

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, May 25, 2021**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:01 p.m. on Tuesday, May 25, 2021.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Doty, Strack, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Schulz.**

Staff members present were Director Jonelle Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Theresa Tevsh.

**Guests at the Board meeting were:**

Jen Martinson, Lauterbach & Amen

**Regular and Consent Agenda Approval –**

**Motion**

Commissioner Graves moved to approve the Regular Agenda and the Consent Agenda.  
Commissioner Strack seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

**Accept Election Canvas Results from DeKalb County Clerk:**

**Motion**

Commissioner Graves moved to accept and approve the Election Canvas Results from DeKalb County. Commissioner Doty seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to vote. All commissioners present voted Aye. Motion carried 4-0. Commissioner Schulz was absent.

Director Bailey performed the swearing in of Denise Ackmann and Ted Strack.

**Sycamore Park District Annual Board Meeting and Election of Officers for 2021 -** President Kroeger called the Annual meeting to order. He then turned the meeting over to Director Bailey.

**Voice Vote**

Director Bailey called for a voice vote for the authorization for her to act as Chair for the purpose of the election of the President. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday May 25, 2021  
**P 2**

Director Bailey noted it is now her duty for the election of the President to open the floor for nominations for the election of the President of the Board of Commissioners, so the floor is now open for nominations.

Director Bailey opened the floor for nominations for President.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
<b>President</b>	<b>Bill Kroeger</b>	<b>Ted Strack</b>	<b>Ben Doty</b>	<b>(5) Ayes</b>

Director Bailey asked if there we any other nominations for President and hearing none she then closed the nominations for President of the Sycamore Park District and asked for a motion.

**Motion**

Commissioner Strack moved to close the nominations for President. Commissioner Graves seconded the Motion.

**Voice Vote**

Director Bailey called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Roll Call**

Director Bailey called for a roll call to vote on the nomination of Bill Kroeger for President. All commissioners present voted Aye. Motion carried 5-0.

Director Bailey then turned the balance of the nomination process over to the President Bill Kroeger.

President Kroeger opened the floor for nominations for Vice President.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
<b>Vice President</b>	<b>Ben Doty</b>	<b>Ted Strack</b>	<b>Daryl Graves</b>	<b>(5) Ayes</b>

President Kroeger closed the floor for nominations for Vice President for the coming year.

**Motion**

Commissioner Strack moved to close the nominations for Vice President. Commissioner Kroeger seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Roll Call**

President Kroeger called for a roll call to vote on the nomination of Ben Doty for Vice President. All commissioners present voted Aye. Motion carried 5-0.

President Kroeger opened the floor for nominations for Treasurer.

<b><u>Office:</u></b>	<b><u>Nominee:</u></b>	<b><u>Nominated by:</u></b>	<b><u>Seconded by:</u></b>	<b><u>Vote:</u></b>
<b>Treasurer</b>	<b>Jackie Hienbuecher</b>	<b>Ted Strack</b>	<b>Ben Doty</b>	<b>(5) Ayes</b>

President Kroeger closed the floor for nominations for Treasurer for the coming year.

**Motion**

Commissioner Strack moved to close the nominations for Treasurer. Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Roll Call**

President Kroeger called for a roll call to vote on the nomination of Jackie Hienbuecher for Treasurer. All commissioners present voted Aye. Motion carried 5-0.

The following positions will be filled as follows:

President Kroeger asked for appointments for the following:

**Secretary:** Jonelle Bailey

**Recording Secretary:** Jeanette Freeman

**Motion**

Commissioner Strack moved to close the appointments for Secretary and Recording Secretary. Commissioner Doty seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Roll Call**

President Kroeger called for a roll call to vote on the nomination of Jonelle Bailey and Jeanette Freeman for Secretary and Recording Secretary. All commissioners present voted Aye. Motion carried 5-0.

President Kroeger asked for appointments for Legal Services:

**Legal Services:** Ancel, Glink

**Motion**

Commissioner Strack moved to close the nominations for the above appointments. Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Roll Call**

President Kroeger called for a roll call to vote on the appointment of Ancel, Glink for Legal Services. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday May 25, 2021  
**P 4**

President Kroeger asked for appointments for Audit Services:

**Audit Services:** Lauterbach & Amen, LLP

**Motion**

Commissioner Strack moved to close the nominations for the above appointment.

Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Roll Call**

President Kroeger called for a roll call to vote on the appointment of Lauterbach & Amen for Audit Services. All commissioners present voted Aye. Motion carried 5-0.

President Kroeger asked for appointments for IAPD Legislative Contact:

**IAPD Legislative Contact:** Commissioner Ackmann

**Motion**

Commissioner Strack moved to close the nominations for the above appointment.

Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Roll Call**

President Kroeger called for a roll call to vote on the appointment of Denise Ackmann for the IAPD Legislative Contact. All commissioners present voted Aye. Motion carried 5-0.

President Kroeger asked for appointments for the following:

**Board Member Delegate to State conference:** Daryl Graves

**FOIA Officers:** Jonelle Bailey, Kirk Lundbeck

**Open Meetings Act Official:** Board President and Vice President–

**ADA Coordinators:** Kirk Lundbeck and Jonelle Bailey.

**Plan Commission Representative:** Commissioner Strack.

**Motion**

Commissioner Graves moved to approve all the appointments as listed above.

Commissioner Strack seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Roll Call**

President Kroeger called for a roll call to vote on all of the nominations. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners

Sycamore Park District

Tuesday, May 25, 2021

P5

President Kroeger asked for a motion to close the Annual Meeting for 2021.

**Motion**

Commissioner Doty moved to close the Annual Meeting. Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Approval of Minutes –**

**Motion**

Commissioner Doty moved to approve the April 27, 2021 Regular Meeting Minutes. Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Motion**

Commissioner Graves moved to approve the April 13, 2021 Special Study Session Meeting Minutes. Commissioner Ackmann seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Motion**

Commissioner Strack moved to approve the April 27, 2021 Executive Session Meeting Minutes and for them to remain confidential. Commissioner Doty seconded the Motion.

**Roll Call**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Claims and Accounts Approval**

**Motion**

Commissioner Strack moved to approve and pay the bills in the amount of \$55,496.46. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Correspondence – None**

**Public Input –**

- Commissioner Strack noted that he surveyed his tree location and has about 90% germination rate of the trees.
- Commissioner Graves noted he had Ryan O'Donnell ask him why we used a crane company from Wisconsin instead of local. President Kroeger asked if we could ask the engineers to put in the bid docs to specify local subs be used. Director Bailey noted that we can suggest this, but we cannot require it. Supt. Donahoe noted that this was IDOT, and we had no control over it.

**Positive Feedback –**

- Commissioner Graves noted he talked to Melissa in Concessions, and they did a great job at the Moms Rock Tot tournament.
- Commissioner Graves also noted that Kirk is doing a great job with the golf.

**Planning Commission Report:** Commissioner Strack noted that Ken Nelson was there and had another discussion with the plan commission. His project is well received in general terms. Their big concern is the water being controlled and who will maintain the natural areas. Commissioner Strack noted the plan commission has not voted on the Platte yet. Ken Nelson needs to lock down who will take full control after his work is done. Director Bailey noted that Ken Nelson asked what we need from him to make a decision. We need to make a decision if the board is going to accept from him if it goes further. Commissioner Strack noted he felt it was fair to give Ken Nelson a consensus that if everything falls in line with what has been represented to us so far. Director Bailey noted we had said before we would be supportive based on the approval of the city. President Kroeger noted that it is in his court to provide documents and description of what will be there and then he can ask us for his approval. He needs to provide this by the next meeting.

Director Bailey noted she attended the City Strategic Plan Meeting. They talked about what the expansion plan is for the City over the next 5 years. They want to identify all transition areas within the city including trail systems, bikes, sidewalks, etc. She then noted that we need to identify and update for the Park where we would like potential trails, etc. so the City will have this information.

**Old Business**

**Community Pool Update:** Supt. Donahoe noted they have been busy for weeks getting the pool filled and ready. It is up and operating and they are working on getting the chemicals balanced. He is training Jerry and Conner on the pool. His staff did the deck repair in house which saved a lot of money and they did a great job. The bids came in around \$12,000. Staff cleaned everything and pressure washed all. They are having to repair the water heater for the showers and sinks. Supt. Tevsh noted they are hoping to hold where they are at with 11 lifeguards and not loose any. Lisa is putting in preset pool rentals dates to help with scheduling of staff. They will be continuing with time slots at this time. They will look at the slots and cleaning procedures if the State goes to Phase 5 in mid-June. She noted there is a national challenge in getting lifeguards this year. They have 3 managers that are experienced and great so they can carry the lifeguards.

**Construction Updates:** Director Bailey went over the different park construction updates.

**Update Regarding the MMNH –** Director Bailey noted that Joyce from Ancel Glink asked the district to post that we are going to court to allow us to release the building from our rolls. That was done so should going to court in June, so hopefully we will be able to officially vote that we want to sell the building. Then we can start the sale component.

**New Business**

**Presentation of Audit –** Supt. of Finance Hienbuecher introduced Jen with Lauterbach & Amen Auditors to present our audit. Jen then presented the audit to the Board.

**Motion**

Commissioner Strack moved to accept and approve the Audit as presented. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Memorial Park OSLAD Development – award bid:** Director Bailey noted the bid opening was May 13<sup>th</sup> and there were 6 bidders. The lowest bidder was William Charles Construction. ERA checked their references and confirmed they had everything that we required. ERA is recommending William Charles be awarded the bid.

**Motion**

Commissioner Strack moved to approve that we accept the bid of William Charles Construction. Commissioner Doty seconded the Motion.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday May 25, 2021  
**P 8**

Special Announcements – None

June Study Session: None was scheduled.

**Public Input** – None

At this time the board welcomed Denise Ackmann to the board.

**Motion**

The Board adjourned the Regular Session at 7:21 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Graves.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District