

Sycamore

PARK DISTRICT

Established 1923

Sycamore Park District

Regular Board Meeting

March 23, 2021

6:00 PM

Sycamore Golf Club, A Facility of the Sycamore Park District

940 E. State Street, Sycamore, IL

AGENDA

CALL TO ORDER (Roll Call Vote)

Motion to permit any Commissioners to participate remotely. (Roll Call Vote)

APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

APPROVAL OF MINUTES: (Voice Vote)

- 3. Regular Minutes: February 23, 2021 (Voice Vote)
- 9. Study Session Minutes: February 09, 2021 (Voice Vote)

APPROVAL OF MONTHLY CLAIMS:

- 11. Claims Paid Since Board Meeting (Roll Call Vote)
- 27. Claims Presented (Roll Call Vote)

CONSENT AGENDA:

- 30. Superintendent of Finance Monthly Report
- 32. Budget Report
- 46. Superintendent of Recreation Monthly Report
- 53. Superintendent of Golf Operations Monthly Report
- 55. Superintendent of Parks and Facilities Monthly Report
- 58. Executive Director Monthly Report

CORRESPONDENCE:

PUBLIC INPUT

POSITIVE FEEDBACK/REPORTS:

PLANNING COMMISSION REPORT – Ted

Sycamore Park District - we put the "MORE" in Sycamore.

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Sycamore Park District is an equal opportunity provider and employer.

AGENDA**March 23, 2021 6:00 PM****Page 2****OLD BUSINESS**

- 60. Approval of Executive Summary: Jeanette (Roll Call Vote)**
 - **MMNH: Jonelle**
- 62. Mission/Vision update: Sarah, Ben & Jonelle**
 - **100th Anniversary Activity Update: Jonelle**
 - **Ken Nelson Proposal – Jonelle *ES***
 - **Projects Update: Jeff/Jonelle**
 - **Great Western Trail**
 - Segment 1
 - Segment 2: appraisals
 - **Permits: *Brian Grainger***
 - **Memorial Park**
 - High School Fields
 - Bidding process
 - Construction Start dates
 - **Riverside Sports Complex**

NEW BUSINESS:

- **Open Meetings Act Requirement for training of elected officials**
- **<https://www.dmlp.org/legal-guide/open-meetings-laws-illinois>**
- **<http://foia.ilattorneygeneral.net/>**

PUBLIC HEARING

On AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE SYCAMORE PARK DISTRICT, DEKALB COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY (1st) OF JANUARY, 2021 AND ENDING ON THE THIRTY-FIRST (31st) DAY OF DECEMBER, 2021.

- 63. Budget and Appropriation Ordinance #04-2021– Jackie (Roll Call Vote)**
AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE SYCAMORE PARK DISTRICT, DEKALB COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY (1st) OF JANUARY, 2021 AND ENDING ON THE THIRTY-FIRST (31st) DAY OF DECEMBER, 2021.
- 75. Authorize Treasurer to transfer funds – Jackie – (Roll Call Vote)**
- 76. Quarterly Capital Funds update: Jackie**

Potential Study Session April 13th at 6:00 PM—940 E. State St.

PUBLIC INPUT

EXECUTIVE SESSION (Roll Call Vote): In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:

- 5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, February 23, 2021**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:03 p.m. on Tuesday, February 23, 2021.

Vice President Schulz read off the Zoom information from the agenda.

Will the recording secretary please call the roll.

Motion

Commissioner Doty made a motion to permit Commissioner Kroeger to participate remotely. Commissioner Strack seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Doty, Strack and Schulz.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **Commissioner Kroeger.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None.**

Staff members present were Director Jonelle Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Theresa Tevsh. Sarah Rex was present via Zoom.

Guests Via Zoom:

Steve Braser

Denise Ackman

Guests:

Ken Nelson

Regular and Consent Agenda Approval –

Motion

Commissioner Strack moved to approve the Regular Agenda and the Consent Agenda. Commissioner Graves seconded the Motion.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners
 Sycamore Park District
 Tuesday February 23, 2021
 P 2

Approval of Minutes –

Motion

Commissioner Strack moved to approve the January 26, 2021 Regular Meeting Minutes.
 Commissioner Doty seconded the Motion.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Strack moved to approve the January 26, 2021 Executive Session Meeting Minutes. Commissioner Doty seconded the Motion.

Roll Call

Vice President Schulz called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Graves moved to approve and pay the bills in the amount of \$124,854.80.
 Commissioner Doty seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence –

- IPRA Photo Contest – Nicholas McCarney
 Commissioner Schulz gave kudos to Nicholas for winning the contest.

Public Input –

Commissioner Kroeger asked if Dan Gible received his award at State Conference. Director Bailey noted that yes he did, and Sarah will send the video out to the board.

Commissioner Schulz noted she is pleased to see all commissioners are here in person except Bill. She feels we should keep meeting in person.

Positive Feedback –

Planning Commission Report – Commissioner Strack noted they had additional discussion about Spider Tattoo going into their new location.

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 Sycamore Park District
 Tuesday February 23, 2021
 P 3

Old Business

Legacy 2025 Update: Director Bailey noted that we updated our sustaining legacy we are working from. We added some diversity equity inclusion opportunities to our legacy component. We are currently working on KPI's and ROI's for our programming and we are dealing with TSnap to see what people are looking for.

We are currently updating our Vision and Mission, so we are better prepared for the next 5 years. For trails, the bridge should be going in this March. We are working on acquisition of land for the second half of the trail. For the sports complex looking to bid in April for the new fields.

Commissioner Strack noted that Sycamore Youth Baseball previously had applied to Major League Baseball for grants. We need to make them aware of the timing so they have time to apply for the grant.

Commissioner Strack asked if there is a timeframe to hear back from Shodeen. Director Bailey noted the last email from them to us and the city was about 3 weeks ago. Commissioner Strack noted that the City and the Park District needs to work together on an agreement on timeframes. Director Bailey noted we have been getting timely responses. Commissioner Kroeger asked who took Brian Gregory position and that person should be in the loop. Director Bailey noted that Interim Maggie Peck is in the loop and up to date on this.

MMNH Update: Director Bailey noted that we are waiting on the survey and the title. Derke is working on the title and we have requested the survey. The appraisal will be completed after the company completes the appraisal for the property for the second half of the trail.

Sexual Harassment Policy Res. 02-2021: Director Bailey noted the board had previously approved this, but legal changed some language. So, we just need the board to approve again.

Motion

Commissioner Strack moved to approve Sexual Harassment Policy Resolution 02-2021.

Commissioner Graves seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Memorial Park IDNR Playground Review: Director Bailey noted the layout of the playground we are putting in by the baseball fields is in their packet. This is just an update for the board.

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Ken Nelson Proposal: Director Bailey noted Ken Nelson submitted a request for consideration of the Park District taking over a section of the property of his new development. It would be a wetland detention area with a path. This is near North School. In the board packet, Nicholas had submitted figures on the cost of this and the additional education of the bioswale we would be creating. She wanted to get the boards thoughts on this. Commissioner Schulz wondered how far this was from the Steczo Park. She also wondered how hard it would be to maintain this area and already has heard bad things about trying to maintain our current outdoor area like that. Supt. Donahoe asked if this area floods. Ken Nelson noted that this area is prone to flooding. He is trying to change things and the path would be high enough. Supt. Donahoe asked if the work would get rid of the water, since we do not need another stagnant pond area. Ken Nelson noted there is a drain, and it should drain better but it would take time to drain. Commissioner Strack noted at times there is standing water there but not at all times. Ken Nelson noted this is just a concept drawing at this point and things can be changed. There was more discussion on this. President Kroeger noted we need to see additional plans and how the runoff would happen. When houses are put in, there is a lot of roof. He would like to see the calculations on how much water would sit on this property.

Motion

Commissioner Kroeger moved to table until we have further information. Commissioner Strack seconded the Motion.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

New Business

Review of Executive Summary: Jeanette Freeman noted this is the first draft of the Executive Summary and asked for any changes to be sent to her. The final will be brought to the March meeting for final approval and then the binders will be brought to the April meeting.

100th Anniversary Discussion and Planning: Director Bailey noted in the packet there is the list that was sent to all staff. She asked them to rank their top 10 or 13. She went over the top six and had more discussion on the ideas. She then asked the board to send Sarah their rankings.

Mission/Vision redefined: Sarah Rex noted from the first survey that went out, they received some great words. They took these words and sent out to all staff today. This will further narrow down how we are defining the park district. Next week, she will meet with Director Bailey, Supt. Tevsh and Commissioner Doty to go over the results and refine from there.

Rental Policy Changes: Supt. Tevsh noted that through COVID we have been getting calls from people needing space and unique requests. They did a review and with Directly Bailey's experience in all the facilities she has rented out we felt we needed some changes. We added the Riverview Room, and we evaluated all the spaces we have and what people ask for when renting from us. They also defined our groups and category they fall into for the fees. They just wanted to make the board aware of these updates.

Minutes of the Regular Meeting of the Board of Commissioners
 Sycamore Park District
 Tuesday January 26, 2021
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Rental Policy Changes – cont'd

Motion

Commissioner Strack moved to approve the rental policy changes as presented.
 Commissioner Doty seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

North Grove Master Plan: Director Bailey noted we are working with ERA and Upland Design to create the playgrounds and development. With the cost and the community survey that would go along with it, at this time staff is recommending that we hold off until next year. We have other projects this year that have a greater priority.

Motion

Commissioner Strack moved to approve the recommendation as presented to hold off for now. Commissioner Doty seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Reston Ponds Master Plan: Director Bailey noted we also worked with ERA and Upland Design to get a master plan for what we could do with the 12 acres that is currently under contention with the developer. Part of the agreement with Shodeen is that if they would grade it and seed it to our specifications, we would then start working on the master plan aspect of it. We are upholding our end of it and we need to have a master plan regardless of how we move forward. She is recommending we move forward with the master plan this year, so we have something ready. Commissioner Schulz noted we need a timeline on this with Shodeen to show us they are really going to do something. Director Bailey noted the Park District and the City have signed off on the grading plan. We are waiting for Shodeen to approve and then we can move forward. President Kroeger noted there has been progress with Shodeen and they seem to be committed to this. President Kroeger noted we should have full disclosure to the residents, but Commissioner Schulz recommended not meeting with residents unless Shodeen is in the meeting.

Motion

Commissioner Strack moved to approve the staff recommendation to start the process as presented. Commissioner Doty seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday January 26, 2021
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Heeter Lease: Director Bailey noted this is an update for the lease we have with Heeter. She is recommending approval.

Motion

Commissioner Graves moved to approve the Heeter Lease as presented. Commissioner Strack seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Study Session for: No meeting was planned.

Public Input:

Director Bailey noted she wanted to update the Board on this. We did get a proposal for the Founders Park playground renovation. The budget for this is \$100,000. Upland Design will be sending a rendering and it will be on the agenda at the next meeting. Supt. Donahoe noted this has been on the list to update and it's in the capital budget.

Motion

The Board adjourned the Regular Session at 7:08 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Doty.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District

**Minutes of the Special Study Session Meeting
Of the Board of Commissioners
Sycamore Park District
Tuesday, February 9, 2021**

The special study session meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, held at the Sycamore Park District Clubhouse, 940 E. State St. in Sycamore, Illinois is called to order at 6:01 p.m. on Tuesday, February 9, 2021.

Vice President Schulz read off the Zoom information from the agenda.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioner Schulz.**

The following Sycamore Park District Commissioners are not physically present, but will be participating in the meeting via video and/or audio conferencing: **Commissioners Strack, Doty, Graves, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None**

Staff members present were Director Bailey, Jeanette Freeman, Jackie Hienbuecher, Jeff Donahoe, Kirk Lundbeck, Theresa Tevsh, Lisa Metcalf and Sarah Rex

Motion

Commissioner Doty made a motion to permit Commissioners Strack, Doty, Graves and Kroeger to participate remotely. Commissioner Kroeger seconded the Motion.

Roll Call

Vice President Schulz called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent at this time.

Commissioner Strack arrived at 6:15 pm.

Community Pool

Opening VS Closing for 2021 Season:

Supt. Tevsh noted that staff has gotten together to see what a season with COVID would look like and have started putting together a plan. It is not definite yet, since they still have to wait for some things from IDPH and that might not be until April or May. She went over what the bather capacity would be and the rules of spacing that we need to follow. At this point, we are saying 50 people conservatively in the pool under the current guidelines and there will be time slots. She went over the training hours that will be increased due to COVID. Normally there is 16 hours of training for each guard and they are anticipating this will increase 3 times. This would also apply to the weekly training for guards. With the minimum wage, additional training, and cleaning time, staffing costs is going to go up. IDPH is saying there needs to be a full body mannequin for training, which is around \$900 each. We need to follow the IDPH guidelines and rules. She went over more of the training issues due to COVID. She went over some of the figures for expense and revenue for this year. There was more discussion on what will be involved to open this year with COVID,

Minutes of the Special Study Session Meeting of the Board of Commissioners
Sycamore Park District
Tuesday February 9, 2021
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Challenges for the pool facility:

Director Bailey noted the main challenge is the age of the facility and we can't expand because we are in a floodplain.

Marketing:

Sarah Rex noted the goal is to open in 2021 knowing the next five years we could phase closing the pool, but we don't have an exact date or year. One of the marketing opportunities coming up is the brochure. This will give people the information on the procedures for the pool. We can always shift gears if something happens. We also do a mid-March mailer, and this may be a good time to talk about sustaining the legacy 2025. This would be an opportunity to start talking about the pool. Director Bailey noted that we are looking at the best way to pitch this in our marketing. Supt. Donahoe noted that when we closed in 2019 everything was working. He is doing a PDRMA webinar on starting up systems that have been sitting a while. His biggest challenge is not having Bob to help train staff and he will be having to train other staff.

Next Study Session: This will be determined at a later date.

Motion

The Board adjourned the Regular Session of the Special Study Session Meeting at 7:04 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Doty.

Voice Vote

Vice President Schulz called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District

DATE: 03/16/2021
 TIME: 16:17:57
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

Interim

FROM 02/23/2021 TO 03/16/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ACUSHNET	910303017	01 TITLEIST CAP BOARDWALK	501000001301	02/13/21	00004848	62942	03/15/21	6,730.12	898.41
		02 TITLEIST CAP NANTUCKET	501000001301		00004848				180.00
		03 CAP BALL MARKER LGCY ASST	501000001301		00004848				168.00
		04 CAP MONTAUK LTWT LEGACY ASST	501000001301		00004848				192.00
		05 CAP MONTAUK MESH ASST	501000001301		00004848				168.00
		06 SHIPPING INV 910303017	501000001301		00004848				39.93
		07 DISCOUNT INV 910303017	501000001301		00004848				-17.52
	910311931	01 TITLEIST CAP OCEANSIDE	501000001301	02/17/21	00004848	62918	02/24/21	186.00	186.00
		02 SHIPPING INV 910311931	501000001301		00004848				180.00
		03 DISCOUNT INV 910311931	501000001301		00004848				9.60
									-3.60
	910327521	01 TITLEIST AVX	501000001300	02/19/21	00004848	62942	03/15/21	6,730.12	228.52
		02 SHIPPING INV 910327521	501000001300		00004848				222.00
		03 DISCOUNT INV 910327521	501000001300		00004848				10.96
									-4.44
	910335892	01 TITLEIST PRO-V1	501000001300	02/21/21	00004848	62942	03/15/21	6,730.12	891.63
		02 TITLEIST PRO-V1X	501000001300		00004848				222.00
		03 TITLEIST AVX	501000001300		00004848				222.00
		04 SHIPPING INV 910335892	501000001300		00004848				444.00
		05 DISCOUNT INV 910335892	501000001300		00004848				21.39
									-17.76
	910338927	01 FOOTJOY FLEXXP #56250	501000001305	02/22/21	00004853	62942	03/15/21	6,730.12	1,090.80
		02 FOOTJOY ECOMFORT #57712	501000001305		00004853				264.00
		03 FOOTJOY WEATHERSOF GLOVES	501000001301		00004853				324.00
		04 FOOTJOY ECOMFORT #57724	501000001305		00004853				351.00
		05 SHIPPING INV 910338927	501000001305		00004853				162.00
		06 DISCOUNT INV 910338927	501000001305		00004853				22.83
									-33.03
	910373044	01 FOOTJOY LADIES FLEX SHOES	501000001305	02/26/21	00004876	62942	03/15/21	6,730.12	361.22
		02 SHIPPING	501000001305		00004876				350.00
									11.22
	910407966	01 FOOTJOY LADIES FLEX SHOE 95727	501000001305	03/04/21	00004899	62942	03/15/21	6,730.12	40.11
		02 SHIPPING INV #910407966	501000001305		00004899				35.00
									5.11
	910412155	01 TITLEIST GLOVES	501000001301	03/05/21	00004849	62942	03/15/21	6,730.12	935.52
		02 SHIPPING INV #910412155	501000001301		00004849				945.00
		03 DISCOUNT INV #910412155	501000001304		00004849				9.42
									-18.90

DATE: 03/16/2021
 TIME: 16:17:57
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 02/23/2021 TO 03/16/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
910415712	01	FOOTJOY LADIES FLEX SHOE	95727 501000001305	03/05/21	00004899	62942	03/15/21	6,730.12	40.11
	02	SHIPPING INV #910415712	501000001305		00004899				35.00
									5.11
910418902	01	TITLEIST HYBRID BAG	501000001304	03/06/21	00004849	62942	03/15/21	6,730.12	152.20
	02	SHIPPING INV #910418902	501000001304		00004849				140.00
	03	DISCOUNT INV #910418902	501000001304		00004849				15.00
									-2.80
910418903	01	TITLEIST TSI DRIVER	501000001302	03/06/21	00004849	62942	03/15/21	6,730.12	1,963.90
	02	TITLEIST TSI FAIRWAY	501000001302		00004849				1,740.00
	03	SHIPPING INV #910418903	501000001302		00004849				237.00
	04	DISCOUNT INV #910418903	501000001302		00004849				26.44
									-39.54
910421351	01	TITLEIST CART 14 BAG	501000001304	03/08/21	00004849	62942	03/15/21	6,730.12	127.70
	02	SHIPPING INV 910421351	501000001304		00004849				115.00
	03	DISCOUNT INV #910421351	501000001304		00004849				15.00
									-2.30
ADVANCE	ADVANCE AUTO PARTS					VENDOR TOTAL:			6,916.12
2454-441372	01	TUBE VALVE CREDIT	101500066403	02/03/21	00004865	62943	03/15/21	104.53	-2.96
2454-441734	01	GEAR OIL MOWRS	202100066402	02/10/21	00004864	62943	03/15/21	104.53	-2.96
2454-441869	01	AIR HYDRAULIC FILTERS	202100066402	02/12/21	00004863	62943	03/15/21	104.53	19.29
2454-442229	01	SPARK PLUGS MOWERS	101500066403	02/19/21		62943	03/15/21	104.53	19.29
2454-442441	01	CART SPARK PLUGS	504000066409	02/23/21	00004873	62943	03/15/21	104.53	63.08
						VENDOR TOTAL:			63.08
AFLAC	AFLAC					VENDOR TOTAL:			104.53
511377	01	AFLAC - PRE TAX	101000002006	02/12/21		62944	03/15/21	570.26	10.76
	02	AFLAC - AFTER TAX	101000002007						10.76
									14.36
									14.36
						VENDOR TOTAL:			104.53
									570.26
									541.46
									28.80

DATE: 03/16/2021
 TIME: 16:17:57
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 02/23/2021 TO 03/16/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AIRGAS	AIRGAS USA LLC								570.26
	9977586945	01 WELD TANK RENTALS	101500066401	02/28/21		62945	03/15/21	25.20	25.20
									25.20
									25.20
ALARMDET	ALARM DETECTION SYSTEMS, INC								
	SI-543174	01 ALARM - CC TO 5/31	207500056300	02/08/21		62930	03/04/21	404.33	404.33
									404.33
ALL	ALL STAR SPORTS INSTRUCTION								
	211000	01 Skills Programs	205550076128	02/12/21	00004872	62919	02/24/21	1,140.00	1,140.00
		02 Jr Programs Winter 1	205550026128		00004872				380.00
									760.00
BANK	THE BANK OF NEW YORK MELLON								
	252-2365594	01 AGENT FEE 2017A	101000156902	03/03/21		62946	03/15/21	750.00	750.00
CEDAR	CEDAR RAPIDS TIRE								
	830196	01 MOWER TIRES	101500066402	02/11/21	00004835	62947	03/15/21	806.72	573.40
		02 SHIPPING INV #830196	101500066402		00004835				528.40
									45.00
	830973	01 MOWER TIRES	101500066402	02/11/21	00004835	62947	03/15/21	806.72	233.32
									233.32
CINTA	CINTAS CORPORATION #355								
	4076442759	01 RAG & RUG SERVICE	201000056301	02/19/21		62949	03/15/21	319.13	16.28
									16.28
	4076442760	01 RAG & RUG SERVICE	207500056301	02/19/21		62949	03/15/21	319.13	53.79
									53.79
	4076442843	01 RAG & RUG SERVICE	101500056301	02/19/21		62949	03/15/21	319.13	36.14
		02 RAG & RUG SERVICE	504100056301						14.51
									14.50

DATE: 03/16/2021
 TIME: 16:17:57
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 02/23/2021 TO 03/16/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
4076442843		03 RAG & RUG SERVICE	201000056301	02/19/21		62949	03/15/21	319.13	36.14
		04 RAG & RUG SERVICE	101000056301						3.56
									3.57
4077069065		01 RAG & RUG SERVICE	201000056301	02/26/21		62949	03/15/21	319.13	17.09
									17.09
4077069067		01 RAG & RUG SERVICE	101500056301	02/26/21		62949	03/15/21	319.13	37.29
		02 RAG & RUG SERVICE	504100056301						14.91
		03 RAG & RUG SERVICE	201000056301						14.90
		04 RAG & RUG SERVICE	101000056301						3.74
									3.74
4077069078		01 RAG & RUG SERVICE	207500056301	02/26/21		62949	03/15/21	319.13	52.08
									52.08
4077743419		01 RAG & RUG SERVICE	201000056301	03/05/21		62949	03/15/21	319.13	17.09
									17.09
4077743428		01 RAG & RUG SERVICE	207500056301	03/05/21		62949	03/15/21	319.13	52.08
									52.08
4077743518		01 RAG & RUG SERVICE	101500056301	03/05/21		62949	03/15/21	319.13	37.29
		02 RAG & RUG SERVICE	504100056301						14.91
		03 RAG & RUG SERVICE	201000056301						14.90
		04 RAG & RUG SERVICE	101000056301						3.74
									3.74
CINTA2	CINTAS CORP							VENDOR TOTAL:	319.13
5052967943		01 MAINT - 1ST AID	101500056300	02/23/21		62950	03/15/21	29.87	19.08
									19.08
84050234556		01 1ST AID STOCK - MAINT	101500076513	02/26/21		62950	03/15/21	29.87	10.79
									10.79
CINTA3	CINTAS FIRE PROTECTION							VENDOR TOTAL:	29.87
0F94617764		01 MUSEUM-FIRE EXT SERVICE	202500056300	02/16/21		62951	03/15/21	298.97	298.97
									298.97
CITY2	CITY OF SYCAMORE							VENDOR TOTAL:	298.97
1271000000-0221		01 WATER/SEWER - MAINT	101500096704	02/26/21		62952	03/15/21	761.49	216.24
									216.24

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	1271005000-0221	01 WATER/DEWER - CC	207500096704	02/26/21	03/15/21	62952	761.49	545.25 545.25
CMJ		CMJ TECHNOLOGIES, INC.					VENDOR TOTAL:	761.49
	14468	01 WEB CAMS	701000207004	02/24/21	03/15/21	62953	239.95	239.95 239.95
COMCA		COMCAST					VENDOR TOTAL:	239.95
	0468768-0321	01 CABLE	303000096705	02/25/21	03/04/21	62931	171.31	171.31 85.65 85.66
COMMO		COMMONWEALTH EDISON					VENDOR TOTAL:	171.31
	030321	01 BOYNTON PARK	101500096702	03/05/21	03/15/21	62955	6,769.31	1,203.22 14.52 28.00 20.16 27.48 33.77 41.39 24.30 489.00 489.00 7.11 28.49
		02 KIWANIS PARK	101500096702					
		03 EMIL CASSIER PARK	101500096702					
		04 SYCAMORE LAKE	101500096702					
		05 GOOD TYMES SHELTER	101500096702					
		06 WETZEL PARK	101500096702					
		07 ENTRY PARK	101500096702					
		08 MAINT BLDG	101500096702					
		09 MAINT BLDG	504100096702					
		10 SPORTS COMPLEX	202100096702					
		11 SOCCER COMPLEX	101500096702					
	0558722008-0321	01 BB CONC	303300096702	03/05/21	03/15/21	62955	6,769.31	5,566.09 28.22 302.33 24.86 24.86 988.57 49.96 49.96 116.58 116.58 5.89 5.89 3,852.39
		02 POOL	518100096702					
		03 MAINT	101500096702					
		04 MAINT	504100096702					
		05 CART BLDG	504000096702					
		06 CLUBHOUSE	303000096702					
		07 PROSHOP	504000096702					
		08 ADMIN	101000096702					
		09 ADMIN	201000096702					
		10 ELEC SIGN	101000096702					
		11 ELEC SIGN	201000096702					
		12 ELEC SIGN	207500096702					

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COMPLETE		COMPLETE NORTHERN ILL FENCE							
	63852	01 FENCE REPAIR PARTS	101500066404	01/22/21		62956	03/15/21	99.95	99.95
		CONSERV FS							99.95
	121014912	01 DIESEL - NEW SHOP TANK #1	101500076515	01/25/21		62923	02/25/21	1,517.98	188.75
	121014913	& 121015040		02/16/21		62923	02/25/21	1,517.98	188.75
		01 GASOLINE - TRUCKS	101500076515						781.33
		02 GASOLINE - TRUCKS	101500076515						230.67
	121014914	01 DIESEL - OLD SHOP-TANK 3	504100076515	01/25/21		62923	02/25/21	1,517.98	550.66
	121015211	01 GASOLINE - GOLF	504100076515	03/05/21		62957	03/15/21	790.74	547.90
		02 GASOLINE - PARKS	101500076515						547.90
		03 GASOLINE - TRUCKS	101500076515						790.74
DEK4		DEKALB COUNTY HEALTH DEPT.							2,308.72
	2021 PERMIT-CH	01 FOOD PERMIT - CH	303000046210	03/15/21		62958	03/15/21	560.00	280.00
	2021 PERMIT-SC CONC	01 FOOD PERMIT - SC CONC	303300046210	03/15/21		62958	03/15/21	560.00	280.00
DEKA		DEKALB LAWN & EQUIPMENT CO.							560.00
	77091	01 PULL SAW PARTS	101500066402	03/11/21		62959	03/15/21	40.38	40.38
DEKA2		DEKALB IMPLEMENT CO.,							40.38
	174861	01 DEERE MOWER PARTS	202100066403	03/09/21		62960	03/15/21	31.58	31.58

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DEKAM		DEKALB MECHANICAL INC						VENDOR TOTAL:	31.58
	78967	01 NEW SYSYEM MONITOR FOR HVAC CC 207500066401		03/04/21	00004886	62961	03/15/21	6,637.81	5,575.46
	79132	01 SHIP METAL ROOM HEATER REPAIR 101500056300		02/19/21		62961	03/15/21	6,637.81	422.35
	SPRING PMT	01 PM AGREEMENT FOR 2 RTU AT CC 207500056300		03/15/21	00004895	62961	03/15/21	6,637.81	640.00
ECO		ECOWATER SYSTEMS, INC.						VENDOR TOTAL:	6,637.81
	130856-02/20/21	01 SALT	101000056300	02/20/21		62962	03/15/21	21.35	21.35
		02 SALT	201000056300						10.68
ENGIN		ENGINEERING RESOURCE ASSOC						VENDOR TOTAL:	21.35
	150711FD.05	01 MEMORIAL PARK	711000207035	02/24/21		62963	03/15/21	22,523.79	18,080.79
	171021A0-10	01 BRIDGE 4 DESIGN	101000036125	02/24/21		62963	03/15/21	22,523.79	243.00
	W2027300.01	01 BRIDGE INSPECTION	101000036125	02/19/21		62963	03/15/21	22,523.79	4,200.00
FACTORY		FACTORY CLEANING EQUIPMENT						VENDOR TOTAL:	22,523.79
	144339	01 FLOOR SCRUBBER PARTS	207500066401	03/03/21		62964	03/15/21	38.59	38.59
FOX1		FOX VALLEY FIRE & SAFETY						VENDOR TOTAL:	38.59
	IN00405961	01 MAINT-ANNUAL FIRE ALARM	101500056300	01/06/21		62965	03/15/21	285.00	285.00
								VENDOR TOTAL:	285.00

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FRONTIER	FRONTIER								
	4818-022221			02/22/21		62932	03/04/21	171.09	171.09
	01 MAINT		101500096700						85.54
	02 MAINT		504100096700						85.55
							VENDOR TOTAL:		171.09
GRAI	GRAINGER								
	9819249013			02/26/21		62966	03/15/21	18.68	18.68
	01 WELDING CUTTING TIP		101500076500						
							VENDOR TOTAL:		18.68
GREEN-UP	GREEN-UP								
	GLI-0001698			10/22/20		62933	03/04/21	58,700.00	50,000.00
	01 PLAYGROUND INSTALL		711000207029						50,000.00
	GLI-0001721			11/30/20		62933	03/04/21	58,700.00	8,700.00
	01 PLAYGROUND INSTALL		711000207029						8,700.00
							VENDOR TOTAL:		58,700.00
HARRG	HARRIS GOLF CARS SALES & SERVI								
	02-278923			03/02/21		62967	03/15/21	836.00	836.00
	01 GOLF CART REPAIR PARTS		504000066409						836.00
	02-279225			03/09/21		62968	03/15/21	9,140.00	9,140.00
	01 RANGER & UTILITY CART		701000207005						9,140.00
							VENDOR TOTAL:		9,976.00
HIRS	HIRSCHBIEN TROPHIES								
	439731			03/01/21	00004900	62969	03/15/21	6.00	6.00
	01 MEMORIAL TREE BRASS LEAF		101200046214						6.00
HORN	HORNUNG'S PRO GOLF SALES INC.								
	497589			03/10/21		62970	03/16/21	123.15	123.15
	01 GOLF PRIDE TOUR WRAP 2G		501000001303						114.96
	02 SHIPPING INV #497589		501000001303						10.49
	03 DISCOUNT INV #497589		501000001303						-2.30
							VENDOR TOTAL:		123.15

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HOWARD	HOWARD LEE & SONS INC								
67384	01	FUEL SYSTEM COMPUTER REPAIR	101500056300	02/19/21		62971	03/16/21	240.50	240.50
									240.50
									VENDOR TOTAL: 240.50
ILLAG	ILLINOIS DEPT OF AGRICULTURE								
	APPL LIISC - 2021 - ST								
	01	APPLICATOR LIISC - ST	101000046207	02/25/21		62924	02/25/21	60.00	60.00
									60.00
	PEST LIISC 2021 -AC								
	01	APPL FEE 2021 FOR AC	101000046207	03/16/21		62972	03/16/21	45.00	45.00
									45.00
									VENDOR TOTAL: 105.00
JUSTTHE	JUST THE DETAILS								
6392	01	INSTALL REFLECTIVE MATERIAL	101000066401	02/17/21		62920	02/24/21	700.00	700.00
	02	INSTALL REFLECTIVE MATERIAL	201000066401						350.00
									350.00
									VENDOR TOTAL: 700.00
LAUTER	LAUTERBACH & AMEN LLP								
53820	01	2020 AUDIT SERVICES	241000036122	03/08/21		62973	03/16/21	11,900.00	11,900.00
									11,900.00
									VENDOR TOTAL: 11,900.00
LOWE	LOWE'S								
903071-GHWUUE	01	SHOP AIR HOSES	202100066401	01/27/21	00004826	62974	03/16/21	568.36	238.60
									238.60
903137-GIBGJF	01	AIR HOSE SHUT VALVES SHOP	101500066401	01/28/21	00004830	62974	03/16/21	568.36	51.85
									51.85
903203-GIBGJU	01	PRODUCT RETURN	202100066401	01/28/21		62974	03/16/21	568.36	-21.51
									-21.51
903204-GIBGJV	01	COPPER PIPE SHOP	101500066401	01/28/21	00004831	62974	03/16/21	568.36	19.92
									19.92
903290-GIFQID	01	SHOP TOOLS	101500076512	01/29/21	00004829	62974	03/16/21	568.36	205.84
									205.84
903498-GJTFDC	01	SHOP TOOLS	101500076512	02/10/21	00004862	62974	03/16/21	568.36	52.15
									52.15

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	904139-GIBGKN	01 PARTS	202100066401	01/28/21		62974	03/16/21	568.36	21.51 21.51
MARK		MARK'S MACHINE SHOP INC.						VENDOR TOTAL:	568.36
	39584	01 NUTS -OIL FOR FLOW	101500066402	02/22/21		62975	03/16/21	81.04	81.04 81.04
MEL		MELIN'S LOCK & KEY						VENDOR TOTAL:	81.04
	21921-4	01 REPLACE LOCKS AT CLUBHOUSE	701000207004	02/19/21	00004885	62976	03/16/21	1,016.49	1,004.99 1,004.99
	23989	01 KEY COPIES	207500066401	03/10/21	00004889	62976	03/16/21	1,016.49	11.50 11.50
MENA		MENARDS - SYCAMORE						VENDOR TOTAL:	1,016.49
	42897	01 PAINT SUPPLIES - SHOP	101500066404	02/18/21		62977	03/16/21	702.21	23.95 23.95
	43116	01 KITCHEN CABINETS AT CLUBHOUSE	701000207004	02/22/21	00004884	62977	03/16/21	702.21	602.57 602.57
	43494	01 TRAILER TIE DOWN SUPPORTS	202100066403	03/02/21		62977	03/16/21	702.21	20.14 20.14
	43594	01 HAND SOAP AT CC 02 WALL ANCHOR FOR TV AT PRO SHOP	207500076510 504000066401	03/04/21	00004887 00004887	62977	03/16/21	702.21	11.50 2.34 9.16
	43805	01 PAINT-ROLLERS-PIPE - SC	202100066404	03/08/21		62977	03/16/21	702.21	18.09 18.09
	43865	01 WALL ANCHORS CLUBHOUSE KITCHEN	701000207003	03/09/21	00004896	62977	03/16/21	702.21	25.96 25.96
MROUT		MR OUTHOUSE						VENDOR TOTAL:	702.21
	3223	01 PORT-O-POTS-PARKS	101500056309	03/01/21		62978	03/16/21	485.00	485.00 485.00

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MSC		MSC INDUSTRIAL SUPPLY CO						VENDOR TOTAL:	485.00
	441558001	01 SHOP LINE ADAPTERS	101500066403	02/12/21	00004866	62979	03/16/21	75.00	30.79
		02 SHIPPING	101500066403						14.47
									16.32
	4435100001	01 HYDRAULIC HOSE FITTING	101500076511	02/18/21		62979	03/16/21	75.00	44.21
									44.21
NICOR		NICOR GAS						VENDOR TOTAL:	75.00
	030221	01 MAIN BLDG	101500096703	03/02/21		62980	03/16/21	2,147.12	2,147.12
		02 MAINT BLDG	504100096703						701.50
		03 POOL	518100096703						701.51
		04 UPSTAIRS OFFICE	101000096703						295.13
		05 ADMIN	101000096703						58.02
		06 ADMIN	201000096703						117.06
		07 PRO SHOP	504000096703						117.05
		08 CH	303000096703						50.17
		09 PUMP HOUSE	504100096703						50.17
									56.51
	MMNH-0221	01 MUSEUM	202500076500	03/01/21		62981	03/16/21	923.63	923.63
NORTHILL		NORTHERN ILLINOIS UNIVERSITY						VENDOR TOTAL:	3,070.75
	03/03/2021	01 SNOWBOARD AND POP UP PROGRAMS	205121604100	03/04/21	00004877	62928	03/04/21	400.00	400.00
PDRMA		PDRMA						VENDOR TOTAL:	400.00
	FEB 2021	01 HEALTH INS PREM	101000106801	03/16/21		62982	03/16/21	22,897.14	22,897.14
		02 HEALTH INS PREM	101500106801						5,031.79
		03 HEALTH INS PREM	504100106801						1,490.50
		04 HEALTH INS PREM	504000106801						1,805.41
		05 HEALTH INS PREM	201000106801						1,306.63
		06 HEALTH INS PREM	202100106801						6,890.65
		07 HEALTH INS PREM	207500106801						5,784.50
		08 HEALTH INS PREM	303000106801						63.18
									524.48

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	JAN 2021			03/04/21		62934	03/04/21	22,897.14	22,897.14
		01 HEALTH INS PREM	101000106801						5,031.79
		02 HEALTH INS PREM	101500106801						1,490.50
		03 HEALTH INS PREM	504100106801						1,805.41
		04 HEALTH INS PREM	504000106801						1,306.63
		05 HEALTH INS PREM	201000106801						6,890.65
		06 HEALTH INS PREM	202100106801						5,784.50
		07 HEALTH INS PREM	207500106801						63.18
		08 HEALTH INS PREM	303000106801						524.48
								VENDOR TOTAL:	45,794.28
PIO		PIONEER MFG/PIONEER ATHLETICS							
	INV779309	01 SOCCER/BALLFIELD MARKING PAINT	202100076524	03/04/21		62983	03/16/21	393.00	393.00
									393.00
								VENDOR TOTAL:	393.00
PRIN		PRINCIPAL LIFE GROUP							
	MARCH 2021			03/04/21		62935	03/04/21	1,482.57	1,482.57
		01 DENTAL INS PREM	101000106801						311.48
		02 DENTAL INS PREM	101500106801						75.46
		03 DENTAL INS PREM	504100106801						87.77
		04 DENTAL INS PREM	504000106801						118.38
		05 DENTAL INS PREM	201000106801						415.52
		06 DENTAL INS PREM	202100106801						302.31
		07 DENTAL INS PREM	207500106801						147.98
		08 DENTAL INS PREM	303000106801						23.67
								VENDOR TOTAL:	1,482.57
PROVIDEN		PROVIDENT DIRECT							
	22677	01 SWING INTO SPRING POSTCARD	101200046203	02/19/21	00004871	62921	02/24/21	267.00	267.00
									267.00
								VENDOR TOTAL:	267.00
R&R		R & R PRODUCTS INC.							
	CD2525873	01 HARD SPIKES FOR GOLF GREENS	504100076500	02/24/21		62984	03/16/21	207.21	207.21
									207.21
								VENDOR TOTAL:	207.21
RINGCEN		RINGCENTRAL INC.							
	CD_000217993	01 PHONE SERVICE	101000096700	02/21/21		62985	03/16/21	912.94	912.94
		02 PHONE SERVICE	201000096700						456.47
									456.47

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ROCHNEW		THE ROCHELLE NEWS-LEADER							912.94
	479990	01 GETAWAY GUIDE	101200046208	03/16/21	00004878	62986	03/16/21	199.00	199.00
									199.00
									199.00
RONDO		RONDO ENTERPRISES, INC.							
	146040	01 CHIPPER PIN AND CHAIN	101500066402	02/23/21	00004874	62925	02/25/21	12.06	12.06
									12.06
	146822	01 TIRES-LIGHTS-WIRING-TRAILERS	101500066402	03/11/21		62987	03/16/21	707.59	702.21
		02 TIRES-LIGHTS-WIRING-TRAILERS	202100066402						400.00
									302.21
	146869	01 PARTS -WHEELS	101500066402	03/12/21		62987	03/16/21	707.59	5.38
									5.38
SELDAL		SELDAL PLUMBING							719.65
	4984	01 CH PIPING REPAIR	101000056300	03/04/21		62988	03/16/21	1,022.00	172.00
									172.00
	4985	01 PLUMBING FOR CLUBHOUSE KITCHEN	701000207003	03/04/21	00004894	62988	03/16/21	1,022.00	850.00
									850.00
SERVICE		SERVICEMASTER RESTORATION							1,022.00
	10959	01 MAINT FLOORS CLEAN-WAX	101500056300	02/16/21		62989	03/16/21	1,260.00	1,260.00
									1,260.00
SPEC		SPECIAL FX							1,260.00
	42957	01 STAFF APPAREL	101200046215	03/10/21	00004901	62990	03/16/21	366.00	366.00
									366.00
STAPLES		STAPLES BUSINESS ADVANTAGE							366.00
	3468424571	01 BINDER CLIPS - PAPER	101000046200	01/03/21		62991	03/16/21	1,129.05	51.36
		02 BINDER CLIPS - PAPER	201000046200						25.68
									25.68

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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 02/23/2021 TO 03/16/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
3470849304	01	PRINTERS - GOLF-CONC	7010000207004	02/27/21		62991	03/16/21	1,129.05	916.62 916.62
3470849305	01	GLOVES-BOWL CLEANER	207500076510	02/27/21		62991	03/16/21	1,129.05	161.07 161.07
						VENDOR TOTAL:		1,129.05	
SWEDELEC	10100	01 ELECTRIC FOR DISWASHER	7010000207004	03/05/21	00004883	62992	03/16/21	1,193.00	1,193.00 1,193.00
						VENDOR TOTAL:		1,193.00	
SYCROT	321	01 DUES - 3RD QTR	101000046204	02/16/21		62936	03/04/21	190.00	190.00 95.00 95.00
		02 DUES - 3RD QTR	201000046204						
						VENDOR TOTAL:		190.00	
T0001311	REIMB 3-11-21	01 REIMB - EGG DOG PART EVENT	206095246216	03/11/21		62993	03/16/21	70.98	70.98 6.00 34.98 30.00
		02 REIMB-MOLDS FOR CONCRETE EGGS	206095026216						
		03 SPD APPAREL - RETURN	101200046215						
						VENDOR TOTAL:		70.98	
T0001666	DUSEK, JENNIFER	01 REFUND	201000002150	02/24/21		62922	02/24/21	54.00	54.00 54.00
						VENDOR TOTAL:		54.00	
T0001667	ENGELMAN, LISA	01 REFUND	201000002150	03/16/21		62994	03/16/21	90.00	90.00 90.00
						VENDOR TOTAL:		90.00	
T0001668	HORN, BRENT	01 REIMB - CLOTHING	101200046215	03/16/21		62997	03/16/21	72.00	72.00 72.00
						VENDOR TOTAL:		72.00	

FROM 02/23/2021 TO 03/16/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
TEESNAP	1847	01 POS	504000046206	02/01/21		62937	03/04/21	10,200.00	10,200.00
							VENDOR TOTAL:		72.00
TOM FRAN	1005	01 CH KITCHEN	701000207003	02/18/21		62926	03/03/21	1,350.00	1,350.00
							VENDOR TOTAL:		10,200.00
UNIT2		UNITED STATES POSTAL SERVICE							1,350.00
		PERMIT # 6 FEE 3-16-21							1,350.00
		01 BULK MAIL PERMIT #6	101000046204	03/16/21		62995	03/16/21	245.00	245.00
		02 BULK MAIL PERMIT #6	201000046204						122.50
							VENDOR TOTAL:		122.50
		POSTAGE SPRING MAILER							1,574.73
		01 POSTAGE SPRING MAILER 2021	101200046203	03/04/21		62929	03/04/21	1,574.73	1,574.73
VISACA		VISA CARDMEMBER SERVICE							1,819.73
							VENDOR TOTAL:		1,819.73
									5,724.89
									5,724.89
WALM		WALMART COMMUNITY/RFCSELLC							5,724.89
							VENDOR TOTAL:		5,724.89
									60.98
									14.90
									0.08
									46.00
WASTE		WASTE MANAGEMENT							60.98
							VENDOR TOTAL:		60.98
									379.79
									63.00
									63.01
									6.50
									40.26
									40.27
									166.75

DATE: 03/16/2021
TIME: 16:17:57
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SYCAMORE PARK DISTRICT
PAID INVOICE LISTING

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FROM 02/23/2021 TO 03/16/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
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TOTAL --- ALL INVOICES: 379.79
215,151.70

DATE: 03/18/21
 TIME: 14:01:41
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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

NEW

INVOICES DUE ON/BEFORE 03/23/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ADVANCET ADVANCED TURF SOLUTIONS								
S0898776	03/08/21	01	DU WHIPPER GOLF GREENS	504100076517			03/23/21	74.15
			INVOICE TOTAL:					74.15
			VENDOR TOTAL:					74.15
BANN BANNER UP SIGNS								
74093	03/15/21	01	BASEBALL SIGNS	202100066404			03/23/21	110.00
			INVOICE TOTAL:					110.00
74110	03/16/21	01	CAUTION SIGN FOR ROAD	101200046214	00004914		03/23/21	25.00
			INVOICE TOTAL:					25.00
			VENDOR TOTAL:					135.00
CSR CSR BOBCAT EQUIPMENT CO.								
01-2113	03/04/21	01	BOBCAT LEVER GRIP	101500066402	00004879		03/23/21	13.97
			INVOICE TOTAL:					13.97
			VENDOR TOTAL:					13.97
DEKA DEKALB LAWN & EQUIPMENT CO.								
77125	03/15/21	01	SMALL ENGINE OIL, PLUGS	101500066402	00004908		03/23/21	40.30
			INVOICE TOTAL:					40.30
			VENDOR TOTAL:					40.30
HALO HALOGEN SUPPLY COMPANY, INC.								
00559958	03/10/21	01	SPLASH PAD TESTING KITS	518100076550			03/23/21	426.86
			INVOICE TOTAL:					426.86
			VENDOR TOTAL:					426.86
JUSTTHE JUST THE DETAILS								
6486	03/15/21	01	WINDOW TINT AT CLUBHOUSE	101000066401	00004915		03/23/21	100.00

DATE: 03/18/21
 TIME: 14:01:41
 ID: AP441000.WOW

SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/23/2021

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
JUST THE DETAILS								
6486	03/15/21	02	WINDOW TINT AT CLUBHOUSE	201000066401	00004915		03/23/21	100.00
						INVOICE TOTAL:		200.00
						VENDOR TOTAL:		200.00
MEL	MELIN'S LOCK & KEY							
23999	03/15/21	01	PAD LOCKS FOR SPORTS BOXS	202100076500	00004905		03/23/21	249.18
						INVOICE TOTAL:		249.18
						VENDOR TOTAL:		249.18
MENA	MENARDS - SYCAMORE							
44020	03/12/21	01	POTTING SOIL	101500066404			03/23/21	32.97
						INVOICE TOTAL:		32.97
						VENDOR TOTAL:		32.97
PROVIDEN	PROVIDENT DIRECT							
22769	03/16/21	01	SPRING MAILER	101200046208	00004913		03/23/21	1,879.00
						INVOICE TOTAL:		1,879.00
						VENDOR TOTAL:		1,879.00
REIN	REINDERS, INC.							
1867843-00	03/01/21	01	MOWER CUP	101500066403			03/23/21	28.60
						INVOICE TOTAL:		28.60
						VENDOR TOTAL:		28.60
RONDO	RONDO ENTERPRISES, INC.							
146891	03/12/21	01	TRAILER SAFE TAPE, TRUCK HITCH	101500066402	00004903		03/23/21	93.94
						INVOICE TOTAL:		93.94
147046	03/16/21	01	TRAILER CAP PLUG	101500066402	00004912		03/23/21	2.49
						INVOICE TOTAL:		2.49

DATE: 03/18/21
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SYCAMORE PARK DISTRICT
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/23/2021

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
147074	03/17/21	01	DECK SCREWS	101500066402			03/23/21	14.00
							INVOICE TOTAL:	14.00
							VENDOR TOTAL:	110.43
							TOTAL ALL INVOICES:	3,190.46

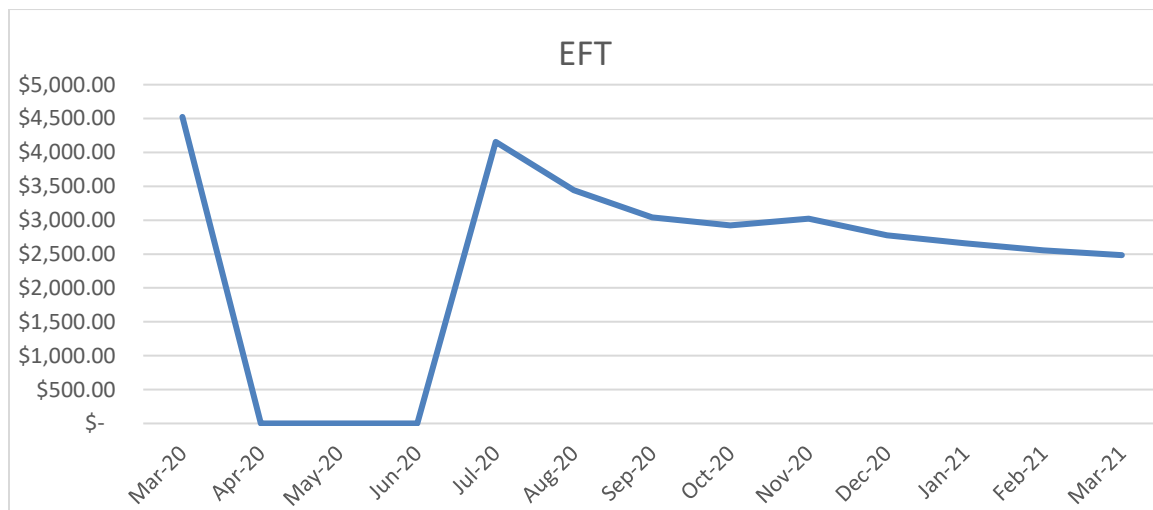
Interkim \$ 215,151.70
New \$ 3,190.46

TOTAL \$ 218,342.16

To: Board of Commissioners
 From: Jackie Hienbuecher
 Subject: Monthly Report
 Date: March 23, 2021

Administrative Initiatives (3/1/21 – 3/31/21)

- Attended scheduled Board and Superintendent/staff meetings.
- Reviewed deposits for Community Center, Golf, and Concessions; prepared general ledger journal entries to be posted.
- Updated EFTs. Performed installment billing for Pathway Fitness memberships and passes. The March installment was for 129 individuals, a decrease of 8 from February. The monthly installment was \$2,369 (\$70 decrease) processed through credit cards and \$117 (no change) through ACH transactions. There were 6 households whose credit cards did not process (\$173) due to declined credit cards. I am still following up on each of these and processing the transactions when possible. (See chart below that shows monthly EFT revenue over the last year.)



- Continued to monitor new household accounts on Rectrac for residency and process refund for those that registered as non-resident when they should be resident.
- Assisted staff with technology problems/concerns/needs. Coordinated assistance from CMJ to resolution when necessary. Worked to update server.
- Prepared monthly sales tax returns.
- Filed monthly IMRF earnings and submitted payment.
- Filed monthly state unemployment information.
- Submitted payroll direct deposit files for processing and scheduled transfer of funds.
- Processed monthly bills for payment.
- Prepared monthly bank reconciliation.
- Continued working with new Golf POS system. Learning reports and inventory.
- Posted audit adjustments and determined any final transfers that need to be made.
- Set up zoom meetings. Recorded where necessary.
- Attended Pumpkin Festival committee.

- Processed pro shop inventory/special orders.
- Finalized Budget & Appropriation Ordinance.
- Performed criminal background checks on new hires and volunteers.
- Completed workers comp audit.
- Input 2021 budget into MSI.
- Attended HR virtual conference.
- Updated wages for short term disability.
- Set up new employees to complete Harassment training.
- Assisted with revision of administrative documents.
- Reviewed QE 12/31/20 unemployment claims and responded.

Administrative Initiatives (04/01/21 – 04/30/21)

- Attend scheduled Superintendent and Board meetings.
- Attend study session.
- File quarterly payroll taxes.
- Prepare and file monthly Sales Tax Return.
- Review deposits for Community Center, Golf, and Concessions. Prepare journal entries to be posted.
- File monthly IMRF earnings and submit payment.
- Monthly bank reconciliation.
- Continue process of golf/concessions POS transition including training staff on inventory.
- Prepare Management Discussion and Analysis for FY 2020 Audit.
- Process monthly EFT for memberships/passes.
- Work with CMJ on technology as needed.
- Write up instructions for utilizing the employee portal.
- Complete workers comp audit.
- Allocate 2021 budget over 12 months in MSI.
- Attend Pumpkin Festival Committee meeting.
- Finalize tax levy computation.

Sycamore Park District
Summarized Revenue & Expense Report
Period ended February 28, 2021

Corporate Fund (10)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	<u>Variance</u>
Revenues					
Administration	150.00	8,302.97	1,583,814.00	9,518.06	-12.8%
Marketing			-		
Parks	425.00	1,735.00	23,732.00	1,664.00	4.3%
	<u>575.00</u>	<u>10,037.97</u>	<u>1,607,546.00</u>	<u>11,182.06</u>	<u>-10.2%</u>
Total Revenues	575.00	10,037.97	1,607,546.00	11,182.06	-10.2%
Expenses					
Administration	28,319.67	51,150.30	1,269,693.00	69,608.57	-26.5% (1)
Marketing	517.96	1,412.96	44,939.00	3,135.59	-54.9%
Parks	18,281.54	31,689.84	297,933.00	36,867.14	-14.0% (2)
	<u>47,119.17</u>	<u>84,253.10</u>	<u>1,612,565.00</u>	<u>109,611.30</u>	<u>-23.1%</u>
Total Expenses	47,119.17	84,253.10	1,612,565.00	109,611.30	-23.1%
Total Fund Revenues	575.00	10,037.97	1,607,546.00	11,182.06	-10.2%
Total Fund Expenses	47,119.17	84,253.10	1,612,565.00	109,611.30	-23.1%
Surplus (Deficit)	(46,544.17)	(74,215.13)	(5,019.00)	(98,429.24)	-24.6%

(1) Wages and related taxes higher in 2020 23.4% \$11,781 due to number of pay dates 2020 - 5, 2021 - 4. 2020 included \$6,300 in misc consultants for Survey and Sustaining the Legacy exercise.

(2) Wages and related taxes higher in 2020 37.8% \$8,844 due to number of pay dates 2020 - 5, 2021 - 4.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended February 28, 2021

Recreation Fund (20)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	1,027,728.00	684.49	-100.0%
Sports Complex	-	-	44,457.00	150.00	-100.0%
Sports Complex Maintenance	-	-	42,339.00	-	#DIV/0!
Midwest Museum of Natural Hist	-	580.96	2,400.00	-	#DIV/0!
Programs-Youth	142.00	1,774.00	21,711.00	3,078.00	-42.4% (1)
Programs-Tweens	(5.00)	10.00	1,696.00	60.00	-83.3% (1)
Programs-Adult	785.00	2,453.25	4,806.00	1,504.00	63.1% (1)
Programs-Leagues	50.00	50.00	9,798.00	-	#DIV/0! (1)
Programs-Youth Athletics	2,746.00	7,008.00	24,382.00	8,659.00	-19.1% (1)
Programs-Fitness	399.20	2,270.80	12,629.00	7,559.97	-70.0% (1)
Programs-Early Childhood	-	-	6,569.00	1,135.00	-100.0% (1)
Programs-Dance	410.00	794.00	3,085.00	792.00	0.3% (1)
Programs-Special Events	371.00	522.00	9,594.00	6,138.02	-91.5% (1)
Programs-Community Events	-	-	6,850.00	650.00	-100.0%
Brochure	-	-	7,350.00	-	#DIV/0!
Weight Room	9,633.02	18,991.71	149,397.00	34,893.96	-45.6% (2)
Community Center	6,912.43	10,565.34	50,849.00	20,357.34	-48.1% (2)
Total Revenues	21,443.65	45,020.06	1,425,640.00	85,661.78	-47.4%

(1) Revenue from programs decreased 48.6%, \$14,044 compared to 2020.

(2) Still feeling impacts of COVID

Sycamore Park District
Summarized Revenue & Expense Report
Period ended February 28, 2021

Expenses						
Administration	43,684.53	98,037.87	598,550.00	113,558.48	-13.7%	(1)
Sports Complex	-	-	-	-	#DIV/0!	
Sports Complex Maintenance	31,420.11	56,999.39	434,361.00	72,339.20	-21.2%	(2)
Midwest Museum of Natural Hist	1,737.29	1,891.12	18,500.00	1,669.80	13.3%	
Programs-Youth	212.95	234.49	13,196.00	672.16	-65.1%	(3)
Programs-Tweens	-	(15.00)	1,049.00	-	#DIV/0!	(3)
Programs-Adult	142.10	188.40	2,765.00	2,641.47	-92.9%	(3)
Programs-Leagues	912.37	1,158.35	6,405.00	2,083.06	-44.4%	(3)
Programs-Youth Athletics	1,181.69	1,281.30	14,610.00	1,816.05	-29.4%	(3)
Programs-Fitness	403.71	636.53	9,527.00	3,287.45	-80.6%	(3)
Programs-Early Childhood	-	-	4,635.00	-	#DIV/0!	(3)
Programs-Dance	55.98	69.96	1,487.00	195.87	-64.3%	(3)
Programs-Special Events	69.32	271.96	6,204.00	1,817.42	-85.0%	(3)
Programs-Community Events	15.78	15.78	5,350.00	-	#DIV/0!	
Brochure	-	-	24,575.00	-	#DIV/0!	
Weight Room	261.58	462.65	32,156.00	713.64	-35.2%	
Community Center	14,986.77	23,796.46	218,217.00	22,250.81	6.9%	
Total Expenses	95,084.18	185,029.26	1,391,587.00	223,045.41	-17.0%	
Total Fund Revenues	21,443.65	45,020.06	1,425,640.00	85,661.78	-47.4%	
Total Fund Expenses	95,084.18	185,029.26	1,391,587.00	223,045.41	-17.0%	
Surplus (Deficit)	(73,640.53)	(140,009.20)	34,053.00	(137,383.63)	1.9%	

(1) Wages and related taxes higher in 2020 21.7% \$17,528 due to number of pay dates 2020 - 5, 2021 - 4.

(2) Wages and related taxes higher in 2020 22.9% \$13,204 due to number of pay dates 2020 - 5, 2021 - 4.

(3) Expenses for programs decreased 69.4%, \$8,687 compared to 2020.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended February 28, 2021

Donations (21)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	75.00	25,500.00	8,876.36	-99.2%
Total Revenues	-	75.00	25,500.00	8,876.36	-99.2%
Expenses					
Administration	-	-	50,000.00	-	#DIV/0!
Total Expenses	-	-	50,000.00	-	#DIV/0!
Total Fund Revenues	-	75.00	25,500.00	8,876.36	-99.2%
Total Fund Expenses	-	-	50,000.00	-	#DIV/0!
Surplus (Deficit)	-	75.00	(24,500.00)	8,876.36	-99.2%

Special Recreation (22)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	208,000.00	33.94	-100.0%
Total Revenues	-	-	208,000.00	33.94	-100.0%
Expenses					
Administration	-	-	204,500.00	-	#DIV/0!
Total Expenses	-	-	204,500.00	-	#DIV/0!
Total Fund Revenues	-	-	208,000.00	33.94	-100.0%
Total Fund Expenses	-	-	204,500.00	-	#DIV/0!
Surplus (Deficit)	-	-	3,500.00	33.94	-100.0%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended February 28, 2021

Insurance (23)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	71,000.00	84.73	-100.0%
Total Revenues	-	-	71,000.00	84.73	-100.0%
Expenses					
Administration	-	-	71,000.00	-	#DIV/0!
Total Expenses	-	-	71,000.00	-	#DIV/0!
Total Fund Revenues	-	-	71,000.00	84.73	-100.0%
Total Fund Expenses	-	-	71,000.00	-	#DIV/0!
Surplus (Deficit)	-	-	-	84.73	-100.0%

Audit (24)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	15,000.00	24.84	-100.0%
Total Revenues	-	-	15,000.00	24.84	-100.0%
Expenses					
Administration	-	-	16,500.00	-	#DIV/0!
Total Expenses	-	-	16,500.00	-	#DIV/0!
Total Fund Revenues	-	-	15,000.00	24.84	-100.0%
Total Fund Expenses	-	-	16,500.00	-	#DIV/0!
Surplus (Deficit)	-	-	(1,500.00)	24.84	-100.0%

Paving & Lighting (25)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	25,000.00	42.66	-100.0%
Total Revenues	-	-	25,000.00	42.66	-100.0%
Expenses					
Administration	-	-	73,522.00	-	#DIV/0!
Total Expenses	-	-	73,522.00	-	#DIV/0!
Total Fund Revenues	-	-	25,000.00	42.66	
Total Fund Expenses	-	-	73,522.00	-	
Surplus (Deficit)	-	-	(48,522.00)	42.66	

Park Police (26)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	5,319.00	5.81	-100.0%
Total Revenues	-	-	5,319.00	5.81	-100.0%
Expenses					
Administration	179.24	733.90	4,844.00	411.77	78.2%
Total Expenses	179.24	733.90	4,844.00	411.77	78.2%
Total Fund Revenues	-	-	5,319.00	5.81	-100.0%
Total Fund Expenses	179.24	733.90	4,844.00	411.77	
Surplus (Deficit)	(179.24)	(733.90)	475.00	(405.96)	80.8%

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended February 28, 2021

IMRF (27)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	111,000.00	-	#DIV/0!
Total Revenues	-	-	111,000.00	-	#DIV/0!
Expenses					
Administration	-	-	111,000.00	-	#DIV/0!
Total Expenses	-	-	111,000.00	-	#DIV/0!
Total Fund Revenues	-	-	111,000.00	-	#DIV/0!
Total Fund Expenses	-	-	111,000.00	-	#DIV/0!
Surplus (Deficit)	-	-	-	-	

Social Security (28)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	100,000.00	-	#DIV/0!
Total Revenues	-	-	100,000.00	-	#DIV/0!
Expenses					
Administration	-	-	105,224.00	-	#DIV/0!
Total Expenses	-	-	105,224.00	-	#DIV/0!
Total Fund Revenues	-	-	100,000.00	-	#DIV/0!
Total Fund Expenses	-	-	105,224.00	-	#DIV/0!
Surplus (Deficit)	-	-	(5,224.00)	-	

Sycamore Park District
Summarized Revenue & Expense Report
Period ended February 28, 2021

Concessions (30)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Clubhouse Concessions	346.50	346.50	68,256.00	-	#DIV/0!
Beverage Cart	-	-	6,352.00	-	#DIV/0!
Sports Complex Concessions	-	-	32,667.00	-	#DIV/0!
Pool Concessions	-	-	10,549.00	-	#DIV/0!
Catering	485.00	647.00	18,007.00	1,172.00	-44.8%
Total Revenues	831.50	993.50	135,831.00	1,172.00	-15.2%
Expenses					
Clubhouse Concessions	2,350.50	4,357.30	88,703.00	5,291.71	-17.7% (1)
Beverage Cart	-	-	5,381.00	-	#DIV/0!
Sports Complex Concessions	29.46	27.46	31,665.00	(22.27)	-223.3%
Pool Concessions	-	-	10,046.00	-	#DIV/0!
Catering	54.50	54.50	6,690.00	198.86	-72.6%
Total Expenses	2,434.46	4,439.26	142,485.00	5,468.30	-18.8%
Total Fund Revenues	831.50	993.50	135,831.00	1,172.00	-15.2%
Total Fund Expenses	2,434.46	4,439.26	142,485.00	5,468.30	-18.8%
Surplus (Deficit)	(1,602.96)	(3,445.76)	(6,654.00)	(4,296.30)	-19.8%

(1) Wages and related taxes higher in 2020 17.1% \$806 due to number of pay dates 2020 - 5, 2021 - 4.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended February 28, 2021

Developer Contributions (32)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	15,000.00	6,303.11	-100.0%
Total Revenues	-	-	15,000.00	6,303.11	-100.0%
Expenses					
Administration	-	-	15,000.00	-	#DIV/0!
Total Expenses	-	-	15,000.00	-	#DIV/0!
Total Fund Revenues	-	-	15,000.00	6,303.11	-100.0%
Total Fund Expenses	-	-	15,000.00	-	#DIV/0!
Surplus (Deficit)	-	-	-	6,303.11	-100.0%

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended February 28, 2021

Golf Course (50)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Golf Operations	183.76	891.16	425,553.00	1,823.83	-51.1%
Golf Maintenance	-	-	22,039.00	-	#DIV/0!
Total Revenues	183.76	891.16	447,592.00	1,823.83	-51.1%
Expenses					
Golf Operations	9,600.93	16,465.83	233,920.00	18,583.29	-11.4% (1)
Golf Maintenance	11,882.35	24,284.28	265,811.00	29,959.17	-18.9% (2)
Total Expenses	21,483.28	40,750.11	499,731.00	48,542.46	-16.1%
Total Fund Revenues	183.76	891.16	447,592.00	1,823.83	-51.1%
Total Fund Expenses	21,483.28	40,750.11	499,731.00	48,542.46	-16.1%
Surplus (Deficit)	(21,299.52)	(39,858.95)	(52,139.00)	(46,718.63)	-14.7%

(1) Wages and related taxes higher in 2020 17.8% \$2,880 due to number of pay dates 2020 - 5, 2021 - 4.

(2) Wages and related taxes higher in 2020 17.7% \$3,776 due to number of pay dates 2020 - 5, 2021 - 4.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended February 28, 2021

Aquatics (51)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Pool	-	-	71,654.00	-	#DIV/0!
Swim Lessons			22,811.00		
Splashpad	-	-	22,804.00	-	#DIV/0!
Total Revenues	-	-	117,269.00	-	#DIV/0!
Expenses					
Pool	36.60	36.60	67,929.00	-	#DIV/0!
Aquatics Maintenance	1,514.10	1,514.10	33,200.00	-	#DIV/0!
Swim Lessons			11,734.00	-	
Splashpad	-	-	349.00	-	#DIV/0!
Total Expenses	1,550.70	1,550.70	113,212.00	-	#DIV/0!
Total Fund Revenues	-	-	117,269.00	-	#DIV/0!
Total Fund Expenses	1,550.70	1,550.70	113,212.00	-	#DIV/0!
Surplus (Deficit)	(1,550.70)	(1,550.70)	4,057.00	-	#DIV/0!

Sycamore Park District
Summarized Revenue & Expense Report
Period ended February 28, 2021

Debt Service (60)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	645,000.00	144.88	-100.0%
Total Revenues	-	-	645,000.00	144.88	-100.0%
Expenses					
Administration	-	-	640,178.00	-	#DIV/0!
Total Expenses	-	-	640,178.00	-	#DIV/0!
Total Fund Revenues	-	-	645,000.00	144.88	-100.0%
Total Fund Expenses	-	-	640,178.00	-	#DIV/0!
Surplus (Deficit)	-	-	4,822.00	144.88	-100.0%

Capital Projects (70)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	549,000.00	751.28	-100.0%
Total Revenues	-	-	549,000.00	751.28	-100.0%
Expenses					
Administration	7,127.46	15,906.74	614,838.00	2,740.00	480.5%
Total Expenses	7,127.46	15,906.74	614,838.00	2,740.00	480.5%
Total Fund Revenues	-	-	549,000.00	751.28	-100.0%
Total Fund Expenses	7,127.46	15,906.74	614,838.00	2,740.00	480.5%
Surplus (Deficit)	(7,127.46)	(15,906.74)	(65,838.00)	(1,988.72)	699.8%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended February 28, 2021

Action 2020 (71)

<u>Department</u>	<u>February Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	
Revenues					
Administration	-	-	249,002.00	5,738.47	-100.0%
Total Revenues	-	-	249,002.00	5,738.47	-100.0%
Expenses					
Administration	124,760.34	124,760.34	1,620,350.00	55.00	226737.0%
Total Expenses	124,760.34	124,760.34	1,620,350.00	55.00	226737.0%
Total Fund Revenues	-	-	249,002.00	5,738.47	-100.0%
Total Fund Expenses	124,760.34	124,760.34	1,620,350.00	55.00	226737.0%
Surplus (Deficit)	(124,760.34)	(124,760.34)	(1,371,348.00)	5,683.47	-2295.1%
Total Fund Revenues	23,033.91	57,017.69	5,752,699.00	121,845.75	
Total Fund Expenses	299,738.83	457,423.41	7,286,536.00	389,874.24	
Surplus (Deficit)	(276,704.92)	(400,405.72)	(1,533,837.00)	(268,028.49)	

Sycamore Park District
Fund Balances

	unaudited 1/1/2021	Revenues	Expenses	Unaudited 2/28/2021	2/28/2021 Cash balance
10 Corporate	720,032.92	10,037.97	84,253.10	645,817.79	643,005.77
20 Recreation	460,026.80	45,020.06	185,029.26	320,017.60	350,458.11
21 Donations	166,593.13	75.00	-	166,668.13	166,668.13
22 Special Recreation	119,460.95	-	-	119,460.95	119,460.95
23 Insurance	43,018.31	-	-	43,018.31	43,018.31
24 Audit	13,423.50	-	-	13,423.50	13,423.50
25 Paving & Lighting	48,804.64	-	-	48,804.64	48,804.64
26 Park Police	690.47	-	733.90	(43.43)	36.86
27 IMRF	-	-	-	-	-
28 Social Security	5,224.09	-	-	5,224.09	5,224.09
30 Concessions	26,192.46	993.50	4,439.26	22,746.70	18,193.26
32 Developer Contributions	15,492.35	-	-	15,492.35	15,492.35
50 Golf	28,464.00	891.16	40,750.11	(11,394.95)	(8,609.09)
51 Aquatics	2,372.62	-	1,550.70	821.92	1,627.96
60 Debt Service	88,244.06	-	-	88,244.06	88,244.06
70 Capital Projects	421,544.39	-	15,906.74	405,637.65	414,499.08
71 Action 2020	1,905,295.24	-	124,760.34	1,780,534.90	2,137,648.43
	4,064,879.93	57,017.69	457,423.41	3,664,474.21	4,057,196.41

Summary of depository accounts as of 3/19/2021

<u>Location</u>	<u>Balance</u>	<u>Interest</u>	<u>YTD Interest</u>
First Midwest Bank	772,073.61	0.04	118.43
Resource Bank	200,003.34	0.10	6.05
IPDLAF	3,031,358.67	varies	
DCCF - Action 2020	74,779.75		
Dekalb Co. Community Foundation	<u>21,953.37</u>		
	4,100,168.74		

To: Board of Commissioners
From: Theresa Tevsh, Superintendent of Recreation Services
Subject: Monthly Report
Date: March 18, 2021

Administrative Initiatives (3/1/21-3/31/21)

Theresa Tevsh, Superintendent of Recreation Services

- Attended the Park District Board meeting, and staff management meetings.
- Attended TeeSnap training for Point of sale with Recreation Specialist Dobberstein.
- Met with Director Bailey to review MOU with school District 427. Will plan a meeting with the school District Superintendent.
- Met with the Sycamore Library and Sycamore staff to review the DeKalb County Foundation Grant to install a story walk trail at the Great Western Trail. It was decided to wait for the trail to be completed in late summer, then apply for the next rotation of the Foundation Grant.
- Met with Executive Director Bailey to review the intergovernmental agreement for school District 427.
- Met with Facility Supervisor Metcalf to review safety plan for Summer Aquatics and Community Center.
- Met with Sycamore Chamber, along with Director Bailey, Recreation Supervisor Rex to discuss a partnered event to host the Chamber annual Business Expo at the Community Center May 8th.
- Met with the Mission Statement team via zoom to discuss first draft, and then Recreation Supervisor Rex will present to staff for more input.
- Met with Northwestern Medicine staff to review the current Memorandum of Intent.
- Purchased 2 tv's for Clubhouse and Riverview room. The REACH software that was being used in Pathway fitness for COVID messages, will be transferred to the clubhouse to market golf events on the new tv. The Community Center has a second REACH on the main lobby tv; therefore, we were able to give it up for Golf course to use.

- Met with Recreation Specialist Dobberstein, Recreation Supervisor Rex and Executive Director Bailey, to continue work on new branding for the Caddyshack grill, revised menu, new food staff uniforms.
- Recreation Specialist, Melissa Dobberstein continues to oversee the Clubhouse renovations. The “River View” room is waiting on final completion of a “barn door” style sliding door and all furniture has arrived. New kitchen cabinets have been installed and waiting on stainless steel tables to complete the back kitchen area.
- Caddy Shack Grill will open along with golf on March 24th with limited hours, limited menu until traffic picks up.
- KSRA has established a Foundation Board and is now incorporated with 501C3 status. Their first meeting will be held on April 13th.
- Conducted interviews for Summer Intern. Three candidates were interviewed.
- Conducted interviews for part-time custodian with 2 candidates to-date. Still accepting applications.
- Interviewed candidate to be a cooking instructor for this summer.
- Worked with the following groups to coordinate summer advertising or summer programs to be included in the summer brochure: Club 55, Sycamore Library, KSRA, AYSO, SYB, Girls Softball, Aggression Volleyball, Northwestern Medicine, Premier Travel, Genoa Park District. This brochure will be one of the largest at 40 pages.
- Recreation team and Grad students met to plan/prepare for the upcoming “Cross Park Challenge” event scheduled for March 26th. This is a new event that has enrollment at capacity with covid guidelines in place. There will be 12 teams of 2, using golf carts to find clues to take them throughout the Sycamore Park, Sport Complex and Legacy campus.
- Met with Premier travel to plan upcoming trips. A 7-day trip is planned for California this October and a 5-day trip planned for Arizona February 2022. The Arizona trip includes golf, in hopes to entice our Golf members to sign up in the off season.
- Met with Supervisor Rex and Director Baily to review/discuss 2021 event line-up to promote marketing plan for 2021.
- Attended TED X Virtual event on March 19 from 1-5pm.
- GA’s will plan/promote and lead a free fitness class for members on March 22, 28.
- Both Recreation Specialists Genz & Dobberstein are preparing for the upcoming Teen Flashlight Egg Hunt. To date there are 15 teens registered and we can take a max of 50.

- Will prepare for the upcoming Dog Egg Hunt scheduled for April 2nd. This is for members only. An Eblast will go out to members on March 25.
- Recreation staff will attend a webinar on March 24- Equity in Parks and Recreation.
- Facility Supervisor Metcalf met with OSCAR coordinator to review their use of the pool and splash pad this summer.
- As of March 16, 2021, we have 256 Active Pathway Fitness 24/7 Memberships, 269 Active Pathway Fitness Passes, 53 Active Track 24/7 Memberships, 194 Active Track Passes and 299 Active Open Gym Passes.
- Facility Supervisor Metcalf attended a Fitness Center Webinar to learn how other agencies are managing their centers during COVID restrictions.
- Spring Group Fitness classes started. 12 classes are running.
- Facility Supervisor Metcalf attended an Aquatics Webinar to learn how the pools who opened last year managed the summer and what we can expect this summer.
- Facility Supervisor Metcalf continues to find donations for the Member Retention Program each month.
- Second session spring programs have begun mid-March: Little Tumblers 9, Intro to Dance 5, Ballet/Tap 7, Mixed Media Art 4 participants, Speed & Agility 5 participants, Art Club 8 participants.
- Volleyball Tournament has begun with 22 teams.
- Gym Jam was cancelled due to low pre-registration.
- Vending Sales for February \$203.25 in product.
- Recreation Supervisor Rex compiled and submitted to the printer the district's Summer Brochure.
- Recreation Supervisor Rex worked with Natural Areas Specialist for the District's role in Sycamore Middle School's 2021 Science Olympiad.
- Recreation Supervisor Rex requested and secured sponsors for the 2021 Summer Concert Series. ServiceMaster Restoration and Cleaning Services by Skip and OLT Marketing: \$1,100 in-kind, First Midwest Bank: \$1,000, Northwestern Medicine \$1,100 of \$5,500 grant, IDEAL Industries: \$1,100 requested.

- Recreation Supervisor Rex secured donations for lighting and shelving from Innovative Growers Equipment for the District's new greenhouse and ice cream from Culver's for the Senior Ditch Day program.
- Recreation Supervisor Rex promoted summer seasonal positions and part-time custodian position.
- Recreation Supervisor Rex Setup digital marketing and screen in the Clubhouse, moving the Reach Devise from Pathway Fitness where it is no longer needed.
- Recreation Supervisor Rex along with Superintendent of Golf Services, coordinated WREX promotional contract for 2021. Trade agreement where the Golf Course provides rounds to sell/give away and they produce a TV commercial to be featured on WREX Rockford.
- Recreation Supervisor Rex submitted the District's nomination for National Park and Recreation Association's National Gold Medal Award.
- Recreation Supervisor Rex began compiling list of individuals who are interested in joining a committee or providing feedback about Sustaining the Legacy: 2025. All four people who reached out were specifically interested in the future of the pool.
- Recreation Supervisor Rex redesigned rental application forms.
- *See attached daily usage report of Track, Gym, and Pathway fitness members compiled by graduate student Brianna Kramer.*

Administrative Initiatives (4/1/21-4/30/21)

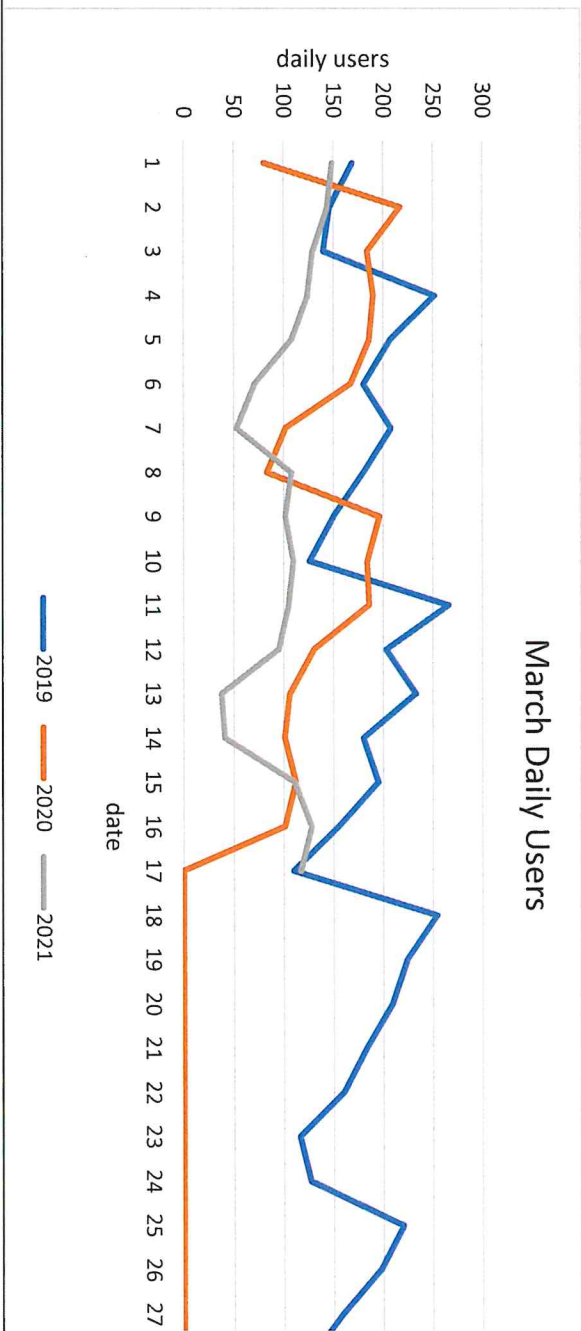
Theresa Tevsh, Superintendent of Recreation Services

- Will attend Board Meeting, study sessions and management team meetings.
- Will continue to review MOU's for 2021.
- Will assist with the Teen Flashlight Egg hunt on April 1st.
- Will lead the 1st, Dog Egg hunt along with the Dog Patrol staff on April 2nd.
- Grad student Sipp, along with Superintendent of Golf are planning a new event for April 10 which will utilize the sled hill for a chipping competition, then back to the golf course for a putting competition. Afterwards they will enjoy lunch and the Master Golf tournament on tv.

- Will attend the KSRA Board meeting April 13
- Will attend the KSRA Foundation Meeting April 13.
- Will set interview for Fall semester NIU Graduate Assistant.
- Will work with on boarding the new summer intern. Start date tentative for May.
- Facility Supervisor Metcalf is looking to hire a new Personal Fitness trainer.
- Facility Supervisor Metcalf will help hire and train all Aquatics Staff.
- Facility Supervisor Metcalf will coordinate and attend the Tai Chi Workshop.
- Recreation Specialist Genz will attend the Chamber Academy.
- Recreation Supervisor Rex will develop a plan and publication outlining overall sponsorship and other corporate opportunities with the District.
- Recreation Supervisor Rex will send the first program evaluation survey. These will be sent at the end of each brochure series to all participating households.
- Recreation Supervisor Rex will develop marking request process for help guide staff's planning and requests for marketing their programs.
- Recreation Supervisor Rex will initiate a campaign to collect email addresses from individuals interested in receiving promotional eblasts from the District.

January	Building Hours	After Hours	Splashpad Daily Fee	Splashpad Pass	Total Users	Other Comments	Open Gym
1	Closed	21			21		Closed
2	48	17			65		5
3	15	23			38		0
4	109	14			123		15
5	121	10			131		34
6	101	10			111		25
7	99	8			107		20
8	105	10			115		26
9	63	18			81		19
10	34	30			64		4
11	126	16			142		26
12	117	11			128		43
13	117	14			131		25
14	101	12			113		26
15	90	10			100		21
16	46	17	Closed		63		13
17	34	36			70		12
18	110	13			123		34
19	137	10			147		32
20	132	15			147		15
21	122	7			129		18
22	122	15			137		34
23	57	28			85		17
24	37	44			81		13
25	140	12			152		18
26	77	0			77		33
27	115	1			116		26
28	117	10			127		51
29	63	26			89		32
30	75	27			102		24
31	24	15			39		11
February							
1	142	10			152		19
2	133	15			148		68
3	132	12			144		24
4	88	12			100		61
5	89	9			98		48
6	70	18			88		58
7	38	25			63		30
8	99	10			109		53
9	133	8			141		47
10	141	13			154		51
11	135	8			143		62
12	109	5			114		78
13	64	17			81		68
14	30	30	Closed		60		33
15	114	6			120		66
16	102	11			113		47
17	126	13			139		44
18	120	6			126		55
19	95	11			106		66
20	67	28			95		80
21	43	41			84		60
22	133	9			142		31
23	120	14			134		55
24	123	10			133		45
25	106	13			119		39
26	93	13			106		48
27	47	18			65		59
28	29	27			56		52

	2018	2019	2020	2021
5 th March		169	80	149
1		146	217	144
2		140	184	129
3		252	190	124
4		207	186	108
5		180	167	71
6		208	102	53
7		180	83	108
8		150	196	102
9		126	184	110
10		266	186	105
11		203	130	95
12		233	106	38
13		180	101	41
14		195	112	111
15	BUILDING	155	101	128
16	NOT OPEN	110	0	117
17		254	0	
18		224	0	
19		209	0	
20		183	0	
21		160	0	
22		116	0	
23		127	0	
24		220	0	
25		197	0	
26		159	0	
27		126	0	
28		146	0	
29		121	0	
30		120	0	
31				



From: Kirk T. Lundbeck
 Subject: Monthly Report
 Date: March 23, 2021

Administrative Initiatives (3/1/21 – 3/31/21)

- Attended all administrative team meetings as scheduled.
- Finalized and held Swing into Spring sale March 5 – 7.
 - 1.) Total Sales - \$89,037.76 compared to \$73,039.26 in 2020.
 - 2.) 211 Season Passes sold this sale compared to 178 in 2020.
 - 3.) 26 new Season Pass holders compared to 14 in 2020.
- Had informational TV monitor installed outside pro shop doors and begin to learn Reach software program to show calendar of events and promotion of tournaments and other park district programs.



- Began the final cutting of all ties with EZLINKS and begin solely using Teesnap. Used Teesnap Point of Sale for the Swing into Spring Sale.
- Continued to receive 2021 pro shop merchandise and coordinated pricing with Jackie, Nettie and Tracy.
- Prepared to receive new scorecards and yardage books showing three sets of tees. White, Gold and Red.
- Received one cart and new ranger cart from Harris Golf Cars using appropriated capital funds.
- Began accepting league registrations and finalize corporate and service organization league schedules.
- Continued accepting applications to fill part-time positions and hold interviews of prospective employees and began to develop early season part-time staffing schedule.
- Continued to distribute and collect outing contracts.
- Began final preparations for opening the golf course for the 2021 season with opening day scheduled for Thursday, March 25th.
- Planned weekly eblasts and marketing with Teesnap marketing including the following for Late March and April:
 1. Opening Day – “Grab your Clubs” promotion. – This will list the opening day details as well as a video of how to book online with our new website. This will be eblasted to our member database at least 5 days prior to opening.

2. April 7th – National Walking Day – Walk 9 get \$2.00 off, walk 18 get a \$4.00 off green fees. Promotion will begin once the golf course is open.
3. Promotion of a new 18-hole ladies league for Thursday mornings. Still finalizing the details with someone who is helping me spearhead this.
4. Promotion of the chipping contest. Details to be finalized with Kelsey on March 18th.
5. Pro shop sale items – Once the golf course opens, we will be promoting the following:
 - a. Special sale on Vokey SM7 wedges and Cleveland RTX wedges.
 - b. Special incentive of 10% off once new apparel arrives.
 - c. National Promotion by Titleist of Pro-V1 and Pro-V1x golf balls, through Acushnet, buy 3 dozen at the regular price (\$49.99) get the 4th dozen free. Imprint included.
6. General Golf Outing – “Let Sycamore Golf Club host your next event” promotion with link to the outing inquiry page.
7. Masters Weekend – Wear something green and get 10% off pro shop merchandise.

Administrative Initiatives (4/1/21 – 4/30/21)

- Attend all administrative team meetings as scheduled.
- Update TV monitor and reach system outside the pro shop door with calendar of events and upcoming park district programming.
- Contact CDGA concerning the addition of the senior, (gold), tees into the handicapping system.
- Finalize all in-house league rosters and schedules and distribute to participants.
- Begin part-time staff scheduling.
- Train all inside staff on Teesnap system. Develop pro shop staff user profiles so each staff member signs in under their own code to use the system.
- Continue to receive 2021 pro shop merchandise and coordinate pricing with Jackie, Nettie and Tracy.
- Set up monthly pro shop merchandise promotion schedule with Teesnap marketing to help reduce inventory and increase pro shop sales.
- Hold Chipping Contest, Saturday April 10th at the Community Center Sled hill and putting green.
- Meet with Melissa to develop Razniewski League monthly dinners, as well as develop a possible luncheon schedule for both the 9-hole ladies and the new 18-hole ladies league.
- Finalize all corporate, service organization and privately run golf leagues and post all schedules to the website as well as the tee sheet.
- Begin permanent tee time schedule and send out an email reminder to all participants concerning the rules and guidelines for holding a permanent tee time.
- Continue to distribute and collect outing contracts.

To: Board of Commissioners
 From: Jeff Donahoe
 Subject: Monthly Report
 Date: March 23, 2021

Administrative Initiatives (3/1/21-3/28/21)

Golf

- We were happy to see the deep snowpack melt slowly without flooding the river. The soil is saturated, so we hope for very little rain in the coming weeks. I walked the course after the snow and ice melt, and the turf seems to be in good condition without any significant snow mold disease or winter desiccation or ice damage present.
- We are planning on opening the golf course on Thursday, March 25th weather permitting. We wait for the turf to dry, firm up, and green up enough to handle traffic and to start growing a bit to recover from divots, ball marks, footprints, etc. We will determine if carts can be used right up to opening time.
- The course will open with the same restrictions we had at the end of last year due to Covid-19. There will be no ball washers, rakes, coolers, and cups will still be upside down in the greens.
- Staff has already been out on the course to remove a lot of tree branch debris from the winter ice storms. Several larger limbs and lots of sticks were chipped and hand raked. Repair of plow damaged sod, clubhouse landscape cleanup, landscape timber repairs, blowing off greens, tees, and fairways, removing ropes from around the greens, rolling and mowing the greens, and placing tee markers, flags, and 150 markers will all be completed this and next week.
- Staff has almost completed winter maintenance on all equipment, golf carts, and small engine weed eaters/chainsaws/backpack blowers.
- Encap Inc. came out on the 12th and completed a controlled burn on the native grass area south of five green and fairway. Staff was on hand to assist.
- Several fertilizer and pesticide products, new flagsticks, cups, and other course equipment have been ordered for the new season.
- Steve and I completed our State of Illinois pesticide applicators license exams which are required to be renewed every three years. Aric Coleman also completed his operators spray license exam.
- I have begun to receive applications for seasonal staff and have hired Josh Chesser for our second IMRF position. Josh replaces Jeremy Snow on the golf side as Jeremy took the open IMRF spot on the park maintenance side vacated by Reed Kocher in January.

Sports

- We continue to stay in touch with our user groups as plans continue for the spring season. As our region recently moved to Phase 4 of COVID-19 restrictions, we can currently hold all forms of baseball, softball, and AYSO soccer games this spring. April 1 is when practices will start for most sports if field conditions allow.
- Staff completed equipment repairs and spent some time clearing out the old shop storage rooms and painting some floors and walls. Out on the fields, cleanup of winter debris has begun with batting cage nets going up in the next weeks. The first scheduled games are April 3 when Syco softball plays a small round robin tournament on a few fields.

- Continue to meet thru zoom and email with ERA engineers and Upland Design for future ball field and adjacent playground plans. We are looking to go to bid for the new ball fields at the end of this month and at this point with construction beginning this summer. AYSO will still be using the current soccer fields for this fall with adjustments to work around the construction. The new soccer complex will mature this season and be used starting spring of 2022.
- The tennis courts by the golf course will be repaired and resurfaced starting June 1 weather permitting. Six days are needed to complete the work and then allowed to set unused. The colors will be changed from green courts with red surrounds to a blue playing surface with green surrounds like the picture below.



Parks

- I attended staff and Board meetings.
- Met with Director Bailey on several issues, and planning.
- Attended meetings with Rec. staff for event planning.
- Attended staff budget planning meetings.
- Stayed in touch with ERA engineers on the new trail construction. They worked when able with the snow and wet conditions. The new bridge is being constructed with install now dependent on weather and how wet the trail area stays with the need for very heavy cranes to access the site so could be a few months. They have almost completed the minor creek crossings and utilities and drainage. Actual trail building will begin this spring. They hope for completion by end of July.

- Staff is finishing equipment repairs, cleaning parks of winter tree debris, and checking trails and playgrounds for winter damage.
- Encap Inc. worked with our staff to burn the native grasses around the three ponds at Parkside Preserve on March 12th. Neighbors were alerted and all went well.
- I have ordered products for the pool and splash pad including new chemical feeder computer probes and water testing kits. We have enough pool chemicals from last year to start up this season.
- I have two areas of road and path being paved this year. One section is road south of the swimming pool from 16 tee cart path south to the parking lot for the Main South shelter. This road section has been heavily patched for years but needs replaced. The second area is the section of trail from Freedom Circle at Parkside Preserve to the existing paved trail at the middle pond. The existing trail is rock/screenings and washes out with every rain.
- Attended meetings with Director Bailey and Upland Design to start the process of replacing Founders Park playground this year, and the process of developing the 12-acre Reston Pond area along Parkside Dr. and the new park along N. Grove Rd. on the north side of town. They work with ERA engineers as well.

Administrative Initiatives (4/1/21-4/30/21)

- Attend all staff, Board, and planning meetings.
- Attend trail construction meetings and site visits with engineers, and contractors.
- Work with engineers on planning of new ball field construction.
- Work with the Director on future projects and budget planning.
- Work on approved capital purchases and projects for summer.
- Obtain purchased capital equipment mowers and carts.
- Work on auctioning old irrigation system and equipment.
- Hire season seasonal staff.
- Help staff with spring clean up and audit each park, sport, and golf area for winter damage and recovery plans.
- Open course, sports fields, parks. Start spraying weeds, seed heads, diseases.
- Repair, inspect playground equipment and shelters.
- Meet with baseball, softball, soccer reps for field use planning and tournament specifics. Practices start for all in April along with travel games. In-house league games will start in May for all groups and soccer. The Titans spring tournament will be April 24th.
- Park Pride day will be April 24th this year. This will still be low key as we will not have large groups together for projects. Simple, smaller projects groups or families can do on their own along with a couple of mid-sized projects with our staff will be planned for the day.
- Review PDRMA safety training options for the season.
- Work with recreation staff on event planning and logistics for the season.
- Work on pool repairs and prep for opening at the beginning of June. I plan to fill the pool May 13-15 to get the water chemistry balanced and temperature up for opening.

To: Board of Commissioners
 From: Jonelle Bailey
 Subject: Monthly Report
 Date: March 23, 2021

Administrative Initiatives (3/1 – 3/31/2021)

- Attend all Staff, Board and Planning meetings.
- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.
- Attend Rotary and Chamber Meetings
- Attend IPRA meetings
- Continue get to know community members and local businesses.
- Work with recreation staff to determine usage of park district facilities by the School District and work on new agreements. (still in progress)
- Continue to meet with the Superintendents regarding transition and learning each area needs and roles.
- Continue to monitor COVID-19 State and Federal compliance plans and modification of guidelines.
- Sycamore Golf: Refresh of Clubhouse:
 - Monitor rehab and decide upon redesign for the Admin office and the Grill.
 - Work with Staff to help organize these areas to be more efficient and better control of stock.
 - Review of menu's
- Review Marketing needs and timelines with Sarah Rex.
 - Clings and marketing pieces for Golf Course
 - Review Grants ITEP, IDOT and OSLAD
 - Deadline dates and next steps
 - Annual Marketing & Special Event Plan creation for 2021
 - Waiting on estimated attendance numbers
 - Working with Sarah on Sponsorship packages
- Review all construction projects and next steps:
 - GWT parcel purchase overview for Phase/Segment 2 of the trail
- Work with staff to finalize the year end Executive Summary.
- MMNH building.
 - Waiting Survey of the building
 - Waiting on the appraisal of the building.
 - Confirm steps to either sell the building or tear it down.
- Planning for 100-year Anniversary
 - Collect ideas and drill down to top 6 to present to board in April.
- Work with Shodeen and the Reston Ponds neighborhood regarding park development
- Work with Staff on Reservation Policy revision
- Work with Board/Staff on Mission & Vision updates
 - Working draft of Mission, Vision and Core values
 - Finalize for April board meeting.
- Continue to update the Employee Manual with Staff
 - First draft review to board October
- Work on review of Policy revision

- Create budget/plan for potential Light show.
 - Waiting on more information and partnership

Administrative Initiatives (3/1 – 3/31/2021)

- Attend all Staff, Board and Planning meetings.
- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.
- Attend Rotary and Chamber Meetings
- Attend IPRA meetings
- Continue get to know community members and local businesses.
- Work with recreation staff to determine usage of park district facilities by the School District and work on new agreements. (still in progress)
- Bi-weekly meeting with the Superintendents
- Continue to monitor COVID-19 State and Federal compliance plans and modification of guidelines.
- Sycamore Golf: Refresh of Clubhouse:
 - Work with Staff to help organize these areas to be more efficient and better control of stock.
 - Review of menu's
- Review Marketing needs and timelines with Sarah Rex.
 - marketing pieces for Golf Course
 - Review Grants ITEP, IDOT and OSLAD
 - Deadline dates and next steps
 - Annual Marketing & Special Event Plan creation for 2021
 - Working with Sarah on Sponsorship packages
- Review all construction projects and next steps:
 - GWT parcel purchase overview for Phase/Segment 2 of the trail
- MMNH building.
 - Coordinate appraisal of the building.
 - Confirm steps to either sell the building or tear it down.
- Planning for 100-year Anniversary
 - Collect ideas and drill down to top 6 to present to board in April
- Work with Shodeen and the Reston Ponds neighborhood regarding park development
- Work with Staff on Reservation Policy revision
- Work with Board/Staff on Mission & Vision updates
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SYCAMORE PARK DISTRICT
Board of Commissioners
Date of Board Meeting: March 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM: EXECUTIVE SUMMARY: Final Review

BACKGROUND INFORMATION: It is important that key staff and all Board members have at their access a resource that can answer most of the broad policy and budget issues facing the Sycamore Park District. This resource allows the staff and board to have a “go-to” source of information. The budget has been added to the Executive Summary. This is the final version of the Executive Summary unless changes are needed.

To provide this resource—one that could also be on our website—the **Executive Summary** will be created in February/March of each year for first review by the board, and approved in March/April. It puts in place all the guiding information, and key budget information for the coming year. This Executive Summary will contain:

Background

Mission Statement
Commissioner Contact Information
Executive Director Contact Information
Board Meeting Dates
Brief History
Holiday Schedule
Organizational Chart
Full Time Staff
FT/PT Pay Schedules

Financial Analysis

Major Fund Comparison of Operating Budget 2019 vs 2020
Appropriation Comparison 2019 vs 2020
Comparison of Tax Levy 2019 vs 2020
Historical Comparison of EAV and Tax Rate
Bond Analysis
Historical Levy Rates of Various Taxing Bodies w/Pie Chart

Budget

FY2021 Operating Budget Summary (Please note this will only be in the final copy)

FY2021 Operating Budget Detail

”

Action 20/20

Action 20/20 as of February 2021

Program and Facility Use Stats

Golf Course Comparative Analysis

Program Participation Numbers

Aquatics Sales Analysis

Community Center Analysis (includes Pathway Fitness, Track, Open Gym)

Recreation Analysis (includes Pavillions, Community Center, Clubhouse and Dog Park)

Major Fee Categories

Golf Course Fees

Program Fees

Aquatics Fees

Community Center Fees – (Includes Pathway Fitness, Track, Open Gym)

Recreation Fees – (Includes Pavillions, Community Center, Clubhouse and Dog Park)

Significant Events from 2020

Parks and Facilities

Recreation (includes Aquatics)

Golf

Administration (includes Concessions)

FISCAL IMPACT: None.**STAFF RECOMMENDATION:** For review and final approval.**PREPARED BY:** Jeanette Freeman, Office Manager**EXECUTIVE DIRECTOR REVIEW/APPROVAL:****BOARD ACTION:**

Mission and Vision Statements – what was sent for review

Mission: Enhancing the Sycamore community through wellness, recreation, and green space.

Vision: The Board and Staff take a responsive and inclusive approach to service, community relationships, and sustaining the Sycamore Park District legacy.

Mission and Vision Statements – new statements based on feedback

Mission: Connecting Sycamore to wellness, nature, and each other.

Vision: To enhance the Sycamore community through wellness, recreation and greenspace, the Board and Staff take a responsive and inclusive approach to service, community relationships, and sustaining the Sycamore Park District legacy.

Core Values

We value **Equity** by recognizing and serving all groups in our community, and continually seeking new ways to be inclusive and engage with diverse populations.

We value **Transparency** through fiscal responsibility, equitable policies, and pro-active communication.

We value **Sustainability** and we are committed to the conservation of Sycamore's green space for recreation and the well-being of the community today and for future generations.

We value **Connections** that stem from the relationships that begin and grow through the opportunities and partnerships we maintain.

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM: BUDGET AND APPROPRIATION ORDINANCE:
Recommended Approval

BACKGROUND INFORMATION: The combined annual budget and appropriation ordinance appropriates the monies that are necessary to cover the projected expenses and liabilities the district may incur in its next budget year. The ordinance must be passed and approved within or before the first quarter of each fiscal year. The ordinance is first prepared in tentative form and was made available for public inspection at least 30 days prior to final action. Additionally, a required public hearing is held by the Board, which was published, in advance, in an ad in the local paper.

The appropriation ordinance serves as an upper limit on what may be spent during the current fiscal year. It is, in effect, a statement of the maximum amount that could conceivably be spent if sufficient funds are available. It is allowable and recommended that the appropriation should exceed the working budget, which the board has already adopted, to allow for some leeway in spending. The ordinance reflects approximately a 15% increase over the working budget. This process and the 15% “buffer” is part of a larger process, as mandated by law. The ordinance has been available, now, for 30 days, and we are able to act upon it at this meeting.

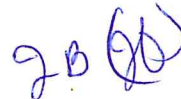
FISCAL IMPACT: Documents upper limits of what may be spent. These figures are based upon the Operating and Capital Budgets already approved by the board.

STAFF RECOMMENDATION: Recommend approval of Ordinance 04-2021.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance.

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:



ORDINANCE NO. 04-2021
BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE SYCAMORE PARK DISTRICT, DEKALB COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021 AND ENDING ON THE THIRTY-FIRST (31st) DAY OF DECEMBER, 2021.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS (the Board) of the SYCAMORE PARK DISTRICT (the "District"), DEKALB COUNTY, ILLINOIS:

Section I. It is hereby found and determined:

(a) This Board has heretofore caused to be prepared a combined annual budget and appropriation in tentative form, which ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon:

(b) A public hearing was held at the Sycamore Park District, DeKalb County, Illinois on the 23rd day of March, 2021 on said ordinance, notice of said hearing having been given by publication in the Daily Chronicle, being a newspaper published within this District, at least one week prior to such hearing; and,

(c) That all other legal requirements for the adoption of the annual budget and appropriation ordinance of this District for the fiscal year beginning January 1, 2021 and ending December 31, 2021 have heretofore been performed.

Section II. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first day of January, 2021 and ending on the thirty-first (31st) day of December, 2021.

I. CORPORATE FUND

Salaries, Wages and Taxes	\$ 468,660
Professional and Contracted Services	\$ 132,244
Administrative Supplies and Expenses	\$ 110,009
Repairs and Maintenance	\$ 96,945
Utilities	\$ 34,663
Insurance	\$ 74,520
Debt Service	\$ 937,409
Transfer of funds	<u>\$ 31,496</u>
Total Estimated Expenditures	\$ 1,798,646

CORPORATE FUND SUMMARY

Fund Balance January 1, 2021	\$ 820,033
Estimated 2020 Property Taxes & Interest	\$ 1,600,800
Estimated transfer of IMRF/SS tax levy	\$ 64,116
Estimated 2021 Corporate Replacement	\$ 44,850
Estimated transfer from other funds	\$ 115,000
Miscellaneous revenue	<u>\$ 23,912</u>
Total Estimated Available Revenues	\$ 2,668,711
Total Estimated Expenditures	<u>\$ 1,798,646</u>
Estimated Fund Balance December 31, 2021	\$ 870,065

II. RECREATION FUND

Salaries, Wages and Taxes	\$ 969,270
Professional and Contracted Services	\$ 119,409
Supplies	\$ 151,095
Repairs and Maintenance	\$ 67,735
Utilities	\$ 102,210
Insurance	<u>\$ 190,606</u>
Total Estimated Expenditures	\$ 1,600,325

RECREATION FUND SUMMARY

Fund Balance January 1, 2021	\$ 460,027
Estimated 2020 Property Taxes & Interest	\$ 1,113,200
Estimated transfer of IMRF/SS tax levy	\$ 128,346
League & Sports Fees	\$ 51,126
Programs/Events	\$ 101,653
Fitness	\$ 171,480
Community Center Services	\$ 44,127
Miscellaneous revenue	<u>\$ 29,555</u>
Total Estimated Available Revenues	\$ 2,099,514
Total Estimated Expenditures	<u>\$ 1,600,325</u>
Estimated Fund Balance December 31, 2021	\$ 499,189

III. RESTRICTED CONTRIBUTIONS

Expenses	\$ 216,593
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RESTRICTED CONTRIBUTIONS SUMMARY

Fund Balance January 1, 2021	\$ 166,593
Donations	<u>\$ 50,000</u>
Total Estimated Available Revenues	\$ 216,593
Total Estimated Expenditures	<u>\$ 216,593</u>
Estimated Fund Balance December 31, 2021	\$ 0

IV. SPECIAL RECREATION FUND

Expenses	\$ 235,175
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SPECIAL RECREATION FUND SUMMARY

Fund Balance January 1, 2021	\$ 19,461
Estimated 2020 Property Taxes & Interest	<u>\$ 239,200</u>
Total Estimated Available Revenues	\$ 258,661
Total Estimated Expenditures	<u>\$ 235,175</u>
Estimated Fund Balance December 31, 2021	\$ 23,486

V. IMRF FUND

Expenses	\$ 127,650
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IMRF FUND SUMMARY

Fund Balance January 1, 2021	\$ 0
Estimated 2020 Property Taxes & Interest	<u>\$ 127,650</u>
Total Estimated Available Revenues	\$ 127,650
Total Estimated Expenditures	<u>\$ 127,650</u>
Estimated Fund Balance December 31, 2021	\$ 0

VI. SOCIAL SECURITY FUND

Expenses	\$ 120,224
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SOCIAL SECURITY FUND SUMMARY

Fund Balance January 1, 2021	\$ 5,224
Estimated 2020 Property Taxes & Interest	<u>\$ 115,000</u>
Total Estimated Available Revenues	\$ 120,224
Total Estimated Expenditures	<u>\$ 120,224</u>
Estimated Fund Balance December 31, 2021	\$ 0

VII. LIABILITY TORT FUND

Expenses	\$ 81,650
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LIABILITY TORT FUND SUMMARY

Fund Balance January 1, 2021	\$ 43,018
Estimated 2020 Property Taxes & Interest	<u>\$ 81,650</u>
Total Estimated Available Revenues	\$ 124,668
Total Estimated Expenditures	<u>\$ 81,650</u>
Estimated Fund Balance December 31, 2021	\$ 43,018

VIII. AUDIT FUND

Expenses	\$ 18,975
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AUDIT FUND SUMMARY

Fund Balance January 1, 2021	\$ 13,424
Estimated 2020 Property Taxes & Interest	<u>\$ 17,250</u>
Total Estimated Available Revenues	\$ 30,674
Total Estimated Expenditures	<u>\$ 18,975</u>
Estimated Fund Balance December 31, 2021	\$ 11,699

IX. PAVING & LIGHTING FUND

Expenses	\$ 77,555
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PAVING & LIGHTING FUND SUMMARY

Fund Balance January 1, 2021	\$ 48,805
Estimated 2020 Property Taxes & Interest	<u>\$ 28,750</u>
Total Estimated Available Revenues	\$ 77,555
Total Estimated Expenditures	<u>\$ 77,555</u>
Estimated Fund Balance December 31, 2021	\$ 0

X. POLICE FUND

Expenses	\$ 6,807
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POLICE FUND SUMMARY

Fund Balance January 1, 2021	\$ 690
Estimated 2020 Property Taxes & Interest	<u>\$ 6,117</u>
Total Estimated Available Revenues	\$ 6,807
Total Estimated Expenditures	<u>\$ 6,807</u>
Estimated Fund Balance December 31, 2021	\$ 0

XI. DEVELOPMENT CONTRIBUTION FUND

Expenses	\$ 32,742
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DEVELOPMENT CONTRIBUTION FUND SUMMARY

Fund Balance January 1, 2021	\$ 15,492
Development Contributions	\$ 17,250
Miscellaneous revenue	<u>\$ -</u>
Total Estimated Available Revenues	\$ 32,742
Total Estimated Expenditures	<u>\$ 32,742</u>
Estimated Fund Balance December 31, 2021	\$ 0

XII. GOLF COURSE FUND

Salaries, Wages and Taxes	\$ 353,677
Professional and Contracted Services	\$ 20,355
Supplies	\$ 44,965
Repairs and Maintenance	\$ 84,123
Utilities	\$ 22,816
Insurance	\$ 45,650
Misc.	\$ 3,105
Total Estimated Expenditures	\$ 574,691

GOLF FUND SUMMARY

Fund Balance, January 1, 2021	\$ 28,464
Estimated transfer of IMRF/SS tax levy	\$ 5,706
Estimated transfer of funds	\$ 31,496
Daily Fees	\$ 174,248
Season Passes	\$ 93,323
Carts	\$ 129,720
Golf Events & Programs	\$ 30,935
Miscellaneous	\$ 37,950
Pro Shop Sales	\$ 42,849
Total Estimated Available Revenues	\$ 574,691
Total Estimated Expenditures	\$ 574,691
Estimated Fund Balance, December 31, 2021	\$ 0

XIII. AQUATICS FUND

Salaries, Wages and Taxes	\$ 82,250
Professional and Contracted Services	\$ 1,495
Supplies	\$ 9,764
Repairs and Maintenance	\$ 15,755
Utilities	\$ 20,930
Total Estimated Expenditures	\$ 130,194

AQUATICS FUND SUMMARY

Fund Balance, January 1, 2021	\$ 2,373
Estimated transfer of IMRF/SS tax levy	\$ 5,427
Daily Fees	\$ 55,189
Season Passes	\$ 39,744
Special Events & Programs	\$ 4,370
Lessons	\$ 25,358
Miscellaneous	\$ 4,773
Total Estimated Available Revenues	\$ 137,234
Total Estimated Expenditures	\$ 130,194
Estimated Fund Balance, December 31, 2021	\$ 7,040

XIV. CONCESSIONS

Salaries, Wages and Taxes	\$ 68,241
Supplies	\$ 66,677
Repairs and Maintenance	\$ 2,128
Utilities	\$ 5,169
Insurance	\$ 7,728
Misc.	\$ 13,915
Total Estimated Expenditures	\$ 163,858

CONCESSIONS FUND SUMMARY

Fund Balance January 1, 2021	\$ 26,192
Estimated transfer of IMRF/SS tax levy	\$ 6,746
Sports Complex	\$ 36,628
Clubhouse	\$ 71,616
Beverage Cart	\$ 7,101
Catering	\$ 20,585
Pool	\$ 11,805
Marketing Fund	\$ 1,725
Total Estimated Available Revenues	\$ 182,398
Total Estimated Expenditures	\$ 163,858
Estimated Fund Balance December 31, 2021	\$ 18,540

XV. BOND AND INTEREST FUND

Interest	\$ 15,477
Principal	<u>\$ 720,728</u>
Total Expenses	\$ 736,205

BOND AND INTEREST FUND SUMMARY

Fund Balance January 1, 2021	\$ 88,244
Estimated 2021 Property Taxes & Interest	<u>\$ 741,750</u>
Total Estimated Available Revenues	\$ 829,994
Total Estimated Expenditures	<u>\$ 736,205</u>
Estimated Fund Balance December 31, 2021	\$ 93,789

XVI. CAPITAL FUND

Buildings & Structures	\$ 40,250
Equipment/Furnishings	\$ 67,965
Golf Course	\$ 83,024
Action 20/20	\$ 1,863,403
Maintenance Equipment	\$ 121,325
Parks & Grounds	\$ 192,775
Concessions	\$ 5,750
Miscellaneous	<u>\$ 195,975</u>
Total Estimated Expenditures	<u>\$ 2,570,467</u>

CAPITAL FUND SUMMARY

Fund Balance January 1, 2021	\$ 2,326,840
Grant Income	\$ 286,352
Bond Proceeds	\$ 631,350
Miscellaneous revenue	<u>\$ 5,000</u>
Total Estimated Available Revenues	\$ 3,249,542
Total Estimated Expenditures	<u>\$ 2,570,467</u>
Estimated Fund Balance December 31, 2021	\$ 679,075

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning January 1, 2021 and ending December 31, 2021 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended December 31, 2021 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated, shall constitute the general corporate fund and shall first be placed to the credit of such fund.

Section III. The following determinations have been made and are hereby made a part of the aforesaid budget:

(a)	An estimate of the cash on hand at the beginning of the fiscal year is expected to be	\$ 4,529,851
(b)	An estimate of the cash expected to be received during the fiscal year from all sources is	\$ 6,315,941
(c)	An estimate of the expenditures contemplated for the fiscal year is	\$ 8,345,261
(d)	An estimate of the cash expected to be on hand at the end of the fiscal year is	\$ 2,500,081
(e)	An estimate of the amount of taxes to be received during the fiscal year is	\$ 4,071,367

Section IV. The receipts and revenues of the Sycamore Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

Section V. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby repealed to the extent of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

This ordinance shall be in full force and effect immediately upon its passage.

Passed by the Board of Commissioners of the Sycamore Park District this _____ day of _____, 2021.

President

ATTEST:

Secretary

State of Illinois)
) SS
 County of DeKalb)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois (the "Board"), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete copy of Ordinance No. 04-2021 entitled "An Ordinance adopting the combined Annual Budget and Appropriation of funds for the Sycamore Park District, DeKalb County, Illinois, for the fiscal year beginning on the first day (1st) of January, 2021 and ending on the thirty-first (31st) day of December, 2021" enacted by the Board at a March 23, 2021, regular meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code with all of the procedural rules of the board in enacting this ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District, this 23rd day of March, 2021.

Secretary, Board of Park Commissioners
 Jonelle Bailey

(SEAL)

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM: AUTHORIZATION TREASURER TO TRANSFER FUNDS: Recommend Approval

BACKGROUND INFORMATION:

No transfers are needed in 2020 for negative cash. Both the Golf and Aquatic Funds ended the year with positive cash.

A transfer of \$100,000 was made out of the Special Recreation Fund to the Corporate Fund. It has always been scheduled that funds from Special Recreation would help cover some of the Action 2020 costs. The bond payments for Action 2020 are being processed out of the Corporate Fund, therefore I am transferring the funds from Special Recreation to Corporate. We will be doing a review of the Action 2020 projects and future projects to determine what is still needed from the Special Recreation Fund to cover specific costs.

The Board now needs to finalize these actions by their authorization. These adjustments have been given to the auditors to include in our draft that you will see next month.

FISCAL IMPACT: The transfer of \$100,000 from the Special Recreation Fund to the Corporate Fund will help cover the cost of the debt service related to Action 2020 and was included in the 2020 budget.

STAFF RECOMMENDATION: Staff recommends that the Board approve the transfer of funds as outlined above.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

J.B. (J.B.)

BOARD ACTION:

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM: QUARTERLY CAPITAL FUNDS UPDATE: Information Only

BACKGROUND INFORMATION: On a quarterly basis you will be provided with the attached report that details the information in the Capital Fund. The report is intended to make clear:

- Where money has been spent thus far.
- Where money will be spent yet this year.
- How much is yet to be spent.
- Estimated completion dates for work in progress or yet to be done.
- Projects that, due to their complexity or timing must be moved to next year, but funds are committed.

Attached is that report.

FISCAL IMPACT: Part of Capital Projects. Dollar amounts shown in report.

STAFF RECOMMENDATION: Information only.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:

JB (JB)

PROJECT	2021	YTD	YTD	Add.'l	Net	Estimated
	BUDGET	SPENT	SPENT	COMMITTED	SAVINGS	Finish Date
		In Progress	Completed	Still to Be Spent	Project Done	
Contingency	\$30,000					
PC Replacement/Upgrades	\$8,600	\$3,274				December
Copier	\$5,500	\$4,955				February
Server	\$15,000					April
Clubhouse Concessions remodel	\$5,000	\$5,001				April
Large Mower	\$82,000					April
wokman utility cart	\$23,500					April
Remodel old Admin office	\$20,000	\$8,875				April
Clubhouse assessment	\$15,000		\$19,472			
Golf cart & ranger cart	\$9,140		\$9,140			March
workhorse	\$9,000					April
Finish #15 Bridge	\$36,055					May
Trim Mower	\$18,000					April
Tennis Court Resurfacing	\$16,500					June
Paving Behind Pool	\$7,500					April
Parkside Preserve Paving	\$11,000					May
Larson Path Paving	\$20,000					August
Old Mill playground surfacing	\$6,000					June
Founders Park Playground	\$100,000					October
Steczo Area interpretive signs	\$3,000					October
Kiwanis West signs	\$1,210					October
Boyton Park signs	\$2,420					October
	\$444,425	\$22,105	\$28,612	\$0	\$0	