.51 | 21,861.00 | 23,752.71 | -52.2% | (3) |
| Programs-Fitness | 168.22 | 7,167.41 | 13,495.00 | 12,617.93 | -43.2% | (3) |
| Programs-Early Childhood | - | 1,900.00 | 4,637.00 | 3,989.00 | -52.4% | (3) |
| Programs-Dance | 13.98 | 919.29 | 2,024.00 | 955.93 | -3.8% | (3) |
| Programs-Special Events | 447.93 | 4,343.24 | 14,422.00 | 7,394.32 | -41.3% | (3) |
| Programs-Community Events | 529.64 | 6,399.69 | 26,829.00 | 25,937.41 | -75.3% | (3) |
| Brochure | 4,426.32 | 12,151.98 | 24,575.00 | 23,816.17 | -49.0% | (4) |
| Weight Room | 7,568.63 | 19,414.34 | 43,393.00 | 29,969.20 | -35.2% | (5) |
| Community Center | 15,060.41 | 166,056.13 | 219,126.00 | 196,456.61 | -15.5% | (6) |
| | | | | | | |
| Total Expenses | 152,049.28 | 1,287,784.01 | 1,472,148.00 | 1,336,566.48 | -3.6% | |
| Total Fund Revenues | 39,824.62 | 1,287,391.24 | 1,479,986.00 | 1,425,802.81 | -9.7% | |
| Total Fund Expenses | 152,049.28 | 1,287,784.01 | 1,472,148.00 | 1,336,566.48 | -3.6% | |
| Surplus (Deficit) | (112,224.66) | (392.77) | 7,838.00 | 89,236.33 | -100.4% | |

(1) Payroll and related taxes are greater in 2020 by 16.6% \$64,283. New Recreation Specialist started May 2019. 2020 increases for exempt. 27 pay periods, will be reduced when adjusting the year end payroll accrual for the audit.

(2) Paying electric/gas \$9,888

(3) Expenses for programs decreased 49.9%, \$49,087 compared to 2019.

(4) No summer brochure printed/mailed in 2020

(5) Only one graduate assistant in 2020. Personal training labor lower in 2020 due to COVID.

(6) Part time customer service temporarily laid off/reduced hours and related taxes 11.4 \$9,310. Utilities lower in 2020 28.3% \$20,682.

Donations (21)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|------------------------|-------------------|----------------------|------------------------|---------|
| Revenues | | | | | |
| Administration | 6,600.00 | 58,991.41 | 56,000.00 | 83,287.73 | -29.2% |
| Total Revenues | 6,600.00 | 58,991.41 | 56,000.00 | 83,287.73 | -29.2% |
| Expenses | | | | | |
| Administration | - | - | 100,000.00 | - | #DIV/0! |
| Total Expenses | - | - | 100,000.00 | - | #DIV/0! |
| Total Fund Revenues | 6,600.00 | 58,991.41 | 56,000.00 | 83,287.73 | -29.2% |
| Total Fund Expenses | - | - | 100,000.00 | - | #DIV/0! |
| Surplus (Deficit) | 6,600.00 | 58,991.41 | (44,000.00) | 83,287.73 | -29.2% |

Special Recreation (22)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|------------------------|-------------------|----------------------|------------------------|------|
| Revenues | | | | | |
| Administration | - | 200,281.81 | 201,500.00 | 191,637.90 | 4.5% |
| Total Revenues | - | 200,281.81 | 201,500.00 | 191,637.90 | 4.5% |
| Expenses | | | | | |
| Administration | 2,641.52 | 100,230.29 | 201,500.00 | 95,345.91 | 5.1% |
| Total Expenses | 2,641.52 | 100,230.29 | 201,500.00 | 95,345.91 | 5.1% |
| Total Fund Revenues | - | 200,281.81 | 201,500.00 | 191,637.90 | 4.5% |
| Total Fund Expenses | 2,641.52 | 100,230.29 | 201,500.00 | 95,345.91 | 5.1% |
| Surplus (Deficit) | (2,641.52) | 100,051.52 | - | 96,291.99 | 3.9% |

Insurance (23)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|------------------------|-------------------|----------------------|------------------------|-----------|
| Revenues | | | | | |
| Administration | - | 67,211.55 | 67,000.00 | 72,247.91 | -7.0% |
| Total Revenues | - | 67,211.55 | 67,000.00 | 72,247.91 | -7.0% |
| Expenses | | | | | |
| Administration | 38,225.76 | 71,382.02 | 81,452.00 | 62,552.64 | 14.1% (1) |
| Total Expenses | 38,225.76 | 71,382.02 | 81,452.00 | 62,552.64 | 14.1% |
| Total Fund Revenues | - | 67,211.55 | 67,000.00 | 72,247.91 | -7.0% |
| Total Fund Expenses | 38,225.76 | 71,382.02 | 81,452.00 | 62,552.64 | 14.1% |
| Surplus (Deficit) | (38,225.76) | (4,170.47) | (14,452.00) | 9,695.27 | -143.0% |

(1) PDRMA return on net position \$7,645. Unemployment expense in 2020 pre-COVID. Increase in general liability due to increased facilities.

Audit (24)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|------------------------|-------------------|----------------------|------------------------|--------|
| Revenues | | | | | |
| Administration | - | 14,396.41 | 14,000.00 | 15,081.32 | -4.5% |
| Total Revenues | - | 14,396.41 | 14,000.00 | 15,081.32 | -4.5% |
| Expenses | | | | | |
| Administration | - | 14,750.00 | 13,900.00 | 15,950.00 | -7.5% |
| Total Expenses | - | 14,750.00 | 13,900.00 | 15,950.00 | -7.5% |
| Total Fund Revenues | - | 14,396.41 | 14,000.00 | 15,081.32 | -4.5% |
| Total Fund Expenses | - | 14,750.00 | 13,900.00 | 15,950.00 | -7.5% |
| Surplus (Deficit) | - | (353.59) | 100.00 | (868.68) | -59.3% |

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2020

Paving & Lighting (25)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|------------------------|-------------------|----------------------|------------------------|-------------|
| Revenues | | | | | |
| Administration | - | 25,002.09 | 25,000.00 | 630.33 | 3866.5% (1) |
| Total Revenues | - | 25,002.09 | 25,000.00 | 630.33 | 3866.5% |
| Expenses | | | | | |
| Administration | - | - | 48,471.00 | - | #DIV/0! |
| Total Expenses | - | - | 48,471.00 | - | #DIV/0! |
| Total Fund Revenues | - | 25,002.09 | 25,000.00 | 630.33 | |
| Total Fund Expenses | - | - | 48,471.00 | - | |
| Surplus (Deficit) | - | 25,002.09 | (23,471.00) | 630.33 | |

(1) Increased levy to \$25,000

Park Police (26)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|------------------------|-------------------|----------------------|------------------------|------------|
| Revenues | | | | | |
| Administration | 33.31 | 866.89 | 637.00 | 353.54 | 145.2% |
| Total Revenues | 33.31 | 866.89 | 637.00 | 353.54 | 145.2% |
| Expenses | | | | | |
| Administration | 468.31 | 3,626.61 | 2,153.00 | 1,205.40 | 200.9% (1) |
| Total Expenses | 468.31 | 3,626.61 | 2,153.00 | 1,205.40 | 200.9% |
| Total Fund Revenues | 33.31 | 866.89 | 637.00 | 353.54 | 145.2% |
| Total Fund Expenses | 468.31 | 3,626.61 | 2,153.00 | 1,205.40 | |
| Surplus (Deficit) | (435.00) | (2,759.72) | (1,516.00) | (851.86) | 224.0% |

(1) Dog park patrol. Opened May 2019.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended December 31, 2020

IMRF (27)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|------------------------|-------------------|----------------------|------------------------|-------|
| Revenues | | | | | |
| Administration | - | 120,883.46 | 121,000.00 | 91,071.44 | 32.7% |
| Total Revenues | - | 120,883.46 | 121,000.00 | 91,071.44 | 32.7% |
| Expenses | | | | | |
| Administration | 8,751.96 | 120,883.46 | 121,000.00 | 91,071.44 | 32.7% |
| Total Expenses | 8,751.96 | 120,883.46 | 121,000.00 | 91,071.44 | 32.7% |
| Total Fund Revenues | - | 120,883.46 | 121,000.00 | 91,071.44 | 32.7% |
| Total Fund Expenses | 8,751.96 | 120,883.46 | 121,000.00 | 91,071.44 | 32.7% |
| Surplus (Deficit) | (8,751.96) | - | - | - | |

Social Security (28)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|------------------------|-------------------|----------------------|------------------------|-------|
| Revenues | | | | | |
| Administration | - | 101,611.43 | 100,000.00 | 101,917.75 | -0.3% |
| Total Revenues | - | 101,611.43 | 100,000.00 | 101,917.75 | -0.3% |
| Expenses | | | | | |
| Administration | 11,150.07 | 101,897.45 | 105,510.00 | 103,520.70 | -1.6% |
| Total Expenses | 11,150.07 | 101,897.45 | 105,510.00 | 103,520.70 | -1.6% |
| Total Fund Revenues | - | 101,611.43 | 100,000.00 | 101,917.75 | -0.3% |
| Total Fund Expenses | 11,150.07 | 101,897.45 | 105,510.00 | 103,520.70 | -1.6% |
| Surplus (Deficit) | (11,150.07) | (286.02) | (5,510.00) | (1,602.95) | |

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2020

Concessions (30)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|----------------------------|----------------------------|-------------------|----------------------|----------------------------|-------------------|
| Revenues | | | | | |
| Clubhouse Concessions | 365.05 | 57,803.52 | 75,703.00 | 62,277.13 | -7.2% |
| Beverage Cart | - | 2,293.36 | 11,306.00 | 7,009.39 | -67.3% |
| Sports Complex Concessions | - | 13,012.13 | 37,863.00 | 31,829.63 | -59.1% |
| Pool Concessions | - | - | 8,673.00 | 8,332.11 | -100.0% |
| Catering | - | 3,354.22 | 19,253.00 | 17,070.55 | -80.4% |
| Total Revenues | 365.05 | 76,463.23 | 152,798.00 | 126,518.81 | -39.6% (1) |
| Expenses | | | | | |
| Clubhouse Concessions | 4,788.92 | 68,755.10 | 100,074.00 | 82,192.92 | -16.3% (2) |
| Beverage Cart | - | 1,588.92 | 8,495.00 | 4,615.26 | -65.6% |
| Sports Complex Concessions | 119.58 | 11,385.12 | 32,705.00 | 27,824.38 | -59.1% |
| Pool Concessions | - | - | 8,569.00 | 7,016.92 | -100.0% |
| Catering | - | 1,483.11 | 6,565.00 | 5,854.35 | -74.7% |
| Total Expenses | 4,908.50 | 83,212.25 | 156,408.00 | 127,503.83 | -34.7% |
| Total Fund Revenues | 365.05 | 76,463.23 | 152,798.00 | 126,518.81 | -39.6% |
| Total Fund Expenses | 4,908.50 | 83,212.25 | 156,408.00 | 127,503.83 | -34.7% |
| Surplus (Deficit) | (4,543.45) | (6,749.02) | (3,610.00) | (985.02) | 585.2% |

(1) Closed due to COVID. Clubhouse began serving limited menu 5/1/20. Limited Beverage Cart. Sports Complex minimal activity starting in August. Pool Closed. Minimal rentals for catering.

(2) 60% of Fulltime employee wages, related taxes and insurance expensed here regardless of operations.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended December 31, 2020

Developer Contributions (32)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|----------------------------|-------------------|----------------------|----------------------------|---------|
| Revenues | | | | | |
| Administration | - | 13,883.76 | 15,000.00 | 14,698.35 | -5.5% |
| | <hr/> | | | | |
| Total Revenues | - | 13,883.76 | 15,000.00 | 14,698.35 | -5.5% |
| Expenses | | | | | |
| Administration | - | - | 6,000.00 | - | #DIV/0! |
| | <hr/> | | | | |
| Total Expenses | - | - | 6,000.00 | - | #DIV/0! |
| Total Fund Revenues | - | 13,883.76 | 15,000.00 | 14,698.35 | -5.5% |
| Total Fund Expenses | - | - | 6,000.00 | - | #DIV/0! |
| Surplus (Deficit) | - | 13,883.76 | 9,000.00 | 14,698.35 | -5.5% |

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2020

Golf Course (50)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|----------------------------|----------------------------|-------------------|----------------------|----------------------------|----------------|
| Revenues | | | | | |
| Golf Operations | 4,961.74 | 456,096.71 | 416,557.00 | 383,451.67 | 18.9% (1) |
| Golf Maintenance | 1,904.25 | 20,566.89 | 21,964.00 | 19,428.77 | 5.9% |
| Total Revenues | 6,865.99 | 476,663.60 | 438,521.00 | 402,880.44 | 18.3% |
| Expenses | | | | | |
| Golf Operations | 15,128.84 | 203,201.62 | 218,420.00 | 203,163.72 | 0.0% (2) |
| Golf Maintenance | 22,982.46 | 235,815.21 | 274,997.00 | 272,594.98 | -13.5% (3) |
| Total Expenses | 38,111.30 | 439,016.83 | 493,417.00 | 475,758.70 | -7.7% |
| Total Fund Revenues | 6,865.99 | 476,663.60 | 438,521.00 | 402,880.44 | 18.3% |
| Total Fund Expenses | 38,111.30 | 439,016.83 | 493,417.00 | 475,758.70 | -7.7% |
| Surplus (Deficit) | (31,245.31) | 37,646.77 | (54,896.00) | (72,878.26) | -151.7% |

(1) 2020 Actual: compared to Annual Budget/compared to 2019 Actual

Daily Greens Fees 112.30% / 128.48%

Golf Events & Misc 83.00% / 83.70%

Carts 126.44% / 131.11%

Season passes 95.44% / 100.93%

Pro shop sales 94.60% / 109.31%

Closed until May 1, 2020 due to COVID. Then flooding in May 2020

(2) cart rentals in 2020 86.5%, \$5,760 less than 2019

(3) 2020 Payroll and related taxes down 8.2% \$12,885; Utilities 43.7% \$7,350; Materials & Supplies 13.6% \$6,726

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2020

Aquatics (51)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|----------------------|----------------------------|-------------------|----------------------|----------------------------|------------|
| Revenues | | | | | |
| Pool | - | 44.68 | 69,120.00 | 68,448.48 | -99.9% |
| Swim Lessons | | | 20,832.00 | 20,929.39 | |
| Splashpad | - | 8,123.00 | 18,034.00 | 13,211.45 | -38.5% |
| | | | | | |
| Total Revenues | - | 8,167.68 | 107,986.00 | 102,589.32 | -92.0% (1) |
| Expenses | | | | | |
| Pool | - | 1,159.34 | 59,795.00 | 52,622.42 | -97.8% |
| Aquatics Maintenance | 596.66 | 10,766.79 | 34,200.00 | 34,885.95 | -69.1% |
| Swim Lessons | - | | 10,750.00 | 9,083.98 | |
| Splashpad | - | - | 838.00 | 50.45 | -100.0% |
| | | | | | |
| Total Expenses | 596.66 | 11,926.13 | 105,583.00 | 96,642.80 | -87.7% |
| Total Fund Revenues | - | 8,167.68 | 107,986.00 | 102,589.32 | -92.0% |
| Total Fund Expenses | 596.66 | 11,926.13 | 105,583.00 | 96,642.80 | -87.7% |
| Surplus (Deficit) | (596.66) | (3,758.45) | 2,403.00 | 5,946.52 | -163.2% |

(1) Pool closed 2020 due to COVID. Splashpad opened July 10th with restrictions.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended December 31, 2020

Debt Service (60)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|----------------------------|-------------------|----------------------|----------------------------|--------|
| Revenues | | | | | |
| Administration | - | 631,703.70 | 630,000.00 | 621,963.07 | 1.6% |
| Total Revenues | - | 631,703.70 | 630,000.00 | 621,963.07 | 1.6% |
| Expenses | | | | | |
| Administration | - | 625,786.26 | 625,786.00 | 614,115.84 | 1.9% |
| Total Expenses | - | 625,786.26 | 625,786.00 | 614,115.84 | 1.9% |
| Total Fund Revenues | - | 631,703.70 | 630,000.00 | 621,963.07 | 1.6% |
| Total Fund Expenses | - | 625,786.26 | 625,786.00 | 614,115.84 | 1.9% |
| Surplus (Deficit) | - | 5,917.44 | 4,214.00 | 7,847.23 | -24.6% |

Capital Projects (70)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|----------------------------|-------------------|----------------------|----------------------------|--------|
| Revenues | | | | | |
| Administration | 549,720.00 | 550,797.61 | 540,000.00 | 540,238.72 | 2.0% |
| Total Revenues | 549,720.00 | 550,797.61 | 540,000.00 | 540,238.72 | 2.0% |
| Expenses | | | | | |
| Administration | - | 362,072.99 | 597,888.00 | 511,656.71 | -29.2% |
| Total Expenses | - | 362,072.99 | 597,888.00 | 511,656.71 | -29.2% |
| Total Fund Revenues | 549,720.00 | 550,797.61 | 540,000.00 | 540,238.72 | 2.0% |
| Total Fund Expenses | - | 362,072.99 | 597,888.00 | 511,656.71 | -29.2% |
| Surplus (Deficit) | 549,720.00 | 188,724.62 | (57,888.00) | 28,582.01 | 560.3% |

Sycamore Park District
Summarized Revenue & Expense Report
Period ended December 31, 2020

Action 2020 (71)

| <u>Department</u> | <u>December Actual</u> | <u>YTD Actual</u> | <u>Annual Budget</u> | <u>2019 YTD Actual</u> | |
|---------------------|----------------------------|-------------------|----------------------|----------------------------|---------|
| Revenues | | | | | |
| Administration | - | 15,618.85 | 208,600.00 | 5,327,301.92 | -99.7% |
| Total Revenues | - | 15,618.85 | 208,600.00 | 5,327,301.92 | -99.7% |
| Expenses | | | | | |
| Administration | 12,418.55 | 1,127,880.84 | 1,357,750.00 | 2,341,913.36 | -51.8% |
| Total Expenses | 12,418.55 | 1,127,880.84 | 1,357,750.00 | 2,341,913.36 | -51.8% |
| Total Fund Revenues | - | 15,618.85 | 208,600.00 | 5,327,301.92 | -99.7% |
| Total Fund Expenses | 12,418.55 | 1,127,880.84 | 1,357,750.00 | 2,341,913.36 | -51.8% |
| Surplus (Deficit) | (12,418.55) | (1,112,261.99) | (1,149,150.00) | 2,985,388.56 | -137.3% |
| | | | | | |
| Total Fund Revenues | 638,311.28 | 5,153,300.14 | 5,743,828.00 | 10,563,411.90 | |
| Total Fund Expenses | 394,288.66 | 6,017,742.89 | 7,173,862.00 | 6,931,558.10 | |
| Surplus (Deficit) | 244,022.62 | (864,442.75) | (1,430,034.00) | 3,631,853.80 | |

Sycamore Park District
Fund Balances

| | Audited 1/1/2020 | Revenues | Expenses | 12/31/2020 | 12/31/2020 Cash balance |
|--|-----------------------|---------------------|---------------------|-----------------------|----------------------------|
| 10 Corporate | 854,653.74 | 1,503,365.42 | 1,667,293.75 | 690,725.41 | 718,596.57 |
| 20 Recreation | 448,367.83 | 1,287,391.24 | 1,287,784.01 | 447,975.06 | 476,519.57 |
| 21 Donations | 132,672.62 | 58,991.41 | - | 191,664.03 | 191,664.03 |
| 22 Special Recreation | 18,718.11 | 200,281.81 | 100,230.29 | 118,769.63 | 118,769.63 |
| 23 Insurance | 46,724.24 | 67,211.55 | 71,382.02 | 42,553.77 | 42,553.77 |
| 24 Audit | 13,701.70 | 14,396.41 | 14,750.00 | 13,348.11 | 13,348.11 |
| 25 Paving & Lighting | 23,521.99 | 25,002.09 | - | 48,524.08 | 48,524.08 |
| 26 Park Police | 3,522.01 | 866.89 | 3,626.61 | 762.29 | 762.29 |
| 27 IMRF | - | 120,883.46 | 120,883.46 | - | - |
| 28 Social Security | 5,510.11 | 101,611.43 | 101,897.45 | 5,224.09 | 5,224.09 |
| 30 Concessions | 33,677.90 | 76,463.23 | 83,212.25 | 26,928.88 | 23,529.87 |
| 32 Developer Contributions | 178.24 | 13,883.76 | - | 14,062.00 | 14,062.00 |
| 60 Debt Service | 79,888.43 | 631,703.70 | 625,786.26 | 85,805.87 | 85,805.87 |
| 70 Capital Projects | 419,257.15 | 550,797.61 | 362,072.99 | 607,981.77 | 607,981.77 |
| 71 Action 2020 | 2,679,876.36 | - | 585,444.54 | 2,094,431.82 | 2,107,045.74 |
| Total governmental fund balance | 4,760,270.43 | 4,652,850.01 | 5,024,363.63 | 4,388,756.81 | 4,454,387.39 |
| 50 Golf Course | 1,416,988.68 | 476,663.60 | 439,016.83 | 1,454,635.45 | |
| | <u>(1,506,099.68)</u> | | | <u>(1,506,099.68)</u> | |
| | (89,111.00) | | | (51,464.23) | 40,384.20 |
| 51 Aquatics | 387,553.67 | 8,167.68 | 11,926.13 | 383,795.22 | |
| | <u>(380,628.50)</u> | | | <u>(380,628.50)</u> | |
| | 6,925.17 | | | 3,166.72 | 3,046.72 |
| Total proprietary funds | (82,185.83) | 484,831.28 | 450,942.96 | (48,297.51) | |
| | 4,678,084.60 | | | 4,340,459.30 | 4,497,818.31 |

Summary of depository accounts as of 1/22/2021

| <u>Location</u> | <u>Balance</u> | <u>Interest</u> | <u>YTD Interest</u> |
|---------------------------------|------------------|-----------------|---------------------|
| First Midwest Bank | 1,394,079.99 | 0.07 | 2229.48 |
| Resource Bank | 32,862.38 | 0.11 | 71.03 |
| IPDLAF | 3,031,240.37 | varies | |
| DCCF - Action 2020 | 52,624.34 | | |
| Dekalb Co. Community Foundation | <u>18,751.00</u> | | |
| | 4,529,558.08 | | |

To: Board of Commissioners

From: Theresa Tevsh, Superintendent of Recreation Services

Subject: Monthly Report

Date: January 21, 2021

Administrative Initiatives (1/1/21-1/31/21)

Theresa Tevsh, Superintendent of Recreation Services

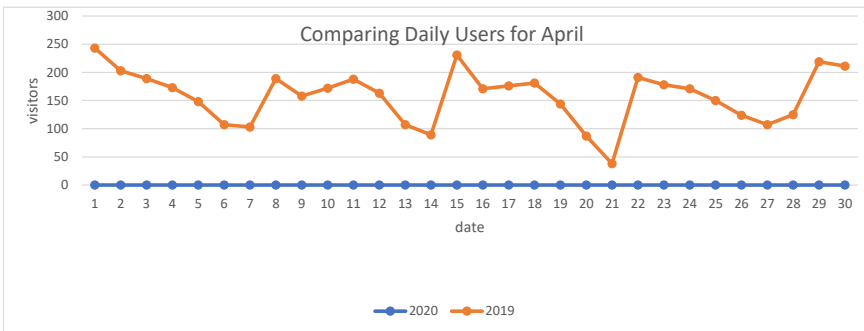
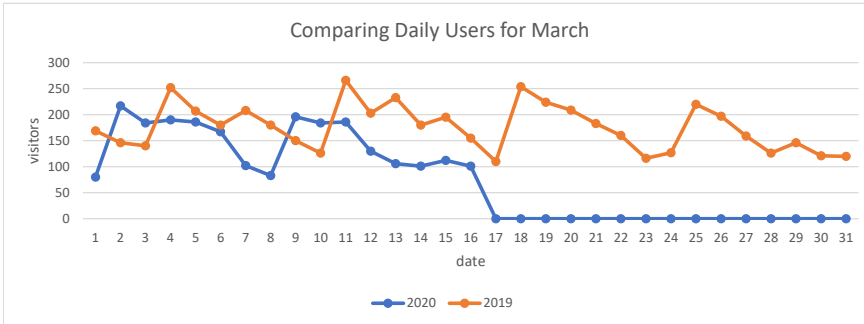
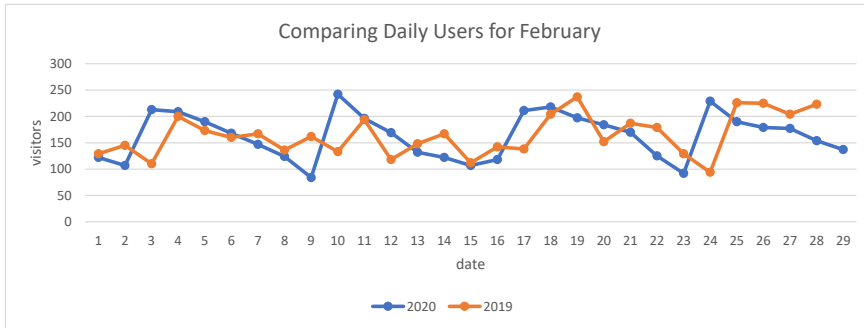
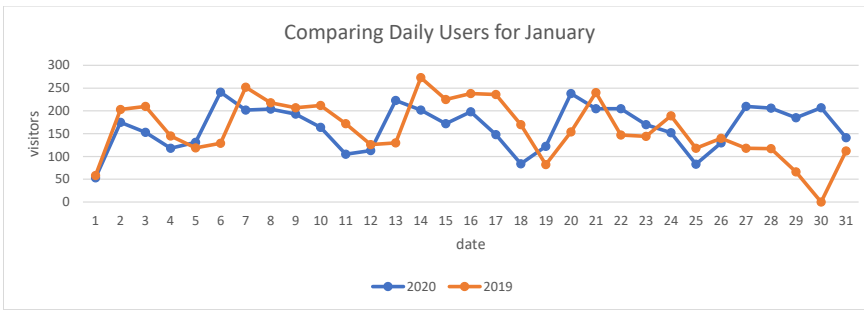
- Attended the Park District Board meeting and all staff management meetings.
- The Midwest Museum of Natural History was officially cleaned out of debris on December 23, 2020. The Park District hired Walley's Professional Services of Dekalb to do the project at an expense of \$5000. Special thanks to Recreation Specialist, Melissa Dobberstein for spending many hours and weekends to sell contents that were left in the museum (mainly furniture items like shelving, table, chairs) a profited \$1527. The Appraiser came through the building on January 15th. Two items remain locked up in the museum that are waiting to be placed with another museum. This is still being coordinated by the existing MMNH Board members.
- Winter classes have kicked off the week of January 18th. We delayed the start by one week due to Tier 3 Mitigation.
- As of January 19, we have 238 Active Pathway Fitness 24/7 Memberships, 260 Active Pathway Fitness Passes, 44 Active Track 24/7 Memberships, 199 Active Track Passes and 252 Active Open Gym Passes.
- Sold 112 Dog Park Passes to date.
- As of December 14, we have 160 Active Pathway Fitness 24/7 Memberships, 182 Active Pathway Fitness Passes, 47 Active Track 24/7 Memberships, 200 Active Track Passes and 258 Active Open Gym Passes.
- We will meet with the DeKalb Forest Preserve district and the Sycamore Library to continue discussion developing a storybook trail to apply for a Dekalb County Foundation grant.
- Adult Volleyball League and Youth Basketball League started back up week of January 18th. First session Winter classes: 3 All Star Sport classes (30 participants) 2 Karate Classes (19 participants) Ballet/Tap (6 participants). Pushed back Art club and speed and agility class in hope to receive enough registration to run.

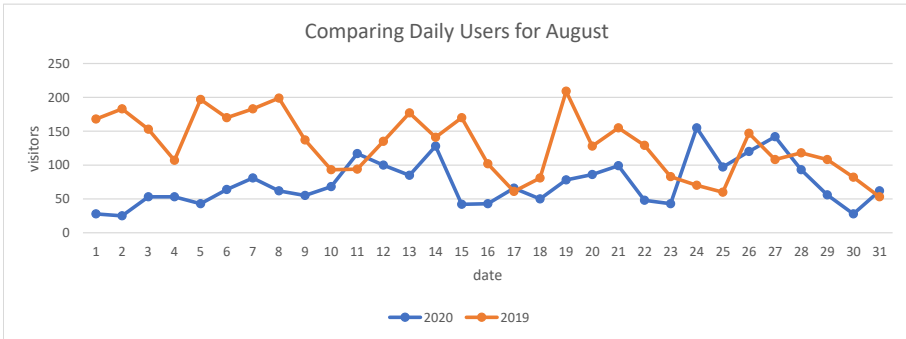
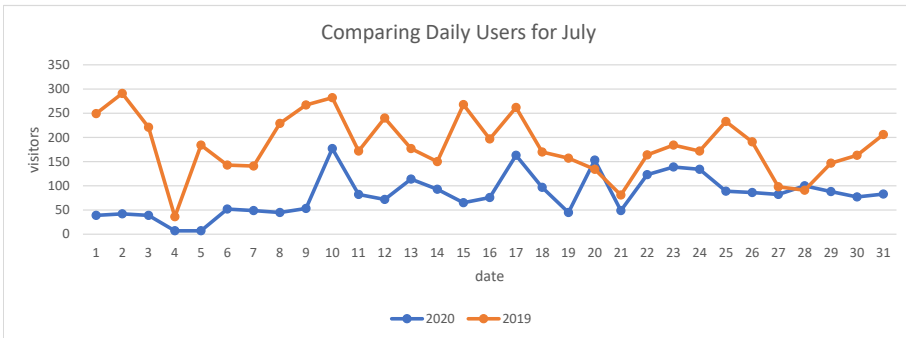
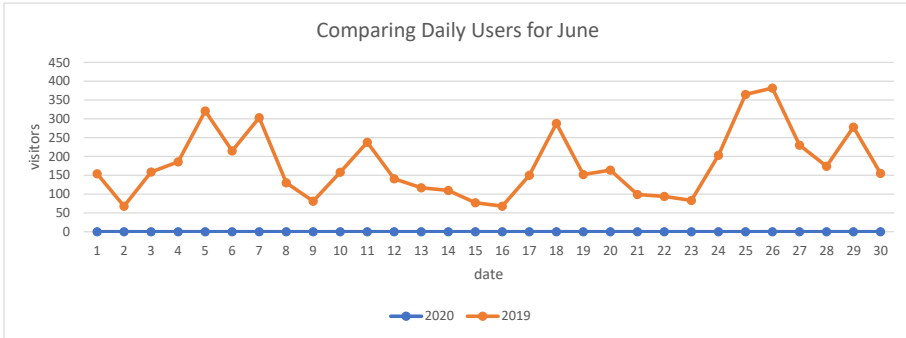
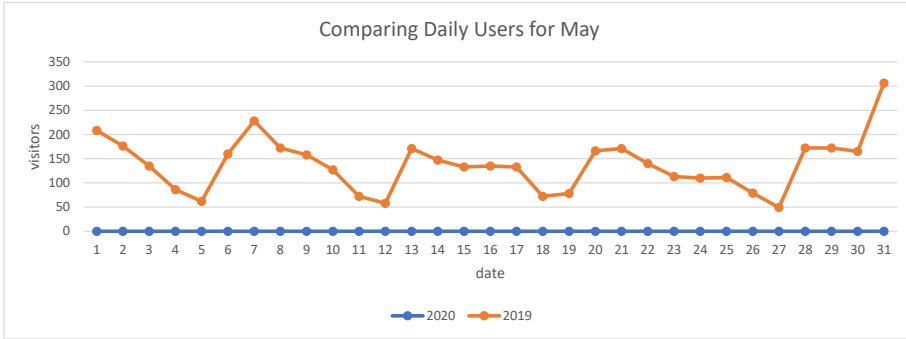
- Recreation Staff will attend the IAPD/IPRA Conference classes virtually this year and have 30 days to complete viewing.
- Recreation Specialist, Melissa Dobberstein continues to oversee the Clubhouse renovations. New flooring and paint have been completed. Be sure to check it out next time you are at the clubhouse.
- Staff will conduct annual Winter Family Play Day on January 24. We moved the date later this year hoping for snow on the ground. To control the crowd, registration will be required, and the sled hill will be closed for sledding from 2-4pm during the event.
- Will work on refining the fee structures for different groups when renting facilities to include: For-Profit, Non-profit, out of district service group, local community service group, affiliate groups, partners.
- Will work with KSRA to apply for a Sensory Room Grant.
- Marketing Supervisor Rex developed 2021 District Marketing Plan.
- Along with Executive Director and Marketing Supervisor, began developing a plan to develop a new mission for the District.
- Along with Executive Director and Marketing Supervisor, developed new event and program surveys to be sent to participants on a seasonal basis.
- Marketing Supervisor Rex coordinated 2021 SPD logo apparel order with new items and expanded options,
- Marketing Supervisor Rex completed the IDOT's project management system training.
- Facility Supervisor Metcalf updated RecTrac with our new Membership/Pass Fees for 2021.
- Facility Supervisor Metcalf attended IPRA Fitness Center Webinar to learn how other agencies are managing their centers during COVID restrictions.
- Winter Fitness classes have started.

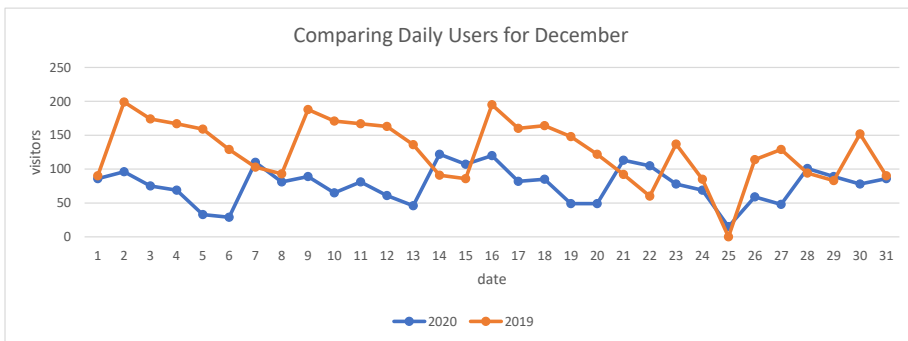
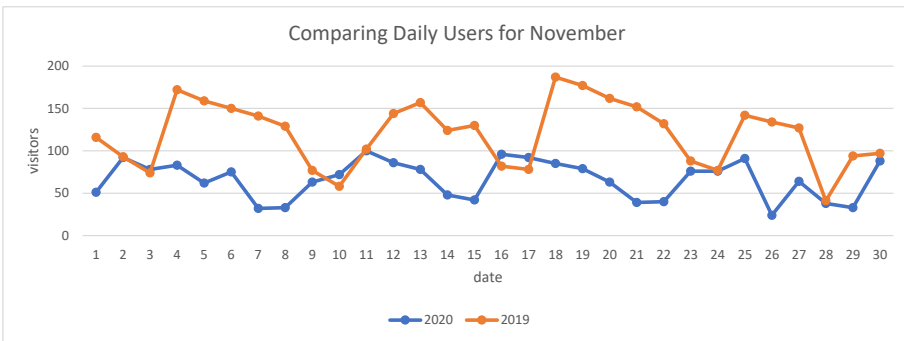
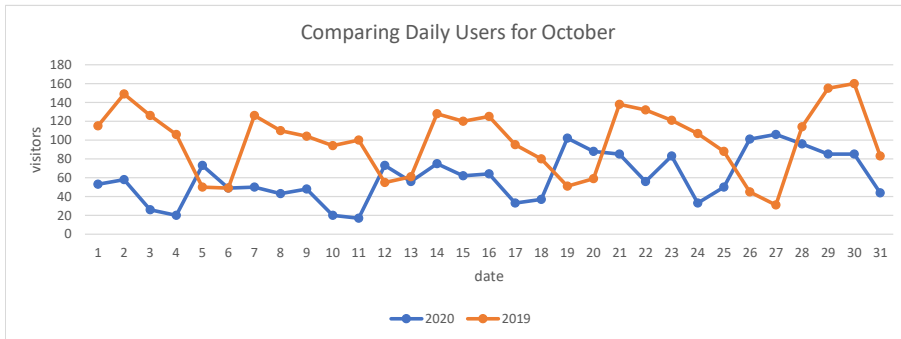
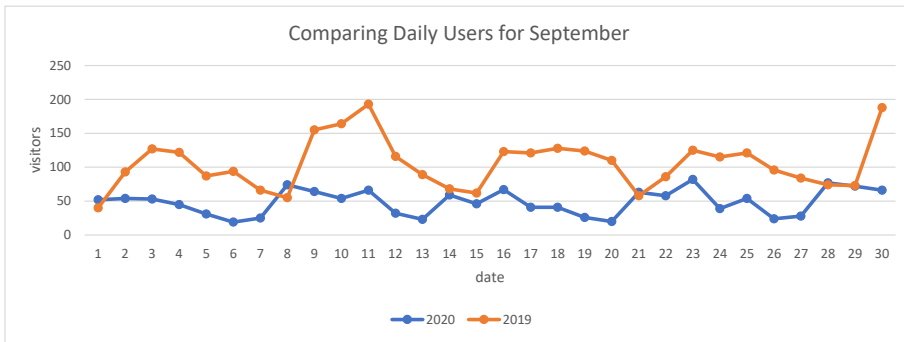
Administrative Initiatives (2/1/21-2/28/21)

Theresa Tevsh, Superintendent of Recreation Services

- Will continue to work on refining the fee structures for different groups when renting facilities to include: For-Profit, Non-profit, out of district service group, local community service group, affiliate groups, partners.
- Will work with KSRA to apply for a Sensory Room Grant
- Will assist the Recreation staff with the modified Family Dance night on February 20th. This event will take the place of the January Mother/son date night and the Daddy/Daughter Dance.
- The Spring Mailer will be developed by staff and sent to printer February 26, to reach homes the first week of March.
- Marketing Supervisor Sarah Rex will attend training for Golf Course's new point of sale, web, and communications system, Tee Snap. Will be their main contact for marketing the golf course. Recreation Specialist Melissa Dobberstein will also complete training for Point of Sale.
- Facility Supervisor Metcalf is looking to hire a new Personal Fitness trainer.
- Northwestern Medicine trainer will scale back to once a week to offer the daytime Fitness Kick Starters for members but will be available for evenings by reservation. The Fitness Kick starts are a free service to members at time of joining to sign up for a fitness assessment.
- Will present to NIU Sport Management class on February 10th. Topic is trends in Parks and Recreation.
- Will review MOU's for 2021.
- *See attached daily usage report of Track, Gym, and Pathway fitness members compiled by graduate student Brianna Kramer. This is a 2019, 2020 comparison. Note- March, April May, June of 2020 closed due to COVID. July-December capacities in Pathway and track limited to 10/hour. July-October capacities in the gym limited to 50% capacity, then November to present limited to 20% capacity. The park district decided to take on restricted measures and did not allow more than 6 per quadrant July-October, and 3 per quadrant November and December.*







Open Gym 2020

| Month | Resident | Non-Res | Pass | Pre-paid | Total |
|-----------|----------|---------|------|----------|-------|
| January | 497 | 90 | 932 | 120 | 1639 |
| February | 342 | 109 | 773 | 139 | 1363 |
| March | 94 | 52 | 397 | 32 | 575 |
| April | Closed | | | | 0 |
| May | Closed | | | | 0 |
| June | Closed | | | | 0 |
| July | 0 | 0 | 68 | 4 | 72 |
| August | 1 | 0 | 227 | 27 | 255 |
| September | 14 | 3 | 188 | 20 | 225 |
| October | 469 | 26 | 0 | 0 | 495 |
| November | 287 | 31 | 54 | 29 | 401 |
| December | 1 | 0 | 240 | 93 | 334 |

From: Kirk T. Lundbeck

Subject: Monthly Report

Date: January 26, 2021

Administrative Initiatives (1/1/21 – 1/31/21)

- Attended all administrative team meetings as scheduled.
- Inventoried leftover apparel for the purpose of selling to a liquidation firm. Sadly, neither firm I sent the inventory was interested in to purchasing it. This inventory will be sold at the Swing into Spring Sale at reduced prices for quick liquidation.
- Continued preparation of EZLinks Point of Sale System data transfer by the end of January to prepare for Tee Snap installation February 9, 2021.
- Finalized pro shop inventory movement to storage for ease in year-end inventory.
- Removed the reader/information board outside of the pro shop, prepared and painted wall for new TV Monitor information center.



- Removed and disposed of old pro shop fixtures, repaired, and painted walls in preparation of new display concepts and moved or disposed of all remaining fixtures stored in the upper floor of the clubhouse to new lower-level storage area.

New Apparel Wall Display



New Shoe Display



New Golf Ball Dozen Display



- Ordered two additional display pieces to help organize and open the pro shop to make it more inviting to our clientele.
- Moved or disposed of all remaining fixtures stored in the upper floor of the clubhouse to new lower-level storage area.
- Continued to meet with golf manufacturing representatives and order spring 2021 merchandise. Planned meetings with several apparel representatives to come up with the best fit for our facility.
- Sent winter eblasts containing information concerning other park district events, as well as begin promotion of the Swing into Spring Sale.
- Finalized purchase of new ranger cart and replacement golf cart with Harris Golf Cars.
- Met virtually with Teesnap representatives in development of the new website.
- Finalized 2021 scorecard with the Benchcraft Company with the addition of the middle or “gold” tees.

- Attended virtual PGA Merchandise Show, attended seminars and met with apparel representatives.

Administrative Initiatives (2/1/21 – 2/28/21)

- Attended all administrative team meetings as scheduled.
- Receive and display final pro shop displays from Dann Dee Display and Displays2Go.
- Finalize pro shop under counter display adding new shelving and LED lighting.
- Finalize apparel order for shipment prior to the Swing into Spring Sale.
- Attend Teesnap training, develop inventory controls and build tee sheets for 2021 golf season.
- Finalize 2021 Tournament Schedule, Private Lesson, Say-Golf Junior program, Permanent Tee Time Program and League information.
- Finalize preparation of Swing into Spring sale, develop flyers, and send out mailing and emails.
- Monitor updated Covid Golf Guidelines for 2021 golf season.
- Work with Sarah Rex and Teesnap marketing team to develop a consistent flow of information through social media and websites.
- Prepare for Informational monitor outside the pro shop and learn Reach software program to update the monitor regularly with golf course information as well as cross-marketing with other park district programs.
- Finalize placement of new scorecard boxes on the 2nd and 10th tees donated in memory of Marvin Howe.
- Begin to interview prospective part-time staff members for the 2021 golf season.
- Prepare cart barn for golf carts after the carts have completed their winter maintenance.
- Finalize Spring promotional schedule with Sarah Rex.

To: Board of Commissioners

From: Jeff Donahoe

Subject: Monthly Report

Date: January 26, 2021

Administrative Initiatives (1/1/21-1/31/21)

Golf

- We have had permanent snow cover since the snow and ice storm at the end of December. The course has many limbs on the ground from the ice that coated the trees for several days.
- Staff is currently working on all mowers, carts, and mower reel equipment with winter service. Plowing and salting is done as needed with staff sharing on the times after hours when the Community Center needs plowing during evenings and on weekends. Staff also removed clubhouse old office wall and counter and concessions old cabinets for renovation.
- Meeting with product reps. for pricing and ordering for the season. Setting up product application schedules for the different areas of the golf course.
- Working on operating budget finals and started ordering approved capital equipment purchases.

Sports

- We continue to stay in touch with our user groups as plans continue for the spring season. Some spring tournaments are already planned contingent on our area being allowed to do so with the COVID-19 rules.
- Staff is working on all mowers, field rakes, repairing pitching screen nets, and plowing as needed.
- Continue to meet thru zoom and email with ERA engineers and Upland Design for future ball field and adjacent playground plans.

- Working with a local scout who plans to complete his Eagle Scout rank by building us a soccer kick wall in the new complex much like the existing kick wall on the current fields. The construction will take place during the early summer months.

Parks

- I attended staff and Board meetings.
- Met with Director Bailey on several issues, and planning.
- Attended meetings with Rec. staff for event planning.
- Attended staff budget planning meetings.
- Submitted and reviewed operating and capital budget planning info for 2021.
- Stay in touch with ERA engineers on the new trail construction.
- Completed IDOT on-line training on construction management software to approve payments of completed segments.
- Met with Director Bailey and the City engineers on closing out permits on several past and current construction projects.
- Met with PDRMA rep as they toured all Park District structures to perform required condition audit and cost estimates.
- Updated all Park District land parcel ID numbers and new additions for PDRMA land asset records.
- Completed all buildings required annual inspections for fire and sprinkler systems, elevators, plumbing backflows, and the concessions exhaust hood.
- Met with Jacobsen and Associates to tour the museum building and grounds to obtain an appraisal for the structure.
- The new trail project segment 1 construction continues in January when weather allows. They are working on completing installation of two smaller timber bridges west of the river over the creeks along with drainage systems for the bridges. The large steel bridge going over the river is in early fabrication but delayed, so early March is the current estimate they gave the contractor for shipment to the job site.
- Staff continues to work on equipment and with our new mechanic Conner as they order replacement parts, filters, and fluids for all mowers, carts, vehicles.

Administrative Initiatives (2/1/21-2/28/21)

- Attend all staff, Board, and planning meetings.
- Attend trail construction meetings and site visits with engineers, and contractors.
- Work with engineers on planning of new ball field construction.
- Work with the Director on future projects and budget planning.
- Work on approved capital purchases and projects for summer.
- Spring planning for golf pesticide apps and product pricing/ordering, sports product pricing, park project pricing, sport team scheduling of tournaments, testing for pesticide spray license study and on-line test taking.
- Meet with baseball, softball, soccer reps for field use planning and tournaments.
- Staff will continue plowing as needed, equipment winter maintenance, and prepping for spring work.
- Begin interviewing for seasonal maintenance staff in all areas.
- Review PDRMA safety training options for the season.
- Work with recreation staff on event planning and logistics for the season.

To: Board of Commissioners
 From: Jonelle Bailey
 Subject: Monthly Report
 Date: January 26, 2020

Administrative Initiatives (1/1/21 – 1/31/21)

- Attend all Staff, Board and Planning meetings.
- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.
- Attend Rotary and Chamber Meetings
- Attend IPRA and IAPD meetings as needed: Attend Virtual Conference
- Continue get to know community members and local businesses.
- Work with recreation staff to determine usage of park district facilities by the School District and work on new agreements.
- Continue to meet with the Superintendents regarding transition and learning each area needs and roles.
- Continue to monitor COVID-19 State and Federal compliance plans and modification of guidelines.
- Sycamore Golf: Refresh of Clubhouse:
 - Monitor rehab and decide upon redesign for the Admin office and the Grill.
 - Work with Staff to help organize these areas to be more efficient and better control of stock.
 - Pro Shop layout and air handler installation
- Review Marketing needs and timelines with Sarah Rex.
 - Clings and marketing pieces for Golf Course
 - Review Grants ITEP, IDOT and OSLAD
 - Deadline dates and next steps
 - Annual Marketing & Special Event Plan creation for 2021
- Review all construction projects and next steps
 - GWT parcel purchase overview for Phase/Segment 2 of the trail
- Prepare reports from RecTrac for board meeting and analyze KPI's
- Work with staff to finalize the year end Executive Summary
- MMNH building
 - Coordinate appraisal of the building
 - Confirm steps to either sell the building or tear it down
- Start Planning for 100-year Anniversary
- Work with Shodeen and the Reston Ponds neighborhood regarding park development
- Rental revision: to update guidelines, consistent pricing and forms
- Work with Board/Staff on Mission & Vision updates
- Start to update the Employee Manual with Staff
- Budget finalizations on:
 - Operational budget items
 - Pool
 - Sports fields
 - Equipment Replacements
 - Golf/Pro Shop/Grill
 - Assess staffing needs.

Administrative Initiatives (2/1 to 2/28/2021)

- Attend all Staff, Board and Planning meetings.
- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.
- Attend Rotary and Chamber Meetings
- Attend IPRA meetings
- Continue get to know community members and local businesses.
- Work with recreation staff to determine usage of park district facilities by the School District and work on new agreements. (still in progress)
- Continue to meet with the Superintendents regarding transition and learning each area needs and roles.
- TeeSnap: Training will be 2/9/21
- Continue to monitor COVID-19 State and Federal compliance plans and modification of guidelines.
- Sycamore Golf: Refresh of Clubhouse:
 - Monitor rehab and decide upon redesign for the Admin office and the Grill.
 - Work with Staff to help organize these areas to be more efficient and better control of stock.
 - Review of menu's
- Review Marketing needs and timelines with Sarah Rex.
 - Clings and marketing pieces for Golf Course
 - Review Grants ITEP, IDOT and OSLAD
 - Deadline dates and next steps
 - Annual Marketing & Special Event Plan creation for 2021
- Review all construction projects and next steps:
 - GWT parcel purchase overview for Phase/Segment 2 of the trail
- Work with staff to finalize the year end Executive Summary
- MMNH building
 - Coordinate appraisal of the building
 - Confirm steps to either sell the building or tear it down
- Planning for 100-year Anniversary
- Work with Shodeen and the Reston Ponds neighborhood regarding park development
- Work with Staff on Reservation Policy revision
- Work with Board/Staff on Mission & Vision updates
- Continue to update the Employee Manual with Staff

From: Kate Romano <kromano59@gmail.com>
Sent: Thursday, December 17, 2020 4:15 PM
To: Sycamore Park District Fitness <fitness@sycamoreparkdistrict.com>
Subject: Re: Pathway Fitness Most Visits Winner

Brianna-

Thank you so much for initiating this! We cannot tell you all what Pathway Fitness and all the Park District facilities have meant to us during this incredibly challenging year. They were our joy, our comfort and our lifeline as we struggled with all that 2020 brought our way. You all may never know fully what good you do. Again, our sincere thanks and hopes for a safe, healthy and BETTER 2021 together!

Mike and Kate Romano

Sent from my iPhone

On Dec 17, 2020, at 12:04 PM, Sycamore Park District Fitness <fitness@sycamoreparkdistrict.com> wrote:

Hello Mr. and Mrs. Romano,

Thank you for being a member here at Pathway Fitness and continuing to commit to working out during this year. The Rec staff and I thought it would be cool to see who visited the facility the most during the year and we decided to give out ornaments to those winners. Based on our records you guys were the ones who visited the most with the 24/7 Membership and 24/7 Membership 62+ passes, Congratulations!

Please stop by the Service Desk to pick up your ornament.

Have a Happy Holidays!

Brianna Kramer
NIU Graduate Assistant
Office: [815-895-3365](tel:815-895-3365) Ext 235
SycamoreParkDistrict.com

<Outlook-jsbt3gkf.png>

Jeanette Freeman

From: Sarah Rex
Sent: Monday, December 28, 2020 12:56 PM
To: erooney1126@yahoo.com
Cc: Lisel Ulaszek; Jeanette Freeman; Theresa Tevsh; Lisa Metcalf
Subject: RE: Santa letters

Hi Erin,

Thank you for reaching out with such a nice note!

We were able to make the Santa letters happen through the Park District's partnership with the Sycamore Library.

Lisel Ulaszek, the Youth and Teen Service Manager (copied on this email), is the one who made sure the letters that were dropped off at the Community Center got a reply.

Thanks for participating and have a very happy and healthy new year!

Sarah Rex

Recreation Supervisor
 Office: 815-770-5378



Sycamore Park District – We put the *MORE* in Sycamore.
 815-895-3365 | SycamoreParkDistrict.com



Tour Maps available December 14-January 2

From: Jeanette Freeman <jeanettef@sycamoreparkdistrict.com>
Sent: Monday, December 28, 2020 8:59 AM
To: Theresa Tevsh <theresat@sycamoreparkdistrict.com>; Lisa Metcalf <lisam@sycamoreparkdistrict.com>; Sarah Rex <sarahr@sycamoreparkdistrict.com>
Subject: FW: Santa letters

From: Erin Rooney <erooney1126@yahoo.com>
Sent: Saturday, December 26, 2020 7:51 PM
To: Jeanette Freeman <jeanettef@sycamoreparkdistrict.com>
Subject: Santa letters

Hi,

Not sure who I should contact regarding the letters from Santa, but I wanted to say thank you!! I love that they were personalized. My daughters were delighted. I can tell there was thought and effort put forth. Please pass along my appreciation.

Merry Christmas!
Erin Rooney

Sent from Yahoo Mail on Android

From: Kate Romano <kromano59@gmail.com>
Sent: Tuesday, January 19, 2021 3:15 PM
To: Sarah Rex <sarahr@sycamoreparkdistrict.com>
Subject: Showshoe/Cross Country Ski even yesterday

Sarah -

I attended the snowshoe/cross country ski event yesterday and I had to reach out to you with a tremendous "thanks" for organizing that! I had an absolute blast and believe I may have become a snow-shoer for life. Please continue to offer these wonderful adventure options to encourage folks outside of their comfort zone. Truth to tell, I have spent the majority of my 60+ years as more of a warm weather enthusiast. Winter was NOT my thing. But seeing the golf course yesterday, the animal tracks, the water and my personal favorite tree (photo attached) changed my mind.

Again, my sincere thanks for organizing this.

-Kate Romano





December 31, 2020

DeKalb County IL Toys for Tots
P.O. Box 729
Sycamore, IL 60178-0729

Sycamore Park District
940 E. State Street
Sycamore, IL 60178

Dear Sycamore Park District;

Thank you for your support of Toys for Tots by having one or more of our boxes in your establishment and/or having a special promotion. It is the generosity of businesses such as yours along with the entire community that made Christmas 2020 merrier for more than 2500 less fortunate children of DeKalb County.

Thanks to the donations we received in 2020, we were again able to expand our toy distribution. We distributed to The Salvation Army, Hope Haven, and others. Each family had an opportunity to receive a game to promote family unity. Each child received an age-appropriate book to promote literacy along with at least two toys and a stocking stuffer.

Please accept the enclosed "Commander's Award" as a token of our appreciation. It is because of your support that we will be able to continue to expand our reach helping more children within DeKalb County each year.

Our 2021 campaign will run from October 15th until December 11th. We will be contacting you again at that time. However, you don't have to wait until then. *Anytime* you wish to run a special promotion for Toys for Tots please contact us so that we may assist you in advertising and spreading the word.

Thanks again,

Kara E Eckhardt

Kathi and Kara

Kathi Hogshead Davis, PhD
Coordinator

Kara E. Eckhardt
Assistant Coordinator

U.S. Marine Corps Reserve Toys for Tots Program
DeKalb County IL Toys for Tots
dekalb.il@toysfortots.org
dekalb-il.toysfortots.org
www.facebook.com/toysfortots60115
779-777-5896

United States Marine Corps Reserve

TOYS FOR TOTS

☆☆☆ Commander's Award ☆☆☆

*The U.S. Marine Corps Reserve
is proud to recognize*

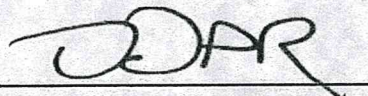
Sycamore Park District

for outstanding support of the

2020 DeKalb County Illinois

Marine Toys for Tots Program

*Your generous contributions have enabled the Marine Corps
to bring the joy of Christmas and send a message of hope
to America's less fortunate children.*



David G. Bellon
Lieutenant General
Commander
Marine Forces Reserve



Dr. Kuthi Hogshead Davis

Coordinator
U.S. Marine Corps Reserve
Toys for Tots Program

SYCAMORE PARK DISTRICT

RESOLUTION NO. 01-2020

A RESOLUTION MAKING CERTAIN FINDINGS OF FACT AND AUTHORIZING THE SALE OF CERTAIN PROPERTY COMMONLY KNOWN AS 425 W. STATE STREET, SYCAMORE, DEKALB COUNTY, ILLINOIS UNDER THE PARK COMMISSIONERS LAND SALE ACT, 70 ILCS 1235/1 *et. seq.*

WHEREAS, the Board of Park Commissioners of the Sycamore Park District (“District”) is authorized under the Park Commissioners Land Sale Act, 70 ILCS 1235/1, (“Act”) to sell certain parcels of land not exceeding three (3) acres in area that are no longer needed for park purposes; and,

WHEREAS, the Act requires that the District obtain the approval of the Circuit Court of the county in which the land is situated for leave to sell such parcel and that the Court may direct that the property be sold and conveyed upon such terms and conditions that the Court may judge appropriate; and

WHEREAS, the District is the owner of a certain parcel of property (hereinafter referred to as the “subject property” or “Property”) commonly known as 425 W. State Street, Sycamore, DeKalb County, Illinois, more or less, and legally described in **Exhibit A** attached to and incorporated by reference as though fully set forth herein; and

WHEREAS, the Board of Park Commissioners, in accordance with Section 1 of the Park Commissioners Land Sale Act, 70 ILCS 1235/1, make the following findings of fact in support of its legislative determination to sell the Property:

- a. The Property is approximately _____ square feet or ____ acres in area, sufficiently below the maximum allowable size of three acres to sell property pursuant to this Act.
- b. The Property is vacant and is not used for park and recreation purposes.
- c. The Park District has no current or future plans to develop the Property for park or recreation purposes.
- d. The Park District has no need to use the Property for administrative or other uses of the Park District.
- d. The Property is no longer needed, necessary, or useful for park purposes.

WHEREAS, the Board of Park Commissioners desires to sell the Property by a sealed bid auction; and

WHEREAS, the Board of Park Commissioners has determined that the sale will be in the public interest,

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Sycamore Park District, DeKalb County, Illinois, as follows:

SECTION 1. The preambles to this Resolution are incorporated in this Section as if fully set forth herein as the legislative findings of the Board of Park Commissioners.

SECTION 2. The Board of Park Commissioners hereby approves the sale of the subject property by sealed bid auction, subject to the approval of the Circuit Court of DeKalb County.

SECTION 3. The subject property, being comprised of less than three (3) acres, shall be sold upon such terms and conditions as the Circuit Court of DeKalb County may think proper and in the best interests of the Park District.

SECTION 4. The President, Secretary, and Attorney are hereby authorized and directed to file a Declaratory Judgment Action with the Circuit Court of DeKalb County seeking permission to sell the Property by sealed bid auction, and to execute all necessary documents and take any other actions required for the conveyance of the subject property.

SECTION 5. With approval of the Circuit Court, and with the intent to obtain fair value for the sale of the Property, or a part thereof to be determined by the Park District Board of Commissioners, the President and Secretary are authorized to sell the Property by sealed bid auction following approval of the application by the Circuit Court of DeKalb County.

SECTION 6. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

APPROVED and ADOPTED by the Board of Park Commissioners this _____ day of _____ 2020 pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

PRESIDENT

ATTEST:

SECRETARY

EXHIBIT A

LEGAL DESCRIPTION OF SUBJECT PROPERTY

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 26, 2021

STAFF RECOMMENDATION

AGENDA ITEM: APPROVE FY 2021 OPERATING BUDGET: Recommend Adoption

BACKGROUND INFORMATION: Attached is the final draft of the 2021 Operating Budget for your consideration. Any numbers that were changed in the 2021 Requested Budget column are bolded and boxed. The following are the most significant changes from the last presentation:

- The Action 2020 Fund Budget was completed. It includes:
 - South Sports Complex/Soccer Complex – Approx \$11,000 remaining on contract. The retainage of \$21,517.57 is expensed in 2020 since the work is complete and will remain as a payable until project is final. Small amount budgeted for possible engineering cost to complete project.
 - North Sports Complex/Ball Diamonds – In anticipation of beginning this project in 2021 I have budgeted for approximately 2/3 of the cost. OSLAD proceeds will be received in 2022 once project is complete.
 - Trails – Forest Preserve to Old Mill (Segment 1) – Grant income includes reimbursement from DeKalb Co Forest preserve for construction and engineering costs. Also includes 80% reimbursement from the state for Phase I engineering costs. Expenses include construction and engineering costs and anticipate completion in 2021.
 - Trails – Forest Preserve to Old Mill (Segment 2) – anticipate approval in Spring 2021. Most construction and engineering costs in 2022. Budget approx. \$36,000 for ROW and misc engineering expenses in 2021.
- The Capital Fund Budget was completed. Numbers were pulled from the approved 2021-2025 Capital Funding plan. I also added in the balance of the contract for Bridge #4 that was not completed in 2020.
- Pay increase as approved by the board have been included in the appropriate funds. IMRF, Social Security, and Medicare expenses,

as well as the allocation of the related tax levies, were adjusted accordingly.

- Transfers were budgeted from the Special Recreation Fund to the Corporate Fund to assist in paying Action 2020 debt.
- Minor adjustments in various expenses and revenues were made.

FISCAL IMPACT: Bottom Line: Comparing FY 2019's Budget to the Proposed Budget for FY2020 we are proposing a decrease in Revenues of \$5,094,680 and a decrease in Expenses by \$224,257. This is primarily due to Action 2020 fund activity.

STAFF RECOMMENDATION: Staff Recommends Approval/Adoption of the Proposed Operating Budget attached to this recommendation.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance.

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:



Date of Board Meeting: January 26, 2021

Board of Commissioners

STAFF RECOMMENDATION

AGENDA ITEM: SYCAMORE PARK DISTRICT BOARD OF COMMISSIONERS
EXECUTIVE SESSION MINUTES BI-ANNUAL REVIEW

BACKGROUND INFORMATION: The Board is required to review Executive Session Meeting Minutes at least twice each year. The purpose of the review is to determine if a need for confidentiality continues to exist with respect to all or part of the meeting minutes. Minutes of “Closed Meetings” should only be released to the public after the Board has determined with certainty, that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential and should only be released by the Secretary—not a Board member.

It would be best to keep minutes confidential when their release might cause hardship to the park district, individuals, or employees. I would add that there is also a need to protect the district in matters of on-going concern related to anyone, or multiple reasons permitted by the law to hold executive sessions in the first place. Should minutes refer to matters that may still require confidentiality to protect the district or the individual on these legally allowed purposes for holding executive sessions, then those minutes should remain confidential.

The board receives a binder prior to each bi-annual review which contains the executive session minutes. The Recording Secretary has worked on that binder, and it has been provided to each Commissioner for review and consideration this month. The Executive Director would normally make recommendations as to which dates’ Executive Session Minutes should be released, and the Board may suggest additional items for the Board’s consideration. AT NO TIME SHOULD THE BOARD COPY OR REMOVE ANY ITEM FROM THE BINDER OR MAKE IT AVAILABLE TO THE PUBLIC IN ANY WAY.

If discussion be needed regarding the Minutes, the Board will convene an Executive Session to discuss those matters. Otherwise, the Board may take the action based upon the Recommendation of the Executive Director to release those minutes that the Executive Director indicates in the Recommendation. All this information is strictly confidential information, and the Board has a fiduciary duty to treat the material that way. Specific discussion of material contained in Executive Session Minutes should only

take place in Executive Session. Board action to release closed session minutes must be in open session.

The Board should consistently return the complete binder to the Secretary with no changes/removals/marks/copies at the first Regular Meeting immediately after the Board member receives the binder.

With all these matters for your consideration, the Executive Director began, several years ago, to “phase” the release of Executive Session Minutes, by year since this had not been previously done. As of our last bi-annual review, we have completed a thorough review of all Executive Session minutes through December 2018. For this review I have looked at those from July 2020 to present, and at this time I recommend keeping all those items confidential.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: I have reviewed the Executive Session minutes found in the district’s records. At this time, I recommend there be no Executive Session Minutes released, but that the Board authorize staff to dispose of all closed session audio tapes more than 18 months old for those meetings that Executive Session Minutes were approved more than 18 months ago.

PREPARED BY: Jonelle Bailey, Executive Director



BOARD ACTION:

In 2023 the Sycamore Park District will be celebrating 100 years of service to the community. We have a little less than two years to prepare for this momentous occasion.

For our 75th anniversary we produced a magazine that showcased the Park District's increased range of services to the community.

For our 90th anniversary we had the following:

- Bike Rally
- Ice Cream Social
- Fireworks & Fun
- Open House at the Golf Course Clubhouse
- Photo contest

For our 100th Anniversary we have the following tentative ideas:

- The district has already contacted (Dan worked w/Michelle) the History Museum to help pull together some images and information on the history of the District and Sycamore. Photos and historical documents have already been shared with the museum. The thought is to have a book celebrating the District's influence on the community.
- Logo celebrating 100 years: launch for that will happen in January 2023
- Focus on our new mission statement (when complete) and how that will help guide us for the next chapters in the park district.
- An anniversary activity each month celebrating different decades in recreation (i.e. cake walks, pie eating contests)
- Fireworks and concert celebration
- Commemorative item(s): ornament, shirts etc....
- Video celebrating the accomplishments of the district by decade.
 - Interviews with staff, commissioners, and the community

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 26, 2021

STAFF RECOMMENDATION


AGENDA ITEM: TAX ABATEMENT: ALTERNATE REVENUE BONDS 2017A ORDINANCE 01-2021: Recommend Approval

BACKGROUND INFORMATION: In April of 2017, the Sycamore Park District issued \$7,130,000 in Alternate Revenue G.O. Bonds in order to fund the Action 2020 projects. The intent of this type of bond is that “alternate revenues”, not levied taxes, are to be used to repay this debt. A portion of the increase in the tax rate approved through the referendum will be used to repay the debt.

The county has record of all bonds issued by the District. They use this information to assist in determining the tax levy amount for debt repayment. Since taxes are not used to repay this Alternate Bond, the District has to formally communicate to the county to abate the taxes for this specific issuance. The ordinance is the appropriate form of communication necessary to do this.

FISCAL IMPACT: The amount payable for this bond in 2021 is \$282,075. This and the abatement are reflected in the 2021 FY budget.

STAFF RECOMMENDATION: Recommend approval of Ordinance 01-2021.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance. 

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:

MINUTES of a regular public meeting of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, held at 940 E. State St, Sycamore, IL in said Park District at 6:00 o'clock P.M., on the 26th day of January, 2021.

* * *

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, _____, the President, and the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that the Board of Park Commissioners would consider the adoption of an ordinance abating the tax levied for the year 2020 to pay the principal of and interest on the District's outstanding alternate bonds.

Whereupon Park Commissioner _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ANNUAL ABATEMENT ORDINANCE**ORDINANCE NO. 01-2021**

ORDINANCE abating the tax hereto levied for the year 2020 to pay the principal of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2017A, of the Sycamore Park District, DeKalb County, Illinois.

WHEREAS the Board of Park Commissioners (the “*Board*”) of the Sycamore Park District, DeKalb County, Illinois (the “*District*”), by Ordinance Number 05-2017, adopted on the 25th day of April, 2017 (the “*Ordinance*”), did provide for the issue of \$7,130,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2017A (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the District hereby determines that the Pledged Revenues (as defined in the Ordinance) are or are expected to be available to pay the principal of and interest on the Bonds when due in the next succeeding bond year so as to enable the abatement of the Pledged Taxes (as defined in the Ordinance) levied for the same; and

WHEREAS it is necessary and in the best interests of the District that the tax heretofore levied for the year 2020 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Abatement of Tax. The tax heretofore levied for the year 2020 in the Ordinance is hereby abated in its entirety.

Section 3. Filing of Ordinance. Forthwith upon the adoption of this Ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of The County of

DeKalb, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2020 in accordance with the provisions hereof.

Section 4. Effective Date. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Approved _____, 20__.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt the ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

and the following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and the ordinance adopted, and henceforth did approve and sign the same in open meeting and did direct the Secretary to record the same in full in the records of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF DEKALB)

CERTIFICATION OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois (the "Board"), and as such official I am the keeper of the books, records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 26th day of January, 2021, insofar as same relates to the adoption of Ordinance No. 01-2021 entitled:

ORDINANCE abating the tax hereto levied for the year 2020 to pay the principal of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2017A, of the Sycamore Park District, DeKalb County, Illinois.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were taken openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48 hour period proceeding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict accordance with the provisions of the Park District Code of the State of Illinois, as amended, the Open Meetings Act of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended, and that the Board has complied with all of the applicable provisions of said Code and said Acts and its procedural rules in the adoption of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District, this ____ day of _____, 20__.

Secretary, Board of Park Commissioners

(SEAL)

[Attach Exhibit A]

STATE OF ILLINOIS)
) SS
COUNTY OF DEKALB)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DeKalb, Illinois, and as such official I do further certify that on the ____ day of _____, 20____, there was filed in my office a duly certified copy of Ordinance No. 01-2021 entitled:

ORDINANCE abating the tax hereto levied for the year 2020 to pay the principal of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2017A, of the Sycamore Park District, DeKalb County, Illinois.

(the “*Ordinance*”) duly adopted by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois (the “*District*”), on the 26th day of January, 2021, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2020 for the payment of the District’s \$7,130,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2017A, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 20__.

County Clerk of The County
of DeKalb, Illinois

[SEAL]

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 26, 2021

STAFF RECOMMENDATION

AGENDA ITEM: TAX ABATEMENT: ALTERNATE REVENUE BONDS 2015A ORDINANCE 02-2021: Recommend Approval

BACKGROUND INFORMATION: In April of 2015, the Sycamore Park District issued \$1,620,000 in Alternate Revenue G.O. Bonds in order to refund the balance of the 2006 Alternate Revenue G.O. Bonds. The intent of this type of bond is that “alternate revenues”, not levied taxes, are to be used to repay this debt. Currently, the District is using a portion of our annual G.O. Bond to make the annual payment.

The county has record of all bonds issued by the District. They use this information to assist in determining the tax levy amount for debt repayment. Since taxes are not used to repay this Alternate Bond, the District has to formally communicate to the county to abate the taxes for this specific issuance. The ordinance is the appropriate form of communication necessary to do this.

FISCAL IMPACT: The amount payable for this bond in 2021 is \$172,825. This and the abatement are reflected in the 2021 FY budget.

STAFF RECOMMENDATION: Recommend approval of Ordinance 02-2021.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance. *JEB*

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:

ORDINANCE NO. 02-2021

AN ORDINANCE abating the tax heretofore levied for the year 2020 to pay debt service on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A of the Sycamore Park District, DeKalb County, Illinois

* * *

WHEREAS, the Board of Park Commissioners (the “*Board*”) of the Sycamore Park District, DeKalb County, Illinois (the “*District*”), by ordinance adopted on the 28th day of April, 2015 (the “*Bond Ordinance*”), did provide for the issue of \$1,620,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Bond Ordinance) will be available for the purpose of paying the debt service due on the Bonds during the next succeeding bond year; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2020 to pay such debt service on the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Ordained by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2020 in the Bond Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of DeKalb County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2020 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect upon its adoption.

Adopted _____, _____.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of DeKalb County, Illinois, and as such official I do further certify that on the ____ day of _____, _____, there was filed in my office a duly certified copy of Ordinance No. 02-2021 entitled:

AN ORDINANCE abating the tax heretofore levied for the year 2020 to pay debt service on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A of the Sycamore Park District, DeKalb County, Illinois

duly adopted by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, on the 26th day of January, 2021, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, _____.

County Clerk of DeKalb County, Illinois

[SEAL]

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 26, 2021

STAFF RECOMMENDATION

AGENDA ITEM: TAX ABATEMENT: ALTERNATE REVENUE BONDS 2019A ORDINANCE 03-2021: Recommend Approval

BACKGROUND INFORMATION: In September of 2019, the Sycamore Park District issued \$5,070,000 in Alternate Revenue G.O. Bonds in order to fund the remaining Action 2020 projects. The intent of this type of bond is that “alternate revenues”, not levied taxes, are to be used to repay this debt. A portion of the increase in the tax rate approved through the referendum will be used to repay the debt.

The county has record of all bonds issued by the District. They use this information to assist in determining the tax levy amount for debt repayment. Since taxes are not used to repay this Alternate Bond, the District has to formally communicate to the county to abate the taxes for this specific issuance. The ordinance is the appropriate form of communication necessary to do this.

FISCAL IMPACT: The amount payable for this bond in 2021 is \$516,900.00. This and the abatement are reflected in the 2021 FY budget.

STAFF RECOMMENDATION: Recommend approval of Ordinance 03-2021.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance. *Jeb*

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:

MINUTES of a regular public meeting of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, held at 940 E State St, Sycamore, IL in said Park District at 6:00 o'clock P.M., on the 26th day of January, 2021.

* * *

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, _____, the President, and the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that the Board of Park Commissioners would consider the adoption of an ordinance abating the tax levied for the year 2020 to pay the principal of and interest on the District's outstanding alternate bonds.

Whereupon Park Commissioner _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ANNUAL ABATEMENT ORDINANCE**ORDINANCE NO. 03-2021**

ORDINANCE abating the tax hereto levied for the year 2020 to pay the principal of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2019A, of the Sycamore Park District, DeKalb County, Illinois.

WHEREAS the Board of Park Commissioners (the “*Board*”) of the Sycamore Park District, DeKalb County, Illinois (the “*District*”), by Ordinance Number 06-2019, adopted on the 17th day of September, 2019 (the “*Ordinance*”), did provide for the issue of \$5,070,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2019A (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the District hereby determines that the Pledged Revenues (as defined in the Ordinance) are or are expected to be available to pay the principal of and interest on the Bonds when due in the next succeeding bond year so as to enable the abatement of the Pledged Taxes (as defined in the Ordinance) levied for the same; and

WHEREAS it is necessary and in the best interests of the District that the tax heretofore levied for the year 2020 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Abatement of Tax. The tax heretofore levied for the year 2020 in the Ordinance is hereby abated in its entirety.

Section 3. Filing of Ordinance. Forthwith upon the adoption of this Ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of The County of

DeKalb, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2020 in accordance with the provisions hereof.

Section 4. Effective Date. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Approved _____, 20__.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt the ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

and the following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and the ordinance adopted, and henceforth did approve and sign the same in open meeting and did direct the Secretary to record the same in full in the records of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF DEKALB)

CERTIFICATION OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois (the "Board"), and as such official I am the keeper of the books, records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 26th day of January, 2021, insofar as same relates to the adoption of Ordinance No. 03-2021 entitled:

ORDINANCE abating the tax hereto levied for the year 2020 to pay the principal of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2019A, of the Sycamore Park District, DeKalb County, Illinois.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were taken openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48 hour period proceeding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict accordance with the provisions of the Park District Code of the State of Illinois, as amended, the Open Meetings Act of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended, and that the Board has complied with all of the applicable provisions of said Code and said Acts and its procedural rules in the adoption of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District, this ____ day of _____, 20__.

Secretary, Board of Park Commissioners

(SEAL)

[Attach Exhibit A]

STATE OF ILLINOIS)
) SS
COUNTY OF DEKALB)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DeKalb, Illinois, and as such official I do further certify that on the ____ day of _____, 20____, there was filed in my office a duly certified copy of Ordinance No. 03-2021 entitled:

ORDINANCE abating the tax hereto levied for the year 2020 to pay the principal of and interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2019A, of the Sycamore Park District, DeKalb County, Illinois.

(the “*Ordinance*”) duly adopted by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois (the “*District*”), on the 26th day of January, 2021, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2020 for the payment of the District’s \$5,070,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2019A, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 20__.

County Clerk of The County
of DeKalb, Illinois

[SEAL]