

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, April 25, 2023**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:02 p.m. on Tuesday, April 25, 2023.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Graves, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None.**

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Lisa Metcalf.

Guests at the Board meeting were:

Theresa Tevsh

Regular and Consent Agenda Approval –

Motion

Commissioner Strack moved to approve the Regular Agenda and the Consent Agenda. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes –

Motion

Commissioner Ackmann moved to approve the March 21, 2023, Regular Meeting Minutes. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of \$222,399.08. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence –

- Emerging Female Leaders – Jeff Keicher: President Kroeger congratulated Director Bailey. Both Commissioners Strack and Graves noted she is doing a great job.
- Southeast School Book Fair – Theresa

Public Input –

- Theresa Tevsh noted our photography for pickleball was used in the town magazine.

Positive Feedback –

- Commissioner Graves noted the new bridge is great and will look really nice when it gets paved.
- President Kroeger noted going through the packet reminded him about all the work Theresa did on getting the Museum sold and thanked her for all the work she has done over the last few years.
- Director Bailey noted she notified the board that we are a finalist for the Gold Medal Award with the National Parks and Recreation Association. We will be doing a video to submit that is due May 25th. We get to be honored at NRPA whether we win or not and is presented to the country. There is a Gala on October 9th in Dallas, Texas.

Plan Commission: Commissioner Strack noted it was a lengthy meeting. It was focused on a kraft marijuana grower in the old Anaconda building. There were numerous people at the plan commission meeting voicing their concerns. He gave more information that was discussed at the plan commission meeting. It was voted down by the plan commission 7-2.

Old Business:

Solar Energy Update: Supt. Donahoe noted that we are waiting for McDermott to come look at the roof to see what they think about putting solar panels on the roof.

Construction Updates:

- **Bridge 1:** Director Bailey noted we are just waiting on the asphalt.
- **Clubhouse:** Director Bailey noted we should be done with the majority of the construction by the end of this week. She went over the things that are still left to be done and the timeframe.
- **Education Room Bathroom:** The educational bathroom should be done soon also.
- **Lighting:** Supt. Donahoe noted we are waiting for the companies to get us on their schedules. This would be the ball diamond lights and the building lights that are getting switched over to the new lights.
- **Lightning Detection:** Director Bailey noted we are also waiting to get scheduled for this. We have all the equipment for this. The units will be at the golf course, the maintenance building, community center/splashpad and the soccer fields.

At this time, Commissioner Graves noted he was asked by a parent if an AED machine was at the soccer fields. Supt. Donahoe noted we can put one there. Theresa Tevsh noted that AYSO had said they were getting their own. Supt. Donahoe noted that we have done ok with all the adjustments at the soccer fields. Director Bailey noted we maintained 11 fields and the city is aware of that. President Kroeger noted he noticed no signage at the soccer fields. Supt. Donahoe noted it is being put in next week after JULIE marks. We had to get a special permit from the city. President Kroeger asked if we should try to get the speed reduced along that stretch. Director Bailey noted we can talk to the state and city on this.

- **North Grove:** Director Bailey noted there will be a public meeting at North Grove. It was decided on May 18th from 6:00 pm to 7:00 pm. On May 10th we will have a call with Upland about North Grove design. There are two concepts, and we are trying to get the cost down to \$650,000 to \$700,000. Right now, the cost is about \$720,000 to \$750,000. President Kroeger asked what percentage the costs has gone up in the last two years. Director Bailey noted right at 40%. She noted we will be applying for OSLAD grants for North Grove next before part two of Reston. We have been promising North Grove a park for a long time.
- **Reston Ponds:** The bid for Reston Ponds will be May 23rd.
- **Softball Field:** Supt. Donahoe noted they met with the group which included Chauncy and Jill Carpenter this time along with our engineers, and Mark from the school. They went over the wants and the costs of everything. The engineers will come back with updated pricing. The high school sports boosters are planning on replacing field one scoreboard. It will be moved to the east, so it will be seen easier. Swedberg Electric and Weaver Construction were out there, and we asked that they make sure everything is located before any construction starts. This is to happen soon, and it is of no cost to us.

100th Anniversary Update: Director Bailey noted we have some activities coming up. We will be selling popcorn buckets and cups at different events that can be refilled for a lower cost. They are trying to have fireworks in November. Supt. Metcalf noted there will be a big celebration in August at the Good Tymes shelter which is now open for reservations. Commissioner Graves suggested having the organizing group of the Good Tymes shelter come to a concert.

Director Bailey noted the Parks Foundations is having the Possibilities Dinner May 20th from 5-8 pm. at the WPA Shelter.

Update Director's Contract:
Motion

Commissioner Strack moved to approve the amendment to Director Baileys contract as presented. Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday April 25, 2023
P4

New Business

Quarterly Capital Funds Update: Supt. Hienbuecher noted this is just the quarterly update.

MOU Approval:

Aggression Volleyball: Supt. Metcalf noted this is a new affiliate using our gym. This will be on a three-year renewal contract.

KSRA: Supt. Metcalf noted they made a few changes to the KSRA MOU with a few new programs.

Motion

Commissioner Doty moved to approve the MOUs with both Aggression Volleyball and KSRA. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Strategic Plan Update Draft: Director Bailey noted this is an update on what has been accomplished. We are using this format to help plan for the next 3-5 years. She asked the board to let her know if they have any comments on anything. Commissioner Doty noted the format is enjoyable to look back and see everything that has been accomplished.

Motion

Commissioner Strack moved to approve the Strategic Plan as presented. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Organizational Chart: Director Bailey noted we did some moving around of things to be more efficient and makes more sense.

NRPA Conference Approval:

Motion

Commissioner Strack moved to approve attendance as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday April 25, 2023
P5

Sports Fields Discussion – ES: This will be discussed in executive session.

Special Announcements –

May Study Session: None was scheduled.

Public Input – None

Motion

The Board adjourned the Regular Session to go into Executive Session at 7:15 pm on a motion made by Commissioner Strack for the reasons listed below. The motion was seconded by Commissioner Graves.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:21 pm. The roll was called with Commissioners Ackmann, Doty, Graves, Strack and Kroeger present along with Director Bailey, Recording Secretary Jeanette Freeman, Jeff Donahoe, Jackie Hienbuecher, and Lisa Metcalf.

Motion

The Board adjourned the Executive Session at 7:54 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Graves.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

The Board reconvened to Regular Session at 7:54 pm. The roll was called with Commissioners Ackmann, Doty, Graves, Strack and Kroeger present.

Motion

The Board adjourned the Regular Session at 7:54 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Ackmann.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District