

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, August 22, 2023**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, August 22, 2023.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Graves, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: : **None.**

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, and Lisa Metcalf.

Guests at the Board meeting were:

- Klint Mathey

Regular and Consent Agenda Approval –

Motion

Commissioner Strack moved to approve the Regular Agenda and the Consent Agenda with pulling Supt. Donahoe's report. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes –

Motion

Commissioner Doty moved to approve the July 25, 2023, Regular Meeting Minutes. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Doty moved to approve the July 25, 2023, Executive Session Meeting Minutes to remain confidential. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of \$165,091.40.
Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Commissioner Strack asked Supt. Donahoe why we are seal coating the community center parking lot. He has heard this does not need to be done. Supt. Donahoe noted it has been five years since we opened, and it is cracking. He has been told this is to extend the life of the pavement and it will be \$10,000 to do all of it. President Kroeger suggested getting a new quote for just the crack filling and striping. Supt. Donahoe noted this is being started Monday. Director Bailey since this is the week chosen since there is less traffic at the community center. President Kroeger told Supt. Donahoe to call them and just have them fill the cracks and stripe only per the boards instruction.

Correspondence –

- None

Public Input –

Clint Mathey – He had no input at this time.

Positive Feedback –

- Commissioner Strack noted the golf course is doing great.
- President Kroeger noted the user numbers at the community center are up and this is great.
- President Kroeger noted the Doty's donated three new bean bag sets and we thank them for that. He suggested moving the bags games closer to the Good Tymes shelters. Director Bailey noted we can look at putting in additional ones when we look at the Good Tymes renovations. We would not want to move the current ones.

Plan Commission: Commissioner Strack noted there was no meeting.

Old Business:

Solar Energy Update: Director Bailey noted the agreements are finished. We added a 9-, 12- & 15-year option to buy out after year 8 and this is now a 20-year agreement.

Motion

Commissioner Strack moved to approve the solar contracts as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Construction Updates:

- **GWT:** Director Bailey noted we are still waiting on F & G for their board response along with the Ibarra Plot.
- **Reston Ponds:** Director Bailey noted Elliott & Woods would like to break ground after September 1st. We are waiting for Upland to finalize the permits with the city.
- **Riverside:** Supt. Donahoe noted the port-o-pots and fence were burned down. New port-o-pots have been put in place. Everything is all fixed now and ready for the first day of soccer. We had a company come in and seal the cement which was cheaper than replacing the whole pad. President Kroeger noted he was out there and noticed there were only a few cars in the grass even with as busy as it was. Director Bailey noted that Kevin sent her and Jeff an update on this. Supt. Donahoe noted the lot was full and there were some cars in the grass. This area was meant to be used as spillover as our agreement states. He noted that Kevin did a good job spacing the games and fields.
- **North Grove:** Director Bailey noted the grant date was postponed to Sept. 15th. This is good because we found out we don't officially own the property. The HOA never gave us the deed to the property. We had a quit claim deed back in 2020 but it expired. She has talked to the HOA and our council to get this taken care of.

New Business

Executive Session Minutes Review: Director Bailey noted we do this bi-annually. She recommends we release September 24, 2013, September 30, 2015, and April 25, 2017.

Motion

Commissioner Strack moved to approve the release of minutes that are recommended.
Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

CMT IT Solutions: Supt. Hienbuecher noted she and Director Bailey met with CMJ to go over our inventory and needs. CMJ is updating their program to be service inclusive. Our fee per workstation will increase slightly, but this will include unlimited support Monday through Friday. President Kroeger recommended that we get a competitive bid next year.

Motion

Commissioner Doty moved to approve the package as presented. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

KSRA appointee: Supt. Metcalf noted the KSRA board is made up of executive directors of the agencies they serve. The foundation shouldn't be the same people as on the board. Director Bailey would be on the board, and she would be on the foundation.

Motion

Commissioner Strack moved to approve Director Bailey as our representative on the KSRA board. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Community Project – North Avenue: Director Bailey noted we are making an official community outreach project line item. Our community outreach project this year is with the North Avenue area. We are working with them getting their trees trimmed and the basketball court resurfaced. Our foundation will be paying half of the \$2000 tree service and we will be paying the other half.

Motion

Commissioner Strack moved to approve the tree service as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Security Cameras: Director Bailey noted this is the third camera company they have talked to. This one would be the most flexible for us in our parks. There was more discussion on this.

Motion

Commissioner Doty moved to approve permitting Directly Bailey to move forward with more research on this. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Pumpkinfest Parade: Director Bailey noted we are going to do the parade this year. They are discussing now what we will do.

Special Announcements –

September Study Session: None was scheduled.

Public Input – None

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday August 22, 2023
P 5

Motion

The Board adjourned the Regular Session at 6:42 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Graves.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District