

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, October 18, 2022**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, October 18, 2022.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Graves, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None.**

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Theresa Tevsh.

Guests at the Board meeting were: There were none.

**Regular and Consent Agenda Approval –
Motion**

Commissioner Graves moved to approve the Regular Agenda and the Consent Agenda with Commissioner Strack requesting pulling of Supt. Hienbuecher report for discussion. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Approval of Minutes –
Motion**

Commissioner Strack moved to approve the August 23, 2022, Regular Meeting Minutes. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Doty moved to approve the August 23, 2022, Executive Session Meeting Minutes to remain confidential. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of \$276,934.05.
Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence –

- Reston Ponds Neighbors.
- Marge Johnson & Family
- Sue Spahr – Swanhills GC
- Valerie Myers - Preschool

Public Input – None

Positive Feedback –

- President Kroeger thanked all for getting the pickleball courts done at west school.

Plan Commission: Commissioner Strack noted there is a small revision in the City UDO.

Supt. of Finance Report: Commissioner Strack asked about the financial reports and the difference in the YTD actual budget and annual budget. Supt. Hienbuecher noted there are some things that are still coming.

Old Business:

Construction Updates:

- **Great Western Trail:** Director Bailey noted segment 1 is closed out with the City and the EPA. She confirmed it is officially closed as of today.
- **Memorial Park:** Director Bailey noted we closed our segment of Memorial Park for IEPA. ERA and William Charles still have a few things they need to get to the City.
- **North Grove:** Director Bailey noted they are surveying Reston Ponds and North Grove Park between October 24th and November 11th. Then we will be doing a survey of the neighborhood.

Pool Update: Supt. Donahoe noted it will be approximately \$20,000 to fix the pump which \$4000 is the labor. We are able to save the existing motor and use it. Facility Manager Metcalf noted we are still lower in attendance than 2020. She is not sure what the reasons are for the low attendance – if COVID still has something to do with it. Commissioner Strack noted an amazing job was done opening the pool and staffing it. Commissioner Strack noted the \$20,000 repair bill does not dissuade him from trying to open the pool next year. Supt. Tevsh noted there will also be approximately \$35,000 operating loss for this year. President Kroeger then noted that it looks like there is a \$56,500 projected loss for next year and then add the \$20,000 pump repair cost. The total net loss would be around \$76,500 for 2023.

Pool Update – Cont’d: Director Bailey noted our limit for the pool loss was \$25,000 for repairs. President Kroeger noted that we know now that we have a pump problem, but we do not know what else could happen next year. Supt. Tevsh reminded everyone of the list that WT Engineering gave us of what should be looked at in the coming years. President Kroeger asked the board if they would like a study session to discuss the pool. Director Bailey noted we would need to know something by February for the spring mailer. Supt. Donahoe noted he would need to know as soon as possible due to the lead times for the repair of the pump. Facility Manager Metcalf also noting she starts hiring staff in January. Commissioner Strack noted his threshold was \$50,000 for the year and now it looks like it will be over \$75,000 next year. President Kroeger asked for the pool to be put on the agenda for November. Commissioner Graves noted that we need to explain to the community the reasons. All the commissioners felt that the sooner we communicate to the community, the better. President Kroeger asked if Sarah could put together something that we can release to the public and let the board see it before it goes out. Director Bailey noted she can reach out to Belvidere Park District to see how they handled it. They were in the same situation last year as we are now. Supt. Donahoe noted it is important to let the community know what is next, since he feels there will be those questions.

Reston Ponds: Director Bailey went over the design and the parking lot requirements and where we are moving it to. There was more discussion on this.

Bridge #1 Hole 10 Status: Director Bailey noted that construction should start around November 1st and the construction schedule is in the packet.

Riverside Soccer Complex: Director Bailey noted the quote is just engineering cost and not any construction fees are included. The city wants us to have this done by August 2023. There was more discussion on this.

Motion

Commissioner Doty moved to move forward with the engineering for the parking lot.
Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. Commissioners Doty, Graves, Ackmann and Kroeger voted Aye. Commissioner Strack vote Naye. Motion carried 4-1.

New Business

2023 Park Board Elections: Director Bailey noted the packets are ready for pickup.

Health Insurance Recommendation: Supt. Hienbuecher noted her recommendation is in the packet.

Motion

Commissioner Strack moved to approve the Health Insurance as recommended.
Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

IAPD Annual Business meeting Delegates: There was no delegate nominated at this meeting.

Quarterly Capital Fund Update: Supt. Hienbuecher noted this is just an update.

2023 Golf Rates:

Motion

Commissioner Strack moved to approve as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

2023 Membership/Rental Rates: There was discussion on this.

Motion

Commissioner Strack moved to approve as presented at 5% increase overall with current dog park members being able to lock in at the current rate. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Evaluation format review: Director Bailey noted this is just for the board to see the form being used.

Unscheduled Travel:

Motion

Commissioner Doty moved to approve option one. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Special Announcements –

November Study Session: None was scheduled.

Public Input – None

Motion

The Board adjourned the Regular Session to go into Executive Session at 7:15 pm on a motion made by Commissioner Strack for the reasons listed below. The motion was seconded by Commissioner Graves.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:21 pm. The roll was called with Commissioners Ackmann, Doty, Graves, Strack, and Kroeger present along with Director Bailey, and Recording Secretary Jeanette Freeman.

Motion

The Board adjourned the Executive Session at 7:30 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

The Board reconvened to Regular Session at 7:30 pm. The roll was called with Commissioners Ackmann, Doty, Graves, Strack and Kroeger present along with Director Bailey, and Recording Secretary Jeanette Freeman.

Removal of Merry Oaks from Lease: This was discussed in Executive Session. Then a motion was made in regular session.

Motion

Commissioner Strack moved to remove the property south of Merry Oaks from the lease. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Resolution 02-2022: A Resolution Making Certain Findings of Fact & Authorizing the Sale of Certain Property:

Motion

Commissioner Strack moved to approve Resolution #02-2022: A Resolution Making Certain Findings of Fact & Authorizing the Sale of Certain Property. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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Merry Oaks Property:

Motion

Commissioner Strack moved to approve selling of the Merry Oaks Property.
Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Acceptance of Property Offer:

Motion

Commissioner Doty moved to approve and accept the offer in the amount of \$20,000.
Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

The Board adjourned the Regular Session at 7:31 p.m. on a motion made by
Commissioner Strack. The motion was seconded by Commissioner Graves.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District