



Sycamore Park District  
Regular Board Meeting  
August 24, 2021  
6:00 PM  
Sycamore Golf Club, A Facility of the Sycamore Park District  
Riverview Room  
940 E. State Street, Sycamore, IL

#### AGENDA

##### **CALL TO ORDER (Roll Call Vote)**

**Motion to permit any Commissioners to participate remotely. (Roll Call Vote)**

##### **APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)**

##### **APPROVAL OF MINUTES: (Voice Vote)**

3. **Regular Minutes: July 27, 2021 (Voice Vote)**  
**Executive Session Minutes: July 27, 2021 (Voice Vote) to remain confidential**

##### **APPROVAL OF MONTHLY CLAIMS:**

08. **Claims Paid Since Board Meeting (Roll Call Vote)**
17. **Claims Presented (Roll Call Vote)**

##### **CONSENT AGENDA:**

22. **Superintendent of Finance Monthly Report**
24. **Budget Report**
39. **Superintendent of Recreation Monthly Report**
47. **Superintendent of Golf Operations Monthly Report**
51. **Superintendent of Parks and Facilities Monthly Report**
54. **Executive Director Monthly Report**

##### **CORRESPONDENCE:**

56. **Fizz Ehrler Car Show Thank You**
57. **City of Sycamore**
58. **Kate Romano Email**

##### **PUBLIC INPUT:**

##### **POSITIVE FEEDBACK/REPORTS:**

##### **PLANNING COMMISSION REPORT: Ted**

*Sycamore Park District - we put the "MORE" in Sycamore.*

**AGENDA****August 24, 2021, 6:00 PM****Page 2****OLD BUSINESS:**

- **Community Pool update: Theresa**
- 60. Construction Updates: Jonelle**
  - **Reston Ponds:**
    - **Plan Overview**
    - **Timeline**
    - **Property Transfer: Reston Ponds** (*documents*)
  - **Memorial Park – timeline**
  - **GWT: Negotiation update**
  - **MMNH update:**
  - **Foundation update**

**NEW BUSINESS:****82. Executive Session minutes review-Roll Call****83. National Fitness Council information****110. Evaluations (ES)**

- **Tree project: Ted**

**Special Announcements****Potential Study Session September 14 at 6:00 PM—940 E. State St.****PUBLIC INPUT****EXECUTIVE SESSION (Roll Call Vote): In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:**

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, July 27, 2021**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:02 p.m. on Tuesday, July 27, 2021.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Graves, Strack, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Ackmann.**

Staff members present were Director Jonelle Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Theresa Tevsh.

**Guests at the Board meeting were:**

Casey Hauck: Intern

**Regular and Consent Agenda Approval –**

**Motion**

Commissioner Doty moved to approve the Regular Agenda and the Consent Agenda.  
Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Ackmann was absent.

**Approval of Minutes –**

**Motion**

Commissioner Doty moved to approve the June 22, 2021, Regular Meeting Minutes.  
Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Ackmann was absent.

**Motion**

Commissioner Doty moved to approve the June 22, 2021, Executive Session Meeting Minutes. Commissioner Graves seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Ackmann was absent.

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### **Claims and Accounts Approval**

#### **Motion**

Commissioner Strack moved to approve and pay the bills in the amount of \$434,887.29.  
Commissioner Graves seconded the Motion.

#### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Ackmann was absent.

### **Correspondence –**

- School District ELL Camp Thank You
- Sycamore Girls Cross Country Coach Thank You
- OC Creative Thank You

**Public Input –** Supt. Tevsh introduced Casey Hauck, our summer intern. She noted he has a background in golf, so he helped Kirk in the Say Golf program. He also worked with the maintenance crews and worked with our camps.

### **Positive Feedback –**

- Commissioner Graves noted everyone is doing an outstanding job and the course looks great. He also heard good things about the sheep herding demonstration.
- Commissioner Doty noted he played pickleball at the community center with a friend that was in town and said it was a fun morning.
- Commissioner Kroeger noted that people traveling the new bridge on the trail say it is great.

**Planning Commission Report:** Commissioner Strack noted they approved the revisions to the Comprehensive Plan.

### **Old Business**

**Community Pool Update:** Supt. Tevsh handed out a spreadsheet with the numbers for June and she went over them. She noted there was 9 days the pool was closed due to weather or low attendance. Supt. Donahoe noted no major repairs and they have been doing the daily checks. Between Jeff, Conner and Jerry they have kept things running and under control.

### **Construction Updates:**

- **Reston Ponds:** Director Bailey went over the results of the summary of the survey and noted there is a meeting with Upland Design on Wednesday.

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### **Construction Updates – cont’d:**

- **Founders Park:** Director Bailey they had the bid opening for the playground installation. The Board needs to approve or award the bid. The low bid was GLI Services - Georges Landscaping. Supt. Donahoe noted they did the install at Ovitz Park.

### **Motion**

Commissioner Doty moved to approve and award the bid to GLI Services – Georges Landscaping. Commissioner Graves seconded the Motion.

### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Ackmann was absent.

- **Memorial Park:** Director Bailey noted there is no timeline yet since ERA does not have it from William Charles yet. Supt. Donahoe noted they had the kickoff meeting at the site already to go over what needs to stay open for the fall sports. Commissioner Graves suggested doing some sort of groundbreaking.
- **Great Western Trail:** Director Bailey noted the negotiations is ongoing. Roger has met with some of the residents and meeting with others next week. She then went over pictures of the bridge and trail that is completed.

**MMNH update:** Director Bailey noted this will be discussed in executive session. See Motion later in the meeting after coming out of Executive Session.

**Military/Veterans Rates:** Director Bailey went over the numbers. The proposal is 20% discount across the board.

### **Motion**

Commissioner Doty moved to approve the 20% discount as presented. Commissioner Graves seconded the Motion.

### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Ackmann was absent.

**Lightshow Update:** Director Bailey noted we can’t get pricing since no one has lights and can’t get lights. She is suggesting we wait until next year to do the lightshow. She should have a budget in September for next year. She is asking the board if she should continue with this process. There was a consensus to continue.

### **New Business**

**Tennis Courts:** Supt. Donahoe noted US Tennis Courts did the work and people are very happy about it. It is now US Open colors. The tennis court is always busy.

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**School District Intergovernmental Agreement:** Director Bailey noted the agreement was updated and just needs board approval.

**Motion**

Commissioner Strack moved to approve the updated School Intergovernmental Agreement. Commissioner Doty seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Ackmann was absent.

**Foundation Information:** Director Bailey noted she is still recruiting at this point.

**Staff Discussion** – In Executive Session

**Special Announcements** – None

**August Study Session:** None was scheduled.

**Public Input** – None

**Motion**

The Board adjourned the Regular Session to go into Executive Session at 7:00 pm on a motion made by Commissioner Graves for the reasons listed below. The motion was seconded by Commissioner Doty.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Ackmann was absent.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
  
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:04 pm. The roll was called with Commissioners Doty, Graves, Strack and Kroeger present along with Director Bailey, Recording Secretary Jeanette Freeman, Supt. Tevsh, Supt. Donahoe, and Supt. Hienbuecher.

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**Motion**

The Board adjourned the Executive Session at 7:30 p.m. on a motion made by Commissioner Doty. The motion was seconded by Commissioner Graves.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Ackmann was absent.

The Board reconvened to Regular Session at 8:04 pm. The roll was called with Commissioners Doty, Graves, Strack and Kroeger present along with Director Bailey, Supt. Donahoe, Recording Secretary Jeanette Freeman, Supt Tevsh, and Supt. Hienbuecher.

**MMNH Update:**

**Motion**

Commissioner Strack moved to accept the bid of \$161,000 from State Street Ventures, LLC. Commissioner Doty seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Ackmann was absent.

**Motion**

The Board adjourned the Regular Session at 7:30 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Graves.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Ackmann was absent.

Respectfully Submitted

Jeanette Freeman  
Recording Secretary  
Sycamore Park District

DATE: 08/18/2021  
 TIME: 10:26:56  
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 07/23/2021 TO 08/18/2021

*Interim*

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AFLAC	507568	01 AFLAC - PRE TAX	101000002006	07/12/21		63505	07/28/21	855.39	855.39
		02 AFLAC - AFTER TAX	101000002007						812.19
									43.20
BANN		BANNER UP SIGNS					VENDOR TOTAL:		855.39
	75143	01 PARK SIGN	101500066405	07/15/21		63506	07/28/21	62.00	62.00
CEDAR		CEDAR RAPIDS TIRE					VENDOR TOTAL:		62.00
	849137	01 TIRES - MOWERS	202100066403	07/06/21		63507	07/28/21	189.77	189.77
CINTA2		CINTAS CORP					VENDOR TOTAL:		189.77
	8405230225	01 1ST AID - CH	101500076513	07/16/21		63508	07/28/21	50.64	50.64
		02 1ST AID - MAINT	101500076513						2.99
		03 1ST AID - ADMIN	101500076513						41.95
DEKA2		DEKALB IMPLEMENT CO.,					VENDOR TOTAL:		50.64
	186909	01 DEERE TRIM MOWER FUEL CAP, PRT 202100066402		07/19/21	00005159	63509	07/28/21	36.65	36.65
DEKAM		DEKALB MECHANICAL INC					VENDOR TOTAL:		36.65
	80250	01 OLD MAINT SHOP-AC UNIT REPAIR 504100066401		07/23/21		63510	07/28/21	110.00	110.00
EUCL		EUCLID BEVERAGE LTD.					VENDOR TOTAL:		110.00
	W-2718775	01 COORS LIGHT	303000086634	07/02/21		63511	07/28/21	896.60	518.60
		02 HEINEKEN	303000086634						165.00
		03 MILLET LITE	303000086634						183.60
		04 DELIVERY	303000086634						165.00
									5.00



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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
W-2726338		01 COORS LIGHT	303000086634	07/16/21	00005161	63511	07/28/21	896.60	378.00
		02 MILLER HIGH LIFE	303000086634		00005161				198.00
		03 KEG OF BEER	303000086634		00005161				71.00
		04 KEG RETURN	303000086634		00005161				134.00
		05 DELIVERY	303000086634		00005161				-30.00
									5.00
W-2734721		01 COORS LIGHT	303000086634	07/30/21	00005178	63539	08/06/21	439.00	439.00
		02 MILLER LITE	303000086634		00005178				198.00
		03 MILLER HIGH LIFE	303000086634		00005178				165.00
		04 DELIVERY	303000086634		00005178				71.00
									5.00
								VENDOR TOTAL:	1,335.60
GENOAPK	GENOA TOWNSHIP PARK DISTRICT								
678		01 BUS FEE CUBS TRIP	205231606221	07/20/21		63534	08/04/21	714.67	714.67
		02 PARKING CUBS TRIP	205231606221						676.33
		03 SERVICE CHARGE CUBS TRIP	205231606221						21.67
									16.67
									714.67
								VENDOR TOTAL:	714.67
GOR	GORDON FOOD SERVICE INC.								
211693103		01 FRENCH FRIES	303000086617	07/27/21	00005182	63540	08/06/21	612.57	612.57
		02 HAMBURGER BUNS	303000086613		00005182				26.28
		03 SAUSAGE Patties	303000086610		00005182				26.38
		04 HONEY MUSTARD	303000086629		00005182				39.42
		05 LIQUID BUTTER	303000086629		00005182				69.48
		06 MUSTARD	303000086629		00005182				48.51
		07 LARGE CUPS	303000076550		00005182				32.42
		08 NAPKINS	303000076550		00005182				90.02
		09 KIRK CONE CUPS	504000076500		00005182				120.38
		10 POPCORN OIL	207500076555		00005182				73.84
		11 POPCORN OIL	303300086621		00005182				26.62
		12 DELIVERY	303000076500		00005182				53.22
									6.00
								VENDOR TOTAL:	612.57
GORDH	GORDON HARDWARE								
908788		01 SPRING FOR BLADE SHARPENER	1015000066401	08/04/21	00005200	63545	08/09/21	1.29	1.29
									1.29
								VENDOR TOTAL:	1.29

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SYCAMORE PARK DISTRICT  
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
GRAI	GRAINGER								
	9962514791	01 CC AIR FILTERS	207500066401	07/14/21		63512	07/28/21	78.28	71.76
	9969806505	01 COTTER PINS SHOP	101500076500	07/21/21		63512	07/28/21	78.28	71.76
							VENDOR TOTAL:		78.28
HAGG	HAGG PRESS								
	113758	01 FALL BROCHURE	206500046203	07/27/21	00005184	63546	08/09/21	4,446.00	4,446.00
							VENDOR TOTAL:		4,446.00
HALO	HALOGEN SUPPLY COMPANY, INC.								
	00567705	01 POOL DIVING BOARD LADDER STEPS	518100066410	07/13/21		63513	07/28/21	577.20	716.92
	00568075	01 RETURN - POOL LADDER	518100066410	07/19/21		63513	07/28/21	577.20	716.92
							VENDOR TOTAL:		-139.72
							VENDOR TOTAL:		-139.72
HARRG	HARRIS GOLF CARS SALES & SERVI								
	01-292427	01 GOLF CART FRONT END PARTS	504000066409	08/03/21	00005197	63547	08/09/21	117.38	117.38
	02-291232	01 GOLF CART REPAIR	504000066409	07/21/21		63514	07/28/21	99.71	117.38
							VENDOR TOTAL:		99.71
							VENDOR TOTAL:		99.71
HAWK	HAWKINS INC								
	4980720	01 POOL CHEMICALS & SPLASH PAD	518100076550	07/07/21		63515	07/28/21	1,018.42	217.09
							VENDOR TOTAL:		1,018.42
							VENDOR TOTAL:		1,018.42
HORN	HORNUNG'S PRO GOLF SALES INC.								
	509649	01 DRI-TACK LADIES GRIPS	501000001303	07/21/21	00005151	63535	08/04/21	38.83	38.83
		02 DISCOUNT INV 509649	501000001303		00005151				33.00
		03 SHIPPING INV 509649	501000001303		00005151				-0.66
							VENDOR TOTAL:		6.49

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
INTERS		INTERSTATE BATTERIES ROCKFORD						VENDOR TOTAL:	38.83
	300390588	01 TORO RAKE BATTERY	504100066403	07/23/21	00005154	63516	07/28/21	97.90	97.90
	300390704	01 BATTERY FOR TRAP RAKE	202100066402	08/06/21	00005202	63548	08/09/21	103.95	103.95
MAR		MARINE BIOCHEM						VENDOR TOTAL:	201.85
	2021-03147-00	01 PARKSIDE PONDS TREATMENTS	101500076504	07/07/21		63517	07/28/21	1,106.00	1,106.00
MEL		MELIN'S LOCK & KEY						VENDOR TOTAL:	1,106.00
	71921-12	01 POOL PAD LOCK REPLACE	518100066401	07/19/21		63518	07/28/21	148.06	148.06
MENA		MENARDS - SYCAMORE						VENDOR TOTAL:	148.06
	48853	01 SARDINES-TURTLE TRAP	101500066404	06/14/21		63536	08/04/21	58.27	11.16
	50206	01 2-WAY RADIO	205011506216	07/09/21	00005174	63536	08/04/21	58.27	47.11
		02 STEM CLASS DOWELS	205011006216						39.99
	50399	01 RETURN YARD HYDRANT	101500066404	07/13/21		63519	07/28/21	45.39	7.12
	50402	01 CLEANER - COUPLING - SHOP	101500066401	07/13/21		63519	07/28/21	45.39	-42.99
	50433	01 TURF SPRAYER VALVE-HOLDER	504100066403	07/13/21		63519	07/28/21	45.39	-42.99
	50479	01 ELEC METER FOR SHOP EQUIPMENT	101500066402	07/14/21		63519	07/28/21	45.39	21.37
	50521	01 CHARGING TERMINAL POSTS	202100066403	07/15/21	00005156	63519	07/28/21	45.39	21.37

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MID-WEST	MID-WEST FAMILY BROADCASTING							VENDOR TOTAL:	103.66
	1913-00107-6-0001			07/31/21		63549	08/09/21	725.00	725.00
	01 JULY RADIO ADS		101200046209		00005185				362.50
	02 JUNE RADIO ADS		101200046209		00005185				362.50
MILLDA	BACK COUNTRY ROADS							VENDOR TOTAL:	725.00
	8-5-21 NEW CHECK			08/09/21		63550	08/09/21	800.00	800.00
	01 NEW CHECK FOR 8-5-21 CONCERT		206194006128						800.00
MROUT	MR OUTHOUSE							VENDOR TOTAL:	800.00
	3685			06/30/21		63520	07/28/21	1,890.00	1,890.00
	01 PORT-O-POTS - GOLF		504100056309						330.00
	02 PORT-O-POTS - PARKS		101500056309						780.00
	03 PORT-O-POTS - SPORTS		202100056309						780.00
PENDL	PENDELTON TURF SUPPLY							VENDOR TOTAL:	1,890.00
	2565			07/26/21		63521	07/28/21	1,330.00	1,330.00
	01 GOLF FUNGICIDE - LIQUID FERT		504100076507						1,000.00
	02 GOLF FUNGICIDE - LIQUID FERT		504100076507						330.00
PEPSI	PEPSI COLA GEN. BOT.							VENDOR TOTAL:	1,330.00
	72941705			07/08/21	00005181	63541	08/06/21	162.81	162.81
	01 BIB		303000086630						162.81
PERFOR	PERFORMANCE FOODSERVICE							VENDOR TOTAL:	162.81
	6716606			07/15/21		63522	07/28/21	708.17	353.61
	01 POTATO SALAD/STEAKS		303500086640		00005163				353.61
	6716612			07/15/21		63522	07/28/21	708.17	354.56
	01 CHIPS		303000086622						31.61
	02 POTATO SALAD		303500086640						77.34
	03 SLICED CHEESE		303000086613						40.95
	04 HOT DOGS		303000086615						112.26
	05 BRATS		303000086615						85.90
	06 DELIVERY		303000076500						6.50

SYCAMORE PARK DISTRICT  
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
							VENDOR TOTAL:	708.17
PIO		PIONEER MFG/PIONEER ATHLETICS						
	INV796070	01 SOCCER FIELD SPRAY PAINT	202100076524	07/16/21	07/28/21	63523	291.40	291.40
							VENDOR TOTAL:	291.40
REIN		REINDERS, INC.						
	189587-00	01 MOWER RADIATOR-FUEL CAPS	202100066403	07/09/21	07/28/21	63524	44.06	44.06
							VENDOR TOTAL:	44.06
RINGEN		RINGCENTRAL INC.						
	CD_000262343	01 PHONE SERVICE	101000096700	06/21/21	07/28/21	63525	977.87	977.87
		02 PHONE SERVICE	201000096700				488.93	488.93
							VENDOR TOTAL:	488.94
	CD_000274086	01 PHONE SERVICE	101000096700	07/21/21	07/28/21	63526	973.16	973.16
		02 PHONE SERVICE	201000096700				486.58	486.58
							VENDOR TOTAL:	486.58
RONDO		RONDO ENTERPRISES, INC.						
	152655	01 WIRE CONNECTORS-ELEC SHOP	101500076500	07/15/21	07/28/21	63527	416.84	416.84
							VENDOR TOTAL:	8.16
	152843	01 GMC REPL HITCH UNIT - FRAME	101500066403	07/20/21	07/28/21	63527	416.84	363.99
		02 GMC REPL HITCH UNIT - FRAME	202100066402					181.99
							VENDOR TOTAL:	182.00
	152964	01 TRAILER CONNECTORS - GREASE	202100066402	07/23/21	07/28/21	63527	416.84	44.69
							VENDOR TOTAL:	44.69
SHAW		SHAW SUBURBAN MEDIA						
	072110027030	01 JULY WEB ADS	101200046209	08/09/21	08/09/21	63551	706.00	706.00
							VENDOR TOTAL:	706.00
SOU		SOUTHERN GLAZER'S WINE SPIRITS						
	3760970	01 VODKA	303000086636	07/27/21	08/06/21	63542	1,256.61	1,256.61
							VENDOR TOTAL:	82.83

DATE: 08/18/2021  
 TIME: 10:26:56  
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT  
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FROM 07/23/2021 TO 08/18/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
3760970		02 WINE	303000086638	07/27/21		63542	08/06/21	1,256.61	1,256.61
		03 JAMESON	303000086634						420.00
		04 JIM BEAM	303000086636						407.58
		05 MALIBU	303000086636						319.58
		06 DELIVERY	303000086636						22.62
									4.00
									VENDOR TOTAL: 1,256.61
SUP		SUPERIOR BEVERAGE							
383360		01 SELTZERS	303000086634	07/14/21		63528	07/28/21	435.20	435.20
		02 BUSCH LIGHT	303000086634						40.80
		03 BUSCH LIGHT APPLE	303000086634						124.00
		04 MICHELOB ULTRA	303000086634						41.40
		05 GOOSE 312	303000086634						39.20
		06 312 SHANDY	303000086634						46.20
		07 DELIVERY	303000086634						138.60
									5.00
									VENDOR TOTAL: 260.20
386707		01 BUD LIME	303000086634	07/28/21		63543	08/06/21	260.20	260.20
		02 BUD SELTZER	303000086634						39.00
		03 BUSCH LIGHT	303000086634						40.80
		04 NATURDAYS	303000086634						93.00
		05 312	303000086634						30.00
		06 DELIVERY	303000086634						52.40
									5.00
									VENDOR TOTAL: 695.40
SWEDELEC		SWEDBERG ELECTRIC INC.							
10545		01 NEW SOCCER COMP-LIGHT MOVE	202100066401	07/23/21		63529	07/28/21	413.63	413.63
									413.63
									VENDOR TOTAL: 413.63
T0001563		TEVSH, THERESA							
		REIMB 8-10-21		08/10/21		63557	08/10/21	5.00	5.00
		01 REIMB = INTERN PARTY	201000046213						5.00
									VENDOR TOTAL: 5.00
T0001614		KROEGER, WILLIAM							
		REIMBURSEMENT		08/04/21		63537	08/04/21	49.18	49.18
		01 BREAKFAST MEETING	101000046212						24.59
		02 BREAKFAST MEETING	201000046212						24.59

DATE: 08/18/2021  
 TIME: 10:26:56  
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 07/23/2021 TO 08/18/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
T0001645	DOBSON, JERRY							49.18
	REIMB 8-6-21		207500076500	08/06/21	08/06/21	63544	64.00	64.00
	01 REIMB-LIGHT BALLASTS							64.00
T0001655	LEACH, CONNER							64.00
	REIMB 8-9-21		518100066410	08/09/21	08/09/21	63552	55.08	55.08
	01 POOL HEATER PART							27.54
	02 POOL HEATER PART		518100066410					27.54
T0001688	SIMONE, DAVID							55.08
	PAYROLL REISSUE		504100016005	07/28/21	07/28/21	63530	1,197.13	1,197.13
	01 6 PAYROLL CHECKS REISSUED							1,197.13
T0001689	MYERS, ROBERT							1,197.13
	49		101200046214	07/28/21	07/28/21	63531	150.00	150.00
	01 DRONE PHOTOS-GOLF COURSE							150.00
	50		101200046214	08/05/21	08/09/21	63553	75.00	75.00
	01 DRONE IMAGES 8-5-21 CONCERT							75.00
T0001690	JIMMY JOHN'S							225.00
	PT EMPL RECOG		101000046213	08/10/21	08/10/21	63558	1,170.00	1,170.00
	01 PT EMPLOYEE RECOGNITION							585.00
	02 PT EMPLOYEE RECOGNITION		201000046213					585.00
T0001691	TAYLOR, MORGAN							1,170.00
	SUB FOR WOW		205662046020	08/10/21	08/10/21	63559	30.00	30.00
	01 SUB FOR WOW							30.00
THELIFE	THE LIFEGUARD STORE							30.00
	INV001098598		518000046215	07/22/21	07/28/21	63532	28.50	28.50
	01 POOL UNIFORMS							28.50

FROM 07/23/2021 TO 08/18/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
TYLER	TYLER ENTERPRISES								28.50
	60038	01 BUE TURF MARKER	101500076507	07/12/21		63533	07/28/21	841.50	54.00
	60186	01 FAIRWAY GREEN FUNGICIDE	101500076507	07/26/21		63533	07/28/21	841.50	54.00
	60268	01 FAIRWAY FUNGICIDE	504100076507	08/04/21	00005192	63554	08/09/21	600.00	787.50
									787.50
									600.00
									600.00
US TENN	U.S. TENNIS COURT CONSTRUCTION								1,441.50
	1837	01 TENNIS COURTS RESURFACE	701000207008	07/28/21		63555	08/09/21	8,200.00	8,200.00
	1837-BALANCE	01 TENNIS COURTS RESURFACE	701000207008	07/28/21		63556	08/09/21	8,200.00	8,200.00
									8,200.00
VERMONT	VERMONT SYSTEMS INC								16,400.00
	VS000151	01 KEY FOBS	207500076518	07/23/21	00005177	63538	08/04/21	568.00	568.00
									568.00
									568.00
									44,528.31
									44,528.31

TOTAL --- ALL INVOICES:



DATE: 08/19/21  
 TIME: 13:56:03  
 ID: AP441000.WOW

SYCAMORE PARK DISTRICT  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/19/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ACUSHNET ACUSHNET COMPANY								
911548249	07/29/21	01	TITLEIST TRUFEEL DOZENS	501000001300	00005204		08/19/21	216.00
		02	SHIPPING INV 911548249	501000001300	00005204			10.73
		03	DISCOUNT INV 911548249	501000001300	00005204			-4.32
							INVOICE TOTAL:	222.41
911575535	08/03/21	01	TITLEIST VOKEY SPECIAL ORDER	501000001302	00005167		08/19/21	250.00
		02	SHIPPING INV 911575535	501000001302	00005167			12.81
		03	DISCOUNT INV 911575535	501000001302	00005167			-5.00
							INVOICE TOTAL:	257.81
							VENDOR TOTAL:	480.22
CINTA2 CINTAS CORP								
5071704376	08/06/21	01	1ST AID CABINET FILLED -CC	207500076513			08/19/21	7.14
							INVOICE TOTAL:	7.14
8405263362	08/06/21	01	1ST AID REFILL - POOL	518000076513			08/19/21	25.50
		02	1ST AID REFILL - CH	101500076513				8.49
		03	1ST AID REFILL - MAINT	101500076513				29.87
		04	1ST AID REFILL - MAINT	202100076513				29.87
		05	DEFIB PADS - BATTERY	101500076513				129.42
		06	DEFIB PADS - BATTERY	202100076513				129.42
		07	SC	101500076513				5.70
							INVOICE TOTAL:	358.27
							VENDOR TOTAL:	365.41
CONS CONSERV FS								
121016175	07/27/21	01	DIESEL - GOLF	504100076515			08/19/21	629.89
		02	DIESEL - PARKS	101500076515				29.99
		03	DIESEL - SC	202100076515				80.92
							INVOICE TOTAL:	740.80
121016176	07/27/21	01	GASOLINE - GOLF	504100076515			08/19/21	75.51

INVOICES DUE ON/BEFORE 08/19/2021

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
121016176	07/27/21	02	GASOLINE - PARKS	101500076515			08/19/21	404.47
		03	GASOLINE -SC	202100076515				20.37
		04	GASOLINE -TRUCKS	101500076515				249.80
			INVOICE TOTAL:					750.15
121016177	07/27/21	01	GAS - OLD SHOP TANK 4	504100076515			08/19/21	604.21
			INVOICE TOTAL:					604.21
121016178	07/27/21	01	DIESEL - OLD SHOP TANK 3	504100076515			08/19/21	583.47
			INVOICE TOTAL:					583.47
121016250	08/06/21	01	DIESEL - GOLF	504100076515			08/19/21	630.73
		02	DIESEL - PARKS	101500076515				10.72
		03	DIESEL - SC	202100076515				107.67
			INVOICE TOTAL:					749.12
121016251	08/06/21	01	GASOLINE - GOLF	504100076515			08/19/21	96.61
		02	GASOLINE - PARKS	101500076515				142.20
		03	GASOLINE - SC	202100076515				8.31
		04	GASOLINE - TRUCKS	101500076515				14.53
			INVOICE TOTAL:					261.65
			VENDOR TOTAL:					3,689.40
COUNS	COUNSILMAN HUNSAKER							
20646	08/17/21	01	2 POOL AUDITS	518000046224	00005206		08/19/21	2,020.00
			INVOICE TOTAL:					2,020.00
			VENDOR TOTAL:					2,020.00
FP	FP MAILING SOLUTIONS							
RI104993206	08/05/21	01	ANNUAL POSTAGE METER RENTAL	101000046204			08/19/21	191.70
		02	ANNUAL POSTAGE METER RENTAL	201000046204				191.70
			INVOICE TOTAL:					383.40
			VENDOR TOTAL:					383.40

INVOICES DUE ON/BEFORE 08/19/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
34852	08/11/21	01	FALL POSTERS CC	101200046203	00005203		08/19/21	235.80
						INVOICE TOTAL:		235.80
						VENDOR TOTAL:		235.80
LIFEFIT LIFE FITNESS								
6678450	02/19/21	01	LABOR - REPAIR	207000076500			08/19/21	27.50
						INVOICE TOTAL:		27.50
						VENDOR TOTAL:		27.50
MENA MENARDS - SYCAMORE								
50839	07/20/21	01	WOOD FOR 18 BRIDGE EDGE	504100066406	00005152		08/19/21	124.12
						INVOICE TOTAL:		124.12
50896	07/21/21	01	DRAIN, WD-40, 3-WIRE PLUG	207500076510	00005176		08/19/21	16.43
						INVOICE TOTAL:		16.43
50978	07/23/21	01	SHOP BROOMS, GAP FILLER, RAKE	202100076500	00005155		08/19/21	69.91
						INVOICE TOTAL:		69.91
51022	07/23/21	01	STEM CLASS STORAGE TOTES	205011506216	00005175		08/19/21	35.91
		02	STORAGE TOTE FOR CAMP	205011006216	00005175			15.96
						INVOICE TOTAL:		51.87
51254	07/28/21	01	TRUCK REPAIR COATINGS, PAPER	101500066402	00005191		08/19/21	25.35
						INVOICE TOTAL:		25.35
51317	07/29/21	01	RAKE, BROOMS, TOOLS, GREASE GN	101500066401	00005194		08/19/21	106.59
						INVOICE TOTAL:		106.59
51397	07/30/21	01	ROAD HOLE PATCH	101500066406	00005195		08/19/21	35.91
						INVOICE TOTAL:		35.91
51583	08/03/21	01	RIVER ROCK FOR MAIN S. SHELTER	101500066404	00005188		08/19/21	133.80
						INVOICE TOTAL:		133.80

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
MENA	MENARDS - SYCAMORE							
51639	08/04/21	01	REBAR, AIR GUN SHOP, WAND AIR	101500066404	00005201		08/19/21	62.20
							INVOICE TOTAL:	62.20
51662	08/04/21	01	PVC PIPE COUPLER GOLF	504100076500	00005199		08/19/21	22.98
							INVOICE TOTAL:	22.98
52072	08/12/21	01	VACUUM FOR MAINT BLD	101000066401	00005205		08/19/21	111.24
		02	MOP HEAD	207500076510	00005205			4.99
							INVOICE TOTAL:	116.23
							VENDOR TOTAL:	765.39
REIN	REINDERS, INC.							
1893431-00	08/03/21	01	TORO PARKS MOWER BACK TIRE RIM	101500066403			08/19/21	342.72
							INVOICE TOTAL:	342.72
1893618-00	08/04/21	01	GOLF BANK MOWER PARTS	101500066403			08/19/21	49.89
							INVOICE TOTAL:	49.89
1893618-01	08/06/21	01	SPRING SIDEWINDER MOWER	504100066403			08/19/21	27.85
							INVOICE TOTAL:	27.85
1894032-00	08/16/21	01	RETURN - WHEEL	101500066403			08/19/21	-272.03
							INVOICE TOTAL:	-272.03
1895312-00	08/17/21	01	PARK MOWER BELTS-RIVETS	101500066403			08/19/21	82.67
							INVOICE TOTAL:	82.67
1895312-01	08/18/21	01	MOWER METAL STRIP	202100066403			08/19/21	92.13
							INVOICE TOTAL:	92.13
1895492-00	08/17/21	01	TORO ROUGH MOWER PARTS	101500066403			08/19/21	71.90
							INVOICE TOTAL:	71.90
							VENDOR TOTAL:	395.13

INVOICES DUE ON/BEFORE 08/19/2021

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
STAPLES STAPLES BUSINESS ADVANTAGE								
3483447011	07/31/21	01	TOILET PAPER - CH	303000076510			08/19/21	44.18
		02	GLOVES - CC	207500076510				93.96
		03	PAPER TOWELS - CC	207500076510				14.69
								INVOICE TOTAL: 152.83
								VENDOR TOTAL: 152.83
WARE WAREHOUSE DIRECT BUSINESS								
5013564-0	07/28/21	01	MULTI FOLD TOWELS- CH	303000076510			08/19/21	65.70
		02	COPY PAPER	101000046200				17.75
		03	COPY PAPER	201000046200				17.75
								INVOICE TOTAL: 101.20
5023251-0	08/10/21	01	LAMINATING SHEETS - CC	101000046200			08/19/21	5.49
		02	LAMINATING SHEETS - CC	201000046200				5.50
		03	MULTI FOLD TOWELS - CC	207500076510				87.60
								INVOICE TOTAL: 98.59
								VENDOR TOTAL: 199.79
WASTE WASTE MANAGEMENT								
3648999-2011-0	07/30/21	01	REFUSE - ADM	101000056302			08/19/21	60.45
		02	REFUSE CH	303000056302				60.46
		03	REFUSE -ADM	101000056302				6.50
		04	REFUSE -OLD SHOP	504100056302				32.06
		05	REFUSE -SC	202100056302				73.08
		06	REFUSE -PARKS	101500056302				73.08
		07	REFUSE -POOL	518100056302				54.66
		08	REFUSE -PICNIC	101500056302				57.75
		09	REFUSE -CC	207500056302				156.57
								INVOICE TOTAL: 574.61
								VENDOR TOTAL: 574.61

TOTAL ALL INVOICES: 9,289.48

*New \$ 9,289.48*  
*Interim \$ 44,528.31*  

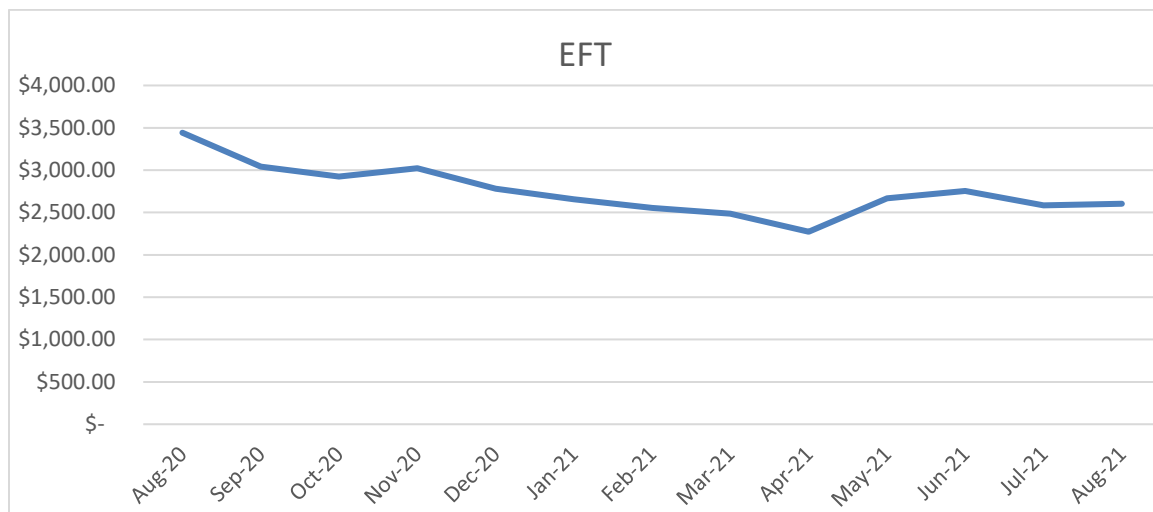

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*Total \$ 53,817.79*

To: Board of Commissioners  
 From: Jackie Hienbuecher  
 Subject: Monthly Report  
 Date: August 24, 2021

### **Administrative Initiatives** (8/1/21 – 8/31/21)

- Attended scheduled Board and Superintendent/staff meetings.
- Met with Leadership Team to discuss Strategic Planning.
- Reviewed deposits for Community Center using Rectrac. Prepared general ledger journal entry to be uploaded and posted to MSI, separating out dog park, shelter, aquatics and clubhouse rentals to ensure posting to proper fund.
- Reviewed deposits for Golf and Concessions (Clubhouse, Beverage Cart, Sports Complex, Catering, Recreation) in TeeSnap. Prepared general ledger journal entries to be entered and posted to MSI. Adding the cost of goods sold entry for Concessions.
- Updated EFTs. Performed installment billing for Pathway Fitness memberships and passes. The August installment was for 127 individuals, a decrease of 2 from July. The monthly installment was \$2,407 (\$43 decrease) processed through credit cards and \$197 (\$62 increase) through ACH transactions. There were 6 households whose credit cards did not process (\$134) due to declined credit cards. I am still following up on each of these and processing the transactions when possible. (See chart below that shows monthly EFT revenue over the last year.)



- Continued to monitor new household accounts on Rectrac for residency and process refund for those that registered as non-resident when they should be resident.
- Assisted staff with technology problems/concerns/needs. Coordinated assistance from CMJ to resolution when necessary. 1) Windows update causing problems with RecTrac access control and credit card terminals (finally resolved?)
- Prepared monthly sales tax returns.
- Filed monthly IMRF earnings and submitted payment.
- Filed monthly unemployment report with state.

- Submitted payroll direct deposit files for processing and scheduled transfer of funds.
- Processed monthly bills for payment.
- Processed pro shop inventory/special orders. Discussed with Kirk concerns/issues with inventory control and new software.
- Performed criminal background checks on new hires and volunteers.
- Continued to set up new employees to complete Harassment training. Assisted where needed.
- Received third installment of property tax receipts. Provide documentation to KSRA and process payment.
- Attended Pumpkin Festival Committee meeting.
- Began work on Capital Project 5 year funding plan.
- Participated in HR related meetings.
- Completed IAPD COVID survey.
- Monitor COVID transmission levels and communicate to appropriate staff for proper sign postings.
- Coordinated Part time employee appreciation. Every part time employee was give a \$15 gift card to Jimmy Johns.

**Administrative Initiatives** (09/01/21 – 09/30/21)

- Attend scheduled Superintendent and Board meetings.
- File monthly unemployment return.
- Prepare and file monthly Sales Tax Return.
- Review deposits for Community Center, Golf, and Concessions. Prepare journal entries to be posted.
- File monthly IMRF earnings and submit payment.
- Monthly bank reconciliation.
- Process monthly EFT for memberships/passes.
- Work with CMJ on technology as needed.
- Participate in PATH Essentials Webinar.
- Attend Unemployment Webinar.
- Attend Asset Management Services Webinar.
- Begin review of personnel manuals.
- Write up instructions for utilizing the employee portal.
- Continue working on FY 2022 Capital Budget.
- Begin working on FY 2022 Operating Budget.
- Attend Pumpkin Festival Committee meeting.
- Continue with work on Strategic Plan.
- Submit additional COVID expenses to CURE for reimbursement.

Sycamore Park District  
 Summarized Revenue & Expense Report  
 Period ended July 31, 2021

**Corporate Fund (10)**

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	<u>Variance</u>	<u>2019 YTD Actual</u>	
<b>Revenues</b>							
Administration	39,075.41	844,991.06	1,583,814.00	765,579.07	10.4% (1)	772,245.34	9.4%
Marketing			-	272.50			
Parks	2,035.58	13,661.73	23,732.00	15,766.93	-13.4% (2)	12,167.44	12.3%
<b>Total Revenues</b>	<b>41,110.99</b>	<b>858,652.79</b>	<b>1,607,546.00</b>	<b>781,618.50</b>	<b>9.9%</b>	<b>784,412.78</b>	<b>9.5%</b>
<b>Expenses</b>							
Administration	35,873.71	439,753.29	1,269,693.00	534,650.47	-17.7% (3)	384,949.98	14.2%
Marketing	1,154.00	15,198.45	44,939.00	33,230.72	-54.3% (4)	23,419.05	-35.1%
Parks	36,786.09	154,154.17	297,933.00	157,932.01	-2.4%	159,479.08	-3.3%
<b>Total Expenses</b>	<b>73,813.80</b>	<b>609,105.91</b>	<b>1,612,565.00</b>	<b>725,813.20</b>	<b>-16.1%</b>	<b>567,848.11</b>	<b>7.3%</b>
<b>Total Fund Revenues</b>	<b>41,110.99</b>	<b>858,652.79</b>	<b>1,607,546.00</b>	<b>781,618.50</b>	<b>9.9%</b>	<b>784,412.78</b>	<b>9.5%</b>
<b>Total Fund Expenses</b>	<b>73,813.80</b>	<b>609,105.91</b>	<b>1,612,565.00</b>	<b>725,813.20</b>	<b>-16.1%</b>	<b>567,848.11</b>	<b>7.3%</b>
<b>Surplus (Deficit)</b>	<b>(32,702.81)</b>	<b>249,546.88</b>	<b>(5,019.00)</b>	<b>55,805.30</b>	<b>347.2%</b>	<b>216,564.67</b>	<b>15.2%</b>

(1) In 2021, received return of net position on PDRMA Health Plan \$2,725.61 and final payout on flood claim \$2,462.77. Replacement Taxes in 2021 greater than 2020 by 64.2% \$20,946 and 2019 by 49.1% \$17,641. Shelter rentals were impacted by COVID in 2020 and increased \$6,135 compared to 2019 they are less 3.3% \$224. The YTD property tax installments received in 2021 is 54.4% of total compared to 53.01% and 53.33% in 2020 and 2019 respectively. Overall anticipated property tax increase from 2020 to 2021 is 4.7%.

(2) 2021 allocation of tax levy less due to lower part time maintenance payroll costs.

(3) 2021 wages and related taxes less than 2020 11.0% \$17,762. The IMRF employer rate has steadily decreased. 2020 included \$20,899 in misc consultants for Survey and Sustaining the Legacy exercise. 2020 also had COVID related expenses that we were later reimbursed for.

(4) In 2020 we had cost of COVID mailers. (Later reimbursed through CURE)



**Recreation Fund (20)**

Department	July Actual	July TD Actual	Annual Budget	2020 July TD Actual	2019 July TD Actual		
<b>Revenues</b>							
Administration	24,359.00	564,192.40	1,027,728.00	536,684.08	521,051.30	5.1%	(1)
Sports Complex	150.00	1,486.00	44,457.00	150.00	6,210.00	890.7%	(2)
Sports Complex Maintenance	4,335.80	24,273.11	42,339.00	25,870.07	22,061.33	-6.2%	
Midwest Museum of Natural Hist	-	1,680.86	2,400.00	1,161.92	1,796.84	44.7%	
Programs-Youth	1,963.23	14,010.78	21,711.00	5,995.62	12,236.92	133.7%	(3)
Programs-Tweens	(25.00)	20.00	1,696.00	-	-	DIV/0%	(3)
Programs-Adult	7,425.77	16,861.52	4,806.00	1,775.93	7,251.68	849.4%	(3)
Programs-Leagues	-	250.98	9,798.00	206.57	204.12	21.5%	(3)
Programs-Youth Athletics	1,676.59	42,463.05	24,382.00	10,494.88	21,344.63	304.6%	(3)
Programs-Fitness	549.45	10,737.97	12,629.00	6,646.64	12,443.08	61.6%	(3)
Programs-Early Childhood	-	-	6,569.00	2,878.00	4,453.00	-100.0%	(3)
Programs-Dance	9.38	2,117.99	3,085.00	1,467.65	1,902.96	44.3%	(3)
Programs-Special Events	106.00	762.50	9,594.00	6,429.02	7,297.23	-88.1%	(3)
Programs-Community Events	4,992.76	6,092.76	6,850.00	3,235.00	8,062.31	88.3%	(3)
Brochure	-	-	7,350.00	-	3,300.00	DIV/0%	
Weight Room	7,459.09	60,439.69	149,397.00	47,173.31	120,417.55	28.1%	(4)
Community Center	4,555.19	37,619.21	50,849.00	27,596.73	39,028.08	36.3%	(4)
<b>Total Revenues</b>	<b>57,557.26</b>	<b>783,008.82</b>	<b>1,425,640.00</b>	<b>677,765.42</b>	<b>789,061.03</b>	<b>15.5%</b>	

- (1) July TD property tax increase 2020 to 2021 is 4.2% \$20,448
- (2) 2020 impacted by COVID. 2021 slowly recovering.
- (3) Revenue from programs increased 138.5%, \$54,188 compared to 2020. In comparison to 2019, revenues increased 24.1% \$18,122.
- (4) Still feeling impacts of COVID

Compared to Annual Budget/Compared to 2020 July TD/Compared to 2019 July TD:

Pathway Fitness Membership	32.24%	/	108.28%	/	38.71%
Pathway Fitness Pass	50.46%	/	160.96%	/	65.67%
Track Only Pass	49.11%	/	117.80%	/	70.84%
Pre-pay Card	49.00%	/	0%	/	55.06%
Program Fees	51.27%	/	159.71%	/	47.24%
Daily Admission Fee	32.70%	/	100.62%	/	32.86%

Compared to Annual Budget/Compared to 2020 July TD:

Open Gym Daily	97.27%	/	163.95%	/	142.15%
Open Gym Membership	85.45%	/	192.74%	/	139.63%
Rentals	61.43%	/	109.54%	/	67.36%

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Expenses								
Administration	60,421.35	328,498.92	598,550.00	349,582.93	-6.0%	(1)	304,709.03	7.8%
Sports Complex	-	-	-	-	DIV/0%		78.06	-100.0%
Sports Complex Maintenance	51,030.00	243,604.83	434,361.00	258,040.07	-5.6%	(2)	242,684.45	0.4%
Midwest Museum of Natural Hist	2,204.76	13,131.45	18,500.00	11,150.49	17.8%		9,721.90	35.1%
Programs-Youth	1,827.91	2,690.56	13,196.00	4,933.98	-45.5%	(3)	5,959.89	-54.9%
Programs-Tweens	-	-	1,049.00	-	DIV/0%	(3)	-	DIV/0%
Programs-Adult	6,227.64	7,895.64	2,765.00	2,737.35	188.4%	(3)	6,651.28	18.7%
Programs-Leagues	17.76	3,340.49	6,405.00	3,546.57	-5.8%	(3)	3,362.12	-0.6%
Programs-Youth Athletics	6,334.87	20,383.10	14,610.00	4,700.76	333.6%	(3)	15,013.82	35.8%
Programs-Fitness	1,850.27	7,611.33	9,527.00	4,664.33	63.2%	(3)	6,157.88	23.6%
Programs-Early Childhood	-	-	4,635.00	-	DIV/0%	(3)	1,688.00	-100.0%
Programs-Dance	151.04	636.90	1,487.00	487.51	30.6%	(3)	439.20	45.0%
Programs-Special Events	38.91	775.16	6,204.00	3,434.57	-77.4%	(3)	2,965.66	-73.9%
Programs-Community Events	5,889.56	6,712.21	5,350.00	4,400.00	52.6%	(3)	9,995.75	-32.8%
Brochure	1,543.73	8,151.75	24,575.00	-	DIV/0%		11,089.11	-26.5%
Weight Room	46.85	9,758.22	32,156.00	11,059.36	-11.8%		11,974.08	-18.5%
Community Center	20,743.56	102,970.01	218,217.00	91,728.90	12.3%		108,837.33	-5.4%
<b>Total Expenses</b>	<b>158,328.21</b>	<b>756,160.57</b>	<b>1,391,587.00</b>	<b>750,466.82</b>	<b>0.8%</b>		<b>741,327.56</b>	<b>2.0%</b>
Total Fund Revenues	57,557.26	783,008.82	1,425,640.00	677,765.42	15.5%		789,061.03	-0.8%
Total Fund Expenses	158,328.21	756,160.57	1,391,587.00	750,466.82	0.8%		741,327.56	2.0%
Surplus (Deficit)	(100,770.95)	26,848.25	34,053.00	(72,701.40)	-136.9%		47,733.47	-43.8%

(1) 2021 wages and related taxes less than 2020 6.8% \$17,772 primarily due to staffing change and drop in IMRF rate. Also in 2020 COVID related expenses that were later reimbursed

(2) 2021 wages and related taxes and health insurance decreased 6.1% \$13,975 due to staffing changes and decrease in IMRF rate.

(3) Expenses for programs increased 24.1% , \$18,122 compared to 2020 and decreased 0.5% \$3,864 compared to 2019.

**Donations (21)**

Department	July Actual	TD Actual	Annual Budget	2020 TD Actual		2019 TD Actual	
<b>Revenues</b>							
Administration	-	17,953.61	25,500.00	37,089.43	-51.6 (1)	63,577.11	-71.8
Total Revenues	-	17,953.61	25,500.00	37,089.43	-51.6	63,577.11	
<b>Expenses</b>							
Administration	-	-	50,000.00	-	DIV/0	-	DIV/0
Total Expenses	-	-	50,000.00	-	DIV/0	-	
Total Fund Revenues	-	17,953.61	25,500.00	37,089.43	-51.6	63,577.11	
Total Fund Expenses	-	-	50,000.00	-	DIV/0	-	
Surplus (Deficit)	-	17,953.61	(24,500.00)	37,089.43	-51.6	63,577.11	-71.8

(1) Collection of Leaf a Legacy pledges.

**Special Recreation (22)**

Department	July Actual	TD Actual	Annual Budget	2020 TD Actual		2019 TD Actual	
<b>Revenues</b>							
Administration	-	110,179.49	208,000.00	106,306.38	3.6	102,464.01	7.5
Total Revenues	-	110,179.49	208,000.00	106,306.38	3.6	102,464.01	
<b>Expenses</b>							
Administration	43,979.66	55,089.16	204,500.00	53,240.66	3.5	50,934.63	8.2
Total Expenses	43,979.66	55,089.16	204,500.00	53,240.66	3.5	50,934.63	
Total Fund Revenues	-	110,179.49	208,000.00	106,306.38	3.6	102,464.01	
Total Fund Expenses	43,979.66	55,089.16	204,500.00	53,240.66	3.5	50,934.63	
Surplus (Deficit)	(43,979.66)	55,090.33	3,500.00	53,065.72	3.8	51,529.38	6.9

**Insurance (23)**

<u>Department</u>	<u>July Actual</u>	<u>TD Actual</u>	<u>Annual Budget</u>	<u>2020 TD Actual</u>		<u>2019 TD Actual</u>	
<b>Revenues</b>							
Administration	1,133.80	38,789.35	71,000.00	35,731.03	8.6%	38,667.22	0.3%
Total Revenues	1,133.80	38,789.35	71,000.00	35,731.03	8.6%	38,667.22	
<b>Expenses</b>							
Administration	30,587.82	30,587.82	71,000.00	33,156.26	-7.7%	31,276.32	-2.2%
Total Expenses	30,587.82	30,587.82	71,000.00	33,156.26	-7.7%	31,276.32	
Total Fund Revenues	1,133.80	38,789.35	71,000.00	35,731.03	8.6%	38,667.22	
Total Fund Expenses	30,587.82	30,587.82	71,000.00	33,156.26	-7.7%	31,276.32	
Surplus (Deficit)	(29,454.02)	8,201.53	-	2,574.77	218.5%	7,390.90	11.0%

**Audit (20)**

<u>Department</u>	<u>July Actual</u>	<u>TD Actual</u>	<u>Annual Budget</u>	<u>2020 TD Actual</u>		<u>2019 TD Actual</u>	
<b>Revenues</b>							
Administration	238.86	8,171.83	15,000.00	7,654.52	6.8%	8,077.73	1.2%
Total Revenues	238.86	8,171.83	15,000.00	7,654.52	6.8%	8,077.73	
<b>Expenses</b>							
Administration	-	16,500.00	16,500.00	14,750.00	11.9%	15,950.00	3.4%
Total Expenses	-	16,500.00	16,500.00	14,750.00	11.9%	15,950.00	
Total Fund Revenues	238.86	8,171.83	15,000.00	7,654.52	6.8%	8,077.73	
Total Fund Expenses	-	16,500.00	16,500.00	14,750.00	11.9%	15,950.00	
Surplus (Deficit)	238.86	(8,328.17)	(1,500.00)	(7,095.48)	17.4%	(7,872.27)	5.8%

**Paving and Lighting (2)**

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
<b>Revenues</b>							
Administration	398.14	13,623.18	25,000.00	13,296.38	2.5%	380.14	3483.7%
<b>Total Revenues</b>	<b>398.14</b>	<b>13,623.18</b>	<b>25,000.00</b>	<b>13,296.38</b>	<b>2.5%</b>	<b>380.14</b>	
<b>Expenses</b>							
Administration	-	-	73,522.00	-	DIV/0%	-	DIV/0%
<b>Total Expenses</b>	<b>-</b>	<b>-</b>	<b>73,522.00</b>	<b>-</b>	<b>DIV/0%</b>	<b>-</b>	
<b>Total Fund Revenues</b>	<b>398.14</b>	<b>13,623.18</b>	<b>25,000.00</b>	<b>13,296.38</b>		<b>380.14</b>	
<b>Total Fund Expenses</b>	<b>-</b>	<b>-</b>	<b>73,522.00</b>	<b>-</b>		<b>-</b>	
<b>Surplus (Deficit)</b>	<b>398.14</b>	<b>13,623.18</b>	<b>(48,522.00)</b>	<b>13,296.38</b>		<b>380.14</b>	<b>3483.7%</b>

**Parade Police (26)**

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
<b>Revenues</b>							
Administration	93.86	2,880.30	5,319.00	466.60	517.3% (1)	181.65	1485.6%
<b>Total Revenues</b>	<b>93.86</b>	<b>2,880.30</b>	<b>5,319.00</b>	<b>466.60</b>	<b>517.3%</b>	<b>181.65</b>	
<b>Expenses</b>							
Administration	271.13	2,275.63	4,844.00	1,961.98	16.0%	393.99	477.6%
<b>Total Expenses</b>	<b>271.13</b>	<b>2,275.63</b>	<b>4,844.00</b>	<b>1,961.98</b>	<b>16.0%</b>	<b>393.99</b>	
<b>Total Fund Revenues</b>	<b>93.86</b>	<b>2,880.30</b>	<b>5,319.00</b>	<b>466.60</b>	<b>517.3%</b>	<b>181.65</b>	
<b>Total Fund Expenses</b>	<b>271.13</b>	<b>2,275.63</b>	<b>4,844.00</b>	<b>1,961.98</b>		<b>393.99</b>	
<b>Surplus (Deficit)</b>	<b>(177.27)</b>	<b>604.67</b>	<b>475.00</b>	<b>(1,495.38)</b>	<b>-140.4%</b>	<b>(212.34)</b>	<b>-384.8%</b>

(1) Levy increased for 2021.

**RF (27)**

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
<b>Revenues</b>							
Administration	1,765.85	60,408.51	111,000.00	64,142.71	-5.8%	48,745.20	23.9%
Total Revenues	1,765.85	60,408.51	111,000.00	64,142.71	-5.8%	48,745.20	
<b>Expenses</b>							
Administration	9,731.70	60,408.51	111,000.00	64,142.71	-5.8%	48,745.20	23.9%
Total Expenses	9,731.70	60,408.51	111,000.00	64,142.71	-5.8%	48,745.20	
Total Fund Revenues	1,765.85	60,408.51	111,000.00	64,142.71	-5.8%	48,745.20	
Total Fund Expenses	9,731.70	60,408.51	111,000.00	64,142.71	-5.8%	48,745.20	
Surplus (Deficit)	(7,965.85)	-	-	-		-	0%

**Social Security (28)**

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
<b>Revenues</b>							
Administration	1,598.27	54,675.85	100,000.00	53,916.68	1.4%	54,550.59	0.2%
Total Revenues	1,598.27	54,675.85	100,000.00	53,916.68	1.4%	54,550.59	
<b>Expenses</b>							
Administration	13,868.75	59,899.94	105,224.00	58,623.99	2.2%	58,212.60	2.9%
Total Expenses	13,868.75	59,899.94	105,224.00	58,623.99	2.2%	58,212.60	
Total Fund Revenues	1,598.27	54,675.85	100,000.00	53,916.68	1.4%	54,550.59	
Total Fund Expenses	13,868.75	59,899.94	105,224.00	58,623.99	2.2%	58,212.60	
Surplus (Deficit)	(12,270.48)	(5,224.09)	(5,224.00)	(4,707.31)		(3,662.01)	42.7%

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**Concessions (30)**

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD</u> <u>Actual</u>		<u>2019 YTD</u> <u>Actual</u>	
<b>Revenues</b>							
Clubhouse Concessions	17,175.38	58,442.73	68,256.00	21,831.08	167.7%	34,654.99	68.6%
Beverage Cart	1,928.23	4,838.19	6,352.00	362.50	1234.7%	4,674.90	3.5%
Sports Complex Concessions	1,470.98	37,601.61	32,667.00	-	DIV/0%	26,477.24	42.0%
Pool Concessions	-	-	10,549.00	-	DIV/0%	7,101.03	-100.0%
Catering	2,839.35	9,698.95	18,007.00	1,597.51	507.1%	10,047.06	-3.5%
<b>Total Revenues</b>	<b>23,413.94</b>	<b>110,581.48</b>	<b>135,831.00</b>	<b>23,791.09</b>	<b>364.8% (1)</b>	<b>82,955.22</b>	<b>33.3%</b>
<b>Expenses</b>							
Clubhouse Concessions	12,424.25	54,061.92	88,703.00	34,038.36	58.8%	46,578.88	16.1%
Beverage Cart	2,092.21	3,880.76	5,381.00	74.92	5079.9%	2,508.14	54.7%
Sports Complex Concessions	6,435.25	25,802.49	31,665.00	1,481.00	1642.2%	20,435.40	26.3%
Pool Concessions	-	-	10,046.00	-	DIV/0%	4,874.98	-100.0%
Catering	1,229.26	2,026.33	6,690.00	443.95	356.4%	3,958.35	-48.8%
<b>Total Expenses</b>	<b>22,180.97</b>	<b>85,771.50</b>	<b>142,485.00</b>	<b>36,038.23</b>	<b>138.0% (1)</b>	<b>78,355.75</b>	<b>9.5%</b>
<b>Total Fund Revenues</b>	<b>23,413.94</b>	<b>110,581.48</b>	<b>135,831.00</b>	<b>23,791.09</b>	<b>364.8%</b>	<b>82,955.22</b>	<b>33.3%</b>
<b>Total Fund Expenses</b>	<b>22,180.97</b>	<b>85,771.50</b>	<b>142,485.00</b>	<b>36,038.23</b>	<b>138.0%</b>	<b>78,355.75</b>	<b>9.5%</b>
<b>Surplus (Deficit)</b>	<b>1,232.97</b>	<b>24,809.98</b>	<b>(6,654.00)</b>	<b>(12,247.14)</b>	<b>-302.6%</b>	<b>4,599.47</b>	<b>439.4%</b>

(1) Weather has been dry allowing for increased opportunities for revenue. In 2020, concessions opening was delayed due to COVID-sports complex nothing until Aug 1. 2019 was a cold wet Spring.



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**Developer Contributions (32)**

<u>Department</u>	<u>July Actual</u>	<u>July TD Actual</u>	<u>Annual Budget</u>	<u>2020 July TD Actual</u>		<u>2019 July TD Actual</u>	
Revenues							
Administration	-	0.92	15,000.00	12,544.44	-100.0%	7,272.36	-100.0%
Total Revenues	-	0.92	15,000.00	12,544.44	-100.0%	7,272.36	
Expenses							
Administration	-	-	15,000.00	-	DIV/0%	-	DIV/0%
Total Expenses	-	-	15,000.00	-	DIV/0%	-	
Total Fund Revenues	-	0.92	15,000.00	12,544.44	-100.0%	7,272.36	
Total Fund Expenses	-	-	15,000.00	-	DIV/0%	-	
Surplus (Deficit)	-	0.92	-	12,544.44	-100.0%	7,272.36	-100.0%

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**Golf Course (\$0)**

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
<b>Revenues</b>							
Golf Operations	102,439.42	406,842.63	425,553.00	246,591.42	65.0%	260,147.68	56.4%
Golf Maintenance	2,537.84	11,744.25	22,039.00	11,278.50	4.1%	10,508.10	11.8%
<b>Total Revenues</b>	<b>104,977.26</b>	<b>418,586.88</b>	<b>447,592.00</b>	<b>257,869.92</b>	<b>62.3%</b>	<b>270,655.78</b>	<b>54.7%</b>
<b>Expenses</b>							
Golf Operations	41,320.46	148,859.18	233,920.00	101,219.07	47.1%	112,557.17	32.3%
Golf Maintenance	43,882.60	156,520.05	265,811.00	137,159.26	14.1%	149,904.01	4.4%
<b>Total Expenses</b>	<b>85,203.06</b>	<b>305,379.23</b>	<b>499,731.00</b>	<b>238,378.33</b>	<b>28.1%</b>	<b>262,461.18</b>	<b>16.4%</b>
<b>Total Fund Revenues</b>	<b>104,977.26</b>	<b>418,586.88</b>	<b>447,592.00</b>	<b>257,869.92</b>	<b>62.3%</b>	<b>270,655.78</b>	<b>54.7%</b>
<b>Total Fund Expenses</b>	<b>85,203.06</b>	<b>305,379.23</b>	<b>499,731.00</b>	<b>238,378.33</b>	<b>28.1%</b>	<b>262,461.18</b>	<b>16.4%</b>
<b>Surplus (Deficit)</b>	<b>19,774.20</b>	<b>113,207.65</b>	<b>(52,139.00)</b>	<b>19,491.59</b>	<b>480.8%</b>	<b>8,194.60</b>	<b>1281.5%</b>

(1) Golf Course opened earlier in 2021. 2020 COVID delayed opening and May flood. 2019 April flood and cold wet May.

Compared to Annual Budget/Compared to 2020 YTD/Compared to 2019 YTD:

Daily Greens Fees 91.16% / 188.93% / 184.14%

Golf Events & Misc 34.75% / 50.05% / 41.52%

Carts 91.32% / 184.60% / 183.21%

Season passes 137.53% / 137.25% / 135.74%

Pro shop sales 86.68% / 185.89% / 123.94%

Weekly league rate is now in green fees

(2) Wages and related expenses higher in 2021 compared to 2020 32.8% \$20,697 and 2019 32.0% \$20,293. New POS system in 2021 \$10,200. Higher credit card fees 228.9% \$6,114 due to higher rate with POS and more transactions. COGS and sales tax expense greater due to increased sales.

(3) Pesticides increased 41.5% \$5,903. Gas/Oil increased 142.0% \$6,231

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**Aquatics (01)**

<u>Department</u>	<u>July Actual</u>	<u>TD Actual</u>	<u>Annual Budget</u>	<u>2020 TD</u>		<u>2019 TD</u>	
				<u>Actual</u>		<u>Actual</u>	
<b>Revenues</b>							
Pool	10,124.43	19,435.05	71,654.00	44.68	43398.30	59,353.60	-67.30
Swim Lessons	1,335.12	3,022.12	22,811.00			20,600.36	-85.30
Splashpad	2,705.00	9,076.00	22,804.00	4,491.00	102.10	10,490.50	-13.50
<b>Total Revenues</b>	<b>14,164.55</b>	<b>31,533.17</b>	<b>117,269.00</b>	<b>4,535.68</b>	<b>595.20 (1)</b>	<b>90,444.46</b>	<b>-65.10</b>
<b>Expenses</b>							
Pool	23,832.58	33,553.36	67,929.00	1,159.34	2794.20	33,612.09	-0.20
Aquatics Maintenance	5,336.88	16,562.44	33,200.00	8,299.44	99.60	19,778.81	-16.30
Swim Lessons	640.43	640.43	11,734.00	-		5,846.79	-89.00
Splashpad	-	55.93	349.00	-	DIV/0	2.00	2696.50
<b>Total Expenses</b>	<b>29,809.89</b>	<b>50,812.16</b>	<b>113,212.00</b>	<b>9,458.78</b>	<b>437.20</b>	<b>59,239.69</b>	<b>-14.20</b>
<b>Total Fund Revenues</b>	<b>14,164.55</b>	<b>31,533.17</b>	<b>117,269.00</b>	<b>4,535.68</b>	<b>595.20</b>	<b>90,444.46</b>	<b>-65.10</b>
<b>Total Fund Expenses</b>	<b>29,809.89</b>	<b>50,812.16</b>	<b>113,212.00</b>	<b>9,458.78</b>	<b>437.20</b>	<b>59,239.69</b>	<b>-14.20</b>
<b>Surplus (Deficit)</b>	<b>(15,645.34)</b>	<b>(19,278.99)</b>	<b>4,057.00</b>	<b>(4,923.10)</b>	<b>291.60</b>	<b>31,204.77</b>	<b>-161.80</b>

(1) Due to COVID, pool was closed in 2020. Opened in 2021 with time slots. Once into Phase 5, opened completely and sold reduced passes. Minimal lessons.

Sycamore Park District  
Summarized Revenue & Expense Report  
Period ended July 31, 2021

**Debt Service (60)**

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
<b>Revenues</b>							
Administration	10,283.12	351,785.04	645,000.00	335,337.23	4.9%	332,729.96	5.7%
Total Revenues	10,283.12	351,785.04	645,000.00	335,337.23	4.9%	332,729.96	
<b>Expenses</b>							
Administration	-	4,845.00	640,178.00	6,015.00	-19.5%	7,140.00	-32.1%
Total Expenses	-	4,845.00	640,178.00	6,015.00	-19.5%	7,140.00	
Total Fund Revenues	10,283.12	351,785.04	645,000.00	335,337.23	4.9%	332,729.96	
Total Fund Expenses	-	4,845.00	640,178.00	6,015.00	-19.5%	7,140.00	
Surplus (Deficit)	10,283.12	346,940.04	4,822.00	329,322.23	5.3%	325,589.96	6.6%

**Capital Projects (70)**

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
<b>Revenues</b>							
Administration	-	25.22	549,000.00	1,088.83	-97.7%	12,769.48	-99.8%
Total Revenues	-	25.22	549,000.00	1,088.83	-97.7%	12,769.48	
<b>Expenses</b>							
Administration	345.97	199,234.37	614,838.00	209,782.99	-5.0%	294,927.07	-32.4%
Total Expenses	345.97	199,234.37	614,838.00	209,782.99	-5.0%	294,927.07	
Total Fund Revenues	-	25.22	549,000.00	1,088.83	-97.7%	12,769.48	
Total Fund Expenses	345.97	199,234.37	614,838.00	209,782.99	-5.0%	294,927.07	
Surplus (Deficit)	(345.97)	(199,209.15)	(65,838.00)	(208,694.16)	-4.5%	(282,157.59)	-29.4%

Sycamore Park District  
 Summarized Revenue & Expense Report  
 Period ended July 31, 2021

**Action 2020 (71)**

<u>Department</u>	<u>July Actual</u>	<u>July TD Actual</u>	<u>Annual Budget</u>	<u>2020 July TD Actual</u>		<u>2019 July TD Actual</u>	
Revenues							
Administration	-	29,079.29	249,002.00	18,235.85	59.5%	941.22	2989.5%
Total Revenues	-	29,079.29	249,002.00	18,235.85	59.5%	941.22	
Expenses							
Administration	245,786.94	593,697.57	1,620,350.00	686,107.91	-13.5%	117,466.02	405.4%
Total Expenses	245,786.94	593,697.57	1,620,350.00	686,107.91	-13.5%	117,466.02	
Total Fund Revenues	-	29,079.29	249,002.00	18,235.85	59.5%	941.22	
Total Fund Expenses	245,786.94	593,697.57	1,620,350.00	686,107.91	-13.5%	117,466.02	
Surplus (Deficit)	(245,786.94)	(564,618.28)	(1,371,348.00)	(667,872.06)	-15.5%	(116,524.80)	384.5%
Total Fund Revenues	256,735.90	2,889,935.73	5,752,699.00	2,431,390.69		2,687,885.94	
Total Fund Expenses	713,907.90	2,829,767.37	7,286,536.00	2,887,936.86		2,334,278.12	
Surplus (Deficit)	(457,172.00)	60,168.36	(1,533,837.00)	(456,546.17)		353,607.82	

Sycamore Park District  
Fund Balances

	Audited 1/1/2021	Revenues	Expenses	Audited 7/31/2021	7/31/2021 Cash balance
10 Corporate	820,032.92	858,652.79	609,105.91	1,069,579.80	1,061,851.41
20 Recreation	463,680.80	783,008.82	756,160.57	490,529.05	507,763.60
21 Donations	166,593.13	17,953.61	-	184,546.74	184,546.74
22 Special Recreation	19,460.95	110,179.49	55,089.16	74,551.28	74,551.28
23 Insurance	43,018.31	38,789.35	30,587.82	51,219.84	51,219.84
24 Audit	13,423.50	8,171.83	16,500.00	5,095.33	5,095.33
25 Paving □ Lighting	48,804.64	13,623.18	-	62,427.82	62,427.82
26 Park Police	690.47	2,880.30	2,275.63	1,295.14	1,375.43
27 IMRF	-	60,408.51	60,408.51	-	-
28 Social Security	5,224.09	54,675.85	59,899.94	-	-
30 Concessions	26,192.46	110,581.48	85,771.50	51,002.44	46,449.00
32 Developer Contributions	15,492.35	0.92	-	15,493.27	15,493.27
50 Golf	28,463.93	418,586.88	305,379.23	141,671.58	137,612.84
51 Aquatics	2,372.62	31,533.17	50,812.16	(16,906.37)	(16,500.33)
60 Debt Service	88,244.06	351,785.04	4,845.00	435,184.10	435,184.10
70 Capital Projects	421,544.39	25.22	199,234.37	222,335.24	231,196.67
71 Action 2020	1,905,295.24	-	245,786.94	1,659,508.30	1,737,589.57
	4,068,533.86	2,860,856.44	2,481,856.74	4,447,533.56	4,535,856.57

Summary of depository accounts as of

8/20/2021

<u>Location</u>	<u>Balance</u>	<u>Interest</u>	<u>□TD Interest</u>
First Midwest Bank	1,643,653.47	0.06	372.7
Resource Bank	200,084.56	0.08	13.16
IPDLAF	2,744,305.05	varies	
DCCF - Action 2020	74,016.36		
Dekalb Co. Community Foundation	23,342.97		
	<u>4,685,402.41</u>		

To: Board of Commissioners

From: Theresa Tevsh, Superintendent of Recreation Services

Subject: Monthly Report

Date: August 13, 2021

### **Administrative Initiatives (8/1/21-8/31/21)**

#### **Theresa Tevsh, Superintendent of Recreation Services and Recreation Staff**

- Service Desk Staff Training was held August 2 to go over the Fall brochure, review programs, and introduce newly hired staff. The Fall registration for programs started on August 9.
- Superintendent Tevsh, Recreation Specialist Dobberstein and Intern Casey Hauck attended a site visit to the Salt Creek Park District golf course clubhouse to view rentals and food procedures on August 2.
- Assisted with the Reston Ponds set-up/clean up on August 3.
- Assisted the KSRA camp with transportation to Sycamore Pool and mini golf on August 6.
- Attended a Community Solar Options webinar specific to Park Districts on August 12.
- Met with private Karate club requesting to set up a martial arts competition in October.
- Attended the Park District Board meeting and staff management meetings.
- The Recreation staff, executive director and 2 volunteers assisted at the last Thursday night concert in the park, August 5<sup>th</sup>. Parks staff created new parking configuration to accommodate a larger crowd and staff directed parking. A local drone pilot was hired to capture images of Riverview Sports Complex for future field planning of the August 5 concert's parking. With the aid of drone images, there were 440 cars in attendance. Concession sales were lower than expected at \$1500.
- Attended the Kiwanis Club meeting/dinner, along with Supervisor Rex and Director Bailey, to discuss upcoming Pumpkin Rolldown event for October and future partnership funded projects for the Kiwanis Club.
- The last Summer Movie in the Park was cancelled due to bad weather on August 6<sup>th</sup>.
- Attend the KSRA Board and Foundation meeting August 9<sup>th</sup> and 10<sup>th</sup>. A KSRA Board Retreat was held on August 9<sup>th</sup> to start the new strategic planning for the SRA with Blue Pontoon Consultants. The KSRA Foundation discussed the next fundraiser, the 5K Donut Roll, which be held at Hopkins Park in Dekalb November 6<sup>th</sup>. KSRA held a 2-week summer camp at the Community Center July 26-August 6 and used both aquatic facilities.
- Recreation Supervisor Rex and Recreation Specialist Genz attended the School District and Sycamore Education Foundation's Back2School event August 16.

- Supervisor Rex, along with the Executive Director met with the DeKalb County History Center to develop a plan for sharing the Park District's history during its 100<sup>th</sup> anniversary in 2023.
- Recreation Supervisor Rex will submit the district's application to Northwestern Medicines Community Grant program. This is a \$5,500 donation that supports programs and initiatives that align with Northwestern Medicine's Community Health Needs Assessment.
- Recreation Supervisor Rex will submit a nomination for the Sycamore Park District and DeKalb County Forest Preserve District to the Illinois Association of Park District's Best of the Best Award for Intergovernmental Cooperation Award.
- Recreation Specialist Genz will attend Sycamore Leadership Academy.
- The Community Pool will closed for the season on Tuesday, August 17. Report will be presented at Board meeting by Facility Supervisor, Lisa Metcalf.
- Will meet with Sycamore Library and Forest Preserve August 24 to discuss adding a "storybook trail" to the Great Western Trail.
- Supervisor Sarah Rex emailed the summer 2021 seasonal program survey to participating households for program input:

	Winter/Spring	Summer
Email Open Rate	38.8%	49.3%
Number of Surveys Completed	29	31
Number of Households that participated in at least 1 program	293	324
Number of Households that participated in more than 1 program	127	175

- Supervisor Rex updated the Park District's online interactive map to include the new Riverview Sports Complex, Citizens Memorial Sports Complex, as well as other updates.
- ½ day summer camps well attended with 19 participants.
- Recreation Specialist Genz attended the Chamber Leadership Academy at Bloomen' Garden, opportunity house, and the YMCA.
- Recreation Specialist Genz, along with GA's and recreation instructors are working on a new Home School program that will roll out this Fall. They are working with 66 Home School families in the area to create a 1-day a week, 2-hour curriculum using the Community Center classrooms and gym space.
- As of August 13, 2021, we have 227 Active Pathway Fitness 24/7 Memberships, 232 Active Pathway Fitness Passes, 35 Active Track 24/7 Memberships, 127 Active Track Passes and 211 Active Open Gym Passes.
- To date, sold a total of 89 Splash Passes. A profit of \$2,994. People will continue to use these at Splash Fountain until it closes.



- To date, we have sold 405 Dog Park memberships. With the closing of Katz Dog Park due to the Parvovirus, we added 1 more staff person to Dog patrol and 2 shifts of patrol per day to keep non-members out of the Brian Bemis Family Dog Park. Dog Patrol also added bleach washing duties of picnic tables, boulders, dog bowls, drinking fountain and statue the first week of August. There have been no reports of Parvovirus at Sycamore's Dog Park, but plenty of non-members, and unvaccinated dogs under 6 months have tried to get into the park and Dog Patrol staff have been there to ask them to leave.
- Facility Supervisor Metcalf attended the KSRF Board Meeting.

### **Administrative Initiatives (9/1/21-9/30/21)**

#### **Theresa Tevsh, Superintendent of Recreation Services and Recreation Staff**

- Recreation Specialist Dobberstein and Supervisor Rex will start to prepare for Junk in the Trunk event for September at the new soccer complex.
- Recreation Superintendent will meet with Rec staff to review recent summer program survey, marketing initiatives, Capital projects, 2025 planning and Winter/Spring Brochure planning.
- Will Supervise sold out Cubs/Brewers trip to Milwaukee Sept 18.
- Will participate in the IAPD Golf outing Sept 17.
- Will attend the NRPA National Convention in Nashville Sept 20-24.
- Will lead the "Arizona Trip Party" for 2022 on Sept 25.
- Supervisor Rex will continue to research projects and collect quotes for 100<sup>th</sup> year anniversary items that need to be initiated in 2022.
- Supervisor Rex will develop a campaign gear towards Sycamore businesses to raise awareness about sponsorship opportunities, corporate cards, and employee wellness opportunities at the district.
- Facility Supervisor Metcalf and Supervisor Rex will prepare for Superhero Challenge.
- Superintendent of Recreation Tevsh and Facility Supervisor Metcalf will have a booth at NIU's Campus Meets Community event on September 9<sup>th</sup>.
- Splash Fountain will close on Sunday, September 26<sup>th</sup>. The last event at Splash pad will be Grandparents Day on September 12<sup>th</sup>.

**To:** Board of Commissioners

**From:** Casey Hauck

**Date:** August 6th, 2021

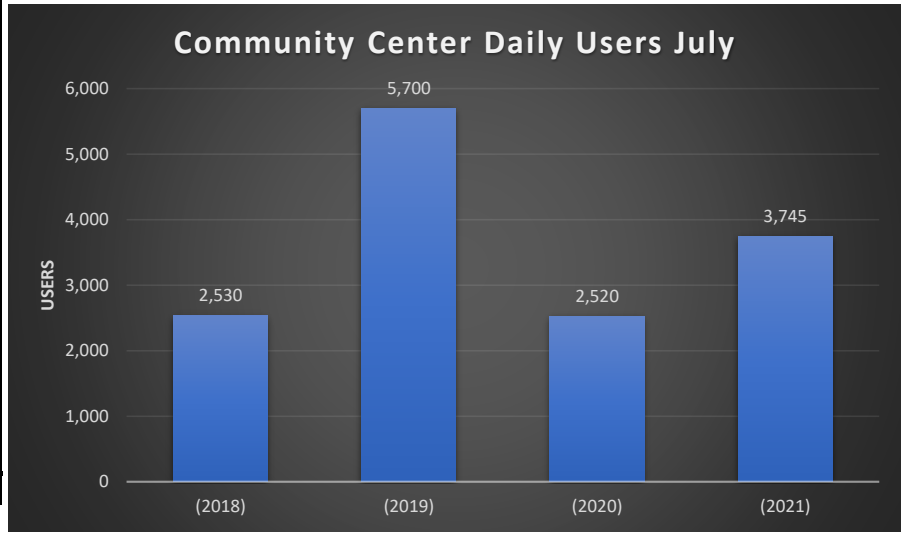
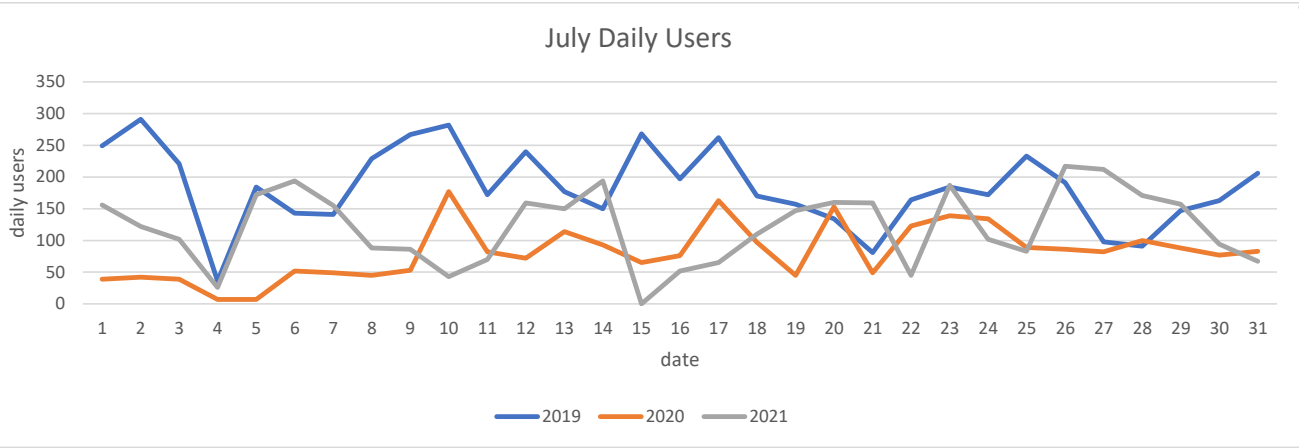
### **Administrative Initiatives (May 3rd – August 6th)**

**Casey Hauck, NIU Summer Intern**

- Started the Under Armor walking app challenge
  - Set up a sycamore park district account and invited our members to download the app and join us in month long walking challenges
  - Monitored the app throughout each month and kept track of standings
  - Determined prizes to hand out at the end of each month to help motivate our members
- Helped in baseball concessions
- Shadowed Steve at the golf course
  - Cleaned ball washers
  - Trimmed sprinkler heads
  - Repainted yardage markers
  - Mowed fairways
  - Learned how to change cup locations
  - Weed whacked
  - Watered flowers/trees
- Monitored the dog park
  - Interacted and met members of our community
  - Checked dogs for rabies/membership tags
  - Cleaned up unwanted debris
  - Changed the garbage
- Drove the beverage cart at the golf course
- Movie in the park
  - Help setup/takedown the projector for movie in the park
- Say Golf program
  - Helped Kirk, Adam, and Gwyn teach the sycamore youth golfers about the fundamentals and etiquette of golf
- Kept track of the community centers daily usage
  - Would keep a log of the daily usage for open gyms, pathway fitness, and splashpad
- Monitored 3v3 High school sand volleyball on Wednesday nights
  - Monitored/kept score of the 3 game every Wednesday night
  - Brought the necessary equipment each week
  - Communicated with teams about their schedules
  - Budgeted supplies and costs
- Shadowed Bounie and Tyler at the Sport complex
  - Learned how to drag a baseball field
  - Learned how to chalk a ball field
  - Striped soccer fields
  - Collected garbage
- Storm Dayz

- Set up alternate parking lots
- Dragged/raked ball fields
- Chalked ball fields
- Drained out dugouts
- Spread insta-dry after the rain
- Collected garbage
- Sportzone camp
  - Assisted with constructing a weeklong lesson plan
  - Handled 18 kids from the age 5-8 with the help from Brooke
  - Taught kids the basic rules and fundamentals of a new sport every day of the camp
- Concert nights (July 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, and August 8<sup>th</sup>)
  - Helped set up handicap parking
  - Helped set up the extension cables for the band
  - Assisted with concession set up
  - Sold concessions for the audience during the show
  - Assisted with the tear downs
- Assisted Jenni with art camp
  - Came in for two days to help Jenni handle the kids for art camp
- Lil Campers
  - Helped with the lesson planning for the weeklong camp
  - Led the camp with Brooke
  - Took the kids on nature walks
  - Did arts and crafts with the kids
  - Played sports with the kids
  - Budgeted supplies
- Cubs' vs Red's trip
  - Marketed and sold tickets to the Cubs game on July 29<sup>th</sup>
  - Communicated with our members what was allowed and how to get their tickets
  - Collected waivers from all participants
  - Chaperoned the trip
  - Supervised a special need adult

		2018	2019	2020	2021
July	1	62	249	39	156
	2	92	291	42	122
	3	93	221	39	102
	4	29	36	7	26
	5	102	184	7	172
	6	72	143	52	194
	7	60	141	49	155
	8	52	229	45	88
	9	97	267	53	86
	10	94	282	177	43
	11	78	172	82	70
	12	89	240	72	159
	13	71	177	114	150
	14	56	150	93	194
	15	47	268	65	computers down
	16	98	197	76	52
	17	110	262	163	65
	18	78	170	97	110
	19	96	157	45	147
	20	98	134	153	160
	21	66	81	49	159
	22	76	164	123	45
	23	103	184	139	187
	24	112	172	134	102
	25	100	233	89	83
	26	92	191	86	217
	27	94	98	82	212
	28	61	91	100	171
	29	45	147	88	157
	30	115	163	77	94
	31	92	206	83	67
<b>TOTALS</b>		2,530	5,700	2,520	3,745



July	Building Hours	After Hours	Splashpad Daily Fee	Splashpad Pass	Open Gym	Total Users	Other Comments
1	67	7	51	0	31	156	
2	51	5	43	0	23	122	
3	22	10	48	0	22	102	Holiday Weekend
4	6	12	8	0	0	26	Holiday Weekend
5	56	6	79	8	31	180	
6	67	9	94	8	24	202	
7	73	15	27	3	40	158	
8	60	12	0	0	16	88	
9	62	5	5	0	14	86	
10	20	11	0	0	12	43	
11	30	22	0	0	18	70	
12	90	11	1	0	57	159	
13	81	13	12	0	44	150	
14	85	8	59	5	42	199	
15	x	x	x	x	x	0	computers down
16	22	1	10	2	19	54	Only have check ins after 3pm
17	26	11	19	0	9	65	
18	11	17	38	0	44	110	
19	77	10	35	5	25	152	
20	85	13	35	4	27	164	
21	76	10	49	0	24	159	
22				0	45	45	
23	67	7	87	2	26	189	
24	31	17	42	2	12	104	
25	16	14	37	0	16	83	
26	83	10	83	5	41	222	
27	72	13	78	12	49	224	
28	84	11	50	0	26	171	
29	70	13	41	2	33	159	
30	53	10	3	0	28	94	
31	30	14	8	0	15	67	

**POOL NUMBERS - TOTAL PATRONS - 2021**

<b>Date</b>	<b>10:30 (OSCAR)</b>	<b>10:45 (lap swim)</b>	<b>Daily Adm</b> <small>RecTrac</small>	<b>Pass Visit</b>	<b>Clicker</b>	<b>5:15 (lap swim)</b>
1-Jul	53		72	14	88	
2-Jul			52	2	61	
3-Jul			43	4	47	
4-Jul			26	8	39	
5-Jul		0	89	8	101	
6-Jul	37		57	16	80	
7-Jul		0	21	14	38	
8-Jul	Closed		Closed	Closed	Closed	Closed
9-Jul			8	2	11	
10-Jul			0	0	0	
11-Jul			Closed	Closed	Closed	
12-Jul		3	1	1	3	
13-Jul	57		19	4	26	
14-Jul		3	43	23	69	
15-Jul	53		0	0	0	0
16-Jul			16	5	21	
17-Jul			30	2	36	
18-Jul			81	6	87	
19-Jul		1	48	15	67	
20-Jul	55		51	3	55	
21-Jul		Closed	Closed	Closed	Closed	
22-Jul	45		48	9	61	1
23-Jul			77	12	91	
24-Jul			59	12	77	
25-Jul			86	9	100	
26-Jul		0	49	8	69	
27-Jul	59		75	9	92	
28-Jul		0	44	9	55	
29-Jul	48		74	7	110	0
30-Jul			7	3	13	
31-Jul		0	22	1	30	
<b>TOTAL</b>	<b>407</b>	<b>7</b>	<b>1198</b>	<b>206</b>	<b>1527</b>	<b>1</b>

**TOTAL**

**3346**

From: Kirk T. Lundbeck

Subject: Monthly Report

Date: August 24, 2021

**Administrative Initiatives (8/1/21 – 8/31/21)**

- Attended all administrative team meetings as scheduled.
- Large events scheduled for August:
  - August 6 - Fraternal Order of Police – 76 players
  - August 7 – Sycamore Elks – 48 Players
  - August 13 – Goodfellows – 64 players
  - August 14 – PJ’s Courthouse – 120 players
  - August 16 – Sycamore Frosh/Soph Invite – 56 players
  - August 20 – Opportunity House – 80+ expected
  - August 21/22 – Annual Club Championship – 16 – 20 expected
  - August 28/29 – Annual Club Championship Final Rounds – 40 – 60 expected
- Continued to try to supplement part-time staff as current staff leaves for school with job advertisements and social media posts.
- Sycamore Golf Club won “The Best” Golf Course in the county by the Daily Chronicle readers for the 10<sup>th</sup> straight year.
- Continued to work with Teesnap marketing to promote golf events and the Caddyshack Grill.
- Started special promotional announcements about fall golf and merchandise sales through Teesnap.
- League play continued through August.
  - Mondays – Kiwanis and Mobile Match Play
  - Tuesdays – PJ’s Courthouse
  - Wednesdays – Ladies Nine Holers and Razniewski Men’s League

Thursdays – 18 Hole Ladies, Genoa League and Bogeys and Beer

- Sycamore High School Golf team tryouts began the week of August 9<sup>th</sup>. Matches to began the following week.
- Began to promote the 6X6X6 Tournament in September and the Pumpkin Scramble in October.
- Began to work with Jeff and Jonelle, as well as ERA on Bridge #1 bid documentation for that bridge's replacement in 2022.

**July 2021 Totals**

Rounds	Days Open	Season Passes	Daily Fees	Carts	Pro Shop	Lessons/Fees	Total
932	31	\$3,322.00	\$7,299.90	\$36,300.00	\$12,061.36	\$1,771.00	\$100,928.81

**2021 Year To Date (August 16, 2021)**

Rounds	Days Open	Season Passes	Daily Fees	Carts	Pro Shop	Lessons/Fees	Total
19172	18	\$111,727.00	\$161,269.6	\$122,083.03	\$3,998.17	\$16,280.00	\$7,210.2

**2021 Revenue Budget**

Rounds	Days Open	Season Passes	Daily Fees	Carts	Pro Shop	Lessons/Fees	Total
32000	20	\$81,100.00	\$100,200.00	\$112,800.00	\$3,700.00	\$26,000.00	\$8,610.00

**Administrative Initiatives (9/1/21 – 9/30/21)**

- Attend all administrative team meetings as scheduled.
- Large Events for scheduled for September:



September 4<sup>th</sup> – Rich Bryant Memorial outing – 60= players expected  
September 12<sup>th</sup> – Genoa League Playday – 24 – 30 expected  
September 17<sup>th</sup> – Safe Passage Outing – 100+ expected  
September 18<sup>th</sup> – 6X6X6 Ryder Cup Event  
September 19<sup>th</sup> – Knights of Columbus Outing – 60+ expected  
September 24<sup>th</sup> – Sycamore Sycos Outing  
September 28<sup>th</sup> – Girls High School Conference Golf Meet – 80 expected

- Continue to use Teesnap marketing tools to bring new customers to the facility.
- Continue to supplement part-time staff as staff leaves for school.
- Most corporate leagues and in-house leagues conclude by the end of September except for the Fairway Club Men's league which finishes on Wednesday, October 6<sup>th</sup>.
- Sycamore High School Golf team hold regular daily practices and meets on Most Tuesday afternoons.
- Continue to work with ERA, Jonelle and Jeff concerning Bridge #1 bid documents and timeline.
- Begin Fall golf rates Monday, September 20<sup>th</sup> – Reduction of 18 hole fees by \$5.00 and 9 holes by \$2.00.
- Begin preparation of entry forms and promotional materials for the Pumpkin Scramble.



2021

# DeKalb County's Finest

*Presented to:*

**Sycamore Golf Club**

**THE BEST**

**Golf Course**

**DAILY  
CHRONICLE**

To: Board of Commissioners  
From: Jeff Donahoe  
Subject: Monthly Report  
Date: August 24, 2021

### **Administrative Initiatives** (8/1/21-8/31/21)

#### **Golf**

- The course continues to receive just sporadic rainfall this summer. The tornados and straight-line wind events last week provided some rain and wind which knock down a couple trees and lots of limbs and debris at all properties. Our soccer goal at South Prairie School was blown across the road into the bean field.
- The turf is doing well considering we are at the third week of August with not a lot of natural rain of late. The irrigation system continues to be used nightly, and we are constantly watching the river level to control our amounts per gallon used while the system runs.
- Staff continues to mow/trim regularly, work on landscaping, prune trees, spray for disease, and removed the old irrigation pipe along 18 bridge.
- I continue to communicate regularly with Kirk on high school practice schedules, outings, leagues, and general issues on the course.

#### **Sports**

- Fall sports are now starting with baseball and softball practices, AYSO practices and games, baseball field 1 rentals on weekends. Youth baseball/softball games start just after Labor Day.
- I have been dealing with field use organization of all user groups and adult groups as the new baseball field construction begins.
- William Charles has started baseball field construction with the perimeter fencing now being installed. We were able to find fields for soccer where work is not starting yet and at the north end of the complex in a couple baseball outfields.
- The new soccer complex continues to mature and is getting better even with the inconsistent rain. We are meeting in a couple days with the contractor to go over plans for fall seeding/fertilizing on the areas that still need to improve. We met with Kevin from AYSO to address the fields and options if not all the areas are ready for games next April.
- Staff continues to prep in-fields as needed daily, mowing and trimming, measuring out soccer fields, paint lining all fields, tree, and shrub pruning,
- The last day of the pool is August 17<sup>th</sup>. All systems ran well except the pool heater will need to be replaced before next year. It has outlived its useful life and had issues working consistently the last few weeks along with an internal water line break. We had it inspected by professionals

and they recommend replacement as opposed to getting by another year as the internals have rusted thru quite a bit. We will be getting quotes soon for this change.

- The splash pad continues to operate, and we check it daily for chemical balance, operation, filter cleaning. The pad will remain opened until the end of September weather permitting.
- The tennis court resurfacing is a hit with our users as they really like the new surface along with the color change.

### **Parks**

- I attended staff and Board meetings.
- I continue to check the museum as we get closer to handing the keys over.
- We continue to mow, trim, fix playground equipment, prep for consistent shelter rentals, put up the stage for concerts, trim/remove trees, spray weeds and manage natural areas, and remove garbage from parks.
- The new trail has now been paved and is in use from the Sycamore Forest Preserve to Page and Pleasant Streets. Lots of positive feedback from the community about the trail. The contractors will soon remove the weed growth on the sides and add seed and blanket along the path.
- Jonelle and I met with Shodeen reps. about the new Reston Park. They will complete seeding of the east side areas this week or next.
- The playground structure for Founders is still on the way with work set to begin in September for installation.
- At Old Mill Park, Grainger construction has completed installation of the drinking fountain and pad surrounding the fountain. They have also run electric to the panel near the fountain. Finney is hooking the power into boxes and will add a new night light on the existing pole that is out there.
- The City of Sycamore worked with us on clearing out the creek that runs thru Chief Black Partridge Park to better aid the drainage from the housing areas to the north.
- I will be absent from the August Board meeting as we move our oldest son in at Marquette.

### **Administrative Initiatives (9/1/21-9/30/21)**

- Attend all staff, Board, and planning meetings.
- Attend trail construction meetings and site visits with engineers, and contractors as the project wraps up.
- Work with engineers and contractor on planning of new ball fields as construction continues.

- Continue to run the splash pad. Close the pool and drain. Will work on list of needed equipment upgrades on equipment for next season.
- Work with Upland design on plans for Founders Park playground and Reston Ponds.
- Work on auctioning old irrigation system and equipment.
- Spray weeds and disease, seed/sod thin areas and consistently mow, trim all areas for the golf course. Keep up with watering turf.
- Plant several trees people have donated as memorials at parks and golf.
- Repair Park areas, replace surfacing at Old Mill playground later this fall.
- Work consistently with sport field user groups as fall sports begin in all areas.
- Work to keep up with all properties and needed repairs, general maintenance, inspections.
- Work on fall staffing to replace those returning to school/teaching.

To: Board of Commissioners  
 From: Jonelle Bailey  
 Subject: Monthly Report  
 Date: August 24, 2021

### **Administrative Initiatives (8/1 – 8/31/2021)**

- Attend all Staff, Board and Planning meetings.
- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.
- Attend Rotary and Chamber Meetings
- Attend IPRA meetings
- Continue get to know community members and local businesses.
- Bi-weekly meeting with the Superintendents
- Continue to monitor COVID-19 State and Federal compliance plans and modification of guidelines.
  - Updated policy for all facilities and staff
- Training:
  - Continuing Education Benefits for all staff
  - DEI training dates deferred for Safe Zone Conversations:
    - Latin/Latina/LatinX: October
- Review Marketing needs and timelines with Sarah Rex.
  - Awards submission for IAPD sent in by Sarah
  - Review Grants ITEP, IDOT and OSLAD
    - Deadline dates and next steps for all these areas
  - Annual Marketing & Special Event Plan creation for 2021
    - Working with Sarah on Sponsorship packages (in progress)
  - New signage w/ Mission, Vision and Core Value information at facilities
- Review all construction projects and next steps:
  - GWT parcel purchase overview for Phase/Segment 2 of the trail
  - Review of Reston Ponds Development timeline and public meeting
  - Founders Park Design timeline and installation update
  - Memorial Park Development timeline and construction update
  - Finalizing Old Mill Park: fountains, lights
- MMNH building.
  - Sale of the property - update
- Continue to update the Employee Manual with Staff
  - First draft review to board October – working with Jackie and Jeanette weekly to review Full and Part time manuals
- Work on review of Policy revision – Draft Due October
- Started process to create the Sycamore Park District Foundation
  - Update on status
- Strategic Plan – working on segments to finalize by November
- Sarah Rex and I met with the DeKalb County History Center to develop a plan for sharing the Park District’s history during its 100<sup>th</sup> anniversary in 2023.
- Sarah and I also met with OC creative to plan for the 100<sup>th</sup> Anniversary marketing and videos to coincide with the History Center information.
- Attended and worked at the Summer Concert Series Concessions throughout the season

### **Administrative Initiatives (9/1 – 9/30/2021)**

- Attend all Staff, Board and Planning meetings.

- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.
- Attend Rotary and Chamber Meetings
- Attend IPRA meetings
- Continue get to know community members and local businesses.
- Bi-weekly meeting with the Superintendents
- Set up Employee Evaluation Timelines
- Continue to monitor COVID-19 State and Federal compliance plans and modification of guidelines.
- Training:
  - Continuing Education Benefits for all staff
- Review Marketing needs and timelines with Sarah Rex.
  - Review Grants ITEP, IDOT and OSLAD
    - Deadline dates and next steps for all these areas
  - Annual Marketing & Special Event Plan creation for 2021
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  - New signage w/ Mission, Vision and Core Value information at facilities
- Review all construction projects and next steps:
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  - Founders Park Design timeline and installation update
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  - Sale of the property - update
- Continue to update the Employee Manual with Staff
  - First draft review to board October
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- Started process to create the Sycamore Park District Foundation
  - Update on status
- Strategic Plan – working on segments to finalize by November

## Jeanette Freeman

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**From:** Jeanette Freeman  
**Sent:** Monday, July 26, 2021 10:58 AM  
**To:** Jeanette Freeman  
**Subject:** FW: Car Show Golf Carts - August Correspondence

**From:** Kirk Lundbeck <[kirkl@sycamoreparkdistrict.com](mailto:kirkl@sycamoreparkdistrict.com)>  
**Sent:** Monday, July 26, 2021 8:07 AM  
**To:** Michael DeVito <[michaelfdevito@turningbacktimecarshow.org](mailto:michaelfdevito@turningbacktimecarshow.org)>; Sarah Rex <[sarahr@sycamoreparkdistrict.com](mailto:sarahr@sycamoreparkdistrict.com)>  
**Cc:** Madeline DeVito <[madelinedevito@turningbacktimecarshow.org](mailto:madelinedevito@turningbacktimecarshow.org)>; Jonelle Bailey <[jonelleb@sycamoreparkdistrict.com](mailto:jonelleb@sycamoreparkdistrict.com)>  
**Subject:** RE: Car Show Golf Carts

Michael and Madeline,

It was our pleasure to help out. We have a long standing relationship with the Fizz Ehrler Turning Back Time Car Show and we plan on continuing that relationship for many years to come. Sycamore Golf Club and Sycamore Park District do our very best to support other organizations and develop partnerships with the community to benefit it's members.

Thank you for your nice note and we look forward to helping you out in the future.

*Kirk T. Lundbeck*

Superintendent of Golf Operations/PGA Professional  
 Sycamore Golf Club  
 A facility of Sycamore Park District  
 940 East State Street  
 Sycamore, IL 60178  
 815-895-3884

Sent from Mail for Windows 10

**From:** Michael DeVito  
**Sent:** Sunday, July 25, 2021 6:43 PM  
**To:** Kirk Lundbeck; Sarah Rex  
**Cc:** Madeline DeVito  
**Subject:** Car Show Golf Carts

Hi Kirk & Sarah,  
 Madeline and I just wanted to say thank you for allowing us the use of the park district golf carts. They are instrumental to the show and our club, Madeline and myself owe you a great deal of gratitude for your generosity.

Thank you very much!

Michael & Madeline





August 10, 2021

Jonelle Bailey  
480 South Airport Rd.  
Sycamore, Il 60178

Re: Termination of City of Sycamore TIF Redevelopment Project Area No. 1

This shall serve as notice to that the City will be terminating the City's Tax Increment Financing Redevelopment Project Area No. 1 (TIF No. 1) in accordance with the Illinois Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 et seq.). Formal action on this matter will be taking place prior to December 31<sup>st</sup> of this year in the form of an Ordinance at an upcoming City Council meeting.

For your information, the TIF incremental equalized assessed valuation (EAV) associated with this TIF District was \$1,220,667 (tax year 2021, payable 2022). Beginning with the 2022 tax year, payable 2023, there will no longer be any TIF incremental EAV associated with TIF No. 1. All EAV for taxable properties located in TIF No. 1 will be "rate setting" EAV. If you have any questions regarding "rate setting" please contact the DeKalb County Treasurer's Office.

The City is grateful for the park's participation in making this a successful TIF program for the past 23 years and we look forward to a continued positive partnership in the future.

Sincerely,

A handwritten signature in black ink that reads "Maggie Peck".

Maggie Peck  
Acting City Manager

## Jeanette Freeman

---

**From:** Jonelle Bailey  
**Sent:** Tuesday, August 17, 2021 2:37 PM  
**To:** Sarah Rex; Jeff Donahoe; Theresa Tevsh  
**Cc:** Jeanette Freeman  
**Subject:** RE: Thanks and suggestion

Hi Sarah,  
 This is lovely and I think adding this to our History dive would be a great addition.

Nettie, could you please add this to correspondence?

Jonelle Bailey  
 Executive Director  
 815-895-3365 ext. 229  
[jonelleb@sycamoreparkdistrict.com](mailto:jonelleb@sycamoreparkdistrict.com)



Sycamore Park District – We put the *MORE* in Sycamore  
 815-895-3365 | [SycamoreParkDistrict.com](http://SycamoreParkDistrict.com)



**From:** Sarah Rex <[sarahr@sycamoreparkdistrict.com](mailto:sarahr@sycamoreparkdistrict.com)>  
**Sent:** Tuesday, August 17, 2021 2:31 PM  
**To:** Jeff Donahoe <[jeffd@sycamoreparkdistrict.com](mailto:jeffd@sycamoreparkdistrict.com)>; Theresa Tevsh <[theresat@sycamoreparkdistrict.com](mailto:theresat@sycamoreparkdistrict.com)>; Jonelle Bailey <[jonelleb@sycamoreparkdistrict.com](mailto:jonelleb@sycamoreparkdistrict.com)>  
**Subject:** FW: Thanks and suggestion

A nice message from Kate Romano. 😊 I already sent her a reply, but thought you all would like to share this with staff and maybe the Board.

**From:** Kate Romano <[kromano59@gmail.com](mailto:kromano59@gmail.com)>  
**Sent:** Tuesday, August 17, 2021 11:02 AM  
**To:** Sarah Rex <[sarahr@sycamoreparkdistrict.com](mailto:sarahr@sycamoreparkdistrict.com)>  
**Subject:** Thanks and suggestion

Sarah -

I just wanted to take a moment, as we're nearing the end of the summer season, to extend a great thanks from my husband and myself to the district. The handling of the ever-evolving covid situation has given us a real sense of trust

and confidence and the security to be able to continue pursuing exercise options. The cleanliness of the Pathway Fitness facility continues to be extraordinary and I also have to send a shout-out to the grounds crews for how beautifully they maintain the park grounds and facilities. I've been walking the path from the rec Center to the pool most mornings and I am always impressed by the grounds staff work to keep everything so clean and well maintained. I've heard several people comment, over the past year, that the Sycamore Parks rival anything found in even private resorts. I could not agree more with that sentiment..

I also have noted, during my walks, the large number of interesting items that can be found throughout the park. I think it would make for an interesting feature or presentation (perhaps in conjunction with the History Museum) to discuss the history of the park lands and the individual history of some of the more interesting items to be found. In specific, some items I've found and would love to know more about:

- The Vernon Wetzel fountain. I have to believe there is an interesting story about the many rocks and minerals embedded into the fountain.
- The Cassier fountain, history and why it's placed where it is.
- The Jay Underwood memorial near the WPA Main.
- The history of the Good Tymes shelter (construction and the origin of the name).
- And though I know the WPA reference, it would be interesting to know how the WPA selected Sycamore to build that project.

Thank you again!

Kate and Mike Romano



**Board of Commissioners**

**Date of Board Meeting: August 24, 2021**

**STAFF RECOMMENDATION**

**AGENDA ITEM:**

Property Transfer

**BACKGROUND INFORMATION:**

LOT 399 in Reston Ponds Unit 2, in Plat cabinet 9, Slide number 180 B, As Document NO. 2006005073 in Dekalb county – is currently owned by Reston Ponds Equities, LLC c/o Shodeen Group, LLC. This property has been under contention for several years. The Park District, Shodeen Group and the City of Sycamore have worked together to have this property graded and seeded acceptable to each party. The property is acceptable to the district to receive. Shodeen Group would like to transfer this lot to the care of the Sycamore Park District. Potential closing date for this property would be August 27<sup>th</sup>.

**FISCAL IMPACT:** Approximately \$680 for title closing fees and \$10 to the Shodeen Group for the whole of the property. Totaling \$690.

**STAFF RECOMMENDATION:**

Staff recommend that the Park District move forward with the transfer of the property.

**PREPARED BY:** Jonelle Bailey, Executive Director

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**

**BOARD ACTION:**

**Native Experience**

- Prairie Garden
- Educational Signage



**Open Lawn**

- Multi-Use Space for Practice and Pickup Games

**Limestone Loop Trail**



**Seating**

- Picnic Tables
- Benches



**Picnic Shelter**

- 20' x 30' Shelter



**Basketball Court**

- Full Size Basketball Court
- Color Coat



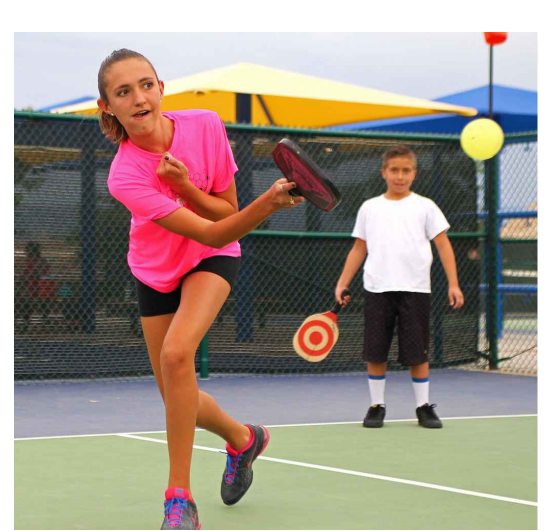
**Tennis Courts**

- Full Size Tennis Courts
- Space for Potential Future Court (Dashed Lines)



**Pickleball Courts**

- Two Full Size Pickleball Courts
- 4' Tall Fence Between Courts



**Fitness Station Area**

- Multiple Fitness Stations
- Shade Covering
- Safety Surfacing



**Lawn Berms**

**Playground Area**

- 2-5 Age and 5-12 Age Playground Equipment
- Wood Mulch Surfacing
- Swings



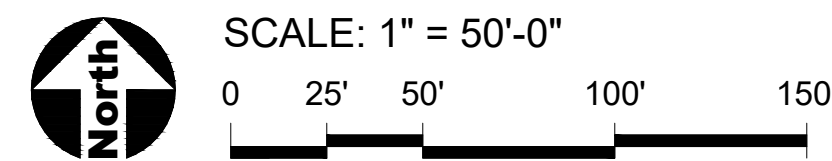
**Game Area**

- Game Tables



**Parking Lot**

- 10 Spaces
- ADA Parking Space



CONCEPT PLAN 2





## Reston Park – Sycamore Park District Preliminary 2021-22 IDNR OSLAD Grant Application Schedule

Updated: July 13, 2021

Completion Date	Description
Now	Confirm that prequalification is up-to-date (GATA, SAM.gov, CAGE) and start +/- 45 day process if not in system or update as necessary
June 2021	Public Survey #1 – Initial Input: Focus on park elements and amenities
Week of July 19 <sup>th</sup>	Provide documents to Upland (see above)
July 15 <sup>th</sup>	Grant Application Forms Available from IDNR
Week of July 19 <sup>th</sup>	Letters of Support: Distribute example text to local legislators
July 27 <sup>th</sup>	Board Meeting: Review project timeline
TBD July 28 <sup>th</sup> 10am	Review Master Plan, Cost Estimate and Component Options: Have a Zoom Meeting with Park District Staff to Review
Week of August 2 <sup>nd</sup>	Finalize Grant Items and Costs with Park Staff Discussion
TBD August 3 <sup>rd</sup> 6-7pm	2 <sup>nd</sup> Community Meeting: Present Master Plan & Options
Week of August 16 <sup>th</sup>	Draft Application Packet to Park District Staff for internal review
August 15 <sup>th</sup>	Letters of Support received
August 20 <sup>th</sup>	Park District Staff return review comments to Upland
August 24 <sup>th</sup>	Board Meeting: Pass “Resolution of Authorization” and Approve Master Plan
August 25 <sup>th</sup>	Park District Staff return Original Signed Documents
August 25 <sup>th</sup>	Finalize Grant Application
August 27 <sup>th</sup>	Send application package to Springfield w/ delivery receipt requested
August 31 <sup>st</sup>	Back-up Delivery Plan: Drive original to Springfield if UPS loses shipment
September 1 <sup>st</sup>	Grant Submittal Deadline: 5PM received in Springfield at IDNR offices
Sept / Oct / Nov 2021	Park District Staff available to IDNR Staff for questions and site tour
Nov 2021-Jan 2022	Tentative: Park District Staff representatives present project to grant committee in Springfield



**CHICAGO TITLE INSURANCE COMPANY**  
**STATEMENT REQUIRED FOR THE ISSUANCE OF ALTA OWNERS AND LOAN POLICIES**

Commitment No. 21018994GV  
Date \_\_\_\_\_, 2021

Escrow No. \_\_\_\_\_

To the best of my knowledge and belief of the undersigned, the following is hereby certified with respect to the land described in the above commitment.

1. That, except as noted at the end of this paragraph, within the last six (6) months (a) no labor, service or materials have been furnished to improve the land, or to rehabilitate, repair, refurbish, or remodel the building(s) situated on the land; (b) nor have any goods, chattels, machinery, apparatus or equipment been attached to the building(s) thereon, as fixtures; (c) nor have any contracts been let for the furnishing of labor, service, materials, machinery, apparatus or equipment which are to be completed subsequent to the date hereof; (d) nor have any notices of lien been received, except the following, if any:  
None
2. There are no revolving credit mortgages, line of credit mortgages, home equity loan mortgages, or other voluntary liens or mortgages affecting title, other than those shown on Schedule B of the commitment, except the following, if any:  
None
3. That all management fees, if any, are fully paid, except the following:  
None
4. That there are no unrecorded security agreements, leases, financing statements, chattel mortgages or conditional sales agreements in respect to any appliances, equipment or chattels that have or are to become attached to the land or any improvements thereon as fixtures, except the following, if any:  
None
5. That there are no unrecorded contracts or options to purchase the land, except the following, if any:  
None
6. That there are no unrecorded leases, easements or other servitudes to which the land or building, or portions thereof, are subject, except the following, if any:  
None
7. That, in the event the undersigned is a mortgagor in a mortgage to be insured under a loan policy to be issued pursuant to the above commitment, the mortgage and the principal obligations it secures are good and valid and free from all defenses; that any person purchasing the mortgage and the obligations it secures, or otherwise acquiring any interest therein, may do so in reliance upon the truth of the matters herein recited; and that this certification is made for the purpose of better enabling the holder or holders, from time to time, of the above mortgage and obligations to sell, pledge or otherwise dispose of the same freely at any time, and to insure the purchasers or pledgees thereof against any defenses thereto by the mortgagor or the mortgagor's heirs, personal representatives or assigns.
8. That, I/we am/are the purchaser(s) or mortgagor(s) of land improved with a residential dwelling not exceeding four units, and no current survey or mortgagee's inspection report has been furnished to or is available to me/us. [DELETE STATEMENT IF NOT APPLICABLE.] None

The undersigned makes the above statement for the purpose of inducing Chicago Title Insurance Company to issue its owners or loan policy pursuant to the above commitment.

Seller or Owner

Purchaser

\_\_\_\_\_  
Print Name: Reston Ponds Equities, LLC  
Kent W. Shodeen; Manager

\_\_\_\_\_  
Print Name: SYCAMORE PARK DISTRICT

Subscribed and sworn to before me this  
day of \_\_\_\_\_, 2021,

Subscribed and sworn to before me this  
day of \_\_\_\_\_, 2021,

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Notary Public

**LENDER'S DISBURSEMENT STATEMENT**

The undersigned hereby certifies that the proceeds of the loan secured by the mortgage to be insured under the loan policy to be issued pursuant to the above commitment were fully disbursed to or on the order of the mortgagor on \_\_\_\_\_. You are hereby authorized to date down the above commitment to cover the date of said disbursement.

Dated

\_\_\_\_\_  
Signature

# ALTA COMMITMENT FOR TITLE INSURANCE

Issued By:



CHICAGO TITLE INSURANCE COMPANY

Commitment Number:

**21018994GV**

### NOTICE

**IMPORTANT - READ CAREFULLY:** THIS COMMITMENT IS AN OFFER TO ISSUE ONE OR MORE TITLE INSURANCE POLICIES. ALL CLAIMS OR REMEDIES SOUGHT AGAINST THE COMPANY INVOLVING THE CONTENT OF THIS COMMITMENT OR THE POLICY MUST BE BASED SOLELY IN CONTRACT.

THIS COMMITMENT IS NOT AN ABSTRACT OF TITLE, REPORT OF THE CONDITION OF TITLE, LEGAL OPINION, OPINION OF TITLE, OR OTHER REPRESENTATION OF THE STATUS OF TITLE. THE PROCEDURES USED BY THE COMPANY TO DETERMINE INSURABILITY OF THE TITLE, INCLUDING ANY SEARCH AND EXAMINATION, ARE PROPRIETARY TO THE COMPANY, WERE PERFORMED SOLELY FOR THE BENEFIT OF THE COMPANY, AND CREATE NO EXTRACTIONAL LIABILITY TO ANY PERSON, INCLUDING A PROPOSED INSURED.

THE COMPANY'S OBLIGATION UNDER THIS COMMITMENT IS TO ISSUE A POLICY TO A PROPOSED INSURED IDENTIFIED IN SCHEDULE A IN ACCORDANCE WITH THE TERMS AND PROVISIONS OF THIS COMMITMENT. THE COMPANY HAS NO LIABILITY OR OBLIGATION INVOLVING THE CONTENT OF THIS COMMITMENT TO ANY OTHER PERSON.

### COMMITMENT TO ISSUE POLICY

Subject to the Notice; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and the Commitment Conditions, Chicago Title Insurance Company, a Florida corporation (the "Company"), commits to issue the Policy according to the terms and provisions of this Commitment. This Commitment is effective as of the Commitment Date shown in Schedule A for each Policy described in Schedule A, only when the Company has entered in Schedule A both the specified dollar amount as the Proposed Policy Amount and the name of the Proposed Insured.

If all of the Schedule B, Part I-Requirements have not been met within one hundred eighty (180) days after the Commitment Date, this Commitment terminates and the Company's liability and obligation end.

**Chicago Title Insurance Company**

By:

\_\_\_\_\_  
Randy Quirk, President

Attest:

\_\_\_\_\_  
Marjorie Nemzura, Secretary

*This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by Chicago Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.*

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**CHICAGO TITLE INSURANCE COMPANY****COMMITMENT NO. 21018994GV****Transaction Identification Data for reference only:**

ORIGINATING OFFICE:	FOR SETTLEMENT INQUIRIES, CONTACT:
Chicago Title Company, LLC 1795 West State Street Geneva, IL 60134 Main Phone: (630)232-2750 Email: ctgeneva@ctt.com	Chicago Title and Trust Company 1795 West State Street Geneva, IL 60134 Main Phone: (630)232-2750 Main Fax: (630)232-2341

Issued By: Chicago Title Company, LLC  
1795 West State Street  
Geneva, IL 60134

**Order Number: 21018994GV**

Property Ref.: E Becker Place, Sycamore, IL 60178

**SCHEDULE A**

1. Commitment Date: July 26, 2021
2. Policy to be issued:
  - (a) ALTA Owner's Policy 2006  
Proposed Insured: Sycamore Park District  
Proposed Policy Amount: \$10,000.00
3. The estate or interest in the Land described or referred to in this Commitment is:  
Fee Simple
4. The Title is, at the Commitment Date, vested in:  
Reston Ponds Equities, LLC, a Delaware limited liability company
5. The Land is described as follows:  
LOT 399 IN RESTON PONDS UNIT 2, BEING A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF SECTION 4, AND THE NORTHEAST 1/4 OF SECTION 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 22, 2006 IN PLAT CABINET 9, SLIDE NUMBER 180-B, AS DOCUMENT NO. 2006005073, IN DEKALB COUNTY, ILLINOIS.

**END OF SCHEDULE A**

*This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by Chicago Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.*

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### SCHEDULE B, PART I REQUIREMENTS

All of the following Requirements must be met:

1. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.
2. Pay the agreed amount for the estate or interest to be insured.
3. Pay the premiums, fees, and charges for the Policy to the Company.
4. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.
5. Notice: Please be aware that due to the conflict between federal and state laws concerning the cultivation, distribution, manufacture or sale of marijuana, the Company is not able to close or insure any transaction involving Land that is associated with these activities.
6. **The Proposed Policy Amount(s) must be increased to the full value of the estate or interest being insured, and any additional premium must be paid at that time. An Owner's Policy should reflect the purchase price or full value of the Land. A Loan Policy should reflect the loan amount or value of the property as collateral. Proposed Policy Amount(s) will be revised and premiums charged consistent therewith when the final amounts are approved.**
7. Be advised that the "good funds" of the title insurance act (215 ILCS 155/26) became effective 1-1-2010. This act places limitations upon the settlement agent's ability to accept certain types of deposits into escrow. Please contact your local Chicago Title office regarding the application of this new law to your transaction.
8. Effective June 1, 2009, pursuant to Public Act 95-988, satisfactory evidence of identification must be presented for the notarization of any and all documents notarized by an Illinois notary public. Satisfactory identification documents are documents that are valid at the time of the notarial act; are issued by a state or federal government agency; bear the photographic image of the individual's face; and bear the individual's signature.
9. The Company should be provided a statement from the borrower(s) relative to any mortgage identified in Schedule B disclosing whether the borrower(s) have entered into any forbearance or loan modification agreement with the lender relative to delayed or postponed payments or other restructuring of the debt secured by the mortgage.

**END OF SCHEDULE B, PART I**

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## SCHEDULE B, PART II EXCEPTIONS

THIS COMMITMENT DOES NOT REPUBLISH ANY COVENANT, CONDITION, RESTRICTION, OR LIMITATION CONTAINED IN ANY DOCUMENT REFERRED TO IN THIS COMMITMENT TO THE EXTENT THAT THE SPECIFIC COVENANT, CONDITION, RESTRICTION, OR LIMITATION VIOLATES STATE OR FEDERAL LAW BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, HANDICAP, FAMILIAL STATUS, OR NATIONAL ORIGIN.

The Policy will not insure against loss or damage resulting from the terms and provisions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

### General Exceptions

1. **Rights or claims of parties in possession not shown by Public Records.**
2. **Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the title that would be disclosed by an accurate and complete land survey of the Land.**
3. **Easements, or claims of easements, not shown by the Public Records.**
4. **Any lien, or right to a lien, for services, labor or material heretofore or hereafter furnished, imposed by law and not shown by the Public Records.**
5. **Taxes or special assessments which are not shown as existing liens by the Public Records.**
6. **We should be furnished a properly executed ALTA statement and, unless the land insured is a condominium unit, a survey if available. Matters disclosed by the above documentation will be shown specifically.**
7. Any defect, lien, encumbrance, adverse claim, or other matter that appears for the first time in the Public Records or is created, attaches, or is disclosed between the Commitment Date and the date on which all of the Schedule B, Part I-Requirements are met.
- A 8. Taxes for the years 2020 and 2021.  
  
Taxes for the year 2020 are payable in two installments.  
  
The first installment amounting to \$229.67 is paid of record.  
  
The second installment amounting to \$229.67 is not delinquent before September 7, 2021.  
  
Taxes for the year 2021 are not yet due and payable.  
  
Permanent Tax No.: [09-05-427-011-0000](#)
- D 9. The search did not disclose any open mortgages or deeds of trust of record, therefore the Company reserves the right to require further evidence to confirm that the property is unencumbered, and further reserves the right to make additional requirements or add additional items or exceptions upon receipt of

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**SCHEDULE B, PART II  
EXCEPTIONS**  
(continued)

the requested evidence.

- G 10. Upon any conveyance or mortgage of the land, a statement from the Secretary of the Board of Managers of the townhome, homeowners, or other association, that there are no unpaid assessment liens existing by reason of the nonpayment of assessments should be furnished.

Note: The statement should cover the recording date of the mortgage or, if title is to be conveyed, the recording date of the deed, whichever date is later.

- E 11. The Company will require the following documents for review prior to the issuance of any title insurance predicated upon a conveyance or encumbrance from the entity named below.

Limited Liability Company: Reston Ponds Equities, LLC

- a. A copy of its operating agreement, if any, and any and all amendments, supplements and/or modifications thereto, certified by the appropriate manager or member.
- b. If a domestic Limited Liability Company, a copy of its Articles of Organization and all amendment thereto with the appropriate filing stamps.
- c. If the Limited Liability Company is member-managed a full and complete current list of members certified by the appropriate manager or member.
- d. A current dated certificate of good standing from the proper governmental authority of the state in which the entity was created
- e. If less than all members, or managers, as appropriate, will be executing the closing documents, furnish evidence of the authority of those signing.

The Company reserves the right to add additional items or make further requirements after review of the requested documentation.

- F 12. Since a governmental entity will hold title to the land, any conveyance or mortgage of the land is subject to the limitations and conditions imposed by law. Proof of compliance with the same should be furnished.

- M 13. Interest of Reston Pond Builders, L.L.C. under an agreement to purchase the Land as disclosed by Real Estate Sale Contract dated March 31, 2009, as amended, and of all parties claiming thereunder.

- B 14. Municipal Real Estate Transfer Tax Stamps (or proof of exemption) must accompany any conveyance and certain other transfers of property located in Sycamore. Please contact said municipality prior to closing for its specific requirements, which may include the payment of fees, an inspection or other approvals.

- H 15. Covenants, conditions, restrictions and easements but omitting any covenants or restrictions, if any,

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**SCHEDULE B, PART II**  
**EXCEPTIONS**  
(continued)

including but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, source of income, gender, gender identity, gender expression, medical condition or genetic information, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, relating in part to association, assessment and lien therefor, as set forth in the document set forth below, as amended from time to time recorded on January 20, 2004 as recording no. 2004001062.

Amended and restated by instrument recorded November 3, 2004 as Document Number 2004022688.

Amendments recorded as Document Numbers 2009009799, 2016001598, 2018010326, and 2021008504.

Assignment of Declarant's Rights to Reston Ponds Equities LLC recorded September 22, 2009 as Document Number 2009013999.

- I 16. Terms, provisions and conditions contained in annexation agreement recorded August 7, 2002 as Document 2002015142, and in Ordinance No. 2001.77 annexing said property, a copy of which was recorded August 7, 2002 as document 2002015143, made with City of Sycamore and Wiseman-Hughes Enterprises, Inc. and others.
- J 17. Notes appended to the Plat of Reston Ponds Unit 2, aforesaid, as follows:
- No driveways shall be permitted where there is a 20 foot building line indicated on the Plat;
- All of Lot 399 (and other property not now in question) is subject to public utilities and drainage easements.
- K 18. Typical Lot layout (unless shown otherwise on the Plat) as contained in the certificate appended to the Plat of Reston Ponds Unit 2, aforesaid, as follows:
- (A) 25 foot building line on Lot line(s) that front on a street.
- (B) 10 foot utility easement on the Lot line(s) that front on a street and on the rear Lot Line.
- (C) 5 foot utility easement on the side Lot line.
- L 19. The Plats of Reston Ponds Unit 1, Reston Ponds Unit 2 and Reston Ponds Unit 3, aforesaid, include the following surveyor's certificate: I further state that the property in this Subdivision is in zone "X" as identified by the F.E.M.A., as set forth on the Flood Insurance Rate Map for the County of Dekalb, Illinois, Community Panel No. 17037 C0078D, effective date September 21, 2000. Zone "X" is defined as areas determined to be outside 500-year Flood Plain.
- C 20. All endorsement requests should be made prior to closing to allow ample time for the company to examine

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**SCHEDULE B, PART II  
EXCEPTIONS**  
(continued)

required documentation.

(This note will be waived for policy)

**END OF SCHEDULE B, PART II**

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**COMMITMENT CONDITIONS****1. DEFINITIONS**

- (a) "Knowledge" or "Known": Actual or imputed knowledge, but not constructive notice imparted by the Public Records.
- (b) "Land": The land described in Schedule A and affixed improvements that by law constitute real property. The term "Land" does not include any property beyond the lines of the area described in Schedule A, nor any right, title, interest, estate, or easement in abutting streets, roads, avenues, alleys, lanes, ways, or waterways, but this does not modify or limit the extent that a right of access to and from the Land is to be insured by the Policy.
- (c) "Mortgage": A mortgage, deed of trust, or other security instrument, including one evidenced by electronic means authorized by law.
- (d) "Policy": Each contract of title insurance, in a form adopted by the American Land Title Association, issued or to be issued by the Company pursuant to this Commitment.
- (e) "Proposed Insured": Each person identified in Schedule A as the Proposed Insured of each Policy to be issued pursuant to this Commitment.
- (f) "Proposed Policy Amount": Each dollar amount specified in Schedule A as the Proposed Policy Amount of each Policy to be issued pursuant to this Commitment.
- (g) "Public Records": Records established under state statutes at the Commitment Date for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without Knowledge.
- (h) "Title": The estate or interest described in Schedule A.

2. If all of the Schedule B, Part I-Requirements have not been met within the time period specified in the Commitment to Issue Policy, this Commitment terminates and the Company's liability and obligation end.

3. The Company's liability and obligation is limited by and this Commitment is not valid without:

- (a) the Notice;
- (b) the Commitment to Issue Policy;
- (c) the Commitment Conditions;
- (d) Schedule A;
- (e) Schedule B, Part I-Requirements;
- (f) Schedule B, Part II-Exceptions; and
- (g) a counter-signature by the Company or its issuing agent that may be in electronic form.

**4. COMPANY'S RIGHT TO AMEND**

The Company may amend this Commitment at any time. If the Company amends this Commitment to add a defect, lien, encumbrance, adverse claim, or other matter recorded in the Public Records prior to the Commitment Date, any liability of the Company is limited by Commitment Condition 5. The Company shall not be liable for any other amendment to this Commitment.

**5. LIMITATIONS OF LIABILITY**

- (a) The Company's liability under Commitment Condition 4 is limited to the Proposed Insured's actual expense incurred in the interval between the Company's delivery to the Proposed Insured of the Commitment and the delivery of the amended Commitment, resulting from the Proposed Insured's good faith reliance to:
  - (i) comply with the Schedule B, Part I-Requirements;
  - (ii) eliminate, with the Company's written consent, any Schedule B, Part II-Exceptions; or
  - (iii) acquire the Title or create the Mortgage covered by this Commitment.
- (b) The Company shall not be liable under Commitment Condition 5(a) if the Proposed Insured requested the amendment or had Knowledge of the matter and did not notify the Company about it in writing.
- (c) The Company will only have liability under Commitment Condition 4 if the Proposed Insured would not have incurred the expense had the Commitment included the added matter when the Commitment was first delivered to the Proposed Insured.
- (d) The Company's liability shall not exceed the lesser of the Proposed Insured's actual expense incurred in good faith and described in Commitment Conditions 5(a)(i) through 5(a)(iii) or the Proposed Policy Amount.
- (e) The Company shall not be liable for the content of the Transaction Identification Data, if any.
- (f) In no event shall the Company be obligated to issue the Policy referred to in this Commitment unless all of the Schedule B, Part I-Requirements have been met to the satisfaction of the Company.
- (g) In any event, the Company's liability is limited by the terms and provisions of the Policy.

**6. LIABILITY OF THE COMPANY MUST BE BASED ON THIS COMMITMENT**

- (a) Only a Proposed Insured identified in Schedule A, and no other person, may make a claim under this Commitment.
- (b) Any claim must be based in contract and must be restricted solely to the terms and provisions of this Commitment.

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(continued)

- (c) Until the Policy is issued, this Commitment, as last revised, is the exclusive and entire agreement between the parties with respect to the subject matter of this Commitment and supersedes all prior commitment negotiations, representations, and proposals of any kind, whether written or oral, express or implied, relating to the subject matter of this Commitment.
- (d) The deletion or modification of any Schedule B, Part II-Exception does not constitute an agreement or obligation to provide coverage beyond the terms and provisions of this Commitment or the Policy.
- (e) Any amendment or endorsement to this Commitment must be in writing and authenticated by a person authorized by the Company.
- (f) When the Policy is issued, all liability and obligation under this Commitment will end and the Company's only liability will be under the Policy.

**7. IF THIS COMMITMENT HAS BEEN ISSUED BY AN ISSUING AGENT**

The issuing agent is the Company's agent only for the limited purpose of issuing title insurance commitments and policies. The issuing agent is not the Company's agent for the purpose of providing closing or settlement services.

**8. PRO-FORMA POLICY**

The Company may provide, at the request of a Proposed Insured, a pro-forma policy illustrating the coverage that the Company may provide. A pro-forma policy neither reflects the status of Title at the time that the pro-forma policy is delivered to a Proposed Insured, nor is it a commitment to insure.

**9. ARBITRATION**

The Policy contains an arbitration clause. All arbitrable matters when the Proposed Policy Amount is Two Million And No/100 Dollars (\$2,000,000.00) or less shall be arbitrated at the option of either the Company or the Proposed Insured as the exclusive remedy of the parties. A Proposed Insured may review a copy of the arbitration rules at <http://www.alta.org/arbitration>.

**END OF CONDITIONS****1031 EXCHANGE SERVICES**

**If your transaction involves a tax deferred exchange, we offer this service through our 1031 division, IPX1031. As the nation's largest 1031 company, IPX1031 offers guidance and expertise. Security for Exchange funds includes segregated bank accounts and a 100 million dollar Fidelity Bond. Fidelity National Title Group also provides a 50 million dollar Performance Guaranty for each Exchange. For additional information, or to set-up an Exchange, please call Scott Nathanson at (312)223-2178 or Anna Barsky at (312)223-2169.**

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Inquire before you wire!

## WIRE FRAUD ALERT

This Notice is not intended to provide legal or professional advice.  
If you have any questions, please consult with a lawyer.

All parties to a real estate transaction are targets for wire fraud and many have lost hundreds of thousands of dollars because they simply relied on the wire instructions received via email, without further verification. **If funds are to be wired in conjunction with this real estate transaction, we strongly recommend verbal verification of wire instructions through a known, trusted phone number prior to sending funds.**

In addition, the following non-exclusive self-protection strategies are recommended to minimize exposure to possible wire fraud.

- **NEVER RELY** on emails purporting to change wire instructions. Parties to a transaction rarely change wire instructions in the course of a transaction.
- **ALWAYS VERIFY** wire instructions, specifically the ABA routing number and account number, by calling the party who sent the instructions to you. **DO NOT** use the phone number provided in the email containing the instructions, use phone numbers you have called before or can otherwise verify. **Obtain the number of relevant parties to the transaction as soon as an escrow account is opened.** **DO NOT** send an email to verify as the email address may be incorrect or the email may be intercepted by the fraudster.
- **USE COMPLEX EMAIL PASSWORDS** that employ a combination of mixed case, numbers, and symbols. Make your passwords greater than eight (8) characters. Also, change your password often and do **NOT** reuse the same password for other online accounts.
- **USE MULTI-FACTOR AUTHENTICATION** for email accounts. Your email provider or IT staff may have specific instructions on how to implement this feature.

For more information on wire-fraud scams or to report an incident, please refer to the following links:

**Federal Bureau of Investigation:**  
<http://www.fbi.gov>

**Internet Crime Complaint Center:**  
<http://www.ic3.gov>

## FIDELITY NATIONAL FINANCIAL PRIVACY NOTICE

Effective January 1, 2021

Fidelity National Financial, Inc. and its majority-owned subsidiary companies (collectively, "FNF," "our," or "we") respect and are committed to protecting your privacy. This Privacy Notice explains how we collect, use, and protect personal information, when and to whom we disclose such information, and the choices you have about the use and disclosure of that information.

A limited number of FNF subsidiaries have their own privacy notices. If a subsidiary has its own privacy notice, the privacy notice will be available on the subsidiary's website and this Privacy Notice does not apply.

### **Collection of Personal Information**

FNF may collect the following categories of Personal Information:

- contact information (e.g., name, address, phone number, email address);
- demographic information (e.g., date of birth, gender, marital status);
- identity information (e.g. Social Security Number, driver's license, passport, or other government ID number);
- financial account information (e.g. loan or bank account information); and
- other personal information necessary to provide products or services to you.

We may collect Personal Information about you from:

- information we receive from you or your agent;
- information about your transactions with FNF, our affiliates, or others; and
- information we receive from consumer reporting agencies and/or governmental entities, either directly from these entities or through others.

### **Collection of Browsing Information**

FNF automatically collects the following types of Browsing Information when you access an FNF website, online service, or application (each an "FNF Website") from your Internet browser, computer, and/or device:

- Internet Protocol (IP) address and operating system;
- browser version, language, and type;
- domain name system requests; and
- browsing history on the FNF Website, such as date and time of your visit to the FNF Website and visits to the pages within the FNF Website.

Like most websites, our servers automatically log each visitor to the FNF Website and may collect the Browsing Information described above. We use Browsing Information for system administration, troubleshooting, fraud investigation, and to improve our websites. Browsing Information generally does not reveal anything personal about you, though if you have created a user account for an FNF Website and are logged into that account, the FNF Website may be able to link certain browsing activity to your user account.

### **Other Online Specifics**

**Cookies.** When you visit an FNF Website, a "cookie" may be sent to your computer. A cookie is a small piece of data that is sent to your Internet browser from a web server and stored on your computer's hard drive. Information gathered using cookies helps us improve your user experience. For example, a cookie can help the website load properly or can customize the display page based on your browser type and user preferences. You can choose whether or not to accept cookies by changing your Internet browser settings. Be aware that doing so may impair or limit some functionality of the FNF Website.

**Web Beacons.** We use web beacons to determine when and how many times a page has been viewed. This information is used to improve our websites.

**Do Not Track.** Currently our FNF Websites do not respond to "Do Not Track" features enabled through your browser.

Links to Other Sites. FNF Websites may contain links to unaffiliated third-party websites. FNF is not responsible for the privacy practices or content of those websites. We recommend that you read the privacy policy of every website you visit.

### **Use of Personal Information**

FNF uses Personal Information for three main purposes:

- To provide products and services to you or in connection with a transaction involving you.
- To improve our products and services.
- To communicate with you about our, our affiliates', and others' products and services, jointly or independently.

### **When Information Is Disclosed**

We may disclose your Personal Information and Browsing Information in the following circumstances:

- to enable us to detect or prevent criminal activity, fraud, material misrepresentation, or nondisclosure;
- to nonaffiliated service providers who provide or perform services or functions on our behalf and who agree to use the information only to provide such services or functions;
- to nonaffiliated third party service providers with whom we perform joint marketing, pursuant to an agreement with them to jointly market financial products or services to you;
- to law enforcement or authorities in connection with an investigation, or in response to a subpoena or court order; or
- in the good-faith belief that such disclosure is necessary to comply with legal process or applicable laws, or to protect the rights, property, or safety of FNF, its customers, or the public.

The law does not require your prior authorization and does not allow you to restrict the disclosures described above. Additionally, we may disclose your information to third parties for whom you have given us authorization or consent to make such disclosure. We do not otherwise share your Personal Information or Browsing Information with nonaffiliated third parties, except as required or permitted by law. We may share your Personal Information with affiliates (other companies owned by FNF) to directly market to you. Please see "Choices with Your Information" to learn how to restrict that sharing.

We reserve the right to transfer your Personal Information, Browsing Information, and any other information, in connection with the sale or other disposition of all or part of the FNF business and/or assets, or in the event of bankruptcy, reorganization, insolvency, receivership, or an assignment for the benefit of creditors. By submitting Personal Information and/or Browsing Information to FNF, you expressly agree and consent to the use and/or transfer of the foregoing information in connection with any of the above described proceedings.

### **Security of Your Information**

We maintain physical, electronic, and procedural safeguards to protect your Personal Information.

### **Choices With Your Information**

If you do not want FNF to share your information among our affiliates to directly market to you, you may send an "opt out" request as directed at the end of this Privacy Notice. We do not share your Personal Information with nonaffiliates for their use to direct market to you without your consent.

Whether you submit Personal Information or Browsing Information to FNF is entirely up to you. If you decide not to submit Personal Information or Browsing Information, FNF may not be able to provide certain services or products to you.

For California Residents: We will not share your Personal Information or Browsing Information with nonaffiliated third parties, except as permitted by California law. For additional information about your California privacy rights, please visit the "California Privacy" link on our website (<https://fnf.com/pages/californiaprivacy.aspx>) or call (888) 413-1748.

For Nevada Residents: You may be placed on our internal Do Not Call List by calling (888) 934-3354 or by contacting us via the information set forth at the end of this Privacy Notice. Nevada law requires that we also provide you with the following contact information: Bureau of Consumer Protection, Office of the Nevada Attorney General, 555 E. Washington St., Suite 3900, Las Vegas, NV 89101; Phone number: (702) 486-3132; email: BCPINFO@ag.state.nv.us.

For Oregon Residents: We will not share your Personal Information or Browsing Information with nonaffiliated third parties for marketing purposes, except after you have been informed by us of such sharing and had an opportunity to indicate that you do not want a disclosure made for marketing purposes.

For Vermont Residents: We will not disclose information about your creditworthiness to our affiliates and will not disclose your personal information, financial information, credit report, or health information to nonaffiliated third parties to market to you, other than as permitted by Vermont law, unless you authorize us to make those disclosures.

### **Information From Children**

The FNF Websites are not intended or designed to attract persons under the age of eighteen (18). We do not collect Personal Information from any person that we know to be under the age of thirteen (13) without permission from a parent or guardian.

### **International Users**

FNF's headquarters is located within the United States. If you reside outside the United States and choose to provide Personal Information or Browsing Information to us, please note that we may transfer that information outside of your country of residence. By providing FNF with your Personal Information and/or Browsing Information, you consent to our collection, transfer, and use of such information in accordance with this Privacy Notice.

### **FNF Website Services for Mortgage Loans**

Certain FNF companies provide services to mortgage loan servicers, including hosting websites that collect customer information on behalf of mortgage loan servicers (the "Service Websites"). The Service Websites may contain links to both this Privacy Notice and the mortgage loan servicer or lender's privacy notice. The sections of this Privacy Notice titled When Information is Disclosed, Choices with Your Information, and Accessing and Correcting Information do not apply to the Service Websites. The mortgage loan servicer or lender's privacy notice governs use, disclosure, and access to your Personal Information. FNF does not share Personal Information collected through the Service Websites, except as required or authorized by contract with the mortgage loan servicer or lender, or as required by law or in the good-faith belief that such disclosure is necessary: to comply with a legal process or applicable law, to enforce this Privacy Notice, or to protect the rights, property, or safety of FNF or the public.

### **Your Consent To This Privacy Notice; Notice Changes; Use of Comments or Feedback**

By submitting Personal Information and/or Browsing Information to FNF, you consent to the collection and use of the information in accordance with this Privacy Notice. We may change this Privacy Notice at any time. The Privacy Notice's effective date will show the last date changes were made. If you provide information to us following any change of the Privacy Notice, that signifies your assent to and acceptance of the changes to the Privacy Notice.

### **Accessing and Correcting Information; Contact Us**

If you have questions, would like to correct your Personal Information, or want to opt-out of information sharing for affiliate marketing, visit FNF's [Opt Out Page](#) or contact us by phone at (888) 934-3354 or by mail to:

Fidelity National Financial, Inc.  
601 Riverside Avenue,  
Jacksonville, Florida 32204  
Attn: Chief Privacy Officer

**FIRPTA STATEMENT**

The undersigned, RESTON PONDS EQUITIES, LLC (the "Transferor"), being first duly sworn on oath, under the penalty of perjury, hereby certifies as follows:

1. Section 1445 of the Internal Revenue Code of 1954, as amended, provides that a transferee of a United States real property interest must withhold tax if the transferor is a foreign person.

2. The Transferor is the owner of the property in Geneva, Illinois legally described as:

**LOT 399 IN RESTON PONDS UNIT 2, BEING A SUBDIVISION OF PART OF NORTHWEST ¼ OF SECTION 4, AND THE NORTHEAST ¼ OF SECTION 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED MARCH 22, 2006, IN PLAT CABINET 9, SLIDE NUMBER 180-B, AS DOCUMENT NO. 2006005073, IN DEKALB COUNTY, ILLINOIS, (the "Real Property").**

3. The Real Property is being transferred to **SYCAMORE PARK DISTRICT** (the "Transferee") or Transferee's designee.

4. The Transferor is not a foreign corporation, foreign partnership, foreign trust, foreign estate or foreign person, as those terms are defined in the Internal Revenue Code of 1954, as amended, and the Income Tax Regulations promulgated thereunder (collectively the "Code"). The address of the Transferor is 77 N. 1<sup>st</sup> Street, Geneva, IL 60134.

5. The United States taxpayer identification number of the Transferor is 27-0797996.

6. This FIRPTA Statement is being given pursuant to Section 1445 of the Code to inform the Transferee that withhold of tax is not required upon this disposition of a United States real property interest.

7. The Transferor understands that this certificate may be disclosed to the Internal Revenue Service by the Transferee and that any false statement contained herein could be punished by fine, imprisonment or both.

Under the penalties of perjury, the undersigned declares that the undersigned has examined this Affidavit and, to the best of the Transferor's knowledge and belief, it is a true, correct and complete.

RESTON PONDS EQUITIES, LLC

BY: \_\_\_\_\_  
Kent W. Shodeen; Manager

SUBSCRIBED AND SWORN TO before  
me this    day of            , 2021

\_\_\_\_\_  
Notary Public

STATE OF ILLINOIS     )  
  )     SS.  
COUNTY OF KANE     )

The undersigned affiant, being first duly sworn, on oath says, and covenants with and warrants to the grantee hereinafter named:

That affiant has an interest in the premises described below or in the proceeds thereof or is the grantor in the deed \_\_\_\_\_, 2021, to SYCAMORE PARK DISTRICT, grantee(s), conveying the following described premises:

**LOT 399 IN RESTON PONDS UNIT 2, BEING A SUBDIVISION OF PART OF NORTHWEST ¼ OF SECTION 4, AND THE NORTHEAST ¼ OF SECTION 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED MARCH 22, 2006, IN PLAT CABINET 9, SLIDE NUMBER 180-B, AS DOCUMENT NO. 2006005073, IN DEKALB COUNTY, ILLINOIS.**

SUBJECT TO: General Taxes for the year 2021 and subsequent years, easements of record, declaration of covenants and restrictions of record, municipal and zoning ordinances and agreements entered under them, building setback lines, rights of way for drainage tiles, ditches, feeders and laterals, if any.

That no labor or material has been furnished for premises within the last four months that is not fully paid for.

That since the title date of \_\_\_\_\_, 2021 in the report on title issued by **Chicago Title Insurance Company**, affiant has not done or suffered to be done anything that could in any way affect the title to the premises, and no proceedings have been filed by or against affiant, nor is there any judgment note or other instrument that can result in a judgment or decree against affiant within five days from the date hereof.

That all water taxes, except the current bill, have been paid, and that all the insurance policies assigned have been paid for.

That this instrument is made to induce, and in consideration of, the said grantee's consummation of the purchase of premises.

Affiant further states:

**Affiant further sayeth naught.**

SUBSCRIBED AND SWORN  
to before me this \_\_\_\_\_ day of  
\_\_\_\_\_ 2021.

**RESTON PONDS EQUITIES, LLC**  
By: \_\_\_\_\_  
          Kent W. Shodeen  
          Its: Manager

\_\_\_\_\_  
Notary Public

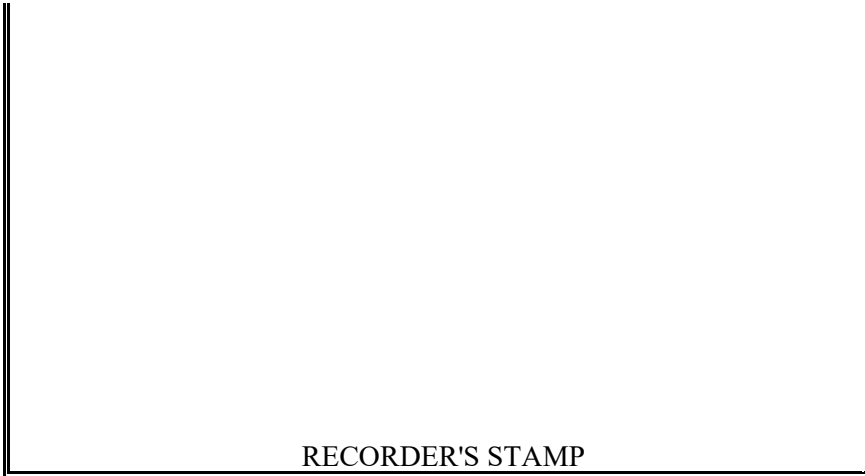
**WARRANTY DEED  
ILLINOIS STATUTORY  
Corporation to Corporation**

MAIL TO:

Jonelle Bailey  
Executive Director  
Sycamore Park District  
480 S. Airport Road  
Sycamore, IL 60178

NAME & ADDRESS OF TAXPAYER:

Sycamore Park District  
480 S. Airport Road  
Sycamore, IL 60178



THE GRANTOR **RESTON PONDS EQUITIES, LLC**, a Delaware limited liability company created and existing under and by virtue of the laws of the State of **Delaware** and duly authorized to transact business in the State of **Illinois** for and in consideration of **ten dollars and 00/100 (\$10.00)** and other good and valuable considerations in hand paid, and pursuant to authority given by the Manager of said limited liability company, CONVEYS AND WARRANTS to **SYCAMORE PARK DISTRICT**, an Illinois municipal corporation created and existing under and by virtue of the laws of the State of Illinois having its principal office at the following address 480 S. Airport Road, City of Sycamore, County of DeKalb, State of Illinois, all interest in the following described real estate situated in the County of **DeKalb**, in the State of Illinois, to wit:

LOT 399 IN RESTON PONDS UNIT 2, BEING A SUBDIVISION OF PART OF THE NORTHWEST ¼ OF SECTION 4, AND THE NORTHEAST ¼ OF SECTION 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 22, 2006, IN PLAT CABINET 9, SLIDE NUMBER 180-B, AS DOCUMENT NO. 2006005073, IN DEKALB COUNTY, ILLINOIS.

Subject to: General taxes not due and payable, easements of record, declaration of covenants and restrictions of record, municipal and zoning ordinances and agreements entered under them, building set back lines, rights of way for drainage tiles, ditches, feeders, and laterals, if any

hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

In Witness Whereof, said Grantor has caused its corporate seal to be hereto affixed, and has caused its name to be signed to these presents by its Manager, and attested, this \_\_\_\_\_ Day of \_\_\_\_\_, 2021.

**RESTON PONDS EQUITIES, LLC**

IMPRESS  
CORPORATE  
SEAL HERE

BY: \_\_\_\_\_  
**Kent W. Shodeen; Manager**

STATE OF ILLINOIS } ss.  
County of Kane }

I, **Sally A. Estes**, the undersigned, a Notary Public in and for said County, in the State aforesaid, CERTIFY THAT **Kent W. Shodeen** personally known to me to be the Manager of **RESTON PONDS EQUITIES, LLC** and personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that as such Manager, he signed, sealed and delivered the instrument, as his free and voluntary act, and as the free and voluntary act and deed of said limited liability company, for the uses and purposes therein set forth.

Given under my hand and notarial seal, this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

Notary Public

My commission expires on \_\_\_\_\_.

\_\_COUNTY ILLINOIS TRANSFER STAMP

IMPRESS SEAL HERE

NAME AND ADDRESS OF PREPARER:

Shodeen Group, L.L.C.  
17 North First Street  
Geneva, IL 60134

EXEMPT UNDER PROVISIONS OF PARAGRAPH  
e SECTION 4, OF REAL ESTATE TRANSFER ACT

DATE: \_\_\_\_\_

Signature of Buyer, Seller or Representative

\*\* This conveyance must contain the name and address of the Grantee for tax billing purposes: (55 ILCS 5/3-5020) and name and address of the person preparing the instrument: (55 ILCS 5/3-5022).



# INITIAL FEE QUOTE

Chicago Title Company, LLC  
1795 West State Street  
Geneva, IL 60134  
Phone: (630)232-2750 Fax: (630)232-2341

<b>Order Number:</b>	21018994GV	<b>Invoice Date:</b>	8/13/2021
<b>Delivered:</b>		<b>Invoice Number:</b>	21018994GV
<b>Buyer/Borrower(s):</b>	Sycamore Park District	<b>Seller(s):</b>	Reston Ponds Equities, LLC
<b>Title Officer:</b>	Kyle Blenkle		

**Property Description (1):**

E Becker Place, Sycamore, IL 60178  
Parcel ID(s): 09-05-427-011-0000

**Policies Applied For:** ALTA Owner's Policy 2006 \$10,000.00

<b>Description</b>	<b>Seller Charge</b>	<b>Buyer Charge</b>
Owner's Policy (Coverage \$10,000.00) (ALTA Owner's Policy 2006)	1,750.00	0.00
SE 32-06 - Homeowner's Inflation Protection (Residential)	0.00	175.00
Escrow Fees	225.00	225.00
CPL Fee to Seller	50.00	0.00
CPL Fee to Buyer	0.00	25.00
Recording Fees (Deed)	0.00	65.00
County Transfer Tax (Deed)	5.00	0.00
State Transfer Tax	10.00	0.00
Policy Update Fee	0.00	150.00
Commitment Update Fee	150.00	0.00
State of Illinois Policy Registration Fee	3.00	0.00
Wire Transfer Service Fee	0.00	40.00
<b>TOTALS:</b>		
	<b>\$2,193.00</b>	<b>\$680.00</b>
<b>GRAND TOTAL:</b>		<b>\$2,873.00</b>

Invoice Notes: This is a preliminary invoice based on current information and may change prior to closing.



**Board of Commissioners**

**Date of Board Meeting: July 27, 2021**

**STAFF RECOMMENDATION**

**AGENDA ITEM:**

Executive Session Minutes Release

**BACKGROUND INFORMATION:**

Periodically we review the executive session minutes and determine which meeting minutes can be released.

**FISCAL IMPACT:**

**STAFF RECOMMENDATION:**

I recommend that we release the Minutes from the April 22, 2008 meeting regarding property.

**PREPARED BY:** Jonelle Bailey, Executive Director

**EXECUTIVE DIRECTOR REVIEW/APPROVAL:**

**BOARD ACTION:**



# National Fitness Campaign

Sycamore Park District, IL

# 2022



# SYCAMORE PARK DISTRICT ILLINOIS

## Partnership Stage 2 : Evaluation



A Note from the NFC Team:

The following overview of pedestrian analysis for Sycamore Park District is presented as part of IPRA, IPRF, NFC state-wide campaign program services that provide support and guidance for building a healthy city network.

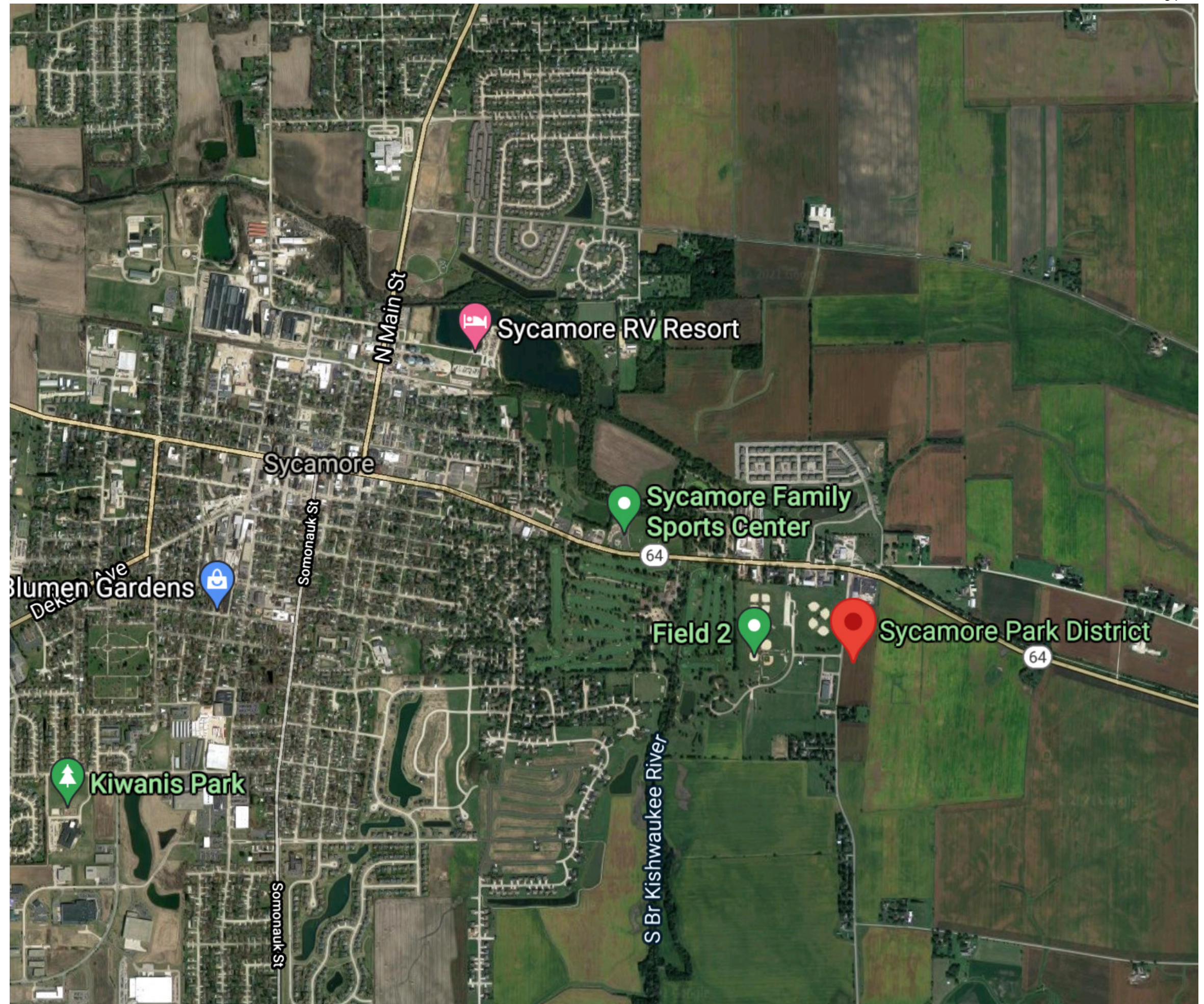
These data sets and resources have now been made available to select Partner Agencies who are moving forward with state-wide campaigns and programs.

The following pages are a excerpt of our analysis, which we are pleased to present and share to you. We look forward to working with you to further develop the site map and partnership.

Thank you,  
NFC Team

*Please Note:  
These materials are the property of NFC and are made available to qualified candidates who are being considered for funding and or participation in the Campaign and NFC Healthy Infrastructure program.*

*Any reproduction or sharing of these materials is strictly forbidden and use of these materials is for work done in conjunction with NFC and its partners and sponsors.*





# 1

## Iconic Sites

Visibility plays a key role in bringing power and excitement to the Fitness Court.



# 2

## Accessibility

To support the campaigns' initiative of world class free fitness for all, the Fitness Court should be placed in a publicly accessible area.

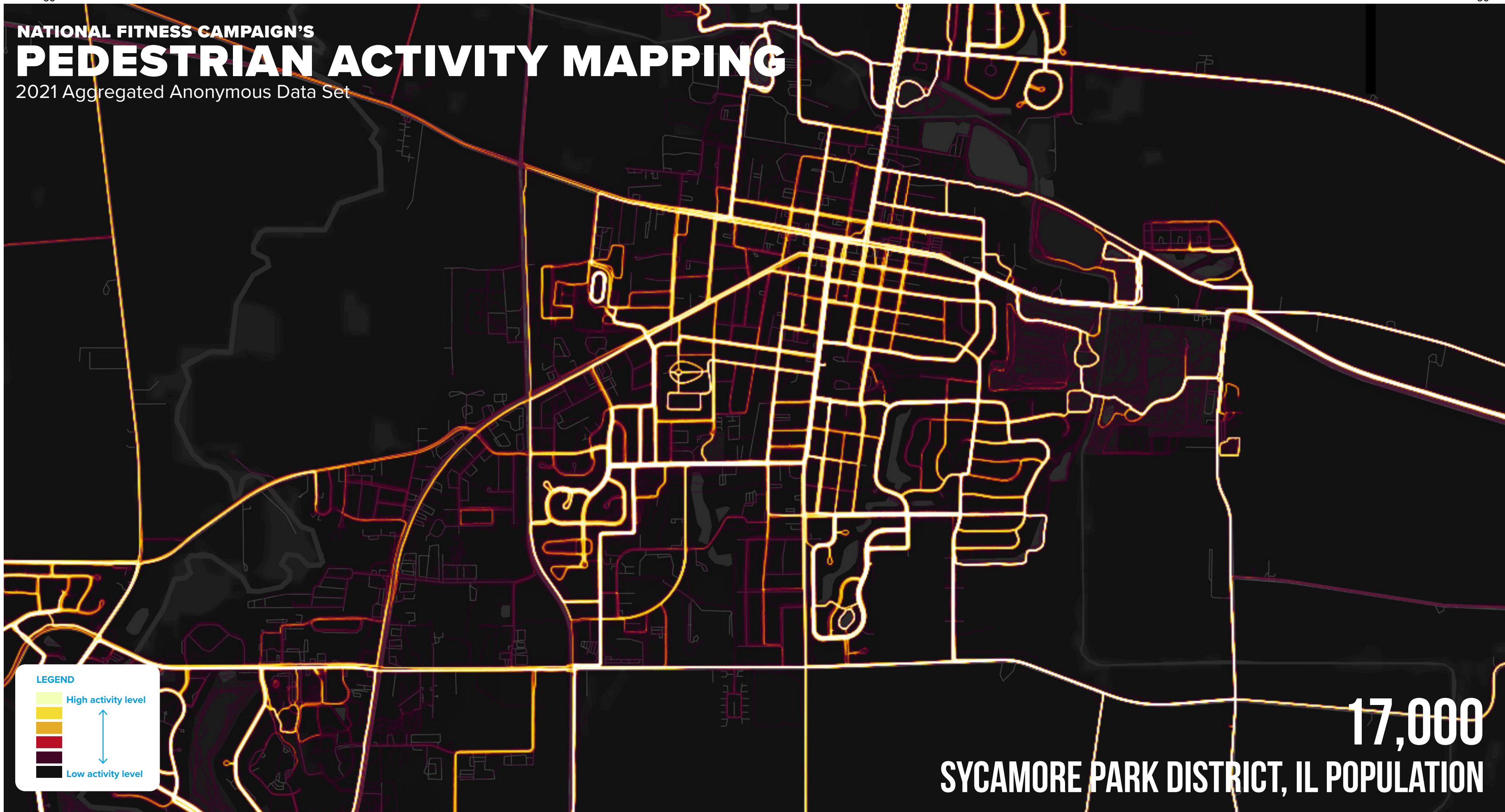


# 3

## Connectivity

The Fitness Court is designed as a piece of healthy infrastructure that pairs with city parks, trails and pedestrian infrastructure.

NATIONAL FITNESS CAMPAIGN'S  
**PEDESTRIAN ACTIVITY MAPPING**  
2021 Aggregated Anonymous Data Set

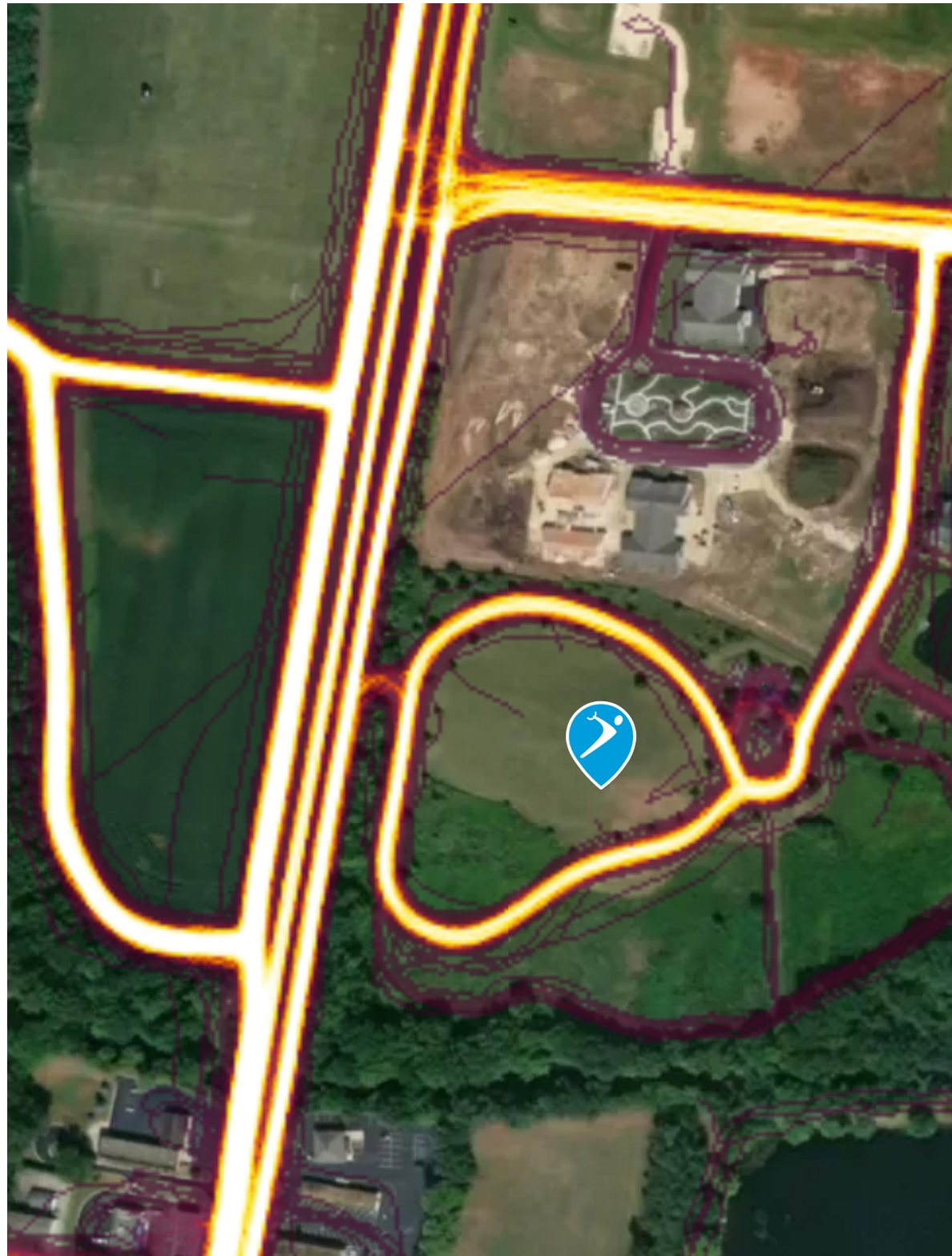


**LEGEND**

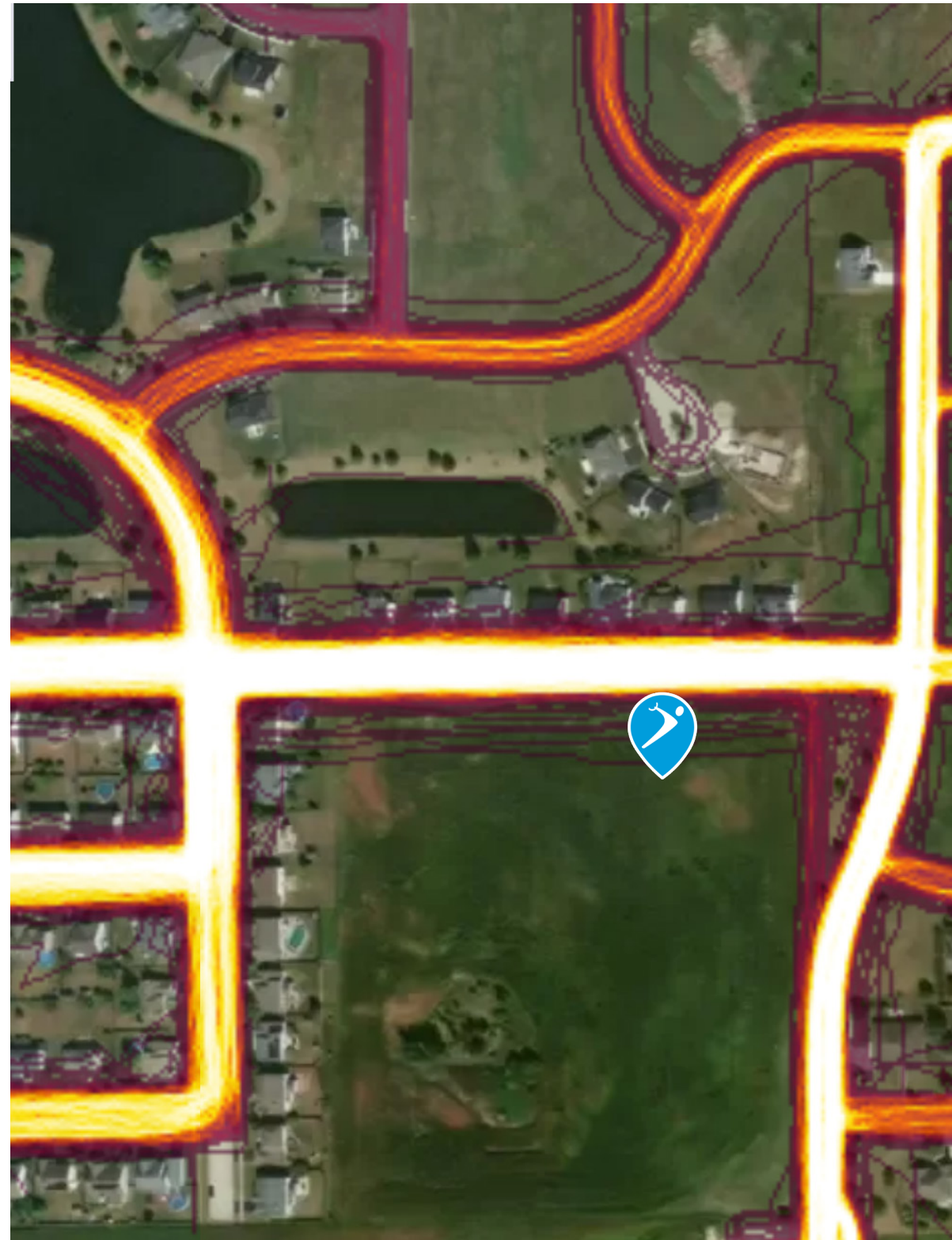
High activity level

Low activity level

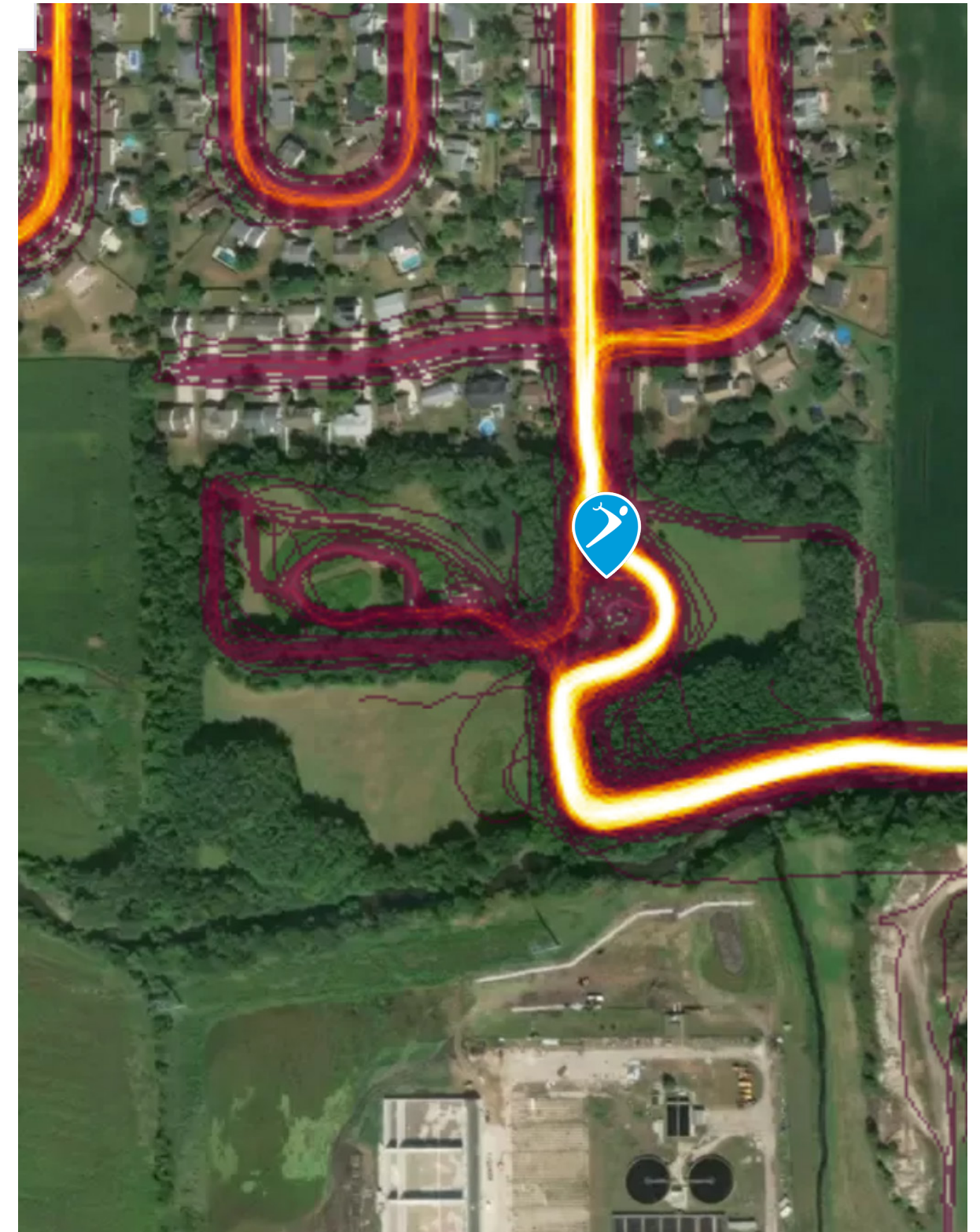
**17,000**  
**SYCAMORE PARK DISTRICT, IL POPULATION**



**OLD MILL PARK**



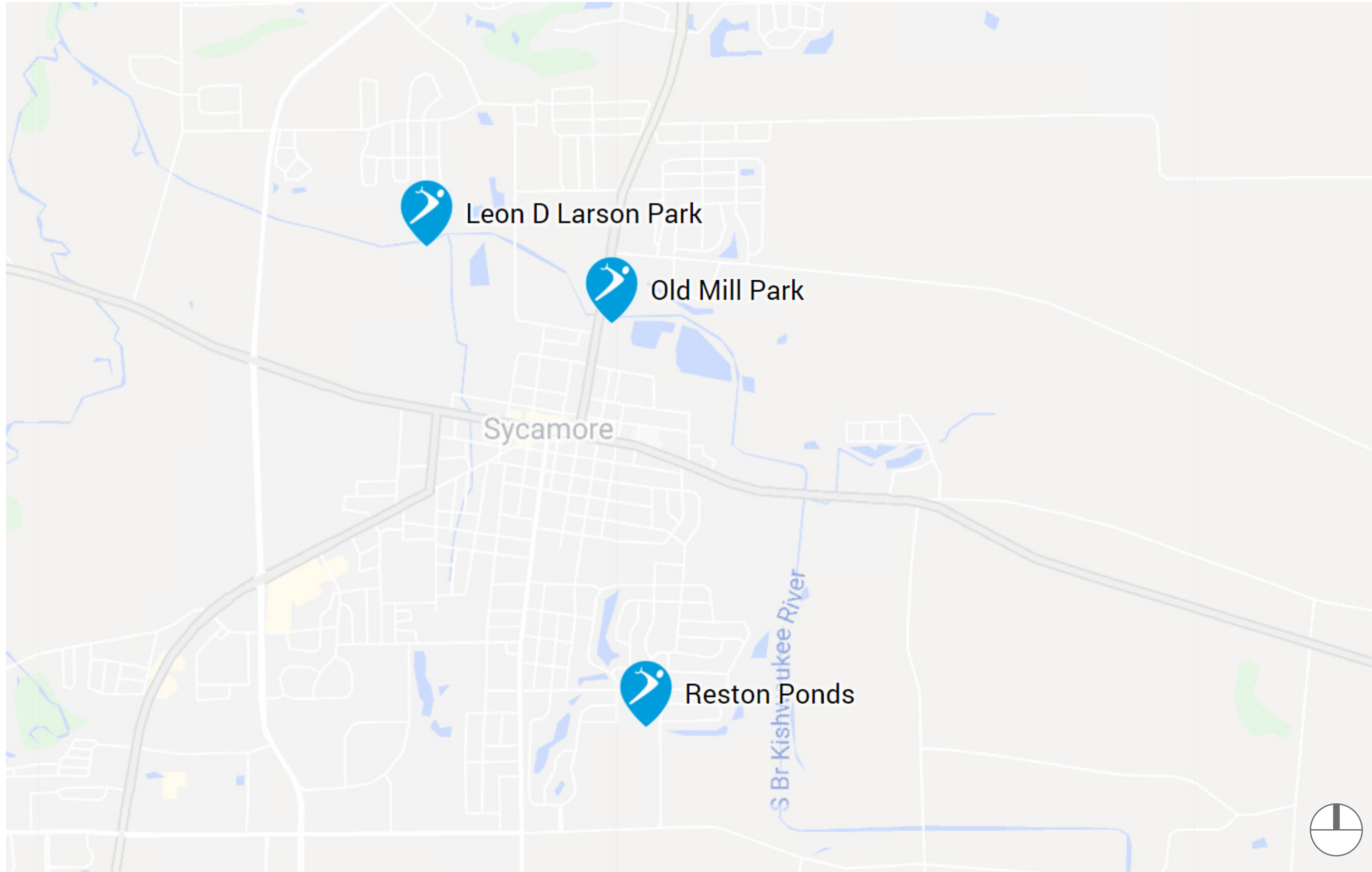
**RESTON PONDS**




**LEON D LARSON PARK**

# FEASIBILITY ANALYSIS

## Sycamore Park Dist. IL



### LEGEND

-  FITNESS COURT SITE OPPS. TIER 1
- Old Mill Park
- Reston Ponds
- Leon D Larson Park



# REQUIRED PROGRAM FUNDING



+



**FITNESS COURT &  
CAMPAIGN ECOSYSTEM**


**TOTAL FUNDING  
REQUIRED PER FITNESS COURT**

**\$140,000**


+

**COURT INSTALL**

=



**\$25,000**  
GRANT FROM NFC



**\$115,000**  
LOCAL FUNDING MATCH

**INSTALLATION**  
CONCRETE SLAB + FITNESS COURT ASSEMBLY + GRAPHICS INSTALL

**IN HOUSE** OR **IN KIND** OR **BID OUT**



# NATIONAL FITNESS CAMPAIGN CAMPAIGN STATUS PARTNERS & SPONSORS



## Join Over 1,000 Partners & Sponsors Nationwide

The new campaign is now operating in over 100 cities and colleges across the Nation. By the end of 2021, the program will be thriving in over 200 communities across 40 states. The Campaign's unique funding model brings partnerships and funding to cities and schools of all sizes.



## 1,000+ Partners & Sponsors Nationwide





## 2022 CAMPAIGN PROGRAM

GRANT PROCESS: **FIRST COME FIRST SERVED FOR QUALIFIED APPLICANTS**

APPLICATION PERIOD: **ROLLING AWARDS**

QUALIFICATION APPLICATION: **DUE 2 WEEKS AFTER INVITATION TO APPLY**

AWARDS ANNOUNCED: **10-25 DAYS FROM SUBMISSION**

# NEXT STEPS

**1** **Feasibility Process**  
**Share Video - Build Consensus**

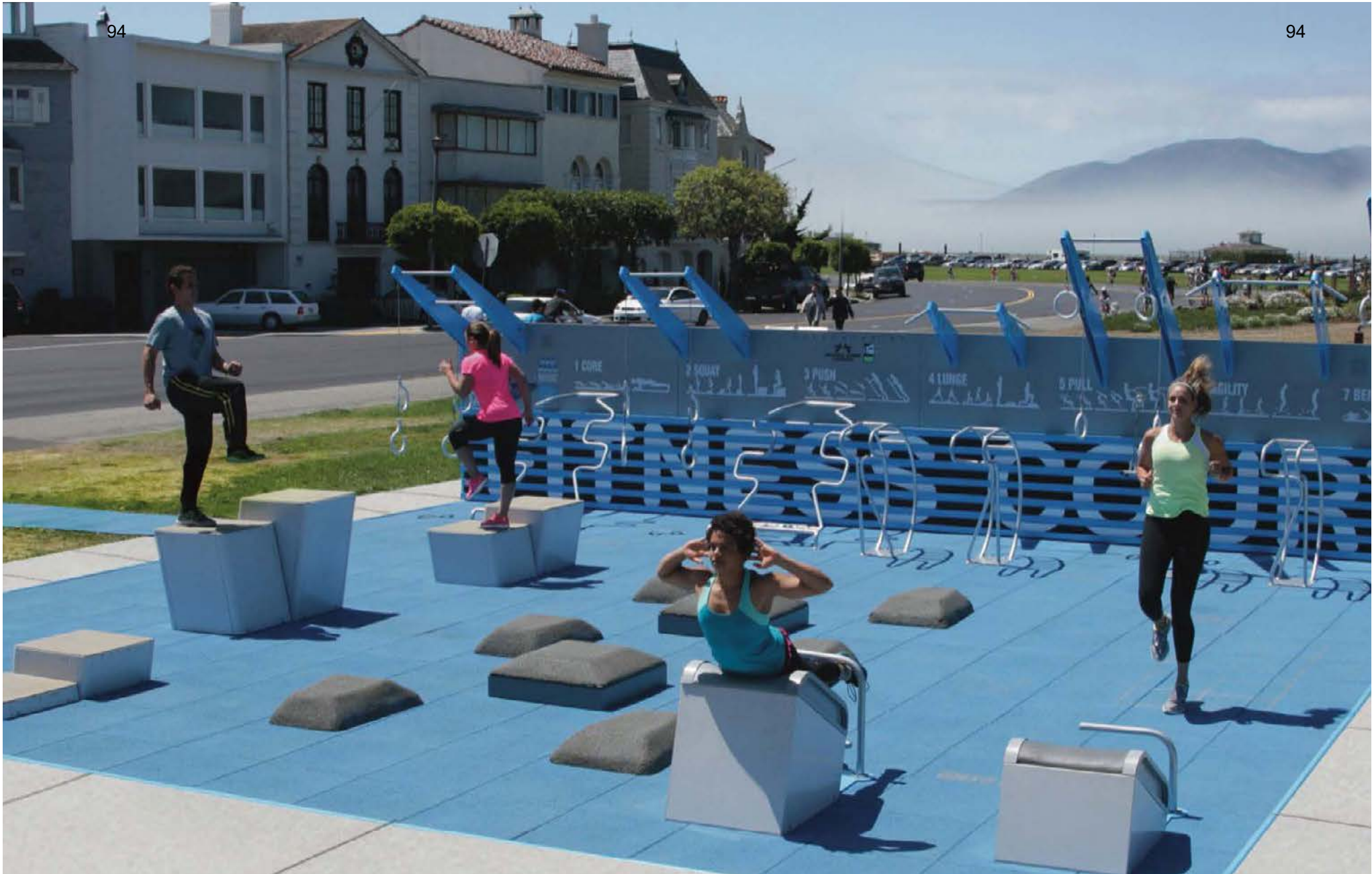
**2** **Site Analysis Presentation**  
**Qualification Stage**

**3** **Partnership Qualification Application**  
**NFC Releases Application if Appropriate**

**4** **Program Award Selections**  
**NFC Awards Partnership, Funding**  
**Development Begins**

# National Fitness Campaign Sycamore Park District, IL 2022





National Fitness Campaign  
**2022 STATE PROGRAM SUMMARY**



# CAMPAIGN STORY

Past, Present, Future



## OUR MISSION

DESIGN HEALTHY INFRASTRUCTURE FOR CITIES TO  
**IMPROVE THE QUALITY OF LIFE FOR PEOPLE**

### THE PROBLEM

Preventable diseases like obesity continues to rise across America. The built environment can increase longevity.

### WHO WE ARE

National Fitness Campaign is a San Francisco based social enterprise and consulting firm.

### WHAT WE DO

NFC partners with cities, schools and state agencies who make health a priority to plan, build, fund and activate healthy infrastructure.

## CAMPAIGN HISTORY

**1979**  
FITNESS COURT INVENTED

San Francisco Stanford University

**1980-2000**  
CAMPAIGN EXPANDS

3 Countries • 10,000 FITNESS COURTS

**2012**  
A NEW CAMPAIGN & WORLD CLASS TEAM

FITNESS COURT® DESIGN TEAM

**2018 & PRESENT**  
NATIONWIDE CAMPAIGN LAUNCH

**2022**  
EXPANSION TO 1,000 CITIES

1979 1980 2012 2018 2022

The First Fitness Court

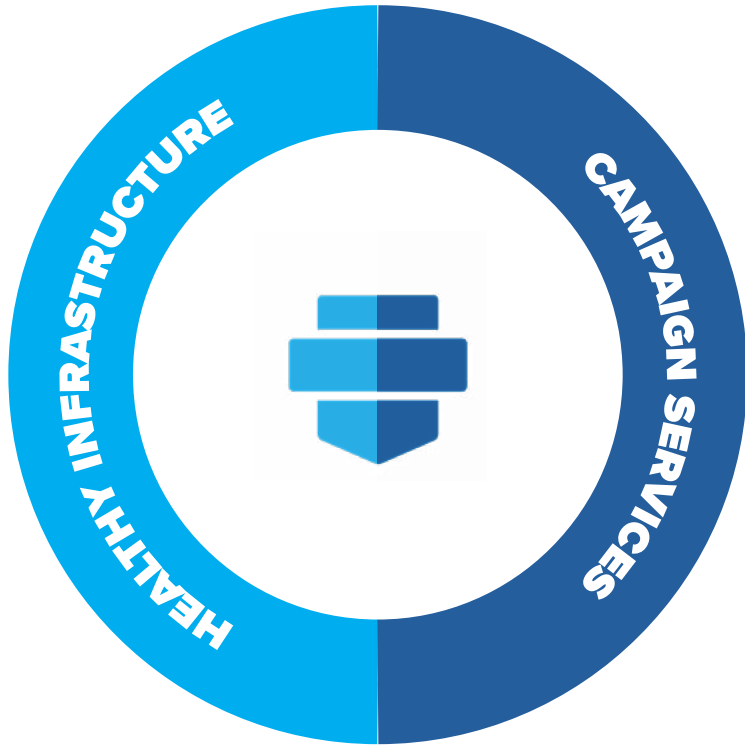
National Fitness Campaign  
WELLS FARGO 10,000  
Fitness Courts built in over 4,000 communities

MITCH MENAGED NFC FOUNDER  
GADI AMIT NEW DEAL DESIGN  
SAM LUCENTE HEWLETT PACKARD  
MARK LAUREN SPECIAL FORCES

The New Fitness Court

# 2022 CAMPAIGN ELEMENTS

HOLISTIC QUALITY OF LIFE INITIATIVE FOR CITIES



### A Comprehensive Wellness Program

The Campaign is a collection of resources and services designed to activate, encourage and support participation in outdoor fitness activities. Our campaign is separated into two stages: Healthy Infrastructure & Campaign Services. All Cities and schools awarded in the program receive all products, tools and services described on this page and detailed in this executive summary document.



**FITNESS COURT®**



**H.I. DESIGN SERVICES**



**GRANT FUNDING**



**SPONSOR SUPPORT**



**INSTALLATION GUIDANCE**



**FITNESS COURT® APP**



**LAUNCH SUPPORT**



**MEDIA & PRESS**



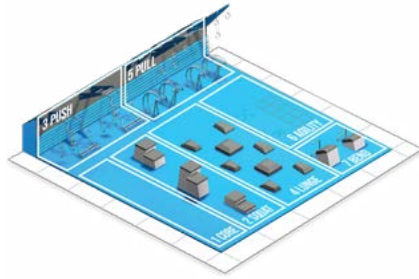
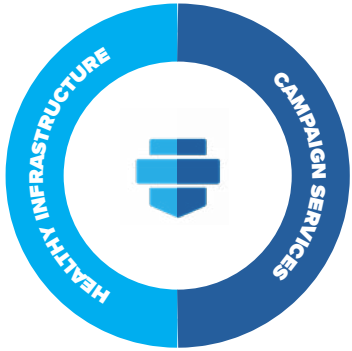
**CLASSES & CHALLENGE**



**AMBASSADOR TRAINING**



# CAMPAIGN SUMMARY



## FITNESS COURT

### 21st Century Healthy Infrastructure

National Fitness Campaign's Fitness Court is the centerpiece to its holistic health and wellness initiative. The Fitness Court is an outdoor bodyweight circuit training center with functional fitness DNA. The best-in-class system provides a full-body workout to adults of all ability levels. With 7 functional fitness zones, the Fitness Court can be used in thousands of ways. The Fitness Court is the world's best outdoor gym!



7 Minutes 7 Movements



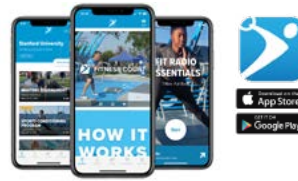
### Strategic Planning Studies

Strategic Planning & Feasibility Study, Site Design Consulting



### Campaign Funding Support

Sponsor Strategy, Best Practices, National Installation Team Support



### Fitness Court App

Free digital App Delivering Programming, Workouts & Content



### Ambassador Training

NFC Fitness Court Ambassador Training ACE Certified (*America Council of Exercise*)



### Launch & Public Relations

Featured Stories Highlighted through Press and Local Media

## FITNESS SEASON 2022

### Annual Fitness Season

Spring/Summer/Fall national & local training, classes & challenges series



WORLD-CLASS TRAINING

### SPRING

World-class training videos will available on the Fitness Court App.



WORLD-CLASS TRAINING

### SUMMER

World-class training videos will available on the Fitness Court App.



CHALLENGE SERIES

### FALL

The Fitness Season culminates with local, regional and national challenges for residents.

**Made & Manufactured in the USA**  
Designed by NFC in California.



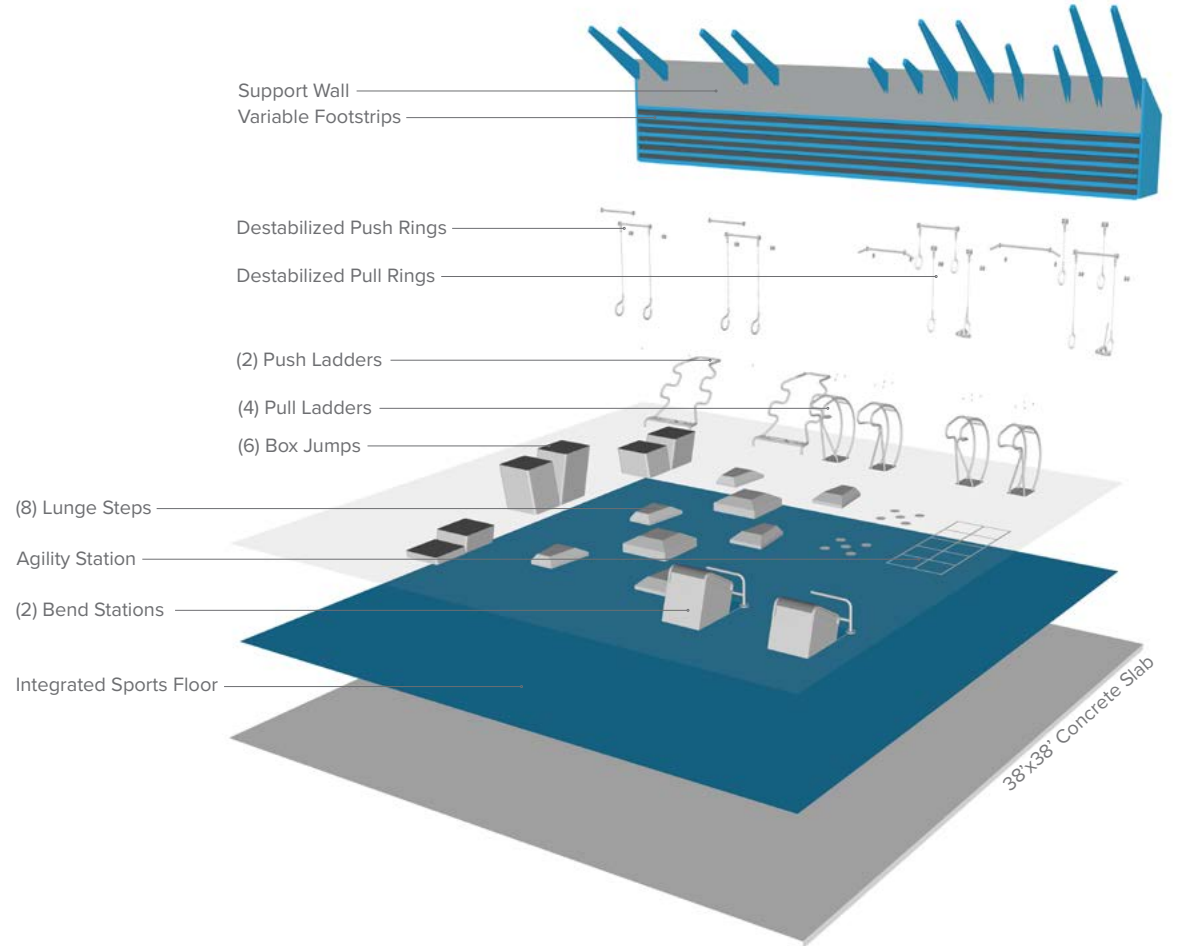
**High Quality**  
Dual-layer powder-coating  
carbon steel



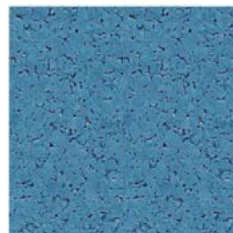
**Durable Materials**  
Tamper-resistant,  
galvanized & stainless  
steel bolts and fittings.



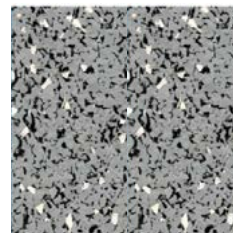
**Best In Class**  
Anti-graffiti laminate vinyl  
decals



Each Fitness Court® includes an integrated sports floor made from durable 2'x2' tiles which adhere directly to the concrete slab. Available in our standard NFC Blue or Grey to match any custom design.



Top (Blue Option)



Top (Grey Option)



Bottom



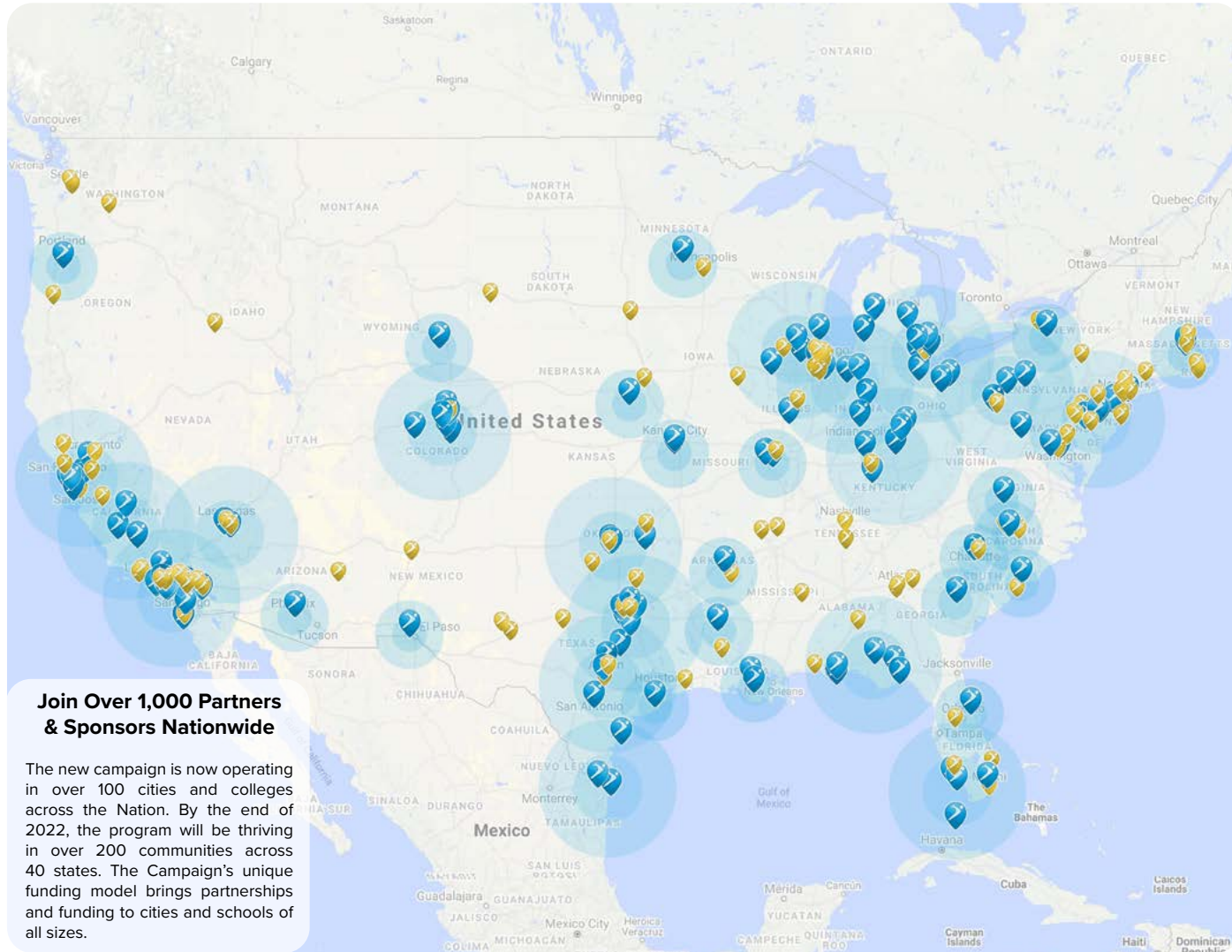
Reducer with Tile



Reducer

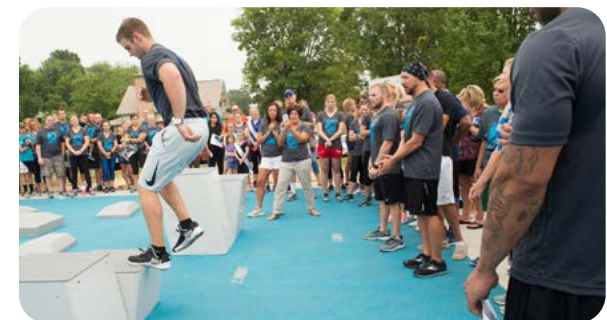
# CAMPAIGN NETWORK

Growing Network of Partners & Sponsors Nationwide



### Join Over 1,000 Partners & Sponsors Nationwide

The new campaign is now operating in over 100 cities and colleges across the Nation. By the end of 2022, the program will be thriving in over 200 communities across 40 states. The Campaign's unique funding model brings partnerships and funding to cities and schools of all sizes.



# ANNUAL HEALTHY INFRASTRUCTURE EDUCATIONAL WORKSHOP



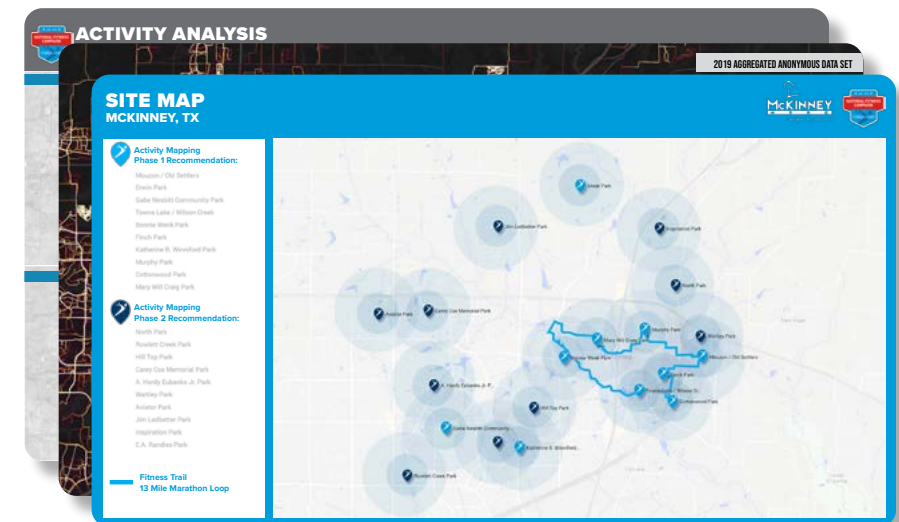
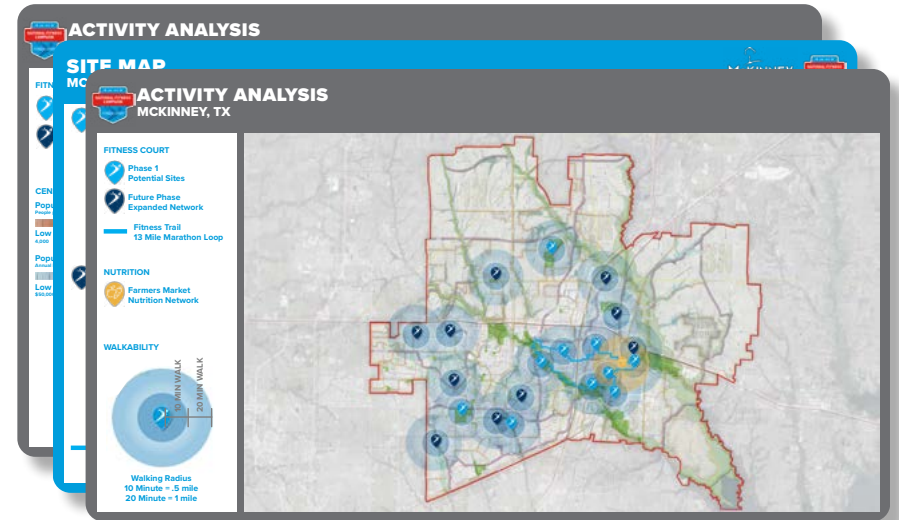
## Data Mapping Tools, Analysis Methods, Healthy Infrastructure Planning

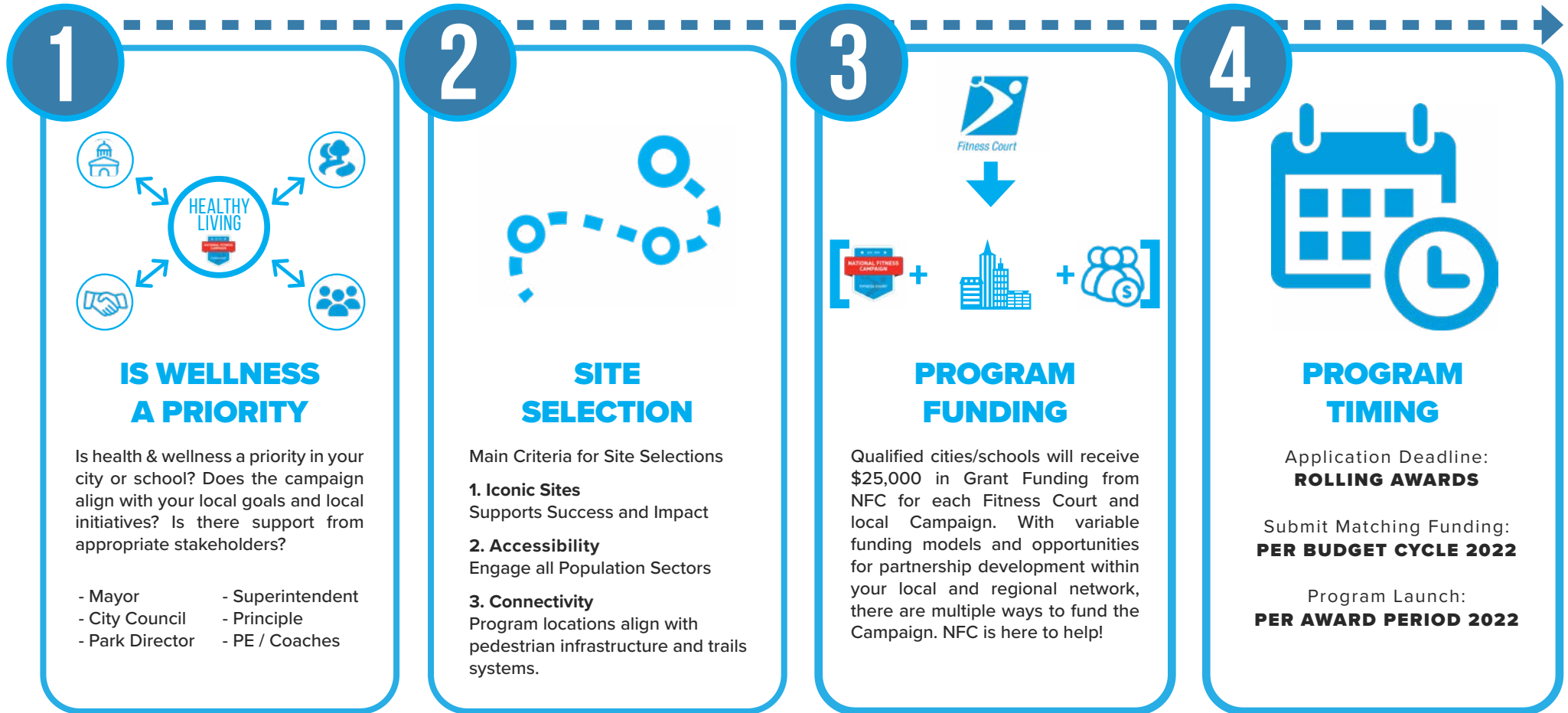
In recognition of the importance of continuing education and professional development and the extensive work supported by State Organizations, NFC proposes an innovative regional workshop series providing specialized training and education in the development of pedestrian infrastructure, healthy living policies and practices, and Fitness Court programming. These day-long programs will occur each Spring. The below information provides a tentative framework. NFC envisions close collaboration with state agencies to determine the structure and execution of the workshops.



NATIONAL FITNESS CAMPAIGN

# 2022





# PROGRAM ADOPTION PROCESS

# GRANT FUNDING AWARD

REQUIRED FUNDING FOR EACH SITE




**FITNESS COURT & CAMPAIGN ECOSYSTEM**

**TOTAL FUNDING REQUIRED PER FITNESS COURT**


**\$140,000**

**COURT INSTALL**

=

**\$25,000**

**GRANT FROM NFC**



**\$115,000**

**LOCAL FUNDING MATCH (PLUS INSTALLATION)**

**INSTALLATION METHODS**

CONCRETE SLAB + FITNESS COURT ASSEMBLY + GRAPHICS INSTALL

**IN HOUSE OR IN KIND OR BID OUT**

**2022 PROGRAM SUMMARY:** All items and services below are delivered to approved partners as part of the 2022 Campaign.

## HEALTHY INFRASTRUCTURE

### FITNESS COURT®

#### Fitness Court® Description:

32'x35' outdoor bodyweight circuit training system with the following components:

- Seven station circuit training system providing full-body workout modules
- Fitness Court body-weight training wall - 32'W x 2'D x 6' H with custom graphics
- Thirty pieces of body-weight fitness elements for simultaneous use by 28 users at one time. Fitness Elements anchored and grouped within seven stations.
- Bolts, attachments and anchors required for installation

#### Fitness Court Surface - Tile Surface Specifications

- Outdoor Sports Floor Size: 1,024 SF (32'x32')
- Color: NFC Blue
- Thickness: 1" Tiles
- ADA Border Included

#### Fitness Court Specifications:

- All structural components are made from high-grade carbon steel
- Structural components receive high-grade dual layer powder coating
- All cladding (skins) made from high-grade aluminum and powder coated
- Graphics and signage printed with anti-graffiti over-lamination material
- Manufactured in the United States
- Resilient to heavy, repeated daily use
- Over 30 individual pieces of equipment
- Powder-Coated Structural Components
- Galvanized fittings and bolts - *included*
- Stainless steel cables
- Full installation guide provided
- Warranty through NFC

## HEALTHY INFRASTRUCTURE DESIGN SERVICES

#### Strategic Planning & Feasibility Study

- City-wide impact analysis and master plan integration plan
- Site Design and Visibility Analysis

#### Custom Fitness Court Design Services & Construction & Installation Support

- Customized Fitness Court powder-coating and decal design - no two Fitness Courts are the same!
- stamped and certified design plans, concrete slab drawings, and contractor management are provided by the NFC Activation Team.
- With all ready-to-build plans included, most installations require less than 90 days to complete from ground-breaking to launch.
- NFC National Installation Partner Access - EIS (contracted separately)

## GRANT FUNDING, CONSENSUS BUILDING, SPONSOR SUPPORT

#### NFC Grant Funding Qualification

- Access to qualify for NFC's Grant Funding through NFC's national partners to support seeding the program.

#### Consensus Building Consulting

- NFC has industry experts in project management, and from conception through execution, they will collaborate on an average of 2 intensive monthly planning calls to drive success.

#### Sponsor Strategy Consulting Support

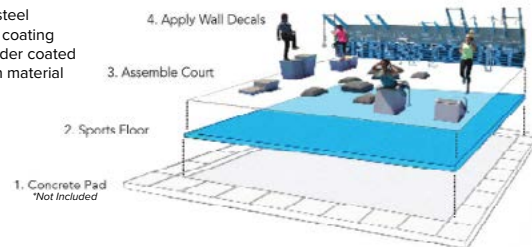
- Up to 10 custom renderings provided by NFC Design Team to support outreach to local sponsors and partners. Up to 5 custom slide presentations provided for in-person meetings and internal stakeholder consensus-building.



#### Warranty + Maintenance

- Made for all climates
- Almost no moving parts (only cables)
- Equipment is anchor bolted into concrete
- Replacement parts available through NFC
- No requirement for disassembly in winter
- Maintenance guide, including touch-up paint & necessary tooling included

See Official Warranty for Full Coverage Detail



## CAMPAIGN SERVICES

### FITNESS COURT® APP

#### The Fitness Court App

Free mobile app for iOS / Android teaches proper use, routines and challenges to all users

- **Classes:** schedule, run and track attendance using the Fitness Court App back-end scheduling tool, providing live class management through the OnSched platform. Training and basic setup provided by NFC within 30 days of launch event.
- **Learn:** video guides deliver workouts, and teach the basics for beginners on the Fitness Court. New content released quarterly, and updated by NFC National Training Team.
- **Train:** individual audio guides. New content released quarterly, updated by NFC National Training Team.
- **Challenge:** competitive tracking allows users to participate in timed, scored challenges, with an option to submit their scores to a national Leaderboard. Acts as a regional and national event qualification tool.

## CERTIFIED AMBASSADOR TRAINING

#### Programming and Training Tools

Fitness Court Ambassadors build and sustain a healthy culture around the Fitness Court ecosystem

- **Learn:** education modules provided by the NFC Training Team are eligible for a range of industry certifications, are offered both in-person and remote, and provide a range of class templates, coaching tips and more to qualified Ambassadors. Partnership includes program vouchers for up to 12 individual Ambassadors per Fitness Court, individually eligible for up to 3 continuing education credits (CECs), approved through the American Council on Exercise (ACE).
- **Train:** classes, clinics and challenges become the building blocks of a Fitness Season, led by Ambassadors, that engage all ages and fitness levels. These guided workout options expand the user community and increase long-term usage and adoption.
- **Share:** continuous online and print storytelling, engagement and social connection further build out a healthy culture on each Fitness Court. Up to five local Ambassadors are eligible to attend an in-person regional training event of their choice in 2022. *Regional training schedule provided May 2022*

## MEDIA, PRESS, & PROMOTIONS

#### Promotions and Marketing Package

Media support and community engagement materials excite users and strengthen program adoption

- **Custom Grant Announcement Kit:** promote the development of the program in your community with NFC support through traditional and social media channels - including a custom Press Release, site rendering, and outreach planning tools.
- **Launch Event Promotions Toolkit:** announce the launch of the Fitness Court on traditional media channels with a separate customized press release, outreach support and uniquely branded assets for social media.
- **NFC Website Feature Story:** NFC-hosted custom storytelling showcases the partnership and program development in your community.
- **Opening Day Launch Support:** NFC provides event management templates, guidance for launch event planning, and custom promotional materials (flyers, media assets).

## FITNESS SEASON 2022

#### Annual Activation Series: 2022 Fitness Season

Bring the Latest Events & Programs to Your Fitness Court® this Year!

- Spring 2022: 18 new workout routines & video tutorials introduced to the Fitness Court App, featuring pro trainer, Mark Lauren.
- Summer 2022: Classes and Clinics support ongoing programming for group exercise and app-based class
- Fall 2022: Challenge series builds competition & strengthens community. Marks the success of year's activation program for all users.
- Healthy Infrastructure Awards: annual recognition program highlighting exceptional partners and leaders nationwide, winners receive custom awards, decals and press support to announce





*Fitness Court*

**NATIONAL FITNESS CAMPAIGN**

SAN FRANCISCO, USA  
NATIONALFITNESSCAMPAIGN.COM  
INFO@NFCHQ.COM  
(415) 702-4919





## 2022 STATEWIDE CAMPAIGN BUDGET OVERVIEW

This document is intended to provide an estimated total budget for developing and implementing the Fitness Court® program. This document gives a range of funding requirements needed for the Fitness Court®, Campaign and Installation.

NFC CAMPAIGN

<b>PROGRAM FUNDING</b>	<b>\$138,000</b>
<ul style="list-style-type: none"> <li>• <b>The Fitness Court®</b></li> <li>• <b>2022 Campaign: Healthy Infrastructure &amp; Campaign Services</b></li> </ul> <p><i>Highlights Include:</i></p> <ul style="list-style-type: none"> <li>- Fitness Court® Mobile App</li> <li>- Fitness Season Access</li> <li>- Promotions &amp; Marketing Kits</li> <li>- Ambassador Training</li> <li>- Launch Day Kit</li> </ul> <ul style="list-style-type: none"> <li>• <b>The Fitness Court® Installation Kit</b></li> </ul>	
<b>FREIGHT &amp; PACKAGING</b> <i>Continental United States Only</i>	<b>\$2,000</b>
<b>NFC PROGRAM FUNDING</b>	<b>\$140,000</b>
<i>*Funding requirements are confirmed at the time of shipment based on material costs which may fluctuate.</i>	
<b>NFC HEALTHY CITY GRANT AWARD</b>	<b>(-\$25,000)</b>
<b>NFC 2022 CAMPAIGN TOTAL FUNDING REQUIRED:</b>	<b>\$115,000</b>

ART

**Fitness Court® Design Studio | Art & Color Options** *See NFC Design Services Summary for Additional Details*



Standard Collection  
**Included**



Standard Color Collection  
**\$5,000**



Premium Collection  
**\$8,500**



Premium Color Collection  
**\$13,500**

INSTALLATION

<b>SITE WORK &amp; INSTALLATION</b>	In-House	External Team
<ul style="list-style-type: none"> <li>• <b>Concrete Slab</b></li> </ul> <ul style="list-style-type: none"> <li>- Site prep and excavation</li> <li>- 38' x 38' concrete slab (specs provided by NFC)</li> <li>- Labor costs for concrete slab</li> </ul>	<b>\$0</b>	<b>\$15,000- \$20,000</b>
<ul style="list-style-type: none"> <li>• <b>Fitness Court® Assembly</b> <i>(NFC Factory Install Team EIS, Preferred)</i></li> </ul> <ul style="list-style-type: none"> <li>- 32' x 32' sport tile installation (tile provided by NFC)</li> <li>- Assembly of bodyweight training wall</li> <li>- Assembly of Fitness Court® elements</li> <li>- Floor markings paint installation</li> <li>- Labor costs for Fitness Court® Assembly</li> </ul>	<b>\$0</b>	<b>\$25,000</b> <i>(EIS Pricing)</i>
<ul style="list-style-type: none"> <li>• <b>Art &amp; Graphics Installation</b></li> </ul> <ul style="list-style-type: none"> <li>- Graphic vinyl decal package for wall and floor equipment (as supplied by NFC)</li> <li>- Labor Cost for Art &amp; Graphics installation</li> </ul>	<b>\$0</b>	<b>Included with EIS</b>
<b>ESTIMATED INSTALL FUNDING REQUIRED:</b>	<b>\$0 - \$45,000</b>	

**OVERALL TOTAL FUNDING NEEDED: \$115,000 - \$160,000 <sup>+Tax</sup>**



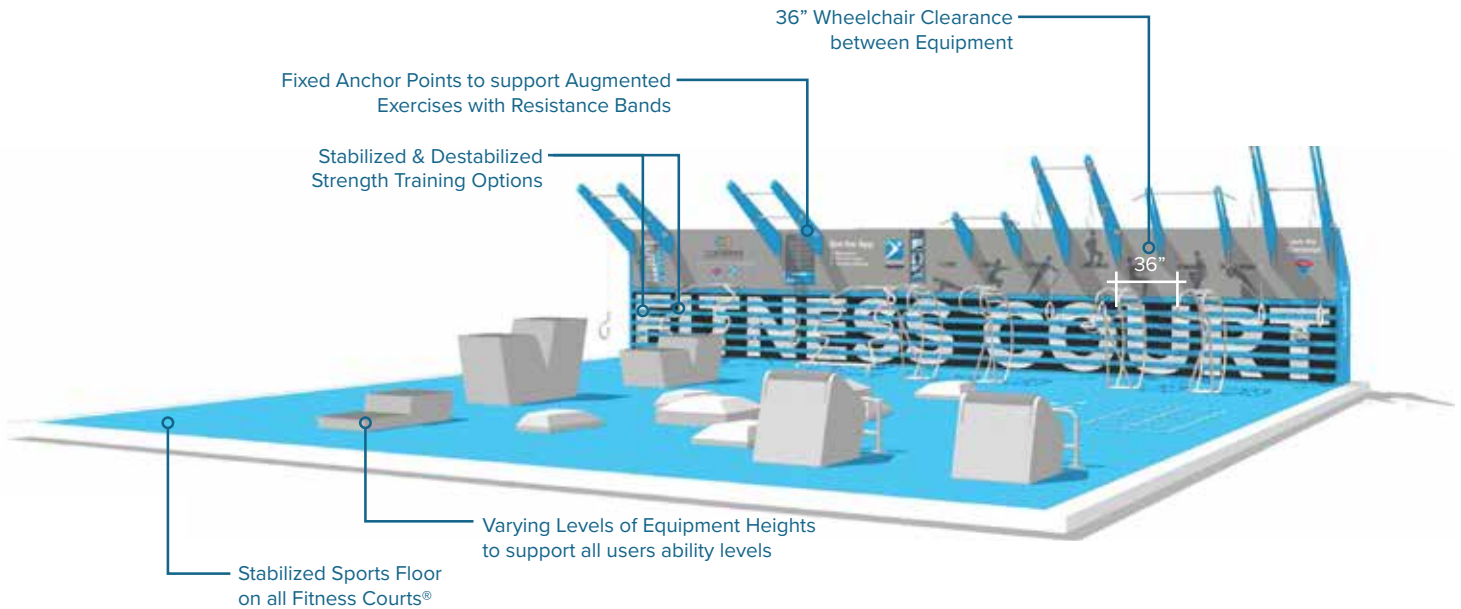
# Fitness Court® Accessibility Overview

A Community Platform For All



## Design DNA

The Fitness Court® is a comprehensive functional fitness circuit training facility. It includes an endless variety of training methods for adults of all ages and skill levels. The 7 Minute 7 Movement circuit training is designed specifically for the Fitness Court to provide a full body workout for all levels and leverages your body weight so you can improve over time. The Fitness Court® is 38'x38' in size and is roughly half the size of a standard tennis court. The design is the exact same in every location to ensure quality and usability for all.



### Sports Floor

Every single Fitness Court® is required to have a continuous fully accessible sports floor that is easy to navigate and allows ease of wheelchairs, walkers, strollers and other assistance devices.

### 36" Clearance

The Fitness Court® was designed to allow a 30" path throughout the whole system & elements allowing proper wheel chair accessibility though out.

### Multi-Station

Each zone on the Fitness Court® is multi-station to allow users to utilize the same equipment & workouts with friends or spotters at the same time. It is important to NFC that the entire community is able to access the Fitness Court® and participate side-by-side.



# Fitness Court® Accessibility Overview

A Community Platform For All

## Adults of All Ages & Ability Levels

The Fitness Court® is designed for adults of all ages and accommodates a variety of skill levels and abilities at each station, from beginner to expert. Each station allows users to leverage their bodyweight at different angles and levels of resistance as a tool to improve over time. The Fitness Court® is a powerful way to encourage physical activity and promote community wellness.



Progressive Foot Hold Strips Allow User to Leverage Body Weight and Progress Over Time



Fixed Anchor Points Support Augmented Exercises with Resistance Bands



Fit for Adults of All Ages and Ability Levels

## Endless Variations & Activation

The Fitness Court supports progressive functional fitness for senior adults. Each of the seven basic movements supports activities of daily living, and each station provides users hundreds of different ways to leverage their own bodyweight for sustained health. This unique outdoor gym is a safe and effective tool for seniors to increase balance, encourage mobility, and reduce risk of injury. When integrated into a regular wellness practice, the Fitness Court supports core health, hip and joint flexibility, upper body strength and lower back stability.



Wheelchair Access at Destabilized Pull Rings



Wheelchair Access at Stabilized Pull Ladder



Wheelchair Access at Destabilized Pull Rings

# Fitness Court® Accessibility Overview

A Community Platform For All

## Engagement on the Fitness Court

NFC provides various opportunities to increase engagement on the Fitness Court®. Through the Ambassador program cities have the ability to run targeted classes and training for all ages and abilities. Classes ranging from Mobility and Balance series to 60+/Silver Sneakers programs have been help on the Fitness Court®. NFC supplies your community with training and annual routines and allows the local community to hold classes that are gear towards your specific user groups.



**Balance Series**  
Tone the mind and body in a beautiful outdoor setting

**Mobility Series**  
Maintain and restore joint health and range of motion



**Challenge Series**  
Friendly competition for active adults in 3, 5 or 7 minute intervals

“I’m encouraged, and glad to see the outdoor Fitness Court includes equipment to improve balance, which is key to preventing falls. It’s free and open to the public, so no one would have any reason not to take advantage of it.”

-Carol Claybaker, Senior Resident of Janesville, WI

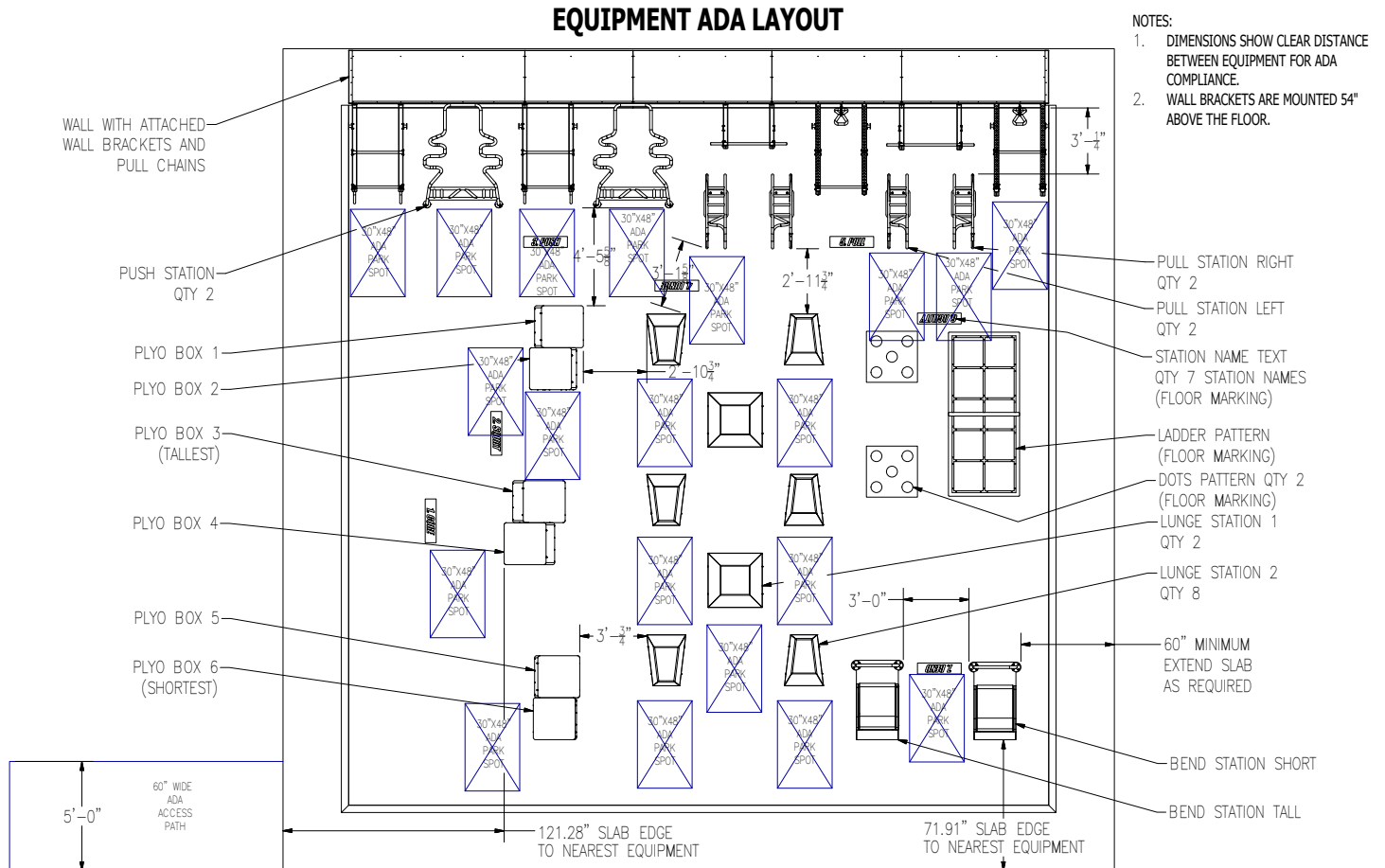
## The Fitness Court® App

The Fitness Court® App is your digital gateway to the ecosystem and your personal coach in your pocket. Learn the moves at varying levels and understand the 7 Minute-7 Movement rotation. Moves can be adjusted as needed for ability levels. New workouts from world renowned trainers constantly updated to the app showcasing specialized routines like the Mobility & Balance and Mobility Flow.



## Fitness Court® Equipment Layout

ADA Fitness Court® equipment layout allowing wheelchair accessibility and clearance for other stability assistance equipment.



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<b>Employee:</b>	<b>Title:</b>	<b>Department:</b>
<b>Supervisor:</b>	<b>Evaluation Period (From/To):</b>	

This form will assist your supervisor with understanding how you fill your role within the Sycamore Park District. Your supervisor will also utilize this to complete your Performance Evaluation Form.

1. List your most significant accomplishments, contributions, special projects or previously assigned goals that you feel you have achieved during the last year.

2. What suggestions/ideas do you have that would improve organizational and or departmental services and operations?

3. Please identify any job related personal development activities of interest to you. Activities can include classes or seminars you want to take, a certification you want to obtain, on-the-job training you would like to receive, etc.

4. Please identify 3 goals you would like to accomplish in the next 12 months:

Your supervisor will provide a score on the following areas. Please provide examples of what you have done in your role to display these qualities.

<b>Catergories</b>	<b>Comments</b>
<b>Communication:</b> Verbal and Written Communication is clear and professional, listens effectively. Keeps others informed of needed information.	
<b>Works Efficiently:</b> Understands/performs the job role, work is focused upon goals and accomplishes assignments. Attention to detail	

<b>Team Work:</b> Builds good working relationships with others, cooperative, respectful. Dependable, others do not have to wait for them to complete their part	
<b>Flexibility/Adaptability:</b> Accepts change in a positive manner, effectively adapts to changing needs of program/department	
<b>Initiative:</b> Self-starter, responds appropriately and quickly. Efficient and effective in their work.	
<b>Self Development:</b> Seeks new opportunities to learn and grow in job duties.	
<b>Technology Proficiency/Change:</b> Learns and adapts to new procedures, policies & technologies. (When applicable)	
<b>Innovation/Creativity:</b> Generates ideas, offers solutions to problems.	
<b>Attendance/Timeliness:</b> Good attendance and punctuality, prioritizes, responds promptly.	
<b>Service Orientation:</b> Provides appropriate service to coworkers and clients. Goes the extra mile to meet the needs of staff/public	
<b>Fiscal Management:</b> maintains internal controls regarding the budget, does not overspend, makes adjustments when necessary, follows budgetary processes	
<b>Risk Management/Safety:</b> create a safe environment for staff/clients: assesses environment for issues, wears PPE, follows safety procedures/policies. Rational thought processes that reach effective conclusions	
<b>Meeting Set Objectives and Goals:</b> From previous evaluation period.	

Employee Signature:

Date:

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Employee:	Title:	Department:
Evaluator:	Date Evaluated:	Period Evaluated (From/To):

Ratings 1: Does not meet requirements - 2: Consistently meets requirements - 3: Exceeds requirements  
Please use the number when filling out digitally

Categories	1	2	3	Comments
<b>Communication:</b> Verbal and Written Communication is clear and professional, listens effectively. Keeps others informed of needed information.				
<b>Works Efficiently:</b> Understands/performs the job role, work is focused upon goals and accomplishes assignments. Attention to detail				
<b>Team Work:</b> Builds good working relationships with others, cooperative, respectful. Dependable, others do not have to wait for them to complete their part				
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<b>Service Orientation:</b> Provides appropriate service to coworkers and clients. Goes the extra mile to meet the needs of staff/public				
<b>Fiscal Management:</b> maintains internal controls regarding the budget, does not overspend, makes adjustments when necessary, follows budgetary processes				
<b>Risk Management/Safety:</b> create a safe environment for staff/clients: assesses environment for issues, wears PPE, follows safety procedures/policies. Rational thought processes that reach effective conclusions				
<b>Meeting Set Objectives and Goals:</b> From previous evaluation period.				
<b>Totals</b>	0	0	0	
<b>Overall Evaluation: Ratings/13</b>	0.00			

Future Objectives and Goals:

Employee Comments:

Evaluator Signature:

Employee Signature: