

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, September 26, 2023**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, September 26, 2023.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Graves**

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Lisa Metcalf.

**Guests at the Board meeting were:**

- None

**Regular and Consent Agenda Approval –  
Motion**

Commissioner Doty moved to approve the Regular Agenda and the Consent Agenda.  
Commissioner Ackmann seconded the Motion.

**Voice Vote**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Approval of Minutes –  
Motion**

Commissioner Strack moved to approve the August 22, 2023, Regular Meeting Minutes.  
Commissioner Doty seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Motion**

Commissioner Doty moved to approve the August 22, 2023, Executive Session Meeting Minutes to remain confidential. Commissioner Ackmann seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Claims and Accounts Approval**

**Motion**

Commissioner Ackmann moved to approve and pay the bills in the amount of \$267,109.84. Commissioner Doty seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Correspondence –**

- High School Golf Team
- Patti Carnahan Thank You

**Public Input –**

**Positive Feedback –**

- Commissioner Doty noted he appreciates being able to borrow a cart to get the cross-country meet set up. Also, Jeff's work having things mowed and helping to mark the course.

**Plan Commission:** Commissioner Strack noted Menards has come to the plan commission about a self-storage facility that would be at their location that was approved.

**Old Business:**

**Construction Updates:**

- **GWT:** Director Bailey noted that Roger emailed her that the FS property acquisition has been approved by their board so this one is close to being settled. The Ibarra property is still not settled, and Roger will continue to follow up with them.
- **Reston Ponds:** Director Bailey noted construction has started. They were waiting for the CAD drawings which delayed it.
- **North Grove:** Director Bailey noted the OSLAD Grant has been submitted and she has received confirmation it is being reviewed. The property has been officially transferred to the district.
- **Solar Panels:** Director Bailey noted we meet with them Friday. President Kroeger suggested asking for a safety letter on the crane before the crane is used.

**Community Project: North Avenue:** Director Bailey noted the tree trimming is completed and we are waiting for a quote for the basketball court.

**Security Cameras:** Director Bailey noted she spoke with Flock Security. They have a former police officer help with angles for the cameras at locations. She went over the suggestions for locations of the cameras. There was discussion on the number of cameras, locations, and the costs. They feel Leon Larsen is the priority location. It was discussed just going with one camera at this time. Director Bailey will see if there are any grants to offset the cost. There was a consensus to go with one camera for two years for \$7000 and to discuss again in about a year.

**Motion**

Commissioner Doty moved to approve one camera at Larsen with the amount of \$7000.  
Commissioner Ackmann seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Pumpkin Fest Parade Update:** Director Bailey noted we are entered in the parade with a truck pulling a trailer.

**Superintendent of Golf Updates:** Director Bailey noted there have been three applicants since relisted. She is going to add in the administration component to the job description. The pro shop manager will take on some of the administration duties.

**New Business**

**Quarterly Capital Funds Update:** Supt. Hienbuecher noted this is just an update at this point where we are with the capital budget.

**Parasailing Ordinance:** Director Bailey noted people are using Riverside Complex to take off and land. We do have something in our conduct ordinance about vehicles, boats, and airplanes. We need to decide how we want to handle this. Do we want to specifically list drones and parasailing in the current conduct ordinance or require they get a permit. President Kroeger noted he feels we should add to the ordinance. Commissioner Strack noted he feels we could allow this, but they need to sign a waiver and provide proof of insurance.

**Motion**

Commissioner Doty moved to add hot air balloons, parasailing, and drones to our conduct ordinance with permit capabilities. Commissioner Strack seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

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**Strategic Plan Update:** President Kroeger asked staff what they are leaning towards with the pool area. There was discussion on what needs to be done to remove the pool. Director Bailey noted this will be in the survey when it goes out. There was discussion on what would possibly be in the survey which will be done in February or March. They decided to do a study session January 9<sup>th</sup>.

**Motion**

Commissioner Doty moved to approve moving forward with the current plan.  
Commissioner Strack seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Park Foundation Update:** Director Bailey noted the Foundation did some good things this year. She also noted that two current members of the Foundation want to take a step back. We currently have three applications for the Foundation board. The foundation board will review the applications next week.

**IAPD Gala:** There was a discussion on who will be attending the Gala.

**KSRA Agreement:** Director Bailey noted this is a five-year agreement to continue to use KSRA services to provide services for our residents.

**Motion**

Commissioner Strack moved to approve the contract as presented. Commissioner Doty seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

**Special Announcements** – None

**October Study Session:** None was scheduled.

**Public Input** – None

**Motion**

The Board adjourned the Regular Session at 7:12 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Doty.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Respectfully Submitted,

Jeanette Freeman  
Recording Secretary  
Sycamore Park District

