

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, March 19, 2024**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at our Community Center-Room C, located at 480 Airport Rd., Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, March 19, 2024.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Graves, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting:

Staff members present were Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Chris Hoblit, Lisa Metcalf, and Paul Price. Director Bailey attended the meeting via video.

Guests at the Board meeting were: None

Regular and Consent Agenda Approval –

Motion

Commissioner Graves moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes –

Motion

Commissioner Doty moved to approve the February 27, 2024, Regular Meeting Minutes.
Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Strack moved to approve the February 27, 2024, Executive Session Meeting Minutes to remain confidential. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of \$80,751.30.
Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence – None

Public Input –

- Commissioner Strack suggested putting it on our list as a possibility mountain bike track. Director Bailey noted there is a grant for bike trails specifically. With all the projects we have going on now, we didn't apply for it because we wouldn't be able to do it. We can look at this for future trails.
- Commissioner Graves noted he wanted to commend Lisa. She gave a tour to ten community members from the Israel Church of God. They were quite impressed and very pleased.

Plan Commission: Commissioner Strack noted only one item on the plan commission. The old 7-11 store to re-open as a convenience store. It will be the same as 7-11 with just a different owner.

Old Business:

Construction Updates:

- **GWT:** Director Bailey noted we have received the preliminary engineering service agreement to be able to get the appraisal done. The FS Grain board has approved the sale.
- **Reston Ponds:** Director Bailey noted the shelter is up. We are waiting for better weather to get everything else installed.
- **Solar Panels:** Director Bailey noted this should start around April 1st. Commissioner Graves asked how the panels will get up on the roof. If a crane is being used, he asked if we could look at local people. Director Bailey noted she had mentioned that to the company, and she will remind them.
- **Ball Field Lights:** Supt. Donahoe noted we received the email from Com Ed saying our project has been approved and they are reserving \$127,424.00 for our project. We will be working with Josh from Duke Energy and Duralack, who does the installation.

Construction Updates- cont'd:

- **Memorial Park fields:** Supt Donahoe noted he has talked to Mark on this. Mark told Jeff at this point they may try again to bid out in the fall. It looks like they may be able to use the fields where they are now. They fixed some drainage issues and it been ok.
- **Leon Larsen:** Director Bailey noted she heard back from Deputy Chief Wig. Per his contact at Com Ed, it would be about \$3000 to hook into their electric to hook up a camera. That would be \$6400 investment for the one panning camera - \$3000 for the camera and service, \$3000 to hook up to electric and \$400 to set up data. She will bring more information to the next meeting.
- **North Grove:** Director Bailey noted we have to schedule with Upland for going out to bid.

Community Survey status: Director Bailey noted the survey went out last Monday. People have been getting them and commenting on the FB page they received it. We should have all the surveys and initial data back by May 1st. This will be in time for our strategic planning meeting.

At this point, Commissioner Graves asked if we have cameras on the golf carts. Supt. Price noted we do not but has talked about putting in a ring camera and possibly purchasing a cable to secure the carts.

Supt. Hienbuecher noted we are looking at putting a ring type camera upstairs by the fitness room in the cubby area. 24/7 members can still access the area but this area is hidden from our cameras. We have some concerns this might be a potentially unsafe area. We have not heard of any safety concerns on this, but it is on our radar. Also, possibly in the hall outside of Lisa's office.

ADA Audit/Transition plan status: Director Bailey noted the board has approved already this. John McGovern sent her the information. We will have a kickoff meeting with the project managers the first part of April.

Strategic planning Date: Director Bailey noted this will be on Tuesday June 4th from 8:30 to 6 pm. She has asked staff to talk to their teams and figure out areas they would like to see growth or see the potential for improvement before this meeting.

New Business

Approval of Annual Report Final:

Motion

Commissioner Graves moved to approve the Annual Report as presented. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Public Hearing on Budget and Appropriation Ordinance:

President Kroeger noted “At this time we will have the Public Hearing on the FY2024 Budget & Appropriation Ordinance 04-2024”.

Motion

Commissioner Doty moved to open the hearing. Commissioner Strack seconded the Motion.

There were no comments from the public.

Motion

Commissioner Doty moved to close the hearing. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Budget & Appropriation Ordinance #04-2024: AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE SYCAMORE PARK DISTRICT, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FRIST DAY (1ST) OF JANUARY, 2024 AND ENDING ON THE THIRTY-FIRST (31ST) DAY OF DECEMBER, 2024.

Motion

Commissioner Doty moved to approve the Budget & Appropriation Ordinance #04-2024 as presented. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Sycamore Chamber of Commerce Business After Hours: Director Bailey noted that is this Thursday. We have also invited other nonprofits in the area to come out and represent themselves. We also want to let everyone know about our Foundation Board and introduce the new Foundation Board members. Sarah will be the Park District liaison.

Special Announcements – None

April Study Session: None was scheduled.

Public Input – None

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Motion

The Board adjourned the Regular Session at 6:30 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District