

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, March 21, 2023**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, March 21, 2023.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Graves, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None.**

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, Theresa Tevsh.

Guests at the Board meeting were:

None

Regular and Consent Agenda Approval –

Motion

Commissioner Strack moved to approve the Regular Agenda and the Consent Agenda with pulling Supt. Tevsh's report for discussion. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Minutes Approvals:

Motion

Commissioner Doty moved to approve the February 28, 2023, Regular Meeting Minutes. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Doty moved to approve the first February 28, 2023, Executive Session Meeting Minutes to remain confidential. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Doty moved to approve the second February 28, 2023, Executive Session Meeting Minutes to remain confidential. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Strack moved to approve and pay the bills in the amount of \$207,853.07. Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Commissioner Strack noted that Supt. Tevsh needs to take credit for the attendance at the community center. Supt. Tevsh noted it is teamwork. Commissioner Strack then asked Supt. Tevsh what the part of her report on Trans Dev Route is. Supt. Tevsh noted they tried to get the bus to come to our building for Club 55 before COVID hit. Club 55 told her today there is another meeting coming up on this.

Correspondence –

- DeKalb County Top Workplaces
 - President Kroeger noted this is really awesome and a lot to be proud of.

Public Input –

- Director Bailey showed the rough cut of the 100th anniversary video and asked for any comments or changes on it.

Positive Feedback –

- Commissioner Graves told Supt. Lundbeck it was a great job on the 3-day sale.
- Commissioner Graves also let Supt. Tevsh know from the board how happy they were to have her here. Her leadership, professionalism, enthusiasm, and ability to meet with people in town to get things done. Her ideas from her past experience she brought here elevated us. He thanked her again and told her she will be missed.
- President Kroeger noted it has been a joy for the board to have her as a part of our leadership team. They are happy for her on her retirement.

The board and Director Bailey then presented her with some gifts from the board and the park district.

Plan Commission: Commissioner Strack noted there was no meeting.

Old Business:

Solar Energy Update: Director Bailey noted they got the information back that the board requested and it is in the packet. She also contacted IPRA Pro Connect and got references back from that. She then noted that we have experience with them in the past so we trust they will get us the best price. There were no complaints on any of the references. Supt. Hienbuecher noted she has a long history with this broker and Sean specifically. She has gone to other brokers to do the gas and electricity. About 75% of the time Sean comes in with the lowest bids. He always watches the markets and keeps us informed when we are coming up for renewals. President Kroeger asked about the roof and building assessment. Supt. Tevsh noted they were waiting to see if we were pursuing this before doing the assessment. President Kroeger noted before we go forward we need to have a better understanding of the condition of the building and what needs to be done. Supt. Donahoe noted we don't know for sure on the skin of the roof. The building has moved and settled. He noted he could call McDermott who installed the roof to see about the warranty. We could start there. There was more discussion on this.

Motion

Commissioner Doty moved to move forward with this process. Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Construction Updates:

- **Lighting:** Supt. Donahoe noted we have signed on with the groups talked about at the last meeting for the ball diamonds and other buildings. He noted that Director Bailey signed the contracts with Com Ed so we are now waiting to be scheduled.
- **Reston Ponds:** Director Bailey noted we are waiting on the schedule.
- **Trails:** President Kroeger asked about the counteroffer for the trails. Director Bailey noted we could get the property re assessed since we are using a smaller footprint so it should be lower. She suggested doing a counteroffer with a brief commentary on what this means to the community and give Roger to present to them.

Motion

Commissioner Strack moved to approve a counteroffer be made as discussed.
Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday March 21, 2023
P4

Clubhouse: Director Bailey noted they are hoping this will be done by the end of April.

Baseball Fields: Director Bailey noted that Rotary donated \$25,000 to a shelter they will name at the new baseball fields.

Bridge: Supt. Donahoe noted the irrigation company moved the pipe off the old bridge to the new bridge. Monday, Martin will be back to finish the bridge. The approach will be stone until the asphalt companies open. Tentatively the course will be open by next Friday.

Annual Report Approval: The board felt the draft report is great. There were a few typos and changes that will be sent to Sarah. There was some discussion on the figures for the pool information in the report.

New Business

Public Hearing on Budget and Appropriation Ordinance:

President Kroeger noted “At this time we will have the Public Hearing on the FY2023 Budget & Appropriation Ordinance 04-2023”.

Motion

Commissioner Graves moved to open the hearing. Commissioner Strack seconded the Motion.

There were no comments from the public.

Motion

Commissioner Doty moved to close the hearing. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Ordinance 04-2023 Budget and Appropriation Ordinance – AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE SYCAMORE PARK DISTRICT, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FRIST DAY (1ST) OF JANUARY, 2023 AND ENDING ON THE THIRTY-FIRST (31ST) DAY OF DECEMBER, 2023.

Motion

Commissioner Strack moved to approve Ordinance 04-2023 as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday March 21, 2023
P5

Open Meetings Act: Director Bailey noted this is her annual reminder for the board to do the training.

New Superintendent: Director Bailey noted there were 13 applicants, and they narrowed it down to 5. She sent them to the leadership team to rank them 1 through 4. Out of those they interviewed the top 3. It came down to 2 that were qualified. They felt Lisa Metcalf was a better candidate with broader experience and she will start on 4-17. Supt. Tevsh noted they have already started working together.

Special Announcements –

- Supt. Donahoe noted he joined an online auction site to sell extra items. They sold 6 sets of 20 irrigation heads each time on this site. The govdeal site handles the money, we don't have to deliver and the customer picks everything up. Director Bailey noted we will also be putting pool items on there that DeKalb or Genoa Park Districts did not want.
- Commissioner Strack noted that there was an article about DeKalb Mayor Cohen Barnes meeting with taxing bodies. Mayor Barnes is encouraging all taxing bodies to work to reduce their tax rates. Commissioner Strack feels the communities are going to start putting pressure on taxing bodies to do this.

Construction Update: Director Bailey noted she had another update to the construction updates. They met with AYSO and we now have a schedule with it being on 11 fields. They also have a half-hour time frame in between games. She will let the city know we are meeting the city requirements and staying within the guidelines by only using 11 fields at one time. We can't control who shows up or stays though.

February Study Session: None was scheduled.

Public Input – None

Motion

The Board adjourned the Regular Session at 7:20 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Graves.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District