

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, March 23, 2021**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:02 p.m. on Tuesday, March 23, 2021.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Doty, Strack, Schulz, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None.**

Staff members present were Director Jonelle Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Theresa Tevsh.

Guests:

Ken Nelson

**Regular and Consent Agenda Approval –
Motion**

Commissioner Schulz moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Strack moved to pull Supt. of Finance Report for discussion.
Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes –

Motion

Commissioner Schulz moved to approve the February 23, 2021 Regular Meeting Minutes.
Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Strack moved to approve the February 9, 2021 Study Session Meeting Minutes. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Schulz moved to approve and pay the bills in the amount of \$218,342.16.
Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence – None

Positive Feedback –

- Commissioner Graves noted the Spring Fling was great. Staff amazes him with everything staff is trying to do with the conditions we have right now.
- President Kroeger also noted the Spring Fling was great.

Planning Commission Report – Commissioner Strack noted there was no meeting.

Old Business

Approval of Executive Summary:

Motion

Commissioner Strack moved to approve the Executive Summary as presented.
Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

MMNH Update: Director Bailey noted that Jacobson was waiting to finish the trail appraisals. We should be getting the appraisal back soon. We are waiting on the survey and the deed. Once we get all of these, we will know what we can do and create a timeframe.

Mission/Vision Update: Director Bailey noted that in the packet was what was sent initially. It has been updated and tweaked somewhat. She would like feedback on the changes. If no additional changes, she will put on the agenda for approval at the next meeting. Commissioner Doty noted he is proud of how the process played out and it went very well. There was more general discussion on this.

100th Anniversary Activity Update: Director Bailey noted they asked everyone for their top 5 choices. She shared them with the Board.

Ken Nelson Proposal: Director Bailey noted this will be discussed in Executive Session. Ken Nelson noted that he has talked to City of Sycamore and he really doesn't have any new answers. President Kroeger noted we need to see what the calcs are and when it fills where does the overflow go.

Projects Update:

Great Western Trail: Supt. Donahoe noted the bridge will be installed late spring/early summer. The foundation is in, but they have to wait on conditions to place the bridge. The small bridge over the creek is in.

Permits Brian Grainger: Director Bailey noted we are having issues getting with Brian Grainger on the permits for the electric. Supt. Donahoe noted Brian Grainger needs to get ahold of the city for the permit for electricity.

Memorial Park: Director Bailey noted we have received the bid packets and are all set to go. We will put in the paper and will have the bid opening. The pre bid meeting will be on April 1st via Zoom. Director Bailey noted she contacted the School District to see if their donor was still interested in helping with the high school field.

Riverside Sports Complex: Supt. Donahoe noted the soccer fields will not be ready this year, it needs another year to mature. So AYSO will need to still play at their current location for summer and fall. We need to have the baseball fields done by June 2022 to get the OSLAD Grant. To make this happen, we are going to do this in two phases. He told ERA the contractor can start in July with starting phase 2 in October. We will still be able to have fall soccer and we can still get started on the project. We feel this should work for everyone.

New Business

Open Meetings Act Requirement: Director Bailey noted this is just a reminder for everyone.

Public Hearing:

President Kroeger said: At this time, we will have the Public Hearing on the FY2021 Budget & Appropriation Ordinance 04-2021.

On an Ordinance Adopting the Combined Annual Budget and Appropriation of Funds for the Sycamore Park District, DeKalb County, Illinois, for the Fiscal Year Beginning on the First Day (1st) of January, 2021 and Ending on the Thirty-First (31st) Day of December, 2021.

Motion

Commissioner Schulz made a motion to open the Hearing. Commissioner Graves seconded the Motion.

President Kroeger asked for any comments from the public and there were none.

Motion

Commissioner Schulz made a motion to close the hearing. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Budget and Appropriation Ordinance #04-2021: Supt. of Finance Hienbuecher noted this is the official documentation that we file with the County. It is based on our operating and capital budget.

Motion

Commissioner Strack made a motion to approve the Budget and Appropriation Ordinance #04-2021 – An Ordinance adopting the combined annual budget and appropriation of funds for the Sycamore Park District, DeKalb County, Illinois for the fiscal year beginning on the first day (1st) of January, 2021 and ending on the thirty-first (31st) day of December 2021. Commissioner Schulz seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Authorize Treasurer to transfer funds: Supt. of Finance Hienbuecher noted she did not have to make any transfers for negative cash. The only transfer she is asking the board to approve is \$100,000 from the Special Rec fund to the Corporate fund.

Motion

Commissioner Graves moved to approve the transfer as presented. Commissioner Schulz seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Quarterly Capital Funds Update: Supt. Hienbuecher noted this is just an update.

Study Session for: The meeting was planned for April 13th in the Riverview Room.

Public Input:

Commissioner Doty noted that he and Commissioner Strack have had conversations with some of the City and the School Board to see if we all should be having more official communications. It was a positive discussion and they talked about waiting until after the elections.

Motion

The Board adjourned the Regular Session to go into Executive Session at 6:55 pm on a motion made by Commissioner Schulz for the reason listed below. The motion was seconded by Commissioner Graves.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:05 pm. The roll was called with Commissioners Doty, Graves, Schulz, Strack and Kroeger present along with Director Bailey, Supt. Donahoe and Recording Secretary Jeanette Freeman.

Motion

The Board adjourned the Executive Session at 7:35 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Graves.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

The Board reconvened to Regular Session at 7:35 pm. The roll was called with Commissioners Doty, Graves, Schulz, Strack and Kroeger present along with Director Bailey, Supt. Donahoe and Recording Secretary Jeanette Freeman.

Motion

The Board adjourned the Regular Session at 7:40 p.m. on a motion made by Commissioner Schulz. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District