

Sycamore Park District
Regular Board Meeting

May 23, 2023

6:00 PM

Sycamore Golf Club, A Facility of the Sycamore Park District

Riverview Room

940 E. State Street, Sycamore, IL

AGENDA

CALL TO ORDER (Roll Call Vote)

Motion to permit any Commissioners to participate remotely. (Roll Call Vote)

APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

3. Accept Election Canvas Results from DeKalb County Clerk

- **Swearing in Commissioners Doty, Graves and Kroeger**

6. Annual Meeting

- Nominations for President
- Elect President
- Nominations for Vice President
- Elect Vice President
- Appoint
 - Secretary
 - Treasurer
 - Legal Services
 - Audit Services
 - IAPD Legislative contact.
 - Freedom of Information officers
 - Open Meeting Act official.
 - ADA Coordinator
 - Plan Commission Representative

APPROVAL OF MINUTES: (Voice Vote)

7. Regular Minutes: April 25, 2023 (Voice Vote)
Executive Sessions Minutes: April 25, 2023 (Voice Vote) (To Remain Confidential)

APPROVAL OF MONTHLY CLAIMS:

12. Claims Paid Since Board Meeting (Roll Call Vote)
27. Claims Presented (Roll Call Vote)

AGENDA**May 23, 2023, 6:00 PM****Page 2****CONSENT AGENDA:**

- 38. Superintendent of Finance Monthly Report
- 40. Budget
- 54. Superintendent of Recreation Monthly Report
- 58. Superintendent of Golf Operations Monthly Report
- 60. Superintendent of Parks and Facilities Monthly Report
- 63. Executive Director Monthly Report

CORRESPONDENCE:**PUBLIC INPUT:****POSITIVE FEEDBACK/REPORTS:****PLANNING COMMISSION REPORT: Ted**

- 65. Presentation of Audit: Jackie

OLD BUSINESS:

- 73. Solar Energy Update: Jeff/Jonelle
- 77. Park/Construction Updates: Jonelle/Jeff
 - Bridge 1
 - Clubhouse
 - Education Room Bathroom
 - Lighting
 - North Grove
 - Reston Ponds
 - Softball field

NEW BUSINESS:

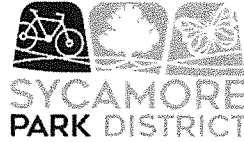
- 79. Efficiency committee- Res. 01-2023 **A RESOLUTION FORMING A COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY** : Jackie (Roll Call)

Special Announcements

Potential Study Session June 13 at 6:00 PM—940 E. State St.

PUBLIC INPUT**EXECUTIVE SESSION (Roll Call Vote): In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:**

- 5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
- 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.



Board of Commissioners
Date of Board Meeting: May 23, 2023

STAFF RECOMMENDATION

AGENDA ITEM:

April 4, 2023 Election Results

BACKGROUND INFORMATION:

Each position on our board is comprised of a four-year term. At the end of each term or if a commissioner retires that position opens to the public to be voted upon. This election year we had two positions that were voted upon, each position ran uncontended.

FISCAL IMPACT:

STAFF RECOMMENDATION: It is the staff recommendation that the board approve the election results accepting Bill Kroger, Daryl Graves and Ben Doty as Commissioners for the Sycamore Park District Board.

PREPARED BY: Jonelle Bailey, Executive Director

A handwritten signature in black ink, appearing to read "JEB", is written over the text "Executive Director".

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:



ABSTRACT OF VOTES

I, Tasha Sims, DeKalb County Clerk and Recorder, do hereby certify that on April 18, 2023, I canvassed the returns of the Consolidated Election held on April 4, 2023 and do proclaim that a total of 1,090 voters requested and received ballots and I do further certify that the following list of candidates each received the number of votes recorded for him/her for the office listed below and the Referenda results from this jurisdiction is accurate.

SYCAMORE PARK DISTRICT

Park Commissioner	Four Year Term-VOTE FOR NOT MORE THAN THREE	
William Kroeger	Benjamin Doty	Daryl Smith Graves
719	882	793

I further certify that the above is a true and complete ABSTRACT OF VOTES

Dated this 18th day of April 2023

DeKalb County Clerk and Recorder

JURISDICTIONAL CANVASS
RUN DATE:04/18/23 10:31 AM

SYCAMORE PK.DIST.

VOTES PERCENT

VOTES PERCENT

01 = BALLOTS CAST

1,090

COMMISSIONER SYCAMORE PK.DIST.

(VOTE FOR) 3

02 = WILLIAM KROEGER

719 30.03

03 = BENJAMIN DOTY

882 36.84

04 = DARYL SMITH GRAVES

793 33.12

01 02 03 04

0004 CORTLAND 2	141	97	117	111
0005 CORTLAND 3	56	41	52	48
0006 CORTLAND 4	36	22	27	24
0007 CORTLAND 5	21	15	18	17
0010 CORTLAND 8	113	75	88	79
0017 DEKALB 7	38	24	32	26
0041 MAYFIELD 1	0	0	0	0
0054 SYCAMORE 1	89	57	67	61
0055 SYCAMORE 2	51	35	42	36
0056 SYCAMORE 3	26	21	23	21
0057 SYCAMORE 4	41	26	38	30
0058 SYCAMORE 5	60	38	48	45
0059 SYCAMORE 6	105	65	86	72
0060 SYCAMORE 7	24	18	19	18
0061 SYCAMORE 8	77	44	57	57
0062 SYCAMORE 9	119	75	95	82
0063 SYCAMORE 10	59	42	47	40
0064 SYCAMORE 11	34	24	26	26



Board of Commissioners

Date of Board Meeting: May 23, 2023

STAFF RECOMMENDATION

AGENDA ITEM:

Annual Board Meeting & Election of Officers

BACKGROUND INFORMATION:

Each May the Annual Board of Commissioners meeting is held to determine positions, Services, and the Illinois Association of Park Districts Legislative Contact.

FISCAL IMPACT:

STAFF RECOMMENDATION: It is my recommendation that we maintain the following organizations for the various services:

Audit Services: Lauterback & Amen, LLP

Legal Services: Ancel Glink

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, April 25, 2023**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Clubhouse, located at 940 E. State St., Sycamore, Illinois is called to order at 6:02 p.m. on Tuesday, April 25, 2023.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Graves, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None.**

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Kirk Lundbeck, and Lisa Metcalf.

Guests at the Board meeting were:

Theresa Tevsh

Regular and Consent Agenda Approval –

Motion

Commissioner Strack moved to approve the Regular Agenda and the Consent Agenda. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes –

Motion

Commissioner Ackmann moved to approve the March 21, 2023, Regular Meeting Minutes. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of \$222,399.08. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Minutes of the Regular Meeting of the Board of Commissioners
 Sycamore Park District
 Tuesday April 25, 2023
 P 2

Correspondence –

- Emerging Female Leaders – Jeff Keicher: President Kroeger congratulated Director Bailey. Both Commissioners Strack and Graves noted she is doing a great job.
- Southeast School Book Fair – Theresa

Public Input –

- Theresa Tevsh noted our photography for pickleball was used in the town magazine.

Positive Feedback –

- Commissioner Graves noted the new bridge is great and will look really nice when it gets paved.
- President Kroeger noted going through the packet reminded him about all the work Theresa did on getting the Museum sold and thanked her for all the work she has done over the last few years.
- Director Bailey noted she notified the board that we are a finalist for the Gold Medal Award with the National Parks and Recreation Association. We will be doing a video to submit that is due May 25th. We get to be honored at NRPA whether we win or not and is presented to the country. There is a Gala on October 9th in Dallas, Texas.

Plan Commission: Commissioner Strack noted it was a lengthy meeting. It was focused on a kraft marijuana grower in the old Anaconda building. There were numerous people at the plan commission meeting voicing their concerns. He gave more information that was discussed at the plan commission meeting. It was voted down by the plan commission 7-2.

Old Business:

Solar Energy Update: Supt. Donahoe noted that we are waiting for McDermott to come look at the roof to see what they think about putting solar panels on the roof.

Construction Updates:

- **Bridge 1:** Director Bailey noted we are just waiting on the asphalt.
- **Clubhouse:** Director Bailey noted we should be done with the majority of the construction by the end of this week. She went over the things that are still left to be done and the timeframe.
- **Education Room Bathroom:** The educational bathroom should be done soon also.
- **Lighting:** Supt. Donahoe noted we are waiting for the companies to get us on their schedules. This would be the ball diamond lights and the building lights that are getting switched over to the new lights.
- **Lightning Detection:** Director Bailey noted we are also waiting to get scheduled for this. We have all the equipment for this. The units will be at the golf course, the maintenance building, community center/splashpad and the soccer fields.

Minutes of the Regular Meeting of the Board of Commissioners
 Sycamore Park District
 Tuesday April 25, 2023
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At this time, Commissioner Graves noted he was asked by a parent if an AED machine was at the soccer fields. Supt. Donahoe noted we can put one there. Theresa Tevsh noted that AYSO had said they were getting their own. Supt. Donahoe noted that we have done ok with all the adjustments at the soccer fields. Director Bailey noted we maintained 11 fields and the city is aware of that. President Kroeger noted he noticed no signage at the soccer fields. Supt. Donahoe noted it is being put in next week after JULIE marks. We had to get a special permit from the city. President Kroeger asked if we should try to get the speed reduced along that stretch. Director Bailey noted we can talk to the state and city on this.

- **North Grove:** Director Bailey noted there will be a public meeting at North Grove. It was decided on May 18th from 6:00 pm to 7:00 pm. On May 10th we will have a call with Upland about North Grove design. There are two concepts, and we are trying to get the cost down to \$650,000 to \$700,000. Right now, the cost is about \$720,000 to \$750,000. President Kroeger asked what percentage the costs has gone up in the last two years. Director Bailey noted right at 40%. She noted we will be applying for OSLAD grants for North Grove next before part two of Reston. We have been promising North Grove a park for a long time.
- **Reston Ponds:** The bid for Reston Ponds will be May 23rd.
- **Softball Field:** Supt. Donahoe noted they met with the group which included Chauncy and Jill Carpenter this time along with our engineers, and Mark from the school. They went over the wants and the costs of everything. The engineers will come back with updated pricing. The high school sports boosters are planning on replacing field one scoreboard. It will be moved to the east, so it will be seen easier. Swedberg Electric and Weaver Construction were out there, and we asked that they make sure everything is located before any construction starts. This is to happen soon, and it is of no cost to us.

100th Anniversary Update: Director Bailey noted we have some activities coming up. We will be selling popcorn buckets and cups at different events that can be refilled for a lower cost. They are trying to have fireworks in November. Supt. Metcalf noted there will be a big celebration in August at the Good Tymes shelter which is now open for reservations. Commissioner Graves suggested having the organizing group of the Good Tymes shelter come to a concert.

Director Bailey noted the Parks Foundations is having the Possibilities Dinner May 20th from 5-8 pm. at the WPA Shelter.

Update Director's Contract:
Motion

Commissioner Strack moved to approve the amendment to Director Baileys contract as presented. Commissioner Graves seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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 Sycamore Park District
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New Business

Quarterly Capital Funds Update: Supt. Hienbuecher noted this is just the quarterly update.

MOU Approval:

Aggression Volleyball: Supt. Metcalf noted this is a new affiliate using our gym. This will be on a three-year renewal contract.

KSRA: Supt. Metcalf noted they made a few changes to the KSRA MOU with a few new programs.

Motion

Commissioner Doty moved to approve the MOUs with both Aggression Volleyball and KSRA. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Strategic Plan Update Draft: Director Bailey noted this is an update on what has been accomplished. We are using this format to help plan for the next 3-5 years. She asked the board to let her know if they have any comments on anything. Commissioner Doty noted the format is enjoyable to look back and see everything that has been accomplished.

Motion

Commissioner Strack moved to approve the Strategic Plan as presented. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Organizational Chart: Director Bailey noted we did some moving around of things to be more efficient and makes more sense.

NRPA Conference Approval:

Motion

Commissioner Strack moved to approve attendance as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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 Sycamore Park District
 Tuesday April 25, 2023
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Sports Fields Discussion – ES: This will be discussed in executive session.

Special Announcements –

May Study Session: None was scheduled.

Public Input – None

Motion

The Board adjourned the Regular Session to go into Executive Session at 7:15 pm on a motion made by Commissioner Strack for the reasons listed below. The motion was seconded by Commissioner Graves.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:21 pm. The roll was called with Commissioners Ackmann, Doty, Graves, Strack and Kroeger present along with Director Bailey, Recording Secretary Jeanette Freeman, Jeff Donahoe, Jackie Hienbuecher, and Lisa Metcalf.

Motion

The Board adjourned the Executive Session at 7:54 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Graves.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

The Board reconvened to Regular Session at 7:54 pm. The roll was called with Commissioners Ackmann, Doty, Graves, Strack and Kroeger present.

Motion

The Board adjourned the Regular Session at 7:54 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Ackmann.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman
 Recording Secretary
 Sycamore Park District

DATE: 05/17/2023
 TIME: 12:43:56
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 04/21/2023 TO 05/16/2023

Interim

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
4IMPRINT	4IMPRINT INC.								
	11082855	01 CONCESSIONS PROMO ITEMS	101000046214	04/14/23	00006225	65880	05/04/23	662.94	662.94
ACUSHNET	ACUSHNET COMPANY								
	0000177286	01 CREDIT FROM OVERPAYMENT	501000001300	03/14/23		65910	05/05/23	384.64	-242.02
	300463753	01 CREDIT - RETURN INV915143669	501000001301	05/01/23		65910	05/05/23	384.64	-242.02
	915369150	01 FOOTJOY FLEX LADIES 95716	501000001305	05/03/23	00006241	65910	05/05/23	384.64	66.66
		02 DISC INV 915639150	501000001305		00006241				60.00
		03 SHIPPING INV 915639150	501000001305		00006241				-1.20
									7.86
	915461998	01 CART 14 TALLEST CART BAG	501000001304	04/13/23	00006224	65873	04/25/23	150.24	150.24
		02 SHIPPING INV 915461998	501000001304		00006224				138.00
		03 DISC INV 915461998	501000001304		00006224				15.00
									-2.76
	915608384	01 SCOTTY CAMERON NEWPORT	501000001302	05/01/23	00006076	65910	05/05/23	384.64	710.00
		02 DISC INV 915608384	501000001302		00006076				700.00
		03 SHIPPING INV 915608384	501000001302		00006076				-14.00
									24.00
ADVANCE	ADVANCE AUTO PARTS								534.88
	2454-483356	01 OIL/AIR FILTERS SPARK PLUGS MW	1015000066403	04/17/23	00006237	65881	05/04/23	254.60	31.58
									31.58
	2454-483520	01 ENGINE OILS MOWERS	1015000076515	04/20/23	00006222	65881	05/04/23	254.60	95.95
									95.95
	2454-483878	01 ENGINE OILS	1015000076515	04/27/23	00006227	65881	05/04/23	254.60	85.86
									85.86
	2454-483907	01 MOWER OIL	1015000076515	04/27/23	00006226	65881	05/04/23	254.60	41.21
									41.21
									254.60

SYCAMORE PARK DISTRICT
PAID INVOICE LISTING

DATE: 05/17/2023
TIME: 12:43:56
ID: AP450000.WOW

FROM 04/21/2023 TO 05/16/2023

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ADVANCET		ADVANCED TURF SOLUTIONS							
	sol1082788	01 GOLF-SC-PARK HERBICIDE	101500076507	04/20/23		65882	05/04/23	2,003.76	2,003.76
		02 GOLF-SC-PARK HERBICIDE	202100076530						243.50
		03 GREENS FERTILIZER	504100076506						243.50
									1,516.76
							VENDOR TOTAL:		2,003.76
AFLAC	AFLAC								
	452675	01 AFLAC- PRE TAX	101000002006	04/12/23		65883	05/04/23	502.82	502.82
		02 AFLAC- AFTER TAX	101000002007						474.02
									28.80
AIRGAS	AIRGAS USA LLC								
	9996501689	01 GAS-SHOP WELDING TANKS	101500066401	04/30/23		65884	05/04/23	38.70	38.70
							VENDOR TOTAL:		38.70
BANN	BANNER UP SIGNS								
	80028	01 SPLASHPAD SIGNS	518300076500	04/28/23		65941	05/11/23	478.00	478.00
		02 CONCESSIONS MENU	303300076500						300.00
									178.00
	80099	01 CITY WINDOW BANNER	101200046203	05/04/23		65937	05/09/23	170.00	170.00
									170.00
							VENDOR TOTAL:		648.00
BJS	BJ'S DECORATING								
	0000240	01 FLOOD-KIT FLOOR-TILE&BASE	101000076500	05/01/23		65938	05/09/23	3,990.60	3,405.75
									3,405.75
	0000241	01 FLOOD-BASE PS-CH-KITCHEN	101000076500	05/01/23		65938	05/09/23	3,990.60	584.85
									584.85
							VENDOR TOTAL:		3,990.60
BSN	BSN SPORTS								
	921388780	01 BB BASE PLUGS-ANCHORS	202100076536	04/17/23		65925	05/08/23	299.89	131.97
									131.97
	921440993	01 BASE PLUG & BASE COVERS	202100076536	04/20/23		65925	05/08/23	299.89	167.92
									167.92

DATE: 05/17/2023
 TIME: 12:43:56
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 04/21/2023 TO 05/16/2023

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
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BURRI BURRIS EQUIPMENT CO. VENDOR TOTAL: 299.89

PS3012400-1-REPL				05/11/23		65942	05/11/23	420.70	420.70
01 REPL CK065669 NEVER RCVD	504100066403								100.00
02 REPL CK065669 NEVER RCVD	202100066403								100.00
03 REPL CK065669 NEVER RCVD	101500066403								220.70

PS3013077-1				05/03/23		65926	05/08/23	134.68	134.68
01 REPL ROUGH MOWER SAFE SWITCH	504100066403								134.68

CAPITALO CAPITAL ONE VENDOR TOTAL: 555.38

1648196309				04/19/23		65927	05/08/23	321.74	321.74
01 COOKIES	303000086618				00006230				42.00
02 CHEEZITS	303000086618				00006230				14.78
03 GOLDFISH	303000086618				00006230				26.28
04 PIRATE BOOTY	303000086618				00006230				13.38
05 CRACKERS	303000086618				00006230				8.78
06 CANDY	303000086624				00006230				81.64
07 GATORADE	303000086631				00006230				17.88
08 WINE CUPS	303000076550				00006230				12.48
09 PLATES	303300076550				00006230				24.98
10 FORKS	303300076550				00006230				13.98
11 HONEY BUNS	303000086611				00006230				26.08
12 SAM'S CASH	303000086624				00006230				-4.46
13 CHEX MIX	303000086618				00006230				16.24
14 BREAKFAST W/BUNNY	206095026216				00006230				27.70

CINTA CINTAS CORPORATION #355 VENDOR TOTAL: 321.74

4118353592				03/03/23		65869	04/21/23	567.18	36.89
01 RUG SERVICE	207500056301								36.89

41417618128				02/24/23		65885	05/04/23	49.04	49.04
01 RAG & RUG SERVICE	207500056301								49.04

4147618029				02/24/23		65869	04/21/23	567.18	29.33
01 RAG & RUG	101500056301								10.87
02 RAG & RUG	504100056301								10.86
03 RAG & RUG	201000056301								3.80
04 RAG & RUG	101000056301								3.80

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 04/21/2023 TO 05/16/2023

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
4148353564		01 RAG & RUG	101500056301	03/03/23		65869	04/21/23	567.18	29.33
		02 RAG & RUG	504100056301						10.86
		03 RAG & RUG	201000056301						10.87
		04 RAG & RUG	101000056301						3.80
4149050687		01 RAG & RUG	101500056301	03/10/23		65869	04/21/23	567.18	29.33
		02 RAG & RUG	504100056301						10.87
		03 RAG & RUG	201000056301						10.86
		04 RAG & RUG	101000056301						3.80
4149050710		01 RUG SERVICE	207500056301	03/10/23		65869	04/21/23	567.18	51.27
									51.27
4149782610		01 RUG SERVICE	207500056301	03/17/23		65869	04/21/23	567.18	51.27
									51.27
4149782693		01 RAG & RUG	101500056301	03/17/23		65869	04/21/23	567.18	29.33
		02 RAG & RUG	504100056301						10.87
		03 RAG & RUG	201000056301						10.86
		04 RAG & RUG	101000056301						3.80
4150433601		01 RAG & RUG	101500056301	03/24/23		65869	04/21/23	567.18	29.33
		02 RAG & RUG	504100056301						10.87
		03 RAG & RUG	201000056301						10.86
		04 RAG & RUG	101000056301						3.80
4150433628		01 RUG SERVICE	207500056301	03/24/23		65869	04/21/23	567.18	51.27
									51.27
4151129777		01 RAG & RUG	101500056301	03/31/23		65869	04/21/23	567.18	29.33
		02 RAG & RUG	504100056301						10.87
		03 RAG & RUG	201000056301						10.86
		04 RAG & RUG	101000056301						3.80
4151129797		01 RUG SERVICE	207500056301	03/31/23		65869	04/21/23	567.18	51.27
									51.27
4151129847		01 RAG & RUG SERVICE	201000056301	03/31/23		65943	05/11/23	64.05	17.36
									17.36

DATE: 05/17/2023
 TIME: 12:43:56
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SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 04/21/2023 TO 05/16/2023

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
4151874481	01	RUG SERVICE	207500056301	04/07/23		65869	04/21/23	567.18	51.27 51.27
4151874564	01	RAG & RUG	101500056301	04/07/23		65869	04/21/23	567.18	29.33 10.87 10.86 3.80 3.80
4151874574	01	RAG & RUG SERVICE	201000056301	04/07/23		65943	05/11/23	64.05	17.36 17.36
4152551820	01	RUG SERVICE	201000056301	04/14/23		65869	04/21/23	567.18	17.36 17.36
4152551848	01	RAG & RUG SERVICE	101500056301	04/14/23		65943	05/11/23	64.05	29.33 10.87 10.86 3.80 3.80
4152551933	01	RUG SERVICE	207500056301	04/14/23		65869	04/21/23	567.18	51.27 51.27
4153261401	01	RAG & RUG SERVICE	101500056301	04/21/23		65874	04/25/23	87.00	29.33 10.87 10.86 3.80 3.80
4153261406	01	RAG & RUG SERVICE	207500056301	04/21/23		65874	04/25/23	87.00	40.31 40.31
4153261429	01	RAG & RUG SERVICE	201000056301	04/21/23		65874	04/25/23	87.00	17.36 17.36
CINTA2	CINTAS CORP							VENDOR TOTAL:	767.27
8406213051	01	1ST AID CABINET REFILL-MAINT	202100076513	04/21/23		65911	05/05/23	253.18	253.18
	02	1ST AID CABINET REFILL-MAINT	101500076513						11.07
	03	AED BATTERY REPL - CH	101500076513						11.06
	04	AED BATTERY REPL - CH	202100076513						112.52
	05	SERVICE CHARGE	202100076513						112.52
	06	SERVICE CHARGE	101500076513						3.00 3.01

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SYCAMORE PARK DISTRICT
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CITY	CITY OF SYCAMORE							VENDOR TOTAL:	253.18
	MARCH 2023 SALES TAX			04/21/23		65870	04/21/23	16.00	16.00
	01 CITY SALES TAX - VENDING		207500086650						8.00
	02 CITY SALES TAX - CATERING		303500116852						8.00
CITY2	CITY OF SYCAMORE							VENDOR TOTAL:	16.00
	127-1000000-0423			04/28/23		65912	05/05/23	245.54	245.54
	01 WATER/SEWER-MAINT		101500096704						245.54
CMJ	CMJ TECHNOLOGIES, INC.							VENDOR TOTAL:	245.54
	17395			04/21/23		65875	04/25/23	700.00	700.00
	01 ETHERNET RUN CLUBHOUSE		101000076500						700.00
COMCA	COMCAST							VENDOR TOTAL:	700.00
	0468768-0523			04/25/23		65913	05/05/23	187.02	187.02
	01 CABLE		303000096705						93.51
	02 CABLE		504000096705						93.51
COMMO	COMMONWEALTH EDISON							VENDOR TOTAL:	187.02
	050123			05/01/23		65914	05/05/23	114.93	114.93
	01 KIWANIS PARK		101500096702						47.23
	02 EMIL CASSIER PARK		101500096702						19.43
	03 BOYNTON PARK		101500096702						14.20
	04 SOCCER COMPLEX		202100096702						34.07
CONS	CONSERV FS							VENDOR TOTAL:	114.93
	121020507			04/27/23		65886	05/04/23	4,051.57	908.70
	01 DIESEL - GOLF		504100076515						556.93
	02 DIESEL - PARKS		101500076515						156.88
	03 DIESEL - SC		202100076515						194.89
	121020508			04/27/23		65886	05/04/23	4,051.57	1,443.17
	01 GASOLINE- GOLF		504100076515						393.50
	02 GASOLINE- PARKS		101500076515						212.40
	03 GASOLINE- SC		202100076515						200.08

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	121020506	04 GASOLINE-TRUCKS	101500076515	04/27/23		65886	05/04/23	4,051.57	1,443.17 637.19
	121020509	01 GA S- OLD SHOP	504000076515	04/27/23		65886	05/04/23	4,051.57	893.95 893.95
	121020510	01 DIESEL - OLD SHOP	504100076515	04/27/23		65886	05/04/23	4,051.57	604.90 604.90
	40019039	01 SALT-INFIELD MIX	202100076533	05/02/23		65886	05/04/23	4,051.57	200.85 200.85
DEKA		DEKALB LAWN & EQUIPMENT CO.						VENDOR TOTAL:	4,051.57
	89884	01 GASKET SETS SMALL ENGINES	101500066402	04/20/23	00006220	65871	04/24/23	15.69	15.69 15.69
	90219	01 BELT, SHAFT SPINDLE ZERO TURNS	101500066403	05/02/23	00006238	65887	05/04/23	222.49	222.49 222.49
DEKAM		DEKALB MECHANICAL INC						VENDOR TOTAL:	238.18
	85207	01 CK WORK-CC HEAT/COOL ISSUES	207500056300	04/26/23		65928	05/08/23	641.25	641.25 641.25
DOGWASTE		DOG WASTE DEPOT						VENDOR TOTAL:	641.25
	545313	01 DOG PARK WASTE BAGS	101500076540	05/02/23		65888	05/04/23	121.35	121.35 121.35
DOTY		DOTY & SON CONCRETE PRODUCTS						VENDOR TOTAL:	121.35
	69673	01 NEW BB-PARKING BLOCKS	701000207008	04/19/23		65889	05/04/23	2,342.50	2,342.50 2,342.50
ECO		ECOWATER SYSTEMS, INC.						VENDOR TOTAL:	2,342.50
	130856-042023	01 SALT	101000056300	04/13/23		65876	04/25/23	14.00	14.00 7.00 7.00
		02 SALT	201000056300						

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
EUCL	EUCLID BEVERAGE LTD.								14.00
	W-3085690								
		01 COORS LIGHT	303000086634	04/14/23	00006232	65890	05/04/23	519.90	519.90
		02 MILLER LITE	303000086634		00006232			192.00	192.00
		03 ANTI HERO	303000086634		00006232			67.90	67.90
		04 FIST CITY	303000086634		00006232			60.00	60.00
		05 DELIVERY	303000086634		00006232			8.00	8.00
								VENDOR TOTAL:	14.00
FAST	FASTENAL COMPANY								519.90
	ILCOR118034								
		01 CABLE TIES SPORTS NETS	202100066404	04/21/23	00006221	65891	05/04/23	62.79	62.79
	ILCOR118058								
		01 CABLE TIES SPORTS FIELDS	202100076500	04/26/23	00006229	65915	05/05/23	64.29	64.29
									64.29
								VENDOR TOTAL:	127.08
FRONTIER	FRONTIER								
	0670-040723								
		01 ADMIN	101000096700	04/07/23		65877	04/25/23	594.28	594.28
		02 ADMIN	201000096700					297.14	297.14
	4818-042223								
		01 MAINT	101500096700	04/22/23		65916	05/05/23	200.08	200.08
		02 MAINT	202100096700					100.04	100.04
									100.04
								VENDOR TOTAL:	794.36
GORDH	GORDON HARDWARE								
	927501								
		01 SHOP BOLTS	101500076511	04/12/23		65892	05/04/23	38.98	18.69
	928090								18.69
		01 PVC FITTING FOR SHOP	101500066401	05/02/23	00006239	65892	05/04/23	38.98	20.29
									20.29
								VENDOR TOTAL:	38.98
HARRG	HARRIS GOLF CARS SALES & SERVI								
	01-335942								
		01 GOLF CART REPAIR PARTS	504000066409	03/21/23		65917	05/05/23	1,356.92	117.90
									117.90

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	01-335945	01 GOLF CART REPAIR PARTS	504000066409	03/21/23		65917	05/05/23	1,356.92	15.93
	01-336735	01 GOLF CART REPAIR PARTS	504000066409	03/31/23		65917	05/05/23	1,356.92	15.93
	02-336734	01 GOLF CART REPAIR PARTS	504000066409	03/31/23		65917	05/05/23	1,356.92	50.39
									50.39
									1,172.70
									1,172.70
									1,356.92
									VENDOR TOTAL:
K&S TIRE		K & S TIRE RECYCLING, INC.							
	150666A	01 USED TIRE PICKUP-83	101500056302	04/26/23		65893	05/04/23	288.57	288.57
									288.57
									VENDOR TOTAL:
KAR		KAR-FRE FLOWERS							
	366697/1	01 FLOWERS - VINZ	101000046213	04/12/23		65918	05/05/23	200.00	50.00
		02 FLOWERS - VINZ	201000046213						25.00
									25.00
	366697/2	01 FLOWERS-FREEMAN	101000046213	04/21/23		65918	05/05/23	200.00	75.00
		02 FLOWERS-FREEMAN	201000046213						37.50
									37.50
	366790/1	01 FLOWERS - METCALF	101000046213	04/24/23		65918	05/05/23	200.00	75.00
		02 FLOWERS - METCALF	201000046213						37.50
									37.50
									VENDOR TOTAL:
LOWE		LOWE'S							200.00
	903347-KVQGHU	01 TREATED WOOD, FASTENERS PARKS	101500066404	04/20/23		65919	05/05/23	113.59	82.62
									82.62
	907349-KTCJKR	01 WOOD, PIPE FOR SHOP	101500066401	04/04/23		65919	05/05/23	113.59	30.97
									30.97
									VENDOR TOTAL:
MART		MARTENSON TURF PRODUCTS							113.59
	89494	01 SEED FOR SC-GOLF-PARKS	101500076502	04/18/23		65894	05/04/23	448.00	448.00
									448.00

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
MARTINCO		MARTIN & COMPANY EXCAVATING							448.00
	2022-8715-2	01 BRIDGE AT 10	701000207005	03/31/23		65878	04/25/23	69,696.18	69,696.18
									69,696.18
MENA		MENARDS - SYCAMORE							69,696.18
	88972	01 PIPE PARTS SHOP	101500066401	04/18/23	00006217	65895	05/04/23	156.33	30.71
									30.71
	89116	01 NEW BALLFIELD EDGING	202100066404	04/20/23		65895	05/04/23	156.33	111.66
									111.66
	89139	01 SPRAY PAINT EQUIP.	101500066401	04/20/23	00006218	65895	05/04/23	156.33	13.96
									13.96
	89378	01 MAINTENANCE EQUIPMENT	207500056300	04/24/23	00006240	65920	05/05/23	265.03	12.99
									12.99
	89388	01 VELCRO STRIPS - SHOP	101500066401	04/24/23		65920	05/05/23	265.03	4.19
									4.19
	89445	01 EDGING NEW BALLFIELDS	202100076500	04/25/23		65920	05/05/23	265.03	83.88
									83.88
	89493	01 NEW BALLFIELD EDGIN	202100076500	04/26/23		65920	05/05/23	265.03	148.06
									148.06
	89508	01 NEW OUTLET OLD SHOP, WIRES	101500066401	04/26/23	00006228	65920	05/05/23	265.03	15.91
									15.91
MROUT		MR OUTHOUSE, INC							421.36
	6358	01 PORT-O-POTS- GOLF	504100056309	04/21/23		65929	05/08/23	2,195.00	2,195.00
		02 PORT-O-POTS-SPORTS	202100056309						330.00
		03 PORT-O-POTS-PARKS	101500056309						1,195.00
									670.00
NEWV		NEW VALUES MAGAZINE							2,195.00
	5203	01 MAY AD HALF PG	101200046208	05/03/23	00006242	65939	05/09/23	375.00	375.00
									375.00

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NWIAPR	NWIAPR							VENDOR TOTAL:	375.00
	2023 DUES			04/17/23		65896	05/04/23	50.00	50.00
	01 ANNUAL MEMBER DUES - 2023		101000046204						25.00
	02 ANNUAL MEMBER DUES - 2023		201000046204						25.00
OCCREATI	OC CREATIVE, INC.							VENDOR TOTAL:	50.00
	2513	01 GOLD MEDAL AWARD VIDEO 1/2	101200046214	05/04/23	00006244	65940	05/09/23	2,325.00	2,325.00
PENDEL	PENDELTON TURF SUPPLY							VENDOR TOTAL:	2,325.00
	6086	01 LIQUID FERT- GRENS	504100076506	04/26/23		65930	05/08/23	1,427.40	1,427.40
		02 GROWTH REG-INHIBITOR	504100076507						179.40
PEPSI	PEPSI COLA GEN. BOT.							VENDOR TOTAL:	1,427.40
	50978609	01 20 OZ BOTTLE POP	303000086631	04/26/23		65897	05/04/23	562.35	562.35
		02 5GAL BIB	303000086630						409.92
		03 3GAL BIB	303000086630						93.75
PERFOR	PERFORMANCE FOODSERVICE							VENDOR TOTAL:	562.35
	7238713	01 PICKLE SLICES	303000086629	03/30/23		65898	05/04/23	867.38	867.38
		02 GATORADE	303000086631						43.54
		03 CHIPS	303000086622						114.44
		04 NACHO CHEESE	303300086620						281.05
		05 NACHO CHIPS	303300086620						80.05
		06 SCRAMBLED EGGS	206095026216						25.42
		07 SAUSAGE	206095026216						206.66
		08 DELIVERY	303000076500						108.72
PERRYS	PERRY'S PROFESSIONAL PAINTING							VENDOR TOTAL:	867.38
	KITCHEN PAINT JOB			05/08/23		65931	05/08/23	1,500.00	1,500.00
	01 REPAIR & PAINT KITCHEN		101000076500						1,500.00

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ITEM AMT
PROS	2/894850	PRO-SAFETY, INC.	101500076514	04/28/23	05/08/23	65932	95.00	95.00
		01 MAINT STAFF SAFETY EQUIP						
		VENDOR TOTAL:					1,500.00	
PRIN	MAY 2023	PRINCIPAL LIFE INS GROUP		05/05/23	05/05/23	65921	1,643.31	1,643.31
		01 DENTAL INS PREM	101000106801					349.47
		02 DENTAL INS PREM	101500106801					126.44
		03 DENTAL INS PREM	504100106801					139.99
		04 DENTAL INS PREM	504000106801					70.32
		05 DENTAL INS PREM	201000106801					435.53
		06 DENTAL INS PREM	202100106801					332.67
		07 DENTAL INS PREM	207500106801					162.84
		08 DENTAL INS PREM	303000106801					26.05
		VENDOR TOTAL:					1,643.31	
REIN	6027911-03	REINDERS, INC.		04/21/23	05/04/23	65899	3.84	3.84
		01 BUSHING FLANGE	202100066403					3.84
		VENDOR TOTAL:					3.84	
RINGCEN	CD_000574925	RINGCENTRAL INC.		04/21/23	05/04/23	65900	971.73	971.73
		01 TELEPHONE	101000096700					485.86
		02 TELEPHONE	201000096700					485.87
		VENDOR TOTAL:					971.73	
ROCHNEW	INV228856	THE ROCHELLE NEWS-LEADER	101200046208	04/09/23	05/08/23	65933	394.00	245.00
		01 GOLF GUIDE						245.00
	INV230960	DEKALB HAS IT TAB	101200046208	04/19/23	05/08/23	65933	394.00	149.00
		01 DEKALB HAS IT TAB						149.00
		VENDOR TOTAL:					394.00	
RONDO	173389	RONDO ENTERPRISES, INC.		05/05/23	05/05/23	65922	47.95	47.95
		01 TRAILER DOOR CABLES	101500066402					47.95

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T0000024	DOBBERSTEIN, MELISSA								
	REIMB DOLLAR TREE		205011956216	05/08/23		65934	05/08/23	73.29	51.30
	01 REIMB BDAY PARTY SUPPLIES								51.30
	REIMB HYVEE			05/08/23		65934	05/08/23	73.29	21.99
	01 REIMB CAKE- TT PARTY		101000046212						10.99
	02 REIMB CAKE- TT PARTY		201000046212						11.00
							VENDOR TOTAL:	73.29	73.29
T0001565	PHONPARSIT, BOUNPHONE								
	REIMBURSE 4-24-23			04/24/23		65872	04/24/23	183.58	183.58
	01 CLOTHING REIMBURSEMENT		101200046215						150.00
	02 BOOTS REIMBURSEMENT		101500046215						33.58
							VENDOR TOTAL:	183.58	183.58
T0001767	OLSON, AARON								
	REIMBURSEMENT		303300086632	04/23/23		65905	05/04/23	42.40	42.40
	01 REIMB-HOT CHOC - BB								
	REPL 5-5-23 PAYROLL			05/11/23		65944	05/11/23	94.38	94.38
	01 REPL 5-5-23 PAYROLL DIRECT DEP		101000001001						94.38
							VENDOR TOTAL:	136.78	136.78
TRUGR	TRUGREEN								
	173524249	01 WEED & FEED-NEW SOCCER COMP	202100076528	04/13/23		65906	05/04/23	2,407.28	983.12
	173719442	01 OLD MILL PARK WEED CONTROL	101500076507	04/18/23		65906	05/04/23	2,407.28	983.12
	173756227	01 WEED&FEED-BB FIELDS 1-12	202100076527	04/18/23		65906	05/04/23	2,407.28	441.04
	174465285	01 WEED-N-FEED - WETZEL PARK	101500076507	04/28/23		65935	05/08/23	569.93	983.12
	174472447	01 WEED-N-FEED - FOUNDERS PARK	101500076507	04/28/23		65935	05/08/23	569.93	983.12
							VENDOR TOTAL:	2,977.21	2,977.21
TYLER	TYLER ENTERPRISES								
	64319	01 GOLF PESTICIDES	504100076507	03/31/23		65907	05/04/23	3,402.00	3,402.00
									3,402.00

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UNITREN		UNITED RENTALS (NORTH AMERICA)					VENDOR TOTAL:	3,402.00
	219138398-001	01 RENTAL-TURF ROLL SC	101500056300	05/04/23	05/08/23	65936	965.25	965.25
							VENDOR TOTAL:	965.25
VERIZON		VERIZON						
	9932606619	01 DATA PLAN TABLETS	504100096700	04/15/23	04/25/23	65879	108.03	108.03
		02 DATA PLAN TABLETS	303000096700					36.01
								72.02
							VENDOR TOTAL:	108.03
VULC		VULCAN MATERIALS CO.						
	33229612	01 G.C ROAD ROCK-18 LADIES TEE	504100076509	04/25/23	05/04/23	65908	708.30	276.31
								276.31
	33232981	01 ROCK SCREENING- CART PATH	504100066408	04/28/23	05/04/23	65908	708.30	214.68
								214.68
	33232982	01 ROCK SCREENING-CART PATH	504100066408	04/28/23	05/04/23	65908	708.30	217.31
								217.31
							VENDOR TOTAL:	708.30
WARE		WAREHOUSE DIRECT BUSINESS						
	5484645-0	01 CAN LINERS - CC	207500076510	04/28/23	05/04/23	65909	121.97	121.97
		02 MULTI FOLD TOWELS - CC	207500076510					68.97
								53.00
							VENDOR TOTAL:	121.97
							TOTAL --- ALL INVOICES:	125,308.21

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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

New

INVOICES DUE ON/BEFORE 05/18/2023

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1STAYD	1ST AYD CORPORATION							
PS11610829	05/02/23	01	OL ABSORB - SHOP CLOTHS	101500066401			05/18/23	129.93
							INVOICE TOTAL:	129.93
							VENDOR TOTAL:	129.93
ALARMDET	ALARM DETECTION SYSTEMS, INC							
219339-1013	05/07/23	01	QTRLY ALARM CC	207500056300			05/18/23	473.49
							INVOICE TOTAL:	473.49
							VENDOR TOTAL:	473.49
ALL	ALL STAR SPORTS INSTRUCTION							
233017	05/08/23	01	INSTRUCTOR FEES	205550026128			05/18/23	6,138.00
							INVOICE TOTAL:	6,138.00
							VENDOR TOTAL:	6,138.00
ALLST	ALL STAR PRO GOLF							
INV32413	05/17/23	01	IMPRINTED PENCILS	504000076500			05/18/23	389.85
							INVOICE TOTAL:	389.85
							VENDOR TOTAL:	389.85
ANCEL	ANCEL GLINK, P.C.							
96507	05/09/23	01	CORPORATE MATTERS	101000036120			05/18/23	240.13
							INVOICE TOTAL:	240.13
							VENDOR TOTAL:	240.13
BANK	THE BANK OF NEW YORK MELLON							
252-2547569	04/25/23	01	AGENT FEES - 2019A	101000156902			05/18/23	750.00
							INVOICE TOTAL:	750.00
							VENDOR TOTAL:	750.00
BANN	BANNER UP SIGNS							

INVOICES DUE ON/BEFORE 05/18/2023

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
BANN	BANNER UP SIGNS							
80108	05/08/23	01	SOCCER CAMP	701000207008			05/18/23	2,269.00
							INVOICE TOTAL:	2,269.00
							VENDOR TOTAL:	2,269.00
BATTERIE	BATTERIES PLUS BULBS							
P62228928	05/09/23	01	BATTERIES	207500046200			05/18/23	16.56
							INVOICE TOTAL:	16.56
							VENDOR TOTAL:	16.56
CEDAR	CEDAR RAPIDS TIRE							
913777	05/15/23	01	MOWER/CART TIRES 4	101500066402			05/18/23	92.83
							INVOICE TOTAL:	92.83
							VENDOR TOTAL:	92.83
CINTA	CINTAS CORPORATION #355							
4153942938	04/28/23	01	RAG & RUG SERVICE	207500056301			05/18/23	40.31
							INVOICE TOTAL:	40.31
4153942975	04/28/23	01	RAG & RUG SERVICE	101500056301			05/18/23	10.87
		02	RAG & RUG SERVICE	504100056301				10.86
		03	RAG & RUG SERVICE	201000056301				3.80
		04	RAG & RUG SERVICE	101000056301				3.80
							INVOICE TOTAL:	29.33
4153942990	04/28/23	01	RAG & RUG SERVICE	201000056301			05/18/23	17.36
							INVOICE TOTAL:	17.36
4154643441	05/05/23	01	RAG & RUG SERVICE	1015000056301			05/18/23	11.70
		02	RAG & RUG SERVICE	504100056301				11.69
		03	RAG & RUG SERVICE	201000056301				4.09
		04	RAG & RUG SERVICE	101000056301				4.10
							INVOICE TOTAL:	31.58

INVOICES DUE ON/BEFORE 05/18/2023

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CINTA CINTAS CORPORATION #355								
4154643616	05/05/23	01	RAG & RUG SERVICE	201000056301			05/18/23	18.70
							INVOICE TOTAL:	18.70
4154643673	05/05/23	01	RAG& RUG SERVICE	2075000056301			05/18/23	43.41
							INVOICE TOTAL:	43.41
4155365950	05/12/23	01	RAG & RUG SERVICE	1015000056301			05/18/23	11.70
		02	RAG & RUG SERVICE	5041000056301				11.69
		03	RAG & RUG SERVICE	2010000056301				4.09
		04	RAG & RUG SERVICE	2010000056301				4.10
							INVOICE TOTAL:	31.58
4155366048	05/12/23	01	RAG & RUG SERVICE	2075000056301			05/18/23	43.41
							INVOICE TOTAL:	43.41
4155366145	05/12/23	01	RAG & RUG SERVICE	2010000056301			05/18/23	18.70
							INVOICE TOTAL:	18.70
							VENDOR TOTAL:	274.38
CINTA2 CINTAS CORP								
5157638984	05/09/23	01	AED BATTERY - CC	2075000076513			05/18/23	236.29
		02	1ST AID STOCK - CC	2075000076513				48.38
							INVOICE TOTAL:	284.67
							VENDOR TOTAL:	284.67
CITY2 CITY OF SYCAMORE								
1271005000-0423	04/28/23	01	WATER/SEWER- CC	2075000096704			05/18/23	685.20
							INVOICE TOTAL:	685.20
							VENDOR TOTAL:	685.20
CMJ CMJ TECHNOLOGIES, INC.								
17403	04/28/23	01	HARD DRIVE, CABLE	7010000207004			05/18/23	154.98
							INVOICE TOTAL:	154.98

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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/18/2023

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CMJ	CMJ TECHNOLOGIES, INC.							
17454	05/01/23	01	OFFICE 365	101000046206			05/18/23	255.88
		02	OFFICE 365	201000046206				255.87
		03	MONTHLY MAINT	101000056304				499.00
		04	MONTHLY MAINT	201000056304				499.00
								INVOICE TOTAL: 1,509.75
								VENDOR TOTAL: 1,664.73
COMMO	COMMONWEALTH EDISON							
050423	05/04/23	01	FOUNDERS PARK	101500096702			05/18/23	23.36
		02	OLD MILL	101500096702				24.86
		03	SYCAMORE LAKE	101500096702				31.38
		04	GOOD TYMES SHELTER	101500096702				27.78
		05	ENTRY PARK	101500096702				23.34
		06	MAITN BLDG	101500096702				480.16
		07	MAITN BLDG	504100096702				480.16
		08	SC	202100096702				308.20
								INVOICE TOTAL: 1,399.24
0558722008-0423	05/05/23	01	BASEBALL CONC	303300096702			05/18/23	118.82
		02	POOL	518100096702				177.02
		03	MAINT	101500096702				115.17
		04	MAINT	504100096702				115.17
		05	CART BLDG	504000096702				330.92
		06	CLUBHOUSE	303000096702				70.62
		07	PROSHOP	504000096702				70.62
		08	ADMIN	101000096702				164.78
		09	ADMIN	201000096702				164.78
		10	ELECTRONIC SIGN	101000096702				13.54
		11	ELECTRONIC SIGN	201000096702				13.54
		12	COMM CTR	207500096702				4,445.10
								INVOICE TOTAL: 5,800.08
								VENDOR TOTAL: 7,199.32
COMMRECR	COMMERCIAL RECREATION							

INVOICES DUE ON/BEFORE 05/18/2023

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0021194	05/04/23	01	PART OF BALANCE-LIGHTENING	701000207008			05/18/23	19,440.00
							INVOICE TOTAL:	19,440.00
							VENDOR TOTAL:	19,440.00
COMMRECR COMMERCIAL RECREATION								
121020655	05/12/23	01	DIESEL - GOLF	504100076515			05/18/23	247.78
		02	DIESEL - PARKS	101500076515				533.23
		03	DIESEL -SC	202100076515				465.70
							INVOICE TOTAL:	1,246.71
121020656	05/12/23	01	GASOLINE - GOLF	504100076515			05/18/23	307.53
		02	GASOLINE - PARKS	101500076515				43.68
		03	GASOLINE -SC	202100076515				69.24
		04	GASOLINE -TRUCKS	101500076515				241.35
							INVOICE TOTAL:	661.80
40019157	05/02/23	01	SALT-NEW BB FIELDS	202100076500			05/18/23	200.85
							INVOICE TOTAL:	200.85
							VENDOR TOTAL:	2,109.36
DEK3 DEKALB COUNTY COLLECTOR								
1ST 2023	05/01/23	01	PROPERTY TAXES	101500116850			05/18/23	3,327.59
							INVOICE TOTAL:	3,327.59
							VENDOR TOTAL:	3,327.59
DEKA DEKALB LAWN & EQUIPMENT CO.								
90408	05/10/23	01	MOWER BLADES ZERO TURN TORO	202100066403	00006262		05/18/23	34.14
							INVOICE TOTAL:	34.14
90467	05/12/23	01	FUEL FILTER CHAIN SAW ROPE	101500066403	00006259		05/18/23	38.21
							INVOICE TOTAL:	38.21
							VENDOR TOTAL:	72.35

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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/18/2023

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0670-050723	05/07/23	01	ADMIN	101000096700			05/18/23	297.73
		02	ADMIN	201000096700				297.72
						INVOICE TOTAL:		595.45
						VENDOR TOTAL:		595.45
GRAI GRAINGER								
9699723012	05/08/23	01	PTO SWITCH-MOWER	101500066403			05/18/23	27.11
						INVOICE TOTAL:		27.11
						VENDOR TOTAL:		27.11
GROUPPL GROUP PLAN SOLUTIONS								
3353	05/02/23	01	FSA - MAY	101000106801			05/18/23	33.00
		02	FSA - MAY	201000106801				33.00
						INVOICE TOTAL:		66.00
						VENDOR TOTAL:		66.00
HAWK HAWKINS INC								
6468984	05/11/23	01	SPLASH PAD CHEM-RTN OLD CHEM	518100076500			05/18/23	464.71
						INVOICE TOTAL:		464.71
						VENDOR TOTAL:		464.71
INTEG INTEGRA BUSINESS SYSTEMS, INC.								
INV108241	05/01/23	01	PRINTER/COPIER - PRO SHOP	101000056304			05/18/23	18.31
		02	PRINTER/COPIER - PRO SHOP	201000056304				18.31
						INVOICE TOTAL:		36.62
INV108242	05/01/23	01	PRINTER/COPIER- MAINT	101000056304			05/18/23	26.86
		02	PRINTER/COPIER- MAINT	201000056304				26.85
						INVOICE TOTAL:		53.71
INV108243	05/01/23	01	PRINTER/COPIER - CC	101000056304			05/18/23	37.27

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SYCAMORE PARK DISTRICT
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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
INTEG	INTEGRA BUSINESS SYSTEMS, INC.							
INV108243	05/01/23	02	PRINTER/COPIER - CC	201000056304			05/18/23	37.27
							INVOICE TOTAL:	74.54
INV108244	05/01/23	01	PRINTER/COPIER-ADMIN	101000056304			05/18/23	22.25
		02	PRINTER/COPIER-ADMIN	201000056304				22.25
							INVOICE TOTAL:	44.50
							VENDOR TOTAL:	209.37
LIFEFIT	LIFE FITNESS							
7383102	05/08/23	01	TREDMILL MAINTENANCE	207000056307	00006246		05/18/23	292.50
							INVOICE TOTAL:	292.50
							VENDOR TOTAL:	292.50
MENA	MENARDS - SYCAMORE							
89855	05/01/23	01	PVC PIPE/FITTINGS SHOP REPAIR	101500066401	00006235		05/18/23	65.42
							INVOICE TOTAL:	65.42
89974	05/03/23	01	HOOKS-SC CONC BOARD	303300066401			05/18/23	7.96
							INVOICE TOTAL:	7.96
90043	05/04/23	01	CH CLOCK	303000076500			05/18/23	29.99
							INVOICE TOTAL:	29.99
90105	05/05/23	01	IRRIG FITTINGS	504100076505			05/18/23	25.25
							INVOICE TOTAL:	25.25
90134	05/05/23	01	SHOP-DRILL-BATTERIES-SOAP	101500076500			05/18/23	42.87
		02	SHOP-DRILL-BATTERIES-SOAP	202100076500				42.88
		03	SHOP-DRILL-BATTERIES-SOAP	504100076500				41.99
							INVOICE TOTAL:	127.74
90172	05/06/23	01	MAINTENANCE BLD SUPPLIES	202100076500	00006245		05/18/23	54.94
							INVOICE TOTAL:	54.94

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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
MENARDS - SYCAMORE								
90311	05/08/23	01	SHOP AIR HOSE REPLACE KIT	101500066401	00006258		05/18/23	54.33
						INVOICE TOTAL:		54.33
90323	05/18/23	01	SCREWS, SWITCH SHOP	101500076500	00006256		05/18/23	23.46
						INVOICE TOTAL:		23.46
90501	05/11/23	01	CONCESSIONS GRILL TANK FILL	303300056307	00006261		05/18/23	59.76
						INVOICE TOTAL:		59.76
90589	05/12/23	01	TRK WIPERS, GRIND WHEELS, HOSE	202100066402	00006260		05/18/23	68.11
						INVOICE TOTAL:		68.11
90603	05/12/23	01	AIR DEFLECTOR OFFICE SHOP	101500066401	00006257		05/18/23	2.24
						INVOICE TOTAL:		2.24
						VENDOR TOTAL:		519.20
NICOR NICOR GAS								
043023	04/30/23	01	MAINT BLDG	101500096703			05/18/23	285.72
		02	MAINT BLDG	504100096703				285.72
		03	POOL	518100096703				198.07
		04	UPSTAIRS OFFICE	101000096703				50.83
		05	ADMIN	101000096703				58.09
		06	ADMIN	201000096703				58.08
		07	PRO SHOP	504000096703				24.89
		08	CLUBHOUSE	303000096703				24.89
		09	PUMP HOUSE	504100096703				58.22
		10	AIRPORT RD PROPERTY	207500096703				353.36
						INVOICE TOTAL:		1,397.87
						VENDOR TOTAL:		1,397.87
PEPSI PEPSI COLA GEN. BOT.								
50952805	04/12/23	01	20 OZ BTL POP	303000086631	00006248		05/18/23	292.80

SYCAMORE PARK DISTRICT
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 05/18/2023

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
PEPSI	PEPSI COLA GEN. BOT.							
50952805	04/12/23	02	3 GAL BIB	303000086630	00006248		05/18/23	58.68
		03	5 GAL BIB	303300086630	00006248			281.25
		04	3 GAL BIB	303300086630	00006248			293.40
		05	5 GAL BIB	303000086630	00006248			187.50
								INVOICE TOTAL: 1,113.63
								VENDOR TOTAL: 1,113.63
PERFOR	PERFORMANCE FOODSERVICE							
7262489	04/27/23	01	MED CUPS	303300076550	00006250		05/18/23	68.87
		02	LIDS	303300076550	00006250			43.97
		03	LIDS	303300076550	00006250			37.39
		04	CHIPS	30300086622	00006250			240.90
		05	HOT DOGS	30300086615	00006250			227.35
		06	BRATS	30300086615	00006250			100.78
		07	HAMBURGERS	30300086613	00006250			259.92
		08	SOFT PRETZELS	303300086619	00006250			191.05
		09	TUBE HAMBURGER	303300086613	00006250			242.22
		10	CONE CUPS-KIRK	504000076500	00006250			135.31
		11	DELIVERY CHARGE	303000076500	00006250			7.50
								INVOICE TOTAL: 1,555.26
7263729	04/28/23	01	SOUR CREAM	303300086629	00006254		05/18/23	19.74
								INVOICE TOTAL: 19.74
								VENDOR TOTAL: 1,575.00
PRIOPRO	PRIORITY PRODUCTS INC							
989157	05/02/23	01	CABLE TIES	101500066401			05/18/23	39.48
								INVOICE TOTAL: 39.48
								VENDOR TOTAL: 39.48
R&R	R & R PRODUCTS INC.							
CD2785477	05/08/23	01	GOLF TEE TOWELS	504100076517			05/18/23	157.32
								INVOICE TOTAL: 157.32
								VENDOR TOTAL: 157.32

SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 05/18/2023

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
SOFT	SOFT WATER CITY							
2652-0423	04/30/23	01	SALT	207500076500			05/18/23	31.26
		02	WATER-SALT	101500076500				113.48
								144.74
								144.74
								INVOICE TOTAL:
								VENDOR TOTAL:
SOLI	SOLITUDE LAKE MANAGEMENT INC							
PSI-75438	05/01/23	01	POND MGMT-KRPN	101500076504			05/18/23	690.00
								690.00
								690.00
								INVOICE TOTAL:
								VENDOR TOTAL:
STAPLES	STAPLES BUSINESS ADVANTAGE							
353804429	05/13/23	01	COPY PAPER	101000046200			05/18/23	20.74
		02	COPY PAPER	201000046200				20.75
								41.49
								41.49
								INVOICE TOTAL:
								VENDOR TOTAL:
STEUVER	STUEVER & SONS							
1008	05/06/23	01	RE-HOOK UP COOLER-FLOOD	303000066400			05/18/23	255.00
								255.00
								255.00
								INVOICE TOTAL:
								VENDOR TOTAL:
TYLER	TYLER ENTERPRISES							
64874	05/15/23	01	GOLF FERT/PREEMERGENT	504100076506	00006263		05/18/23	155.70
								155.70
								INVOICE TOTAL:
								VENDOR TOTAL:
64876	05/15/23	01	HERBICIDE GOLF/PARKS	504100076507	00006264		05/18/23	150.00
		02	PARK HERBICIDE	101500076507	00006264			200.00
								350.00
								505.70
								INVOICE TOTAL:
								VENDOR TOTAL:
VERMONT	VERMONT SYSTEMS INC							

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SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/18/2023

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
VERMONT	VERMONT SYSTEMS INC							
VS008191	05/17/23	01	TRAINING	101000046200			05/18/23	87.50
							INVOICE TOTAL:	87.50
							VENDOR TOTAL:	87.50
WARE	WAREHOUSE DIRECT BUSINESS							
5493115-0	05/11/23	01	CAN LINERS - TOWELS	207500076510			05/18/23	92.75
		02	RUBBER BANDS	101000046200				5.41
		03	RUBBER BANDS	201000046200				5.42
							INVOICE TOTAL:	103.58
							VENDOR TOTAL:	103.58
WASTE	WASTE MANAGEMENT							
3705299-2011-5	05/05/23	01	REFUSE - ADMIN	101000056302			05/18/23	75.09
		02	REFUSE - CH	303000056302				75.10
		03	REFUSE - ADMIN	101000056302				8.50
		04	REFUSE - OLD SHOP	504100056302				95.62
		05	REFUSE - SC	202100056302				40.73
		06	REFUSE - PARKS	101500056302				40.74
		07	REFUSE - POOL	518100056302				15.00
		08	REFUSE - PICNIC	101500056302				67.43
		09	REFUSE - COMM CTR	207500056302				196.98
							INVOICE TOTAL:	615.19
							VENDOR TOTAL:	615.19
							TOTAL ALL INVOICES:	54,458.23

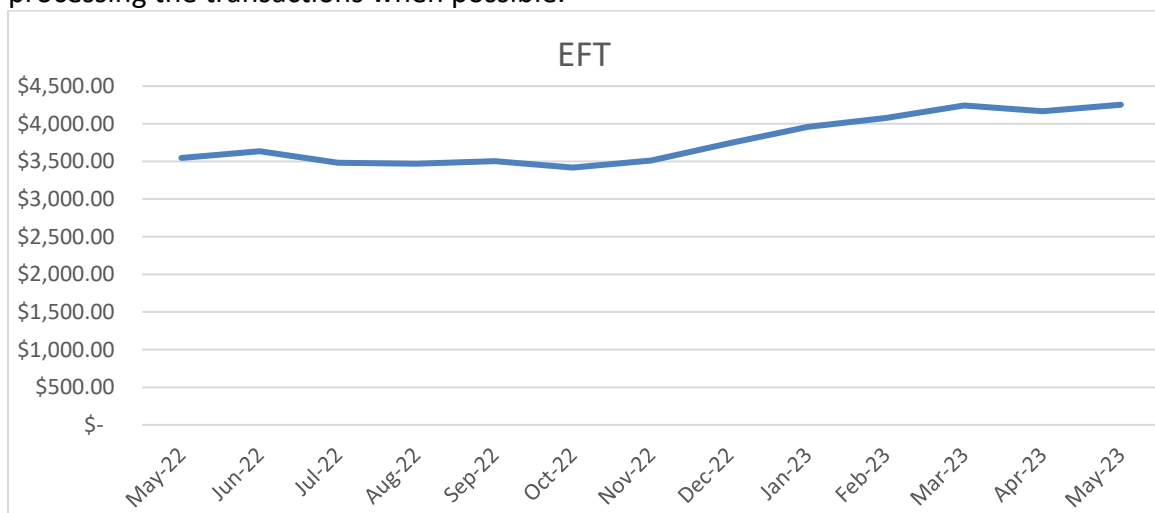
Interim \$1257308.21
New \$54,458.23

today \$179,766.44

To: Board of Commissioners
 From: Jackie Hienbuecher
 Subject: Monthly Report
 Date: May 23, 2023

Administrative Initiatives (5/1/23 – 5/31/23)

- Attended scheduled Board and leadership/staff meetings.
- Installment billing for Pathway Fitness memberships and passes. The May installment was for 194 individuals, no change from April. The monthly installment was \$4,056 (\$85 increase) processed through credit cards and \$197 (\$1 increase) through ACH transactions. There were 6 households whose credit cards did not process (\$150) due to declined credit cards. Following up on each of these and processing the transactions when possible.



- Continued to monitor new household accounts on Rectrac for residency and process refund for those that registered as non-resident when they should be resident. Updated database with new addresses.
- Assisted staff with technology problems/concerns/needs with assistance from CMJ when necessary. Topics: email changes; HVAC alert emails; phone setups
- Prepared monthly sales tax returns.
- Filed monthly IMRF earnings and submitted payment.
- Submitted monthly unemployment report.
- Submitted payroll direct deposit files for processing and scheduled transfer of funds.
- Processed monthly bills for payment.
- Performed criminal background checks on new hires and volunteers.
- Reviewed visa receipts and posting to general ledger.
- Performed Bank reconciliations and posted related entries.
- Reviewed single audit for OSLAD grant. Prepare submission for reimbursement.
- Assisted with HR matters: complete termination of employee from benefits; workers comp claim; FSA documentation
- Continued to update PDRMA Asset Management Fleet/Vehicles information.

- Review scholarship request.
- Attended IAPD Legislative Conference in Springfield.
- Completed Annual Survey of Public Employment & Payroll.
- Continued to work with Vermont Systems on conversion of merchant services to PayTrac.
- Researched Efficiency Committee requirements.
- Contacted PDRMA regarding requirements to add property to insurance.
- Followed up on status of Hartman Lease.
- Discussed annexations of miscellaneous parcels.
- Participated in webinars:
 - PDRMA Be Positive Mindful of Mental Health

Administrative Initiatives (6/1/23 – 6/30/23)

- Attend scheduled Superintendent and Board meetings.
- Submit monthly unemployment report to state.
- Prepare and file monthly Sales Tax Return.
- File monthly IMRF earnings and submit payment.
- Monthly bank reconciliation.
- Process monthly ACH EFT for memberships/passes. Review credit card and assist in collection of declined transactions.
- Review scholarship requests as submitted.
- Work with CMJ on technology as needed.
- Complete documentation needed to add acquired property to insurance.
- Follow up to ensure all expenses have been submitted for reimbursement on Clubhouse Flood damage.
- Submit audit to required agencies.
- Participate in PATH Essentials Webinar.

Sycamore Park District
Summarized Revenue & Expense Report
Period ended April 30, 2023

Corporate Fund (10)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	<u>Variance</u>
Revenues					
Administration	33,645.53	113,921.05	1,768,881	68,792.11	65.6% (1)
Marketing	-	800.00	1,000	500.00	60.0%
Parks	695.00	4,600.00	24,553	3,095.00	48.6% (2)
Total Revenues	34,340.53	119,321.05	1,794,434	72,387.11	64.8%
Expenses					
Administration	34,865.23	162,162.27	1,345,798	169,994.59	-4.6% (3)
Marketing	6,035.02	18,160.60	65,240	26,795.32	-32.2% (4)
Parks	25,198.57	86,844.92	366,514	67,927.45	27.8% (5)
Total Expenses	66,098.82	267,167.79	1,777,552	264,717.36	0.9%
Total Fund Revenues	34,340.53	119,321.05	1,794,434	72,387.11	64.8%
Total Fund Expenses	66,098.82	267,167.79	1,777,552	264,717.36	0.9%
Surplus (Deficit)	(31,758.29)	(147,846.74)	16,882	(192,330.25)	-23.1%

- (1) Interest higher 3650.22% \$17,788. Merry Oaks property sale \$17,637. Insurance proceeds (so far) for clubhouse \$8,054. Sale of surplus equipment
- (2) Dog park revenue
- (3) Clean-up in clubhouse from flood, deposit on construction, painting \$27,400
Misc consultants less in 23 76.79% \$11,910 (bridge). Money for foundation in 22 \$37,753
- (4) 2022 included deposit for new website.
- (5) Maintenance and Materials/Supplies Exp greater in 2023 69.97% \$10,311.

Recreation Fund (20)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	1,983.08	9,495.56	1,083,058	210.53	4410.3% (1)
Sports Complex	550.00	400.00	43,365	450.00	-11.1%
Sports Complex Maintenance	-	-	36,250	-	#DIV/0!
Midwest Museum of Natural Hist	-	-	-	-	#DIV/0!
Programs-Youth	7,871.00	17,307.00	38,291	16,083.00	7.6% (2)
Programs-Tweens	10.00	(460.00)	4,065	1,345.00	-134.2% (2)
Programs-Adult	4,805.00	12,580.00	15,177	7,441.00	69.1% (2)
Programs-Nature	35.00	755.00	1,221	648.00	16.5% (2)
Programs-Leagues	-	-	11,162	330.00	-100.0% (2)
Programs-Youth Athletics	9,718.00	22,875.00	61,968	20,033.00	14.2% (2)
Programs-Fitness	3,328.00	12,311.17	24,791	9,467.96	30.0% (2)
Programs-Early Childhood	300.00	3,368.00	5,249	860.00	291.6% (2)
Programs-Dance	692.00	1,102.00	4,209	2,645.00	-58.3% (2)
Programs-Special Events	669.00	7,120.50	13,006	7,182.00	-0.9% (2)
Programs-Community Events	1,000.00	4,750.00	20,250	5,125.00	-7.3% (2)
Brochure	-	-	3,600	-	#DIV/0!
Weight Room	9,230.86	48,024.88	143,606	49,356.70	-2.7% (3)
Community Center	8,792.18	39,089.25	81,099	34,134.70	14.5% (3)
Total Revenues	48,984.12	178,718.36	1,590,367	155,311.89	15.1%

- (1) Interest income and NW Medicine sponsorship
- (2) Revenue from programs increased 14.8%, \$10,549 compared to 2022.
- (3) Compared to Annual Budget/Compared to 2022 YTD
 - Pathway Fitness Membership 33.72% / 99.15%
 - Pathway Fitness Pass 33.22% / 104.00%
 - Track Only Pass 33.46% / 83.86%
 - Pre-pay Card -
 - Program Fees -
 - Daily Admission Fee 49.23% / 92.89%
- Compared to Annual Budget/Compared to 2022 YTD:
 - Open Gym Daily 39.01% / 85.91%
 - Open Gym Membership 54.68% / 111.32%
 - Rentals 64.99% / 128.38%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended April 30, 2023

Expenses						
Administration	46,995.66	200,362.82	607,851	186,063.09	7.7%	(2)
Sports Complex	-	-	-	-	#DIV/0!	
Sports Complex Maintenance	35,222.05	136,614.61	487,285	129,378.29	5.6%	(3)
Midwest Museum of Natural Hist	-	-	-	-	#DIV/0!	
Programs-Youth	1,261.29	4,082.40	15,737	2,471.19	65.2%	(1)
Programs-Tweens	-	-	2,850	259.55	-100.0%	(1)
Programs-Adult	1,456.18	2,366.27	6,663	852.22	177.7%	(1)
Programs-Nature	-	499.98	735	187.50	166.7%	(1)
Programs-Leagues	871.97	6,586.33	6,594	2,968.28	121.9%	(1)
Programs-Youth Athletics	225.78	5,470.03	43,508	4,054.85	34.9%	(1)
Programs-Fitness	1,742.60	6,470.29	16,739	4,662.80	38.8%	(1)
Programs-Early Childhood	666.22	1,382.87	3,881	670.37	106.3%	(1)
Programs-Dance	-	206.60	1,803	410.84	-49.7%	(1)
Programs-Special Events	311.63	4,141.10	7,838	2,098.02	97.4%	(1)
Programs-Community Events	630.20	630.20	29,531	253.00	149.1%	(1)
Brochure	9,220.48	9,220.48	31,489	1,673.53	451.0%	(5)
Weight Room	-	2,732.17	10,850	980.34	178.7%	(4)
Community Center	26,442.13	83,054.88	299,419	70,080.54	18.5%	(6)
Total Expenses	125,046.19	463,821.03	1,572,773	407,064.41	13.9%	
Total Fund Revenues	48,984.12	178,718.36	1,590,367	155,311.89	15.1%	
Total Fund Expenses	125,046.19	463,821.03	1,572,773	407,064.41	13.9%	
Surplus (Deficit)	(76,062.07)	(285,102.67)	17,594	(251,752.52)	13.2%	

- (1) Expenses for programs increased 68.5%, \$12,947 compared to 2022.
(2) Wages/taxes and related benefits are higher 5.45% \$7,941 due to Rec position vacancy in 2022. Increase in Rectrac annual maint for increased services 19.7% \$4,106.
(3) Maintenance and Materials/Supplies Exp greater in 2023 16.93% \$3,084.
(4) Equipment repair and restocking of wipes early 2023.
(5) Timing of bill for printing
(6) 2023 higher: Wages/taxes 19.75% \$5,764; Credit card exp 33.81% \$1,218; Electricity 41.34% 5,271

Donations (21)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	728.94	2,727.60	500	8,937.16	-69.5%
Total Revenues	728.94	2,727.60	500	8,937.16	-69.5%
Expenses					
Administration	-	-	201,151	-	#DIV/0!
Total Expenses	-	-	201,151	-	#DIV/0!
Total Fund Revenues	728.94	2,727.60	500	8,937.16	-69.5%
Total Fund Expenses	-	-	201,151	-	#DIV/0!
Surplus (Deficit)	728.94	2,727.60	(200,651)	8,937.16	-69.5%

Special Recreation (22)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	811.47	3,040.49	236,200	58.12	5131.4%
Total Revenues	811.47	3,040.49	236,200	58.12	5131.4%
Expenses					
Administration	350.00	450.15	340,057	-	#DIV/0!
Total Expenses	350.00	450.15	340,057	-	#DIV/0!
Total Fund Revenues	811.47	3,040.49	236,200	58.12	5131.4%
Total Fund Expenses	350.00	450.15	340,057	-	#DIV/0!
Surplus (Deficit)	461.47	2,590.34	(103,857)	58.12	4356.9%

Insurance (23)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	203.49	757.47	63,000	26.35	2774.6%
Total Revenues	203.49	757.47	63,000	26.35	2774.6%
Expenses					
Administration	-	-	64,645	79.13	-100.0%
Total Expenses	-	-	64,645	79.13	-100.0%
Total Fund Revenues	203.49	757.47	63,000	26.35	2774.6%
Total Fund Expenses	-	-	64,645	79.13	-100.0%
Surplus (Deficit)	203.49	757.47	(1,645)	(52.78)	-1535.1%

Audit (24)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	-	77.20	16,050	1.30	5838.5%
Total Revenues	-	77.20	16,050	1.30	5838.5%
Expenses					
Administration	-	15,080.00	15,500	11,900.00	26.7% (1)
Total Expenses	-	15,080.00	15,500	11,900.00	26.7%
Total Fund Revenues	-	77.20	16,050	1.30	5838.5%
Total Fund Expenses	-	15,080.00	15,500	11,900.00	26.7%
Surplus (Deficit)	-	(15,002.80)	550	(11,898.70)	26.1%

(1) Full actuarial update for OPEB liability in 2023.

Paving & Lighting (25)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	170.28	637.16	25,000	36.82	1630.5%
Total Revenues	170.28	637.16	25,000	36.82	1630.5%
Expenses					
Administration	-	-	72,132	-	#DIV/0!
Total Expenses	-	-	72,132	-	#DIV/0!
Total Fund Revenues	170.28	637.16	25,000	36.82	
Total Fund Expenses	-	-	72,132	-	
Surplus (Deficit)	170.28	637.16	(47,132)	36.82	

Park Police (26)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	8.49	39.41	5,385	0.40	9752.5%
Total Revenues	8.49	39.41	5,385	0.40	9752.5%
Expenses					
Administration	478.78	1,615.85	5,417	1,364.78	18.4%
Total Expenses	478.78	1,615.85	5,417	1,364.78	18.4%
Total Fund Revenues	8.49	39.41	5,385	0.40	9752.5%
Total Fund Expenses	478.78	1,615.85	5,417	1,364.78	
Surplus (Deficit)	(470.29)	(1,576.44)	(32)	(1,364.38)	15.5%

IMRF (27)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	-	-	74,000	-	#DIV/0!
	<hr/>				
Total Revenues	-	-	74,000	-	#DIV/0!
Expenses					
Administration	-	-	78,654	-	#DIV/0!
	<hr/>				
Total Expenses	-	-	78,654	-	#DIV/0!
Total Fund Revenues	-	-	74,000	-	#DIV/0!
Total Fund Expenses	-	-	78,654	-	#DIV/0!
Surplus (Deficit)	-	-	(4,654)	-	

Social Security (28)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	-	-	115,000	-	#DIV/0!
	<hr/>				
Total Revenues	-	-	115,000	-	#DIV/0!
Expenses					
Administration	-	-	115,000	-	#DIV/0!
	<hr/>				
Total Expenses	-	-	115,000	-	#DIV/0!
Total Fund Revenues	-	-	115,000	-	#DIV/0!
Total Fund Expenses	-	-	115,000	-	#DIV/0!
Surplus (Deficit)	-	-	-	-	

Sycamore Park District
Summarized Revenue & Expense Report
Period ended April 30, 2023

Concessions (30)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Clubhouse Concessions	474.14	480.67	96,163	1,741.31	-72.4% (1)
Beverage Cart	210.50	210.50	12,308	320.50	-34.3%
Sports Complex Concessions	1,250.00	1,250.00	61,389	4,833.23	-74.1% (2)
Pool Concessions	-	-	-	-	#DIV/0!
Catering	2,854.00	7,680.50	20,537	4,841.00	58.7% (3)
Total Revenues	4,788.64	9,621.67	190,397	11,736.04	-18.0%
Expenses					
Clubhouse Concessions	5,298.22	13,895.18	106,513	22,565.71	-38.4% (1)
Beverage Cart	243.72	243.72	10,182	88.91	174.1%
Sports Complex Concessions	1,242.10	4,563.79	52,476	2,892.56	57.8% (4)
Pool Concessions	-	-	-	-	#DIV/0!
Catering	553.87	1,277.28	6,606	508.33	151.3% (3)
Total Expenses	7,337.91	19,979.97	175,777	26,055.51	-23.3%
Total Fund Revenues	4,788.64	9,621.67	190,397	11,736.04	-18.0%
Total Fund Expenses	7,337.91	19,979.97	175,777	26,055.51	-23.3%
Surplus (Deficit)	(2,549.27)	(10,358.30)	14,620	(14,319.47)	-27.7%

(1) Late open in 2023 due to construction from flood. Lower revenue and expense

(2) Wetter April in 2023

(3) Increase in room rentals 51.95% \$1,763

(4) tablets for sports complex

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended April 30, 2023

Developer Contributions (32)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	195.14	3,393.32	8,100	2,690.77	26.1%
Total Revenues	195.14	3,393.32	8,100	2,690.77	26.1%
Expenses					
Administration	-	-	51,350	-	#DIV/0!
Total Expenses	-	-	51,350	-	#DIV/0!
Total Fund Revenues	195.14	3,393.32	8,100	2,690.77	26.1%
Total Fund Expenses	-	-	51,350	-	#DIV/0!
Surplus (Deficit)	195.14	3,393.32	(43,250)	2,690.77	26.1%

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended April 30, 2023

Golf Course (50)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Golf Operations	47,366.88	167,079.90	625,481	125,230.41	33.4% (1)
Golf Maintenance	-	-	20,384	-	#DIV/0!
	<hr/>	<hr/>	<hr/>	<hr/>	
Total Revenues	47,366.88	167,079.90	645,865	125,230.41	33.4%
Expenses					
Golf Operations	20,049.99	62,277.65	403,306	58,484.58	6.5% (2)
Golf Maintenance	27,458.53	89,819.98	333,683	84,943.49	5.7% (3)
	<hr/>	<hr/>	<hr/>	<hr/>	
Total Expenses	47,508.52	152,097.63	736,989	143,428.07	6.0%
Total Fund Revenues	47,366.88	167,079.90	645,865	125,230.41	33.4%
Total Fund Expenses	47,508.52	152,097.63	736,989	143,428.07	6.0%
Surplus (Deficit)	(141.64)	14,982.27	(91,124)	(18,197.66)	-182.3%

- (1) Daily Greens Fees +111.26% \$8,602
 Golf Events & Misc +27.88% \$1,218
 Carts +307.31% \$8,519
 Season passes +22.58% +\$23,874
 Pro shop sales -7.82% -\$363

(2) Wages/taxes higher 2023 11.81% 3,384 (earlier start for assistant manager)

(3) Wages/taxes higher 2023 11.79% \$5,372; Health Ins up 47.98% \$2,897 due to employee waived coverage in 2022.

Sycamore Park District
Summarized Revenue & Expense Report
Period ended April 30, 2023

Aquatics (51)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Pool	-	-	64,170	6,977.00	-100.0%
Swim Lessons	-	-	19,567	5,661.00	
Splashpad	150.00	150.00	13,732	375.00	-60.0%
	<hr/>	<hr/>	<hr/>	<hr/>	
Total Revenues	150.00	150.00	97,469	13,013.00	-98.8%
Expenses					
Pool	-	-	72,978	2,694.95	-100.0%
Aquatics Maintenance	1,016.85	2,108.70	34,900	7,251.16	-70.9%
Swim Lessons	-	-	10,427	-	
Splashpad	-	-	1,122	575.14	-100.0%
	<hr/>	<hr/>	<hr/>	<hr/>	
Total Expenses	1,016.85	2,108.70	119,427	10,521.25	-80.0%
Total Fund Revenues	150.00	150.00	97,469	13,013.00	-98.8%
Total Fund Expenses	1,016.85	2,108.70	119,427	10,521.25	-80.0%
Surplus (Deficit)	(866.85)	(1,958.70)	(21,958)	2,491.75	-178.6%

Pool closed 2023

Debt Service (60)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	367.57	1,375.40	691,000	46.05	2886.8%
Total Revenues	367.57	1,375.40	691,000	46.05	2886.8%
Expenses					
Administration	-	-	783,337	-	#DIV/0!
Total Expenses	-	-	783,337	-	#DIV/0!
Total Fund Revenues	367.57	1,375.40	691,000	46.05	2886.8%
Total Fund Expenses	-	-	783,337	-	#DIV/0!
Surplus (Deficit)	367.57	1,375.40	(92,337)	46.05	2886.8%

Capital Projects (70)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	1,794.44	127,655.20	953,800	235.77	54044.0% (1)
Total Revenues	1,794.44	127,655.20	953,800	235.77	54044.0%
Expenses					
Administration	60,508.28	161,624.36	1,454,113	54,122.84	198.6%
Total Expenses	60,508.28	161,624.36	1,454,113	54,122.84	198.6%
Total Fund Revenues	1,794.44	127,655.20	953,800	235.77	54044.0%
Total Fund Expenses	60,508.28	161,624.36	1,454,113	54,122.84	198.6%
Surplus (Deficit)	(58,713.84)	(33,969.16)	(500,313)	(53,887.07)	-37.0%

(1) Received 50% OSLAD Grant income

Sycamore Park District
 Summarized Revenue & Expense Report
 Period ended April 30, 2023

Action 2020 (71)

<u>Department</u>	<u>April Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2022 YTD Actual</u>	
Revenues					
Administration	356.39	1,851.30	299,740	13,496.70	-86.3%
Total Revenues	356.39	1,851.30	299,740	13,496.70	-86.3%
Expenses					
Administration	6,988.53	135,315.05	480,000	43,459.53	211.4%
Total Expenses	6,988.53	135,315.05	480,000	43,459.53	211.4%
Total Fund Revenues	356.39	1,851.30	299,740	13,496.70	-86.3%
Total Fund Expenses	6,988.53	135,315.05	480,000	43,459.53	211.4%
Surplus (Deficit)	(6,632.14)	(133,463.75)	(180,260)	(29,962.83)	345.4%
Total Fund Revenues	140,266.38	616,445.53	6,806,307	403,207.89	
Total Fund Expenses	315,333.88	1,219,260.53	8,043,874	962,712.88	
Surplus (Deficit)	(175,067.50)	(602,815.00)	(1,237,567)	(559,504.99)	

Sycamore Park District
Fund Balances

	unaudited 1/1/2023	Revenues	Expenses	unaudited 4/30/2023	4/30/2023 Cash balance
10 Corporate	1,012,782.64	119,321.05	267,167.79	864,935.90	871,463.37
20 Recreation	715,713.49	178,718.36	463,821.03	430,610.82	446,534.38
21 Donations	220,925.16	2,727.60	-	223,652.76	223,652.76
22 Special Recreation	225,056.60	3,040.49	350.00	227,747.09	227,646.94
23 Insurance	55,097.38	757.47	-	55,854.85	57,084.85
24 Audit	12,194.56	77.20	-	12,271.76	(2,808.24)
25 Paving & Lighting	47,132.33	637.16	-	47,769.49	47,769.49
26 Park Police	3,876.16	39.41	478.78	3,436.79	2,382.76
27 IMRF	4,654.08	-	-	4,654.08	4,654.08
28 Social Security	-	-	-	-	-
30 Concessions	67,178.86	9,621.67	7,337.91	69,462.62	52,083.29
32 Developer Contributions	51,349.38	3,393.32	-	54,742.70	54,742.70
50 Golf	175,204.32	167,079.90	152,097.63	190,186.59	201,206.66
51 Aquatics	(72,435.71)	150.00	2,108.70	(74,394.41)	(74,556.69)
60 Debt Service	101,740.74	1,375.40	-	103,116.14	103,116.14
70 Capital Projects	723,199.61	127,655.20	60,508.28	790,346.53	503,404.45
71 Action 2020	203,993.82	1,851.30	6,988.53	198,856.59	99,979.09
	3,547,663.42	616,445.53	960,858.65	3,203,250.30	2,818,356.03

Summary of depository accounts as of

5/16/2023

<u>Location</u>	<u>Balance</u>	<u>Interest</u>
Old National Bank	243,269.17	1.25
Resource Bank	201,297.28	1.41
IPDLAF	2,345,695.74	4.88
DCCF - Action 2020	71,173.63	
Dekalb Co. Community Foundation	20,206.86	
	<u>2,881,642.68</u>	

To: Board of Commissioners
 From: Lisa Metcalf, Superintendent of Recreation Services and Recreation Staff
 Subject: Monthly Report
 Date: May 23, 2023

Administrative Initiatives (5/1/23-5/31/23)

Superintendent Metcalf

- Attended scheduled leadership, staff and Board meetings.
- Current active memberships/passes: 321 Pathway Fitness 24/7 Memberships, 285 Pathway Fitness Passes, 51 Track 24/7 Memberships, 219 Track Passes, and 328 Open Gym Passes.
- 2023 Dog Park Memberships sold to date: 249.
- Had my initial Recreation Staff meeting to go over our department and expectations.
- Attended KSRA foundation golf outing.
- Interviewed candidates for the new Recreation Supervisor position with Jonelle, Chris and Melissa.
- Started planning for fall programs and brochure content. Set expectations for rec staff.
- Attended an initial training for PayTrac, our new credit card system.
- Worked with CMJ to make sure the HVAC emails are coming through.
- Attended a RecTrac Support webinar.
- Obtained my Illinois Basset certification.
- Created a new vehicle check out form and inspection sheet for our van.
- Met with Sarah to come up with a new marketing plan for recreation programs.
- Created a schedule for staff working the concerts to stay organized.
- Held a CPR/First Aid training for new staff.
- Summer session I of Fitness Classes started, 13 classes are running.
- Helped prepare staff for the opening of Splash Fountain, May 27.
- Held an orientation for OSCAR counselors at Splash Fountain so they are ready when their camp comes this summer.
- Continued to work in RecTrac to update things as new things get added and changed.

Food and Beverage Manager Dobberstein

- Did vending for April selling \$349.50 in product.
- Had total of 7 birthday packages at the community center for May.
- Had 4 Multi-Purpose Room rentals for May.
- Had 1 clubhouse rental and 3 Riverview Room rental for May.
- Still doing construction on kitchen grill area.
- Painting of kitchen complete.
- Cleaned, sanitized and reorganized back room of kitchen.
- Ordered new beer cooler since other one is no longer working.
- New Pepsi fountain machine installed in the clubhouse.
- Waiting on dump sink to be re-opened by Dekalb County Health Department.
- Lions still renting twice a month at clubhouse for meetings.
- Working with Pay it Forward House for their fundraiser.
- Attended Pumpkin Festival Committee meeting on courthouse steps to announce the winner of the theme contest.
- Opened kitchen for hot dogs, brats, snacks and drinks.

- Still taking vendors for Sip N Savor.
- Opened Sports complex.
- Titans tournament was canceled due to weather.
- Mom's Rock n Roll Tournament ran very well. Used the new fields and set up annex concessions there. Sold over \$6300 in product.
- Meeting with salesman from Elgin Beverage to carry some upscale beers.
- Working with KSRA in using the Riverview Room Mon, Wed and Fri every week thru August.

Recreation Supervisor Hoblit

- New Dog Obedience Training class was met with good reviews from participants. Advertising for summer session classes.
- Preschool classes participant numbers are up. Summer sessions are planned.
- Dance class participant numbers have been hit or miss with seemingly no measurable reason. The best answer so far has been that participants are ageing out of the classes which has prompted further evaluation into possible grade school age classes.
- Spring Break Camp saw registration beyond maximum and interest keeps growing year over year and could expand into two camps next year.
- Art classes and camps have been hit or miss for registration this spring. A change in offerings has been implemented for Summer.
- Karate participant numbers remain steady. An additional class was added last Fall and has complimented the program nicely.
- Most sports programs saw a seasonal drop in participation during the first session of the spring but numbers have increased to normal third session levels.
- Summer Camp staff interviews resulted in bringing on one new staff member (Jacob Nations) and expanding a current staff member's responsibilities. (Emily Bychowski)
- Tested for and earned the Food Handlers Certificate

See attached daily, monthly, and annual facility usage comparison charts.

Administrative Initiatives (6/1/23-6/30/23)

Superintendent Metcalf

- The community center will go live with our new PayTrac.
- New Recreation Supervisor will start.
- Concerts in the Park will begin every Thursday for the summer.
- Will show our movie in the park, Knives Out.
- Will attend the KSRF Board Meeting.

Food and Beverage Manager Dobberstein

- Continue doing bookings.
- Organize upstairs closet from the flood.
- Will be working with Service Master to have clubhouse carpets cleaned.
- Getting ready for first golf outing.
- Preparing for Storm Dayz.

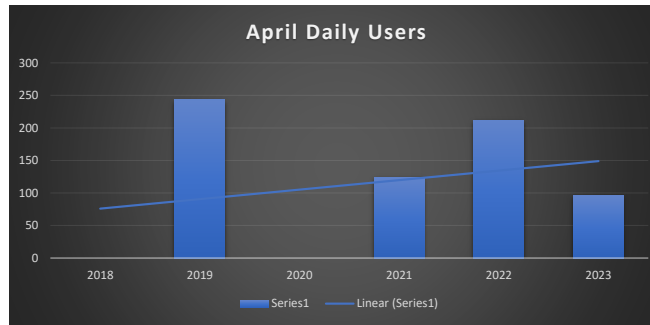
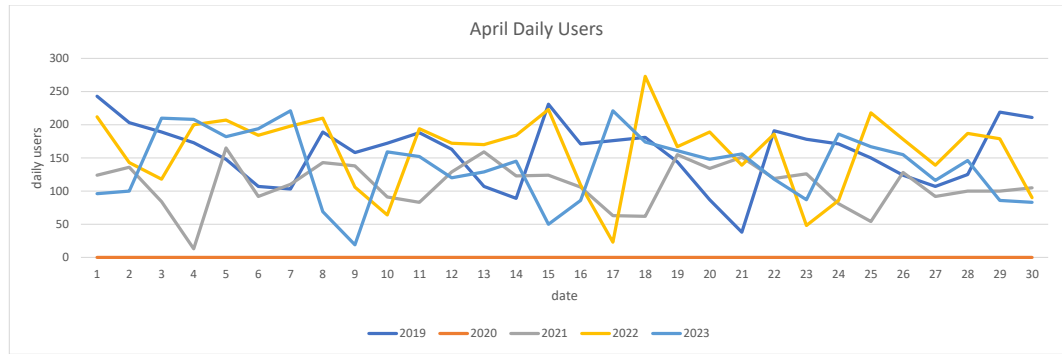
Recreation Supervisor Hoblit

- Continuing with the National Hot Dog Day event at the dog park.
- Continuing to find the right software program to help organize the affiliate and field rental schedules.

- Summer camp registration exploded these past few weeks and we are expecting $\frac{3}{4}$ to full participant numbers this summer.
- We are hiring a new dance instructor for the Fall season.
- All Star Sports and our staff are going to create a new basketball league for the fall that will not compete with other regional programs but will be offered as a “teaching league” and help develop players. We hope this type of program complements the other leagues.

		2018	2019	2020	2021	2022	2023	
April	1		243	0	124	212	96	
	2		203	0	136	143	100	
	3		189	0	84	118	210	
	4		173	0	13	200	208	
	5		148	0	165	207	182	
	6		107	0	92	184	194	
	7	BUILDING NOT OPEN		103	0	110	198	221
	8		189	0	143	210	69	
	9		158	0	138	106	19	
	10		172	0	91	64	159	
	11		188	0	83	194	152	
	12		163	0	129	172	120	
	13		107	0	159	170	129	
	14		89	0	123	184	145	
	15	57	231	0	124	223	50	
	16	85	171	0	106	109	86	
	17	54	176	0	63	23	221	
	18	66	181	0	62	273	174	
	19	58	144	0	155	167	161	
	20	52	87	0	134	189	148	
	21	52	38	0	151	139	156	
	22	46	191	0	119	186	118	
	23	96	178	0	126	48	87	
	24	112	171	0	81	86	186	
	25	82	150	0	54	218	167	
	26	63	124	0	128	178	155	
	27	49	107	0	92	139	116	
	28	34	125	0	100	187	146	
	29	31	219	0	100	179	86	
	30	68	211	0	105	90	83	
TOTALS		1,005	4,736	0	3,290	4,796	4,144	

*started including open gym in daily numbers



From: Kirk T. Lundbeck
 Subject: Monthly Report
 Date: May 23, 2023

Administrative Initiatives (5/1/23 – 5/31/23)

- Attended all administrative team meetings as scheduled.
- Continued bi-monthly marketing calls with Teesnap marketing. Continued planning this season's schedule of eblasts. However, we are dealing with a change in personnel, which has caused a lag in our marketing. It has been addressed and I expect things to improve in the coming weeks.
- Continued distributing and receiving signed outing contracts to outing planners for 2023.
- Continued succession planning with Jonelle for Superintendent of Golf Operations position to be filled by January of 2024.
- Recorded voice-over for the 2023 Golf Medal Award video.
- All league play has begun for the season. Leagues include:
 - 6 in house leagues including SAY-Golf Junior League, Match Play, Senior Freedom, Ladies Niners, Ladies Chicks with Sticks and Couples League.*
 - 6 Corporate or Service Organization leagues – Kiwanis, Pj's Courthouse, Ideal, Genoa League and Bogeys and Beer.*
- SAY-Golf Junior Lessons and Adult Lesson Academy registration began Monday, May 1st. 98 participants are currently registered for the two series of lesson programs scheduled for the middle weeks of June and July. Over \$9,300.00 has been received for the lesson programs so far.
- The new members of the staff have been doing an excellent job so far. There are still two more positions that will be filled in the next two weeks. Trained new staff on large outing procedures and protocols.
- Updated new pictures and information on monitor in the pro shop. This information will change monthly.
- Golf Course business so far this season has been quite remarkable. We continue to see consistent play even when the weather is less than ideal. As of this writing, May 15, we are \$66,128.00 ahead of where we were last year to the same date.

Administrative Initiatives (6/1/23 – 6/30/23)

- Attending all administrative team meetings as scheduled.
- Continue bi-monthly marketing calls with Teesnap marketing. Continue planning next season's schedule of eblasts.
- Continue distributing and receiving signed outing contracts to outing planners for 2023.

- Continue succession planning with Jonelle for Superintendent of Golf Operations position to be filled by January of 2024.
- League play continues and its outing season. Extra rental carts have been ordered on outing dates requiring additional carts from Players Golf Cars in Rockford. Big events scheduled for June are:

The Sycamore Chamber of Commerce June 16th – 24 - 32 foursome expected.

The Spartan Open – June 23rd - 32+ foursomes expected.

The Sycamore Rotary – June 28th – 72+players are anticipated.

- Information and registration will begin for the golf course contribution to the 100th Anniversary of the Sycamore Park District with the 100 Holes of Golf Championship.

This event is open to all golfers of all ages, season pass holders and daily fee players. Daily fee players will also pay a green fee for each round played at a reduced price. Players compete over a period of two weeks. All 100 holes must be played within the 2-week period. Each participant will make their own tee time for each round. The number of holes played per day is at the discretion of the player. Players must play with at least one other golfer who will keep their score. After each round the participant turns in their scorecard, with the scorer's signature, to the pro shop. Half Cash and Half Gift Certificate prizes will be awarded to the top 3 places in each division. Divisions will include Men's Division, Ladies, Division, Senior Men's, Senior Ladies, Juniors 11 – 15 and Juniors 16 – 21. Entries open June 1st, 2023, and Close Sunday, July 9th. Entry Fee: \$100.00 per player. (This does not include green fees or cart fees)

- Part-time staffing hours will be increased once the high-school-age staff are out of school for the summer. The hours for cart staff will be as follows:

Cart Attendant Staff – two shifts per day, 8:00am – 1:00pm and 1:00pm to close.

Player Assistant Staff – Weekdays Mornings from 8:00am – 1:00pm and afternoon shifts from 3:00pm to 7:00pm to cover league play.

Pro Shop Cashier Staff – 8:00am – 1:00pm and 1:00pm to close 7 days a week.

- The last Wednesday of the month will feature burgers on the grill for the Wednesday Men's league. These will be cooked to order for each foursome as they finish their round. The two Thursday night leagues, the Genoa League and the Bogeys and Beer league have shown interest in us doing the same thing for them.
- I am planning a Ladies 18 Hole Guest Day for the Chicks with Sticks league and an 18 Hole Guest Day for the Mens Senior Freedom League. One will be in July and the other in August. The purpose for these events is to ask the players of each league to invite participants who are not frequent players of our facility to experience what we have to offer.

To: Board of Commissioners
From: Jeff Donahoe
Subject: Monthly Report
Date: May 23rd, 2023

Administrative Initiatives (5/1/23-5/30/23)

Golf

- The course turf is doing well with the recent warmer temperatures and ideal rainfall. We have avoided heavy storms, so carts have run most days.
- The warmup and rains we have received caused a quick heavy flush of dandelions everywhere. We sprayed a lot of areas to keep them under control. We also completed our applications to reduce seed heads in the fairways at the end of April which has helped as turf seeds are in full flush this week as evident in the rough.
- The greens were aerated, and sand top dressed the 15th and 17th this week. The small holes will disappear within a few days.
- Staff have been trying to keep up with the now fast-growing grass. String trimming, tree pruning, and sodding bare areas also continues.
- We were able to build onto both #8 and #13 ladies' tees. The turf is taking well, and they should both be usable soon. The increased size will help add area for the senior tees to be used on those holes.
- The bridge at 10 tee has had asphalt paths added. The landscaping and seeding are starting on the 18th of May.
- Com Ed will be replacing the main underground power line from the pole on rt. 64 along the river to the transformers by the pump house to the pool transformer, which supplies all power to the clubhouse and old shop areas. This is being done as the lines have aged out. We are working with them to make sure they are aware of our private irrigation and fiber lines. The work should take place during the first week of June.
- Annual flowers will be planted in the next week or two along with a few memorial trees from the donation program.

Sports

- All sports are playing now with busy fields everywhere.
- Unfortunately, the Titans spring baseball tourney at the end of April started but was rained out. The Syco softball Moms Rock tourney took place on May 13th and went well with forty-four teams participating using thirteen fields, three of which were the new fields.
- Have been receiving game prep schedules from all groups and working with groups and Chris on figuring out open fields. Youth baseball has recently added an online schedule showing their fields uses. Softball already has a similar online schedule. Chris will be working on a program for our web site that will blend these groups so all can see who is on what fields each day.

- We received team number information from both groups for the spring season. Baseball has twenty-three in-house teams combined at the five different age levels (of this four are tee-ball teams that play at Kiwanis East and North Grove School), 6 Titan travel teams, and 5 Gladiator part-time travel teams (these players are also on one of the in-house teams). Softball has eighteen in-house teams and 8 Syco travel teams. Both groups include other towns' youth ball teams in their game schedules.
- Youth baseball purchased seven new portable home run fences for fields 5-8, and 17-19. Our staff were able to install ground sleeves for the fences. Softball also purchased portable fences when they need them for tournaments for fields 9-12 and 17.
- The High School and Sports Boosters are in the process of installing a new scoreboard on field one. I met with the contractor and electrician as the new posts were installed. The new board should be up soon. They also worked with the City inspectors during the project.
- The new soccer complex sign was installed at the Airport Rd entrance.
- The new Strike Guard lightning detection system has been installed. We are still waiting for two more satellite sirens that will go at 8 tee and the Community Center. The current sirens are at the clubhouse, the new ball field parking lot, and at the soccer complex.
- We have started to prepare the splash pad for opening day on May 27th. We have had chemicals delivered and also were able to have our supplier take away all of the remaining chemicals that were left over at the pool.
- So far, we have sold \$2,800 worth of old equipment from the pool off the auction site.
- Staff have been mowing and painting field lines along with rolling and daily prepping fields for games. They added some salt to the new fields which helps firm up the ag lime infield mix. They also completed adding edging at the backstop fences which keeps the screening rock from mixing with the infield mix. The thinner outfield areas of fields 18,20, and 21 were recently overseed.
- The ballfield light replacement project has hit a snap as Com Ed changed what they will approve for these types of sports projects. Impact Lighting, whom we are working with, will know in a few days if another type of application avenue with Com Ed will work and still provide us with the same incentive. We hope to have more news at the Board meeting.

Parks

- I attended staff, Board, budget, and park planning meetings.
- The lighting company that is changing the building and outdoor building lights to LED has started at the shop and work continues. We have noticed a great increase in light quality throughout the building.
- Several staff met with both the Community Center roofing company and the Solar company to discuss the solar panel project. The engineers have approved the roof as able to handle the load and McDermott Roofing is agreeable to the project and the two are exchanging further documents

for final planning steps. Also, McDermott performed an inspection of the roof and will be back soon to address a few minor repairs.

- Park staff are mowing and trimming all parks consistently, preparing for shelter rentals, fixing playground issues, and training new staff.
- Receiving several memorial tree planting donations for spring at various parks which will be planted in the next month.
- The dandelion explosion over the past couple of weeks has made Tru-Green fall behind on some applications, so we are waiting for a few parks still to be treated although several have been completed.

Administrative Initiatives (6/1/23-6/30/23)

- Attend all staff, Board, planning meetings.
- Work with contractors on ten tee bridge completion.
- Work on auction site sale of surplus items.
- Start and operate splash pad as the season begins. Train Comm. Center staff on water testing and troubleshooting.
- Begin weekly stage set-up for concerts. Staff will put up movie screen and sound system for the June 1 movie in the park.
- Parks will be cleaned, mowed consistently, treated for weeds, playgrounds repaired/inspected, shelters cleaned. Trees planted for memorials, natural areas sprayed and planted.
- Continue seeding of thin areas on sports fields. Work with user groups on field prep for games. We will meet with organizers and plan for June larger weekend tournaments including Dingers for Dad Gladiator baseball on June 17th, and Storm Dayz on June 23-25 which will once again feature seventy-two teams and over two hundred games played.

To: Board of Commissioners
 From: Jonelle Bailey
 Subject: Monthly Report
 Date: May 2023

Administrative Initiatives (5/1 – 5/31 2023)

- Attended all Staff, Board and Planning meetings.
- Attended all Administrative staff meetings as scheduled.
- Attended Park Foundation meetings as scheduled.
- Attended All Rotary and Chamber Meetings
- Bi-weekly meetings with the Superintendent
- Attended IPRA meetings: Diversity Section, Membership Council, Diversity Leadership Taskforce, and Illinois Parks Foundation
- Attended all Dekalb History Center Board Meetings
- Continue to get to know the community members.
- Review Marketing needs and timelines with M&OM
- Work with SOR with onboarding and support
- Interviews for the Recreation Supervisor II
- Started working on the Strategic plan update with the staff
- Working with F&B staff on summer training and planning
 - Review all construction projects and next steps:
 - Reston Ponds – sending final plans to the city for final comment prior to bid process.
 - Bridge #1 - asphalt have been laid, finalization of landscaping and approaches to be completed soon
 - North Grove –Community Survey May 18 – 6 – 7pm
 - Finalized bathroom renovations.
 - Clubhouse renovations:
 - The beer cooler compressor went out and we needed to replace the whole unit.
 - Health department said we needed a dump sink.
 - Waiting on delivery of items so those can be installed.
 - Small delay on completion of the bar front as well
 - Lighting detection system is in stall at all locations: maintenance/sports fields; community center, Club house, hole 8 and the Riverside soccer complex
 - National Golf Medal Award – we submitted our finalist video.
- **Marketing and Community Outreach Manager Rex**
 - Coordinated production of AAPRA Gold Medal Award Finalist Video
 - Attended the State of the Community Address, presented by the Chamber of Commerce
 - Designed and ordered new signs: Splashpad Rules (3), Rotary Shelter, Clubhouse decals and directional signs, Replacement for “Community Pool” sign on the electronic message board, Ron Johnsons Fields Sign
 - Arranged promotion of summer facilities, events, and camps
 - Coordinated additional concert sponsor, Sycamore Integrated Health, who will donate \$30 per concert to be on-site providing massages
 - Met with the Superintendent of Recreation regarding the brochure production schedule as well as marketing goals and processes for the Recreation staff

Administrative Initiatives (6/1 – 6/30 2023)

- Attended all Staff, Board and Planning meetings.
- Attended all Administrative staff meetings as scheduled.
- Attended Park Foundation meetings as scheduled.
- Attended All Rotary and Chamber Meetings
- Bi-weekly meetings with the Superintendent
- Attended IPRA meetings: Diversity Section, Membership Council, Diversity Leadership Taskforce, and Illinois Parks Foundation
- Attended all Dekalb History Center Board Meetings
- Continue to get to know the community members.
- Review Marketing needs and timelines with M&OM
- Work with SOR with onboarding and support
- Interviews for the Recreation Supervisor II
- Started working on the Strategic plan update with the staff
- Working with F&B staff on summer training and planning
 - Review all construction projects and next steps:
 - Reston Ponds – sending final plans to the city for final comment prior to bid process.
 - North Grove – will have plan design
 - Clubhouse renovations: hope to have those completed and the Grill open.
 - GWT – waiting on FS grain and Ibarra to get back to us on our offers as well as updated assessment on FS Grain.
- **Marketing and Community Outreach Manager Rex**
 - Finalize and plan a campaign to introduce the Park District's new app
 - Develop 2023 NRPA Park and Rec Month promotion including panels along Literacy Lane
 - Will work with Safe Passage to be a part of their DeKalb Pride event in some way
 - Coordinate the promotion of summer programs, events, and seasonal facilities
 - Arrange promotion of summer facilities, events, and camps
 - Will develop fall 2023 brochure

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 23, 2023

STAFF RECOMMENDATION

AGENDA ITEM: ANNUAL AUDIT: PRESENTATION AND ACCEPTANCE OF AUDIT

BACKGROUND INFORMATION: I will be providing the Board with hard copies of the following documents at the board meeting:

1. Auditor's Management Letter – Designed to bring attention to any material weaknesses and/or deficiencies as identified during the audit process. Staff uses this letter as a tool to improve financial procedures based upon the auditors' recommendations.
2. Annual Financial Report – These are the financial reports for the year ended December 31, 2022.
3. SAS 114 – Auditors communication to those charged with governance of the audit process.

If you would like the hard copy prior to the meeting, please contact me. Additionally, an electronic copy will be forwarded in a separate email from the board packet. A representative from Lauterbach & Amen will be presenting these documents for your acceptance.

FISCAL IMPACT: Not applicable.

STAFF RECOMMENDATION: Acceptance of the Annual Audit as presented.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance



EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:

SYCAMORE PARK DISTRICT, ILLINOIS

MANAGEMENT LETTER



FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2022

480 South Airport Road
Sycamore, IL 60178
Phone: 815.895.3365
Fax: 815.895.3503
www.sycparks.org



May 11, 2023

Members of the Board of Commissioners
Sycamore Park District
Sycamore, Illinois

In planning and performing our audit of the financial statements of the Sycamore Park District (the District), Illinois, for the year ended December 31, 2022, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

We do not intend to imply that our audit failed to disclose commendable aspects of your system and structure. For your consideration, we herein submit our comments and suggestions which are designed to assist in effecting improvements in internal controls and procedures. Those less-significant matters, if any, which arose during the course of the audit, were reviewed with management as the audit field work progressed.

The accompanying comments and recommendations are intended solely for the information and use of the Board, Executive Director and senior management of the Sycamore Park District, Illinois.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various District personnel. We would be pleased to discuss our comments and suggestions in further detail with you at your convenience, to perform any additional study of these matters, or to review the procedures necessary to bring about desirable changes.

We commend the finance department for the well-prepared audit package and we appreciate the courtesy and assistance given to us by the entire District staff.

Lauterbach & Amen, LLP
LAUTERBACH & AMEN, LLP

CURRENT RECOMMENDATION

1. GASB STATEMENT NO. 96 SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS

Comment

In May 2020, the Governmental Accounting Standards Board (GASB) issued Statement No. 96, *Subscription-Based Information Technology Arrangements*, which provides guidance regarding the information needs of financial statement users by improving accounting and financial reporting for Subscription-Based Information Technology Arrangements (SBITAs) by governments. It establishes uniform accounting and financial reporting requirements for SBITAs, improves the comparability of financial statements among governments that have entered into SBITAs, and enhances the understandability, reliability, relevance, and consistency of information about SBITAs. GASB Statement No. 96, *Subscription-Based Information Technology Arrangements* is applicable to the District's financial statements for the year ended December 31, 2023.

Recommendation

Lauterbach & Amen, LLP will work directly with the District to review the new SBITA criteria in conjunction with the District's current arrangements to determine the appropriate financial reporting for these activities under GASB Statement No. 96.

Management Response

Management acknowledges this comment and, if applicable, will work with Lauterbach and Amen, LLP to implement it by December 31, 2023, as required by GASB.

PRIOR RECOMMENDATIONS

1. GASB STATEMENT NO. 87 LEASES

Comment

In June 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 87, *Leases*, which provides guidance regarding the information needs of financial statement users by improving accounting and financial reporting for leases by governments. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments’ leasing activities. In accordance with GASB Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*, which was issued as temporary relieve to governments and other stakeholders in light of the COVID-19 pandemic, GASB Statement No. 87, *Leases* is applicable to the District’s financial statements for the year ended December 31, 2022.

Recommendation

Lauterbach & Amen, LLP will work directly with the District to review the new lease criteria in conjunction with the District’s current leases to determine the appropriate financial reporting for these activities under GASB Statement No. 87.

Status

As the District has no material leases, there was no impact on the financial statements in the current year, therefore this comment is considered implemented. The District and Lauterbach & Amen will continue to monitor leases in the future to determine if additional reporting is required.

2. FUNDS OVER BUDGET

Comment

Previously and during our current year-end audit procedures, we noted that the following funds had an excess of actual expenditures over budget for the fiscal year:

Fund	12/31/2021	12/31/2022
General	\$ 1,081	17,204
Recreation - Concession Subfund	6,409	15,309
Special Recreation	1,754	3,225
Donations	3,467	—

Recommendation

We recommended the District investigate the causes of the funds over budget and adopt appropriate future funding measures.

Status

This comment has not been implemented and will be repeated in the future.

Management Response

Management acknowledges this comment and will work to correct it in the coming year.



May 11, 2023

Members of the Board of Commissioners
Sycamore Park District
Sycamore, Illinois

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Sycamore Park District (the District), Illinois for the year ended December 31, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 11, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in the Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended December 31, 2022. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the governmental activities' financial statements was:

Management's estimate of the depreciation expense on capital assets is based on assumed useful lives of the underlying capital assets, the net pension liability is based on estimated assumptions used by the actuary, and the total OPEB liability is based on estimated assumptions used by the actuary. We evaluated the key factors and assumptions used to develop the depreciation expense, the net pension liability, and the total OPEB liability estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Any material misstatements detected as a result of audit procedures were corrected by management.

Sycamore Park District, Illinois
May 11, 2023
Page 2

Significant Audit Findings - Continued

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 11, 2023.

Management Consultations with Other Independent Auditors

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the other supplementary information and supplemental schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory section, which accompanies the financial statements but is not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, and we do not express an opinion or provide any assurance on it.

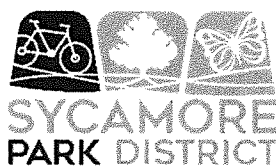
Sycamore Park District, Illinois
May 11, 2023
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Restrictions on Use

This information is intended solely for the use of the Board of Commissioners and management of the District and is not intended to be, and should not be, used by anyone other than these specified parties.

We wish to express our gratitude to the Board of Commissioners and staff (in particular the Finance Department) of the Sycamore Park District, Illinois for their valuable cooperation throughout the audit engagement.

Lauterbach & Amen, LLP
LAUTERBACH & AMEN, LLP



Board of Commissioners
Date of Board Meeting: May 23, 2023

AGENDA ITEM:

Solar Energy options

BACKGROUND INFORMATION:

On May 10, Progressive Business Solutions, General Energy and McDermaid Roofing came out to inspect the community center roof for damage to the roofing membrane. There were some issues that need to be addressed and McDermaid is to schedule time to return and repair those areas with Superintendent Donahoe. General Energy provided the their party engineering for the walk through. (see attached documents)

FISCAL IMPACT: To be determined.

STAFF RECOMMENDATION: That we move forward with the solar option once repairs are completed.

PREPARED BY: Jonelle Bailey, Executive Director

A handwritten signature in black ink, appearing to be "JEB", is written to the right of the "PREPARED BY" text.

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:

Term Sheet

May 10th, 2023

This term sheet (“Term Sheet”) sets forth the fundamental terms of a set of agreements (collectively, the “Definitive Agreements”) to be entered into by and between Distributed Solar Projects, LLC or its affiliates (collectively referred to as “DSP”), General Energy, (the “Authorized Developer”), and Sycamore Park District, (the “Customer”). DSP, the Authorized Developer, and the Customer are referred to herein, collectively, as the “Parties” and each, individually, as a “Party”.

Project 1: Community Center

Project Name	Sycamore Park District
Project Address	465 Airport Road, Sycamore, IL 60178
Project Type	Rooftop
Project Size	218kW DC
Year 1 Production	269,666kWh (estimated)
PPA Rate	\$0.065/kWh
PPA Term	25 Years
PPA Escalator	0%

Project 2: Maintenance Building

Project Name	Sycamore Park District
Project Address	335 Airport Road, Sycamore, IL, 60178
Project Type	Rooftop
Project Size	100kW DC
Year 1 Production	123,700kWh (estimated)
PPA Rate	\$0.065/kWh
PPA Term	25 Years
PPA Escalator	0%

Project Terms

Definitive Agreements: Power Purchase Agreement (“PPA”), Site Lease Agreement (“SLA”), EPC Agreement, and others if required.

Authorized Developer Scope of Work: Develop and install the project, meeting all DSP criteria.

Conditions to Close: The transaction contemplated by this Term Sheet will be subject to, among other requirements, satisfactory completion of anticipated due diligence (see below) and the execution of the Definitive Agreements. The project details shall be subject to adjustment prior to the closing of the transaction as a result of any changes in assumptions that occur or are determined during due diligence.

Anticipated Diligence: Credit verification, real estate and title work, technical site diligence, environmental analysis, land use and zoning, permitting (building, CUP, etc.), interconnection, legal diligence, production verification, and other diligence required for a project of this nature.

Expenses: Each Party shall bear its own expenses in connection with this Term Sheet, the conduct of due diligence and the negotiation and preparation of the Definitive Agreements.

Exclusivity Period: The Parties shall have a period of exclusivity (“Exclusivity Period”) of 120 calendar days from the date of execution to complete due diligence and negotiate and execute the Definitive Agreements. During the Exclusivity Period, Parties shall not engage in any discussions or enter into any agreement with any person with respect to the solar project. During the Exclusivity Period, the Parties shall negotiate in good faith to enter into definitive agreements with respect to the project.

Expiration: This Term Sheet, unless accepted and signed by the Parties, shall automatically expire 30 days from May 5th, 2023.

This Term Sheet sets forth the preliminary intentions between the Parties with respect to the proposed project but is not intended to be, and is not a legally binding agreement, except for the Exclusivity Period and Expenses. Unless and until the Parties have entered into the Definitive Agreements, no agreement with respect to the proposed project has been made.

This Term Sheet shall be governed by and construed in accordance with the laws of the State of Illinois, without reference to the choice of law provisions that would require the application of the law of another jurisdiction. Each Party represents and warrants that its representative executing this Term Sheet has full power and authority to represent such Party and has the authority to sign this Term Sheet.

This Term Sheet shall terminate at the earlier of the execution and delivery of the Definitive Agreements or the expiration of the Exclusivity Period.

IN WITNESS WHEREOF, the Parties hereto have caused this Term Sheet to be duly executed by their respective authorized officers as of the date first above written.

CUSTOMER:

Sycamore Park District

By: _____

Name: Jonelle Bailey

Title: Executive Director

AUTHORIZED DEVELOPER:

General Energy

By: _____

Name: Tony Jaswal

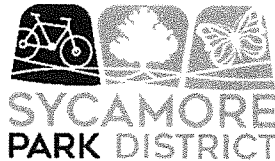
Title: Vice President

DISTRIBUTED SOLAR PROJECTS, LLC:

By: _____

Name: Eric Pollock

Title: Vice President



Board of Commissioners
Date of Board Meeting: May 23, 2023

STAFF RECOMMENDATION AND INFORMATION

AGENDA ITEM:

Park and Construction updates

BACKGROUND INFORMATION:

Clubhouse:

- Construction has started on the repairs for the Caddy Shack Grill. Looking forward to getting this project completed
 - Health department has stated we need a dump sink to comply with the new codes, waiting on that to arrive.
 - The Beer cooler compressor died, and we had to order a new cooler, fortunately we had funding set aside for an ice machine, which will cover the cost for this. This is set to arrive early next week.

Great Western Trail:

- Counteroffer from FS&G for purchase of the property from \$147,795.00 increasing our offer by \$16,102.50 to offer \$163,897.50 in opposition to the \$180,000 counteroffer from FS&G.
- Waiting on the secondary appraisal for this property
- Ibarra is still in mediation with American Survey and has not accepted the \$.85 increase.

Memorial Park:

- We have the final permit, and three of the five fields are open.
- Signs are being designed for:
 - An overview of the course and pricing is being gathered for tee signs as well. We plan to have the scorecard be digital through a QR code.
 - A sign for the new Shelter to acknowledge the funding The Rotary Club of Sycamore Donated

Riverside: Entrance sign is up and in place.

North Grove:

- Working with Upland Designs.
- The survey is complete and was posted on social media.
- In person survey is May 18, 6 – 7pm. We also have an online survey that Sarah added to allow people who could not attend the meeting on the 18th to vote on the options presented by Upland Design.

Reston Ponds:

- Bid will be chosen on May 23 at 11am at the Community Center. We will have the options available for the June board meeting.

Bridge #1: The new bridge is in, the old one removed, the gravel approaches are completed, Asphalt complete. Waiting for the landscaping to be completed.

Lighting:

- The facility lights have been updated by LEAD inc. The Sports lighting program has been discontinued by ComEd, we are working with Impact Lighting to get into another program to complete this project. We should have more information within the next two weeks.

Strike Guard System:

- All systems have arrived and have been installed.

FISCAL IMPACT:

STAFF RECOMMENDATION:

PREPARED BY: Jonelle Bailey, Executive Director

JEB

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 23, 2023

STAFF RECOMMENDATION

AGENDA ITEM: RESOLUTION 01-2023: EFFICIENCY COMMITTEE

BACKGROUND INFORMATION: The Decennial Committees on Local Government Efficiency Act, 50 ILCS 70/1, et seq., requires units of local government that levy any tax to form a committee to study local government efficiencies and provide a report to the county board in which the unit of local government is located.

This committee is to be made up of the following:

- The elected or appointed members of the Board of Commissioners of the Park District,
- At least two residents from the district appointed by the President of the Board of Commissioners and;
- The Chief executive officer or other officer of the Park District.

Following is the draft resolution that **must** be passed by June 10, 2023, therefore, at this Board meeting. The two resident names are to be included.

The committee is required to meet at least three times in the next 18 months. They shall provide a written report to the DeKalb County Board by November 23, 2024. A template is available to assist in preparing this report. Once completed the committee will be dissolved.

FISCAL IMPACT: Not applicable.

STAFF RECOMMENDATION: Approval of Resolution 01-2023.

PREPARED BY: Jacqueline Hienbuecher, Superintendent of Finance

JEB

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

BOARD ACTION:

RESOLUTION NO. 01-2023

A RESOLUTION FORMING A COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY

SYCAMORE PARK DISTRICT, DEKALB COUNTY, ILLINOIS

WHEREAS, the Sycamore Park District (“Park District”) is required to form a Committee on Local Government Efficiency (“Efficiency Committee”) pursuant to 50 ILCS 70/1 *et seq.* (the Act); and

WHEREAS, pursuant to the Act, the Efficiency Committee shall: (1) study the Park District’s governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State of Illinois, (2) collect data, research, and analysis as necessary to prepare a written report that includes recommendations with respect to increased accountability and efficiency, and (3) provide a written report to the administrative office of each county board of the county in which the governmental unit is located; and

WHEREAS, the Efficiency Committee shall consist of the elected or appointed members of the Board of Commissioners of the Park District, at least two residents from the district appointed by the President of the Board of Commissioners and approved by the Board of Commissioners, and the chief executive officer or other officer of the Park District, if any; and

WHEREAS, The President desires to appoint [REDACTED] [NAME] and [REDACTED] [NAME] as the two resident members of the Efficiency Committee, with the advice and consent of the Board of Commissioners; and

WHEREAS, the Efficiency Committee shall meet at least three times and shall operate as a public body pursuant to the Open Meetings Act and Freedom of Information Act; and

WHEREAS, the Efficiency Committee shall provide a written report to the administrative office of the DeKalb County Board no later than eighteen months after the day of the Efficiency Committee’s formation; and

WHEREAS, the Efficiency Committee will be dissolved after it has made a written report to the DeKalb County Board and all other statutory requirements have been satisfied;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SYCAMORE PARK DISTRICT, DEKALB COUNTY, ILLINOIS as follows:

SECTION 1: That the Board of Commissioners hereby forms its Committee on Local Government Efficiency consisting of the following individuals:

- [REDACTED] [NAME OF BOARD PRESIDENT]

- _____ [NAME OF COMMISSIONER]
- _____ [NAME OF COMMISSIONER]
- _____ [NAME OF COMMISSIONER]
- _____ [NAME OF COMMISSIONER]
- _____ [NAME OF RESIDENT MEMBER]
- _____ [NAME OF RESIDENT MEMBER]
- Jonelle Bailey

SECTION 2: That _____ [NAME] shall serve as the chairperson of the Efficiency Committee; and

SECTION 3: That the Park District’s Board Secretary, Open Meetings Act Officer, and Freedom of Information Act Officer shall serve the Efficiency Committee in those respective roles; and

SECTION 4: That the Efficiency Committee shall perform its duties in accordance with 50 ILCS 70/1 *et seq.*; and

SECTION 5: That the Board of Commissioners shall provide a written report to the DeKalb County Board no later than November 23, 2024, which is eighteen months after the day of the Efficiency Committee’s formation.

DATED this 23rd day of May, 2023.

SYCAMORE PARK DISTRICT

[SEAL]

By: _____
Board President

ATTEST:

Board Secretary