

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, May 23, 2023**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, May 23, 2023.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Graves, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Strack was absent.**

Staff members present were Director Bailey, Chris Hoblit, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Lisa Metcalf.

Guests at the Board meeting were:

Don Shaw – Lauterbach and Amen
Tony Rowan – Boys Baseball
Craig Brannstrom – Boys Baseball

**Regular and Consent Agenda Approval –
Motion**

Commissioner Graves moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Acceptance of Election Canvas Results:

Roll Call Vote

Director Bailey asked for a roll call vote for the Acceptance of the Election Results. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Commissioners Kroeger, Doty and Ackmann were then sworn in and read the oath.

Annual Meeting:

Sycamore Park District Annual Board Meeting and Election of Officers for 2023 - President Kroeger called the Annual meeting to order. He then turned the meeting over to Director Bailey.

Voice Vote

Director Bailey called for a voice vote for the authorization for her to act as Chair for the purpose of the election of the President. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Director Bailey noted it is now her duty for the election of the President to open the floor for nominations for the election of the President of the Board of Commissioners, so the floor is now open for nominations.

Director Bailey opened the floor for nominations for President.

<u>Office:</u>	<u>Nominee:</u>	<u>Nominated by:</u>	<u>Seconded by:</u>	<u>Vote:</u>
President	Bill Kroeger	Ben Doty	Daryl Graves	(4) Ayes (0) Nays

Director Bailey asked if there were any other nominations for President and hearing none, she then closed the nominations for President of the Sycamore Park District and asked for a motion.

Motion

Commissioner Doty moved to close the nominations for President. Commissioner Ackmann seconded the Motion.

Voice Vote

Director Bailey called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Roll Call

Director Bailey called for a roll call to vote on the nomination of Bill Kroeger for President. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Director Bailey then turned the balance of the nomination process over to President Bill Kroeger.

President Kroeger opened the floor for nominations for Vice President.

<u>Office:</u>	<u>Nominee:</u>	<u>Nominated by:</u>	<u>Seconded by:</u>	<u>Vote:</u>
Vice President	Ben Doty	Bill Kroeger	Daryl Graves	(4) Ayes (0) Nays

President Kroeger closed the floor for nominations for Vice President for the coming year.

Motion

Commissioner Graves moved to close the nominations for Vice President. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Roll Call

President Kroeger called for a roll call to vote on the nomination of Ben Doty for Vice President. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Sycamore Park District Annual Board Meeting and Election of Officers for 2023 – cont'd:

President Kroeger asked for appointments for the following:

Treasurer: Jackie Hienbuecher was nominated.

Secretary: Jonelle Bailey was nominated.

Recording Secretary: Jeanette Freeman was nominated.

President Kroeger closed the floor for nominations for the coming year 2023.

Motion

Commissioner Doty moved to close the nominations for Treasurer, Secretary, and Recording Secretary. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Roll Call

President Kroeger called for a roll call to vote on the nominations of Jackie Hienbuecher for Treasurer, Jonelle Bailey for Secretary and Jeanette Freeman for Recording Secretary. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

President Kroeger asked for appointments for the following:

Legal Services: Ancel Glink was nominated.

Audit Services: Lauterbach & Amen was nominated.

IAPD Legislative Contact: Commissioner Ackmann was nominated.

FOIA Officers: Jonelle Bailey and Kirk Lundbeck were nominated.

Open Meetings Act Official: Board President and Vice President were nominated.

ADA Coordinators: Jonelle Bailey and Lisa Metcalf were nominated.

Plan Commission Representative: Ted Strack was nominated.

Motion

Commissioner Doty moved to close the nominations for all the above. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Roll Call

President Kroeger called for a roll call to vote on the nomination of all stated. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

President Kroeger asked for a motion to close the Annual Meeting for 2023.

Motion

Commissioner Ackmann moved to close the Annual Meeting. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Approval of Minutes –

Motion

Commissioner Doty moved to approve the April 25, 2023, Regular Meeting Minutes.
Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Motion

Commissioner Doty moved to approve the April 25, 2023, Executive Session Meeting Minutes to remain confidential. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of \$179,766.44.
Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Correspondence – None

Public Input –

- Tony Rowan, Sycamore Youth Baseball President. He came to talk about Field 17 usage. He noted he talked to their past president, and he remembered being told they would get the pony field. Now that the field is in place, we are not getting it each night. He came to ask if this could happen. Supt. Donahoe noted when this started it was going to be 6 fields at 200 feet. Then the budget would only allow for 5 fields. He stated it was never said it would be exclusive to baseball. It was meant to be a multi-purpose field with a portable pitching mound. He found emails he had from the original conversations and minutes from the meetings on June 26, 2019, where baseball, softball, the park, and engineers were there. We were able within the budget we had to make the field big enough, but we could not afford the permanent fence. He is finding that everyone has been agreeable and when the other fields open it will be better. Tony noted their organization doesn't have notes from them, so he would appreciate it if Jeff could send him the notes he has. Supt. Donahoe noted the High school is intending to build the field out there so that will also be available if that happens. Director Bailey noted the high field will be in phases if it happens.

Positive Feedback –

- Jeanette Freeman – She noted she was out there at games on Saturday and wanted to thank concessions along with Jeff and his staff for everything they do. Concessions was crazy busy and kept up. Jeff and his staff were out there after the morning games to get the fields ready again for the afternoon games. Unless you are out there, you don't see the behind-the-scenes things that go on to make the games happen.
- Commissioner Ackmann noted she is hearing a lot of positive feedback on the popcorn buckets. It was a great idea and well received.
- Commissioner Graves noted he read the report on the success the golf course is having and noted this is awesome.
- Supt. Lundbeck noted we are \$77,000 ahead of last year at this time.

- President Kroeger noted he and Director Bailey have been talking about the pickleball courts at West school. He had asked Director Bailey to get a price to resurface the courts. Supt. Donahoe noted he talked to Mark Ekstrom on this. They did a lot of work on this and then heard it wasn't smooth enough. They do still need some of the space for storage and parking during the school year. Mark was agreeable to mark off when they need the courts and sent off to US Tennis Courts to get a cost to resurface it. President Kroeger noted we need to keep the conversations going on this.

Plan Commission: Commissioner Strack was absent so no report.

Presentation of Audit: Supt. Hienbuecher turned over the meeting to Don Shaw from Lauterbach & Amen. He then went over the audit.

Motion

Commissioner Doty moved to accept and approve the Audit as presented. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Old Business:

Solar Energy Update: Director Bailey noted there are some areas that need to be repaired on the roof. Supt. Donahoe noted the company checked the roof and lining. Director Bailey noted that once repairs are complete, we can add solar panels if we choose to move forward. It is around an 18-month turnaround time.

Motion

Commissioner Graves moved to approve the repairs and moving forward with the Solar panel. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Construction Updates:

- **Bridge 1:** Supt. Donahoe noted Martin come back to do the earth work. Next week Winters Landscaping come back to finish the landscaping.
- **Clubhouse:** Director Bailey noted the health department said we need a dump sink, so we have to open up the wall to connect plumbing. The beer cooler went out, so getting a new one. The health department said we can now serve food using the grill and fryer. Director Bailey asked Melissa to get it in writing from them since they just verbally told her. Pepsi should be here this week to install the fountain pop. We are still waiting on the front panel installments.
- **Education Room Bathroom:** Director Bailey noted this is completed.
- **Lighting:** Supt. Donahoe noted there are two groups, one is changing the lighting to LED in our buildings. The other is ball diamond lights being changed to LED fixtures. Com Ed was doing the program to replace at almost no cost to us. Now Com Ed has changed their mind on this and is not doing this program. Our contactor is waiting on another avenue with Com Ed to get a grant to do this. Director Bailey noted in the current plan we would be 4G component with remote control. With the new grant it wouldn't be 4G, but we would still get all new fixtures. Supt. Donahoe noted hopefully this will come through.
- **North Grove:** Director Bailey noted they had a community meeting last week on the different options. It went well overall, but not a great turn out. She went over the different options with the board. Upland Design will now give us the plan with all the suggestions. Director Bailey noted if we get the OSLAD grant, construction would be in 2025.
- **Reston Ponds:** Director Bailey noted once the bid happens, we will be looking at late summer or early fall.
- **Softball Field:** Director Bailey noted we don't have any updates with where the school is at this point. The school wants to put it out to bid in June, but they are still trying to see what they can afford. The school is trying to pick out the key parts and what will be in phase 1 and phase 2.
- **Strikeguard:** Supt. Donahoe noted we replaced the Thorguard system with the Strikeguard system. We have five units now: one on the roof of the clubhouse, at the shelter at 18 tee, at the community center, at soccer, and at baseball in the new parking lot. Strikeguard reads actual lighting waves.
- **GWT:** Director Bailey noted we are in the process of getting the second appraisal for FS Grain. Ibarra is still in mediation. We need to let it this fall, so trying to get everyone moving. We have received the papers for Marsden, so just waiting for Ancel, Glink to review.

New Business

Efficiency Committee: Res. 01-2023 A Resolution Forming a Committee on Local

Government Efficiency: Supt. Hienbuecher noted this is just a one-time report that needs to be done and then turned into the County.

Motion

Commissioner Doty moved to approve Res. 01-2023 - A Resolution Forming a Committee on Local Government Efficiency with two residents to be named. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Special Announcements –

June Study Session: None was scheduled.

Public Input – None

Motion

The Board adjourned the Regular Session to go into Executive Session at 7:15 pm on a motion made by Commissioner Graves for the reasons listed below. The motion was seconded by Commissioner Doty.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

The Board convened to Executive Session at 7:15 pm. The roll was called with Commissioners Ackmann, Doty, Graves, and Kroeger present along with Director Bailey, Recording Secretary Jeanette Freeman, Jeff Donahoe, Jackie Hienbuecher, Kirk Lundbeck and Lisa Metcalf.

Motion

The Board adjourned the Executive Session at 7:30 p.m. on a motion made by Commissioner Doty. The motion was seconded by Commissioner Graves.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

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The Board reconvened to Regular Session at 7:30 pm. The roll was called with Commissioners Ackmann, Doty, Graves, and Kroeger present. Commissioner Strack was absent.

Motion

The Board adjourned the Regular Session at 7:30 p.m. on a motion made by Commissioner Graves. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District