



Sycamore

PARK DISTRICT

Established 1923

Sycamore Park District

Regular Board Meeting

November 23, 2021

6:00 PM

Sycamore Golf Club, A Facility of the Sycamore Park District

Riverview Room

940 E. State Street, Sycamore, IL

AGENDA

CALL TO ORDER (Roll Call Vote)

Motion to permit any Commissioners to participate remotely. (Roll Call Vote)

APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

APPROVAL OF MINUTES: (Voice Vote)

- 3. Regular Minutes: October 26, 2021 (Voice Vote)

APPROVAL OF MONTHLY CLAIMS:

- 9. Claims Paid Since Board Meeting (Roll Call Vote)
- 28. Claims Presented (Roll Call Vote)

CONSENT AGENDA:

- 32. Superintendent of Finance Monthly Report
- 35. Budget Report
- 49. Superintendent of Recreation Monthly Report
- 55. Superintendent of Golf Operations Monthly Report
- 58. Superintendent of Parks and Facilities Monthly Report
- 62. Executive Director Monthly Report

CORRESPONDENCE:

- 64. IAPD Award
- 65. Pumpkin Scramble

PUBLIC INPUT:

POSITIVE FEEDBACK/REPORTS:

PLANNING COMMISSION REPORT: Ted – No November Meeting

Sycamore Park District – we put the "MORE" in Sycamore.

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Sycamore Park District is an equal opportunity provider and employer.

OLD BUSINESS:

- 67. **Construction Updates: Jeff/Jonelle**
 - **Founders Park Playground**
 - **Memorial Park**
 - **Riverside Soccer Complex**

- **Pool Updates: Staff**
 - **Pool heater information**
 - **Focus group update**

NEW BUSINESS:

- 68. **Award Bid for 2021 General Obligation Bond: Jackie (Roll Call)**
- 69. **Ordinance 05-2021: AN ORDINANCE providing for the issue of approximately \$555,265 General Obligation Limited Tax Park Bonds, Series 2021, of the Sycamore Park District, DeKalb County, Illinois, for the payment of land for parks, for the building, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.: Jackie (Roll Call)**
- 91. **Resolution 06-2021: A Resolution determining the amounts of money exclusive of the election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Sycamore Park District: Jackie (Roll Call)**

- 96. **Membership Fees/Rates – Theresa (Roll Call)**
- 99. **Aquatics Fees/Rates – Theresa (Roll Call)**
- 102. **Golf Fees/Rates – Kirk (Roll Call)**
- 105. **Recommendation for Audit: Jackie (Roll Call)**
- 111. **RFP Recommendation for Bank Services: Jackie (Roll Call)**
- 112. **Joint Review Board update: Jonelle**
- 155. **Holiday Party Update: Jonelle**

Special Announcements

Potential Study Session December 7 at 6:00 PM—940 E. State St.

PUBLIC INPUT

EXECUTIVE SESSION (Roll Call Vote): In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:

- 5. **The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.**

- 1. **The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, October 26, 2021**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:02 p.m. on Tuesday, October 26, 2021.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Graves, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None.**

Staff members present were Director Jonelle Bailey, Jeanette Freeman, Kirk Lundbeck, and Theresa Tevsh.

Guests at the Board meeting were:

None

**Regular and Consent Agenda Approval –
Motion**

Commissioner Graves moved to approve the Regular Agenda and the Consent Agenda with Supt. of Finance, and the Directors reports being pulled for discussion.

Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Commissioner Strack noted that National Bank & Trust -First Midwest is no longer a locally owned bank. Our banking business should be connected with the community, and he would like to open up the idea of moving to totally locally. President Kroeger asked which banks are still locally owned. Commissioner Strack noted only Resource Bank is and he no longer works there so there is no conflict of interest. President Kroeger noted that First Midwest is also being bought out. Director Bailey noted we should table this and talk about it with Supt. Hienbuecher.

Commissioner Graves asked if we could get comparison rates.

Commissioner Strack asked about the succession plan for Golf. Director Bailey noted that eventually Kirk will retire, and we need a plan in place when that happens. President Kroeger noted we should have a plan in place for everyone. He also asked Director Bailey how many people she has made connections with within the community. Director Bailey noted that about half of the list the previous director had.

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Approval of Minutes –
Motion

Commissioner Strack moved to approve the September 28, 2021, Regular Meeting Minutes. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Strack moved to approve the September 28, 2021, Executive Session Meeting Minutes to remain confidential. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Strack moved to approve the October 12, 2021, Special Study Session Meeting Minutes. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Strack moved to approve the October 12, 2021, Special Study Session Executive Session Meeting Minutes to remain confidential. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Strack moved to approve and pay the bills in the amount of \$30,134.11. Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence –

- Jim Waszak – Golf Course
- Cindi Moller & Steve Martin – Golf Course/Concessions
- James Cleven – Golf Course
- Kent Wrenn – Golf Course
- IAPD Letters from Peter Murphy

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Correspondence – cont'd

President Kroeger gave kudos to Kirk and his staff for a successful season.

Public Input – None

Positive Feedback –

- Supt. of Recreation noted that Facilities Supervisor Metcalf wanted to give an update to the Recreation report on memberships. She noted that in October of 2020 we had 46 and October of 2021 has 67 presently paid in full with the 20% off. So that is approximately \$12,756 for Pathway Fitness.
- Director Bailey noted that we received an email today about masks from Andrea Stark with the DeKalb County Health Department on behalf of their Director. The email stated that someone had complained to them that we are not compliant with the Executive Order in place. Director Bailey responded to her that we are in compliance. We have the correct wording and doing what we are supposed to be doing. Andrea noted that it happened in the fitness area, and she knows we are doing what we are supposed to be doing.
- Commissioner Strack that Roy Smith's parents had a park bench put in at Wetzel Park. They had a simple request about where to place it, and they could not say enough good things about Supt. Donahoe and his staff.
- Commissioner Graves noted he wanted to let Kirk know that he and his staff are doing a great job. He was also out the community center and saw all the kids on the hill doing the pumpkin rolldown. Everyone is doing an outstanding job and keep doing what we are doing. He is hearing great things in the community.
- Commissioner Strack noted that our reputation is great in the community.
- President Kroeger noted the ribbon cutting for the trail was great and there were quite a few people there.

Planning Commission Report: Commissioner Strack noted there was no meeting. He also noted that someone has raised concern on his recent job change and the Plan Commission. He noted that anything related to Brian Grainger, he would recuse himself. He feels he has a good thought process about what is best for Sycamore. The Board was good with Commissioner Strack keeping his role on the Plan Commission.

Old Business

Construction Updates:

- **Founders Park:** We still have no date on the playground equipment to be delivered. The old equipment has been removed and was taken by Kids Around the World. They will refurbish it and reinstall in a community elsewhere. Georges Landscape will start the site prep next week and they are trying to get the cement work done in the next two weeks.

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Construction Updates – cont’d:

- **Great Western Trail:** Director Bailey noted they met with IDOT and FHWA. They are needing a resolution saying we can afford to pay the engineering costs. We will then need a second resolution saying we can afford the cost of the whole project before being reimbursed by IDOT. We are waiting on the agreement. She is working with Nathan with the County on a way to improve the nine-month waiting period.
- **Memorial Park:** Director Bailey noted that we had delays due to the rain. They are trying to get the curbing and asphalt done this fall. We have received the playground equipment and trying to get it installed before winter. Now that soccer is done, the fence will come down so they can go full force on the entire area.
- **Riverside Soccer Complex:** Director Bailey noted they will do the final walk-through next week. Supt. Donahoe had the last True Green treatment that was scheduled for the baseball fields shifted to the soccer complex. With the rain, it looks really good now. We should be able to start soccer there in the spring.
- **Bridge:** Supt. Lundbeck noted that surveyors were out last week, and the mussel survey has been done. They checked out where the irrigation goes in and took measurements. Director Bailey noted it should be put out to bid in the spring.

Community Pool Focus Group Update: Director Bailey noted they have had two meetings. She is trying to show them why we can't build outside of the space. They went over the FEMA document. At the next meeting she and Sarah will talk to them about a survey about more specifically what people are looking for. This will be sent out in an eblast, be put on the website and in the brochure. Director Bailey noted she showed the committee what the pool only figures were for the last two years. In 2019 we lost \$7306 and in 2021 we lost \$50,000. President Kroeger asked what other communities are doing. Director Bailey noted that she has looked up pool trends nationally. Public agency pools lose money on the average. Water parks made money but they are a destination and not a community pool. Supt. Tevsh noted a pool is more of a service to the community.

Pool Heater Update: Director Bailey noted that Supt. Donahoe has found a company that might be able to find the same heater we have. They are coming out next week.

Division of proceeds from the MMNH: Director Bailey went over the breakdown that staff has suggested. She also went over some of the other changes that will be happening.

Motion

Commissioner Strack moved to approve the breakdown as presented. Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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New Business

Bina Public Hearing:

President Kroeger stated: The next agenda item for the Board of Park Commissioners is a public hearing to receive public comments on the proposal to sell bonds in the amount of \$1,800,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. All persons desiring to be heard will have an opportunity to present written or oral testimony with respect thereto.

To open the discussion, the reasons for the proposed issuance of the Park Bonds are for items to be approved in the capital budget, including equipment replacement and capital asset improvements, and to make the debt service payment on the General Obligation (Alternative Revenue Source) Park Bonds, Series 2015A.

Are there additional comments from the Park Commissioners? Commissioner Strack asked why it was for so much. Director Bailey noted this covers multiple years.

Is there written testimony concerning the proposed issuance of the Park Bonds? There were none.

Is there oral testimony or any public comments concerning the proposed issuance of the Park Bonds? There were none.

All persons desiring to be heard have been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Park Bonds.

Can I have a motion to adjourn the Hearing:

Motion

Commissioner Strack moved to close the Hearing. Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

IAPD Resolution for IAPD annual business meeting: Director Bailey noted the annual meeting is January 29, 2022, which is followed by the social. We need a representative at the meeting. It was decided that Commissioner Ackmann is the first delegate and Commissioner Graves will be the second delegate. Conference is January 27, 28, and 29th.

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Health Insurance Information:

Motion

Commissioner Strack moved to approve the Health Insurance as presented. Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Capital Budget first draft: Director Bailey noted this is a draft. They haven't gone through it as a team yet to see what can be deleted. They are hoping to have the final at the November meeting.

Resolution #05-2021 for GWT FHWA paperwork:

Motion

Commissioner Strack moved to approve Res. #05-2021 for the GWT FHWA Paperwork. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Golf Survey Results: President Kroeger noted he went through the survey and there was a lot of detail. The summer was all very good. There was more discussion on the survey and the suggestions that were made in the survey.

Special Announcements – None

September Study Session: None was scheduled.

Public Input – None

Motion

The Board adjourned the Regular Session at 7:30 p.m. on a motion made by Commissioner Ackmann. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted

Jeanette Freeman
 Recording Secretary
 Sycamore Park District

DATE: 11/17/2021
 TIME: 10:30:06
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

PAGE: 1

FROM 10/22/2021 TO 11/17/2021
 " Interim "

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ACUSHNET	911722667	01 SHOES-REFUSED-NOT ORDERED	501000001301	08/27/21		63858	11/05/21	79.22	97.09
	912083972	01 LIFESTYLE BERNIE WINTER CAPS	501000001301	10/29/21	00005313	63858	11/05/21	79.22	79.22
		02 LIFESTYLE BERNIE CAPS-GRY/CHAR	501000001301		00005313				37.50
		03 DISCOUNT INV 912083972	501000001301		00005313				37.50
		04 SHIPPING INV 912083972	501000001301		00005313				-1.50
									5.72
	912117393	01 CREDIT-REFUSED NOT ORDERED	501000001301	11/04/21		63858	11/05/21	79.22	-97.09
									-97.09
ADVANCET		ADVANCED TURF SOLUTIONS						VENDOR TOTAL:	79.22
	CM-1026953	01 CREDIT	504100076507	08/30/21		63786	10/26/21	2,903.50	-412.50
									-412.50
	S0956928	01 GREEN-TEE-FAIRWAY FUNGICIDE	504100076507	09/30/21		63786	10/26/21	2,903.50	3,316.00
									3,316.00
								VENDOR TOTAL:	2,903.50
AFLAC									
	692724	01 AFLAC - PRE TAX	101000002006	10/12/21		63849	11/02/21	570.26	570.26
		02 AFLAC - AFTER TAX	101000002007						541.46
									28.80
AIRGAS									
	AIRGAS USA LLC								570.26
	9982804142	01 SHOP WELDING TANK RENTAL FEES	101500066401	09/30/21		63787	10/26/21	33.55	33.55
									33.55
	9983512060	01 SHOP RENTAL GAS TANKS-WELDING	101500066401	10/31/21		63859	11/05/21	34.47	34.47
									34.47
								VENDOR TOTAL:	68.02
ALARMDET		ALARM DETECTION SYSTEMS, INC							
	219337-1004	01 CH ALARM - 4TH QTR	101000056300	09/05/21		63788	10/26/21	1,599.71	303.75
		02 CH ALARM - 4TH QTR	201000056300						151.88
									151.87

DATE: 11/17/2021
 TIME: 10:30:06
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 10/22/2021 TO 11/17/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
219339-1004	01	ALARM CC - SEPT - NOV	207500056300	08/08/21		63788	10/26/21	1,599.71	465.00
219339-1005	01	CC ANNUAL TEST	207500056300	09/05/21		63788	10/26/21	1,599.71	465.00
SI-556988	01	REPLACE BATTERY	101000056300	09/13/21		63788	10/26/21	1,599.71	525.00
	02	REPLACE BATTERY	201000056300						525.00
								VENDOR TOTAL:	1,599.71
ANCEL		ANGEL GLINK, P.C.							
84868	01	CORPORATE PARKS	101000036120	10/12/21		63789	10/26/21	617.73	617.73
	02	FOUNDATION	101000036120						456.48
									161.25
BANN		BANNER UP SIGNS							617.73
74980	01	CONCESSION DECALS	101200046214	06/24/21		63860	11/05/21	120.00	120.00
75962	01	DRONE YARD SIGNS	101200046214	10/18/21	00005297	63790	10/26/21	60.00	60.00
									60.00
CCP		CCP INDUSTRIES INC.							180.00
IN02871067	01	SHOP TOWELS	101500066401	10/21/21		63791	10/26/21	167.22	167.22
									167.22
CHALL		CHALLENGER SPORTS CAMP							167.22
001111-IN	01	Challenger Soccer Camp	205550166128	10/08/21	00005315	63871	11/09/21	3,784.00	3,784.00
									3,784.00
CHICA		CHICAGO DISTRICT GOLF ASSOC.							3,784.00
2116-214	01	CDGA HANDICAP SERVICE	504000036127	11/04/21		63861	11/05/21	780.00	780.00
									780.00
									780.00
									780.00

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SYCAMORE PARK DISTRICT
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FROM 10/22/2021 TO 11/17/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CINTA		CINTAS CORPORATION #355							
4096856529		01 RAG & RUG SERVICE	1015000056301	09/24/21		63795	10/26/21	401.65	36.42
		02 RAG & RUG SERVICE	504100056301						14.61
		03 RAG & RUG SERVICE	201000056301						14.60
		04 RAG & RUG SERVICE	101000056301						3.60
									3.61
4096856632		01 RAG & RUG SERVICE	207500056301	09/24/21		63795	10/26/21	401.65	27.43
									27.43
4096856633		01 RAG & RUG SERVICE	201000056301	09/24/21		63795	10/26/21	401.65	16.48
									16.48
4097546361		01 RAG & RUG SERVICE	201000056301	10/01/21		63795	10/26/21	401.65	16.48
									16.48
4097546405		01 RAG & RUG SERVICE	207500056301	10/01/21		63795	10/26/21	401.65	27.43
									27.43
4097546421		01 RAG & RUG SERVICE	101500056301	10/01/21		63795	10/26/21	401.65	36.42
		02 RAG & RUG SERVICE	504100056301						14.61
		03 RAG & RUG SERVICE	201000056301						14.60
		04 RAG & RUG SERVICE	101000056301						3.60
									3.61
4098206677		01 RAG & RUG SERVICE	207500056301	10/08/21		63795	10/26/21	401.65	27.43
									27.43
4098206699		01 RAG & RUG SERVICE	101500056301	10/08/21		63795	10/26/21	401.65	36.42
		02 RAG & RUG SERVICE	504100056301						14.61
		03 RAG & RUG SERVICE	201000056301						14.60
		04 RAG & RUG SERVICE	101000056301						3.60
									3.61
4098206801		01 RAG & RUG SERVICE	201000056301	10/08/21		63795	10/26/21	401.65	16.48
									16.48
4098872235		01 RAG & RUG SERVICE	207500056301	10/15/21		63795	10/26/21	401.65	27.43
									27.43
4098872268		01 RAG & RUG SERVICE	201000056301	10/15/21		63795	10/26/21	401.65	16.48
									16.48
4098872287		01 RAG & RUG SERVICE	101500056301	10/15/21		63795	10/26/21	401.65	36.42
		02 RAG & RUG SERVICE	504100056301						14.61
		03 RAG & RUG SERVICE	201000056301						14.60
									3.60

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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 10/22/2021 TO 11/17/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
4098872287	04	RAG & RUG SERVICE	101000056301	10/15/21		63795	10/26/21	401.65	36.42 3.61
4099534579	01	RAG & RUG SERVICE	101500056301	10/22/21		63795	10/26/21	401.65	36.42 14.61 14.60 3.60 3.61
4099534702	01	RAG & RUG SERVICE	207500056301	10/22/21		63795	10/26/21	401.65	27.43 27.43
4099534712	01	RAG & RUG SERVICE	201000056301	10/22/21		63795	10/26/21	401.65	16.48 16.48
CINTAS CORP								VENDOR TOTAL:	401.65
5081918597	01	1ST AID - CC STOCK	207500076513	10/29/21		63850	11/02/21	8.79	8.79 8.79
8405338863	01	1ST AID - MAINT DEFIB	101500076513	10/01/21		63796	10/26/21	175.61	175.61 131.56 44.05
8405338281	02	1ST AID - MAINT REFILL	101500076513						
	03	1ST AID - CH- REFILL	101500076513						
	01	1ST AID - MAINT AED BATTERY	101500076513	10/29/21		63872	11/09/21	58.17	58.17 14.45 20.18 23.54
	02	1ST AID - MAINT - REFILL	101500076513						
	03	1ST AID - CH- REFILL	101500076513						
CITY OF SYCAMORE								VENDOR TOTAL:	242.57
1271000000-1021	01	WATER/SEWER - MAINT	101500096704	10/29/21		63887	11/09/21	1,256.27	208.36 208.36
1271005000-1021	01	WATER/SEWER - CC	207500096704	10/29/21		63887	11/09/21	1,256.27	1,047.91 1,047.91
1320425001-FINAL	01	MUSEUM WATER SEWER	202500076500	09/10/21		63797	10/26/21	178.88	178.88 178.88
14205600/5650-0921	01	WATER/SEWER - POOL	518100096704	09/30/21		63798	10/26/21	1,177.87	1,177.87 1,177.87
								VENDOR TOTAL:	2,613.02

FROM 10/22/2021 TO 11/17/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
CMJ		CMJ TECHNOLOGIES, INC.						
15364		01 OFFICE 365	1010000046206	09/01/21	10/26/21	63799	2,610.45	1,312.00
		02 OFFICE 365	2010000046206					190.00
		03 MONTHLY MAINT	1010000056304					190.00
		04 MONTHLY MAINT	2010000056304					466.00
15513		01 OFFICE 365	1010000046206	10/01/21	10/26/21	63799	2,610.45	1,312.00
		02 OFFICE 365	2010000046206					190.00
		03 MONTHLY MAINT	1010000056304					190.00
		04 MONTHLY MAINT	2010000056304					466.00
ERROR		01 OFFICE 365	1010000046206	10/14/21	10/26/21	63799	2,610.45	-13.55
		02 OFFICE 365	2010000046206					-6.78
								-6.77
							VENDOR TOTAL:	2,610.45
COMCA		COMCAST						
0468024-1021		01 INTERNET	1010000096706	10/10/21	10/26/21	63800	814.85	644.54
		02 INTERNET	2010000096706					134.23
		03 CABLE	2075000096705					134.23
								376.08
0468768-1021		01 CABLE	3030000096705	09/25/21	10/26/21	63800	814.85	170.31
		02 CABLE	5040000096705					85.15
								85.16
0468768-1121		01 CABLE	3030000096705	10/25/21	11/09/21	63873	171.32	171.32
		02 CABLE	5040000096705					85.66
								85.66
							VENDOR TOTAL:	986.17
COMMO		COMMONWEALTH EDISON						
0558722008-1021		01 BASEBALL CONC	3033000096702	10/01/21	10/26/21	63818	6,360.49	5,183.61
		02 POOL	5181000096702					186.90
		03 MAINT	1015000096702					116.93
		04 MAINT	5041000096702					69.10
		05 MAINT	5040000096702					69.10
		06 CH	3030000096702					23.64
		07 PROSHOP	5040000096702					102.08
		08 ADMIN	1010000096702					102.08
		09 ADMIN	2010000096702					238.21
		10 ELECTRONIC SIGN	1010000096702					238.20
								10.98

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	0558722008-1021			10/01/21		63818	10/26/21	6,360.49	5,183.61
		11 ELECTRONIC SIGN	201000096702						10.98
		12 ELECTRONIC SIGN	207500096702						4,015.41
	0558722008-1121			11/03/21		63875	11/09/21	6,216.03	5,268.73
		01 BASEBALL CONC	303300096702						177.77
		02 POOL	518100096702						135.95
		03 MAINT	101500096702						61.45
		04 MAINT	504100096702						61.45
		05 CART BLDG	504000096702						192.65
		06 CLUBHOUSE	303000096702						77.82
		07 PROSHOP	504000096702						77.82
		08 ADMIN	101000096702						181.59
		09 ADMIN	201000096702						181.59
		10 ELECTRONIC SIGN	101000096702						10.46
		11 ELECTRONIC SIGN	201000096702						10.46
		12 COMM CTR	207500096702						4,099.72
100521				10/05/21		63818	10/26/21	6,360.49	1,176.88
		01 FOUNDERS PARK	101500096702						23.65
		02 OLD MILL	101500096702						9.11
		03 BOYNTON PARK	101500096702						14.69
		04 KIWANIS PARK	101500096702						29.71
		05 EMIL CASSIER PARK	101500096702						20.28
		06 SYCAMORE LAKE	101500096702						27.03
		07 GOOD TYMES SHELTER	101500096702						36.37
		08 WETZEL PARK	101500096702						42.14
		09 ENTRY PARK	101500096702						24.76
		10 MAINT BLDG	101500096702						260.16
		11 MAINT BLDG	504100096702						260.16
		12 SPORTS COMPLEX	202100096702						399.17
		13 SOCCER COMPLEX	101500096702						29.65
110321				11/03/21		63875	11/09/21	6,216.03	947.30
		01 FOUNDERS PARK	101500096702						23.84
		02 BOYNTON PARK	101500096702						14.69
		03 KIWANIS PARK	101500096702						29.98
		04 EMIL CASSIER PARK	101500096702						20.28
		05 SYCAMORE LAKE	101500096702						28.06
		06 GOOD TYMES SHELTER	101500096702						34.75
		07 WETZEL PARK	101500096702						42.14
		08 ENTRY PARK	101500096702						24.76
		09 MAINT BLDG	101500096702						67.13
		10 MAINT BLDG	504100096702						67.13
		11 SC	202100096702						565.56
		12 SC	101500096702						28.98

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CONS	CONSERV FS							VENDOR TOTAL:	12,576.52
	121016942	01 DIESEL - GOLF	504100076515	11/05/21		63888	11/09/21	2,348.59	1,258.28
		02 DIESEL - PARKS	101500076515						929.53
		03 DIESEL - SC	202100076515						142.21
		04 DIESEL - TRUCKS	101500076515						183.54
									3.00
	121016943	01 GASOLINE - GOLF	504100076515	11/05/21		63888	11/09/21	2,348.59	1,090.31
		02 GASOLINE - PARKS	101500076515						134.43
		03 GASOLINE - SC	202100076515						655.59
		04 GASOLINE - TRUCKS	101500076515						24.13
									276.16
	2120	01 DIESEL - GOLF	504100076515	10/15/21		63820	10/26/21	4,100.93	1,023.57
		02 DIESEL - PARKS	101500076515						966.34
									57.23
	2121	01 GASOLINE - GOLF	504100076515	10/15/21		63820	10/26/21	4,100.93	610.02
		02 GASOLINE - PARKS	101500076515						168.92
		03 GASOLINE - SC	202100076515						277.79
		04 GASOLINE - TRUCKS	101500076515						36.46
									126.85
	2122	01 GAS - OLD SHOP	504100076515	10/15/21		63820	10/26/21	4,100.93	1,216.08
									1,216.08
	2123	01 DIESEL - OLD SHOP	504100076515	10/15/21		63820	10/26/21	4,100.93	731.66
									731.66
	40013502	01 SPORTS FIELD TURFACE MIX-DRY	202100076533	10/07/21		63820	10/26/21	4,100.93	355.60
									355.60
	40013543	01 BALL FIELD CHALK-PUMPKIN EVENT	202100076523	10/08/21		63820	10/26/21	4,100.93	164.00
									164.00
DEKA	DEKALB LAWN & EQUIPMENT CO.							VENDOR TOTAL:	6,449.52
	81630	01 TORO MOWER HEX NUTS	202100066403	10/22/21		63821	10/26/21	5.09	5.09
									5.09
								VENDOR TOTAL:	5.09

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DEUHLER	36506	01 MUSSEL SURVEY - BRIDGE	701000207005	09/30/21		63801	10/26/21	1,800.00	1,800.00
							VENDOR TOTAL:		1,800.00
DOTY	67832	01 REPLACE PARKING BLOCKS - CC	207500066401	09/28/21		63822	10/26/21	545.60	545.60
							VENDOR TOTAL:		545.60
DOTYNUR	179281	01 NEW TREES-SHRUBS FOR PARKS	101500076501	10/12/21		63823	10/26/21	1,004.00	1,004.00
							VENDOR TOTAL:		1,004.00
ECO	130856-090421	01 SALT	101000056300	09/04/21		63802	10/26/21	83.40	41.70
		02 SALT	201000056300						20.85
									20.85
	130856-100221	01 SALT	101000056300	10/02/21		63802	10/26/21	83.40	41.70
		02 SALT	201000056300						20.85
							VENDOR TOTAL:		83.40
ENGIN	150711FD.13	01 MEMORIAL PARK	711000207035	10/19/21		63803	10/26/21	6,742.75	6,742.75
							VENDOR TOTAL:		6,742.75
FOX1	IN00472815	01 CC FIRE PANEL REPAIR-TEST	207500056300	10/19/21		63862	11/05/21	246.00	246.00
							VENDOR TOTAL:		246.00
FRONTIER	0670-100721	01 ADMIN	101000096700	10/07/21		63824	10/26/21	593.15	593.15
		02 ADMIN	201000096700						296.58
									296.57

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HORN		HORNUNG'S PRO GOLF SALES INC.							20.98
	515686	01 GOLF PRIDE TOUR WRAP 2G	501000001303	10/29/21	00005311	63851	11/02/21	217.09	217.09
		02 WINN EXCEL STANDARD GRIPS	501000001303		00005311				68.52
		03 WINN EXCEL OVERSIZE	501000001303		00005311				59.40
		04 DISCOUNT INV 515686	501000001303		00005311				79.80
		05 SHIPPING INV 515686	501000001303		00005311				-4.15
									13.52
								VENDOR TOTAL:	217.09
INTEG		INTEGRA BUSINESS SYSTEMS, INC.							217.09
	INV100439	01 PRINTER/COPIER - MAINT	1010000056304	10/04/21		63806	10/26/21	173.68	38.50
		02 PRINTER/COPIER - MAINT	2010000056304						19.25
	INV100440	01 PRINTE/RCOPIER - ADMIN	1010000056304	10/04/21		63806	10/26/21	173.68	77.14
		02 PRINTE/RCOPIER - ADMIN	2010000056304						38.57
	INV100441	01 PRINTER/COPIER - CC	1010000056304	10/04/21		63806	10/26/21	173.68	58.04
		02 PRINTER/COPIER - CC	2010000056304						29.02
									29.02
								VENDOR TOTAL:	173.68
KAR		KAR-FRE FLOWERS							173.68
	345934/1	01 FLOWERS - TO	101000046213	10/20/21		63828	10/26/21	57.95	57.95
		02 FLOWERS - TO	201000046213						28.97
									28.98
								VENDOR TOTAL:	57.95
LE PRINT		LE PRINT EXPRESS							57.95
	35436	01 CITY POSTER	101200046203	10/22/21	00005298	63829	10/26/21	51.35	51.35
LOWE		LOWE'S							51.35
	902364-HSONQL	01 SHOP SPRAY PAINT	101500066401	10/13/21	00005291	63864	11/05/21	467.12	26.64
	903058-HRYABA	01 WORK GLOVES - SHOP	101500076514	10/08/21		63864	11/05/21	467.12	26.64
									25.45
									25.45

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	903296-HQNAGU	01 CAUTION TAPE-RACKET FITTINGS	202100076500	09/29/21		63864	11/05/21	467.12	38.09 38.09
	9033330-HSTNVH	01 OLD MILL SHRUB BED MULCH	101500066404	10/14/21		63864	11/05/21	467.12	33.11 33.11
	903337-HRJGXC	01 PARK TRASH CANS	101500066407	10/05/21		63864	11/05/21	467.12	100.98 100.98
	903585-HROEZZ	01 GRINDING DISKS-FILTERS	101500066407	10/06/21		63864	11/05/21	467.12	64.53 64.53
	903684-HTUCYT	01 ROAD PATCH	101500066406	10/21/21		63864	11/05/21	467.12	92.96 92.96
	903836-HRTDPD	01 ROAD PATCH-MERRYS OAKS PATH	101500066406	10/07/21		63864	11/05/21	467.12	66.40 66.40
	903982-HQHZZF	01 GRAFITI REMOVER	101500066404	09/28/21		63864	11/05/21	467.12	18.96 18.96
MART		MARTENSON TURF PRODUCTS						VENDOR TOTAL:	467.12
	83443	01 SEED STRAW BLANKETS - PARKS	101500076502	09/30/21		63830	10/26/21	181.00	181.00 181.00
MEL		MELIN'S LOCK & KEY						VENDOR TOTAL:	181.00
	24672	01 KEY COPIES-DIRECTOR EXTRA	207500066401	10/21/21		63831	10/26/21	31.82	31.82 31.82
MENA		MENARDS - SYCAMORE						VENDOR TOTAL:	31.82
	55059	01 PUMPKINS - MUMS	207500076500	10/06/21		63845	10/28/21	26.08	14.37 14.37
	55505	01 FIREWOOD 02 PUMPKINS	101200046214 206194046216	10/15/21		63845	10/28/21	26.08	11.71 4.99 6.72
	55716	01 POT HOLE PATCH	101500066406	10/20/21		63852	11/02/21	35.92	35.92 35.92

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55950	01	WOODSHOP STORAGE BINS	202100066401	10/25/21	00005306	63877	11/09/21	224.15	57.29
55966	01	SHOP TOOLS, VICE,	504100066401	10/25/21	00005309	63877	11/09/21	224.15	42.11
55971	01	WOODSHOP SHELVING	101500066401	10/25/21	00005307	63877	11/09/21	224.15	72.14
56010	01	PUMPKIN SCRAMBLE PRIZES	504000076500	10/26/21	00005304	63877	11/09/21	224.15	32.62
56125	01	SHOP BALLAST AND BULB	101500076500	10/28/21	00005308	63877	11/09/21	224.15	19.99
									VENDOR TOTAL:
MIDWSTIR		MIDWEST IRRIGATION LLC							286.15
31917	01	GOLF IRRIG BLOWOUT CONNECT	504100076505	10/27/21		63865	11/05/21	832.77	832.77
									VENDOR TOTAL:
MRROUT		MR OUTHOUSE							832.77
4111	01	PORT-O-POTS - GOLF	504100056309	09/30/21		63833	10/26/21	2,085.00	2,085.00
	02	PORT-O-POTS - SC	202100056309						330.00
	03	PORT-O-POTS - PARKS	101500056309						1,025.00
									730.00
									VENDOR TOTAL:
MYERSRO		MYERS, ROBERT							2,085.00
54	01	DRONE - NEW TRAIL	101200046214	10/29/21		63853	11/02/21	100.00	100.00
									VENDOR TOTAL:
NICOR		NICOR GAS							100.00
092821	01	MAINT BLDG	101500096703	09/28/21		63834	10/26/21	645.67	645.67
	02	MAINT BLDG	504100096703						90.25
	03	POOL	518100096703						129.80
	04	UPSTAIRS OFFICE	101000096703						41.56
	05	ADMIN	101000096703						38.23
	06	ADMIN	201000096703						38.24
	07	PRO SHOP	504000096703						16.39
	08	CLUBHOUSE	303000096703						16.39

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092821	09	PUMP HOUSE	504100096703	09/28/21		63834	10/26/21	645.67	645.67
	10	AIRPORT RD PROPERTY	207500096703						42.06
									142.50
102821	01	MAINT BLDG	101500096703	10/28/21		63878	11/09/21	713.95	713.95
	02	MAINT BLDG	504100096703						108.52
	03	POOL	518100096703						108.52
	04	UPSTAIRS OFFICE	101000096703						131.14
	05	ADMIN	101000096703						43.26
	06	ADMIN	201000096703						40.11
	07	PRO SHOP	504000096703						40.10
	08	CH	303000096703						17.19
	09	PUMP HOUSE	504100096703						17.19
	10	AIRPORT RD PROPERTY	207500096703						41.74
									166.18
									VENDOR TOTAL: 1,359.62
NORTHWEST		SPECIAL RECREATION							
100121	01	NRPA HOUSE	101000046207	10/01/21		63807	10/26/21	945.46	945.46
	02	NRPA HOUSE	201000046207						472.73
									472.73
									VENDOR TOTAL: 945.46
NUTOYS		LEISURE PRODUCTS							
52168	01	PARK SWING CHAINS	101500066407	10/27/21		63866	11/05/21	63.70	63.70
									63.70
									VENDOR TOTAL: 63.70
PARKRID		PARK RIDGE COMMUNITY BANK							
2020	GO BOND			10/01/21		63808	10/26/21	553,488.21	553,488.21
	01	BOND REPAYMENT	601000156901						549,720.00
	02	BOND REPAYMENT	601000156900						3,768.21
									VENDOR TOTAL: 553,488.21
PDRMA		PDRMA							
SEPT 2021				11/09/21		63879	11/09/21	22,899.64	22,899.64
	01	HEALTH INS PREM	101000106801						5,032.08
	02	HEALTH INS PREM	101500106801						1,490.66
	03	HEALTH INS PREM	504100106801						1,805.61
	04	HEALTH INS PREM	504000106801						1,306.87
	05	HEALTH INS PREM	201000106801						6,891.46
	06	HEALTH INS PREM	202100106801						5,785.05
	07	HEALTH INS PREM	207500106801						63.38
	08	HEALTH INS PREM	303000106801						524.53

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PEPSI	PEPSI COLA GEN. BOT.								VENDOR TOTAL: 22,899.64
08307526	01 20OZ BOTTLE POP	303000086631	10/14/21	00005300	63835	10/26/21	357.94	13.28	
	02 CANNED POP RETURN	303000086631		00005300				27.08	
								-13.80	
46038805	01 20OZ BOTTLEPOP	303000086631	10/11/21	00005299	63835	10/26/21	357.94	344.66	
	02 PEPSI CAN	303000086631		00005299				27.08	
	03 5GAL BIB	303000086630		00005299				13.80	
	04 3GAL BIB	303000086630		00005299				86.70	
								217.08	
PERFOR	PERFORMANCE FOODSERVICE								VENDOR TOTAL: 357.94
6801588	01 HOT DOGS	303000086615	10/21/21	00005301	63836	10/26/21	171.12	171.12	
PJO	PIONEER MFG/PIONEER ATHLETICS								VENDOR TOTAL: 171.12
INV811290	01 PAVEMENT PAINT PARKING LINES	101500066406	09/28/21		63837	10/26/21	817.68	817.68	
	02 PAVEMENT PAINT PARKING LINES	101000066401						272.56	
	03 PAVEMENT PAINT PARKING LINES	207500066401						272.56	
PLAY	PLAYERS GOLF CARS								VENDOR TOTAL: 817.68
23006	01 GOLF CART RENTAL - 10/30	504000036126	10/29/21		63880	11/09/21	1,170.00	1,170.00	
PRIN	PRINCIPAL LIFE GROUP								VENDOR TOTAL: 1,170.00
NOV 2021	01 DENTAL INS PREM	101000106801	11/09/21		63881	11/09/21	1,414.47	1,414.47	
	02 DENTAL INS PREM	101500106801						297.86	
	03 DENTAL INS PREM	504100106801						75.46	
	04 DENTAL INS PREM	504000106801						87.77	
	05 DENTAL INS PREM	201000106801						63.90	
	06 DENTAL INS PREM	202100106801						415.52	
	07 DENTAL INS PREM	207500106801						302.31	
	08 DENTAL INS PREM	303000106801						147.98	
								23.67	

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REIN	REINDERS, INC.							VENDOR TOTAL:	1,414.47
1902495-00	01	MOWER BLADE REPL-TORO ZERO TUR	202100066403	10/07/21		63838	10/26/21	170.74	170.74
1905870-00	01	MOWER REEL SEAL KITS	202100066402	11/04/21		63882	11/09/21	688.21	362.32
1906192-00	01	MOWER REPL DECK SHAFT PARTS	504100066403	11/08/21		63882	11/09/21	688.21	115.89
1906235-00	01	GOLF IRRIG-SURGE REPAIR	504100076505	11/08/21		63882	11/09/21	688.21	210.00
RINGCN	RINGCENTRAL INC.							VENDOR TOTAL:	858.95
CD_000311510	01	PHONE SERVICE	101000096700	10/21/21		63854	11/02/21	968.94	968.94
	02	PHONE SERVICE	201000096700						484.47
SAF	SAFETY-KLEEN CORP.							VENDOR TOTAL:	968.94
87506082	01	SOLVENT	101500056300	10/22/21		63839	10/26/21	230.95	230.95
87547080-2105453813	01	WASTE OIL PICK UP	101500076515	10/28/21	00005310	63855	11/02/21	170.00	170.00
SHA	SHARE CORP.							VENDOR TOTAL:	400.95
178389-BAL	01	FREIGHT ON INVI78389	101500076507	08/31/21		63883	11/09/21	14.57	14.57
SOFT	SOFT WATER CITY							VENDOR TOTAL:	14.57
2652-0921	01	SALT -CC	207500076500	09/30/21		63809	10/26/21	90.00	90.00
	02	WATER - RENT	101500076500						20.00
								VENDOR TOTAL:	70.00
								VENDOR TOTAL:	90.00

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SPE		SPEER FINANCIAL INC.							
	LTD 7-20	01 2020 LTD DISCLOSURE	101000036125	08/04/21		63810	10/26/21	150.00	150.00
									150.00
									VENDOR TOTAL: 150.00
STAPLES		STAPLES BUSINESS ADVANTAGE							
	3490223518	01 GLOVES - CC	207500076510	10/16/21		63856	11/02/21	112.25	112.25
		02 PENCILS-JOURNAL-LINED PADS	101000046200						69.99
		03 PENCILS-JOURNAL-LINED PADS	201000046200						21.13
									21.13
	3490679045	01 HI-LITERS	101000046200	10/23/21		63840	10/26/21	63.75	63.75
		02 HI-LITERS	201000046200						5.88
		03 TOILET PAPER	207500076510						5.89
									51.98
									VENDOR TOTAL: 176.00
SUP		SUPERIOR BEVERAGE							
	406826	01 BUSCH LIGHT	303000086634	10/19/21	00005316	63867	11/05/21	62.00	62.00
									VENDOR TOTAL: 62.00
T0000021	DONAHOE, JEFF	WELLNESS REIMB							
		01 WELLNESS REIMBURSEMENT	101000046213	10/25/21		63811	10/26/21	100.00	100.00
									VENDOR TOTAL: 100.00
T0000024	DOBBERSTEIN, MELISSA	REIMB 10-25-21							
		01 MEIJER REIMB	303000086613	10/25/21		63813	10/26/21	163.81	163.81
		02 MEIJER REIMB	303000086632						3.96
		03 MEIJER REIMB	303500086640						2.99
		04 MEIJER REIMB	303500086640						5.98
		05 SAMS REIMB	303000086636						0.13
		06 SAMS REIMB	303300086629						7.38
		07 SAMS REIMB	303000086611						9.67
		08 SAMS REIMB	303000086618						25.66
		09 SAMS REIMB	303000086618						7.58
		10 SAMS REIMB	303000086618						7.34
		11 SAMS REIMB	303000086618						13.58
		12 SAMS REIMB	303000086618						9.98
		13 SAMS REIMB	303300086629						12.18
		14 SAMS REIMB	303000086618						6.96
									41.94

DATE: 11/17/2021
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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 10/22/2021 TO 11/17/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	REIMB 10-25-21			10/25/21		63813	10/26/21	163.81	163.81
	15	SAMS REIMB	303000086618						-1.50
	16	SAMS REIMB	303000086618						9.98
							VENDOR TOTAL:		163.81
T0000234	LUNDBECK, KIRK								
	REIMB 10-26-21			10/28/21		63846	10/28/21	103.68	103.68
	01	REIMB-PUMPKINS	504000046216						79.00
	02	REIMB-CLEAN SUPPLIES CARTS	504000046216						24.68
							VENDOR TOTAL:		103.68
T0000885	BURKE, TYLER								
	REIMBURSE 01	REIMB - EMPLOYEE WELLNESS	201000046213	11/08/21		63884	11/09/21	29.00	29.00
							VENDOR TOTAL:		29.00
T0001311	REX, SARAH								
	REIMB 10-26-21			10/26/21		63841	10/26/21	153.84	153.84
	01	REIMB-PUMPKIN ROLLDOWN	206194046216						153.84
							VENDOR TOTAL:		153.84
T0001563	TEVSH, THERESA								
	REIMB NRPA			10/25/21		63814	10/26/21	106.55	59.33
	01	NRPA CONFERENCE	201000046207						15.12
	02	NRPA CONFERENCE	201000046207						21.86
	03	NRPA CONFERENCE	201000046207						22.35
	REIMB-10-26-21			10/26/21		63842	10/26/21	4.99	4.99
	01	REIMB-CAMPFIRE - LIBRARY	101200046214						4.99
	REIMBURSEMENT 10-25-21			10/25/21		63814	10/26/21	106.55	47.22
	01	REIMB SMORE'S SUPPLIES	101200046214						47.22
							VENDOR TOTAL:		111.54
T0001568	HIGDON, ROBERT								
	KIWANIS INCOME			10/28/21		63847	10/28/21	1,430.00	1,430.00
	01	PUMPKIN ROLL DOWN EVENT	206194046128						1,430.00
							VENDOR TOTAL:		1,430.00
T0001700	KASPER, MARY								
	REFUND 01	REFUND	201000002150	10/28/21		63848	10/28/21	40.81	40.81
							VENDOR TOTAL:		40.81

FROM 10/22/2021 TO 11/17/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
TOWNSQ		TOWN SQUARE PUBLICATIONS						VENDOR TOTAL:	40.81
	195728	01 MAP AD	101200046208	10/25/21	00005312	63857	11/02/21	1,095.00	1,095.00
								VENDOR TOTAL:	1,095.00
TRUGR		TRUGREEN							
	149902217	01 NEW SOCCER FIELDS WEED FEED	202100076528	10/26/21		63868	11/05/21	879.16	879.16
								VENDOR TOTAL:	879.16
TYLER		TYLER ENTERPRISES							
	60999	01 GOLF SNOW MOLD-FUNGICIDE	504100076507	10/31/21		63869	11/05/21	1,561.00	1,561.00
								VENDOR TOTAL:	1,561.00
UNUM		UNUM LIFE INSURANCE							
	OCT 2021			11/09/21		63885	11/09/21	323.08	323.08
		01 STD INS PREM	101000106801					45.33	45.33
		02 STD INS PREM	101500106801					25.05	25.05
		03 STD INS PREM	504100106801					22.20	22.20
		04 STD INS PREM	504000106801					14.80	14.80
		05 STD INS PREM	201000106801					111.38	111.38
		06 STD INS PREM	202100106801					81.59	81.59
		07 STD INS PREM	207500106801					12.62	12.62
		08 STD INS PREM	303000106801					10.11	10.11
								VENDOR TOTAL:	323.08
UPLAND		UPLAND DESIGN LTD							
	21-934-01	01 RESTON PONDS	101000036125	09/28/21		63815	10/26/21	19,006.64	19,006.64
								VENDOR TOTAL:	19,006.64
VISACA		VISA CARDMEMBER SERVICE							
	100821	01 VISA PAYMENT	201000076500	10/08/21		63843	10/26/21	1,894.76	1,894.76
								VENDOR TOTAL:	1,894.76

SYCAMORE PARK DISTRICT
PAID INVOICE LISTING

DATE: 11/17/2021
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FROM 10/22/2021 TO 11/17/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
VULC		VULCAN MATERIALS CO.						
	32782172	01 SPORTS-PARKS ROAD ROCK	101500066406	10/29/21	11/05/21	63870	666.75	666.75
		02 SPORTS-PARKS ROAD ROCK	202100066404					333.38
								333.37
WARE		WAREHOUSE DIRECT BUSINESS						666.75
	5083853-0	01 COPY PAPER	101000046200	10/22/21	10/26/21	63844	123.10	123.10
		02 COPY PAPER	201000046200					17.75
		03 PAPER TOWELS	207500076510					17.75
								87.60
								VENDOR TOTAL:
								123.10
WASTE		WASTE MANAGEMENT						
	3655581-2011-6	01 REFUSE - ADMIN	101000056302	10/29/21	11/09/21	63886	416.01	416.01
		02 REFUSE -CH	303000056302					59.37
		03 REFUSE -ADMIN	101000056302					59.36
		04 REFUSE - OLD SHOP	504100056302					6.50
		05 REFUSE - SC	202100056302					32.06
		06 REFUSE - PARKS	101500056302					24.38
		07 REFUSE - PICNIC	101500056302					24.39
		08 REFUSE - CC	207500056302					57.75
								152.20
								VENDOR TOTAL:
								416.01
WILLCHAR		WILLIAM CHARLES CONSTRUCTION						
	150711.FD-1	01 MEMORIAL PARK	711000207035	10/08/21	10/26/21	63816	378,985.50	378,985.50
								378,985.50
								VENDOR TOTAL:
								378,985.50
								TOTAL --- ALL INVOICES:
								1,051,807.63

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SYCAMORE PARK DISTRICT
DETAIL BOARD REPORT

NEW

INVOICES DUE ON/BEFORE 11/18/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ADVANCE ADVANCE AUTO PARTS								
1925-855005	10/20/21	01	RETURN-PARTS	101500066403			11/18/21	-404.57
							INVOICE TOTAL:	-404.57
2454-456259	10/01/21	01	TRUCK HEATER HOSE	101500066402			11/18/21	2.46
							INVOICE TOTAL:	2.46
2454-456423	10/05/21	01	TRUCK WIPERS	101500076500			11/18/21	22.76
							INVOICE TOTAL:	22.76
2454-456659	10/08/21	01	EQUIP. GREASE	101500076515	00005296		11/18/21	12.87
							INVOICE TOTAL:	12.87
2454-456858	10/12/21	01	SAFETY GLASSES	101500076514	00005293		11/18/21	22.76
							INVOICE TOTAL:	22.76
2454-854745	10/19/21	01	TRUCK WIPERS-AIR FILTERS	504100066403			11/18/21	349.49
							INVOICE TOTAL:	349.49
2454-854751	10/19/21	01	LUBRICANT - SHOP	202100076500			11/18/21	55.08
							INVOICE TOTAL:	55.08
							VENDOR TOTAL:	60.85
ALLST ALL STAR PRO GOLF								
INV25583	11/10/21	01	BAGS - PRO SHOP	504000076500			11/18/21	221.56
							INVOICE TOTAL:	221.56
							VENDOR TOTAL:	221.56
CINTA CINTAS CORPORATION #355								
4094909012	09/03/21	01	RAG & RUG SERVICE	101500056301			11/18/21	14.61
		02	RAG & RUG SERVICE	504100056301				14.60
		03	RAG & RUG SERVICE	201000056301				3.60
		04	RAG & RUG SERVICE	101000056301				3.61
							INVOICE TOTAL:	36.42
							VENDOR TOTAL:	36.42

DATE: 11/18/21
 TIME: 11:26:24
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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

New

INVOICES DUE ON/BEFORE 11/18/2021

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
GAMETIME GAME TIME C/O CUNNINGHAM								
PJI-0171551	10/28/21	01	PLAYGROUND SWING SEAT & PARTS	1015000066404			11/18/21	141.90
							INVOICE TOTAL:	141.90
							VENDOR TOTAL:	141.90
GORDH GORDON HARDWARE								
911813	11/03/21	01	FASTENERS, MEASURE CUP	101500076500	00005328		11/18/21	5.37
							INVOICE TOTAL:	5.37
							VENDOR TOTAL:	5.37
HORN HORNUNG'S PRO GOLF SALES INC.								
515790	11/08/21	01	WINN DRI-TEK LADIES	501000001303	00005318		11/18/21	22.00
		02	DISCOUNT INV 515790	501000001303	00005318			-0.44
		03	SHIPPING INV515790	501000001303	00005318			6.24
		04	HANDLING INV 515790	501000001303	00005318			3.00
							INVOICE TOTAL:	30.80
							VENDOR TOTAL:	30.80
MENA MENARDS - SYCAMORE								
56339	11/01/21	01	RV ANTI FREEZE/STAPLE GUN	101500066401	00005326		11/18/21	69.20
							INVOICE TOTAL:	69.20
56567	11/05/21	01	STARTER FLUID, SNAP RING SHOP	101500066403	00005320		11/18/21	47.04
							INVOICE TOTAL:	47.04
							VENDOR TOTAL:	116.24
NEWV NEW VALUES MAGAZINE								
4877	11/05/21	01	1/2 PG AD	101200046208	00005319		11/18/21	350.00
							INVOICE TOTAL:	350.00
							VENDOR TOTAL:	350.00
REIN REINDERS, INC.								

DATE: 11/18/21
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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

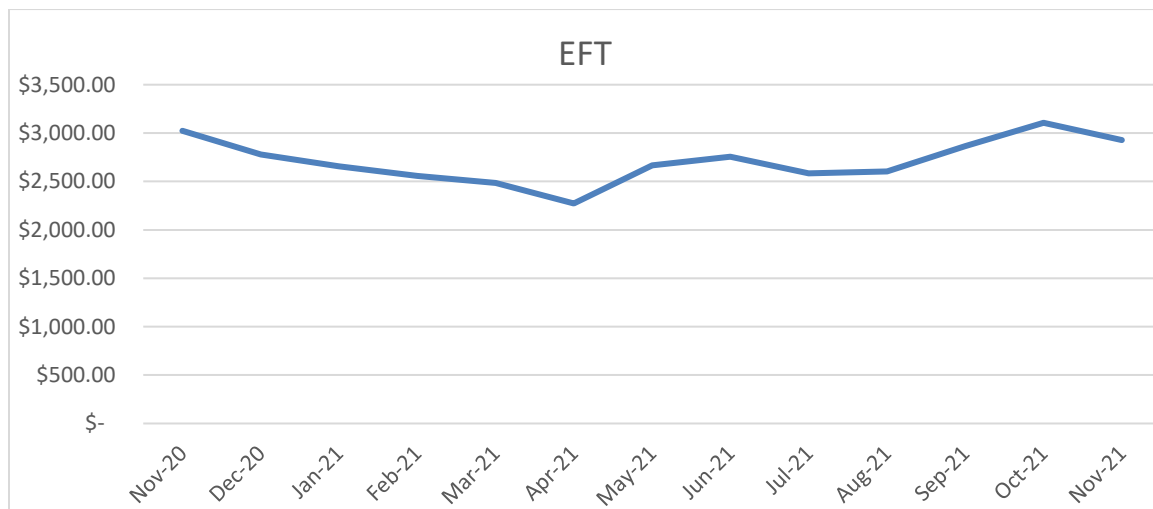
INVOICES DUE ON/BEFORE 11/18/2021

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
REIN	REINDERS, INC.							
1906192-01	11/09/21	01	MOWER PARTS	504100066403			11/18/21	355.21
							INVOICE TOTAL:	355.21
							VENDOR TOTAL:	355.21
SELLMCK	SELL, MCKENNA							
2	10/25/21	01	Horseback Riding fall 2021	205011006128	00005317		11/18/21	600.00
							INVOICE TOTAL:	600.00
							VENDOR TOTAL:	600.00
SHAW	SHAW SUBURBAN MEDIA							
102110027030	10/31/21	01	LEGAL AD	101000046203			11/18/21	83.70
		02	DISPLAY	101200046208				100.00
		03	DIGITAL DISPLAY	101200046208				125.00
		04	PUMPKINFEST	101200046208				460.00
		05	EXT REACH	101200046208				175.00
							INVOICE TOTAL:	943.70
							VENDOR TOTAL:	943.70
SYC	SYCAMORE CHAMBER OF COMMERCE							
19874	11/15/21	01	AMBASSADOR DUES	101000046204			11/18/21	65.00
		02	AMBASSADOR DUES	201000046204				65.00
							INVOICE TOTAL:	130.00
							VENDOR TOTAL:	130.00
UNIT2	UNITED STATES POSTAL SERVICE							
W/S BROCHURE	11/18/21	01	W/S BROCHURE POSTAGE	206500046202			11/18/21	1,585.25
							INVOICE TOTAL:	1,585.25
							VENDOR TOTAL:	1,585.25
UNITREN	UNITED RENTALS (NORTH AMERICA)							

To: Board of Commissioners
 From: Jackie Hienbuecher
 Subject: Monthly Report
 Date: November 23, 2021

Administrative Initiatives (11/1/21 – 11/30/21)

- Attended scheduled Board and leadership/staff meetings.
- Reviewed deposits for Community Center using Rectrac. Prepared general ledger journal entry to be uploaded and posted to MSI, separating out dog park, shelter, and clubhouse rentals to ensure posting to proper fund.
- Reviewed deposits for Golf and Concessions (Clubhouse, Beverage Cart, Sports Complex, Catering, Recreation) in TeeSnap. Prepared general ledger journal entries to be entered and posted to MSI. Adding the cost of goods sold entry for Concessions.
- Updated EFTs. Performed installment billing for Pathway Fitness memberships and passes. The November installment was for 140 individuals, a decrease of 12 from October. The monthly installment was \$2,862.00 (\$179.40 decrease) processed through credit cards and \$65 (\$86.00 decrease) through ACH transactions. There were 6 households whose credit cards did not process (\$159) due to declined credit cards. I am following up on each of these and processing the transactions when possible. (See chart below that shows monthly EFT revenue over the last year.)



- Continued to monitor new household accounts on Rectrac for residency and process refund for those that registered as non-resident when they should be resident.
- Assisted staff with technology problems/concerns/needs. Coordinated assistance from CMJ to resolution when necessary. Topics: email updates and additions, 2 factor authentication install
- Prepared monthly sales tax returns.
- Filed monthly IMRF earnings and submitted payment.
- Filed monthly unemployment report.

- Submitted payroll direct deposit files for processing and scheduled transfer of funds.
- Processed monthly bills for payment.
- Processed pro shop inventory/special orders.
- Performed criminal background checks on new hires and volunteers.
- Continued to set up new employees to complete Harassment training. Assisted where needed.
- Allocated IMRF and SS tax levy.
- Handled HR matters.
- Performed staff evaluation.
- Attended Pumpkin Festival Committee meeting.
- Continued to work on updating personnel manuals.
- Worked on administration areas of the FY2022 Operating Budget.
- Began process of determining 2021 tax levy. Prepared resolution for estimated levy.
- Held open enrollment meeting with staff regarding benefits. Monitored and assisted staff with process.
- Continued to work with Speer Financial on annual rollover bond. Award bid. Complete Bond Ordinance.
- Attended IAPD Legal Symposium.
- Participate in PDRMA Open Enrollment Benefits Coordinator Workshop.
- Worked on reservations for state conference.
- Participated in additional PDRMA Virtual Risk Management Institute webinars.
- Attended Vermont Systems RecTrac Users Group meeting.
- Worked with attorney and Dekalb Co. Assessment Office to update Certificate of Status of Exempt Properties.
- Met with Jonelle to go over possible future staffing costs.
- Renewed liquor license.

Administrative Initiatives (12/01/21 – 12/31/21)

- Attend scheduled Superintendent and Board meetings.
- File monthly unemployment report to state.
- Prepare and file monthly Sales Tax Return.
- Review deposits for Community Center, Golf, and Concessions. Prepare journal entries to be posted.
- File monthly IMRF earnings and submit payment.
- Monthly bank reconciliation.
- Process monthly EFT for memberships/passes.
- Work with CMJ on technology as needed.
- Continue work on updating and consolidating personnel manuals.
- Finalize FY 2022 Capital Budget.
- Consolidation of FY 2022 Operating Budget and prepare first draft.
- Attend Pumpkin Festival Committee meeting.
- Prepare 2021 Tax Levy Ordinance. File with County.
- Participate in additional PDRMA Virtual Risk Management Institute webinars.

- Finalize reservations and registration for state conference.
- Finalize employee benefits for 2022.
- Assist with preparation of RFP for Bank Services.

Sycamore Park District
Summarized Revenue & Expense Report
Period ended October 31, 2021

Corporate Fund (10)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	<u>Variance</u>	<u>2019 YTD Actual</u>	
Revenues							
Administration	23,884.42	1,621,750.58	1,583,814.00	1,407,121.25	15.3% (1)	1,367,285.96	18.6%
Marketing	-	1,000.00	-	272.50	267.0% (5)	-	#DIV/0!
Parks	1,649.59	18,963.04	23,732.00	21,734.22	-12.8% (2)	18,246.99	3.9%
Total Revenues	25,534.01	1,641,713.62	1,607,546.00	1,429,127.97	14.9%	1,385,532.95	18.5%
Expenses							
Administration	48,178.86	563,749.02	1,269,693.00	643,347.76	-12.4% (3)	507,958.50	11.0%
Marketing	1,072.43	20,659.99	44,939.00	39,580.04	-47.8% (4)	32,746.06	-36.9%
Parks	18,826.49	217,451.37	297,933.00	215,926.78	0.7%	244,324.65	-11.0%
Total Expenses	68,077.78	801,860.38	1,612,565.00	898,854.58	-10.8%	785,029.21	2.1%
Total Fund Revenues	25,534.01	1,641,713.62	1,607,546.00	1,429,127.97	14.9%	1,385,532.95	18.5%
Total Fund Expenses	68,077.78	801,860.38	1,612,565.00	898,854.58	-10.8%	785,029.21	2.1%
Surplus (Deficit)	(42,543.77)	839,853.24	(5,019.00)	530,273.39	58.4%	600,503.74	39.9%

(1) In 2021, received return of net position on PDRMA Health Plan \$2,725.61 and final payout on flood claim \$2,462.77. Replacement Taxes in 2021 greater than 2020 by 72.4% \$31,877 and 2019 by 54.7% \$26,835. Shelter rentals were impacted by COVID in 2020 and increased in 2021 by 358.1% \$6,438; compared to 2019 they are higher 11.1% \$821. Overall anticipated property tax increase from 2020 to 2021 is 4.4%. Includes proceeds from sale of MMNH \$149,907.

(2) 2021 allocation of tax levy less due to lower part time maintenance payroll costs.

(3) 2021 wages and related taxes less than 2020 14.2% \$33,442. The IMRF employer rate has steadily decreased. 2020 included \$20,899 in misc consultants for Survey and Sustaining the Legacy exercise. 2020 also had COVID related expenses that we were later reimbursed for.

(4) In 2020 we had cost of COVID mailers. (Later reimbursed through CURE)

(5) Banner program in 2021.

Recreation Fund (20)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	4,602.34	993,244.95	1,027,728.00	976,169.00	1.7% (1)	933,795.72	6.4%
Sports Complex	4,564.00	23,784.50	44,457.00	868.50	2638.6% (2)	11,236.00	111.7%
Sports Complex Maintenance	3,341.22	35,433.89	42,339.00	37,347.29	-5.1%	33,660.59	5.3%
Midwest Museum of Natural Hist	-	1,680.86	2,400.00	1,742.88	-3.6%	2,395.97	-29.8%
Programs-Youth	1,267.20	20,681.25	21,711.00	12,103.91	70.9% (3)	15,720.74	31.6%
Programs-Tweens	(1.49)	691.51	1,696.00	157.00	340.5% (3)	252.00	174.4%
Programs-Adult	1,680.10	21,630.26	4,806.00	4,254.86	408.4% (3)	9,345.82	131.4%
Programs-Leagues	5,291.99	15,074.23	9,798.00	9,734.08	54.9% (3)	8,273.86	82.2%
Programs-Youth Athletics	3,105.16	54,802.90	24,382.00	20,804.08	163.4% (3)	29,108.42	88.3%
Programs-Fitness	2,025.28	18,355.17	12,629.00	10,553.30	73.9% (3)	19,262.04	-4.7%
Programs-Early Childhood	-	-	6,569.00	2,878.00	-100.0% (3)	5,938.00	-100.0%
Programs-Dance	128.44	3,028.20	3,085.00	2,082.28	45.4% (3)	3,393.83	-10.8%
Programs-Special Events	150.00	2,253.50	9,594.00	6,609.02	-65.9% (3)	9,176.23	-75.4%
Programs-Community Events	785.00	9,433.80	6,850.00	4,935.00	91.2% (3)	10,242.67	-7.9%
Brochure	-	4,050.00	7,350.00	4,050.00	0.0%	7,350.00	-44.9%
Weight Room	22,422.18	98,829.38	149,397.00	79,533.19	24.3% (4)	150,710.93	-34.4%
Community Center	5,708.64	48,617.71	50,849.00	38,104.28	27.6% (4)	48,208.47	0.8%
Total Revenues	55,070.06	1,351,592.11	1,425,640.00	1,211,926.67	11.5%	1,298,071.29	4.1%

(1) Overall estimated property tax increase 2020 to 2021 is 2.83% \$26,643

(2) 2020 impacted by COVID. 2021 receipts came in earlier than 2019.

(3) Revenue from programs increased 96.9%, \$71,839 compared to 2020. In comparison to 2019, revenues increased 31.8% \$35,237.

(4) Still feeling impacts of COVID

Compared to Annual Budget/Compared to 2020 YTD/Compared to 2019 YTD:

Pathway Fitness Membership	58.37% / 107.71% / 57.33%
Pathway Fitness Pass	78.90% / 150.89% / 79.95%
Track Only Pass	68.80% / 130.01% / 76.44%
Pre-pay Card	49.00% / 73.13% / 55.06%
Program Fees	63.47% / 107.21% / 41.94%
Daily Admission Fee	48.17% / 122.15% / 42.21%

Compared to Annual Budget/Compared to 2020 YTD:

Open Gym Daily	124.71% / 173.73% / 146.03%
Open Gym Membership	114.66% / 178.29% / 148.10%
Rentals	74.09% / 88.43% / 70.32%

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Expenses								
Administration	38,207.15	454,276.21	598,550.00	481,354.55	-5.6%	(1)	441,980.05	2.8%
Sports Complex	-	-	-	-	#DIV/0!		78.06	-100.0%
Sports Complex Maintenance	27,605.22	337,634.01	434,361.00	347,632.32	-2.9%	(2)	352,899.20	-4.3%
Midwest Museum of Natural Hist	178.88	13,858.36	18,500.00	17,307.63	-19.9%		15,288.89	-9.4%
Programs-Youth	333.15	6,080.94	13,196.00	7,722.70	-21.3%	(3)	8,957.41	-32.1%
Programs-Tweens	49.26	69.26	1,049.00	-	#DIV/0!	(3)	50.00	38.5%
Programs-Adult	164.05	9,096.01	2,765.00	3,012.28	202.0%	(3)	7,479.61	21.6%
Programs-Leagues	224.99	3,565.48	6,405.00	3,846.56	-7.3%	(3)	3,644.20	-2.2%
Programs-Youth Athletics	3,952.12	27,884.02	14,610.00	9,445.58	195.2%	(3)	17,531.61	59.0%
Programs-Fitness	1,433.14	10,929.09	9,527.00	6,225.41	75.6%	(3)	9,964.95	9.7%
Programs-Early Childhood	-	-	4,635.00	1,900.00	-100.0%	(3)	1,688.00	-100.0%
Programs-Dance	118.44	900.45	1,487.00	835.39	7.8%	(3)	788.32	14.2%
Programs-Special Events	25.99	2,035.15	6,204.00	3,607.79	-43.6%	(3)	4,685.16	-56.6%
Programs-Community Events	1,590.56	8,439.63	5,350.00	5,858.11	44.1%	(3)	25,874.84	-67.4%
Brochure	-	12,597.75	24,575.00	6,185.86	103.7%		16,639.11	-24.3%
Weight Room	211.35	10,034.11	32,156.00	11,474.55	-12.6%		14,508.91	-30.8%
Community Center	13,458.43	149,657.72	218,217.00	136,436.64	9.7%	(4)	153,076.73	-2.2%
Total Expenses	87,552.73	1,047,058.19	1,391,587.00	1,042,845.37	0.4%		1,075,135.05	-2.6%
Total Fund Revenues	55,070.06	1,351,592.11	1,425,640.00	1,211,926.67	11.5%		1,298,071.29	4.1%
Total Fund Expenses	87,552.73	1,047,058.19	1,391,587.00	1,042,845.37	0.4%		1,075,135.05	-2.6%
Surplus (Deficit)	(32,482.67)	304,533.92	34,053.00	169,081.30	80.1%		222,936.24	36.6%

(1) 2021 wages and related taxes less than 2020 6.8% \$24,823 primarily due to staffing change and drop in IMRF rate. Also in 2020 COVID related expenses that were later reimbursed

(2) 2021 health insurance decreased 19.3% \$11,978 due to staffing changes.

(3) Expenses for programs increased 62.5%, \$26,546 compared to 2020 and decreased 14.5% \$11,331 compared to 2019.

(4) Wages and related payroll taxes increased over 2020 31.8% \$18,224 due to building being closed three months in 2020 due to COVID.

Donations (21)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	9,077.00	32,030.61	25,500.00	44,940.50	-28.7% (1)	68,515.01	-53.3%
Total Revenues	9,077.00	32,030.61	25,500.00	44,940.50	-28.7%	68,515.01	
Expenses							
Administration	-	-	50,000.00	-	#DIV/0!	-	#DIV/0!
Total Expenses	-	-	50,000.00	-	#DIV/0!	-	
Total Fund Revenues	9,077.00	32,030.61	25,500.00	44,940.50	-28.7%	68,515.01	
Total Fund Expenses	-	-	50,000.00	-	#DIV/0!	-	
Surplus (Deficit)	9,077.00	32,030.61	(24,500.00)	44,940.50	-28.7%	68,515.01	-53.3%

(1) Collection of Leaf a Legacy pledges.

Special Recreation (22)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	-	199,211.65	208,000.00	195,369.66	2.0%	185,217.08	7.6%
Total Revenues	-	199,211.65	208,000.00	195,369.66	2.0%	185,217.08	
Expenses							
Administration	-	102,924.81	204,500.00	97,588.77	5.5%	92,165.85	11.7%
Total Expenses	-	102,924.81	204,500.00	97,588.77	5.5%	92,165.85	
Total Fund Revenues	-	199,211.65	208,000.00	195,369.66	2.0%	185,217.08	
Total Fund Expenses	-	102,924.81	204,500.00	97,588.77	5.5%	92,165.85	
Surplus (Deficit)	-	96,286.84	3,500.00	97,780.89	-1.5%	93,051.23	3.5%

Insurance (23)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	-	69,215.73	71,000.00	65,694.44	5.4%	69,788.69	-0.8%
Total Revenues	-	69,215.73	71,000.00	65,694.44	5.4%	69,788.69	
Expenses							
Administration	-	30,587.82	71,000.00	33,156.26	-7.7%	31,276.32	-2.2%
Total Expenses	-	30,587.82	71,000.00	33,156.26	-7.7%	31,276.32	
Total Fund Revenues	-	69,215.73	71,000.00	65,694.44	5.4%	69,788.69	
Total Fund Expenses	-	30,587.82	71,000.00	33,156.26	-7.7%	31,276.32	
Surplus (Deficit)	-	38,627.91	-	32,538.18	18.7%	38,512.37	0.3%

Audit (24)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	-	14,581.59	15,000.00	14,057.55	3.7%	14,568.26	0.1%
Total Revenues	-	14,581.59	15,000.00	14,057.55	3.7%	14,568.26	
Expenses							
Administration	-	16,500.00	16,500.00	14,750.00	11.9%	15,950.00	3.4%
Total Expenses	-	16,500.00	16,500.00	14,750.00	11.9%	15,950.00	
Total Fund Revenues	-	14,581.59	15,000.00	14,057.55	3.7%	14,568.26	
Total Fund Expenses	-	16,500.00	16,500.00	14,750.00	11.9%	15,950.00	
Surplus (Deficit)	-	(1,918.41)	(1,500.00)	(692.45)	177.0%	(1,381.74)	38.8%

Paving & Lighting (25)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	-	24,307.64	25,000.00	24,496.75	-0.8%	569.28	4169.9%
Total Revenues	-	24,307.64	25,000.00	24,496.75	-0.8%	569.28	
Expenses							
Administration	-	-	73,522.00	-	#DIV/0!	-	#DIV/0!
Total Expenses	-	-	73,522.00	-	#DIV/0!	-	
Total Fund Revenues	-	24,307.64	25,000.00	24,496.75		569.28	
Total Fund Expenses	-	-	73,522.00	-		-	
Surplus (Deficit)	-	24,307.64	(48,522.00)	24,496.75		569.28	4169.9%

Park Police (26)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	26.62	5,112.70	5,319.00	808.33	532.5% (1)	309.11	1554.0%
Total Revenues	26.62	5,112.70	5,319.00	808.33	532.5%	309.11	
Expenses							
Administration	374.87	3,553.94	4,844.00	2,951.05	20.4% (2)	785.56	352.4%
Total Expenses	374.87	3,553.94	4,844.00	2,951.05	20.4%	785.56	
Total Fund Revenues	26.62	5,112.70	5,319.00	808.33	532.5%	309.11	
Total Fund Expenses	374.87	3,553.94	4,844.00	2,951.05		785.56	
Surplus (Deficit)	(348.25)	1,558.76	475.00	(2,142.72)	-172.7%	(476.45)	-427.2%

(1) Levy increased for 2021.

(2) Patrol of Dog Park (payroll) increased in 2020 during COVID and changing to members only. Continued into 2021

IMRF (27)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	-	107,796.08	111,000.00	117,693.79	-8.4%	88,129.61	22.3%
Total Revenues	-	107,796.08	111,000.00	117,693.79	-8.4%	88,129.61	
Expenses							
Administration	8,522.72	89,038.89	111,000.00	102,833.59	-13.4%	77,553.66	14.8%
Total Expenses	8,522.72	89,038.89	111,000.00	102,833.59	-13.4%	77,553.66	
Total Fund Revenues	-	107,796.08	111,000.00	117,693.79	-8.4%	88,129.61	
Total Fund Expenses	8,522.72	89,038.89	111,000.00	102,833.59	-13.4%	77,553.66	
Surplus (Deficit)	(8,522.72)	18,757.19	-	14,860.20		10,575.95	77.4%

Social Security (28)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	-	97,566.42	100,000.00	98,930.30	-1.4%	98,625.58	-1.1%
Total Revenues	-	97,566.42	100,000.00	98,930.30	-1.4%	98,625.58	
Expenses							
Administration	8,213.05	87,950.23	105,224.00	82,968.61	6.0%	88,469.35	-0.6%
Total Expenses	8,213.05	87,950.23	105,224.00	82,968.61	6.0%	88,469.35	
Total Fund Revenues	-	97,566.42	100,000.00	98,930.30	-1.4%	98,625.58	
Total Fund Expenses	8,213.05	87,950.23	105,224.00	82,968.61	6.0%	88,469.35	
Surplus (Deficit)	(8,213.05)	9,616.19	(5,224.00)	15,961.69		10,156.23	-5.3%

Sycamore Park District
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Concessions (30)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Clubhouse Concessions	8,278.32	95,931.07	68,256.00	54,815.60	75.0%	61,598.74	55.7%
Beverage Cart	733.74	10,713.27	6,352.00	2,293.36	367.1%	7,009.39	52.8%
Sports Complex Concessions	5,976.47	48,598.39	32,667.00	12,996.16	273.9%	31,829.63	52.7%
Pool Concessions	-	-	10,549.00	-	#DIV/0!	8,332.11	-100.0%
Catering	1,216.83	14,742.10	18,007.00	3,149.22	368.1%	15,842.94	-6.9%
Total Revenues	16,205.36	169,984.83	135,831.00	73,254.34	132.0% (1)	124,612.81	36.4%
Expenses							
Clubhouse Concessions	5,991.70	79,274.74	88,703.00	63,511.18	24.8%	74,527.69	6.4%
Beverage Cart	1,378.88	8,549.79	5,381.00	534.65	1499.1%	4,615.26	85.3%
Sports Complex Concessions	4,022.12	33,446.93	31,665.00	7,970.56	319.6%	27,291.74	22.6%
Pool Concessions	-	-	10,046.00	-	#DIV/0!	7,016.92	-100.0%
Catering	1,018.78	3,602.62	6,690.00	1,483.29	142.9%	5,395.53	-33.2%
Total Expenses	12,411.48	124,874.08	142,485.00	73,499.68	69.9% (1)	118,847.14	5.1%
Total Fund Revenues	16,205.36	169,984.83	135,831.00	73,254.34	132.0%	124,612.81	36.4%
Total Fund Expenses	12,411.48	124,874.08	142,485.00	73,499.68	69.9%	118,847.14	5.1%
Surplus (Deficit)	3,793.88	45,110.75	(6,654.00)	(245.34)	-18487.0%	5,765.67	682.4%

(1) Weather has been dry allowing for increased opportunities for revenue. In 2020, concessions opening was delayed due to COVID; sports complex nothing until Aug 1. 2019 was a cold wet Spring.

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Developer Contributions (32)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	-	0.92	15,000.00	15,273.44	-100.0%	11,864.90	-100.0%
Total Revenues	-	0.92	15,000.00	15,273.44	-100.0%	11,864.90	
Expenses							
Administration	-	-	15,000.00	-	#DIV/0!	-	#DIV/0!
Total Expenses	-	-	15,000.00	-	#DIV/0!	-	
Total Fund Revenues	-	0.92	15,000.00	15,273.44	-100.0%	11,864.90	
Total Fund Expenses	-	-	15,000.00	-	#DIV/0!	-	
Surplus (Deficit)	-	0.92	-	15,273.44	-100.0%	11,864.90	-100.0%

Sycamore Park District
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Golf Course (50)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Golf Operations	41,396.72	597,772.96	425,553.00	430,180.22	39.0% (1)	378,353.83	58.0%
Golf Maintenance	1,803.64	17,767.47	22,039.00	17,163.59	3.5%	16,862.31	5.4%
Total Revenues	43,200.36	615,540.43	447,592.00	447,343.81	37.6%	395,216.14	55.7%
Expenses							
Golf Operations	15,207.74	216,657.96	233,920.00	172,811.35	25.4% (2)	177,079.17	22.4%
Golf Maintenance	22,482.17	222,232.17	265,811.00	197,450.82	12.6% (3)	231,719.53	-4.1%
Total Expenses	37,689.91	438,890.13	499,731.00	370,262.17	18.5%	408,798.70	7.4%
Total Fund Revenues	43,200.36	615,540.43	447,592.00	447,343.81	37.6%	395,216.14	55.7%
Total Fund Expenses	37,689.91	438,890.13	499,731.00	370,262.17	18.5%	408,798.70	7.4%
Surplus (Deficit)	5,510.45	176,650.30	(52,139.00)	77,081.64	129.2%	(13,582.56)	-1400.6%

(1) Golf Course opened earlier in 2021. 2020 COVID delayed opening and May flood. 2019 April flood and cold wet May. Compared to Annual Budget/Compared to 2020 YTD/Compared to 2019 YTD:

Daily Greens Fees 153.15% / 145.82% / 178.59%

Golf Events & Misc 37.80% / 39.41% / 32.99%

Lessons 64.27% / na / na

Carts 160.50% / 151.27% / 184.71%

Season passes 138.58% / 135.67% / 136.32%

Pro shop sales 117.06% / 116.98% / 120.33%

Weekly league rate is now in green fees

(2) Wages and related expenses higher in 2021 compared to 2020 26.3% \$25,988 and 2019 20.4% \$21,108. New POS system in 2021 \$10,200. Higher credit card fees 105.6% \$6,398 due to higher rate with POS and more transactions. COGS and sales tax expense greater due to increased sales.

(3) 2021 Wages and related taxes compared to 2020 increased 13.7% 16,044 and to 2019 decreased 2.3% \$3,106 primarily due to part time staff. Gas/Oil increased 94.2% \$6,586 over 2020.

Sycamore Park District
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Aquatics (51)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Pool	-	26,725.77	71,654.00	44.68	59716.0%	68,448.48	-61.0%
Swim Lessons	-	2,666.08	22,811.00			20,929.39	-87.3%
Splashpad	-	13,251.00	22,804.00	8,194.00	61.7%	13,211.45	0.3%
Total Revenues	-	42,642.85	117,269.00	8,238.68	417.6% (1)	102,589.32	-58.4%
Expenses							
Pool	(2,020.00)	47,232.57	67,929.00	1,528.00	2991.1%	52,422.42	-9.9%
Aquatics Maintenance	1,578.09	27,752.37	33,200.00	9,459.73	193.4%	31,940.58	-13.1%
Swim Lessons	-	816.11	11,734.00	-		9,083.98	-91.0%
Splashpad	-	55.93	349.00	-	#DIV/0!	50.45	10.9%
Total Expenses	(441.91)	75,856.98	113,212.00	10,987.73	590.4%	93,497.43	-18.9%
Total Fund Revenues	-	42,642.85	117,269.00	8,238.68	417.6%	102,589.32	-58.4%
Total Fund Expenses	(441.91)	75,856.98	113,212.00	10,987.73	590.4%	93,497.43	-18.9%
Surplus (Deficit)	441.91	(33,214.13)	4,057.00	(2,749.05)	1108.2%	9,091.89	-465.3%

(1) Due to COVID, pool was closed in 2020. Opened in 2021 with time slots. Once into Phase 5, opened completely and sold reduced passes. Minimal lessons.

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Debt Service (60)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	-	627,739.38	645,000.00	617,227.41	1.7%	601,812.62	4.3%
Total Revenues	-	627,739.38	645,000.00	617,227.41	1.7%	601,812.62	
Expenses							
Administration	553,488.21	558,333.21	640,178.00	6,015.00	9182.3%	531,975.84	5.0%
Total Expenses	553,488.21	558,333.21	640,178.00	6,015.00	9182.3%	531,975.84	
Total Fund Revenues	-	627,739.38	645,000.00	617,227.41	1.7%	601,812.62	
Total Fund Expenses	553,488.21	558,333.21	640,178.00	6,015.00	9182.3%	531,975.84	
Surplus (Deficit)	(553,488.21)	69,406.17	4,822.00	611,212.41	-88.6%	69,836.78	-0.6%

Capital Projects (70)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	-	25.22	549,000.00	1,783.97	-98.6%	13,309.35	-99.8%
Total Revenues	-	25.22	549,000.00	1,783.97	-98.6%	13,309.35	
Expenses							
Administration	1,800.00	253,489.36	614,838.00	222,336.27	14.0%	325,498.99	-22.1%
Total Expenses	1,800.00	253,489.36	614,838.00	222,336.27	14.0%	325,498.99	
Total Fund Revenues	-	25.22	549,000.00	1,783.97	-98.6%	13,309.35	
Total Fund Expenses	1,800.00	253,489.36	614,838.00	222,336.27	14.0%	325,498.99	
Surplus (Deficit)	(1,800.00)	(253,464.14)	(65,838.00)	(220,552.30)	14.9%	(312,189.64)	-18.8%

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Action 2020 (71)

<u>Department</u>	<u>October Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>		<u>2019 YTD Actual</u>	
Revenues							
Administration	-	91,839.51	249,002.00	32,974.72	178.5%	5,323,022.83	-98.3%
Total Revenues	-	91,839.51	249,002.00	32,974.72	178.5%	5,323,022.83	
Expenses							
Administration	385,728.25	986,928.32	1,620,350.00	1,112,142.76	-11.3%	1,555,064.82	-36.5%
Total Expenses	385,728.25	986,928.32	1,620,350.00	1,112,142.76	-11.3%	1,555,064.82	
Total Fund Revenues	-	91,839.51	249,002.00	32,974.72	178.5%	5,323,022.83	
Total Fund Expenses	385,728.25	986,928.32	1,620,350.00	1,112,142.76	-11.3%	1,555,064.82	
Surplus (Deficit)	(385,728.25)	(895,088.81)	(1,371,348.00)	(1,079,168.04)	-17.1%	3,767,958.01	-123.8%
Total Fund Revenues	149,113.41	5,090,901.29	5,752,699.00	4,399,142.33		9,781,754.83	
Total Fund Expenses	1,163,417.09	4,617,846.34	7,286,536.00	4,071,191.84		5,200,047.92	
Surplus (Deficit)	(1,014,303.68)	473,054.95	(1,533,837.00)	327,950.49		4,581,706.91	

Sycamore Park District
Fund Balances

	Audited 1/1/2021	Revenues	Expenses	Audited 10/31/2021	10/31/2021 Cash balance
10 Corporate	820,032.92	1,641,713.62	801,860.38	1,659,886.16	1,653,841.63
20 Recreation	463,680.80	1,351,592.11	1,047,058.19	768,214.72	785,130.27
21 Donations	166,593.13	32,030.61	-	198,623.74	198,623.74
22 Special Recreation	19,460.95	199,211.65	102,924.81	115,747.79	115,747.79
23 Insurance	43,018.31	69,215.73	30,587.82	81,646.22	81,646.22
24 Audit	13,423.50	14,581.59	16,500.00	11,505.09	11,505.09
25 Paving & Lighting	48,804.64	24,307.64	-	73,112.28	73,112.28
26 Park Police	690.47	5,112.70	3,553.94	2,249.23	2,329.52
27 IMRF	-	107,796.08	89,038.89	18,757.19	18,757.19
28 Social Security	5,224.09	97,566.42	87,950.23	14,840.28	14,840.28
30 Concessions	26,192.46	169,984.83	124,874.08	71,303.21	66,689.65
32 Developer Contributions	15,492.35	0.92	-	15,493.27	15,493.27
50 Golf	28,463.93	615,540.43	438,890.13	205,114.23	207,217.21
51 Aquatics	2,372.62	42,642.85	75,856.98	(30,841.51)	(30,035.47)
60 Debt Service	88,244.06	627,739.38	558,333.21	157,650.23	157,650.23
70 Capital Projects	421,544.39	25.22	253,489.36	168,080.25	168,080.25
71 Action 2020	1,905,295.24	-	385,728.25	1,519,566.99	1,407,119.04
	4,068,533.86	4,999,061.78	4,016,646.27	5,050,949.37	4,947,748.19

Summary of depository accounts as of

11/17/2021

<u>Location</u>	<u>Balance</u>	<u>Interest</u>
First Midwest Bank	1,850,450.04	0.05
Resource Bank	200,124.47	0.08
IPDLAF	2,744,519.53	varies
DCCF - Action 2020	73,572.50	
Dekalb Co. Community Foundation	<u>23,570.57</u>	
	4,892,237.11	

To: Board of Commissioners

From: Theresa Tevsh, Superintendent of Recreation Services

Subject: Monthly Report

Date: November 17, 2021

Administrative Initiatives (11/1/21-11/30/21)

Theresa Tevsh, Superintendent of Recreation Services and Recreation Staff

- Attended the Park District Board meeting, and staff management meetings for November.
- Selected to Jury duty Nov 1-5.
- Met with Professor Howell of NIU to discuss GA recruiting and alternatives to fit in the 2022 budget.
- The Recreation Team was invited to challenge the KSRA Bocce ball team on November 9th in Dekalb.
- GA's sent out invites for the Community Trees program and the Holiday House Decorating contest. Supervisor Rex coordinated with Upstaging of Sycamore to donate the legacy campus holiday decorations.
- Recreation Specialist Genz attended leadership academy in November.
- Teen Gym Jam on Nov 5th has 38 teens in attendance.
- The Winter/Spring 2022 brochure sent to printer and will be delivered to homes around November 29th. 2022 registration starts Dec 6.
- Facility Supervisor Metcalf helped at the KSRF 5-K Donut Dash Walk/Run Nov 6. The event raised \$1000 for the foundation.
- Recreation team attended the November 10th Pool Volunteer Committee meeting.
- GA's will organize and run the Hoop Shoot event on Nov. 27.
- Facility Supervisor Metcalf will conduct a Service Desk Staff meeting to discuss the Winter/Spring Brochure and any new policies/procedures on November 21. Staff will also participate in a Customer Service Training.
- Recreation Supervisor Rex coordinated the purchase of new park district Domain, implement new park district Domain & Emails, implement new Email addresses for the Foundation Board, implement new park district logo, and promote new website and introduce Foundation.
- Thanksgiving cards were sent to out to community members and volunteers to showcase the new logo.
- Assisted the GAs with the start of youth basketball program on November 6th with the first games of the season.

- 438 Dog Park Memberships sold to date.
- Assisted with new staff committee members for the 2022 Employee holiday dinner.
- Recreation staff met to discuss 2022 budget worksheets.
- Communicated with families a COVID positive exposure and rearranged practice and game times.
- Communicated with High school to assist with their Winter Basketball program.
- Sent out invoices to sport affiliates for Fall season fees.
- October vending sales selling \$225.25.
- Caddyshack grill sold \$1900 in sales at Pumpkin Scramble event October 30th.
- Recreation staff conducted year end evaluations staff.

- Recreation Supervisor Rex Coordinated the District's annual Thanksgiving Thank you cards to 2021 partnerships, sponsors, donors, and supporters.

- Recreation Supervisor Rex Worked with the Executive Director and Community Pool Focus Group to develop and distribute an aquatics usage and needs survey to the community.

- Recreation Supervisor Rex Attend the Sycamore Parks Foundation meeting

- Recreation Specialist Genz attended Chamber Leadership Academy in November at Suter Company (Feed my Starving children, and meals on wheels)
- Session two fall programs have begun. (Little tumblers (8,7) Intro to dance (4) hip hop jazz (3) Karate (16,13) Art club (12) All Star sports (7 classes, 70 enrolled).
- Recreation Specialist Genz hired and trained a new PT/sub referee for adult volleyball league.

- As of November 16, 2021, we have 222 Active Pathway Fitness 24/7 Memberships, 229 Active Pathway Fitness Passes, 32 Active Track 24/7 Memberships, 133 Active Track Passes and 233 Active Open Gym Passes.

- Fall second session of Group Fitness Classes started. We have 11 classes running.

- Facility Supervisor Metcalf continues to monitor Rectrac:
 - Attended the Illinois RecTrac User Group to learn more about changes with our software November 17th
 - Helped change over our WebTrac page to make it more user friendly.
 - Continued to work in RecTrac to update things as new things get added and changed.

- Superintendent of Recreation Tevsh subbed in for the Homeschool program, due to staff out sick.

Administrative Initiatives (12/1/21-12/31/21)

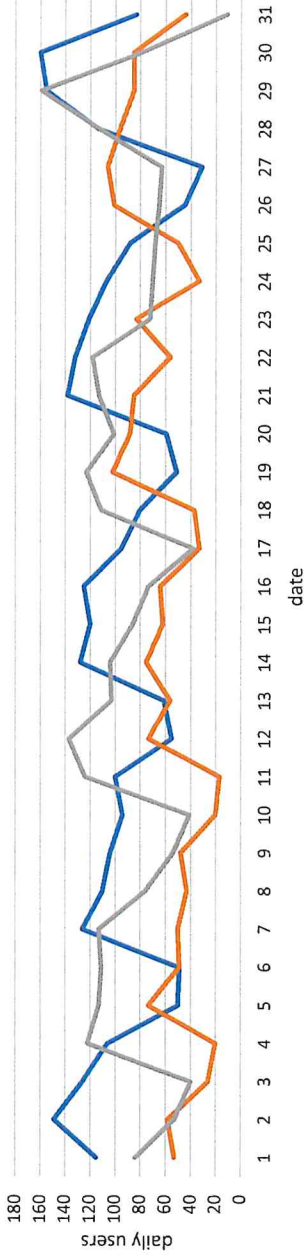
Theresa Tevsh, Superintendent of Recreation Services and Recreation Staff

- Will attend all Board meetings, study session, and management team meetings in December.
- Recreation Supervisor Rex and Facility Supervisor Metcalf will organize the new, “launch parties” to promote the upcoming registration of each seasonal brochure. These parties will give discounts to multiple registrations, showcase certain programs, and provide short sampling of fitness classes or youth programs to sample.
- Recreation Specialist Dobberstein and Recreation Supervisor Rex will prepare for Cookies w Santa. All Recreation staff will work the event over the two dates, December 10, 11.
- Recreation Specialist Dobberstein and GA’s will help in decorating the Community Center for the holidays.
- Superintendent Tevsh has been working extra hours into the evening to help cover the front desk. We are short staffed and need to have 2 people working in the evenings to be able to manage the facility. Customer Service Specialist Oczkowski is conducting interviews at the time.
- Recreation Supervisor Rex will Continue to update logo and branded items.
- Recreation Supervisor Rex Present the results of the Community Pool usage and needs survey to the Community Pool Focus Group.
- Recreation Supervisor Rex Administer the Fall 2021 program and rental participant surveys.
- Recreation staff will attend the final Pool Volunteer Committee meeting December 8.
- Superintendent Tevsh and Facility Supervisor Metcalf will attend the KSRA & KRSF Board meeting December 14.
 - Will prepare KSRA Executive Director yearly evaluation
 - Will present salary comparisons to KSRA Board
 - Will prepare SPD list of ADA items with values

*See attached Facility usage report and comparisons

October	Building Hours	After Hours	Splashpad Daily Fee	Splashpad Pass	Open Gym	Total Users	Other Comments
Facility Usage							
1	65	6			13	84	
2	25	10			18	53	
3	13	11			16	40	
4	86	8			28	122	
5	80	12			21	113	
6	85	10			16	111	
7	67	11			35	113	
8	59	2			15	76	
9	16	9			29	54	
10	19	16			6	41	
11	71	11			42	124	
12	78	15			44	137	
13	72	12			19	103	
14	62	11			31	104	
15	66	9			11	86	
16	29	12	Closed		32	73	
17	14	20			4	38	
18	68	11			32	111	
19	77	14			32	123	
20	66	14			21	101	
21	76	8			29	113	
22	66	14			38	118	
23	32	10			30	72	
24	24	21			25	70	
25	25	12			31	68	
26	26	7			32	65	
27	27	11			25	63	
28	79	11			23	113	
29	80	10			69	159	
30	25	20			34	79	
31	0	11			0	11	Closed due to 10k Race

October Daily Users



	2018	2019	2020	2021
October	109	115	53	84
Usage	124	149	58	53
comparisons	122	126	26	40
	91	106	20	122
	76	50	73	113
	69	49	49	111
	72	126	50	113
	120	110	43	76
	110	104	48	54
	113	94	20	41
	89	100	17	124
	94	55	73	137
	74	61	56	103
	56	128	75	104
	144	120	62	86
	109	125	64	73
	122	95	33	38
	103	80	37	111
	107	51	102	123
	60	59	88	101
	51	138	85	113
	132	132	56	118
	137	121	83	72
	129	107	33	70
	103	88	50	68
	111	45	101	65
	48	31	106	63
	32	114	96	113
	123	155	85	159
	141	160	85	79
	104	83	44	11
TOTALS	3,075	3,077	1,871	2,738

From: Kirk T. Lundbeck

Subject: Monthly Report

Date: November 23, 2021

Administrative Initiatives (11/1/21 – 11/30/21)

- Attended all administrative team meeting as scheduled.
- Began bi-monthly marketing calls with Teesnap marketing in preparation of next season.
- Talked with Teesnap about our wish list of improvements for the system. Waiting to schedule a meeting in early December with Jonelle, Melissa and Jackie and the team from Teesnap.
- Continued planning staging for lesson offerings for 2022. These to include:
 - Say-Golf Junior Lessons
 - Adult Beginner and Intermediate Group Lessons
 - Corporate Lunch Hour Golf Clinics
 - Private Lessons
- Drafted a Pro Shop Manager Job description to begin planning for promoting after the first of the year and begin work on succession planning with Jonelle.
- Finalized part-time staff evaluations.
- Began preparation of golf carts and cart barn for winter closure.
- Continued to work with Jonelle, Jeff, Steve and ERA on Bridge number #1 preconstruction concerns.
- Began marketing of the Frozen Fingers Open scheduled for Saturday, November 20th.
 - The event is officially full as of November 10. 24 two-person teams. Doing a double tee start on holes 1 and 10 to get players on and off the golf course quickly.

- Continued to meet with sales representatives for pro shop merchandise for 2022.
- Continued to finalize dates for 2022 golf outings and send out outing contracts.
- Prepared staff recommendation for 2022 golf rates.
- Finalized golf operations budget for 2022.
- Began 20% off sale of remaining pro shop merchandise sale. Sale will continue until Christmas Eve.
- Finalized timeline for carpeting replacement and painting on the pro shop and staff office.
- Prepared for the end of the 2021 golf season, finalize thank you eblasts to outing planners, season pass holders and daily patrons.

Current Revenue as of November 14, 2022

Month	Rounds	Days Open	Season Passes	Daily Fees	Carts	Pro Shop	Lessons/Fees	Total
Actual 20	32593	215	\$84,864.00	\$181,152.97	\$130,563.45	\$41,614.22	\$12,091.00	\$450,285.64
Actual 21	27870	237	\$111,747.50	\$234,827.27	\$184,165.48	\$43,674.90	\$19,920.00	\$594,898.01
Projected Budget	32000	240	\$81,150.00	\$144,520.00	\$112,800.00	\$43,740.00	\$26,400.00	\$408,610.00

Administrative Initiatives (12/1/21 – 12/31/21)

- Attend all administrative team meetings as scheduled.
- Continue bi-monthly marketing calls with Teesnap marketing.
- Serve on Holiday party committee.
- Finalize lesson offerings for 2022.
- Close the golf course for the 2021 season. Target date is Sunday, December 5th as the last day of golf for the season.

- Finalize Assistant Professional/Apprentice or Pro Shop Manager job description and begin promoting the acceptance of applications.
- Move all remaining golf carts and push carts into the cart barn for winter storage.
- Schedule carpet replacement. Paint ceiling, walls and window framing in the pro shop.
- Continue to work with Jonelle, Jeff, Steve and ERA on Bridge number 1 preconstruction plans and timeline.
- Continued to meet with sales representatives for pro shop merchandise for 2022.
- Continued to finalize dates for 2022 golf outings and send out outing contracts.
- Contact all corporate leagues and begin to schedule their dates for 2022.
- Begin promotion of 2022 golf rates if approved.
- Begin Swing into Spring Sale marketing. This sale is scheduled for Friday, March 4th through Sunday, March 6th.
- Meet with Jonelle and Sarah to begin possible marketing promotion of existing scoreboard north of the pro shop with new business sponsors.
- Start laying out the 2022 Tournament and Outing calendar, 2022 lesson promotions flyer and permanent tee time information.

To: Board of Commissioners

From: Jeff Donahoe

Subject: Monthly Report

Date: November 23rd, 2021

Administrative Initiatives (11/1/21-11/30/21)

Golf

- Late fall has arrived with spaced out rain falls and cooler temperatures. The turf growth has really slowed as we move into the second part of November.
- The leaves are now coming down quickly. Staff in all areas spending time blowing and mulching leaves as weather allows.
- The irrigation system was blown out with an air compressor and winterized on Nov. 10th. Midwest Irrigation collaborated with us again to make sure done correctly as the new system blowout is different from the old method.
- Staff continues leaf mulching, last turf mowing, landscape work, tree trimming, and trimmed all irrigation valve boxes and heads.
- Preventive fungicides will be applied in the next couple of weeks to the greens, tees, and fairways for snow mold disease.
- I have priced and ordered fertilizer and pesticide products with terms to save money from early order programs. This also locks in product as the supply chain issues will continue into spring.
- Attended meeting about 10 tee river bridge replacement.

Sports

- All user groups completed field use until spring. The complex was used daily from the end of March until the first of November this year.
- I have already been working on ball field tournaments for next year with the user groups.
- William Charles continues construction on the new baseball fields with work progressing nicely. Now that soccer is complete, they have removed the fencing and are working on the entire area. The playground equipment was delivered and is already installed at the south end of the parking lot. Work will continue if weather allows and pick up in the spring.
- The new soccer complex fields have made progress since we received rain last month. The overseeding and two fertilizer applications since mid-September have really thickened the turf in most areas. I went out and wheel measured all the playable areas to provide the soccer groups for field layout planning over the winter.
- Staff has been bringing in ballfield equipment, cans, picnic tables, and making repairs and improvements including adding rock to low areas by benches and bleachers.
- The pool will be filled at the end of this month to protect underground pipes and surging of the basin due to heaving. Sump pumps will run continuously to keep the surface from totally freezing over to keep the pool edges from damage by ice.
- We will have W-T Pool Engineering here on the 17th to start the State mandated process of replacing the pool heater.

Parks

- I attended staff, Board, and study session meetings.
- Began budget planning for 2022 operation budgets.
- Staff worked with Dekalb Forest Preserve staff to install twenty-two posts along the east side of the new trail extension. These will hold the library trail story board that visitors can read as they walk the trail from the east. The library plans to have the first story up the first week of December.
- Thanks to the Schramer brothers for donating two Doty & Son benches and concrete slabs along the new trail on each side of the bridge.
- Staff is performing last mowing, bringing in picnic tables and cans, constantly mulching and blowing leaves off park areas and trails, and have blown out all water lines to shelters and drinking fountains.
- The warped uneven playground surface tiles at Old Mill Park are being removed this week, the soil excavated to a foot deep, and certified playground mulch installed. The work will be completed the week of the 15th or just before Thanksgiving.
- The Little Tykes playground structure for Founders Park is still on the way and is now delayed until January. Concrete work and excavation have been completed for the new set however, and the old play equipment was removed the last week of October by the group that will then donate it to neighborhoods in need around the country or overseas. The HOA has been contacted with the updates as now seems the play equipment will be installed in the spring.

- We worked with the Sycamore Chamber on hosting the Pumpkinfest 10K thru the park and golf course. We also donated fifty picnic tables, chalk and chalker, golf and utility carts for the weekend.
- I also worked with law enforcement, the Pumpkin Fest Committee, and our contractors building the new ball fields to host the fireworks display on Oct. 30th at the sports complex. We had a large crowd and a great show.

Administrative Initiatives (12/1/21-12/31/21)

- Attend all staff, Board, and planning meetings.
- Attend planning meetings with IDOT and engineers for next phase of trail system to Old Mill Park.
- Work with engineers and contractor on continued construction of new ball fields and attend biweekly meetings on the progress.
- Work with Upland design on Founders Park playground installation construction and Reston Pond plans.
- Work on auctioning old irrigation system and equipment.
- Staff will complete leaf mulching, bring in tables and begin refurbishing, bring in cans, ball field equipment, and refurbish. Start equipment work inside, get plows ready and salt/plow as needed.
- Spray the course with snow mold preventive fungicide near the end of the month. Close the course once weather dictates at end of the month or early December. Bring in all course equipment and begin repairs for spring.
- Continue with budget planning process with leadership team.

To: Board of Commissioners
 From: Jonelle Bailey
 Subject: Monthly Report
 Date: November 2021

Administrative Initiatives (11 – 11/30/2021)

- Attend all Staff, Board and Planning meetings.
- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.
- Attend Rotary and Chamber Meetings
- Attend IPRA meetings
- Continue get to know community members and local businesses.
- Bi-weekly meeting with the Superintendents
- Staff:
 - Employee Evaluation Review finalization – all Evaluations due 11/19
 - Succession planning for Golf: new positions, golf Pro/manager
 - Organizational Chart Review – Final document January/February 2022
 - Confirm with all departments
 - Current positions
 - Future positions
 - Estimated costs
- Continue to monitor COVID-19 State and Federal compliance plans and modification of guidelines.
- Training:
 - Continuing Education Benefits for all staff
- Review Marketing needs and timelines with Sarah Rex.
 - Review Grants ITEP, IDOT and OSLAD
 - Deadline dates and next steps for all these areas
 - New signage w/ Mission, Vision and Core Value information at facilities
 - Change over of emails and URL address to sycparks.org
- Review all construction projects and next steps:
 - GWT parcel purchase overview for Phase/Segment 2 of the trail: in the process of negotiation and review
 - Founders Park on hold until spring, removal of current playground equipment and preparation for installation. EST date of equipment arrival pushed back until January 2022
 - Memorial Park Development timeline and construction update: playground installed week of 11/7, posts for backstops have been installed, and they started laying cement for the parking lot dividers.
- Continue to update the Employee Manual with Staff
 - First draft review to board is December
 - Work on review of Policy revision
- Started process to create the Sycamore Park District Foundation
 - Planning first year of activities
 - Official roll-out of launch scheduled
 - Working on Webpage and social media for Foundation
 - Have emails for foundation members
 - Creating a working Budget for the Foundation

Administrative Initiatives (12/1 – 12/31/2021)

- Attend all Staff, Board and Planning meetings.
- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.

- Attend Rotary and Chamber Meetings
- Attend IPRA meetings
- Continue get to know community members and local businesses.
- Bi-weekly meeting with the Superintendents
- Staff:
 - Organizational Chart Review – Final document January/February 2022
 - Staffing increase information to present to the board
- Continue to monitor COVID-19 State and Federal compliance plans and modification of guidelines.
- Training:
 - Continuing Education Benefits for all staff
- Review Marketing needs and timelines with Sarah Rex.
- Review all construction projects and next steps:
 - GWT parcel purchase overview for Phase/Segment 2 of the trail: in the process of negotiation and review
 - Memorial Park Development timeline and construction update
- Final draft to board for the update of the Employee Manual with Staff

October 29, 2021

Jonelle Bailey
Executive Director
Sycamore Park District
480 S. Airport Road
Sycamore, IL 60178

Dear Jonelle,

Congratulations to the board and staff of the Sycamore Park District for winning an Intergovernmental Cooperation Award at IAPD's Best of the Best Awards Gala! Your work with the DeKalb County Forest Preserve District to extend the Great Western Trail has greatly improved the lives of the citizens you serve.

I thought you might enjoy these pictures of a particularly photogenic award recipient from the evening!

We continue to see great things from the Sycamore Park District. Your agency is a wonderful role model for others throughout the state.

Keep up the excellent work!

My Best Personal Regards,



Peter M. Murphy, Esq., CAE, IOM
President/CEO

Enclosures



Jeanette Freeman

From: Jonelle Bailey
Sent: Monday, November 1, 2021 9:19 AM
To: Jeanette Freeman
Subject: FW: 2021 Pumpkin Scramble

Sorry this whole thing – thanks. 😊

Jonelle Bailey
 Executive Director
 815-895-3365 ext. 229
jonelleb@sycamoreparkdistrict.com



Sycamore Park District – We put the *MORE* in Sycamore
 815-895-3365 | SycamoreParkDistrict.com



From: Jeff Donahoe <jeffd@sycamoreparkdistrict.com>
Sent: Monday, November 1, 2021 7:52 AM
To: Kirk Lundbeck <kirk1@sycamoreparkdistrict.com>; Steve Tritt <stevet@sycamoreparkdistrict.com>; Theresa Tevsh <theresat@sycamoreparkdistrict.com>; Sarah Rex <sarahr@sycamoreparkdistrict.com>; Melissa Dobberstein <melissad@sycamoreparkdistrict.com>; carlson62896@gmail.com; coreylanders@sbcglobal.net; gg.golembiewski@gmail.com; evanborowicz@gmail.com; mhen_1@yahoo.com; Dale Lynch <dlynch101958@gmail.com>
Cc: Jonelle Bailey <jonelleb@sycamoreparkdistrict.com>
Subject: RE: 2021 Pumpkin Scramble

Thanks for all that Kirk and thank you for all your hard work, ridiculous hours you put in, and your commitment to make us succeed with events like this and daily play each day. Golf courses gain and maintain customers by reputation and right now ours is great thanks to everyone involved. Thank you everyone! Jeff

From: Kirk Lundbeck <kirk1@sycamoreparkdistrict.com>
Sent: Monday, November 1, 2021 7:15 AM
To: Jeff Donahoe <jeffd@sycamoreparkdistrict.com>; Steve Tritt <stevet@sycamoreparkdistrict.com>; Theresa Tevsh <theresat@sycamoreparkdistrict.com>; Sarah Rex <sarahr@sycamoreparkdistrict.com>; Melissa Dobberstein <melissad@sycamoreparkdistrict.com>; carlson62896@gmail.com; coreylanders@sbcglobal.net; gg.golembiewski@gmail.com; evanborowicz@gmail.com; mhen_1@yahoo.com; Dale Lynch <dlynch101958@gmail.com>

Cc: Jonelle Bailey <jonelleb@sycamoreparkdistrict.com>

Subject: 2021 Pumpkin Scramble

Good Morning,

I wish to thank you all for making our annual Pumpkin Scramble a huge success! We generated almost \$6,800.00 in golf course revenue and over \$1,800.00 in concessions sales, brought some new faces to our park district and developed some new relationships. A great way to put an exclamation point on fantastic golf season.

We heard nothing but wonderful comments from our participants, from how well it was organized, the wonderful condition of the golf course, the food and the friendliness of the staff. David Paeglow, the head professional from Kishwaukee Country Club participated and was not only amazed at the golf course conditions but how well the event was run and organized.

Jeff, Steve and crew thanks for all you've done this year to help make this the place to play in 2021!

Sarah thank you for all you do to help market this facility and help us put those special touches on golf outings, like our cart signs and flyers that make them so different and special from other courses in the area that help draw people to us.

Theresa thank you and your staff for all the running around to did to secure our special event prizes. They were a huge hit.

Melissa thank you for taking the time and the effort involved to perpare the fabulous chili that pretty much sold out and having beverages available for the 144 attendees.

To my part-time staff for helping the masses find their carts direct them to their correct holes plus all the customer service, set up and clean up.

I blessed to work with our Sycamore Park District family who all have the same goal. The success of our district and our mission of Connecting Sycamore to Wellness, Nature and Each Other, takes all of us. We are so lucky to have each other!

Sincerely,

Kirk T. Lundbeck

Superintendent of Golf Operations/PGA Professional
Sycamore Golf Club
A facility of Sycamore Park District
940 East State Street
Sycamore, IL 60178
815-895-3884

Sent from Mail for Windows 10



Board of Commissioners
Date of Board Meeting: November 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM:

Construction Update

BACKGROUND INFORMATION:

Founders Park: The playground was removed at the end of October by Kids Around the world. George's Landscaping started excavation and laying of the foundation for the new playground. Currently, the curbs are laid, and the fence is in place. Little Tykes has a new estimated delivery date of 1/21/2022. Due to the continued delays, there will be additional costs in the spring for George's regarding staffing, fencing costs, etc. We have asked for an estimate of additional costs to be presented to the board for approval.

Memorial Park: Currently they are on target to be completed by our May/June 2022 deadline. The detention pond, and three fields have been outlined, posts are in. They have installed the curbs for parking and are looking to have the tee boxes for Disc golf installed this fall. The playground has been installed. They are also trying to get the pad for the shelter in this Fall. As of right now they plan on working if the weather allows. The Disc Golf was slit seeded, and they are seeding the detention pond when shaping is complete.

Riverside Soccer Complex: The additional seed, fertilizer, weed treatments and rain have made significant improvements at the soccer complex. We will open on time for the Spring Soccer season.

FISCAL IMPACT:

STAFF RECOMMENDATION: For information only

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: November 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM: AWARD BID FOR ANNUAL GENERAL OBLIGATION BOND: Recommend Approval

BACKGROUND INFORMATION: Each year the District issues General Obligation Bonds for the purpose of funding capital expenses related to the upkeep of the District's parks and to support its 5 year capital plan. Additionally, proceeds are used for the installment payment for the 2015 Alternate Revenue Bonds.

The sale will be Monday, November 22nd. Speer Financial is scheduled to attend our Tuesday board meeting to present the bids and will recommend awarding to the low bidder.

FISCAL IMPACT: The District will receive approximately \$555,265 for the purposes previously stated.

STAFF RECOMMENDATION: Recommend Approval

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: November 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM: ADOPTION OF ORDINANCE 05-2021 FOR ANNUAL G.O. BONDS: Recommend Approval

BACKGROUND INFORMATION: The ordinance is the legal document that the District must pass to authorize any issuance of bonds or notes. The board must have its secretary properly certify and file a copy of the ordinance with the county clerk. This then allows the District to levy under the Bond Fund and collect the taxes for repayment of the bond.

Attached is a DRAFT of the ordinance. The details will be completed/updated after the sale, November 22, and a final ordinance will be provided for signatures.

FISCAL IMPACT: Allows the District to levy taxes in the bond fund for repayment in 2022.

STAFF RECOMMENDATION: Recommend Approval

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL: 

BOARD ACTION:

ORDINANCE NO. 05-2021

AN ORDINANCE providing for the issue of \$_____ General Obligation Limited Tax Park Bonds, Series 2021, of the Sycamore Park District, DeKalb County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

WHEREAS the Sycamore Park District, DeKalb County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Park Code*"); and

WHEREAS the needs of the District require the expenditure of not less than the sum of \$_____ for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board (the "*Secretary*"); and

WHEREAS the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$_____, and that it is necessary and for the best interests of the District that it borrow the sum of \$_____ and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board (the "*President*"), on the 28th day of September, 2021, executed an Order calling a public hearing (the "*Hearing*") for the

26th day of October, 2021, concerning the intent of the Board to sell bonds in the amount of not to exceed \$1,800,000 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Daily Chronicle*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 96 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 96-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 26th day of October, 2021, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 26th day of October, 2021; and

WHEREAS, the Board does hereby find and determine that it is authorized at this time to issue bonds in the amount of \$1,800,000 for the Project and paying the expenses incident thereto; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that \$ _____ of the bonds so authorized for the Project be issued at this time; and

WHEREAS the District has issued and now has outstanding and unpaid its General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A (the "*Prior Bonds*"); and

WHEREAS the Prior Bonds are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS it is necessary and desirable to provide the revenue source for the payment of the principal and interest due on the Prior Bonds on December 15, 2021; and

WHEREAS, the Board hereby finds that it does not have sufficient funds on hand for the purpose of providing for the payment of the Prior Bonds, and that the cost thereof, including legal, financial, and other expenses, will not be less than \$158,912.50 and that it is necessary and for the best interests of the District that it borrow the sum of \$158,912.50 and issue bonds of the District to evidence the borrowing; and

WHEREAS, it is in the best interests of the District to issue bonds in the amount of \$ _____ for the Project and bonds in the amount of \$158,912.50 for the purpose of providing for the payment of the Prior Bonds, together as one issue of bonds in the aggregate amount of \$ _____; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"), and (b) upon the issuance of the \$ _____ General Obligation Limited Tax Park Bonds, Series 2021, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4 of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow the sum of \$ _____ upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the purpose of paying the costs of the Project and for the purpose of providing for the payment of the Prior Bonds, and expenses incidental thereto, and it is necessary and for the best interests of the District that there be issued at this time \$ _____ of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of \$ _____ for the purposes aforesaid; and that bonds of the District (the “*Bonds*”) shall be issued in said amount and shall be designated “General Obligation Limited Tax Park Bonds, Series 2021.” The Bonds shall be dated December 7, 2021, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5.00 or authorized integral multiples thereof, shall be numbered 1 and upward, and the Bonds shall become due and payable (without option of prior redemption) on November 1, 2022, and bear interest at the rate of ____% per annum.

The Bonds shall bear interest from their date, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on November 1, 2022. Interest on each Bond shall be paid by check or draft of the _____, _____, Illinois (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on October 15, 2022. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal office of the Bond Registrar.

The Bonds shall be signed by the President and Secretary, and shall be countersigned by the Treasurer of the Board (the “*Treasurer*”), and the seal of the District shall be affixed thereto

or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar, as authenticating agent of the District, and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. The District shall cause books for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the principal office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and

deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on October 15, 2022, and ending at the opening of business on November 1, 2022.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

Section 5. Form of Bond. The Bonds shall be in substantially the following form; *provided, however*, that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend "See Reverse Side for Additional Provisions," shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

(Form of Bond - Front Side)

REGISTERED
NO. _____REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF DEKALB

SYCAMORE PARK DISTRICT

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2021

See Reverse Side for
Additional ProvisionsInterest
Rate: _____%Maturity
Date: November 1, 2022Dated
Date: December 7, 2021

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Sycamore Park District, DeKalb County, Illinois (the "*District*"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond at the Interest Rate per annum set forth above on November 1, 2022. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal office of _____, _____, Illinois, as bond registrar and paying agent (the "*Bond Registrar*"). Payment of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on October 15, 2022, and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the

United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof, and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"). Payments on the Bonds from the Base will be made on a parity with payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, the Sycamore Park District, DeKalb County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the President and Secretary of said Board of Park Commissioners, and to be countersigned by the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

[SEAL]

SPECIMEN

President, Board of Park Commissioners

Countersigned:

SPECIMEN

Secretary, Board of Park Commissioners

SPECIMEN

Treasurer, Board of Park Commissioners

Date of Authentication: December 7, 2021

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:
_____,
_____, Illinois

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Limited Tax Park Bonds, Series 2021, of the Sycamore Park District, DeKalb County, Illinois.

_____,
as Bond Registrar

By _____
Authorized Official

(Form of Bond - Reverse Side)

SYCAMORE PARK DISTRICT

DEKALB COUNTY, ILLINOIS

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2021

[6] This Bond is issued by the District (i) for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, and for the payment of the expenses incident thereto, and (ii) to provide the revenue source for the payment of certain principal and interest to become due on the presently outstanding and unpaid General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, of the District. This Bond is issued pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal office of the Bond Registrar in _____, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in the denomination of \$5.00 or authorized integral multiples thereof. This Bond may be exchanged at the principal office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond

Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on October 15, 2022, and ending at the opening of business on November 1, 2022.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes; and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns, and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

as attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 6. Sale of Bonds. The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer, and be by the Treasurer delivered to _____, _____, Illinois, the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being par; the contract for the sale of the Bonds heretofore entered into (the "*Purchase*

Contract”) is in all respects ratified, approved and confirmed, it being hereby found and determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the District the Term Sheet related to the Bonds, in substantially the form now before the Board (the “*Term Sheet*”), is hereby ratified, approved and authorized; the execution and delivery of the Term Sheet is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, the Term Sheet and the Bonds.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR

A TAX TO PRODUCE THE SUM OF:

2021

\$ _____

for interest and principal up to and including November 1, 2022

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy; and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended, and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

Section 8. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary of the Board is hereby directed to file a certified copy of this Ordinance with the County Clerk of The County of DeKalb, Illinois (the "*County Clerk*"), and it shall be the duty of the County Clerk in and for the year 2021, to ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in said year for general park purposes, in order to raise the amount aforesaid and in said year such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Park Bond and

Interest Fund of 2021” (the “*Bond Fund*”), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 9. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the “*Base*”).

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District’s outstanding General Obligation Limited Tax Park Bonds, Series 2017B. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District’s limited bonds.

Section 10. Use of Bond Proceeds. Accrued interest (if any) received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Bonds in the amount of \$ _____ are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District (the “*Project Fund*”). Principal proceeds of the Bonds in the amount of \$158,912.50 are hereby appropriated for the purpose of paying the principal and interest due on the Prior Bonds on

December 15, 2021. At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 11. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the “Code”), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “IRS”) of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make

such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 12. Reimbursement. With respect to expenditures for the Project paid within the 60-day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

Section 13. Designation of Issue. The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

Section 14. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 15. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary are authorized to execute the Bond Registrar’s standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding, and payments made with respect to interest on the Bonds.

Section 16. Record-Keeping Policy and Post-Issuance Compliance Matters. On April 28, 2015, the Board adopted a record-keeping policy (the “*Policy*”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the *Policy*.

Section 17. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 18. Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted: November 23, 2021.

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
 COUNTY OF DEKALB)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois (the “Board”), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 23rd day of November, 2021, insofar as the same relates to the adoption of an ordinance entitled:

AN ORDINANCE providing for the issue of \$ _____ General Obligation Limited Tax Park Bonds, Series 2021, of the Sycamore Park District, DeKalb County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

a true, correct, and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District,
this 23rd day of November, 2021.

Secretary, Board of Park Commissioners

(SEAL)

[Attach Exhibit A]

STATE OF ILLINOIS)
) SS
COUNTY OF DEKALB)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DeKalb, Illinois, and as such official I do further certify that on the _____ day of December, 2021, there was filed in my office a duly certified copy of an ordinance entitled:

AN ORDINANCE providing for the issue of \$_____ General Obligation Limited Tax Park Bonds, Series 2021, of the Sycamore Park District, DeKalb County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Park Commissioners of the Sycamore Park District, DeKalb County, Illinois, on the 23rd day of November, 2021, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County, this _____ day of December, 2021.

County Clerk of The County of DeKalb, Illinois

(SEAL)

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: November 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM: RESOLUTION 06-2021 REGARDING ESTIMATE OF LEVY: Recommend approval

BACKGROUND INFORMATION: The District has the power to levy and collect taxes on all taxable property in the district. The District is currently able to levy and collect taxes for the following funds:

- Corporate
- Recreation
- Playground/Recreation
- Audit
- Special Recreation
- IMRF
- Social Security
- Tort and Workers Compensation
- Paving & Lighting
- Police
- Debt Service (Not included in the calculation for Truth-in-taxation.)

In order to collect these taxes, an ordinance must be passed by the District and filed with the County by the end of the year. The Truth-in-taxation Act requires park districts to determine the estimated amount to be levied not less than 20 days prior to the adoption of such ordinance. A resolution is done to formally document the estimated increase. If this increase is greater than 5% over the previous year's extension, the District would be required to have a public hearing on the issue prior to passing the Tax Levy Ordinance. The amounts included in this resolution are based upon calculations using the estimated EAV figures provided to us by the county. The total increase for the purpose of this resolution is just under the 5%.

Regarding the breakdown by fund, the amounts for the Special Funds are fairly easy to estimate as they are for very specific costs. Any "excess" funds are put into the Corporate and/or Recreation Funds.

At this meeting the board is required to pass a resolution estimating an increase in the levy. The board can discuss further what option they would like to take in determining the final tax levy ordinance which will need to be adopted at December's meeting. The estimate in this Resolution is non-binding.

As in previous years, I would like to take this opportunity to share two options for consideration. Assumptions used on both options (based on the most recent numbers provided by the county):

- EAV on existing property has increased from \$521,540,674 to \$536,358,262 (2.84%)
- New Construction is currently \$7,989,161
- Holds the Special Recreation Levy at .04
- Includes increasing the debt service rate by the CPI of 1.4%.
- 2020 Total Extension (excluding debt service) was \$2,896,480.44
- 2020 Total Extension (including debt service) was \$3,543,086.57

Option 1: Increase Levy Using CPI of 1.4% and Capture New Growth

Estimated Impact:

- Decrease the overall tax rate from .67935 to approximately .66848.
- Increase the total levy approximately \$95,743 (2.7%) of which \$8,394 is attributed to debt service
- A \$200,000 home (in 2020) would have an approximate tax increase of \$5.40 for the year.

Option 2: Maintain Levy for Existing Property and Apply Rate to New Construction

Estimated Impact:

- Decrease the overall tax rate from .67935 to .66038.
- Increase the total levy approximately \$57,553 (1.62%) of which \$8,394 is attributed to debt service
- A \$200,000 home (in 2020) would have an approximate tax increase of \$0.59 for the year.

FISCAL IMPACT: There is no direct impact of the resolution itself. However, the fiscal impact will depend on the option the board chooses for the Tax Levy Ordinance to be passed in December

STAFF RECOMMENDATION: Recommend approval of Resolution 06-2021 as it is required not less than 20 days prior to adopting the final Tax Levy Ordinance. Further discussion by the board will determine the final Tax Levy however, I would recommend Option 1. In some areas we are still trying to recover from COVID while minimum wage continues to increase.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:

RESOLUTION 06-2021

SYCAMORE PARK DISTRICT

A RESOLUTION DETERMINING THE AMOUNTS OF MONEY EXCLUSIVE OF ELECTION COSTS ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION PURSUANT TO THE PROPOSED LEVY OF THE SYCAMORE PARK DISTRICT

WHEREAS, the Truth in Taxation Act requires that not less than 20 days prior to the adoption of its aggregate levy the corporate authority of each taxing district shall determine the amounts of money, exclusive of levies for election costs, estimated to be necessary to be raised by taxation for that year upon taxable property in its district.

NOW, THEREFORE, BE IT AND THE SAME IS HEREBY RESOLVED by the Sycamore Park District and the Board of Park Commissioners thereof as follows:

The amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Sycamore Park District for the levy year 2021 are as follows:

General Corporate Fund	\$1,481,000
Recreation Fund	\$511,000
Playground/Recreation Fund	\$500,000
Police Fund	\$ 5,500
Audit Fund	\$ 16,500
Liability Insurance Fund	\$ 61,000
Paving and Lighting Fund	\$ 25,000
Social Security Fund	\$111,000
Special Recreation Fund	\$225,000
Illinois Municipal Retirement Fund	<u>\$105,000</u>
	\$3,041,000

The total property taxes extended or abated on the aggregate levy for 2020 were \$2,896,480.44. The estimated total property taxes to be levied for 2021 are \$3,041,000.00. This represents a 4.989% increase over the previous year.

Adopted by roll call vote this 23rd day of November, 2021.

Ayes:

Nays:

President
Board of Park Commissioners
Sycamore Park District

Secretary
Board of Park Commissioners
Sycamore Park District

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: November 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM: Fees for Pathway Fitness 2022: Recommended Consideration

BACKGROUND INFORMATION: At the November 2019 Board meeting, staff presented information on the impact of the minimum wage increase that will affect the budget from 2020-2025, as minimum wages increase by \$1 every year for the next five years.

In 2020, all daily admission fees for Splash Pad, Pool and Community Center were increased by 10%. In 2021, all Memberships and Pass Types were increased by 10%.

The Pandemic continues to impact overall Membership and Pass sales. To date, sales are still below 2019. Going forward, it will be difficult to determine membership and pass sales for 2022.

The IPRA Facility Management Committee recently sent out a group email question to Fitness Centers asking if they plan on raising membership rates. Of those that have responded so far, the answer was unanimously, no. (Vernon Hills, Huntly, Tinley Park, Lemont and Elmhurst Park Districts). They commented that raising fees in 2022 could be detrimental to their facilities. This was a September response.

FISCAL IMPACT: In 2022, with the minimum wage increasing by \$1 from \$11 to \$12 per hour, the Recreation budget part-time salaries will increase by 10%. This will be approximately \$8250 in Service desk salaries. A fee chart is attached for the Board to see current 2021 fees and potential 5% or 10% increases.

STAFF RECOMMENDATION: Staff requests consideration to hold Pathway Fitness Memberships and Pass Types and Daily Admission fees at the 2021 rates. A review of membership and pass type increases in 2023 would be favorable.

PREPARED BY: Theresa Tevsh, Superintendent of Recreation Services

EXECUTIVE DIRECTOR REVIEW/APPROVAL: *J.D. (9/6)*

BOARD ACTION:

Community Center Memberships by Type:	2021 Resident Full	2022 Resident Full 5% Increase	2022 Resident Full 10% Increase	2021 Resident Monthly	2022 Resident Monthly 5% Increase	2022 Resident Monthly 10% Increase	2021 Non-Res Full	2022 Non-Res Full 5% Increase	2022 Non-Res Full 10% Increase	2021 Non-Res Monthly	2022 Non-Res Monthly 5% Increase	2022 Non-Res Monthly 10% Increase	Total Sold 2019	Total sold 2020	Total sold 2021 as of Nov 17	
24/7 Fitness Membership (age 18-61)	\$297	\$312	\$327	\$28	\$29	\$31	\$445	\$467	\$490	\$42	\$44	\$46	329	234	187	24/7 Fitness Membership (age 18-61)
24/7 add'l household (age 18-61)	\$149	\$156	\$164	\$13	\$14	\$14	\$223	\$234	\$245	\$20	\$21	\$22				
24/7 Fitness membership Senior (age 62+)	\$238	\$250	\$262	\$22	\$23	\$24	\$356	\$374	\$392	\$33	\$35	\$36	36	29	35	24/7 Fitness membership Senior (age 62+)
24/7 add'l household member Senior (age 62+)	\$119	\$125	\$131	\$11	\$12	\$12	\$178	\$187	\$196	\$17	\$18	\$19				
3-Month Fitness Membership (ages 18+)	\$93	\$98	\$102				\$140	\$147	\$154				109	27	11	3-Month Fitness Membership (ages 18+)
27/7 Track Only Membership (ages 18+)	\$83	\$87	\$91				\$123	\$129	\$135				57	49	32	27/7 Track Only Membership (ages 18+)
Individual Pass (age 14*-61)	\$238	\$250	\$262	\$22	\$23	\$24	\$356	\$374	\$392	\$33	\$35	\$36				Individual Pass (age 14*-61)
Add'l household Pass (age 14*-61)	\$119	\$125	\$131	\$11	\$12	\$12	\$178	\$187	\$196	\$17	\$18	\$19	245	193	143	
Senior Pass (age 61+)	\$190	\$200	\$209	\$18	\$19	\$20	\$286	\$300	\$315	\$26	\$27	\$29				Senior Pass (age 61+)
Senior add'l household Pass (age 61+)	\$95	\$100	\$105	\$9	\$9	\$10	\$142	\$149	\$156	\$13	\$14	\$14	123	97	86	
3-Month Pass (age 14*+)	\$75	\$79	\$83				\$113	\$119	\$124				32	9	17	3-Month Pass (age 14*+)
Track Only Pass (age 10 +)	\$65	\$68	\$72				\$98	\$103	\$108				208	209	141	Track Only Pass (age 10 +)
Open Gym Only Pass (all ages)	\$53	\$56	\$58				\$79	\$83	\$87				260	267	234	Open Gym Only Pass (all ages)
Prepaid Pathway Fitness & Track (ages 14*+) 12 visits	\$98	\$103	\$108				\$147	\$154	\$162				4	2	7	Prepaid Pathway Fitness & Track (ages 14*+) 12 visits
Prepaid Gym Card (all ages) 5 visits	\$20	\$21	\$22				\$32	\$34	\$35				34	80	76	Prepaid Gym Card (all ages) 5 visits

1437 1196 969

Daily Admission 2021-2022	
Pathway	\$11 R/\$16 NR
Track Only	\$4 R/NR \$6
Open Gym	\$5 R/NR \$8

* memberships increased 5% in 2021
 *daily fees increased 5% 2020

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: November 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM: Aquatic Fees for 2022: Recommended Consideration

BACKGROUND INFORMATION: At the November 2019 Board meeting, staff presented information on the impact of the minimum wage increase that will affect the budget from 2020-2025, as minimum wages increase by \$1 every year for the next five years.

In 2020, all daily admission fees for Splash Fountain, Pool and Community Center were increased by 10%. 2021, all Memberships and Pass Types were increased by 10%.

The Pandemic closed the pool in 2020, and it re-opened with modified operations in 2021. A community pool committee was formed in September 2021 to gain input on the future of the aging pool and to determine a fiscally responsible route to continue operations for a short future. Assuming 2022 will be a normal season to include swim lessons, the main concern will be the increased wages at \$5568. Estimated Pool wages will be \$65507 for the season.

FISCAL IMPACT: In 2022, with the minimum wage increasing by \$1 from \$11 to \$12 per hour, the Aquatic budget for lifeguard salaries will increase by 10%. This will be \$5568.

As a benchmark, in 2019 there were 668 aquatic passes sold. If 668 people buy the 2022 early rate resident pass at \$84, that will equal \$56,112. This will not cover the anticipated \$65507 in lifeguard wages. The pool will have to sell additional daily passes to cover the rest of the expenses of the pool.

A fee chart is attached for the Board to see current 2021 fees and potential 5% or 10% increases.

STAFF RECOMMENDATION: Staff requests a minimum of 10% increase in pool fees for the 2022 Season.

PREPARED BY: Theresa Tevsh, Superintendent of Recreation Services

EXECUTIVE DIRECTOR REVIEW/APPROVAL: *ZB(98)*

BOARD ACTION:

Pool fees increased 5% in 2020. Pool Did not open Due to COVID.

Aquatic Season Passes (includes Splash Fountain)	2020 Early Bird Rate Resident	2022 Resident 5% increase	2022 Resident Full 10% increase	2020 Non Resident Rate	2022 Non-Res 5% increase	2022 Non-Res 10% increase	2020 Regular Rate Res	2022 Resident 5% increase	2022 Res 10% increase	2020 Regular Rate NR	2022 Non-Res 5% increase	2022 Non-Res 10% increase	5% increase 2022 Early Bird	5% increase 2022 R/NR	10% increase Early Bird	10% increase R/NR
First Household Member age 4-61	\$80	\$84	\$88	\$120	\$126	\$132	\$89	\$93	\$98	\$134	\$141	\$147	\$84/\$126	\$93/\$141	\$88/\$132	\$98/\$147
Add'l Household member (all ages)	\$32	\$34	\$35	\$48	\$50	\$53	\$36	\$38	\$40	\$54	\$57	\$59	\$34/\$50	\$38/\$57	\$35/\$53	\$40/\$59
Senior First Household Member (age 62+)	\$37	\$39	\$41	\$56	\$59	\$62	\$42	\$44	\$46	\$63	\$66	\$69	\$39/\$59	\$44/\$66	\$41/\$62	\$46/\$69
Add'l Household Member(s) (ages 62+)	\$32	\$34	\$35	\$48	\$50	\$53	\$36	\$38	\$40	\$54	\$57	\$59	\$34/\$50	\$38/\$57	\$35/\$48	\$40/\$59

Daily Admission Pool 2021-2022	
Ages 3 years and under	Free
Ages 4+	\$6 R/\$9 NR
Late Swim Ages 4+	\$3 R/\$6 NR

2019 total passes sold	2020 Pool Closed	2021 Partial season passes sold
688		88

Daily Admission Splash Fountain 2021-2022	
Ages 11 months and under	Free
Ages 1+	\$3 R/\$5 NR

Board of Commissioners**Date of Board Meeting: November 23, 2021****STAFF RECOMMENDATION****AGENDA ITEM: Recommendation for 2022 Golf Rates**

BACKGROUND INFORMATION: In 2020, due to the COVID-19 virus, golf became one of the activities that people felt they could do safely. This influx of play was not expected by the golf industry but gladly accepted. Golf Courses through the United States saw huge increases in rounds and revenue. Sycamore Golf Club shared the same positive results. However, due to the shelter in place, the CDC only allowed minimal use of the facility by allowing twosome play and 15-minute tee time intervals between groups of players until May 29th, 2020. At that point 10-minute intervals and foursome play was allowed and play soared. Due the late start of the golf season it was determined to prorate our season passes by 1 month and reduce our 18-hole fees by \$5.00 and our 9-hole fees by \$2.00 from the Board of Commissioners approved rates for 2020.

In the staff recommendation for 2021 Golf Rates, it was determined to return to the original rates for the 2020 by increasing the 9-hole back up \$2.00 and the 18-hole rates back up \$5.00 plus using the original Season Pass rates prior to the prorating in 2020.

While nationwide statistics have shown a 6% decrease in revenues since 2020 but up as much as 20% over 2019, Sycamore Golf club has seen a huge increase in revenues in Season Pass Sales, up over 37% over budget projections, Green Fees, over 62% above budget projections and Cart Fees, over 63% over projections. This means we have developed a great facility at reasonable prices creating both returning and new customers. We have found the “sweet spot” in our rate structure under the current economic conditions and the golf industry’s trends.

STAFF RECOMMENDATION: It is the recommendation of the golf operation to maintain our 2021 rates as approved by the Board of Commissioners in November of 2020 for the 2022 season. The operation has shown increased sales, a

growing junior program and with more educational are planned in 2022 to continue the growth of the game and our facility's use. Plans are to revisit these rates in the fall of 2022 and develop new and increased rates, if necessary, in 2023.

FISCAL IMPACT: Continue the capture additional revenues based on the COVID-19 impact and continue to offset the minimum wage mandatory increase to help maintain a balanced Golf Operations budget

PREPARED BY: Kirk Lundbeck, Superintendent of Golf Operations.

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

A handwritten signature in black ink, appearing to read "Kirk", is written over the "EXECUTIVE DIRECTOR REVIEW/APPROVAL:" text.

2021 Golf Rates

<u>Season Pass Type</u>	<u>2021 Resident</u>	<u>2021 Non-Resident</u>
Adult Unlimited	\$630.00	\$790.00
Adult Weekday	\$475.00	\$630.00
Spouse Unlimited	\$400.00	\$555.00
Spouse Weekday	\$335.00	\$495.00
Senior Unlimited	\$575.00	\$735.00
Senior Weekday	\$420.00	\$575.00
Senior Three Day	\$295.00	\$415.00
Junior (16 - 21)	\$375.00	\$500.00
Junior (11 - 15)	\$250.00	\$375.00

Green Fee Type

Weekday 9 Holes before 5pm	\$16.00	\$18.00
Weekday 9 Holes after 5pm	\$13.00	\$13.00
Weekday 18 Holes before 2pm	\$27.00	\$30.00
Weekday 18 Holes after 2pm	\$24.00	\$24.00
Weekend 9 Holes before 5pm	\$18.00	\$20.00
Weekend 9 Holes after 5pm	\$13.00	\$13.00
Weekend 18 Holes before 5pm	\$30.00	\$33.00
Weekend 18 Holes after 5pm	\$26.00	\$26.00

Junior/Senior Green Fees

	\$11.00	\$12.00
All Day 9 (Weekends after 1pm)	\$21.00	\$23.00
All Day 18 (Weekends of 1pm)		

Cart Fees

Earlybird 9 before 9am Weekdays	\$7.50	\$7.50
Earlybird 18 before 9am Weekdays	\$13.00	\$13.00
9 Holes before 5pm	\$8.50	\$8.50
9 Holes after 5pm	\$6.50	\$6.50
18 Holes before 2pm	\$16.00	\$16.00
18 Holes after 2pm	\$13.00	\$13.00
Push Carts	\$3.00	\$3.00

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: November 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM: AGREEMENT FOR AUDIT SERVICES: Recommend Approval

BACKGROUND INFORMATION: Our agreement for audit services ended with fiscal year 2019. We extended our arrangement with Lauterbach for 2020 because we felt it would be beneficial for Jonelle to be able to interact with auditors that had a current working knowledge of our District. At the May annual meeting, Lauterbach was appointed for audit services.

I had intended on sending out an RFP this year but with the additional work due to TeeSnap, I did not get it sent out. What I would like to do is send an RFP out in the Spring so that we can appoint the auditor at the annual meeting in May.

Lauterbach has agreed to extend their services for another year. Attached is an engagement letter for 1 year. The fee is the same as last year, \$13,900.

FISCAL IMPACT: For fiscal year 2021, fee not to exceed \$13,900. These funds will be budgeted in the FY2022 Audit Fund.

STAFF RECOMMENDATION: Approval for the retention of professional services of Lauterbach & Amen for the purpose of auditing our financial records for year ending December 31, 2021, fees not to exceed \$13,900.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL: *JB (JB)*

BOARD ACTION:



November 16, 2021

Members of the Board of Commissioners
Sycamore Park District
Sycamore, Illinois

We are pleased to confirm our understanding of the services we are to provide the Sycamore Park District, Illinois for the year ended December 31, 2021.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the District as of and for the year ended December 31, 2021. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, pension plan employer contribution schedules, changes in the employer's net pension liability schedules, and schedule of changes in employer's total OPEB liability.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements: combining and individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report: introductory information.

Sycamore Park District, Illinois
November 16, 2021
Page 2

Audit Scope and Objectives – Continued

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatement, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Sycamore Park District, Illinois
November 16, 2021
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Auditor's Responsibilities for the Audit of the Financial Statements – Continued

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, include tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

Audit Procedures – Internal Control

We will obtain an understanding of the District and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements and required audit adjustments, if any, for the District in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Sycamore Park District, Illinois
November 16, 2021
Page 4

Responsibilities of Management for the Financial Statements - Continued

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity accounting principles generally accepted in the United States of America. You agree to include our report on, the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Sycamore Park District, Illinois
 November 16, 2021
 Page 5

Engagement Administration, Fees, and Other

Our fees for the December 31, 2021 audit will be \$13,900.

The District agrees that during the term of this agreement and for a period of twelve months thereafter, the District shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the District to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

Reporting

We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Commissioners of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Sycamore Park District, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Sycamore Park District, Illinois.

By: _____

Title: _____



Board of Commissioners
Date of Board Meeting: November 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM:

RFP for Banking Services

BACKGROUND INFORMATION:

In the October 2021 board meeting staff was asked to provide a comparison for banking services for our current bank and a local Sycamore bank. In reviewing this request, we decided to put together a Request for Proposal for Banking Services to present fair and equitable options.

Director Bailey requested samples of Banking RFP's from other Park Districts and received four: Oak Park, Glenview, Geneseo and Oswegoland Park Districts.

Superintendent Heinbuecher and Director Bailey will be reviewing these documents to craft an RFP to be reviewed by the board in December and awarded by the board in January 2022.

FISCAL IMPACT:

STAFF RECOMMENDATION: For information only

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:

gob(96)



Board of Commissioners
Date of Board Meeting: November 23, 2021

STAFF RECOMMENDATION

AGENDA ITEM:

Joint Review Board Update

BACKGROUND INFORMATION:

The City of Sycamore has developed a plan to consider a second TIF (tax increment finance) development project. The public hearing has been set for Monday November 22, 2021, at 6pm.

The area being considered for designation as a TIF area generally includes of short corridor of commercial, vacant, industrial, and a few residential properties along W North Ave and Page St between the FS Grain facility and N Cross Street.

This area is near Sycamore Lake, Old Mill, and the new Great Western Trail extension.

I have included the City's plan for your review.

FISCAL IMPACT:

STAFF RECOMMENDATION: For information only

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:

Tax Increment Financing Redevelopment Plan & Project

TIF 2
Redevelopment Project Area

Prepared for
City of Sycamore, Illinois

Prepared by
PGAV PLANNERS

September 10, 2021

CITY OF SYCAMORE

MAYOR

Steve Braser

CITY COUNCIL

Alan Bauer – 1st Ward

Josh Huseman – 1st Ward

Chuck Stowe – 2nd Ward

Pete Paulsen – 2nd Ward

Jeff Fischer – 3rd Ward

Nancy Copple – 3rd Ward

David Stouffer – 4th Ward

Virginia Sherrod – 4th Ward

CITY MANAGER

Maggie Peck

CITY CLERK

Mary Kalk

DIRECTOR OF COMMUNITY DEVELOPMENT

John Sauter

CITY ENGINEER

Mark Bushnell

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SECTION I - INTRODUCTION

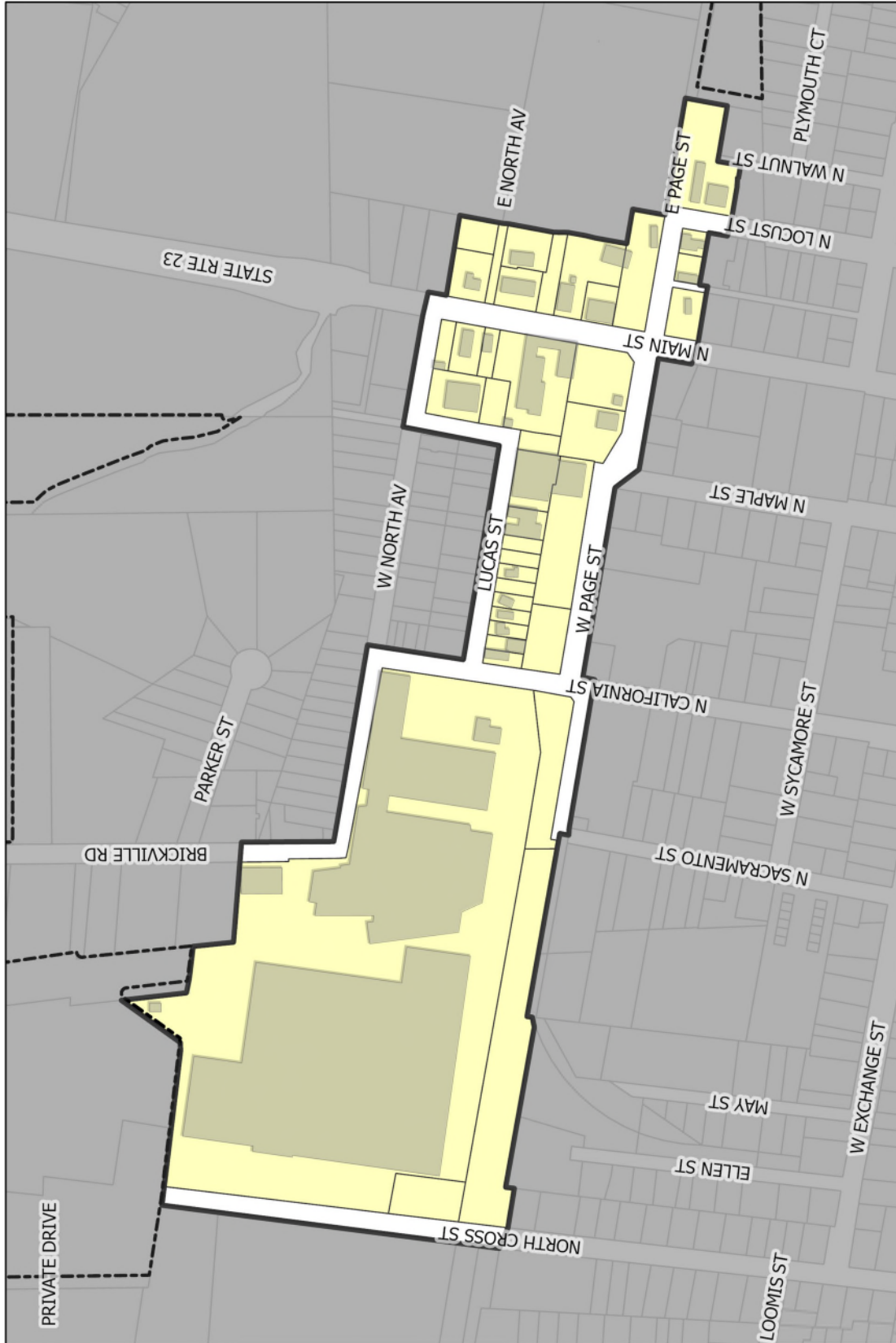
On September 7, 2021, the Sycamore City Council passed Resolution 883 stating the City's intent to designate a portion of the City as a tax increment finance, or "TIF," Redevelopment Project Area and to induce development interest within such area pursuant to the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 et seq. (the "Act"). The area being considered for designation as a TIF area generally includes of short corridor of commercial, vacant, industrial, and a few residential properties along W North Ave and Page St between the FS Grain facility and N Cross Street. The area is referred to herein as the TIF 2 Redevelopment Project Area, or the "Area." The boundaries of the Area are as shown on **Exhibit A - Redevelopment Project Area Boundary**. Refer also to the **Boundary Description** contained in the **Appendix as Attachment A**.

The Area contains approximately 56 acres, including street right-of-way, and 39 parcels of real property. Some parcels are vacant and others contain buildings, associated parking areas, and other site improvements. Many buildings and related site improvements suffer from advanced age and physical deterioration. A few of the largest structures, particularly West of N California St, are in a state of severe dilapidation and will require significant investment to bring them up to code and building standards for any type of use.

The City may consider the use of tax increment financing, as well as other economic development resources as available, to facilitate private investment within the Area. It is the intent of the City to induce the investment of significant private capital in the Area, which will serve to redevelop aging properties and infrastructure that will likely enhance the tax base of the community. Furthermore, in accordance with Section 11-74.4-3(n)(5) of the Act, a housing impact study need not be performed since the redevelopment plan will not result in the displacement of more than 9 inhabited residential units and the area does not contain more than 74 inhabited residential units in total.

The Act sets forth the requirements and procedures for establishing a Redevelopment Project Area and a Redevelopment Plan. The following sections of this report present the findings of eligibility and the Redevelopment Plan and Project for the Area, as well as other findings, evidence, and documentation required by the Act.

Exhibit A – Redevelopment Project Area Boundary



PCAV PLANNERS LLC

Exhibit A - Proposed Study Area

Sycamore, IL

SECTION II - BASIS FOR ELIGIBILITY OF THE AREA

A Redevelopment Project Area, according to the Act, is that area designated by a municipality in which the finding is made that there exist conditions that cause the area to be classified as a blighted area, conservation area, combination of blighted and conservation areas, or an industrial park conservation area. The criteria and the individual factors defining each of these categories of eligibility are defined in the Act. This section documents the relevant statutory requirements and how the Area meets the eligibility criteria as a combination of blighted and conservation areas.

Definition of a Blighted Area

The TIF Act states that a “blighted area” means any improved or vacant area within the boundaries of a redevelopment project area located within the territorial limits of the municipality where:”

1. “**If improved**, industrial, commercial, and residential buildings or improvements are detrimental to the public safety, health, or welfare because of a combination of five (5) or more of the following factors, each of which is (i) present, with that presence documented to a meaningful extent, so that a municipality may reasonably find that the factor is clearly present within the intent of the Act, and (ii) reasonably distributed throughout the improved part of the Redevelopment Project Area:”
 - A. “Dilapidation. An advanced state of disrepair or neglect of necessary repairs to the primary structural components of buildings, or improvements in such a combination that a documented building condition analysis determines that major repair is required or the defects are so serious and so extensive that the buildings must be removed.”
 - B. “Obsolescence. The condition or process of falling into disuse. Structures have become ill-suited for the original use.”
 - C. “Deterioration. With respect to buildings, defects including, but not limited to, major defects in the secondary building components such as doors, windows, porches, gutters, and downspouts, and fascia. With respect to surface improvements, that the condition of roadways, alleys, curbs, gutters, sidewalks, off-street parking, and surface storage areas evidence deterioration, including, but not limited to, surface cracking, crumbling, potholes, depressions, loose paving material, and weeds protruding through paved surfaces.”
 - D. “Presence of structures below minimum code standards. All structures that do not meet the standards of zoning, subdivision, building, fire, and other governmental codes applicable to property, but not including housing and property maintenance codes.”

- E. “Illegal use of individual structures. The use of structures in violation of applicable federal, State, or local laws, exclusive of those applicable to the presence of structures below minimum code standards.”
- F. “Excessive vacancies. The presence of buildings that are unoccupied or underutilized and that represent an adverse influence on the area because of the frequency, extent, or duration of the vacancies.”
- G. “Lack of ventilation, light, or sanitary facilities. The absence of adequate ventilation for light or air circulation in spaces or rooms without windows, or that require the removal of dust, odor, gas, smoke, or other noxious airborne materials. Inadequate natural light and ventilation means the absence of skylights or windows for interior spaces or rooms and improper window sizes and amounts by room area to window area ratios. Inadequate sanitary facilities refers to the absence or inadequacy of garbage storage and enclosure, bathroom facilities, hot water and kitchens, and structural inadequacies preventing ingress and egress to and from all rooms and units within a building.”
- H. “Inadequate utilities. Underground and overhead utilities such as storm sewers and storm drainage, sanitary sewers, water lines, and gas, telephone, and electrical services that are shown to be inadequate. Inadequate utilities are those that are: (i) of insufficient capacity to serve the uses in the redevelopment project area, (ii) deteriorated, antiquated, obsolete, or in disrepair, or (iii) lacking within the redevelopment project area.”
- I. “Excessive land coverage and overcrowding of structures and community facilities. The over-intensive use of property and the crowding of buildings and accessory facilities onto a site. Examples of problem conditions warranting the designation of an area as one exhibiting excessive land coverage are: (i) the presence of buildings either improperly situated on parcels or located on parcels of inadequate size and shape in relation to present-day standards of development for health and safety, and (ii) the presence of multiple buildings on a single parcel. For there to be a finding of excessive land coverage, these parcels must exhibit one or more of the following conditions: insufficient provision for light and air within or around buildings, increased threat of spread of fire due to the close proximity of buildings, lack of adequate or proper access to a public right-of-way, lack of reasonably required off-street parking, or inadequate provision for loading and service.”
- J. “Deleterious land use or layout. The existence of incompatible land-use relationships, buildings occupied by inappropriate mixed-uses, or uses considered to be noxious, offensive, or unsuitable for the surrounding area.”
- K. “Environmental clean-up. The proposed redevelopment project area has incurred Illinois Environmental Protection Agency or United States Environmental Protection Agency remediation costs for, or a study conducted by an independent consultant recognized as having expertise in environmental

remediation has determined a need for, the clean-up of hazardous waste, hazardous substances, or underground storage tanks required by State or federal law, provided that the remediation costs constitute a material impediment to the development or redevelopment of the redevelopment project area.”

- L. “Lack of community planning. The proposed redevelopment project area was developed prior to or without the benefit or guidance of a community plan. This means that the development occurred prior to the adoption by the municipality of a comprehensive or other community plan, or that the plan was not followed at the time of the area’s development. This factor must be documented by evidence of adverse or incompatible land-use relationships, inadequate street layout, improper subdivision, parcels of inadequate shape and size to meet contemporary development standards, or other evidence demonstrating an absence of effective community planning.”
 - M. “The total equalized assessed value of the proposed redevelopment project area has declined for three (3) of the last five (5) calendar years prior to the year in which the redevelopment project area is designated, or is increasing at an annual rate that is less than the balance of the municipality for three (3) of the last five (5) calendar years for which information is available, or is increasing at an annual rate that is less than the Consumer Price Index for All Urban Consumers published by the United States Department of Labor or successor agency for three (3) of the last five (5) calendar years prior to the year in which the redevelopment project area is designated.”
1. **“If vacant,** the sound growth of the Redevelopment Project Area is impaired by a combination of two (2) or more of the following factors, each of which is (i) present, with that presence documented, to a meaningful extent, so that a municipality may reasonably find that the factor is clearly present within the intent of the Act and (ii) reasonably distributed throughout the vacant part of the redevelopment project area to which it pertains:”
 - A. “Obsolete platting of vacant land that results in parcels of limited or narrow size, or configurations of parcels of irregular size or shape that would be difficult to develop on a planned basis and in a manner compatible with contemporary standards and requirements, or platting that failed to create rights-of-ways for streets or alleys, or that created inadequate right-of-way widths for streets, alleys, or other public rights-of-way or that omitted easements for public utilities.”
 - B. “Diversity of ownership of parcels of vacant land sufficient in number to retard or impede the ability to assemble the land for development.”
 - C. “Tax and special assessment delinquencies exist or the property has been the subject of tax sales under the Property Tax Code within the last five (5) years.”
 - D. “Deterioration of structures or site improvements in neighboring areas adjacent to the vacant land.”

- E. “The area has incurred Illinois Environmental Protection Agency or United States Environmental Protection Agency remediation costs for, or a study conducted by an independent consultant recognized as having expertise in environmental remediation has determined a need for, the clean-up of hazardous waste, hazardous substances, or underground storage tanks required by State or federal law, provided that the remediation costs constitute a material impediment to the development or redevelopment of the Redevelopment Project Area.”
 - F. “The total equalized assessed value of the proposed Redevelopment Project Area has declined for three (3) of the last five (5) calendar years prior to the year in which the Redevelopment Project Area is designated, or is increasing at an annual rate that is less than the balance of the municipality for three (3) of the last five (5) calendar years for which information is available, or is increasing at an annual rate that is less than the Consumer Price Index for All Urban Consumers published by the United States Department of Labor or successor agency for three (3) of the last five (5) calendar years prior to the year in which the Redevelopment Project Area is designated.”
2. **“If vacant**, the sound growth of the redevelopment project area is impaired by one of the following factors that: (i) is present, with that presence documented, to a meaningful extent so that a municipality may reasonably find that the factor is clearly present within the intent of the Act; and, (ii) is reasonably distributed throughout the vacant part of the redevelopment project area to which it pertains:
- A. The area consists of one or more unused quarries, mines, or strip mine ponds.
 - B. The area consists of unused rail yards, rail tracks, or railroad rights-of-way.
 - C. The area, prior to its designation, is subject to
 - a. chronic flooding that adversely impacts on real property in the area as certified by a registered professional engineer or appropriate regulatory agency; or
 - b. surface water that discharges from all or a part of the area and contributes to flooding within the same watershed, but only if the redevelopment project provides for facilities or improvements to contribute to the alleviation of all or part of the flooding.
 - D. The area consists of an unused or illegal disposal site containing earth, stone, building debris, or similar materials that were removed from construction, demolition, excavation, or dredge sites.
 - E. Prior to November 1, 1999, the area is not less than 50 nor more than 100 acres and 75% of which is vacant (notwithstanding that the area has been used for commercial agricultural purposes within 5 years prior to the designation of the redevelopment project area), and the area meets at least one of the factors itemized in paragraph (1) of this subsection, the area has been designated

as a town or City center by ordinance or comprehensive plan adopted prior to January 1, 1982, and the area has not been developed for that designated purpose.

- F. The area qualified as a blighted improved area immediately prior to becoming vacant, unless there has been substantial private investment in the immediately surrounding area.

Definition of a Conservation Area

1. **“Conservation area”** means any improved area within the boundaries of a redevelopment project area located within the territorial limits of the municipality in which 50% or more of the structures in the area have an age of 35 years or more. Such an area is not yet a blighted area, but because of a combination of three or more of the following factors, the area is detrimental to the public safety, health, morals or welfare, and such an area may become a blighted area:
 - A. Dilapidation. An advanced state of disrepair or neglect of necessary repairs to the primary structural components of buildings, or improvements in such a combination that a documented building condition analysis determines that major repair is required or the defects are so serious and so extensive that the buildings must be removed.
 - B. Obsolescence. The condition or process of falling into disuse. Structures have become ill-suited for the original use.
 - C. Deterioration. With respect to buildings, defects including, but not limited to, major defects in the secondary building components such as doors, windows, porches, gutters, and downspouts, and fascia. With respect to surface improvements, that the condition of roadways, alleys, curbs, gutters, sidewalks, off-street parking, and surface storage areas evidence deterioration, including, but not limited to, surface cracking, crumbling, potholes, depressions, loose paving material, and weeds protruding through paved surfaces.
 - D. Presence of structures below minimum code standards. All structures that do not meet the standards of zoning, subdivision, building, fire, and other governmental codes applicable to property, but not including housing and property maintenance codes.
 - E. Illegal use of individual structures. The use of structures in violation of applicable federal, State, or local laws, exclusive of those applicable to the presence of structures below minimum code standards.
 - F. Excessive vacancies. The presence of buildings that are unoccupied or underutilized and that represent an adverse influence on the area because of the frequency, extent, or duration of the vacancies.

- G. Lack of ventilation, light, or sanitary facilities. The absence of adequate ventilation for light or air circulation in spaces or rooms without windows, or that require the removal of dust, odor, gas, smoke, or other noxious airborne materials. Inadequate natural light and ventilation means the absence of skylights or windows for interior spaces or rooms and improper window sizes and amounts by room area to window area ratios. Inadequate sanitary facilities refers to the absence or inadequacy of garbage storage and enclosure, bathroom facilities, hot water and kitchens, and structural inadequacies preventing ingress and egress to and from all rooms and units within a building.
- H. Inadequate utilities. Underground and overhead utilities such as storm sewers and storm drainage, sanitary sewers, water lines, and gas, telephone, and electrical services that are shown to be inadequate. Inadequate utilities are those that are: (i) of insufficient capacity to serve the uses in the redevelopment project area, (ii) deteriorated, antiquated, obsolete, or in disrepair, or (iii) lacking within the redevelopment project area.
- I. Excessive land coverage and overcrowding of structures and community facilities. The over-intensive use of property and the crowding of buildings and accessory facilities onto a site. Examples of problem conditions warranting the designation of an area as one exhibiting excessive land coverage are: (i) the presence of buildings either improperly situated on parcels or located on parcels of inadequate size and shape in relation to present-day standards of development for health and safety, and (ii) the presence of multiple buildings on a single parcel. For there to be a finding of excessive land coverage, these parcels must exhibit one or more of the following conditions: insufficient provision for light and air within or around buildings, increased threat of spread of fire due to the close proximity of buildings, lack of adequate or proper access to a public right-of-way, lack of reasonably required off-street parking, or inadequate provision for loading and service.
- J. Deleterious land use or layout. The existence of incompatible land-use relationships, buildings occupied by inappropriate mixed-uses, or uses considered to be noxious, offensive, or unsuitable for the surrounding area.
- K. Environmental clean-up. The proposed redevelopment project area has incurred Illinois Environmental Protection Agency or United States Environmental Protection Agency remediation costs for, or a study conducted by an independent consultant recognized as having expertise in environmental remediation has determined a need for, the clean-up of hazardous waste, hazardous substances, or underground storage tanks required by State or federal law, provided that the remediation costs constitute a material impediment to the development or redevelopment of the redevelopment project area.
- L. Lack of community planning. The proposed redevelopment project area was developed prior to or without the benefit or guidance of a community plan.

This means that the development occurred prior to the adoption by the municipality of a comprehensive or other community plan, or that the plan was not followed at the time of the area's development. This factor must be documented by evidence of adverse or incompatible land-use relationships, inadequate street layout, improper subdivision, parcels of inadequate shape and size to meet contemporary development standards, or other evidence demonstrating an absence of effective community planning.

- M. The total equalized assessed value of the proposed redevelopment project area has declined for three of the last five calendar years prior to the year in which the redevelopment project area is designated, or is increasing at an annual rate that is less than the balance of the municipality for three of the last five calendar years for which information is available, or is increasing at an annual rate that is less than the Consumer Price Index for All Urban Consumers published by the United States Department of Labor or successor agency for three of the last five calendar years prior to the year in which the redevelopment project area is designated.

Findings

In determining if the Area meets the eligibility requirements of the Act, research and field surveys were conducted. These included:

- Contacts with City officials knowledgeable about area conditions and history and age of buildings and site improvements.
- On-site field examination of conditions within the Area on July 21, 2021 by experienced staff of PGAV. These personnel are trained in techniques and procedures of documenting conditions of real property, streets, etc., and determination of eligibility of designated areas for tax increment financing.
- Use of definitions contained in the Act.
- Adherence to basic findings of need as established by the Illinois General Assembly in establishing tax increment financing which became effective on January 10, 1977.
- Examination of Dekalb County real property tax assessment records.

On July 21, 2021, PGAV staff conducted field investigations to document existing conditions of the properties proposed for the Area. The following narrative summarizes the factors found to be present to a meaningful extent within the Area. **Exhibit B – Existing Conditions** shows the reasonable distribution of factors throughout the Area. **Exhibit C – Summary of Blighting and Conservation Area Factors** displays the summary of qualifying factors.

Exhibit B – Existing Conditions

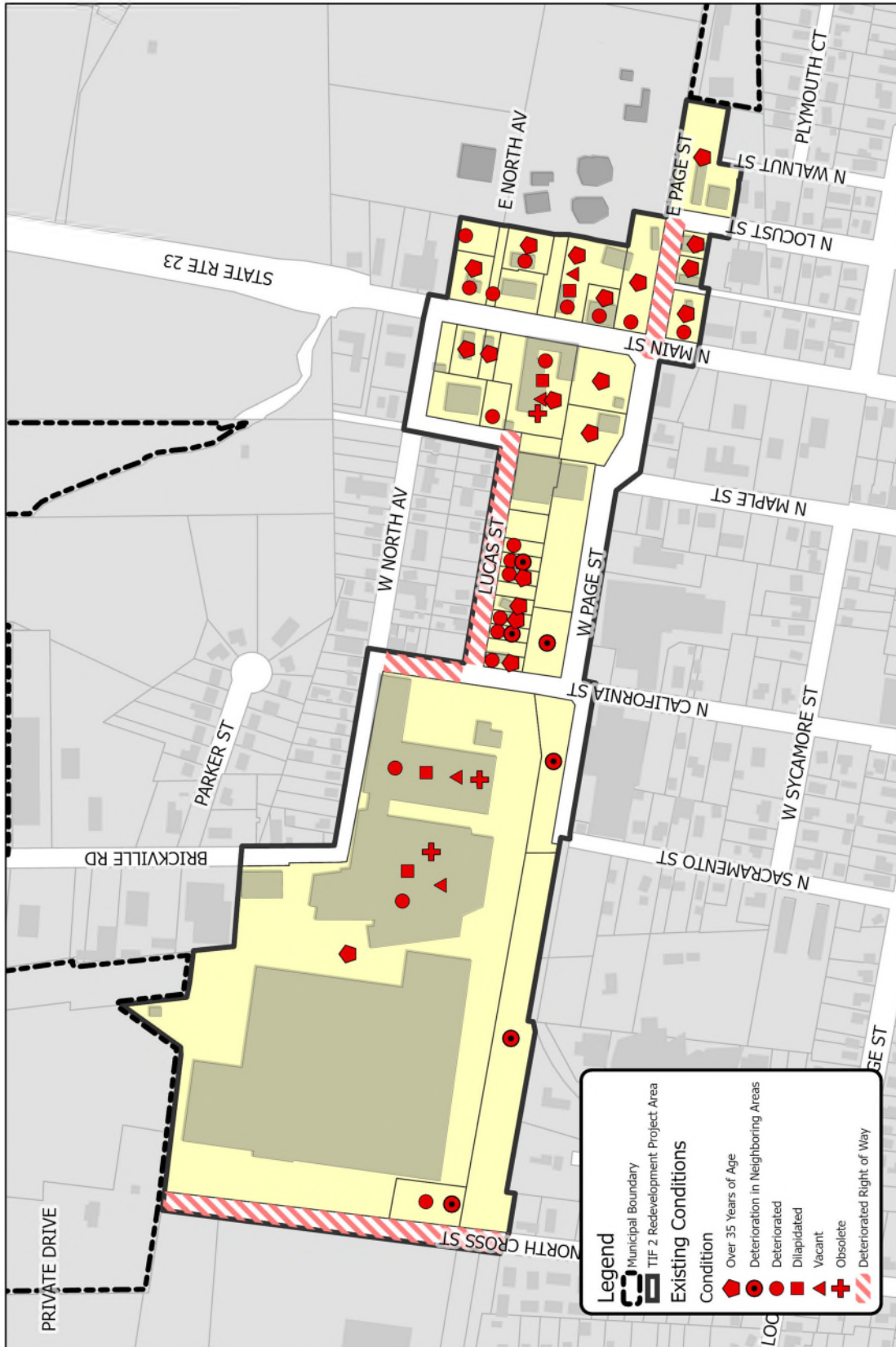


Exhibit B - Existing Conditions

Sycamore, IL



Exhibit C – Summary of Blighting and Conservation Area Factors

TIF 2 Redevelopment Project Area
Sycamore, IL

	Total	%
No. of improved parcels	31	79.5%
No. of vacant parcels	8	20.5%
No. of right-of-way parcels	0	0.0%
Total parcels	39	
No. of improved parcels with buildings over 35 years of age	19	61.3%
No. inhabited residential units	9	
IMPROVED LAND FACTORS:		
No. of improved parcels with building and/or site improvements that are deteriorated	18	58.1%
Percentage of total building square footage that is dilapidated		35%
Percentage of total building square footage that is obsolete	nd ¹	
No. of structures below minimum code	nd ¹	
No. of buildings lacking ventilation, light or sanitation facilities	nd ¹	
No. of building with illegal uses	nd ¹	
Percentage of total building square footage that is vacant		35%
No. of improved parcels with excessive land coverage or overcrowding of structures	nd ¹	
Deleterious land use or layout (by Sub-Area)	nd ¹	
Lack of community planning	nd ¹	
Environmental clean-up	nd ¹	
Improved parcels that are taxable	28	90%
Area has declining or sub-par EAV growth		Yes
VACANT LAND FACTORS (2 or More):		
Obsolete platting	nd ¹	
Diversity of ownership	nd ¹	
Tax delinquencies	nd ¹	
Vacant parcels with deterioration of structures or site improvements in neighboring areas	6	75.0%
Environmental clean-up	nd ¹	
Vacant land that is taxable	5	62.5%
Area has declining or sub-par EAV growth		Yes
VACANT LAND FACTORS (1 or More):		
Unused quarry, mines, rail, etc.	nd ¹	
Blighted before vacant	nd ¹	
Chronic flooding	nd ¹	
Unused or illegal disposal site	nd ¹	

¹ Not determined.

Eligibility of Improved Parcels

1. Summary of Findings on Age of Structures

Age is a prerequisite factor in determining an Area's qualification as a "conservation area". As is clearly set forth in the Act, 50% or more of the structures must have an age of 35 years or greater in order to meet this criterion. The Area contains 39 parcels, of which 19 (61.3%) contain buildings that are 35 years of age or older, as determined by field surveys. Only the primary structures on each parcel were considered as part of the field examination. Accessory structures were not considered. More than 50% of the buildings exceed 35 years of age; therefore, the age threshold is met for qualifying the improved property within the Area as a conservation area.

2. Summary of Findings on Deterioration

Deteriorating conditions were recorded on 18 (58.1%) out of 31 improved parcels. The field survey of exterior building conditions found defects in the secondary structural components, including windows, doors, gutters, downspouts, interior walls, etc. Additionally, deteriorated site improvements such as sidewalks, driveways, and parking lots were distributed throughout the Area. Photographic evidence of deteriorating conditions can be found on **Attachment B** in the **Appendix**.

3. Excessive Vacancies

The Area contains approximately 281,000 vacant square feet (35.5%) out of 792,000 square feet of building space. This level of vacancy represents an adverse influence on surrounding properties and indicates a lack of demand for real estate and private investment in the Area.

4. Dilapidation

Dilapidated conditions were observed on three buildings that amount to approximately 281,000 square feet (35.5%) out of 792,000 square feet of total building space. These structures are vacant and will likely remain vacant until major renovations or demolition and reconstruction takes place. Photographic evidence of dilapidated conditions can be found on **Attachment B** in the **Appendix**.

5. Declining or Sub-par EAV Growth

The Area, on the whole, contains property whose equalized assessed valuation has grown at a lower rate than the balance of the City. The area exhibited this

characteristic for 4 out of the last 5 years. See **Exhibit D – Comparison of EAV Growth Rates (2015-2020)**.

Exhibit D – Comparison of EAV Growth Rates (2015-2020)

Redevelopment Project Area No. 2

Assessment Year	Project Area EAV *	EAV Declined?	Balance of City **	Area Growth Rate Less Than Balance of City?	Area Growth Rate Less Than CPI Index for All Urban Consumers?
2015	\$ 2,530,918		\$ 355,709,395		
2016	\$ 2,690,122		\$ 387,906,335		
Annual Percent Change	6.3%	NO	9.1%	YES	NO
2017	\$ 2,818,999		\$ 418,114,015		
Annual Percent Change	4.8%	NO	7.8%	YES	NO
2018	\$ 3,094,556		\$ 443,712,967		
Annual Percent Change	9.8%	NO	6.1%	NO	NO
2019	\$ 2,794,513		\$ 466,536,959		
Annual Percent Change	-9.7%	YES	5.1%	YES	YES
2020	\$ 2,768,166		\$ 486,337,714		
Annual Percent Change	-0.9%	YES	4.2%	YES	YES

* Source: DeKalb County Assessor data.

** Source: DeKalb County Tax Computation Reports 2015-2020. Figure used is the Total EAV less proposed TIF 2 EAV

Eligibility of Vacant Parcels

1. Deterioration of structures or site improvements in neighboring areas

There are 6 (75%) out of 8 vacant parcels adjacent to properties containing deteriorated structures and/or site improvements.

2. Declining or Sub-par EAV Growth

(See Summary of Declining or Sub-par EAV Growth in sub-section title Eligibility of Improved Parcels)

SECTION III - REDEVELOPMENT PLAN AND PROJECT

Section III and Section IV constitutes the Redevelopment Plan and Project for the TIF 2 Redevelopment Project Area.

General Land Uses to Apply

The general land uses to apply for the Area are shown in **Exhibit E – General Land Use Plan**.

Objectives

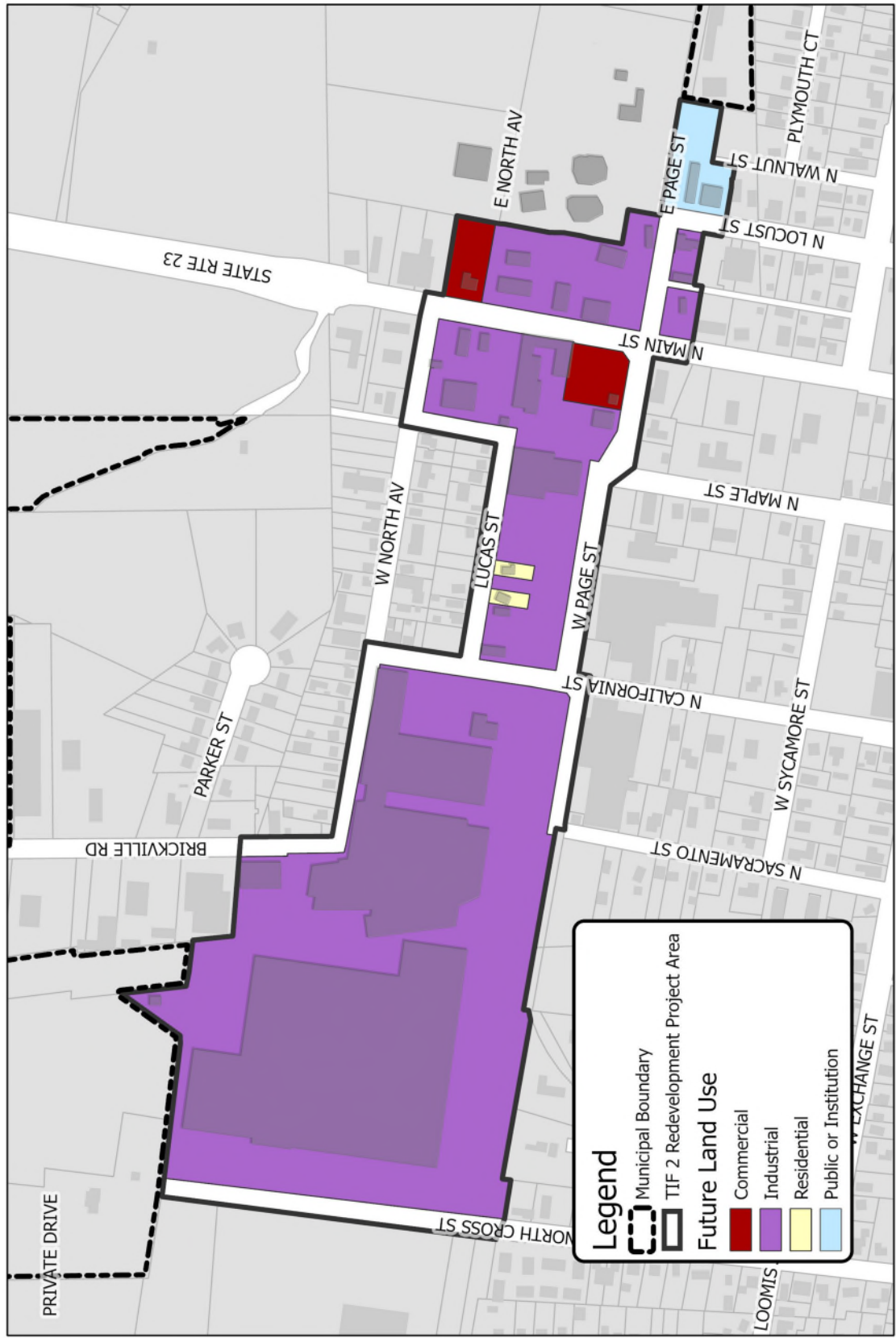
The objectives of this Plan are as follow:

1. To provide infrastructure to aid in the development of new and existing commercial and industrial businesses in order to provide employment opportunities for the region.
2. Enhance the tax base for the City and all other taxing bodies.
3. Encourage and assist private investment and redevelopment within the Area through the provision of financial assistance as permitted by the Act.
4. Complete all public and private actions required in this Plan in an expeditious manner.
5. Maintain transparency and accountability with residents and taxing bodies by reporting annually on Area projects to the State of Illinois and the Joint Review Board.
6. Enter into agreements with private parties and public agencies that protect the long-term financial health and wellbeing of the City.

Program to be Undertaken to Accomplish Objectives

The City has determined that it is appropriate to create a program to provide financial incentives for private investment within the Area. It has been determined, through private & public project implementation experience, that tax increment financing constitutes one of the most effective means available for enabling development in the Area. Local taxing bodies are expected to benefit from the implementation of this Plan. The City will incorporate appropriate provisions within any redevelopment agreement entered into between the City and private parties ensuring redevelopment projects make progress towards achieving the objectives stated herein.

Exhibit E – General Land Use Plan



PG&V PLANNERS LLC

0 125 250 500 US Feet

N

Exhibit E - General Land Use Plan

Sycamore, IL

Redevelopment Project

Activities necessary to implement the Plan may include the following:

1. Private Redevelopment Activities:

Construction of new private buildings at various locations in the Area.

2. Public Redevelopment Activities:

Public improvements and support activities will be used to induce and complement private investment. These may include but are not limited to: street and sidewalk improvements, land assembly including site acquisition and site preparation, public utilities (e.g., water, sanitary and storm sewer facilities), traffic signalization, and marketing of properties, as well as other programs of financial assistance provided by the City.

3. Land Assembly, Displacement Certificate, and Relocation Assistance:

In order to achieve the objectives of the Plan, land assembly by the City and eventual conveyance to private entities may be necessary in order to attract private development interest. Therefore, any property located within the Redevelopment Project Area may be acquired by developers or the City, as necessary, to assemble various parcels of land to achieve marketable tracts, or if such property is necessary for the implementation of a specific public or private redevelopment project. Activities of this type may include the displacement of inhabited housing units located in the Project Area (see below).

Displacement Certificate:

Under Sections 11-74.4-3 (n) (5) and 11-74.4-4.1 (b) of the Tax Increment Allocation Redevelopment Act, the City hereby certifies that this Redevelopment Plan, as amended, will not result in the displacement of more than nine (9) inhabited residential units.

Relocation Assistance:

If households of low-income or very low-income persons inhabit any residential housing units where relocation of the occupants is required, relocation assistance will be provided to such persons. Affordable housing and relocation assistance shall not be less than that which would be provided under the federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and the regulations under that Act, including the eligibility criteria. Affordable housing may be either in existing or newly constructed buildings. For purposes of this requirement in the TIF Act, "low-income households", "very low-income

households” and “affordable housing” have the meanings set forth in the Illinois Affordable Housing Act.

Exhibit F – Estimated Redevelopment Project Costs

Description	Estimated Cost ^{1,2,&3}
A. Public Works or Improvements	\$939,600
B. Property Assembly	\$626,400
C. Building Rehabilitation/Retrofit	\$1,879,200
D. Relocation costs	\$313,200
E. Taxing District Capital Costs	\$313,200
F. Job Training	\$626,400
G. Interest Costs Incurred by Developers <i>(30% of interest costs)</i>	\$313,200
H. Planning, Legal & Professional Services	\$313,200
I. General Administration	\$313,200
J. Financing Costs	\$313,200
K. Contingency	\$313,200
Total Estimated Costs ⁴	\$6,264,000

Notes:

1. All costs shown are in 2021 dollars.
2. Adjustments may be made among line items within the budget to reflect program implementation experience.
3. Private redevelopment costs and investment are in addition to the above.
4. The total estimated redevelopment project costs shall not be increased by more than 5% after adjustment for inflation from the date of the Plan adoption, per subsection 11-74.4.5(c) of the Act.

Description of Redevelopment Project Costs

Costs that may be reimbursed are defined as “redevelopment project costs” in the Act as, may be amended from time to time. Itemized below is the statutory listing of “redevelopment project costs” currently permitted by the Act:

- 1. Costs of studies, surveys, development of plans, and specifications, implementation and administration** of the redevelopment plan including but not limited to staff and professional service costs for architectural, engineering, legal, financial, planning or other services, provided however that no charges for professional services may be based on a percentage of the tax increment collected; except that on and after November 1, 1999 (the effective date of Public Act 91-478), no contracts for professional services, excluding architectural and engineering services, may be entered into if the terms of the contract extend beyond a period of 3 years.

In addition, "redevelopment project costs" shall not include lobbying expenses. After consultation with the municipality, each tax increment consultant or advisor to a municipality that plans to designate or has designated a redevelopment project area shall inform the municipality in writing of any contracts that the consultant or advisor has entered into with entities or individuals that have received, or are receiving, payments financed by tax increment revenues produced by the redevelopment project area with respect to which the consultant or advisor has performed, or will be performing, service for the municipality. This requirement shall be satisfied by the consultant or advisor before the commencement of services for the municipality and thereafter whenever any other contracts with those individuals or entities are executed by the consultant or advisor;

- 1.5. After July 1, 1999, **annual administrative costs shall not include general overhead or administrative costs of the municipality** that would still have been incurred by the municipality if the municipality had not designated a redevelopment project area or approved a redevelopment plan;
- 1.6. The **cost of marketing sites** within the redevelopment project area to prospective businesses, developers, and investors;
2. **Property assembly costs**, including but not limited to **acquisition of land** and other property, **real or personal**, or rights or interests therein, **demolition of buildings, site preparation**, site improvements that serve as an engineered barrier addressing ground level or below ground environmental contamination, including, but not limited to parking lots and other concrete or asphalt barriers, and **the clearing and grading of land**;
3. **Costs of rehabilitation, reconstruction or repair or remodeling of existing public or private buildings**, fixtures, and leasehold improvements; and the cost of replacing an existing public building if pursuant to the implementation of a redevelopment project the existing public building is to be demolished to use the site for private investment or devoted to a different use requiring private investment; including any direct or indirect costs relating to Green Globes or LEED certified construction elements or construction elements with an equivalent certification;
4. **Costs of the construction of public works or improvements**, including any direct or indirect costs relating to Green Globes or LEED certified construction elements or construction elements with an equivalent certification, except that on and after November 1, 1999, redevelopment project costs **shall not include the cost of constructing a new municipal public building principally used to provide offices, storage space, or conference**

facilities or vehicle storage, maintenance, or repair for administrative, public safety, or public works personnel and that is not intended to replace an existing public building as provided under paragraph (3) of subsection (q) of Section 11-74.4-3 unless either

- (i) the construction of the new municipal building implements a redevelopment project that was included in a redevelopment plan that was adopted by the municipality prior to November 1, 1999 or
 - (ii) the municipality makes a reasonable determination in the redevelopment plan, supported by information that provides the basis for that determination, that the new municipal building is required to meet an increase in the need for public safety purposes anticipated to result from the implementation of the redevelopment plan;
5. **Costs of job training and retraining projects**, including the cost of "welfare to work" programs implemented by businesses located within the redevelopment project area;
 6. **Financing costs**, including but not limited to all necessary and incidental expenses related to the issuance of obligations and which may include payment of interest on any obligations issued hereunder including interest accruing during the estimated period of construction of any redevelopment project for which such obligations are issued and for not exceeding 36 months thereafter and including reasonable reserves related thereto;
 7. To the extent the municipality by written agreement accepts and approves the same, all or a portion of a **taxing district's capital costs** resulting from the redevelopment project necessarily incurred or to be incurred within a taxing district in furtherance of the objectives of the redevelopment plan and project.
 8. **Relocation costs** to the extent that a municipality determines that relocation costs shall be paid or is required to make payment of relocation costs by federal or State law or in order to satisfy subparagraph (7) of subsection (n);
 9. **Payment in lieu of taxes** [see Sec. 11-74.4-3 (m) of the Act];
 10. **Costs of job training**, retraining, advanced vocational education or career education, including but not limited to courses in occupational, semi-technical or technical fields leading directly to employment, **incurred by one or more taxing districts**, provided that such costs

- (i) are related to the establishment and maintenance of additional job training, advanced vocational education or career education programs for persons employed or to be employed by employers located in a redevelopment project area; and
- (ii) when incurred by a taxing district or taxing districts other than the municipality, are set forth in a written agreement by or among the municipality and the taxing district or taxing districts, which agreement describes the program to be undertaken, including but not limited to the number of employees to be trained, a description of the training and services to be provided, the number and type of positions available or to be available, itemized costs of the program and sources of funds to pay for the same, and the term of the agreement. Such costs include, specifically, the payment by community college districts of costs pursuant to Sections 3-37, 3-38, 3-40 and 3-40.1 of the Public Community College Act and by school districts of costs pursuant to Sections 10-22.20a and 10-23.3a of The School Code;

11. Interest cost incurred by a redeveloper related to the construction, renovation or rehabilitation of a redevelopment project provided that:

- (A) such costs are to be paid directly from the special tax allocation fund established pursuant to this Act;
- (B) such payments in any one year may not exceed 30% of the annual interest costs incurred by the redeveloper with regard to the redevelopment project during that year;
- (C) if there are not sufficient funds available in the special tax allocation fund to make the payment pursuant to this paragraph (11) then the amounts so due shall accrue and be payable when sufficient funds are available in the special tax allocation fund;
- (D) the total of such interest payments paid pursuant to this Act may not exceed 30% of the total
 - (i) cost paid or incurred by the redeveloper for the redevelopment project plus
 - (ii) redevelopment project costs excluding any property assembly costs and any relocation costs incurred by a municipality pursuant to this Act.

12. Unless explicitly stated herein the cost of construction of new privately-owned buildings shall not be an eligible redevelopment project cost.

- 13.** After November 1, 1999 (the effective date of Public Act 91-478), none of the redevelopment project costs enumerated in this subsection shall be eligible redevelopment project costs if those costs would provide direct financial support to a retail entity initiating operations in the redevelopment project area while terminating operations at another Illinois location within 10 miles of the redevelopment project area but outside the boundaries of the redevelopment project area municipality.

For purposes of this paragraph, termination means a closing of a retail operation that is directly related to the opening of the same operation or like retail entity owned or operated by more than 50% of the original ownership in a redevelopment project area, but it does not mean closing an operation for reasons beyond the control of the retail entity, as documented by the retail entity, subject to a reasonable finding by the municipality that the current location contained inadequate space, had become economically obsolete, or was no longer a viable location for the retailer or serviceman.

- 14.** No cost shall be a redevelopment project cost in a redevelopment project area if used to demolish, remove, or substantially modify a historic resource, after August 26, 2008 (the effective date of Public Act 95-934), unless no prudent and feasible alternative exists. "Historic resource" for the purpose of this item (14) means
- (i)** a place or structure that is included or eligible for inclusion on the National Register of Historic Places or
 - (ii)** a contributing structure in a district on the National Register of Historic Places.

This item (14) does not apply to a place or structure for which demolition, removal, or modification is subject to review by the preservation agency of a Certified Local Government designated as such by the National Park Service of the United States Department of the Interior.

SECTION IV - OTHER FINDINGS AND REQUIREMENTS

Conformance with Comprehensive Plan

The General Land Use Plan conforms with the City's comprehensive plan from 2014. In addition, all development in the Redevelopment Project Area will comply with applicable codes and ordinances. See **Exhibit E – General Land Use Plan** for more details.

Area, on the Whole, not Subject to Growth and Development

The properties in the Area have not been subject to growth and development through investment of private enterprise. Upon examination of equalized assessed valuation (EAV) data for the properties to be added, the lack of investment is evident in the stagnative EAV values (see **Exhibit G – EAV Trends (2015-2020)** below).

Exhibit G – EAV Trends (2015-2020)

Redevelopment Project Area No. 2

	EAV 2015	EAV 2020	Change	Percent	Annual Percent Rate
RPA ¹	\$ 2,530,918	\$ 2,768,166	\$ 237,248	9.4%	1.8%
CPI ²	237.017	258.811	21.8	9.2%	1.8%
Balance of City ³	\$ 355,709,395	\$ 486,337,714	\$ 130,628,319	36.7%	6.5%

¹ Equalized Assessed Valuation (EAV) of the Redevelopment Project Area

² Consumer Price Index for All Urban Consumers. Source: U.S. Bureau of Labor Statistics

³ Total City EAV minus Project Area EAV.

The above evidence presented on assessed valuation shows that the properties in the Area have not been subject a level of private investment that would result in valuation increases.

Would Not be Developed "but for" TIF

The properties in the Area are not reasonably anticipated to be improved without the direct participation of the City to provide funding in the form of financial incentives and infrastructure spending.

Assessment of Financial Impact

The City and Joint Review Board will monitor the progress of the TIF program and its future impacts on all local taxing bodies. In the event significant adverse impacts are identified that increase demands for facilities or services in the future, the City will

consider utilizing tax increment proceeds or other appropriate actions, to the extent possible, to assist in addressing the needs.

All overlapping taxing bodies will continue to receive property tax revenues on the base values of properties to be added to the Area during the balance of the life of the TIF program. In addition, it is reasonable to assume that the economic and financial benefits resulting from redevelopment efforts in the Area will spill into other sections of the community and generate additional revenues for the above listed government entities. In addition, after the expiration of the TIF program, the taxing districts will receive the benefits of an increased property tax base. It is also reasonable to assume that the benefits of the increased property tax base would not occur without the implementation of the Plan and the use of tax increment financing.

Estimated Date for Completion of the Redevelopment Project

The estimated date for the completion of the Redevelopment Project or retirement of obligations issued may not be later than December 31st of the year in which the payment to the municipal treasurer as provided in subsection (b) of Section 11-74.4-8 of the Act is to be made with respect to ad valorem taxes levied in the 23rd calendar year after the year in which the ordinance approving the redevelopment project area was adopted.

Sources of Funds

The sources of funds to pay for redevelopment project costs associated with implementing the Plan will come from the increment generated by increasing property values due to new construction and renovated structures.

Nature and Term of Obligations

Without excluding other methods of City or private financing, the principal source of funding will be those deposits made into the Special Allocation Fund of monies received from the taxes on the increased value (above the initial equalized assessed value) of real property in the Area. These monies may be used to repay private or public sources for the expenditure of funds made as Redevelopment Project Costs for applicable public or private redevelopment activities noted above, or may be used to amortize Tax Increment Revenue obligations, issued pursuant to this Redevelopment Plan, for a term not to exceed the expiration date of this TIF Program, bearing an annual interest rate as permitted by law.

Revenues received in excess of 100% of funds necessary for the payment of principal and interest on the bonds and not needed for other redevelopment project costs or early bond retirements shall be declared as surplus and become available for distribution annually to the taxing bodies to the extent that this distribution of surplus does not impair the financial viability of the project. One or more bond issues may be sold at any time in order

to implement this Redevelopment Plan. The City may utilize revenues from any other source, including City, State, or Federal funds, or tax increment revenues from this Project or adjoining TIF areas to pay for the costs of completing this Project.

Most Recent EAV of Properties Added and Revised Redevelopment Valuation

1. Most Recent EAV of Properties Added to the Project Area:

The most recent total equalized assessed valuation (EAV) for the properties in the Area is estimated to be \$2,768,166. A list of the parcel identification numbers (PIN's) and 2020 tax year EAV for the parcels in the Area are included in the **Appendix** as **Attachment C – Property Identification Number (PIN) List & Map**. After the approval of the Plan by the City, the City will make a request to the County Clerk of Dekalb County to certify the base EAV for each parcel of real estate added to the Area.

3. Estimate of Valuation After Redevelopment:

Contingent on the adoption of this Plan and commitment by the City to the Redevelopment Program, it is anticipated that the private redevelopment investment in the Area, as amended, will cause the equalized assessed valuation of said Area to increase to approximately \$9,032,000. This projected value is based on some new construction and some of the vacant structures being renovated and returned to productive use.

Fair Employment Practices and Affirmative Action

Fair employment practices and affirmative action remains the same as stated in the Original Plan.

Reviewing and Amending the TIF Plan

This Redevelopment Plan may be amended in accordance with the provisions of the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1, et. seq. Also, the City shall adhere to all reporting requirements and other statutory provisions.

APPENDIX

**ATTACHMENT A
LEGAL DESCRIPTION**

LOTS 2, 3 AND THAT PART OF LOT 4 OF LOOMIS SECOND ADDITION TO SYCAMORE, ILLINOIS, LYING NORTHERLY OF A LINE DRAWN PARALLEL WITH AND 50 FEET NORTHERLY OF, AS MEASURED AT RIGHT ANGLE THEREFROM THE CENTERLINE OF THE FORMER RIGHT OF WAY OF THE CHICAGO AND GREAT WESTERN RAILROAD; LOT 1001 OF ANACONDA WIRE AND CABLE COMPANY RESUBDIVISION OF PART OF SECTIONS 29 AND 32, TOWNSHIP 41 NORTH, RANGE 5, EAST OF THE THIRD PRINCIPAL MERIDIAN, AND THAT PART OF THE FORMER RIGHT OF WAY OF THE CHICAGO AND GREAT WESTERN RAILROAD LYING NORTHERLY OF THE NORTH LINE OF SAID LOT 1001, AND SOUTHERLY OF THE NORTH LINE OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 29, ALL IN SYCAMORE TOWNSHIP, DEKALB COUNTY, ILLINOIS. ALSO THAT PART OF THE NORTH 1/2 OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 5, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF LOT 5 OF LOOMIS SECOND ADDITION TO SYCAMORE; THENCE SOUTHEASTERLY, ALONG THE SOUTH LINE OF SAID LOT, 120.00 FEET TO THE SOUTHEAST CORNER THEREOF; THENCE NORTHEASTERLY, ALONG THE EASTERLY LINE OF SAID LOT, 29.1 FEET TO THE SOUTHEASTERLY RIGHT OF WAY LINE OF THE MINNESOTA AND NORTHWESTERN RAILROAD COMPANY (NOW CHICAGO AND NORTHWESTERN TRANSPORTATION COMPANY), SAID RIGHT OF WAY LINE BEING A LINE 75.0 FEET SOUTHWESTERLY OF, AS MEASURED AT RIGHT ANGLE THEREFROM, AND PARALLEL WITH THE CENTER LINE OF THE MAIN TRACK (NOW REMOVED) OF SAID RAILROAD; THENCE SOUTHEASTERLY, ALONG SAID RIGHT OF WAY LINE, 517.52 FEET TO A POINT 25.0 FEET SOUTHEASTERLY OF, AS MEASURED RADIALLY THEREFROM, THE CENTER LINE OF THE MAIN TRACK (NOW REMOVED) OF THE DEKALB AND GREAT WESTERN RAILWAY COMPANY (NOW KNOWN AS THE CHICAGO AND NORTHWESTERN TRANSPORTATION COMPANY); THENCE NORTHEASTERLY, ALONG AN ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 520.67 FEET, CONCENTRIC WITH SAID CENTERLINE OF SAID DEKALB AND GREAT WESTERN RAILWAY COMPANY, 68.92 FEET TO A LINE 50.0 FEET SOUTHWESTERLY OF, AS MEASURED AT RIGHT ANGLE THEREFROM AND PARALLEL WITH THE CENTER LINE OF THE MAIN TRACK (NOW REMOVED) OF SAID MINNESOTA AND NORTHWESTERN RAILROAD COMPANY; THENCE SOUTHEASTERLY, ALONG SAID PARALLEL LINE, 514.61 FEET TO THE NORTHERLY EXTENSION OF THE CENTER LINE OF SACRAMENTO STREET; THENCE SOUTHERLY, ALONG SAID CENTER LINE OF SACRAMENTO STREET EXTENDED, 25.0 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF SAID MINNESOTA AND NORTHWESTERN RAILROAD COMPANY, SAID RIGHT OF WAY LINE BEING A LINE 75.0 FEET SOUTHERLY OF, AS MEASURED AT RIGHT ANGLE THEREFROM AND PARALLEL WITH THE CENTER LINE OF THE MAIN TRACK (NOW REMOVED) OF SAID MINNESOTA AND NORTHWESTERN RAILROAD COMPANY; THENCE SOUTHEASTERLY, ALONG SAID RIGHT OF WAY LINE, 444.92 FEET TO THE SOUTHERLY EXTENSION OF THE CENTER LINE OF CALIFORNIA STREET; THENCE NORTHEASTERLY, ALONG SAID CENTER LINE EXTENDED AND ALONG THE CENTER LINE OF SAID CALIFORNIA STREET, 225.0 FEET TO THE SOUTHERLY LINE OF FACTORY ADDITION TO THE CITY OF SYCAMORE; THENCE NORTHWESTERLY, ALONG SAID SOUTHERLY LINE, 30.0 FEET TO THE EASTERLY LINE OF LOT 1001 OF ANACONDA WIRE AND CABLE COMPANY RESUBDIVISION (AS RECORDED IN BOOK "L" OF PLATS, PAGE 3); THENCE SOUTHERLY, ALONG SAID EASTERLY LINE, 50.0 FEET TO A SOUTHERLY LINE OF SAID LOT 1001; THENCE WESTERLY, ALONG SAID SOUTHERLY LINE, 186.2 FEET TO A SOUTHWESTERLY LINE OF SAID LOT 1001, SAID SOUTHWESTERLY LINE BEING A LINE 50.0 FEET NORTHERLY OF, AS MEASURED AT RIGHT ANGLE THEREFROM AND PARALLEL WITH THE CENTER LINE OF MAIN TRACK OF SAID MINNESOTA AND NORTHWESTERN RAILROAD COMPANY; THENCE NORTHWESTERLY, ALONG SAID SOUTHWESTERLY LINE, AND A WESTERLY EXTENSION THEREOF, 1463.49 FEET TO THE EASTERLY LINE OF (NORTH) CROSS STREET; THENCE SOUTHERLY, ALONG SAID EASTERLY LINE, 153.83 FEET TO THE POINT OF BEGINNING, ALL IN THE CITY OF SYCAMORE, DEKALB COUNTY, ILLINOIS.

ALSO, LOTS 1 THROUGH 15, INCLUSIVE, IN BLOCK 1, IN FACTORY ADDITION TO THE CITY OF SYCAMORE, SITUATED IN THE COUNTY OF DEKALB IN THE STATE OF ILLINOIS.

ALSO, THAT PART OF THE NORTHEAST QUARTER OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 5, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF BLOCK 1 OF SAID FACTORY ADDITION; THENCE SOUTHWESTERLY, ALONG A SOUTHERLY EXTENSION OF THE WESTERLY LINE OF SAID BLOCK 1, A DISTANCE OF 119.27 FEET TO THE NORTH LINE OF PAGE STREET, AS RECORDED IN BOOK "B" OF PLATS, PAGE 65, THENCE SOUTHEASTERLY, ALONG SAID NORTH LINE AND ALONG NORTH LINE OF PAGE STREET, AS RECORDED IN BOOK "B" OF PLATS, PAGE 2, A DISTANCE OF 370.60 FEET FOR THE POINT OF BEGINNING; THENCE NORTHERLY, AT RIGHT ANGLE TO SAID NORTH LINE, 119.40 FEET TO THE SOUTHERLY LINE OF SAID BLOCK 1; THENCE SOUTHEASTERLY, AT AN ANGLE OF 90 DEGREES 01 MINUTE 15 SECONDS, AS MEASURED COUNTERCLOCKWISE FROM THE LAST DESCRIBED COURSE, ALONG SAID SOUTHERLY LINE, 294.98 FEET TO THE SOUTHWESTERLY EXTENSION OF THE EASTERLY LINE OF SAID BLOCK 1; THENCE SOUTHWESTERLY, ALONG SAID LINE EXTENDED, 119.51 FEET TO SAID NORTH LINE OF PAGE STREET; THENCE NORTHWESTERLY, AT AN ANGLE OF 89 DEGREES 59 MINUTES 26 SECONDS MEASURED COUNTERCLOCKWISE FROM THE LAST DESCRIBED COURSE, ALONG SAID NORTH LINE, 295.00 FEET TO THE POINT OF BEGINNING, ALL IN THE CITY OF SYCAMORE, DEKALB COUNTY, ILLINOIS.

ALSO, LOTS 1 AND 2 IN BLOCK 4 OF C.O. BOYNTON'S ADDITION TO SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK "B" OF PLATS, PAGE 108, IN THE CITY OF SYCAMORE, COUNTY OF DEKALB AND STATE OF ILLINOIS; ALSO

ALSO, LOTS 5, 6, 7 AND 8 IN BLOCK 3 OF FACTORY ADDITION TO THE CITY OF SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK "B" OF PLATS, PAGES 106 AND 107, IN THE CITY OF SYCAMORE, COUNTY OF DEKALB AND STATE OF ILLINOIS.

ALSO, ALL THAT PART OF THE NORTHEAST QUARTER OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DEKALB COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT OF THE WEST LINE OF OUTLOT "E" OF DEAN'S ADDITION TO THE CITY OF SYCAMORE AS SHOWN IN THE PLAT BOOK "B", PAGE 2 OF DEKALB COUNTY, ILLINOIS, RECORDS, SAID POINT BEING 150 FEET NORTHERLY FROM THE SOUTHWEST CORNER THEREOF; THENCE EASTERLY AT RIGHT ANGLES TO SAID WEST LINE OF OUTLOT "E" 346 FEET TO THE WEST LINE OF MAIN STREET; THENCE SOUTHERLY ALONG THE WEST LINE OF MAIN STREET 30 FEET TO A POINT WHICH IS 150 FEET DISTANT FROM THE CENTER LINE OF MAIN TRACK OF CHICAGO GREAT WESTERN RAILROAD, MEASURED AT RIGHT ANGLES THERETO; THENCE WESTERLY PARALLEL WITH AND 150 FEET DISTANT FROM CENTER LINE OF SAID MAIN TRACK TO THE WEST LINE OF SAID OUTLOT "E"; THENCE NORTHERLY ALAONG SAID WEST LINE OF OUTLOT "E" TO THE POINT OF BEGINNING, ALL SITUATED IN THE CITY OF SYCAMORE, COUNTY OF DEKALB AND STATE OF ILLINOIS;

ALSO, ALL THAT PART OF THE NORTHEAST QUARTER OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DEKALB COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT OF THE WEST LINE OF OUTLOT "E" OF DEAN'S ADDITION TO THE CITY OF SYCAMORE AS SHOWN IN THE PLAT BOOK "B", PAGE 2 OF DEKALB COUNTY, ILLINOIS, RECORDS, SAID POINT BEING 150 FEET NORTHERLY FROM THE SOUTHWEST CORNER THEREOF; THENCE EASTERLY AT RIGHT ANGLES TO SAID WEST LINE OF OUTLOT "E" 346 FEET TO THE WEST LINE OF MAIN STREET; THENCE NORTHERLY ALONG THE WEST LINE OF MAIN STREET 10 FEET; THENCE WESTERLY TO A POINT ON THE WEST LINE OF SAID OUTLOT "E" WHICH IS 10 FEET NORTHERLY FROM THE POINT OF BEGINNING; THENCE SOUTHERLY 10 FEET TO THE POINT OF

BEGINNING, ALL SITUATED IN THE CITY OF SYCAMORE, COUNTY OF DEKALB AND STATE OF ILLINOIS; ALSO

ALSO, THAT PART OF VACATED NORTH MAPLE STREET BETWEEN BLOCKS 1 AND 3 IN FACTORY ADDITION TO THE CITY OF SYCAMORE, AS SHOWN IN BOOK "B" OF PLATS, PAGES 106 AND 107, LYING SOUTH OF THE SOUTH LINE OF LUCAS STREET EXTENDED EASTERLY AND LYING NORTH OF THE NORTH LINE OF THE RIGHT OF WAY OF THE CHICAGO AND GREAT WESTERN RAILROAD COMPANY (NOW THE CHICAGO AND NORTH WESTERN TRANSPORTATION COMPANY), IN THE CITY OF SYCAMORE, COUNTY OF DEKALB AND STATE OF ILLINOIS.

ALSO, LOTS 1 AND 2 IN THE J.A. JOHNSON SUBDIVISION, A SUBDIVISION OF PART OF THE NE 1/4 OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 5 EAST OF THE 3RD PRINCIPAL MERIDIAN, IN THE CITY OF SYCAMORE, DEKALB COUNTY, ILLINOIS, AS SET FORTH IN THE "FINAL PLAT OF SUBDIVISION" FILED FOR RECORD IN THE DEKALB COUNTY RECORDER'S OFFICE ON APRIL 29, 2010, AND RECORDED IN PLAT CABINET 10, AT SLIDE NO. 82-A, AS DOCUMENT NO. 2010004870.

ALSO, LOTS 1, 2, 3 AND 4 IN BLOCK 3 IN FACTORY ADDITION TO SYCAMORE, AN ADDITION OF PART OF SECTIONS 29 AND 32, IN TOWNSHIP 41 NORTH, RANGE 5, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK "B" OF PLATS, PAGES 106 AND 107 IN DEKALB COUNTY, ILLINOIS.

ALSO, LOTS NINE (9), TEN (10), ELEVEN (11), TWELVE (12) AND THIRTEEN (13) IN BLOCK 3 OF FACTORY ADDITION TO THE CITY OF SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK "B" OF PLATS, PAGES 106 AND 107, IN DEKALB COUNTY, ILLINOIS, (EXCEPTING THEREFROM THE SOUTH 73.4 FEET, AS MEASURED ALONG THE EAST AND WEST LINES THEREOF.).

ALSO, THE SOUTHERLY 73.4 FEET, AS MEASURED ALONG THE EASTERLY AND WESTERLY LINES THEREOF OF LOTS 9, 10, 11, 12 AND 13 IN BLOCK 3 OF FACTORY ADDITION TO THE CITY OF SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK "B" OF PLATS, PAGES 106 AND 107 IN DEKALB COUNTY, ILLINOIS.

ALSO, LOT 7 IN BLOCK 2 IN BOYNTON'S ADDITION TO SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK "B" OF PLATS, PAGE 108, IN THE CITY OF SYCAMORE, DEKALB COUNTY, ILLINOIS.

ALSO, THE WEST 1/2 OF LOT 1 AND ALL OF LOT 8 IN BLOCK 2 OF BOYNTON'S ADDITION TO THE CITY OF SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK "B" OF PLATS, PAGE 108, IN DEKALB COUNTY, ILLINOIS.

ALSO, THE EAST HALF OF LOT 1 IN BLOCK 2 IN C.O. BOYNTON'S ADDITION TO THE CITY OF SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK "B" OF PLATS, PAGE 108, SITUATED IN COUNTY OF DEKALB AND STATE OF ILLINOIS.

ALSO, LOTS 101 AND 102 IN SYCAMORE WATER DEPARTMENT SUBDIVISION, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 22, 2019, AS DOCUMENT NUMBER 2019-010874, IN DEKALB COUNTY, ILLINOIS.

ALSO, THAT PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, BOUNDED AS FOLLOWS: ON THE EASTERLY SIDE BY THE NORTHERLY EXTENSION OF THE CENTER LINE OF LOCUST STREET; ON THE SOUTHERLY SIDE BY A LINE PARALLEL WITH A

DISTANT 50 FEET SOUTHERLY, MEASURED AT RIGHT ANGLES, FROM THE CENTER LINE OF THE MAIN TRACK (NOW REMOVED) OF THE MINNESOTA AND NORTHWESTERN RAILROAD COMPANY (LATER THE CHICAGO GREAT WESTERN RAILWAY COMPANY, NOW THE CHICAGO AND NORTH WESTERN TRANSPORTATION COMPANY), AS SAID MAIN TRACK CENTER LINE WAS ORIGINALLY LOCATED AND ESTABLISHED ACROSS SECTION 32, SAID PARALLEL LINE BEING ALSO THE NORTHERLY LINE OF PAGE STREET; ON THE WESTERLY SIDE BY THE EASTERLY LINE OF MAIN STREET; AND ON THE NORTHERLY SIDE BY A LINE PARALLEL WITH A DISTANT 50 FEET NORTHERLY, MEASURED AT RIGHT ANGLES, FROM THE CENTER LINE OF THE MAIN TRACK (NOW REMOVED) OF THE CHICAGO AND NORTH WESTERN TRANSPORTATION COMPANY (FORMERLY THE CHICAGO GREAT WESTERN RAILWAY COMPANY), AS SAID MAIN TRACK WAS LOCATED PRIOR TO ITS REMOVAL. EXCEPTING THEREFROM THAT PART, IF ANY, LYING NORTHERLY OF THE SOUTHERLY LINE OF LOT "D" IN BOYNTON'S ADDITION TO SYCAMORE.

ALSO, THAT PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, BOUNDED AS FOLLOWS: ON THE NORTH BY THE NORTH LINE, AND THE EASTERLY EXTENSION THEREOF, OF LOT "D" OF BOYNTON'S ADDITION TO SYCAMORE; ON THE SOUTH BY A LINE PARALLEL WITH AND DISTANCE 50 FEET NORTHERLY, MEASURED AT RIGHT ANGLES FROM THE CENTER LINE OF THE MOST SOUTHERLY OR EASTBOUND MAIN TRACK OF THE CHICAGO AND NORTH WESTERN RAILWAY COMPANY (FORMERLY THE CHICAGO GREAT WESTERN RAILWAY COMPANY), AS SAID MAIN TRACK NOW LOCATED; AND ON THE WEST AND EAST BY LINES PARALLEL WITH AND DISTANT 120 FEET AND 310 FEET, RESPECTIVELY, EASTERLY, MEASURED AT RIGHT ANGLES, FROM THE EAST LINE OF MAIN STREET, SITUATED IN THE CITY OF SYCAMORE, COUNTY OF DEKALB AND STATE OF ILLINOIS, (EXCEPTING THE EAST 55 FEET THEREOF).

ALSO, THAT PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, BOUNDED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF LOT "D" OF BOYNTON'S ADDITION TO SYCAMORE, BEING A POINT ON THE EAST LINE OF MAIN STREET; THENCE EASTERLY ALONG SAID NORTH LINE, AND THE EASTERLY EXTENSION THEREOF, OF SAID LOT "D" A DISTANCE OF 160 FEET; THENCE NORTH PARALLEL WITH THE EAST LINE OF SAID MAIN STREET, A DISTANCE OF 30 FEET TO THE PLACE OF BEGINNING; THENCE CONTINUING NORTH PARALLEL WITH SAID EAST LINE, A DISTANCE OF 55 FEET; THENCE EAST PARALLEL WITH THE NORTH LINE OF SAID LOT "D", A DISTANCE OF 97 FEET; THENCE SOUTH PARALLEL TO THE EAST LINE OF SAID MAIN STREET, A DISTANCE OF 55 FEET; THENCE WEST PARALLEL WITH THE NORTH LINE OF SAID LOT "D", A DISTANCE OF 97 FEET TO THE PLACE OF BEGINNING, SITUATED IN DEKALB COUNTY, ILLINOIS.

ALSO, THAT PART OF LOT "D" OF BOYNTON'S ADDITION TO THE CITY OF SYCAMORE, DEKALB COUNTY, ILLINOIS, ACCORDING TO THE PLAT THEREOF; THENCE EASTLY 120 FEET ALONG THE NORTH LINE OF SAID LOT "D"; THENCE SOUTHERLY PARALLEL TO THE SAID WEST LINE OF LOT "D" TO THE SOUTH LINE OF LOT "D"; THENCE WESTERLY ALONG THE SOUTH LINE TO THE SOUTHWEST CORNER OF LOT "D"; THENCE NORTHERLY ALONG THE WEST LINE OF LOT "D", 97 FEET TO THE PLACE OF BEGINNING, ALSO DESCRIBED AS BEING THE WEST 120 FEET OF LOT "D" TO BOYNTON'S ADDITION TO SYCAMORE, ILLINOIS.

ALSO, THE WEST 150 FEET OF THE FOLLOWING DESCRIBED PROPERTY: PART OF OUTLOT "B" AND OUTLOT "C" OF BOYNTON'S ADDITION TO THE CITY OF SYCAMORE, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCING AT A POINT ON THE EAST LINE OF MAIN STREET (BEING THE WEST LINE OF SAID OUTLOT "B") WHERE THE SOUTH LINE OF NORTH AVENUE IN THE CITY OF SYCAMORE, IF EXTENDED EAST, WOULD INTERSECT THE

EAST LINE OF SAID MAIN STREET; THENCE EAST ON SAID EXTENDED SOUTH LINE FOR A DISTANCE OF 250 FEET; THENCE SOUTH PARALLEL TO THE EAST LINE OF MAIN STREET FOR A DISTANCE OF 125 FEET; THENCE WEST PARALLEL TO THE EXTENDED SOUTH LINE OF NORTH AVENUE FOR A DISTANCE OF 250 FEET TO THE EAST LINE OF MAIN STREET; THENCE NORTH ALONG THE EAST LINE OF MAIN STREET TO THE PLACE OF BEGINNING, IN DEKALB COUNTY, ILLINOIS.

ALSO, THE EAST 100 FEET (AS MEASURED ALONG THE NORTH AND SOUTH LINES) OF THAT PART (AS A TRACT) OF OUTLOTS "B" AND "C" OF C.O. BOYNTON'S ADDITION TO THE CITY OF SYCAMORE, AS SHOWN IN BOOK "B" OF PLATS, PAGE 108, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT ON THE EAST LINE OF MAIN STREET (BEING THE WEST LINE OF SAID OUTLOT "B") WHERE THE SOUTH LINE OF NORTH AVENUE IN THE CITY OF SYCAMORE, IF EXTENDED EAST, WOULD INTERSECT THE EAST LINE OF SAID MAIN STREET; THENCE EAST ON SAID EXTENDED SOUTH LINE FOR A DISTANCE OF 250 FEET; THENCE SOUTH PARALLEL TO THE EAST LINE OF MAIN STREET FOR A DISTANCE OF 125 FEET; THENCE WEST PARALLEL TO THE EXTENDED SOUTH LINE OF NORTH AVENUE FOR A DISTANCE OF 250 FEET TO THE EAST LINE OF MAIN STREET; THENCE NORTH ALONG THE EAST LINE OF MAIN STREET TO THE POINT OF BEGINNING, ALL SITUATED IN DEKALB COUNTY, ILLINOIS.

ALSO, THE NORTHERLY 130 FEET OF THE SOUTHERLY 240 FEET OF THE WEST 120 FEET OF OUTLOT "B" AND THE EASTERLY 5 FEET OF THE WESTERLY 125 FEET OF THE NORTHERLY 80 FEET OF THE SOUTHERLY 190 FEET OF SAID OUTLOT "B", ALL IN BOYNTON'S ADDITION TO THE CITY OF SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK "B", PAGE 108, IN DEKALB COUNTY, ILLINOIS.

ALSO, PART OF LOTS "B" & "C" OF BOYNTON'S ADDITION TO THE CITY OF SYCAMORE, DEKALB COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE EAST LINE OF LOT "B" OF SAID BOYNTON'S ADDITION THAT IS 100.5 FEET NORTH OF THE SOUTHEAST CORNER THEREOF; THENCE EAST AND PARALLEL TO THE CENTER LINE OF THE CHICAGO GREAT WESTERN RAILROAD 90 FEET; THENCE NORTH PARALLEL TO THE EAST LINE OF SAID LOT "B" 140 FEET; THENCE WEST PARALLEL TO THE CENTER LINE OF SAID RAILROAD 90 FEET, TO THE EAST LINE OF SAID LOT "B"; THENCE WEST ON A CONTINUATION OF SAID LINE INTO SAID LOT "B" 40 FEET; THENCE SOUTH PARALLEL TO THE EAST LINE OF SAID LOT "B" 50.5 FEET; THENCE EAST 5 FEET; THENCE SOUTH 89.5 FEET; THENCE EAST 35 FEET TO THE POINT OF BEGINNING.

ALSO, PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 5 EAST OF THIRD PRINCIPAL MERIDIAN, BOUNDED AND DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF LOT "D" IN BOYNTON'S ADDITION TO THE CITY OF SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK "B", AT PAGE 108 IN THE RECORDERS'S OFFICE OF DEKALB COUNTY, ILLINOIS, SAID POINT ALSO BEING ON THE EAST LINE OF MAIN STREET IN THE CITY OF SYCAMORE; THENCE NORTH 9 DEGREES 05 MINUTES 11 SECONDS EAST, A DISTANCE OF 29.97 FEET (30.00 FEET PLATTED) TO THE SOUTHWEST CORNER OF LOT "B" OF SAID BOYNTON'S ADDITION; THENCE SOUTH 81 DEGREES 17 MINUTES 33 SECONDS EAST ALONG THE SOUTH LINE OF SAID LOT "B" AND EXTENSION THEREOF, A DISTANCE OF 257.00 FEET; THENCE SOUTH 12 DEGREES 54 MINUTES 09 SECONDS WEST, A DISTANCE OF 30.95 FEET TO A POINT ON THE EASTERLY EXTENSION OF THE NORTH LINE OF SAID LOT "D"; THENCE NORTH 81 DEGREES 17 MINUTES 33 SECONDS WEST ALONG THE NORTH LINE OF SAID LOT "D" AND EXTENSION THEREOF, A DISTANCE OF 255.0 FEET TO THE POINT OF BEGINNING, ALL SITUATED IN THE CITY OF SYCAMORE, THE TOWNSHIP OF SYCAMORE, THE COUNTY OF DEKALB AND THE STATE OF ILLINOIS.

ALSO, THE WESTERLY 245 FEET OF THAT PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 32, TOWNSHIP 41 NORTH, RANGE 5 EAST OF THIRD PRINCIPAL MERIDIAN, BOUNDED AND DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF LOT "D" IN BOYNTON'S ADDITION TO THE CITY OF SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK "B", AT PAGE 108, IN THE RECORDERS'S OFFICE OF DEKALB COUNTY, ILLINOIS, SAID POINT ALSO BEING ON THE EAST LINE OF MAIN STREET IN THE CITY OF SYCAMORE; THENCE NORTH 9 DEGREES 05 MINUTES 11 SECONDS EAST, A DISTANCE OF 29.97 FEET (30.00 FEET PLATTED) TO THE SOUTHWEST CORNER OF LOT "B" OF SAID BOYNTON'S ADDITION; THENCE SOUTH 81 DEGREES 17 MINUTES 33 SECONDS EAST ALONG THE SOUTH LINE OF SAID LOT "B" AND EXTENSION THEREOF, A DISTANCE OF 257.00 FEET; THENCE NORTH 9 DEGREES 05 MINUTES 11 SECONDS EAST PARALLEL WITH THE EAST LINE OF SAID MAIN STREET, A DISTANCE OF 54.95 FEET (55.00 FEET PLATTED); THENCE NORTH 81 DEGREES 17 MINUTES 33 SECONDS WEST PARALLEL WITH THE SOUTH LINE OF SAID LOT "B", A DISTANCE OF 257.00 FEET TO THE EAST LINE OF SAID MAIN STREET; THENCE NORTH 09 DEGREES 05 MINUTES 11 SECONDS EAST ALONG SAID EAST LINE, A DISTANCE OF 54.95 FEET (55.00 FEET PLATTED) TO THE NORTH LINE OF THE SOUTH 110 FEET OF SAID LOT "B"; THENCE SOUTH 81 DEGREES 17 MINUTES 33 SECONDS EAST PARALLEL WITH THE SOUTH LINE OF LOT "B", A DISTANCE OF 125.00 FEET; THENCE SOUTH 9 DEGREES 05 MINUTES 11 SECONDS WEST PARALLEL WITH THE EAST LINE OF SAID MAIN STREET, A DISTANCE OF 9.50 FEET; THENCE SOUTH 81 DEGREES 17 MINUTES 33 SECONDS PARALLEL WITH THE SOUTH LINE OF SAID LOT "B", A DISTANCE OF 125.00 FEET; THENCE NORTH 9 DEGREES 05 MINUTES 11 SECONDS EAST PARALLEL WITH THE EAST LINE OF SAID MAIN STREET, A DISTANCE OF 140.00 FEET; THENCE NORTH 81 DEGREES 20 MINUTES 12 SECONDS WEST, A DISTANCE OF 130.00 FEET; THENCE SOUTH 9 DEGREES 05 MINUTES 11 SECONDS WEST PARALLEL WITH THE EAST LINE OF SAID MAIN STREET, A DISTANCE OF 0.44 FEET (0.50 FEET PLATTED); THENCE NORTH 81 DEGREES 20 MINUTES 12 SECONDS WEST, A DISTANCE OF 120.00 FEET TO THE EAST LINE OF SAID MAIN STREET; THENCE NORTH 90 DEGREES 05 MINUTES 11 SECONDS EAST ALONG SAID EAST LINE, A DISTANCE OF 27.97 FEET (28.00 FEET PLATTED) TO THE NORTH LINE OF THE SOUTH 268 FEET OF SAID LOT "B"; THENCE SOUTH 81 DEGREES 20 MINUTES 12 SECONDS EAST, A DISTANCE OF 250.00 FEET; THENCE SOUTH 9 DEGREES 05 MINUTES 11 SECONDS WEST PARALLEL WITH THE EAST LINE OF SAID MAIN STREET, A DISTANCE OF 10.00 FEET; THENCE SOUTH 80 DEGREES 25 MINUTES 37 SECONDS EAST, A DISTANCE OF 715.01 FEET; THENCE SOUTH 9 DEGREES 06 MINUTES 23 SECONDS WEST, A DISTANCE OF 474.00 FEET TO THE SOUTH LINE OF THE FORMER CHICAGO AND GREAT WESTERN RAILWAY (NOW ABANDONED); THENCE NORTH 81 DEGREES 17 MINUTES 33 SECONDS WEST ALONG SAID SOUTH LINE, A DISTANCE OF 602.83 FEET TO A POINT OF THE NORTHERLY EXTENSION OF THE CENTERLINE OF LOCUST STREET IN THE CITY OF SYCAMORE; THENCE NORTH 9 DEGREES 08 MINUTES 34 SECONDS EAST ALONG THE SAID NORTHERLY EXTENSION, A DISTANCE OF 100.00 FEET TO THE NORTH LINE OF THE FORMER SAID RAILWAY; THENCE NORTH 81 DEGREES 17 MINUTES 33 SECONDS WEST ALONG SAID NORTH LINE, A DISTANCE OF 107.04 FEET TO A POINT 255 FEET EASTERLY OF THE EAST LINE OF SAID MAIN STREET, AS MEASURED ALONG THE SOUTH LINE AND EXTENSION THEREOF OF SAID LOT "D"; THENCE NORTH 9 DEGREES 05 MINUTES 11 SECONDS EAST PARALLEL WITH THE EAST LINE OF SAID MAIN STREET, A DISTANCE OF 96.90 FEET (97.00 FEET PLATTED) TO A POINT ON THE EASTERLY EXTENSION OF THE NORTH LINE OF SAID LOT "D"; THENCE NORTH 81 DEGREES 17 MINUTES 33 SECONDS WEST ALONG THE NORTH LINE OF LOT "D" AND EXTENSION THEREOF, A DISTANCE OF 255.00 FEET TO THE POINT OF BEGINNING, ALL SITUATED IN THE CITY OF SYCAMORE, THE TOWNSHIP OF SYCAMORE, THE COUNTY OF DEKALB AND THE STATE OF ILLINOIS.

ALSO, THAT PART OF CROSS STREET FROM THE SOUTH LINE OF SAID LOT 5 OF LOOMIS SECOND ADDITION TO SYCAMORE TO THE NORTH LINE OF SAID LOT 1001 OF ANACONDA WIRE AND CABLE COMPANY RESUBDIVISION.

ALSO, THAT PART OF BRICKVILLE ROAD LYING EAST OF AND CONTIGUOUS WITH THE EAST LINE SAID LOT 1001 OF ANACONDA WIRE AND CABLE COMPANY RESUBDIVISION.

ALSO, THAT PART OF NORTH AVENUE LYING NORTH OF AND CONTIGUOUS WITH THE NORTH LINE SAID LOT 1001 OF ANACONDA WIRE AND CABLE COMPANY RESUBDIVISION AND THAT PART LYING NORTH OF AND CONTIGUOUS WITH THE SOUTH LINE OF BLOCK 3 OF FACTORY ADDITION TO THE CITY OF SYCAMORE EAST OF MAPLE STREET AND WEST OF MAIN STREET.

ALSO, THAT PART OF CALIFORNIA STREET LYING EAST OF AND CONTIGUOUS WITH THE EAST LINE SAID LOT 1001 OF ANACONDA WIRE AND CABLE COMPANY RESUBDIVISION AND LYING NORTH OF THE SOUTH LINE OF PAGE STREET AS DEDICATED ACCORDING TO THE PLAT OF DEDICATION FOR ROADWAY PURPOSES RECORDED SEPTEMBER 10, 2013, AS DOCUMENT NUMBER 2013-011768, IN DEKALB COUNTY, ILLINOIS.

ALSO, ALL OF LUCAS STREET LYING NORTH OF AND CONTIGUOUS WITH THE SOUTH LINE OF BLOCK 1 OF FACTORY ADDITION TO THE CITY OF SYCAMORE EAST OF CALIFORNIA STREET AND WEST OF MAPLE STREET.

ALSO, THAT PART OF MAPLE STREET LYING WEST OF AND CONTIGUOUS WITH THE WEST LINE OF BLOCK 3 OF FACTORY LYING NORTH THAT PART OF SAID VACATED MAPLE STREET AND SOUTH OF NORTH AVENUE.

ALSO, THAT PART OF MAIN STREET IN C.O. BOYNTON'S ADDITION TO THE CITY OF SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK "B", AT PAGE 108 IN THE RECORDERS'S OFFICE OF DEKALB COUNTY, ILLINOIS, LYING NORTH OF THE SOUTH LINE OF LOT 7 IN BLOCK 2 OF SAID C.O. BOYNTON'S ADDITION AND SOUTH OF NORTH AVENUE.

ALSO, THAT PART OF LOCUST STREET IN C.O. BOYNTON'S ADDITION TO THE CITY OF SYCAMORE, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK "B", AT PAGE 108 IN THE RECORDERS'S OFFICE OF DEKALB COUNTY, ILLINOIS, LYING WEST OF AND CONTIGUOUS WITH THE WEST LINE OF SYCAMORE WATER DEPARTMENT SUBDIVISION, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 22, 2019, AS DOCUMENT NUMBER 2019-010874, IN DEKALB COUNTY, ILLINOIS.

ATTACHMENT B
PHOTOGRAPHIC EVIDENCE



Cracked and deteriorating pavement at 416 N Main St



Deteriorated drive near 418 N Main St



Deteriorated interior wall with water damage at 433 N California St



Deteriorated parking lot South of 520 N Maple St



Deteriorated right of way near 418 N Main St



Dilapidated and deteriorated roof leaking water at 433 N California 2



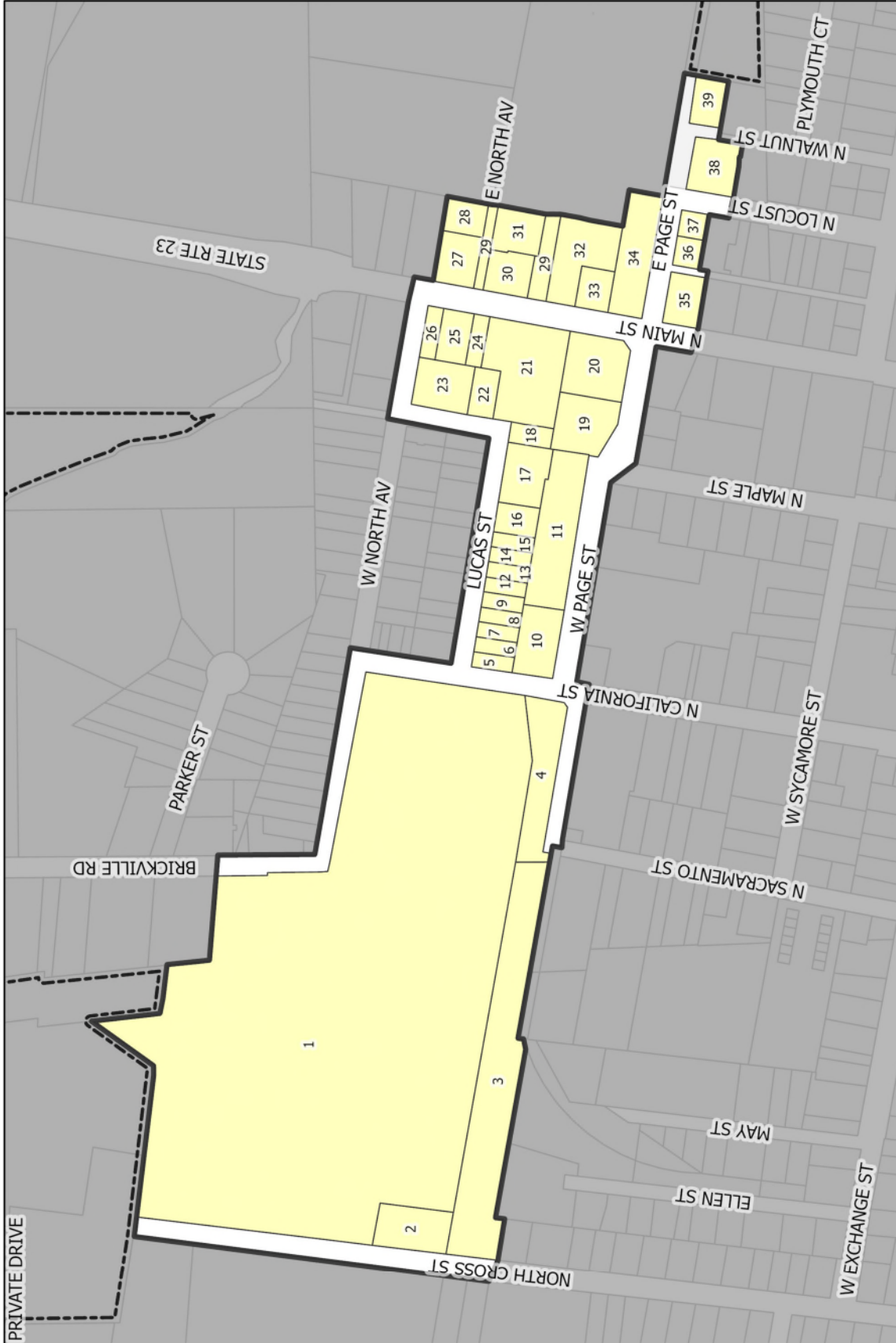
Dilapidated and deteriorated siding, wall, and roof at 426 N Main St



Missing window panes and deteriorated siding at 418 N Main St

**ATTACHMENT C
PIN LIST AND LOCATOR MAP**

Locator ID	Parcel_Num	Owner
1	0632126002	SYCAMORE INDUSTRIAL PARK LLC
2	0632126001	SYCAMORE INDUSTRIAL PARK LLC
3	0632126003	SYCAMORE INDUSTRIAL PARK LLC
4	0632211002	SYCAMORE INDUSTRIAL PARK LLC
5	0632203001	FRANK E JOHNSON , NADINE R JOHNSON
6	0632203002	FRANK E JOHNSON , NADINE R JOHNSON
7	0632203003	WILLIAM REYNOLDS
8	0632203004	CHRISTINE M NALLEY
9	0632203005	ARTURO E CARRILLO
10	0632203017	OPPORTUNITY HOUSE INC
11	0632203018	OPPORTUNITY HOUSE INC
12	0632203006	OPPORTUNITY HOUSE INC
13	0632203007	MICHAEL D DEGRAF
14	0632203008	SEYMOUR OF SYCAMORE INC
15	0632203009	SEYMOUR OF SYCAMORE INC
16	0632203010	SEYMOUR OF SYCAMORE INC
17	0632203015	OPPORTUNITY HOUSE INC
18	0632203014	ERIC F MATHEY, LAURA L MATHEY
19	0632226017	PERSONAL TRUST 189863CR
20	0632226018	PERSONAL TRUST 189863CR
21	0632226013	ERIC F MATHEY, LAURA L MATHEY
22	0632226015	OPPORTUNITY HOUSE INC
23	0632226016	COMM SCHOOL DIST 427 BOARD OF EDUC SYCAMORE
24	0632226009	JANICE K JACOBSON
25	0632226008	CAROL J BUTE, LYNDON W BUTE
26	0632226007	CAROL J BUTE, LYNDON W BUTE
27	0632227006	BRIDGE TRUST 101
28	0632227007	BRIDGE TRUST 101
29	0632227030	FS GRAIN LLC
30	0632227011	KOMM LLC
31	0632227012	STAN OLSEN OILS, INC
32	0632227031	MATHEY MAIN STREET LAUNDRY LLC
33	0632227017	MATHEY MAIN STREET LAUNDRY LLC
34	0632227026	MATHEY MAIN STREET LAUNDRY LLC
35	0632229001	DIANE M MATHEY , FRANCIS E MATHEY
36	0632229008	GRATSCHMAYR PROP LLC PAGE ST
37	0632229009	RICHARD R GOERING
38	0632230011	COUNTY OF DEKALB
39	0632230012	CITY OF SYCAMORE



PG&V PLANNERS LLC

Parcel Locator Map

Sycamore, IL

SYCAMORE PARK DISTRICT ANNUAL

Winter Wonderland

CHRISTMAS PARTY

**FRIDAY
JANUARY 7, 2021
6:30 PM - 9:30 PM**

TONS OF HOLIDAY ACTIVITIES TO ENJOY

**DINNER - GIFT SWAP - CHRISTMAS MUSIC
- & MUCH MORE**

**PLEASE RSVP TO MELISSA @
MELISSAD@SYCAMOREPARKDISTRICT.COM**

