

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, May 24, 2022**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:07 p.m. on Tuesday, May 24, 2022.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Strack and Kroeger.**
Commissioner Graves was absent.

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves.**

Staff members present were Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, Theresa Tevsh and Chris Hoblit. Director Bailey attended via Zoom.

Guests at the Board meeting were:

Via Zoom: Jen with Lauterbach & Amen

Regular and Consent Agenda Approval –
Motion

Commissioner Doty moved to approve the Regular Agenda and the Consent Agenda with moving the Audit Presentation to before Old Business and pulling Supt. Lundbeck's report for discussion. Commissioner Ackmann seconded the Motion.

Roll Call Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Approval of Minutes –
Motion

Commissioner Doty moved to approve the April 26, 2022, Regular Meeting Minutes. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Approval of Minutes –

Motion

Commissioner Doty moved to approve the April 12, 2022, Study Session Meeting Minutes. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Approval of Minutes –

Motion

Commissioner Doty moved to approve the March 22, 2022, Executive Session Meeting Minutes to remain confidential. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of \$137,212.42. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Commissioner Strack noted the Season Pass Sales is wonderful. In looking at the average for 2021 and 2022 it has dropped though and wondered why. Supt Lundbeck noted there are more 3-day season passes this year than ever before.

Correspondence –

- Bev Schramer Email
- Riverside Soccer Fields – Densie Setchell- Director Bailey noted she will talk more about this in executive session. She did want to acknowledge that Denise and the other neighbors along Airport Road were under the impression that we were not going to have this many fields until Phase II and Airport Road was expanded. Director Bailey would like to get more history on this from the board that was here and discuss in executive session.

Public Input – None

Positive Feedback –

- President Kroeger noted a lot of good things are happening with golf and aquatics. It also looks like a great start to SAY golf.

Planning Commission Report: Commissioner Strack noted there was no meeting.

Presentation of Audit: Jen with Lauterbach & Amen presented the audit to the board.

Motion

Commissioner Strack moved to accept the audit as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Old Business:

Construction Updates:

- **Founders Park:** Supt. Donahoe noted that he received an email that the bracket for the playground is on its way. The spinner is mid-June arrival. So, when we get the bracket, they can get that part done and tape off the area the spinner is in. They have been keeping the residents informed on this.
- **Pool Updates:** Supt. Donahoe noted the pool is filled and working. The new heaters are great. They had a problem today with some broken lines in bathrooms, but this is being fixed. The splashpad is going. The State Boiler Division inspected the heaters. With the different new heaters, the State said we had to have emergency shutoff buttons, so we are getting those installed. The guards should be in the pool next Tuesday and plan on opening on the fourth.
- **GWT Status:** Director Bailey noted she had email conversation with Roger on some of the areas. She went over all of this with the board. So far we are still on target to finish by the end of the year.
- **Riverside:** Supt. Donahoe noted it was a wet start and the fields were holding some water. He is having a company come out and do deep tine aeration which should help the surface water drain. This cost is being split with AYSO. The north fields did not come in as thick as the other fields. They are not allowing adult league until the fields are strong enough for adult traffic. His crew continues to slit seed and fertilize the fields to help with all of this. President Kroeger noted he is hearing complaints about parking and wondered what we are doing to help resolve this. He asked if the schedules could be changed. Supt. Donahoe noted it is all up to AYSO. It is working with the help of the grass parking. For some reason AYSO must have a board member present so they want their games all on one day during a certain time frame. Commissioner Strack asked if AYSO has paid their balance for their LAL pledge. Supt. Tevsh noted AYSO said they needed one more paying season to finish it up. Supt. Hienbuecher noted their balance is about \$16,000. Commissioner Ackmann asked if anyone has asked about the lightening detection system over there. She had heard that the head of the league was not there, and the coaches did not know what to do when lightening

Riverside – cont’d: struck but no lightening detection siren went off. Supt. Donahoe noted that too many people rely on the system. If anyone sees lightening, they should be done. The system only reads static and if not enough static on the ground it will not go off. He said he can look into the cost of a system for out there. Supt. Tevsh noted this should be added to the MOU’s that the organizations are responsible for a procedure for lightening.

Memorial Park: Director Bailey noted that Supt. Donahoe has looked at the alternate options that William Charles provided. Supt. Donahoe noted this is regarding the curbing on the southeast field due to change in elevation. He is talking to Chad Thursday to see if feasible. Director Bailey noted the concrete option is about \$1500 more than the other option. Without the concrete curb the fields can be washed out. The concrete curbing will be less maintenance, etc. over the years. Director Bailey noted we must get this project finished by mid-June, so we need to know what direction the board wants to go. Director Bailey noted that ERA has reviewed the cost and they said it’s in a reasonable range.

Motion

Commissioner Strack moved to approve the concrete curbing option. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Director Bailey noted she received a call from one of the neighbors. Supt. Donahoe noted this mound was planned all along. Director Bailey noted there is one neighbor that is upset. She is concerned about their view, and they will have people peeing in their yard and people being too close to her property. She did let her know that we are still removing dirt and will be seeding it. The neighbor wants it completely gone and Director Bailey told her that it will not be. Supt. Donahoe noted it is probably at the finale shape of the mound.

SPF Update: Director Bailey noted they did really well in the first few months collecting money. The next fund raisers will be the summer concert will be June 30th and the golf outing will be July 2nd.

New Business

Terminating MOU with Northwestern Medicine: Supt. Tevsh noted that once we hit 2019 members were not taking advantage of the fitness assessment. Also, with the park district growing, we need the space. With the part time staff for Admin, she moved to this area. So, we are using this space. The communication has been great with NW still. We have fulfilled the 3-year agreement with them, so at this time she is proposing we terminate the MOU.

Terminating MOU with Northwestern Medicine – cont’d:

Motion

Commissioner Strack moved to terminate the MOU with Northwestern Medicine.
Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Annual Meeting:

Sycamore Park District Annual Board Meeting and Election of Officers for 2022 - President Kroeger called the Annual meeting to order. He then turned the meeting over to Director Bailey.

Voice Vote

Director Bailey called for a voice vote for the authorization for her to act as Chair for the purpose of the election of the President. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Director Bailey noted it is now her duty for the election of the President to open the floor for nominations for the election of the President of the Board of Commissioners, so the floor is now open for nominations.

Director Bailey opened the floor for nominations for President.

<u>Office:</u>	<u>Nominee:</u>	<u>Nominated by:</u>	<u>Seconded by:</u>	<u>Vote:</u>
President	Bill Kroeger	Ted Strack	Ben Doty	(4) Ayes (0) Nays

Director Bailey asked if there were any other nominations for President and hearing none she then closed the nominations for President of the Sycamore Park District and asked for a motion.

Motion

Commissioner Strack moved to close the nominations for President. Commissioner Doty seconded the Motion.

Voice Vote

Director Bailey called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Roll Call

Director Bailey called for a roll call to vote on the nomination of Bill Kroeger for President. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Director Bailey then turned the balance of the nomination process over to the President Bill Kroeger.

Sycamore Park District Annual Board Meeting and Election of Officers for 2022- cont'd:

President Kroeger opened the floor for nominations for Vice President.

<u>Office:</u>	<u>Nominee:</u>	<u>Nominated by:</u>	<u>Seconded by:</u>	<u>Vote:</u>
Vice President	Ben Doty	Ted Strack	Bill Kroeger	(4) Ayes (0) Nays

President Kroeger closed the floor for nominations for Vice President for the coming year.

Motion

Commissioner Strack moved to close the nominations for Vice President. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Roll Call

President Kroeger called for a roll call to vote on the nomination of Ben Doty for Vice President. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

The following positions will be filled as follows:

President Kroeger asked for appointments for the following:

Treasurer: Jackie Hienbuecher

Secretary: Jonelle Bailey

Recording Secretary: Jeanette Freeman

Legal Services: Ancel Glink

IAPD Legislative Contact: Commissioner Graves

FOIA Officers: Jonelle Bailey and Kirk Lundbeck

Open Meetings Act Official: Board President and Vice President

ADA Coordinators: Jonelle Bailey and Kirk Lundbeck

Plan Commission Representative: Ted Strack

Motion

Commissioner Strack moved to approve all the appointments for Treasurer, Secretary and Recording Secretary, Legal Services, IAPD Legislative Contact, FOIA Officers, Open Meetings Act Official, ADA Coordinators and Plan Commission Representative as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to vote on the nomination of Jackie Hienbuecher for Treasurer, Jonelle Bailey for Secretary, Jeanette Freeman for Recording Secretary, Ancel Glink for legal Services, Commissioner Graves for IAPD Legislative contact, Jonelle Bailey, and Kirk Lundbeck for FOIA Officers, Board President and Vice President for Open Meetings Act Officials, Jonelle Bailey and Kirk Lundbeck for ADA Coordinators and Ted Strack as Plan Commission Rep. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Sycamore Park District Annual Board Meeting and Election of Officers for 2022- cont'd:

President Kroeger asked for a motion to close the Annual Meeting for 2022.

Motion

Commissioner Doty moved to close the Annual Meeting. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

School District Field – ES: This will be discussed in Executive Session.

Special Announcements –

June Study Session: None was scheduled.

Public Input – None

Motion

The Board adjourned the Regular Session to go into Executive Session at 7:20 pm on a motion made by Commissioner Strack for the reasons listed below. The motion was seconded by Commissioner Ackmann.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:22 pm. The roll was called with Commissioners Ackmann, Doty, Strack, and Kroeger present along with Director Bailey (via Zoom), Supt. Donahoe, Supt. Hienbuecher, Supt. Tevsh and Recording Secretary Jeanette Freeman.

Motion

The Board adjourned the Executive Session at 7:45 p.m. on a motion made by Commissioner Doty. The motion was seconded by Commissioner Ackmann.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday May 24, 2022
P 8

The Board reconvened to Regular Session at 7:45 pm. The roll was called with Commissioners Ackmann, Doty, Strack and Kroeger present along with Director Bailey (via Zoom), Recording Secretary Jeanette Freeman, Supt. Donahoe, Supt. Hienbuecher, and Supt. Tevsh.

Motion

The Board adjourned the Regular Session at 7:45 p.m. on a motion made by Commissioner Ackmann. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioners Graves was absent.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District