

Sycamore Park District
 Regular Board Meeting
 April 26, 2022
 6:00 PM

Sycamore Golf Club, A Facility of the Sycamore Park District
 Riverview Room
 940 E. State Street, Sycamore, IL

AGENDA

CALL TO ORDER (Roll Call Vote)

Motion to permit any Commissioners to participate remotely. (Roll Call Vote)

APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

APPROVAL OF MINUTES: (Voice Vote)

3. **Regular Minutes: March 22, 2022 (Voice Vote)**

APPROVAL OF MONTHLY CLAIMS:

8. **Claims Paid Since Board Meeting (Roll Call Vote)**
27. **Claims Presented (Roll Call Vote)**

CONSENT AGENDA:

33. **Superintendent of Finance Monthly Report**
35. **Budget Report**
49. **Superintendent of Recreation Monthly Report**
53. **Superintendent of Golf Operations Monthly Report**
56. **Superintendent of Parks and Facilities Monthly Report**
60. **Executive Director Monthly Report**

CORRESPONDENCE:

62. **IAPD – Peter Murphy**
63. **DeKalb County History Center – Rob Glover**

PUBLIC INPUT:

POSITIVE FEEDBACK/REPORTS:

PLANNING COMMISSION REPORT: Ted

OLD BUSINESS:

- **Construction Updates: Jeff/Jonelle**
 - **Founders Park**
 - **Pool**
 - **GWT status**

64. Foundation Update: Jonelle

NEW BUSINESS:

65. Bridge #1 RFP

70. Training & Travel Recommendations FY22 (4 Staff Recommendations)

Special Announcements

Study Session May 10 at 6:00 PM—940 E. State St.

PUBLIC INPUT

EXECUTIVE SESSION (Roll Call Vote): In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, March 22, 2022**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:01 p.m. on Tuesday, March 22, 2022.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Doty, Strack and Kroeger.**
Commissioners Ackmann and Graves were absent.

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioners Ackmann and Graves.**

Staff members present were Director Jonelle Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Chris Hoblit, Kirk Lundbeck, Sarah Rex, and Theresa Tevsh.

Guests at the Board meeting were:

None

Regular and Consent Agenda Approval –

Motion

Commissioner Strack moved to approve the Regular Agenda and the Consent Agenda with the modification of pulling Supt. Tevsh and Supt. Lundbeck's report for discussion. Commissioner Doty seconded the Motion.

Roll Call Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Ackmann and Graves were absent.

Approval of Minutes –

Motion

Commissioner Strack moved to approve the February 22, 2022, Regular Meeting Minutes. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Ackmann and Graves were absent.

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 Sycamore Park District
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Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of \$121,227.74.
 Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Ackmann and Graves were absent.

Correspondence –

- SHS Academy Students – Kara Poynter
- IAPD/IPRA Conference Committee
- Toys for Tots Thank You
-

Public Input – Supt. Tevsh introduced Recreation Specialist Chris Hoblit.

Positive Feedback –

Planning Commission Report: Commissioner Strack noted there was no meeting.

Old Business:

Construction Updates:

- **Founders Park:** Supt. Donahoe noted we are being told the playground equipment should be delivered this week.
- **Bridge #1:** Director Bailey noted the original bid opening was to be the 15th but it was pushed back to 3-29 because IDOT had other projects that our contractors are bidding on. There were twenty-one companies that took information and about eighteen that are bidding on the project.
- **Pool Updates:** Supt. Donahoe noted the heaters are in and piped in. We are just waiting for the company to come back to get the exhaust figured out. The electrical company was out last week. Once all is finished then we will call the State to inspect.

Foundation Updates: Director Bailey noted the Park Foundations first annual event will be on April 30th. Due to some issues with the first location, the event will now be held on the patio behind the community center with a tent. The Foundation is also going to sponsor the 6-30 concert, there will be a Sip-N-Savor on 7-9, and then a golf outing on 7-22.

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100th Anniversary Update: Director Bailey noted we are in the process of doing filming with OC Creative and it is going well. She would like recommendations for people for testimonials about the park district.

Mask Update Information: Director Bailey noted we lifted it and have changed our signs. We are still cleaning everything and keeping doors open if possible.

Action 2020 Fund status: In Executive Session

Sports Field Signs: Supt. Tevsh noted this is just an update, but no major changes.

New Business

Open Meetings Act Requirement for Training of Elected Officials: Director Bailey just wanted to give a reminder to do the training.

Public Hearing on Budget and Appropriation Ordinance: President Kroeger noted “At this time we will have the Public Hearing on the FY2022 Budget & Appropriation Ordinance 04-2022”.

Motion

Commissioner Doty moved to open the hearing. Commissioner Strack seconded the Motion.

There were no comments from the public.

Motion

Commissioner Doty moved to close the hearing. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Ackmann and Graves were absent.

Budget & Appropriation Ordinance 04-2022: Supt. Hienbuecher noted this is just setting the maximums and it is approximately a 15% increase.

Motion

Commissioner Strack moved to approve Budget & Appropriation Ordinance #04-2022. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Ackmann and Graves were absent.

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Quarterly Capital Funds Update: Supt. Hienbuecher noted this is just an update.

Special Announcements – On 4-23 at 8:30 am we will be having the opening of the Riverside.

April Study Session: Scheduled for April 12, 2022

Public Input – None

Motion

The Board adjourned the Regular Session to go into Executive Session at 6:55 pm on a motion made by Commissioner Strack for the reasons listed below. The motion was seconded by Commissioner Doty.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Ackmann and Graves were absent.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 6:55 pm. The roll was called with Commissioners Doty, Strack, and Kroeger present along with Director Bailey, Supt. Donahoe, Supt. Hienbuecher, Supt. Lundbeck, Supt. Tevsh and Recording Secretary Jeanette Freeman.

Motion

The Board adjourned the Executive Session at 7:05 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Ackmann and Graves were absent.

The Board reconvened to Regular Session at 7:05 pm. The roll was called with Commissioners Doty, Strack and Kroeger present along with Director Bailey, Recording Secretary Jeanette Freeman, Supt. Donahoe, Supt. Hienbuecher, Supt. Lundbeck and Supt. Tevsh.

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Motion

The Board adjourned the Regular Session at 7:10 p.m. on a motion made by Commissioner Doty. The motion was seconded by Commissioner Strack.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Respectfully Submitted

Jeanette Freeman
Recording Secretary
Sycamore Park District

DATE: 04/22/2022
 TIME: 08:34:24
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

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FROM 03/17/2022 TO 04/21/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
1STAYD	1ST AYD CORPORATION								
	PSI520965	01 SHOP NITRILE WORK GLOVES	1015000076514	03/18/22		64385	04/08/22	114.25	114.25
		02 SHOP NITRILE WORK GLOVES	202100076514						60.00
									54.25
								VENDOR TOTAL:	114.25
ACUSHNET	ACUSHNET COMPANY								
	300365451	01 RETURN - WEDGES-OLD STOCK	501000001302	03/24/22		64344	04/01/22	358.96	-627.00
		02 RETURN-WEDGES - OLD STOCK	504000086602						-640.76
									13.76
	912760909	01 TITLEIST CAMERON NEWPORT PUTTE	501000001302	03/14/22		64344	04/01/22	358.96	317.76
		02 SHIPPING INV 912760909	501000001302						310.00
		03 DISCOUNT INV 912760909	501000001302						13.96
									-6.20
	912760910	01 TITLEIST VOKEY SM9 WEDGE	501000001302	03/14/22		64344	04/01/22	358.96	287.77
		02 SHIPPING INV 912760910	501000001302						280.00
		03 DISCOUNT INV 912760910	501000001302						13.37
									-5.60
	912768900	01 TITLEIST PERMA-SOFT GLOVE	501000001301	03/15/22		64326	03/17/22	988.10	988.10
		02 SHIPPING INV 912768900	501000001301						990.00
		03 DISCOUNT INV 912768900	501000001301						17.90
									-19.80
	912778374	01 TITLEIST CAMERON NEWPORT PUTTE	501000001302	03/16/22		64344	04/01/22	358.96	317.17
		02 SHIPPING INV 912778374	501000001302						310.00
		03 DISCOUNT INV 912778374	501000001302						13.37
									-6.20
	912790958	01 TITLEIST VOKEY SM9 WEDGE	501000001302	03/17/22		64344	04/01/22	358.96	150.57
		02 SHIPPING INV 912790958	501000001302						140.00
		03 DISCOUNT INV 912790958	501000001302						13.37
									-2.80
	912798507	01 DISPLAY	5040000076500	03/17/22		64344	04/01/22	358.96	11.07
									11.07
	912826197	01 TITLEIST SPORT MESH CAP	501000001301	03/22/22		64344	04/01/22	358.96	166.62
		02 TITLEIST TOUR PER VISOR	501000001301						105.00
		03 SHIPPING INV 912826197	501000001301						52.50
		04 DISCOUNT INV 912826197	501000001301						12.27
									-3.15

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
912884241	01	GOLF BALL INCENTIVE REBATE	504000086600	03/29/22		64344	04/01/22	358.96	-265.00 -265.00
912889627	01	TITLEIST TOUR SOFT BALL	501000001300	03/31/22	00005431	64380	04/05/22	222.01	164.68
	02	SHIPPING INV 912898627	501000001300		00005431				159.00
	03	DISCOUNT INV 912898627	501000001300		00005431				8.86
									-3.18
912912430	01	TITLEIST TOUR PER VISOR	501000001301	04/01/22	00005429	64380	04/05/22	222.01	57.33
	02	SHIPPING INV 912912430	501000001301		00005429				52.50
	03	DISCOUNT INV 912912430	501000001301		00005429				5.88
									-1.05
AFLAC	AFLAC						VENDOR TOTAL:		1,569.07
632776	01	AFLAC PRE TAX	101000002006	03/12/22		64345	04/01/22	570.26	570.26
	02	AFLAC - AFTER TAX	101000002007						541.46
									28.80
AIRGAS	AIRGAS USA LLC						VENDOR TOTAL:		570.26
9987145744	01	SHOP WELDING TANK RENTAL	101500066401	03/31/22		64386	04/08/22	37.13	37.13
ALL	ALL STAR SPORTS INSTRUCTION						VENDOR TOTAL:		37.13
222018	01	ASSI JR PROGRAMS CONTRACT	205550026128	03/15/22	00005531	64346	04/01/22	1,938.00	1,938.00
ALLST	ALL STAR PRO GOLF						VENDOR TOTAL:		1,938.00
INV26762	01	PENCILS	504000076500	04/05/22		64387	04/08/22	381.64	381.64
BANN	BANNER UP SIGNS						VENDOR TOTAL:		381.64
77080	01	RIVERSIDE NOW OPEN BANNER	101200046203	03/28/22	00005545	64347	04/01/22	110.00	110.00
							VENDOR TOTAL:		110.00

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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 03/17/2022 TO 04/21/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
BEACO		BEACON ATHLETICS							
	0545705-IN	01 BALL FIELD CHALK	202100076523	03/18/22		64348	04/01/22	1,250.20	1,032.20 1,032.20
	0546001-IN	01 SPRTS PUDDLE SPONGE, CHALKER	202100076500	03/23/22	00005539	64348	04/01/22	1,250.20	218.00 218.00
						VENDOR TOTAL:		1,250.20	
BOCKMAN		BOCKMAN'S TRUCK & FLEET							
	46737	01 TRAILER INSPECTION STICKER	101500066402	03/18/22		64349	04/01/22	94.01	47.00 47.00
	46738	01 SM DUMP TRUCK INSPECTION	504100066402	03/18/22		64349	04/01/22	94.01	47.01 47.01
						VENDOR TOTAL:		94.01	
BREAK		BREAKTHRU BEVERAGE ILLINOIS LL							
	343572116	01 RED BULL	303000086631	04/01/22	00005572	64425	04/19/22	1,746.99	1,746.99 108.00 1,634.99 4.00
		02 TITOS VODKA	303000086636		00005572				
		03 DELIVERY	303000086636		00005572				
						VENDOR TOTAL:		1,746.99	
BSN		BSN SPORTS							
	916362804	01 BASKETBALL OUTDOOR NETS	202100076500	03/11/22		64388	04/08/22	52.76	52.76 26.38 26.38
		02 BASKETBALL OUTDOOR NETS	101500076500						
	916380605	01 SOCCER GOAL REPL BARS	202100076537	03/14/22		64389	04/08/22	318.09	263.59 263.59
	916431396	01 TENNIS NET FOLD DOWN STRAPS	101500066404	03/17/22		64389	04/08/22	318.09	54.50 54.50
						VENDOR TOTAL:		370.85	
CEDAR		CEDAR RAPIDS TIRE							
	878679	01 TIRE DEER FIELD RAKE	202100066403	04/06/22		64390	04/08/22	157.66	157.66 157.66
						VENDOR TOTAL:		157.66	

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CINTA2	CINTAS CORP								
	5100227205	01 CC - 1ST AID STOCK	207500076513	03/18/22		64351	04/01/22	336.06	47.43
	8405601893	01 CH - PEDS DEFIB PADS	101500076513	03/18/22		64351	04/01/22	336.06	47.43
		02 MAINT - 1ST AID - DEFI	101500076513						288.63
		03 MAINT - 1ST AID - DEFI	202100076513						131.56
									78.53
									78.54
CITY	CITY OF SYCAMORE							VENDOR TOTAL:	336.06
FEB 2022		01 CITY SALES TAX - VENDING	207500086650	03/22/22		64333	03/22/22	15.00	15.00
		02 CITY SALES TAX - CATERING	303500116852						12.00
									3.00
CITY2	CITY OF SYCAMORE							VENDOR TOTAL:	15.00
14205600/5650-322		01 WATER/SEWER - POOL	518100096704	03/31/22		64391	04/08/22	967.71	967.71
COMCAST								VENDOR TOTAL:	967.71
0468024-0322		01 INTERNET	101000096706	03/10/22		64334	03/22/22	652.98	652.98
		02 INTERNET	201000096706						134.98
		03 CABLE	207500096705						134.98
									383.02
0468768-0422		01 CABLE	303000096705	03/25/22		64392	04/08/22	168.13	168.13
		02 CABLE	504000096705						84.06
									84.07
COMMO	COMMONWEALTH EDISON							VENDOR TOTAL:	821.11
040722		01 FOUNDERS PARK	101500096702	04/07/22		64418	04/13/22	7,395.83	1,261.22
		02 OLD MILL	101500096702						22.57
		03 BOYNTON PARK	101500096702						23.07
		04 KIWANIS PARK	101500096702						14.12
		05 EMIL CASSIER PARK	101500096702						27.70
		06 GOOD TYMES SHELTER	101500096702						19.08
		07 WETZEL PARK	101500096702						30.40
		08 ENTRY PARK	101500096702						40.61
		09 MAINT BLDG	101500096702						23.07
									495.17

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040722				04/07/22		64418	04/13/22	7,395.83	1,261.22
		10 MAINT BLDG	504100096702						495.17
		11 SPORTS COMPLEX	202100096702						8.37
		12 SOCCER COMPLEX	101500096702						61.89
0558722008-0422				04/07/22		64418	04/13/22	7,395.83	6,134.61
		01 BASEBALL CONC	303300096702						423.67
		02 POOL	518100096702						260.33
		03 MAINT	101500096702						69.17
		04 MAINT	504100096702						69.17
		05 CART BLDG	504000096702						930.10
		06 CH	303000096702						44.76
		07 PROSHOP	504000096702						44.76
		08 ADMIN	101000096702						104.43
		09 ADMIN	201000096702						104.43
		10 ELECTRONIC SIGN	101000096702						7.31
		11 ELECTRONIC SIGN	201000096702						7.31
		12 COMMUNITY CENTER	207500096702						4,069.17

VENDOR TOTAL: 7,395.83

CONS	CONSERV FS	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
121017861				04/04/22		64393	04/08/22	1,765.89	292.29
		01 DIESEL - GOLF	504100076515						223.60
		02 DIESEL - SC	202100076515						68.69
121017862				04/04/22		64393	04/08/22	1,765.89	1,473.60
		01 GASOLINE - GOLF	504100076515						690.03
		02 GASOLINE - PARKS	101500076515						236.18
		03 GASOLINE - SC	202100076515						47.24
		04 GASOLINE - TRUCKS	101500076515						500.15

VENDOR TOTAL: 1,765.89

COUR	COURSIGNS, INC.	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
26048				03/05/22		64352	04/01/22	417.97	417.97
		01 GC DIRECTIONAL SIGNS-STAKES	504100076500						208.98
		02 GC DIRECTIONAL SIGNS-STAKES	504100076517						208.99

VENDOR TOTAL: 417.97

DEKA	DEKALB LAWN & EQUIPMENT CO.	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
83442				03/18/22		64353	04/01/22	308.54	308.54
		01 WEDEDEATER ATTACH-POWER SWEEP	202100066400						154.27
		02 WEDEDEATER ATTACH-POWER SWEEP	101500066400						154.27

FROM 03/17/2022 TO 04/21/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
DEKAM		DEKALB MECHANICAL INC					VENDOR TOTAL:		308.54
	82148	01 CONC KEG COOLER TEST	303000056307	03/15/22		64354	04/01/22	652.99	150.00
	82200	01 CONC FRIG REPAIR-RECHARGE	303000056307	03/22/22		64354	04/01/22	652.99	150.00
	82203	01 SPORTS CONC FREEZER REPAIR	303300056307	03/29/22		64394	04/08/22	240.00	502.99
							VENDOR TOTAL:		502.99
DOGWASTE		DOG WASTE DEPOT					VENDOR TOTAL:		892.99
	475532	01 DOG WASTE BAGS	101500076540	04/05/22		64395	04/08/22	121.35	121.35
							VENDOR TOTAL:		121.35
DYNAMIC		DYNAMIC BRANDS					VENDOR TOTAL:		121.35
	INV1532276	01 BAG BOY QUAD PUSH CART	501000001306	03/17/22		64355	04/01/22	422.00	422.00
		02 SHIPPING INV INV1532276	501000001306						374.00
									48.00
							VENDOR TOTAL:		422.00
ENGIN		ENGINEERING RESOURCE ASSOC					VENDOR TOTAL:		422.00
	150711FD.18	01 MEMORIAL PARK	711000207035	03/20/22		64395	03/22/22	11,821.20	5,011.00
									5,011.00
	W2125500.05	01 BRIDGE REPLACE	101000036125	03/20/22		64395	03/22/22	11,821.20	6,810.20
									6,810.20
							VENDOR TOTAL:		11,821.20
FAST		FASTENAL COMPANY					VENDOR TOTAL:		11,821.20
	ILCOR115758	01 CABLE TIES - SPORTS & SHOP	202100066404	03/21/22		64396	04/08/22	99.96	99.96
		02 CABLE TIES - SPORTS & SHOP	101500066404						50.00
									49.96
							VENDOR TOTAL:		99.96
FOX1		FOX VALLEY FIRE & SAFETY					VENDOR TOTAL:		99.96
	IN00505493	01 SHOP-FIRE ALARM MONITOR FEE	101500066401	03/08/22		64356	04/01/22	165.00	165.00
									165.00

FROM 03/17/2022 TO 04/21/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
FRONTIER								VENDOR TOTAL:	165.00
	0670-040722			04/07/22		64419	04/13/22	738.09	585.23
		01 ADMIN	1010000096700						292.62
		02 ADMIN	2010000096700						292.61
	4818-032222			03/22/22		64419	04/13/22	738.09	152.86
		01 MAINT	1015000096700						76.43
		02 MAINT	5040000096700						76.43
FUNEXP								VENDOR TOTAL:	738.09
	715720567-*01			03/22/22		64397	04/08/22	154.42	154.42
		01 BREAKFAST W THE BUNNY CRAFTS	206095026216		00005555				137.30
		02 BDAY CRAFTS	205011956216		00005555				17.12
GEAR								VENDOR TOTAL:	154.42
	41900509	GEAR FOR SPORTS/UNDER ARMOUR		03/14/22		64327	03/17/22	1,001.04	1,001.04
		01 UA MEN'S BLITZING ADJUST CAP	501000001301		00005436				349.20
		02 UA MEN'S ZONE CAP	501000001301		00005436				325.92
		03 UV ARMOUR VISOR	501000001301		00005436				325.92
GORDH								VENDOR TOTAL:	1,001.04
	915404	GORDON HARDWARE		03/14/22		64357	04/01/22	4.47	4.47
		01 SCREWS-FASTENERS - SHOP	1015000076511						4.47
GRAI								VENDOR TOTAL:	4.47
	9246775903	GRAINGER		03/16/22		64328	03/17/22	37.58	37.58
		01 GOLF CART BATTERY PROTECTORS	504000066409						37.58
	9272136285			04/07/22		64398	04/08/22	13.55	13.55
		01 POOL WATER CHEM TEST STRIP	518100076550						13.55
HARRG								VENDOR TOTAL:	51.13
	02-307330	HARRIS GOLF CARS SALES & SERVI		03/09/22		64358	04/01/22	2,171.62	421.27
		01 GOLF CART SEATS-COVERS-PARTS	504000066409						421.27

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	02-308055	01 REPL SEATS -GOLF CARTS	504000066409	03/14/22		64358	04/01/22	2,171.62	751.60 751.60
	02-308089	01 GOLF CART CRANKS, SEALS, PARTS 02 GOLF CART CRANKS, PARTS	504000066409 202100066402	03/15/22	00005543 00005543	64358	04/01/22	2,171.62	748.62 400.00 348.62
	02-308142	01 GOLF CART SEATS, WHEELS	504000066409	03/15/22	00005542	64358	04/01/22	2,171.62	197.04 197.04
	02-308421	01 CLUTCH PULLER CARTS	504000066409	03/18/22	00005541	64358	04/01/22	2,171.62	53.09 53.09
HORN		HORNUNG'S PRO GOLF SALES INC.						VENDOR TOTAL:	2,171.62
	518091	01 GOLF PRIDE MMC PLUS 4 MIDSIZE 02 SHIPPING INV 518091 03 DISCOUNT INV 518091	501000001303 501000001303 501000001303	03/22/22	00005513 00005513 00005513	64359	04/01/22	135.84	135.84 126.88 11.49 -2.53
	518614	01 GRIP - CLUB REPAIRS	504000086603	04/04/22		64399	04/08/22	59.19	59.19 59.19
								VENDOR TOTAL:	195.03
ILLAG		ILLINOIS DEPT OF AGRICULTURE							
		PEST CONTROL 2022							
		01 PEST CONTROL LISC - JS 02 PEST CONTROL LISC - SP	101000046207 101000046207	04/05/22		64381	04/05/22	90.00	90.00 45.00 45.00
KHR		KHR						VENDOR TOTAL:	90.00
	1182	01 REPAIR-HYDRAULIC PISTON	504100066403	03/30/22		64360	04/01/22	212.50	212.50 212.50
LIFEFIT		LIFE FITNESS						VENDOR TOTAL:	212.50
	7029707	01 EQUIPMENT MAINTENANCE	207000056307	03/29/22	00005554	64361	04/01/22	19.56	19.56 19.56
								VENDOR TOTAL:	19.56

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LOWE									
	903011-ILJISF	01 TRAILER REPAIRS-RAMP SEALANT	101500066402	02/28/22		64400	04/08/22	513.11	236.32
									236.32
	903129-IORGLF	01 SHOP TOOLS/FASTENERS	101500076512	03/22/22	00005535	64400	04/08/22	513.11	89.97
									89.97
	903162-IMPYHH	01 TRAILER WOOD	101500066402	03/08/22	00005499	64400	04/08/22	513.11	49.28
									49.28
	903423-IMZUBY	01 PRESSURE WASHER WAND,DRILL BTS	202100076500	03/10/22	00005519	64400	04/08/22	513.11	74.00
									74.00
	903625-INEQFO	01 CABLE TIES, BALL VALVES, HOSE	202100066404	03/11/22	00005518	64400	04/08/22	513.11	63.54
									63.54
MEL		MELIN'S LOCK & KEY						VENDOR TOTAL:	513.11
	24961	01 SOCCER COMPLEX PAD LOCKS	202100066404	04/04/22	00005561	64401	04/08/22	201.33	201.33
MENA		MENARDS - SYCAMORE						VENDOR TOTAL:	201.33
	63022	01 SPORTS-SPRAY PAINT-BRUSHES	202100076500	03/01/22		64362	04/01/22	33.11	31.22
									31.22
	63383	01 SHOP PAINT AND ROLLERS	202100066404	03/07/22	00005504	64329	03/17/22	192.45	46.93
									46.93
	63523	01 FLOOR CLEANER	207500076510	03/09/22	00005512	64329	03/17/22	192.45	13.35
									13.35
	63559	01 SAW BLADES, BELT SAND,TOWELS	101500066401	03/10/22	00005520	64329	03/17/22	192.45	74.92
									74.92
	63570	01 IPRA FM MEETING MAR 10	201000046207	03/10/22	00005510	64329	03/17/22	192.45	11.92
									11.92
	63637	01 TRAILER URETHANE, BRUSHES,BOLT	101500066402	03/11/22	00005521	64329	03/17/22	192.45	45.33
									45.33
	63949	01 PIPE NIPPLE- SHOP	101500066402	03/17/22		64362	04/01/22	33.11	1.89
									1.89

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64225	01	LOPPER, SAW, BRIDGE RUNNER,STN	504100076500	03/22/22	00005536	64403	04/08/22	690.06	119.06 119.06
64239	01	OIL PLUGS MOWERS	202100066403	03/22/22	00005534	64403	04/08/22	690.06	20.43 20.43
64293	01	WORK GLOVES, RESP. CARTRIDGES	101500076514	03/23/22	00005537	64403	04/08/22	690.06	47.90 47.90
64590	01	SAND PAPER, DRILL BIT	207500076500	03/28/22	00005546	64403	04/08/22	690.06	14.88 14.88
64660	01	SHOP LIGHTS, EXT. CORDS, BOLTS	202100066401	03/29/22	00005549	64403	04/08/22	690.06	131.29 131.29
64702	01	SHOP STORAGE RACK PARTS	101500066401	03/30/22	00005550	64403	04/08/22	690.06	46.30 46.30
64767	01	BALL FIELD LINE MARKER SLEEVES	202100066404	03/31/22	00005551	64403	04/08/22	690.06	110.58 110.58
64774	01	SAW BLADES, CUTTING TOOL	101500076512	03/31/22	00005548	64403	04/08/22	690.06	57.86 57.86
64833	01	EYE BOLTS SHOP	101500076500	04/01/22	00005559	64403	04/08/22	690.06	5.62 5.62
64857	01	DK STAIN, BRUSHES, PNT ROLLER	101500066404	04/01/22	00005558	64403	04/08/22	690.06	104.37 104.37
64872	01	TP SHOP, LAG BOLTS	101500076500	04/01/22	00005562	64403	04/08/22	690.06	31.77 31.77
MR OUTHOUSE						VENDOR TOTAL:			
4714	01	PORT-O-POTS - PARKS	101500056309	03/25/22		64404	04/08/22	510.00	510.00
	02	PORT-O-POTS - PARKS	202100056309						420.00 90.00
NATGOLF NATIONAL GOLF GRAPHICS LLC						VENDOR TOTAL:			
12770	01	GOLF FLAGS	504100076517	04/06/22		64405	04/08/22	569.50	569.50 569.50

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NICOR	NICOR GAS								VENDOR TOTAL: 569.50
033022		01 MAINT BLDG	1015000096703	03/30/22		64406	04/08/22	2,401.35	2,401.35
		02 MAINT BLDG	5041000096703						496.52
		03 POOL	5181000096703						496.51
		04 UPSTAIRS OFFICE	1010000096703						278.07
		05 ADMIN	1010000096703						59.54
		06 ADMIN	2010000096703						90.61
		07 PRO SHOP	5040000096703						90.61
		08 CLUBHOUSE	3030000096703						38.83
		09 PUMP HOUSE	5041000096703						38.83
		10 AIRPORT RD PROPERTY	2075000096703						66.83
									745.00
									VENDOR TOTAL: 2,401.35
OCCREATI	OC CREATIVE, INC.								
2010		01 100TH ANNIVERSARY FILMING	1012000046214	03/15/22	00005532	64363	04/01/22	1,300.00	1,300.00
									1,300.00
									VENDOR TOTAL: 1,300.00
OLTMKTG	OLT MARKETING, INC.								
20-1670		01 2022 APPAREL	1012000046215	03/16/22	00005544	64364	04/01/22	1,171.72	1,171.72
									1,171.72
									VENDOR TOTAL: 1,171.72
PACKERFA	PACKER FASTENER								
681421		01 SHOP-NUTS-BOLTS-FASTENERS	2021000066401	03/23/22		64365	04/01/22	44.50	44.50
									44.50
									VENDOR TOTAL: 44.50
PENDL	PENDELTON TURF SUPPLY								
3543		01 FAIRWAY SEEDHEAD CONTROL	5041000076507	03/21/22		64366	04/01/22	4,024.00	2,304.00
									2,304.00
									VENDOR TOTAL: 4,024.00
3545		01 FAIRWAY GREEN FUNGICIDE	5041000076507	03/21/22		64366	04/01/22	4,024.00	1,720.00
									1,720.00
									VENDOR TOTAL: 4,024.00
PEPSI	PEPSI COLA GEN. BOT.								
82424907		01 20 OZ BOTTLE POP	3030000086631	03/28/22	00005567	64426	04/19/22	546.71	546.71
									197.12

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
82424907		02 5GAL BIB	303000086630	03/28/22	00005567	64426	04/19/22	546.71	546.71
		03 3GAL BIB	303000086630		00005567				180.30
									169.29
									VENDOR TOTAL: 546.71
6925742		01 GATORADE	303000086631	03/24/22	00005569	64428	04/19/22	1,493.90	673.37
		02 CHIPS	303000086622		00005569				85.88
		03 HOT DOGS	303000086615		00005569				99.60
		04 HAMBURGERS	303000086613		00005569				129.33
		05 SOFT PRETZELS	303000086619		00005569				157.64
		06 DELIVERY	303000076500		00005569				193.92
									7.00
6931847		01 GATORADE	303000086631	03/31/22	00005571	64428	04/19/22	1,493.90	617.61
		02 NACHO CHIPS	303000086620		00005571				85.88
		03 CHIPS	303000086622		00005571				63.06
		04 HOT DOGS	303000086615		00005571				99.60
		05 HAMBURGERS	303000086613		00005571				125.61
		06 DELIVERY	303000076500		00005571				236.46
									7.00
6933182		01 NACHO CHEESE	303300086620	04/01/22	00005570	64428	04/19/22	1,493.90	202.92
									202.92
									VENDOR TOTAL: 1,493.90
4257218		01 PRE EMPLOYMENT PHYSICAL	101000056311	03/14/22		64420	04/13/22	60.00	60.00
		02 PRE EMPLOYMENT PHYSICAL	201000056311						30.00
									30.00
									VENDOR TOTAL: 60.00
INV828641		01 SOCCER MARKING PAINT	202100076524	03/15/22		64367	04/01/22	2,964.70	2,964.70
		02 BASEBALL MARKING PAINT	202100076523						2,000.00
									964.70
									VENDOR TOTAL: 2,964.70
1400255952		01 FOUNDERS PLAYGROUND EQUIP	701000207008	03/28/22		64407	04/08/22	39,984.00	39,984.00
									39,984.00
									VENDOR TOTAL: 39,984.00

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R&R							VENDOR TOTAL:	39,984.00
		R & R PRODUCTS INC.						
	CD2653995	01 GOLF CLUB CLEANERS-REPL BRUSH	504100076500	03/24/22	04/08/22	64408	303.40	303.40
							VENDOR TOTAL:	303.40
REIN								
		REINDERS, INC.						
	6008666-00	01 PARTS-TORO ROUGH MOWER	202100066403	03/22/22	04/01/22	64368	799.47	28.12
								28.12
	6008666-01	01 TORO MOWER HYDRAULIC HOSES	101500066403	03/23/22	04/01/22	64368	799.47	151.44
								151.44
	6008757-00	01 TORO MOWER REELS BEARNGS, SPR	202100066403	03/23/22	04/01/22	64368	799.47	619.91
		02 TORO MOWER REELS BEARNGS, SPR	504100066403					300.00
		05 SHIPPING	202100066402					303.65
		06 SHIPPING	504100066403					8.13
								8.13
	6009423-00	01 TORO WORKMAN CART COIL-FILTERS	504100066402	04/05/22	04/08/22	64409	373.40	373.40
								373.40
REVELS							VENDOR TOTAL:	1,172.87
		REVELS TURF & TRACTOR, LLC						
	209129	01 REPAIRS-PARTS-THROTTLE-OTHER	101500066402	03/28/22	04/08/22	64410	680.94	680.94
		02 REPAIRS-PARTS-THROTTLE-OTHER	202100066402					226.98
		03 REPAIRS-PARTS-THROTTLE-OTHER	504100066402					226.98
								226.98
RINGCEN							VENDOR TOTAL:	680.94
		RINGCENTRAL INC.						
	CD_000375812	01 PHONE SERVICE	101000096700	03/21/22	04/01/22	64369	962.76	962.76
		02 PHONE SERVICE	201000096700					481.38
								481.38
RONDO							VENDOR TOTAL:	962.76
		RONDO ENTERPRISES, INC.						
	161045	01 LUMBER-SHOP STORAGE RACK	101500066401	03/31/22	04/01/22	64370	100.00	100.00
								100.00

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161188	01	TRAILER BED SCREWS	101500066402	04/05/22		64411	04/08/22	8.00	8.00
								8.00	8.00
SAF	87944079	SAFETY-KLEEN CORP.		01/18/22	00005400	64330	03/17/22	304.29	304.29
								304.29	304.29
SHAW	1959666	SHAW SUBUREAN MEDIA	701000207005	02/15/22		64336	03/22/22	134.54	134.54
								134.54	134.54
SPEC	43363	SPECIAL FX		03/15/22	00005533	64371	04/01/22	1,311.00	190.00
								1,311.00	190.00
	43375	01 SWEAT 16 SHIRTS FEB	101200046214	03/28/22		64371	04/01/22	1,311.00	1,121.00
		01 F-T APPAREL ITEMS	101200046215						840.00
		02 SERVICE DESK POLOS	207500046215						209.00
		03 FITNESS INSTRUCTOR TS	207000046215						72.00
									1,311.00
STAPLES	3502495531	STAPLES BUSINESS ADVANTAGE		03/12/22		64372	04/01/22	86.73	-47.49
									-23.74
									-23.75
	3502975083	01 BINDERS - CLIPS	101000046200	03/19/22		64372	04/01/22	86.73	28.04
		02 BINDERS - CLIPS	201000046200						14.02
									14.02
	3503514601	01 STAPLES-MOISTENERS	101000046200	03/26/22		64372	04/01/22	86.73	106.18
		02 STAPLES-MOISTENERS	201000046200						8.10
		03 TOILET PAPER - CH	303000076500						8.11
		04 BOWL CLEANER - CC	207500076500						54.98
									34.99
									86.73

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STUEVER	0372357	01 INSTALL BEER LINES NEW COOLER	303000066400	04/08/22		64424	04/15/22	529.44	529.44
								VENDOR TOTAL:	529.44
SUP	445045	SUPERIOR BEVERAGE		03/23/22		64429	04/19/22	415.25	415.25
		01 BUDWEISER	303000086634		00005568				35.50
		02 BUD LIGHT	303000086634		00005568				106.50
		03 312 SHANDY	303000086634		00005568				91.95
		04 BUSCH LIGHT	303000086634		00005568				48.90
		05 NATURDAYS	303000086634		00005568				31.60
		06 MICHELOB ULTRA	303000086634		00005568				20.40
		07 BUD SELTZER	303000086635		00005568				44.40
		08 VODKA SELTZER	303000086635		00005568				30.00
		09 DELIVERY	303000086634		00005568				6.00
								VENDOR TOTAL:	415.25
SWEDELEC	11529	SWEDBERG ELECTRIC INC.		03/29/22		64412	04/08/22	333.29	333.29
		01 SHOP BAY LIGHTS REPAIR-REPL	101500056300						200.00
		02 SHOP BAY LIGHTS REPAIR-REPL	504100056300						133.29
								VENDOR TOTAL:	333.29
SYCPKFOU		SYCAMORE PARKS FOUNDATION		04/12/22		64416	04/12/22	37,753.20	37,753.20
		DONATION							37,753.20
		01 DONATION FOR CREATION FOUNDAT	101000076500						37,753.20
								VENDOR TOTAL:	37,753.20
SYCROT	886	SYCAMORE ROTARY CLUB		02/23/22		64337	03/22/22	190.00	190.00
		01 3RD QTR DUES	101000046204						95.00
		02	201000046204						95.00
		DUES BAL		03/30/22		64421	04/13/22	180.00	180.00
		01 DUES	101000046204						90.00
		02 DUES	201000046204						90.00
								VENDOR TOTAL:	370.00
T-REX	2021-1680	T-REXPLOREERS, LLC		03/25/22		64373	04/01/22	570.00	570.00
		01 DINO HOUR INSTRUCTOR FEE	205771806128						570.00

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T0000024	DOBBERSTEIN, MELISSA							VENDOR TOTAL:	570.00
	REIMB 4-13-22			04/13/22		64422	04/13/22	82.41	82.41
	01 REIMB TRASH CAN COVERS		207500076500						62.41
	02 REIMB MOVIE TICKETS		206095106216						20.00
T0000230	FREEMAN, JEANETTE							VENDOR TOTAL:	82.41
	REIMB 4-1-22			04/01/22		64374	04/01/22	30.00	30.00
	01 MOP FOR CH		303000076510						30.00
T0001170	METCALF, LISA							VENDOR TOTAL:	30.00
	SPD APPAREL REIM			03/24/22		64341	03/24/22	31.95	31.95
	01 REIMBURSEMENT - APPAREL		101200046215						31.95
T0001609	FURST, JAMIE							VENDOR TOTAL:	31.95
	REIMB - MEIJER			03/22/22		64338	03/22/22	7.17	7.17
	01 REIMB CAMP SUPPLIES		205011506216						7.17
	REIMB - MICHAELS			03/22/22		64342	03/24/22	9.23	9.23
	01 REIMB CAMP SUPPLIES-MICHAELS		205011506216						9.23
T0001655	LEACH, CONNER							VENDOR TOTAL:	16.40
	REIMB 4-5-22			04/05/22		64382	04/05/22	13.50	13.50
	01 REIMB-BEARINGS AMAZON		504100066402						13.50
T0001711	GILBERT, LAURA							VENDOR TOTAL:	13.50
	REPL 2-25-22 CHECK			04/06/22		64384	04/06/22	109.25	109.25
	01 REPL 2-25-22 PAYROLL CHECK		101000001001						109.25
T0001716	MILLER, MAXX							VENDOR TOTAL:	109.25
	REFUND			04/01/22		64375	04/01/22	30.00	30.00
	01 REFUND		201000002150						30.00

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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

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FROM 03/17/2022 TO 04/21/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT	P.O. NUM
T0001717	DRIES, KAYLEE						VENDOR TOTAL:	30.00	
	VBALL CLINIC			04/01/22	04/01/22	64376	40.00	40.00	
	01 VBALL SPRING BREAK CLINIC		205550266128					40.00	
T0001719	MAGNUSON, MARK						VENDOR TOTAL:	40.00	
	REFUND			04/08/22	04/08/22	64413	60.00	60.00	
	01 REFUND-MASTERS CHIP CHALLENGE		201000002150					60.00	
THELIFE	THE LIFE GUARD STORE						VENDOR TOTAL:	60.00	
	INV001160751			03/15/22	03/17/22	64331	228.50	228.50	
	01 HIP PACKS AND CPR MASKS		518000046215					228.50	00005528
TREASURE	TREASURER, STATE OF ILLINOIS						VENDOR TOTAL:	228.50	
	124358			02/01/22	03/22/22	64339	19,853.14	19,853.14	
	01 TRAIL WORK - SEG 1		711000207039					19,853.14	
TYLER	TYLER ENTERPRISES						VENDOR TOTAL:	19,853.14	
	061568			03/11/22	04/01/22	64377	3,031.00	3,031.00	
	01 GOLF-FUNGICIDE-GROWTH REGS		504100076507					3,031.00	
UNIT2	UNITED STATES POSTAL SERVICE						VENDOR TOTAL:	3,031.00	
	SUMMER 2022			04/05/22	04/05/22	64383	1,673.53	1,673.53	
	01 SUMMER BROCHURE POSTAGE		206500046202					1,673.53	
UNITREN	UNITED RENTALS (NORTH AMERICA)						VENDOR TOTAL:	1,673.53	
	203452842-001			02/23/22	04/01/22	64378	469.20	469.20	
	01 BUCKET LIFT ANNUAL INSPEC		504100066402					156.40	
	02 BUCKET LIFT ANNUAL INSPEC		202100066402					156.40	
	03 BUCKET LIFT ANNUAL INSPEC		101500066402					156.40	
							VENDOR TOTAL:	469.20	

FROM 03/17/2022 TO 04/21/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
UNUM	UNUM	LIFE INSURANCE						
	0439956-001-0222	01 STD INS PREM	101000106801	04/13/22	04/13/22	64423	337.81	337.81
		02 STD INS PREM	101500106801					45.33
		03 STD INS PREM	504100106801					40.85
		04 STD INS PREM	504000106801					38.00
		05 STD INS PREM	201000106801					14.80
		06 STD INS PREM	202100106801					94.51
		07 STD INS PREM	207500106801					81.59
		08 STD INS PREM	303000106801					12.62
								10.11
USGA	USGA	CLUB MEMBERSHIP					VENDOR TOTAL:	337.81
	2022 CLUB MEMB	01 2022 CLUB MEMBERSHIP	101000046204	03/07/22	03/17/22	64332	150.00	150.00
								150.00
WARE	WAREHOUSE	DIRECT BUSINESS					VENDOR TOTAL:	150.00
	5141202-1	01 LAMINATING POUCHES	101000046200	04/06/22	04/08/22	64414	79.90	39.95
								39.95
	5180412-1	01 LAMINATING POUCHES	201000046200	04/06/22	04/08/22	64414	79.90	39.95
								39.95
	5195988-0	01 MULTI FOLD TOWELS	207500076510	03/21/22	04/01/22	64379	74.46	74.46
								74.46
WASTE	WASTE	MANAGEMENT					VENDOR TOTAL:	154.36
	3669155-2011-3	01 REFUSE - ADMIN	101000056302	03/31/22	04/08/22	64415	526.90	526.90
		02 REFUSE - CH	303000056302					61.78
		03 REFUSE - PARKS	101500056302					61.78
		04 REFUSE -OLD SHOP	504100056302					71.60
		05 REFUSE -SC	202100056302					30.99
		06 REFUSE -PICNIC	101500056302					71.60
		07 REFUSE -CC	207500056302					58.40
		08 REFUSE - ADMIN	101000056302					162.25
								8.50
							VENDOR TOTAL:	526.90
WILLCHAR	WILLIAM	CHARLES CONSTRUCTION					VENDOR TOTAL:	526.90
	921032303	01 MEMORIAL PARK	711000207035	02/22/22	03/22/22	64340	17,676.00	17,676.00
								17,676.00

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SYCAMORE PARK DISTRICT
PAID INVOICE LISTING

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
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TOTAL --- ALL INVOICES: 17,676.00
184,778.63

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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

New

INVOICES DUE ON/BEFORE 04/22/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ACUSHNET ACUSHNET COMPANY								
912895513	03/30/22	01	CREDIT-RETURN OF CLUBS	504000086602			04/22/22	-730.56
							INVOICE TOTAL:	-730.56
912933969	04/05/22	01	TITLEIST VOKEY SM9 WEDGE	501000001302	00005429		04/22/22	140.00
		02	DISC INV 912933969	501000001302	00005429			-2.80
							INVOICE TOTAL:	137.20
912986075	04/11/22	01	TITLEIST VOKEY SM9 WEDGE	501000001302	00005429		04/22/22	140.00
		02	DISCOUNT INV 912986075	501000001302	00005429			-2.80
							INVOICE TOTAL:	137.20
912997131	04/12/22	01	PINNACLE EXCEPTION JAR BALL	501000001300	00005430		04/22/22	225.00
		02	DISC INV 912997131	501000001300	00005430			-4.50
		03	SHIPPING INV 912997131	501000001300	00005430			24.27
							INVOICE TOTAL:	244.77
912997134	04/12/22	01	TITLEIST SPORT M	501000001301	00005429		04/22/22	111.00
		02	DISC INV 912997134	501000001301	00005429			-2.22
							INVOICE TOTAL:	108.78
913023873	04/14/22	01	TITLEIST VOKEY SM9 WEDGE	501000001302	00005429		04/22/22	140.00
		02	DISC INV 913023873	501000001302	00005429			-2.80
							INVOICE TOTAL:	137.20
							VENDOR TOTAL:	34.59
ADVANCE ADVANCE AUTO PARTS								
2454-463927	03/08/22	01	HYDRAULIC FILTERS MOWERS	202100066403	00005523		04/22/22	9.08
							INVOICE TOTAL:	9.08
2454-463932	03/08/22	01	EQUIPMENT POLISH	101500076500	00005505		04/22/22	7.53
							INVOICE TOTAL:	7.53
2454-463941	03/08/22	01	MICRO TOWELS, HEADLIGHTS	101500066402	00005500		04/22/22	45.33
							INVOICE TOTAL:	45.33

INVOICES DUE ON/BEFORE 04/22/2022

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
2454-463972	03/08/22	01	OIL, FUEL, AIR CART FILTERS	101500066403	00005524		04/22/22	18.97
						INVOICE TOTAL:		18.97
2454-464025	03/09/22	01	CART TUBING, FILTERS	504000066409	00005522		04/22/22	34.80
						INVOICE TOTAL:		34.80
2454-464074	03/10/22	01	CART FUEL FILTERS,BATT PROTECT	504000066409	00005515		04/22/22	107.62
						INVOICE TOTAL:		107.62
2454-464077	03/10/22	01	AIR FILTERS UTILITY CARTS	101500066402	00005516		04/22/22	52.45
						INVOICE TOTAL:		52.45
2454-464105	03/11/22	01	BATTERY TERMINAL COVERS	202100066402	00005517		04/22/22	24.40
						INVOICE TOTAL:		24.40
2454-464373	03/16/22	01	SHOP LUBRICANT	101500076500			04/22/22	52.25
						INVOICE TOTAL:		52.25
2454-464407	03/17/22	01	MOWER HYDRAULIC FILTERS	202100066403			04/22/22	7.36
						INVOICE TOTAL:		7.36
2454-464781	03/24/22	01	GASKET SEALER SHOP	202100066403	00005538		04/22/22	10.38
						INVOICE TOTAL:		10.38
2454-464998	03/29/22	01	FUEL CAP MOWER	101500066403	00005553		04/22/22	14.34
						INVOICE TOTAL:		14.34
						VENDOR TOTAL:		384.51
ARTHU	ARTHUR CLESEN, INC.							
367788	04/14/22	01	FAIRWAY FERT/GRUB CONTRL	504100076506	00005580		04/22/22	4,653.00
						INVOICE TOTAL:		4,653.00
						VENDOR TOTAL:		4,653.00
BANN	BANNER UP SIGNS							

SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 04/22/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
BANN	BANNER UP SIGNS							
77196	04/11/22	01	1/2 GOLF DECAL WALL, COUNTER	101000076500	00005564		04/22/22	67.50
		02	1/2 GOLF DECAL WALL, COUNTER	201000076500	00005564			67.50
								135.00
								135.00
CCP	CCP INDUSTRIES INC.							
IN03002529	04/18/22	01	SHOP TOWELS	101500066401			04/22/22	91.61
		02	SHOP TOWELS	202100066401				91.61
								183.22
								183.22
CINTAS	CINTAS CORP							
5103728422	04/12/22	01	1ST AID STOCK	207500076513			04/22/22	11.16
								11.16
								11.16
DEKA	DEKALB LAWN & EQUIPMENT CO.							
83779	04/08/22	01	WEDETRS/CHAINSAMS PARTS	101500066402	00005583		04/22/22	80.29
								80.29
								80.29
DEKALB	DEKALB PARK DISTRICT							
2637	04/13/22	01	MOVIE SCREEN REPAIR	101500066404			04/22/22	21.75
								21.75
								21.75
GEHRKE	GEHRKE CONSTRUCTION							
5606	04/18/22	01	FITNESS ROOM DOOR	207500056300			04/22/22	315.00
								315.00
								315.00

INVOICES DUE ON/BEFORE 04/22/2022

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
GENOABU GENOA BUSINESS FORMS								
387925IN	04/20/22	01	A/P CHECKS	101000046203			04/22/22	112.01
		02	A/P CHECKS	** COMMENT **				112.01
							INVOICE TOTAL:	112.01
							VENDOR TOTAL:	112.01
GRAI GRAINGER								
9283162171	04/19/22	01	TOILET PARTS - CH	101000066401			04/22/22	22.44
							INVOICE TOTAL:	22.44
							VENDOR TOTAL:	22.44
LE PRINT IE PRINT EXPRESS								
36781	04/13/22	01	2 CC POSTERS	101200046203	00005573		04/22/22	161.20
							INVOICE TOTAL:	161.20
							VENDOR TOTAL:	161.20
MEL MELIN'S LOCK & KEY								
24996	04/14/22	01	CC KEY COPIES	207500066401	00005576		04/22/22	47.50
							INVOICE TOTAL:	47.50
							VENDOR TOTAL:	47.50
MENA MENARDS - SYCAMORE								
65034	04/05/22	01	POTHOLE PATCH,WELD WIRE,PAINT	101500066404	00005557		04/22/22	94.41
							INVOICE TOTAL:	94.41
65228	04/08/22	01	PAVERS FOR 9 TEE BENCH RAISING	504100076500			04/22/22	73.92
							INVOICE TOTAL:	73.92
65462	04/12/22	01	TREATED WOOD POSTS	101500066404	00005579		04/22/22	17.59
							INVOICE TOTAL:	17.59
65478	04/12/22	01	LAVA ROCH FOR FIREPIT	101500076500	00005565		04/22/22	19.10
							INVOICE TOTAL:	19.10

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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/22/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
MENARDS - SYCAMORE								
65539	04/13/22	01	LANDSCAPE TIMBERS	101500066404	00005578		04/22/22	37.38
							INVOICE TOTAL:	37.38
65613	04/14/22	01	CONCRETE MIX	504100076500	00005575		04/22/22	89.60
							INVOICE TOTAL:	89.60
65638	04/14/22	01	SHOP PAINT	202100066403	00005585		04/22/22	28.98
							INVOICE TOTAL:	28.98
							VENDOR TOTAL:	360.98
OCCREATI OC CREATIVE, INC.								
2011	04/15/22	01	100 ANN. FILMING APR22	101200046214	00005589		04/22/22	1,300.00
							INVOICE TOTAL:	1,300.00
							VENDOR TOTAL:	1,300.00
REIN REINDERS, INC.								
1913385-00	04/14/22	01	CREDIT - RETURN OF SEAL	101500066403			04/22/22	-75.93
							INVOICE TOTAL:	-75.93
6009423-01	04/08/22	01	COIL IGNITION SPRAYER	504100066402			04/22/22	329.50
							INVOICE TOTAL:	329.50
							VENDOR TOTAL:	253.57
SHAW SHAW SUBURBAN MEDIA								
032210027030	03/31/22	01	HEARING AD	101000046203			04/22/22	31.93
		02	HEARING AD	201000046203				31.93
		03	DIGITAL DISPLAY	101200046208				175.00
		04	DIGITAL DISPLAY	101200046208				125.00
		05	BRIDAL GUIDE	101200046209				299.00
		06	EBLAST	101200046209				100.00
							INVOICE TOTAL:	762.86
							VENDOR TOTAL:	762.86

INVOICES DUE ON/BEFORE 04/22/2022

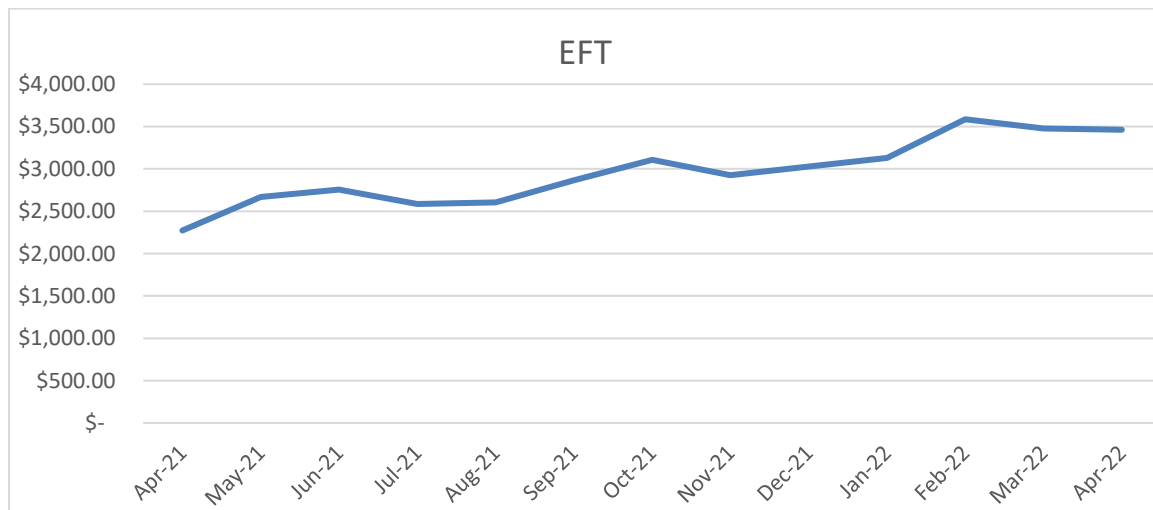
INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
STAPLES STAPLES BUSINESS ADVANTAGE								
3504998591	04/09/22	01	COPY PAPER	101000046200			04/22/22	19.49
		02	COPY PAPER	201000046200				19.50
		03	AIR FRESHNERS	207500076510				34.98
								73.97
								73.97
UNITREN UNITED RENTALS (NORTH AMERICA)								
204811796-001	04/06/22	01	SC COMMERCIAL ROLLER RENTAL	202100066404			04/22/22	1,289.34
								1,289.34
205059529-001	04/13/22	01	SC COMMERCIAL ROLLER RENTAL	202100076537			04/22/22	1,289.34
								1,289.34
								2,578.68
WARE WAREHOUSE DIRECT BUSINESS								
5213036-0	04/11/22	01	CAN LINERS	207500076510			04/22/22	78.93
		02	MULTI FOLD TOWELS	207500076510				41.99
								120.92
								120.92
								11,612.65

Interim \$ 184,778.63
 New \$ 11,612.65
 Total \$ 196,391.28

To: Board of Commissioners
 From: Jackie Hienbuecher
 Subject: Monthly Report
 Date: April 26, 2022

Administrative Initiatives (4/1/22 – 4/30/22)

- Attended scheduled Board, study session and leadership/staff meetings.
- Reviewed deposits for Community Center using Rectrac. Prepared general ledger journal entry to be uploaded and posted to MSI, separating out dog park, shelter, and clubhouse rentals to ensure posting to proper fund.
- Reviewed deposits for Golf and Concessions (Clubhouse, Catering, Recreation) in TeeSnap. Prepared general ledger journal entries to be entered and posted to MSI. Adding the cost of goods sold entry for Concessions as needed.
- Updated EFTs. Performed installment billing for Pathway Fitness memberships and passes. The April installment was for 165 individuals, a decrease of 1 from March. The monthly installment was \$3,306 (\$53 decrease) processed through credit cards and \$155 (\$36 increase) through ACH transactions. There were 4 households whose credit cards did not process (\$110) due to declined credit cards. I am following up on each of these and processing the transactions when possible. (See chart below that shows monthly EFT revenue over the last year.)



- Continued to monitor new household accounts on Rectrac for residency and process refund for those that registered as non-resident when they should be resident.
- Assisted staff with technology problems/concerns/needs. Coordinated assistance from CMJ and/or Integra to resolution when necessary. Topics: email updates and additions; order replacement computers; problems with phone at clubhouse requiring new network run; set up scanning abilities on copiers; installation of new printers
- Prepared monthly sales tax returns.
- Filed monthly IMRF earnings and submitted payment.
- Completed and filed quarterly payroll taxes.

- Submitted payroll direct deposit files for processing and scheduled transfer of funds.
- Processed monthly bills for payment.
- Processed pro shop inventory/special orders.
- Performed criminal background checks on new hires and volunteers.
- Finalized work on 2021 Audit.
- Assisted in reviewing Banking Services RFP.
- Interviewed PT Accountant candidates.
- Attended Pumpkin Festival Committee meeting.
- Finalized tax levy computation.
- Obtained information on Vermont Systems training.
- Completed US Dept of Commerce, Census of governments, Survey of Public Employment & Payroll.

Administrative Initiatives (5/1/22 – 5/31/22)

- Attend scheduled Superintendent and Board meetings.
- Learn about Foundation accounting setup.
- Begin training of PT Accountant.
- Submit monthly unemployment report to state.
- Prepare and file monthly Sales Tax Return.
- Review deposits for Community Center, Golf, and Concessions. Prepare journal entries to be posted.
- File monthly IMRF earnings and submit payment.
- Monthly bank reconciliation.
- Process monthly EFT for memberships/passes.
- Work with CMJ on technology as needed.
- Attend Pumpkin Festival Committee meeting.
- Complete workers comp audit.
- Input 2021 budget into MSI.
- Look into RecTrac credit card options.
- Provide data for annual report.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended March 31, 2022

Corporate Fund (10)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	<u>Variance</u>
Revenues					
Administration	24,004.99	40,400.63	1,672,035	14,336.21	181.8% (1)
Marketing	-	500.00	-	-	#DIV/0!
Parks	790.00	2,510.00	24,889	3,000.00	-16.3%
	<u>24,794.99</u>	<u>43,410.63</u>	<u>1,696,924</u>	<u>17,336.21</u>	<u>150.4%</u>
Total Revenues	24,794.99	43,410.63	1,696,924	17,336.21	150.4%
Expenses					
Administration	36,598.90	100,399.66	1,297,766	85,085.27	18.0% (2)
Marketing	16,243.45	17,779.82	52,000	4,964.03	258.2% (3)
Parks	19,776.46	49,070.82	324,043	49,230.60	-0.3%
	<u>72,618.81</u>	<u>167,250.30</u>	<u>1,673,809</u>	<u>139,279.90</u>	<u>20.1%</u>
Total Expenses	72,618.81	167,250.30	1,673,809	139,279.90	20.1%
Total Fund Revenues	24,794.99	43,410.63	1,696,924	17,336.21	150.4%
Total Fund Expenses	72,618.81	167,250.30	1,673,809	139,279.90	20.1%
Surplus (Deficit)	(47,823.82)	(123,839.67)	23,115	(121,943.69)	1.6%

(1) Replacement taxes in 2022 greater 241.3% \$25,834.

(2) 2022 includes Bridge Engineering \$15,510 and legal fees \$3,388.

(3) New website and other expenses related to 100th anniversary.

Recreation Fund (20)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD</u>	
				<u>Actual</u>	
Revenues					
Administration	-	-	1,043,505	29.15	-100.0%
Sports Complex	150.00	150.00	42,018	150.00	0.0%
Sports Complex Maintenance	-	-	40,522	-	#DIV/0!
Midwest Museum of Natural Hist	-	-	-	580.96	-100.0%
Programs-Youth	2,291.00	9,194.00	22,634	2,053.00	347.8% (1)
Programs-Tweens	965.00	1,000.00	1,862	(35.00)	-2957.1% (1)
Programs-Adult	785.00	3,010.00	14,213	2,908.25	3.5% (1)
Programs-Nature	82.00	546.00	2,350	-	#DIV/0! (1)
Programs-Leagues	10.00	330.00	11,408	50.00	560.0% (1)
Programs-Youth Athletics	3,529.00	12,724.00	63,320	11,013.00	15.5% (1)
Programs-Fitness	903.46	6,816.76	18,701	3,933.00	73.3% (1)
Programs-Early Childhood	615.00	685.00	407	150.00	356.7% (1)
Programs-Dance	280.00	1,845.00	3,638	804.00	129.5% (1)
Programs-Special Events	351.00	5,869.00	11,797	3,161.00	85.7% (1)
Programs-Community Events	2,050.00	4,625.00	11,132	1,900.00	143.4% (1)
Brochure	-	-	4,000	-	#DIV/0!
Weight Room	12,788.83	40,194.70	132,359	26,273.47	53.0% (2)
Community Center	7,641.35	24,903.03	58,968	16,613.59	49.9% (2)
		-			
Total Revenues	32,441.64	111,892.49	1,482,834	69,584.42	60.8%

(1) Revenue from programs increased 77.57%, \$15186 compared to 2021.

(2) Compared to Annual Budget/Compared to 2021 YTD

Pathway Fitness Membership	32.48% / 165.63%
Pathway Fitness Pass	25.76% / 139.50%
Track Only Pass	40.08% / 162.17%
Pre-pay Card	100.00% / 100.00%
Program Fees	12.2% / 41.45%
Daily Admission Fee	42.90% / 336.03%

Compared to Annual Budget/Compared to 2021 YTD:

Open Gym Daily	55.78% / 127.45%
Open Gym Membership	40.99% / 129.90%
Rentals	52.86% / 195.88%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended March 31, 2022

Expenses						
Administration	40,741.25	138,829.61	611,676	119,114.19	16.6%	(2)
Sports Complex	-	-	-	-	#DIV/0!	
Sports Complex Maintenance	31,627.42	87,772.41	451,086	87,112.97	0.8%	
Midwest Museum of Natural Hist	-	-	-	3,113.72	-100.0%	
Programs-Youth	565.14	1,481.95	8,952	390.86	279.2%	(1)
Programs-Tweens	41.71	170.47	761	-	#DIV/0!	(1)
Programs-Adult	72.12	378.63	5,858	330.50	14.6%	(1)
Programs-Nature	187.50	187.50	1,070	-	#DIV/0!	(1)
Programs-Leagues	1,534.13	2,740.52	6,852	2,516.71	8.9%	(1)
Programs-Youth Athletics	37.00	1,909.96	39,832	1,414.62	35.0%	(1)
Programs-Fitness	1,231.31	3,364.20	14,037	1,780.40	89.0%	(1)
Programs-Early Childhood	100.37	100.37	280	-	#DIV/0!	(1)
Programs-Dance	44.42	288.69	1,607	167.94	71.9%	(1)
Programs-Special Events	-	1,599.76	6,786	512.94	211.9%	(1)
Programs-Community Events	-	-	9,564	15.78	-100.0%	(1)
Brochure	-	-	25,500	-	#DIV/0!	
Weight Room	148.85	783.52	30,890	1,137.20	-31.1%	
Community Center	20,060.69	49,571.46	228,967	43,972.97	12.7%	(3)
Total Expenses	96,391.91	289,179.05	1,443,718	261,580.80	10.6%	
Total Fund Revenues	32,441.64	111,892.49	1,482,834	69,584.42	60.8%	
Total Fund Expenses	96,391.91	289,179.05	1,443,718	261,580.80	10.6%	
Surplus (Deficit)	(63,950.27)	(177,286.56)	39,116	(191,996.38)	-7.7%	

(1) Expenses for programs increased 71.4%, \$5,092 compared to 2021.

(2) Timing of rec trac invoice \$20,000,

(3) Following expenses greater in 2022: Wages & related taxes 7.1% \$1,412; Utilities 50.5% \$4,434; Health ins 814.5% \$1,564

Donations (21)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	-	8,599.90	26,500	16,192.44	-46.9%
Total Revenues	-	8,599.90	26,500	16,192.44	-46.9%
Expenses					
Administration	-	-	26,500	-	#DIV/0!
Total Expenses	-	-	26,500	-	#DIV/0!
Total Fund Revenues	-	8,599.90	26,500	16,192.44	-46.9%
Total Fund Expenses	-	-	26,500	-	#DIV/0!
Surplus (Deficit)	-	8,599.90	-	16,192.44	-46.9%

Special Recreation (22)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	-	-	216,000	1.62	-100.0%
Total Revenues	-	-	216,000	1.62	-100.0%
Expenses					
Administration	-	-	216,000	-	#DIV/0!
Total Expenses	-	-	216,000	-	#DIV/0!
Total Fund Revenues	-	-	216,000	1.62	-100.0%
Total Fund Expenses	-	-	216,000	-	#DIV/0!
Surplus (Deficit)	-	-	-	1.62	-100.0%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended March 31, 2022

Insurance (23)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	-	-	60,000	3.57	-100.0%
Total Revenues	-	-	60,000	3.57	-100.0%
Expenses					
Administration	-	-	60,815	-	#DIV/0!
Total Expenses	-	-	60,815	-	#DIV/0!
Total Fund Revenues	-	-	60,000	3.57	-100.0%
Total Fund Expenses	-	-	60,815	-	#DIV/0!
Surplus (Deficit)	-	-	(815)	3.57	-100.0%

Audit (24)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	-	-	14,500	0.83	-100.0%
Total Revenues	-	-	14,500	0.83	-100.0%
Expenses					
Administration	11,900.00	11,900.00	15,000	11,900.00	0.0%
Total Expenses	11,900.00	11,900.00	15,000	11,900.00	0.0%
Total Fund Revenues	-	-	14,500	0.83	-100.0%
Total Fund Expenses	11,900.00	11,900.00	15,000	11,900.00	0.0%
Surplus (Deficit)	(11,900.00)	(11,900.00)	(500)	(11,899.17)	0.0%

Paving & Lighting (25)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	-	-	-	4.05	-100.0%
	<hr/>				
Total Revenues	-	-	-	4.05	-100.0%
Expenses					
Administration	-	-	74,000	-	#DIV/0!
	<hr/>				
Total Expenses	-	-	74,000	-	#DIV/0!
Total Fund Revenues	-	-	-	4.05	
Total Fund Expenses	-	-	74,000	-	
Surplus (Deficit)	-	-	(74,000)	4.05	

Park Police (26)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	-	-	5,316	0.01	-100.0%
	<hr/>				
Total Revenues	-	-	5,316	0.01	-100.0%
Expenses					
Administration	409.26	992.71	4,844	1,059.80	-6.3%
	<hr/>				
Total Expenses	409.26	992.71	4,844	1,059.80	-6.3%
Total Fund Revenues	-	-	5,316	0.01	-100.0%
Total Fund Expenses	409.26	992.71	4,844	1,059.80	
Surplus (Deficit)	(409.26)	(992.71)	472	(1,059.79)	-6.3%

IMRF (27)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	-	-	100,000	-	#DIV/0!
	<hr/>				
Total Revenues	-	-	100,000	-	#DIV/0!
Expenses					
Administration	-	-	100,000	-	#DIV/0!
	<hr/>				
Total Expenses	-	-	100,000	-	#DIV/0!
Total Fund Revenues	-	-	100,000	-	#DIV/0!
Total Fund Expenses	-	-	100,000	-	#DIV/0!
Surplus (Deficit)	-	-	-	-	

Social Security (28)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	-	-	112,000	-	#DIV/0!
	<hr/>				
Total Revenues	-	-	112,000	-	#DIV/0!
Expenses					
Administration	-	-	112,000	-	#DIV/0!
	<hr/>				
Total Expenses	-	-	112,000	-	#DIV/0!
Total Fund Revenues	-	-	112,000	-	#DIV/0!
Total Fund Expenses	-	-	112,000	-	#DIV/0!
Surplus (Deficit)	-	-	-	-	

Sycamore Park District
Summarized Revenue & Expense Report
Period ended March 31, 2022

Concessions (30)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Clubhouse Concessions	19.30	19.30	98,130	685.90	-97.2%
Beverage Cart	-	-	11,184	-	#DIV/0!
Sports Complex Concessions	-	-	51,766	-	#DIV/0!
Pool Concessions	-	-	-	-	#DIV/0!
Catering	1,309.00	2,167.50	17,005	950.00	128.2%
Total Revenues	1,328.30	2,186.80	178,085	1,635.90	33.7% (1)
Expenses					
Clubhouse Concessions	3,957.16	9,140.12	100,637	8,237.58	11.0%
Beverage Cart	-	-	9,887	-	#DIV/0!
Sports Complex Concessions	323.90	369.40	39,229	412.17	-10.4%
Pool Concessions	-	-	-	-	#DIV/0!
Catering	96.59	140.41	6,720	62.50	124.7%
Total Expenses	4,377.65	9,649.93	156,473	8,712.25	10.8%
Total Fund Revenues	1,328.30	2,186.80	178,085	1,635.90	33.7%
Total Fund Expenses	4,377.65	9,649.93	156,473	8,712.25	10.8%
Surplus (Deficit)	(3,049.35)	(7,463.13)	21,612	(7,076.35)	5.5%

(1) Colder/Wetter Spring 2022. Increased room rental in 2022.

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended March 31, 2022

Developer Contributions (32)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	-	-	15,000	1.29	-100.0%
	<hr/>				
Total Revenues	-	-	15,000	1.29	-100.0%
Expenses					
Administration	-	-	15,000	-	#DIV/0!
	<hr/>				
Total Expenses	-	-	15,000	-	#DIV/0!
Total Fund Revenues	-	-	15,000	1.29	-100.0%
Total Fund Expenses	-	-	15,000	-	#DIV/0!
Surplus (Deficit)	-	-	-	1.29	-100.0%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended March 31, 2022

Golf Course (50)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Golf Operations	100,782.86	100,947.01	540,274	100,884.74	0.1%
Golf Maintenance	-	-	22,239	-	#DIV/0!
Total Revenues	100,782.86	100,947.01	562,513	100,884.74	0.1%
Expenses					
Golf Operations	13,380.96	43,396.78	276,636	43,482.68	-0.2%
Golf Maintenance	20,982.34	53,003.97	296,816	39,592.90	33.9% (1)
Total Expenses	34,363.30	96,400.75	573,452	83,075.58	16.0%
Total Fund Revenues	100,782.86	100,947.01	562,513	100,884.74	0.1%
Total Fund Expenses	34,363.30	96,400.75	573,452	83,075.58	16.0%
Surplus (Deficit)	66,419.56	4,546.26	(10,939)	17,809.16	-74.5%

(1) Golf Maint wages and related payroll taxes increased 25.7% \$6,849. Maintenance Materials increased 94.3% \$5,700.

Sycamore Park District
Summarized Revenue & Expense Report
Period ended March 31, 2022

Aquatics (51)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Pool	-	825.00	64,170	250.00	230.0%
Swim Lessons	-		19,567	-	
Splashpad	-	-	13,732	-	#DIV/0!
Total Revenues	-	825.00	97,469	250.00	230.0%
Expenses					
Pool	542.85	734.41	72,978	324.84	126.1%
Aquatics Maintenance	3,040.70	5,135.49	34,900	1,612.38	218.5%
Swim Lessons			10,427	-	
Splashpad	-	-	1,122	-	#DIV/0!
Total Expenses	3,583.55	5,869.90	119,427	1,937.22	203.0%
Total Fund Revenues	-	825.00	97,469	250.00	230.0%
Total Fund Expenses	3,583.55	5,869.90	119,427	1,937.22	203.0%
Surplus (Deficit)	(3,583.55)	(5,044.90)	(21,958)	(1,687.22)	199.0%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended March 31, 2022

Debt Service (60)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	-	-	655,000	7.34	-100.0%
Total Revenues	-	-	655,000	7.34	-100.0%
Expenses					
Administration	-	-	649,140	-	#DIV/0!
Total Expenses	-	-	649,140	-	#DIV/0!
Total Fund Revenues	-	-	655,000	7.34	-100.0%
Total Fund Expenses	-	-	649,140	-	#DIV/0!
Surplus (Deficit)	-	-	5,860	7.34	-100.0%

Capital Projects (70)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	-	-	905,300	34.69	-100.0%
Total Revenues	-	-	905,300	34.69	-100.0%
Expenses					
Administration	2,326.74	14,138.84	1,299,230	35,509.03	-60.2%
Total Expenses	2,326.74	14,138.84	1,299,230	35,509.03	-60.2%
Total Fund Revenues	-	-	905,300	34.69	-100.0%
Total Fund Expenses	2,326.74	14,138.84	1,299,230	35,509.03	-60.2%
Surplus (Deficit)	(2,326.74)	(14,138.84)	(393,930)	(35,474.34)	-60.1%

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended March 31, 2022

Action 2020 (71)

<u>Department</u>	<u>March Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	<u>13,006.96</u>	<u>13,006.96</u>	<u>334,802</u>	<u>200,174.56</u>	-93.5%
Total Revenues	13,006.96	13,006.96	334,802	200,174.56	-93.5%
Expenses					
Administration	<u>42,461.74</u>	<u>46,160.67</u>	<u>835,200</u>	<u>18,080.79</u>	155.3%
Total Expenses	42,461.74	46,160.67	835,200	18,080.79	155.3%
Total Fund Revenues	13,006.96	13,006.96	334,802	200,174.56	-93.5%
Total Fund Expenses	42,461.74	46,160.67	835,200	18,080.79	155.3%
Surplus (Deficit)	(29,454.78)	(33,153.71)	(500,398)	182,093.77	-118.2%
Total Fund Revenues	172,354.75	280,868.79	6,462,243	406,111.67	
Total Fund Expenses	268,432.96	641,542.15	7,374,608	561,135.37	
Surplus (Deficit)	(96,078.21)	(360,673.36)	(912,365)	(155,023.70)	

Sycamore Park District
Fund Balances

	Unaudited 1/1/2022	Revenues	Expenses	3/31/2022	3/31/2022 Cash balance
10 Corporate	940,955.50	43,410.63	167,250.30	817,115.83	809,121.11
20 Recreation	563,031.39	111,892.49	289,179.05	385,744.83	402,767.44
21 Donations	197,488.00	8,599.90	-	206,087.90	206,087.90
22 Special Recreation	116,450.11	-	-	116,450.11	116,450.11
23 Insurance	52,763.34	-	-	52,763.34	52,763.34
24 Audit	11,887.69	-	11,900.00	(12.31)	(12.31)
25 Paving & Lighting	73,766.08	-	-	73,766.08	73,766.08
26 Park Police	1,816.80	-	992.71	824.09	890.88
27 IMRF	-	-	-	-	-
28 Social Security	-	-	-	-	-
30 Concessions	51,070.89	2,186.80	9,649.93	43,607.76	39,177.41
32 Developer Contributions	19,114.57	-	-	19,114.57	19,114.57
50 Golf	126,330.35	100,947.01	96,400.75	130,876.61	141,785.68
51 Aquatics	(34,850.41)	825.00	5,869.90	(39,895.31)	(39,880.65)
60 Debt Service	92,268.42	-	-	92,268.42	92,268.42
70 Capital Projects	499,277.56	-	14,138.84	485,138.72	488,938.72
71 Action 2020	931,175.96	13,006.96	46,160.67	898,022.25	973,667.61
	3,642,546.25	280,868.79	641,542.15	3,281,872.89	3,376,906.31

Summary of depository accounts as of **4/20/2022**

<u>Location</u>	<u>Balance</u>	<u>Interest</u>
First Midwest Bank	1,085,285.44	0.73
Resource Bank	200,191.59	0.08
IPDLAF	1,980,046.23	0.1646
DCCF - Action 2020	73,166.62	
Dekalb Co. Community Foundation	21,969.47	
	<u>3,360,659.35</u>	

To: Board of Commissioners

From: Theresa Tevsh, Superintendent of Recreation Services

Subject: Monthly Recreation Team Report

Date: April 20, 2022

Administrative Initiatives (4/1/22-4/30/22)

Theresa Tevsh, Superintendent of Recreation Services and Recreation Staff

- Attended all Board meetings and management team meetings in April.
- The Part-time custodian position is still vacant. No applications in April to date.
- Dog Park passes sold to date:171
- As of April 18, pre-season early bird aquatic passes sold :43. Regular season rates start May 1.
- The Dog Park Members Only Egg Hunt was canceled due to rain. The dogs were invited to the breakfast with the Bunny event to have their photo taken and receive their frisbee w/dog treats. 8 Dog Park Members showed up during the 7:30-8am timeslot.
- March vending sales totaled \$463 in product from the Community Center.
- Recreation Specialist Dobberstein had four birthday party rentals and ten facility rentals for the month of April. Allied Security continues to rent a classroom weekly from 8-3pm to conduct interviews for Dekalb county. There were three clubhouse rentals and two Riverview room rentals.
- We received the IAPD grant for afterschool programming in the amount of \$1000. This will be used for a future middle school program this Fall. The goal is to have middle school students bussed to the community center after school until 5pm, where they will participate in exercise, nutrition education and recreational activities.
- Attended several meetings with school district 427 to review shared use of bussing to help conduct tween summer programs, summer trips and school year afterschool program. The school district has us on hold due to retiring staff member and then the wait for the replacement person. At this time, we can move forward with shared bussing with the OSCAR camp, so we can have a tween, "Flick & Float" program this summer. Tweens will watch a movie at the theater, then get bussed to the pool to swim in the afternoon.
- We will see four pickleball courts added at West School through partnership with school district 427. The school district will cover over \$10,000 of paving/patching the existing parking lot and striping of 4 pickleball courts. The park district will be in charge of funding the posts and nets. The Parks Foundation has taken this on as their first priority to raise the \$4000. Thank you to Commissioner Graves for putting a "bug" in Chauncey's ear to get this project rolling after my attempts to ask the school for multi- sport tennis courts at the high school.
- As of April 15, 2022, we have 265 Active Pathway Fitness 24/7 Memberships, 252 Active Pathway Fitness Passes, 42 Active Track 24/7 Memberships, 189 Active Track Passes and 302 Active Open Gym Passes. Numbers going up slowly!
- In the month of March, for our Fitness Sweat 16 Club, we had 36 people work out at the Community Center at least 16 times! 10 of them were newly entered into the club for March.

- The Sycamore Masters Chip Challenge scheduled for April 10th was canceled due to wet conditions that stopped staff from setting up the grounds.
- Attend the KSRA & KSRF meeting on April 12 at Roshelle Park District. Board members toured the new park district facility that opened in December of 2020. KSRF will host the second annual golf outing on May 27th. Let me know if you would like to golf or attend dinner.
- Recreation Staff conducted the Breakfast with the Bunny annual event on April 16. We had 113 registered for event. Customer service staff fielded many phone calls regarding the Police Dept's egg hunt throughout the week. This year we served pancakes, sausage, oj and coffee. Eggs omitted.
- Recreation Specialist Dobberstein opened Caddyshack Grill on March 25th. Food sales is very slow due to weather.
- The Recreation staff conducted the Tween Flashlight Egg Hunt on April 14. We had 32 tweens which brought in \$500. New to this event was a glow in the dark rc car racing in the gym.
- Recreation Supervisor Rex launched the new Park District and Parks Foundation websites April 11.
- Recreation Supervisor Rex booked the summer concert series which will return this year with an 8-show line-up. Sponsorships cover \$7075 of the \$7600 band and licensing fees.
- Recreation Supervisor Rex began campaign to collect stories and photographs in preparation for 100th anniversary materials.
- Recreation Supervisor Rex and Recreation Specialist Hoblet, along with Director Bailey attended the Chamber of Commerce annual meeting.
- Facility Supervisor Metcalf trained full-time staff on Text Message through Rectrac services. This is a new product that will allow staff to notify participants when classes are canceled or moved indoors. Metcalf hopes to implement this for the swim lesson season.
- Facility Supervisor Metcalf Coordinated lifeguard training through the YMCA to use their indoor pool. 10 **new** guards certified for the summer!
- The Customer Service staff will attend CPR/First Aid/AED training on April 24.
- The grand opening of the Riverside Sport Complex on April 23 is up in the air at this point based on weather conditions.
- Recreation Supervisor Rex will assist with the Sycamore Parks Foundation Launch event April 30.
- Facility Supervisor Metcalf will coordinate and attend the Tai Chi for Health & Wellness workshop on April 30
- Recreation Team will conduct the Cup in Hand tournament on April 30th. Need to register more teams!
- KSRA Executive Director Schaefer will give staff a presentation on proposed use of space in the northwestern medicine rooms for a sensory room on April 25th.
- Literacy Lane on the Great Western trail has a QRCode at the end of trail message boards to capture data from users of the trail. Current reports:
 - No visits to Literacy Lane were reported in January,
 - We had 5 visits in February: 2/13, 2/20 & (3) visits on 2/26.
 - We had (8) visits in March: 3/5, 3/13 (2 visits,) 3/14 (2 visits), 3/16 & 3/21 (2 visits).
- Spring Session program numbers with actual number and max allowed from Recreation Specialist, Chris Hoblet:
 - ● Lil Spring Breakers Camp (16/16) & Spring Break Fun Classes – Volleyball (10/10), Tennis Clinic (8/10) & Arts & Crafts Time saw good numbers and we received positive feedback from participants and parents.

- ● Little Tumblers (7/10), Cheer Tots (4/10), Intro to Dance (6/10) & Hip Hop / Jazz Combo & Ballet / Tap (10/10) are well received and growing. The instructor has received great praise for her work and participant outcomes.
- ● Mommy & Me Painting (5/5), Middle School Art Club (5/12) & Elementary Art Club (13/12) are well established and receive good feedback from participants and the possibility of expanding class offerings is being considered.
- ● Kajukenbo Karate (33/40) consistently sees strong numbers and could be expanded per the number of classes offered.
- ● Youth Tennis (23/32) is seeing numbers rebound and interest grow as we get closer to summer. Numbers are expected to be near capacity for summer classes.
- ● All Star Sports Session 3 (59/72) Per the lead instructor, we are seeing a climb back from covid numbers and expect to see stronger numbers and more offerings as the summer season progresses.
- Recreation Specialist, Chris Hoblet meeting attendance in April:
 - Meetings & Training
 - ● RecTrac Training
 - ● Service Desk Training
 - ● School District / OSCAR Flick and Float Meetings
 - ● Meeting with State Street Movie Theater Flick and Float
 - ● Sycamore Chamber of Commerce Awards Meeting
 - ● CPR First Aid Training
 - BASSETT certification

Administrative Initiatives (5/1/22-5/31/22)

Theresa Tevsh, Superintendent of Recreation Services and Recreation Staff

- Will attend all Board meetings, any study session, and management team meetings in May
- Will work with the Chamber to prepare for the Chamber Expo on May 7th.
- Will conduct interviews for summer camp staff.
- Will attend the NIU virtual job fair on May 6.
- Recreation staff will meet to go over the Strategic Plan review and updates.
- Recreation Specialist Dobberstein is gearing up for ballfield tournaments and golf outings.
- Recreation Supervisor Rex will work with OC Creative to schedule testimonial/interview videos for the 100th Anniversary.
- Recreation Supervisor Rex will work with the DeKalb County History Center on 100th Anniversary research and materials.
- Recreation Supervisor Rex will seek sponsorships for the Sycamore Parks Foundation Golf Outing
- Recreation Supervisor Rex will continue promotions of Park District and Sycamore Parks Foundation
- Facility Supervisor Metcalf will coordinate and attend Dancing Through the Decades, first time Community Dance.
- Facility Supervisor Metcalf will hold many meetings and trainings for the Community Pool staff to get ready for the summer.
- Splash Fountain opening day will be Saturday, May 28. This will include a Kite Fly and balloon launch at the sled hill.

- Northwestern Medicine has asked for an addendum to the current MOI due to the current employee retiring this summer. An updated agreement will be presented at the May Board meeting.
- Will attend the May 27th KSRF golf outing.

From: Kirk T. Lundbeck

Subject: Monthly Report

Date: April 26, 2022

Administrative Initiatives (4/1/22 – 4/30/22)

- Attended all administrative team meetings as scheduled.
- Continued bi-monthly marketing calls with Teesnap marketing.

Though the season has started slowly due to Mother Nature's lack of spring

- Opened golf course for the 2022 golfing season.

Though the season has started slowly due to Mother Nature's lack of spring weather there have been many positives so far this season.

- We have sold 278 Season Passes so far which is 43 more than the same period last year.
 - We have received a total of \$100,744.25 in Season Pass revenue.
 - We have 48 new Season Pass holders and 24 Out of District Season Pass holders, up from 22 and 9 respectively.
 - The new for 2022 Senior Men's Freedom League has 22 players registered so far and registration continues.
 - The "Chicks with Sticks" 18-hole ladies league has a 25% increase in participation over 2021.
- Finalized all league rosters and schedules.

In-house leagues offered this season:

Mondays – Mobile Match Play Men's League – 5:00pm
 Tuesday – Senior Men's Freedom League – 8:30am
 Wednesdays – Ladies "Niners" – 8:30am Men's Fairway Club – 3:30pm
 Thursdays – Ladies "Chicks with Sticks" 18-hole league
 Sundays – Couples League – 4:00pm

Corporate and Civic Organization leagues this season:

Mondays – Kiwanis – 3:30pm
 Tuesdays – PJ's Courthouse – 4:30pm
 Thursdays – Genoa League – 4:30pm, Bogeys and Beer – 5:00pm

- Completed Teesnap tee sheets with all leagues, outings and events listed on the tee sheet and website.
- Completed new Titleist Ball and Club Certifications.
- Continued to accept applications for employment for part-time staff as well as Pro Shop Manager/Assistant Professional positions.
- Continued to receive new pro shop product orders, document inventory received and relayed that information to the administration office.
- Worked with Melissa Dobberstein to set up food schedule for the 18-hole ladies, the couples league and various golf outings requesting food.
- Finalized promotional schedule of events through Teesnap.
- Prepared all registration forms for the Corporate Lesson Program, Adult Lesson Academy and SAY-Golf Junior Lessons.
- Set up TV commercials with WREX in Rockford with the acceptance of the WREX Golf Card.
- Finished cleaning and preparing the cart barn once carts are returned from yearly maintenance. Began weekly cart rotation schedule once carts are allowed on the course.
- Met with Sub-70 Golf to set up a possible demo day at Sycamore Family Sports Center to promote sales for both the golf course as well as the Sycamore based golf company.
- Began to plan summer staffing schedule once part-time staff is in place.

Administrative Initiatives (5/1/22 – 5/31/22)

- Attend all administrative team meetings as scheduled.
- Continue bi-monthly marketing calls with Teesnap marketing.

- Begin all play of leagues for 2022
- Begin peak season hours of 6:30am to dusk weekdays and 6:00am to dusk weekends. This continues until Labor Day weekend.
- Continue to accept applications for employment for part-time staff as well as Pro Shop Manager/Assistant Professional positions.
- Continue to receive new pro shop product orders, document inventory received and relay that information to the administration office.
- Order rental fleet from Players Golf Cars for outings exceeding the number of carts in our fleet.
- Meet with Jonelle and Sarah to begin possible marketing promotion of existing scoreboard north of the pro shop with new business sponsors.
- Begin accepting registration for SAY-Golf, the Adult Lesson Academy and Corporate Lunch Lessons
- Finalize and record TV commercials with WREX in Rockford with the acceptance of the WREX Golf Card.
- Finalize summer staffing schedule once part-time staff is in place.
- Begin preparing and training new part-time staff for outing season.

To: Board of Commissioners

From: Jeff Donahoe

Subject: Monthly Report

Date: March 22nd, 2022

Administrative Initiatives (4/1/22-4/30/22)

Golf

- The snow on April 18th is hopefully the last of the season. Consistent rains since the winter thaw have kept the course very wet without many dry, warm, sunny days to dry out. The result has been few days we have been able to have golf carts or just nice days in general for the golfers. We do have a warm weekend coming on the 23rd which should jump start the grass growth.
- We are very happy with the condition of the turf coming out of winter as very little disease or desiccation occurred.
- Spraying for seedhead reduction has begun with one of two applications completed on the greens and fairways. Unfortunately, the high-quality product we used for years on the fairways is no longer produced or available, so a different growth regulator product is now used that should reduce the amount of seedheads come mid-May overall but won't be as effective.
- Mowing so far has just been the greens, tees, and fairways as the cold soil has not allowed the turf to grow much. The moisture combined with the warmup soon should really jump start the grass.
- Staff has been cleaning after wind events, mowing as needed, making repairs, working inside on small equipment, build and installed a new water cooler holder at 13 ladies' tee, cut down native grasses and mulched the clubhouse.

- Sodding of some thin areas will be taking place soon.
- I have been contacting seasonal staff from last year and coordinating paperwork for their returns.
- Participated in the bid openings for the new ten tee bridge on March 29th.
- Turning on irrigation system on the 22nd and testing system for issues.

Sports

- Collaborating with all user groups as practices are happening daily on all fields when weather allows. Receiving game schedules for our field prep and helping groups work out planning for games, practices, and tournaments.
- I am including Chris in the Rec. dept. on correspondence with the groups and helping him learn about all the user groups and what they use and need at our complex.
- Saturday the 23rd of April we are hosting the Titans spring tournament, a Syco four field round robin, and AYSO soccer opening day as long as the storms Friday are not too severe.
- We have been working on the new soccer fields when weather allows. We rented a heavier roller to help smooth the fields, mowed down to usual height, measured out and squared up the various field sizes, painted lines for the first time, moved and assembled all the goals and anchored in place. Once turf growth begins the fields will continue to thicken and we will continue to add seed and fertilizer as they are used.
- Have been ordering/receiving deliveries of chalk, pesticides, paint, and other supplies.

- The pool heater exhaust pipe hook up will be completed this week as they had to wait for parts. We will then have the State boiler division inspect the project. We plan to start getting the pool ready later this month with filling of the pool planned for May 16th.
- William Charles has resumed work on the new ball fields this week as weather allows.

Parks

- I attended staff and Board meetings.
- Attended remote meeting with ERA on ball field schedules, other projects.
- The installation of the new Founders Park playground is in progress. They should be done in a couple of weeks if the weather allows.
- Staff finishing equipment repairs, cleaning after windstorms as trees have come down on the trails, putting tables at shelters, starting to turn water on for fountains, shelters, and sports concession building. Mowing will begin soon along with continued clean up ponds, trails, and parks.
- Finalizing seasonal staff, a couple from last year ended up not coming back so pursuing the couple of applications received.
- Added new playground mulch to South Prairie/Kiwanis Park playground.
- Staff met with new PDRMA rep. Starting loss control info packet for reviews this summer and fall.

Administrative Initiatives (5/1/22-5/31/22)

- Attend all staff, Board, and project planning meetings.

- Mowing/trimming, weed control, disease spraying, all continue.
- Perform pool repairs, touch up painting, chemical cleaning of entire pool prior to filling, filtering, and chlorinating mid-month. Guards will be in the water on the 31st to train. Splash pad controls will be assembled, the holding tank cleaned, features prepped, chemicals added to tank with sensors installed, and filled for use on May 28th.
- Continue seeding, rolling, mowing of new soccer fields as all user groups continue spring seasons.
- Games begin on all ball fields for youth baseball/softball, travel teams, adult leagues. Softball Sycos Mom's Rock tournament take place on May 7th using ten fields all day.
- Meeting with Storm Dayz representatives to plan for the June 24-26 event.
- Seed the dog park bare areas when weather allows and fence off area for recovery. Will do this either later in April or early May when soil warm enough so seed can germinate when planted.
- Continue mulching thin playground areas, prepping for shelter rentals, get remaining picnic tables and cans out.
- Work with William Charles as the new ball field construction continues.

To: Board of Commissioners
 From: Jonelle Bailey
 Subject: Monthly Report
 Date: April 2022

Administrative Initiatives (4/1 – 4/30/2022)

- Attend all Staff, Board and Planning meetings.
- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.
- Attend Park Foundation meetings as scheduled
- Attend Rotary and Chamber Meetings
 - Hula for Loota event
- Attend IPRA meetings: Diversity Section, Membership Council
- Continue get to know community members and local businesses.
- Bi-weekly meeting with the Superintendents
- Review Marketing needs and timelines with Recreation Staff & Marketing
- Review all construction projects and next steps:
 - GWT parcel purchase overview for Phase/Segment 2 of the trail
 - Memorial Park Development timeline and construction update: estimated date of completion May 27 – June 10.
 - Founders Park Status – install is in progress
 - OSLAD grant status: overall awards have been postponed still waiting on information.
- Sycamore Park District Foundation status
 - Planning first year of activities
 - Finalize timeframes
 - Create list of projects
 - Finalize budget for 2022
 - Get banking information
 - Work with Sarah on Marketing for events
 - Open house on April 30 6 – 7:30pm
 - Give Dekalb – May 5
 - Concert Series – June 30
 - Golf Outing – July 22 1 pm tee time
 - Finalized Banking Services with First Midwest
- Continuing working on the Sip n’ Savor Event w/Sarah
- Met with the School District about putting in outdoor pickleball courts
- Working with Sarah on 100-year anniversary
 - Testimonials
 - Video creation
 - Projects

Administrative Initiatives (5/1 – 5/31/2022)

- Attend all Staff, Board and Planning meetings.
- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.
- Attend Park Foundation meetings as scheduled
- Attend Rotary and Chamber Meetings
- Attend IPRA meetings: Diversity Section, Membership Council
- Continue get to know community members and local businesses.

- Bi-weekly meeting with the Superintendents
- Review Marketing needs and timelines with Recreation Staff & Marketing
- Review all construction projects and next steps:
 - GWT parcel purchase overview for Phase/Segment 2 of the trail
 - Memorial Park Development timeline and construction update: estimated date of completion May 27 – June 10.
 - OSLAD grant status: overall awards have been postponed still waiting on information.
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 - Planning first year of activities
 - Finalize timeframes
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- Continuing working on the Sip n’ Savor Event w/Sarah
- Met with the School District about putting in outdoor pickleball courts
- Working with Sarah on 100-year anniversary
 - Testimonials
 - Video creation
 - Projects



March 25, 2022

Theresa Tevsh
Sycamore Park District
480 S Airport Rd
Sycamore, IL 0

Dear Theresa,

Congratulations! On behalf of IAPD and the grant committee, I am happy to inform you that your agency has been chosen to receive a PowerPlay! Beyond School Grant for your PowerPlay! Middle School C.R.E.W. (connections,recreation,education,wellness). This year, IAPD received 55 grant applications and is awarding 43 agencies \$1,000 each in grant support. That's a total of \$43,000 in PowerPlay! grants to member agencies in 2022, the largest amount ever provided by this program.

Please find enclosed a check in the amount of \$1,000. An email will be sent to you with links to the PowerPlay! Grant Manual, filled with ideas that may enhance your program and a link to the Final PowerPlay! Report that will be due by December 15, 2022.

We also will be sending you a link to the Park District Youth License Plate marketing kit that contains logos, ready-to-use print advertisements, web advertisements, and radio and television public service announcements that you can use to publicize the license plate at your agency. We rely on your agency's assistance with promoting this one-of-a-kind license plate as an important component of PowerPlay! program. Without continued funding from sales and subsequent renewals of the Park District Youth License Plate, the PowerPlay! Beyond School Grant Program would cease to exist.

Thank you for making a difference in your community. We look forward to receiving success stories about your beyond school program.

Best personal regards,

A handwritten signature in blue ink, appearing to read "Peter M. Murphy".

Peter M. Murphy, Esq, CAE, IOM
President/CEO



Inspiring curiosity in DeKalb County's history

1730 N. Main Street • P.O. Box 502, Sycamore, IL 60178 • 815-895-5762 • DeKalbCountyHistory.org

March 31st, 2022

Jonelle Bailey
480 S. Airport Road
Sycamore, IL 60178

Dear Ms. Bailey,

On behalf of the DeKalb County History Center, I would like to thank you for your recent donation to our collection.

Our mission is to "Inspire curiosity in DeKalb County history." It is through the generous donations to our collection that we can engage visitors and tell interesting stories connected to our local history. Donations like yours begin that conversation and help us meet our mission.

Your donation is greatly appreciated and is credited to you as the donor.

Accession Number: 2021.096

Legal documents and letters of correspondence relating to the Sycamore Park District (SPD) funding and development; SPD magazines, flyers, posters, and advertisements; SPD canvas tote bag; SPD baby onesie.

Please watch our website, which includes an option for people to search our collection on-line. Simply go to dekalbcountyhistory.org, then go to the research/collections tab and select on-line resources. We update the site regularly, so please visit us often.

Thank you,

A handwritten signature in blue ink, appearing to read "Rob", is written over the "Thank you," text.

Rob Glover
Archivist and Collection Specialist
DeKalb County History Center Archives Director



Imagine the Park Possibilities

Social & Launch Party

Saturday, April 30 6-7:30pm

Sycamore Park District Community Center
480 Airport Road, Sycamore

We are thrilled to introduce you to the new Sycamore Parks Foundation and would be honored if you would join us to *imagine the park possibilities!*

Personal Chef, Rudy Galindo, has crafted a wonderful Charcuterie board accompanied by wine, soda, and water. Learn more about upcoming projects and volunteer opportunities or just stop by to say hi.

We can't wait to connect with you! Learn more at sycparksfoundation.org.

Inaugural Golf Outing

Friday, July 22

Sycamore Golf Club

Save the Date!



a facility of the Sycamore Park District

Sycamore
GOLF CLUB
Est. 1923



Board of Commissioners

Date of Board Meeting: April 26, 2022

STAFF RECOMMENDATION

AGENDA ITEM:

Bridge 1 Award Bid information

BACKGROUND INFORMATION:

In the review of bridge integrity for the Golf Course it was indicated that bridge #1 would need replacement. A request for a proposal was sent out. There were 7 bids submitted.

Low bid: Martin and Company totaling \$331,260.20

High bid: Alliance Contractors totaling \$521,069.00

FISCAL IMPACT: \$331,260.20

STAFF RECOMMENDATION: Staff recommend that the low bid company meets all or the majority of needs for the project, while remaining fiscally responsible to the district be chosen.

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

J.B. (gals)

BOARD ACTION:

March 30, 2022

Mr. Kirk T. Lundbeck, Superintendent of Golf Services/PGA Professional
Sycamore Park District
940 East State Street
Sycamore, Illinois 60178

SUBJECT: Bid Summary and Recommendation of Findings
Sycamore Golf Course Bridge #1 Replacement
Sycamore Park District

Dear Mr. Lundbeck,

The Sycamore Park District received bid results from 8 contractors for the Sycamore Golf Course Bridge #1 Replacement. The low bidder for the project was Martin & Company of Oregon, IL, who provided a bid in the amount of \$331,260.20. The Engineer's Cost Opinion was \$326,166.50, which was \$5,093.70 or 1.5% below the bid.

Martin & Company submitted the documents requested in the bid package including the Drug-Free Workplace Certification, Fair Employment Practices Form, and acknowledgement of 3 addenda. Martin & Company submitted five project references. The most recent project reference provided was Carroll County's Ideal Road Bridge, which was completed in November 2021. The reference contact indicated that they were very satisfied with Martin & Company, and the project was completed with good timeliness, quality of work, and communication during the project. The Sycamore Park District's Bridge #2 project was also successfully completed by Martin & Company in 2019.

Based on the information received, it is our opinion that Martin & Company is qualified to perform the work for the Sycamore Golf Course Bridge #1 Replacement project. ERA would concur with a recommendation to the Park District Board to approve Martin & Company for the Sycamore Golf Course Bridge #1 Replacement project contract.

Respectfully submitted,

ENGINEERING RESOURCE ASSOCIATES, INC.



Andrew R. Kustus, PE, CFM
Project Manager



**SYCAMORE PARK DISTRICT
 BID TABULATION
 Bridge 1 over the Kishwaukee River**

Updated:
 By:

Engineer's Estimate

Pay Item	Construction Items	Unit	Total Quantity	Unit Price	Total Cost
GENERAL CONDITIONS					
67100100	MOBILIZATION	L SUM	1	\$15,000.00	\$15,000.00
*	CONSTRUCTION LAYOUT & AS-BUILT SURVEY	L SUM	1	\$4,000.00	\$4,000.00
*	TRAFFIC CONTROL & PROTECTION	L SUM	1	\$1,000.00	\$1,000.00
SITE GRADING, EROSION CONTROL, AND RESTORATION					
20100110	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	14	\$60.00	\$840.00
20100210	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	18	\$80.00	\$1,440.00
25100630	EROSION CONTROL BLANKET	SQ. YD.	135	\$5.00	\$675.00
20200100	EARTH EXCAVATION & HAUL-OFF	CU. YD.	425	\$30.00	\$12,750.00
20101100	TREE TRUNK PROTECTION	EACH	6	\$300.00	\$1,800.00
20400800	FURNISHED EXCAVATION	CU. YD.	310	\$15.00	\$4,650.00
K0026830	SHRUB REMOVAL	EACH	1	\$250.00	\$250.00
X0100003	CLEARING AND GRUBBING	L SUM	1	\$300.00	\$300.00
X2810708	STONE DUMPED RIPRAP, CLASS A3 (SPECIAL)	SQ. YD.	5	\$80.00	\$400.00
Z0013797	STABILIZED CONSTRUCTION ENTRANCE	L SUM	1	\$2,500.00	\$2,500.00
*	ASPHALT SURFACE REMOVAL	SQ. YD.	51	\$8.00	\$408.00
*	REMOVE ASPHALT PATH, FULL DEPTH	SQ. YD.	250	\$8.00	\$2,000.00
*	CONCRETE APPROACH SLAB REMOVAL	SQ. FT.	40	\$2.50	\$100.00
*	COIR LOG (DUAL ROW)	FOOT	75	\$40.00	\$3,000.00
*	SILT FENCE	FOOT	550	\$4.00	\$2,200.00
*	NATIVE SEED MIX (SLOPE STABILIZATION SEED MIXTURE)	ACRE	0.03	\$25,000.00	\$750.00
*	RESTORATION	L SUM	1	\$8,000.00	\$8,000.00
PAVING AND FLAT WORK					
40604050	HOT-MIX ASPHALT SURFACE COURSE, MIX "C", N50	TON	54	\$180.00	\$9,720.00
35102000	AGGREGATE BASE COURSE, TYPE B 8"	SQ. YD.	270	\$8.00	\$2,160.00
UTILITIES					
*	8" STORM SEWER	FOOT	53	\$50.00	\$2,650.00
*	8" FLAP GATE	EACH	2	\$500.00	\$1,000.00
*	12" X 12" DRAIN	EACH	1	\$1,000.00	\$1,000.00
*	MITERED DRAIN WITH GRATE	EACH	1	\$200.00	\$200.00
*	REMOVE, REPLACE, AND RECONNECT IRRIGATION LINE AND COMMUNICATION LINE	L SUM	1	\$7,500.00	\$7,500.00
STRUCTURAL ITEMS					
28100107	STONE RIPRAP, CLASS A4	SQ. YD.	184	\$85.00	\$15,640.00
28200200	FILTER FABRIC	SQ. YD.	184	\$3.50	\$644.00
50100100	REMOVAL OF EXISTING STRUCTURES	EACH	1	\$14,000.00	\$14,000.00
50200100	STRUCTURE EXCAVATION	CU. YD.	28.6	\$60.00	\$1,716.00
50300225	CONCRETE STRUCTURES	CU. YD.	11.5	\$1,900.00	\$21,850.00
50300300	PROTECTIVE COAT	SQ. YD.	67.0	\$3.00	\$201.00
50301350	CONCRETE SUPERSTRUCTURES (APPROACH SLAB)	CU. YD.	5.0	\$1,200.00	\$6,000.00
50800205	REINFORCEMENT BARS, EPOXY COATED	POUND	3,170	\$2.50	\$7,925.00
51200957	FURNISHING METAL SHELL PILES 12" X 0.25"	FOOT	95	\$235.00	\$22,325.00
51202305	DRIVING PILES	FOOT	95	\$1.00	\$95.00
51203200	TEST PILE METAL SHELLS	EACH	2	\$5,000.00	\$10,000.00
58600101	GRANULAR BACKFILL FOR STRUCTURES	CU. YD.	14.5	\$55.00	\$797.50
58700300	CONCRETE SEALER	SQ. FT.	60.0	\$6.00	\$360.00
59100100	GEOCOMPOSITE WALL DRAIN	SQ. YD.	12	\$50.00	\$600.00
60100060	CONCRETE HEADWALL FOR PIPE UNDERDRAINS	EACH	2	\$400.00	\$800.00
Z0046304	PIPE UNDERDRAINS FOR STRUCTURE, 4"	FOOT	80	\$25.00	\$2,000.00
X0322278	RODENT SHIELDS	EACH	2	\$200.00	\$400.00
X0322508	PEDESTRIAN TRUSS SUPERSTRUCTURE	SQ. FT.	456	\$295.00	\$134,520.00
TOTAL					\$326,166.50

3/30/2022

AZ

Martin & Company		Sjostrom & Sons		Integral		Helm		Copenh
Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price
		unit prices not provided						
\$18,000.00	\$18,000.00			\$5,803.00	\$5,803.00	\$23,800.46	\$23,800.46	\$21,000.00
\$6,500.00	\$6,500.00			\$5,600.00	\$5,600.00	\$5,000.00	\$5,000.00	\$19,000.00
\$3,000.00	\$3,000.00			\$3,360.00	\$3,360.00	\$1,925.00	\$1,925.00	\$59,000.00
\$50.00	\$700.00			\$28.00	\$392.00	\$25.00	\$350.00	\$20.00
\$50.00	\$900.00			\$39.22	\$706.00	\$35.00	\$630.00	\$28.00
\$5.00	\$675.00			\$5.60	\$756.00	\$5.00	\$675.00	\$3.00
\$46.00	\$19,550.00			\$61.26	\$26,037.20	\$48.00	\$20,400.00	\$36.00
\$500.00	\$3,000.00			\$224.00	\$1,344.00	\$200.00	\$1,200.00	\$80.00
\$30.00	\$9,300.00			\$33.60	\$10,416.00	\$65.00	\$20,150.00	\$16.00
\$200.00	\$200.00			\$34.00	\$34.00	\$30.00	\$30.00	\$150.00
\$4,000.00	\$4,000.00			\$3,024.00	\$3,024.00	\$2,700.00	\$2,700.00	\$3,900.00
\$100.00	\$500.00			\$134.40	\$672.00	\$200.00	\$1,000.00	\$230.00
\$2,000.00	\$2,000.00			\$1,680.00	\$1,680.00	\$11,000.00	\$11,000.00	\$3,000.00
\$10.00	\$510.00			\$78.39	\$3,997.99	\$12.00	\$612.00	\$15.00
\$12.00	\$3,000.00			\$78.40	\$19,600.00	\$7.50	\$1,875.00	\$17.00
\$47.00	\$1,880.00			\$16.80	\$672.00	\$10.00	\$400.00	\$10.00
\$40.00	\$3,000.00			\$16.80	\$1,260.00	\$67.00	\$5,025.00	\$25.00
\$5.00	\$2,750.00			\$4.48	\$2,464.00	\$4.00	\$2,200.00	\$5.00
\$60,000.00	\$1,800.00			\$84,000.00	\$2,520.00	\$40,000.00	\$1,200.00	\$30,000.00
\$5,000.00	\$5,000.00			\$2,240.00	\$2,240.00	\$12,000.00	\$12,000.00	\$4,500.00
\$175.00	\$9,450.00			\$248.65	\$13,426.99	\$221.76	\$11,975.04	\$185.00
\$18.76	\$5,065.20			\$24.89	\$6,720.03	\$29.00	\$7,830.00	\$15.00
\$80.00	\$4,240.00			\$89.60	\$4,749.01	\$50.00	\$2,650.00	\$95.00
\$500.00	\$1,000.00			\$448.00	\$896.00	\$350.00	\$700.00	\$2,200.00
\$700.00	\$700.00			\$1,680.00	\$1,680.00	\$400.00	\$400.00	\$4,500.00
\$1,400.00	\$1,400.00			\$728.00	\$728.00	\$1,250.00	\$1,250.00	\$300.00
\$30,820.00	\$30,820.00			\$27,798.00	\$27,798.00	\$24,820.00	\$24,820.00	\$4,500.00
\$70.00	\$12,880.00			\$134.40	\$24,729.97	\$130.00	\$23,920.00	\$91.00
\$4.00	\$736.00			\$3.36	\$618.06	\$4.00	\$736.00	\$5.00
\$8,000.00	\$8,000.00			\$19,936.00	\$19,936.00	\$37,500.00	\$37,500.00	\$39,000.00
\$60.00	\$1,716.00			\$111.99	\$3,203.00	\$60.00	\$1,716.00	\$79.00
\$2,200.00	\$25,300.00			\$3,243.13	\$37,296.00	\$1,500.00	\$17,250.00	\$1,700.00
\$5.00	\$335.00			\$40.12	\$2,687.97	\$6.00	\$402.00	\$10.00
\$2,200.00	\$11,000.00			\$1,478.40	\$7,392.00	\$1,500.00	\$7,500.00	\$1,620.00
\$3.00	\$9,510.00			\$2.93	\$9,294.44	\$4.00	\$12,680.00	\$4.00
\$145.00	\$13,775.00			\$246.40	\$23,408.00	\$72.50	\$6,887.50	\$1.00
\$5.00	\$475.00			\$48.27	\$4,586.03	\$0.10	\$9.50	\$215.00
\$6,500.00	\$13,000.00			\$7,840.00	\$15,680.00	\$8,000.00	\$16,000.00	\$7,900.00
\$46.00	\$667.00			\$84.00	\$1,218.00	\$185.00	\$2,682.50	\$75.00
\$5.00	\$300.00			\$7.47	\$448.02	\$2.50	\$150.00	\$11.00
\$48.00	\$576.00			\$84.00	\$1,008.00	\$42.00	\$504.00	\$35.00
\$475.00	\$950.00			\$1,680.00	\$3,360.00	\$500.00	\$1,000.00	\$750.00
\$30.00	\$2,400.00			\$44.80	\$3,584.00	\$32.00	\$2,560.00	\$19.00
\$50.00	\$100.00			\$336.00	\$672.00	\$36.00	\$72.00	\$400.00
\$200.00	\$91,200.00			\$187.50	\$85,500.91	\$225.00	\$102,600.00	\$256.00
TOTAL	\$331,860.20	TOTAL	-	TOTAL	\$393,198.62	TOTAL	\$395,967.00	TOTAL
Lump Sum Total:	\$331,260.20	Lump Sum Total:	\$348,225.00	Lump Sum Total:	\$393,200.00	Lump Sum Total:	\$395,967.00	Lump Sum Total:

Iaver		Martam Construction		Herlihy Mid-Continent		Alliance Contractors	
Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price
\$21,000.00	\$52,472.34	\$52,472.34	\$25,500.00	\$25,500.00	\$28,000.00	\$28,000.00	
\$19,000.00	\$5,300.00	\$5,300.00	\$31,000.00	\$31,000.00	\$5,250.00	\$5,250.00	
\$59,000.00	\$27,560.57	\$27,560.57	\$10,000.00	\$10,000.00	\$1,925.00	\$1,925.00	
\$280.00	\$53.00	\$742.00	\$30.00	\$420.00	\$30.00	\$420.00	
\$504.00	\$53.00	\$954.00	\$60.00	\$1,080.00	\$60.00	\$1,080.00	
\$405.00	\$4.24	\$572.40	\$5.00	\$675.00	\$5.00	\$675.00	
\$15,300.00	\$82.26	\$34,960.50	\$37.50	\$15,937.50	\$10.00	\$4,250.00	
\$480.00	\$371.00	\$2,226.00	\$225.00	\$1,350.00	\$225.00	\$1,350.00	
\$4,960.00	\$35.38	\$10,967.80	\$14.05	\$4,355.50	\$5.00	\$1,550.00	
\$150.00	\$42.40	\$42.40	\$150.00	\$150.00	\$150.00	\$150.00	
\$3,900.00	\$848.00	\$848.00	\$800.00	\$800.00	\$800.00	\$800.00	
\$1,150.00	\$285.69	\$1,428.45	\$264.00	\$1,320.00	\$250.00	\$1,250.00	
\$3,000.00	\$3,716.42	\$3,716.42	\$3,500.00	\$3,500.00	\$1.00	\$1.00	
\$765.00	\$20.51	\$1,046.01	\$8.55	\$436.05	\$15.00	\$765.00	
\$4,250.00	\$16.97	\$4,242.50	\$8.55	\$2,137.50	\$20.00	\$5,000.00	
\$400.00	\$34.21	\$1,368.40	\$10.00	\$400.00	\$2.50	\$100.00	
\$1,875.00	\$84.80	\$6,360.00	\$67.00	\$5,025.00	\$67.00	\$5,025.00	
\$2,750.00	\$5.30	\$2,915.00	\$4.00	\$2,200.00	\$4.00	\$2,200.00	
\$900.00	\$14,133.33	\$424.00	\$40,000.00	\$1,200.00	\$40,000.00	\$1,200.00	
\$4,500.00	\$5,194.00	\$5,194.00	\$20,611.00	\$20,611.00	\$8,100.00	\$8,100.00	
\$9,990.00	\$319.82	\$17,270.28	\$213.00	\$11,502.00	\$213.00	\$11,502.00	
\$4,050.00	\$13.56	\$3,661.20	\$26.50	\$7,155.00	\$16.00	\$4,320.00	
\$5,035.00	\$90.05	\$4,772.65	\$106.00	\$5,618.00	\$115.00	\$6,095.00	
\$4,400.00	\$1,413.71	\$2,827.42	\$1,757.00	\$3,514.00	\$575.00	\$1,150.00	
\$4,500.00	\$429.98	\$429.98	\$1,477.00	\$1,477.00	\$300.00	\$300.00	
\$300.00	\$414.82	\$414.82	\$2,457.00	\$2,457.00	\$645.00	\$645.00	
\$4,500.00	\$27,500.00	\$27,500.00	\$24,820.00	\$24,820.00	\$24,820.00	\$24,820.00	
\$16,744.00	\$110.76	\$20,379.84	\$105.00	\$19,320.00	\$250.00	\$46,000.00	
\$920.00	\$4.68	\$861.12	\$3.50	\$644.00	\$1.00	\$184.00	
\$39,000.00	\$17,851.13	\$17,851.13	\$57,000.00	\$57,000.00	\$89,950.00	\$89,950.00	
\$2,259.40	\$57.01	\$1,630.49	\$75.00	\$2,145.00	\$30.00	\$858.00	
\$19,550.00	\$1,922.82	\$22,112.43	\$1,500.00	\$17,250.00	\$4,025.00	\$46,287.50	
\$670.00	\$6.67	\$446.89	\$6.03	\$404.11	\$2.00	\$134.00	
\$8,100.00	\$928.59	\$4,642.95	\$1,500.00	\$7,500.00	\$1,165.00	\$5,825.00	
\$12,680.00	\$3.38	\$10,714.60	\$4.07	\$12,901.90	\$3.50	\$11,095.00	
\$95.00	\$110.34	\$10,482.30	\$58.51	\$5,558.45	\$615.00	\$58,425.00	
\$20,425.00	\$79.50	\$7,552.50	\$1.00	\$95.00	\$1.00	\$95.00	
\$15,800.00	\$11,397.37	\$22,794.74	\$25,000.00	\$50,000.00	\$500.00	\$1,000.00	
\$1,087.50	\$90.23	\$1,308.34	\$59.35	\$860.58	\$65.00	\$942.50	
\$660.00	\$7.45	\$447.00	\$11.50	\$690.00	\$5.00	\$300.00	
\$420.00	\$66.59	\$799.08	\$20.00	\$240.00	\$35.00	\$420.00	
\$1,500.00	\$709.37	\$1,418.74	\$750.00	\$1,500.00	\$250.00	\$500.00	
\$1,520.00	\$39.10	\$3,128.00	\$15.00	\$1,200.00	\$25.00	\$2,000.00	
\$800.00	\$46.38	\$92.76	\$150.00	\$300.00	\$25.00	\$50.00	
\$116,736.00	\$217.91	\$99,366.96	\$199.00	\$90,744.00	\$305.00	\$139,080.00	
\$436,310.90	TOTAL	\$446,247.00	TOTAL	\$452,993.59	TOTAL	\$521,069.00	
\$436,310.90	Lump Sum Total:	\$446,247.00	Lump Sum Total:	\$452,993.49	Lump Sum Total:	\$521,069.00	

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: April 26, 2022STAFF RECOMMENDATIONAGENDA ITEM: APPROVE TRAVEL TO AMERICAN PUBLIC WORKS ASSOCIATION:

BACKGROUND INFORMATION: The District's policy on business expenses requires prior approval by the Board at an open meeting for travel, meal and lodging expenses incurred by 1) any member of the Board and 2) in excess of \$500 for any employees of the District.

The Great Western Trail has been selected the American Public Works Association's **Public Works Projects of the Year Transportation less than \$5 million** for 2022. The Great Western trail was submitted by Engineering Resource Associates for this national award in public works. ERA would like to have Park District Participation if possible. I am waiting to hear from them on how much they can assist with travel for a representative to attend. The Awards Ceremony will be held at the APWA conference at the Charlotte Convention Center in North Carolina on Monday August 29.

Attending would be Jonelle Bailey and possibly Theresa Tevsh

Expenses covered include:

- Registration: Free
- Transportation to and from symposium. Airfare is running approximately \$300 - \$450. Staff does not know if a rental car will be needed the hotel selected is within walking distance of the Charlotte Convention Center. Related incidentals: mileage to/from airport, miscellaneous cab fare.
- Hotel – the Charlotte rate is \$255 per night plus taxes. Maximum nights would be three, Sunday - Monday.
- Meals – limited to the current U.S. General Services Administration regulations. Per day is \$69, last day \$51.75. Dinner is available on Monday at the event.

FISCAL IMPACT: Approximate cost per attendee would be approximately \$1,049. This was not a planned training but is within our current operating budget.

STAFF RECOMMENDATION: Recommend approval.

PREPARED BY: Jonelle Bailey

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:

JBC

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: April 26, 2022STAFF RECOMMENDATION**AGENDA ITEM: APPROVE TRAVEL TO NONPROFIT STORYTELLING CONFERENCE:**

BACKGROUND INFORMATION: The District's policy on business expenses requires prior approval by the Board at an open meeting for travel, meal and lodging expenses incurred by 1) any member of the Board and 2) in excess of \$500 for any employees of the District.

The Nonprofit Storytelling Conference will be held in San Antonio, Texas at the Grand Hyatt. This conference will provide tools to assist with telling powerful stories and fundraising tools.

Attending would be Sarah Rex

Expenses covered include:

- Registration: \$795
- Transportation to and from conference. Airfare is running approximately \$300 - \$450. A car will not be needed as the event is in the hotel. Related incidentals: mileage to/from airport, miscellaneous cab fare.
- Hotel – the San Antonio rate is \$350 per night plus taxes. Maximum nights would be four, Thursday - Sunday. \$1,354.72
- Meals – limited to the current U.S. General Services Administration regulations. Per day is \$69. \$276

FISCAL IMPACT: Approximate cost per attendee would be approximately \$2,825.72. This was not a planned training but is within our current operating budget.

STAFF RECOMMENDATION: Recommend approval.

PREPARED BY: Jonelle Bailey

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:

JBC

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: April 26, 2022

STAFF RECOMMENDATION

AGENDA ITEM: APPROVE TRAVEL TO NATIONAL PARKS & RECREATION CONFERENCE:

BACKGROUND INFORMATION: The District’s policy on business expenses requires prior approval by the Board at an open meeting for travel, meal and lodging expenses incurred by 1) any member of the Board and 2) in excess of \$500 for any employees of the District.

The annual National Parks and Recreation Conference will be held in Phoenix, AZ at the Phoenix Convention Center September 19 – 23, 2022. Jonelle will be presenting and be eligible for one free day of the conference.

Attending would be Jonelle Bailey and Theresa Tevsh

Expenses covered include:

- Registration: \$615.00
- Transportation to and from symposium. Airfare is running approximately \$300 - \$450. A rental car may not be needed the hotel selected is within walking distance of the Charlotte Convention Center. Related incidentals: mileage to/from airport, miscellaneous cab fare.
- Hotel – the Phoenix rate is \$300 per night plus taxes. Maximum nights would be four, Monday - Friday. \$1,200
- Meals – limited to the current U.S. General Services Administration regulations. Per day is \$69. \$276

FISCAL IMPACT: Approximate cost per attendee would be approximately \$2,491. This was a planned training and is within our current operating budget.

STAFF RECOMMENDATION: Recommend approval.

PREPARED BY: Jonelle Bailey

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:

g.B. (gub)

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: April 26, 2022

STAFF RECOMMENDATION

AGENDA ITEM: APPROVE TRAVEL TO VERMONT SYSTEMS RECTRAC SYMPOSIUM: Recommend approval

BACKGROUND INFORMATION: The District's policy on business expenses requires prior approval by the Board at an open meeting for travel, meal and lodging expenses incurred by 1) any member of the Board and 2) in excess of \$500 for any employees of the District.

Vermont Systems holds an annual symposium for its users. The 2022 dates are October 11 – 13. Because our use of RecTrac is so critical to our daily operations, it is important to know and understand everything that the program has to offer.

The symposium allows us to:

- Ask questions and get answers from the actual developers of the software on the current and future capabilities of the program.
- Meet and collaborate with peers to better understand industry-wide issues.
- Increase our individual capabilities within the program.
- Bring back to the District knowledge and resources to help everyone in our organization be stronger users.

Attending would be Lisa Metcalf and Jackie Hienbuecher.

Expenses covered include:

- Registration: \$1,200 per person
- Transportation to and from symposium. Airfare is running approximately \$500-\$700. Staff does not feel that a rental car is needed since the symposium is being held at the hotel. Related incidentals: mileage to/from airport, parking in Chicago, miscellaneous cab fare. We received credits from last years trip that was cancelled due to COVID. I am checking to confirm we are able to use them because it shows travel must be completed by June but the credits were supposed to be good for one year.

- Hotel – the Vermont rate is \$199 per night plus taxes. Maximum nights would be four, Monday – Friday. However, if we find out the symposium ends early enough on Thursday and can get a flight we will.
- Meals – limited to the current U.S. General Services Administration regulations. Per day is \$69, first and last day \$51.75. Breakfast and lunch are provided on the days of the symposium so that would reduce the per day amount to \$36.

FISCAL IMPACT: Approximate cost per attendee would be approximately \$3,000. This would be within our current operating budget.

STAFF RECOMMENDATION: Recommend approval.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

JB (9/10)

BOARD ACTION: