



SYCAMORE PARK DISTRICT

_____ EVENT DATE

_____ APPROVAL

____ / ____ / ____ DATE

RENTAL APPLICATION | EVENTS & MEETINGS

____ / ____ / ____ DATE CREATED

CONTACT INFORMATION

CONTACT NAME _____ PHONE _____

ALTERNATE CONTACT NAME _____ PHONE _____

BILLING ADDRESS _____

EMAIL ADDRESS _____

BUSINESS/ORGANIZATION: _____

EXEMPT? YES NO SYCAMORE PARK DISTRICT RESIDENT? YES NO

ADDRESS _____
If different than billing address above

EVENT INFORMATION

DATE(S)

1ST CHOICE DAY: _____ DATE/MONTH/YEAR: _____

2ND CHOICE DAY: _____ DATE/MONTH/YEAR: _____

RENTER ACCESS TIME _____ DEPARTURE TIME _____

TYPE OF EVENT _____

ESTIMATED ATTENDANCE: ADULTS 18+ _____ KIDS 0-17 _____

VENUE(S) YOU ARE INTERESTED IN

SYCAMORE GOLF CLUB

- CLUBHOUSE
- RIVERVIEW ROOM

COMMUNITY CENTER

- MULTIPURPOSE A
- MULTIPURPOSE B
- MULTIPURPOSE A & B
- MULTIPURPOSE C
- SPLASH FOUNTAIN
- PATIO
- FULL GYM
- FULL COURT
- HALF COURT

ROOM SETUP

Help us envision the room setup needs for your event. Click all of the boxes that apply and feel free to add instructions.

- TABLES & CHAIRS FOR SEATING
 - ROUND TABLES
 - RECTANGLE TABLES
Not available in Clubhouse
- HIGH-TOP TABLES
- CHAIRS ONLY
- PROJECTOR/SPEAKERS

ADDITIONAL SETUP NEED & INSTRUCTIONS:

WILL SIGNS OR DECORATION BE HUNG? ... YES NO
No tacking, taping, or attaching to walls, windows or ceiling.
No open flame.

WILL ITEMS BE SOLD? YES NO
If yes, explain:

WILL ADMISSION BE CHARGED? YES NO