

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, April 26, 2022**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, April 26, 2022.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Strack and Kroeger.**
Commissioner Graves was absent.

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves.**

Staff members present were Director Jonelle Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, Theresa Tevsh.

Guests at the Board meeting were:

None

Regular and Consent Agenda Approval –
Motion

Commissioner Strack moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Doty seconded the Motion.

Roll Call Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Approval of Minutes –
Motion

Commissioner Doty moved to approve the March 22, 2022, Regular Meeting Minutes.
Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of \$196,391.28.
Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Correspondence –

- IAPD – Peter Murphy
- DeKalb County History Center – Rob Glover

Public Input – None

Positive Feedback –

- Director Bailey read off Commissioner Graves email to everyone. He wanted to let everyone know how great the new Soccer complex opening day was, and it was great to hear how busy the golf course was over the weekend. He also mentioned that it was great that the Sycamore Park District won a National Award for the bridge project. He was not going to be in attendance at the board meeting but wanted to say that he was in favor of sending all staff to the meetings that are recommended.
- Commissioner Strack mentioned a donation check he saw in the financials. He noted he had called Supt. Hienbuecher on it, so she clarified that it was for the Foundation. Commissioner Stracked noted he hoped they would get financial reports of the Foundation.
- President Kroeger noted that Saturday was wonderful for the opening and that Jeff along with his staff did a great job getting everything ready. He noted that we need to keep our eyes open on the parking situation.

Planning Commission Report: Commissioner Strack noted there was no meeting.

Old Business:

Construction Updates:

- **Founders Park:** Supt. Donahoe noted if you go by it looks completely done but there is still a fence up. There are a couple missing support parts and Little Tykes is waiting for the parts. Our contractor put everything in and then contacted Supt. Donahoe regarding the missing parts. The mulch is in, and it looks great, we are just waiting for the parts. Everyone is having issues like this due to the supply chain shortages and shipping. Direct Bailey noted it is not going to be usable by May 1st, which was the intention. She noted they have emailed the homeowners association on this. Supt. Donahoe noted he is keeping in constant contact with the company. President Kroeger suggested finding out exactly what parts are missing and see if we can do research also to find the parts.

Construction Updates- cont'd:

- **Pool Updates:** Supt. Donahoe noted all heaters are in and the electrical is in. We are waiting for the inspection to come through which is the next step. They are hoping to fill the pool on May 16th. He also noted they are starting next week with some minor fixes with a major cleaning the week after. President Kroeger asked how it was going with lifeguards. Supt. Tevsh noted going great and Lisa is getting everything set up.
- **GWT Status:** Director Bailey noted they just got the titles cleared up. Roger will be meeting with the owners again and start negotiations so that we can move forward.
- **Memorial Park:** Director Bailey noted construction has started again and they are moving forward. Supt. Donahoe noted the shelter is going up, along with the fences and trees. Director Bailey noted the company is going to be checking the grading on field D to confirm it is good, since it looks off.

Foundation Updates: Director Bailey noted the first event will be a grand opening this Saturday from 6:00 to 7:30. She will send out an agenda to everyone. They will be doing a ribbon cutting for the opening of the Chamber next Tuesday on Bridge 15. She noted the foundation website is sycparksfoundation.org and she went over the website. There is also going to be a Foundation golf outing on Friday, July 22nd.

New Business

Bridge #1 RFP:

Motion

Commissioner Strack moved to approve Martin & Company in the amount of \$331,260.20. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Training & Travel Recommendations: There are four different travel recommendations.

#1 Public Works Project:

Motion

Commissioner Strack moved to approve training and travel for Public Works Project as presented. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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Training & Travel Recommendations – cont’d:

#2 Non-Profit Story Telling Conference:

Motion

Commissioner Strack moved to approve training and travel for Non-Profit Story Telling Conference as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

#3 National Parks & Recreation Conference:

Motion

Commissioner Ackmann moved to approve training and travel for National Parks & Recreation Conference as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

#4 Vermont Systems Retracting Symposium:

Motion

Commissioner Doty moved to approve training and travel for Vermont Systems Retracting Symposium as presented. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Special Announcements –

May Study Session: None was scheduled.

Public Input – None

Motion

The Board adjourned the Regular Session at 6:35 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District