



Sycamore Park District
 Regular Board Meeting
 August 23, 2022
 6:00 PM

Sycamore Golf Club, A Facility of the Sycamore Park District
 Riverview Room
 940 E. State Street, Sycamore, IL

AGENDA

CALL TO ORDER (Roll Call Vote)

Motion to permit any Commissioners to participate remotely. (Roll Call Vote)

APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

APPROVAL OF MINUTES: (Voice Vote)

3. **Regular Minutes: July 26, 2022 (Voice Vote)**

APPROVAL OF MONTHLY CLAIMS:

08. **Claims Paid Since Board Meeting (Roll Call Vote)**
16. **Claims Presented (Roll Call Vote)**

CONSENT AGENDA:

31. **Superintendent of Finance Monthly Report**
33. **Budget Report**
48. **Superintendent of Recreation Monthly Report**
56. **Superintendent of Golf Operations Monthly Report**
58. **Superintendent of Parks and Facilities Monthly Report**
60. **Executive Director Monthly Report**

CORRESPONDENCE:

61. **KSRA – Nicholas**
62. **NGSA Thank You**
63. **Tails Humane Society Thank You**
64. **Sycamore Library Thank You**
66. **Dekalb County Sheriff's Canine Program Thank You**
67. **IAPD/IPRA Legislative Survey**

PUBLIC INPUT:

POSITIVE FEEDBACK/REPORTS:

PLANNING COMMISSION REPORT: Ted

AGENDA**August 23, 2022, 6:00 PM****Page 2****OLD BUSINESS:**

- **Construction Updates: Jeff/Jonelle**
 - Founders Park
 - GWT status
 - Memorial Park
- 81. Reston Ponds: Engineering Costs: Jonelle**
- 90. North Grove: Survey costs: Jonelle**
- 99. Bridge #1/Hole 10 Status.**
- 106. 100 Anniversary Update**
 - Testimonials for the board

NEW BUSINESS:

- 107. Cancellation of September Board Meeting: Jonelle**
 - **Merry Oaks Property (ES)**
- 108. Annexation of East Turner property**
- 206. Ordinance #05-2022 – An Ordinance Annexing Certain Territory to the Sycamore Park District**
- 218. Good Tymes Shelter Stage**
 - **Community Gardens south of Anaconda (ES)**

Special Announcements**Study Session October 13, 2022, at 6:00 PM—940 E. State St.****PUBLIC INPUT****EXECUTIVE SESSION (Roll Call Vote): In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:**

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, July 26, 2022**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:02 p.m. on Tuesday, July 26, 2022.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Graves, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Doty**

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, and Theresa Tevsh.

Guests at the Board meeting were:

Baseball Concession Staff

**Regular and Consent Agenda Approval –
Motion**

Commissioner Strack moved to approve the Regular Agenda and the Consent Agenda with pulling reports from Supt. Hienbuecher and Supt. Lundbeck along with noting the minutes to be approved are for June 28 and not May 24 as stated on the agenda. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

**Approval of Minutes –
Motion**

Commissioner Strack moved to approve the June 26, 2022, Regular Meeting Minutes. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

Motion

Commissioner Graves moved to approve the June 26, 2022, Executive Session Meeting Minutes to remain confidential. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

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Claims and Accounts Approval

Motion

Commissioner Strack moved to approve and pay the bills in the amount of \$131,514.60.
 Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

Commissioner Strack went over results for this year compared to last year. He noted he would like us to reevaluate the tax levy at some point.

Commissioner Strack noted it looks like private parties at the pool have been great this year. He suggested doing more advertising regarding renting the pool. Supt. Tevsh noted just about every weekend was booked with rentals and we can't take on any more rentals. Supt. Tevsh noted there will be a report at the end of the season how things have gone for the year.

Commissioner Strack asked about the comment regarding people wanting to use our tennis courts to give private lessons. He asked why we are not allowing this. Director Bailey noted it would be conflict of interest for our lessons. Supt. Tevsh also noted it could bump out the general public using the space. She also noted that we have an ordinance regarding people making money on our property.

Commissioner Strack noted he would like to see why commissioners are not allowed to play in the club championship. Director Bailey noted she would look into this and follow up.

Correspondence –

- GSNI Double Tree Service Unit
- Aurora Christian Schools-Cornerstone
- KSRA – Thank You
- IDNR OSLAD Grant

Public Input –

Positive Feedback –

- Commissioner Graves noted he is amazed by our staff and everything staff does to make everything run as it does. He gets comments from the community that are all positive. The attendance at the concerts is great, along with the sports complex and golf course being full. It is neat to be a part of this and appreciates what staff does.
- President Kroeger noted with the amount of work staff does for Storm Dayz, he wants to recognize them for that. It was pretty tough Saturday with the storms and staff was able to get the fields ready in a short period of time after with 38 games played that day. He noted that SAY Golf is doing great. Director Bailey noted both sessions are full.
- Commissioner Graves noted the staff did an incredible job. He also noted the new baseball complex looks very nice.

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- President Kroeger asked if the Bocce court was open. Supt. Donahoe noted it is and they will be putting a board out there with information about it. Trying to get the ground around it go grow more before really promote. Frisbee golf is also being used and the playground is being used.

Appreciation of Concession Staff: Recr. Specialist/Food & Beverage Coordinator Melissa Dobberstein gave a presentation to the board and staff thanking her amazing staff. She noted her staff has to contend with all the different weather elements from being cold, to hot to wet, etc. She receives a lot of compliments on concessions. She also gave a big thanks to Missy to helping keep the baseball concessions on task. She then introduced each of the baseball concession staff and noted how many years they have been with us.

Commissioner Graves noted he has a lot of respect for the staff. There is a shortage of workers. You stepped up and do what you do – he is impressed with this, and he thanked them for this. Commissioner Strack noted the reason we have elevated our stature in the community is because of staff like you and he thanked them.

President Kroeger asked Melissa is there is anything that needs to be updated. Melissa noted that yes there is, but we need a second location before updating the current one with the new fields in.

Commissioner Ackmann noted they really are the front line with the community, and she thanked them for everything they do.

Plan Commission: Commissioner Strack noted that Nicor has applied for a special use permit to put a tower up by Hyvee that will read gas meters.

Old Business:

Construction Updates:

- **Founders Park:** Director Bailey noted that Founders Park is up and running. The part for the spinner came in but the cords were too short. Supt. Donahoe made the provider come out and fix and it is not up and running.
- **GWT:** Director Bailey noted a letter was sent out and we are waiting for a response from the property owners.
- **Riverside:** Director Bailey noted that Riverside is up and running and will be ready for the fall soccer as well. We are resting field 11, but we can still use the fields at South Prairie. Supt. Donahoe noted this spring the field got beat up, so we are working on the field to improve it.

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Construction Updates-cont'd:

- **Memorial Park:** Supt. Donahoe noted we still have the final punch list they are working on. Director Bailey went over a few things left to do, but officially it is completed. Supt. Donahoe noted the landscape company knows the turf has to get to a certain condition before they are done with it.
- **Reston Ponds:** Director Bailey noted we received the OSLAD Grant for \$240,000. The project will be \$480,000 so we need to still raise the other \$240,000. We are ready to move forward. We have three years to complete the project and not the eighteen months. Supt. Hienbuecher noted this was put in the budget along with the OSLAD Grant. Her concern is months down the road, the pricing going up. President Kroeger noted that he has heard that construction costs will be going up another 14%.

SPF Update: Director Bailey noted the Foundation was officially created last year in November of 2021. So far, we have had some great events this year. She went over the different events the foundation has had, is planning and the status of the things they want to accomplish.

New Business

Bi-Annual Review of Executive Session Minutes: Director Bailey is recommending no executive session minutes be released at this time.

Motion

Commissioner Strack moved to approve the recommendation on the Biannual Review of the Executive Session minutes as presented. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

RecStar Staff Survey Review: Director Bailey noted the survey was good overall, but there are some areas we need to work on.

Sycamore Chamber of Commerce Request: Director Bailey noted she has to officially ask to allow them to continue to come through the property and have the beer tent behind the house.

Motion

Commissioner Ackmann moved to approve the Sycamore Chambers request.
 Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

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Special Announcements –

August Study Session: None was scheduled.

Public Input –

- Commissioner Strack noted he responded to the email regarding the parking lot area by the proposed park at Reston Ponds.
- Commissioner Strack noted he would like to get approval at our next meeting to have a survey done to get our easement by the Old Anaconda.
- Director Bailey noted we need to reduce the September board meeting to the bare bones due to staff being gone during board pack week and board meeting week. Since this was not on the agenda the board came to a consensus to not have the September meeting. A motion will be done at the August meeting, and we will post notice regarding this.

Motion

The Board adjourned the Regular Session at 7:10 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Graves.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Doty was absent.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District

Interim

FROM 07/22/2022 TO 08/16/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ACUSHNET	ACUSHNET COMPANY								
913838476		01 MONTAUK CAP/VISOR	501000001301	07/26/22		64905	08/01/22	726.06	50.09
		02 SHIPPING	501000001301						45.00
		03 DISCOUNT	501000001301						5.99
									-0.90
913904980		01 PINNACLE RUSH GOLF BALLS	501000001301	08/04/22	00005429	64944	08/10/22	314.23	314.23
		02 SHIPPING INV 913904980	501000001301		00005429				288.00
									26.23
								VENDOR TOTAL:	364.32
AIRGAS	AIRGAS USA LLC								
9990009040		01 WELDING TANK SUPPLIES	101500066401	07/31/22		64946	08/10/22	214.58	37.88
									37.88
9990594634		01 WELDING TANKS & GAS - SHOP	101500066401	08/01/22		64946	08/10/22	214.58	176.70
									176.70
								VENDOR TOTAL:	214.58
BOW/MAN	BOWMAN/MANESS TREE SERVICE								
1016		01 REMOVE TREES	504100056308	07/25/22		64947	08/10/22	16,000.00	16,000.00
		02 REMOVE TREES	101500056308						4,000.00
		03 REMOVE TREES	202100056302						8,000.00
									4,000.00
								VENDOR TOTAL:	16,000.00
CEDAR	CEDAR RAPIDS TIRE								
888328		01 TIRE ROUGH MOWER	101500066403	07/26/22		64948	08/10/22	140.44	140.44
									140.44
								VENDOR TOTAL:	140.44
CINTA	CINTAS CORPORATION #355								
4126186158		01 RAG & RUG SERVICE	201000056301	07/22/22		64915	08/01/22	417.35	17.36
									17.36
4126186171		01 RAG & RUG SERVICE	101500056301	07/22/22		64915	08/01/22	417.35	29.33
		02 RAG & RUG SERVICE	504100056301						10.87
		03 RAG & RUG SERVICE	201000056301						10.86
		04 RAG & RUG SERVICE	101000056301						3.80
									3.80

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
4126186253	01	RAG & RUG SERVICE	207500056301	07/22/22		64915	08/01/22	417.35	36.78
4126884290	01	RAG & RUG SERVICE	101500056301	07/29/22		64915	08/01/22	417.35	29.33
	02	RAG & RUG SERVICE	504100056301						10.87
	03	RAG & RUG SERVICE	201000056301						10.86
	04	RAG & RUG SERVICE	101000056301						3.80
4126884307	01	RAG & RUG SERVICE	201000056301	07/29/22		64915	08/01/22	417.35	17.36
4126884367	01	RAG & RUG SERVICE	207500056301	07/29/22		64915	08/01/22	417.35	17.36
								VENDOR TOTAL:	166.94
CITY		CITY OF SYCAMORE							
JUNE 22	01	CITY SALES TAX - CH	303000116852	07/26/22		64891	07/26/22	930.00	930.00
	02	CITY SALES TAX - BEV CART	303100116852						311.00
	03	CITY SALES TAX - VENDING	207500086650						32.00
	04	CITY SALES TAX - CONCERT	206194006230						20.00
	05	CITY SALES TAX - BB CONC	303300116852						4.00
	06	CITY SALES TAX -CATERING	303500116852						556.00
								VENDOR TOTAL:	7.00
CITY2		CITY OF SYCAMORE							930.00
14205600/5650-722	01	WATER/SEWER - POOL	518100096704	07/29/22		64916	08/01/22	2,493.54	2,493.54
								VENDOR TOTAL:	2,493.54
COMCA		COMCAST							
0468768-0822	01	CABLE	303000096705	07/25/22		64935	08/04/22	168.13	168.13
	02	CABLE	504000096705						84.07
								VENDOR TOTAL:	84.06
COMPLETE		COMPLETE FENCE							168.13
201803	01	SHOP GATE REPAIRS	101500056300	07/29/22		64949	08/10/22	3,648.86	290.00
								VENDOR TOTAL:	290.00

FROM 07/22/2022 TO 08/16/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
DEKCTY	DEKALB COUNTY SHERIFF								290.00
	K9 DALLAS DONATION		206095246128	07/25/22		64889	07/25/22	75.00	75.00
	01 K9 DALLAS DONATION								75.00
FRONTIER	FRONTIER								75.00
	4818-072222			07/22/22		64936	08/04/22	162.87	162.87
	01 MAINT		101500096700						81.44
	02 MAINT		504100096700						81.43
HAGG	HAGG PRESS								162.87
	116006		206500046203	08/04/22	00005855	64953	08/10/22	7,004.00	7,004.00
HARRG	HARRIS GOLF CARS SALES & SERVI								7,004.00
	02-319964		504000066409	07/25/22		64954	08/10/22	1,718.73	1,154.78
	01 GOLF CART #24 REPAIRS--PARTS								1,154.78
JACO	JACOBSON & ASSOCIATES								1,154.78
	072622L		101000036125	07/28/22		64937	08/04/22	1,250.00	1,250.00
	01 APPRAISAL-MERY Y OAKS								1,250.00
LE PRINT	LE PRINT EXPRESS								1,250.00
	37650		101200046203	07/26/22	00005836	64897	07/26/22	16.00	16.00
	01 POSTER LAMINATION								16.00
LIFEFIT	LIFE FITNESS								16.00
	7129128		207000056307	07/23/22	00005835	64923	08/01/22	95.68	95.68
	01 EQUIPMENT MAINTENANCE								95.68
									95.68

FROM 07/22/2022 TO 08/16/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
MENA	MENARDS - SYCAMORE								
	71686	01 CAULK-PAINT-PRIMER-PARKS	101500066404	07/25/22		64960	08/10/22	583.42	47.48
									47.48
	71827	01 MOP AND FLOOR CLEANER	518000076510	07/27/22	00005841	64960	08/10/22	583.42	22.96
									22.96
	71898	01 TRAILER TIE DOWNS	101500066402	07/28/22		64960	08/10/22	583.42	24.98
									24.98
	72224	01 POOL-FASTENERS-FILTER - PIT	518100066401	08/02/22		64960	08/10/22	583.42	62.56
									62.56
	72230	01 LED BULB	504100076500	08/02/22	00005842	64960	08/10/22	583.42	6.99
									6.99
	72250	01 PARK-WOOD - PAINT	101500066404	08/02/22		64960	08/10/22	583.42	47.19
									47.19
	72297	01 ROAD PATCH	101500066406	08/03/22		64960	08/10/22	583.42	43.88
									43.88
	72336	01 FASTENERS - POOL	518100076500	08/03/22		64960	08/10/22	583.42	65.77
									65.77
	72460	01 MOVIE IN PARK SUPPLIES AUG 5	206194016230	08/05/22	00005844	64960	08/10/22	583.42	39.43
		02 COFFEE FOR CC	207500076555		00005844				30.95
									8.48
MID-WEST	MID-WEST FAMILY BROADCASTING							VENDOR TOTAL:	361.24
	1913-00110-6-0001								
						64961	08/10/22	165.00	165.00
									165.00
NATREC	NATIONAL RECREATION AND PARK							VENDOR TOTAL:	165.00
	15608-2022								
		01 ANNUAL DUES	101000046204	08/01/22		64938	08/04/22	875.00	875.00
		02 ANNUAL DUES	201000046204						437.50
									437.50
NICOR	NICOR GAS							VENDOR TOTAL:	875.00
	072922								
		01 MAINT BLDG	101500096703	07/29/22		64939	08/04/22	1,349.08	1,349.08
									107.59

FROM 07/22/2022 TO 08/16/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
072922				07/29/22		64939	08/04/22	1,349.08	1,349.08
		02 MAINT BLDG	504100096703						107.59
		03 POOL	518100096703						862.49
		04 UPSTAIRS OFFICE	101000096703						49.41
		05 PUMP HOUSE	504100096703						51.50
		06 AIRPORT RD PROPERTY	207500096703						170.50

VENDOR TOTAL: 1,349.08

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
PDRMA				07/26/22		64998	07/26/22	53,301.92	24,394.52
JUNE 2022		01 HEALTH INS PREM	101000106801						5,070.42
		02 HEALTH INS PREM	101500106801						2,299.92
		03 HEALTH INS PREM	504100106801						1,824.82
		04 HEALTH INS PREM	504000106801						1,305.84
		05 HEALTH INS PREM	201000106801						6,823.46
		06 HEALTH INS PREM	202100106801						5,722.78
		07 HEALTH INS PREM	207500106801						841.75
		08 HEALTH INS PREM	303000106801						505.53

VENDOR TOTAL: 24,394.52

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
PEPSI				08/01/22		64964	08/10/22	400.13	400.13
84647556		01 20 OZ BOTTLE	303000086630						197.12
		02 5 GAL BIB	303000086630						90.15
		03 3 GAL BIB	303000086630						112.86

VENDOR TOTAL: 400.13

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
PERFOR				08/04/22		64966	08/10/22	1,764.32	882.73
7040737		01 FRYER OIL	303000086617						85.54
		02 SW POTATO FRIES	303000086617						41.77
		03 HAMBURGERS	303000086613						325.48
		04 CHICKEN STRIPS	303000086616						44.73
		05 BRATS	303000086615						151.17
		06 SPICY CHICKEN STRIPS	303000086616						60.88
		07 PAPER TOWELS	303000076550						80.46
		08 DELI PAPER	303000076550						84.20
		09 DELIVERY CHARGE	303000076500						8.50

VENDOR TOTAL: 882.73

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
PRIN				08/01/22		64925	08/01/22	1,566.49	1,566.49
AUGUST 2022		01 DENTAL INS PREM	101000106801						312.45
		02 DENTAL INS PREM	101500106801						120.53

DATE: 08/17/2022
 TIME: 16:00:54
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 07/22/2022 TO 08/16/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AUGUST 2022									
		03 DENTAL INS PREM	504100106801	08/01/22		64925	08/01/22	1,566.49	1,566.49
		04 DENTAL INS PREM	504000106801						133.45
		05 DENTAL INS PREM	201000106801						67.03
		06 DENTAL INS PREM	202100106801						435.86
		07 DENTAL INS PREM	207500106801						317.11
		08 DENTAL INS PREM	303000106801						155.23
									24.83
REIN	REINDERS, INC.							VENDOR TOTAL:	1,566.49
	6016802-00	01 SEAL KITS-FAIRWAY MOWERS	504100066403	07/22/22		64967	08/10/22	533.02	203.09
	6017037-00	01 FAIRWAY MOWER BEARINGS-SEALS	504100066403	07/26/22		64967	08/10/22	533.02	96.24
	6017222-00	01 ZERO TURN PARTS	202100066403	07/28/22		64967	08/10/22	533.02	96.24
									233.69
									233.69
SHAW	SHAW SUBURBAN MEDIA							VENDOR TOTAL:	533.02
	072210027030	01 DEKALB CO RESOURCE GUIDE	101200046208	07/31/22	00005854	64969	08/10/22	699.00	699.00
									699.00
SOFT	SOFT WATER CITY							VENDOR TOTAL:	699.00
	2652-729	01 WATER-CUPS	518000076500	07/29/22		64926	08/01/22	395.92	166.92
		02 RENT-WATER	101500076500						53.90
									113.02
									166.92
SPEC	SPECIAL FX							VENDOR TOTAL:	166.92
	43521	01 CONCESSION STAFF TSHIRTS	101200046214	07/25/22	00005837	64928	08/01/22	100.00	100.00
									100.00
SUP	SUPERIOR BEVERAGE							VENDOR TOTAL:	100.00
	480747	01 BUDWEISER	303000086634	08/03/22		64970	08/10/22	255.75	255.75
		02 BUD LIGHT LIME	303000086634						83.75
		03 MICHELOB ULTRA	303000086634						38.00
		04 BUD SELTZER	303000086634						81.60
		05 DELIVERY CHARGE	303000086634						44.40
									8.00

DATE: 08/17/2022
 TIME: 16:00:54
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 07/22/2022 TO 08/16/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
SYCPUMP		SYCAMORE PUMPKIN FESTIVAL COMM							255.75
		VENDOR APPL	101200046214	08/10/22		64971	08/10/22	25.00	25.00
		01 VENDOR APPLICATION							25.00
T0001565		PHONPARSIT, BOUNPHONE							25.00
		CLOTHING REIMB	101200046215	07/26/22		64903	07/26/22	167.38	167.38
		01 CLOTHING REIMB + TAX							62.39
		02 BOOT REIMB	101500046215						104.99
T0001655		LEACH, CONNER							167.38
		REIMB 8-10-22	101500076512	08/10/22		64972	08/10/22	25.63	25.63
		01 COMB WRENCH - REIMB							25.63
T0001721		HOBLLIT, CHRIS							25.63
		REIMB ART SUPPLIES	205011306216	07/26/22		64904	07/26/22	19.41	19.41
		01 REIMB ART SUPPLIES							19.41
T0001732		FRESON, JESSICA							19.41
		REFUND	201000002150	08/01/22		64933	08/01/22	90.00	90.00
		01 REFUND STEM CLASS							90.00
T0001733		DUBOIS, MELANIE							90.00
		REIMBURSEMENT 8-3-22	205011306216	08/03/22		64940	08/04/22	28.40	28.40
		01 REIMB SUPPLIES - LIL CAMPERS							28.40
T0001734		MILESKEI, EVA							28.40
		REFUND	201000002150	08/09/22		64943	08/09/22	45.00	45.00
		01 REFUND							45.00
		VENDOR TOTAL:							45.00

FROM 07/22/2022 TO 08/16/2022

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

TYLER TYLER ENTERPRISES
 62993 01 GOLF FUNGICIDES 504100076507 07/28/22 64973 08/10/22 1,376.25 1,376.25
 02 FOND DYE/ALGAE CONTROL 504100076500 1,171.25
 205.00

VENDOR TOTAL: 1,376.25

UNUM JULY 2022 UNUM LIFE INSURANCE
 01 STD INS PREM 101000106801 377.52
 02 STD INS PREM 101500106801 45.33
 03 STD INS PREM 504100106801 45.54
 04 STD INS PREM 504000106801 38.00
 05 STD INS PREM 201000106801 14.80
 06 STD INS PREM 202100106801 115.44
 07 STD INS PREM 207500106801 81.59
 08 STD INS PREM 303000106801 24.24
 12.58

VENDOR TOTAL: 377.52

VERMONT VERMONT SYSTEMS INC
 VS-000364 01 KEY FOBS 207500076518 07/28/22 64931 08/01/22 603.00 603.00

VENDOR TOTAL: 603.00

VORTEX VORTEX
 51922/52191 01 GASKET, CHLORINE INJECTOR 518100066410 07/27/22 64941 08/04/22 211.00 211.00

VENDOR TOTAL: 211.00

TOTAL --- ALL INVOICES: 65,243.75

DATE: 08/18/22
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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

New

INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ACUSHNET ACUSHNET COMPANY								
0000162051	06/14/22	01	CREDIT - OVERPAYMENT	501000001301			08/17/22	-279.00
							INVOICE TOTAL:	-279.00
913489755	06/09/22	01	BALANCE OF CREDIT	501000001301			08/17/22	-1.26
							INVOICE TOTAL:	-1.26
913540520	06/16/22	01	PRO-VIX	501000001300			08/17/22	467.50
							INVOICE TOTAL:	467.50
913542343	06/16/22	01	WEDGES - DOTY	501000001302			08/17/22	153.55
							INVOICE TOTAL:	153.55
913923361	08/08/22	01	TITLEIST TOUR PERFORMANCE CAP	501000001301	00005431		08/17/22	210.00
		02	TITL TOUR PERFORMANCE CAP	501000001301	00005431			105.00
		03	TOUR SPORT WHIT/BLK/L/XL	501000001301	00005431			55.50
		04	TOUR SPORT WHT/BLK/M/L	501000001301	00005431			55.50
		05	DISC INV 913923361	501000001301	00005431			-8.52
		06	SHIPPING INV 913923361	501000001301	00005431			26.16
							INVOICE TOTAL:	443.64
913931425	08/09/22	01	TITLEIST OCEANSIDE CAP	501000001301	00005431		08/17/22	120.00
		02	TITL SURF STRIPE CAP	501000001301	00005431			52.50
		03	WOM MONTAUK WHT/SKY	501000001301	00005431			45.00
		04	DISC INV 913931425	501000001301	00005431			-4.35
		05	SHIPPING INV 913931425	501000001301	00005431			18.44
							INVOICE TOTAL:	231.59
							VENDOR TOTAL:	1,016.02
AFLAC AFLAC								
140863	07/12/22	01	AFLAC - PRE TAX	101000002006			08/17/22	812.19
		02	AFLAC - AFTER TAX	101000002007				43.20
							INVOICE TOTAL:	855.39
							VENDOR TOTAL:	855.39

SYCAMORE PARK DISTRICT
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ALARMDET ALARM DETECTION SYSTEMS, INC								
219339-1009	08/07/22	01	QTRLY ALARM CC	2075000056300			08/23/22	473.49
							INVOICE TOTAL:	473.49
							VENDOR TOTAL:	473.49
ANCEL ANCEL GLINK, P.C.								
91034	08/10/22	01	CORPORATE MATTERS	101000036120			08/17/22	56.25
							INVOICE TOTAL:	56.25
							VENDOR TOTAL:	56.25
BANN BANNER UP SIGNS								
78220	08/11/22	01	RON JOHNSON FIELDS BANNER	101200046214	00005856		08/17/22	75.00
							INVOICE TOTAL:	75.00
							VENDOR TOTAL:	75.00
BATTERIE BATTERIES PLUS BULBS								
P53407067	07/21/22	01	BATTERIES - CC	207500046200			08/17/22	10.99
							INVOICE TOTAL:	10.99
							VENDOR TOTAL:	10.99
CEDAR CEDAR RAPIDS TIRE								
888938	08/03/22	01	ROUGH MOWER TIRES	504100066403			08/17/22	327.31
							INVOICE TOTAL:	327.31
888974	08/03/22	01	MOWER TIRES	202100066402			08/17/22	70.51
							INVOICE TOTAL:	70.51
							VENDOR TOTAL:	397.82
CINTA CINTAS CORPORATION #355								
4127527040	08/05/22	01	RAG & RUG SERVICE	207500056301			08/17/22	36.78
							INVOICE TOTAL:	36.78

SYCAMORE PARK DISTRICT
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CINTA CINTAS CORPORATION #355								
4127527065	08/05/22	01	RAG & RUG SERVICE	101500056301			08/17/22	10.87
		02	RAG & RUG SERVICE	504100056301				10.86
		03	RAG & RUG SERVICE	201000056301				3.80
		04	RAG & RUG SERVICE	101000056301				3.80
						INVOICE TOTAL:		29.33
4127527132	08/05/22	01	RAG & RUG SERVICE	201000056301			08/17/22	17.36
						INVOICE TOTAL:		17.36
4128221741	08/12/22	01	RAG & RUG SERVICE	101500056301			08/17/22	10.87
		02	RAG & RUG SERVICE	504100056301				10.86
		03	RAG & RUG SERVICE	201000056301				3.80
		04	RAG & RUG SERVICE	101000056301				3.80
						INVOICE TOTAL:		29.33
4128221798	08/12/22	01	RAG & RUG SERVICE	201000056301			08/17/22	17.36
						INVOICE TOTAL:		17.36
4128221799	08/12/22	01	RAG & RUG SERVICE	207500056301			08/17/22	36.78
						INVOICE TOTAL:		36.78
						VENDOR TOTAL:		166.94
CINTA2 CINTAS CORP								
8405783545	07/15/22	01	SERVICE CHARGE	101500076513			08/17/22	6.01
		02	MAINT - DISINFECTANT	101500076513				7.15
		03	MAINT -1ST AID STOCK	101500076513				6.52
		04	MAINT -1ST AID STOCK	101500076513				13.73
		05	MAINT -1ST AID STOCK	202100076513				13.74
		06	MAINT - BATTERY	101500076513				7.87
		07	MAINT - BATTERY	202100076513				7.88
		08	POOL - 1ST AID STOCK	518000076513				8.21
		09	POOL - 1ST AID STOCK	518000076513				34.80
		10	POOL - 1ST AID STOCK	518000076513				19.93

INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CINTAS CORP								
8405783545	07/15/22	11	POOL - 1ST AID STOCK	518000076513			08/17/22	8.48
		12	POOL - EMERG FOIL BLANKET	518000076513				18.48
		13	CH - 1ST AID STOCK	101500076513				8.21
		14	CH - 1ST AID STOCK	101500076513				11.85
		15	CH - EMERG FOIL BLANKET	101500076513				18.48
								INVOICE TOTAL: 191.34
								VENDOR TOTAL: 191.34
CMJ CMJ TECHNOLOGIES, INC.								
16547	08/01/22	01	OFFICE 365	101000046206			08/17/22	263.12
		02	OFFICE 365	201000046206				263.13
		03	MONTHLY MAINT	101000056304				500.00
		04	MONTHLY MAINT	201000056304				500.00
								INVOICE TOTAL: 1,526.25
								VENDOR TOTAL: 1,526.25
COMMO COMMONWEALTH EDISON								
0558722008-0822	08/08/22	01	BASEBALL CONC	303300096702			08/18/22	90.23
		02	POOL	518100096702				496.30
		03	MAINT	101500096702				54.54
		04	MAINT	504100096702				54.54
		05	MAINT	504000096702				8.28
		06	CLUBHOUSE	303000096702				82.14
		07	PROSHOP	504000096702				82.14
		08	ADMIN	101000096702				191.67
		09	ADMIN	201000096702				191.67
		10	ELECTRONIC SIGN	101000096702				5.79
		11	ELECTRONIC SIGN	201000096702				5.79
		12	COMM CTR	207500096702				2,885.02
								INVOICE TOTAL: 4,148.11
080422	08/04/22	01	FOUNDERS PARK	101500096702			08/18/22	18.98

INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
080422	08/04/22	02	OLD MILL	101500096702			08/18/22	22.91
		03	BOYNTON PARK	101500096702				13.97
		04	KIWANIS PARK	101500096702				28.67
		05	EMIL CASSIER PARK	101500096702				18.98
		06	SYCAMORE LAKE	101500096702				2.45
		07	GOOD TYMES SHELTER	101500096702				24.90
		08	WETZEL PARK	101500096702				40.51
		09	ENTRY PARK	101500096702				22.91
		10	MAINT BLDG	101500096702				259.86
		11	MAINT BLDG	504100096702				259.86
		12	SPORTS COMPLEX	202100096702				8.44
		13	SOCCER COMPLEX	101500096702				32.23
								754.67
								4,902.78
								INVOICE TOTAL:
								VENDOR TOTAL:

121018625	07/22/22	01	OLD SHOP - DIESEL - TANK 3	504100076515			08/17/22	1,161.61
								1,161.61
								INVOICE TOTAL:
121018626	07/22/22	01	OLD SHOP TANK 4 GAS	504000076515			08/17/22	1,664.80
								1,664.80
								INVOICE TOTAL:
121018627	07/22/22	01	DIESEL - GOLF	504100076515			08/17/22	325.12
		02	DIESEL - PARKS	101500076515				876.41
		03	DIESEL - SC	202100076515				96.93
								1,298.46
								INVOICE TOTAL:
121018628	07/22/22	01	GASOLINE - GOLF	504100076515			08/17/22	88.64
		02	GASOLINE -PARKS	101500076515				291.79
		03	GASOLINE -SC	202100076515				12.92
		04	GASOLINE -TRUCKS	101500076515				519.56
								912.91
								INVOICE TOTAL:
121018720	08/03/22	01	GASOLINE - GOLF	504100076515			08/17/22	308.05

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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
121018720	08/03/22	02	GASOLINE - PARKS	101500076515			08/17/22	244.54
		03	GASOLINE - SC	202100076515				46.11
		04	GASOLINE - TRUCKS	101500076515				206.07
			INVOICE TOTAL:					804.77
121018734	08/04/22	01	DIESEL - OLD SHOP TANK 3	504100076515			08/17/22	650.46
			INVOICE TOTAL:					650.46
121018735	08/04/22	01	GAS - OLD SHOP TANK 4	504000076515			08/17/22	897.44
			INVOICE TOTAL:					897.44
			VENDOR TOTAL:					7,390.45
DEK3			DEKALB COUNTY COLLECTOR					
2ND 2022	08/01/22	01	PROPERTY TAXES	101500116850			08/18/22	3,168.46
			INVOICE TOTAL:					3,168.46
			VENDOR TOTAL:					3,168.46
DEKA			DEKALB LAWN & EQUIPMENT CO.					
86106	07/26/22	01	AUGER DRILLING BITS PARTS	202100066400			08/17/22	219.98
			INVOICE TOTAL:					219.98
86132	07/27/22	01	ZERO TURN TORO BELT	101500066403			08/17/22	163.52
			INVOICE TOTAL:					163.52
86162	07/28/22	01	HAND GUARD	202100066402			08/17/22	26.94
			INVOICE TOTAL:					26.94
86318	08/09/22	01	AUGER DRILL BIT	101500066400			08/17/22	90.57
			INVOICE TOTAL:					90.57
			VENDOR TOTAL:					501.01
DEKAM			DEKALB MECHANICAL INC					

INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
DEKAM	DEKALB MECHANICAL INC							
83301	08/02/22	01	CONC FREEZER/FRIDGE REPAIRS	303000056307			08/17/22	822.00
							INVOICE TOTAL:	822.00
							VENDOR TOTAL:	822.00
DOGWASTE	DOG WASTE DEPOT							
500805	08/15/22	01	DOG WASTE BAGS	1015000076540			08/17/22	121.35
							INVOICE TOTAL:	121.35
							VENDOR TOTAL:	121.35
ECO	ECOWATER SYSTEMS, INC.							
130856-0822	08/04/22	01	SALT	101000056300			08/17/22	26.63
		02	SALT	201000056300				26.62
							INVOICE TOTAL:	53.25
							VENDOR TOTAL:	53.25
FP	FP MAILING SOLUTIONS							
RI105426948	08/04/22	01	ANNUAL POSTAGE METER	101000046204			08/17/22	191.70
		02	ANNUAL POSTAGE METER	201000046204				191.70
							INVOICE TOTAL:	383.40
							VENDOR TOTAL:	383.40
FRONTIER	FRONTIER							
0670-080722	08/07/22	01	ADMIN	101000096700			08/18/22	299.55
		02	ADMIN	201000096700				299.54
							INVOICE TOTAL:	599.09
							VENDOR TOTAL:	599.09
GORDH	GORDON HARDWARE							
9201779	08/05/22	01	MISC PARTS	1015000076500			08/17/22	8.58
							INVOICE TOTAL:	8.58

INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
GORDH	GORDON HARDWARE							
920433	08/12/22	01	FASTENERS - SHOP	101500076511			08/17/22	3.08
							INVOICE TOTAL:	3.08
							VENDOR TOTAL:	11.66
GRAI	GRAINGER							
9396021082	08/01/22	01	HAND KNOB - SHOP	101500066401			08/17/22	8.38
							INVOICE TOTAL:	8.38
							VENDOR TOTAL:	8.38
GROUPPL	GROUP PLAN SOLUTIONS							
3076	08/02/22	01	FSA AUG	101000106801			08/17/22	30.25
		02	FSA AUG	201000106801				30.25
							INVOICE TOTAL:	60.50
							VENDOR TOTAL:	60.50
HARRG	HARRIS GOLF CARS SALES & SERVI							
02-321025	08/08/22	01	GOLF CART ROOF SUPPORT PARTS	504000066409			08/17/22	131.88
							INVOICE TOTAL:	131.88
02-321070	08/08/22	01	REPAIRS-CUSTOMER DAMAGED CART	504000066409			08/17/22	949.19
							INVOICE TOTAL:	949.19
02-321211	08/09/22	01	GOLF CART PARTS	504000066409			08/17/22	327.31
							INVOICE TOTAL:	327.31
							VENDOR TOTAL:	1,408.38
HAWK	HAWKINS INC							
6264627	08/15/22	01	SPLASH PAD CHEMICALS	518100076550			08/17/22	60.00
							INVOICE TOTAL:	60.00
							VENDOR TOTAL:	60.00

INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
HORN HORNUNG'S PRO GOLF SALES INC.								
523893	08/12/22	01	GOLF PRIDE TOUR WRAP 2G	501000001303	00005857		08/17/22	137.04
		02	SHAFT EXTENSION	501000001303	00005857			70.00
		03	DISC INV 523893	501000001303	00005857			-4.14
		04	SHIPPING INV 523893	501000001303	00005857			13.52
							INVOICE TOTAL:	216.42
							VENDOR TOTAL:	216.42
INTEG INTEGRA BUSINESS SYSTEMS, INC.								
INV104486	08/01/22	01	PRINTER/COPIER - PRO SHOP	101000056304			08/17/22	17.23
		02	PRINTER/COPIER - PRO SHOP	201000056304				17.23
							INVOICE TOTAL:	34.46
INV104487	08/01/22	01	PRINTER/COPIER - MAINT	101000056304			08/17/22	13.32
		02	PRINTER/COPIER - MAINT	201000056304				13.32
							INVOICE TOTAL:	26.64
INV104488	08/01/22	01	PRINTE/RCOPIER- CC	101000056304			08/17/22	62.70
		02	PRINTE/RCOPIER- CC	201000056304				62.69
							INVOICE TOTAL:	125.39
INV104489	08/01/22	01	PRINTER-COPIER = ADMIN	101000056304			08/17/22	44.36
		02	PRINTER-COPIER = ADMIN	201000056304				44.36
							INVOICE TOTAL:	88.72
							VENDOR TOTAL:	275.21
KISH KISHWAUKEE SPECIAL RECREATION								
212	08/17/22	01	INCLUSION AIDS	221000076500			08/17/22	85.20
							INVOICE TOTAL:	85.20
							VENDOR TOTAL:	85.20
MEL MELIN'S LOCK & KEY								
81322-9	08/14/22	01	LOCK REPAIR - GATE - CC	207500066401			08/17/22	95.00
							INVOICE TOTAL:	95.00
							VENDOR TOTAL:	95.00

INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
MENA	MENARDS - SYCAMORE							
72395	08/04/22	02	PAINT - PARKS	101500066404			08/17/22	11.96
							INVOICE TOTAL:	11.96
72811	08/11/22	01	STEP STOOL, RUG FOR PRESCHOOL	205771106216	00005859		08/17/22	53.22
							INVOICE TOTAL:	53.22
72825	08/11/22	01	WASP KILLER - PARKS	101500066404			08/17/22	20.16
							INVOICE TOTAL:	20.16
72862	08/12/22	01	BLKBOARD FOR PRESCHOOL	205771106216	00005858		08/17/22	18.99
							INVOICE TOTAL:	18.99
							VENDOR TOTAL:	104.33
NICOR	NICOR GAS							
073022	07/29/22	01	ADMIN	101000096703			08/18/22	33.33
		02	ADMIN	201000096703				33.32
		03	PRO SHOP	504000096703				14.28
		04	CLUBHOUSE	303000096703				14.28
							INVOICE TOTAL:	95.21
							VENDOR TOTAL:	95.21
NIV	NIVEL PARTS & MANUFACTURING							
75988193	08/05/22	01	GOLF CART PARTS	504000066409			08/17/22	57.11
							INVOICE TOTAL:	57.11
							VENDOR TOTAL:	57.11
OCCREATI	OC CREATIVE, INC.							
2015	08/15/22	01	110TH ANNIV VIDEOS AND FILMING	101200046214	00005861		08/17/22	1,300.00
							INVOICE TOTAL:	1,300.00
							VENDOR TOTAL:	1,300.00

OVERHEAD OVERHEAD DOOR CO OF

SYCAMORE PARK DISTRICT
DETAIL BOARD REPORT

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ID: AP441000.WOW

INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
OVERHEAD OVERHEAD DOOR CO OF								
25390	05/01/22	01	REPAIRS-PARTS-SHOP #3 DOOR	101500056300			08/17/22	450.00
							INVOICE TOTAL:	450.00
							VENDOR TOTAL:	450.00
PACKERFA PACKER FASTENER								
723864	08/11/22	01	SHOP STOCK-FASTERNERS - BOLTS	101500076511			08/18/22	102.79
							INVOICE TOTAL:	102.79
723865	08/11/22	01	ZINC WASHERS	101500076511			08/18/22	4.71
							INVOICE TOTAL:	4.71
							VENDOR TOTAL:	107.50
PDRMA PDRMA								
JULY 2022	08/18/22	01	HEALTH INS PREM	101000106801			08/18/22	5,071.23
		02	HEALTH INS PREM	101500106801				2,300.08
		03	HEALTH INS PREM	504100106801				1,825.04
		04	HEALTH INS PREM	504000106801				1,306.08
		05	HEALTH INS PREM	201000106801				6,824.31
		06	HEALTH INS PREM	202100106801				5,723.30
		07	HEALTH INS PREM	207500106801				841.95
		08	HEALTH INS PREM	303000106801				505.53
							INVOICE TOTAL:	24,397.52
							VENDOR TOTAL:	24,397.52
PENDL PENDELTON TURF SUPPLY								
4858	07/30/22	01	GOLF MARKING PAINT	504100076500			08/18/22	57.80
		02	WETTING AGENT	504100076500				173.80
		03	FUNGICIDES	504100076507				620.00
							INVOICE TOTAL:	851.60
							VENDOR TOTAL:	851.60
PLAY PLAYERS GOLF CARS								

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
23954	08/10/22	01	CART RENTAL - 8/5	504000036126			08/18/22	600.00
						INVOICE TOTAL:		600.00
						VENDOR TOTAL:		600.00
PLAYERS GOLF CARS								
POWERSY POWERSYSTEMS								
8797931	08/04/22	01	VERSA TUBE PLUS - HEAVY	205231906216	00005845		08/18/22	64.00
		02	VERSA TUBE PLUS - MED	205231906216	00005845			59.80
		03	VERSA TUBE PLUS - EXTRA HEAVY	205231906216	00005845			132.00
						INVOICE TOTAL:		255.80
						VENDOR TOTAL:		255.80
REACH REACH MEDIA NETWORK								
80597	07/05/22	01	REACH RENEWAL	504000076500			08/18/22	360.00
						INVOICE TOTAL:		360.00
						VENDOR TOTAL:		360.00
REIN REINDERS, INC.								
4069951-00	08/10/22	01	TORO MOWER PARTS	101500066403			08/18/22	280.04
		02	TORO MOWER PARTS	504100066403				280.04
						INVOICE TOTAL:		560.08
6017567-00	08/02/22	01	ROUGH MOWERS RIM & TIRES	504100066403			08/18/22	236.07
		02	ROUGH MOWERS RIM & TIRES	202100066403				236.07
		03	ROUGH MOWERS RIM & TIRES	101500066403				236.07
						INVOICE TOTAL:		708.21
6017900-00	08/08/22	01	MOWER - BLADE/WASHERS	101500066403			08/18/22	32.03
						INVOICE TOTAL:		32.03
6017900-01	08/09/22	01	MOWER BLADES	202100066403			08/18/22	205.33
						INVOICE TOTAL:		205.33
						VENDOR TOTAL:		1,505.65

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
RINGCEN RINGCENTRAL INC.								
CD_000432146	07/21/22	01	PHONE SERVICE	1010000096700			08/18/22	488.19
		02	PHONE SERVICE	2010000096700				488.20
								976.39
								976.39
SPEE SPEER FINANCIAL INC.								
LTD7.23	08/11/22	01	2022 LTD DISCLOSURE	101000036125			08/18/22	150.00
								150.00
								150.00
STAPLES STAPLES BUSINESS ADVANTAGE								
3514037749	07/30/22	01	PAPER - PLANNERS	1010000046200			08/18/22	97.72
		02	PAPER - PLANNERS	2010000046200				97.72
		03	PAPER - PLANNERS	2075000046200				97.74
								293.18
3514784243								
	08/06/22	01	PLANNERS	1010000046200			08/18/22	81.47
		02	PLANNERS	2010000046200				81.47
								162.94
3515258/802								
	08/13/22	01	PAPER - PAD - MARKERS	1010000046200			08/18/22	25.98
		02	PAPER - PAD - MARKERS	2010000046200				25.99
								51.97
								508.09
STRANS STRANS GARDEN CENTER								
8/1/22	08/01/22	01	COMM CTR MULCH	2075000066401			08/18/22	384.00
								384.00
								384.00
SUPERIND SUPERIOR INDUSTRIAL EQUIPMENT								

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INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
SUPERIND SUPERIOR INDUSTRIAL EQUIPMENT								
22-2615	07/25/22	01	SERVICE CALL POOL PUMP REPAIR	518100056300			08/18/22	122.50
							INVOICE TOTAL:	122.50
							VENDOR TOTAL:	122.50
SWEDELEC SWEDBERG ELECTRIC INC.								
11965	08/11/22	01	CC - GYM LIGHTS REPAIR	207500056300			08/18/22	261.00
							INVOICE TOTAL:	261.00
							VENDOR TOTAL:	261.00
T0001735 SCHOEN, JOSEPH								
REFUND	08/17/22	01	REFUND	201000002150			08/17/22	202.50
							INVOICE TOTAL:	202.50
							VENDOR TOTAL:	202.50
VERMONT VERMONT SYSTEMS INC								
VS004819	07/08/22	01	SMS TEXT MESSAGING	201000076500	00005860		08/18/22	47.55
							INVOICE TOTAL:	47.55
							VENDOR TOTAL:	47.55
WARE WAREHOUSE DIRECT BUSINESS								
5301262-0	08/10/22	01	JANITORIAL - CC	207500076510			08/18/22	56.41
							INVOICE TOTAL:	56.41
							VENDOR TOTAL:	56.41
WASTE WASTE MANAGEMENT								
3680153-2011-3	07/29/22	01	REFUSE - ADMIN	101000056302			08/18/22	45.91
		02	REFUSE - CH	303000056302				45.91
		03	REFUSE - ADMIN	101000056302				8.50
		04	REFUSE -OLD SHOP	504100056302				40.87

SYCAMORE PARK DISTRICT
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INVOICES DUE ON/BEFORE 08/24/2022

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
3680153-2011-3	07/29/22	05	REFUSE -SC	202100056302			08/18/22	71.60
		06	REFUSE -PARKS	101500056302				71.60
		07	REFUSE -POOL	518100056302				48.81
		08	REFUSE -PICNIC	101500056302				60.21
		09	REFUSE CC	207500056302				122.11
								INVOICE TOTAL: 515.52
								VENDOR TOTAL: 515.52
150711-FD-4	06/17/22	01	MEMORIAL PARK	711000207035			08/18/22	636,174.99
								INVOICE TOTAL: 636,174.99
								VENDOR TOTAL: 636,174.99
								TOTAL ALL INVOICES: 694,415.70

WILLCHAR WILLIAM CHARLES CONSTRUCTION

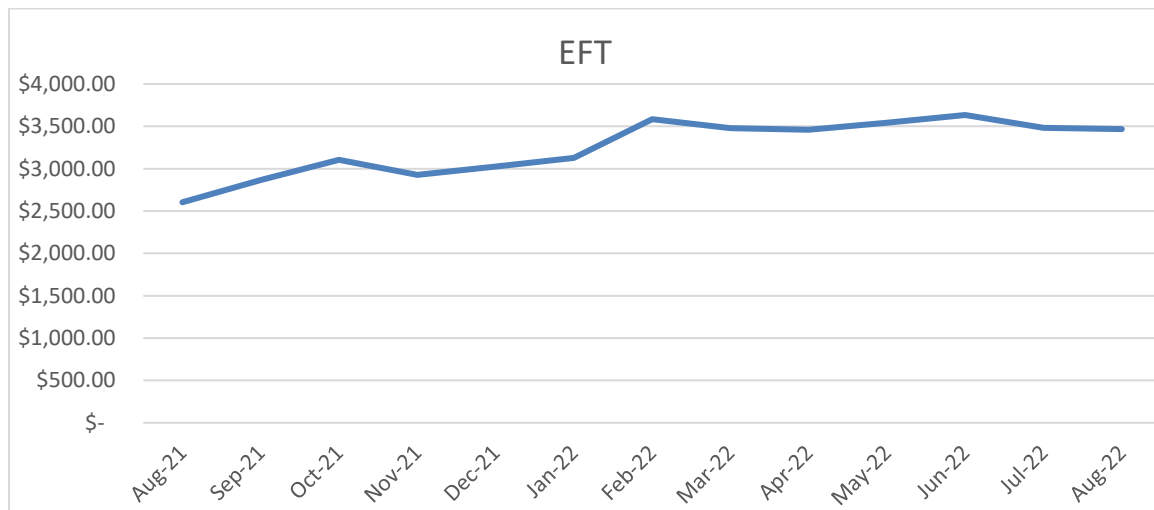
Interim \$65,243.75
New \$694,415.70

total \$759,659.45

To: Board of Commissioners
 From: Jackie Hienbuecher
 Subject: Monthly Report
 Date: Aug 26, 2022

Administrative Initiatives (8/1/22 – 8/31/22)

- Attended scheduled Board and leadership/staff meetings.
- Installment billing for Pathway Fitness memberships and passes. The August installment was for 165 individuals, a decrease of 3 from July. The monthly installment was \$3,272 (\$12 increase) processed through credit cards and \$196 (\$26 decrease) through ACH transactions. There were 13 households whose credit cards did not process (\$357) due to declined credit cards. Much of this is due to the conversion of First Midwest Bank to Old National Bank. Following up on each of these and processing the transactions when possible. (See chart below that shows monthly EFT revenue over the last year.)



- Continued to monitor new household accounts on Rectrac for residency and process refund for those that registered as non-resident when they should be resident. Notify appropriate staff when there are duplicate households.
- Assisted staff with technology problems/concerns/needs. Coordinated assistance from CMJ and/or Integra to resolution when necessary. Topics: email updates and additions
- Prepared monthly sales tax returns.
- Filed monthly IMRF earnings and submitted payment.
- Submitted monthly unemployment report.
- Submitted payroll direct deposit files for processing and scheduled transfer of funds.
- Processed monthly bills for payment.
- Performed criminal background checks on new hires and volunteers.
- Reviewed scholarship assistance requests.
- Completed matching visa receipts and posted to general ledger.

- Performed Bank reconciliations and posted related entries.
- Submitted claims and billing for workers comp.
- Processed third installment of property tax receipts. Provided documentation to KSRA and processed payment.
- Attended Pumpkin Festival Committee meeting.
- Participated in HR related meetings.
- Updated Capital Budget spreadsheet to prepare for 2023 budget.
- Spoke with Shawn Ajazi, Progressive Business Solutions regarding future utility rates. Also provided contact information to discuss solar options.
- Requested information on cost of additional tablets needed for 2023 concessions.
- Updated information on Illinois website for Grants.
- Reviewed planning packet for 2022 rollover bonds.

Administrative Initiatives (9/1/22 – 9/30/22)

- Attend scheduled Superintendent and Board meetings.
- Perform cycle counts of pro shop inventory.
- Participate in Illinois Park District Tax Levy Preparation Webinar presented by IAPD.
- Participate in PDRMA PATH Essentials Webinar.
- Submit monthly state unemployment report.
- Prepare and file monthly Sales Tax Return.
- File monthly IMRF earnings and submit payment.
- Monthly bank reconciliation.
- Process monthly ACH EFT for memberships/passes. Review credit card and assist in collection of declined transactions.
- Review scholarship requests as submitted.
- Work with CMJ on technology as needed.
- Attend Pumpkin Festival Committee meeting.
- Look into RecTrac credit card options.
- Prepare spreadsheets for FY 2023 Operating Budget.
- Begin discussion of FY 2023 Capital Budget needs
- Prepare Audit Firm RFP.
- Review job descriptions for possible modifications.
- Participate in Managing Unemployment Compensation Webinar.
- Attend PDRMA Health Program Council meeting.

Sycamore Park District
Summarized Revenue & Expense Report
Period ended July 31, 2022

Corporate Fund (10)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	<u>Variance</u>
Revenues					
Administration	56,958.78	969,050.23	1,672,035	845,131.49	14.7% (1)
Marketing	400.00	900.00	-	-	#DIV/0!
Parks	2,638.66	14,372.64	24,889	13,661.73	5.2%
Total Revenues	59,997.44	984,322.87	1,696,924	858,793.22	14.6%
Expenses					
Administration	44,744.83	497,101.52	1,297,766	440,895.67	12.7% (2)
Marketing	3,059.96	36,824.27	52,000	19,231.22	91.5% (3)
Parks	42,196.65	178,555.43	324,043	157,504.59	13.4% (4)
Total Expenses	90,001.44	712,481.22	1,673,809	617,631.48	15.4%
Total Fund Revenues	59,997.44	984,322.87	1,696,924	858,793.22	14.6%
Total Fund Expenses	90,001.44	712,481.22	1,673,809	617,631.48	15.4%
Surplus (Deficit)	(30,004.00)	271,841.65	23,115	241,161.74	12.7%

(1) Property taxes, YTD greater 8.1% \$61,500, includes recapture. Replacement taxes in 2022 greater 119.2% \$63,877.

Shelter rentals/alcohol permits have decreased 23.1% \$1,538.

(2) 2022 includes Bridge Engineering \$21,400; Start up money for foundation \$37,753. Wages/taxes increased 6.5% \$9,341 due to wage increases and addition of PT position.

(3) New website and other expenses related to 100th anniversary.

(4) Wages, related taxes and insurance increased 29.3% \$23,042 due to new FT position. Play Area Maint increased \$7,244, mulch and bench

Recreation Fund (20)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	24,615.90	578,454.18	1,043,505	560,929.95	3.1% (1)
Sports Complex	6,981.00	8,027.00	42,018	1,486.00	440.2% (2)
Sports Complex Maintenance	3,848.81	22,810.52	40,522	24,273.11	-6.0%
Midwest Museum of Natural Hist	-	-	-	1,780.76	-100.0%
Programs-Youth	3,385.27	29,130.43	22,634	14,010.78	107.9% (2)
Programs-Tweens	15.00	3,526.90	1,862	20.00	17534.5% (2)
Programs-Adult	176.51	11,095.06	14,213	16,861.52	-34.2% (2)
Programs-Nature	7.00	746.00	2,350	-	#DIV/0! (2)
Programs-Leagues	-	473.22	11,408	250.98	88.5% (2)
Programs-Youth Athletics	1,601.00	32,916.16	63,320	42,463.05	-22.5% (2)
Programs-Fitness	953.97	14,253.47	18,701	10,737.97	32.7% (2)
Programs-Early Childhood	7.37	1,122.60	407	150.00	648.4% (2)
Programs-Dance	(56.56)	3,271.19	3,638	2,117.99	54.4% (2)
Programs-Special Events	1,360.00	8,722.00	11,797	3,412.50	155.6% (2)
Programs-Community Events	2,170.64	12,257.70	11,132	7,992.76	53.4% (2)
Brochure	-	-	4,000	-	#DIV/0!
Weight Room	7,963.22	74,943.17	132,359	60,439.69	24.0% (3)
Community Center	5,887.60	52,477.55	58,968	37,609.21	39.5% (3)
		-			
Total Revenues	58,916.73	854,227.15	1,482,834	784,536.27	8.9%

- (1) Property taxes, YTD greater 3.0% \$15,747.
- (2) Timing of receipts. Received AYSO spring payment sooner in 2022
- (2) Revenue from programs increased 19.9%, \$19,497 compared to 2021.
- (3) Compared to Annual Budget/Compared to 2021 YTD
 - Pathway Fitness Membership 65.03% / 142.39%
 - Pathway Fitness Pass 47.57% / 103.71%
 - Track Only Pass 64.73% / 140.58%
 - Pre-pay Card 200.00% / 200.00%
 - Program Fees 12.2% / 23.80%
 - Daily Admission Fee 67.50% / 206.42%
- Compared to Annual Budget/Compared to 2021 YTD:
 - Open Gym Daily 99.50% / 131.72%
 - Open Gym Membership 68.44% / 119.34%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended July 31, 2022

Rentals	98.35% / 170.79%
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Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended July 31, 2022

Expenses

Administration	67,261.01	335,461.86	611,676	331,266.99	1.3%
Sports Complex	-	-	-	-	#DIV/0!
Sports Complex Maintenance	56,212.40	265,129.40	451,086	245,841.54	7.8% (1)
Midwest Museum of Natural Hist	-	-	-	13,131.45	-100.0%
Programs-Youth	5,352.15	9,260.69	8,952	2,989.83	209.7% (2)
Programs-Tweens	104.56	389.14	761	29.09	1237.7% (2)
Programs-Adult	660.16	4,396.65	5,858	8,460.49	-48.0% (2)
Programs-Nature	-	187.50	1,070	-	#DIV/0! (2)
Programs-Leagues	6.47	3,016.97	6,852	3,340.49	-9.7% (2)
Programs-Youth Athletics	788.06	10,797.34	39,832	20,644.96	-47.7% (2)
Programs-Fitness	1,386.07	8,646.02	14,037	7,624.31	13.4% (2)
Programs-Early Childhood	129.18	1,307.39	280	-	#DIV/0! (2)
Programs-Dance	114.74	837.62	1,607	636.90	31.5% (2)
Programs-Special Events	948.65	3,555.04	6,786	824.44	331.2% (2)
Programs-Community Events	1,387.54	10,539.05	9,564	7,080.21	48.9% (2)
Brochure	1,718.99	9,834.52	25,500	8,151.75	20.6% (3)
Weight Room	-	10,971.02	30,890	10,258.38	6.9% (4)
Community Center	19,649.09	118,839.11	228,967	109,482.56	8.5% (5)
	<u>155,719.07</u>	<u>793,169.32</u>	<u>1,443,718</u>	<u>769,763.39</u>	<u>3.0%</u>
Total Expenses	155,719.07	793,169.32	1,443,718	769,763.39	3.0%
Total Fund Revenues	58,916.73	854,227.15	1,482,834	784,536.27	8.9%
Total Fund Expenses	155,719.07	793,169.32	1,443,718	769,763.39	3.0%
Surplus (Deficit)	(96,802.34)	61,057.83	39,116	14,772.88	313.3%

(1) Increased exp: \$4,058 soccer nets/goals; \$3,896 Shelters/Open Prop Maint; \$11,354 other materials; \$2,441 payroll/taxes

(2) Expenses for programs increased 2.5%, \$1,303 compared to 2021.

(3) Brochure printing costs increased 29.5% \$1,467 for the first two brochures of the year.

(4) Reduction of Grad Assistant cost 31.9% \$2,663 due to lack of availability.

(5) Following expenses greater in 2022: Utilities 11.2% \$3,096; Health ins 944.9% \$4,673; Building Maint 31.9% \$1,600;
 Credit card processing fees (due to increased registrations) 28.8% \$1,393

Donations (21)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	455.62	9,852.49	26,500	18,151.52	-45.7%
Total Revenues	455.62	9,852.49	26,500	18,151.52	-45.7%
Expenses					
Administration	-	-	26,500	-	#DIV/0!
Total Expenses	-	-	26,500	-	#DIV/0!
Total Fund Revenues	455.62	9,852.49	26,500	18,151.52	-45.7%
Total Fund Expenses	-	-	26,500	-	#DIV/0!
Surplus (Deficit)	455.62	9,852.49	-	18,151.52	-45.7%

Special Recreation (22)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	4,226.90	119,192.17	216,000	113,505.86	5.0%
Total Revenues	4,226.90	119,192.17	216,000	113,505.86	5.0%
Expenses					
Administration	42,947.24	59,398.15	216,000	55,778.16	6.5%
Total Expenses	42,947.24	59,398.15	216,000	55,778.16	6.5%
Total Fund Revenues	4,226.90	119,192.17	216,000	113,505.86	5.0%
Total Fund Expenses	42,947.24	59,398.15	216,000	55,778.16	6.5%
Surplus (Deficit)	(38,720.34)	59,794.02	-	57,727.70	3.6%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended July 31, 2022

Insurance (23)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	1,181.99	33,122.09	60,000	38,797.03	-14.6%
Total Revenues	1,181.99	33,122.09	60,000	38,797.03	-14.6%
Expenses					
Administration	28,848.05	28,927.18	60,815	30,642.82	-5.6%
Total Expenses	28,848.05	28,927.18	60,815	30,642.82	-5.6%
Total Fund Revenues	1,181.99	33,122.09	60,000	38,797.03	-14.6%
Total Fund Expenses	28,848.05	28,927.18	60,815	30,642.82	-5.6%
Surplus (Deficit)	(27,666.06)	4,194.91	(815)	8,154.21	-48.6%

Audit (24)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	284.01	8,203.23	14,500	8,172.28	0.4%
Total Revenues	284.01	8,203.23	14,500	8,172.28	0.4%
Expenses					
Administration	-	14,800.00	15,000	16,500.00	-10.3%
Total Expenses	-	14,800.00	15,000	16,500.00	-10.3%
Total Fund Revenues	284.01	8,203.23	14,500	8,172.28	0.4%
Total Fund Expenses	-	14,800.00	15,000	16,500.00	-10.3%
Surplus (Deficit)	284.01	(6,596.77)	(500)	(8,327.72)	-20.8%

Paving & Lighting (25)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	82.68	203.99	-	13,631.13	-98.5% (1)
Total Revenues	82.68	203.99	-	13,631.13	-98.5%
Expenses					
Administration	-	-	74,000	-	#DIV/0!
Total Expenses	-	-	74,000	-	#DIV/0!
Total Fund Revenues	82.68	203.99	-	13,631.13	
Total Fund Expenses	-	-	74,000	-	
Surplus (Deficit)	82.68	203.99	(74,000)	13,631.13	

(1) Did not levy in 2022.

Park Police (26)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	142.65	2,888.62	5,316	2,880.40	0.3%
Total Revenues	142.65	2,888.62	5,316	2,880.40	0.3%
Expenses					
Administration	883.05	2,347.95	4,844	2,275.63	3.2%
Total Expenses	883.05	2,347.95	4,844	2,275.63	3.2%
Total Fund Revenues	142.65	2,888.62	5,316	2,880.40	0.3%
Total Fund Expenses	883.05	2,347.95	4,844	2,275.63	
Surplus (Deficit)	(740.40)	540.67	472	604.77	-10.6%

IMRF (27)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	1,943.41	57,254.45	100,000	60,408.51	-5.2%
Total Revenues	1,943.41	57,254.45	100,000	60,408.51	-5.2%
Expenses					
Administration	11,536.27	57,254.45	100,000	60,408.51	-5.2%
Total Expenses	11,536.27	57,254.45	100,000	60,408.51	-5.2%
Total Fund Revenues	1,943.41	57,254.45	100,000	60,408.51	-5.2%
Total Fund Expenses	11,536.27	57,254.45	100,000	60,408.51	-5.2%
Surplus (Deficit)	(9,592.86)	-	-	-	

Social Security (28)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	2,073.39	61,083.83	112,000	54,675.85	11.7%
Total Revenues	2,073.39	61,083.83	112,000	54,675.85	11.7%
Expenses					
Administration	12,112.51	61,083.83	112,000	59,899.94	2.0%
Total Expenses	12,112.51	61,083.83	112,000	59,899.94	2.0%
Total Fund Revenues	2,073.39	61,083.83	112,000	54,675.85	11.7%
Total Fund Expenses	12,112.51	61,083.83	112,000	59,899.94	2.0%
Surplus (Deficit)	(10,039.12)	-	-	(5,224.09)	

Sycamore Park District
Summarized Revenue & Expense Report
Period ended July 31, 2022

Concessions (30)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Clubhouse Concessions	22,687.69	55,568.98	98,130	58,494.26	-5.0%
Beverage Cart	2,185.97	5,051.31	11,184	4,838.19	4.4%
Sports Complex Concessions	2,386.05	52,353.34	51,766	37,601.61	39.2%
Pool Concessions		-	-	-	#DIV/0!
Catering	2,672.84	10,903.23	17,005	9,698.95	12.4%
Total Revenues	29,932.55	123,876.86	178,085	110,633.01	12.0% (1)
Expenses					
Clubhouse Concessions	20,543.99	64,877.11	100,637	56,515.39	14.8% (2)
Beverage Cart	2,379.15	4,243.74	9,887	3,880.76	9.4%
Sports Complex Concessions	8,515.79	34,629.65	39,229	26,487.50	30.7%
Pool Concessions		-	-	-	#DIV/0!
Catering	1,207.84	2,565.03	6,720	2,385.71	7.5%
Total Expenses	32,646.77	106,315.53	156,473	89,269.36	19.1%
Total Fund Revenues	29,932.55	123,876.86	178,085	110,633.01	12.0%
Total Fund Expenses	32,646.77	106,315.53	156,473	89,269.36	19.1%
Surplus (Deficit)	(2,714.22)	17,561.33	21,612	21,363.65	-17.8%

(1) Colder/Wetter Spring 2022. Increased room rental in 2022. Significant increase in Sports Complex revenue.

(2) 2022 includes refridgerator/freezer repairs \$2,168 and new kegerator/lines \$3,504

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended July 31, 2022

Developer Contributions (32)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	29.86	7,594.86	15,000	1,631.26	365.6%
Total Revenues	29.86	7,594.86	15,000	1,631.26	365.6%
Expenses					
Administration	-	-	15,000	-	#DIV/0!
Total Expenses	-	-	15,000	-	#DIV/0!
Total Fund Revenues	29.86	7,594.86	15,000	1,631.26	365.6%
Total Fund Expenses	-	-	15,000	-	#DIV/0!
Surplus (Deficit)	29.86	7,594.86	-	1,631.26	365.6%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended July 31, 2022

Golf Course (50)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Golf Operations	99,409.94	400,298.66	540,274	406,842.63	-1.6% (2)
Golf Maintenance	2,428.66	12,454.41	22,239	11,744.25	6.0%
Total Revenues	101,838.60	412,753.07	562,513	418,586.88	-1.4%
Expenses					
Golf Operations	44,549.65	150,628.65	276,636	150,688.27	0.0%
Golf Maintenance	39,886.53	174,771.84	296,816	158,165.98	10.5% (1)
Total Expenses	84,436.18	325,400.49	573,452	308,854.25	5.4%
Total Fund Revenues	101,838.60	412,753.07	562,513	418,586.88	-1.4%
Total Fund Expenses	84,436.18	325,400.49	573,452	308,854.25	5.4%
Surplus (Deficit)	17,402.42	87,352.58	(10,939)	109,732.63	-20.4%

(1) Golf Maint wages and related payroll taxes increased 12.5% \$11,450. Maintenance Materials increased 117.5% \$7,038.

(2) Compared to Annual Budget/Compared to 2021 YTD:

Daily Green Fees	59.16% / 94.23%	2022 wet spring
Golf Events & Misc	103.90% / 119.95%	
Lessons	142.94% / 171.85%	
Carts	40.36% / 95.16%	
Season Passes	122.61% / 109.22%	
Pro Shop sales	57.06% / 69.84%	

Sycamore Park District
Summarized Revenue & Expense Report
Period ended July 31, 2022

Aquatics (51)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Pool	10,476.80	40,297.49	64,170	19,671.05	104.9%
Swim Lessons	3,033.93	13,636.13	19,567	3,022.12	351.2%
Splashpad	3,645.50	9,041.00	13,732	9,066.00	-0.3%
Total Revenues	17,156.23	62,974.62	97,469	31,759.17	98.3% (1)
Expenses					
Pool	36,653.23	50,611.72	72,978	34,542.77	46.5%
Aquatics Maintenance	10,084.66	30,043.03	34,900	17,681.94	69.9%
Swim Lessons	3,784.21	3,955.66	10,427	640.43	
Splashpad	-	575.14	1,122	55.93	928.3%
Total Expenses	50,522.10	85,185.55	119,427	52,921.07	61.0%
Total Fund Revenues	17,156.23	62,974.62	97,469	31,759.17	98.3%
Total Fund Expenses	50,522.10	85,185.55	119,427	52,921.07	61.0%
Surplus (Deficit)	(33,365.87)	(22,210.93)	(21,958)	(21,161.90)	5.0%

(1) Season passes and full swim lessons in 2022. 2021 started with time slots and tiny tots swim lessons.

Went and compared to 2019, last normal pool season:

Daily Fees	-14.94%	-\$3,168
Season passes	-47.61%	-\$15,455
Misc/rentals	-47.48%	-\$1,690
Swim lessons	-33.75%	-\$6,818

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended July 31, 2022

Debt Service (60)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	<u>12,636.77</u>	<u>358,487.42</u>	<u>655,000</u>	<u>351,824.61</u>	1.9%
Total Revenues	12,636.77	358,487.42	655,000	351,824.61	1.9%
Expenses					
Administration	<u>-</u>	<u>3,690.00</u>	<u>649,140</u>	<u>4,845.00</u>	-23.8%
Total Expenses	-	3,690.00	649,140	4,845.00	-23.8%
Total Fund Revenues	12,636.77	358,487.42	655,000	351,824.61	1.9%
Total Fund Expenses	-	3,690.00	649,140	4,845.00	-23.8%
Surplus (Deficit)	12,636.77	354,797.42	5,860	346,979.61	2.3%

Capital Projects (70)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	<u>432.31</u>	<u>1,139.12</u>	<u>905,300</u>	<u>62.47</u>	1723.5%
Total Revenues	432.31	1,139.12	905,300	62.47	1723.5%
Expenses					
Administration	<u>-</u>	<u>113,663.51</u>	<u>1,299,230</u>	<u>204,917.87</u>	-44.5%
Total Expenses	-	113,663.51	1,299,230	204,917.87	-44.5%
Total Fund Revenues	432.31	1,139.12	905,300	62.47	1723.5%
Total Fund Expenses	-	113,663.51	1,299,230	204,917.87	-44.5%
Surplus (Deficit)	432.31	(112,524.39)	(393,930)	(204,855.40)	-45.1%

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended July 31, 2022

Action 2020 (71)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2021 YTD Actual</u>	
Revenues					
Administration	<u>1,028.83</u>	<u>15,601.08</u>	<u>334,802</u>	<u>229,349.09</u>	-93.2%
Total Revenues	1,028.83	15,601.08	334,802	229,349.09	-93.2%
Expenses					
Administration	<u>1,312.53</u>	<u>103,828.00</u>	<u>835,200</u>	<u>410,237.23</u>	-74.7%
Total Expenses	1,312.53	103,828.00	835,200	410,237.23	-74.7%
Total Fund Revenues	1,028.83	15,601.08	334,802	229,349.09	-93.2%
Total Fund Expenses	1,312.53	103,828.00	835,200	410,237.23	-74.7%
Surplus (Deficit)	(283.70)	(88,226.92)	(500,398)	(180,888.14)	-51.2%
Total Fund Revenues	292,359.97	3,112,777.92	6,462,243	3,097,398.56	
Total Fund Expenses	510,965.21	2,467,545.18	7,374,608	2,683,944.71	
Surplus (Deficit)	(218,605.24)	645,232.74	(912,365)	413,453.85	

Sycamore Park District
Fund Balances

	Audited 1/1/2022	Revenues	Expenses	7/31/2022	7/31/2022 Cash balance
10 Corporate	940,955.50	984,322.87	712,481.22	1,212,797.15	1,202,905.37
20 Recreation	563,031.39	854,227.15	793,169.32	624,089.22	641,026.99
21 Donations	197,488.00	9,852.49	-	207,340.49	207,340.49
22 Special Recreation	116,450.11	119,192.17	59,398.15	176,244.13	176,244.13
23 Insurance	52,763.34	33,122.09	28,927.18	56,958.25	56,958.25
24 Audit	11,887.69	8,203.23	14,800.00	5,290.92	5,290.92
25 Paving & Lighting	73,766.08	203.99	-	73,970.07	73,970.07
26 Park Police	1,816.80	2,888.62	2,347.95	2,357.47	2,424.26
27 IMRF	-	57,254.45	57,254.45	-	-
28 Social Security	-	61,083.83	61,083.83	-	-
30 Concessions	51,070.89	123,876.86	106,315.53	68,632.22	64,130.37
32 Developer Contributions	19,114.57	7,594.86	-	26,709.43	26,709.43
50 Golf	126,330.35	412,753.07	325,400.49	213,682.93	224,188.83
51 Aquatics	(34,850.41)	62,974.62	85,185.55	(57,061.34)	(57,446.68)
60 Debt Service	92,268.42	358,487.42	3,690.00	447,065.84	447,065.84
70 Capital Projects	499,277.56	1,139.12	113,663.51	386,753.17	386,753.17
71 Action 2020	931,175.96	15,601.08	103,828.00	842,949.04	920,421.11
	3,642,546.25	3,112,777.92	2,467,545.18	4,287,778.99	4,377,982.55

Summary of depository accounts as of

8/16/2022

<u>Location</u>	<u>Balance</u>	<u>Interest</u>
Old National Bank	2,087,613.94	1.25
Resource Bank	200,244.25	0.08
IPDLAF	1,984,823.41	1.47
DCCF - Action 2020	72,400.28	
Dekalb Co. Community Foundation	19,903.03	
	<u>4,364,984.91</u>	

To: Board of Commissioners

From: Theresa Tevsh, Superintendent of Recreation Services

Subject: Monthly Recreation Team Report

Date: July 19, 2022

Administrative Initiatives (8/1/22-8/31/22)

Theresa Tevsh, Superintendent of Recreation Services and Recreation Staff

- Our Summer intern, Natalie Bullen's last day was August 5th. Her report is attached.
- We welcome our newest part-time custodian, Reanna Padilla to our team. She is a Sycamore resident and had been a past lifeguard for the park district when she was in High school. Our other part-time custodian Brian Ross, will move over to the golf maintenance crew to help fill the shortage in staff.
- Disappointing news- our Graduate Student from Iowa announced that she decided not to attend school at NIU. This last minute change will mean spreading 20 hours a week of programming onto the current full-time staff. Staff met to discuss the pros/cons of continuing with a GA position for the district, and decided to put this on hold. We will move forward with and present information for a part-time recreation assistant position.
- Summer concerts concluded August 4th with average attendance of 300. Concessions for the night totaled \$1027.90.
- Attended all Board meetings and management team meetings in August.
- As of August 16, 2022, we have 291 Active Pathway Fitness 24/7 Memberships, 245 Active Pathway Fitness Passes, 43 Active Track 24/7 Memberships, 196 Active Track Passes and 312 Active Open Gym Passes.
- Registration started for all fall programs started August 8th.
- We sold 354 Aquatics Passes total for 2022 season.
- Pool closed early, August 2, due to mechanical difficulties.
- The Illinois Teen Reach camp(Sycamore & Dekalb) rented the facilities on Thursdays as their field trip site. Our staff provided 1 hour of instructions to go along with the scheduled activities of gym time, splash fountain and parks. Thank you to Nicolas McCarney, Betty Polak and Jenni Rogman for leading art, self defense and reptile information classes.
- Dog Park passes sold to date: 297.
- July vending sales totaled \$238 in product from the Community Center.
- Recreation Specialist Dobberstein organized 2 birthday parties, 4 room rentals, 1 clubhouse and 2 splash Fountain parties the month of August.
- Sport Concessions closed for Spring/summer season and will re-open for August for AYSO soccer and September for the Fall ball season.
- The Sycamore Library Reading Extravaganza Party was held on July 29th at Legacy campus and recorded 349 people in attendance.

- Recreation and Marketing Supervisor Rex:
 - Continues to work with OC Creative to schedule B roll filming and testimonial/interview videos for the 100th Anniversary.
 - Submitted Sycamore Golf Club's Pumpkin Fest vendor application
 - Submitted application for Northwestern Medicine grant funding
 - Worked at the School District's Back to School Bash on August 11th
 - 814 households participated in summer programming. 792 unique emails were administered the summer 2022 program participant survey. We had 44 households respond.
- The Sycamore Library partnered with us to use the Riverside Sports complex for the August 12th Star Party with the Fox Valley Astronomical Society. 77 people were preregistered for the event. Due to clouds and early day rain, 33 people were in attendance. The group was able to see Jupiter and Saturn that night through their telescopes!
- The final Movie in the Park was on August 5th, in its new location behind the community center. The library presented the movie- The Mummy. There were appropriately 60 people in antennae.
- Continue work with the Aggression volleyball club to provide a unique athlete training program that will bring in additional revenue to the facility.
- Recreation Staff will continue to work on the 2023,100th anniversary event planning.
- The Back to School for Preschool at the Splash Fountain Party was held on August 15th at 6pm. We introduced out new Preschool Teachers Kathleen Hahn and Jennifer Pacione. We had 13 families attend the event. Sycamore Police officers participated and handed out icer cream.
- Recreation Specialist Dobberstein will continue to recruit vendors for Junk In Trunk event in September.
- This summer Recreation specialist Hoblit introduced 9 weeks of ½ day camps. We had 2 weeks of Art Camps, 1 Sport Camp week and 6 weeks of Lil Campers which was new to 2022.
 - Lil Campers had 41 unique campers in total
 - 12 campers attended all 6 weeks
 - \$7500.00 Gross Revenue
- All Star Sports programs are remaining popular and showing good numbers as usual. However, Saturdays showed poor enrollment which contradicts previous expressed interest by survey for more Saturday classes.
- Recreation Specialist Hoblit attended the Dekalb Public Library Homeschool Fair and promoted SPD Homeschool and Preschool programs to over 200 patrons.
 - The Homeschool program has seen an early rush in registrations. The class is 75% full after the first week of registration.
- Dance and Tumbling class numbers continue to climb, and our dance teacher Ellie has begun to foster a following of students that have continued to sign up session after session to be able to specifically learn from her.
- Facility Supervisor Metcalf continues to work in RecTrac to update data as new programs get added and changed.
- Superintendent Tevsh and Facility Supervisor Metcalf attended the KSRA & KSRF board meetings on August 9th.

- KSRA will lose their current TR Program Coordinator, Sam Morgan, who will move on to work with a private institution closer to his home. Sam had been with KSRA for two years and last day will be August 19th. KSRA will also lose their Administrative Assistant of 2years, Patricia Meyers. She decided to go back to working part-time for NIU, but will help out KSRA as need. Her last day was July 29.
- KSRA Day camps were on site at the community center July 25th-Aug 5th. They had 13 participants week 1 and 14 participants week 2. See report from KSRA:

Camp Adventure - Sycamore Community Center

Total Unique PPTs: 14 (2021 – 7 kids)

New Unique PPTs: 5 (2021 – 2 kids)

Staff: Leaders – 1
 Counselors – 5
 1:1 Staff – 3

Pros:	Cons:
<ul style="list-style-type: none"> • Air-Conditioned Space • Pool access daily (when open) • Daily access to Splash Pad when needed • Increased participation led to age groupings within camp • Ability to use vehicles for transportation to mini field trips 	<ul style="list-style-type: none"> • Minimal storage space • Conflicts with Gymnasium due to pickleball • Distance from Community Center to pool • If more kids join, camp will need larger space

Location of PPTs (unique):

DeKalb – 7
 Sycamore – 4
 Cortland (non-resident) – 3

Future Considerations:

- Continued marketing to CML campers and other families in early to mid-summer season.
- As school starts later in August, possibly adding another week of camp, if the facility space is available within Sycamore Community Center.
- Pool situation if Sycamore closes pool

Inclusion

<i>Dekalb:</i>	<i>Sycamore:</i>	<i>Flagg-Rochelle:</i>	<i>Sandwich:</i>	<i>Genoa:</i>
Summer Camp supported: 3 <ul style="list-style-type: none"> • Mini Camp • Camp Discover 	Sports camp: 1	0	Summer Camp: 1	0

Administrative Initiatives (9/1/22-9/30/22)

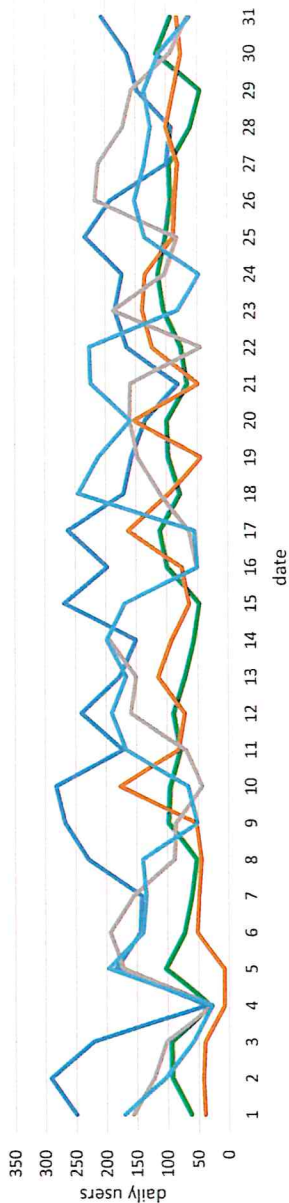
Theresa Tevsh, Superintendent of Recreation Services and Recreation Staff

- Will attend all upcoming staff meetings as scheduled.
- Will work with the school district on signage for the West Elementary school pickleball ball court rules.
- Will attend the NRPA National Conference in Arizona September 19-23.
- The Community Center will host another Windy City Pro Wrestling event on September 10th in the gym.
- Sycamore Park District will present a small concert at the community center patio on September 18th, 4pm- the BlueBells. This is funded through the Farny Wurlitzer Foundation Fund.
- An additional Karate class was added to the Fall session to accommodate growing enrollment.
- We are expecting a busy volleyball league season again with a good number of teams from last year already showing interest in and registering for this session.
- Most Fall programs will kick off the week of September 12.
- All staff will work on content for the Winter/Spring Brochure, along with new 100th anniversary programming and input all programs into RecTrac.
- The Park District will prepare the Literacy Lane Boards that will be seen on the Great Western Trail segment for the month of October.
- KSRFoundation will hold a fundraiser at Culvers on September 26th. Be sure to get your dinner that night between 5-8pm.
- See attached daily facility usage and yearly comparison charts.

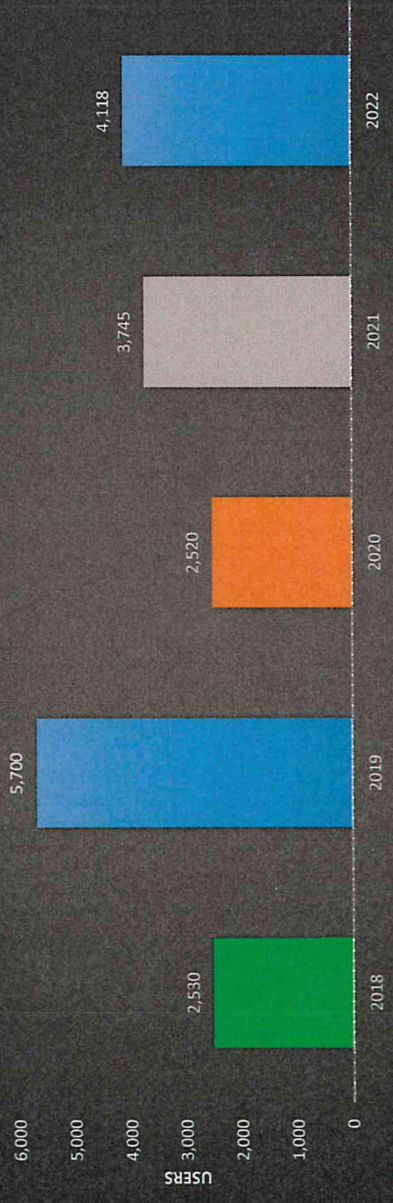
Jul-22	Building Hours	After Hours	Spalshpad Daily Fee	Splashpad Pass	Open Gym	Total Users	Other Comments
1	71	3	59	5	32	170	
2	22	14	51	6	10	103	
3	21	17	5	7	8	58	
4	0	26	0	0	0	26	
5	106	8	47	15	20	196	
6	80	6	5	3	44	138	
7	73	10	26	0	24	133	
8	97	5	0	0	37	139	
9	19	11	19	0	2	51	
10	14	21	22	2	7	66	
11	90	10	21	0	45	166	
12	81	11	63	11	24	190	
13	68	16	35	15	32	166	
14	65	6	93	6	28	198	
15	94	14	0	0	60	168	
16	28	17	0	0	5	50	
17	14	24	8	5	4	55	
18	87	8	111	15	24	245	
19	88	9	83	3	29	212	
20	88	9	41	0	20	158	
21	79	9	98	13	25	224	
22	65	8	113	3	37	226	
23	40	15	19	0	8	82	
24	10	26	2	0	9	47	
25	96	4	4	0	30	134	
26	70	7	37	8	29	151	
27	74	6	44	0	10	134	
28	68	14	17	0	25	124	
29	55	5	21	7	47	135	
30	25	17	62	0	7	111	
31	13	18	28	2	1	62	
	1801	374	1134	126	683	4118	

	2018	2019	2020	2021	2022
July 1	62	249	39	156	170
July 2	92	291	42	122	103
July 3	93	221	39	102	58
July 4	29	36	7	26	26
July 5	102	184	7	172	196
July 6	72	143	52	194	138
July 7	60	141	49	155	133
July 8	52	229	45	88	139
July 9	97	267	53	86	51
July 10	94	282	177	43	66
July 11	78	172	82	70	166
July 12	89	240	72	159	190
July 13	71	177	114	150	166
July 14	56	150	93	194	198
July 15	47	268	65		168
July 16	98	197	76	52	50
July 17	110	262	163	65	55
July 18	78	170	97	110	245
July 19	96	157	45	147	212
July 20	98	134	153	160	158
July 21	66	81	49	159	224
July 22	76	164	123	45	226
July 23	103	184	139	187	82
July 24	112	172	134	102	47
July 25	100	233	89	83	134
July 26	92	191	86	217	151
July 27	94	98	82	212	134
July 28	61	91	100	171	124
July 29	45	147	88	157	135
July 30	115	163	77	94	111
July 31	92	206	83	67	62
TOTALS	2,530	5,700	2,520	3,745	4,118

July Daily Users



Total users in July comparison by Year



To: Board of Commissioners

From: Natalie Bullen

Date: August 10th, 2022

Administrative Initiatives (June - August 5th)

Natalie Bullen, Summer Intern

Volleyball Camp

- Helped with communication between Aggression Volleyball and the Park District
- Transported Volleyball campers to the pool
- Monitored them at the pool
- Helped set up the cookout at the end of camp

Concert Night (June 16th, 30th, July 14th, 21st, August 4th)

- Helped with Concessions
- Helped with set up and tear down
- Created the Menu for the Kids Concert

Flick and Float

- Watched a movie with the participants
- Made sure they were transported to the pool
- Monitored and checked in with them at the pool
- Made sure they had a ride home, and were checked out
- Entertained them when the pool was closed

Art Camp

- Assisted Jenni with Art Camp for one week, and subbed in other days when needed
- Helped campers with projects when possible

Shadowed Chris

- Assisted Chris when necessary
- Witnessed the process of running youth camps
- Learned about RecTrac and monitoring rosters
- Helped make phone calls and leave messages for the Cub's Game event

SportsZone Camp

- Created the lesson plan for the three-day camp (July 6th-8th)
- Created the budget for the camp
- Collected forms from the parents to create sign in/out sheets
- Managed 18 kids aged 5-8 with assistance from Jimmy
- Exposed them to as many different sports as possible (tumbling, kajukenbo, volleyball, soccer, basketball)
- Assisted other instructors when needed (Aggression Volleyball, Brian, Jimmy, Theresa, Betty)
- Taught the kids basic sport fundamentals
- Emphasized the importance of good sportsmanship and teamwork

- Instructed interactive activities and games that worked on listening skills

Overnight camp

- Worked with Theresa, Chris, and Christine from NIU Outdoor Adventures to set up a family overnight camp
- Helped come up with ideas for activities for the campers
- Came up with marketing ideas for the camp

Literacy Lane

- Helped Theresa and Chris take down the Library's posters, and put up new Park District posters

Hot Dog Day

- Helped with setting up the tent, tables, and food
- Wrapped all of the hot dogs for the customers
- Helped with tear down of the equipment

Lil' Campers

- Filled in as a counselor when needed
- Assisted campers with art projects and other activities

Game Kit Rental

- Organized and assembled the game kit used for concerts
- Created the form that is used in order to rent the equipment (including different game package options)

Movie in the Park

- Set up yard games
- Brought out tables for the yard games, and for the Library to use
- Helped set up the cart that the Library used to serve people ice cream
- Put away the yard games, tables, and the cart that the library used

From: Kirk T. Lundbeck
 Subject: Monthly Report
 Date: August 23, 2022

Administrative Initiatives (8/1/22 – 8/31/22)

- Attended all administrative team meetings as scheduled.
- Continued bi-monthly marketing calls with Teesnap marketing.
- Held several large events including:
 - Illinois Junior Golf Association Tournaments – August 1 and 2
92 participated
 - FOP/Fire Department Scramble – August 5th – 102 played
 - Sycamore Elks – August 6th – 44 played
 - Opportunity House – August 12 – 78 played
 - PJ's Courthouse Scramble – August 13th – 128 participated
 - Goodfellows – August 19th – 80 -100 expected
 - Annual Club Championship – August 20th and 21st. August 27th and 28th – 50 – 70 expected.
- Finalized fall staffing schedule and looking to hire a pro shop cashier to replace Gwyn Golembiewski who leaves at the end of the second week of August. Most of our cart attendants are in high school so that will be an interesting change in the schedule once they go back to school. I have hired a new pro shop cashier, Madeleine Vinz. She is a marketing major from Sycamore and is attending NIU.
- Began fall golf marketing plan with Teesnap, focusing on our reasonable rates, golf course condition and the beautiful fall colors. Eblasts are scheduled to begin the middle of August.
- Began planning to develop with Teesnap some golf plus food and beverage promotions with the Caddyshack Grill to get our clientele to spend more time and money at our district.
- Prepared entry forms for fall events, the 6X6X6 Ryder Cup event in September, the Pumpkin Scramble in October and the Frozen Fingers Open in November.
- Met with Harris Golf Cars in Sugar Grove to begin the process of trading a portion of our golf cart fleet for newer vehicles. The number of carts traded in and replacements purchased will be the cost of the replacements after trade in value of our current vehicles and the allotted capital budget dollars.
- Began succession planning with Jonelle to fill my position for 2024.

Administrative Initiatives (9/30/22 – 9/31/22)

- Attend all administrative team meetings as scheduled.
- Continue bi-monthly marketing calls with Teesnap marketing.
- Hold several large events including:
 - Hold 7 total High School Golf Matches.
 - Knights of Columbus Golf Outing – September 11th – 60 expected.
 - The Safe Passage Fundraising Golf Outing – September 16th 100+ expected.

The 6X6X6 Ryder Cup Tournament – Saturday, September 17th – 40, two-person teams expected.
Genoa League Playday – Sunday, September 25th – 40 players expected.
Hold Interstate 8 Girls Conference Golf Meet – Tuesday, September 27th – 80 players expected.

- Part-time staffing is becoming a real issue. Most of the cart staff has become unavailable. The player Assistants, such as Michael Bennett, Tom Thompson and Dale Lynch have stepped up their game and are helping with carts on days where the cart staff is not available.
- Begin preparing information concerning the fall bridge replacement with our customer base with emails, Facebook posts and website updates. I will be developing a series of flyers with the help of Sarah Rex and our new pro shop staff Madeleine Vinz, as well as an informational plan through Teesnap marketing.
- Continue to work with Harris Golf Cars about cart replacement for 2023.
- Continue to work with Jonelle concerning succession planning for the Superintendent of Golf Operations position for 2024.
- Prepare all remaining informational flyers and eblasts for the Pumpkin Scramble to be held Saturday, October 29th.
- Begin the development of the 2023 Golf Operations Budget with the worksheet provided by Jackie Hienbuecher.
- Begin meeting with merchandise sales representatives for 2023 pro shop product lines.
- Develop 2023 Golf rates to be distributed to the board in September for a vote in October.

To: Board of Commissioners
 From: Jeff Donahoe
 Subject: Monthly Report
 Date: August 23rd, 2022

Administrative Initiatives (8/1/22-8/31/22)

Golf

- We are enjoying an unusually cool stretch of weather for mid-August. 3.75" of rain fell on the 7th and 8th which was followed by the milder temperatures. In response, the turf is growing quickly again and recovering from any summer stress.
- Staff has been mowing and trimming frequently to keep up with the turf growth. We continue to spray for turf diseases and trim landscaping when time allows.
- School starting means we lose some seasonal staff. We did add Brian from the Comm. Center custodial staff to the golf maintenance staff to help with mowing.
- We continue to work around the heavy play, high school practices, and several outings this month.

Sports

- Youth baseball and softball groups have started fall practices. Games will begin at the end of the month or after Labor Day weekend and run thru the third week of October.
- AYSO soccer practices have also been going since the eighth and games start on August 20th running thru October 22nd. Kishwaukee Valley Soccer Club will also be playing weekend games on our fields once again this fall.
- Completed billing user groups for spring field preps. Adult 16" softball and Church league softball have just completed their seasons for the year.
- The new fields continue to mature and grow-in. The fields will not be used this fall as the turf in the outfields and surrounding the fields thickens. We will determine at the end of the growing season which fields might be ready for spring use and which ones will need more time prior to being used next year.
- Staff has consistently been mowing and trimming all fields, painting lines, adding field mix to ball fields, prepping fields for games, trimming shrubs, and now mowing new fields as they continue to grow in. The new soccer fields will soon be fertilized again and slit seeded in thin areas.
- The pool closed two weeks early as the pump and motor system failed on August 1st. This is the main pump that circulates all the water which also pulls the water thru the filtration system. As soon as they have a space in their schedule, Superior Pumps in Sycamore will be pulling out the whole column from the motor on the pad down into the filter pit where the base of the pump sits. They will take it to their shop to analyze what the issues are and produce a replacement option and cost and what, if anything, is salvageable from the existing system. I should have a cost for the October meeting. Thanks to the Genoa Park District for accepting our pass holders until they closed on the 13th. Our splash pad remains open until the end of September if weather allows.

Parks

- I attended staff and Board meetings.
- Will attend opening ceremonies for several projects on August 20th.
- Staff has been mowing constantly, prepping for shelter rentals, keeping up with garbage, removing bad trees or limbs after wind events, adding mulch to play areas, making repairs to parks, trimming trees along trails, and removing tree stumps. Also have been setting up and taking down the stage weekly. The last movie set up/take down of the year was on August 5th. Thanks to our staff who stayed until after 11 pm to take down the movies this year.
- Met with paving contractors to receive cost to repair worst parts of the road behind the pool that circles the ball fields. Plan to have this completed in the next month or two.
- Worked with Mark Ekstrom from the School District as the outdoor pickle ball court installation continues on the north side of West Elementary School. The courts have been seal coated and lined. The contractors the schools are using will soon be installing the posts sleeves in the ground, so we hope for use by the end of this month.
- Worked with Illinois Dept. of Public Health as water samples for our wells were taken for annual analysis and came back as all good!

Administrative Initiatives (9/1/22-9/30/22)

- Attend all staff, Board meetings.
- Begin Capital budget planning and receiving costs for 2023 projects and equipment.
- The splash pad will continue to stay open and serviced until the end of September as weather allows.
- Meet with ERA engineers and contractor for ten tee bridge planning and scheduling of construction for the beginning of October.
- Work with sports user groups as all fall ball games begin and field prep schedules are received.
- Meet with PDRMA as they perform a site visit for maintenance staff work practices.
- Meet with Up Land Design as planning for the new park at Reston Ponds continues.
- Continue mowing and trimming all areas, fertilizer and seed needed areas, continue pesticide applications on the golf course, tree trimming, garbage, and native area planting and clearing of weeds.

To: Board of Commissioners
 From: Jonelle Bailey
 Subject: Monthly Report
 Date: August 2022

Administrative Initiatives (8/1 – 8/31/2022)

- Attend all Staff, Board and Planning meetings.
- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.
- Attend Park Foundation meetings as scheduled
- Attend Rotary and Chamber Meetings
- Attend IPRA meetings: Diversity Section, Membership Council
- Attend meeting with the City on planning
- Continue get to know community members and local businesses.
- Bi-weekly meeting with the Superintendents
- Succession planning with Golf and Recreation superintendents
- Review all construction projects and next steps:
 - Reston Ponds
 - North Grove
 - Annexation of property
 - Merry Oaks consideration
- Working with the School District about putting in outdoor pickleball courts
- Working with Sarah on 100-year anniversary
 - Testimonials
 - Video creation
 - Projects

Administrative Initiatives (9/1 – 9/30/2022)

- Attend all Staff, Board and Planning meetings.
- Attend all administrative staff meetings as scheduled.
- Attend ALL-Staff meetings when scheduled.
- Attend Park Foundation meetings as scheduled
- Attend Rotary and Chamber Meetings
- Attend a meeting with the Library regarding
- Attend IPRA meetings: Diversity Section, Membership Council
- Budget preparation for 2023
- Continue get to know community members and local businesses.
- Bi-weekly meeting with the Superintendents
- Review Marketing needs and timelines with Recreation Staff & Marketing
- Review all construction projects and next steps:
 - Reston Ponds
 - North Grove
 - Annexation of property
 - Merry Oaks consideration
- Working with the School District about putting in outdoor pickleball courts
- Working with Sarah on 100-year anniversary
 - Testimonials
 - Video creation
 - Projects

Thank you Nicholas
McCarney from the
Sycamore Park
District!

Reptiles & Amphibians





July 18, 2022

Dear Sycamore Park District,

Thank you for your your help with the North Grove School Association Summer Open House last month! Thank you for the loan of the picnic tables! We don't know how we could have hosted our event without them! They were a tremendous help! We love the partnerships that are so seamless in our wonderful community!

Being able to share this schoolhouse with local residents is a big part of our mission! It has stood on this site since 1878 and has served countless rural school children in that time. Since the school's closing in 1952, the NGSA has worked diligently to preserve the building and honor its history. North Grove School is listed on the National Register of Historic Places.

Thank you for your support. We'd love it if you could help again next year!

Thanks again,
Jane Dargatz
NGSA Secretary

NORTH GROVE SCHOOL was built in 1878. In 1970, it was listed in the Illinois Directory of Historical Buildings and has since then been renovated and maintained for the purpose of preserving this educational icon for future generations. In 2012, the schoolhouse was placed on The National Register of Historic Places.

Today it is still owned by the Sycamore School District and cared for by the NORTH GROVE SCHOOL ASSOCIATION (NGSA).

For more information about North Grove School, visit our website link at:
www.northgroveschool.org

To contact us or help support the NGSA, please email:
info@northgroveschool.org

Theresa Tevsh

From: Rosie Trump <rtrump@tailshumanesociety.org>
Sent: Tuesday, July 26, 2022 10:31 AM
To: Theresa Tevsh
Subject: Auction Results

To our friends at Sycamore Park District –

Thank you so much for your donation to our Online Pawction fundraiser! The dog park membership you donated raised \$20, which will have a significant impact on the lives of homeless animals who find their way to our shelter in need of some help. **Altogether, we raised more than \$16,000 to support these pets!**

Animals like Claudia. After being thrown from a vehicle, she was rescued by Tails at the young age of 6 months old. Our medical team tended to her wounds and she spent time in a quiet foster home healing. Once she got the “okay” from the vet, she was adopted in no time!

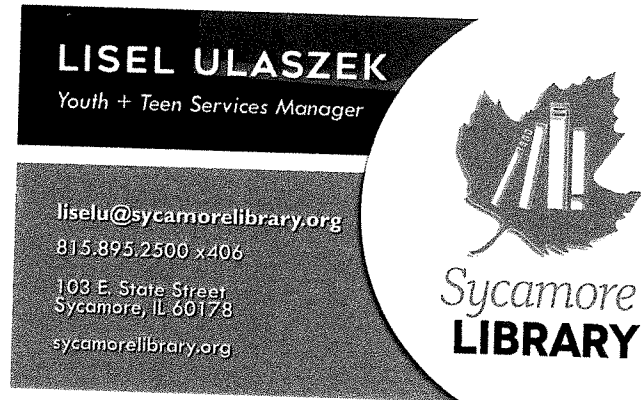
Sadly, Claudia isn't the only pet with a story like this. Thanks to your generous support, Tails Humane Society can continue to offer these animals a chance at being united with a loving family.

Our mission is to build a compassionate community through the care of companion animals, which is only possible because of caring people like you! THANK YOU!

Sincerely,

Rosalie Trump (she/her)
Events and Database Manager
Tails Humane Society
2250 Barber Greene Road
DeKalb, IL 60115
Email: rtrump@tailshumanesociety.org
Phone: 815-758-2457 ext 111



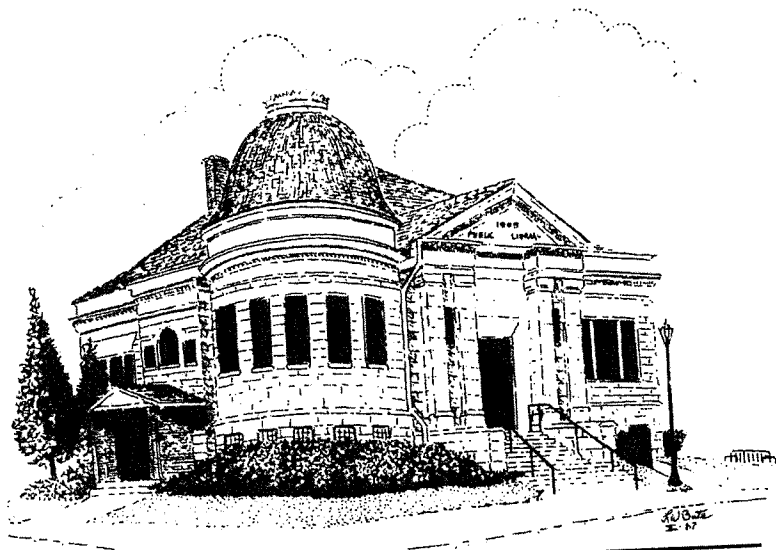


August 8, 2022

Dear Theresa,

I wanted to thank you again for all the support you gave us for the library's 2022 summer reading program. I'm glad we could partner on a family concert again this year and am also happy we were able to co-sponsor TR Explorers as it was a huge hit! Thanks also for the Splash Fountain and Sycamore Pool daily admission passes. They were a great addition as a weekly prize drawing with summer reading participants of all

ages. I'm sorry we couldn't bring the SUP Yoga teen program to fruition but am hopeful we might be able to reschedule it for next summer. Thanks for partnering on the End of Summer Reading Extrawaganza. It's so nice to have more space to spread things out plus more parking and access to the splash pad. Our attendees loved it! Thanks for SYCAMORE PUBLIC LIBRARY providing freezer 103 EAST STATE STREET, SYCAMORE, ILLINOIS 60178 access for the frozen custard too. Best, *Lisel*



SYCAMORE PUBLIC LIBRARY



DeKalb County Sheriff's Office

ADMINISTRATION OFFICE • 815-895-7260
 CIVIL PROCESS • 815-895-7259
 COMMUNICATION CENTER • 815-895-2155
 CORRECTIONS/JAIL • 815-895-4177
 RECORDS • 815-895-7216
 FAX • 815-899-0757 - SHERIFF
 FAX • 815-895-7275 - COMMUNICATIONS
 FAX • 815-895-6525 - CORRECTIONS
 FAX • 815-899-0757 - RECORDS

"TO SERVE AND PROTECT"

ANDREW SULLIVAN, SHERIFF

JAMES BURGH, CHIEF DEPUTY

August 10, 2022

Sycamore Park District
 480 Airport Road
 Sycamore, IL 60178

Sycamore Park District,

On behalf of the Sheriff's Office, I want to thank you for your generous donation to the Sheriff's Canine Program. The canine unit has been an active unit since 1974. This important program serves the citizens of this county in many ways including narcotics searches, building searches, searching for lost people, and the tracking and apprehension of criminals.

Again, I sincerely appreciate your thoughtfulness and your kind donation to this program.

Respectfully,

Andy Sullivan
 Sheriff

August 12, 2022

Jonelle Bailey
Executive Director
Sycamore Park District
480 S Airport Rd
Sycamore, IL 60178-9587

Dear Jonelle,

The enclosed IAPD/IPRA Joint Legislative Committee's 2023/2024 Legislative Survey has been mailed and emailed to all board presidents and executive directors. This survey is designed to gather board and staff membership input on issues that are important to your agency. As in the past, the Joint Legislative Committee will use the survey results to shape the IAPD's legislative platform for the next two years, so your participation is essential.

The estimated time to gather the information and complete this year's survey is approximately one hour, but it may take more or less time depending upon the size of your agency.

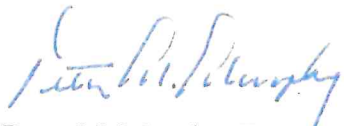
I want to emphasize that **this survey is only conducted once every two years** and the data we collect serves as the foundation for IAPD's highly successful legislative advocacy program. In addition to legislative platform agenda items, IAPD uses the results frequently when responding to negative legislative proposals that create unfunded mandates or seek to diminish local control.

We would appreciate receiving your response **by Friday, September 16, 2022**.

We **strongly encourage you to complete the survey online** by going to the website at <https://www.surveymonkey.com/r/2023-2024-LegislativeSurvey> because you will find this online survey easier to complete as inapplicable questions will be eliminated based upon your responses to specific questions. However, you may also complete the enclosed survey and mail it back to us if it is still your preferred method.

Thank you for your continued assistance in advancing IAPD's advocacy efforts.

Sincerely,



Peter M. Murphy, Esq., CAE, IOM
President/CEO



2023-2024 Legislative Survey IAPD/IPRA Joint Legislative Committee

Name: _____

Title: _____

Agency: Sycamore Park Dist

Phone #: 815-895-3365

E-mail: _____

Mobile #: _____

The following survey is designed to gather membership input on issues facing park districts, forest preserves, conservation districts, recreation and special recreation agencies. Responses to the survey will form the basis for the IAPD/IPRA 2023/2024 Legislative Platform. **Your input is critical to our legislative success. Each agency should submit only one survey, so if your agency has professional staff, please coordinate one agency response.**

Please take a few moments to answer the following questions and complete the survey online through Survey Monkey by going to: <https://www.surveymonkey.com/r/2023-2024-LegislativeSurvey>

Alternatively, you may complete the survey and mail it to the IAPD offices.

Responses are due Friday, September 16, 2022.

- 1. What are the top issues impacting your agency that you believe could be addressed through legislation in the next two years? (Please prioritize and be specific).

Tax caps and extended grant funds usage
are already being handled - more grants

- 2. Are there any legal issues your agency is currently involved in which you believe will not be settled in your favor by the courts or state regulatory agencies? Y N

If yes, please explain: _____

3. Please list members of the Illinois General Assembly or U.S. Congress, and their key staff members, with whom you or your board members are personally acquainted. (Specify relationship if you have one).

<u>Name of Legislator/ Key Legislative Staff</u>	<u>Name of Board/ Staff Member</u>	<u>Relationship</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Would your agency be interested in hosting a Legislative Breakfast? Y N

5. Would you or one of your board members like to serve as a committee member of the Joint Legislative Committee? Y N

If yes, list name and contact information: _____

6. In general how would you summarize your current relationships with the following governments?

		City/ Village	County	School Dist.	Township	Library District
A.	Good Working Relation, Friendly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B.	Work Together Sometimes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C.	Generally Neutral, Occasionally Contact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D.	Not Particularly Cooperative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E.	Antagonistic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F.	Other (Explain)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. **Community Relations**

Describe your relationship with quasi-public agencies such as the YMCA or Boys/Girls Club.

	<u>YMCA</u>	<u>Boys/Girls Club</u>	<u>Other</u>
Excellent	_____	_____	_____
Good	_____	_____	_____
Average	_____	_____	_____
Poor	_____	_____	_____
Very Poor	_____	_____	_____

If "Other" please list the agency(ies) and describe the relationship _____

Describe your relationship with private agencies like for profit health or tennis clubs (check one)

Excellent	_____	Poor	_____
Good	_____	Very Poor	_____
Average	_____	No Relationships	_____

Please briefly describe any conflicts _____

8. Has your agency organized a charitable foundation for fundraising efforts? Y N

If yes, please list the name and the annual dollar amount raised:

Name: _____ Annual Amount Raised \$ _____

9. **Referendum**

Do you intend to take funding issues to the public via ballot within the next year (November 2022 or Spring 2023)?

Y N

If yes, how much? \$ _____ For what purpose? _____

10. Which of the following describes your agency? (check applicable box)

Park District	_____
Forest Preserve	_____
Conservation District	_____
Municipal Recreation Agency	_____
Special Recreation Agency	_____

If your agency is NOT a park district, please skip to question 12.

11. Park District Specific Questions

Is your park district presently coterminous with a:

city/village?	Y	N
school district?	Y	N
township?	Y	N

Has your park district been faced with efforts to dissolve it or consolidate it with other units of local government, or to decrease your tax rate in the last three years? Y N

If yes, by whom and over what issue?

By whom? _____

Over what issue? _____

Does your agency maintain parks that are owned by your city, county, or another unit of local government? Y N

Do other units of government impose any of the following requirements on your park district? Y N

If yes, please indicate in the blank provided which agency or agencies impose the specific requirement)

Building/construction permit fees Y N _____

Liquor license fees Y N _____

Stormwater management fees (that are not based on water usage) Y N _____

Building inspection fees Y N _____

Court filing fees Y N _____

Other requirements that are imposed: _____

SRA/ADA Issues

Does your park district participate in a Special Recreation Association (SRA)? Y N

If yes, which one? _____

If no, would you like information about SRA's? Y N

What were your agency's 2021 total dollar expenses for making reasonable accommodations to include people with disabilities in programs and facilities with people who do not have disabilities?

\$ _____

Tax Increment Financing and Enterprise Zones

Is your park district currently a part of a tax increment financing (TIF) district? Y N

If yes, was the TIF cooperatively negotiated or forced through the municipality? (**check one**)

Negotiated _____ Forced: _____

If forced, please explain: _____

Do you participate in a revenue sharing agreement from the TIF proceeds? Y N

Is your district currently a part of an enterprise zone? Y N

Criminal Background Investigations

Other than the criminal background investigation that is required through the Illinois State Police, does your park district conduct any other criminal background investigations for employees such as a national criminal records search? Y N NA

Does your park district conduct criminal background checks on its volunteers? Y N NA

What is your district's total annual dollar cost for performing background checks? \$ _____

Does your park district perform routine background checks on any existing employee after the employee has been employed for a certain number of years? Y N NA

12. Employment

Does your agency have any employees? Y N

If no, please skip to question 13

Health Insurance

Does your agency presently provide health insurance for its full-time employees? Y N

If no, please skip to question 12a

If yes, what percentage of the health insurance cost must be covered by the employee?

_____ %

Does your agency presently provide health insurance for its part-time employees? Y N

If yes, what are the minimum hours worked per week for an employee to qualify? _____

Does your agency presently provide health insurance for its seasonal employees? Y N

What is your agency's total dollar cost for health insurance annually? \$ _____

What funding source(s) are you now using to cover those costs? _____

What percentage increase for health insurance have you experienced for:

2020 _____% 2021 _____% 2022 _____%

12a. Does your agency offer a cafeteria benefit plan, *i.e.*, an employee benefit plan that allows staff to choose from a variety of pre-tax benefits?

Y N

Collective Bargaining / Labor

Are any of your employees unionized?

Y N

If yes:

Employee Group

Union

Have any attempts been made to unionize in the last three years?

Y N

Has your agency been investigated by the Illinois or federal departments of labor for a child labor law violation?

Y N

Administration of Asthma Medication, Epinephrine Injectors, and Opioid Antagonists

Does your agency currently train staff on issues involving:

Asthma medication?

Y N

Epinephrine injectors?

Y N

Opioid antagonists?

Y N

Medical cannabis

Y N

If yes, which staff are trained? _____

Do your policies and procedures ever allow staff to assist youth program participants with the administration of any of the following under any circumstances:

Asthma medication?

Y N

Epinephrine injectors?

Y N

Opioid antagonists?

Y N

Medical cannabis?

Y N

13. **DCFS Relations**

Does your agency operate a licensed daycare facility? Y N

Does your agency operate before/after school or summer programs that do not require a license from DCFS? Y N

Has your agency received complaints or alleged violations from DCFS with regard to any of its programs? Y N

If yes, briefly describe which programs.

14. **Freedom of Information Act (FOIA)**

Approximately how many total FOIA requests does your agency receive each year? _____

Please estimate the percentage of annual FOIA requests from: **(responses should total 100%)**

News media, regardless of location _____%

Agency residents (including resident businesses) _____%

Illinois residents/businesses who do not live/operate within your agency's boundaries? _____%

Non-Illinois residents/businesses? _____%

What is the estimated total dollar cost to your agency to comply with FOIA, including staff time?

\$ _____

15. **Publication Costs**

What legal notices, ordinances or other legal documents has your agency published in the past year? _____

What are the total publication costs to your agency of publishing these required legal notices?

\$ _____

Questions 16-23 below are related to matters that have been the subject of recent legislation or possible legislation. Your answers are critical to our future advocacy efforts related to such matters.

16. **Website**

Does your agency have a website? Y N

If no, please skip to question 17

Is the website maintained by a full-time staff member of the agency? Y N

Which of the following information does your agency maintain on its website? (please check all that apply)

- notice of and materials prepared for meetings
- procedures for requesting information from the unit of local government
- annual budget
- ordinances
- financial reports and audits
- information concerning compensation for all employees
- taxes or fees imposed by your agency
- rules governing the award of contracts
- bids and contracts worth \$30,000 or more
- a debt disclosure report
- public notices

During the past several legislative sessions, legislation has been introduced which would require the information listed above to be posted to an agency's website and updated at least monthly. The proposed legislation would also require local governments to create and maintain their own searchable expenditure and revenue database as well as create an automated Rich Site Summary. Please provide the cost estimate to your agency for complying with these requirements should they become law in the future.

\$ _____

17. **Outdoor Facilities**

Does your agency maintain outdoor facilities? Y N

If no please skip to question 18.

Other than lawn markers or placards, does your agency maintain a system for notifying residents prior to the application of lawn care products such as pesticides, fertilizers, or plant protectants?

Y N N/A

If yes, please describe _____

Does your agency have a written policy relating to the application of lawn care products?

Y N N/A

If yes, please provide a copy of the policy.

Does your agency ban smoking at any of its outdoor facilities? Y N

If yes, please provide a copy of any policy.

18. Lead Testing

How many total drinking fountains does your agency have at all of its outdoor parks? _____

Does your agency currently test for lead at these drinking fountains? Y N N/A

How many total drinking fountains, taps, or faucets, which are regularly used for drinking water or the preparation of food, does your agency have at all of its indoor facilities? _____

Does your agency currently test for lead at these indoor facilities? Y N N/A

Do you test for lead at all parks/facilities, including new parks/facilities where you are certain that the park/facility does not contain lead pipes (meaning any positive test result would be from the community water supply and not from lead pipes at the park/facility)? Y N N/A

If your agency tests for lead, what is the average dollar cost to test a single fountain, tap or faucet (for example, include the total cost of a 3-part test of the same fountain)? \$ _____

19. Concussion Awareness

Does your agency operate, sanction or sponsor youth sports leagues or programs (NOT another organization such as an affiliate organization where that organization registers the participants and selects the coaches)?

Y N

If no, please skip to question 19a.

If yes, how many volunteer coaches? _____ How many program participants? _____

Does your agency require concussion training for these coaches? Y N

Does your agency require these coaches to be trained in first aid, cardiopulmonary resuscitation, and automated external defibrillator certification?

Y N

Does your agency provide educational materials that describe the nature and risk of concussions and head injuries to coaches, game officials, and parents?

Y N

Does your agency operate, sanction, or sponsor its own youth tackle football program?

Y N

If yes, how many volunteer coaches? _____ How many program participants? _____

Does your agency operate, sanction, or sponsor its own youth soccer program?

Y N

If yes, how many volunteer coaches? _____ How many program participants? _____

19a. Are your agency's facilities used by affiliates or other organizations for youth sports leagues or similar sports programs where those organizations operate the leagues or programs, register the participants, select the coaches, etc.?

Y N

If no, please skip to question 20.

Please estimate the number of coaches for these affiliates or other organizations _____

Please estimate the number of program participants for these affiliates or other organizations _____

Does your agency provide these affiliates or other organizations with educational materials related to concussions? Y N

Does your agency require these affiliates or other organizations to train their coaches on the issue of concussions as a condition for using your facilities? Y N

Does your agency require these affiliates or other organizations to train their coaches on first aid, cardiopulmonary resuscitation, and automated external defibrillator certification as a condition for using your facilities? Y N

Are any of these affiliate programs youth tackle football? Y N

If yes, please estimate the number of coaches _____ number of program participants. _____

Are any of these affiliate programs youth soccer? Y N

If yes, please estimate the number of coaches _____ number of program participants. _____

20. **Gender Equity**

Does your agency have a policy that relates to gender equity in programming and activities? Y N

If yes, please provide a copy of the policy.

Does your agency track gender participation in youth sports activities? Y N

Does your agency track gender participation in non-youth sports activities? Y N

Does your agency track the total number of programs it offers to a specific gender? Y N

Does your agency track total expenditures based upon gender for your agency's programs and activities? Y N

Does your agency track facility use such as sports fields, courts, etc. by outside affiliate groups based on gender-specific sports and/or other activities? Y N

21. **Vendor Diversity**

Does your agency presently have metrics or goals for the utilization of outside vendors, suppliers, contractors or other businesses that are owned by minorities, women, or persons with disabilities? Y N

If yes, what percentage of your agency's contracts are awarded to minorities, women, or persons with disabilities?

_____ %

Does your agency levy property taxes in excess of \$5 million?

Y N

If no, please skip to question 22.

If yes, has your agency published on its website data from all its vendors and subcontractors as to: (1) whether the vendor or subcontractor is a minority-owned, women-owned, or veteran-owned business, and (2) whether the vendor or subcontractor holds any certifications for those categories or if they are self-certifying?

Y N

If no, will it be prepared to do so by the time it adopts its 2022 tax levy in December in accordance with 35 ILCS 200/18-50.2?

Y N

22. Drones

Does your agency maintain rules with respect to the operation of drones in parks or preserves?

Y N

If yes, please provide a copy of the rules.

Has your agency experienced any safety, environmental, conservation, or other issues or problems resulting from the operation of drones in its parks or preserves?

Y N

If yes, please describe: _____

23. Work Schedules

Does your agency typically provide shift schedules to hourly employees more than 72 hours in advance of a shift?

Y N N/A

If a shift is canceled or shortened after an employee arrives at work due to weather or a change in demand, does the employee receive compensation for the remaining hours for which he or she is scheduled?

Y N N/A

24. COVID-19

Since the beginning of the pandemic, what is the total dollar amount of your agency's COVID-19-related expenditures for safety and other protective health measures or other unbudgeted COVID-related expenditures? (COVID-related overtime and employee leave should be included if possible. If you do not have an exact dollar amount readily available please provide a good faith estimate.)

\$ _____

Have you received any reimbursements from any federal, state, or local government for these expenditures? Y N

If yes, what is the total dollar amount of reimbursement? \$ _____

Since the beginning of the pandemic, what is the total dollar amount of your agency's net earned revenue losses (e.g., memberships, registration fees, user fees, rentals, etc.) resulting from COVID-19, including restrictions? (If you do not have an exact dollar amount readily available, please provide a good faith estimate.)

\$ _____

Have you received any reimbursement, grants, or other COVID-related funding from the federal, state, county, or municipal government to help offset the impact of these net revenue losses or to provide financial support that was not included in the prior question related to reimbursement of COVID-related expenses?

Y N

If no, please skip to question 25.

If yes, what was the total dollar amount of this COVID-related funding from federal, state, or local governments that you did not report in your response to the prior questions related to reimbursement of COVID-related expenses? (If you do not have an exact dollar amount readily available please provide a good faith estimate.)

Please identify the source and amount of all COVID-related reimbursements or other grants your agency has received, including the amounts identified in previous questions. _____

Other

25. Does your agency have a policy or practice that requires audit rotation, i.e., a new auditor is required after a specific number of years?

Y N

If yes, please explain (e.g., the maximum number of years, whether the policy requires a different person or different auditing firm altogether) _____

25. What percentage of your district's operating budget revenues is self-generated through program/user fees, memberships, facility rentals, etc.? _____%

26. Have your legislators visited or toured your facilities within the last 12 months? Y N

If yes, please identify which legislators: _____

27. Has your agency conducted a community survey in the past 3 years?

If so, when? _____

Who conducted the survey? _____

Please provide a copy of the survey.

In addition to the policies requested above, **please email or send a copy** of your agency's:

- a. Board policy and procedures manual
- b. Staff policies and procedures manual
- c. Police/conduct ordinances
- d. Cash reserve policies
- e. Land/Cash Donation Ordinance (if you have one)
- f. Executive and employee evaluation forms

Thank you for completing this important survey and for your continued assistance in developing the legislative program for parks and recreation. Together we can make a difference!

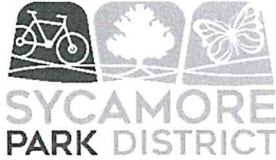
Please transmit the survey online by going to:

<https://www.surveymonkey.com/r/2023-2024-LegislativeSurvey>

You may also complete the survey and return it by mail to:

Jason Anselment
IAPD General Counsel
Illinois Association of Park Districts
211 East Monroe St.
Springfield, IL 62701
janselment@ilparks.org

RESPONSES ARE DUE FRIDAY, SEPTEMBER 16, 2022



Board of Commissioners

Date of Board Meeting:

August 23, 2022

AGENDA ITEM:

Reston Ponds

BACKGROUND INFORMATION:

Reston Ponds Received the OSLAD grant for \$240,300 of the \$480,569 for the overall cost for phase 1 of the project.

Project components include:

- Limestone Gravel- Small Loop Trail
- Playground
- Soccer Field
- Pickleball Court
- Picnic Shelter 20'x32'
- Native Landscape Buffer
- Educational Signage
- Game Area

Upland Design Ltd with civil engineering assistance from Engineering Resources Associates (ERA), proposes to accomplish the following work items to assist the Park District with development of construction documents, permitting, bidding and construction administration. An approximate timeline is indicated at the end of the scope, and actual dates will be set to accommodate Sycamore Park District needs. The project is to be implemented through public bidding and construction by a general contractor.

FISCAL IMPACT:

- Survey \$ 2,900
- Design Development \$ 7,740
- Construction Plans, Specifications and Bid Proposal \$ 21,780
- Permitting \$ 5,070
- Bidding \$ 2,185
- Construction Observation \$ 9,925

Total Professional Fee \$ 49,600

STAFF RECOMMENDATION: That the board approve the project scope for Upland and ERA to continue in assisting the District with the Reston Ponds project.

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:



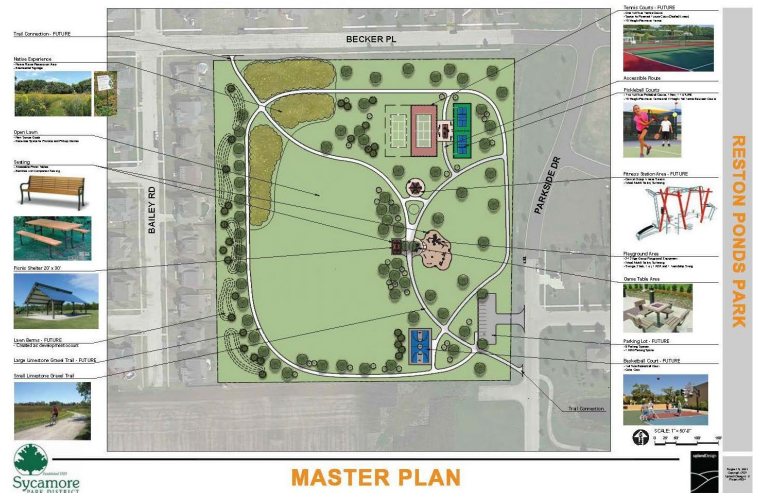
Reston Ponds Park OSLAD Grant Development

August 15, 2022

Sycamore Park District

In 2021, Sycamore Park District undertook a planning process for the development of Reston Ponds Park. With community input, Reston Ponds Park Master Plan was created that reflects needs and desires of the Sycamore community. An IDNR Open Space Lands Acquisition and Development (OSLAD) Grant was then prepared and awarded to fund \$240,300 of the project with a total budget of \$480,600. Project components include:

- Limestone Gravel- Small Loop Trail
- Playground
- Soccer Field
- Pickleball Court
- Picnic Shelter 20'x32'
- Native Landscape Buffer
- Educational Signage
- Game Area



Project Scope: Upland Design Ltd with civil engineering assistance from Engineering Resources Associates (ERA), proposes to accomplish the following work items to assist the Park District with development of construction documents, permitting, bidding and construction administration. An approximate timeline is indicated at the end of the scope, and actual dates will be set to accommodate Sycamore Park District needs. The project is to be implemented through public bidding and construction by a general contractor.

Survey and Soil Borings: Topographic measurement will include the entirety of the vacant property to establish as-constructed drainage and grading conditions. The area is noted in the



aerial. Boundary survey is omitted from the base scope of work as it is not anticipated to be required by permit agencies. The topographic mapping will be completed by ERA and combined with the utility atlas information to form one base plan drawing. This drawing will be the basis for planning the design development and construction documents. The survey will exclude the roadways except at the location of the trail connection at the southeast corner of the site. Anticipated limits of the topographic mapping are shown.

Design Development Plans and Review Meeting

The design team will prepare design development plans based on the approved Master Plan developed in 2021. The plans will include detailed layout of amenities-listing of site furniture, play equipment, fitness equipment with color choices, and pickleball court choices. Three dimensional images of the playground will be prepared with color choices. An updated cost estimate will be prepared based on 2022 pricing. A meeting will be held with the Park District team to review plans and the updated costs. (1 meeting)

Construction Plans, Specifications and Bid Proposal

Based on the approved design development plans, the Upland Design team will prepare a set of construction plans, specifications and bid proposal for public bidding. Construction documents will address the following:

- Existing Conditions and Removal
- Layout
- Shelter Plans & Elevations
- Soil Erosion Control
- Grading & Drainage with stormwater design
- Landscape Plantings & Restoration
- Construction Details
- General and Technical Specifications
- Bid Proposal Form

Stormwater Detention Design – This task includes the calculations and design of stormwater detention storage. It is our assumption that detention will be provided on the east end of the property in the existing low areas of the site. ERA will prepare grading and utility markups for the detention facility and provide them to Upland Design for drafting. The detention calculations will be summarized and included in the master stormwater report for submittal to the City.

The specifications will cover each area of construction. ERA will prepare calculations as required for design and permitting of the project. These are anticipated to include storm sewer calculations for site drainage and slope and ADA calculations for inclusion in the building permit submittal and stormwater report.

A review meeting at 50% and 90% complete construction documents will take place with Sycamore Park District staff. An updated estimate of construction costs will be updated for each review meeting. OSLAD requirements will be incorporated into the bidding and construction documents per the IDNR agreement. Comments from the meetings will be incorporated into the documents. (2 meetings)

Permits: Permit submittals will be prepared and submitted for the following:

- Village of Sycamore Building Permit
- IEPA NOI SWPP Permit: Submitted Online

If the project scope expands or it is later found that additional permits are required, additional professional scope and associated fees will be discussed with the Park District. No work is proposed in floodplain nor wetland areas for this project.

Bidding

The bid documents will be distributed through Accurate Repro who will provide both digital and paper copies as requested by bidders. Upland Design will contact contractors with an invitation to bid. The Park District will place the legal ad in a local paper and perform any other procedure as required by local purchasing policies. Upland Design will be available to answer questions during bidding, will be present at the bid opening, check bids for math accuracy, and review the bids with staff. If necessary, references will be contacted and a letter summarizing bidding and references will be written. (1 meeting)

Construction Observation

Upon award of a contract, Upland Design and our design team will make ten total sites visits during construction. Park District staff will make additional site visits during construction. Contractor submittals and pay applications will be reviewed by Upland Design Ltd prior to forwarding to the Park District. Certified Payroll will not be reviewed or retained by Upland Design Ltd. At project completion, a walk through with District staff in order to develop a punch list will be completed. Upland Design will be available by phone to answer questions, review pay applications and submittals. (10 site visits).

Time Line:

Description	Start Date	Estimated Completion Date
Survey	October 1 , 2022	November 15, 2022
Design Development	November 15, 2022	December 31, 2022
Construction Documents	January 1, 2023	April 30 , 2023
Permitting	March 15, 2023	June 2, 2023
Bidding	June of 2023	June 2023
Construction	Late Summer 2023	Lawn Completion Spring 2024

Professional Fees:

The Owner shall pay to the firm the following lump sum not to exceed prices for the work described herein plus the cost of reimbursable costs. These fees include both Upland Design Ltd fees and Engineering Resources Associates fees. Invoices will be structured to indicate completed work tasks.

Survey	\$ 2,900
Design Development	\$ 7,740
Construction Plans, Specifications and Bid Proposal	\$ 21,780
Permitting	\$ 5,070
Bidding	\$ 2,185
Construction Observation	\$ 9,925
Total Professional Fee	\$ 49,600

If the Park District requests additional meetings, changes to the work or additional work, we can provide these services at our listed hourly rates or an agreed upon cost. No additional fee shall be charged without written agreement from the Park District.

Reimbursable Expenses:

Items beyond the professional fees will include postage, printing of drawings along with mileage reimbursement. These will be invoiced to the Park District at Upland Design’s direct cost without mark-up. Mileage reimbursement will be at current IRS rates.

**CONTRACT
BETWEEN OWNER and FIRM
FOR LANDSCAPE ARCHITECTURAL SERVICES
FOR RESTON PONDS PARK OSLAD DEVELOPMENT**

Sycamore Park District

480 South Airport Road

Sycamore, IL 60178

Phone: 815.895.3365.....The Owner

And

Upland Design Ltd

24042 Lockport St., Suite 200

Plainfield, IL 60544

Phone: 815.254.0091.....The Firm

Owner and Firm agree as set forth below:

1. Firm's Basic Services

The Firm agrees to provide its professional services in accordance with generally accepted standards of its profession. The Firm agrees to put forth-reasonable efforts to comply with codes, laws and regulations in effect as of the date of this contract. **See pages 1-4: Proposal Dated August 15, 2022 for a description of Landscaper Architectural Services.**

2. Excluded Services

Scope of services set forth in pages 1-4 are included in this agreement. Excluded services include but are not limited the following The Firm and sub-consultants will not be responsible for the following: Hydrologic/hydraulic modeling the floodplain/floodway, wetland mitigation, archeological services, environmental testing, subsurface conditions and material testing, boundary survey, construction layout; construction scheduling; construction work; work-site safety, labor negotiations, permit fees or court appearances as part of these services.

Hazardous Materials: The scope of the Firm's services for this Agreement does not include any responsibility for detection, remediation, accidental release, or services relating to waste, oil, asbestos, lead, or other hazardous materials, as defined by Federal, State, and local laws or regulations.

3. Construction Phase Services

Firm and its sub-consultants shall not supervise, direct, or have control over Contractor's work. The Firm and sub-consultants shall not have authority over or responsibility for the construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of the Contractor. The Firm does not guarantee the performance of the construction contract by the Contractor and do not assume responsibility for the Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

4. Firm's Insurance

The Contract documents shall include Firm's Proof of Insurance with Owner listed as certificate holder.

The Firm has and shall maintain during the term of this Agreement the following insurance:

a. Worker's Compensation and Employer's Liability Insurance

The liability limits for the Worker's Compensation shall not be less than that required by law and the liability limits for Employer's Liability shall not be less than the amount of \$500,000.00 for each person.

b. General Liability

The Landscape Architect shall provide, pay for, and maintain in effect, during the term of this Agreement, a policy of General Liability Insurance with limits of at least \$2,000,000 aggregate for bodily injury and \$1,000,000 aggregate for property damage.

c. Comprehensive Automobile

Automobile Liability Insurance covering all owned vehicles with limits of not less than \$500,000 per occurrence for damage to property shall be provided by Landscape Architect.

d. Professional Liability (Errors and Omissions)

The Landscape Architect shall provide, pay for, and maintain in effect, during the term of this Agreement, a policy of Professional Liability Insurance with a limit of at least \$1,000,000 per occurrence and \$3,000,000 aggregate.

5. Owner Responsibilities

The Owner has designated Jonelle Bailey, Executive Director, as the contact person(s) for this project. The Firm will direct correspondence and information to the contact person. The Owner will provide pertinent information to the Firm in a timely manner so as not to hinder or delay the Firm performing their work in a timely and efficient manner throughout the project.

The Owner agrees to provide Firm with existing base information for the site and will assist the Firm with obtaining other information as requested. The Firm will rely on this information, without liability, on the accuracy and completeness of information provided by the Owner. The Owner agrees to advise Firm of any known or suspected contaminants at the Project Site and the Owner shall be solely responsible for all subsurface soil conditions.

Right of Entry: When entry to property is required for the Firm and/or sub-consultant to perform its services, the Owner agrees to obtain legal right-of-entry on the property.

6. Project Schedule

The Firm shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact any Project schedule. The Firm will attempt to make the Owner aware of events that will impact the Project schedule.

7. Compensation and Payments

The Owner shall pay to the firm the lump sum of \$ 49,600 for the work described herein plus the cost of reimbursable costs.

Fee Breakdown

Survey	\$ 2,900
Design Development	\$ 7,740
Construction Plans, Specifications and Bid Proposal	\$ 21,780
Permitting	\$ 5,070
Bidding	\$ 2,185
<u>Construction Observation</u>	<u>\$ 9,925</u>
Total Professional Fee	\$ 49,600

Firm shall submit request(s) for payment to the Owner. Payment requests shall be made monthly for that portion of the project that has been completed. The Owner agrees to make the requested payment within 30 days of submission of each payment request.

Reimbursable Costs: Firm will bill direct non-payroll expenses at cost plus 0%. Examples of expenses include copies, printing, boards, plans and handouts, postage, delivery and tolls. Mileage will be billed at current IRS rates.

Additional Services: At the request of the Owner, additional meetings or work may be added at the professional service rates listed herein. No additional work shall be added to the contract without written authorization from the Owner.

2022 Hourly Billing Rates:

Principal Landscape Architect	\$ 214/hour
Landscape Architect	\$ 145/hour
Landscape Designer	\$ 128/hour
Construction Administrator	\$ 132/hour
Office Administration	\$ 88/hour
Civil Engineer	\$95-170/hour

8. Suspension or Termination of Services

If the Owner in good faith determines that the Firm prosecutes or fails to prosecute its work in such manner as to hinder or delay the completion of the project, the Owner may serve written notice to the Firm setting forth any complaint about Firm's performance of its work. The Firm shall have seven (7) days from receipt of such written notice in which to take corrective action. If the Firm fails to take appropriate corrective action within said seven (7) day period, the Owner may exercise the following remedies:

- a. Terminate the Firm's services by a written notice effective on the date such written notice is served on the Firm; and,
- b. Order the remaining necessary work be done by another Firm, if desired.
- c. If the Owner in good faith exercises the above remedies, Owner shall be responsible to pay the Firm only for the work performed prior to termination of the contract. The above remedies shall be Owner's sole and exclusive remedies in the event the Owner terminates the Firm's services under this provision.
- d. The Firm may terminate this Contract upon seven days written notice. If terminated, Owner agrees to pay the Firm for all Basic and Approved Additional Services rendered and Reimbursable Expenses incurred up to the date of termination. Upon not less than seven days' written notice, Landscape Architect may suspend the performance of its services if Owner fails to pay the Firm in full for services rendered or expenses incurred. The Firm shall have no liability because of such suspension of service or termination due to nonpayment.

9. Indemnification

To the fullest extent permitted by law, the Firm shall indemnify and hold harmless the Owner and its officers, officials, and employees from and against all claims, damages, losses and expenses, including but not limited to reasonable legal fees and court costs arising out of or resulting from the performance of the Firm's work, provided that any such claim, damages, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, other than the work itself, including the loss of use resulting there from, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, and (ii) is caused in whole or in part by any wrongful or negligent act or omission by the Firm, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in the Paragraph. Firm shall similarly protect, indemnify and hold and save harmless the Owner, its officers, officials, and employees against and from any and all claims, costs, causes, actions and expenses including but not limited to reasonable legal fees, incurred by reason of Firm's breach of any of its obligations under, or Firm's default of, any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation Acts or Employee Benefits Acts.

To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Firm and its employees from and against all claims, demands, causes of actions, suits, losses, and expenses, including attorney's fees, paralegal and litigation expenses and court costs, arising out of or resulting from any act, conduct, negligence, or omission of the Owner or any one of whose acts or omissions the Owner may be liable, regardless of whether such claim, damage, loss or expense is attributable to bodily injury, sickness or death, injury to or destruction of tangible property, loss of use or other economic damages. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would exist as to any other party or person described in this paragraph. Owner shall similarly protect, indemnify and hold harmless the Firm and its employees against and from any and all claims, costs, causes of actions, demands, damages and expenses including attorney's fees, incurred by reason of Owner's breach of any of its obligations under, or owner's default of, any provisions of the Contract.

10. Dispute Resolution

Owner and Firm agree to mediate claims or disputes arising out of or relating to this Agreement as a condition precedent to litigation. The mediation shall be conducted by an agreed upon mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises and

the parties agree to participate in mediation in good faith. Mediation fees shall be shared equally. In no event shall any demand for mediation be made after such claim or dispute would be barred by the applicable law.

11. Ownership of Documents

Copies of the final bid documents may be retained by the Owner at the completion of the project for their records in both print and digital PDF versions. All instruments of professional service prepared by the Firm, including, but not limited to, drawings and specifications, are the property of the Firm, and these documents shall not be reused on other projects without Firm's written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by the Firm will be at the Owner's sole risk and without liability to the Firm or its employees, and subcontractors. Owner shall, to the fullest extent permitted by law, defend, indemnify, and hold harmless Owner from and against any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting from such unauthorized reuse or distribution.

The Firm reserves the right to include representations of the Project in its promotional and professional materials.

12. Governing Law

This Agreement is governed by the laws of the State of Illinois.

13. Entire Agreement and Severability

This Agreement is the entire and integrated agreement between Owner and the Firm and supersedes all prior negotiations, statements or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Firm. In the event that any term or provision of this agreement is found to be void, invalid or unenforceable for any reason, that term or provision shall be deemed to be stricken from this agreement, and the balance of this agreement shall survive and remain enforceable.

14. No Assignment

Neither party can assign this Agreement without the other party's written permission.

15. Expiration of Proposal

If this agreement is not accepted within 120 days, the offer to perform the described services is withdrawn and shall be null and void.

IN WITNESS WHEREOF, the parties hereto have executed this agreement this ____ day of _____, 2022.

Owner

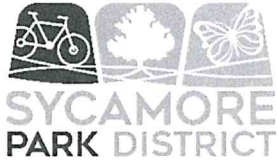
Upland Design Ltd.

Sign: _____

Sign: _____

By: _____

By: Michelle A. Kelly, President,
Upland Design Ltd



Board of Commissioners

Date of Board Meeting:

August 23, 2022

AGENDA ITEM:

North Grove

BACKGROUND INFORMATION:

Potential project components include:

- Playground Options
- Multipurpose Open Lawn Space
- Community Picnic / Shade Shelter
- Seating Options
- Ninja / Fitness Course
- Courts-Games or Other Recreational Options
- Native Landscape Options
- Accessible Route and Activities to Connect

The project components can be adjusted as the planning process unfolds.

FISCAL IMPACT:

For the work described herein the following lump sum fee will be paid. This includes fees for both Upland Design Ltd and Engineering Resource Associates.

- Survey \$ 2,700
- Professional Services \$ 16,550

Total \$19,250

STAFF RECOMMENDATION: That the board approve the project scope for Upland and ERA, the fees have increased by \$1000 from the proposal submitted in 2021.

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:



August 15, 2022

Jonelle Bailey, MAOL, CPRP
Executive Director
Jeffery Donahoe
Superintendent of Parks & Facilities
Sycamore Park District
940 East State Street
Sycamore, IL 60178

RE: North Grove Park Master Plan

Dear Jonelle and Jeff,

We are excited to submit a proposal to assist the Sycamore Park District with development of a master plan for the future North Grove Park. We understand the Park District would like to get the community involved to guide the recreational amenities for this new park site. The scope enclosed provides a framework to garner public input and develop ideas for a new park that will meet the communities needs and create an exciting new park.

Our team will include Engineering Resource Associates to assist by preparing a topographic survey as well as review of detention, drainage and permitting. With over 20 years of successful park and recreation experience, our team has the knowledge and expertise to assist the District. Feel free to call if you have any questions or would like to see adjustments to the enclosed scope of services.

Sincerely,

A handwritten signature in black ink, appearing to read "Michelle Kelly".

Michelle A. Kelly, PLA, CPSI
Principal Landscape Architect
mkelly@uplandDesign.com

North Grove Park Master Plan Scope of Services

Sycamore Park District

Overview: The Sycamore Park District would like to undertake a master plan process for North Grove Park, a new park site created as part of neighborhood development. Public input will be an important part of the planning process. Potential project components include:

- Playground Options
- Multipurpose Open Lawn Space
- Community Picnic / Shade Shelter
- Seating Options
- Ninja / Fitness Course
- Courts-Games or Other Recreational Options
- Native Landscape Options
- Accessible Route and Activities to Connect

The project components can be adjusted as the planning process unfolds.

Phase I. Inventory & Site Analysis

Overview: To provide quality planning, a site analysis of existing conditions will be prepared. Items such as soil types, vegetation cover, drainage patterns, utility availability and adjacent land use will be observed. Input from Park District representatives will be included to develop a picture of recreational needs.

Kick Off Meeting: Gather Site Information and Recreational Needs

A meeting with Park District representatives to discuss the Park Planning Process will take place. The following items will be reviewed:

- Timeline and Presentation Dates
- Project Goals and Objectives
- Recreational Needs of Community
- Site Challenges and Opportunities
- Existing Park District Planning Documents

Survey & Base Data: Since the park site grading is complete, and lawn has been established, a topographic survey will be helpful in planning and future construction documents. Engineering Resource Associates will prepare a topographic survey including existing sidewalks, adjacent utilities, and topographic grades. Park District will provide any additional information for the site including as-built information or development agreements. No wetlands or floodplain exist on the site and no additional research for these will be completed.

Site Analysis: A site inventory and analysis will be prepared in written format and a site plan of existing conditions will be created.

Overview: With solid base information, the design process will be undertaken working toward a well thought out plan for moving the project from idea to detailed plan and costs.

Community Input Survey: Upland Design will create a community input survey for the project. Photos of potential elements will be included. The Park District will share the survey link with patrons as well as on social media sites. Upland will prepare a summary of the input.

Recreational Program: Based on input of the Park District staff and the initial community survey along with community documents, a preliminary program of recreational needs for the site will be compiled. This will be shared with the Park District for input and guidance before moving into concept planning.

Concept Design Planning: The design team will prepare two concept designs based on the recreational program. Each plan will be to scale and will be accompanied by sketches and/or photos of the project elements. Cost estimates will be prepared for each concept plan.

Review Meeting: A meeting will take place with the Park District to review the concept plans and cost estimates. Upland will then update the concepts, one or two, based on Park District input and add color for a public meeting. (1 meeting)

Open House Public Meeting # 1: The Park District will host a public meeting in an open house format. This can be at a Park District facility Upland Design will present the survey summary, recreation program and two concepts. A written survey along with comment cards will be provided for input. These can also be added to the Park District website if desired. (1 meeting)

Summary and Recommendations: Upland Design will prepare a summary of the public input and a recommendation of how to move from two concept plans to one preliminary concept plan. These will be emailed to the District for review and comment.

Preliminary Master Plan: Based on the input from the public meeting and discussion with Park District representatives, Upland Design will create a preliminary Master Plan including proposed amenities photos and sketches. The cost estimate will be updated as well.

Permit List: A list of expected municipal permits will be prepared. This will reflect local, county, state and federal permits as projected for the potential development projects.

Grants and Phasing Plan: Priorities of amenities as identified through the public meetings and discussed with staff will help guide the phasing plan. A proposed budget and phasing schedule will be prepared for staff review and a list of potential grant programs that could fit the project will be aligned with the phasing strategy.

Park District Review: The preliminary Master Plan, costs, permit list and grant list will be emailed to Park District staff. A phone/zoom discussion will take place and revisions will be made to the plans, costs and phasing plan. (1 phone/zoom meeting)

Second Public Meeting: The plan and images will be presented at the second public meeting. If weather allows, this could be scheduled outdoors at the park site. The plan can also be shared for inclusion on the Park District website. At the conclusion of the meeting, we will prepare a summary of input and recommendations to finalize the Master Plan with any changes. (1 meeting)

Master Plan Preparation: Based on the second public input and Park District direction, the design team will be finalized and rendered with photos and sketches representing amenities. The cost estimate will be updated. This plan will be submitted via email to the Park District for review. Once approved, final adjustments will be made, and the plan will be color rendered for presentation to the Park District Board by Park District staff.

Board of Commissioners Meeting: Upland Design will present the planning process, including a summary of community input, and the master plan at the board meeting. (1 meeting)

Final Master Plan: Based on input from the Board of Commissioners meeting, a recommendation list for the final plan will be prepared by Upland and emailed to the Park District for comment/input. Then, Upland will prepare a final master plan. This will be emailed to the Park District along with an updated cost estimate.

Professional Fees:

For the work described herein the following lump sum fee will be paid. This includes fees for both Upland Design Ltd and Engineering Resource Associates.

Survey	\$ 2,700
Professional Services	\$ 16,550
Total	\$19,250

If the Park District requests additional meetings, changes to the work or additional work, we can provide these services at our listed hourly rates or an agreed upon cost. No additional fee shall be charged without written agreement from the Park District.

Reimbursable Expenses:

Items beyond the professional fees will include postage, printing of drawings along with mileage reimbursement. These will be invoiced to the Park District at Upland Design’s direct cost without mark-up. Mileage reimbursement will be at current IRS rates.

Excluded Services:

The Firm and their design team will not be responsible for the following:
Wetland delineation, archeological services, surveys, construction documents, or permit document preparation as part of these services

95

**CONTRACT
BETWEEN OWNER and FIRM
FOR LANDSCAPE ARCHITECTURAL SERVICES
FOR NORTH GROVE MASTER PLANNING**

Sycamore Park District
1000 Wellington Avenue
Sycamore Village, IL 60007
Phone: 847-437-9494.....

The Owner

And

Upland Design Ltd.
24042 Lockport St., Suite 200
Plainfield, IL 60544
Phone: 815.254.0091.....

The Firm

Owner and Firm agree as set forth below:

1. Firm's Basic Services

The Firm agrees to provide its professional services in accordance with generally accepted standards of its profession. The Firm agrees to put forth-reasonable efforts to comply with codes, laws and regulations in effect as of the date of this contract. **See Attachment A for Project Scope of Services.**

2. Excluded Services

Scope of services set forth in Attachment A are included in this agreement. Excluded services include but are not limited the following The Firm and sub-consultants will not be responsible for the following: Hydrologic/hydraulic modeling the floodplain/floodway, wetland mitigation, archeological services, environmental testing, subsurface conditions and material testing, boundary survey, construction layout; construction scheduling; construction work; work-site safety, labor negotiations, permit fees or court appearances as part of these services.

Hazardous Materials: The scope of the Firm's services for this Agreement does not include any responsibility for detection, remediation, accidental release, or services relating to waste, oil, asbestos, lead, or other hazardous materials, as defined by Federal, State, and local laws or regulations.

3. Construction Phase Services

Firm and its sub-consultants shall not supervise, direct, or have control over Contractor's work. The Firm and sub-consultants shall not have authority over or responsibility for the construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of the Contractor. The Firm does not guarantee the performance of the construction contract by the Contractor and do not assume responsibility for the Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

4. Firm's Insurance

The Contract documents shall include Firm's Proof of Insurance with Owner listed as certificate holder.

The Firm has and shall maintain during the term of this Agreement the following insurance:

a. Worker's Compensation and Employer's Liability Insurance

The liability limits for the Worker's Compensation shall not be less than that required by law and the liability limits for Employer's Liability shall not be less than the amount of \$500,000.00 for each person.

b. General Liability

The Landscape Architect shall provide, pay for, and maintain in effect, during the term of this Agreement, a policy of General Liability Insurance with limits of at least \$2,000,000 aggregate for bodily injury and \$1,000,000 aggregate for property damage.

Automobile Liability Insurance covering all owned vehicles with limits of not less than \$500,000 per occurrence for damage to property shall be provided by Landscape Architect.

d. Professional Liability (Errors and Omissions)

The Landscape Architect shall provide, pay for, and maintain in effect, during the term of this Agreement, a policy of Professional Liability Insurance with a limit of at least \$1,000,000 per occurrence and \$3,000,000 aggregate.

5. Owner Responsibilities

The Owner has designated Jonelle Bailey, MAOL, CPRP, Executive Director, as the contact person(s) for this project. The Firm will direct correspondence and information to the contact person. The Owner will provide pertinent information to the Firm in a timely manner so as not to hinder or delay the Firm performing their work in a timely and efficient manner throughout the project.

The Owner agrees to provide Firm with existing base information for the site and will assist the Firm with obtaining other information as requested. The Firm will rely on this information, without liability, on the accuracy and completeness of information provided by the Owner. The Owner agrees to advise Firm of any known or suspected contaminants at the Project Site and the Owner shall be solely responsible for all subsurface soil conditions.

Right of Entry: When entry to property is required for the Firm and/or sub-consultant to perform its services, the Owner agrees to obtain legal right-of-entry on the property.

6. Project Schedule

The Firm shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact any Project schedule. The Firm will attempt to make the Owner aware of events that will impact the Project schedule.

7. Compensation and Payments

The Owner shall pay to the firm the lump sum of \$for the work described herein plus the cost of reimbursable costs.

Survey	\$ 2,700
Professional Services	\$ 16,550
Total	\$19,250

Firm shall submit request(s) for payment to the Owner. Payment requests shall be made monthly for that portion of the project that has been completed. The Owner agrees to make the requested payment within 30 days of submission of each payment request.

Reimbursable Costs: Firm will bill direct non-payroll expenses at cost plus 0%. Examples of expenses include copies, printing, boards, plans and handouts, postage, delivery and tolls. Mileage will be billed at current IRS rates.

Additional Services: At the request of the Owner, additional meetings or work may be added at the professional service rates listed herein. No additional work shall be added to the contract without written authorization from the Owner.

2022 Hourly Billing Rates:

Principal Landscape Architect	\$ 214/hour
Landscape Architect	\$ 145/hour
Landscape Designer	\$ 128/hour
Construction Administrator	\$ 132/hour
Office Administration	\$ 88/hour
Civil Engineer	\$95-210/hour

8. Suspension or Termination of Services

If the Owner in good faith determines that the Firm prosecutes or fails to prosecute its work in such manner as to hinder or delay the completion of the project, the Owner may serve written notice to the Firm setting forth any complaint about Firm's performance of its work. The Firm shall have seven (7) days from receipt of such written notice in which to take corrective action. If the Firm fails to take appropriate corrective action within said seven (7) day period, the Owner may exercise the following remedies:

- a. Terminate the Firm's services by a written notice effective on the date such written notice is served on the Firm; and,
- b. Order the remaining necessary work be done by another Firm, if desired.
- c. If the Owner in good faith exercises the above remedies, Owner shall be responsible to pay the Firm only for the work performed prior to termination of the contract. The above remedies shall be Owner's sole and exclusive remedies in the event the Owner terminates the Firm's services under this provision.
- d. The Firm may terminate this Contract upon seven days written notice. If terminated, Owner agrees to pay the Firm for all Basic and Approved Additional Services rendered and Reimbursable Expenses incurred up to the date of termination. Upon not less than seven days' written notice, Landscape Architect may suspend the performance of its services if Owner fails to pay the Firm in full for services rendered or expenses incurred. The Firm shall have no liability because of such suspension of service or termination due to nonpayment.

9. Indemnification

To the fullest extent permitted by law, the Firm shall indemnify and hold harmless the Owner and its officers, officials, and employees from and against all claims, damages, losses and expenses, including but not limited to reasonable legal fees and court costs arising out of or resulting from the performance of the Firm's work, provided that any such claim, damages, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, other than the work itself, including the loss of use resulting there from, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, and (ii) is caused in whole or in part by any wrongful or negligent act or omission by the Firm, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in the Paragraph. Firm shall similarly protect, indemnify and hold and save harmless the Owner, its officers, officials, and employees against and from any and all claims, costs, causes, actions and expenses including but not limited to reasonable legal fees, incurred by reason of Firm's breach of any of its obligations under, or Firm's default of, any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation Acts or Employee Benefits Acts.

To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Firm and its employees from and against all claims, demands, causes of actions, suits, losses, and expenses, including attorney's fees, paralegal and litigation expenses and court costs, arising out of or resulting from any act, conduct, negligence, or omission of the Owner or any one of whose acts or omissions the Owner may be liable, regardless of whether such claim, damage, loss or expense is attributable to bodily injury, sickness or death, injury to or destruction of tangible property, loss of use or other economic damages. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would exist as to any other party or person described in this paragraph. Owner shall similarly protect, indemnify and hold harmless the Firm and its employees against and from any and all claims, costs, causes of actions, demands, damages and expenses including attorney's fees, incurred by reason of Owner's breach of any of its obligations under, or owner's default of, any provisions of the Contract.

10. Dispute Resolution

Owner and Firm agree to mediate claims or disputes arising out of or relating to this Agreement as a condition precedent to litigation. The mediation shall be conducted by an agreed upon mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises and the parties agree to participate in mediation in good faith. Mediation fees shall be shared equally. In no event shall any demand for mediation be made after such claim or dispute would be barred by the applicable law.

11. Ownership of Documents

Copies of the final bid documents may be retained by the Owner at the completion of the project for their records in both print and digital PDF versions. All instruments of professional service prepared by the Firm, including, but not limited to, drawings and specifications, are the property of the Firm, and these documents shall not be reused on other projects without Firm's written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by the Firm will be at the Owner's sole risk and without liability to the Firm or its employees, and subcontractors. Owner shall, to the fullest extent permitted by law, defend, indemnify, and hold harmless Owner from and against any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting from such unauthorized reuse or distribution.

The Firm reserves the right to include representations of the Project in its promotional and professional materials.

12. Governing Law

This Agreement is governed by the laws of the State of Illinois.

13. Entire Agreement and Severability

This Agreement is the entire and integrated agreement between Owner and the Firm and supersedes all prior negotiations, statements or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Firm. In the event that any term or provision of this agreement is found to be void, invalid or unenforceable for any reason, that term or provision shall be deemed to be stricken from this agreement, and the balance of this agreement shall survive and remain enforceable.

14. No Assignment

Neither party can assign this Agreement without the other party's written permission.

15. Expiration of Proposal

If this agreement is not accepted within 120 days, the offer to perform the described services is withdrawn and shall be null and void.

IN WITNESS WHEREOF, the parties hereto have executed this agreement this ____ day of _____, 2022.

Owner

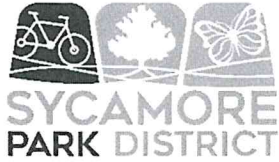
Upland Design Ltd.

Sign: _____

Sign: _____

By: _____

By: Michelle A. Kelly, President,
Upland Design Ltd



Board of Commissioners

Date of Board Meeting:

August 23, 2022

Information Only

AGENDA ITEM:

Bridge Replacement

BACKGROUND INFORMATION:

Attached you will find that we have officially received our IDNR permit for the replacement of bridge #1 at hole 10. There is also the structural sheet for the bridge. We are looking to start construction with Martin Construction in October.

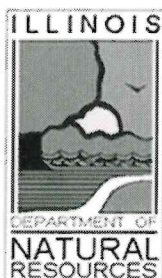
FISCAL IMPACT:

STAFF RECOMMENDATION:

PREPARED BY: Jonelle Bailey, Executive Director

A handwritten signature in blue ink, appearing to be "JEB", is written over the text "PREPARED BY: Jonelle Bailey, Executive Director".

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:



Illinois Department of Natural Resources

One Natural Resources Way Springfield, Illinois 62702-1271
www.dnr.illinois.gov

JB Pritzker, Governor
Colleen Callahan, Director

July 20, 2022

SUBJECT: Permit No. DS2022058
Bridge Replacement
East Branch of the South Branch of the Kishwaukee River
DeKalb County

Attn: Jonelle Bailey
Sycamore Park District
480 South Airport Road
Sycamore, Illinois 60178

Dear Ms. Bailey:

Enclosed is Illinois Department of Natural Resources, Office of Water Resources Permit No. DS2022058 authorizing subject project. This approval is based on the determination that the project complies with the rules for Construction in Floodways of Rivers, Lakes and Streams (17 IAC Ch. I, Sec. 3700).

This permit does not supersede any other federal, state or local authorizations that may be required for the project.

If any changes of the permitted work are found necessary, revised plans should be submitted promptly to this office for review and approval. Also, this permit expires on the date indicated in Condition (13). If unable to complete the work by that date, the permittee may make a written request for a time extension.

Please feel free to contact Kristian Peterson of my staff at 217/558-4532 if you have any questions concerning this authorization.

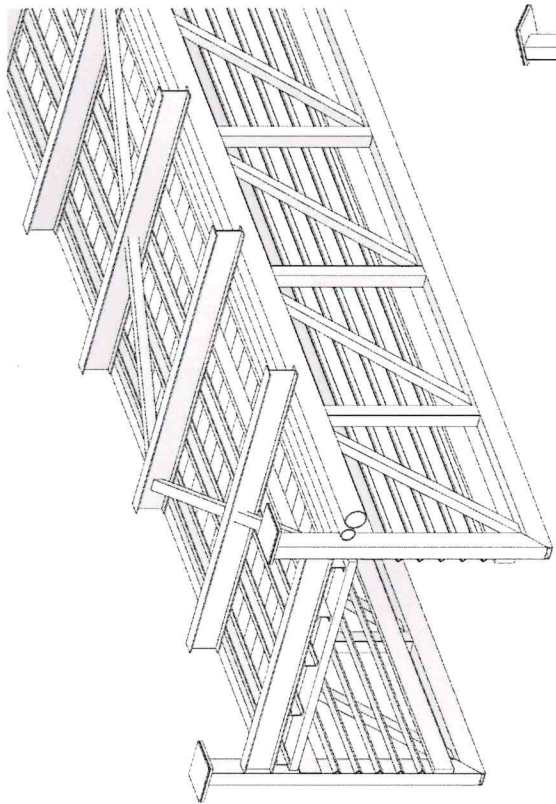
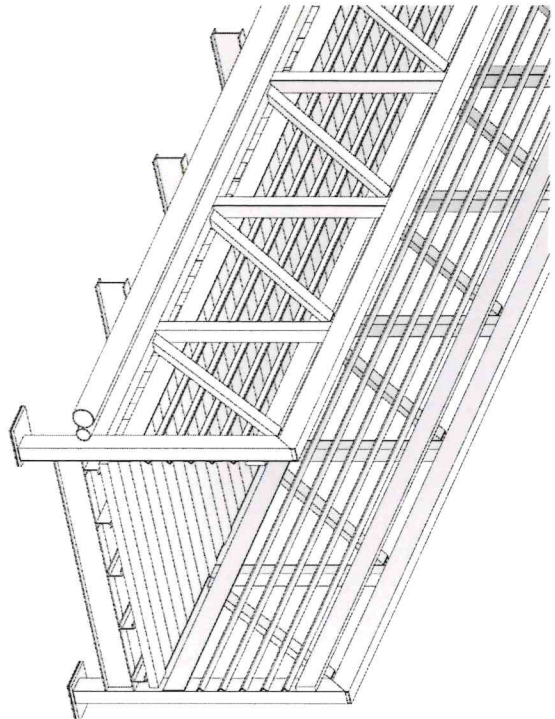
Sincerely,

A handwritten signature in blue ink that reads "William B. Milner Jr." with a stylized flourish at the end.

William B. Milner Jr, P.E., CFM
Section Chief, Downstate Regulatory Programs

WBM:KAP
Enclosure

cc: USACE, Rock Island District (CEMVR-OD-P)
City of Sycamore (Mark Bushnell)
Engineering Resources Associates, Inc. (Andrew Kustus)



STRUCTURAL SHEET INDEX

- INDICATES DRAWINGS ARE BEING ISSUED
- S INDICATES DRAWINGS ARE BEING ISSUED AND SIGNED FOR THE FIRST TIME
- ▲ INDICATES DRAWINGS ARE BEING ISSUED ON SMALL SHEETS OR WRITE UP
- R INDICATES DRAWINGS ARE BEING ISSUED FOR REFERENCE ONLY (NOT FOR CONSTRUCTION)

SHEET #	ISSUE			SHEET TITLE
	REV	DATE	BY	
S1	R	•S	•	LEAD STRUCTURAL SHEET
S2	R	•S	•	STRUCTURAL NOTES
S3	R	•S	•	BRIDGE PLAN/ELE/MAT LIST
S4	R	•S	•	BRIDGE SECTION & DETAILS
S5	R	•S	•	BRIDGE SECTIONS & DETAILS

BRIDGE REACTIONS

DESCRIPTION	P (LBS)	H (LBS)	L (LBS)	V (LBS)
DEAD LOAD	6,350	-	-	-
UNIFORM LIVE LOAD	10,280	-	-	-
VEHICLE LOAD	-	-	-	10,000
WIND UP/LIFT 20 PSF	4,800/4,200	-	-	-
WIND	+/- 3,411	6,650	-	-
THERMAL	-	-	750	-
STREAM LOAD	+/- 4,970	9,690	-	-

- *P - VERTICAL LOAD EACH BASE PLATE (4 PER BRIDGE)
- *H - HORIZONTAL LOAD EACH FOOTING (2 PER BRIDGE)
- *L - LONGITUDINAL LOAD EACH FOOTING (2 PER BRIDGE)
- *V - CONCENTRATED LIVE LOAD EACH END OF BRIDGE (2 PER BRIDGE)
- U/H/W PAD COEFF. = 0.12
- BRIDGE LIFTING WEIGHT: 22,750 LBS
- + = UNFACTORED DOWNWARD LOAD
- = UNFACTORED UPWARD LOAD

SYCAMORE GOLF COURSE
 SYCAMORE, IL
 #2253
 LEAD STRUCTURAL SHEET

STEPHEN J. CLARK
 LICENSED PROFESSIONAL ENGINEER
 STATE OF ILLINOIS
 License # 194,083,994-0003
 Expire 08/01/2022

I warrant Professional Design Firm
 to certify that to the best of my knowledge, information and belief, this bridge design is structurally adequate for the design loading shown on the plans and complies with the Specifications for Design of Pedestrian Bridges.

No	Date	Revision Description	Project	Drawing Number
1	7.20.2022	REV#1	20221543	
2	6.01.2022	REV#2	8.1.2022	

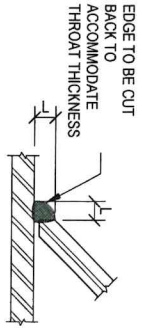
Project: 20221543
 Date: 8.1.2022
 Drawn by: MJD
 Checked by: RTJ
 Location: SYCAMORE, IL

Drawing Number: **S1**

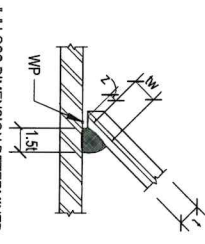
ANDERSON
 ANDERSON BRIDGES, LLC
 111 Weber Street
 Collins, WI 53790
 Office: 715.862.3800
 Fax: 715.862.3801

ERPA
ERICKSEN ROED
 & ASSOCIATES
 3410 Old Orchard Road
 Suite 200
 Eau Claire, WI 54701
 715-552-5336
 www.erpaeng.com

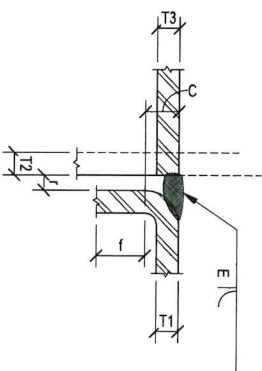
Structural Engineers



1 TYP TOE CONDITION WELD
NO SCALE



2 TYP HEAL CONDITION WELD
NO SCALE



3 TYP FLARE-BEVEL WELD
NO SCALE

ANDERSON
Anderson Bridges, LLC
111 Wilbur Street
Cedar, WI 53919
Office: 715.862.2800
Fax: 715.862.2801

ERPA
ERICKSEN ROED
Associates
Structural Engineers
3410 Wood Road
Suite 200
Eau Claire, WI 54701
715-552-5336
www.erpaeng.com

SYCAMORE GOLF COURSE
SYCAMORE, IL
#2253
STRUCTURAL NOTES

STEPHEN J. CAK
REGISTERED STRUCTURAL ENGINEER
ILLINOIS
09/01/2022

Illinois Professional Design Firm
License: 2114100309-0003
Expire: 12/31/2025
I hereby certify that the seal of my knowledge, information and belief, this bridge design is structurally adequate for the requirements of the contract and complies with the Specifications of Design of Steel Bridges.

No	Date	Revision Description	Project	Drawing Number
1	7.20.2022	REV#1	20221543	
2	8.01.2022	REV#2	8.1.2022	
			Drawn By: MJD	
			Checked By: RTJ	
			Location: SYCAMORE, IL	

SS2

GENERAL STRUCTURAL NOTES

A. DESIGN REFERENCES

- STRUCTURAL STEEL SHALL BE DESIGNED IN ACCORDANCE WITH CURRENT "AISC DESIGN GUIDELINES." WELDED HSS CONNECTION SHALL BE DESIGNED IN ACCORDANCE WITH THE AMERICAN NATIONAL STANDARDS INSTITUTE/AMERICAN WELDING SOCIETY (ANSI/AWS D1.1), AND/OR AISC "SPECIFICATION FOR THE DESIGN OF STEEL HOLLOW STRUCTURAL SECTIONS."

B. DESIGN LOADING INFORMATION

- LOADING:
 - 90 PSF UNIFORM LIVE LOAD
 - 55 PSF WIND LOAD (FLAT MEMBERS, PROTECTED VERTICAL AREA OF MEMBERS)
 - 20 PSF WIND (UP/LIFT)
 - 10,000# VEHICLE LOAD (HS)
 - 4.24 FPS PROPOSED STREAM VELOCITY (100 YEAR)
 - ELECTRICAL CONDUIT = 0.790 LB/FT (1" PVC)
 - IRRIGATION CONDUIT = 16.130 LB/FT (6" PVC CLASS 200 - OUTSIDE DIAMETER = 6.625")
 - 4.21 LB/FT (15 LB @ EA. PANEL POINT) CONDUIT SUPPORT ALLOWANCE
- 90 PSF UNIFORM LIVE LOADING ON THE FULL DECK AREA OR ONE 10,000# VEHICLE LOAD (HS). THE VEHICLE LOAD SHALL BE DISTRIBUTED AS A FOUR-WHEEL VEHICLE WITH 80% OF LOAD ON REAR WHEELS. THE VEHICLE SHALL BE POSITIONED SO AS TO PRODUCE THE MAXIMUM STRESS IN EACH MEMBER, INCLUDING DECKING.
- SEISMIC DATA
SEISMIC PERFORMANCE ZONE (SPZ) = 1
DESIGN SPECTRAL ACCELERATION AT 1.0 SEC (SD1) = 0.00866
DESIGN SPECTRAL ACCELERATION AT 0.2 SEC (SDS) = 0.1536
SOIL SITE CLASS = D

C. FABRICATION

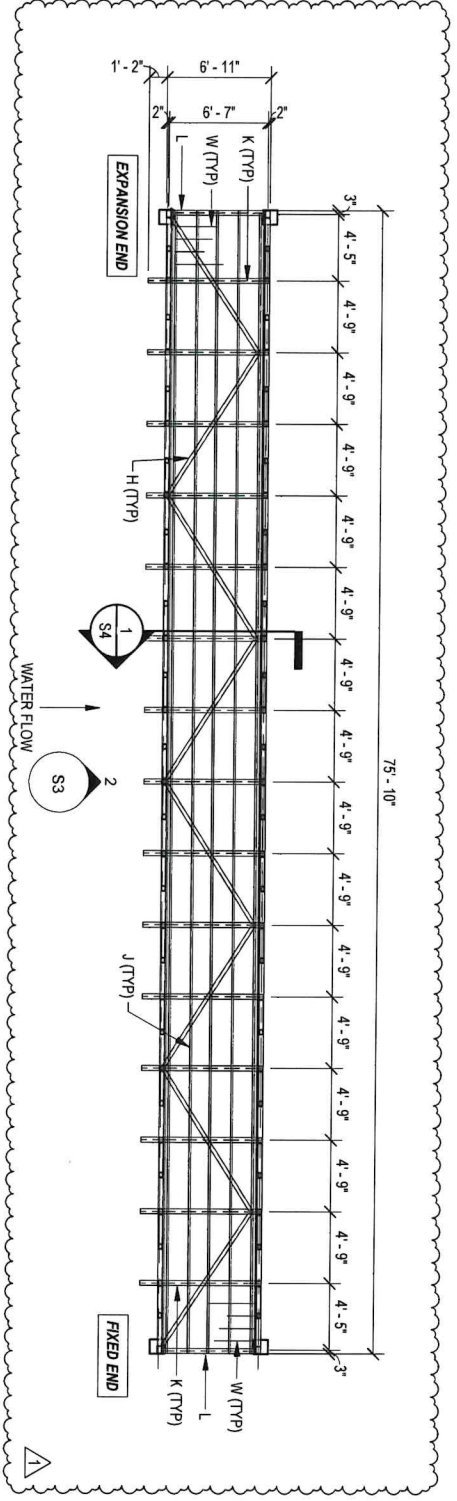
- WELDING SHALL CONFORM TO THE APPROPRIATE PROVISIONS OF THE ANSI/AWS D1.1 STRUCTURAL WELDING CODE AND/OR ANSI/AWS D1.5 BRIDGE WELDING CODE. WELDING ELECTRODES SHALL BE A MINIMUM E80, UNLESS SHOWN OTHERWISE. WELDS SHALL BE MINIMUM RECOMMENDED BY AWS.
- ALL TOP AND BOTTOM CHORD SHOP SPICES TO BE COMPLETE PENETRATION TYPED WELDS. WELD BETWEEN TOP CHORD AND END SIDES AND A FILLET WELD ON THE BOTTOM SIDE.
- UNLESS OTHERWISE NOTED, WELDED CONNECTIONS SHALL BE FILLET WELDS (OR HAVE THE EFFECTIVE THROAT OF A FILLET WELD) OF A SIZE EQUAL TO THE THICKNESS OF THE LIGHTEST GAUGE MEMBER IN THE CONNECTION. WELDS SHALL BE APPLIED AS FOLLOWS:
 - BOTH ENDS OF VERTICALS, DIAGONALS, & FLOOR BEAMS SHALL BE WELDED ALL AROUND.
 - BRACES/DIAGONALS WILL BE WELDED ALL AROUND.
 - MISCELLANEOUS NON-STRUCTURAL MEMBERS WILL BE STITCH WELDED TO THEIR SUPPORTING MEMBERS.

D. MATERIAL/INFORMATION

- STRUCTURAL STEEL (FY=50 KSI) SHALL BE HIGH STRENGTH, LOW ALLOY, ATMOSPHERIC CORROSION RESISTANT ASTM A847 COLD-FORMED WELDED SQUARE AND RECTANGULAR HOLLOW STRUCTURAL SECTIONS, AND/OR ASTM A588 PLATE AND STRUCTURAL STEEL SHREDS.
- STRUCTURAL TIMBER SHALL BE TREATED MCA #1 SOUTHERN YELLOW PINE (SYP) 3" NOMINAL.
 - ALLOWABLE BONDING = 1,250 PST
 - ALLOWABLE SHEAR = 175 PST
 - MODULUS OF ELASTICITY = 1,600,000 PST

E. FINISHING

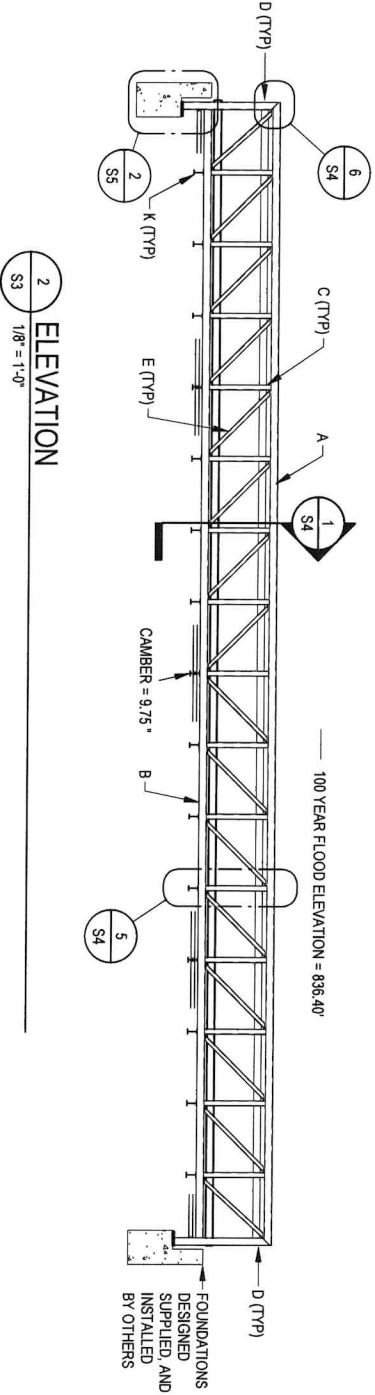
- ALL STEEL REQUIRING BLAST CLEANING SHALL BE BLAST CLEANED IN ACCORDANCE WITH STEEL STRUCTURES PAINTING COUNCIL



1 PLAN VIEW
1/8" = 1'-0"

MATERIAL LIST

MARK	DESCRIPTION	LOCATION
A	HSS6 X 4 X 1/4	TOP CHORD
B	HSS6 X 4 X 1/4	BOTTOM CHORD
C	HSS4 X 4 X 1/4	TYP VERT
D	HSS6 X 4 X 1/4	TYP END VERT
E	HSS3 X 3 X 1/4	TYP DIAGONAL BRACE
H	HSS3 X 3 X 1/4	TYP FLOOR DIAGONAL BRACE
J	C4 X 5.4	DECK STRINGER
K	W8 X 15	TYP FLOOR BEAM
L	W8 X 15	END FLOOR BEAM
M	L1 1/2 X 1 1/2 X 1/8	SAFETY ANGLE RAIL
N	1/4" X 0'-6" CONT	TOE WICK PLATE
P	3/4" X 11 1/2" X 11 1/2"	3/4" BEARING PLATE
Q	1/8" X 11 1/2" X 11 1/2"	UHMW POLY PAD
R	3/8" X 11 1/2" X 11 1/2"	3/8" STEEL PLATE
W	(NOM 3 X 8 #1 S/P) (TREATED)	TYP FLOOR DECKING



2 ELEVATION
1/8" = 1'-0"

Anderson Bridges, LLC
111 William Street
Colesburg, WI 54730
Office: 715-862-2300
Fax: 715-862-2301

ERPA ERICKSEN ROED & ASSOCIATES
3410 Oakwood Hill Drive
Suite 300
Eau Claire, WI 54701
715-552-5336
www.eringen.com

Structural Engineers

SYCAMORE GOLF COURSE
SYCAMORE, IL
#2253
BRIDGE PLAN/ELE/MAT LIST

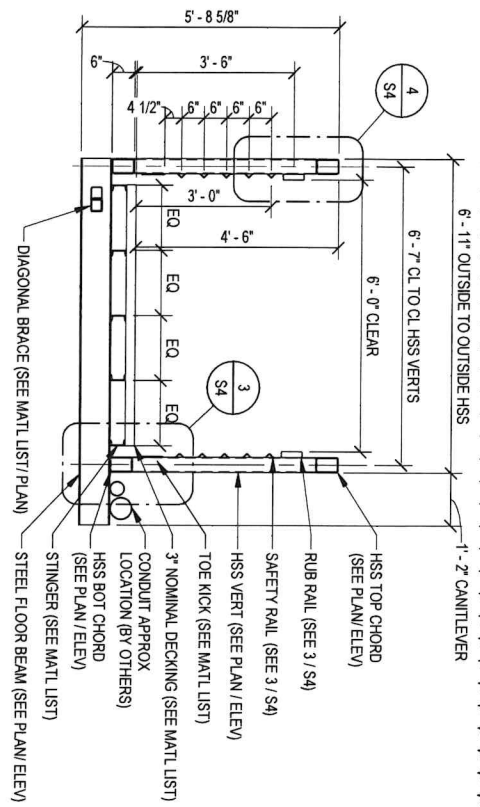


Illinois Professional Design Firm
License #184.000098-0003
Expiring 12/31/2022
I certify that to the best of my knowledge, information and belief, this bridge design is structurally adequate for the requirements of the contract and the contract Code Specifications of Design of Retention Structures.

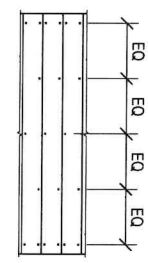
No	Date	Revision/Description
1	7.20.2022	REV#1
2	8.01.2022	REV#2

Project: 20221543
Date: 8.1.2022
Drawn by: MJD
Checked by: RTJ
Location: SYCAMORE, IL

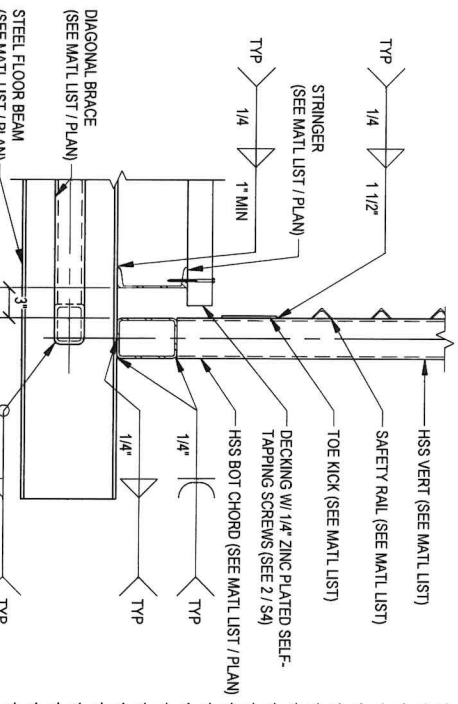
Drawing Number: **S3**



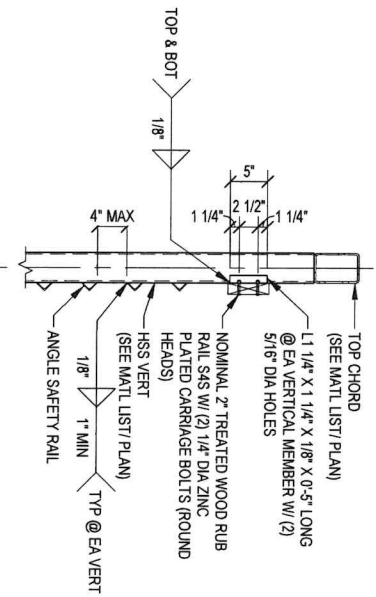
1 BRIDGE CROSS SECTION
3/8" = 1'-0"
S4



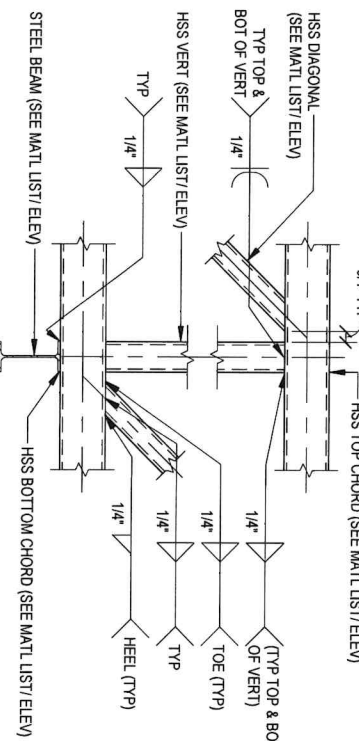
2 WOOD DECK ATTACHMENT
NO SCALE
S4



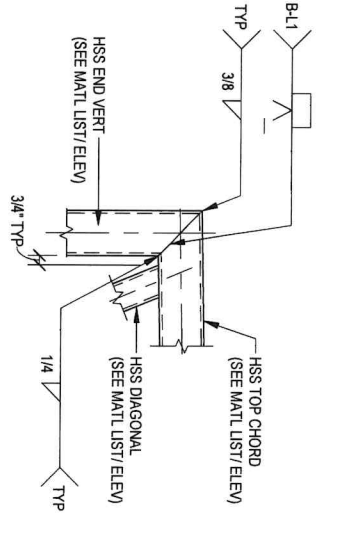
3 LOWER BRIDGE SECTION
1" = 1'-0"
S4



4 SAFETY RAIL SECTION
NO SCALE
S4



5 TRUSS WELDING SECTION
NO SCALE
S4



6 TRUSS & RAILING WELDING SECTION
NO SCALE
S4

ANDERSON
Anderson Bridges, LLC
111 Willow Street
Columbia, WI 54304
Office: 715.862.2300
Fax: 715.862.2301

ERICKSEN ROED ASSOCIATES
3410 Oakwood Road Drive
Eau Claire, WI 54701
715.552.5536
www.ericksenroed.com

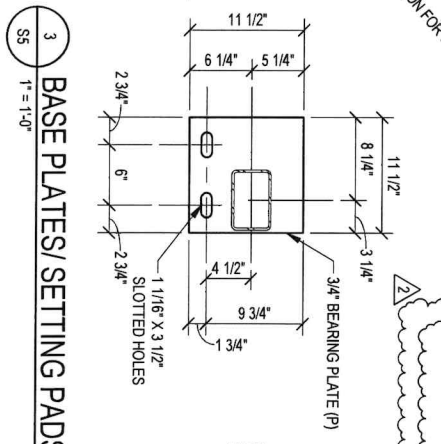
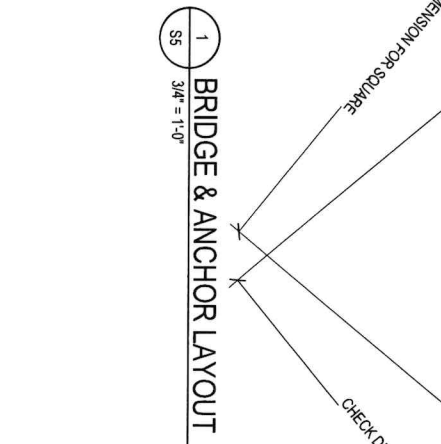
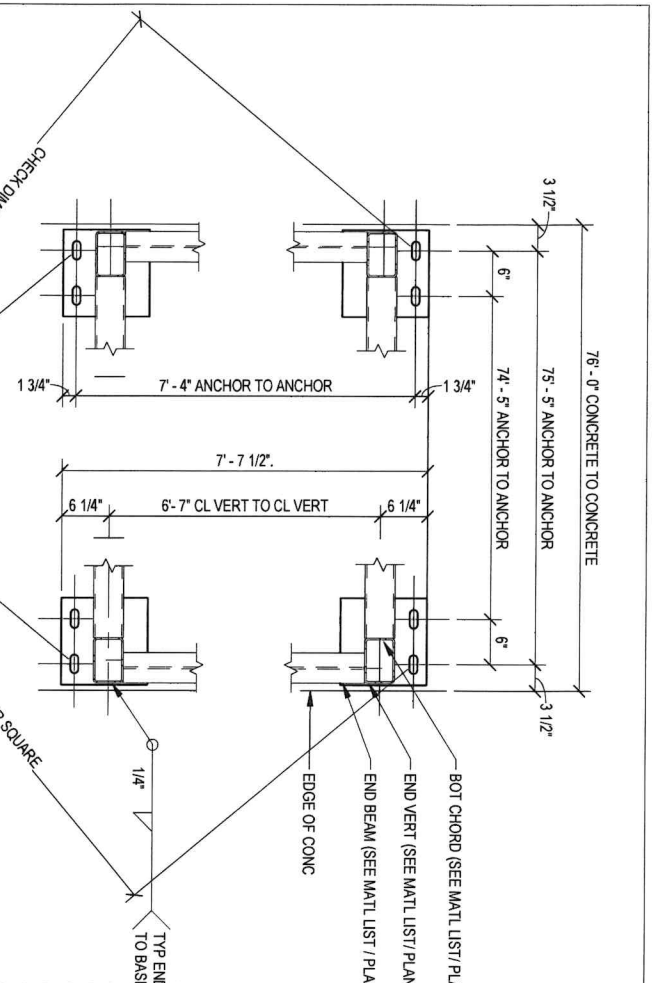
SYCAMORE GOLF COURSE
SYCAMORE, IL
#2253
BRIDGE SECTION & DETAILS

STEPHEN J. CARL
ILLINOIS PROFESSIONAL ENGINEER
091-008204
LICENSED
08/01/2022

Illinois Professional Design Firm
License: #184.000092-0003
Expiring: 08/01/2025
I certify that to the best of my knowledge, information and belief, this bridge design is structurally adequate for the design loading shown on the plans and complies with the Specifications of the American Institute of Steel Construction, Inc. and the Design of Steel Bridges.

No	Date	Revision Description
1	7.20.2022	REV#1
2	8.01.2022	REV#2

Project:	20221543	Drawing Number:	S4
Date:	8.1.2022	Drawn by:	MJD
Checked by:	RTJ	Location:	SYCAMORE, IL



Anderson Bridges, LLC
111 Willow Street
Cuba, WI 53709
Office: 715.862.2800
Fax: 715.862.2801

ERP ASSOCIATES
3410 Oakwood Mall Drive
Suite 300
Eau Claire, WI 54701
715.522.5536
www.erpeng.com

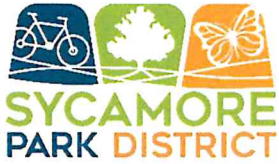
SYCAMORE GOLF COURSE
SYCAMORE, IL
#2253
BRIDGE SECTIONS & DETAILS

Steven J. Clark
Professional Engineer
No. 041-005204
Expires 04/30/2024

No	Date	Revision Description
1	7.20.2022	REV#1
2	8.01.2022	REV#2

Project:	20221543
Date:	8.1.2022
Drawn by:	MJD
Checked by:	RTJ
Location:	SYCAMORE, IL

Drawing Number:
SS



Board of Commissioners

Date of Board Meeting:

August 23, 2022

AGENDA ITEM:

100th Anniversary Testimonials

BACKGROUND INFORMATION:

We are doing testimonials for the 100th Anniversary for the Park District. We are asking each member of the board to make a statement on either 9/27 or 9/28. Each session will be 30 minutes with 10-15 hair and make-up check. Please sign up below on the date and time that will work for you. Questions will be sent to you prior to the date.

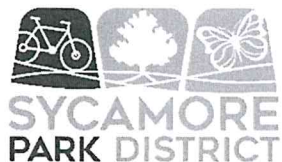
Time	Tuesday 9/27	Wednesday 9/26
4:00 PM		
4:45 PM		
5:00 PM		
5:45 PM		
6:00 PM		

FISCAL IMPACT:

STAFF RECOMMENDATION:

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:



Board of Commissioners

Date of Board Meeting:

August 23, 2022

AGENDA ITEM:

September Board Meeting

BACKGROUND INFORMATION:

Due to scheduling we would like to cancel our September board meeting and push any relevant information to the October meeting.

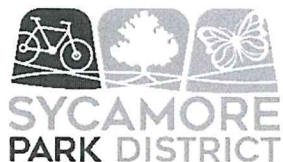
FISCAL IMPACT:

STAFF RECOMMENDATION: The board needs to officially vote on canceling the September meeting.

PREPARED BY: Jonelle Bailey, Executive Director

A handwritten signature in blue ink, appearing to be "JEB", is written over the name "Jonelle Bailey" in the "PREPARED BY" line.

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:



Board of Commissioners

Date of Board Meeting:

August 23, 2022

AGENDA ITEM:

Annexation of East Turner Property

BACKGROUND INFORMATION:

The City of Sycamore contacted the Park District to let the District know there were pockets of property that needed to annex to not only the City but the District.

We are proposing to proceed with annexing that property as the City of Sycamore Did.

FISCAL IMPACT:

STAFF RECOMMENDATION: For the board to approve the annexation.

PREPARED BY: Jonelle Bailey, Executive Director

A handwritten signature in blue ink, appearing to be "JEB", is written over the text "PREPARED BY: Jonelle Bailey, Executive Director".

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:

Prepared By:

Yevgeniy Bolotnikov, Esq.
 Ancel, Glink P.C.
 175 E. Hawthorn Parkway
 Suite 145
 Vernon Hills, IL 60061

This space reserved for Recorder's use only.

ORDINANCE NO. _____

**AN ORDINANCE ANNEXING
 CERTAIN TERRITORY TO THE
 SYCAMORE PARK DISTRICT**

WHEREAS, on August 1, 2022, the City Council of the City of Sycamore, passed Ordinance 2022.07, attached hereto as Exhibit A, annexing certain territory legally described herein (the "Territory");

WHEREAS, said Territory is not within the corporate limits of any park district, comprises less than 120 acres, and is contiguous to the Sycamore Park District (the "Park District");

WHEREAS, the Park District is authorized to annex additional property within an otherwise coterminous or nearly coterminous municipality according to Section 3-10 of the Illinois Park District Code, 70 ILCS 1205/3-10;

WHEREAS, it is in the best interest of the Sycamore Park District that said Territory be annexed;

NOW THEREFORE, BE IT ORDAINED by the President and Board of Commissioners of the Sycamore Park District, DeKalb County, Illinois, as follows:

SECTION 1: That the Territory, legally described in Exhibit B, attached hereto, is hereby annexed to the Sycamore Park District.

SECTION 2: That the Secretary of the Sycamore Park District is hereby directed to record in the Office of the Recorder of Deeds of DeKalb County, Illinois, and to file in the office

of the County Clerk of DeKalb County, Illinois, being the County in which the Territory is situated, a certified copy of this Ordinance, together with an accurate map of the Territory hereby annexed, said map being attached hereto and made a part hereof, and labelled as Exhibit C.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and approval and when a certified copy thereof, together with an accurate map is recorded in the Office of the Recorder of Deeds of DeKalb County, and filed in the office of the County Clerk of DeKalb County; and thereupon, said territory shall be subject to the jurisdiction of the Sycamore Park District.

PASSED this _____ Day of _____, 2022.

AYES:

NAYS:

ABSENT:

ABSTAIN:

PRESIDENT

ATTEST:

EXHIBIT A

ORDINANCE NO. 2022.07

**“AN ORDINANCE APPROVING A REQUEST BY CERTAIN PROPERTY OWNERS
FOR THE ANNEXATION OF CERTAIN PARCELS OF PROPERTY (OVER
DRAINAGE DITCH) NEAR THE FARMINGTON GLEN ESTATES SUBDIVISION TO
THE CITY OF SYCAMORE, ILLINOIS”**

[SEE ATTACHED]

**2022007418****DOUGLAS J. JOHNSON
RECORDER - DEKALB COUNTY, IL****RECORDED: 8/3/2022 01:58 PM
REC FEE: 75.00****PAGES: 6****"KEEP IN FILE"***Plat Cabinet 11
Slide # 37-C*

CERTAIN PARCELS OF PROPERTY OVER DRAINAGE DITCH NEAR THE FARMINGTON
GLEN ESTATES SUBDIVISION
CITY OF SYCAMORE

ANNEXATION

Prepared by: Mary Kalk
City Clerk
308 W. State Street
Sycamore IL 60178

CERTIFICATION

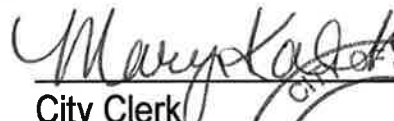
I, Mary Kalk, do hereby certify that I am the duly elected, qualified and acting City Clerk of the City of Sycamore, County of DeKalb, and State of Illinois, and that I am keeper of the records, ordinances, and other proceedings of said city: and I further certify that the above and foregoing is a true and correct copy of

ORDINANCE 2022.07

AN ORDINANCE APPROVING A REQUEST BY CERTAIN PROPERTY OWNERS FOR THE ANNEXATION OF CERTAIN PARCELS OF PROPERTY (OVER DRAINAGE DITCH) NEAR THE FARMINTON GLEN ESTATES SUBDIVISION TO THE CITY OF SYCAMORE, SYCAMORE, ILLINOIS.

As approved and adopted by the City Council at a regular meeting of the City Council of the City of Sycamore, held on the 1st day of August, 2022, which meeting was held in the Council Chambers located in the Sycamore Center at 308 W. State Street in the City of Sycamore, Illinois.

Witness my hand and seal this 2nd Day of August, 2022.



 City Clerk



ORDINANCE NO. 2022.07**AN ORDINANCE APPROVING A REQUEST BY CERTAIN PROPERTY OWNERS FOR THE ANNEXATION OF CERTAIN PARCELS OF PROPERTY (OVER DRAINAGE DITCH) NEAR THE FARMINGTON GLEN ESTATES SUBDIVISION TO THE CITY OF SYCAMORE, ILLINOIS.**

WHEREAS, a written Petition, signed by the legal owners of record of the territory hereinafter described, has been filed with the City Clerk of the City of Sycamore, DeKalb County, Illinois requesting that said property be annexed to the City of Sycamore in accordance with 65 ILCS 5/7-1-8; and,

WHEREAS, such property is an unoccupied drainage area appending to residential back yards with no electors residing thereon and is not located within the corporate limits of any municipality but is contiguous to the City of Sycamore; and,

WHEREAS, the City of Sycamore has determined that it is in the best interest of the City that it approve the annexation of this property pursuant to the Petition;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Sycamore, Illinois as follows:

1. That the property legally described on the attached Exhibit "A," summarizing all of the territory to be annexed, and being shown on an accurate map of the annexed territory, which is appended as Exhibit "B," is hereby annexed to the City of Sycamore, Illinois.
2. That the City Clerk is hereby directed to record with the Recorder and to file with the County Clerk, a certified copy of this Ordinance, together with the accurate map of the territory affected by this Ordinance, and to file the same with the County Clerk as required by state law.
3. That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the City Council of the City of Sycamore and approved by the Mayor of said City this 1st day of August, 2022.

Ayes: 8

Nays: 0

Abstain: 0

APPROVED: August 1, 2022

Steve Braser
MAYOR - Steve Braser

ATTEST:

Mary Kalk
CITY CLERK - Mary Kalk



EXHIBIT "A"

THAT PART OF LOT A AND LOT E OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER, DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740, THENCE SOUTHERLY, ALONG THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 822.89 FEET TO THE SOUTHEAST CORNER OF LOT 15 OF SAID FARMINGTON GLEN ESTATES, THENCE SOUTHEASTERLY, AT AN ANGLE OF 91 DEGREES 24 MINUTES 40 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.02 FEET; THENCE NORTHEASTERLY, AT AN ANGLE OF 88 DEGREES 35 MINUTES 20 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 832.84 FEET, TO THE NORTH LINE OF LOT E OF THE WATERMAN HALL FARM PLAT; THENCE WESTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART OF LOT "A" AND LOT "E" OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER OF DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740; THENCE SOUTHERLY ALONG THE EASTERLY LINE OF SAID LOT 21, 151.49 FEET; THENCE EASTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET; THENCE NORTHERLY, AT AN ANGLE OF 98 DEGREES 02 MINUTES 13 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EAST LINE OF SAID LOT 21, 151.49 FEET TO THE NORTH LINE OF LOTS "A" AND "E" OF SAID WATERMAN AND HALL FARM PLAT; THENCE WESTERLY, ALONG SAID NORTH LINE, 60.60 FEET TO THE POINT OF BEGINNING, ALL IN CORTLAND TOWNSHIP, DEKALB COUNTY, ILLINOIS.

EXHIBIT "B"

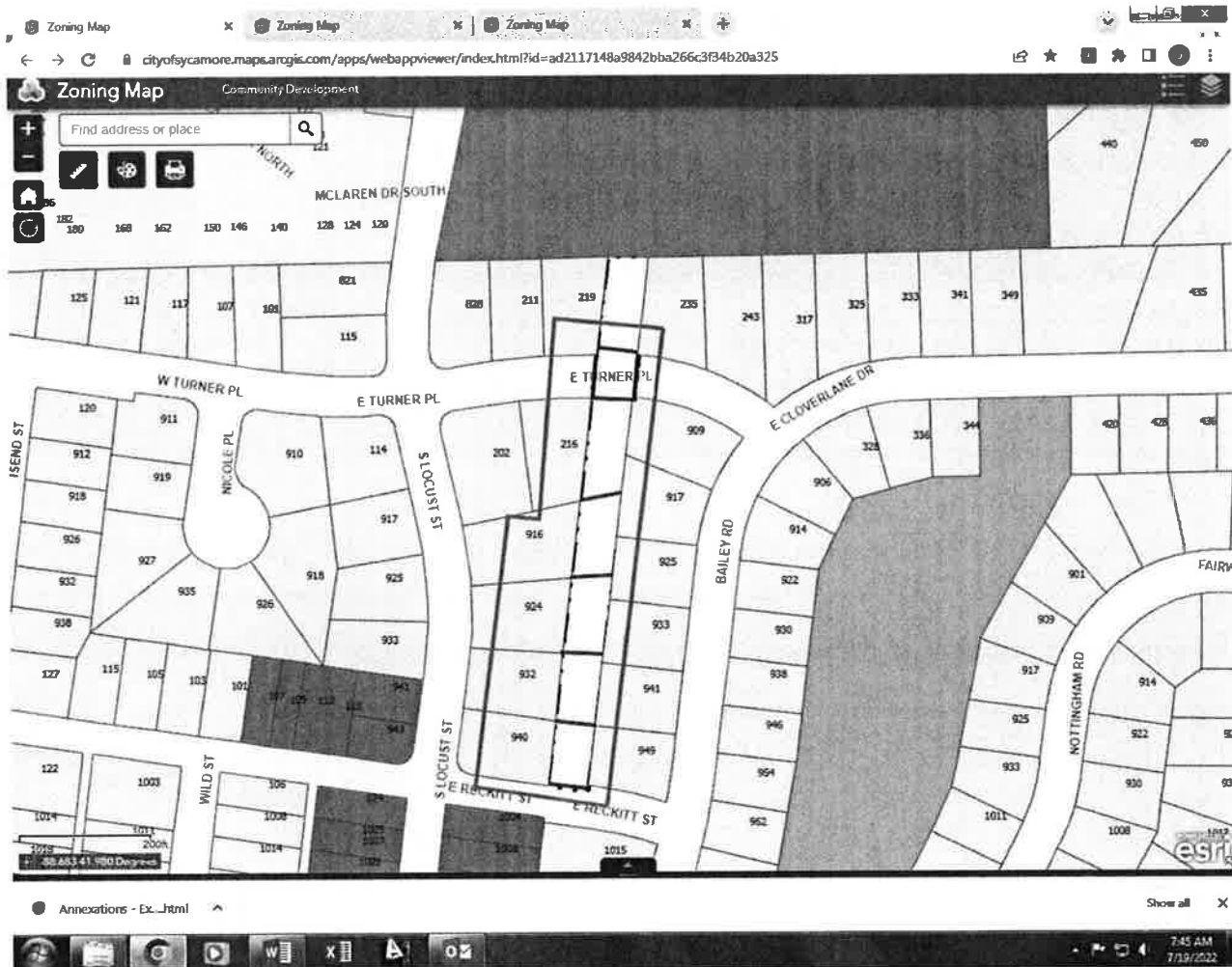


EXHIBIT B**LEGAL DESCRIPTION**

THAT PART OF LOT A AND LOT E OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER, DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740, THENCE SOUTHERLY, ALONG THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 822.89 FEET TO THE SOUTHEAST CORNER OF LOT 15 OF SAID FARMINGTON GLEN ESTATES, THENCE SOUTHEASTERLY, AT AN ANGLE OF 91 DEGREES 24 MINUTES 40 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.02 FEET; THENCE NORTHEASTERLY, AT AN ANGLE OF 88 DEGREES 35 MINUTES 20 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 832.84 FEET, TO THE NORTH LINE OF LOT E OF THE WATERMAN HALL FARM PLAT; THENCE WESTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART OF LOT "A" AND LOT "E" OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER OF DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740; THENCE SOUTHERLY ALONG THE EASTERLY LINE OF SAID LOT 21, 151.49 FEET; THENCE EASTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET; THENCE NORTHERLY, AT AN ANGLE OF 98 DEGREES 02 MINUTES 13 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EAST LINE OF SAID LOT 21, 151.49 FEET TO THE NORTH LINE OF LOTS "A" AND "E" OF SAID WATERMAN AND HALL FARM PLAT; THENCE WESTERLY, ALONG SAID NORTH LINE, 60.60 FEET TO THE POINT OF BEGINNING, ALL IN CORTLAND TOWNSHIP, DEKALB COUNTY, ILLINOIS.

EXHIBIT C
MAP OF ANNEXATION
[SEE ATTACHED]

Zoning Map

Community Development

Find address or place

MCLAREN DR SOUTH

W TURNER PL

E TURNER PL

E TURNER PL

E CLOVERLANE DR

FAIRW

NOTTINGHAM RD

BAILEY RD

S LOCUST ST

E RECKITT ST

WILD ST

1015

Annexations - Ex...html

Show all

7:45 AM
7/19/2022

PETITION FOR ANNEXATION

To the Honorable Mayor and City Council:

Pursuant to Section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8), Dana C. Crowley; Shelly A. Crowley, Trustee; ~~Daniel E. Hager and Patricia M. Hager~~; Raymond Gillespie and Cheryl S. Gillespie; Darrell W. Johnson, and Elizabeth J. Johnson, Trustees; and James J. Novinsky and Lisa M. Novinsky; being first duly sworn on oath, state:

1. The property, owned by the Petitioner, Shelly A. Crowley, Trustee, described on Exhibit A-1 attached hereto, is not within the corporate limits of the City of Sycamore, but is contiguous to the City of Sycamore. A map of the property is attached hereto as Exhibit A-2

~~2. The property owned by the Petitioners, Daniel E. Hager and Patricia M. Hager, described on Exhibit B-1 attached hereto is not within the corporate limits of the City of Sycamore, but is contiguous to the City of Sycamore. A map of the property is attached hereto as Exhibit B-2.~~

3. The property owned by the Petitioners, Raymond Gillespie and Cheryl S. Gillespie, described on Exhibit C-1 attached hereto is not within the corporate limits of the City of Sycamore, but is contiguous to the City of Sycamore. A map of the property is attached hereto as Exhibit C-2.

4. The property owned by the Petitioners, Darrell W. Johnson and Elizabeth J. Johnson, Trustees, described on Exhibit D-1 attached hereto is not within the corporate limits of the City of Sycamore, but is contiguous to the City of Sycamore. A map of the property is attached hereto as Exhibit D-2.

5. The properties owned by the Petitioner, Dana C. Crowley, described on Exhibit E-1 and Exhibit G-1 attached hereto are not within the corporate limits of the City of Sycamore, but are contiguous to the City of Sycamore. Maps of the properties are attached hereto as Exhibit E-2 and Exhibit G-2.

6. The property owned by the Petitioners, James J. Novinsky and Lisa M. Novinsky, described on Exhibit F-1 attached hereto is not within the corporate limits of the City of Sycamore, but is contiguous to the City of Sycamore. A map of the property is attached hereto as Exhibit F-2.

7. No electors reside on either property.

8. The property may be annexed to the City of Sycamore, pursuant to Section 7-1-8 of the Illinois Municipal Code.

Wherefore, Petitioners request that the corporate authorities consider the question of the annexation of the property, adopt an ordinance annexing the property to the City of Sycamore, and record a copy of the ordinance annexing the properties together with an accurate map of the properties with the DeKalb County Recorder of Deeds and file it with the DeKalb County Clerk.

Dana C. Crowley

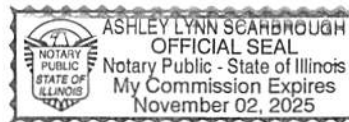
Dana C. Crowley

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that Dana C. Crowley, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 18 day of July, 2022.

Ashley Lynn Scarborough (SEAL)
Notary Public



Shelly A Crowley
Shelly A. Crowley, Trustee

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that Shelly A. Crowley, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she signed, sealed and delivered the said instrument as her free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 18 day of July, 2022.

Ashley Lynn Scarborough (SEAL)
Notary Public



X Raymond Gillespie
Raymond Gillespie

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that Raymond Gillespie, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 15 day of July, 2022.

Shelly A Crowley (SEAL)
Notary Public



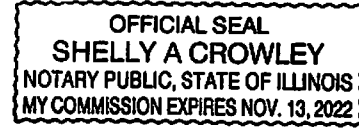
X Cheryl S. Gillespie
Cheryl S. Gillespie

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that Cheryl S. Gillespie, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she signed, sealed and delivered the said instrument as her free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 15 day of July, 2022.

Shelly A Crowley (SEAL)
Notary Public



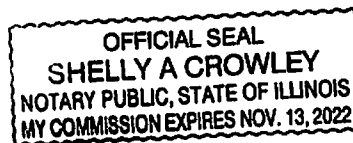
Darrell W. Johnson
Darrell W. Johnson, Trustee

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that Darrell W. Johnson, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 14 day of July, 2022.

Shelly A Crowley (SEAL)
Notary Public



Elizabeth J. Johnson
Elizabeth J. Johnson, Trustee

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that Elizabeth J. Johnson, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she signed, sealed and delivered the said instrument as her free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 14 day of July, 2022.

Shelly A Crowley (SEAL)
Notary Public



James J. Novinsky
 James J. Novinsky

State of Illinois)
)SS
 County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that James J. Novinsky, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 16 day of July, 2022.

Shelly A Crowley (SEAL)
 Notary Public



Lisa M. Novinsky
 Lisa M. Novinsky

State of Illinois)
)SS
 County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that Lisa M. Novinsky, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she signed, sealed and delivered the said instrument as her free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 16 day of July, 2022.

Shelly A Crowley (SEAL)
 Notary Public



EXHIBIT A-1

That part of the following described property lying South of the Northerly Line of Lot 15 of Farmington Glen Estates extended Easterly, said Lot being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of Plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No. 9215354,): That part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly line of said Farmington Glen Estates, 822.89 feet to the Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds measured clockwise from the last described course, parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet to the North line of Lot E of Waterman Hall Farm Plat; thence Westerly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows; Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees, 02 minutes, 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning.

EXHIBIT B-1

~~That part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees 57 minutes 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees 02 minutes 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman and Hall~~

~~Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois.~~

EXHIBIT C-1

That part of the following described property lying South of the Northerly line of Lot 16 of Farmington Glen Estates extended Easterly and North of the Southerly line of Lot 16 extended Easterly, said lot being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and lot "E" of the Waterman Hall Farm Plat, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No.. 9215354,): that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly Line of said Farmington Glen Estates, 822.89 feet to the Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds measured clockwise from the last described course, parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet to the North line of Lot E of the Waterman Hall Farm Plat; thence Westerly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees 57 minutes 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees 02 minutes 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning.

EXHIBIT D-1

That part of the following described property lying South of the Northerly line of Lot 17 of Farmington Glen Estates extended Easterly and North of the Southerly line of Lot 17 extended Easterly, said lot being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, of Section 4 and 5, Township 40 North, Range

5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of Plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No. 9215354,): That part of Lot "A" and Lot "E" of the Waterman Hall Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of the Third Principal Meridian, described as follows; Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly line of said Farmington Glen Estates, 822.89 feet to the Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds measured clockwise from the last described course, parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet to the North line of Lot E of the Waterman Hall Farm Plat; thence Westerly, at angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, Page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees 57 minutes 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees 02 minutes 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North Line, 60.60 feet to the point of beginning.

EXHIBIT E-1

That part of the following described property lying South of the Northerly line of Lot 18 of Farmington Glen Estates extended Easterly and North of the Southerly line of Lot 18 extended Easterly, said Lot being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of Plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No. 9215354,): That part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of the Third Principal Meridian, described as follows: Beginning at the Northeast Corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly line of said Farmington Glen Estates, 822.89 feet to the

Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds measured clockwise from the last described course parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet to the North line of Lot "E" of the Waterman Hall Farm Plat; thence Westerly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 of the Third Principal Meridian, described as follows: Beginning at the Northeast Corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees, 57 minutes 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees 02 minutes 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning.

EXHIBIT F-1

That part of the following described property lying North of the Southerly line of Lot 20 extended Easterly, and South of a line extended Easterly from the Northeast corner of said Lot 20 to the Northwest corner of Lot 370 in Reston Ponds Unit 3 (Being a Subdivision of part of the Northwest 1/4 of Section 4 and the Northeast 1/4 of Section 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded March 22, 2006, in Plat Cabinet 9, Slide Number 180-B, as Document No. 2006005073, in DeKalb County, Illinois) said Lot 20 being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of Plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No. 9215354.); That part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly line of said Farmington Glen Estates, 822.89 feet to the Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds, measured clockwise from the last described course, parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet to the North line of Lot "E" of the Waterman Hall Farm Plat; thence Westerly, at an angle of 81 degrees, 57

minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as Recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees, 02 minutes, 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning.

EXHIBIT G-1

That part of the following described property lying North of a line extended Easterly from the Northeast corner of Lot 20 to the Northwest corner of Lot 370 in Reston Ponds Unit 3 (Being a Subdivision of part of the Northwest 1/4 of Section 4 and the Northeast 1/4 of Section 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded March 22, 2006, in Plat Cabinet 9, Slide Number 180-B, as Document No. 2006005073, in DeKalb County, Illinois) said Lot 20 being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of Plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No. 9215354.): That part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly line of said Farmington Glen Estates, 822.89 feet to the Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds, measured clockwise from the last described course, parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet to the North line of Lot "E" of the Waterman Hall Farm Plat; thence Westerly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as Recorded in Book "V" of Plats, page 20, as Document No. 90011740;

thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees, 02 minutes, 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning.



COMPASS

Community Online Map Property And Search Site



Address and Owner

Site Address

Mailing Address
STEVE & RHONDA WOODRICK
1513 SUNFLOWER DR SYCAMORE IL

Current Owner
DANA C CROWLEY

Parcel Number
0905226006

Property Description Questions

Acres
0.93

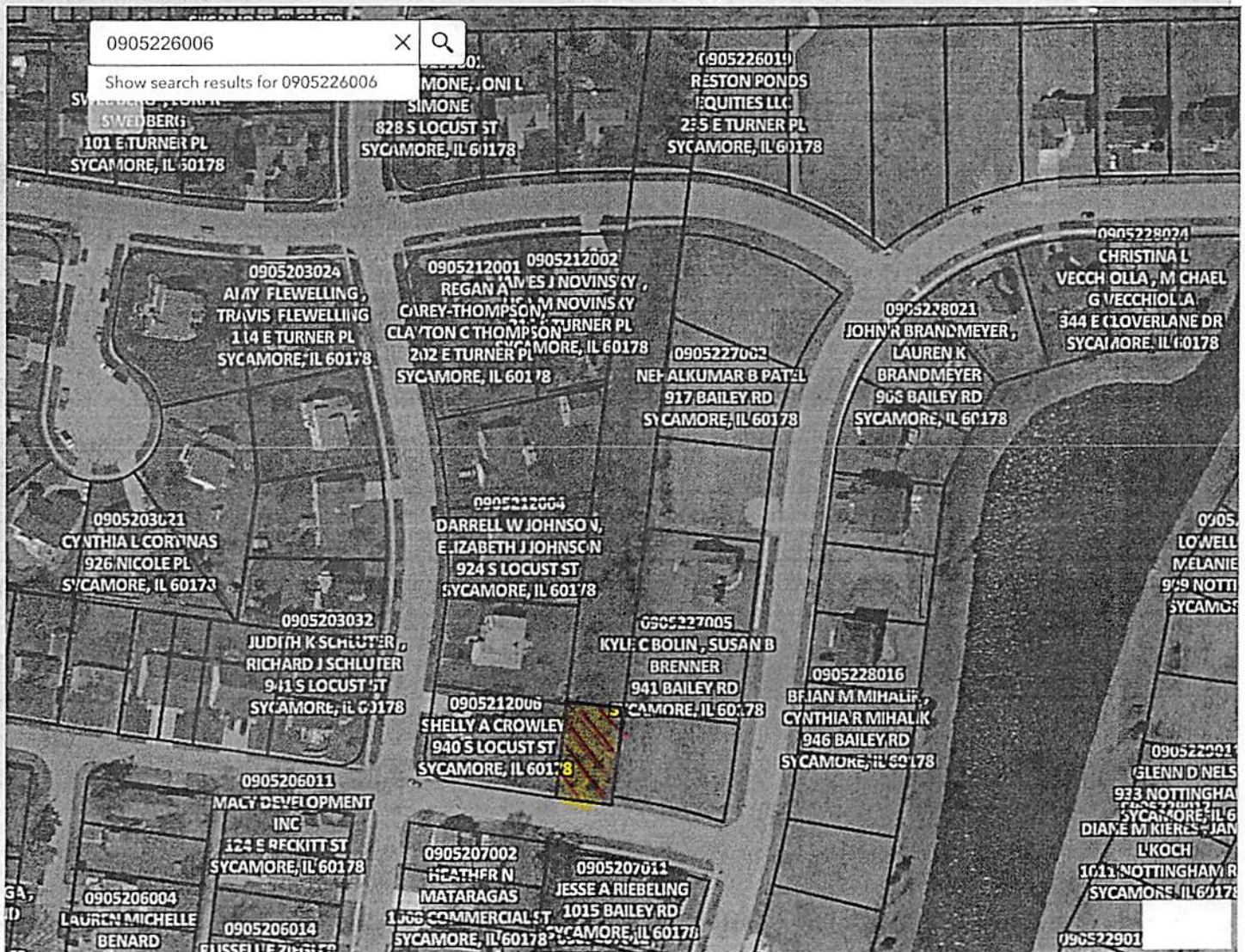
Lot Dimensions
832.84 X 90+ X 822.89

Brief Property Description
PT LOTS A & E - WATERMAN HALL FARM PLAT OF SECS 4 & 5 - T40N R5E

Land Use Information

Land Use Description
0032

Property Class Description
0032 10-30 Res Vacant Land



Click on any parcel on the map, then click "More info" to open a new tab with the map and related property information on the newly selected parcel.



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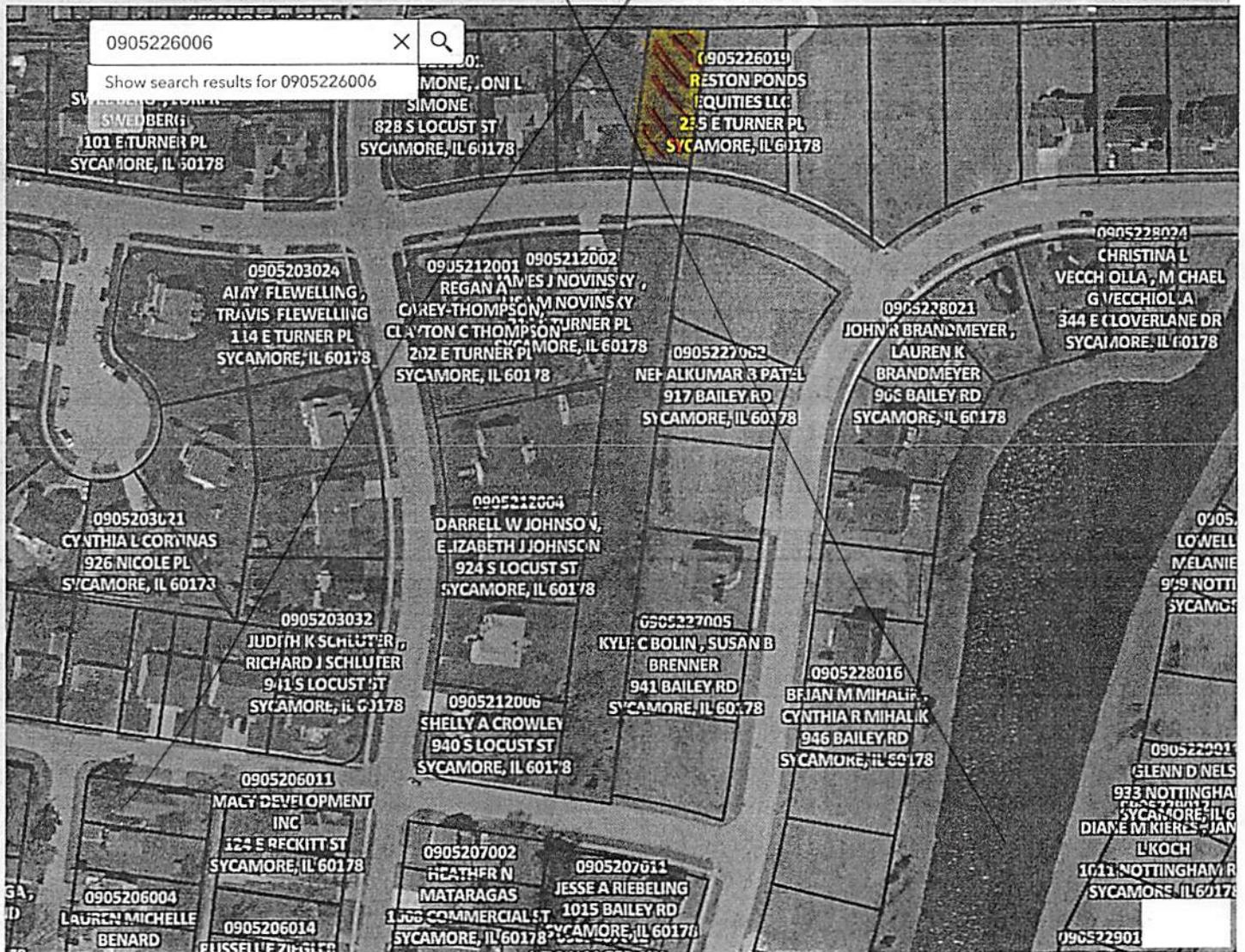
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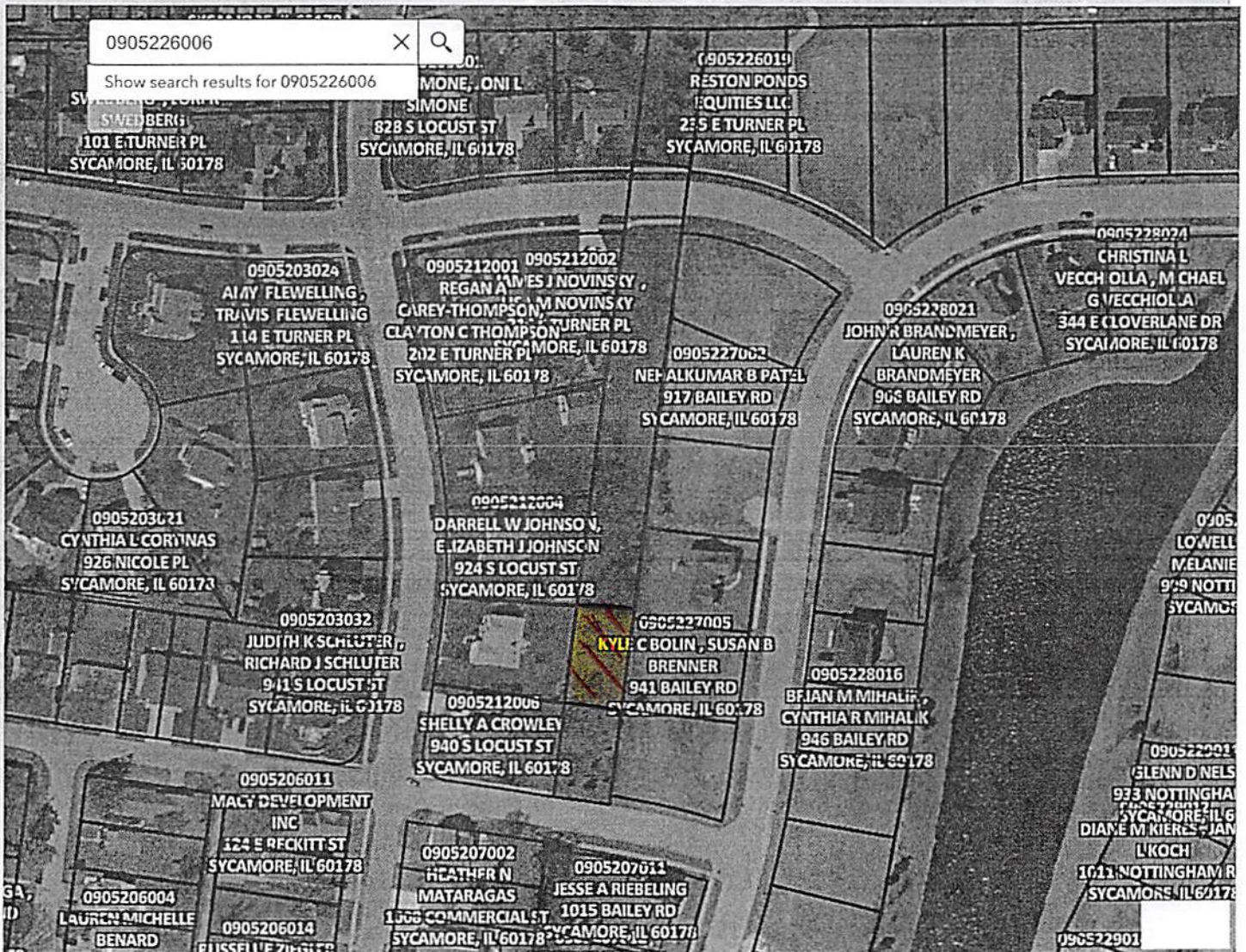
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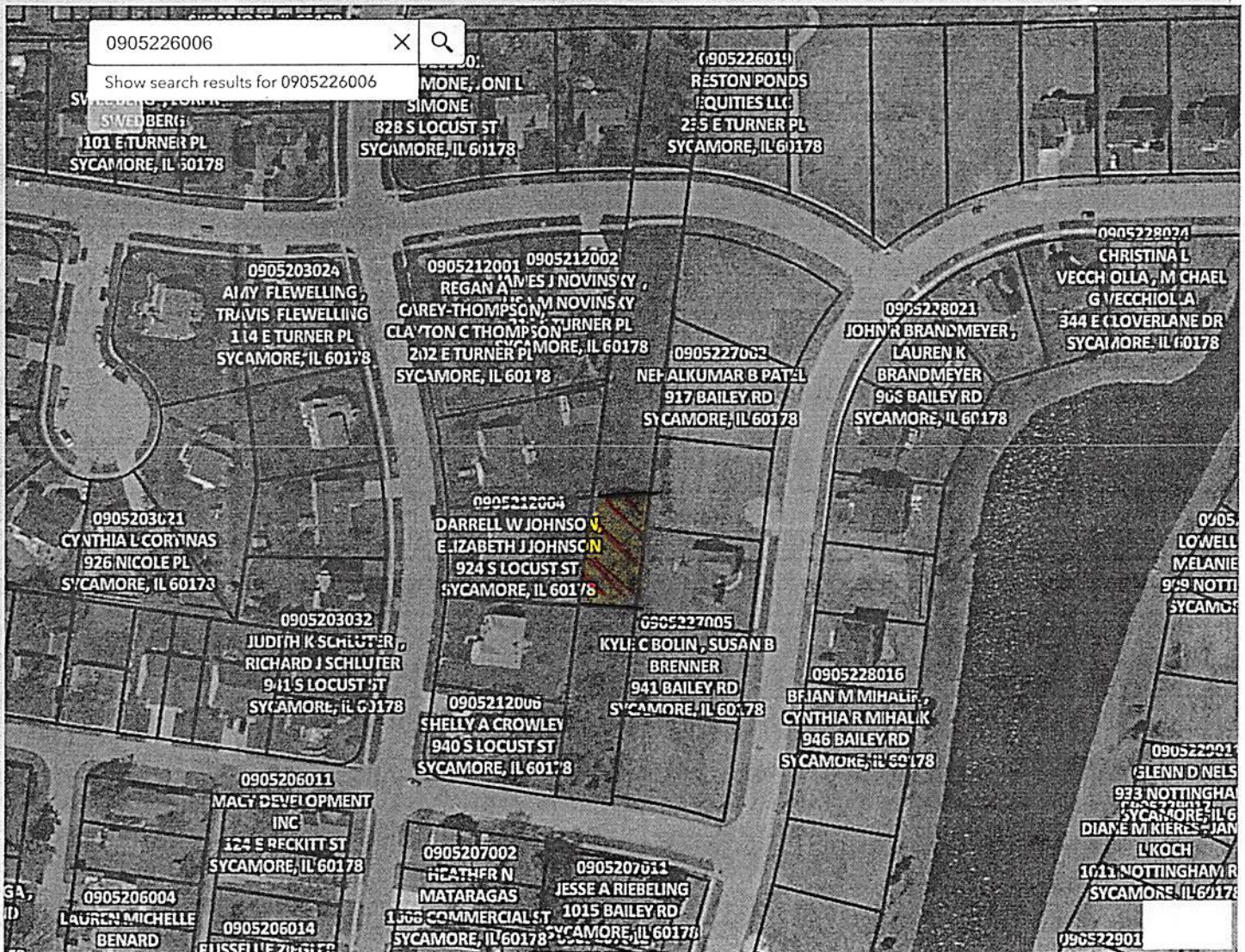
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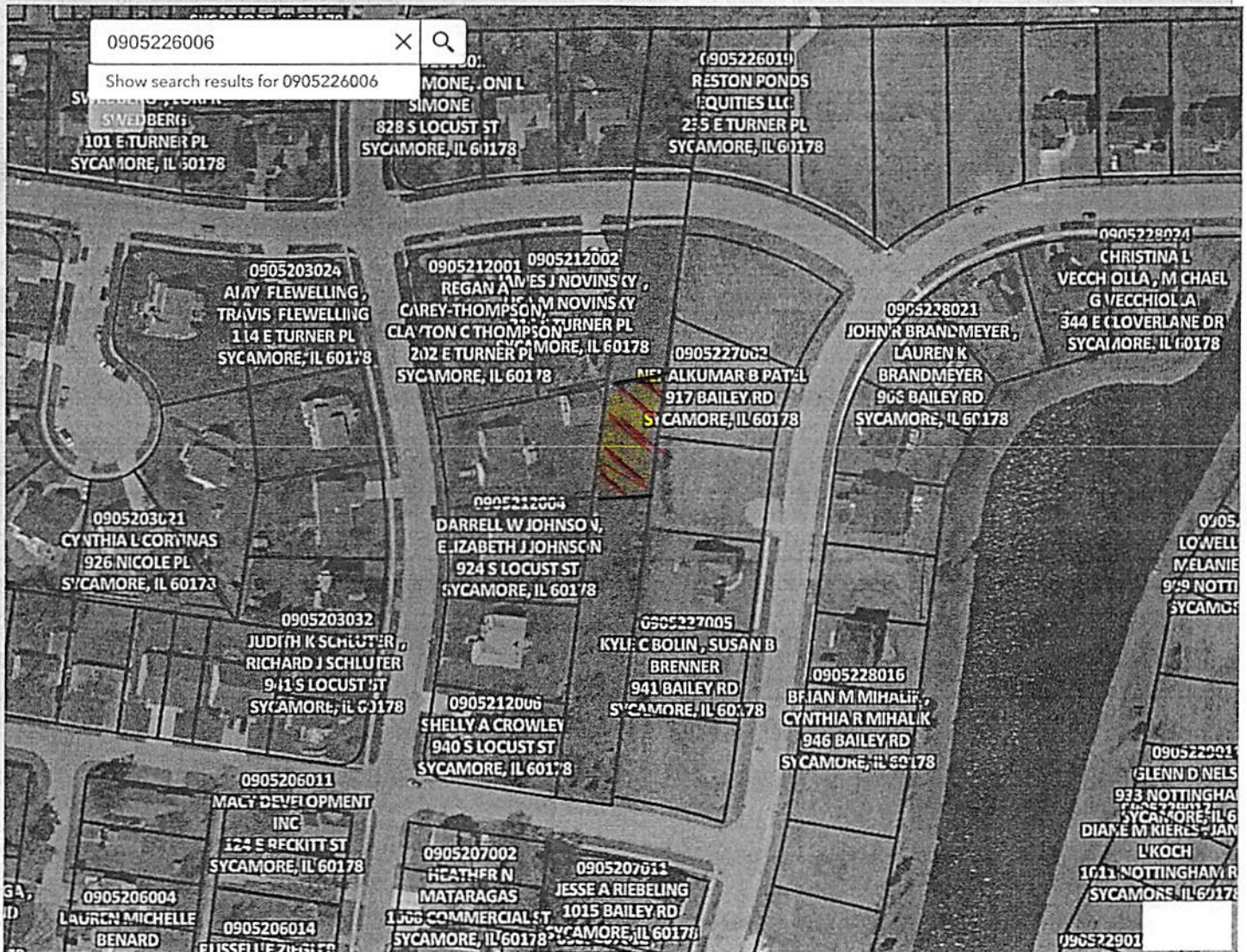
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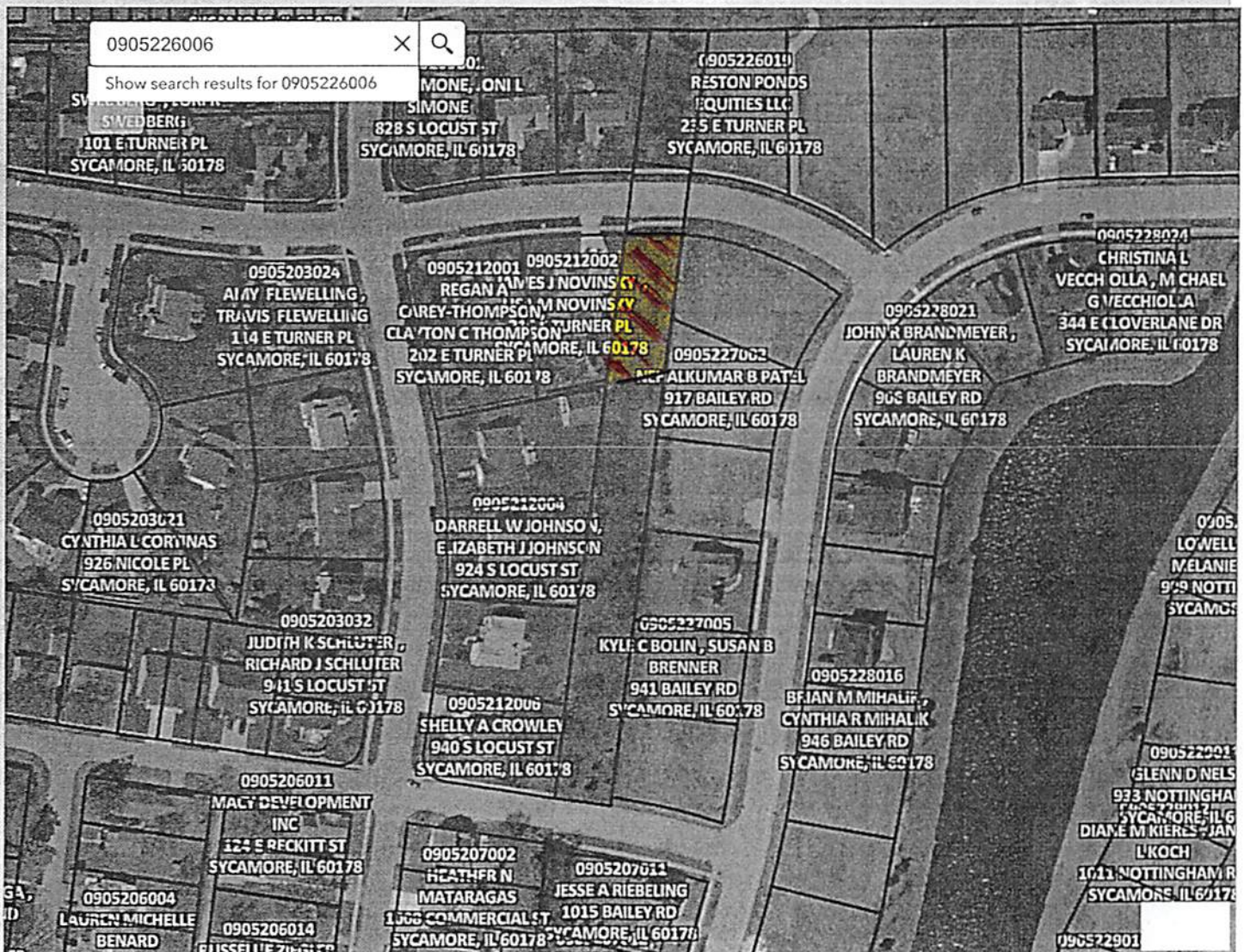
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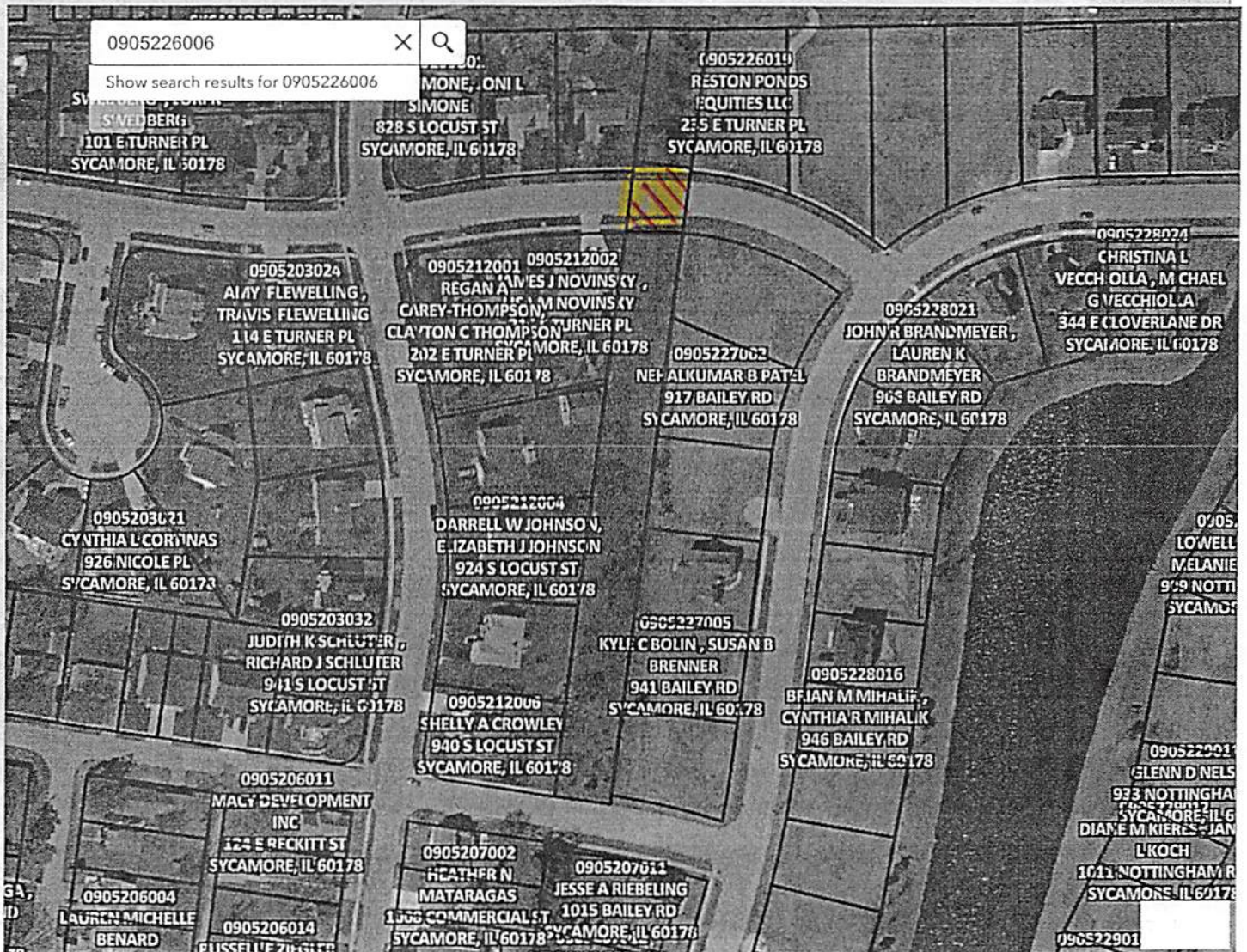
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475 North Cross Street
 Sycamore, Illinois 60178
 Main Phone: 815-895-4434

To: Michael Hall, City Manager
From: John Sauter, Director of Community Development
Date: July 26, 2022
RE: Annexation of Property

A. Ordinance 2022.07—An Ordinance Approving a Request by Certain Property Owners for the Annexation of small parcels of property (over drainage ditch) near the Farmington Glen Estates subdivision to the City of Sycamore. First and Second Reading.

It was brought to City Staff’s attention by the DeKalb County Mapping Department that a parcel of land just east of the Farmington Glen Estates subdivision, west of the Waterman Hall (now a portion of Reston Ponds) subdivision, was inadvertently never annexed several years ago. This parcel, a strip of land running north/south between East Turner Place and East Reckitt Street, was recently deeded by the original owner/Developer of Farmington Glen Estates to local resident Dana Crowley. The property was then divided and deeded to the adjacent property owners located within the easterly 900 block of South Locust Street and the southerly 200 block of East Turner Place. (See Exhibit A below.) As a clean-up measure, the City Staff contacted those residents and inquired about annexing their newly acquired property into the City and all agreed to do so. The northerly portion of the “strip” is actually occupied by East Turner Place and Mr. Crowley has agreed to dedicate that portion to the City for right-of-way purposes. In addition, Mr. Crowley conveyed an easement to the City for drainage and stormwater purposes where the City currently has storm sewer appurtenances.

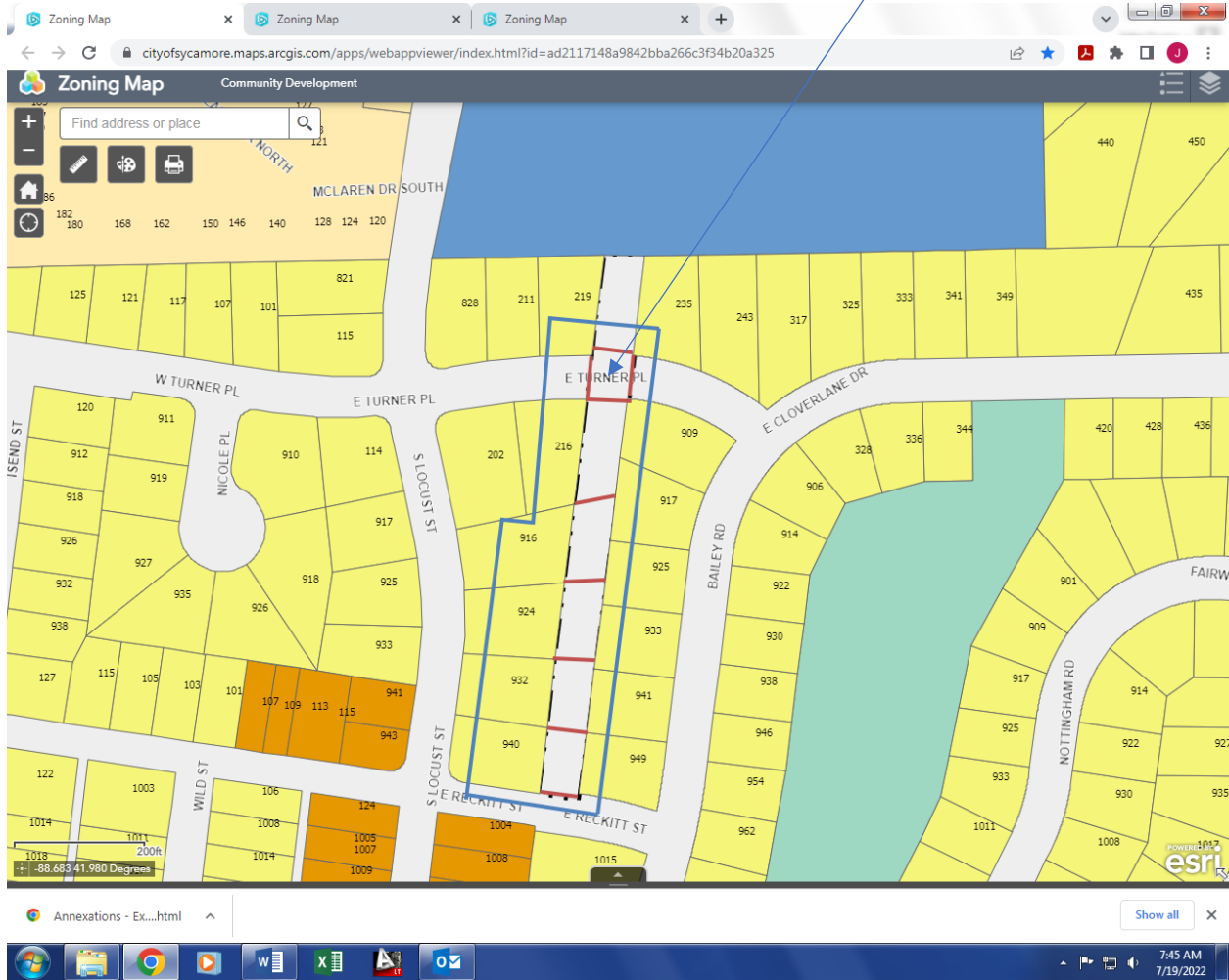
The subject parcels to which the respective portions of the “strip” were deeded are as follows:

- 0905212006 – 940 South Locust Street – Shelly Crowley
- 0905212005 – 932 South Locust Street – Raymond & Cheryl Gillespie
- 0905212004 – 924 South Locust Street – Darrell & Elizabeth Johnson
- 0905212003 – 916 South Locust Street – Dana Crowley
- 0905212002 – 216 East Turner Place – James & Lisa Novinsky

A petition for voluntary annexation signed by each of the property owners in accordance with 65 ILCS 5/7-1-8 is attached. As this is a clean-up item initiated by the City, all annexation fees have been waived and City Council approval is recommended.

EXHIBIT A

RIGHT-OF-WAY TO BE DEDICATED TO CITY



**2022007418****DOUGLAS J. JOHNSON
RECORDER - DEKALB COUNTY, IL****RECORDED: 8/3/2022 01:58 PM
REC FEE: 75.00****PAGES: 6****"KEEP IN FILE"***Plat Cabinet 11
Slide # 37-C*

CERTAIN PARCELS OF PROPERTY OVER DRAINAGE DITCH NEAR THE FARMINGTON
GLEN ESTATES SUBDIVISION
CITY OF SYCAMORE

ANNEXATION

Prepared by: Mary Kalk
City Clerk
308 W. State Street
Sycamore IL 60178

CERTIFICATION


I, Mary Kalk, do hereby certify that I am the duly elected, qualified and acting City Clerk of the City of Sycamore, County of DeKalb, and State of Illinois, and that I am keeper of the records, ordinances, and other proceedings of said city: and I further certify that the above and foregoing is a true and correct copy of

ORDINANCE 2022.07


AN ORDINANCE APPROVING A REQUEST BY CERTAIN PROPERTY OWNERS FOR THE ANNEXATION OF CERTAIN PARCELS OF PROPERTY (OVER DRAINAGE DITCH) NEAR THE FARMINTON GLEN ESTATES SUBDIVISION TO THE CITY OF SYCAMORE, SYCAMORE, ILLINOIS.

As approved and adopted by the City Council at a regular meeting of the City Council of the City of Sycamore, held on the 1st day of August, 2022, which meeting was held in the Council Chambers located in the Sycamore Center at 308 W. State Street in the City of Sycamore, Illinois.

Witness my hand and seal this 2nd Day of August, 2022.



 City Clerk



ORDINANCE NO. 2022.07**AN ORDINANCE APPROVING A REQUEST BY CERTAIN PROPERTY OWNERS FOR THE ANNEXATION OF CERTAIN PARCELS OF PROPERTY (OVER DRAINAGE DITCH) NEAR THE FARMINGTON GLEN ESTATES SUBDIVISION TO THE CITY OF SYCAMORE, ILLINOIS.**

WHEREAS, a written Petition, signed by the legal owners of record of the territory hereinafter described, has been filed with the City Clerk of the City of Sycamore, DeKalb County, Illinois requesting that said property be annexed to the City of Sycamore in accordance with 65 ILCS 5/7-1-8; and,

WHEREAS, such property is an unoccupied drainage area appending to residential back yards with no electors residing thereon and is not located within the corporate limits of any municipality but is contiguous to the City of Sycamore; and,

WHEREAS, the City of Sycamore has determined that it is in the best interest of the City that it approve the annexation of this property pursuant to the Petition;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Sycamore, Illinois as follows:

1. That the property legally described on the attached Exhibit "A," summarizing all of the territory to be annexed, and being shown on an accurate map of the annexed territory, which is appended as Exhibit "B," is hereby annexed to the City of Sycamore, Illinois.
2. That the City Clerk is hereby directed to record with the Recorder and to file with the County Clerk, a certified copy of this Ordinance, together with the accurate map of the territory affected by this Ordinance, and to file the same with the County Clerk as required by state law.
3. That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the City Council of the City of Sycamore and approved by the Mayor of said City this 1st day of August, 2022.

Ayes: 8

Nays: 0

Abstain: 0

APPROVED: August 1, 2022

Steve Braser
MAYOR - Steve Braser

ATTEST:

Mary Kalk
CITY CLERK - Mary Kalk



EXHIBIT "A"

THAT PART OF LOT A AND LOT E OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER, DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740, THENCE SOUTHERLY, ALONG THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 822.89 FEET TO THE SOUTHEAST CORNER OF LOT 15 OF SAID FARMINGTON GLEN ESTATES, THENCE SOUTHEASTERLY, AT AN ANGLE OF 91 DEGREES 24 MINUTES 40 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.02 FEET; THENCE NORTHEASTERLY, AT AN ANGLE OF 88 DEGREES 35 MINUTES 20 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 832.84 FEET, TO THE NORTH LINE OF LOT E OF THE WATERMAN HALL FARM PLAT; THENCE WESTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART OF LOT "A" AND LOT "E" OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER OF DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740; THENCE SOUTHERLY ALONG THE EASTERLY LINE OF SAID LOT 21, 151.49 FEET; THENCE EASTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET; THENCE NORTHERLY, AT AN ANGLE OF 98 DEGREES 02 MINUTES 13 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EAST LINE OF SAID LOT 21, 151.49 FEET TO THE NORTH LINE OF LOTS "A" AND "E" OF SAID WATERMAN AND HALL FARM PLAT; THENCE WESTERLY, ALONG SAID NORTH LINE, 60.60 FEET TO THE POINT OF BEGINNING, ALL IN CORTLAND TOWNSHIP, DEKALB COUNTY, ILLINOIS.

EXHIBIT "B"

The screenshot displays a web browser window with the title "Zoning Map" and the URL "cityofscamore.maps.arcgis.com/apps/webappviewer/index.html?id=ad2117148a9842bba266c3f34b20a325". The application interface includes a search bar with the text "Find address or place", navigation controls (home, back, forward, refresh), and a scale bar. The map shows a residential street grid with the following streets labeled: MCLAREN DR SOUTH, W TURNER PL, E TURNER PL, E CLOVERLANE DR, FAIRW, NOTTINGHAM RD, BAILEY RD, S LOCUST ST, S E RECKITT ST, E RECKITT ST, WILD ST, and I SEND ST. Numerous parcels are shown with their respective lot numbers. A central parcel, bounded by E Turner Pl to the north, S Locust St to the west, E Reckitt St to the south, and Bailey Rd to the east, is highlighted with a thick black border. Other parcels are shaded in light gray. The ESRI logo is visible in the bottom right corner of the map area. Below the map, there is a legend for "Annexations - Ex...html" and a "Show all" button. The Windows taskbar at the bottom shows the system tray with the time 7:45 AM and date 7/19/2022.

City Council Meeting
Monday, August 1, 2022

Council Chamber, 7:00 PM
 308 W State Street
 Sycamore, Illinois 60178



1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. AUDIENCE TO VISITORS

In accordance with previously adopted Rules, Public Comments shall be limited to a maximum of thirty minutes per meeting and the public may participate only during the "Public Comment" portion of the meeting. Comments shall not exceed three minutes per speaker unless limited to a shorter duration if numerous people wish to speak. All participants will be required to provide their name and address for the record. No speaker may speak more than once during any meeting unless specifically permitted to do so by the presiding officer. The City encourages that a spokesperson be chosen for individuals wishing to speak about the same subject matter to avoid repetitive presentations. All remarks should be addressed to the City Council as a whole and not to any individual member or employee. In the event speakers pose questions to the Council or City staff, they should be aware that those individuals may decline to answer. Each speaker shall maintain civility and decorum. The Presiding Officer retains the right to stop or remove any speaker who becomes disruptive to the meeting.

6. CONSENT AGENDA

- A. Approval of the Minutes for the Regular City Council Meeting of July 18, 2022.
- B. Payment of the Bills for August 1, 2022.

7. PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS

8. REPORTS OF OFFICERS

9. REPORTS OF STANDING COMMITTEES

10. PUBLIC HEARINGS

11. ORDINANCES

- A. Ordinance No. 2022.06 – An Ordinance Approving a Special Use Permit for Northern Illinois Gas dba Nicor Gas to Construct and Operate a Monopole Radio Communications Tower, as Required by Article 5.3.1.L. of the Sycamore Unified Development Ordinance, to be Located at 2820 Dosen Drive in the City of Sycamore, Illinois, PIN Number 09-07-327-006. First and Second Reading.
- B. Ordinance No. 2022.07 – An Ordinance Approving a Request by Certain Property Owners for the Annexation of Certain Parcels of Property (Over Drainage Ditch) Near the Farmington Glen Estates Subdivision to the City of Sycamore, Illinois. First and Second Reading.

12. RESOLUTIONS

13. CONSIDERATIONS

- A. Consideration of an Administration Recommendation Regarding Health Insurance Coverage (Plan Year 2022-23) for City Employees.
- B. Consideration of the Police Department's FY23 Capital Budget Re-appropriation for a Cloud-based Storage Platform.
- C. Consideration of an Administration Request for Closed Session in Accordance with 5 ILCS 120/2(c)(1) to Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees.
- D. Possible Action from Closed Session.

14. OTHER NEW BUSINESS**15. APPOINTMENTS****16. ADJOURNMENT**

**SYCAMORE CITY COUNCIL – REGULAR MEETING
MINUTES OF JULY 18, 2022 – 308 WEST STATE ST. SYCAMORE, IL 60178**

ROLL CALL

Mayor Braser called the meeting to order at 7:00 p.m. and Deputy City Clerk Laura Hermann called the roll. Those Alderpersons present were Virginia Sherrod, Chuck Stowe, Alan Bauer, Nancy Copple, Jeff Fischer and Josh Huseman. Pete Paulsen and David Stouffer were absent. Attorney Keith Foster was also present.

INVOCATION led by Nancy Copple

PLEDGE OF ALLEGIANCE Led by Mayor Steve Braser

APPROVAL OF AGENDA

MOTION

Alderperson Copple motioned to approve the agenda and Alderperson Fischer seconded the motion.

VOICE VOTE

Mayor Braser called for a voice vote to approve the motion. All Alderpersons voted aye. Motion carried 6-0.

AUDIENCE TO VISITORS

CONSENT AGENDA

- A. Approval of the Minutes for the Regular City Council Meeting of July 5, 2022.
- B. Payment of the Bills for July 18, 2022 in the amount of \$797,784.89
- C. Façade Grant Close-out for Knodle's Appliance Service Company, 117 S. California Street.

MOTION

Alderperson Bauer motioned to approve the Consent Agenda and Alderperson Stowe seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Alderpersons Sherrod, Stowe, Bauer, Copple, Fischer and Huseman voted aye. Motion carried 6-0.

PRESENTATION OF PETITIONS, COMMUNICATIONS, AND BILLS

REPORT OF OFFICERS

Public Works Director, Matt Anderson, reported that they started draining the water from tower #1 this morning to start painting.

REPORTS OF STANDING COMMITTEES

Finance – Alan Bauer - no report
Public Safety – Pete Paulsen – no report
Public Works – Chuck Stowe – no report

PUBLIC HEARINGS

ORDINANCES

RESOLUTIONS

CONSIDERATIONS

- A. Consideration of a Request by Northern Illinois Gas dba Nicor Gas for a Special Use Permit to Construct and Operate a Monopole Radio Communications Tower, as Required by Article 5.3.1.L of the Sycamore

Alderson Copple asked if there is anyone who can be moved up in the department as Deputy Chief.

Michael Hall stated that currently we do not have someone who is eligible for the position they have been doing interviews and are down to two individuals.

Alderson Huseman asked if the city will be in this situation in ten more years.

Chief Polarek said that the department is lean. The Council will have to make some tough decisions about staffing.

MOTION

Alderson Huseman motioned to approve the Consideration and Alderson Stowe seconded the motion.

ROLL CALL VOTE

Mayor Braser called for a roll call vote to approve the motion. Aldersons Sherrod, Stowe, Bauer, Copple, Fischer and Huseman voted aye. Motion carried 6-0.

- E. Consideration of an Administration request for Closed Session in Accordance with 5 ILCS 120/2(c)(1) to Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees.

MOTION

Alderson Huseman motioned to go into Closed Session at 7:24 p.m. and Alderson Fischer seconded the motion.

VOICE VOTE

Mayor Braser called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 6-0.

MOTION

Alderson Huseman motioned to return to Open Session at 8:15 p.m. and Alderson Fischer seconded the motion.

VOICE VOTE

Mayor Braser called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 6-0.

OTHER NEW BUSINESS

APPOINTMENTS

ADJOURNMENT

MOTION

Alderson Stowe motioned to adjourn the meeting at 8:15 p.m. and Alderson Fischer seconded the motion.

VOICE VOTE

Mayor Braser called for a voice vote to approve the motion. All Aldersons voted aye. Motion carried 6-0.

Mayor - Steve Braser

Attest:

Deputy City Clerk – Laura Herrmann

FROM: 06/26/22

A / P B O A R D L I S T
REGISTER # 70

[NB]

TO: 08/26/22

Tuesday July 26, 2022

PAGE 1

PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
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DEKALB COUNTY RECORDER 06.23.22	01-000-1111	07/26/22	141472	LIEN RELEASE - 250 SWANSON RD	110.00	110.00
F.O.P. LODGE 133 01.21.2022	01-000-1111	07/26/22	141473	P/R DEDUCTIONS	762.44	762.44
PAUL E SALVATORE 07.13.22	13-000-8418	07/26/22	141474	FACADE GRANT - 117 S CALIFORNIA ST	5000.00	5000.00
US POSTAL SERVICE 07.26.22	02-740-8305	07/26/22	141475	JULY UTILITY BILLING	1321.91	1321.91
** TOTAL CHECKS ISSUED					7194.35	
TOTAL FOR REGULAR CHECKS:					7,194.35	

FROM: 06/26/22

A / P BOARD LIST

[NB]

TO: 08/26/22

REGISTER # 71
Tuesday July 26, 2022

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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
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US POSTAL SERVICE		07/26/22		141476	146.00	
07.26.22-1	02-740-8305		JULY UTILITY BILLING ADD'L POSTAGE		146.00	
** TOTAL CHECKS ISSUED					146.00	
TOTAL FOR REGULAR CHECKS:					146.00	

6B

PAYABLE TO INV NO	GL NO	CHECK DATE DESCRIPTION	CHECK NO	AMOUNT	DISTR
AEP ENERGY INC		08/01/22	00000633	729.90	
07.13.22	01-731-8352	PEACE RD SERVICE	06.08.22-07.11.22	534.41	
07.20.22	01-731-8352	102 N CALIFORNIA	06.10.22-07.12.22	195.49	
AIRGAS USA, LLC (LOCKBOX)		08/01/22	00000634	284.57	
9127894208	01-731-8238	WIRE MIG		284.57	
AMAZON CAPITAL SERVICES, INC		08/01/22	00000635	357.91	
14QH-PGGV-44HN	01-704-8204	OFFICE SUPPLIES, PAPER		302.99	
1PVF-6NP6-7GPV	01-721-8240	BATTERIES		54.92	
ARC DOCUMENT SOLUTIONS, LLC		08/01/22	00000636	178.64	
B17224	01-770-8301	SERVICE AGREEMENT - COMM DEV		178.64	
BOCKMAN'S INC.		08/01/22	00000637	275.03	
84375	01-710-8315	OIL CHANGE, SERVICE		224.46	
84407	01-710-8315	OIL CHANGE		50.57	
CONSERV FS INC		08/01/22	00000638	7110.97	
121018448.1	01-513-8245	BALANCE DUE - ORIG INV	121018448	1000.00	
40015503	04-751-8245	PW STREET - FS TURBINE		70.00	
40015525	02-741-8245	PW WATER - MOBIL DTE		1999.80	
40015536	01-732-8313	WWTP - ROUNDUP		399.96	
40015778	01-734-8313	PW STREET - ROUNDUP		199.98	
40015913	01-513-8245	PW - SUPREX GOLD		2831.40	
40015927	04-751-8311	USED OIL ANALYSIS KITS		200.00	
40015999	04-751-8245	GEAR, HYDRAULIC OIL		409.83	
CRESCENT ELECTRIC SUPPLY CO		08/01/22	00000639	93.24	
115901	04-751-8234			93.24	
CURRAN CONTRACTING COMPANY		08/01/22	00000640	300.00	
24862	30-000-8637	ASPHALT - ALLEY PROJECT		150.00	
24871	30-000-8637	ASPHALT - ALLEY PROJECT		50.00	
24890	30-000-8637	ASPHALT-ALLEY PROJECT		50.00	
24908	01-731-8228	ASPHALT		50.00	
DIXON ENGINEERING INC		08/01/22	00000641	2800.00	
22-0568	02-741-8632	WATER TOWER CONST ENGINEER		2800.00	
DYNEGY ENERGY SERVICES		08/01/22	00000642	19044.33	
177787622071	04-751-8352	501 N CROSS ST		8349.73	
	02-741-8352	1725 WILLOW ST		1082.60	
	02-741-8352	1723 N MAIN ST		2208.00	
	02-741-8352	475 AIRPORT RD		2647.65	
	02-741-8352	340 BECKER PL		33.83	
	02-741-8352	1691 BETHANY RD		2700.37	
	02-741-8352	238 MAERTZ DR		2022.15	
GOVHR USA, LLC		08/01/22	00000643	7800.00	
01-07-22-394	01-702-8399	RECRUITMENT/SEARCH FIRE CHIEF		7800.00	
ILLINOIS ENVIRONMENTAL PROTEC		08/01/22	00000644	27510.70	
07.15.22	31-000-8411	L17-2475 DRINKING WATER PROJECT		24600.64	
	31-000-8412	L17-2475 DRINKING WATER PROJECT		2910.06	
KMB COMPUTING INC		08/01/22	00000645	4080.00	
KMB102620	01-710-8310	AUGUST 2022 RETAINER		4080.00	
OFFICE PRO INC		08/01/22	00000646	809.80	

FROM: 06/28/22

A / P B O A R D L I S T
REGISTER # 72

[NB]

TO: 08/28/22

Thursday July 28, 2022

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PAYABLE TO INV NO	GL NO	CHECK DATE DESCRIPTION	CHECK NO	AMOUNT	DISTR
630984-0	01-710-8204	OFFICE SUPPLIES		160.85	
631199-0	01-720-8204	PAPER		98.95	
632054-0	01-731-8295	CHAIRS		550.00	
BRUCE G MELIN 07.14.22	08/01/22 01-734-8219	00000647 KEYS		26.81	26.81
METROPOLITAN INDUSTRIES INC INV040859	08/01/22 02-740-8330 04-750-8330	00000648 CLOUD SERVICE - WWTP CLOUD DATA SERVICE		383.00	85.00 298.00
OZINGA READY MIX CONCRETE, IN ARI00391286 ARI00400639 ARI00404550	08/01/22 30-000-8637 30-000-8637 30-000-8637	00000649 CONCRETE, DELIVERY CONCRETE, DELIVERY CONCRETE REPAIRS-BANK, POST OFFICE		1890.00	630.00 510.00 750.00
PEST CONTROL CONSULTANTS 383972	08/01/22 01-731-8313 02-741-8348 04-751-8313	00000650 475 N CROSS ST 475 N CROSS ST 501 N CROSS ST		75.00	25.00 25.00 25.00
POWER DMS, INC INV-20972	08/01/22 01-710-8375	00000651 ILEAP SOFTWARE		7249.17	7249.17
SMITH ECOLOGICAL SYSTEMS COMP 23895	08/01/22 02-741-8232	00000652 VAC REG, PRESSURE RELIEF/VENT, PUMP		6339.36	6339.36
THINK DRIVEN, INC. 16444 16472	08/01/22 01-710-8315 01-710-8315	00000653 DIAGNOSTICS, REPAIR OIL CHANGE, INSPECTION		369.99	298.06 71.93
VIKING CHEMICAL COMPANY 131534 131993	08/01/22 04-751-8246 04-751-8246	00000654 ALUMINUM SULFATE ALUMINUM SULFATE		11576.04	5763.52 5812.52
WRT INTERNATIONAL LLC 020682	08/01/22 02-741-8357	00000655 2022 LICENSE FEES		9823.00	9823.00
ADVANCE AUTO PARTS 2454-447612 2454-457882 2454-461620 2454-461622 2454-461940 2454-470502 2454-470576 2454-470579 2454-470923 2454-477626	08/01/22 01-770-8315 04-751-8226 01-731-8226 01-731-8226 04-751-8226 01-731-8295 02-741-8226 02-741-8226 01-731-8226 01-770-8315	141477 GASKETS, CLAMP BATTERY CORE RETURN AIR FILTERS AIR FILTER - RETURN WIPERS, RETURN VALVE SPRING BLOWER MOTOR BLOWER MOTOR BALANCE PLUG KIT BRAKE PADS, ROTORS		460.12	22.23 108.00- 166.21 42.34- 2.68- 207.09 85.49 .66 11.89 119.57
ALARM DETECTION SYSTEMS INC 219341-1003	08/01/22 01-731-8311 04-751-8311 02-741-8311	141478 PW ANNUAL SERVICE PW ANNUAL SERVICE PW ANNUAL SERVICE		491.76	163.92 163.92 163.92
ARAMARK UNIFORM SERVICES INC 6100025763 6100025766	08/01/22 01-734-8219 01-734-8219	141479 FIRE 1 - SERVICE PD SERVICE		63.03	29.00 34.03
BILL REYNOLDS	08/01/22	141480		510.00	

PAYABLE TO INV NO	CHECK DATE GL NO	CHECK NO DESCRIPTION	AMOUNT	DISTR
20220719CITYOFS	01-720-8375	AMA BLS, CPR, AED TRAINING	510.00	
BOB MYERS-HAWK AERIAL IMAGING 59	08/01/22 02-741-8632	141481 DRONE VIDEO TOWER 1	60.00	60.00
BRAD MANNING FORD, INC. 180241-1 180802	08/01/22 01-721-8226 01-721-8226	141482 SENSOR SOLENOID, SEAL	152.24	22.86 129.38
C.O.P.S., INC. 13098	08/01/22 01-710-8270	141483 BADGE	153.00	153.00
CITY OF DEKALB 22-0003989	08/01/22 02-740-8356	141484 WATER TESTING	15.00	15.00
CLARK BAIRD SMITH LLP 15182	08/01/22 01-701-8349	141485 LEGAL SERVICES 03.01.22-03.22.22	6212.50	6212.50
CMJ TECHNOLOGIES INC 16484	08/01/22 06-000-8540	141486 PD WORKSTATION	2588.00	2588.00
COMMONWEALTH EDISON COMPANY 07.12.22A 07.12.22B 07.12.22C 07.12.22D 07.13.22A 07.13.22B 07.13.22C 07.13.22D 07.13.22E	08/01/22 01-731-8352 01-731-8352 01-731-8352 01-731-8352 01-731-8352 01-731-8352 01-731-8352 01-731-8352 01-731-8352	141487 118 MAPLE ST 1315 E STATE ST 1830 W STATE ST 115 SOMONAUK ST 115 SOMONAUK ST 535 DEKALB AVE 102 N MAPLE ST 103 N MAPLE ST 104 S MAPLE ST	793.24	38.05 22.66 22.66 18.98 352.76 321.84 5.68 5.31 5.30
CORE & MAIN LP R177270 R184235 R194090	08/01/22 02-741-8583 02-741-8583 02-741-8583	141488 METERS 2" METER 2" METER	6820.00	4092.00 1364.00 1364.00
DEKALB COUNTY CONVENTION & VI 250	08/01/22 13-000-8373	141489 PARTNERSHIP - 01.01.22-06.30.23	10000.00	10000.00
DEKALB COUNTY HIGHWAY DEPT 06192022E 07.20.22A 07.20.22B 07.20.22C 07.20.22D 07.20.22E	08/01/22 04-751-8245 01-513-8245 02-741-8245 04-751-8245 01-513-8245 01-513-8245	141490 WWTP 05.20.22-06.19.22 PD FUEL 06.20.22-07.19.22 WATER FUEL 06.20.22-07.19.22 WWTP FUEL 06.20.22-07.19.22 STREET FUEL 06.20.22-07.19.22 COMM DEV FUEL 06.20.22-07.19.22	11919.94	825.43 6783.39 1348.14 621.50 2116.18 225.30
DEKALB LAWN & EQUIPMENT CO IN 82935 86018	08/01/22 01-731-8226 01-731-8226	141491 SPARK PLUGS CLUTCH KIT	578.86	111.05 467.81
EK KUHN INC DBA BANNER UP SIG 77996	08/01/22 01-710-8202	141492 PD RECRUITMENT BANNER	265.00	265.00
ELLIOTT & WOOD INC 2210303	08/01/22 40-000-8630	141493 PAYMENT EST #3-WATER/STREET	150219.80	150219.80
ESO SOLUTIONS INC. ESO-85511	08/01/22 01-720-8330	141494 ESO FIRE INCIDENTS SOFTWARE	1683.69	1683.69

FROM: 06/28/22

A / P B O A R D L I S T

[NB]

TO: 08/28/22

REGISTER # 72
Thursday July 28, 2022

PAGE 4

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6B

PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	AMOUNT	DISTR
		DESCRIPTION			
FEDERAL EXPRESS CORPORATION 7-796-57686	08/01/22 01-513-8497	141495 DELIVERY- M PECK	39.83	39.83	
FERGUSON WATERWORKS #2516 0422052-1	08/01/22 02-741-8232	141496 1"CC SADDLE CLAMPS	737.80	737.80	
FRATERNAL ORDER OF POLICE 01.21.2022	08/01/22 01-000-2180	141497 PAYMENT FOR PAYROLL DEDUCTIONS	762.44	762.44	
GASVODA & ASSOCIATES INC INV22MRS0048	08/01/22 04-751-8540	141498 WWTP	5390.00	5390.00	
GEORGE BROS PAVING 2023-PW-03	08/01/22 02-000-2115	141499 FIRE HYDRANT METER REFUND	1240.40	1240.40	
GREEN BATTERIES DISTRIBUTION 100283596	08/01/22 01-734-8311	141500 BATTERY	128.95	128.95	
HINSHAW & CULBERTSON 12194130	08/01/22 01-701-8349	141501 LEGAL SERVICES THROUGH 06.29.22	28026.97	28026.97	
JACK'S TIRE SALES & SERVICE I 1-305600	08/01/22 01-732-8226	141502 TIRES-TRAILER	817.54	817.54	
KIRKLAND SAWMILL CO INC 07.13.22	08/01/22 01-732-8313	141503 MULCH	320.00	320.00	
MENARD, INC. 70546 70966 70978 70988 71017A 71096	08/01/22 01-731-8295 04-751-8219 01-731-8228 04-751-8219 01-731-8295 01-731-8295	141504 DUCK TAPE WWTP TRASH CAN COVERS WWTP-ALUM LEAK MIXED FUEL ADHESIVE, TAPE, TOOLS	509.00	3.94 39.92 112.39 90.93 151.45 110.37	
NANCY PERKINS / LE PRINT EXPR 37549	08/01/22 28-000-8202	141505 TRANSFER TAX STAMP LABELS	416.20	416.20	
NEAL, GERBER, EISENBERG LLP 5768268	08/01/22 01-701-8349	141506 LEGAL SERVICES THROUGH 06.30.22	8766.50	8766.50	
NEENAH FOUNDRY COMPANY MUNICI 460943	08/01/22 30-000-8637	141507 GRATE, CURB BOX, INLET FRAME	3456.00	3456.00	
NEHER ELECTRIC SUPPLY INC 367728-01	08/01/22 01-731-8229	141508 STREET LIGHTS	326.00	326.00	
STACEY CLARK 07.27.2022	08/01/22 01-000-3720	141509 BLOCK PARTY REFUND	10.00	10.00	
STANDARD EQUIPMENT COMPANY P37650	08/01/22 01-732-8226	141510 PARTS-CIRCUIT BOARD, IMPELLER, MISC	3875.40	3875.40	
SUBURBAN LABORATORIES INC 204499	08/01/22 04-750-8356	141511 TESTING - WWTP	572.00	572.00	
US BANK EQUIPMENT FINANCE 477966535	08/01/22 01-710-8301 01-720-8301	141512 POLICE FIRE	1084.35	248.01 248.01	

FROM: 06/28/22

A / P B O A R D L I S T

[NB]

TO: 08/28/22

REGISTER # 72
Thursday July 28, 2022

PAGE 5

PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	AMOUNT	DISTR
	02-740-8330		FINANCE	157.90	
	01-707-8301		CLERK	101.42	
	01-702-8202		ADMIN	63.32	
	01-702-8202		ADMIN	63.32	
	04-751-8301		PW	137.20	
	01-730-8330		PW	43.70	
	01-513-8497		SUPPLY FREIGHT	21.47	
VIRGIL COOK & SON, INC. 2809	08/01/22		141513	595.50	
	01-731-8318		MAPLEWOOD/RT 23 - TIMERS	595.50	
** TOTAL CHECKS ISSUED				359168.52	
TOTAL FOR REGULAR CHECKS:				250,061.06	
TOTAL FOR DIRECT PAY VENDORS:				109,107.46	

6B

ORDINANCE NO. 2022.06

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR NORTHERN ILLINOIS GAS DBA NICOR GAS TO CONSTRUCT AND OPERATE A MONOPOLE RADIO COMMUNICATIONS TOWER, AS REQUIRED BY ARTICLE 5.3.1.L. OF THE SYCAMORE UNIFIED DEVELOPMENT ORDINANCE, TO BE LOCATED AT 2820 DOSEN DRIVE, IN THE CITY OF SYCAMORE, ILLINOIS, PIN NUMBER 09-07-327-006.

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Sycamore as follows:

1. That the recommendation of the Planning and Zoning Commission with regard to a request from Northern Illinois Gas dba Nicor Gas for a Special Use Permit to construct and operate a monopole radio communications tower, as required by Article 5.3.1.L. of the Sycamore Unified Development Ordinance, to be located at 2820 Dosen Drive, in the City of Sycamore (PIN 09-07-327-006), is approved, and the findings of fact of the Planning and Zoning Commission are hereby adopted as the findings of fact and conclusions of the City Council.

2. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the City Council of the City of Sycamore and approved by the Mayor of said City this 1st day of August, 2022.

Ayes: _____

Nays: _____

Abstain: _____

APPROVED: August 1, 2022

MAYOR – Steve Braser

ATTEST:

CITY CLERK – Mary Kalk

FINDING OF FACT AND
RECOMMENDATION
TO SYCAMORE CITY COUNCIL

To: Sycamore City Council
From: Sycamore Planning and Zoning Commission
Date: July 11, 2022

Re: Consideration of a Request from Northern Illinois Gas dba Nicor Gas for a Special Use Permit to construct and operate a Monopole Radio Communications Tower, as required by Article 5.3.1.L. of the Sycamore Unified Development Ordinance, to be located at 2820 Dosen Drive, in the City of Sycamore, Illinois, PIN number 09-07-327-006.

On July 11, 2022, the Sycamore Planning and Zoning Commission convened for its regular meeting at 7:00 p.m. The purpose of the Public Hearing was to consider a request of applicant, Northern Illinois Gas dba Nicor Gas, for a Special Use Permit to construct and operate a Monopole Radio Communications Tower, as required by Article 5.3.1.L. of the Sycamore Unified Development Ordinance, to be located at 2820 Dosen Drive, Sycamore, Illinois, PIN 09-07-327-006.

Notices of the Public Hearing were mailed to property owners within 250 feet, published in a local (Sycamore) paper on June 23, 2022, and a sign was installed on the property.

Representatives of NICOR and Installation Services, Inc., the company that will be constructing the tower, were present. NICOR intends to erect a 160" monopole to monitor the flow of gas to residents and businesses within and around the City of Sycamore. The monopole would be made of galvanized steel and meets ANSI/TIA222-H Standards for antennas and supporting structures for antennas and small wind turbines, as well as all FCC regulations. Zoning requirements, a site plan, engineering plans, and geotechnical plans were reviewed by the Community Development Department and all were determined to be compliant. No one testified in opposition or had any comments.

The Planning and Zoning Commission hereby finds, based upon the testimony and evidence received that:

1. The proposed use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of the public and will contribute to the general welfare of the neighborhood or community.
2. The proposed use will not have a substantial adverse effect upon the adjacent property, the character of the neighborhood, traffic conditions, utility facilities, and other matters affecting the public health, safety, and general welfare.

3. The proposed use will be designed, arranged, and operated so as to permit the development and use of the neighboring property in accordance with applicable district regulations.

The Sycamore Planning and Zoning Commission pursuant to motion and second, hereby recommends the granting to Northern Illinois Gas dba Nicor Gas of a Special Use Permit to construct and operate a Monopole Radio Communications Tower, to be located at 2820 Dosen Drive, Sycamore, Illinois, PIN 09-07-327-006, as required by Article 5.3.1.L. of the Sycamore Unified Development Ordinance.

AYE: 10

NAY: 0

ABSTAIN: 0

ABSENT: 2

Respectfully Submitted,

William Davey, Chair
SYCAMORE PLANNING AND
ZONING COMMISSION

ORDINANCE NO. 2022.07**AN ORDINANCE APPROVING A REQUEST BY CERTAIN PROPERTY OWNERS FOR THE ANNEXATION OF CERTAIN PARCELS OF PROPERTY (OVER DRAINAGE DITCH) NEAR THE FARMINGTON GLEN ESTATES SUBDIVISION TO THE CITY OF SYCAMORE, ILLINOIS.**

WHEREAS, a written Petition, signed by the legal owners of record of the territory hereinafter described, has been filed with the City Clerk of the City of Sycamore, DeKalb County, Illinois requesting that said property be annexed to the City of Sycamore in accordance with 65 ILCS 5/7-1-8; and,

WHEREAS, such property is an unoccupied drainage area appending to residential back yards with no electors residing thereon and is not located within the corporate limits of any municipality but is contiguous to the City of Sycamore; and,

WHEREAS, the City of Sycamore has determined that it is in the best interest of the City that it approve the annexation of this property pursuant to the Petition;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Sycamore, Illinois as follows:

1. That the property legally described on the attached Exhibit "A," summarizing all of the territory to be annexed, and being shown on an accurate map of the annexed territory, which is appended as Exhibit "B," is hereby annexed to the City of Sycamore, Illinois.
2. That the City Clerk is hereby directed to record with the Recorder and to file with the County Clerk, a certified copy of this Ordinance, together with the accurate map of the territory affected by this Ordinance, and to file the same with the County Clerk as required by state law.
3. That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the City Council of the City of Sycamore and approved by the Mayor of said City this 1st day of August, 2022.

Ayes: _____

Nays: _____

Abstain: _____

APPROVED: August 1, 2022

MAYOR – Steve Braser

ATTEST:

CITY CLERK – Mary Kalk

EXHIBIT "A"

THAT PART OF LOT A AND LOT E OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER, DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740, THENCE SOUTHERLY, ALONG THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 822.89 FEET TO THE SOUTHEAST CORNER OF LOT 15 OF SAID FARMINGTON GLEN ESTATES, THENCE SOUTHEASTERLY, AT AN ANGLE OF 91 DEGREES 24 MINUTES 40 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.02 FEET; THENCE NORTHEASTERLY, AT AN ANGLE OF 88 DEGREES 35 MINUTES 20 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 832.84 FEET, TO THE NORTH LINE OF LOT E OF THE WATERMAN HALL FARM PLAT; THENCE WESTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART OF LOT "A" AND LOT "E" OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER OF DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740; THENCE SOUTHERLY ALONG THE EASTERLY LINE OF SAID LOT 21, 151.49 FEET; THENCE EASTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET; THENCE NORTHERLY, AT AN ANGLE OF 98 DEGREES 02 MINUTES 13 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EAST LINE OF SAID LOT 21, 151.49 FEET TO THE NORTH LINE OF LOTS "A" AND "E" OF SAID WATERMAN AND HALL FARM PLAT; THENCE WESTERLY, ALONG SAID NORTH LINE, 60.60 FEET TO THE POINT OF BEGINNING, ALL IN CORTLAND TOWNSHIP, DEKALB COUNTY, ILLINOIS.

EXHIBIT "B"

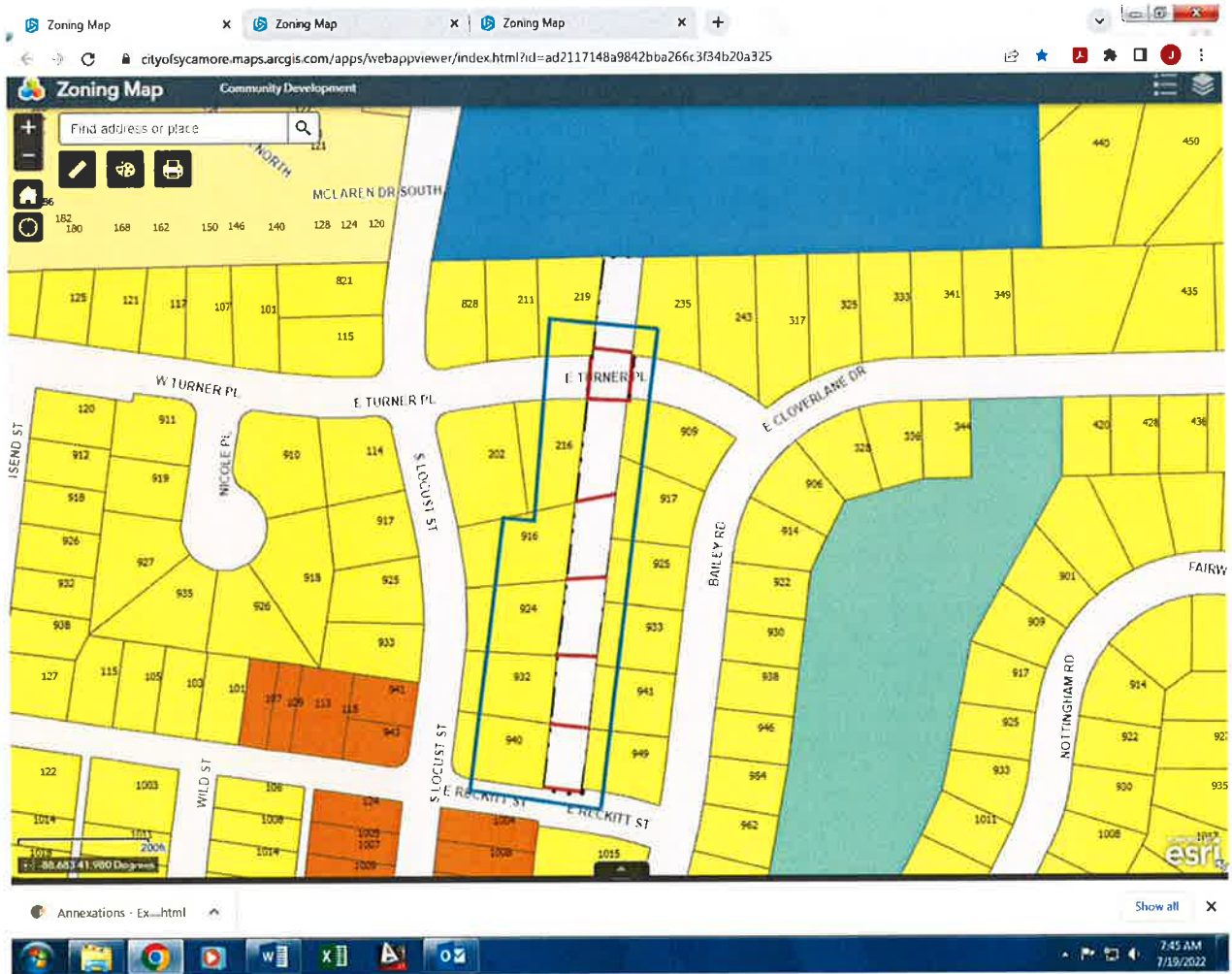


EXHIBIT "A"

THAT PART OF LOT A AND LOT E OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER, DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740, THENCE SOUTHERLY, ALONG THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 822.89 FEET TO THE SOUTHEAST CORNER OF LOT 15 OF SAID FARMINGTON GLEN ESTATES, THENCE SOUTHEASTERLY, AT AN ANGLE OF 91 DEGREES 24 MINUTES 40 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.02 FEET; THENCE NORTHEASTERLY, AT AN ANGLE OF 88 DEGREES 35 MINUTES 20 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 832.84 FEET, TO THE NORTH LINE OF LOT E OF THE WATERMAN HALL FARM PLAT; THENCE WESTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART OF LOT "A" AND LOT "E" OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER OF DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740; THENCE SOUTHERLY ALONG THE EASTERLY LINE OF SAID LOT 21, 151.49 FEET; THENCE EASTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET; THENCE NORTHERLY, AT AN ANGLE OF 98 DEGREES 02 MINUTES 13 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EAST LINE OF SAID LOT 21, 151.49 FEET TO THE NORTH LINE OF LOTS "A" AND "E" OF SAID WATERMAN AND HALL FARM PLAT; THENCE WESTERLY, ALONG SAID NORTH LINE, 60.60 FEET TO THE POINT OF BEGINNING, ALL IN CORTLAND TOWNSHIP, DEKALB COUNTY, ILLINOIS.



475 North Cross Street
 Sycamore, Illinois 60178
 Main Phone: 815-895-4434

To: Michael Hall, City Manager
From: John Sauter, Director of Community Development
Date: July 26, 2022
RE: Annexation of Property

A. Ordinance 2022.07—An Ordinance Approving a Request by Certain Property Owners for the Annexation of small parcels of property (over drainage ditch) near the Farmington Glen Estates subdivision to the City of Sycamore. First and Second Reading.

It was brought to City Staff's attention by the DeKalb County Mapping Department that a parcel of land just east of the Farmington Glen Estates subdivision, west of the Waterman Hall (now a portion of Reston Ponds) subdivision, was inadvertently never annexed several years ago. This parcel, a strip of land running north/south between East Turner Place and East Reckitt Street, was recently deeded by the original owner/Developer of Farmington Glen Estates to local resident Dana Crowley. The property was then divided and deeded to the adjacent property owners located within the easterly 900 block of South Locust Street and the southerly 200 block of East Turner Place. (See Exhibit A below.) As a clean-up measure, the City Staff contacted those residents and inquired about annexing their newly acquired property into the City and all agreed to do so. The northerly portion of the "strip" is actually occupied by East Turner Place and Mr. Crowley has agreed to dedicate that portion to the City for right-of-way purposes. In addition, Mr. Crowley conveyed an easement to the City for drainage and stormwater purposes where the City currently has storm sewer appurtenances.

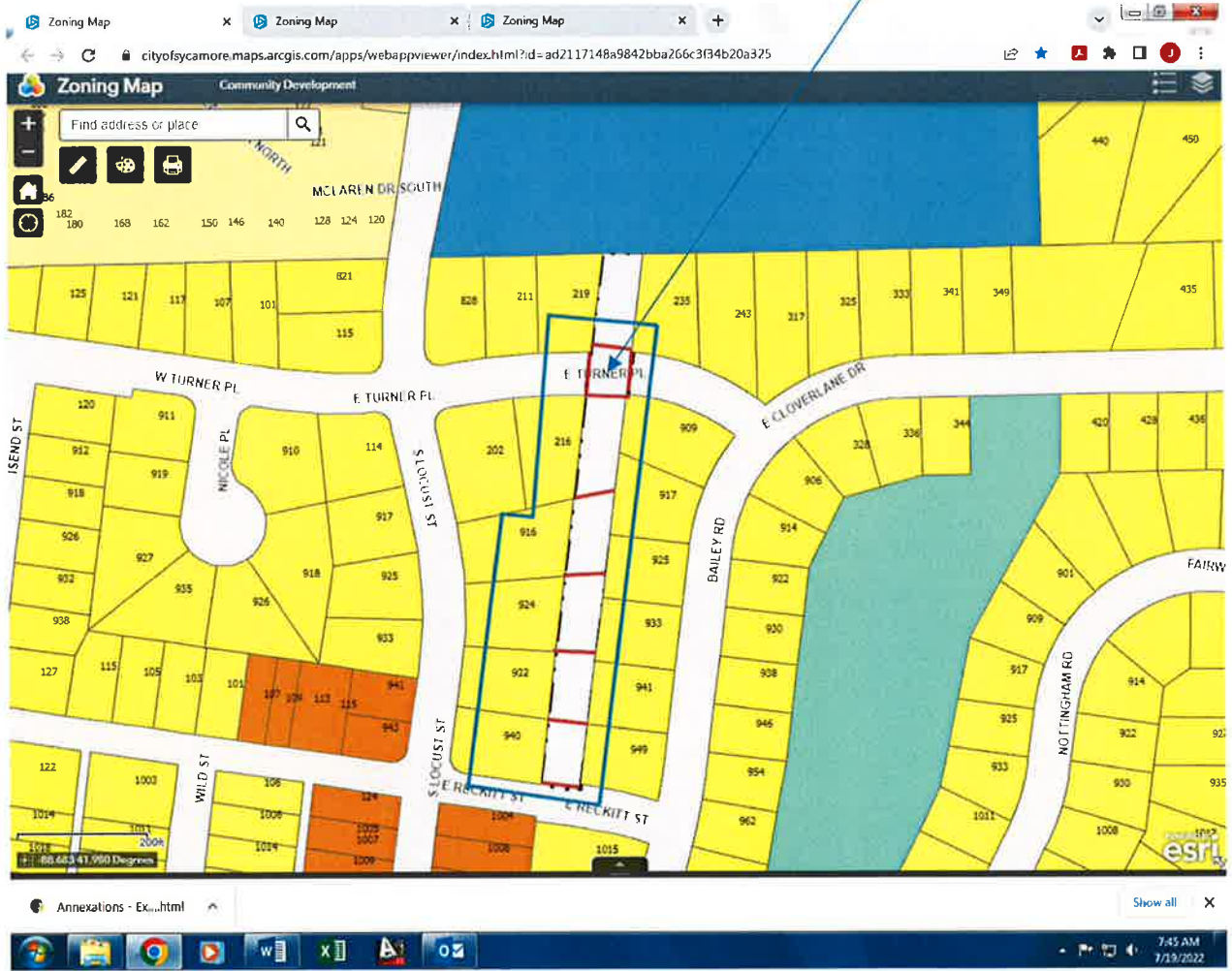
The subject parcels to which the respective portions of the "strip" were deeded are as follows:

- 0905212006 – 940 South Locust Street – Shelly Crowley
- 0905212005 – 932 South Locust Street – Raymond & Cheryl Gillespie
- 0905212004 – 924 South Locust Street – Darrell & Elizabeth Johnson
- 0905212003 – 916 South Locust Street – Dana Crowley
- 0905212002 – 216 East Turner Place – James & Lisa Novinsky

A petition for voluntary annexation signed by each of the property owners in accordance with 65 ILCS 5/7-1-8 is attached. As this is a clean-up item initiated by the City, all annexation fees have been waived and City Council approval is recommended.

EXHIBIT A

RIGHT-OF-WAY TO BE
DEDICATED TO CITY



PETITION FOR ANNEXATION

To the Honorable Mayor and City Council:

Pursuant to Section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8), Dana C. Crowley; Shelly A. Crowley, Trustee; ~~Daniel E. Hager and Patricia M. Hager~~; Raymond Gillespie and Cheryl S. Gillespie; Darrell W. Johnson, and Elizabeth J. Johnson, Trustees; and James J. Novinsky and Lisa M. Novinsky; being first duly sworn on oath, state:

1. The property, owned by the Petitioner, Shelly A. Crowley, Trustee, described on Exhibit A-1 attached hereto, is not within the corporate limits of the City of Sycamore, but is contiguous to the City of Sycamore. A map of the property is attached hereto as Exhibit A-2

~~2. The property owned by the Petitioners, Daniel E. Hager and Patricia M. Hager, described on Exhibit B-1 attached hereto is not within the corporate limits of the City of Sycamore, but is contiguous to the City of Sycamore. A map of the property is attached hereto as Exhibit B-2.~~

3. The property owned by the Petitioners, Raymond Gillespie and Cheryl S. Gillespie, described on Exhibit C-1 attached hereto is not within the corporate limits of the City of Sycamore, but is contiguous to the City of Sycamore. A map of the property is attached hereto as Exhibit C-2.

4. The property owned by the Petitioners, Darrell W. Johnson and Elizabeth J. Johnson, Trustees, described on Exhibit D-1 attached hereto is not within the corporate limits of the City of Sycamore, but is contiguous to the City of Sycamore. A map of the property is attached hereto as Exhibit D-2.

5. The properties owned by the Petitioner, Dana C. Crowley, described on Exhibit E-1 and Exhibit G-1 attached hereto are not within the corporate limits of the City of Sycamore, but are contiguous to the City of Sycamore. Maps of the properties are attached hereto as Exhibit E-2 and Exhibit G-2.

6. The property owned by the Petitioners, James J. Novinsky and Lisa M. Novinsky, described on Exhibit F-1 attached hereto is not within the corporate limits of the City of Sycamore, but is contiguous to the City of Sycamore. A map of the property is attached hereto as Exhibit F-2.

7. No electors reside on either property.

8. The property may be annexed to the City of Sycamore, pursuant to Section 7-1-8 of the Illinois Municipal Code.

Wherefore, Petitioners request that the corporate authorities consider the question of the annexation of the property, adopt an ordinance annexing the property to the City of Sycamore, and record a copy of the ordinance annexing the properties together with an accurate map of the properties with the DeKalb County Recorder of Deeds and file it with the DeKalb County Clerk.

Dana C. Crowley

Dana C. Crowley

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that Dana C. Crowley, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 18 day of July, 2022.

Ashley Lynn Scarbrough (SEAL)
Notary Public



Shelly A. Crowley
Shelly A. Crowley, Trustee

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that Shelly A. Crowley, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she signed, sealed and delivered the said instrument as her free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 18 day of July, 2022.

Ashley Lynn Scarbrough (SEAL)
Notary Public



X Raymond Gillespie
Raymond Gillespie

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that Raymond Gillespie, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 15 day of July, 2022.

Shelly A Crowley (SEAL)
Notary Public



X Cheryl S. Gillespie
Cheryl S. Gillespie

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforesaid, DO HEREBY CERTIFY, that Cheryl S. Gillespie, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she signed, sealed and delivered the said instrument as her free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 15 day of July, 2022.

Shelly A Crowley (SEAL)
Notary Public



Darrell W. Johnson
Darrell W. Johnson, Trustee

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforsaid, DO HEREBY CERTIFY, that Darrell W. Johnson, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 14 day of July, 2022.

Shelly A Crowley (SEAL)
Notary Public



Elizabeth J. Johnson
Elizabeth J. Johnson, Trustee

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-aforsaid, DO HEREBY CERTIFY, that Elizabeth J. Johnson, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she signed, sealed and delivered the said instrument as her free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 14 day of July, 2022.

Shelly A Crowley (SEAL)
Notary Public



James J. Novinsky
James J. Novinsky

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-foresaid, DO HEREBY CERTIFY, that James J. Novinsky, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 16 day of July, 2022.

Shelly A Crowley (SEAL)
Notary Public



Lisa M. Novinsky
Lisa M. Novinsky

State of Illinois)
)SS
County of DeKalb)

I, the undersigned, a Notary Public in and for and residing in said County, in the State-foresaid, DO HEREBY CERTIFY, that Lisa M. Novinsky, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that she signed, sealed and delivered the said instrument as her free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this 16 day of July, 2022.

Shelly A Crowley (SEAL)
Notary Public



EXHIBIT A-1

That part of the following described property lying South of the Northerly Line of Lot 15 of Farmington Glen Estates extended Easterly, said Lot being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of Plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No. 9215354,); That part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly line of said Farmington Glen Estates, 822.89 feet to the Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds measured clockwise from the last described course, parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet to the North line of Lot E of Waterman Hall Farm Plat; thence Westerly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows; Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees, 02 minutes, 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning.

EXHIBIT B-1

~~That part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees 57 minutes 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees 02 minutes 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman and Hall~~

~~Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois.~~

EXHIBIT C-1

That part of the following described property lying South of the Northerly line of Lot 16 of Farmington Glen Estates extended Easterly and North of the Southerly line of Lot 16 extended Easterly, said lot being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and lot "E" of the Waterman Hall Farm Plat, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No. 9215354,): that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly Line of said Farmington Glen Estates, 822.89 feet to the Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds measured clockwise from the last described course, parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet to the North line of Lot E of the Waterman Hall Farm Plat; thence Westerly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees 57 minutes 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees 02 minutes 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning.

EXHIBIT D-1

That part of the following described property lying South of the Northerly line of Lot 17 of Farmington Glen Estates extended Easterly and North of the Southerly line of Lot 17 extended Easterly, said lot being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, of Section 4 and 5, Township 40 North, Range

5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of Plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No. 9215354.): That part of Lot "A" and Lot "E" of the Waterman Hall Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of the Third Principal Meridian, described as follows; Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly line of said Farmington Glen Estates, 822.89 feet to the Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds measured clockwise from the last described course, parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet to the North line of Lot E of the Waterman Hall Farm Plat; thence Westerly, at angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, Page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees 57 minutes 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees 02 minutes 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North Line, 60.60 feet to the point of beginning.

EXHIBIT E-1

That part of the following described property lying South of the Northerly line of Lot 18 of Farmington Glen Estates extended Easterly and North of the Southerly line of Lot 18 extended Easterly, said Lot being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of Plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No. 9215354.): That part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of the Third Principal Meridian, described as follows: Beginning at the Northeast Corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly line of said Farmington Glen Estates, 822.89 feet to the

Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds measured clockwise from the last described course parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet to the North line of Lot "E" of the Waterman Hall Farm Plat; thence Westerly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 of the Third Principal Meridian, described as follows: Beginning at the Northeast Corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees, 57 minutes 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees 02 minutes 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning.

EXHIBIT F-1

That part of the following described property lying North of the Southerly line of Lot 20 extended Easterly, and South of a line extended Easterly from the Northeast corner of said Lot 20 to the Northwest corner of Lot 370 in Reston Ponds Unit 3 (Being a Subdivision of part of the Northwest 1/4 of Section 4 and the Northeast 1/4 of Section 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded March 22, 2006, in Plat Cabinet 9, Slide Number 180-B, as Document No. 2006005073, in DeKalb County, Illinois) said Lot 20 being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of Plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No. 9215354,): That part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly line of said Farmington Glen Estates, 822.89 feet to the Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds, measured clockwise from the last described course, parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet to the North line of Lot "E" of the Waterman Hall Farm Plat; thence Westerly, at an angle of 81 degrees, 57

minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as Recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees, 02 minutes, 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning.

EXHIBIT G-1

That part of the following described property lying North of a line extended Easterly from the Northeast corner of Lot 20 to the Northwest corner of Lot 370 in Reston Ponds Unit 3 (Being a Subdivision of part of the Northwest 1/4 of Section 4 and the Northeast 1/4 of Section 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded March 22, 2006, in Plat Cabinet 9, Slide Number 180-B, as Document No. 2006005073, in DeKalb County, Illinois) said Lot 20 being in Farmington Glen Estates (Farmington Glen Estates being a part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, according to the Plat thereof recorded December 31, 1990 in Book "V" of Plats, page 20 as Document No. 90011740, and Certificate of Correction recorded December 30, 1991, as Document No. 91013326, and Certificate of Correction recorded October 21, 1992, as Document No. 9215354,): That part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5, East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly, along the Easterly line of said Farmington Glen Estates, 822.89 feet to the Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees, 24 minutes, 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees, 35 minutes, 20 seconds, measured clockwise from the last described course, parallel with the Easterly line of said Farmington Glen Estates , 832.84 feet to the North line of Lot "E" of the Waterman Hall Farm Plat; thence Westerly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the Plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County, Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as Recorded in Book "V" of Plats, page 20, as Document No. 90011740;

thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees, 57 minutes, 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees, 02 minutes, 13 seconds measured clockwise from the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman Hall Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning.



COMPASS

Community Online Map Property And Search Site



Address and Owner

Site Address

Mailing Address

STEVE & RHONDA WOODRICK
1513 SUNFLOWER DR SYCAMORE IL

Current Owner
DANA C CROWLEY

Parcel Number
0905226006

Property Description Questions

Acceage
0.93

Lot Dimensions
832.84 X 90+ X 822.89

Brief Property Description
PT LOTS A & E - WATERMAN HALL FARM PLAT OF SECS 4 & 5 - T40N R5E

Land Use Information

Land Use Description
0032

Property Class Description
0032 10-30 Res Vacant Land



Click on any parcel on the map, then click "More info" to open a new tab with the map and related property information on the newly selected parcel



COMPASS

Community Online Map Property And Search Site



Address and Owner

Site Address

Mailing Address
STEVE & RHONDA WOODRICK
1513 SUNFLOWER DR SYCAMORE IL

Current Owner
DANA C CROWLEY

Parcel Number
0905226006

Property Description Questions

Acres
0.93

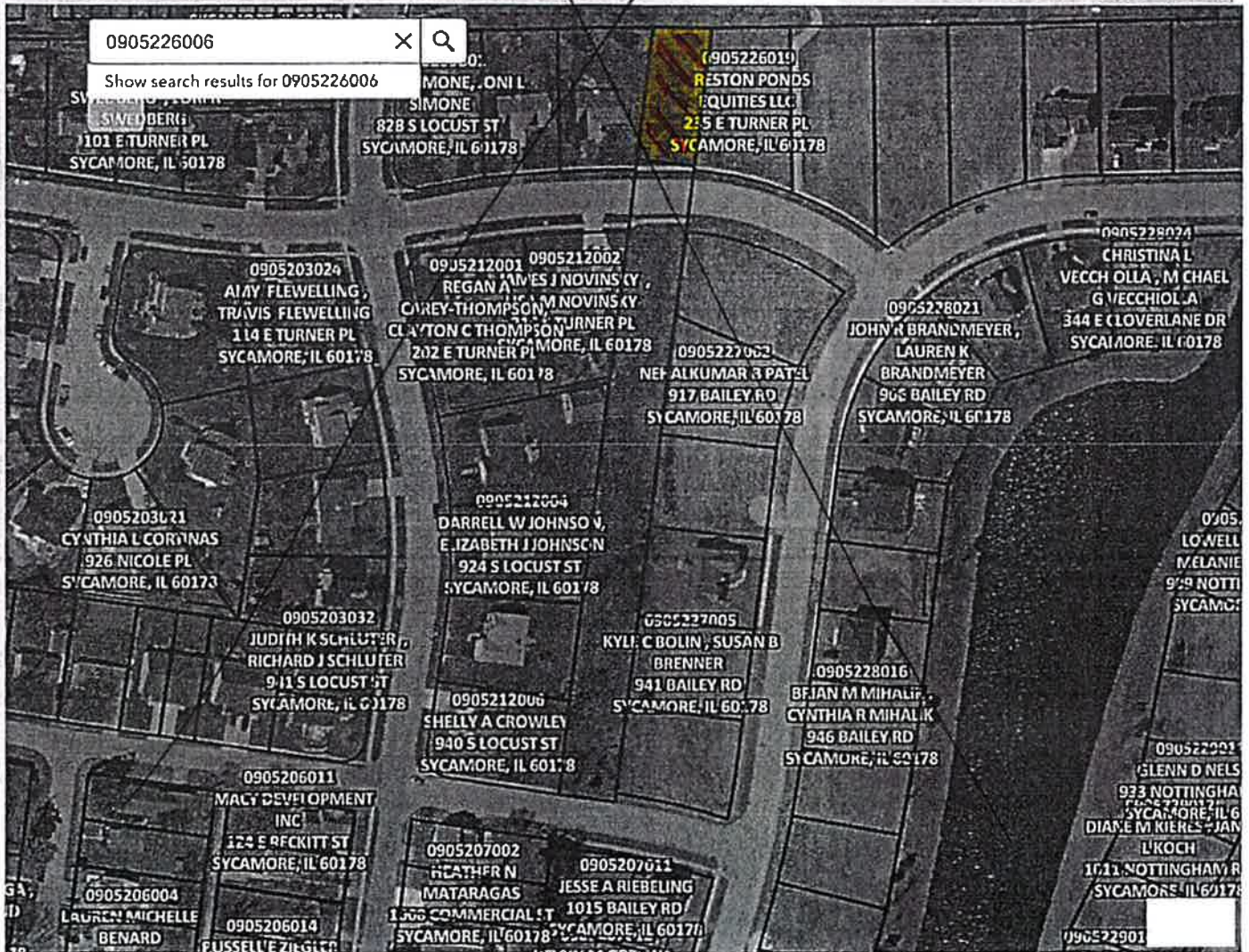
Lot Dimensions
832.84 X 90+ X 822.89

Brief Property Description
PT LOTS A & E - WATERMAN HALL FARM PLAT OF SECS 4 & 5 - T40N R5E

Land Use Information

Land Use Description
0032

Property Class Description
0032 10-30, Res Vacant Land



Click on any parcel on the map, then click "More info" to open a new tab with the map and related property information on the newly selected parcel



COMPASS

Community Online Map Property And Search Site



Address and Owner

Site Address

Mailing Address
STEVE & RHONDA WOODRICK
1513 SUNFLOWER DR SYCAMORE IL

Current Owner
DANA C CROWLEY

Parcel Number
0905226006

Property Description Questions

Acreage
0.93

Lot Dimensions
832.84 X 90+ X 822.89

Brief Property Description
PT LOTS A & E - WATERMAN HALL FARM PLAT OF SECS 4 & 5 - T40N R5E

Land Use Information

Land Use Description
0032

Property Class Description
0032 10-30 Res Vacant Land



Click on any parcel on the map, then click "More info" to open a new tab with the map and related property information on the newly selected parcel.

EXHIBIT 11B



COMPASS

Community Online Map Property And Search Site



Address and Owner

Site Address

Mailing Address

STEVE & RHONDA WOODRICK
1513 SUNFLOWER DR SYCAMORE IL

Current Owner

DANA C CROWLEY

Parcel Number

0905226006

Property Description Questions

Acceage

0.93

Lot Dimensions

832.84 X 90+ X 822.89

Brief Property Description

PT LOTS A & E- WATERMAN HALL FARM PLAT OF SECS 4 & 5 - T40N R5E

Land Use Information

Land Use Description

0032

Property Class Description

0032 10-30 Res Vacant Land



Click on any parcel on the map, then click "More Info" to open a new tab with the map and related property information on the newly selected parcel

EXHIBIT 1B2



COMPASS

Community Online Map Property And Search Site



Address and Owner

Site Address

Mailing Address
STEVE & RHONDA WOODRICK
1513 SUNFLOWER DR SYCAMORE IL

Current Owner
DANA C CROWLEY

Parcel Number
0905226006

Property Description Questions

Acreage
0.93

Lot Dimensions
832.84 X 90+ X 822.89

Brief Property Description
PT LOTS A & E- WATERMAN HALL FARM PLAT OF SECS 4 & 5 - T40N R5E

Land Use Information

Land Use Description
0032

Property Class Description
0032 10-30 Res Vacant Land



Click on any parcel on the map, then click "More info" to open a new tab with the map and related property information on the newly selected parcel



COMPASS

Community Online Map Property And Search Site



Address and Owner

Site Address

Mailing Address

STEVE & RHONDA WOODRICK
1513 SUNFLOWER DR SYCAMORE IL

Current Owner

DANA C CROWLEY

Parcel Number

0905226006

Property Description Questions

Acreage

0.93

Lot Dimensions

832.84 X 90+ X 822.89

Brief Property Description

PT LOTS A & E- WATERMAN HALL FARM PLAT OF SECS 4 & 5 - T40N R5E

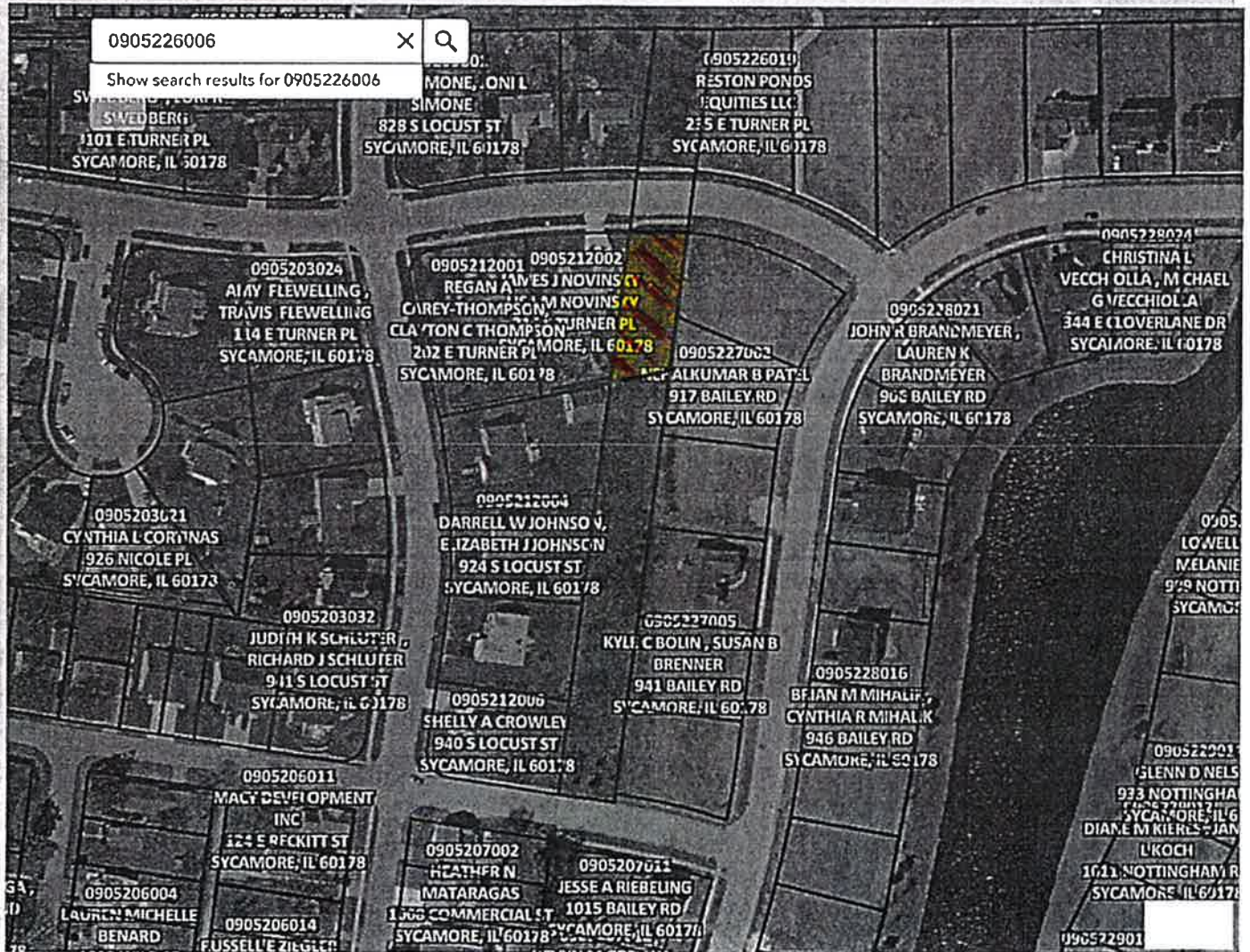
Land Use Information

Land Use Description

0032

Property Class Description

0032 10-30 Res Vacant Land



Click on any parcel on the map, then click "More info" to open a new tab with the map and related property information on the newly selected parcel

EXHIBIT 1B²



COMPASS

Community Online Map Property And Search Site



Address and Owner

Site Address

Mailing Address

STEVE & RHONDA WOODRICK
1513 SUNFLOWER DR SYCAMORE IL

Current Owner

DANA C CROWLEY

Parcel Number

0905226006

Property Description Questions

Acreage

0.93

Lot Dimensions

832.84 X 90+ X 822.89

Brief Property Description

PT LOTS A & E - WATERMAN HALL FARM PLAT OF SECS 4 & 5 - T40N R5E

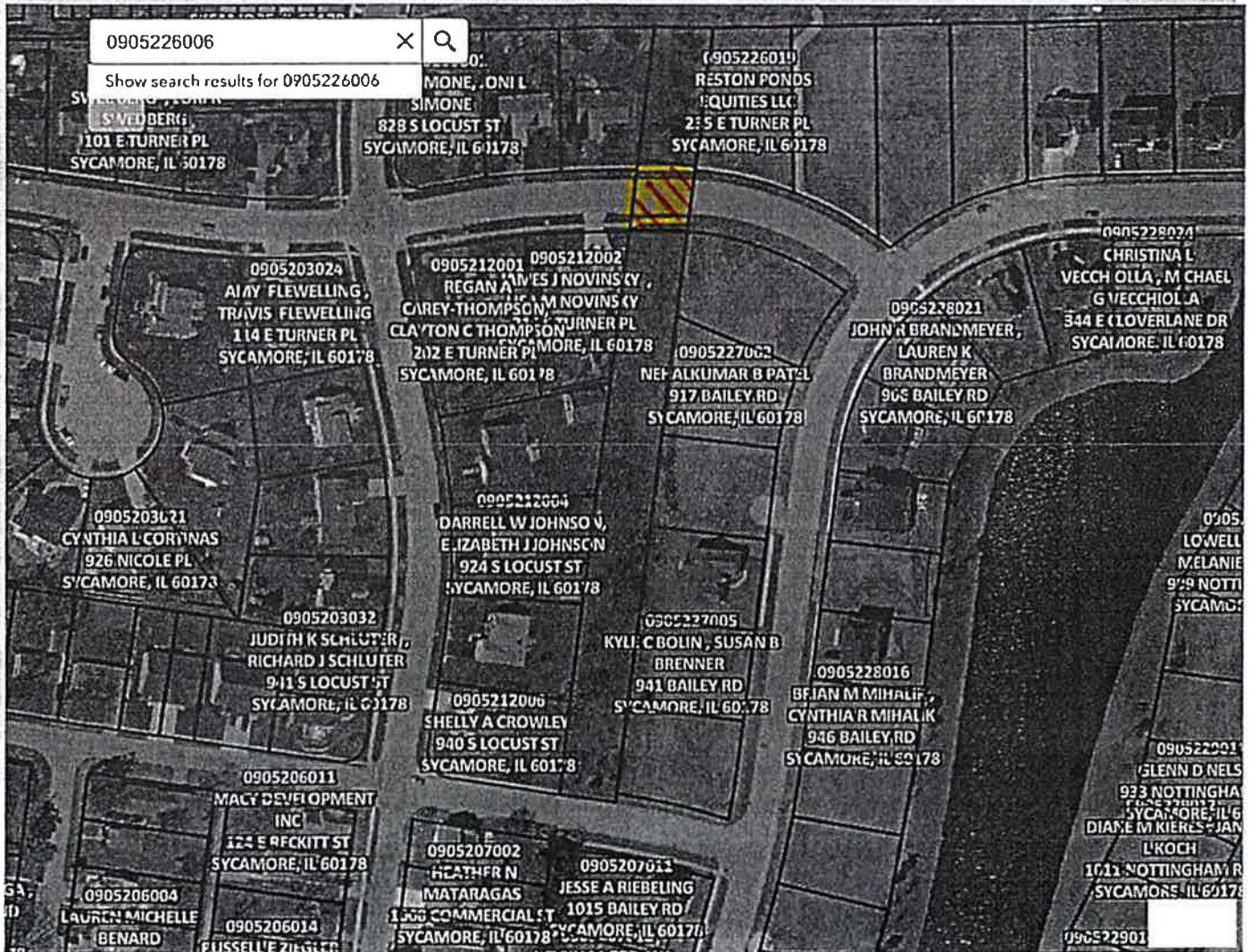
Land Use Information

Land Use Description

0032

Property Class Description

0032 10-30 Res Vacant Land



Click on any parcel on the map, then click "More info" to open a new tab with the map and related property information on the newly selected parcel

FOSTER  **BUICK**

ATTORNEYS AT LAW

WRITERS DIRECT
KBUICK@FOSTERBUICK.COM

July 25, 2022

John Sauter
City of Sycamore
308 West State Street
Sycamore, IL 60178Re: Annexation of Various Parcels
Our File No. 7275.001417

Dear John:

Enclosed is the recorded Grant of Storm Sewer and Drainage Easement from Dana Crowley regarding the above matter. Let me know if you have any questions or comments.

Sincerely,

FOSTER, BUICK, CONKLIN, LUNDGREN &
GOTTSCHALK, LLCBy: 

Kevin E. Buick, Partner

KEB/jfd
Enclosure



2022006897

DOUGLAS J. JOHNSON
RECORDER - DEKALB COUNTY, IL

RECORDED: 7/20/2022 11:27 AM
REC FEE: 56.00 RHSPS FEE: 9.00

**GRANT OF STORM
SEWER AND DRAINAGE
EASEMENT**

PAGES: 3

This Instrument Prepared By/Return

To:

Foster, Buick, Conklin, Lundgren &
Gottschalk, LLC
Attorneys at Law
2040 Aberdeen Court
Sycamore, Illinois 60178

* The Above Space for Recorder's Use Only *

Dana C. Crowley, of 940 S. Locust Street and State of Illinois, hereinafter referred to as "Grantor," for good and valuable consideration, receipt whereof is hereby acknowledged, does hereby convey and grant to the **City of Sycamore, a Municipal Corporation**, hereinafter referred to as "Grantee," a permanent easement, twenty feet in width, situated ten feet on each side of the existing drain tile installed in in the following described real estate:

That part of Lot A and Lot E of the Waterman Hall Farm Plat, as per the plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder, DeKalb County, Illinois, of Sections 4 and 5 Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates, as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Farmington Glen Estates, 822.89 feet to the Southeast corner of Lot 15 of said Farmington Glen Estates; thence Southeasterly, at an angle of 91 degrees 24 minutes 40 seconds measured clockwise from the last described course, 60.02 feet; thence Northeasterly, at an angle of 88 degrees 35 minutes 20 seconds measured clockwise from the last described course, parallel with the Easterly line of said Farmington Glen Estates, 832.84 feet, to the North line of Lot E Waterman Hall Farm Plat; thence Westerly, at an angle of 81 degrees 57 minutes 47 seconds measured clockwise from the last described course, 60.60 feet to the point of beginning, EXCEPTING THEREFROM that part of Lot "A" and Lot "E" of the Waterman Hall Farm Plat, as per the plat thereof recorded in Book "G" of Plats, page 12 in the Office of the Recorder of DeKalb County Illinois, of Sections 4 and 5, Township 40 North, Range 5 East of the Third Principal Meridian, described as follows: Beginning at the Northeast corner of Lot 21 of Farmington Glen Estates as recorded in Book "V" of Plats, page 20, as Document No. 90011740; thence Southerly along the Easterly line of said Lot 21, 151.49 feet; thence Easterly, at an angle of 81 degrees 57 minutes 47 seconds measured clockwise from the last described course, 60.60 feet; thence Northerly, at an angle of 98 degrees 02 minutes 13 seconds measured clockwise from

the last described course, parallel with the East line of said Lot 21, 151.49 feet to the North line of Lots "A" and "E" of said Waterman and Hall Farm Plat; thence Westerly, along said North line, 60.60 feet to the point of beginning, all in Cortland Township, DeKalb County, Illinois.

Permanent Index Number: 09-05-226-006.

Such permanent non-exclusive easement shall be for the purpose of installing, constructing, inspecting, operating, replacing, renewing, altering, enlarging, removing, repairing, cleaning, and maintaining storm sewers, drainage ways, storm water detention and retention facilities, subsurface drainage systems and appurtenances, and any and all manholes, pipes, connections, catch basins, and without limitations, such other installations as the Grantee may deem necessary, together with the right of access across the real estate described hereon for the necessary personnel and equipment to do any or all of the above work.

In furtherance of the foregoing affirmative rights, the following covenants shall run with said land in perpetuity:

- 1) No permanent buildings shall be placed on said drainage easement;
- 2) No trees or shrubs shall be placed on said drainage easement, but the premises may be used for landscaping, and other purposes that do not then or later interfere with the aforesaid uses and rights;
- 3) There shall be no dredged or fill material placed upon said drainage easement; and,
- 4) Fences shall not be erected upon said drainage easements in any way which will restrict the uses herein granted.

The right is also hereby granted to the Grantee to remove any buildings or structures, to cut down, trim or remove any trees, fences, shrubs or other plants that interfere with the operation of or access to such drainage facilities in, on, upon, across, under or through said easement area.

The Grantee shall not be responsible for replacement of any such buildings, structures, improvements, fences, gardens, shrubs or landscaping removed during exercise of the herein given rights. Replacement of items so removed shall be the responsibility of the then lot owner.

In addition to the easement granted above, Grantor grants to Grantee an easement over the remainder of the property, for the temporary detention of stormwater as may accumulate, from time to time, whether by surface drainage, or backup from the storm drain system previously installed by Grantee.

Where drainage easements are also used for electric, telephone, cable television, or natural gas distribution systems or components, such other utility installations shall be subject to the prior approval of the City of Sycamore so as not to interfere with the maintenance of gravity flow and stabilization of vegetation ground cover on the above-mentioned drainage facilities.

14 day of July, 2022. IN WITNESS WHEREOF, the Grantor hereto has hereunder set his hand and seal this

GRANTOR:

Dana C. Crowley
Dana C. Crowley

ACKNOWLEDGMENT

STATE OF ILLINOIS)
) SS.
COUNTY OF DE KALB)

I, the undersigned, a Notary Public in and for said County and State aforesaid, DO HEREBY CERTIFY, that Dana C. Crowley, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and notarial seal, this 14 day of July, 2022.

James A. Stoddard (SEAL)
Notary Public





308 W State Street
Sycamore, Illinois 60178
Main Phone: 815-895-4515

TO: City Council
FROM: Michael Hall, City Manager
DATE: July 28, 2022
RE: Consideration of an Administration Recommendation Regarding Health Insurance Coverage (Plan Year 2022-23) for City Employees

The City's new plan year for group insurance policies will begin on September 1, 2022. In preparation, we will hold an Open Enrollment Period beginning August 1st through August 22nd for employees to make or change their coverage elections. The City will continue to provide the same grandfathered health plans, dental and vision coverages, and supplemental benefit options as are currently available.

The FY23 budget planned for a health insurance premium increase of 15% for the 2022-23 plan year. However, due to the low loss ratio (83.9%) of this renewal look-back period, BlueCross BlueShield provided a renewal rate of 1.45%. The chart below outlines a year-over-year comparison:

2021-2022 Plan Year	2022-23 Plan Year
Renewal rate: 9.25%	Renewal rate: 1.45%
Loss ratio: 134.4%	Loss ratio: 83.9%
Large claims (\$50K+): 13	Large claims (\$50K+): 6
Premium collected / Total paid through claims: \$2,631,416 / \$3,537,072	Premium collected / Total paid through claims: \$3,030,110 / \$2,540,764

In line with the national market, the City's dental insurance premium will increase 10%. The premium for vision insurance will remain the same as prior year.

City Council approval is requested.



Sycamore Police Department
535 DeKalb Avenue
Sycamore, Illinois 60178
Main Phone: 815-895-3435

To: City Manager Michael Hall
From: Chief Jim Winters *JW*
Date: July 26, 2022
RE: Police Department FY23 Capital Budget Re-appropriation

The scale, ability to leverage, and growth of digital evidence has increased exponentially for law enforcement over the past several years. More data is being identified and retained from evidence that originates from computers, surveillance cameras, smartphones, body-worn cameras, vehicle-based cameras, home doorbell cameras, and other digital sources.

Currently, body-worn camera and in-car camera video is stored on a physical server at the Police Department. Digital photos and external video are stored on the Report Management System (RMS) on a server located at the DeKalb County Sheriff's Department. However, the RMS system can no longer accept evidentiary video, and the storage of digital pictures is limited to smaller quantities of low resolution. Consequently, large files of digital evidence are stored on a third platform, external hard drives or DVDs. Also of consideration is that, while previously managed separately, physical and digital evidence are now prioritized equally with the court system regarding their chains of custody and evidence integrity.

To consolidate the growing use of digital evidence and increased need for a large, secure storage platform, the Police Department has researched a cloud-based solution. Such platform would provide a single, secure avenue for all digital evidence to include body-worn and in-car camera video, digital photos, surveillance video, etc. The current vendor for body-worn and in-car cameras is Motorola. They offer such a cloud-based storage platform that would not only serve the Police Department's current needs but offer options that would increase efficiency and the ability to collect and disseminate, when appropriate, digital evidence.

Attached is the 5-year quote from Motorola as a sole source vendor to establish and maintain such a solution. All body-worn and in-car camera video evidence is included in the annual maintenance contract and other digital evidence is assessed at \$650 per year, per terabyte.

In terms of funding this project, the original FY23 Capital budget appropriated \$36,200 for the adoption of a policy management and training system. A cost-effective vendor, PowerDMS, was

selected for this program, and a grant for up to \$8,244 was awarded to offset all implementation and first-year annual cost.

Of these unexpended \$36,200 capital funds, \$8,000 has been re-allocated to the approved Unmanned Aerial System (UAS /drone) program resulting in \$28,200 remaining in the PD's FY23 Capital Budget.

The 5-year quote from Motorola for the cloud based, digital evidence storage is \$24,743 per year. Consequently, the now unobligated capital funds (\$28,200) could be reappropriated to adopt the Motorola system without exceeding the FY23 Capital budget. Going forward in FY24 and beyond, the Police Department's operation budget would need to account for this ongoing cost. To accommodate current and future digital evidence collection and storage needs, it is recommended the Police Department transition to the cloud-based storage platform as presented.



06/15/2022

SYCAMORE POLICE DEPARTMENT
308 W STATE ST
SYCAMORE, IL 60178

storage

Dear JIM WINTERS,

Motorola Solutions is pleased to present SYCAMORE POLICE DEPARTMENT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide SYCAMORE POLICE DEPARTMENT with the best products and services available in the communications industry. Please direct any questions to Ronn Solis at Ronn.Solis@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Ronn Solis
ces



SYCAMORE POLICE
DEPARTMENT
308 W STATE ST
SYCAMORE, IL 60178
US

06/15/2022

09/13/2022

Ronn Solis
ces
Ronn.Solis@
motorolasolutions.com
4695439232

SYCAMORE POLICE DEPARTMENT
JIM WINTERS
jwinters@sycamorepd.com
(815) 895-3435

30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

CommandCentral Evidence

Item #	Part Number	Description	Qty	Term	Unit Price	Total Price
1	ISV00S01459A	DIGITAL EVIDENCE DELIVERY SERVICES	1		\$0.00	\$0.00
2	SSV00S01450B	LEARNER LXP SUBSCRIPTION	32	5 YEAR	\$0.00	\$0.00
3	SSV00S02601A	COMMANDCENTRAL EVIDENCE PLUS	1	5 YEAR	\$53,820.00	\$53,820.00 68,394*
4	SSV00S02604A	FIELD RESPONSE APPLICATION	1	5 YEAR	Included	Included
5	SSV00S02605A	RECORDS MANAGEMENT	1	5 YEAR	Included	Included
6	SSV00S02606A	OPTIMIZED DIGITAL EVIDENCE	1	5 YEAR	\$0.00	\$0.00
7	SSV00S02785A	UNLIMITED CAR STORAGE	8	5 YEAR	\$2,037.00	\$16,296.00
8	SSV00S02784A	UNLIMITED BODY WORN CAMERA STORAGE	22	5 YEAR	\$1,774.00	\$39,028.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.



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9	SSV00S02782A	COMMUNITY INTERACTION TOOL	1	5 YEAR	\$0.00	\$0.00
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\$123,718.00(USD)

(5 YEAR)

Pricing Metric :

Price is indicative of the following -
of Named Users for CommandCentral Evidence - 23

Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$24,743.60	\$0.00
Year 2 Subscription Fee	\$24,743.60	\$0.00
Year 3 Subscription Fee	\$24,743.60	\$0.00
Year 4 Subscription Fee	\$24,743.60	\$0.00
Year 5 Subscription Fee	\$24,743.60	\$0.00
Grand Total System Price	\$123,718.00	\$0.00

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



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VIDEO EVIDENCE STATEMENT OF WORK

Overview

In accordance with the terms and conditions of the Agreement, this Statement of Work ("SOW") defines the principal activities and responsibilities of all parties for the delivery of the Motorola Solutions, Inc. ("Motorola") system as presented in this offer to the Customer (hereinafter referred to as "Customer"). For the purposes of this SOW, Motorola may include our affiliates, subcontractors, and third-party partners, as the case may be.

Deviations and changes to this SOW are subject to mutual agreement between Motorola and the Customer and will be addressed in accordance with the change provisions of the Agreement.

Unless specifically stated, Motorola work will be performed remotely. Customer will provide Motorola resources with direct network access sufficient to enable Motorola to fulfill its delivery obligations.

The number and type of software or subscription licenses, products, or services provided by or on behalf of Motorola are specifically listed in the Agreement and any reference within this SOW, as well as subcontractors' SOWs (if applicable), does not imply or convey a software or subscription license or service that is not explicitly listed in the Agreement.

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following execution of the Agreement.

Following the conclusion of the Welcome/IT Call, Motorola project personnel will communicate additional project information via email, phone call, or additional ad-hoc meetings.

Motorola utilizes Google Meet as its teleconference tool. If Customer desires a different teleconference tool, Customer may provide a mutually agreeable alternate tool at Customer expense.

PROJECT MANAGEMENT TERMS

The following project management terms are used in this SOW. Since these terms may be used differently in other settings, these definitions are provided for clarity.

Deployment Date(s) refers to any date or range of dates when implementation, configuration, and training will occur. The deployment date(s) is subject to change based on equipment or resource availability and Customer readiness.

COMPLETION CRITERIA

Motorola Integration Services are complete upon Motorola performing the last task listed in a series of responsibilities or as specifically stated in the deployment checklist. Certain Customer tasks, such as hardware installation activities identified in Section 1.9 of this SOW, must be completed prior to Motorola commencing with its delivery obligations. Customer will provide Motorola written notification that it does not accept the completion of Motorola responsibilities or rejects a Motorola service deliverable within five business days of task completion or receipt of a deliverable, whichever may be applicable.

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Service completion will be acknowledged in accordance with the terms of the Agreement and the Service Completion Date will be memorialized by Motorola and Customer in a writing signed by both parties.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

MOTOROLA PROJECT ROLES AND RESPONSIBILITIES

A Motorola team, made up of specialized personnel, will be assigned to the project under the direction of the Motorola Project Manager. Team members will be multi-disciplinary and may fill more than one role. Team members will be engaged in different phases of the project as necessary.

In order to maximize efficiencies, Motorola's project team will provide services remotely via teleconference, web-conference, or other remote method in fulfilling its commitments as outlined in this SOW.

The personnel role descriptions noted below provide an overview of typical project team members. One or more resources of the same type may be engaged as needed throughout the project. There may be other personnel engaged in the project at the discretion of and under the direction of the Project Manager.

Motorola's project management approach has been developed and refined based on lessons learned in the execution of hundreds of system implementations. Using experienced and dedicated people, industry-leading processes, and integrated software tools for effective project execution and control, we have developed and refined practices that support the design, production, and testing required to deliver a high-quality, feature-rich system.

Project Manager

A Motorola Project Manager will be assigned as the principal business representative and point of contact for Motorola. The Project Manager's responsibilities include the following:

- Host the Welcome/IT Call.
- Manage the Motorola responsibilities related to the delivery of the project.
- Coordinate schedules of the assigned Motorola personnel and applicable subcontractors/supplier resources.
- Manage the Change Order process per the Agreement.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Collaborative coordination of Customer resources to minimize and avoid project delays.
- Conduct remote status meetings on mutually agreed dates to discuss project status.
- Provide timely responses to issues related to project progress.

System Technologists

The Motorola System Technologists (ST) will work with the Customer project team on system provisioning. ST responsibilities include the following:

- Provide consultation services to the Customer regarding the provisioning and operation of the Motorola system.
- Provide provisioning and training to the Customer to set up and maintain the system.
- Complete the provisioning ownership handoff to the Customer.



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- Complete the project-defined tasks as defined in this SOW.
- Confirmation that the delivered technical elements meet contracted requirements.
- Engagement throughout the duration of the delivery.

Technical Trainer / Instructor

The Motorola Technical Trainer / Instructor provides training either on-site or remote (virtual) depending on the training topic and deployment type purchased. Responsibilities include:

- Review the role of the Learning eXperience Portal ("LXP") in the delivery and provide Customer Username and Access Information.

CUSTOMER PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

The success of the project is dependent on early assignment of key Customer resources. In many cases, the Customer will provide project roles that correspond with Motorola's project roles. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer's project team should be engaged from project initiation through beneficial use of the system. The continued involvement in the project and use of the system will convey the required knowledge to maintain the system post-completion of the project. In some cases, one person may fill multiple project roles. The project team must be committed to participate in activities for a successful implementation. In the event the Customer is unable to provide the roles identified in this section, Motorola may be able to supplement Customer resources at an additional price.

Project Manager

The Project Manager will act as the primary Customer point of contact for the duration of the project. The Project Manager is responsible for management of any third-party vendors that are the Customer's subcontractors. In the event the project involves multiple locations, Motorola will work exclusively with a single Customer-assigned Project Manager (the primary Project Manager). The Project Manager's responsibilities include the following:

- Communicate and coordinate with other project participants.
- Manage the Customer project team, including timely facilitation of efforts, tasks, and activities.
- Maintain project communications with the Motorola Project Manager.
- Identify the efforts required of Customer staff to meet the task requirements in this SOW and identified in the Welcome/IT Call.
- Consolidate all project-related questions and queries from Customer staff to present to the Motorola Project Manager.
- Approve a deployment date offered by Motorola.
- Monitor the project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel who will work with Motorola staff as needed for the duration of the project, including at least one Application Administrator for the system and one or more representative(s) from the IT department.



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- Identify the resource with authority to formally acknowledge and approve change orders, completion of work, and payments in a timely manner.
- Provide building access to Motorola personnel to all Customer facilities where system equipment is to be installed during the project. Temporary identification cards are to be issued to Motorola personnel, if required for access to facilities.
- Ensure remote network connectivity and access to Motorola resources.
- Provide reasonable care to prevent equipment exposure to contaminants that cause damage to the equipment or interruption of service.
- Ensure a safe work environment for Motorola personnel.
- Identify and manage project risks.
- Point of contact to work with the Motorola System Technologists to facilitate the training plan.

IT Support Team

The IT Support Team (or Customer designee) manages the technical efforts and ongoing tasks and activities of their system. Manage the Customer-owned provisioning maintenance and provide required information related to LAN, WAN, wireless networks, server, and client infrastructure. They must also be familiar with connectivity to internal, external, and third-party systems to which the Motorola system will interface.

The IT Support Team responsibilities include the following:

- Participate in overall delivery and training activities to understand the software, interfaces, and functionality of the system.
- Participate with the Customer subject matter experts during the provisioning process and training.
- Authorize global provisioning choices and decisions, and be the point(s) of contact for reporting and verifying problems and maintaining provisioning.
- Obtain inputs from other user agency stakeholders related to business processes and provisioning.
- Implement changes to Customer owned and maintained infrastructure in support of the Evidence Management System installation.

Subject Matter Experts

The Subject Matter Experts (SME or Super Users) are the core group of users involved with delivery analysis, training, and the provisioning process, including making global provisioning choices and decisions. These members should be experienced users in the working area(s) they represent (dispatch, patrol, etc.), and should be empowered to make decisions related to provisioning elements, workflows, and department policies related to the Evidence Management System.

General Customer Responsibilities

In addition to the Customer Responsibilities stated elsewhere in this SOW, the Customer is responsible for the following:

- All Customer-provided equipment, including hardware and third-party software, necessary for delivery of the System not specifically listed as a Motorola deliverable. This will include end user workstations, network equipment, camera equipment and the like.
- Configuration, maintenance, testing, and supporting the third-party systems the Customer operates which will be interfaced to as part of this project.
- Communication between Motorola and Customer's third-party vendors, as required, to enable Motorola to perform its duties.



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- Active participation of Customer SMEs in project delivery meetings and working sessions during the course of the project. Customer SMEs will possess requisite knowledge of Customer operations and legacy system(s) and possess skills and abilities to operate and manage the system.
- Electronic versions of any documentation associated with the business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meeting sessions using Google Meet or a mutually agreeable, Customer-provided, alternate remote conferencing solution.

PROJECT PLANNING

A clear understanding of the needs and expectations of both Motorola and the Customer are critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of project-specific information in order to set clear project expectations and guidelines, and set the foundation for a successful implementation.

WELCOME/IT CALL - TELECONFERENCE/WEB MEETING

A Project Planning Session teleconference will be scheduled after the Agreement has been executed. The agenda will include the following:

- Review the Agreement documents.
- Review project delivery requirements as described in this SOW.
- Provide shipping information for all purchased equipment.
- Discuss deployment date activities.
- Provide assigned technician information.
- Review IT questionnaire and customer infrastructure.
- Discuss which tasks will be conducted by Motorola resources.
- Discuss Customer involvement in provisioning and data gathering to confirm understanding of the scope and required time commitments.
- Review the initial project tasks and incorporate Customer feedback.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or contractors. Required fingerprints will be submitted on Motorola provided FBI FD-258 Fingerprint cards.
- Review the On-line Training system role in project delivery and provide Customer User Name and Access Information.
- Discuss Motorola remote access requirements (24-hour access to a secured two-way Internet connection to the Motorola system firewalls for the purposes of deployment, maintenance, and monitoring).
- Discuss Customer obligation to manage change among the stakeholder and user communities.
- Review deployment completion criteria and the process for transitioning to support.

Motorola Responsibilities

- Host Welcome/IT Call.
- Request the attendance of any additional Customer resources that are instrumental in the project's success, as needed.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Provide Customers with steps to follow to register for Online Training.
- Request user information required to establish the Customer in the LXP.



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Customer Responsibilities

Complete the Online Training registration form and provide it to Motorola within ten business days of the Project Planning Session.

- Review the received (as part of order) and completed IT questionnaire.
- Provide a customer point of contact for the project.
- Provide data for completing the policy validation form.
- Provide LXP user information as requested by Motorola.
- Verify Customer Administrator(s) have access to the LXP.

Motorola Deliverables

- Welcome Call presentation and key meeting notes
- Send an email confirming deployment date and ST assigned email
- Communicate with the Customer via email confirming shipment and tracking information.
- Instruct the Customer on How to Register for Training email.
- Provide and review the Training Plan.

SOLUTION PROVISIONING

Solution provisioning includes the configuration of user configurable parameters (unit names, personnel, and status codes). The system will be provisioned using Motorola standard provisioning parameters and will incorporate Customer-specific provisioning.

IN-CAR VIDEO PROVISIONING SCENARIO

If in-car video is a part of the system, the Motorola Application Specialist will complete the following provisioning tasks.

Motorola Responsibilities

- Conduct a remote review of the standard provisioning database with the Customer prior to the start of provisioning.
- Provide and review the Provisioning Export Worksheets with the Customer.
- Conduct a conference call with the Customer to review the completeness of the Provisioning Export Worksheets prior to the start of provisioning.

BODY WORN CAMERA PROVISIONING SCENARIO

If body worn cameras are a part of the system, the provisioning of the in-car system will generally follow the completion of the base in-car video provisioning.

Motorola Responsibilities

Configure transfer stations for connectivity to the evidence management server.

- Configure devices within the evidence management system.
- Check out devices and create a test recording.



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- Verify successful upload from devices after docking back into the transfer station or USB dock.

INFRASTRUCTURE VALIDATION

Hardware will be installed on the network to facilitate provisioning, testing, and will be used to provide instruction to Customer personnel after the complete software installation.

Motorola Responsibilities

- Verify that the server is properly racked and connected to the network.
- Verify that access points are properly installed and connected to the network.
- Verify that transfer stations are connected to the network and configured.

Customer Responsibilities

- Verify that the server network has access to the internet for software installation and updates.
- Verify that the network routing is correct for the transfer stations and access points to communicate with the server.
- Verify that the client computers can access the server on the required ports.

HARDWARE INSTALLATION

Physical installation of hardware (i.e. servers, cameras, Access Points, WiFi docs, etc.) is not included in the standard scope of the solution. If a custom quote for installations is included in this purchase, Motorola will manage the subcontractor and their deliverables as part of this SOW. Customers who perform or procure their own installations assume all installation responsibilities including cost, oversight and risk.

SYSTEM TRAINING

Motorola training consists of both computer-based (online) and instructor-led (on-site or remote). Training delivery methods vary depending on course content. Self-paced online training courses, additional live training, documentation, and resources can be accessed and registered for on the Motorola's LXP.

ONLINE TRAINING

Online training is made available to the Customer via Motorola's LXP. This subscription service provides the Customer with continual access to our library of online learning content and allows users the benefit of learning at times convenient to them. Content is added and updated on a regular basis to keep information current. This training modality allows the Customer to engage in training when convenient.

A list of available online training courses can be found in the Training Plan.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of the LXP for the Customer.
- Organize content to align with the Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.



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- During on-boarding, assist the Customer with LXP usage by providing training and job aids as needed.
- Create and maintain user role Learning Paths defined by the Customer.
- Install security patches when available.
- Provide technical support for user account and access issues, base system functionality, and Motorola Solutions-managed content.
- Monitor the Learning Subscription server. Provide support for server incidents.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Provide network and internet connectivity for the Customer's users to access the LXP.
- The customer's primary LXP administrator should complete the following self-paced training: LXP Introduction online course (LXP0001), LXP Primary Site Administrator Overview online course (LXP0002), and LXP Group Administrator Overview (LXP0003)
- Advise agency learners of the availability of training via the LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Order and maintain subscriptions to access Motorola's LXP.
- Contact Motorola Solutions to engage Technical Support when needed.

Motorola Deliverables

- LXP Enable

INSTRUCTOR-LED TRAINING (ONSITE AND REMOTE)

A list of Instructor-Led and Virtual Instructor-Led courses can be found in the Training Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in electronic .PDF format.
- Perform training in accordance with the Training Plan.
- Provide Customer with training Attendance Rosters and summarize any pertinent observations that may impact end user training.

Customer Responsibilities

- Supply classrooms with a workstation for the instructor (if Onsite) and at least one workstation for every student based on the requirements listed in the Training Plan.
- Designate training representatives who will work with the Motorola trainers in the delivery of training.
- Conduct end user training in accordance with the Project Schedule.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance Rosters.
- Technical Training Catalog.

FUNCTIONAL VALIDATION AND PROJECT CLOSURE



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.



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The objective of Functional Validation is to demonstrate the features and functions of the system in the Customer's provisioned environment. The functional demonstration may not exercise all functions of the system, if identified as not being applicable to the Customer's operations or for which the system has not been provisioned. The functional demonstration is a critical activity that must occur following the completion of provisioning.

Motorola Responsibilities

- Conduct a power on functional demonstration of the installed system per the deployment checklist
- Manage to resolution any documented punch list items noted on the deployment checklist.
- Provide trip report outlining all activities completed during the installation as well as outstanding follow up items
- Provide an overview of the support process and how to request support.
- Walk through support resources, web ticket entry and escalation procedures.
- Provide a customer survey upon closure of the project.

Customer Responsibilities

- Witness the functional demonstration and acknowledge its completion via signature on the deployment checklist.
- Participate in prioritizing the punch list.
- Coordinate and manage Customer action as noted in the punch list.
- Provide signatory approval on the deployment checklist providing Motorola with final acceptance.
- Complete Customer Survey.



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Head Controller
Skip to Map
Zoning Map

Find address or place
Active_F
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Zone_Code1
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More info
NO
INC
R-1
Single Family Residence
District
486.054558
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Single Family Residence
District

Shape_Area
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Attachments:
912
0
918
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926
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932
938
127
115
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103
101
107
109
113
115
941
943



Legend
List

Prepared By:

Yevgeniy Bolotnikov, Esq.
 Ancel, Glink P.C.
 175 E. Hawthorn Parkway
 Suite 145
 Vernon Hills, IL 60061

This space reserved for Recorder's use only.

ORDINANCE NO. _____

**AN ORDINANCE ANNEXING
 CERTAIN TERRITORY TO THE
 SYCAMORE PARK DISTRICT**

WHEREAS, on August 1, 2022, the City Council of the City of Sycamore, passed Ordinance 2022.07, attached hereto as Exhibit A, annexing certain territory legally described herein (the “Territory”);

WHEREAS, said Territory is not within the corporate limits of any park district, comprises less than 120 acres, and is contiguous to the Sycamore Park District (the “Park District”);

WHEREAS, the Park District is authorized to annex additional property within an otherwise coterminous or nearly coterminous municipality according to Section 3-10 of the Illinois Park District Code, 70 ILCS 1205/3-10;

WHEREAS, it is in the best interest of the Sycamore Park District that said Territory be annexed;

NOW THEREFORE, BE IT ORDAINED by the President and Board of Commissioners of the Sycamore Park District, DeKalb County, Illinois, as follows:

SECTION 1: That the Territory, legally described in Exhibit B, attached hereto, is hereby annexed to the Sycamore Park District.

SECTION 2: That the Secretary of the Sycamore Park District is hereby directed to record in the Office of the Recorder of Deeds of DeKalb County, Illinois, and to file in the office

of the County Clerk of DeKalb County, Illinois, being the County in which the Territory is situated, a certified copy of this Ordinance, together with an accurate map of the Territory hereby annexed, said map being attached hereto and made a part hereof, and labelled as Exhibit C.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and approval and when a certified copy thereof, together with an accurate map is recorded in the Office of the Recorder of Deeds of DeKalb County, and filed in the office of the County Clerk of DeKalb County; and thereupon, said territory shall be subject to the jurisdiction of the Sycamore Park District.

PASSED this _____ Day of _____, 2022.

AYES:

NAYS:

ABSENT:

ABSTAIN:

PRESIDENT

ATTEST:

EXHIBIT A

ORDINANCE NO. 2022.07

**“AN ORDINANCE APPROVING A REQUEST BY CERTAIN PROPERTY OWNERS
FOR THE ANNEXATION OF CERTAIN PARCELS OF PROPERTY (OVER
DRAINAGE DITCH) NEAR THE FARMINGTON GLEN ESTATES SUBDIVISION TO
THE CITY OF SYCAMORE, ILLINOIS”**

[SEE ATTACHED]



2022007418

**DOUGLAS J. JOHNSON
RECORDER - DEKALB COUNTY, IL**

**RECORDED: 8/3/2022 01:58 PM
REC FEE: 75.00**

PAGES: 6

"KEEP IN FILE"

*Plat Cabinet 11
Slide # 37-C*

**CERTAIN PARCELS OF PROPERTY OVER DRAINAGE DITCH NEAR THE FARMINGTON
GLEN ESTATES SUBDIVISION .
CITY OF SYCAMORE**

ANNEXATION

Prepared by: Mary Kalk
City Clerk
308 W. State Street
Sycamore IL 60178

CERTIFICATION

I, Mary Kalk, do hereby certify that I am the duly elected, qualified and acting City Clerk of the City of Sycamore, County of DeKalb, and State of Illinois, and that I am keeper of the records, ordinances, and other proceedings of said city: and I further certify that the above and foregoing is a true and correct copy of

ORDINANCE 2022.07


AN ORDINANCE APPROVING A REQUEST BY CERTAIN PROPERTY OWNERS FOR THE ANNEXATION OF CERTAIN PARCELS OF PROPERTY (OVER DRAINAGE DITCH) NEAR THE FARMINTON GLEN ESTATES SUBDIVISION TO THE CITY OF SYCAMORE, SYCAMORE, ILLINOIS.

As approved and adopted by the City Council at a regular meeting of the City Council of the City of Sycamore, held on the 1st day of August, 2022, which meeting was held in the Council Chambers located in the Sycamore Center at 308 W. State Street in the City of Sycamore, Illinois.

Witness my hand and seal this 2nd Day of August, 2022.



 City Clerk



ORDINANCE NO. 2022.07**AN ORDINANCE APPROVING A REQUEST BY CERTAIN PROPERTY OWNERS FOR THE ANNEXATION OF CERTAIN PARCELS OF PROPERTY (OVER DRAINAGE DITCH) NEAR THE FARMINGTON GLEN ESTATES SUBDIVISION TO THE CITY OF SYCAMORE, ILLINOIS.**

WHEREAS, a written Petition, signed by the legal owners of record of the territory hereinafter described, has been filed with the City Clerk of the City of Sycamore, DeKalb County, Illinois requesting that said property be annexed to the City of Sycamore in accordance with 65 ILCS 5/7-1-8; and,

WHEREAS, such property is an unoccupied drainage area appending to residential back yards with no electors residing thereon and is not located within the corporate limits of any municipality but is contiguous to the City of Sycamore; and,

WHEREAS, the City of Sycamore has determined that it is in the best interest of the City that it approve the annexation of this property pursuant to the Petition;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Sycamore, Illinois as follows:

1. That the property legally described on the attached Exhibit "A," summarizing all of the territory to be annexed, and being shown on an accurate map of the annexed territory, which is appended as Exhibit "B," is hereby annexed to the City of Sycamore, Illinois.
2. That the City Clerk is hereby directed to record with the Recorder and to file with the County Clerk, a certified copy of this Ordinance, together with the accurate map of the territory affected by this Ordinance, and to file the same with the County Clerk as required by state law.
3. That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the City Council of the City of Sycamore and approved by the Mayor of said City this 1st day of August, 2022.

Ayes: 8

Nays: 0

Abstain: 0

APPROVED: August 1, 2022

Steve Braser
MAYOR - Steve Braser

ATTEST:

Mary Kalk
CITY CLERK - Mary Kalk



EXHIBIT "A"

THAT PART OF LOT A AND LOT E OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER, DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740, THENCE SOUTHERLY, ALONG THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 822.89 FEET TO THE SOUTHEAST CORNER OF LOT 15 OF SAID FARMINGTON GLEN ESTATES, THENCE SOUTHEASTERLY, AT AN ANGLE OF 91 DEGREES 24 MINUTES 40 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.02 FEET; THENCE NORTHEASTERLY, AT AN ANGLE OF 88 DEGREES 35 MINUTES 20 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 832.84 FEET, TO THE NORTH LINE OF LOT E OF THE WATERMAN HALL FARM PLAT; THENCE WESTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART OF LOT "A" AND LOT "E" OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER OF DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740; THENCE SOUTHERLY ALONG THE EASTERLY LINE OF SAID LOT 21, 151.49 FEET; THENCE EASTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET; THENCE NORTHERLY, AT AN ANGLE OF 98 DEGREES 02 MINUTES 13 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EAST LINE OF SAID LOT 21, 151.49 FEET TO THE NORTH LINE OF LOTS "A" AND "E" OF SAID WATERMAN AND HALL FARM PLAT; THENCE WESTERLY, ALONG SAID NORTH LINE, 60.60 FEET TO THE POINT OF BEGINNING, ALL IN CORTLAND TOWNSHIP, DEKALB COUNTY, ILLINOIS.

EXHIBIT "B"

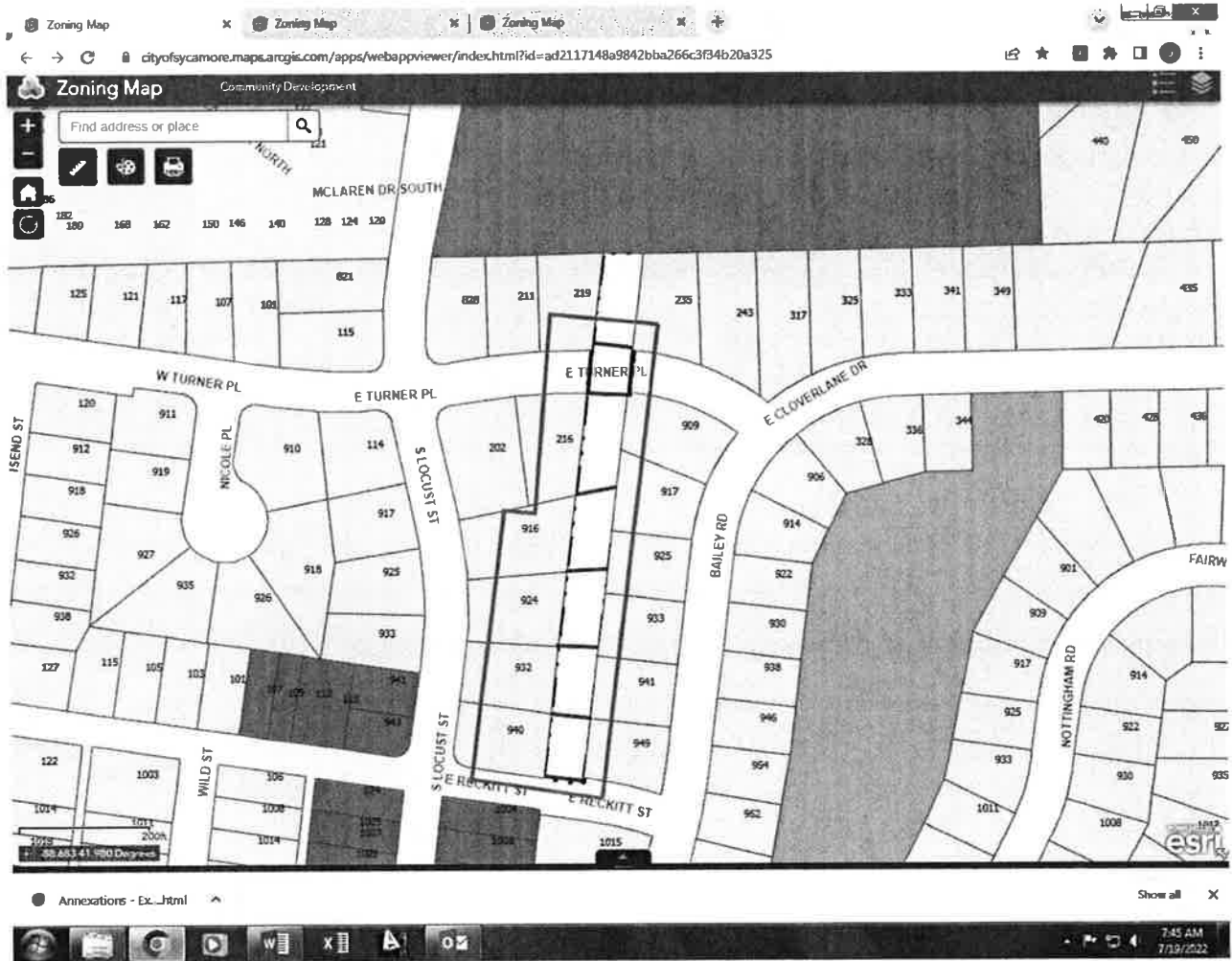


EXHIBIT B**LEGAL DESCRIPTION**

THAT PART OF LOT A AND LOT E OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER, DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740, THENCE SOUTHERLY, ALONG THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 822.89 FEET TO THE SOUTHEAST CORNER OF LOT 15 OF SAID FARMINGTON GLEN ESTATES, THENCE SOUTHEASTERLY, AT AN ANGLE OF 91 DEGREES 24 MINUTES 40 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.02 FEET; THENCE NORTHEASTERLY, AT AN ANGLE OF 88 DEGREES 35 MINUTES 20 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EASTERLY LINE OF SAID FARMINGTON GLEN ESTATES, 832.84 FEET, TO THE NORTH LINE OF LOT E OF THE WATERMAN HALL FARM PLAT; THENCE WESTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THAT PART OF LOT "A" AND LOT "E" OF THE WATERMAN HALL FARM PLAT, AS PER THE PLAT THEREOF RECORDED IN BOOK "G" OF PLATS, PAGE 12 IN THE OFFICE OF THE RECORDER OF DEKALB COUNTY, ILLINOIS, OF SECTIONS 4 AND 5, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF LOT 21 OF FARMINGTON GLEN ESTATES, AS RECORDED IN BOOK "V" OF PLATS, PAGE 20, AS DOCUMENT NO. 90011740; THENCE SOUTHERLY ALONG THE EASTERLY LINE OF SAID LOT 21, 151.49 FEET; THENCE EASTERLY, AT AN ANGLE OF 81 DEGREES 57 MINUTES 47 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 60.60 FEET; THENCE NORTHERLY, AT AN ANGLE OF 98 DEGREES 02 MINUTES 13 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, PARALLEL WITH THE EAST LINE OF SAID LOT 21, 151.49 FEET TO THE NORTH LINE OF LOTS "A" AND "E" OF SAID WATERMAN AND HALL FARM PLAT; THENCE WESTERLY, ALONG SAID NORTH LINE, 60.60 FEET TO THE POINT OF BEGINNING, ALL IN CORTLAND TOWNSHIP, DEKALB COUNTY, ILLINOIS.

EXHIBIT C
MAP OF ANNEXATION
[SEE ATTACHED]

Zoning Map

Community Development

Find address or place

MCLAREN DR SOUTH

W TURNER PL

E TURNER PL

E CLOVERLANE DR

ISLEND ST

WILD ST

S LOCUST ST

S ERICKITT ST

BAILEY RD

NOTTINGHAM RD

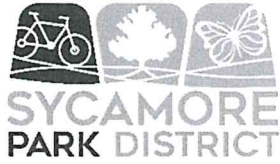
FAIRW

esri

Annexations - Ex...html

Show all

7:45 AM
7/19/2022



Board of Commissioners

Date of Board Meeting:

August 23, 2022

AGENDA ITEM:

Good Tymes Shelter Stage Creation

BACKGROUND INFORMATION:

The Parks Foundation and Park Board members brought forward an idea to create a stage at the Good Tymes shelter in Citizens Memorial Park. Through DCEO's Tourism Attractions & Festivals Grants with the State of Illinois we have an opportunity to get funding for not only the stage creation but to improve the area around the shelter and add ADA pathways.

FISCAL IMPACT:

Base Scope of Services:

1. Meetings & Coordination \$ 1,200
 2. Geometric Layout Plan \$ 2,200
 3. Preliminary Cost Opinion \$ 1,000
 4. Tourism Attractions & Festival Grant Information \$ 600
- Engineering Subtotal: \$ 5,000

Direct Costs:

5. Printing, Shipping, & Mileage \$ 100
 6. Architectural Services (Charles Vincent George Architects) \$7,000
- Direct Costs Subtotal: \$7,100

Total: \$12,100

STAFF RECOMMENDATION: To approve the engineering costs so we can move forward with applying for the grant which is due September 23.

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:



Sent via email to jonelleb@sycamoreparkdistrict.com

August 17, 2022

Ms. Jonelle Bailey, Executive Director
 Sycamore Park District
 940 E. State Street
 Sycamore, Illinois 60178

Subject: Proposal for Civil Engineering & Architectural Services
 Good Thymes Stage Conceptual Design
 Sycamore, Illinois

Dear Jonelle:

Engineering Resource Associates, Inc. (ERA) is pleased to submit this proposal for grant application assistance, site civil engineering conceptual planning, and architectural conceptual planning for a permanent stage and public gathering area. The proposal is based upon your request for proposal, our previous work on the project, and our experience on similar projects.

Project Understanding

The Park District and Park Foundation hold their regular summer concert series at Memorial Park on the west side of the park just south of the Good Thymes shelter. Currently, the Park District sets up a temporary stage for performers to utilize. All equipment is provided by the performers. There is also grill with a mortared cobble enclosure that is utilized for food preparation for the public at these events. The Park District and Park Foundation now wish to explore creating a permanent stage area for the concert series.

The permanent stage area is anticipated to include a permanent elevated stage and permanent truss system. The truss system will be able to be raised and lowered to install lighting, sound equipment, and curtains and will include a removable fabric roof. A concrete slab will be provided along with foundations for the trusses. Storage will be provided separately by the Park District. A temporary ramp will be provided for ADA and equipment access. The Park District also wishes to upgrade the existing charcoal grilling equipment to a user-friendly propane gas system. The mortared cobble enclosure will be reconfigured. The Park District also wishes to extend a path to meet with the disc golf path. The Good Thymes shelter pad will also be extended, and the area in front of the stage will be leveled for a dance area.

The Park District now wishes to engage with designers to prepare preliminary conceptual plans, exhibits, and costs for the proposed improvements. The plans, exhibits, and costs will be utilized as part of an application for the Tourism Attractions and Festivals Grant administered by the State of Illinois, which is due by September 23, 2022.

WARRENVILLE

3S701 WEST AVENUE, SUITE 150
 WARRENVILLE, IL 60555
 P 630.393.3060

CHICAGO

10 SOUTH RIVERSIDE PLAZA, SUITE 875
 CHICAGO, IL 60606
 P 312.474.7841

CHAMPAIGN

2416 GALEN DRIVE
 CHAMPAIGN, IL 61821
 P 217.351.6268

Scope of Services

ERA will provide civil engineering and architectural design services in accordance with the following work plan:

1. Meetings and Coordination – Data gathering, meetings and coordination will be required for this project. The following activity is anticipated:
 - 1.1. Kick-off meeting with District staff (1 virtual meeting)
 - 1.2. Progress meeting with District staff (1 virtual meeting)
 - 1.3. Preapplication Meeting with City of Sycamore (1 virtual meeting)
 - 1.4. Site visit to determine electrical needs (1 site visit)
2. Geometric Layout Plan
 - 2.1. ERA will prepare the initial layout for the stage, grilling area, dance area, walkways, and drainage features.
 - 2.2. ERA will prepare an initial electrical layout for motorization of the truss system and outlet connections for users.
 - 2.3. ERA will work with our subconsultant Charles Vincent George Architects to include the architectural components of the stage and grilling area.
 - 2.4. ERA will submit concept layouts for review to determine the optimum layout.
 - 2.5. An updated preliminary layout plan will be prepared based upon District comments.
3. Preliminary Cost Opinion
 - 3.1. During the preparation of the concept layout, budgetary cost opinions will be prepared.
 - 3.2. ERA will develop a preliminary cost opinion for the site related items for the project. Items such as building structures and recreational features will be provided separately by CVGA.
 - 3.3. A preliminary cost opinion will be prepared upon completion of the preliminary concept plan for submittal to with the Tourism Attractions and Festivals Grant application.
4. Tourism Attractions and Festivals Grant Application Assistance – ERA will assist the District with preparation and submittal of the application to the State. ERA will assist in providing the concept plan layout, project descriptions, plat maps, and cost opinions.

These tasks do not include any revisions, changes, or modifications of the plan. Due to the nature of the governmental review process, the exact scope of final engineering services is unknown until the city completes their review of the submitted documents. Time relating to revisions of engineering plans based on regulatory agency review is unknown and uncertain at this time and, if any, will be invoiced extra on an hourly basis based on actual work performed on the project.

Schedule

The work described in this agreement will be performed as expeditiously as weather and other physical conditions permit. The Engineer shall not be liable to the Owner, if delayed in, or prevented from performing the work as specified herein through any cause or causes beyond the control of the Engineer and not caused by his own fault or negligence including acts of God, or the public enemy, inclement weather conditions, acts of the government after the effective date of this agreement, fires, floods, epidemics, strikes, jurisdictional disputes, lockouts, and freight embargoes.

Services Not Included

Only services specifically described in this proposal are included in our scope of work. The following are specifically excluded, although they may be added as a contract amendment at a future date for an agreed additional fee.

- Topographic Survey and As-Built Survey
- Final Engineering Design
- Floodplain/Floodway Analysis or Modeling/ Depressional Storage Calculations
- Wetland Services
- Design of Offsite Utilities or Roadways
- Gas, Telephone, Cable Service Design
- Mechanical/Electrical Design
- Structural Engineering (Conceptual Only)
- Geotechnical Investigation
- Groundwater Monitoring
- Changes / Revisions to the Plan
- DeKalb County Submittals / Floodplain Submittals
- BMP & Detention Design / Calculations
- Tree Species Identification / Tree Preservation Plan by Arborist
- Offsite Storm Sewer Design
- Plat of Survey

Fees

The cost associated with the services included in this proposal will be invoiced on a phased fixed fee basis according to the following schedule.

Base Scope of Services:

1. Meetings & Coordination	\$ 1,200
2. Geometric Layout Plan	\$ 2,200
3. Preliminary Cost Opinion	\$ 1,000
4. Tourism Attractions & Festival Grant Information	<u>\$ 600</u>
Engineering Subtotal:	\$ 5,000

Direct Costs:

5. Printing, Shipping, & Mileage	\$ 100
6. Architectural Services (Charles Vincent George Architects)	<u>\$7,000</u>
Direct Costs Subtotal:	\$7,100

Total: \$12,100

Direct costs/reimbursables including printing costs, mileage and postage will be charged at the actual rate incurred.

Fees for services not included in this proposal, when approved by the Client, will be compensated for on an hourly basis in accordance with the attached schedule of hourly rates (Exhibit 2).



Invoices will be issued monthly reflecting the percent of the project completed as of the “services through” date on the invoice. Any unpaid ERA invoices over 30 days old must be paid in full prior to our release of the project’s final deliverable. “Pay at pick up” for final deliverable may apply.

Please send payment with invoice number included to:

3s701 West Ave., Suite #150, Warrenville IL 60555

Credit Card payments are also accepted over the phone, via email, or in the office with a 3.5% processing fee added.

If requested, ERA will promptly provide original notarized unconditional waivers via USPS mail or pick up at our Warrenville office upon receipt of funds. Release of any original unconditional lien waivers requires receipt of funds. Original signed and notarized waivers that are “conditional upon receipt of funds” will be released as requested for release of payment. Email contact information for any title company checks must be provided to ERA. Client is responsible for delivery of funds to ERA.

We appreciate the opportunity to submit this proposal and trust that it meets with your approval. If acceptable, please sign the proposal where indicated below (Exhibit 1) and return one (1) copy for our files. Receipt of executed proposal will serve as authorization to proceed with the project to the full extent of the contract. The attached General Terms and Conditions are expressly incorporated into and are an integral part of this proposal for civil engineering and land surveying services.

If you have any questions, please contact me at 630-393-3060 or akustus@eraconsultants.com.

Sincerely,
ENGINEERING RESOURCE ASSOCIATES, INC.
WARRENVILLE



Andrew R. Kustus, P.E., C.F.M.

ARK/jn

Attachments/Enclosure



Exhibit 1

Acceptance & Authorization Form –August 17, 2022 Proposal
Good Thymes Stage Improvements / Civil Engineering & Architectural Conceptual Services

Engineering Resource Associates, Inc.

Sycamore Park District

Andrew R. Kustus

Authorized Signature
Andrew R. Kustus, PE, CFM

Printed Name and Title

Authorized Signature

Printed Name and Title

3S701 West Avenue
Suite 150
Warrenville, Illinois 60555
630-393-3060 t, 630-393-2152 f

Date

Please Provide Contact Information:

Mailing Address:

(please provide street address for UPS deliveries)

Telephone & Facsimile Numbers:

Email Address:

INVOICES will be sent via email to:

Invoice Email Address (if different than above):

Note any billing forms/procedures:

If requested, ERA will promptly provide original notarized unconditional waivers via USPS mail or pick up at our Warrenville office upon receipt of funds. Release of any original unconditional lien waivers requires receipt of funds. Original signed and notarized waivers that are "conditional upon receipt of funds" will be released as requested for release of payment. Email contact information for any title company checks must be provided to ERA. Client is responsible for delivery of funds to ERA.

Please note that retainer fee is held in a separate account and not reflected on invoices until the conclusion of the project when it is either refunded after payment of all client invoices or applied to the final invoice where it will be shown as a credit.

Debit or Credit Card payments are accepted over the phone, via email, or in the office with a 3.5% processing fee added.

Invoice numbers must be included with payments. Payments received will be applied to oldest accounts receivable balances due first unless otherwise specifically noted and agreed.

M:\Proposals and Agreements\Governmental\SycamoreParkDistrict\Good Thymes Bandshell\2022.08.17 Proposal - Memorial Park Bandshell.docx

Engineering Resource Associates, Inc.
2022-2023 STANDARD CHARGES FOR PROFESSIONAL SERVICES
 April 1, 2022 THROUGH March 31, 2023

Staff Category	Hourly Rate
Professional Engineer VI	\$245.00
Professional Engineer V	\$225.00
Professional Engineer IV	\$191.00
Professional Engineer III	\$167.00
Professional Engineer II	\$146.00
Professional Engineer I	\$128.00
Structural Engineer IV	\$210.00
Structural Engineer III	\$250.00
Staff Engineer III	\$135.00
Staff Engineer II	\$110.00
Staff Engineer I	\$102.00
Engineering Technician VI	\$152.00
Engineering Technician V	\$138.00
Engineering Technician IV	\$117.00
Engineering Technician III	\$101.00
Engineering Technician II	\$81.00
Engineering Technician I	\$60.00
Engineering Intern III	\$83.00
Engineering Intern II	\$63.00
Engineering Intern I	\$54.00
Ecological Services Director	\$171.00
Environmental Specialist IV	\$176.00
Environmental Specialist II	\$120.00
Environmental Specialist I	\$92.00
Professional Surveyor II	\$180.00
Professional Surveyor I	\$162.00
Surveyor IV	\$129.00
Surveyor III	\$111.00
Surveyor II	\$90.00
Administrative Director	\$165.00
Administrative Staff IV	\$123.00
Administrative Staff III	\$96.00
Administrative Staff II	\$87.00
Administrative Staff I	\$69.00

Engineering Resource Associates, Inc.

GENERAL TERMS AND CONDITIONS

1. **COMPLIANCE WITH LAWS:** Engineering Resource Associates, Inc. (Engineer) will strive to exercise usual and customary professional care in his efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation and that interpretation of ADA is a legal issue and not a design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. As such and with respect to ADA, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

2. **DESIGNATION OF AUTHORIZED REPRESENTATIVE:** Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.
3. **STANDARD OF PRACTICE:** The Engineer will strive to conduct services under this Agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.
4. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with Articles previously set forth by Item 1. of this Agreement, together with the laws of the State of Illinois.
5. **RESPONSIBILITY OF THE ENGINEER:** Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.
6. **CLIENT'S RESPONSIBILITIES:** The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, to the extent arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants as additional insureds on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and non-contributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any

cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor, the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

7. **INFORMATION PROVIDED BY OTHERS:** The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.
8. **CHANGES:** Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.
9. **DOCUMENTS DELIVERED TO CLIENT:** Drawings, specifications, and reports prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection

therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

10. **REUSE OF DOCUMENTS:** All Project Documents including but not limited to reports, original boring logs, field data, field notes, laboratory test data, calculations, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.
11. **FORCE MAJEURE:** Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
12. **RELATIONSHIP BETWEEN ENGINEER AND CLIENT:** Engineer shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client.
13. **SUSPENSION OF SERVICES:** Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.
14. **TERMINATION:** This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.
15. **SUCCESSORS AND ASSIGNS:** The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.
16. **ENTIRE UNDERSTANDING OF AGREEMENT:** This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject

matter hereof that conflict with the terms of the Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.

17. **AMENDMENT:** This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".
18. **PAYMENT:** Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. The client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law, whichever is the lesser) until paid. Client further agrees to pay Engineer's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees, as well as costs attributed to suspension of services accordingly. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith and, in addition, the reasonable value of the Engineer's time and expenses spent in connection with such collection action, computed at the Engineer's prevailing fee schedule and expense policies. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Client will reimburse Engineer for all associated costs as previously set forth in Item 13 of this Agreement. Payments due Engineer are not contingent upon project approval or project financing and are the sole responsibility of the Client. If an invoice for work performed by Engineer remains unpaid sixty (60) days from the date of the invoice and, if there is no written resolution of payment from the client during the sixty (60) day period, Engineer will stop all work on the assignment.
19. **INDEMNIFICATION:** Engineer agrees, to the fullest extent permitted by law, to indemnify and hold harmless Client up to the amount of this contract fee (for services) from loss or expense, including reasonable attorney's fees to the extent caused by Engineer's negligent acts, errors or omissions in the performance of professional services under this Agreement. Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Engineer from any damage, liability or cost, including reasonable attorneys' fees and costs of defense, to the extent caused by the Client's negligent acts, errors or omissions and those of his or her contractors, subcontractors or consultants or anyone for whom the Client is legally liable, and arising from the project that is the subject of this Agreement. In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties) which caused the personal injury or property damage. Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.
20. **LIMIT OF LIABILITY:** The Client and the Engineer have discussed the risks, rewards, and benefits of the project and the Engineer's total fee for services. In recognition of the relative risks and benefits of the Project to both the Client and the engineer, the risks have been allocated such that the Client agrees that to the fullest extent permitted by law, the Engineer's total aggregate liability to the Client for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Agreement from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Engineer's fee for professional engineering services rendered on this project as made part of this Agreement. Such causes included but not limited to the Engineer's negligence, errors, omissions, strict liability or breach of contract. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.
21. **NOTICES:** Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the

other party by written notice as herein provided.

22. **ACCESS AND PERMITS:** Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.
23. **WAIVER OF CONTRACT BREACH:** The waiver of one party of any breach of the Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
24. **OPINIONS OF PROBABLE COST:** Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his opinions of probable Project Construction Cost provided for herein are to be made on the basis of his experience and qualifications and represent his best judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.
25. **CONSTRUCTION OBSERVATION CLAUSE:** The Owner will include the following clause in the construction contract documents and Owner agrees not to modify or delete it:
- Kotecki Waiver: Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the Illinois Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Workers Compensation Act, court interpretations of said Act or otherwise; and agrees to indemnify and defend Owner and Engineer and their agents, employees and consultants (the "Indemnities") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the indemnities may sustain as a result of such claims, except to the extent that Illinois law prohibits indemnity for the indemnities' own negligence.
26. **SEVERABILITY OF INVALID PROVISIONS:** If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
27. **HAZARDOUS MATERIALS:** It is acknowledged by both parties that Engineer's scope of services does not include any services related to asbestos or hazardous or toxic materials. In the event Engineer or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of Engineer's services, Engineer may at his option and without liability for consequential or any other damages, suspend performance of services on the project until Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the job site is in full compliance with applicable laws and regulations.
28. **RIGHT OF ENTRY:** Client hereby grants Engineer and its subcontractors or agents the right to enter from time to time property owned by Client and/or other(s) in order for Engineer to fulfill the scope of services included hereunder. Client understands that use of exploration equipment may cause some damage, the correction of which is not part of this Agreement. Client also understands that the discovery of certain hazardous conditions and/or taking preventive measures relative to these conditions may result in a reduction of the Property's value. Accordingly, Client waives any claim against Engineer and its subcontractors or agents, and agrees to defend,

indemnify and hold Engineer harmless from any claim or liability for injury or loss allegedly arising from procedures associated with subsurface exploration activities or discovery of hazardous materials or suspected hazardous materials. In addition, Client agrees to compensate Engineer for any time spent or expenses incurred by Engineer in defense of any such claim with compensation to be based upon Engineer's prevailing fee schedule and expense reimbursement policy. Engineer shall not be liable for damage or injury from damage to subterranean structures (pipes, tanks, cables, or other utilities, etc.) which are not called to Engineer's attention in writing and correctly shown on the diagram(s) furnished by Client to Engineer.

29. **SAMPLES:** Soil, rock, water and/or other samples obtained from the Project site are the property of Client. Engineer shall preserve such samples for no longer than sixty (60) calendar days after the issuance of any document that includes the data obtained from them, unless other arrangements are mutually agreed upon in writing. Should any of these samples be contaminated by hazardous substances or suspected hazardous substances, it is Client's responsibility to select and arrange for lawful disposal procedures, that is, procedures which encompass removing the contaminated samples from Engineer's custody and transporting them to a disposal site. Client is advised that, in all cases, prudence and good judgment should be applied in selecting and arranging for lawful disposal procedures. Due to the risks to which Engineer is exposed, Client agrees to waive any claim against Engineer, and to defend, indemnify and hold Engineer harmless from any claim or liability for injury or loss arising from containing, labeling, transporting, testing, storing, or other handling of contaminated samples. Client also agrees to compensate Engineer for any time spent and expenses incurred by Engineer in defense of any such claim, with such compensation to be based upon Engineer's prevailing fee schedule and expense reimbursement policy.

END OF GENERAL TERMS AND CONDITIONS

Professional Services Outline & Proposal For Architectural Services

Prepared for

Engineering Resource Associates, Inc.
35701 West Ave. Suite 150 | Warrenville, IL. 60555



Date: 0815/2022

CVG Project No: 2022-114

- A. Project: Performance Stage / Outdoor grilling area Design and construction cost estimate.
- B. Project Location: Memorial Park, 435 S. Airport Rd. Sycamore IL
- C. Schedule: In time for 9/23 Grant application deadline

DESIGNING SPACE FOR WORK & LIFE

PROPOSAL OUTLINE

SECTION 1

1.0	Introduction	Page 1
2.0	Scope of Work.....	Page 1
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4.0	Compensation.....	Page 4
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1.0 INTRODUCTION

CVG Architects, Inc. is pleased to present this proposal for the design of Sycamore's Memorial Park performance stage and outdoor grilling area. As you requested, this proposal will outline our understanding of the scope of work, schedule, and direction of efforts to complete the project. Once we agree on these items, our office will prepare an American Institute of Architects AIA- The following is a summary of our understanding of the project.

2.0 SCOPE OF WORK

I. PROGRAM

Provide design drawings for the proposed performance and grilling area located at Memorial Park, Sycamore IL. The program for each facility is as follows:

Performance Stage

1. Larger than current stage and will need to be permanently installed on top of pavement system
2. Truss towers and roof structure for maximum potential of lighting a sound. Will be motorized for off season storage and ease of performance set-up
3. Stair access and portable ramp for equipment logistics and ADA access.

Outdoor grilling area:

1. Create a new grilling area utilizing materials from existing, dedicated, grill area
2. Large propane grill with secured lid.
3. Lockable storage

II. BASIC SERVICES

1. PROGRAM ANALYSIS & SCHEMATIC DESIGN – PHASE 1a

We will meet with you to further develop the design program for each phase of your project including the review of existing conditions, objectives, criteria, budget responsibilities and schedule.

In order to begin the design work, we will require the following:

- a. Topographic information, including grading, utility sizes and locations, tree location and size, building and other existing improvement information, etc. for the area proposed for construction.

We will prepare plan review sketches, which illustrate the conceptual solution.

The Architect will meet with you to review the concept and supporting information. Brief summaries of this and all subsequent meetings will be distributed to all those in attendance.



2. CONSTRUCTION COST ESTIMATES – PHASE 1b

Following approval of the schematic design drawings, CVG will consult with truss-type stage and tower manufacture to develop budget pricing for Grant application purposes. Outdoor kitchen appliance(s) and grilling area construction estimates will be prepared using historical data and input from trusted contractors

3. EXCLUSIONS

Not included in the Scope of Work of this agreement, is the following services:

- Design Development drawings and specifications
- Construction Documents including Electrical or structural input and specifications
- Subsurface geotechnical soil investigations
- Topographical and Boundary surveys
- Environmental reports
- Civil Engineering
- Landscape Design
- Interior Design (Furniture, Fixtures & Equipment)
- Security, Sound, Point of Sale, and Communications Equipment
- Interior tenant improvements
- Traffic Studies.
- LEED accredited design, commissioning, ad/or life cycle cost analysis.
- Vanilla box or tenant improvement documents for the speculative tenant premises
- Tenant signage and permits for signage.
- Preparation of as-built documents
- Preparation of construction phasing drawings or exhibits
- Kitchen Equipment / Food Service Design

III. ADDITIONAL SERVICES (If required or requested)

1. PROGRAM AND DESIGN REVISIONS

Program and design revisions that occur after proposal approval or design approvals will require additional fees. We will prepare a change order based on the services required for your approval prior to initiating work.

3.0 PROJECT SCHEDULE

- I. We understand it is your intention to proceed with Basic Services and to create construction documents

The proposed project schedule is broken down as follows:

- | | | | |
|----|---|---|-------|
| a. | Phase 1a: Program Analysis & Schematic Design | 3 | weeks |
| b. | Phase 1b: Construction cost estimates | 1 | weeks |



The above schedule is typical for a project of this type. Alternative schedules may be arranged depending upon circumstances at the time of the contract award. CVG Architects will make every attempt to accommodate the changing needs. Bidding and Permitting and Construction Administration Phases are estimated and are subject to the performance of the permitting authority and the General Contractor. Day zero, as illustrated on the above graph, is determined by the receipt of the attached signed Owner/Architect agreement and retainer payment.

4.0 COMPENSATION

A. FEES: Fee to provide basic services to be a stipulated sum of **\$7,000.00** plus reimbursable expenses and supplementary services defined in item nos. 2, & 3 below.

1. BASIC SERVICES include: (Modify as required).

- a. Program and Analysis Phase 1a \$4,400.00
- b. Construction Cost Estimates Phase 1b 2,600.00

2. SUPPLEMENTARY SERVICES

- a. MEETINGS: Staff Level meeting..... Included
- b. ZONING REPRESENTATION:
Preparation of material, documents, and attendance to meetings
associated with Zoning procedures..... Hourly
- c. OUTSIDE CONSULTANTS:
Work not specified in the scope of services and required Outside
Consultants..... Cost +15%
- d. EXTRA WORK: Work not identified in Basic Services Hourly

3. EXPENSES:

A. REIMBURSABLE EXPENSES: Expense directly related to providing Basic and Supplementary Services:

- i. Reproductions, postage, freight,
permit fees, renderings, etc..... Cost+15%
- ii. Long Distance Travel including vehicle rental,
lodging, airfare..... Cost
- iii. Mileage will be charged based on IRS Standard
Mileage rates and are subject to change per
IRS direction..... 62 cents/mile

Estimated reimbursable: \$500.00



B. RATES

For work which is performed on an hourly basis or for extra work, the following rates will be used:

Architectural:

CEO/President	\$230.00 per hour
Managing Principal	\$200.00 per hour
Senior Project Manager	\$195.00 per hour
Senior Architect	\$185.00 per hour
Project Manager	\$175.00 per hour
Interior Designer	\$175.00 per hour
Architect 3	\$165.00 per hour
Architect 2	\$155.00 per hour
Architect 1	\$140.00 per hour
Architectural Staff 3	\$160.00 per hour
Architectural Staff 2	\$150.00 per hour

C. COMPUTATION & PAYMENT

At the beginning of each month, we will invoice you for work completed or in progress for the previous month. Fees will be computed on an hourly basis from time sheet records. Additional expenses such as reimbursable expenses and supplementary services will be computed and listed separately on each invoice.

Full payment is expected within 10 days of the invoice date with 1 ½% interest per month (18% annual interest) added after 30 days.

Acceptance of the Architectural Proposal submitted by the Charles Vincent George Architects, Inc. will be acknowledged upon receipt of a signed copy of said proposal.

Please sign in agreement

Engineering Resource Consultants, Inc

Charles Vincent George Architects, Inc.

Name:

Name: Jeffrey B. Lietz

Title:

Title: Managing Partner